

**BY-LAW NO. 2013-0010**

**OF**

**THE CORPORATION OF THE COUNTY OF FRONTENAC**

being a By-law to Impose User Fees and Charges for Services

**WHEREAS** Sections 391 (1) and (3) of the *Municipal Act, 2001 S.O. 2001, c. 25, as amended* authorize a municipality to impose fees or charges including costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets, on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) for the use of its property including property under its control.

**AND WHEREAS** Section 69 of the *Planning Act, R.S.O. 1990, c.P.13, as amended*, authorizes that the council of a municipality, by by-law, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality in respect of the processing of each type of application provided for in the tariff.

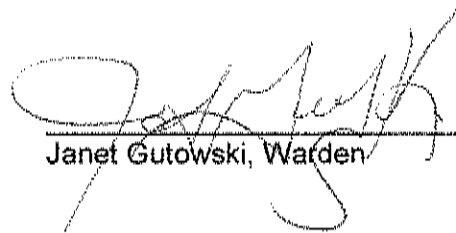
**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the County of Frontenac enacts as follows:

1. THAT Schedule A attached hereto and forming part of this by-law represents Fees for Services for County Administration and Geographic Information System (GIS) Mapping.
2. THAT Schedule B attached hereto and forming part of this by-law represents the Tariff of Fees for Land Use Planning applications.
3. THAT Schedule C attached hereto and forming part of this by-law represents Fees for Services for Fairmount Home.
4. THAT Schedule D attached hereto and forming part of this by-law represents Fees for Services for Frontenac Paramedic Services.
5. THAT all fees, other than for exempt services, are subject to the applicable taxes.
6. THAT the fees for services outlined in the schedules to this by-law shall be reviewed annually.
7. THAT By-law No. 2010-0019 is hereby repealed.
8. THAT this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 20<sup>th</sup> day of March, 2013.

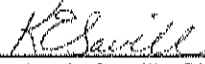
Read a Third Time, Signed, Sealed and Finally Passed this 20<sup>th</sup> day of March, 2013.

THE CORPORATION OF THE COUNTY OF FRONTENAC



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Janet Gutowski, Warden



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K. Elizabeth Savill, Clerk

SCHEDULE A TO BY-LAW NO. 2013-0010

FEEES FOR SERVICES FOR COUNTY ADMINISTRATION  
AND GEOGRAPHIC INFORMATION SYSTEM (GIS) MAPPING

ADMINISTRATION

Photocopying (per copy) .....	\$0.25
Faxing (per page) .....	\$1.00
Archival Material Search – Hourly Rate .....	\$35.00

GEOGRAPHIC INFORMATION SYSTEM (GIS)  
AND MAP-RELATED PRODUCTS

Digital True Colour Ortho-Photography (1km x 1km tiles - MrSID, GeoTIFF; includes processing and shipping) .....	\$25.00/tile
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Printed Map Products

County of Frontenac Street Atlas (printed and bound).....	\$50.00/copy
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Individual Township Street Atlas (printed and bound).....	\$15.00/copy
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Small Basic Map (8½" x 11"; no customization)	
Black and white .....	\$6.00
Colour .....	\$8.00

Medium Basic Map (11" x 17"; no customization)	
Black and white .....	\$10.00
Colour .....	\$12.00

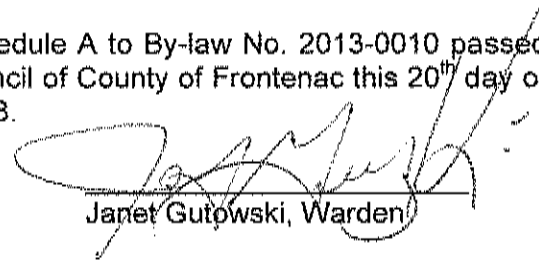
Large Basic Map (no customization, exceeds 11" x 17" and up to 42" wide; requires the use of large scale GIS plotter) .....	\$30.00
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Custom Map Products

Hourly Rate (includes mapping/analysis/consultation; does not include printed final product or shipping charges; minimum fee of 1 hour) ....	\$40.00
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Note: These fees are not applicable to services provided to the Townships  
within the County of Frontenac.

This is Schedule A to By-law No. 2013-0010 passed  
by the Council of County of Frontenac this 20<sup>th</sup> day of  
March, 2013.



