



# The Corporation of the Township of Central Frontenac Regular Meeting Of Council Agenda

Tuesday, February 24, 2026 at 6:00 PM

Council Chambers, 14216 Road 38, Sharbot Lake, ON

Page

**1. Call to Order**

**2. Land Acknowledgement**

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

**3. National Anthem**

Please stand for the National Anthem

**4. Approval of the Agenda**

**THAT** the agenda for the regular meeting of Council to be held February 24, 2026, be approved as presented [amended].

**5. Disclosure of Pecuniary Interest and General Nature Thereof**

**6. Approval of the Minutes**

7 - 26

[Regular Meeting Of Council - Feb 10 2026 - Minutes Draft JL.docx](#)

[Special Meeting of Council - Feb 11 2026 - Minutes - Public.docx](#)

**THAT** the minutes from the regular meeting of Council held on February 10, 2026 and the special meeting of Council held February 11, 2026, be approved as presented [amended].

**7. Mayor's Remarks**

**8. Delegations**

**9. Public Meeting**

**10. Consent Agenda**

- a. Correspondence Received for February 24, 2026
  1. Letter dated February 10, 2026, from The Corporation of the Township of Nipigon, regarding Bill 68 ( schedule 3) Conservation Authorities
  2. Letter dated February 16, 2026, from the Corporation of the Township of Bracebridge, regarding Elect Respect.
  3. Letter dated February 17, 2026, from the Corporation of the Municipality of Wawa regarding School Bus Safety and Stop Arms.
  4. Letter dated February 17, 20-26 from the Corporation of the Municipality of Wawa regarding Life labs closures.
  5. Letter dated February 18, 2026, from the Township of Puslinch regarding a support resolution for the Municipality of Magnetawan regarding Invest Ready Certified Site Designation.
  6. Letter dated February 18, 2026, from the Town of Fort Francis regarding a support resolution for the Township of Edwardsburg Cardinal and the Ontario Community Infrastructure Fund.
  7. Letter dated February 10, 2026, from the Township of Joly regarding a support resolution for the Township of Nairn and Hyman to support steel and lumber sectors.
  8. Letter dated February 6, 2026, from the Kingston Frontenac Public Library regarding the desire to have the Sharbot Lake Branch included in the redevelopment of the Sharbot Lake Public School site.

\*\*\* correspondence available upon request

## 11. Deferred Items

- a. The Notice of Motion regarding By-law No. 2024-41 (Canine By-law) is deferred pending Council review of legal comments.

## 12. Staff Reports/Departmental Updates

- a. **Report No.036-2026**



27 - 32

Central Frontenac Fire Rescue Services Activity Report

[036-2026 CFFRS Activity Report -February 24 2026 Council Meeting.docx](#) 

**THAT** Council receive the Central Frontenac Fire Rescue (CFFR) Activity Report prepared by the Manager of Emergency

Services/Fire Chief dated February 24, 2026.

- b. **Report No. 037-2026** 33 - 34  
Central Frontenac Fire Rescue Services Supply Delivery and Installation of a 2 Site VHF-simulcast radio system  
[037-2026 CFFRS Communications System 2026 Report.docx](#)   
**THAT** Council receive the Two-site VHF Simulcast Radio System Recommendation Report for information;
- AND THAT** Council approve the recommendation from the Manager of Emergency Services/Fire Chief to accept the quotation submitted by Bearcom Canada for the supply and installation of a two-site VHF simulcast radio system in the amount of \$169,686.00 excluding HST.
- AND FURTHER THAT** the Manager Emergency Services Fire Chief be authorized to proceed with obtaining a purchase order for the two-site VHF simulcast radio system.
- c. **Report No. 038-2026** 35 - 36  
Central Frontenac Fire Rescue Services Supply, Delivery and installation of a new Self Contained Breathing Apparatus (SCBA) Fill Station  
[038-2026 CFFRS SCBA Fill Station Report.docx](#)   
**THAT** Council receive the Self Contained Breathing Apparatus (SCBA) Fill Station Recommendation Report for information;
- AND THAT** Council approve the recommendation of the Manager of Emergency Services/Fire Chief to accept the quotation from M & L Supply for the purchase and installation of a Revolve-Air SCBA Fill Station in the amount of \$109,350.00, excluding HST;
- AND FURTHER THAT** the Manager of Emergency Services/Fire Chief be authorized to proceed with the issuance of a purchase order for the SCBA Fill Station.
- d. **Report No. 039-2026** 37 - 56  
Finance Accounts Payable Report February 24, 2026

[039-2026 FIN Accts Payable - February 24, 2026.docx](#) 

[AP Report to Council February 24, 2026- A.pdf](#) 

[2026, Feb 12 Check Distribution Report.pdf](#) 


[2026, Jan 26 Check Distribution Report.pdf](#) 

[2026, Jan 30 Check Distribution Report.pdf](#) 

**THAT** Council receive the Accounts Payable Report (Cheque Distribution) in the amount of \$1,944,871.85 as prepared by the Treasurer, for information.

- e. **Report No. 040-2026** 57 - 59

Finance 2025 Council Remuneration Report

[040-2026 FIN Council Remuneration Annual Report to Council February 24, 2026 Adj. Feb 20.docx](#) 

[Council Remuneration 2025 annual report.pdf](#) 

**THAT** Council receive the “2025 Council/Committee Remuneration and Expenses” as prepared by the Treasurer for information purposes only.

- f. **Report No. 041-2026** 60 - 62

Administration CAO/Clerk Department Activity Report

[041-2026 ADMIN CAO Clerk Department Update February 2026 cm JL.docx](#) 

**THAT** Council receive the CAO/Clerk Department Update as prepared by the Deputy Clerk for information.

### 13. **Committee/Other Reports**

### 14. **Communication/Correspondence for Action**

### 15. **Bylaws/Agreements**

- a. **County of Frontenac Funding Agreement** 63 - 68

Sharbot Lake Trailhead

[Sharbot Lake Trailhead Funding Agreement DRAFT.pdf](#) 

**WHEREAS** the County of Frontenac has established a funding program to support the development of trailheads associated with the K&P Trail, with a maximum contribution of up to \$100,000 per Township;

**AND WHEREAS** the Township of Central Frontenac has requested that the funding be allocated toward the development of the Sharbot Lake Trailhead, including a fully accessible, year-round public washroom facility;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Central Frontenac hereby accepts the Sharbot Lake Trailhead Agreement with the County of Frontenac for funding in the amount of up to \$100,000;

**AND FURTHER THAT** the Mayor and CAO/Clerk be authorized to sign and execute the Agreement and any related documentation required.

**16. Notice of Motion**

**17. Giving Notice of Motion**

**18. New/Other Business**

**19. Closed Session**

a. Resolve into Closed Session

**THAT** Council resolve into closed session pursuant to S.239(2) of the Municipal Act to:

1. to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose. S.239(2)(f)
2. to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board S.239(2)(e)

b. Rise from Closed Session

**THAT** Council rise from closed session pursuant to S.239(2) of the Municipal Act to:

1. to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose. S.239(2)(f)
2. to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the

municipality or local board S.239(2)(e)

**AND FURTHER THAT** staff carry out instructions as received in closed session.

## 20. Adjournment

- a. Confirming Bylaw 2026-08

69

[2026-08 Confirming By-Law February 24, 2026.docx](#) 

**THAT** By-Law 2026-08 being a by-law to confirm the proceedings of the regular council meeting held February 24, 2026, be read first, second, and third time, and finally passed this 24th day of February 2026;

**AND FURTHER THAT** this meeting be adjourned until Friday, February 27 , at 9:00 a.m. for a special meeting of the Council, said meeting to be held in the Council Chambers at 14216 Road 38, Sharbot Lake, Ontario.



**The Corporation of the  
Township of Central Frontenac  
Regular Meeting of Council  
Short Agenda**

Tuesday, February 10, 2026, at 6:00 PM  
Council Chambers, 14216 Road 38, Sharbot Lake, ON

**Roll Call**

**Members:** Mayor Frances Smith , Councillors Susan Irwin , Dan Meeks , Phillip Smith , Nicki Gowdy , Duncan McGregor , Bill Everett , Lynn Klages , and Deputy Mayor Cindy Kelsey

**Regrets:**

**Staff in Attendance:** Cathy MacMunn, CAO/Clerk; Jody Legue, Deputy Clerk; Abigail McKinnon, Planning Coordinator; Chris Nelson, Community Services Coordinator; Andy Dillon, Chief Building Official; Steve Gould, Public Works Manager; Amanda Fellows, Public Works Technical Assistant

**1. Call to Order**

Mayor Smith called the meeting to order at 6:00 PM

**2. Land Acknowledgement**

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

**3. National Anthem**

Please stand for the National Anthem

**4. Approval of the Agenda**

***MOTION NO. 2026-37***

*Moved by:* Susan Irwin

*Seconded by:* Dan Meeks

**THAT** the agenda for the regular meeting of Council to be held on February 10, 2026, be approved as amended, by moving Item 19) Closed Session to follow Item 7) Mayor's Remarks.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature Thereof**

**6. Approval of the Minutes**

***MOTION NO. 2026-38***

*Moved by:* Phillip Smith

*Seconded by:* Nicki Gowdy

**THAT** the minutes from the regular meeting of Council held on January 27, 2026, be approved as presented.

**Carried**

**7. Mayor's Remarks**

The Frontenac Heritage Festival is being held this weekend throughout Central Frontenac.

**8. Closed Session**

a. **Resolve into Closed Session**

***MOTION NO. 2026-39***

*Moved by:* Cindy Kelsey

*Seconded by:* Susan Irwin

**THAT** Council resolve into closed session pursuant to S.239(2) of the Municipal Act, 2001 to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose. S.239(2)(f)

**Carried**

b. **Rise from Closed Session**

***MOTION NO. 2026-40***

*Moved by:* Bill Everett

*Seconded by:* Dan Meeks

**THAT** Council rise from closed session pursuant to S.239(2) of the Municipal Act, 2001 to discuss advice that

is subject to solicitor-client privilege, including communications necessary for that purpose. S.239(2)(f)

**AND FURTHER THAT** staff carry out instructions received from Council in closed session.

**Carried**

**9. Public Meeting**

**10. Consent Agenda**

***MOTION NO. 2026-41***

*Moved by:* Duncan McGregor

*Seconded by:* Bill Everett

**THAT** items a) through e) be accepted for information as they are considered routine.

**Carried**

- a. Correspondence Received February 10, 2026
  - 1. Letter dated January 21, 2026, from Township of Southgate regarding OMERS Bill 68
  - 2. Letter dated January 15, 2026, from EORN, January 2026 Cell Gap Monthly Update
  - 3. Letter dated January 26, 2026 from Fort Francis, regarding Call on Province of Ontario to Establish an Ontario Airport Capital Assistance Program
  - 4. Letter dated January 21, 2026, from Municipality of St. Charles, regarding Nation Building Improvements to Highway 11/17
  - 5. Letter dated January 20, 2026, from the Township of Assiginack regarding Elbows Up Climate Action
  - 6. Letter dated January 28, 2026 from Northumberland County regarding the Ontario Community Infrastructure Fund (OCIF)
  - 7. Letter dated January 20, 2026 from Township of Assiginack regarding the Closure of Life Labs Northern Locations
  - 8. Letter dated February 2, 2026, from Municipality of Markstay Warren regarding the closure of the LifeLabs Laboratory in Greater Sudbury

9. Letter dated February 3, 2026, from the Municipality of Central Manitoulin a support resolution regarding Peterborough motion regarding sustainable funding or police services.
  10. Letter dated January 26, 2026 from the Municipality of North Perth a support resolution regarding Peterborough motion regarding sustainable funding or police services.
  11. Letter dated January 26, 2026 from the Municipality of North Perth a support resolution Regarding the Municipality of North Grenville, Merrickville-Wolford OPP Detachment Board regarding enhanced school bus safety.
  12. Letter dated February 6, 2026 from Whitby to Remove the GST.HST from all new homes purchased as primary residences in Ontario.
- b. Sharbot Lake Farmers Market Minutes January 28, 2026
  - c. Eastern Ontario Reginal Network (EORN) Update January 2026
  - d. Mississippi Valley Conservation Authority Board Minutes January 23, 2026
  - e. Central Frontenac Recreation Advisory Committee (CFRAC) Minutes November 27, 2026 (including District #1 Recreation Committee Minutes)

**11. Deferred Items**  
None

**12. Staff Reports/Departmental Updates**

- a. **Report no. 017-2026**  
Development Services Building Activity January 2026  
**MOTION NO. 2026-42**  
*Moved by:* Lynn Klages  
*Seconded by:* Cindy Kelsey

**THAT** the Construction Details – January 2026 report be received for information, as presented by the Chief Building Official

**Carried**

Page 4 of 18

- b. **Report no. 018-2026**  
Development Services Building Deficit  
**MOTION NO. 2026-43**  
*Moved by:* Bill Everett  
*Seconded by:* Duncan McGregor

**THAT** Council receive the Building Services Deficit report as prepared by the Chief Building Official for information;

**AND FURTHER THAT** Council understands the funding challenges associated with applying the Ontario Building Code retroactively through septic reinspection programs and highlights the differences between Building Code and Fire Code enforcement funding models.

**Carried**

- c. **Report no. 019-2026**  
Public Works Activity Report January  
**MOTION NO. 2026-44**  
*Moved by:* Dan Meeks  
*Seconded by:* Susan Irwin

**THAT** Council receive the Public Works Activity Report as presented by the Public Works Manager for information.

**Carried**

Council asked about the salt shortage in Ontario and requested that staff do additional education on social media about salt and sand use and all winter operations.

- d. **Report no. 020-2026**  
Public Works Supply and Delivery of Gravel

**MOTION NO. 2026-45**

*Moved by:* Nicki Gowdy

*Seconded by:* Lynn Klages

**THAT** Council receive the Supply and Delivery of Gravel Recommendation report for information;

**AND THAT** Council approve the Public Works Manager's recommendation to award the Supply and Delivery of Gravel contract to Gemmill's Sand and Gravel in the amount of \$402,690 excluding HST;

**NOW THEREFORE IT BE RESOLVED THAT** Council authorize the Public Works Manager to issue a purchase order for the work;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

e. **Report no. 021-2026**

Public Works Supply and Delivery of %35 Calcium Chloride

**MOTION NO. 2026-46**

*Moved by:* Duncan McGregor

*Seconded by:* Cindy Kelsey

**THAT** Council receive the Supply and Delivery of 35% Calcium Chloride Recommendation report for information;

**AND THAT** Council approve the recommendation of the Public Works Manager to award the Supply and Delivery of 35% Calcium Chloride contract to Da-Lee in the amount of \$0.405 per litre for 20,000-litre loads and \$0.495 per litre for 10,000-litre loads excluding HST;

**NOW THEREFORE BE IT RESOLVED THAT** Council authorize the Public Works Manager to issue a purchase order for the work and coordinate the seasonal deliveries;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

- f. **Report no. 022-2026**  
Public Works Micro Surfacing  
**MOTION NO. 2026-47**  
*Moved by:* Cindy Kelsey  
*Seconded by:* Dan Meeks

**THAT** Council receive the Micro-Surface Recommendation Report for information;

**AND THAT** Council direct staff not to award Tender PW-2026-01 Micro-Surface Program as all bids received exceeded the approved budget allocation;

**AND THAT** Council authorize staff to re-tender the Micro-Surface Program in order to seek more competitive pricing and ensure best value for the Township;

**AND THAT** staff report back to Council with the results of the re-tender process for consideration and potential award.

**Carried**

- g. **Report no. 023-2026**  
Public Works Plow Truck  
**MOTION NO. 2026-48**  
*Moved by:* Phillip Smith  
*Seconded by:* Duncan McGregor

**THAT** Council receive the Plow Truck Recommendation report for information;

**AND THAT** Council accept the recommendation of the Public Works Manager and award the tender PW-2026-02 to Freightliner North Bay in the amount of \$411,000 excluding HST;

**NOW THEREFORE BE IT RESOLVED THAT** Council authorize the Public Works Manager to issue a purchase order and finalize all necessary documents;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract when required.

