



The Corporation of the Township of Central Frontenac Regular Meeting Of Council Agenda

Tuesday, January 27, 2026 at 6:00 PM

Council Chambers, 14216 Road 38, Sharbot Lake, ON

Page

1. Call to Order

2. Land Acknowledgement

- a. We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

3. National Anthem

- a. Please stand for the National Anthem

4. Approval of the Agenda

THAT the agenda for the regular meeting of Council to be held January 27th, 2026 , be approved as presented [amended].

5. Disclosure of Pecuniary Interest and General Nature Thereof

6. Approval of the Minutes

9 - 19

[Regular Meeting of Council - Jan 13 2026 - Minutes Draft.docx](#) 

THAT the minutes from the regular meeting of Council held on January 13th, 2026, be approved as presented [amended].

7. Mayor's Remarks

8. Delegations

- a. **Michela Gossage, Resident**
Originative Energy Solutions Municipal Support Resolution
THAT Council receive the presentation from Michela Gossage

regarding the Originative Energy Solutions Municipal Support Resolution, for information.

b. **Bruce Beacock, Resident**

Feral Cats in Central Frontenac

THAT Council receive the presentation from Bruce Beacock regarding Feral Cats in Central Frontenac.

9. **Public Meeting**

10. **Consent Agenda**

THAT Council receive items a) through e) for information, as they are considered routine.

a. **Correspondence received up to January 21, 2026**

1. Pages 1-4, Dated December 3rd, 2025, from the City of Peterborough, Sustainable Funding for Police Services Request
2. Pages 5-9, Dated December 15th, 2025, from EORN, Cell Gap Project Monthly Update December 2025
3. Pages 10-11, Dated January 12, 2026, from the Municipality of North Perth, Support Resolution for Township of Perry Resolution, Removal of HST and GST From New Homes.
4. Pages 12-14, Dated January 15, 2026, from the City of Stratford, Bill 68, Plan to Protect Ontario Act, and ERO Posting 025-1257
5. Pages 15-18 Dated January 2, 2026, from the Municipality of North Grenville, Merrickville-Wolford Village Police Detachment Board, Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems
6. Pages 19-20, Dated January 20, 2026 from The Town of Wasaga Beach, Letter of Support from the Town of Wasaga Beach – City of Brantford Correspondence Re: Support for Reform to Sentencing, Parole, and Public Access to the Ontario Sex Offender Registry

b. **Heritage Committee Minutes**

1. October 21, 2025
2. November 25, 2025

3. January 6, 2026

c. **Economic Development Advisory Committee Minutes**

1. October 1, 2025
2. November 17, 2025
3. December 3, 2025

d. **Central Frontenac Recreation Committee Minutes**

1. CFRC, April 24, 2025
2. CFRC, May 15, 2025
3. CFRC, May 22, 2025
4. CFRC, June 19, 2025
5. CFRC, October, 16, 2025

e. **Septic Reinspection Advisory Committee Minutes**

1. September 16, 2025

*** communications available upon request

11. Deferred Items

12. Staff Reports/Departmental Updates

a. **Report No. 007-2026** 20 - 21

Finance Accounts Payable Report

[007-2026 FIN Accts Payable - January 27, 2026- A.docx](#) 

[007-2026 FIN Attch#1 AP Report to Council January 27, 2026- A.pdf](#) 

THAT Council receive the Accounts Payable Report (Cheque Distribution) in the amount of \$2,416,508.09 as prepared by the Treasurer, for information;









b. **Report No. 008-2026** 22 - 23




Finance Apportionments


[008-2026 FIN January 27, 2026 - Apportionments- A.docx](#) 

THAT Council approve the following apportionment(s) of assessment as recommended by MPAC for 2025 & 2026 as applicable for the following roll number(s):

10-39-020-010-28000; 10-39-020-010-28100-0000; 10-39-080-020-17100-0000 & 10-39-080-020-17106-0000

- c. **Report No. 009-2026** 24 - 26
 Finance 2026 Excluded Expenses
[009-2026 FIN O. Reg 284,09 Report to Council January 27, 2026-A.docx](#)

[009-2026 FIN Attch #1 O Reg 284 09 Council report - January 27, 2026-A.pdf](#) 
 THAT the Council of the Township of Central Frontenac accept and approve the 2026 Excluded Expenses Report as required by Ontario Regulation 284/09;
- d. **Report No. 010-2026** 27 - 33
 Finance 2026 Final Tax Levy and Budget Bylaw
[010-2026 FIN Budget Approval Report to Council - January 27, 2026-A.docx](#) 
[010-2026 FIN Attch #1 By-law Final Levy Budget By-law \(January 27, 2026\) - A.docx](#) 
[010-2026 FIN Attch #2 Schedule A \(January 27, 2026\).pdf](#) 
 THAT Council adopt the 2026 tax rate by-law as presented by the Treasurer with the recommendation to raise the municipal levy of \$11,285,509;
- e. **Report No. 011-2026** 34 - 54
 Finance 2026 Vendor List
[011-2026 FIN Vendors List Report to Council January 27, 2026.-A.docx](#)
 [011-2026 FIN Attch #1 Vendor List - January 27, 2026.pdf](#) 
 WHEREAS the Township Procurement policy by-law requires an annual council review and approval of the vendor list during budget deliberations;
 AND WHEREAS the Treasurer is recommending that Council approve the Vendor of Record list as presented.
- f. **Report No. 012-2026** 55 - 63
 Emergency Services/Fire Monthly Activities
[012-2026 EMS January 2026 CFFRS Council Report.dotx.docx](#) 
 THAT Council receive the Central Frontenac Fire Rescue (CFFR) Activity Report prepared by the Manager of Emergency Services/Fire Chief dated January 27, 2026

- g. **Report No. 013-2026** 64 - 65
 Bylaw Enforcement Monthly Activities
[013-2025 ADMIN BLE Activity Report January 19, 2026.docx](#) 
- THAT Council receive the January 2026, By-law Enforcement and Education Activity Report as prepared by the By-law Enforcement Officer for information
- h. **Report No. 014-2026** 66 - 68
 Planning Monthly Activities
[014-2026 - ADMIN - Planning Activity Report.docx](#) 
- THAT Council receive the Planning Activity Report dated January 27, 2026, as prepared by the Planning Coordinator for information
- i. **Report No. 015-2026** 69 - 71
 Administration Surplus Declaration and Disposition Process – Identified Municipal Parcels
[015-2026 ADMIN Surplus Declaration and Disposition Process – Identified Municipal Parcels.docx](#) 
- THAT Council declare the following municipally owned parcels as surplus to the needs of the Township:
- Roll 103901002011210 PLAN 949 LOT 17 CON 7 PT LOT 31 (Steiger Rd)
 Roll 103901002001920 CON 3 PT LOT 19 RP 13R9474 PART 1 (Bordenwood Rd.)
 Roll 103901002007500 CON 6 PT LOT 27 RP 13R13751 PART 2 (Henderson Rd.)
 Roll 103904002006000 CON 1 PT LOT 25 (11683 Road 38)
- AND THAT Council suspend the disposition method prescribed in by-law 2020-29 for these parcels and direct staff to proceed with the sale of the surplus lands through a licensed real estate agent;
- AND FURTHER THAT Council authorize staff to provide public notice of the proposed land sales in accordance with the Municipal Act, 2001 and the Township’s Sale of Land By-law.


- j. **Report No. 016-2026** 72 - 74
Administration Cemetery Maintenance Request For Tender
[016-2026 ADMIN Cemetery Maintenance RFQ Report.docx](#) 

WHEREAS the Township is responsible for the maintenance of municipal cemeteries and related services;

AND WHEREAS the current cemetery maintenance contracts are expiring on May 31, 2026 and must be retendered for the upcoming season;

AND WHEREAS the cemetery grave opening and closing contract is a four(4) year contract ending December 31, 2028, and staff wish to better align contract timelines for future efficiency;


NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to issue Requests for Quotation for cemetery maintenance services using both a combined Township wide contract and separate district-based contracts, for a three(3) year term ending December 31, 2028, and to report back to Council with the results and a recommendation.

- k. **Report No. 017-2026** 75 - 76
Administration Draft Sewage System Standards Bylaw Survey
[017-2026 ADMIN Draft Sewage System Standards Bylaw Survey.docx](#) 

THAT Council authorize staff to release an additional public survey on the draft Sewage System Standards By-law;

AND THAT the survey be hosted on the Township website to encourage increased community participation.

13. Committee/Other Reports

- a. 2026 Rural Ontario Municipal Association (ROMA) Conference Update 77 - 78
Councillors Gowdy , Smith and Kelsey
[ROMA 2026 Report to Council- A.docx](#) 

THAT Council receive the 2026 Rural Ontario Municipal

Association Conference update from Councillors Gowdy, Kelsey and Smith for information;

14. Communication/Correspondence for Action

- a. 2B Developments Building Canada Homes Grant Application Authorization 79

Letter dated January 23, 2026

[Council Request for BCH Application- A.docx](#) 

WHEREAS the federal government has introduced the Build Canada Homes(BCH) program as the new funding stream for housing development projects;

AND WHEREAS 2B Developments is seeking authorization to submit a Build Canada Homes funding application on behalf of the Township for the Sharbot Lake Project;

NOW THEREFORE BE IT RESOLVED THAT Council authorize 2B Developments to submit a Build Canada Homes funding application on behalf of the Township for the Sharbot Lake Project.

15. Bylaws/Agreements

- a. 2026 Final Tax Levy Bylaw 80 - 82

[2026-05 Final Levy Budget By-law](#) 

THAT By-Law 2026-05, being a by-law to adopt the estimates for the sums required during the year 2026 for the purposes of the Township and to set the appropriate tax rates, be read a first, second and third time and finally passed this 27th day of January 2026.

16. Notice of Motion

17. Giving Notice of Motion

18. New/Other Business

19. Closed Session

- a. Resolve into Closed Session
THAT Council resolve into closed session pursuant to S.239(2) of the Municipal Act 2001, to discuss:
 - 1. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))
 - 2. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))

- b. Rise from Closed Session
THAT Council rise from closed session pursuant to S.239(2) of the Municipal Act 2001, to discuss:
 - 1. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))
 - 2. Personal matters about an identifiable individual, including municipal and local board employees (S.239(2)(b))

20. Adjournment

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[2026-06 Confirming By-Law January 27, 2026.docx](#) 

THAT By-Law 2025-06 being a by-law to confirm the proceedings of the regular council meeting held January 27, 2026, be read first, second, and third time, and finally passed this 27th day of January, 2026;

AND FURTHER THAT this meeting be adjourned until Tuesday, February 10th, 2026 , at 6:00 p.m. for a regular meeting of Council, said meeting to be held in the Council Chambers at 14216 Road 38, Sharbot Lake, Ontario.



**The Corporation of the
Township of Central Frontenac
Regular Meeting of Council Minutes**

Tuesday, January 13, 2026, at 6:00 PM

Council Chambers, 14216 Road 38, Sharbot Lake, ON

Roll Call

Members: Frances Smith, Mayor (Virtual); Cindy Kelsey, Deputy Mayor; Councillors: Susan Irwin; Dan Meeks; Phillip Smith; Nicki Gowdy; Duncan McGregor; Bill Everett; Lynn Klages (Virtual);

Regrets:

Staff in Attendance: Cathy MacMunn; Jody Legue; Chris Nelson; Andy Dillon; Steve Gould; Amanda Fellows.

1. Call to Order

Deputy Mayor Kelsey called the meeting to order at 6:00 PM

2. Land Acknowledgement

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

3. National Anthem

Please stand for the National Anthem

4. Approval of the Agenda

MOTION NO. 2026-01

Moved by: Susan Irwin

Seconded by: Dan Meeks

THAT the agenda for the regular meeting of Council to be held January 13, 2026, be approved as presented.

Carried

5. Disclosure of Pecuniary Interest

None Declared.

6. Approval of the Minutes

MOTION NO. 2026-02

Moved by: Phillip Smith

Seconded by: Nicki Gowdy

THAT the minutes from the regular meeting of Council held on December 9, 2025, be approved as presented.

Carried

7. Mayors Remarks

- a. The Polar Bear Plunge was held by the Heritage Festival Committee last weekend and was a great success.
- b. Councillor Gowdy confirmed that the Heritage Festival is scheduled to take place on Family Day weekend in February.

8. Delegations

- a. Alto High-Speed Rail
Alexis Doyle, Manager Of Community Relations

MOTION NO. 2026-03

Moved by: Duncan McGregor

Seconded by: Bill Everett

THAT Council receive the Presentation from Alexis Doyle regarding Alto High-Speed Rail, for information.

Recorded Vote

Yes Frances Smith, Susan Irwin, Dan Meeks,
Phillip Smith, Nicki Gowdy, Bill Everett,
Lynn Klages, and Cindy Kelsey

No Duncan McGregor

Carried 8-1

- b. North Frontenac Little Theatre

Art Holloway and Angela Cowdy

MOTION NO. 2026-04

Moved by: Dan Meeks

Seconded by: Susan Irwin

THAT Council receive the Presentation from Art Holloway and Angela Cowdy regarding North Frontenac Little Theatre Company, for information.

Carried

9. Public Meeting

10. Consent Agenda

- a. Correspondence received for January 13, 2025
 1. **December 4, 2025** – City of Toronto regarding Swim to Survive Program and Inclusion in the Ontario Curriculum.
 2. **December 9, 2025** – Town of Ingersoll regarding Conservation Authorities and Bill 68.
 3. **December 9, 2025** – Municipal Engineers Association regarding Appointment of New Board of Directors.
 4. **December 12, 2025** – Town of Smiths Falls regarding Ontario Community Infrastructure Fund (OCIF).
 5. **December 12, 2025** – Government of Canada, News Release regarding Alto High-Speed Rail – Starting Point Announcement.
 6. **December 12, 2025** – Eastern Ontario Wardens' Caucus regarding December 2025 Newsletter.
 7. **December 14, 2025** – City of Peterborough regarding Elect Respect Campaign.
 8. **December 14, 2025** – City of Welland regarding Standing Together for Justice and the Protection of Canada's Children.
 9. **December 15, 2025** – City of Hamilton regarding Drowning Prevention and Swim Safety in Ontario.
 10. **December 17, 2025** – County of Oxford regarding Bill 68 and Proposed Consolidation of Conservation Authorities.
 11. **December 18, 2025** – Township of Perry regarding Removal of HST on New Home Purchases.

