



**The Corporation of the
Township of Central Frontenac
Regular Meeting of Council Minutes**

Tuesday, January 27, 2026, at 6:00 PM

Council Chambers, 14216 Road 38, Sharbot Lake, ON

Roll Call

Members: Mayor Frances Smith ; Councillors: Susan Irwin , Dan Meeks , Phillip Smith , Nicki Gowdy , Bill Everett & Lynn Klages

Regrets: Duncan McGregor, Cindy Kelsey

Staff in Attendance: Cathy MacMunn CAO/Clerk; Jody Legue, Deputy Clerk; Chris Nelson, Community Services Coordinator; Chris McDonough, Fire Chief; Michael McGovern, Treasurer.

1. Call to Order

Mayor Smith called the meeting to order at 6:00 PM

2. Land Acknowledgement

- a. We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

3. National Anthem

- a. Please stand for the National Anthem

4. Approval of the Agenda

MOTION NO. 2026-18

Moved by: Lynn Klages

Seconded by: Phillip Smith

THAT the agenda for the Regular Meeting of Council to be held on January 27, 2026, be approved as amended, by moving Item 14(a) to Item 12(l) and including a staff report to Council regarding the matter.

Carried

5. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Gowdy declared pecuniary interest in item 12 a) as she is receiving a payment.

6. Approval of the Minutes

MOTION NO. 2026-19

Moved by: Nicki Gowdy

Seconded by: Dan Meeks

THAT the minutes from the regular meeting of Council held on January 13th, 2026, be approved as presented [amended].

Carried

7. Mayor's Remarks

Mayor Smith shared that she was pleased to be back following her recovery from a broken ankle. Council also highlighted upcoming community events, including the Heritage Festival taking place over the Family Day weekend, with a brochure to be distributed in the local paper, and the District #4 Recreation Committee Chinese Dinner and Quarter Auction scheduled for February 7, 2026, at Oso Hall. Tickets for the event are selling quickly.

8. Delegations

a. Michela Gossage, Resident

Originative Energy Solutions Municipal Support Resolution

Original Motion:

THAT Council receive the presentation from Michela Gossage regarding the Originative Energy Solutions Municipal Support Resolution, for information.

Not Voted On

MOTION NO. 2026-20

Moved by: Nicki Gowdy

Seconded by: Phillip Smith

Amended Motion:

We motion that we would like to accept Michela Gossage's presentation for information and direct staff to develop a policy for future support letters from the municipality for applications and to send a letter to the IESO for the removal of the municipal support letter for applications from municipalities.

Carried

b. **Bruce Beacock, Resident**

Feral Cats in Central Frontenac

MOTION NO. 2026-21

Moved by: Bill Everett

Seconded by: Phillip Smith

THAT Council receive the presentation from Bruce Beacock regarding Feral Cats in Central Frontenac.

Carried

Mayor Smith asked that Bruce send in his motion for staff to review and consider potential enforcement options or solutions.

9. Public Meeting

None

10. Consent Agenda

MOTION NO. 2026-22

Moved by: Lynn Klages

Seconded by: Dan Meeks

THAT Council receive items a) through e) for information, as they are considered routine.

Carried

- a. **Correspondence received up to January 21, 2026**
 - 1. Pages 1-4, Dated December 3rd, 2025, from the City of Peterborough, Sustainable Funding for Police Services Request
 - 2. Pages 5-9, Dated December 15th, 2025, from EORN, Cell Gap Project Monthly Update December 2025
 - 3. Pages 10-11, Dated January 12, 2026, from the Municipality of North Perth, Support Resolution for Township of Perry Resolution, Removal of HST and GST From New Homes.
 - 4. Pages 12-14, Dated January 15, 2026, from the City of Stratford, Bill 68, Plan to Protect Ontario Act, and ERO Posting 025-1257
 - 5. Pages 15-18 Dated January 2, 2026, from the Municipality of North Grenville, Merrickville-Wolford Village Police Detachment Board, Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems
 - 6. Pages 19-20, Dated January 20, 2026 from The Town of Wasaga Beach, Letter of Support from the Town of Wasaga Beach – City of Brantford Correspondence Re: Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry

- b. **Heritage Committee Minutes**
 - 1. October 21, 2025
 - 2. November 25, 2025
 - 3. January 6, 2026

- c. **Economic Development Advisory Committee Minutes**
 - 1. October 1, 2025
 - 2. November 17, 2025
 - 3. December 3, 2025

- d. **Central Frontenac Recreation Committee Minutes**
 - 1. CFRC, April 24, 2025
 - 2. CFRC, May 15, 2025
 - 3. CFRC, May 22, 2025