**Carried**

- h. **Report no. 024-2026**  
Public Works Estimated Curbside Waste Collection Costs  
**MOTION NO. 2026-49**  
*Moved by:* Duncan McGregor  
*Seconded by:* Nicki Gowdy

**THAT** Council receive the Estimated Curb-Side Waste Collection Cost Analysis Report as prepared by the Public Works Technical Assistant for information.

**Carried**

Council discussed the need for more information to consider placing a question on the ballot for residents to decide if they would like to pay a levy increase to have curbside garbage collection., to be further discussed later in the meeting.

- i. **Report no. 025-2026**  
Public Works Kennebec Custodial Services  
**MOTION NO. 2026-50**  
*Moved by:* Lynn Klages  
*Seconded by:* Cindy Kelsey

**THAT** Council receive the Kennebec District Custodial Services Recommendation Report for information;

**AND THAT** the Public Works Manager has reviewed and evaluated the tender submission and is recommending that the contract be awarded to TK Cleaning Services, being the lowest compliant bidder at \$18,500 excluding HST;

**NOW THEREFORE BE IT RESOLVED THAT** Council accept the recommendation of the Public Works Manager, and that the Public Works Manager be authorized to issue a purchase order for custodial services for a term of one (1) year in the Kennebec District;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

- j. **Report no. 026-2026**  
Public Works Olden Custodial Services  
**MOTION NO. 2026-51**  
*Moved by:* Dan Meeks  
*Seconded by:* Bill Everett

**THAT** Council receive the Olden District Custodial Services Recommendation Report for information;

**AND THAT** the Public Works Manager has reviewed and evaluated the tender submission and is recommending Cleaning with Cloovi to be awarded, being the lowest and only bidder at \$23,500 excluding HST;

**NOW THEREFORE BE IT RESOLVED THAT** Council accept the recommendation of the Public Works Manager and that the Public Works Manager be authorized to issue

a purchase order for the custodial services for a term of one (1) year in the Olden District;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

- k. **Report no. 027-2026**  
Public Works Oso Custodial Services

**MOTION NO. 2026-52**

*Moved by:* Duncan McGregor

*Seconded by:* Susan Irwin

**THAT** Council receive the Oso District Custodial Services Recommendation Report for information;

**AND THAT** the Public Works Manager has reviewed and evaluated the tender submission and is recommending that the contract be awarded to Vinkle Cleaning Services, being the most compliant bidder at \$77,511 excluding HST;

**NOW THEREFORE BE IT RESOLVED THAT** Council accept the recommendation of the Public Works Manger, and that the Public Works Manager be authorized to issue a purchase order for custodial services for a term of one (1) year in the Oso District;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

- l. **Report no. 028-2026**  
Public Works Hinchinbrooke Custodial Services

**MOTION NO. 2026-53**

*Moved by:* Phillip Smith

*Seconded by:* Nicki Gowdy

**THAT** Council receive the Hinchinbrooke District Custodial Services Recommendation Report for information;

**AND THAT** the Public Works Manager has reviewed and evaluated the tender submissions and is recommending that the contract be awarded to Vinkle Cleaning Services, being one of the lowest and compliant bidder at \$13,187 excluding HST;

**NOW THEREFORE IT BE RESOLVED THAT** Council accept the recommendation of the Public Works Manager, and that the Public Works Manager be authorized to issue a purchase order for the custodial services for a term of one (1) year in the Hinchinbrooke District;

**AND THAT** the Mayor and CAO/Clerk be authorized to sign the final contract.

**Carried**

- m. **Report no. 029-2026**  
Public Works Canadian Geese at Local Beaches  
**MOTION NO. 2026-54**  
*Moved by:* Duncan McGregor  
*Seconded by:* Dan Meeks

**THAT** Council receive the report regarding the management of Canadian Geese at municipal beaches for information;

**AND FURTHER THAT** Council direct [does not direct] staff to proceed with Option 4 – the Combined Preventative Approach to address geese impacts at municipal beaches, as outlined in the report.

**Deferred**

Council requested more information on cost of deterring geese from the Sharbot Lake Beach.

- n. **Report no. 030-2026**  
Public Works Draft Parking Bylaw Update  
**MOTION NO. 2026-55**  
*Moved by:* Cindy Kelsey  
*Seconded by:* Phillip Smith

**THAT** Council receive the report regarding the updated parking by-law considerations for information;

**AND THAT** Council is satisfied with the Public Works Manager recommendation to allow parking in selected locations at the Crow Lake and Long Lake Beach until an alternate solution can be considered;

**AND FURTHER THAT** Council direct staff to not investigate potential properties or locations that may be suitable for parking near Crow Lake and Long Lake beaches, and to report back to Council if directed to do so.

**Carried**

- o. **Report no. 031-2026**  
Administration Zoning Bylaw Penalty and Compliance Options  
**MOTION NO. 2026-56**  
*Moved by:* Susan Irwin  
*Seconded by:* Bill Everett

**THAT** Council receive the Education, Enforcement and Penalty Options Report as prepared by the Planning Coordinator for information;

**AND THAT** Council consider and provide guidance with respect to potential fee structures and enforcement tools to address development occurring without required planning approvals or permits;

**AND FURTHER THAT** Council provide comments in writing to the Planning Coordinator by March 3, 2026.

**Carried**

- p. **Report no. 032-2026**  
Administration Natural Heritage Consultation Contract  
**MOTION NO. 2026-57**  
*Moved by:* Bill Everett  
*Seconded by:* Lynn Klages

**THAT** Council receive the report titled EnVision Contract for Natural Heritage Consultation as prepared by the Planning Coordinator for information;

**AND FURTHER THAT** Council authorize the Mayor and CAO to enter into and execute an agreement with Envision Consultants Ltd. for natural heritage consulting services.

**Carried**

- q. **Report no. 033-2026**  
Administration Feral and Free Roaming Cat Options  
**MOTION NO. 2026-58**  
*Moved by:* Cindy Kelsey  
*Seconded by:* Nicki Gowdy

**THAT** the Feral and Free Roaming Cat Report be received for information, as prepared by the Deputy Clerk.

**Carried**

Council commented that they would like to see more education done on Feral and Free Roaming Cats and the resources available to residents.

- r. **Report no. 034-2026**  
Administration Question on the Ballot in 2026 Election  
**MOTION NO. 2026-59**  
*Moved by:* Duncan McGregor

*Seconded by:* Nicki Gowdy

**Amended Motion:**

**WHEREAS** Section 8(1)(b) and (c) of the Municipal Elections Act, 1996 authorizes a municipality to submit one or more questions to electors on the ballot during a municipal election by by-law;

**AND WHEREAS** Council has expressed an interest in placing one or more non-binding questions on the ballot for the 2026 Municipal Election;

**AND WHEREAS**, subject to compliance with all legislative requirements, the following questions be placed on the ballot:

1. Are you in favour of the Township implementing a municipal garbage collection program beginning in 2028, to be funded through property taxes?
2. Are you in favour of the Township continuing the septic re-inspection program, to be funded through property taxes?

**NOW THEREFORE BE IT RESOLVED THAT** Council direct staff to initiate the process required under the Municipal Elections Act, 1996 to place non-binding question(s) as purposed in the report on the ballot for the 2026 Municipal Election;

**Carried**

s. **Report No. 035-2026**

Administration Clarification on Council Direction for Municipal Support Resolutions

**MOTION NO. 2026-60**

*Moved by:* Phillip Smith

*Seconded by:* Nicki Gowdy

**THAT** Council confirm the direction given at the January 27, 2026, meeting of Council regarding Municipal Support Resolutions;

**AND THAT** staff be directed to send a letter to the Independent Electricity System Operator requesting the removal of municipal support resolution requirements from its tendering and procurement processes;

**AND THAT** staff be directed to develop a policy governing the processing of all municipal support resolutions or letters of support, for Council's review and consideration.

**Carried**

**13. Committee/Other Reports**

**14. Communication/Correspondence for Action**

**15. Bylaws/Agreements**

**16. Notice of Motion**

**17. Giving Notice of Motion**

- a. **Councillor Gowdy hereby gives Notice of Motion regarding Alto Rail .**

***MOTION NO. 2026-61***

*Moved by:* Nicki Gowdy

*Seconded by:* Phillip Smith

**WHEREAS** Section 12.2 of Procedural By-law No. 2023-53, as amended, governs the process for the introduction of Notices of Motion;

**AND WHEREAS** Council has received a Notice of Motion from Councillor Gowdy regarding Alto Rail, and Councillor Gowdy has requested the Notice of Motion be introduced at the February 10, 2026 meeting;

**AND WHEREAS** Section 3.3 of Procedural By-law No. 2023-53, as amended, permits Council to suspend the

rules and regulations for a single occasion by resolution with the approval of at least two-thirds of Council;

**NOW THEREFORE BE IT RESOLVED THAT** Council suspend Section 12.2 of Procedural By-law No. 2023-53, as amended, for the purpose of allowing the Notice of Motion regarding Alto Rail to be introduced and if seconded, debated and considered at the February 10, 2026 Regular Meeting of Council.

**Carried**

b. **Motion Regarding Alto Rail by Councillor Gowdy**

**Amended Motion:**

***MOTION NO. 2026-62***

*Moved by:* Duncan McGregor

*Seconded by:* Nicki Gowdy

**THAT** Council direct staff to investigate the feasibility of establishing a staff position dedicated to government relations and advocacy on behalf of the Township;

**AND THAT** the investigation include associated costs, potential funding sources, and options for shared-service arrangements with neighbouring municipalities;

**AND THAT** staff report back to Council with findings and recommendations regarding opportunities to strengthen advocacy efforts with the Federal and Provincial governments in support of the Township's rural interests.

**Recorded Vote**

|                      |                        |                     |
|----------------------|------------------------|---------------------|
| F. Smith <u>No</u>   | B. Everett <u>No</u>   | N. Gowdy <u>Yes</u> |
| C. Kelsey <u>Yes</u> | S. Irwin <u>No</u>     | D. Meeks <u>Yes</u> |
| C. Klages <u>Yes</u> | D. McGregor <u>Yes</u> | P. Smith <u>Yes</u> |

**Original Motion**

***MOTION NO. 2026-63***

*Moved by:* Nicki Gowdy

*Seconded by:* Phillip Smith

**WHEREAS** Alto, a federal crown corporation, whose role is to establish a high-speed rail (HSR) network between Toronto and Quebec City has recently released possible route options with one coming through the Township of Central Frontenac;

**AND WHEREAS** Alto has stated that the proposed northern corridor, will have higher construction and operations costs and there will be no longer term economic benefit to the municipality due to no proposed stop;

**AND WHEREAS** Central Frontenac takes pride in its rural character, the protection of environmentally sensitive areas, its lakes and forested landscapes, and its natural features that define the Canadian Shield and support a strong recreational and tourism economy;

**NOW THEREFORE BE IT RESOLVED THAT** with the limited information and consultation that has been provided to date, the Council of the Township of Central Frontenac will not support the proposed northern corridor going through its Township;

**AND FURTHER THAT** staff be directed that this motion be sent to the Hon. Steve MacKinnon, Federal Minister of Transportation, The Honourable Mark Carney, Prime Minister of Canada, MP Scott Reid, Honourable Doug Ford, Premier of Ontario, MPP John Jordan, Mark Imbleau, the President of Alto, and all neighbouring municipalities within the proposed HSR corridors.

**Carried**

**18. New/Other Business**

None

**20. Adjournment**

***MOTION NO. 2026-64***

*Moved by:* Dan Meeks

*Seconded by:* Cindy Kelsey

**THAT** By-Law 2025-06 being a by-law to confirm the proceedings of the regular council meeting held February 10th, 2026, be read first, second, and third time, and finally passed this 10th day of February, 2026;

**AND FURTHER THAT** this meeting be adjourned until Wednesday, February 11, 2026 , at 1:00 p.m. for a special meeting of the Council, said meeting to be held in the Council Chambers at 14216 Road 38, Sharbot Lake, Ontario.

**Carried**

---

Frances Smith, Mayor

Cathy MacMunn, CAO/Clerk



**The Corporation of the  
Township of Central Frontenac  
Special Meeting of Council Minutes**

Wednesday, February 11, 2026, at 1:00 PM

Council Chambers, 14216 Road 38, Sharbot Lake, ON

**Roll Call**

**Members:** Frances Smith , Susan Irwin , Dan Meeks , Phillip Smith , Nicki Gowdy , Duncan McGregor , Bill Everett , Lynn Klages , and Cindy Kelsey

**Staff in Attendance:** Cathy MacMunn, CAO/Clerk; Jody Legue, Deputy Clerk; Michael McGovern, Treasurer

**1. Call to Order**

Mayor Smith Called the meeting to order at 9:00 am

1.1 Land Acknowledgement

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Algonquin nation.

1.2 Oh Canada

Please stand for the National Anthem

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

None declared

**3. Business**

3.1 **Presentation by Lindsay Blair & Nicholas Lorroway  
from 2B Developments Housing at the Sharbot Lake  
School Site**

***MOTION NO. 2026-65***

*Moved by:* Susan Irwin

*Seconded by:* Duncan McGregor

**THAT** the presentation by Lindsay Blair and Nicholas Lorroway with 2B Developments be received for information.

**Carried**

**4. Adjournment/Move into Open Session**

***MOTION NO. 2026-66***

*Moved by:* Dan Meeks

*Seconded by:* Bill Everett

**THAT** By-Law 2026-07 being a by-law to confirm the proceedings of the Special Meeting of Council held February 11, 2026, be read a first, second, and third time, and finally passed this 11th day of February, 2026;

**AND FURTHER THAT** this meeting be adjourned until Tuesday, February 24, 2026, at 6:00 p.m. for a regular meeting of Council, said meeting to be held in the Council Chambers at 14216 Road 38, Sharbot Lake, Ontario.

\_\_\_\_\_  
Frances Smith, Mayor

\_\_\_\_\_  
Cathy MacMunn,  
CAO/Clerk



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
1084 Elizabeth St.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 036-2026  
**DATE:** February 24, 2026  
**FROM:** Chris McDonough, Manager of Emergency Services Fire Chief  
**PREPARED BY:** Chris McDonough, Manager of Emergency Services Fire Chief  
Donna Longmire, Fire Services Coordinator  
**RE:** Central Frontenac Fire Rescue (CFFR) Activity Report

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### RECOMMENDATION

THAT Council receive the Central Frontenac Fire Rescue (CFFR) Activity Report prepared by the Manager of Emergency Services/Fire Chief dated February 24, 2026

### BACKGROUND

#### Fire Prevention/Public Education

During the month of January, Fire Rescue Services focused its public education and social media campaigns on Generator Safety, Winter Weather Safety, Snowmobile Safety, Heating/Combustibles, and Ice Fishing Safety. The department continues to advance community engagement and public education initiatives, including ongoing annual inspections of vulnerable occupancies.

#### Meeting/Training Sessions

During this reporting period, training activities were primarily conducted indoors due to the colder temperatures. Training topics included Health and Safety, Hall and Vehicle Maintenance and Personal Protective Equipment (PPE)/Self-Contained Breathing Apparatus (SCBA).

Several recent recruits successfully completed Hazardous Materials Awareness and Operations training, including Emergency Response Guidebook (ERG) certification, in collaboration with members of North Frontenac Fire Services.

The Ministry of Natural Resources delivered the Wildland Fire Strategies and Tactics for Incident Commanders (SP230) course. A small group of members attended and received certification upon completion.

Additionally, one firefighter recently completed the NFPA 1006 for Ice Water Rescue. Four additional firefighters are scheduled to attend this course in March, further strengthening the department's technical rescue capabilities.

Regular monthly meetings were held with District Chief's, and staff participated in Environment and Climate Change weather briefing sessions.

CFFRS has also commenced work with Loomex Group on the development of a Community Wildland Fire Protection Plan, funded through a grant from the Ministry of Natural Resources. This initiative follows the successful receipt of grant funding to support the project.

### **Fire and Emergency Operations**

CFFR was successful in securing several grant opportunities to support fire protection and community safety initiatives.

The department has been awarded \$86,016.09 through the TPON Fire Protection and Cancer prevention Grant. These funds will be applied toward the installation of an SCBA Fill Station at Station #2.

In addition, CFFR has received \$7,500 from the Ministry of Natural Resources to develop a Community Wildland Fire Protection Plan. This initiative will include forest hazard mapping and the development of wildfire mitigation and prevention strategies.

