



FRONTENAC



Minutes of the Administrative Building Design Task Force Meeting June 27, 2018

A meeting of the Administrative Building Design Task Force was held in the Frontenac Room, County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, June 27, 2018 at 9:00 am.

Present:

Councillor Vandewal, Chair
Councillor Dewey, Vice Chair
Councillor Nossal

Absent:

Councillor Inglis

County Staff Present:

Kelly Pender, Chief Administrative Officer (Recording Secretary)

CRCA Members Present:

Alan Revill, CRCA Board Chair
Max Kaiser, Board Member
Donna Campbell, Assistant to, Chair & General Manager
Geoff Rae, General Manager
Tom Beaubiah, Manager, Conservation Lands
Rob McRae, Manager, Watershed Planning & Engineering

Also Present:

Robert Wood, 8020 Info Inc. (Facilitator)

1. Call to Order

The Chair called the meeting to order at 9:00 a.m.

2. Adoption of the Agenda

Moved By: Councillor Nossal
Seconded By: Councillor Dewey

That the agenda for the June 27, 2018 meeting of the Administrative Building Design Task Force be adopted.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

4. Facilitated Session

After introductions, Mr. Wood reviewed the responses to the pre-meeting survey. Ten representatives of the two organizations provided input.

Discussion took place on the following subjects:

- Drivers for a joint approach
- Functioning of a partnership and ownership
- Physical location
- Financing and grant opportunities for shared facilities
- Potential partnership with the Township of South Frontenac
- Communications

Mr. Wood will provide a summary and an outline of questions and responses for the parties, plus a list of questions for each organization to work through at their individual meetings prior to re-grouping in late August, or early September.

5. Next Meeting

The next meeting will be held on July 18, 2018 at 12:00 pm in the Bud Clayton room.

6. Adjournment

Moved By: Councillor Dewey

Seconded By: Councillor Nossal

That the meeting hereby adjourn at 12:04 pm

Carried