12. **December 18, 2025** – Municipality of Chatham-Kent regarding Bill 68 and Amalgamation of Conservation Authorities.
13. **December 19, 2025** – Township of Amaranth regarding Bill 68 and Amalgamation of Conservation Authorities.
14. **December 19, 2025** – Kawartha Conservation regarding Bill 68 and Amalgamation of Conservation Authorities.
15. **December 22, 2025** – Township of Huron Shores regarding Rent Protection for Tenants.
16. **December 22, 2025** – Township of Huron Shores regarding Improvements to Highways 17 and 11.
17. **December 24, 2025** – Town of Cobourg regarding “Elbows Up” for Climate Action Letter.
18. **December 24, 2025** – Township of Machar regarding Bill 68 and Amalgamation of Conservation Authorities.
19. **December 29, 2025** – Town of Cobourg regarding Bill 68 and Amalgamation of Conservation Authorities.
20. **January 5, 2026** – Alto High-Speed Rail regarding Public Consultation Letter.
21. **January 5, 2026** – Alto High-Speed Rail regarding Project Announcement.
22. **January 5, 2026** – Association of Municipalities of Ontario (AMO) regarding Submission on Proposed Consolidation of Conservation Authorities.
23. **January 5, 2026** – Kathleen Dussome regarding Transportation Needs in Central Frontenac.
24. **January 5, 2026** – Village of Mallorytown regarding Closure of Satellite Offices – Southwest Public Health.

- b. EORN (Eastern Ontario Regional Network) Update
- c. Sharbot Lake Farmers Market - November 23, 2025 – Minutes

MOTION NO. 2026-05

Moved by: Nicki Gowdy

Seconded by: Phillip Smith

THAT Council receive items a) to c) for information, as they are considered routine items.

Carried

11. Deferred Items

12. Staff Reports/Departmental Updates

- a. Report No. 1-2026
Development Services Activity Report

MOTION NO. 2026-06

Moved by: Bill Everett

Seconded by: Duncan McGregor

THAT Council receive the Construction Detail (Activity) Report for December 2025, for information.

Carried

- b. Report No. 2-2026
Development Services Building Fees Report

MOTION NO. 2026-07

Moved by: Susan Irwin

Seconded by: Bill Everett

WHEREAS By-law 2014-27 requires that the fees set out in Schedule "C" shall be adjusted annually and effective the 1st of February based upon the 3rd quarter Bank of Canada Total CPI (<https://www.bankofcanada.ca/rates/price-indexes/cip/>).

NOW THEREFORE BE IT RESOLVED that Council approve a 2.0% increase to building permit fees effective February 1, 2026, in accordance with Section 7.4 of By-law 2014-27 (as amended) which links annual fee updates to the Bank of Canada Total CPI (Q3);

AND THAT the Chief Building Official be directed to update Schedule "C" accordingly.

Carried

- c. Report No. 3-2026
Public Works Activity Report

MOTION NO. 2026-08

Moved by: Dan Meeks

Seconded by: Duncan McGregor

THAT Council receive the Public Works Activity Report as presented by the Public Works Manager, for information.

Carried

- d. Report No. 4-2026
Public Works Capital Projects Status Report

MOTION NO. 2026-09

Moved by: Phillip Smith

Seconded by: Susan Irwin

THAT Council receive the Public Works Capital Project Status Report as presented by the Public Works Manager, for information.

Carried

- e. Report No. 5-2026
Public Works Response to Inquiries from December 9, 2025

MOTION NO. 2026-10

Moved by: Bill Everett

Seconded by: Dan Meeks

THAT Council receive the Public Works Response to Inquiries report as presented by the Public Works Manager, for information.

Carried

- f. Report No. 6-2026
Public Works Final Parking By-Law

MOTION NO. 2026-11

Moved by: Frances Smith

Seconded by: Duncan McGregor

WHEREAS the Township has reviewed and updated its Parking By-law to modernize regulations and improve clarity;

AND WHEREAS the updated Parking By-law includes provisions for an Administrative Monetary Penalty System (AMPS) in accordance with applicable legislation;

AND WHEREAS public consultation has been completed and feedback has been considered as part of the update;

AND WHEREAS the proposed Parking By-law has undergone a legal review to ensure compliance with provincial requirements;

AND WHEREAS it is necessary to amend Schedule C of By-law 2024-43 (Administrative Monetary Penalty System) by adding Table 3 to reflect updated parking-related penalties;

NOW THEREFORE BE IT RESOLVED THAT Council hereby receives the updated Parking By-law as presented;

AND FURTHER THAT Schedule C of By-law 2024-43 be amended by adding Table 3, as attached;

AND FURTHER THAT the Parking By-law be brought forward for adoption later in this meeting.

Deferred

Council deferred the item to allow staff time to review the matter and report back with options to address parking at all municipal boat launches.

- g. Report No. 7-2026
Public Survey Results-Draft Sewage Systems Standards Bylaw

MOTION NO. 2026-12

Moved by: Nicki Gowdy

Seconded by: Susan Irwin

WHEREAS Council, by resolution at its November 25, 2025, Regular Meeting, directed staff to release a public survey to gather comments on the Preliminary Draft Sewage System Standards By-law, with a closing date of December 31, 2025;

AND WHEREAS the results of the public survey have been compiled and submitted to Council;

NOW THEREFORE BE IT RESOLVED THAT Council hereby receives the public survey results regarding the Preliminary Draft Sewage System Standards By-law for information.

Carried

13. Committee/Other Reports

- a. Heritage Festival Committee- Terms of Reference

MOTION NO. 2026-13

Moved by: Nicki Gowdy

Seconded by: Bill Everett

THAT Council approve and adopt the Heritage Festival Committee terms of reference as presented.

Carried

14. Communications/Correspondence for Action

- a. Registered Mail dated December 31, 2025
From Ontario Infrastructure and Lands Corporation.
Regarding Extension of Lease for Soldiers Memorial Hall-
Ontario Courts Use

MOTION NO. 2026-14

Moved by: Frances Smith

Seconded by: Dan Meeks

WHEREAS the Corporation of the Township of Central Frontenac entered into a licence agreement dated July 1,

2001, as amended (the "Licence"), with the Province of Ontario for the rental of approximately 2,274 square feet of space at Soldiers Memorial Hall, located at 1107 Garrett Street in the community of Sharbot Lake;

AND WHEREAS the licensed space is located on the main floor of Soldiers Memorial Hall and has been used by the Province of Ontario under the terms of the Licence;

AND WHEREAS the Licence includes an option for the Province of Ontario to extend the agreement for an additional five (5) years;

AND WHEREAS the Township has received notice that the Province of Ontario is exercising its option to extend the Licence for a further five (5) years, from July 1, 2026 to June 30, 2031, under the same terms and conditions;

AND WHEREAS Ontario Infrastructure and Lands Corporation, through its agent CBRE Limited, will be working with the Township to finalize the extension agreement;

NOW THEREFORE BE IT RESOLVED that Council acknowledges and accepts the extension of the Licence for the rental of space at Soldiers Memorial Hall for the period of July 1, 2026 to June 30, 2031;

AND BE IT FURTHER RESOLVED THAT the Mayor and the CAO/Clerk are hereby authorized to sign the Licence extension agreement and any related documents.

Deferred

Council deferred this item to have staff meet with a representative of Ontario Infrastructure and Lands Corporation to negotiate further.

15. By-Laws/Agreements

- a. 2026-01 Parking By-Law

MOTION NO. 2026-01

Moved by: Duncan McGregor

Seconded by: Susan Irwin

THAT By-Law 2026-01, being a by-law for the establishment and enforcement of parking regulations in the Township of Central Frontenac, be read a first, second and third time and finally passed this 13th day of January 2026.

Deferred

- b. 2026-02 By-Law to Amend Administrative Monetary Penalties (AMPS) and Designate Parking By-law

MOTION NO. 2026-15

Moved by: Phillip Smith

Seconded by: Bill Everett

THAT By-Law 2026-02, Being a by-law to amend the Administrative Monetary Penalties (AMPS) by-law to designate a Parking By-law, be read a first, second and third time and finally passed this 13th day of January 2026.

Deferred

- c. 2026-03 By-Law to Appoint a Committee of Adjustment for 2026

MOTION NO. 2026-16

Moved by: Phillip Smith

Seconded by: Dan Meeks

THAT By-Law 2026-03, Being a by-law to appoint a Committee of Adjustment for 2026, be read a first, second and third time and finally passed this 13th day of January 2026.

Carried

- 16. Notice of Motions**
- 17. Giving Notice of Motions**
- 18. New/Other Business**
- 19. Closed Session**

20. Adjournment

- a. Confirming By-Law 2026-04

MOTION NO. 2026-17

Moved by: Nicki Gowdy

Seconded by: Duncan McGregor

THAT By-Law 2026-04 being a by-law to confirm the proceedings of the regular council meeting held January 13, 2026, be read first, second, and third time, and finally passed this 13th day of January 2026;

AND FURTHER THAT this meeting be adjourned until Tuesday, January 27, 2026, at 6:00 p.m. for a regular meeting of Council, said meeting to be held in the Council Chambers located at 14216 Road 38, Sharbot Lake.

Carried

Adjourned 7:39 pm

Frances Smith, Mayor

Cathy MacMunn,
CAO/Clerk



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 007-2026
DATE: January 27, 2026
FROM: J. Michael McGovern, Treasurer
PREPARED BY: J. Michael McGovern, Treasurer
RE: Accounts Payable Report

RECOMMENDATION

THAT Council receive the Accounts Payable Report (Cheque Distribution) in the amount of \$2,416,508.09 as prepared by the Treasurer, for information;

BACKGROUND

Invoices are routinely received, processed, and paid regularly, on a bi-weekly basis

DISCUSSION

Invoice details are available from the Treasurer at the office. Please call in advance of the meeting for any information.

STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

FINANCIAL IMPLICATIONS

The municipality's cash position is sufficient to cover these invoice payments.

ATTACHMENTS/REFERENCES

Cheque Distribution Reports.

TOWNSHIP OF CENTRAL FRONTENAC
Treasurer's Report
ACCOUNTS PAYABLE

2026-01-18

TOTAL A/P Cash Requirements

\$2,416,508.09 to be approved by Council

Date

December 5, 2025	\$	767,494.81
December 19, 2025	\$	930,464.22
January 15, 2026	\$	718,549.06

DISTRIBUTION	Total	\$	2,416,508.09
General Government	\$	-	
Council	\$	-	
General Administration	\$	544,200.30	
Technology	\$	-	
911 Civic Addressing	\$	-	
Central Frontenac Fire	\$	129,788.38	
Emergency Measures	\$	-	
Conservation Authorities	\$	-	
Policing	\$	212,407.90	
Fenceviewers	\$	-	
Animal Control	\$	-	
Livestock Losses	\$	-	
Building Department	\$	3,363.70	
Facilities Coordinator/Septic program	\$	923.18	
By-law Enforcement	\$	6,114.31	
Roads Department	\$	1,215,581.78	
Streetlighting	\$	-	
Waste Disposal	\$	18,149.59	
Cemeteries	\$	1,991.86	
Helipad	\$	-	
Medical Centre	\$	2,009.76	
Recreation	\$	98,002.53	
Other Cultural	\$	-	
Planning	\$	11,890.49	
Economic Development/Festival	\$	-	
Municipal Drain	\$	-	
HST Rebate(100% Gst, 78% Pst)	\$	172,084.31	



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 008-2026
DATE: January 27, 2026
FROM: Michael J. McGovern, Treasurer
PREPARED BY: Erin Babcock, Deputy-Treasurer
RE: Apportionment of Taxes

RECOMMENDATION

THAT Council approve the following apportionment(s) of assessment as recommended by MPAC for 2025 & 2026 as applicable for the following roll number(s):
10-39-020-010-28000; 10-39-020-010-28100-0000; 10-39-080-020-17100-0000 & 10-39-080-020-17106-0000

BACKGROUND

Apportionments are the results received from MPAC related to a severance or consolidation application submitted by property owners, the municipality's planning department, or lawyers.

DISCUSSION

MPAC was requested to apportion these properties which were legally divided. As per section 356 of The Municipal Act, it is required that at a meeting, Council is to make its decision to approve or deny the apportionment. The applicant is notified of Council's decision and may further appeal to the Assessment Review Board. A decision of the Assessment Review Board is final.

STRATEGIC PLAN PRIORITY

N/A

FINANCIAL IMPLICATIONS

N/A

ATTACHMENTS/REFERENCES

Apportionment Sheet(s) attached



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 009-2026
DATE: January 27, 2026
FROM: J. Michael McGovern, Treasurer
PREPARED BY: J. Michael McGovern, Treasurer
RE: O. Reg 284/09 – 2026 Excluded Expenses Report

RECOMMENDATION

THAT the Council of the Township of Central Frontenac accept and approve the 2026 Excluded Expenses Report as required by Ontario Regulation 284/09;

BACKGROUND

Ontario Regulation 284/09 permits a Municipality to exclude three specific expenses from their annual budget. If excluded from the budget, the Municipality shall prepare a report on the impact of the excluded expenses and adopt the report by resolution. These expenses are:

1. Amortization expense,
2. Post-employment benefits expenses, and
3. Solid waste landfill closure and post-closure expenses.

Effective January 1, 2009, under section 3150 of the Public Sector Accounting Board Handbook (PSAB), Municipalities are required to record the costs of tangible capital assets and related amortization expense on their annual financial statements. The new accounting standards do not require that budgets be prepared on the same basis. Therefore, most Municipalities, including the Municipality of Central Frontenac, continue to prepare budgets on a cash basis. The tax rate is determined on a cash basis without the costs for non financial transactions such as amortization.

Ontario Regulation 284/09 allows a Municipality to exclude from its budget amortization costs, post-employment benefit costs, and solid waste landfill closure and post-closure

costs. Since the Municipality of Central Frontenac does own landfill sites, it is required to report any landfill closure expenses.

DISCUSSION

Including the full amortization, post-employment and post-closure land fill expenses, the 2026 budget would have required additional funding of approximately \$6.9 million dollars, which would mean a tax levy increase of approximately 50%.

STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

FINANCIAL IMPLICATIONS

The Extended Expenses Report has no direct financial impact on the Municipality since it is simply providing information on non-cash transactions. The Municipality's 2026 budget is cash based and non-cash transactions, such as amortization, have not been included. The Excluded Expenses Report is simply an accounting reconciliation between the two reporting methods.