FireSmart Canada has also approved funding in the amount of \$500 to support Wildfire Community Preparedness Day (May 2, 2026).

Fire and emergency response activities for the month are detailed in the attached incident reports and comparative statics.

### **STRATEGIC PLAN PRIORITY**

Sustainable Core Services are central to our commitment. We will ensure that essential services remain efficient, effective, and accessible, enabling sustainable community growth.

### **FINANCIAL IMPLICATIONS**

N/A

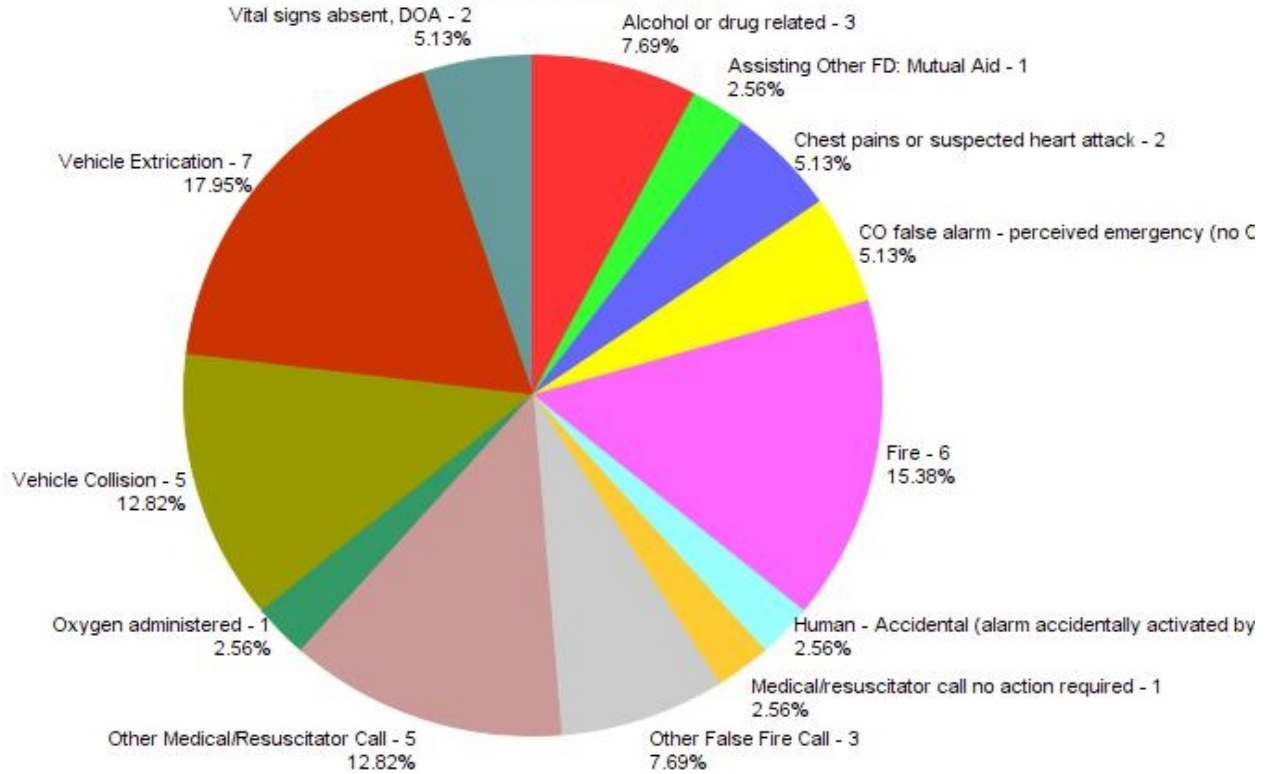
### **ATTACHMENTS/REFERENCES**

- January 2026 CFFR – Incidents
- Three Year Comparison for the Month of January – Incidents
- Three Year Comparison - Incidents
- January Training/Meetings

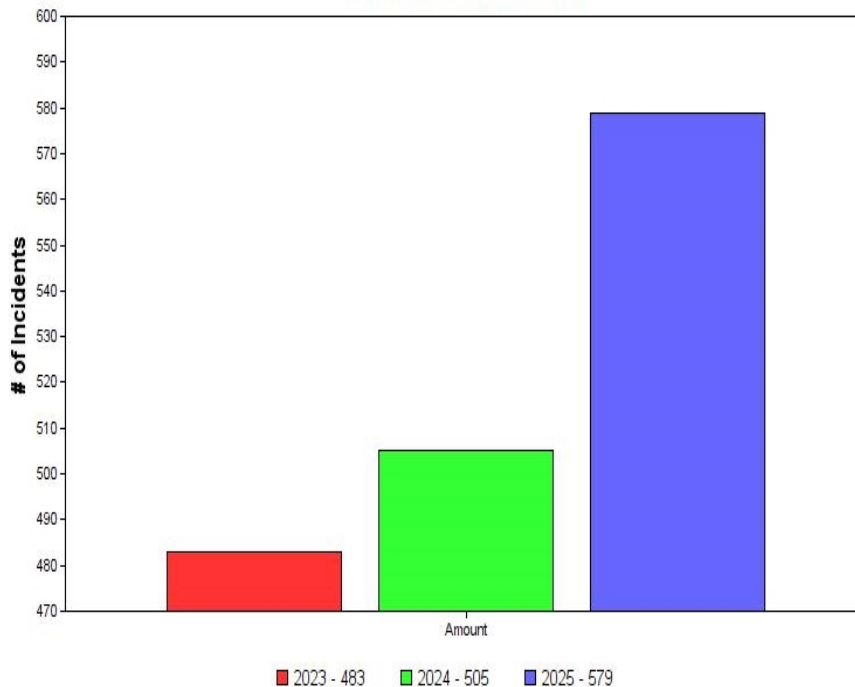
## January 2026 CFFR – Incidents

| Response Type                          | # of<br>Incidents | % of<br>total | Staff<br>Hours   | Average # of Responding Personnel |
|--|-------------------|---------------|------------------|-----------------------------------|
| <b>Arden</b>                           |                   |               |                  |                                   |
| <b>January</b>                         |                   |               |                  |                                   |
| 01 Fire                                | 1                 | 2.56          | 9 h 20 m         | 4.0                               |
| 39 Other False Fire Call               | 1                 | 2.56          | 2 h 25 m         | 3.0                               |
| 61 Vehicle Extrication                 | 1                 | 2.56          | 4 h 50 m         | 4.0                               |
| 62 Vehicle Collision                   | 1                 | 2.56          | 25 h 36 m        | 3.0                               |
| 85 Vital signs absent, DOA             | 1                 | 2.56          | 2 h 45 m         | 3.0                               |
| 86 Alcohol or drug related             | 1                 | 2.56          | 5 h 22 m         | 7.0                               |
| 898 Medical/resuscitator call no ac... | 1                 | 2.56          | 0 h 0 m          | 4.0                               |
| 89 Other Medical/Resuscitator Call     | 1                 | 2.56          | 3 h 20 m         | 4.0                               |
| <b>Subtotal for January</b>            | <b>8</b>          | <b>20.51</b>  | <b>53 h 38m</b>  | <b>4.0</b>                        |
| <b>Subtotal for Arden</b>              | <b>8</b>          | <b>20.51</b>  | <b>53 h 38m</b>  | <b>4.0</b>                        |
| <b>Mountain Grove</b>                  |                   |               |                  |                                   |
| <b>January</b>                         |                   |               |                  |                                   |
| 01 Fire                                | 1                 | 2.56          | 14 h 55 m        | 1.0                               |
| 61 Vehicle Extrication                 | 1                 | 2.56          | 2 h 1 m          | 1.0                               |
| 62 Vehicle Collision                   | 1                 | 2.56          | 2 h 17 m         | 1.0                               |
| 85 Vital signs absent, DOA             | 1                 | 2.56          | 2 h 38 m         | 2.0                               |
| 86 Alcohol or drug related             | 1                 | 2.56          | 0 h 41 m         | 1.0                               |
| <b>Subtotal for January</b>            | <b>5</b>          | <b>12.82</b>  | <b>22 h 32m</b>  | <b>1.2</b>                        |
| <b>Subtotal for Mountain Grove</b>     | <b>5</b>          | <b>12.82</b>  | <b>22 h 32m</b>  | <b>1.2</b>                        |
| <b>Sharbot Lake</b>                    |                   |               |                  |                                   |
| <b>January</b>                         |                   |               |                  |                                   |
| 01 Fire                                | 2                 | 5.13          | 10 h 35 m        | 3.5                               |
| 35 Human - Accidental (alarm ac...     | 1                 | 2.56          | 2 h 16 m         | 8.0                               |
| 39 Other False Fire Call               | 2                 | 5.13          | 5 h 0 m          | 5.0                               |
| 61 Vehicle Extrication                 | 3                 | 7.69          | 39 h 4 m         | 5.7                               |
| 62 Vehicle Collision                   | 2                 | 5.13          | 1 h 44 m         | 4.0                               |
| 701 Oxygen administered                | 1                 | 2.56          | 2 h 28 m         | 3.0                               |
| 76 Chest pains or suspected heart...   | 1                 | 2.56          | 2 h 26 m         | 3.0                               |
| 86 Alcohol or drug related             | 1                 | 2.56          | 1 h 46 m         | 2.0                               |
| 89 Other Medical/Resuscitator Call     | 2                 | 5.13          | 2 h 48 m         | 5.0                               |
| 910 Assisting Other FD: Mutual Aid     | 1                 | 2.56          | 4 h 48 m         | 4.0                               |
| <b>Subtotal for January</b>            | <b>16</b>         | <b>41.03</b>  | <b>72 h 55m</b>  | <b>4.5</b>                        |
| <b>Subtotal for Sharbot Lake</b>       | <b>16</b>         | <b>41.03</b>  | <b>72 h 55m</b>  | <b>4.5</b>                        |
| <b>Parham</b>                          |                   |               |                  |                                   |
| <b>January</b>                         |                   |               |                  |                                   |
| 01 Fire                                | 2                 | 5.13          | 16 h 12 m        | 3.0                               |
| 37 CO false alarm - perceived em...    | 2                 | 5.13          | 30 h 22 m        | 8.0                               |
| 61 Vehicle Extrication                 | 2                 | 5.13          | 8 h 9 m          | 2.5                               |
| 62 Vehicle Collision                   | 1                 | 2.56          | 10 h 52 m        | 6.0                               |
| 76 Chest pains or suspected heart...   | 1                 | 2.56          | 4 h 12 m         | 6.0                               |
| 89 Other Medical/Resuscitator Call     | 2                 | 5.13          | 7 h 32 m         | 5.0                               |
| <b>Subtotal for January</b>            | <b>10</b>         | <b>25.64</b>  | <b>77 h 19m</b>  | <b>4.9</b>                        |
| <b>Subtotal for Parham</b>             | <b>10</b>         | <b>25.64</b>  | <b>77 h 19m</b>  | <b>4.9</b>                        |
| <b>Total Number of Responses</b>       | <b>39</b>         |               | <b>226 h 24m</b> | <b>4.1</b>                        |

### January 2026 Incidents



### Three Year Comparison – Incidents



## Three Year Comparison for the Month of January - Incidents

| Response Type  | 2026<br># of<br>Incidents | 2025<br># of<br>Incidents | 2024<br># of<br>Incidents |
|--|---------------------------|---------------------------|---------------------------|
| <b>Arden</b>   |                           |                           |                           |
| 01 Fire  | 1                         | 1                         | 0                         |
| 31 Alarm System Equipment - Malfunction                                | 0                         | 1                         | 0                         |
| 39 Other False Fire Call   | 1                         | 0                         | 0                         |
| 61 Vehicle Extrication   | 1                         | 0                         | 0                         |
| 62 Vehicle Collision   | 1                         | 0                         | 0                         |
| 85 Vital signs absent, DOA   | 1                         | 1                         | 0                         |
| 86 Alcohol or drug related   | 1                         | 0                         | 0                         |
| 898 Medical/resuscitator call no action required                       | 1                         | 0                         | 0                         |
| 899 Medical/resuscitator call false alarm                              | 0                         | 1                         | 0                         |
| 89 Other Medical/Resuscitator Call                                     | 1                         | 12                        | 5                         |
| <b>Totals for Arden:</b>   | <b>8</b>                  | <b>16</b>                 | <b>8</b>                  |
| <b>Mountain Grove</b>  |                           |                           |                           |
| 01 Fire  | 1                         | 1                         | 0                         |
| 31 Alarm System Equipment - Malfunction                                | 0                         | 1                         | 0                         |
| 61 Vehicle Extrication   | 1                         | 0                         | 0                         |
| 62 Vehicle Collision   | 1                         | 0                         | 0                         |
| 85 Vital signs absent, DOA   | 1                         | 1                         | 0                         |
| 86 Alcohol or drug related   | 1                         | 0                         | 0                         |
| 89 Other Medical/Resuscitator Call                                     | 0                         | 6                         | 7                         |
| <b>Totals for Mountain Grove:</b>                                      | <b>5</b>                  | <b>9</b>                  | <b>12</b>                 |
| <b>Sharbot Lake</b>  |                           |                           |                           |
| 01 Fire  | 0                         | 1                         | 0                         |
| 03 NO LOSS OUTDOOR fire (see exclusions)                               | 2                         | 1                         | 0                         |
| 03 NO LOSS OUTDOOR fire (see exclusions)                               | 0                         | 1                         | 1                         |
| 35 Human - Accidental (alarm accidentally activated by person)         | 1                         | 0                         | 0                         |
| 39 Other False Fire Call   | 2                         | 0                         | 0                         |
| 50 Power Lines Down, Arcing  | 0                         | 1                         | 0                         |
| 61 Vehicle Extrication   | 3                         | 0                         | 0                         |
| 62 Vehicle Collision   | 2                         | 1                         | 1                         |
| 68 Water Ice Rescue  | 0                         | 1                         | 1                         |
| 701 Oxygen administered  | 1                         | 0                         | 0                         |
| 76 Chest pains or suspected heart attack                               | 1                         | 1                         | 0                         |
| 86 Alcohol or drug related   | 1                         | 0                         | 0                         |
| 88 Accident or illness related - cuts, fractures, person fainted, etc. | 0                         | 1                         | 0                         |
| 89 Other Medical/Resuscitator Call                                     | 2                         | 3                         | 4                         |
| 910 Assisting Other FD: Mutual Aid                                     | 1                         | 0                         | 0                         |
| <b>Totals for Sharbot Lake:</b>  | <b>16</b>                 | <b>11</b>                 | <b>15</b>                 |
| <b>Parham</b>  |                           |                           |                           |
| 01 Fire  | 2                         | 1                         | 0                         |
| 03 NO LOSS OUTDOOR fire (see exclusions)                               | 0                         | 1                         | 1                         |
| 37 CO false alarm - perceived emergency (no CO present)                | 2                         | 0                         | 0                         |
| 61 Vehicle Extrication   | 2                         | 0                         | 0                         |
| 62 Vehicle Collision   | 1                         | 0                         | 1                         |
| 68 Water Ice Rescue  | 0                         | 1                         | 1                         |
| 76 Chest pains or suspected heart attack                               | 1                         | 0                         | 0                         |
| 89 Other Medical/Resuscitator Call                                     | 2                         | 1                         | 4                         |
| <b>Totals for Parham:</b>  | <b>10</b>                 | <b>4</b>                  | <b>13</b>                 |
| <b>Total Number of Responses</b>                                       | <b>39</b>                 | <b>40</b>                 | <b>48</b>                 |

## January 2026 Training/Meetings

| Type                               | # of Sessions | Session Hours |
|------------------------------------|---------------|---------------|
| <b>Arden</b>                       |               |               |
| *Training                          | 6             | 76.00         |
| *Other                             | 1             | 2.00          |
| <b>Subtotal for Arden</b>          | <b>7</b>      | <b>78.00</b>  |
| <b>Mountain Grove</b>              |               |               |
| *Training                          | 2             | 4.00          |
| <b>Subtotal for Mountain Grove</b> | <b>2</b>      | <b>4.00</b>   |
| <b>Sharbot Lake</b>                |               |               |
| *Training                          | 4             | 6.00          |
| *Other                             | 1             | 2.00          |
| <b>Subtotal for Sharbot Lake</b>   | <b>5</b>      | <b>8.00</b>   |
| <b>Parham</b>                      |               |               |
| *Training                          | 3             | 6.00          |
| *Other                             | 1             | 2.00          |
| <b>Subtotal for Parham</b>         | <b>4</b>      | <b>8.00</b>   |
| <b>All Stations</b>                |               |               |
| *Training                          | 6             | 36.00         |
| <b>Subtotal for All Stations</b>   | <b>6</b>      | <b>36.00</b>  |
| <b>Total Number of Sessions:</b>   | <b>24</b>     | <b>134.00</b> |



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
1084 Elizabeth St.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 037-2026  
**DATE:** February 24, 2026  
**FROM:** Chris McDonough, Manager of Emergency Services Fire Chief  
**PREPARED BY:** Chris McDonough, Manager of Emergency Services Fire Chief  
Donna Longmire, Fire Services Coordinator  
**RE:** Supply, delivery and installation of one 2 site VHF simulcast radio system

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### RECOMMENDATION

THAT Council receive the Two-site VHF Simulcast Radio System Recommendation Report for information;

AND THAT Council approve the recommendation from the Manager of Emergency Services/Fire Chief to accept the quotation submitted by Bearcom Canada for the supply and installation of a two-site VHF simulcast radio system in the amount of \$169,686.00 excluding HST.