- 4. CFRC, June 19, 2025
- 5. CFRC, October, 16, 2025

- e. **Septic Reinspection Advisory Committee Minutes**
 - 1. September 16, 2025

11. Deferred Items

None

12. Staff Reports/Departmental Updates

- a. **Report No. 007-2026**
Finance Accounts Payable Report

MOTION NO. 2026-23

Moved by: Bill Everett

Seconded by: Lynn Klages

THAT Council receive the Accounts Payable Report (Cheque Distribution) in the amount of \$2,416,508.09 as prepared by the Treasurer, for information;

Carried

- b. **Report No. 008-2026**
Finance Apportionments

MOTION NO. 2026-23

Moved by: Nicki Gowdy

Seconded by: Bill Everett

THAT Council approve the following apportionment(s) of assessment as recommended by MPAC for 2025 & 2026 as applicable for the following roll number(s):

10-39-020-010-28000; 10-39-020-010-28100-0000; 10-39-080-020-17100-0000 & 10-39-080-020-17106-0000

Carried

- c. **Report No. 009-2026**
Finance 2026 Excluded Expenses
MOTION NO. 2026-24
Moved by: Phillip Smith
Seconded by: Nicki Gowdy
THAT the Council of the Township of Central Frontenac accept and approve the 2026 Expenses Report as required by Ontario Regulation 284/09;
Carried
- d. **Report No. 010-2026**
Finance 2026 Final Tax Levy and Budget Bylaw
MOTION NO. 2026-24
Moved by: Susan Irwin
Seconded by: Phillip Smith
THAT Council adopt the 2026 tax rate by-law as presented by the Treasurer with the recommendation to raise the municipal levy of \$11,285,509;
Carried
- e. **Report No. 011-2026**
Finance 2026 Vendor List
MOTION NO. 2026-25
Moved by: Dan Meeks
Seconded by: Susan Irwin
WHEREAS the Township Procurement policy by-law requires an annual council review and approval of the vendor list during budget deliberations;
AND WHEREAS the Treasurer is recommending that Council approve the Vendor of Record list as presented.
Carried
- f. **Report No. 012-2026**
Emergency Services/Fire Monthly Activities

MOTION NO. 2026-26

Moved by: Lynn Klages

Seconded by: Dan Meeks

THAT Council receive the Central Frontenac Fire Rescue (CFFR) Activity Report prepared by the Manager of Emergency Services/Fire Chief dated January 27, 2026

Carried

g. **Report No. 013-2026**

Bylaw Enforcement Monthly Activities

MOTION NO. 2026-26

Moved by: Lynn Klages

Seconded by: Susan Irwin

THAT Council receive the January 2026, By-law Enforcement and Education Activity Report as prepared by the By-law Enforcement Officer for information.

Carried

h. **Report No. 014-2026**

Planning Monthly Activities

MOTION NO. 2026-27

Moved by: Susan Irwin

Seconded by: Lynn Klages

THAT Council receive the Planning Activity Report dated January 27, 2026, as prepared by the Planning Coordinator for information.

Carried

i. **Report No. 015-2026**

Administration Surplus Declaration and Disposition Process – Identified Municipal Parcels

MOTION NO. 2026-28

Moved by: Bill Everett

Seconded by: Nicki Gowdy

THAT Council declare the following municipally owned parcels as surplus to the needs of the Township:

Roll 103901002011210 PLAN 949 LOT 17 CON 7 PT LOT 31 (Steiger Rd)

Roll 103901002001920 CON 3 PT LOT 19 RP 13R9474 PART 1 (Bordenwood Rd.)

Roll 103901002007500 CON 6 PT LOT 27 RP 13R13751 PART 2 (Henderson Rd.)

Roll 103904002006000 CON 1 PT LOT 25 (11683 Road 38)

AND THAT Council suspend the disposition method prescribed in by-law 2020-29 for these parcels and direct staff to proceed with the sale of the surplus lands through a licensed real estate agent;

AND FURTHER THAT Council authorize staff to provide public notice of the proposed land sales in accordance with the Municipal Act, 2001 and the Township's Sale of Land By-law.

Carried

j. **Report No. 016-2026**

Administration Cemetery Maintenance Request For Tender

MOTION NO. 2026-29

Moved by: Dan Meeks

Seconded by: Nicki Gowdy

WHEREAS the Township is responsible for the maintenance of municipal cemeteries and related services;

AND WHEREAS the current cemetery maintenance contracts are expiring on May 31, 2026 and must be retendered for the upcoming season;

AND WHEREAS the cemetery grave opening and closing contract is a four(4) year contract ending December 31, 2028, and staff wish to better align contract timelines for future efficiency;

NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to issue Requests for Quotation for cemetery maintenance services using both a combined Township wide contract and separate district-based contracts, for a three(3) year term ending December 31, 2028, and to report back to Council with the results and a recommendation.