ATTACHMENTS/REFERENCES

O. Reg 284/09 Report – January 27, 2026

2026 Budget - January 27, 2026		
PSAB Presentation		
		2026 Budget
		\$
<u>Revenue</u>		
TOTAL Revenue - including to be raised by Taxation		\$ 21,231,194
Less: Transfer from Reserves		\$ 4,223,067
PSAB Adjusted Revenues		\$ 17,008,127
<u>Expenses</u>		
TOTAL Expenses		\$ 21,231,194
Add: Amortization		\$ 2,789,053
Less: Transfer to Reserves		\$ 3,675,466
PSAB Adjusted Expenses		\$ 20,344,781
Net Surplus		\$ (3,336,654)
Accumulated Surplus, beginning of year		\$ 52,143,131
Accumulated Surplus, end of year		\$ 48,806,477
<u>Schedule of Accumulated Surplus</u>		
Surplus		\$ 7,642,595
Frontenac Community Arena		\$ 940,197
Recreation Operations		\$ 122,501
Tangible Capital Assets		\$ 40,336,725
Unfunded Landfill closure and post-closure liability		\$ (3,712,805)
Employee post-employment benefits		\$ (433,000)
Reserves & Reserve Funds		\$ 3,910,264
Accumulated Surplus		\$ 48,806,477



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 010-2026
DATE: January 27, 2026
FROM: J. Michael McGovern, Treasurer
PREPARED BY: J. Michael McGovern, Treasurer
RE: 2026 Final Tax Rate By-Law

RECOMMENDATION

THAT Council for the Township of Central Frontenac adopt the 2026 tax rate by-law as presented by the Treasurer with the recommendation to raise the municipal levy of \$11,285,509;

BACKGROUND

Strong Mayor Powers became effective in Central Frontenac on May 1, 2025. The budget was prepared and adopted in accordance with the guidelines set out under the Strong Mayor Powers framework.

DISCUSSION

The Strong Mayor budget process resulted in a municipal levy of \$11,285,509. Considering the Education & County rates, this equals a tax increase of \$48/\$100,000 assessment dollars.

While the Budget has been adopted, Council is still required to pass a Tax Rate By-law to establish tax rates for 2026. A draft of the Tax Rate By-law is attached and will be considered later in today's meeting.

STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

FINANCIAL IMPLICATIONS

The municipal levy will raise \$11,285,509 in revenue, an increase in the levy of \$527,159 (4.9%) over 2025.

ATTACHMENTS/REFERENCES

2026 Final Levy Budget By-Law & Schedule A

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW # 2026-XX

BEING A BY-LAW TO ADOPT THE ESTIMATES FOR THE SUMS REQUIRED DURING THE YEAR 2026 FOR THE PURPOSES OF THE TOWNSHIP OF CENTRAL FRONTENAC AND TO SET THE APPROPRIATE TAX RATES.

WHEREAS pursuant to Section 312(2) of the Municipal Act, 2001, S.O. 2001, and amendments thereto the Township of Central Frontenac shall in each year prepare and adopt estimates of the sums it requires during the year for the purposes of the municipality;

AND WHEREAS pursuant to Section 312(2) of the Municipal Act, 2001, S.O. 2001, and amendments thereto the Township of Central Frontenac shall pass a by law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the Township of Central Frontenac ratable for local municipality purposes;

AND WHEREAS all property assessment rolls on which the 2026 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act, R.S.O. 1990, Chapter A.31 and amendments thereto, subject to appeals at present before the Assessment Review Board, the Ontario Lands Tribunal and the District Court;

AND WHEREAS the Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipe Line Assessment, Farmlands Assessment and Managed Forest Assessment and the applicable subclasses pursuant to Section 7 of the Assessment Act have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios and tax rate reductions for prescribed property subclasses on the aforementioned property for the 2026 taxation year have been set out in By-law 2025-045 of the County of Frontenac passed on the 17th day of December, 2025;

AND WHEREAS these tax rates on the aforementioned Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmlands Assessment and Managed Forests Assessment and the applicable subclasses have been calculated pursuant to the provisions of the Municipal Act, 2001, S.O. 2001, and amendments thereto, in the manner set out herein;

AND WHEREAS the levy for municipal purposes as adopted by this by-law as Schedule "A" has been set at \$11,285,509.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, Section 342, 345, 346, 347 as amended authorizes Council to establish due dates, penalties for non payment of taxes, installments, payment into bank, acceptance of part payments and disposition of part payments.

NOW THEREFORE the Corporation of the Township of Central Frontenac enacts as follows:

1. That the 2026 budget and municipal tax rate of the Township of Central Frontenac attached hereto as Schedule "A", be adopted by Council.
2. That every owner of land shall be taxed according to the tax rates in this by-law and such tax for all uncapped classes shall become due and payable in two installments as follows June 18, 2026, and September 17, 2026, and nonpayment of the amount on the dates stated in accordance with this section shall constitute default.
3. That a penalty of one and one-quarter percent (1.25%) per month shall be imposed on the first day of each month following default of payment on all taxes of the current year remaining unpaid after the due date of said taxes.
4. That interest of one and one quarter percent (1.25%) per month shall be imposed on all outstanding taxes from the end of the year for which the taxes were levied until the taxes are paid.
5. That penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
6. That the Treasurer shall send a tax bill to every taxpayer at least 21 days before any taxes shown on the tax bill are due. The capped class notices shall be mailed in accordance with this by-law and due dates shall be established by resolution of Council.

7. That the taxes are payable in Canadian Funds only to the Township of Central Frontenac Municipal Office, Sharbot Lake, Ontario through cash, cheque, debit, telephone & Internet banking, by credit card through Virtual Municipal Office and through our website, at any Canadian bank, or by Preauthorized Payment.

READ a first, second and third time, and finally passed on this 27th day of January,
2026

Frances L Smith, Mayor

Cathy MacMunn, CAO/Clerk

SCHEDULE "A" BY-LAW 2026										
TOWNSHIP OF CENTRAL FRONTENAC										
ASSESSMENT FOR TAXATION										
2026										
RATIO AT 1										
	English Public	English Separate	French Public	French Separate	NO SUPPORT	TOTAL	RATIO	WEIGHTED ASSESSMENT		
RESIDENTIAL	947,995,609	42,334,950	3,129,442	3,357,067	169,500	996,986,668	1.0000	996986668	\$ 24,128,900	
AGGREGATE Extraction					1,603,300	1,603,300	0.8137	1304615	\$ 1,304,615	
INDUSTRIAL Taxable Full					69,500	69,500	1.0000	69500	\$ (1,219,600)	
INDUSTRIAL Taxable Excess Land					47,400	47,400	0.7000	33180	\$ -	
COMMERCIAL Taxable Full					11,236,800	11,236,800	1.0000	11236800	\$ (104,900)	
COMMERCIAL Taxable Excess Land					161,200	161,200	0.7000	112840	\$ -	
COMMERCIAL Taxable Vacant Land					187,100	187,100	0.7000	130970	\$ -	
FARMLANDS Taxable Full	16,783,900	1,039,200	165,000			17,988,100	0.25	4497025	\$ (260,550)	
MULTI-RES Taxable Full	850,000					850,000	1.0000	850000	\$ -	
MANAGED FOREST Taxable Full	15,179,039	1,044,486	166,231	39,744		16,429,500	0.25	4107375	\$ 320,850	
RAILWAY ROW						0				
	270.8					0				
TOTAL ASSESSMENT	980,808,548	44,418,636	3,460,673	3,396,811	13,474,900	1,045,559,568		1,019,328,973	24,169,315	
					Assessment increase over 2024 is			1.2%		
FARMLANDS & MANAGED FOREST RATIO .25		2,310,000								
PIPELINES RATIO .7										
COMMERCIAL VACANT & EXCESS LAND .7							\$ 12,045,200	Assessment Increase		
INDUSTRIAL VACANT & EXCESS LAND .65										
TOWNSHIP OF CENTRAL FRONTENAC										
CALCULATION OF TAX RATES										
		2026	\$ Increase/Decrease	% Increase/Decrease	2025		\$ 128,592	\$ Impact, with no tax rate change		
TOTAL EXPENDITURES TOWNSHIP		21,231,194	(621,440)	-2.8%	21,852,634					
TOTAL REVENUE		9,945,685	(1,148,599)	-10.4%	11,094,284					
TOWNSHIP AMOUNT TO BE RAISED		11,285,509	527,159	4.9%	10,758,350		\$ 398,567	Additional Revenue Raised		
NEW AMOUNT TO BE RAISED		11,285,509								
TOTAL WEIGHTED ASSESSMENT		1,019,328,973								
RESIDENTIAL RATE 0.01107151 The Township Residential Rate is 3.7% higher than the previous year										
		Res Tax Rate	Ratio							
AGGREGATE Extraction		0.01107151	0.81	0.00900895						
INDUSTRIAL TAX RATE CALCULATION		0.01107151	1	0.01107151						
INDUSTRIAL EXCESS RATE CALCULATION		0.01107151	1	0.00775006						
COMMERCIAL TAX RATE CALCULATION		0.01107151	1	0.01107151						
FARMLANDS TAX RATE		0.01107151	0.25	0.00276788						
MANAGED FOREST TAX RATE		0.01107151	0.25	0.00276788						
MULTI RES TAX RATE		0.01107151	1	0.01107151						
COMMERCIAL VACANT TAX RATE CALCULATION		0.01107151	0.70	0.00775006						
COMMERCIAL TAXABLE NEW CONSTRUCTION		0.01107151	1	0.01107151						
PROOF										
	Rate	Assessment	Taxes							
Residential taxes	0.01107151	996,986,668	11,038,146							
AGGREGATE Extraction	0.00900895	1,603,300	14,444							
INDUSTRIAL Taxable Full	0.01107151	69,500	769						NB: Ind Vacant is 65% of IND RATE	
INDUSTRIAL Excess Land	0.00775006	47,400	367							
Commercial Full taxes	0.01107151	11,236,800	124,408							
Commercial Vacant Unit	0.00775006	161,200	1,249							
Commercial Vacant Land	0.00775006	187,100	1,450							
Farmlands taxes	0.00276788	17,988,100	49,789							



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 011-2026
DATE: January 27, 2026
FROM: J. Michael McGovern, Treasurer
PREPARED BY: J. Michael McGovern, Treasurer
RE: 2026 Vendor of Record Approval Report

RECOMMENDATION

WHEREAS the Township Procurement policy by-law requires an annual council review and approval of the vendor list during budget deliberations;

AND WHEREAS the Treasurer is recommending that Council approve the Vendor of Record list as presented.

BACKGROUND

The Township Procurement policy by-law requires an annual council review and approval of the vendor list to date. Approval is to be done during budget deliberations. Please contact the Treasury department if you have any questions regarding vendors.

Definition:

“Vendor of Record (VOR) Process” means a procurement process in which Bids are sought only from the members of a select group of prospective Vendors as determined by the process outlined in the vendor of record section below.

Vendors of Record section in procurement policy:

A VOR listing shall be compiled by staff and recommended to Council for approval on an annual basis during budget deliberations as well as updated and presented to council during various times of the year as needed.

The VOR listing shall consist of vendors who have established an acceptable business relationship with the Township. The intent of a VOR listing is to avoid the Township absorbing the administrative costs of seeking multiple and repetitive quotes.

The Township may select the VOR process of procurement if the Vendors are included on a Vendor of Record list. The VOR process may be used either directly to Procure Goods and/or Services (i.e. without further competition) or it may be used as the basis for a Bid Request.

The Treasurer can add Vendors to the list at any time upon recommendation by an Authorized Person and complete any necessary Credit Applications while maintaining purchase thresholds as determined through this Policy. Any Vendor can be removed from the VOR list at any time upon recommendation to the CAO/Clerk by the Treasurer.

A vendor who is the successful bidder in a competitive process for the Township and who provides the contracted service consistent with the requirements of the contract in a manner satisfactory to the Authorized Person will be added to the Vendor of Record list.

Where there are multiple VOR for a particular contract, the Department Head shall give consideration to the expertise, experience, best value, and availability of the vendor in selecting the most appropriate vendor. If all else is equal, the Department Head will assign such work in such a way as to achieve equitable distribution of work between vendors.

DISCUSSION

n/a

STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

FINANCIAL IMPLICATIONS

n/a

ATTACHMENTS/REFERENCES

2026 Budget Vendor List – January 27, 2026

Vendor ID	Vendor Name
10ISLA001	1000 Islands Docks
TUXE001	1000143808 Ontario In O'A Tuxedo Trough
UENS002	1000431708 Ontario Ltd.
1010001	1010 Lawn & Garden
1499832	1499832 Ontario Limited (HMF(halls masonry and form)
16000053CAN	16000053 Canada Inc.
1745001	1745010 Ontario Inc
1894001	1894 Inc
2829158 GAN	2829158 Ontario Lts. CSN Gananoque
2BDE001	2B Developments
407E001	407 ETR
IMPR002	4Imprint
5352001	535276 Ontario Inc.
7092001	709226 Ontario Ltd (Dilawri Auto)
9954001	995419 Ontario Lrd "Hart n' Hart"
ALOC001	A - 1 Lock and Key
ABFO001	A & B Ford Sales Ltd
ADMH001	A & D Mechanical
A&MD001	A & M Designs
AJST001	A.J. Stone Company Ltd
AARD001	Aarde Construction Ltd
ABCF001	ABC Fire Extinguisher Services
ACCF001	ABC FIRE PROTECTION INC.
ABSA001	ABS Auto Body Shop
ACAD001	Acadia Engineering
DICO001	ACC Haulage Dicola Water
ACCA001	Accara IT Services
ACCO001	Accountant Of The Superior Court Of Justice
ACKL001	Acklands Grainger Inc
ACTI001	Active Automated Doors Ltd
ADVA002	Advanced Janitorial & Property
ADVA001	Advantage Data Collection Ltd
AGOI001	AGO Industries Inc
AHOL001	AHOLA EXTERIORS
AINW001	Ain Whitehead LLP
AINL001	Ainley Group
SNID003	Alan Butch Snider
ALBI001	Albian Masonic Lodge No. 109
ALEX001	Alex McCoy Plumbing & Heating Ltd
ALGO001	Algonquin And Lakeshore
ALGO002	Algonquin Bridge Limited
ALLA002	All About Meetings Inc
ALLS001	All Season Air Inc.
ALLI002	Alliance SEcurity Team
AMCT001	AMCTO
AMCT002	AMCTO Zone 6
AMHE001	Amherst Driveway Sealing
AMO001	AMO
LEES001	Amy Lees