Janet Gutowski, Warden



K. Elizabeth Savill, Clerk

SCHEDULE B TO BY-LAW NO. 2013-0010

TARIFF OF FEES FOR LAND USE PLANNING

**Subdivisions/Condominiums**

Initial Application Fee

For any proposed plan of subdivision submitted to the County of Frontenac for approval:

Up to 20 developable lots/blocks/units .....	\$2,600
21 to 50 developable lots/blocks/units .....	\$4,000
More than 50 developable lots/blocks/units .....	\$6,000

Refund

Sixty per cent (60%) of the Initial Application Fee shall be returned if an application is rejected by the County of Frontenac as being deemed incomplete or is withdrawn prior to circulation

Major Plan Revision (re-circulation) ..... \$1,000

Minor Revision or Emergency Extension ..... \$ 400  
For minor revisions to the draft plan and/or draft conditions, which do not require major re-circulation and for each three (3) month emergency extension to draft approval

Draft Approval Extension

For each one (1) year extension of draft approval beyond the usual three (3) years draft approval ..... \$ 600

Final Plans for Registration ..... \$ 600

**Condominiums Exemption**

Application Fee ..... \$1,000  
For any plan of condominium submitted to the County of Frontenac for exemption under Section 50 of *The Condominium Act, R.S.O. 1990, C26, as amended.*

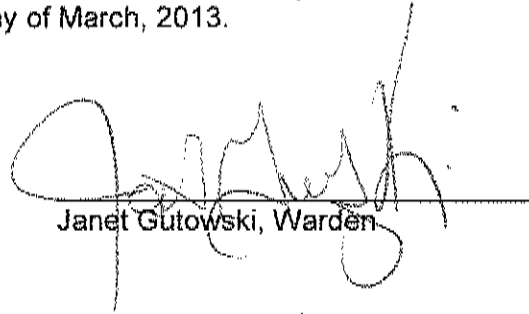
**Part Lot Control**

Final Approval ..... \$ 300  
Payable prior to the by-law being given final approval by the Council of the County of Frontenac.

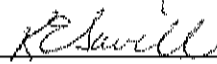
**Other Charges**

The applicant shall provide the County of Frontenac, upon request, a deposit against which the County may, from time to time, charge any professional fees and expenses incurred related to peer review. If such fees and expenses exceed the deposit, the Applicant shall pay the difference upon being billed by the County with interest at a rate of 1.25% per month on accounts overdue more than thirty (30) days.

This is Schedule D to By-law No. 2013-0010 passed  
by the Council of the County of Frontenac on the  
20<sup>th</sup> day of March, 2013.

A handwritten signature in black ink, appearing to read 'Janet Gutowski', written over a horizontal line.

Janet Gutowski, Warden

A handwritten signature in black ink, appearing to read 'K. Elizabeth Savill', written over a horizontal line.

K. Elizabeth Savill, Clerk

SCHEDULE C TO BY-LAW NO. 2013-0010

FEEES FOR SERVICES FOR FAIRMOUNT HOME

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Meals on Wheels

Supper ..... \$6.50

Other Charges

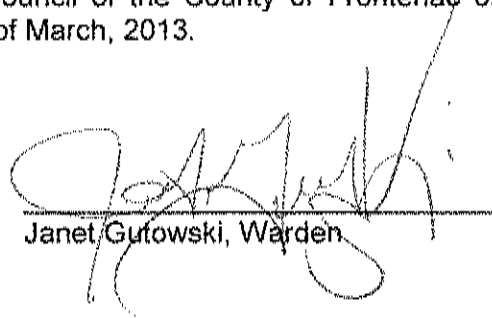
Satellite Television for Residents ..... \$5.00/month

Telephone for Residents ..... \$7.00/month plus long distance charges

External Catering

See attached External Catering Form

This is Schedule C to By-law No. 2013-0010 passed by the Council of the County of Frontenac on the 20<sup>th</sup> day of March, 2013.



Janet Gutowski, Warden

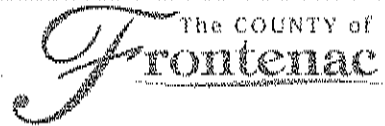


K. Elizabeth Savill, Clerk



**CATERING ORDER FORM**

County of Frontenac



Name of event: \_\_\_\_\_ Date of event: \_\_\_\_\_  
 Time of delivery: \_\_\_\_\_ Delivery location: \_\_\_\_\_  
 Requested by: \_\_\_\_\_ Telephone: \_\_\_\_\_ Number of staff: \_\_\_\_\_ Number of residents: \_\_\_\_\_  
 Department: \_\_\_\_\_ Cost Centre #: \_\_\_\_\_ No. of visitors: \_\_\_\_\_ Number of invitees: \_\_\_\_\_  
 External billing: \_\_\_\_\_  
*Name and address for external billing must be provided by Department*