AND FURTHER that the Manager Emergency Services Fire Chief be authorized to proceed with obtaining a purchase order for the two-site VHF simulcast radio system.

### BACKGROUND

The purpose of this project is to implement a two-site VHF simulcast radio system to significantly improve radio coverage, targeting - 95% for reliability for mobile units and to eliminate existing dead zones in critical response areas.

The project will transition the Township from its current end-of-life analog radio equipment to a modern, reliable simulcast configuration. The existing communications infrastructure is beyond its serviceable life, with components reported to be more than 40 years old. Technicians, have advised that the current equipment can no longer be effectively repaired or upgraded and will not be compatible with future system upgrades, including integration requirements with Kingston's radio system.

A Request for Proposals (RFP) for the supply and installation of a two-site VHF simulcast radio system was publicly advertised on Biddingo and closed January 30<sup>th</sup>. One submission was received.

The submission was reviewed and evaluated by Fire and Emergency Services staff, in accordance with the criteria outlined in the RFP. The evaluation criteria included:

- An overview of the firm including its experience and background in digital DMR simulcast VHF radio systems with Motorola user gear.
- Information related to the suggested third-party GPS software proposed in your response.
- The name(s) of the project team with brief resumes.
- Confirmation of the Proponent's Motorola dealer status.
- A brief outline of the Proponent's understanding of the Project.
- A work plan approach and methodology to successfully complete the Project.
- The names of two references of clients who have undertaken similar work. Include references related to the proposed GPS software. The Township may contact the references to assess the performance of the Proponent.
- Associated costs for reprogramming and system configuration.
- Must provide 2hr minimum response for a certified technician to attend an emergency service call and maintenance when requested.

Following completion of the technical evaluation, (Phase One) the proponent achieved a score exceeding the pre-established minimum threshold of 80% and advanced to Phase Two.

The pricing envelope was then opened and evaluated. The final scoring and pricing are as follows:

| Company        | Score out of 100 | Price before HST | Delivery |
|----------------|------------------|------------------|----------|
| Bearcom Canada | 90               | \$ 169,686.00    | 120 Days |

Based on the evaluation results, staff recommend awarding the contract to BearCom Canada.

### **STRATEGIC PLAN PRIORITY**

This project aligns with Council's priority of maintaining Sustainable Core Services. Ensuring reliable emergency communications infrastructure is essential to delivering efficient, accessible, and dependable services that support the community's sustainable growth.

The proposed system will ensure that the necessary equipment and infrastructure are in place to support safe and effective emergency operations.

### **FINANCIAL IMPLICATIONS**

Funding for this project is available within the approved 2026 budget allocation.



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
1084 Elizabeth St.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 038-2026  
**DATE:** February 24, 2026  
**FROM:** Chris McDonough, Manager of Emergency Services Fire Chief  
**PREPARED BY:** Chris McDonough, Manager of Emergency Services Fire Chief  
Donna Longmire, Fire Services Coordinator  
**RE:** Supply, delivery and installation of one new SCBA Fill Station

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### RECOMMENDATION

THAT Council receive the SCBA Fill Station Recommendation Report for information;

THAT Council approve the recommendation of the Manager of Emergency Services/Fire Chief to accept the quotation from M & L Supply for the purchase and installation of a Revolve-Air SCBA Fill Station in the amount of \$109,350.00, excluding HST;

AND FURTHER THAT the Manager of Emergency Services/Fire Chief be authorized to proceed with the issuance of a purchase order for the SCBA Fill Station.

### BACKGROUND

The proposed system will incorporate modern, high-pressure filtration capable of producing Grade D breathing air, along with proper containment during cylinder filling. This will significantly reduce risk to personnel and enhance overall operational safety.

The addition of this fill station will strengthen operational capacity at the training facility and improve fire suppression operations in the western section of the municipality.

A Request for Proposals (RFP) for the supply and installation of an SCBA Fill Station was publicly advertised on Biddingo on January 12 and closed on January 30. One submission was received.

The submission was reviewed and evaluated by Fire and Emergency Services staff in accordance with the criteria established in the RFP. The evaluation criteria included:

- Years in business and experience in installation.
- Proof of all insurances required to complete the installation.
- Work plan and delivery schedule.

- Training approach for firefighters, timeline and experience of trainer.
- Optional pre - proposal site visit of the installation location.
- Must provide a certified technician for emergency service and maintenance.

Following the completion of Phase One of the evaluation, the committee determined that the proponent met the minimum passing threshold of 80% and advanced to Phase Two.

The pricing envelope was then opened and evaluated. The final scoring and pricing are summarized below:

| Company    | Score out of 100 | Price before HST | Delivery |
|------------|------------------|------------------|----------|
| M&L Supply | 95               | \$ 109, 350.00   | 120 Days |

### **STRATEGIC PLAN PRIORITY**

This project aligns with the Municipality’s Strategic Plan priority of maintaining Sustainable Core Services. Ensuring that essential emergency services remain efficient, reliable, and accessible supports responsible community growth.

The acquisition of this equipment will ensure that appropriate infrastructure is in place to support safe and effective emergency operations.

### **FINANCIAL IMPLICATIONS**

With the TPON Fire Protection Grant of \$86,016.09, this project is within the approved 2026 budget allocation.



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
14216 Road 38.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 039-2026  
**DATE:** February 24, 2026  
**FROM:** J. Michael McGovern, Treasurer  
**PREPARED BY:** J. Michael McGovern, Treasurer  
**RE:** Accounts Payable Report

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### RECOMMENDATION

THAT Council receive the Accounts Payable Report (Cheque Distribution) in the amount of \$1,944,871.85 as prepared by the Treasurer, for information;

### BACKGROUND

Invoices are routinely received, processed, and paid regularly, typically on a bi-weekly basis

### DISCUSSION

Invoice details are available from the Treasurer at the office. Please call in advance of the meeting for any information.

### STRATEGIC PLAN PRIORITY

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth.

### FINANCIAL IMPLICATIONS

The municipality's cash position is sufficient to cover these invoice payments.

**ATTACHMENTS/REFERENCES**

Cheque Distribution Reports.

**TOWNSHIP OF CENTRAL FRONTENAC**  
**Treasurer's Report**  
**ACCOUNTS PAYABLE**

2026-02-14

**TOTAL A/P Cash Requirements**

\$1,944,871.85 to be approved by Council

**Date**

|                   |    |            |
|-------------------|----|------------|
| January 26, 2026  | \$ | 590,892.22 |
| January 30, 2026  | \$ | 866,189.43 |
| February 11, 2026 | \$ | 487,790.20 |

| <b>DISTRIBUTION</b>                   | <b>Total</b> | <b>\$</b> | <b>1,944,871.85</b> |
|---------------------------------------|--------------|-----------|---------------------|
| General Government                    | \$           |           | -                   |
| Council                               | \$           |           | 678,144.10          |
| General Administration                | \$           |           | 321,925.99          |
| Technology                            | \$           |           | -                   |
| 911 Civic Addressing                  | \$           |           | -                   |
| Central Frontenac Fire                | \$           |           | 52,814.20           |
| Emergency Measures                    | \$           |           | -                   |
| Conservation Authorities              | \$           |           | 97,519.00           |
| Policing                              | \$           |           | 112,679.30          |
| Fenceviewers                          | \$           |           | -                   |
| Animal Control                        | \$           |           | -                   |
| Livestock Losses                      | \$           |           | -                   |
| Building Department                   | \$           |           | 1,259.88            |
| Facilities Coordinator/Septic program | \$           |           | 10,652.60           |
| By-law Enforcement                    | \$           |           | 1,321.48            |
| Roads Department                      | \$           |           | 421,851.69          |
| Streetlighting                        | \$           |           | -                   |
| Waste Disposal                        | \$           |           | 2,858.77            |
| Cemeteries                            | \$           |           | 2,576.15            |
| Helipad                               | \$           |           | -                   |
| Medical Centre                        | \$           |           | -                   |
| Recreation                            | \$           |           | 122,950.49          |
| Other Cultural                        | \$           |           | -                   |
| Planning                              | \$           |           | 35,028.73           |
| Economic Development/Festival         | \$           |           | -                   |
| Municipal Drain                       | \$           |           | -                   |
| HST Rebate(100% Gst, 78% Pst)         | \$           |           | 83,289.47           |

**Township of Central Frontenac**  
**CHEQUE DISTRIBUTION REPORT**

|                     |                    |                   |
|---------------------|--------------------|-------------------|
| <b>Ranges:</b>      | <b>From:</b>       | <b>To:</b>        |
| <b>Vendor ID:</b>   | <b>First</b>       | <b>Last</b>       |
| <b>Vendor Name:</b> | <b>First</b>       | <b>Last</b>       |
| <b>Cheque Date:</b> | <b>2026-02-12</b>  | <b>2026-02-12</b> |
| <b>Sorted By:</b>   | <b>Vendor Name</b> |                   |

Distribution Types Included: **AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS**

