



Report 2018-109

Committee Report

To: Chair and Members of the Frontenac Accessibility Advisory Committee

From: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: September 11, 2018

Re: Frontenac Accessibility Advisory Committee – Quarterly Update Report

Recommendation

This report is for information purposes only.

Background

The Accessibility Advisory Committee is mandated to assist County and Township Councils in the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community.

Comment

The follow is a list of accessibility updates and activities that have occurred during Q3 of 2018:

1. County Administrative Building Upgrades

Fairmount Home – Sidewalk and Patio Replacement

The County of Frontenac will be carrying out work to remove and reinstate approximately 1,800 square feet of existing sidewalk and patio. The work will include provisions for;

- the removal and proper disposal of all excavated materials
- move the new sidewalk away from the building (approximately 6 feet)
- the removal of 3 cement flower planters and small section of paving stones located at the same area with localized finished grade equal to the surrounding
- reinstatement of the sidewalk and patio to uniform width and depths including accessible ramps at the exit points

- pressure disbursement plates must be used at pre-defined locations (as directed by site maintenance staff) to protect sewer line infrastructure
- a separate cost for the removal and reinstatement of an additional 252 square feet of sidewalk on a sloped grade

The County is required to meet the AODA Design of Public Spaces Standard which sets out requirements for public spaces that are newly constructed or redeveloped, including exterior paths of travel and outdoor public use eating areas. As such, this phase of the project will include the installation of 3 new accessible ramps at an estimated total cost of \$16,000 to be installed at exit points to the emergency exit at the bottom of the main stairwell leading the lower level, the Frontenac Boardroom, and the staff lunchroom in the County Annex. At present, these 3 exit points are not accessible and require a person exiting to step down when entering or exiting the entrance. Staff can confirm that the work will meet or exceed the specifications laid out in the Design of Public Spaces Standard for exterior paths of travel and ramps. The requirement of accessible upgrades to the outdoor public use eating area located outside of the Frontenac Boardroom and staff lunchroom will be included in the 2019 budget.

2. Community Accessibility Upgrades

Grace Centre – Sydenham

Southern Frontenac Community Services has submitted a proposal to update its three washrooms at the Grace Centre. When purchased five years ago, the washrooms were slightly modified but fall below standards for accessibility.

The work will include replacing all the fixtures (toilets, sinks, taps, mirrors, etc.), adding grab bars and tactile signage where needed, and installing power-assist doors, as well as reconfiguring the interior (e.g. moving electrical switches, etc.).

This project allows the Grace Centre to be responsive to the growing needs of more/older seniors who have mobility challenges, and will allow it to provide more dignified and autonomous washroom facilities to enable more people with disabilities to comfortably use its facility.

The Southern Frontenac Community Services sought a letter of support from the Committee in order to apply for funding through the Enabling Accessibility grant. A copy of the letter of support provided by the Committee is attached as Appendix A.

3. K&P Trail Updates

Verona Trailhead Updates

In July of 2018, Council passed a new County of Frontenac Parking by-law to address the issue of heavy vehicles (transports) parking in the new Verona Trailhead parking lot. As a result, the lot will now be required to have signage identifying the permitted uses and any restrictions of the lot that have been incorporated into the new parking by-law prior to any enforcement being carried out. This will include the provision of 3 new accessible parking space. Penalty provisions have been included in the parking by-law for parking in an accessible parking space without an accessible parking permit. As per section 427 of the *Municipal Act*, every person

who contravenes that section of the by-law is guilty of an offence and on conviction is liable to a fine of not less than \$300. The by-law allows for an early payment of \$300, with a set fine of \$350. A copy of the Parking by-law is attached for the Committees reference as Appendix B.

Wayfinding Signage Updates

The detailed design work for wayfinding signage is complete and set to be installed within the next few weeks.

Trail Construction Updates

Additional construction has been completed on the K&P Trail south of Brewer Rd near Sharbot Lake. This segment has some steep (>6%) slopes but ensures an off road trail is available uninterrupted from Sharbot Lake to St. Georges Lake. These slopes will be identified on future maps and signs as they are produced.

4. Enabling Accessibility Fund (EAF)

The Enabling Accessibility Fund (EAF) provides funding for eligible capital projects that increase accessibility for people with disabilities in Canadian communities and workplaces, creating more opportunities for people with disabilities to participate in community activities, programs and services, or access employment opportunities.