ITEMS REQUESTED				ITEMS REQUESTED			
	# Servings	Unit Cost	Extended Cost		# Servings	Unit Cost	Extended Cost
<b>Beverages</b>				<b>Miscellaneous Items</b>			
Coffee, small pot Serves 8		\$ 8.00	\$ -	Yogurt.....		\$ 1.00	\$ -
Percolator/Urn Serves 30-40		35.00	-	Chips, plain, 43 g.....		1.00	-
Thermal container, large.....		70.00	-	Pickle bowl.....		2.95	-
Coffee envelopes, decaffeinated.....		0.65	-	Soup of the day, bowl.....		1.50	-
Tea bag and hot water.....		1.00	-	Fruit, each.....		0.85	-
Iced Tea, can Diet/Regular		1.00	-			<b>Subtotal Miscellaneous</b>	<b>\$ -</b>
Juice, 114 ML.....		0.95	-	<b>Buffet Trays</b>			
Juice, can.....		1.25	-	Choice of salads - Caesar, Garden, Greek, Pasta			
Juice, bottle.....		1.50	-	Salad, small		12.00	-
Pop, can Diet/Regular		1.00	-	Salad, medium		18.50	-
Punch bowl, small Serves 35-40		10.00	-	Salad, large		28.30	-
Punch bowl, large Serves 50		15.00	-	Vegetables with dip, small		17.75	-
Bottled water, 330 ML.....		1.50	-	Vegetables with dip, medium		25.00	-
Milk, 250 ML 2%, Skim, Chocolate		1.00	-	Vegetables with dip, large		40.00	-
	<b>Subtotal Beverages</b>		<b>\$ -</b>	Cheese, fruit and crackers, small		25.00	-
<b>Bakeshop</b>				Cheese, fruit and crackers, medium		40.00	-
Muffins.....		1.00	\$ -	Cheese, fruit and crackers, large		60.00	-
Gourmet baked cookies.....		0.95	-	Fruit tray, small		15.50	-
Croissants.....		1.25	-	Fruit tray, medium		25.00	-
Danishes.....		1.25	-	Fruit tray, large		40.00	-
Eclairs.....		1.50	-	Platter, sandwiches, tea cut, each		2.95	-
Squares, tea cut 4 each order		1.25	-	Platter, sandwiches, gourmet, each		3.25	-
Squares, lunch cut 2 each order		1.25	-			<b>Subtotal Buffet Trays</b>	<b>\$ -</b>
Cake, slab sheet Serves 60-80		40.00	-	<b>Paper Products*</b>			
Cake, 1/2 slab.....		25.00	-	Plates, small, 6"		0.10	-
Cake, gourmet.....		3.00	-	Plates, large, 9"		0.05	-
Cheesecake.....		35.00	-	Knives		0.03	-
Pie, fruit..... Serves 8		12.00	-	Forks		0.03	-
Pie, cream..... Serves 8		10.00	-	Spoons		0.03	-
	<b>Subtotal Bakeshop</b>		<b>\$ -</b>	Napkins		-	-
<b>Other Items**</b>				Styrofoam cups		0.02	-
Ice water, jug..... no charge				Straws		0.02	-
Bag lunch, staff.....							
Bag lunch, resident.....							
						<b>Subtotal Paper Products</b>	<b>\$ -</b>

\* China remains the standard. Paper and plastic utensils provided on request ONLY.

SCHEDULE D TO BY-LAW NO. 2013-0010

FEEES FOR SERVICES FOR FRONTENAC PARAMEDIC SERVICES

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**Special Requests**

Attendance of one (1) Ambulance and Paramedic crew at Special Events

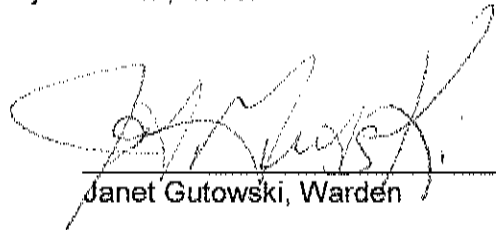
Basic Charge:		
4 hours coverage minimum charge .....		\$836
Additional Charges:		
For each hour or portion thereof .....		\$209

The deposit amount is due prior to the event and any adjustment/refund will be resolved after the special event.

**Physical Fitness Test**

Per Test .....		\$160
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This is Schedule D to By-law No. 2013-0010 passed by the Council of the County of Frontenac on the 20<sup>th</sup> day of March, 2013.

  
\_\_\_\_\_  
Janet Gutowski, Warden

  
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K. Elizabeth Savill, Clerk