| Cheque Number   | Date       | Department              | Document Number    | Document Amount    |
|---|------------|-------------------------|--------------------|--------------------|
| <b>Vendor: 2BDE001 2B Developments</b>                            |            |                         |                    |                    |
| EFT000000007006   | 2026-02-12 | Administration          | 3017-02            | \$11,865.00        |
| <b>Total For Vendor 2BDE001 2B Developments</b>                   |            |                         |                    | <b>\$11,865.00</b> |
| <br>  |            |                         |                    |                    |
| <b>Vendor: ADVA002 Advanced Janitorial &amp; Property</b>         |            |                         |                    |                    |
| 030215  | 2026-02-12 | Administration          | CFFJANITORIAL 0126 | \$1,153.17         |
| <b>Total For Vendor ADVA002 Advanced Janitorial &amp; Proper</b>  |            |                         |                    | <b>\$1,153.17</b>  |
| <br>  |            |                         |                    |                    |
| <b>Vendor: AJST001 A.J. Stone Company Ltd</b>                     |            |                         |                    |                    |
| EFT000000007007   | 2026-02-12 | Administration          | 0000197739         | \$1,898.40         |
| EFT000000007007   | 2026-02-12 | Administration          | 0000197738         | \$7,720.84         |
| <b>Total For Vendor AJST001 A.J. Stone Company Ltd</b>            |            |                         |                    | <b>\$9,619.24</b>  |
| <br>  |            |                         |                    |                    |
| <b>Vendor: BARR001 Barrett's Farm &amp; Family Centre</b>         |            |                         |                    |                    |
| 030216  | 2026-02-12 | Transportation Services | 20260131A          | \$23,397.78        |
| <b>Total For Vendor BARR001 Barrett's Farm &amp; Family Centi</b> |            |                         |                    | <b>\$23,397.78</b> |
| <br>  |            |                         |                    |                    |
| <b>Vendor: BELL001 Bell Canada</b>                                |            |                         |                    |                    |
| 030217  | 2026-02-12 | Administration          | JAN282026          | \$155.38           |
| <b>Total For Vendor BELL001 Bell Canada</b>                       |            |                         |                    | <b>\$155.38</b>    |
| <br>  |            |                         |                    |                    |
| <b>Vendor: BRIS001 J.R. Brisson (Tera Pro)</b>                    |            |                         |                    |                    |
| 030223  | 2026-02-12 | Administration          | PSO273522-1        | \$375.85           |
| <b>Total For Vendor BRIS001 J.R. Brisson (Tera Pro)</b>           |            |                         |                    | <b>\$375.85</b>    |
| <br>  |            |                         |                    |                    |
| <b>Vendor: CANA006 Canadian Pacific Railway Co.</b>               |            |                         |                    |                    |
| EFT000000007008   | 2026-02-12 | Transportation Services | 1000-0011173711    | \$1,210.50         |
| EFT000000007008   | 2026-02-12 | Transportation Services | 1000-0011173742    | \$769.00           |
| <b>Total For Vendor CANA006 Canadian Pacific Railway Co.</b>      |            |                         |                    | <b>\$1,979.50</b>  |
| <br>  |            |                         |                    |                    |
| <b>Vendor: CINT001 CINTAS</b>                                     |            |                         |                    |                    |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date           | Vendor Name  | Document Number | Apply Amount | Dist Type         |
|---|----------------|--|-----------------|--------------|-------------------|
| EFT000000007009   | 2026-02-12     | Administration                                     | 4256417080      |              | \$1,370.84        |
| EFT000000007009   | 2026-02-12     | Administration                                     | 4257904976      |              | \$226.29          |
| EFT000000007009   | 2026-02-12     | Administration                                     | 4253479127      |              | \$1,370.84        |
| EFT000000007009   | 2026-02-12     | Administration                                     | 4258676526      |              | \$264.14          |
| <b>Total For Vendor CINT001 CINTAS</b>                            |                |  |                 |              | <b>\$3,232.11</b> |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>CITY004</b> | <b>City of Kingston Fire &amp; Rescue-Training</b> |                 |              |                   |
| 030219  | 2026-02-12     | Protection Services                                | IN-0049073      |              | \$550.00          |
| <b>Total For Vendor CITY004 City of Kingston Fire &amp; Rescu</b> |                |  |                 |              | <b>\$550.00</b>   |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>COLV001</b> | <b>Colvoy Equipment</b>                            |                 |              |                   |
| EFT000000007010   | 2026-02-12     | Administration                                     | 8254            |              | \$3,700.75        |
| <b>Total For Vendor COLV001 Colvoy Equipment</b>                  |                |  |                 |              | <b>\$3,700.75</b> |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>CREI001</b> | <b>CREIGHTON</b>                                   |                 |              |                   |
| EFT000000007011   | 2026-02-12     | Administration                                     | INV331698       |              | \$1,796.70        |
| <b>Total For Vendor CREI001 CREIGHTON</b>                         |                |  |                 |              | <b>\$1,796.70</b> |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>CULL001</b> | <b>Culligan Ottawa Water Conditioning</b>          |                 |              |                   |
| EFT000000007012   | 2026-02-12     | Administration                                     | 4687322         |              | \$12.37           |
| EFT000000007012   | 2026-02-12     | Administration                                     | 47783TP         |              | \$56.22           |
| EFT000000007012   | 2026-02-12     | Administration                                     | 4692231         |              | \$5.76            |
| EFT000000007012   | 2026-02-12     | Administration                                     | 57353TP         |              | \$46.22           |
| <b>Total For Vendor CULL001 Culligan Ottawa Water Condit</b>      |                |  |                 |              | <b>\$120.57</b>   |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>CUNN001</b> | <b>Cunningham, Swan, Carty</b>                     |                 |              |                   |
| EFT000000007013   | 2026-02-12     | Administration                                     | 212592          |              | \$819.25          |
| EFT000000007013   | 2026-02-12     | Administration                                     | 211883          |              | \$367.25          |
| <b>Total For Vendor CUNN001 Cunningham, Swan, Carty</b>           |                |  |                 |              | <b>\$1,186.50</b> |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>DARC001</b> | <b>Darch Fire (1200 Degrees)</b>                   |                 |              |                   |
| EFT000000007014   | 2026-02-12     | Administration                                     | CI30014883      |              | \$9,472.79        |
| <b>Total For Vendor DARC001 Darch Fire (1200 Degrees)</b>         |                |  |                 |              | <b>\$9,472.79</b> |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>DELA001</b> | <b>De Lage Landen Financial Services</b>           |                 |              |                   |
| EFT000000007015   | 2026-02-12     | Administration                                     | 10606660        |              | \$572.98          |
| <b>Total For Vendor DELA001 De Lage Landen Financial Ser</b>      |                |  |                 |              | <b>\$572.98</b>   |
| <hr/>   |                |  |                 |              |                   |
| <b>Vendor:</b>  | <b>DICO001</b> | <b>ACC Haulage Dicola WAtEr</b>                    |                 |              |                   |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name                                    | Document Number | Apply Amount | Dist Type         |
|--|------------|--|-----------------|--------------|-------------------|
| EFT000000007016  | 2026-02-12 | Administration                                 | 0085925         |              | \$339.00          |
| <b>Total For Vendor</b>  |            | <b>DICO001 ACC Haulage Dicola WAter</b>        |                 |              | <b>\$339.00</b>   |
| <b>Vendor: EARL001 Earl Rosebush Fuels</b>                       |            |  |                 |              |                   |
| EFT000000007017  | 2026-02-12 | Administration                                 | 399447          |              | \$265.45          |
| <b>Total For Vendor</b>  |            | <b>EARL001 Earl Rosebush Fuels</b>             |                 |              | <b>\$265.45</b>   |
| <b>Vendor: FIRE002 Fire Marshal's Public Fire Safety Council</b> |            |  |                 |              |                   |
| EFT000000007018  | 2026-02-12 | Administration                                 | IN170636        |              | \$62.64           |
| <b>Total For Vendor</b>  |            | <b>FIRE002 Fire Marshal's Public Fire Saf</b>  |                 |              | <b>\$62.64</b>    |
| <b>Vendor: FIRE004 Fireservice Management Ltd</b>                |            |  |                 |              |                   |
| EFT000000007019  | 2026-02-12 | Administration                                 | 457819          |              | \$136.17          |
| <b>Total For Vendor</b>  |            | <b>FIRE004 Fireservice Management Ltd</b>      |                 |              | <b>\$136.17</b>   |
| <b>Vendor: FIRE006 Firehall Bookstore</b>                        |            |  |                 |              |                   |
| 030220   | 2026-02-12 | Administration                                 | 340681          |              | \$615.95          |
| <b>Total For Vendor</b>  |            | <b>FIRE006 Firehall Bookstore</b>              |                 |              | <b>\$615.95</b>   |
| <b>Vendor: GARA001 Garage Door Company Of SE Ontario</b>         |            |  |                 |              |                   |
| EFT000000007020  | 2026-02-12 | Administration                                 | 11849           |              | \$1,214.75        |
| EFT000000007020  | 2026-02-12 | Administration                                 | 6900            |              | \$457.65          |
| <b>Total For Vendor</b>  |            | <b>GARA001 Garage Door Company Of SE</b>       |                 |              | <b>\$1,672.40</b> |
| <b>Vendor: GREE001 Greenshield Pest Control Inc</b>              |            |  |                 |              |                   |
| EFT000000007021  | 2026-02-12 | Administration                                 | 147362          |              | \$116.39          |
| EFT000000007021  | 2026-02-12 | Administration                                 | 147360          |              | \$116.39          |
| EFT000000007021  | 2026-02-12 | Administration                                 | 147359          |              | \$116.39          |
| <b>Total For Vendor</b>  |            | <b>GREE001 Greenshield Pest Control Inc</b>    |                 |              | <b>\$349.17</b>   |
| <b>Vendor: HALE001 Hales Excavation &amp; Trucking Ltd</b>       |            |  |                 |              |                   |
| EFT000000007022  | 2026-02-12 | Protection Services                            | 5125            |              | \$571.77          |
| EFT000000007022  | 2026-02-12 | Administration                                 | 5127            |              | \$571.77          |
| EFT000000007022  | 2026-02-12 | Administration                                 | 5126            |              | \$571.77          |
| <b>Total For Vendor</b>  |            | <b>HALE001 Hales Excavation &amp; Trucking</b> |                 |              | <b>\$1,715.31</b> |
| <b>Vendor: HALE002 Hale, Isaac</b>                               |            |  |                 |              |                   |
| EFT000000007023  | 2026-02-12 | Protection Services                            | JAN 2026        |              | \$346.50          |
| EFT000000007023  | 2026-02-12 | Protection Services                            | FEB92026        |              | \$282.00          |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date       | Vendor Name             | Document Number     | Apply Amount        | Dist Type |
|---|------------|-------------------------|---------------------|---------------------|-----------|
| <b>Total For Vendor HALE002 Hale, Isaac</b>                   |            |                         |                     | <b>\$730.40</b>     |           |
| <b>Vendor: HAMI001 Hamilton Carpentry</b>                     |            |                         |                     |                     |           |
| EFT000000007024   | 2026-02-12 | Administration          | 3453                | \$48,663.45         |           |
| EFT000000007024   | 2026-02-12 | Administration          | 3454                | \$69,777.50         |           |
| <b>Total For Vendor HAMI001 Hamilton Carpentry</b>            |            |                         |                     | <b>\$118,440.95</b> |           |
| <b>Vendor: HEND002 Henderson U.C.W.</b>                       |            |                         |                     |                     |           |
| 030221  | 2026-02-12 | General Government      | HENDERSON HALL RENT | \$200.00            |           |
| <b>Total For Vendor HEND002 Henderson U.C.W.</b>              |            |                         |                     | <b>\$200.00</b>     |           |
| <b>Vendor: HOLE001 Hole, Dan</b>                              |            |                         |                     |                     |           |
| EFT000000007025   | 2026-02-12 | Protection Services     | JAN102026           | \$114.37            |           |
| <b>Total For Vendor HOLE001 Hole, Dan</b>                     |            |                         |                     | <b>\$114.37</b>     |           |
| <b>Vendor: IRON002 Iron Trade Works</b>                       |            |                         |                     |                     |           |
| 030222  | 2026-02-12 | Administration          | 2459                | \$203.40            |           |
| 030222  | 2026-02-12 | Administration          | 2456                | \$645.51            |           |
| 030222  | 2026-02-12 | Administration          | 2488                | \$1,130.00          |           |
| <b>Total For Vendor IRON002 Iron Trade Works</b>              |            |                         |                     | <b>\$1,978.91</b>   |           |
| <b>Vendor: KALA001 Kaladar Auto Parts (Carquest)</b>          |            |                         |                     |                     |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-249528         | \$997.67            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-251192         | \$289.01            |           |
| EFT000000007026   | 2026-02-12 | Transportation Services | 6104-251504         | \$704.65            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-246501         | \$410.65            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-246210         | \$362.00            |           |
| EFT000000007026   | 2026-02-12 | Transportation Services | 6104-246114         | \$859.86            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-245671         | \$119.73            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-245669         | \$350.24            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-251962         | \$730.44            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-249529         | \$285.75            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-249571         | \$84.78             |           |
| EFT000000007026   | 2026-02-12 | Protection Services     | 6104-250600         | \$1,409.74          |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-250725         | \$299.98            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-250994         | \$440.59            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-251170         | \$269.05            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-249527         | \$991.33            |           |
| EFT000000007026   | 2026-02-12 | Administration          | 6104-246534         | \$179.44            |           |
| <b>Total For Vendor KALA001 Kaladar Auto Parts (Carquest)</b> |            |                         |                     | <b>\$8,784.91</b>   |           |
| <b>Vendor: KLAG001 Lynn Klages</b>                            |            |                         |                     |                     |           |
| EFT000000007027   | 2026-02-12 | Administration          | FEB 1 2026          | \$53.64             |           |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name         | Document Number | Apply Amount       | Dist Type |
|--|------------|---------------------|-----------------|--------------------|-----------|
| <b>Total For Vendor KLAG001 Lynn Klages</b>                  |            |                     |                 | <b>\$53.64</b>     |           |
| <b>Vendor: KOEN001 Koen, Michael (SNAP-ON TOOLS)</b>         |            |                     |                 |                    |           |
| EFT000000007028  | 2026-02-12 | Administration      | 01192697787     | \$890.44           |           |
| <b>Total For Vendor KOEN001 Koen, Michael (SNAP-ON TO</b>    |            |                     |                 | <b>\$890.44</b>    |           |
| <b>Vendor: KOOT001 Kootenay Murphy Holding Ltd.</b>          |            |                     |                 |                    |           |
| EFT000000007029  | 2026-02-12 | Protection Services | 9204            | \$263.64           |           |
| <b>Total For Vendor KOOT001 Kootenay Murphy Holding Ltd</b>  |            |                     |                 | <b>\$263.64</b>    |           |
| <b>Vendor: KSWI001 K &amp; S Windsor Salt Ltd</b>            |            |                     |                 |                    |           |
| EFT000000007030  | 2026-02-12 | Administration      | 5300782485      | \$33,548.37        |           |
| EFT000000007030  | 2026-02-12 | Administration      | 5300780922      | \$4,933.74         |           |
| EFT000000007030  | 2026-02-12 | Administration      | 5300780327      | \$4,928.27         |           |
| EFT000000007030  | 2026-02-12 | Administration      | 5300783345      | \$31,660.25        |           |
| <b>Total For Vendor KSWI001 K &amp; S Windsor Salt Ltd</b>   |            |                     |                 | <b>\$75,070.63</b> |           |
| <b>Vendor: LEVA001 Levac Propane Inc</b>                     |            |                     |                 |                    |           |
| EFT000000007031  | 2026-02-12 | Administration      | 2126667         | \$998.19           |           |
| EFT000000007031  | 2026-02-12 | Administration      | 2136875         | \$837.76           |           |
| EFT000000007031  | 2026-02-12 | Administration      | 2137357         | \$456.92           |           |
| EFT000000007031  | 2026-02-12 | Administration      | 2136925         | \$5,204.23         |           |
| <b>Total For Vendor LEVA001 Levac Propane Inc</b>            |            |                     |                 | <b>\$7,497.10</b>  |           |
| <b>Vendor: LOCA001 Local Authority Services Ltd</b>          |            |                     |                 |                    |           |
| EFT000000007032  | 2026-02-12 | Administration      | INV002587       | \$372.90           |           |
| <b>Total For Vendor LOCA001 Local Authority Services Ltd</b> |            |                     |                 | <b>\$372.90</b>    |           |
| <b>Vendor: LOND001 Londry Alarms</b>                         |            |                     |                 |                    |           |
| EFT000000007033  | 2026-02-12 | Administration      | 222588          | \$488.16           |           |
| <b>Total For Vendor LOND001 Londry Alarms</b>                |            |                     |                 | <b>\$488.16</b>    |           |
| <b>Vendor: MCKE004 Kevin McKenzie</b>                        |            |                     |                 |                    |           |
| 030225   | 2026-02-12 | Protection Services | JAN102026       | \$331.53           |           |
| <b>Total For Vendor MCKE004 Kevin McKenzie</b>               |            |                     |                 | <b>\$331.53</b>    |           |
| <b>Vendor: MESS001 Messer Canada Inc (formerly Linde)</b>    |            |                     |                 |                    |           |
| EFT000000007034  | 2026-02-12 | Administration      | 2109824768      | \$785.21           |           |
| EFT000000007034  | 2026-02-12 | Administration      | 2109812879      | \$206.70           |           |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date       | Vendor Name         | Document Number | Apply Amount | Dist Type           |
|---|------------|---------------------|-----------------|--------------|---------------------|
| EFT000000007034   | 2026-02-12 | Administration      | 2109817391      |              | \$5,185.66          |
| <b>Total For Vendor MESS001 Messer Canada Inc (formerly</b>         |            |                     |                 |              | <b>\$6,277.57</b>   |
| <b>Vendor: MINI013 Ministry Of Finance - Policing</b>               |            |                     |                 |              |                     |
| EFT000000007035   | 2026-02-12 | Protection Services | 342901261105066 |              | \$4,026.30          |
| EFT000000007035   | 2026-02-12 | Protection Services | 3427012670528   |              | \$108,653.00        |
| <b>Total For Vendor MINI013 Ministry Of Finance - Policing</b>      |            |                     |                 |              | <b>\$112,679.30</b> |
| <b>Vendor: MOLL002 Brenan Molleson</b>                              |            |                     |                 |              |                     |
| 030218  | 2026-02-12 | General Government  | APRIL 25        |              | \$101.24            |
| <b>Total For Vendor MOLL002 Brenan Molleson</b>                     |            |                     |                 |              | <b>\$101.24</b>     |
| <b>Vendor: NEAD001 Neadow Property Maintenance(yard works)</b>      |            |                     |                 |              |                     |
| EFT000000007036   | 2026-02-12 | Administration      | JAN 25, 2026    |              | \$1,450.00          |
| <b>Total For Vendor NEAD001 Neadow Property Maintenanc</b>          |            |                     |                 |              | <b>\$1,450.00</b>   |
| <b>Vendor: NORT002 North Frontenac Telephone Co.</b>                |            |                     |                 |              |                     |
| EFT000000007037   | 2026-02-12 | Administration      | 27921231 FEB 26 |              | \$257.94            |
| EFT000000007037   | 2026-02-12 | Administration      | 37566501 FEB 26 |              | \$179.68            |
| EFT000000007037   | 2026-02-12 | Administration      | 82111950 FEB 26 |              | \$621.50            |
| EFT000000007037   | 2026-02-12 | Administration      | 27929351 FEB26  |              | \$699.30            |
| EFT000000007037   | 2026-02-12 | Administration      | FEB12026        |              | \$169.44            |
| EFT000000007037   | 2026-02-12 | Administration      | FEB12026_2      |              | \$89.27             |
| <b>Total For Vendor NORT002 North Frontenac Telephone C</b>         |            |                     |                 |              | <b>\$2,017.13</b>   |
| <b>Vendor: ONTA001 Ontario Association Of Fire Chiefs</b>           |            |                     |                 |              |                     |
| EFT000000007038   | 2026-02-12 | Administration      | 68045           |              | \$395.50            |
| EFT000000007038   | 2026-02-12 | Administration      | 67686           |              | \$316.40            |
| <b>Total For Vendor ONTA001 Ontario Association Of Fire C</b>       |            |                     |                 |              | <b>\$711.90</b>     |
| <b>Vendor: PATR001 Pat Rogers Towing Service</b>                    |            |                     |                 |              |                     |
| 030227  | 2026-02-12 | Administration      | E07066          |              | \$6,441.00          |
| <b>Total For Vendor PATR001 Pat Rogers Towing Service</b>           |            |                     |                 |              | <b>\$6,441.00</b>   |
| <b>Vendor: PATS001 Pat's Radiator Service Ltd</b>                   |            |                     |                 |              |                     |
| EFT000000007039   | 2026-02-12 | Administration      | 166560          |              | \$15,255.00         |
| <b>Total For Vendor PATS001 Pat's Radiator Service Ltd</b>          |            |                     |                 |              | <b>\$15,255.00</b>  |
| <b>Vendor: PERT002 Perth &amp; District Portable Toilet Rentals</b> |            |                     |                 |              |                     |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name  | Document Number | Apply Amount | Dist Type         |
|--|------------|--|-----------------|--------------|-------------------|
| EFT000000007040  | 2026-02-12 | Administration                                     | PT-3721         |              | \$427.14          |
| <b>Total For Vendor</b>                                      |            | <b>PERT002 Perth &amp; District Portable Toile</b> |                 |              | <b>\$427.14</b>   |
| <b>Vendor: PETR002 Petro Canada Sharbot Lake</b>             |            |  |                 |              |                   |
| 030228   | 2026-02-12 | Environmental Services                             | DEC 5 2025      |              | \$12.55           |
| <b>Total For Vendor</b>                                      |            | <b>PETR002 Petro Canada Sharbot Lake</b>           |                 |              | <b>\$12.55</b>    |
| <b>Vendor: PRIN001 Princess Auto</b>                         |            |  |                 |              |                   |
| EFT000000007041  | 2026-02-12 | Administration                                     | 3698457         |              | \$253.30          |
| <b>Total For Vendor</b>                                      |            | <b>PRIN001 Princess Auto</b>                       |                 |              | <b>\$253.30</b>   |
| <b>Vendor: PURO001 Purolator Courier Ltd</b>                 |            |  |                 |              |                   |
| 030229   | 2026-02-12 | Administration                                     | 595244650       |              | \$267.67          |
| 030229   | 2026-02-12 | Administration                                     | 560224385       |              | \$86.54           |
| <b>Total For Vendor</b>                                      |            | <b>PURO001 Purolator Courier Ltd</b>               |                 |              | <b>\$354.21</b>   |
| <b>Vendor: REAL001 Realtax Inc</b>                           |            |  |                 |              |                   |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112245          |              | \$1,255.43        |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112246          |              | \$1,018.13        |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112247          |              | \$1,018.13        |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112248          |              | \$1,765.06        |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112249          |              | \$1,006.83        |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112250          |              | \$899.48          |
| EFT000000007042  | 2026-02-12 | Administration                                     | 112390          |              | \$254.25          |
| <b>Total For Vendor</b>                                      |            | <b>REAL001 Realtax Inc</b>                         |                 |              | <b>\$7,217.31</b> |
| <b>Vendor: RELI001 Reliance Home Comfort</b>                 |            |  |                 |              |                   |
| 030230   | 2026-02-12 | Administration                                     | JAN 26          |              | \$62.24           |
| <b>Total For Vendor</b>                                      |            | <b>RELI001 Reliance Home Comfort</b>               |                 |              | <b>\$62.24</b>    |
| <b>Vendor: RICO0001 Ricoh Canada Inc.</b>                    |            |  |                 |              |                   |
| EFT000000007043  | 2026-02-12 | Administration                                     | SCO95178894     |              | \$439.22          |
| <b>Total For Vendor</b>                                      |            | <b>RICO0001 Ricoh Canada Inc.</b>                  |                 |              | <b>\$439.22</b>   |
| <b>Vendor: ROTA001 Rotating Rug Rental</b>                   |            |  |                 |              |                   |
| 030232   | 2026-02-12 | Administration                                     | 120335          |              | \$177.00          |
| <b>Total For Vendor</b>                                      |            | <b>ROTA001 Rotating Rug Rental</b>                 |                 |              | <b>\$177.00</b>   |
| <b>Vendor: RUSH001 Rush Truck Centres (formerly Tallman)</b> |            |  |                 |              |                   |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date       | Vendor Name             | Document Number | Apply Amount | Dist Type         |
|---|------------|-------------------------|-----------------|--------------|-------------------|
| EFT000000007044   | 2026-02-12 | Administration          | 3044899538      |              | \$2,267.57        |
| EFT000000007044   | 2026-02-12 | Administration          | 3044824703      |              | \$1,807.82        |
| EFT000000007044   | 2026-02-12 | Administration          | 3044851124      |              | \$198.65          |
| EFT000000007044   | 2026-02-12 | Administration          | 3044837662      |              | \$721.47          |
| <b>Total For Vendor RUSH001 Rush Truck Centres (formerly</b>    |            |                         |                 |              | <b>\$4,995.51</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: SAND002 Sandbox Software Solutions</b>               |            |                         |                 |              |                   |
| 030233  | 2026-02-12 | Administration          | 24204           |              | \$5,007.57        |
| <b>Total For Vendor SAND002 Sandbox Software Solutions</b>      |            |                         |                 |              | <b>\$5,007.57</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: SAVI001 Savino Human Resources Partners</b>          |            |                         |                 |              |                   |
| EFT000000007045   | 2026-02-12 | Administration          | INV-4205        |              | \$1,412.50        |
| <b>Total For Vendor SAVI001 Savino Human Resources Partners</b> |            |                         |                 |              | <b>\$1,412.50</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: SIMM001 Simmons Plumbing and Pumps</b>               |            |                         |                 |              |                   |
| 030234  | 2026-02-12 | Administration          | 8301            |              | \$6,706.55        |
| <b>Total For Vendor SIMM001 Simmons Plumbing and Pumps</b>      |            |                         |                 |              | <b>\$6,706.55</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: STRO001 NORS (strongo)</b>                           |            |                         |                 |              |                   |
| 030226  | 2026-02-12 | Administration          | 8000469416      |              | \$1,498.15        |
| <b>Total For Vendor STRO001 NORS (strongo)</b>                  |            |                         |                 |              | <b>\$1,498.15</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: STRY002 Stryker Canada</b>                           |            |                         |                 |              |                   |
| 030235  | 2026-02-12 | Administration          | 148477          |              | \$4,520.00        |
| <b>Total For Vendor STRY002 Stryker Canada</b>                  |            |                         |                 |              | <b>\$4,520.00</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: SUPE002 Superior Propane</b>                         |            |                         |                 |              |                   |
| 030236  | 2026-02-12 | Administration          | 56596559        |              | \$777.42          |
| <b>Total For Vendor SUPE002 Superior Propane</b>                |            |                         |                 |              | <b>\$777.42</b>   |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: SURG001 Surgenor Truck Centre</b>                    |            |                         |                 |              |                   |
| EFT000000007046   | 2026-02-12 | Transportation Services | 002-26          |              | \$1,900.00        |
| <b>Total For Vendor SURG001 Surgenor Truck Centre</b>           |            |                         |                 |              | <b>\$1,900.00</b> |
| <hr/>   |            |                         |                 |              |                   |
| <b>Vendor: TBGM001 TBG Mechanical Solutions Ltd.</b>            |            |                         |                 |              |                   |
| 030237  | 2026-02-12 | Administration          | 1155            |              | \$5,278.23        |
| <b>Total For Vendor TBGM001 TBG Mechanical Solutions Ltd.</b>   |            |                         |                 |              | <b>\$5,278.23</b> |
| <hr/>   |            |                         |                 |              |                   |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name              | Document Number | Apply Amount        | Dist Type |
|--|------------|--------------------------|-----------------|---------------------|-----------|
| <b>Vendor: TRAC001 Trackmatics Inc.</b>                            |            |                          |                 |                     |           |
| EFT000000007047  | 2026-02-12 | Administration           | 44586           | \$791.00            |           |
| EFT000000007047  | 2026-02-12 | Administration           | 44449           | \$1,595.56          |           |
| EFT000000007047  | 2026-02-12 | Administration           | 44629           | \$1,893.88          |           |
| <b>Total For Vendor TRAC001 Trackmatics Inc.</b>                   |            |                          |                 | <b>\$4,280.44</b>   |           |
|  |            |                          |                 |                     |           |
| <b>Vendor: VINK003 Vinkle Cleaning Services (Cassandra Vinkle)</b> |            |                          |                 |                     |           |
| EFT000000007048  | 2026-02-12 | Administration           | HINCH0022       | \$1,217.44          |           |
| EFT000000007048  | 2026-02-12 | Administration           | OSO0022         | \$4,384.68          |           |
| <b>Total For Vendor VINK003 Vinkle Cleaning Services (Ca</b>       |            |                          |                 | <b>\$5,602.12</b>   |           |
|  |            |                          |                 |                     |           |
| <b>Vendor: WEMP002 John Wemp</b>                                   |            |                          |                 |                     |           |
| 030224   | 2026-02-12 | Planning and Development | FEB 4, 2026     | \$1,200.00          |           |
| <b>Total For Vendor WEMP002 John Wemp</b>                          |            |                          |                 | <b>\$1,200.00</b>   |           |
|  |            |                          |                 |                     |           |
| <b>Vendor: WOOD005 Robert Woodcock</b>                             |            |                          |                 |                     |           |
| 030231   | 2026-02-12 | Administration           | JANUARY 29 26   | \$1,000.00          |           |
| <b>Total For Vendor WOOD005 Robert Woodcock</b>                    |            |                          |                 | <b>\$1,000.00</b>   |           |
|  |            |                          |                 |                     |           |
| <b>Vendor: XPLO001 Xplornet Communications</b>                     |            |                          |                 |                     |           |
| <b>Total For Vendor XPLO001 Xplornet Communications</b>            |            |                          |                 | <b>\$183.61</b>     |           |
| <b>GRAND TOTAL</b>   |            |                          |                 | <b>\$487,790.20</b> |           |