ANCH001	Anchor Concrete Products Ltd
ANDR003	Andre Labrie Consulting
ASS002	Anka Services Inc - Asselstine Hardware
ANNE001	Annex Business Media Inc
AONR001	AON Reed Stenhouse Inc
APPL0001	Applied Electronics Limited
APTI001	Aptika
FERG008	Archie Ferguson
ARDE001	Arden Pastoral Charge
ARMS002	Armstrong Power Hydrovac Services
ARMT001	ARMTEC INC.
ARNO001	Arnott Brothers Construction Ltd
ARTH001	Arthur J. Gallagher Canada Limited
ASCE001	ASC Environmental
ASSO002	Association of Municipalities of Ontario
ASSO001	Association Of Ontario Road Supervisors
AUST001	Austin Engineering
BMP1001	B.M.P. (1985) Limited "Atkinsons home building "
BAKE001	Baker & Son Tire Repair
BPSYS01	Baldwin Presentation Systems
BANT001	Banks Tire Service
BARB001	Barbara Everett O/A B.E.E. Sanitation
BARR001	Barrett's Farm & Family Centre
BARR002	Barry Bryan Associates
BATT001	Battlefield Equip Rental
BATT002	Battleshield Industries Limited
BAYE001	Bay Electric
BAYR001	Bayridge Printer
BEAC001	Beacon Lite
BEAN001	Bean Chevrolet Buick GMC Ltd
BEAR001	BearCom Canada Corporation (formerly Turriss)
BELL001	Bell Canada
BELL004	Bell Canada Property Tax Dept
BELC001	Bell Con Design-Builders Ltd.
BELL006	Bell Mobility
BELL003	Bell's Machining Welding & Hyd.
BENC001	Bence Motors Sales Ltd
BENS001	Benson
BERE001	Bereavement Authority of Ontario
BERR001	Berrn Consulting Ltd
BEST001	BEST Safety Training and Consulting
BIGT001	Big Thinking
BINA001	BINATEK INC.
BLAC001	Black Dog Tire & Lubricants Ltd,
BLAC002	Blacks Corner Motorsports
BLUE001	BLUE IMP
BMRM001	BMR Manufacturing Inc
BOBR001	Bob Riddell CVOR Servies Plus
BOND001	Bond's Engraving

BRAD002	Brads Auto Glass and Canvas
BRAF001	Brafasco/HD Supply Canada Inc
NORT004	Brandt Tractor Ltd
BROD001	BroDart Library Supplies & Furnishings
BROU001	Brough Sheet Metal Co. Ltd.
BROW004	Browns Fine Food Service Inc
BRUB001	Brubacher Sheds Inc.
BRUC001	Bruce Sales
POLL001	Bryan Pollock
BERT003	Bryon Bertrim
BSRA001	B's Radical Rides
BUBB001	Bubbles Bounce Inc
BUDE001	Buder, Spencer
BUNZ001	Bunzl Canada
BURC001	Burchell Glass Inc
BURL001	Burlington Humane Society
BUST001	Bustini's Event Rentals
CCLI001	C.C. Limestone Services
CETH001	C.E. Thibault
CADU001	Caduceon Enterprises Inc.,
CALD001	Caldwell Banker REalty
CALG001	Calligaris Electronic Technologies
CALT001	Caltrac Enterprises Ltd
CAMB001	Cambium Inc
CAME001	Cameron Mechanical
CAMP003	Campbell Monument Company
CANA012	Canada Revenue Agency
CAMA001	Canadian Association of Municipal Administrators
CANA11	Canadian Firefighter/Annex Publishing and Printing
CANA016	Canadian Mental Health Association
CANA015	Canadian Network Broadcasting
CANA006	Canadian Pacific Railway Co.
CANA007	Canadian Red Cross - Swim Program
CANA013	Canadian Red Cross - FF training
CDNS001	Canadian safety Equipment
CANA014	Canadian Safety Supplies
CANA009	Canadian Tire
CANA010	Canazon
CANS001	Cansel
CANU001	Canuck Sports Stuff Inc.
CAPI001	Capital Park Consulting
CARD001	Cardinal Cafe & Shop
CARL001	Carleton Uniforms Inc (now Unisync Group)
CARL002	CARL'S PAINTING
CARR002	Carr McLean
FORT002	Carrie Fortier
CARR001	Carrier Centers
CARR004	Carrier Emergency Vehicles
CARS001	Carswell

CASE001	CaseWare
CAVA001	Cavanagh Concrete Ltd
CEDA001	Cedar Signs
CENT003	Centennial Engravers
CENT004	Central Frontenac Housing Corportion
CENT005	Central Frontenac Railway Heritage Society
CENS001	Central Square Canada Software Inc
CFLY001	CFLY-FM
CHAM002	Champion Commercial Products Inc
CHAM001	Champion Industrial Equipment
CHAR001	Chartered Professional Accountants Of Canada
MATS004	Chase Matson
CHEC001	Checkers Cleaning Supply Company
CHEO001	Cheo Foundation
CHOI001	Choice Com Computer Network Specialists
CIBC001	CIBC Mortgage Service Centre
CINT001	CINTAS
CITY001	City Of Kingston
CLAN001	CLANCY ELECTRIC
CLAR001	Clark-Kavanagh Inc
CLEA005	CLEAN SWEEP ALTERNATIVE ENERGY
CLEA003	CLEAN SWEEP CLEANING SERVICES
CLEA004	Clean Tech Supplies
CLMP001	Clow Line Maintenance
CLUD001	Cludo Inc
CM3E001	CM3 Environmental Inc.
COHN001	Cohn Concrete Finishing
COLD001	Coldwell Banker Settlement Realty
COLV001	Colvoy Equipment
COMF001	Comfort Pro
COMM003	Commercial Alternator &Starter Service
COMM001	Commercial Door Systems Ltd
COMM004	Community Living
COMP001	Compton Yardscapes And Propane Solutions
CONC001	Concept Controls
CONC002	Concord Engineering
CONC003	Concrete Plus Cement Finishing
CONS001	Conseil Des Ecoles Publiques
CONS002	Conseil Scolaire Catholique Du
CONT001	Contractors Rental Supply
COOP002	Cooper Equipment Rentals
CITY003	Corporation of the City of Kingston
CORP002	Corporation Of The City Of Kingston
COTA002	Cota, Gord
COTA001	Cota's Mobile Catering
COUN006	Country Carpet
COUN004	Country Flooring & Design (formerly Country Carpet)
COUN005	County Dock Services
COUN001	County Of Frontenac

COUN003	County of Hastings
COUK9001	Courageous Companions K9
COVE001	Covell Building Supplies
COXS001	Cox, Scott
CPLS001	CPL Systems - use Groeneveld Lubrication Solutions
CRAI002	Crains' Construction Ltd
CRCS001	CRCS- Canadian Red Cross
CREI001	CREIGHTON
CRIS001	CriSys Limited
CROS001	Crossiron Truck & Equipment Ltd
CROW001	Crow Lake Community Association
CRUI001	Cruickshank Construction
CUBE001	CUBEX LTD
CUNN001	Cunningham, Swan, Carty
CUTL001	Cutler TCMS Inc
CWCOM001	CW and Company
CYTE001	Cytelligence
DRID001	D. Riddell Welding and Fabrication
YOUN006	D.G. Younge Cemetery Services
DMWI001	D.M. Wills Associates Limited
D2WI001	D2 Wireless
DALE001	Da-Lee (Other product of Morris Chemicals)
DALM001	Dalmatian
STAN004	Damion Standen
DANI001	Danima Technologies
DARC001	Darch Fire (1200 Degrees)
DASI001	DaSilva Mechanical
DATA001	Data Fix
BANG001	David R Bangs Fuels LTd
DAVY001	Davy Well Drilling
COWD004	Dawson Cowdy
DELA001	De Lage Landen Financial Services
DEDI001	Dedicated Environmental Servivces
DESR003	DesRoche, Peter
DIAM001	Diamond Software Inc
DILE001	Diligent
DILL004	Dillon, Isaac
DION001	Dion Fire Extinguishers Ltd
DIST002	District 8 Road Supervisors' Association
DIXI001	Dixie Truck Centre Ltd
DIXA001	Dixon Actuarial Services Inc.
DONC001	Don Cordingley Gradall Rental Lt
DONN001	Donna Larocque's Sign Shop
DRAF001	Drafting Clinic Canada Limited
DRAI001	Drain-All Ltd
DRAP002	Drapeau Automatic Sprinkler Corp
DURH001	Durham First Aid Inc
DWBS001	DW Building Restoration Services Inc
E360S01	E 360 Solutions

ERTR001	E.R. Trought Design Inc
EARL001	Earl Rosebush Fuels
EAST003	Eastern Fluid Power Inc
EAST004	Eastern Ontario Paving Inc
EAST001	Eastern Ontario Trails Alliance
EAST002	Eastway Fire & Rescue Vehicles
EOA001	Eco Alternative Energy
ELE14001	Eleven 14 Guidance and Care
ELEV001	Eleven Environmental
ELIT001	Elite Engraving & Embroidery Inc
ELIT002	Elite Medic
ELIT004	Elite Seamless Eavestrough
ELIT003	Elite Window Cleaning
ELVA001	Elvaan Equipment Solutions
EMER001	Emerald Green Property Services Inc.
ENDE001	Endeavour Solutions Inc.
ENVI002	Environmentall Contracting Services
EOET001	EOETA
EQUI001	Equitable Life of Canada
RAWN002	Ernie Rawnsley
ESAF001	eSafe Product Approval Services
ESOL001	eSolutions Group
EWMW001	EWM Welding
EZSC001	EZ SCALE
FHBL001	F.H. Black & Company Incorporated
FAST001	Fast Line Striping Systems
FERG002	Ferguson Excavating
FERG006	Ferguson's
FERN001	Ferno Canada
FIDE001	Fidelity Engineering & Construction Inc
FIRE002	Fire Marshal's Public Fire Safety Council
FIRE005	Fire Protection Survey Services
FIRE001	Firefixx
FIRG001	Fireground Apparel Co.
FIRE006	Firehall Bookstore
BOOK001	Firehall Bookstore formerly Bookstore-Annex
FIRE004	Fireservice Management Ltd
FIRS002	First Alert Canada
FIRS001	First Reference Inc
FITL001	Fit Local Government Consulting Inc.
FLIE001	Flieler, Elaine
FLIN002	Flint Stone Flre
FLOA001	Float King Manufacturing Corp
FLUE001	Fluent Information Management Systems Inc
FORT001	Fort Glass
FOST001	Foster Equipment Ltd
FOST003	Foster's Heavy Equipment Repair
FOTE001	FOTENN CONSULTANTS INC
FREC001	Freco Fluid Power

FRED001	Fred Dean
FREI001	Freightliner North Bay
FRES001	FRESHCRETE LTD
FRON001	Frontenac Addington Trappers Council
FRON002	Frontenac Community Arena
FRON006	Frontenac Masonry Forming Inc
FRON005	Frontenac Municipal Law Enforcement Inc
FRON010	Frontenac Municipal Service Corporation
FRON011	Frontenac Painting & Roofing
FRON007	Frontenac Plumbing Services Ltd
FRON012	Frontenac Power
FRON008	Frontenac Technology Solutions
TACK001	G. Tackaberry & Sons
GWIL001	G. Williams Paving Ltd
GEMA001	G.E. Matson & Sons
GANA001	Gananoque Chev Buick Cadillac GMC
GARA001	Garage Door Company Of SE Ontario
GEMM001	Gemmill Sand And Gravel Limited
GEOF001	Geoff Hodgins Architect
SUTH002	George Sutherland
BADO002	Geraldine Badour
GERV001	Gervais Consulting
GFLE001	GFL Environmental Inc,
GHDD001	GHD Digital
GIBS001	Gibson's Garage
GIGP001	GIGPRINT
GINC001	Gincor Industries
COCO001	GIP Properties (formally coco paving)
GLOB002	Global Industrial
GLOB001	Globalstar Canada Satellite Co.
GOEV001	GO EVO INC.
GODF001	Godfrey General Store Ltd (Canom Inc.)
GOLD001	Golder Associates Ltd
GOOD001	Goodfellows Flowers
GOOF001	Goodfellows Funeral Home
GOOD002	Goodyear Canada Inc
GRAH001	Graham Utility
GRAN001	Granite Ridge Education Centre
GRAN006	Grant Match Corp.
GRAY005	Gray Brothers Construction
GRAY001	Gray's Grocery
GRAL001	Gray's Landscaping & Snow Removal Inc.
GREE003	Green Tractors Inc
GREE001	Greenshield Pest Control Inc
GREE002	Greenwood Paving
GREG001	Greer Galloway Consulting Engineers
GREY001	Greyco Piano
GROB001	GRO BARK
GROE001	Groeneveld Lubrication Solutions

GROU002	Groundwork Engineering Limited
HALE001	Hales Excavation & Trucking Ltd
HAMB001	Hambly Group
HAMI001	Hamilton Carpentry
HARL001	Harding-Devries, Linda
HARP002	Harper Fleet & Auto Service
HART001	Hartington Equipment
HEAR003	HeartFelt Response Medical Inc
HRAI	Heating, refrigeration and air institute canada
HEAT001	Heat-line Freeze Protection System
HEND002	Henderson U.C.W.
HGCM001	HGC Management Inc
HIGH001	Highland Aerial
HINT001	Hinton Dodge Crysler
HINZ001	Hinze Pumbing Inc.
HOLC001	Hole Lawn Care
HOLL004	Holly Bounce Rentals
HOME001	Hometown
HOOK001	Hook's Building Centre
HOPK001	Hopkins Chitty Land Surveyors Inc
HPEM001	HPEMFAA Training Complex
HUGH003	Hughson Fencing and Guide Rail
HYDR003	Hydro One - relocate
HYDR001	Hydro One Networks Inc
HYDR002	Hydro One Networks Inc - receivable unit
IBIG001	IBI Group
IC3600`	IC 360 Solutions Inc
ICES001	Icesoft Technologies
ICOT001	ICO Technologies
IDCI001	IDC (Infrastructure Database)
IMAG001	Image Advantage
IMPA001	Impact Property Solutions Inc
IMPR001	Impression Printing
ITSP001	Independant Telephone Services
INDE001	Independent Alternator & Start
INLA001	Inland Liferrafts & Marine Ltd
INNO001	Innovative Surface Solutions Canada
INTA001	Intact Public Entities Inc.
INTE001	Intelivote Systems Inc
INTE003	Intervarsity Ministries Foundation
IRON001	Iron Clad Containers
IRON002	Iron Trade Works
IVAN001	Ivans Tree Service
J&JL001	J & J Landscaping
J&JC001	J&J Construction and Design
JWAT001	J. Watkins and Associates (Inc)
BRIS001	J.R. Brisson (Tera Pro)
JACKW001	Jack Watson Sports
JADE001	JADE EQUIPMENT COMPANY LTD