Carried

k. **Report No. 017-2026**

Administration Draft Sewage System Standards Bylaw Survey

MOTION NO. 2026-30

Moved by: Nicki Gowdy

Seconded by: Bill Everett

THAT Council authorize staff to release an additional public survey on the draft Sewage System Standards By-law;

AND THAT the survey be hosted on the Township website to encourage increased community participation.

Carried

l. **Report No. 018-2026**

Administration Building Canada Homes Funding Application

****Amended Item: Report No. 018-2026 added Monday January 26, 2026.*

*Moving item 14 a) (Correspondence for action) to staff reports and including a full report. ****

MOTION NO. 2026-31

Moved by: Susan Irwin

Seconded by: Phillip Smith

WHEREAS 2B Developments, through President Lindsay Blair, has continued to act on behalf of the Township in advancing the Sharbot Lake Project, including completing the housing feasibility analysis, presenting findings to the Housing Advisory Committee, and preparing for potential funding applications.

AND WHEREAS the federal government has introduced the Build Canada Homes (BCH) program as the new funding stream for housing development projects;

AND WHEREAS 2B Developments is seeking Council's authorization to submit a Build Canada Homes (BCH) funding application on behalf of the Township for the Sharbot Lake Project;

NOW THEREFORE BE IT RESOLVED that Council authorize 2B Developments to proceed with submitting a capital funding application to Build Canada Homes (BCH) on behalf of the Township for the Sharbot Lake Project by the end of January 2026.

Carried

13. Committee/Other Reports

a. **2026 Rural Ontario Municipal Association (ROMA) Conference Update**

Councillors Gowdy , Smith and Kelsey

MOTION NO. 2026-31

Moved by: Phillip Smith

Seconded by: Nicki Gowdy

THAT Council receive the 2026 Rural Ontario Municipal Association Conference update from Councillors Gowdy, Kelsey and Smith for information;

Carried

14. Communication/Correspondence for Action

a. ***Amended Item (January 26, 2026)***

Item 14. a) moved to section 12. (I) Staff reports

****Original information below (prior to amendment)***

"2B Developments Building Canada Homes Grant Application Authorization

Letter dated January 23, 2026

WHEREAS the federal government has introduced the Build Canada Homes(BCH) program as the new funding stream for housing development projects;

AND WHEREAS 2B Developments is seeking authorization to submit a Build Canada Homes funding application on behalf of the Township for the Sharbot Lake Project;

NOW THEREFORE BE IT RESOLVED THAT Council authorize 2B Developments to submit a Build Canada Homes funding application on behalf of the Township for the Sharbot Lake Project."

15. Bylaws/Agreements

a. **2026 Final Tax Levy Bylaw**

MOTION NO. 2026-32

Moved by: Dan Meeks

Seconded by: Nicki Gowdy

THAT By-Law 2026-05, being a by-law to adopt the estimates for the sums required during the year 2026 for the purposes of the Township and to set the appropriate tax rates, be read a first, second and third time and finally passed this 27th day of January 2026.

Carried

16. Notice of Motion

None

17. Giving Notice of Motion

None

18. New/Other Business

None

19. Closed Session

a. **Resolve into Closed Session**

MOTION NO. 2026-33

Moved by: Phillip Smith

Seconded by: Lynn Klages

THAT Council resolve into closed session pursuant to S.239(2) of the Municipal Act 2001, to discuss:

Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))

1. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))

Carried

b. **Rise from Closed Session**

MOTION NO. 2026-34

Moved by: Susan Irwin

Seconded by: Dan Meeks

THAT Council rise from closed session pursuant to S.239(2) of the Municipal Act 2001, to discuss:

1. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))
2. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))

Carried

MOTION NO. 2026-35

Moved by: Susan Irwin

Seconded by: Dan Meeks

THAT Council approve the Organizational and Service Delivery Review – Implementation Plan dated November 10, 2025;

AND THAT Council authorize the Mayor and Chief Administrative Officer to proceed with the implementation of the plan in accordance with the phased approach, governance framework, and reporting mechanisms outlined therein;

AND THAT progress be monitored and reported to Council in accordance with the Implementation Plan, with any required budgetary approvals to be considered through the annual budget process.

Carried

20. Adjournment

MOTION NO. 2026-36

Moved by: Bill Everett

Seconded by: Duncan McGregor

THAT By-Law 2025-06 being a by-law to confirm the proceedings of the regular council meeting held January 27, 2026, be read first, second, and third time, and finally passed this 27th day of January, 2026;

AND FURTHER THAT this meeting be adjourned until Tuesday, February 10th, 2026 , at 6:00 p.m. for a regular meeting of Council, said meeting to be held in the Council Chambers at 14216 Road 38, Sharbot Lake, Ontario.

Carried

Mayor Smith Adjourned the meeting at 7:49 pm