**Township of Central Frontenac**  
**CHEQUE DISTRIBUTION REPORT**

**Ranges:** From: To:  
**Vendor ID:** First Last  
**Vendor Name:** First Last  
**Cheque Date:** 2026-01-26 2026-01-26  
**Sorted By:** Vendor Name

Distribution Types Included: **AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS**

| Cheque Number   | Date       | Department                     | Document Number    | Document Amount     |
|---|------------|--------------------------------|--------------------|---------------------|
| <b>Vendor: AMCT001 AMCTO</b>                                |            |                                |                    |                     |
| EFT000000006966   | 2026-01-26 | Administration                 | MEMBER 2026-104621 | \$533.36            |
| <b>Total For Vendor AMCT001 AMCTO</b>                       |            |                                |                    | <b>\$533.36</b>     |
| <b>Vendor: AONR001 AON Reed Stenhouse Inc</b>               |            |                                |                    |                     |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062457      | \$52,947.00         |
| EFT000000006967   | 2026-01-26 | General Government             | 3520000062461      | \$77,812.00         |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062467      | \$22,377.60         |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062468      | \$68,108.04         |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062465      | \$62,608.68         |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062437      | \$5,047.92          |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062438      | \$790.56            |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062471      | \$6,648.48          |
| EFT000000006967   | 2026-01-26 | Administration                 | 3520000062455      | \$9,018.00          |
| <b>Total For Vendor AONR001 AON Reed Stenhouse Inc</b>      |            |                                |                    | <b>\$305,358.28</b> |
| <b>Vendor: BMRM001 BMR Manufacturing Inc</b>                |            |                                |                    |                     |
| EFT000000006968   | 2026-01-26 | Administration                 | 410131             | \$106.48            |
| <b>Total For Vendor BMRM001 BMR Manufacturing Inc</b>       |            |                                |                    | <b>\$106.48</b>     |
| <b>Vendor: CENS001 Central Square Canada Software Inc</b>   |            |                                |                    |                     |
| EFT000000006969   | 2026-01-26 | Administration                 | 455378             | \$20,015.74         |
| <b>Total For Vendor CENS001 Central Square Canada Softw</b> |            |                                |                    | <b>\$20,015.74</b>  |
| <b>Vendor: CINT001 CINTAS</b>                               |            |                                |                    |                     |
| EFT000000006970   | 2026-01-26 | Administration                 | 4255024689         | \$171.88            |
| <b>Total For Vendor CINT001 CINTAS</b>                      |            |                                |                    | <b>\$171.88</b>     |
| <b>Vendor: COMM004 Community Living</b>                     |            |                                |                    |                     |
| EFT000000006971   | 2026-01-26 | Recreation & Cultural Services | 2026-01            | \$1,500.00          |
| <b>Total For Vendor COMM004 Community Living</b>            |            |                                |                    | <b>\$1,500.00</b>   |
| <b>Vendor: CULL001 Culligan Ottawa Water Conditioning</b>   |            |                                |                    |                     |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date       | Vendor Name                                 | Document Number | Apply Amount | Dist Type          |
|---|------------|---|-----------------|--------------|--------------------|
| EFT000000006972   | 2026-01-26 | Administration                              | 37090TP         |              | \$100.72           |
| <b>Total For Vendor</b>   |            | <b>CULL001 Culligan Ottawa Water Condit</b> |                 |              | <b>\$100.72</b>    |
| <b>Vendor: GREE001 Greenshield Pest Control Inc</b>                 |            |   |                 |              |                    |
| EFT000000006973   | 2026-01-26 | Administration                              | 147014          |              | \$116.39           |
| EFT000000006973   | 2026-01-26 | Administration                              | 147017          |              | \$116.39           |
| EFT000000006973   | 2026-01-26 | Administration                              | 147015          |              | \$116.39           |
| <b>Total For Vendor</b>   |            | <b>GREE001 Greenshield Pest Control Inc</b> |                 |              | <b>\$349.17</b>    |
| <b>Vendor: HART001 Hartington Equipment</b>                         |            |   |                 |              |                    |
| EFT000000006974   | 2026-01-26 | Transportation Services                     | IV96588         |              | \$78.28            |
| <b>Total For Vendor</b>   |            | <b>HART001 Hartington Equipment</b>         |                 |              | <b>\$78.28</b>     |
| <b>Vendor: ICES001 Icesoft Technologies</b>                         |            |   |                 |              |                    |
| EFT000000006975   | 2026-01-26 | Administration                              | V-2094          |              | \$3,955.00         |
| <b>Total For Vendor</b>   |            | <b>ICES001 Icesoft Technologies</b>         |                 |              | <b>\$3,955.00</b>  |
| <b>Vendor: KOOT001 Kootenay Murphy Holding Ltd.</b>                 |            |   |                 |              |                    |
| EFT000000006976   | 2026-01-26 | Administration                              | INV-0064        |              | \$5,713.43         |
| <b>Total For Vendor</b>   |            | <b>KOOT001 Kootenay Murphy Holding Ltc</b>  |                 |              | <b>\$5,713.43</b>  |
| <b>Vendor: KSWI001 K &amp; S Windsor Salt Ltd</b>                   |            |   |                 |              |                    |
| EFT000000006977   | 2026-01-26 | Administration                              | 5300771555      |              | \$4,869.44         |
| EFT000000006977   | 2026-01-26 | Administration                              | 5300770228      |              | \$4,820.18         |
| EFT000000006977   | 2026-01-26 | Administration                              | 5300769716      |              | \$4,776.40         |
| <b>Total For Vendor</b>   |            | <b>KSWI001 K &amp; S Windsor Salt Ltd</b>   |                 |              | <b>\$14,466.02</b> |
| <b>Vendor: LAND001 OBOA (Land Of Lakes Chapter)</b>                 |            |   |                 |              |                    |
| EFT000000006978   | 2026-01-26 | Protection Services                         | MEM BERDUE 26   |              | \$140.00           |
| <b>Total For Vendor</b>   |            | <b>LAND001 OBOA (Land Of Lakes Chapte</b>   |                 |              | <b>\$140.00</b>    |
| <b>Vendor: LEVA001 Levac Propane Inc</b>                            |            |   |                 |              |                    |
| EFT000000006979   | 2026-01-26 | Administration                              | 2112493         |              | \$2,146.39         |
| <b>Total For Vendor</b>   |            | <b>LEVA001 Levac Propane Inc</b>            |                 |              | <b>\$2,146.39</b>  |
| <b>Vendor: MUNI001 Municipal Employer Pension Centre Of Ontario</b> |            |   |                 |              |                    |
| EFT000000006980   | 2026-01-26 | Administration                              | 0010272         |              | \$201.71           |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name             | Document Number | Apply Amount       | Dist Type |
|--|------------|-------------------------|-----------------|--------------------|-----------|
| <b>Total For Vendor MUNI001 Municipal Employer Pension</b>           |            |                         |                 | <b>\$201.71</b>    |           |
| <b>Vendor: NORT002 North Frontenac Telephone Co.</b>                 |            |                         |                 |                    |           |
| EFT000000006981  | 2026-01-26 | Administration          | 37566501 JAN 26 | \$190.62           |           |
| EFT000000006981  | 2026-01-26 | Administration          | 27911461 JAN 26 | \$101.71           |           |
| EFT000000006981  | 2026-01-26 | Administration          | 82102967 JAN 26 | \$169.44           |           |
| EFT000000006981  | 2026-01-26 | Administration          | 82093964 JAN 26 | \$89.27            |           |
| EFT000000006981  | 2026-01-26 | Administration          | 27929351 JAN 26 | \$741.89           |           |
| EFT000000006981  | 2026-01-26 | Administration          | 27921231 JAN 26 | \$273.65           |           |
| <b>Total For Vendor NORT002 North Frontenac Telephone C</b>          |            |                         |                 | <b>\$1,566.58</b>  |           |
| <b>Vendor: NORT010 Northbridge Financial Corp.</b>                   |            |                         |                 |                    |           |
| 030203   | 2026-01-26 | Transportation Services | B7248           | \$10,000.00        |           |
| <b>Total For Vendor NORT010 Northbridge Financial Corp.</b>          |            |                         |                 | <b>\$10,000.00</b> |           |
| <b>Vendor: ONTA004 Ontario Municipal Administrators' Association</b> |            |                         |                 |                    |           |
| EFT000000006982  | 2026-01-26 | Administration          | 1957            | \$737.86           |           |
| <b>Total For Vendor ONTA004 Ontario Municipal Administra</b>         |            |                         |                 | <b>\$737.86</b>    |           |
| <b>Vendor: ONTA015 Ontario Plumbing Inspectors Association Inc.</b>  |            |                         |                 |                    |           |
| 030204   | 2026-01-26 | Protection Services     | 2026 MEMBERSHIP | \$90.00            |           |
| <b>Total For Vendor ONTA015 Ontario Plumbing Inspectors</b>          |            |                         |                 | <b>\$90.00</b>     |           |
| <b>Vendor: QUIN001 Quinte Conservation Authority</b>                 |            |                         |                 |                    |           |
| EFT000000006983  | 2026-01-26 | Protection Services     | IN000048508     | \$97,519.00        |           |
| <b>Total For Vendor QUIN001 Quinte Conservation Authorit</b>         |            |                         |                 | <b>\$97,519.00</b> |           |
| <b>Vendor: REAL001 Realtax Inc</b>                                   |            |                         |                 |                    |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111909          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111910          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111911          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111912          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111913          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111914          | \$672.35           |           |
| EFT000000006984  | 2026-01-26 | Administration          | 111915          | \$672.35           |           |
| <b>Total For Vendor REAL001 Realtax Inc</b>                          |            |                         |                 | <b>\$4,706.45</b>  |           |
| <b>Vendor: RICO0001 Ricoh Canada Inc.</b>                            |            |                         |                 |                    |           |
| EFT000000006985  | 2026-01-26 | Administration          | SCO95125959     | \$156.13           |           |
| EFT000000006985  | 2026-01-26 | Administration          | SCO95125958     | \$204.43           |           |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number   | Date           | Vendor Name  | Document Number                                | Apply Amount      | Dist Type |
|-----------------|----------------|--|--|-------------------|-----------|
|                 |                | <b>Total For Vendor</b>                            | <b>RICO0001 Ricoh Canada Inc.</b>              | <b>\$360.56</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>SAND002</b> | <b>Sandbox Software Solutions</b>                  |  |                   |           |
| 030205          | 2026-01-26     | Administration                                     | 24156  | \$5,007.57        |           |
|                 |                | <b>Total For Vendor</b>                            | <b>SAND002 Sandbox Software Solutions</b>      | <b>\$5,007.57</b> |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>SAVI001</b> | <b>Savino Human Resources Partners</b>             |  |                   |           |
| EFT000000006986 | 2026-01-26     | Administration                                     | INV-4144                                       | \$1,412.50        |           |
|                 |                | <b>Total For Vendor</b>                            | <b>SAVI001 Savino Human Resources Partners</b> | <b>\$1,412.50</b> |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>SMIT002</b> | <b>Smith, Phillip</b>                              |  |                   |           |
| EFT000000006987 | 2026-01-26     | General Government                                 | JANUARY 2026                                   | \$701.42          |           |
|                 |                | <b>Total For Vendor</b>                            | <b>SMIT002 Smith, Phillip</b>                  | <b>\$701.42</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>TAYL002</b> | <b>Taylor Auto Mall</b>                            |  |                   |           |
| 030206          | 2026-01-26     | Administration                                     | 17589  | \$325.27          |           |
|                 |                | <b>Total For Vendor</b>                            | <b>TAYL002 Taylor Auto Mall</b>                | <b>\$325.27</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>THEF001</b> | <b>The Frontenac News</b>                          |  |                   |           |
| EFT000000006988 | 2026-01-26     | Administration                                     | 84505  | \$367.99          |           |
|                 |                | <b>Total For Vendor</b>                            | <b>THEF001 The Frontenac News</b>              | <b>\$367.99</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>THEP001</b> | <b>The Public Sector Digest (PSD Citywide Inc)</b> |  |                   |           |
| EFT000000006989 | 2026-01-26     | Administration                                     | 25832  | \$300.01          |           |
|                 |                | <b>Total For Vendor</b>                            | <b>THEP001 The Public Sector Digest (PSI)</b>  | <b>\$300.01</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>THOM002</b> | <b>Thomson Reuters</b>                             |  |                   |           |
| 030207          | 2026-01-26     | Administration                                     | 853109195                                      | \$143.06          |           |
|                 |                | <b>Total For Vendor</b>                            | <b>THOM002 Thomson Reuters</b>                 | <b>\$143.06</b>   |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>TRAC001</b> | <b>Trackmatics Inc.</b>                            |  |                   |           |
| EFT000000006990 | 2026-01-26     | Administration                                     | 44486  | \$1,893.88        |           |
|                 |                | <b>Total For Vendor</b>                            | <b>TRAC001 Trackmatics Inc.</b>                | <b>\$1,893.88</b> |           |
| <hr/>           |                |  |  |                   |           |
| <b>Vendor:</b>  | <b>WISE001</b> | <b>Wise Choice Cont</b>                            |  |                   |           |
| 030208          | 2026-01-26     | Administration                                     | 1056   | \$110,740.00      |           |