JAGU001	Jaguar Media Inc
JAME002	James Braden Ford Ltd
JAME001	James Braden Nissan
JARR001	Jarrell-Chalmers Group Ltd
JCHE001	JC Heating & Cooling
JEFF001	Jeff's Auto Glass (Uniglas)
LEEJ001	Jen Lee
JENN001	Jennifer Baker Consulting Ltd
JENT001	Jentro Security Solutions - Jens Trode
JERO001	Jerome Taylor Auto Mall
JEWE001	Jewell Engineering
RIDD003	Jim Riddell Maintenance
JMBE001	JMB Equipment
JOHN008	Joe Johnston Equipment
JOHN002	John Curtis
JOHN006	John Toppers Market and Gas
JONE002	Jones Contracting & Building Service
JORD001	Jordan's Automotive
MIDD003	Josh Middleton
JULI001	Julie Conner Designs
K&MA001	K & M Automotive
KSWI001	K & S Windsor Salt Ltd
KMUL001	K. Mulrooney Trucking Ltd
OSTR001	Kaitlyn Ostrander
KALT001	Kal Tire
KALA001	Kaladar Auto Parts (Carquest)
KAWA001	Kawartha Metals
KEMP001	Kempe Mechanical
KENN005	Kennebec and District Historical Society
KERN001	Kernick, Brad
KETC001	Ketchum Supplies
KEYS001	Keystone Bridge Management Corp.
KFLA001	KFL & A Mutual Aid Association
KFLA003	KFL&A Mutual Aid Chief's Assoc
KFLA002	KFL&A Public Health
KICP001	Kick and Push Brewing Company
KIMC001	Kimco Steel Sales Limited
KING011	King Luminaire Inc,
KING009	Kingston Diesel Services
KING015	Kingston Driveway Sealing
KING007	Kingston Fire & Rescue
KING006	Kingston Frontenac Public Library
KING002	Kingston Humane Society
KING012	Kingston Monuments Ltd
KING014	Kingston Pro Movers
KING010	Kingston Spray Foam Insulation
KJPMGT001	Kj Pender Mgt
KLMC001	KLM Construction & Epoxy Services
KNOW001	Knowler Plumbing Ltd

KOEN001	Koen, Michael (SNAP-ON TOOLS)
KOOT001	Kootenay Murphy Holding Ltd.
KOUR001	Kouri's Kopters
KREC001	Krecklo & Associates Inc
KROW001	Krown Rust Control Perth Inc
KWIK002	Kwik Care Corp.
ACTI002	KwikCare Corp.
LDPO001	L.D. Power Sports
LAKE001	Lake District Realty Corp
KFLA004	Land Conservancy for KFL&A
LAND003	Land O Lakes (Traditional) Music Hall of Fame
LARO001	Larocque Masonry Construction
LERN001	LEARNERS ILP BARRISTER AND SOL
LEEW001	Lee and Whaley
LEED001	Leeder Monuments
LENN001	Lennox Fence Inc
LEON001	Leonard Heating and Cooling
LEVA001	Levac Propane Inc
LEVIT01	Levitt Safety
LIEB001	Liebherr-Canada Ltd
LIFE001	Lifesaving Society
LIGH001	Lightning Equipment Sales, Inc.
LIME001	Limestone District School Board
LIND001	Linde Canada Limited (Now Messer)
FITZ002	Lindsay Fitzgerald
LINE001	Line-X Kingston
LINK001	Link Line Fence
LIVI001	Livingston International Inc.
LOCA001	Local Authority Services Ltd
LOND001	Londry Alarms
LONG004	Long and McQuade Musical Instruments
LUBE001	Lubecore
MLSU001	M & L Supply
MCHY001	M&C Hydraulics
MOOM001	M. Oomen's Glass Ltd
MACC001	MAC & CO. ENVIRONMENTAL
MACD002	MacDonald & Eberhardt Surveying Ltd
MADD001	Madd Message
MAGI001	Magie, Rev Dr Rick
MAGN001	Magnacharge Battery Corporation
MALM001	Malmberg Truck Trailer Equipment Ltd
MALR001	Malroz Engineering Inc
MANI001	Manitoulin Transport
MANU001	Manulife Financial
MARA001	Marathon Equipment Inc
MARC003	Marcel Equipment
MARC001	Marchant Marking Devices (1986) Ltd
MARC002	Mar-Co Clay Products Inc
MARI001	Marine Outfitters Canada Inc.

MARK001	Mark R. Halladay Emergency Services,
MARS001	Marshall Automotive
MART002	Martin and Levesque
MAXI001	Maxill
MAXI002	Maxim Environmental And Safety
MCPA001	McCabe Promotional Advertising Inc
MCCO001	McConville Excavating
MCCU001	McCullough Metals Ltd
MCIN001	McIntosh Perry Consulting Engineers Ltd
MCKE003	McKenna, Angela
MCKE002	McKeown and Wood Fuels
MCNA001	McNamee Plumbing & Heating
MCNI002	McNichols Construction Ltd.
MCNI001	McNichols Electrical and Plumbing Ltd
MENI001	Men in White Designed Interiors
MESS001	Messer Canada Inc (formerly Linde)
META001	Metalfab Fire Trucks
METRO01	Metroland Payment Processing Centre (Ott)
MHEL001	MH Electric
MICH001	Michelin North America
MIKE001	Mike Dean Super Food Stores
MILE001	Milestone Monument Company
MILL002	Miller Paving Limited The Miller Group
MINI005	Minister Of Finance
MINI006	Minister Of Finance
MINI007	Minister Of Finance
MINI009	Minister Of Finance
MIN017	Minister of Finance Building and Devel
MINI001	Minister Of Finance - EHT
MINI018	Minister of Finance - Emergency Preparedness
MINI004	Minister Of Finance - MTO signs #7 corridor
MINI003	Minister Of Finance - Publications Ontario
MINI008	Minister Of Finance - Rental Housing Enforcement
MINI016	Minister of Finance MCSCS-Community Safety
MINI010	Minister of Finance/MTO
MINI011	Ministry Of Community & Social Services - Garnishee
MINI012	Ministry Of Consumer And Business Services
MINI015	Ministry of Finance - Building Officials
MINI002	Ministry Of Finance - CERB 911
MINI013	Ministry Of Finance - Policing
MINI014	Ministry Of Finance - Truck Licence
MISS001	Mississippi Valley Cons Author
MITC001	Mitchell1
MK5M001	MK5 Manufacturing
MNPL001	MNP LLP
MOAS001	Moase, Glen
MOBE001	Mobile Emissions Testing Inc
MOBL001	Mobile Power Solutions
MONT001	Montel SmartSpace Ottawa Inc

MORG001	Morgan's Diesel Truck Parts Inc
MORR001	Morris Chemicals Incorporated
MOTI001	Motion
MOUN001	Mountain Grove United Church
MRAU001	Mr. Auto Automotive & Discount Auto Parts
MRRA001	MR. RADON INC
CODE001	Municipal Emergency Services
MUNI001	Municipal Employer Pension Centre Of Ontario
MUNI002	Municipal Equipment
MUNI003	Municipal Finance Officers' Association Of Ontario
MUNI005	Municipal Property Assessment Corporation
MUNI009	Municipal Waste Association
MUNI007	Municipal World Inc.
NATI003	National Grating
NATI004	National Payroll Institute
NWRE001	Nationwide Restaurant Equipement
NATU001	Natural Breeze Products
NBCN001	NBIN
NEAD001	Neadow Property Maintenance(yard works)
NEDC001	Nedco-Div. Of Rexel Canada Electrical Inc
NEDO001	Nedow Construction Inc
NEPE001	Nepean Building Supplies
NEPS001	NEPSMAA/NEFEC
NETT001	NETT Technologies Inc
NEWT001	New Topper's Market
NOBL001	Noble Trade
NORB001	Norbrook Contracting Ltd.
STRO001	NORS (strongo)
NORT007	North Country Home Renovations
NORT008	North Country Sheds
NORT005	North Frontenac Food Bank
NORT002	North Frontenac Telephone Co.
NORT006	Northern Connections
NORT001	Northern Frontenac Community Services
NORW001	Norwood & Co.
OBET001	O. Bettschen Construction Ltd
OACA001	O.A.C.A.
OAKE001	Oakes Towing & Recovery
OAKE002	Oakes Truck Sales
LAND001	OBOA (Land Of Lakes Chapter)
OBOA002	OBOA Building Admin Chapter
OCSG001	Occupational Safety Group Inc
OFCA001	OFCAAA (Ontario Fire Chiefs' Administrative Assistant Associatio
OFLY001	O'Flynn Weese Barristers & Solicitors
OLIV001	Oliveira Equipment
OMER001	OMERS
OTWR001	On Tower Inc
ONEP001	One Promo Inc
ONTA001	Ontario Association Of Fire Chiefs
ONTA002	Ontario Building Officials Association

ONTO009	Ontario College of Trades
ONTA014	Ontario Duct Cleaning
ONTA003	Ontario Good Roads Assoc
ONTA013	Ontario Hose Specialties Ltd
ONTA004	Ontario Municipal Administrators' Association
ONTA010	Ontario Municipal Fire Prevention Officers Association
OMLI001	Ontario Municipal Leadership Institute
ONTA008	Ontario Municipal Management Institute
ONTA005	Ontario Municipal Tax And Revenue Association
ONTA012	Ontario Onsite WAstewater Association
ONTA006	Ontario Tax Sales Inc
ONTA007	Ontario Traffic Council
ONTA011	Ontario Trucking Association
ONTO001	OnTower Inc.
OPTA001	OPTA Information Intelligence
OPTI001	Optimal Construction Ltd
ORBI001	Orbital Talent
ORSE001	Orser Septic Pumping
OTTAW001	Ottawa Compressor Services Inc.
OTTAW002	OTTAWA WEAR PARTS SOLUTIONS INC.
OWEN001	OWEN TRYON MASTER ELECTRICIAN
PARH001	Parham Agriculture Society
PARH003	Parham Fire Fighters Association
PARI001	Paris Site Furnishings Outdoor Fitness
PART002	Partsource
PATR001	Pat Rogers Towing Service
PATS001	Pat's Radiator Service Ltd
PAUL001	Paul Collins Trucking Inc
PAYM001	Paymentus Corporation
PCAA001	PCA Adjusters Limited
PENI001	Peninsula Construction Inc
PERF001	Perfect Mind
PERT002	Perth & District Portable Toilet Rentals
PERT004	Perth Motors
PERT005	Perth Planning Mill Supply
PERT006	Perth Powersports & Marine
PETBE001	Peter Bell Medical Professional Corp
PETR001	Petrie Ford
PETR002	Petro Canada Sharbot Lake
PHON001	Phone Works
PHYS001	Physio-Control Canada Sales
PINP001	Pin Point Appraisers Inc.
PINC001	Pinchin Environmental
PITN001	Pitney Bowes Global Credit Services
PITN002	Pitney Works
PLAN001	Planes Precast Concrete Limited
PLAN002	Planitar Inc.
PLAY002	Play It Again Sports
PLAY001	Playground Planners

POST001	Postmedia Network Inc
POWE002	Powerscreen of Canada
PPES001	PPE Solutions
PRAX001	Praxair Distribution
PRET001	Pretsell Davies Thompson Benton LLP
PRIN001	Princess Auto
PRIN002	Print Fusion Inc
PROB001	Pro Blast Power Wash
PROI001	Pro Inspect
PROD001	Prodecad Ltd
PROF001	Professional Pumps & Water Treatment
PROF002	Profire Emergency Equipment Inc.
PROL001	Proliner Utility Products
PROT001	Pro-Tech Training Services Inc
PSIC001	PSI Controls
PUBL001	Public Services Health & Safety Association
PURO001	Purolator Courier Ltd
QUIN001	Quinte Conservation Authority
RTHU001	R. Thurston Technologies
YOUN005	R.E. Young Rentals Ltd
RWEL001	R.W. Electric
RAMS001	Ram's Esso
RANN001	Rann Maintenance
RAVC002	RAVEN CHEMICAL
RAWN001	Rawnsley Plumbing and Heating
RDCG001	RDC Group
REAL001	Realtax Inc
REAL002	Realterm Energy Corp
RECE002	Receiver General
RECE001	Receiver General - Federal lien payments
RECE004	Receiver General - Garnishee
RECE003	Receiver General - GST/HST recoverable
RECE009	Receiver General For Canada
RECE010	Receiver General For Canada
RECE012	Receiver General for Canada
RECE005	Receiver General For Canada
RECE008	Receiver General For Canada
RECE011	Receiver General for Canada - Elections
RECE007	Receiver General For Canada - Fisheries and Oceans
RECE006	Receiver General For Canada - Radio License
RECE013	Receiver General Of Canada (Garnishee)
REDM002	Redmond residential Conctruction Ltd.
REGI002	Regional Maple Leaf Communications Inc
REID001	Reid's Towing & Recovery Service
REIS001	REIS Equipment
RELI001	Reliance Home Comfort
RENT001	Rental Village
RESC001	Rescue 7 Inc.
RESO001	RESOURCE PRODUCTIVITY & RECOVERY AUTHORITY

RESQ001	Resqtech Systems Inc
MACK001	Rev. Darin MacKinnon
REVE001	Revell Ford Lincoln
RGLOG001	RG Logging
RICH002	Richard Lutes Cedar Inc.
RICO0001	Ricoh Canada Inc.
RIDE003	Rideau Flag & Pole
RIDE001	Rideau Pipe & Drilling Supp
RIDE002	Rideau Valley Conservation
RIVE001	Rivett Architectural Hardware Ltd
RIVI002	Rivington Appraisers Inc.
RIVI001	Rivington Associates Commercial Division In
RIVO001	Rivoire, Thomas
RLG0001	RLG
RMAA001	RMA Architectural Technologist
ROAD001	Road Maintenance Equipment & Services Inc
ROAD002	Roadlast Asphalt & Sealing Maintenance Inc
BALL001	Robert Ball
ROBI001	Robinson Excavating
STOK002	Rod Stokes Consulting Inc.
ROGE001	Rogers Media Inc (CIKR-FM) (CKXC-FM)
RONC001	Ron Carrol's Towing
RONE001	Roney Engineering Ltd
ROTA001	Rotating Rug Rental
ROTO001	Rotobale Compaction Solutions
ROYA003	Royal Canadian Legion
ROYA004	Royal Canadian Legion Br. 425
ROYA005	Royal Canadian Legion Ontario Command
RUNG001	Runge Stationers
RURA002	Rural Frontenac Community Services
RURA001	Rural Ontario Municipal Association (ROMA)
RUSH001	Rush Truck Centres (formerly Tallman)
RYAN001	Ryan Communications
SCLA001	S. Clark Homes Ltd
SAFR001	Safe Roads Engineering Inc
SAFE001	Safedesign Apparel Ltd
SAFE004	Safety Guys Workplace Safety Trainers
SANC002	Sancheck
SAND001	Sands Canada Inc.,
SANI001	Sani Gear Inc
SAVI001	Savino Human Resources Partners
SCOB001	Scobie Heating
SCOT009	Scotia Mortgage Corporation
SELE001	Select Door And Frame
SERV001	Serve Canada
SERV002	Service Master of Kingston
SHAR010	Sharbot Development Ltd
SHAR008	Sharbot Lake & District Lions Club
SHAR011	Sharbot Lake Automotive