**Township of Central Frontenac**  
**CHEQUE DISTRIBUTION REPORT**

| <u>Cheque Number</u> | <u>Date</u> | <u>Vendor Name</u>                     | <u>Document Number</u>                 | <u>Apply Amount</u> | <u>Dist Type</u> |
|----------------------|-------------|--|--|---------------------|------------------|
|                      |             | <b>Total For Vendor</b>                | <b>WISE001 Wise Choice Cont</b>        | <b>\$110,740.00</b> |                  |
|                      |             |  |  | <hr/>               |                  |
| <b>Vendor:</b>       |             | <b>XPLO001 Xplornet Communications</b> |  |                     |                  |
|                      |             | <b>Total For Vendor</b>                | <b>XPLO001 Xplornet Communications</b> | <b>\$183.61</b>     |                  |
|                      |             |  |  | <hr/>               |                  |
|                      |             |  | <b>GRAND TOTAL</b>                     | <b>\$590,892.22</b> |                  |
|                      |             |  |  | <hr/> <hr/>         |                  |

**Township of Central Frontenac**  
**CHEQUE DISTRIBUTION REPORT**

|                     |                    |                   |
|---------------------|--------------------|-------------------|
| <b>Ranges:</b>      | <b>From:</b>       | <b>To:</b>        |
| <b>Vendor ID:</b>   | <b>First</b>       | <b>Last</b>       |
| <b>Vendor Name:</b> | <b>First</b>       | <b>Last</b>       |
| <b>Cheque Date:</b> | <b>2026-01-30</b>  | <b>2026-01-30</b> |
| <b>Sorted By:</b>   | <b>Vendor Name</b> |                   |

Distribution Types Included: **AVAIL, TAKEN, FNCHG, PURCH, TRADE, MISC, FREIGHT, TAXES, WRITE UNIT, ROUND, RZGAIN, RZLOSS**

| Cheque Number   | Date       | Department               | Document Number   | Document Amount     |
|---|------------|--------------------------|-------------------|---------------------|
| <b>Vendor: COUN001 County Of Frontenac</b>                      |            |                          |                   |                     |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066911 | \$832.91            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066912 | \$963.49            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066916 | \$818.58            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066917 | \$837.50            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066918 | \$769.96            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066919 | \$882.98            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066920 | \$781.42            |
| EFT000000006992   | 2026-01-30 | Administration           | IVC00000000066915 | \$3,831.19          |
| EFT000000006992   | 2026-01-30 | Planning and Development | IVC00000000066933 | \$31,507.18         |
| EFT000000006992   | 2026-01-30 | General Government       | IVC00000000066926 | \$557,114.75        |
| EFT000000006992   | 2026-01-30 | General Government       | IVC00000000066929 | \$26,238.76         |
| <b>Total For Vendor COUN001 County Of Frontenac</b>             |            |                          |                   | <b>\$624,578.72</b> |
| <hr/>   |            |                          |                   |                     |
| <b>Vendor: DILE001 Diligent</b>                                 |            |                          |                   |                     |
| 030209  | 2026-01-30 | Administration           | INV504976         | \$7,322.40          |
| <b>Total For Vendor DILE001 Diligent</b>                        |            |                          |                   | <b>\$7,322.40</b>   |
| <hr/>   |            |                          |                   |                     |
| <b>Vendor: GINC001 Gincor Industries</b>                        |            |                          |                   |                     |
| EFT000000006993   | 2026-01-30 | Administration           | 95930             | \$5,744.29          |
| EFT000000006993   | 2026-01-30 | Administration           | 95915             | \$1,843.28          |
| <b>Total For Vendor GINC001 Gincor Industries</b>               |            |                          |                   | <b>\$7,587.57</b>   |
| <hr/>   |            |                          |                   |                     |
| <b>Vendor: HALE001 Hales Excavation &amp; Trucking Ltd</b>      |            |                          |                   |                     |
| EFT000000006994   | 2026-01-30 | Administration           | 5073              | \$1,461.04          |
| <b>Total For Vendor HALE001 Hales Excavation &amp; Trucking</b> |            |                          |                   | <b>\$1,461.04</b>   |
| <hr/>   |            |                          |                   |                     |
| <b>Vendor: HALE002 Hale, Isaac</b>                              |            |                          |                   |                     |
| EFT000000006995   | 2026-01-30 | Protection Services      | DEC 11, 2025      | \$303.60            |
| <b>Total For Vendor HALE002 Hale, Isaac</b>                     |            |                          |                   | <b>\$303.60</b>     |
| <hr/>   |            |                          |                   |                     |
| <b>Vendor: IRON002 Iron Trade Works</b>                         |            |                          |                   |                     |
| 030210  | 2026-01-30 | Administration           | 2443              | \$1,969.59          |
| <b>Total For Vendor IRON002 Iron Trade Works</b>                |            |                          |                   | <b>\$1,969.59</b>   |
| <hr/>   |            |                          |                   |                     |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date       | Vendor Name         | Document Number | Apply Amount       | Dist Type |
|--|------------|---------------------|-----------------|--------------------|-----------|
| <b>Vendor: KENN004 Kennebec Tree &amp; Lawn</b>                |            |                     |                 |                    |           |
| EFT000000006996  | 2026-01-30 | Administration      | 2026003         | \$678.00           |           |
| EFT000000006996  | 2026-01-30 | Administration      | 2026002         | \$423.75           |           |
| <b>Total For Vendor KENN004 Kennebec Tree &amp; Lawn</b>       |            |                     |                 | <b>\$1,101.75</b>  |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: MANU001 Manulife Financial</b>                      |            |                     |                 |                    |           |
| EFT000000006997  | 2026-01-30 | Administration      | MANULIFE FEB 26 | \$24,376.98        |           |
| <b>Total For Vendor MANU001 Manulife Financial</b>             |            |                     |                 | <b>\$24,376.98</b> |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: MICH001 Michelin North America</b>                  |            |                     |                 |                    |           |
| EFT000000006998  | 2026-01-30 | Administration      | DA010605372     | \$2,716.23         |           |
| <b>Total For Vendor MICH001 Michelin North America</b>         |            |                     |                 | <b>\$2,716.23</b>  |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: MIKE001 Mike Dean Super Food Stores</b>             |            |                     |                 |                    |           |
| EFT000000006999  | 2026-01-30 | Administration      | NOV-DEC 25      | \$2,957.53         |           |
| <b>Total For Vendor MIKE001 Mike Dean Super Food Stores</b>    |            |                     |                 | <b>\$2,957.53</b>  |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: NEAD001 Neadow Property Maintenance(yard works)</b> |            |                     |                 |                    |           |
| EFT000000007000  | 2026-01-30 | Administration      | 7               | \$941.69           |           |
| <b>Total For Vendor NEAD001 Neadow Property Maintenanc</b>     |            |                     |                 | <b>\$941.69</b>    |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: OAKE002 Oakes Truck Sales</b>                       |            |                     |                 |                    |           |
| EFT000000007001  | 2026-01-30 | Administration      | 196529          | \$7,815.20         |           |
| EFT000000007001  | 2026-01-30 | Administration      | 196313          | \$3,443.61         |           |
| <b>Total For Vendor OAKE002 Oakes Truck Sales</b>              |            |                     |                 | <b>\$11,258.81</b> |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: OMER001 OMERS</b>                                   |            |                     |                 |                    |           |
| EFT000000007002  | 2026-01-30 | Administration      | OMERS DEC 2025  | \$45,022.98        |           |
| <b>Total For Vendor OMER001 OMERS</b>                          |            |                     |                 | <b>\$45,022.98</b> |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: PATS001 Pat's Radiator Service Ltd</b>              |            |                     |                 |                    |           |
| EFT000000007003  | 2026-01-30 | Administration      | 165367          | \$300.58           |           |
| EFT000000007003  | 2026-01-30 | Administration      | 165366          | \$991.38           |           |
| <b>Total For Vendor PATS001 Pat's Radiator Service Ltd</b>     |            |                     |                 | <b>\$1,291.96</b>  |           |
| <br>   |            |                     |                 |                    |           |
| <b>Vendor: RIDE002 Rideau Valley Conservation</b>              |            |                     |                 |                    |           |
| 030211   | 2026-01-30 | Protection Services | IN000068974     | \$9,820.00         |           |

**Township of Central Frontenac  
 CHEQUE DISTRIBUTION REPORT**

| Cheque Number  | Date           | Vendor Name   | Document Number | Apply Amount        | Dist Type |
|--|----------------|---|-----------------|---------------------|-----------|
| <b>Total For Vendor RIDE002 Rideau Valley Conservation</b>       |                |   |                 | <b>\$9,820.00</b>   |           |
| <br>   |                |   |                 |                     |           |
| <b>Vendor:</b>   | <b>ROAD002</b> | <b>Roadlast Asphalt &amp; Sealing Maintenance Inc</b> |                 |                     |           |
| 030212   | 2026-01-30     | Administration  | 1532            | \$95,216.63         |           |
| <b>Total For Vendor ROAD002 Roadlast Asphalt &amp; Sealing M</b> |                |   |                 | <b>\$95,216.63</b>  |           |
| <br>   |                |   |                 |                     |           |
| <b>Vendor:</b>   | <b>SHAR011</b> | <b>Sharbot Lake Automotive</b>                        |                 |                     |           |
| 030213   | 2026-01-30     | Administration  | 9013            | \$259.90            |           |
| <b>Total For Vendor SHAR011 Sharbot Lake Automotive</b>          |                |   |                 | <b>\$259.90</b>     |           |
| <br>   |                |   |                 |                     |           |
| <b>Vendor:</b>   | <b>STIN003</b> | <b>W.O. Stinson &amp; Sons Ltd</b>                    |                 |                     |           |
| EFT000000007004  | 2026-01-30     | Administration  | 34001461        | \$2,950.43          |           |
| EFT000000007004  | 2026-01-30     | Administration  | 34001590        | \$1,528.40          |           |
| EFT000000007004  | 2026-01-30     | Administration  | 34001591        | \$2,523.76          |           |
| <b>Total For Vendor STIN003 W.O. Stinson &amp; Sons Ltd</b>      |                |   |                 | <b>\$7,002.59</b>   |           |
| <br>   |                |   |                 |                     |           |
| <b>Vendor:</b>   | <b>VERS001</b> | <b>Versus Business Forms &amp; Labels</b>             |                 |                     |           |
| EFT000000007005  | 2026-01-30     | Administration  | 55146           | \$2,660.70          |           |
| <b>Total For Vendor VERS001 Versus Business Forms &amp; Lal</b>  |                |   |                 | <b>\$2,660.70</b>   |           |
| <br>   |                |   |                 |                     |           |
| <b>Vendor:</b>   | <b>WSIB001</b> | <b>WSIB</b>   |                 |                     |           |
| 030214   | 2026-01-30     | Protection Services                                   | WSIB DEC 2025   | \$18,338.76         |           |
| <b>Total For Vendor WSIB001 WSIB</b>                             |                |   |                 | <b>\$18,338.76</b>  |           |
| <b>GRAND TOTAL</b>   |                |   |                 | <b>\$866,189.43</b> |           |



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
14216 Road 38.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 040-2026  
**DATE:** February 24, 2026  
**FROM:** J. Michael McGovern, Treasurer  
**PREPARED BY:** J. Michael McGovern, Treasurer  
**RE:** Council Remuneration

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### RECOMMENDATION

THAT Council receive the “2025 Council/Committee Remuneration and Expenses” as prepared by the Treasurer for information purposes only;

### BACKGROUND

Section 284 of the Municipal Act, S.O. 2001, c.25 states:230

(1) Statement

The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

(2) Mandatory item

The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

(3) Statement to be provided to municipality

If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year.