SHAR001	Sharbot Lake Country Inn
SHAR007	Sharbot Lake Family Health Team
SHAR003	Sharbot Lake Home Building Centre
SHAR004	Sharbot Lake Lawn Service & Home Maintenance
SHAR005	Sharbot Lake Marina
SHAR009	Sharman Municipal Consulting
SHEA001	Shea Construction Ltd.
SHEA002	Shearer, Leonard
HATH001	Sheri Hatherly
SHOA001	Shoalts and Zaback Architects Ltd
SIGN002	Signalisation Kalitec Inc.
SIGN001	SignDesign
SIGN003	Signal Services Inc.
SIMM001	Simmons Plumbing and Pumps
SITT001	SITTLER GRINDING INC.
SMSR001	SMS Rents/Cooper Equipment Rentals
SNCL001	SNC-Lavalin GEM Ontario Inc
SNID002	Snider, Percy
SOCI001	Social Focus Consulting
SOUN001	Sound Barriers
SPAC001	Spaces Storage Group
SPAR001	Sparkle Solutions
SPOR003	Sport Systems Canada
SPOR002	Sports Equipment of Toronto Ltd
STAN003	St. Andrews Anglican Church
STEE001	St. Elizabeth's Foundation
STJA001	St. James Major Hall
STLA001	St. Lawrence College Employment Service
STLA003	St. Lawrence College of Applied Arts & Technology
STLA002	St. Lawrence Testing
STAP001	Staples
STER001	Sterling Marking Products Inc.
STER002	Sterlmar Equipment
STIL001	Stillwater Consulting Limited
STOK001	Stokes International
STON002	Stone Orchard, Inc
STON001	Stonhard
STOR001	Storing Septic Service Ltd
STRY001	Stryde Mechanical
STRY002	Stryker Canada
SUBW001	Subway Sandwiches And Salads
SUPE002	Superior Propane
SUPE001	Superior Road Products
SURG001	Surgenor Truck Centre
SWAN001	SWANA Ontario Chapter
SWIS001	Swish Maintenance Ltd
SWYR001	Swyrich Corporation - International Coat of Arms
SYDW001	Sydenham Welding Ltd
T&ES001	T&E Small Engines

TRMA001	T. R. MacMunn & Sons
TJCO001	T.J. Contracting
TACE001	Tacel Ltd
HAMI006	Tanya Hamilton
TAYL002	Taylor Auto Mall
TAYL001	Taylor-Made Enterprises Inc
TAYS001	Tayside Motorsports
TBGM001	TBG Mechanical Solutions Ltd.
TDCA001	TD Canada Trust
TELU001	Telus
TERA001	Teranet
TEXA001	Texus Tuxedo
THAK001	Thake Home Comfort Centre
THAM001	Thames Communications
THEA001	The Axe Shop Inc.
BLVD001	The Boulevard Group
THEC003	The Clean Up Shop
THEC004	The Cure Foundation
THED001	The Drapery Den
THEF002	The First Aid Guy.ca
THEF001	The Frontenac News
THEG001	The Greer Galloway Group Inc
THEI001	The Information Professionals
LOOM001	The Loomex Group
THEM003	The Municipal Information Network
THEM004	The Municipal Waste Association
THEO001	The Ontario Aggregate Resources Corporation
THEP001	The Public Sector Digest (PSD Citywide Inc)
THER002	The Razecon Group
ROOT001	The Root Cellar
THER001	The Royal Canadian Legion
TRAI002	The Trailer Company
THET001	The Treasure Trunk
THIN001	Thinkdox Inc
THOM010	Thomas Buick GMC Ltd.
THOM001	Thomas Cavanagh Construction Ltd
THOM005	Thompson Machine Shop
THOM004	Thompson, Eldon
THOM002	Thomson Reuters
THOR002	Thorvin Electronics Inc.
THOU001	Thousand Islands Concrete (2002) Ltd
THUN001	Thunder Graphics Inc
TIMS001	Tim's Truck & Equipment Service Inc
TKSH001	TK Sheet Metal
HOUG001	Tom Houghtling
TOML001	Tomlinson Environmental Services Ltd.
TOML002	Tom's Locksmithing
TORO001	Toromont Cat
TOWN007	Town & Country Electrical Contractors Ltd

TOWN008	Town of Carleton Place
TOWN006	Township of Drummond/North Elmsley
TOWN003	Township Of Leeds And The Thousand Islands
TOWN004	Township Of North Frontenac
TOWN005	Township Of South Frontenac
TPMO001	TPM (Ont) Ltd
TRAC001	Trackmatics Inc.
TRAI001	Trailer Country
TRAI003	Trailhead Kingston
TREA001	Treasure Trunk
TRID001	Trident Group
TRIL001	Trillium Municipal Supply Inc
TRIM001	Trim-Line Of South East Ontario
TROU001	Trousdale Home Hardware
TROY001	Troy Life & Fire Safety Ltd
TRUE001	True Comfort Heating
TSCS001	TSC Stores
TUNN001	Tunnock Consulting Ltd.
TURR001	Turr Communications Ltd (Now Bearcom Canada
TWPA001	TW Patching
TWEN001	Twenty Creek Landscaping
TYMA001	Tymat Solutions
TYRO001	Tyroute Communications
ULIN001	Uline Canada Corporation
ULTR001	Ultramar Ltd
UNIG001	Uniglass Plus
UNIS002	Unisync Group Ltd
UNIT003	United Counties of Leeds and Grenville
UNIT001	United Rentals Of Canada, Inc
UNIV002	Universal Mechanical
UNIV003	Universal Plumbing and Sewer Services
UNIV001	Universal Supply Group (Quinte/Napa/Fraction/CMax
UPGR001	Upgrading Homes
UPPE002	Upper Canada Office Systems
UPPE001	Upper Frontenac Graphics
UPSC001	UPS Canada Inc
UTIL001	Util-Equip Manufacturing Inc
VALL001	Vallen
VALL004	Valley Blades Limited
VALL002	Valley Plumbing & Water Treatment
VALL003	Valley Street Sweeping
VALL005	Valley Tool & Fasteners
VANZ001	Vanzuylen Alignment & Tire Ser
VECT001	Vector Solutions
VELE002	Veley Heating and Cooling
VELE001	Veley's Automotive
VERO001	Verona Hardware Ltd
VERO002	VERONA LIONS CENTRE
VERS001	Versus Business Forms & Labels

VIKI001	Viking Cives
VILL001	Village Rentals
VILL002	Villages Beautiful
VINK003	Vinkle Cleaning Services (Cassandra Vinkle)
WHRE001	W.H Reynolds Cambridge Ltd
STIN003	W.O. Stinson & Sons Ltd
WRBR001	W.R. Brighton and Son Limited
WALK001	WALKERTON CLEAN WATER CENTRE
WAVE001	Wavefront Planning and Design Inc.
WELM001	WELMAR RECREATIONAL PRODUCTS
WEMP001	Wemp & Smith Construction Ltd
WEST001	WESTPORT FLOORING
WHIT003	White Cap
WHIT001	White's Wear Parts Ltd
WHIT005	Whitewater Pest Control Inc.
WILD001	Wilderness Rescue Solutions
WILF001	Wilf Hall & Sons Well Drilling
WILL006	William Dewson Architects Inc
WILL002	Williams Hot Mix Ltd
WILL004	Willows Agriservices
WISE001	Wise Choice Cont
WOLS001	Wolseley Canada
WOOD003	Wood Energy Technology Transfer Inc
WSPC001	WSP Canada Inc.
WTCC001	WTC Communications
WURT001	Wurth Canada Limited
XCEL001	X-CEL Home Comfort
XHOC001	xHockey Products.ca
XPLO001	Xplornet Communications
DYGP001	Your Dynamics Gp
YOUT001	Youthab Quinte Inc,



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 012-2026
DATE: January 27, 2026
FROM: Chris McDonough, Manager of Emergency Services
Fire Chief
PREPARED BY: Chris McDonough, Manager of Emergency Services
Fire Chief
Donna Longmire, Fire Services Coordinator
RE: Central Frontenac Fire Rescue (CFFR) Activity
Report

RECOMMENDATION

THAT Council receive the Central Frontenac Fire Rescue (CFFR) Activity Report prepared by the Manager of Emergency Services/Fire Chief dated January 27, 2026

DISCUSSION

Fire Prevention/Public Education

December's Fire Prevention/Public Education Social Media Posts focused on Cooking Safety, The 12 Days of Holiday Fire Safety, Disposal of Christmas Tree, and Christmas/New Year wishes. January has begun with winter safety tips.

Information outlining the new Fire Code Requirements regarding Carbon Monoxide Alarms in Residential Dwellings has been distributed (Pamphlet attached) along with Social Media blasts.

Firefighters participated in a very successful Santa Claus Parade December 13th and assist with the annual Polar Bear Plunge on January 10.

Meeting/Training Sessions

December the District Chief's reviewed and approved the 2026 training schedule, which has been distributed to all stations.

In addition to the weekly training sessions CFFRS has the following training opportunities scheduled:

- Technical Training: NFPA 1072 (HazMat Awareness, HazMat Operations, HazMat ERG) training and testing month of January.
- NFPA 1001 Firefighter I: Practical evaluations are set for February 21
- Resilient Minds Workshop: Scheduled for March 7 & 8, this evidence-based, peer-led mental health awareness program—developed by firefighters for firefighters—will be offered in two sessions due to high demand.

Office of the Fire Marshal (OFM) courses:

January

- Incident Safety Officer – Station 1 - 1 Firefighter(FF)

February

- Ice Rescue Ops & Tech – Station 1 - 1 FF
- Fire Instructor Level 2 – Station 3 - 1 FF
- Incident Safety Officer – Station 4 - 1 FF
- Legislation for the Ontario Fire Services – Station 1 - 2 FF

March

- Ice Rescue Ops & Tech – Station 4 - 5 FF
- Fire Officer Level 1 – Station 1 – 1 FF, Station 4 - 3 FF

April

- Apparatus Equipped with a Fire Pump – Station 4 - 1 FF

June

- Effective Inspections of Commercial Cooking Systems – Station 4 - 1 FF

July

- Surface Water Rescue Ops & Tech – Station 1 - 1 FF

September

- Common Passenger Vehicle Auto Extrication – Station 4 - 1 FF

October

- Fire and Life Safety Educator Level 1 – Station 4 - 1 FF

2026 District Chief's and Officer's Meeting have been scheduled:

District Chief Meetings

January 22
February 19
March 19
May 21
June 18
September 17

Officer Meetings

April 9
July 9
October 1

Fire and Emergency Operations

Pumper 441 has been totally retrofitted and will be operational prior February.

Health & Safety

Fire stations continue to conduct regular Health and Safety Inspections, with any identified deficiencies reporting to their District Chief.

STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

FINANCIAL IMPLICATIONS

N/A

ATTACHMENTS/REFERENCES

Carbon Monoxide Alarms in Homes – Pamphlet
December 2025 CFFR – Incidents
Three Year Comparison for the Month of December – Incidents
December Training/Meetings

WHO IS RESPONSIBLE FOR COMPLIANCE TO THE LAWS?



In **Owner-Occupied homes**, the homeowner is responsible for meeting smoke and CO alarm requirements.

In **Rental Homes**, the landlord is responsible for meeting smoke and CO alarm requirements.

Tenants must not disable or tamper with alarms. Including removing batteries, disconnecting power or covering smoke and CO alarms.

Tenants must notify the landlord if an alarm is not working.

WHAT DO I LOOK FOR WHEN BUYING A CO ALARM?

Always choose an alarm that's certified!

Whether it's hardwired, battery-operated, plug-in or a combination smoke/CO unit, look for a logo from a recognized testing agency to ensure it meets Canadian standards. Examples include:



Canadian Standards Association (CSA)



Incertek (ETL)



Underwriters Laboratories of Canada (ULC)

CHECK THE DATE

Alarms don't last forever. Check the date and replace alarms when they expire or sooner if they are not working properly. Follow the manufacturer's instruction for installing, testing and replacing alarms.

Smoke alarms: replace every 10 years, or sooner if the end of life warning sounds or if the alarm is not working properly.

CO Alarms: replace within the time frame indicated in the manufacturer's instructions and/or on the label of the unit, and also if the end-of-life warning sounds or the alarm is not working properly.

For questions about CO or smoke alarm requirements please contact your local fire department. They are the authority responsible for enforcing the Fire Code in your area.

CENTRAL FRONTENAC



FIRE RESCUE SERVICES



NEW ONTARIO FIRE CODE REQUIREMENTS

WHAT YOU NEED TO KNOW



IMPORTANT UPDATES ABOUT CARBON MONOXIDE ALARMS IN YOUR HOME

WHAT IS CARBON MONOXIDE?

Carbon monoxide is an invisible, odourless, and deadly gas.

The only way to know if it's in your home is with a **working CO alarm**.

DO I NEED CO ALARMS?

CO alarms are required in any homes (including cottages) that have any of the following:

- A fuel-burning appliance (like a furnace, water heater, or stove that uses natural gas, propane, oil, or wood).
- A fireplace.
- An attached garage.
- Air for heating that comes from a fuel-burning appliance not contained within the home (e.g., an appliance in a utility shed).



Common types of homes include: Detached or Semi-Detached Houses, Townhouses and Cottages



WHAT ARE NEW REGULATIONS?

The new Fire Code requirements will expand CO alarm installation in:

- **Existing Homes:** CO alarms will now be required on every storey of your home, including storeys that do not have a sleeping area.
- **Multi-Unit Residential Buildings:** CO alarms must be installed in all suites meeting certain conditions, service rooms, and, in some cases, public corridors.
- **Care Occupancies:** This includes residential care facilities and certain group homes, where CO alarms will be required in suites and common areas.

These changes are designed to better protect vulnerable populations and ensure CO alarms are placed where risks are highest.

New regulations effective January 1, 2026



WAYS TO PREVENT CARBON MONOXIDE IN YOUR HOME:

Prevention is key to avoiding accidental CO poisoning.

- Have fuel-burning appliances serviced annually by a qualified technician.
- Keep vents and chimneys clear of snow, leaves, and other debris.
- Never run vehicles or gas-powered engines (like cars, lawnmowers, or generators) inside garages, even with the door open.
- Use generators and BBQs outdoors only, and keep them away from windows, doors, and vents.
- Make sure fireplaces are properly vented and flues are open before lighting a fire.