(4) Public records

Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records.

**DISCUSSION**

n/a

**STRATEGIC PLAN PRIORITY**

Sustainable Core Services are at the heart of our commitment. We will ensure that essential services remain efficient and accessible, enabling our community's sustainable growth

**FINANCIAL IMPLICATIONS**

Please see the attached council remuneration report.

**ATTACHMENTS/REFERENCES**

Council Remuneration 2025 Annual Report

| Central Frontenac Township  |                         |                      |                     |                    |                    |               |  |                          |                                   |                          |                    |             |                                     |
|---|-------------------------|----------------------|---------------------|--------------------|--------------------|---------------|--|--------------------------|-----------------------------------|--------------------------|--------------------|-------------|-------------------------------------|
| 2025 Statement of Remuneration & Expenses for Council   |                         |                      |                     |                    |                    |               |  |                          |                                   |                          |                    |             |                                     |
| Name  | Position                | Remuneration         | Expense Allowance** | Per Diem           | Mileage            | Payroll Other | Professional Development & Conferences | County Meeting Expense * | Other (Election, computer, misc.) | Conservation Authorities |                    |             | A/P Other                           |
|   |                         |                      |                     |                    |                    |               |  |                          |                                   | Per Diem                 | Mileage            | A/P Other   |                                     |
| Frances Smith   | Mayor                   | \$ 27,651.28         | \$ 1,200.00         | \$ 2,025.00        | \$ 827.04          | \$ -          | \$ -                                   | \$ -                     | \$ -                              | \$ -                     | \$ -               | \$ -        |                                     |
| Cindy Kelsey  | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ 2,000.00              | \$ 461.04                         | \$ 536.45                | \$ -               | \$ -        | Mississippi Valley, OPP Board       |
| Nicki Gowdy   | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ 504.97                | \$ -                              | \$ -                     | \$ -               | \$ -        | Ipad                                |
| Smith, Phillip  | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ 89.25                 | \$ -                              | \$ -                     | \$ -               | \$ -        | Roma                                |
| Everett, Bill   | Councillor/Deputy-Mayor | \$ 19,610.98         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ -                     | \$ -                              | \$ -                     | \$ -               | \$ -        |                                     |
| Klages, Lynn  | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ 1,275.00        | \$ 933.97          | \$ -          | \$ 159.81                              | \$ -                     | \$ 315.00                         | \$ 829.44                | \$ -               | \$ -        | AMO convention, Quinte              |
| Irwin, Susan  | Councillor              | \$ 17,053.67         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ -                     | \$ 765.00                         | \$ 79.20                 | \$ -               | \$ -        | Rideau Valley                       |
| Meeks, Danny  | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ -                                   | \$ -                     | \$ -                              | \$ -                     | \$ -               | \$ -        |                                     |
| McGregor, Duncan  | Councillor              | \$ 17,126.43         | \$ 1,200.00         | \$ -               | \$ -               | \$ -          | \$ 175.68                              | \$ -                     | \$ 175.68                         | \$ -                     | \$ -               | \$ -        | Econ. Dev. - Outdoor Adevnutre Show |
| <b>TOTALS</b>   |                         | <b>\$ 167,074.51</b> | <b>\$ 10,800.00</b> | <b>\$ 3,300.00</b> | <b>\$ 1,761.01</b> | <b>\$ -</b>   | <b>\$ 15.87</b>                        | <b>\$ -</b>              | <b>\$ 2,769.90</b>                | <b>\$ 1,541.04</b>       | <b>\$ 1,445.09</b> | <b>\$ -</b> |                                     |
| Central Frontenac expenses were approved in the 2025 budget by-law 2025-15  |                         |                      |                     |                    |                    |               |  |                          |                                   |                          |                    |             |                                     |
| * Please see County Treasurer for a separate County of Frontenac Administrative Report regarding 2024 Remuneration and Reimbursement of Expenses to Council Members |                         |                      |                     |                    |                    |               |  |                          |                                   |                          |                    |             |                                     |
| ** Expense Allowance to cover office supplies, internet & telephone   |                         |                      |                     |                    |                    |               |  |                          |                                   |                          |                    |             |                                     |



## STAFF REPORT TO COUNCIL

Township of Central Frontenac  
14216 Road 38.  
Sharbot Lake, Ontario

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**REPORT NUMBER:** 041-2026  
**DATE:** February 24, 2026  
**FROM:** Cathy MacMunn, CAO/Clerk  
**PREPARED BY:** Jody Legue, Deputy Clerk  
**RE:** CAO/Clerk Department Update February 2026

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### RECOMMENDATION

THAT Council receive the CAO/Clerk Department Update as prepared by the Deputy Clerk for information.

### BACKGROUND

This report provides a monthly update on the activities and ongoing initiatives of the CAO/Clerks Department.

### DISCUSSION

#### CAO/Clerk Calendar

During February, the CAO/Clerk attended the Regular Meetings of Council on February 10 and February 24.

Key meetings and activities included:

- Deputy Fire Chief candidate review - February 9,
- Staff meeting - February 10,
- Website implementation meetings – February 11 and February 26
- The Housing Committee meeting scheduled for February 12 was cancelled.
- Professional development activities included:
- AMCTO training on February 18,
- Participation in a Strong Mayor drop-in session – February 25 and
- Attendance at a Municipal Exchange webinar - February 25.

Additional work included:

A review of the Election RFP on February 23, attendance at the Frontenac Municipal Services Annual General Meeting and Board meeting on February 24, and another candidate review on February 27.

### Project List

#### **Recruitment & Staffing**

The updated Recruitment Process has been approved and is now being rolled out to managers.

The Summer Student Recruitment process is underway, with postings completed and applications being received until February 13.

The Deputy Chief Recruitment process has also been posted, with applications being received until February 27. A Councillor will be appointed to the interview committee, along with a consultant.

The Government Relations Position feasibility work remains on the project list.

#### **By-laws & Policy Work**

The Parking By-law has been updated based on legal feedback and is currently being submitted for final legal review, particularly in relation to AMPS provisions.

Legal review has been received on the Canine By-law, regarding the notice of motion from Councillor Gowdy. A report will be brought forward for Closed Session, February 24, 2026, to allow Council to review legal comments.

A draft Delegation of Authority By-law has been prepared and reviewed by the CAO. Manager review is required prior to bringing it forward to Council.

The Municipal Support Resolution Policy has been drafted and will be circulated to Managers for review and comment prior to being brought forward for Council comments.

A revised public survey regarding the draft sewage system standards bylaw is being prepared for committee review prior to public circulation. It is anticipated that the draft will be provided to the Committee by the end of February.

The Noise By-law update (AMPS – Measurement component) has been started. While not urgent, it is intended to be brought forward before summer.

The draft beaver bylaw is currently under operational review.

### **Election 2026 & Ballot Matters**

The proposed ballot questions have been submitted to the Ministry of Municipal Affairs and Housing for Ministerial review. The associated by-law is scheduled for consideration at the February 27, 2026, Special Meeting of Council.

In addition, the Frontenac Clerks will be meeting on March 2, 2026, to review and discuss a coordinated election process for the Frontenac municipalities

### **Administration & Legislative Matters**

One MFIPPA request has been completed, with one currently open.

A Fence viewer file remains in the appeal stage pending referee rescheduling. Staff would like Council to consider a fence bylaw to avoid lengthy proceedings going forward.

### **Property**

With respect to the disposition of property declared surplus, letters have been issued to adjacent owners. Public notice is to be posted on the website, social media, and in the newspaper. Following the 30-day notice period, the listing process will begin.

### **Community & Education Initiatives**

Education regarding Feral and Free-Roaming Cats is being prepared, as requested by Council.

Planning for the Volunteer Appreciation Event is progressing well with ongoing committee coordination. The event is scheduled for April 18, 2026.

**FUNDING AGREEMENT FOR THE SHARBOT LAKE TRAILHEAD**

Between

**THE CORPORATION OF THE COUNTY OF FRONTENAC**

(the "County")

And

**THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC**

(the "Township")

WHEREAS the County has established a commitment to invest in trailheads for each Township and created a funding mechanism to support the development of trailheads associated with the Frontenac K&P Trail, including a maximum financial contribution of up to One Hundred Thousand Dollars (\$100,000) per Township;

AND WHEREAS the Township has requested that the County allocate its trailhead funding contribution toward the development of the Sharbot Lake Trailhead, including the construction of a fully accessible, year-round public washroom facility;

AND WHEREAS construction of the washroom facility has commenced and the facility forms part of a broader trailhead area extending from Sharbot Lake Beach to the Government Dock and Railway Heritage Park;

AND WHEREAS the County has established Primary Trailhead Criteria for County-supported trailheads, including requirements related to signage, accessibility, parking, and wayfinding, to ensure a consistent, safe, and welcoming visitor experience;

AND WHEREAS the Township is responsible for the construction, ownership, operation, maintenance, and lifecycle management of the washroom facility and associated municipal infrastructure within the trailhead area;

AND WHEREAS the County and the Township share an interest in enhancing accessibility, visitor experience, and community benefit associated with the K&P Trail and the Sharbot Lake Trailhead;

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES THAT the parties agree as follows:

## **1. Purpose and Scope**

- 1.1. This agreement establishes the respective roles, responsibilities, and commitments of the County and the Township with respect to the development, funding, operation, and long-term maintenance of the Sharbot Lake Trailhead.
- 1.2. This agreement confirms that:
- 1.3. the County's involvement is limited to a defined financial contribution and trail management oversight role; and
- 1.4. the Township assumes full responsibility for development and regular maintenance of all Sharbot Lake Trailhead amenities, including the washroom facility, signage, and parking areas.
- 1.5. The parties acknowledge that coordination may be required to implement the funded works; however, nothing in this Agreement creates an ongoing partnership, service relationship, or shared operational responsibility.

## **2. Definitions**

- 2.1. "Trailhead" means the Sharbot Lake Trailhead area extending from Sharbot Lake Beach to the Government Dock and Railway Heritage Park.
- 2.2. "Washroom Facility" means the accessible, year-round public washroom constructed by the Township as part of the Trailhead.
- 2.3. "K&P Trail Corridor" means the Frontenac K&P Trail lands owned or managed by the County through ownership or agreement.

## **3. County Financial Contribution**

- 3.1. The County shall provide a financial contribution of up to One Hundred Thousand Dollars (\$100,000) toward the development of the Sharbot Lake Trailhead.
- 3.2. This contribution represents the maximum and final funding commitment of the County to the Township with respect to Frontenac County Council's commitment to invest up to \$100,000 in Central Frontenac for a Trailhead.
- 3.3. County funds may be applied only to eligible trailhead-related components, including signage, wayfinding, accessibility-related elements, and other infrastructure necessary to satisfy the County's Primary Trailhead Criteria.

- 3.4. County funding shall not be used for, nor create any obligation for the County in respect of:
- a) operation or maintenance;
  - b) repairs or replacements;
  - c) staffing or utilities; or
  - d) lifecycle costs of the Washroom Facility or other Township-owned amenities.

#### **4. Funding Conditions**

- 4.1. The County's funding contribution is conditional upon:
- a) completion of the washroom facility;
  - b) installation of County-approved signage and wayfinding;
  - c) confirmation that the Township has assumed full ownership and maintenance responsibility for the Trailhead

#### **5. County Trail Management and Oversight**

- 5.1. The County shall retain authority for the management, operation, and maintenance of the K&P Trail Corridor in accordance with the K&P Trail Management Plan and applicable County by-laws.
- 5.2. The County shall establish and maintain trailhead standards applicable to trailheads associated with the K&P Trail, including requirements related to signage, wayfinding, accessibility, and visitor information.
- 5.3. The Township shall submit a comprehensive trailhead signage and wayfinding plan to the County for written approval from the Director of Planning and Economic Development prior to the release of County funding.
- 5.4. No County funds shall be released until the signage and wayfinding plan has been approved in writing by the County's Director of Planning and Economic Development.
- 5.5. Where updates to trailhead standards, signage guidelines, or trail management practices may materially affect the Trailhead or Township-owned assets, the County shall make reasonable efforts to consult with the Township prior to implementation.

#### **6. Township Capital Responsibilities**

- 6.1. The Township shall be solely responsible for the completion of construction of the Washroom Facility.

- 6.2. The Township shall own the Washroom Facility and all associated infrastructure and shall bear all capital costs related thereto.
- 6.3. The Township shall install all County-approved trailhead signage and wayfinding elements in accordance with the approved signage and wayfinding plan.
- 6.4. All costs associated with construction, signage installation, and completion of required trailhead elements shall be borne by the Township, with no further financial contribution or cost to the County beyond the amount set out in Section 3.

## **7. Township Trailhead Maintenance Obligations**

- 7.1. The Township shall be responsible for the ongoing operation and maintenance of the entire Trailhead, including:
  - a) the Washroom Facility;
  - b) landscaped and grassed areas;
  - c) parking areas and access points, including winter maintenance;
  - d) trailhead signage and wayfinding elements; and
  - e) other public amenities located within the Trailhead.
- 7.2. Maintenance shall be performed in a manner that ensures the Trailhead is clean, safe, accessible, and welcoming to trail users and visitors and shall include, at a minimum:
  - a) lawn cutting and vegetation management;
  - b) brushing and trimming to maintain sightlines and access routes;
  - c) inspection and upkeep of signage and wayfinding elements;
  - d) routine garbage, recycling, and litter collection; and
  - e) seasonal maintenance appropriate to the level of use.
- 7.3. The Township shall ensure that the Trailhead is developed and maintained in accordance with the County's Primary Trailhead Criteria and the obligations set out in this Agreement.
- 7.4. The County may inspect the Trailhead as part of its regular inspections of the Frontenac K&P Trail.
- 7.5. Where deficiencies are identified that affect trail user safety, accessibility, or visitor experience, the County may advise the Township requesting corrective action within a reasonable timeframe.
- 7.6. The County has no obligation to provide future funding, upgrades, replacements, or enhancements related to the Trailhead or Washroom Facility.

## **8. Limitation of County Responsibility**

- 8.1. The County shall assume no responsibility for the ownership, operation, maintenance, repair, insurance, or lifecycle management of the Washroom Facility or other Township-owned amenities.
- 8.2. The County's responsibilities under this agreement are expressly limited to:
- a) the financial contribution described in Section 3; and
  - b) management and oversight of the K&P Trail Corridor.

## **9. Term and Termination**

- 9.1. Notwithstanding termination of this Agreement, the Township's obligations related to ownership, operation, maintenance, indemnification, and limitation of liability shall survive.

## **10. Indemnification**

- 10.1. The Township shall indemnify and hold harmless the County from any claims, damages, liabilities, or actions arising from the construction, operation, maintenance, or use of the Washroom Facility or other Township-owned amenities.

## **11. General**

- 11.1. This Funding Agreement shall be governed by the laws of the Province of Ontario.
- 11.2. Amendments must be in writing and approved by both Councils.

**SIGNATURES**

THE CORPORATION OF THE COUNTY OF FRONTENAC

Per: \_\_\_\_\_

Name:

Title:

Date: \_\_\_\_\_

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

Per: \_\_\_\_\_

Name:

Title:

Date: \_\_\_\_\_

**THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC**

**BY-LAW #2026-08**

**BEING A BY-LAW TO CONFIRM THE REGULAR MEETING OF COUNCIL HELD ON  
FEBRUARY 24, 2026**

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The Council of the Corporation of the Township of Central Frontenac enacts as follows:

The actions of the Council at the Regular Council meeting held on the 24th day of February 2026 in respect of each report, motion, resolution, or other action passed and taken by the Council at its meeting, are hereby adopted, ratified, and confirmed.

The Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary on that behalf in accordance with the by-laws of Council relating thereto.

Read a first, second, and third time and finally passed this 24th day of February 2026.

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Frances Smith, Mayor

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Cathy MacMunn, CAO/Clerk