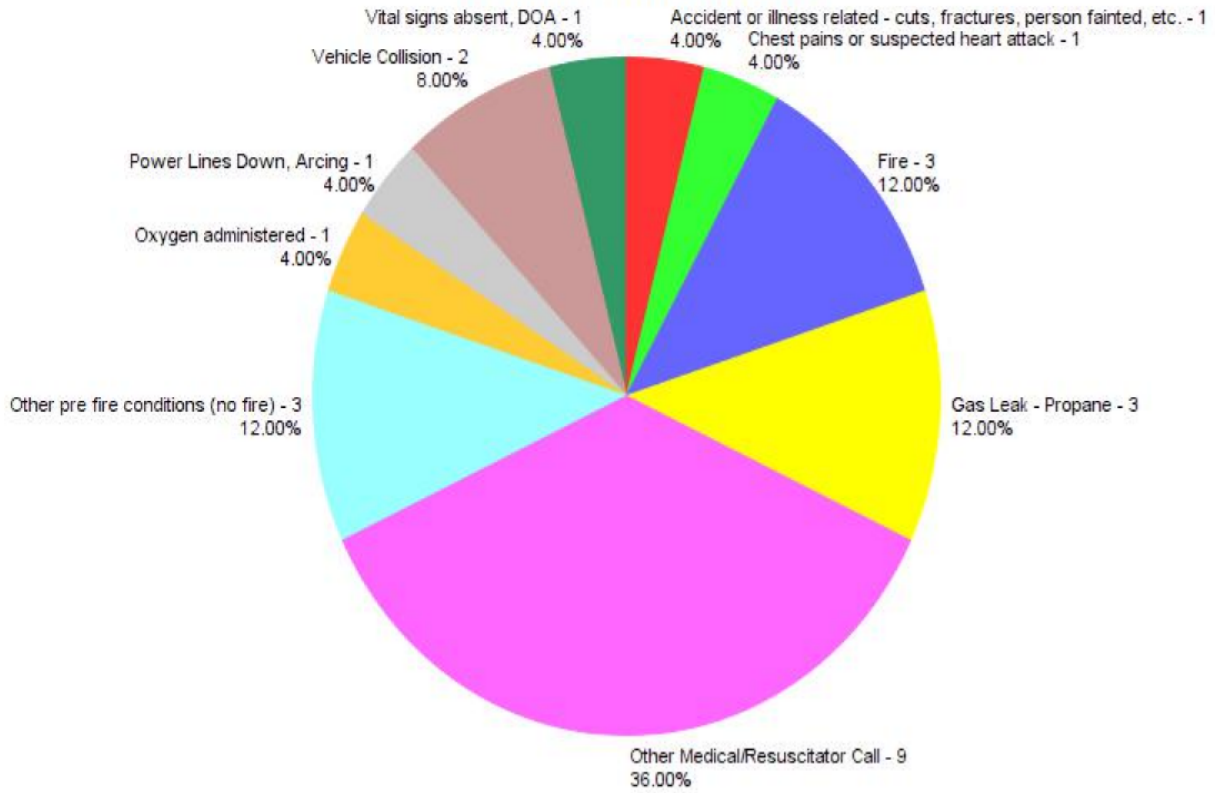
- Know the symptoms of CO poisoning: headache, dizziness, nausea, confusion, and fatigue.
- Get fresh air immediately if you suspect exposure and call 911.



December 2025 CFFR – Incidents

Response Type	# of Incidents	% of total	Staff Hours	Average # of Responding Personnel	Average Response Time
Arden					
December					
50 Power Lines Down, Arcing	1	4.00	2 h 48 m	2.0	00:49
701 Oxygen administered	1	4.00	1 h 36 m	2.0	10:00
76 Chest pains or suspected heart...	1	4.00	1 h 12 m	3.0	
89 Other Medical/Resuscitator Call	2	8.00	3 h 0 m	3.0	13:12
Subtotal for December	5	20.00	8 h 36 m	2.6	15:18
Subtotal for Arden	5	20.00	8 h 36 m	2.6	15:18
Mountain Grove					
December					
01 Fire	1	4.00	22 h 34 m	2.0	21:53
42 Gas Leak - Propane	1	4.00	2 h 58 m	2.0	08:18
Subtotal for December	2	8.00	25 h 32 m	2.0	03:06
Subtotal for Mountain Grove	2	8.00	25 h 32 m	2.0	03:06
Sharbot Lake					
December					
01 Fire	1	4.00	124 h 35 m	9.0	09:51
29 Other pre fire conditions (no fi...	2	8.00	11 h 45 m	6.5	15:09
42 Gas Leak - Propane	1	4.00	2 h 12 m	3.0	06:21
62 Vehicle Collision	1	4.00	0 h 4 m	4.0	
85 Vital signs absent, DOA	1	4.00	3 h 0 m	6.0	17:27
89 Other Medical/Resuscitator Call	7	28.00	18 h 4 m	3.4	14:16
Subtotal for December	13	52.00	159 h 40 m	4.5	15:39
Subtotal for Sharbot Lake	13	52.00	159 h 40 m	4.5	15:39
Parham					
December					
01 Fire	1	4.00	69 h 9 m	5.0	04:21
29 Other pre fire conditions (no fi...	1	4.00	13 h 3 m	5.0	14:31
42 Gas Leak - Propane	1	4.00	8 h 31 m	4.0	08:37
62 Vehicle Collision	1	4.00	9 h 10 m	6.0	13:23
88 Accident or illness related - cu...	1	4.00	0 h 43 m	1.0	16:52
Subtotal for December	5	20.00	100 h 36 m	4.2	16:21
Subtotal for Parham	5	20.00	100 h 36 m	4.2	16:21
Total Number of Responses	25		294 h 24 m	3.9	16:44

December 2025 Incidents



Three Year Comparison for the Month of December – Incidents

Response Type	2025	2024	2023
	# of Incidents	# of Incidents	# of Incidents
Arden			
50 Power Lines Down, Arcing	1	0	0
62 Vehicle Collision	0	3	3
68 Water Ice Rescue	0	1	0
701 Oxygen administered	1	0	0
71 Asphyxia, Respiratory Condition	0	1	0
76 Chest pains or suspected heart attack	1	1	1
85 Vital signs absent, DOA	0	1	0
89 Other Medical/Resuscitator Call	2	1	5
Totals for Arden:	5	8	11
Mountain Grove			
01 Fire	1	0	1
42 Gas Leak - Propane	1	0	0
62 Vehicle Collision	0	3	2
Totals for Mountain Grove:	2	3	9
Sharbot Lake			
01 Fire	1	0	0
29 Other pre fire conditions (no fire)	2	1	0
32 Alarm System Equipment - Accidental activation (exc. code 35)	0	1	0
42 Gas Leak - Propane	1	0	0
62 Vehicle Collision	1	4	4
76 Chest pains or suspected heart attack	0	2	1
85 Vital signs absent, DOA	1	0	0
89 Other Medical/Resuscitator Call	7	1	6
Totals for Sharbot Lake:	13	9	13
Parham			
01 Fire	1	0	0
29 Other pre fire conditions (no fire)	1	1	0
42 Gas Leak - Propane	1	0	0
62 Vehicle Collision	1	1	1
76 Chest pains or suspected heart attack	0	2	0
88 Accident or illness related - cuts, fractures, person fainted, etc.	1	0	0
89 Other Medical/Resuscitator Call	0	1	0
Totals for Parham:	5	5	3
Total Number of Responses	25	25	36

December Training/Meetings

Type	# of Sessions	% of Total	Session Hours	Man Hours
Arden				
December				
*Training	2	13.33	4.00	0.00
Subtotal for December	2	13.33	4.00	0
<hr/>				
Subtotal for Arden	2	13.33	4.00	0
<hr/>				
Mountain Grove				
December				
*Training	2	13.33	4.00	0.00
*Other	1	6.67	2.00	0.00
Subtotal for December	3	20.00	6.00	0
<hr/>				
Subtotal for Mountain Grove	3	20.00	6.00	0
<hr/>				
Sharbot Lake				
December				
*Training	3	20.00	6.00	0.00
Subtotal for December	3	20.00	6.00	0
<hr/>				
Subtotal for Sharbot Lake	3	20.00	6.00	0
<hr/>				
Parham				
December				
*Training	4	26.67	13.00	0.00
*Other	3	20.00	10.00	0.00
Subtotal for December	7	46.67	23.00	0
<hr/>				
Subtotal for Parham	7	46.67	23.00	0
<hr/>				
Total Number of Sessions:	15	100.00	39.00	0



STAFF REPORT TO COUNCIL

Township of Central Frontenac
 14216 Road 38.
 Sharbot Lake, Ontario

REPORT NUMBER: 013-2026
DATE: Month, Day, Year
FROM: Cathy MacMunn, CAO/Clerk
PREPARED BY: Nicole Shorts, By-Law Enforcement and Education Officer
RE: January Bylaw Enforcement & Education Activity Report

RECOMMENDATION

THAT Council receive the January 2026, By-law Enforcement and Education Activity Report as prepared by the By-law Enforcement Officer for information.

BACKGROUND

Monthly report on By-Law and Education Activity.

DISCUSSION

By-law Enforcement – January 1, 2026 – January 19, 2026

By-law Enforcement	Count	YTD
Safe Properties	5	5
Barking Dogs/Dogs at Large/Dog Owner Liability Act	17	17
Large Animal	0	0
Waste Management	0	0
Parking Complaints	2	2
Noise	0	0
Zoning	0	0
Miscellaneous (calls to SPCA/OPP/Building/Fire/Queries on bylaws/Civil Issues)	2	2
Total Inquiries	26	26
New Calls	17	17
Follow Ups	10	10
Total Site Investigations	27	27
Orders	0	0

Letters	8	8
Warrants	0	0
Fines	10	10
Fine Amounts	\$2625.00	\$2625.00
Warnings	7	7
Total Orders/Letters Issued	8	8
Closed Files	6	6
Impounds	3	3
Dog Tags	3	3
Dog Tag Fees	\$45.00	\$45.00
Kennels	1	1
Kennel Fees	\$200.00	\$200.00
Total Dog Fees	\$245.00	\$245.00

Policy Review: Nuisance Beaver Bylaw

STRATEGIC PLAN PRIORITY

Healthy Community Development Action 4- Strengthen and support the enforcement of bylaws

FINANCIAL IMPLICATIONS

N/A

ATTACHMENTS/REFERENCES

N/A



STAFF REPORT TO COUNCIL

Township of Central Frontenac
 14216 Road 38.
 Sharbot Lake, Ontario

REPORT NUMBER: 014-2026
DATE: January 27, 2026
FROM: Cathy MacMunn, Chief Administrative Officer/Clerk
PREPARED BY: Abigail McKinnon, Planning Coordinator
RE: Planning Activity Report

RECOMMENDATION

THAT Council receive the Planning Activity Report dated January 27, 2026, as prepared by the Planning Coordinator for information.

BACKGROUND

Monthly planning activity report for Council.

DISCUSSION

Planning Applications

	2025	YTD 2026
Minor Variance Applications		
Total Number of Applications	21	1
Closed Applications	17	
Consent Applications		
Total Number of Applications	21	2
Lot Additions	10	
Severances	9	2
Right of Way/Easements	2	
Zoning By-Law Amendment Applications		
Total Number of Applications	4	0
Closed	4	
Holding Lift Applications		
Total Number of Applications	2	0
Closed	1	

Site Plan Control Applications		
Total Number of Applications	6	0
Closed Applications	3	
Zoning Clearance Applications		
Total Number of Applications	69	0
Closed Applications	66	
Zoning Compliance Applications		
Total Number of Applications	44	1
Closed Applications	44	

Project Updates

Additional Severance Research Project

A report was presented to Council on September 23, 2025, which included the recommendation from the County Planners to develop Water Quantity and Quality Standards and to amend the Official Plan to increase the number of permitted severances within the Rural Zone. The project remains in progress and is nearing completion.

Property Access Research Project

Township staff have received several resident complaints regarding property access issues that impact building permit applications. Staff have implemented a temporary solution and are actively exploring a permanent solution through a potential zoning by-law amendment. This project is ongoing and continues to be a priority.

Mapping of Historic Plans of Subdivision

Township staff are working in collaboration with County Planning and GIS staff to map historic plans of subdivision. Raw data has been provided to the County, who are developing a new mapping layer. This initiative aims to improve the quality and accessibility of planning information, enhance staff efficiency during resident inquiries, and support more accurate planning reviews. This project is ongoing.

Road Mapping Project

In partnership with the Public Works Department, County GIS staff, and both County and Township Planning departments, all required data has been compiled and submitted to the County. The project is currently in the final review stage by the relevant departments.

STRATEGIC PLAN PRIORITY

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

ATTACHMENTS/REFERENCES

Not Applicable.



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 015-2025
DATE: January 27, 2026
FROM: Cathy MacMunn, CAO/Clerk
PREPARED BY: Jody Legue, Deputy Clerk
RE: Surplus Declaration and Disposition Process –
Identified Municipal Parcels

RECOMMENDATION

THAT Council declare the following municipally owned parcels as surplus to the needs of the Township:

Roll 103901002011210 PLAN 949 LOT 17 CON 7 PT LOT 31 (Steiger Rd)
Roll 103901002001920 CON 3 PT LOT 19 RP 13R9474 PART 1 (Bordenwood Rd.)
Roll 103901002007500 CON 6 PT LOT 27 RP 13R13751 PART 2 (Henderson Rd.)
Roll 103904002006000 CON 1 PT LOT 25 (11683 Road 38)

AND THAT Council suspend the disposition method prescribed in by-law 2020-29 for these parcels and direct staff to proceed with the sale of the surplus lands through a licensed real estate agent;

AND FURTHER THAT Council authorize staff to provide public notice of the proposed land sales in accordance with the Municipal Act, 2001 and the Township's Sale of Land By-law.

BACKGROUND

The Township owns several vacant properties that were acquired over time, including through tax sales and past municipal ownership. These properties are not needed for current municipal operations or for any anticipated future use. Staff have completed an initial review of each property, including site inspections where feasible, a review of zoning and access consideration, and assessment information and have determined that the properties are suitable for declaration as surplus and subsequent disposition.

In 2025, Council approved an initiative to sell surplus municipal lands to help offset the costs associated with the purchase of the new municipal office. To date, Council has approved and completed the sale of four surplus properties, including two vacant parcels and two former municipal facilities. In addition, two further surplus properties are currently listed with local real estate agents, with one actively on the market and the other expected to be re-listed shortly. The proposed disposition of these properties is consistent with Council's ongoing direction to sell surplus lands.

DISCUSSION

Under the Municipal Act, 2001, Council has the authority to declare municipal land surplus by resolution and to approve an alternative method of sale. While the Township's Sale of Real Property By-law requires public notice of the sale, a public meeting is not required. Staff are therefore recommending that Council declare the subject properties surplus and approve an alternative sale process, allowing the properties to be listed with a licensed real estate agent to ensure they are marketed openly and achieve fair market value.

Properties Identified for Surplus Declaration

Roll Number	Municipal Address	Legal Description	Zoning	Assessment	Site Area (ac)	Site Access
103901002011210	End of Steiger Rd	PLAN 949 LOT 17 CON 7 PT LOT 31	RW	\$24,500	1.06	Private Road
103901002001920	Bordenwood Rd (West side of Kennebec Lake)	CON 3 PT LOT 19 RP 13R9474 PART 1	R	\$109,000	2.29	Year-round
103901002007500	Henderson Rd	CON 6 PT LOT 27 RP 13R13751 PART 2	R1	\$19,500	1.64	Year-round
103904002006000	11683 Road 38	CON 1 PT LOT 25	R1	\$13,400	1.00	Year-round

The combined assessed value of the properties is \$171,800. Assessment values are provided for reference only and may not reflect current market conditions. To support a fair and transparent sale process, the Township will retain a licensed local real estate agent to complete a market analysis for each property and recommend appropriate listing prices based on current market conditions.

STRATEGIC PLAN PRIORITY

Sustainable Core Service by promoting responsible asset management, reducing administrative costs, and generating revenue.

Healthy Community Development by returning underutilized lands to private ownership for appropriate use in accordance with zoning, contributing to long-term community vitality and assessment growth.

FINANCIAL IMPLICATIONS

Update on Cost Recovery for the New Township Office

The purchase of the new Township Office resulted in a total capital cost of \$1,600,000. Through the sale of surplus municipal properties to date, the Township has generated \$1,305,305 in revenue, representing approximately 82% of the total acquisition cost. The remaining cost to be recovered is \$294,695, which Council continues to address through the ongoing surplus land disposition strategy.

ATTACHMENTS/REFERENCES

None



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 016-2026
DATE: January 21, 2026
FROM: Cathy MacMunn, CAO/Clerk
PREPARED BY: Stephanie Hammond, Financial Assistant
RE: Cemetery Maintenance RFQ

RECOMMENDATION

WHEREAS the Township of Central Frontenac is responsible for the maintenance of municipal cemeteries and related services;

AND WHEREAS the current cemetery maintenance contracts are expiring and must be retendered for the upcoming season;

AND WHEREAS the Cemetery Grave Opening and Closing Contract is a four-year contract ending December 31, 2028, and staff wish to better align contract timelines for future efficiency;

NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to issue Requests for Quotation for cemetery maintenance services using both a combined Township-wide contract and separate district-based contracts, for a three-year term ending December 31, 2028, and to report back to Council with the results and a recommendation.

BACKGROUND

The Township of Central Frontenac is responsible for the maintenance of municipal cemeteries and related services. The current cemetery maintenance contracts were awarded for one year and are now expiring, requiring retendering for the upcoming season.

In 2025, the Township issued a Request for Quotation for cemetery maintenance and grave opening and closing services. Only one partial submission was received, and the

contractor advised they were not interested in providing cemetery maintenance. As a result, Council directed staff to separate the cemetery maintenance work by district to encourage greater contractor interest. These contracts were awarded for one year.

The Cemetery Grave Opening and Closing Contract is a four-year contract ending December 31, 2028

DISCUSSION

Staff are requesting Council approval to issue Requests for Quotation for cemetery maintenance services using two approaches:

- one Township-wide contract covering all cemetery districts; and
- separate contracts for each cemetery district.

Issuing both options will allow the Township to compare pricing and service delivery models based on actual market responses and determine which option provides the best overall value while maintaining service standards.

Staff are also recommending that the cemetery maintenance contracts be issued for a three-year term ending December 31, 2028, to align with the existing Cemetery Grave Opening and Closing Contract. Aligning the contract end dates will allow both services to be reviewed and retendered at the same time in the future, with consideration given to combining the contracts again if it is determined to be more efficient and cost-effective.

Tendering both a combined and district-based option provides flexibility and encourages competition. Recent experience has shown that while using multiple contractors may increase interest, it can also result in higher overall costs, whereas a single contractor may offer efficiencies, lower costs, and more consistent service. This approach supports transparent and informed decision-making by Council.

STRATEGIC PLAN PRIORITY

Sustainable Core Services by ensuring municipal services are delivered efficiently and in a fiscally responsible manner.

FINANCIAL IMPLICATIONS

Cemetery maintenance costs have changed depending on how the work is contracted. In 2024, when one company provided both maintenance and grave opening and closing, the total cost was \$51,901.46.

In 2025, maintenance was split among four contractors at a cost of \$41,467.80, with grave opening and closing costing \$39,938.21, (which included five months of maintenance) at an overall cost of \$81,406.01.

This was an overall increase of \$29,504.55

ATTACHMENTS/REFERENCES

None



STAFF REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

REPORT NUMBER: 017-2026
DATE: January 27, 2026
FROM: Cathy MacMunn, CAO/Clerk
PREPARED BY: Jody Legue, Deputy Clerk
RE: Sewage System Standards Draft Bylaw Survey

RECOMMENDATION

THAT Council authorize staff to release an additional public survey on the draft Sewage System Standards By-law;

AND THAT the survey be hosted on the Township website to encourage increased community participation.

BACKGROUND

As part of the outcomes of the Septic Reinspection Program, the Septic Reinspection Advisory Committee recommended that Council consider adopting a Sewage System Standards By-law. The intent of the by-law is to address failing or non-compliant sewage systems identified through the program, which can pose risks to public health and negatively impact surface water, groundwater, and the natural environment. A draft Sewage System Standards By-law was previously brought forward for Council review, and a public survey was released in December to gather community feedback. The survey received 62 responses.

DISCUSSION

While the feedback received through the initial survey was helpful, the overall response rate was relatively low. Staff are recommending that an additional public survey be released to increase community awareness and participation, particularly given the potential impact of the proposed by-law on property owners. Staff also recommend that

the survey clearly explain why the Sewage System Standards By-law is being considered, so residents have the necessary background information to provide informed feedback.

Staff further recommend that the survey be hosted directly on the Township's website. Based on past experience, website based surveys typically receive higher participation. Engage Frontenac is not widely known in the community and, while creating an account is not required, the platform may give the impression that registration is necessary, which can discourage participation.

The proposed Sewage System Standards By-law is intended to provide the Township with a clearer and more effective way to address failed or non-compliant septic systems. Without an Administrative Monetary Penalties System (AMPS), enforcement relies on traditional approaches such as compliance orders, Provincial Offences Act charges, or legal action, which can be time consuming and resource intensive. The by-law, supported by AMPS, would allow for a more timely and proportionate compliance approach.

STRATEGIC PLAN PRIORITY

Healthy Community Development through stronger by-law enforcement tools, and a Resilient Natural Environment by supporting the ongoing effectiveness of the Septic Reinspection Program.

FINANCIAL IMPLICATIONS

N/A

ATTACHMENTS/REFERENCES

N/A



REPORT TO COUNCIL

Township of Central Frontenac
14216 Road 38.
Sharbot Lake, Ontario

DATE: January 27, 2026
FROM: Councillors Gowdy, Kelsey and Smith
RE: 2026 Rural Ontario Municipal Association (ROMA)
Conference Update

RECOMMENDATION

THAT Council receive the 2026 Rural Ontario Municipal Association Conference update for information;

BACKGROUND

The Rural Ontario Municipal Association (ROMA) Conference is an annual event that brings together rural municipal leaders, provincial officials, and stakeholders to discuss policy issues, share best practices, and advocate on matters affecting rural communities in Ontario.

DISCUSSION

Councillors Phillip Smith, Cindy Kelsey, and Nicki Gowdy attended the 2026 ROMA Conference in Toronto last weekend. The conference featured many informative and engaging presentations. The keynote speaker, Chantal Hébert, once again provided an outstanding and insightful perspective.

Throughout the conference, we had the opportunity to network with representatives from many other municipalities and found that our challenges are very similar to those faced elsewhere. It was valuable to exchange ideas and learn how other municipalities are addressing common obstacles.

This year, we applied for three delegations and were successful in securing two. On Sunday morning, we presented to the Ministry of Infrastructure. Our primary objective was to advocate for a change in the definition of rural transit to include road rehabilitation. We emphasized that small rural municipalities will never be able to

provide buses or mass transit systems. Instead, residents rely on volunteers, friends, and family for transportation, making roads the primary mode of transit. As such, infrastructure funding must better reflect this reality.

MPP John Jordan attended the delegation and reinforced the importance of Roads 38 and 509, highlighting the need for provincial funding assistance to support their ongoing maintenance. MPP Amarjot Sandhu, Parliamentary Assistant to the Minister, advised that advocacy efforts may be more effective if directed toward the Ministry of Transportation. He also noted that there were previous grants for which we may have been eligible but did not apply. A key takeaway was that even when grants are focused on housing, they should still be reviewed, as funding is often included for supporting infrastructure projects that enable housing development.

Our second delegation took place on Monday afternoon with the Ministry of Tourism, Culture and Gaming. We met with MPP Billy Denault to advocate for the One Pass trail permit. We believe this initiative could be a game changer for trail systems. It was suggested that snowmobiles be included in the permit system and that the provincial government act as the central body responsible for selling permits and managing funds. While trail maintenance could be contracted to local organizations, all oversight and financial management would remain with the province.

Overall, the conference was an excellent experience. The opportunity to present directly to provincial ministries was invaluable, and continued engagement and visibility at the provincial level will, we hope, lead to positive outcomes for the Township of Central Frontenac.

STRATEGIC PLAN PRIORITY

Sustainable Core Services- In collaboration with other municipal organizations, lobby higher levels of government on municipal issues

The purpose of this memo is to provide the Council of Central Frontenac with information on the funding application proposed by 2B Developments for the Sharbot Lake Project.

In 2025, the federal government announced changes to how it finances and provides grants for housing, including the creation of Build Canada Homes (BCH). Previously, projects were reviewed under CMHC programs, most commonly through the Seed program for pre-development funding and the Affordable Housing Fund program for capital funding. Under the new approach, all applications for development projects are to be submitted directly to BCH instead, with both of those CMHC programs closing until further notice.

Based on our review of BCH policy, funded projects, and direct discussions with federal representatives, the amount of capital loans and contribution grants will vary from one project to another. Contribution grants are provided on an as-needed basis to ensure projects are financially viable and do not require ongoing operating subsidies. Our discussions also indicate that priority is being given to projects that are shovel-ready, particularly those able to begin construction in 2026 or 2027.

With the opening of the BCH application portal, we expect a high volume of submissions. For this reason, we are proposing to submit the BCH application by the end of January, 2026, as early submission has been advised as advantageous. Therefore, we are seeking Council approval to apply for BCH funding for the Sharbot Lake Project. Applying does not commit the municipality to accepting funding or proceeding with the project; however, it does position the project for consideration and enables staff to work with BCH toward a preliminary funding agreement.

Approval Requested

2B Developments is looking for approval to proceed with the capital funding application on behalf of the Township of Central Frontenac for the Sharbot Lake Project by the end of January 2026.

Lindsay Blair
President, 2B Developments

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW # 2026-05

BEING A BY-LAW TO ADOPT THE ESTIMATES FOR THE SUMS REQUIRED DURING THE YEAR 2026 FOR THE PURPOSES OF THE TOWNSHIP OF CENTRAL FRONTENAC AND TO SET THE APPROPRIATE TAX RATES.

WHEREAS pursuant to Section 312(2) of the Municipal Act, 2001, S.O. 2001, and amendments thereto the Township of Central Frontenac shall in each year prepare and adopt estimates of the sums it requires during the year for the purposes of the municipality;

AND WHEREAS pursuant to Section 312(2) of the Municipal Act, 2001, S.O. 2001, and amendments thereto the Township of Central Frontenac shall pass a by law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the Township of Central Frontenac ratable for local municipality purposes;

AND WHEREAS all property assessment rolls on which the 2026 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act, R.S.O. 1990, Chapter A.31 and amendments thereto, subject to appeals at present before the Assessment Review Board, the Ontario Lands Tribunal and the District Court;

AND WHEREAS the Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipe Line Assessment, Farmlands Assessment and Managed Forest Assessment and the applicable subclasses pursuant to Section 7 of the Assessment Act have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios and tax rate reductions for prescribed property subclasses on the aforementioned property for the 2026 taxation year have been set out in By-law 2025-045 of the County of Frontenac passed on the 17th day of December 2025;

AND WHEREAS these tax rates on the aforementioned Residential/Farm Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmlands Assessment and Managed Forests Assessment and the applicable subclasses have been calculated pursuant to the provisions of the Municipal Act, 2001, S.O. 2001, and amendments thereto, in the manner set out herein;

Central Frontenac By-Law No. 2026-05
2026 Final Tax Levy
January 27, 2026

AND WHEREAS the levy for municipal purposes as adopted by this by-law as Schedule "A" has been set at \$11,285,509.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, Section 342, 345, 346, 347 as amended authorizes Council to establish due dates, penalties for non payment of taxes, installments, payment into bank, acceptance of part payments and disposition of part payments.

NOW THEREFORE the Corporation of the Township of Central Frontenac enacts as follows:

1. That the 2026 budget and municipal tax rate of the Township of Central Frontenac attached hereto as Schedule "A", be adopted by Council.
2. That every owner of land shall be taxed according to the tax rates in this by-law and such tax for all uncapped classes shall become due and payable in two installments as follows June 18, 2026, and September 17, 2026, and nonpayment of the amount on the dates stated in accordance with this section shall constitute default.
3. That a penalty of one and one-quarter percent (1.25%) per month shall be imposed on the first day of each month following default of payment on all taxes of the current year remaining unpaid after the due date of said taxes.
4. That interest of one and one quarter percent (1.25%) per month shall be imposed on all outstanding taxes from the end of the year for which the taxes were levied until the taxes are paid.
5. That penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
6. That the Treasurer shall send a tax bill to every taxpayer at least 21 days before any taxes shown on the tax bill are due. The capped class notices shall be mailed in accordance with this by-law and due dates shall be established by resolution of Council.

7. That the taxes are payable in Canadian Funds only to the Township of Central Frontenac Municipal Office, Sharbot Lake, Ontario through cash, cheque, debit, telephone & Internet banking, by credit card through Virtual Municipal Office and through our website, at any Canadian bank, or by Preauthorized Payment.

READ a first, second and third time, and finally passed on this 27th day of January 2026

Frances L Smith, Mayor

Cathy MacMunn, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW #2026-06

**BEING A BY-LAW TO CONFIRM THE REGULAR MEETING OF COUNCIL HELD ON
JANUARY 27TH, 2026**

The Council of the Corporation of the Township of Central Frontenac enacts as follows:

The actions of the Council at the Regular Council meeting held on the 27th day of January 2026 in respect of each report, motion, resolution, or other action passed and taken by the Council at its meeting, is hereby adopted, ratified, and confirmed.

The Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary on that behalf in accordance with the by-laws of Council relating thereto.

Read a first, second, and third time and finally passed this 27th day of January 2026.

Cindy Kelsey, Deputy Mayor

Cathy MacMunn, CAO/Clerk