Eligible recipients include:

- Not-for-profit organizations
- For profit organizations
- Municipalities
- Indigenous organizations (including band councils, tribal councils and self-government entities)
- Territorial governments

Eligible recipients can apply for funding through periodic funding processes, where eligibility criteria are further defined, under three program components. Although the deadline for 2018 applications has passed for small and mid-sized projects, there is a new feature at Enabling Accessibility Fund

New – The [youth innovation component](#) empowers youth to identify accessibility barriers within their communities and work with local organizations to develop solutions to increase accessibility and safety in community spaces and workplaces. Funding of up to \$10,000 is available to support capital costs of eligible projects, which may include initiatives like installing automatic door openers, constructing raised garden beds in a community garden, or acquiring specialized wheelchairs to access sandy beaches. Deadline for submissions is September 21, 2018.

Sustainability Implications

Creating barrier-free communities through accessibility planning will enhance the County's goal of sustainability in both the social and economic pillars of the County's sustainability plan. As stated in *Directions for Our Future*, social sustainability is based on equity, diversity, connectivity, democracy and a good quality of life. It further states

that economic development takes health, community, education, and environmental and social objectives into account.

Financial Implications

There are no direct financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Richard Allen, Manager of Economic Development

Tom Mercer, Manager of Environmental Services

Eric Korhonen, Township of North Frontenac

Donna Longmire, Township of Central Frontenac

Sherry Corneil, Township of South Frontenac

Darlene Plumley, Township of Frontenac Islands



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25 July 2018

Southern Frontenac Community Services Corporation
4295 Stage Coach Road, Box 43
Sydenham, ON
K0H 2T0

Attention: Andy Mills, Fund Development & Administration Manager

Dear Mr. Mills:

Re: Support for Accessibility upgrades to the Grace Center

I understand that the Southern Frontenac Community Services Corporation is submitting a grant application to the Employment and Social Development Canada Enabling Accessibility Fund to update its three washrooms, with one being made fully accessible, while the other two will be made barrier-free. This project will allow the organization to be responsive to the growing needs of more/older seniors who have mobility challenges, and will allow Southern Frontenac Community Services to provide more dignified and autonomous washroom facilities to enable more people with disabilities to comfortably use its facility, whether they are clients, volunteers or staff members.

One of the eligibility requirements that must be met in order for projects to be considered for funding is that Applicants must demonstrate community support for their project. The Joint Frontenac Accessibility Advisory Committee takes the lead in promoting and encouraging a barrier free County of Frontenac that allows all citizens of Frontenac County to participate in the community and as such, fully supports the Southern Frontenac Community Services Corporations grant application for this project.

I would also like to congratulate the Southern Frontenac Community Services Corporation in being a leader in accessibility in Frontenac County, noting it has received nominations for the County's "International Day of Persons with Disabilities Access Award" in the past for its commitment to ensuring inclusion in the community. I wish you success in securing this grant funding and in the completion of the Grace Centre becoming fully accessible and should you have any questions or concerns, please do not hesitate to contact me.

Yours truly,


for. Neil Allen, Chair, Joint Frontenac Accessibility Advisory Committee



By-Law Number 2018-0027

of

The Corporation of the County of Frontenac

being a by-law to regulate and control the parking of vehicles in the County of Frontenac on County owned lands.

Whereas subsection 11(3) of the *Municipal Act, 2001*, permits an upper-tier municipality to pass by-laws, subject to the rules set out in subsection (4), respecting matters within the spheres of jurisdiction one being Highways, including parking and traffic on highways and Parking, except on highways; and,

Whereas pursuant to the provisions of subsection 11(11) of the *Municipal Act, 2001* provides an upper-tier municipality with a non-exclusive sphere of jurisdiction to control parking in municipal parking lots and structures; and,

Whereas subsection 102 of the *Municipal Act* authorizes the Council of municipalities to pass by-laws designating parking spaces for accessible parking and to prohibit the use of such spaces by other vehicles; and

Whereas the Council of the Corporation of the County of Frontenac deems it expedient to regulate and control the parking of vehicles in the County of Frontenac on County owned lands;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

Part I - Interpretation

1. **Title**

This By-law shall be known and may be referred to as the County of Frontenac's Parking By-law

2. **Definitions**

For the purposes of this By-law, the following definitions shall apply:

- a) "Accessible Parking Permit" means a permit issued under the *Highway Traffic Act* or a permit, numbered license plate or other marker or device issued by another Provincial jurisdiction and recognized under the *Highway Traffic Act*.
- b) "By-law Enforcement Officer means" a By-law Enforcement Officer of the Corporation of the County of Frontenac and any other officer authorized by the Corporation of the County of Frontenac for the enforcement of By-laws in the County of Frontenac.
- c) "County" means the Corporation of the County of Frontenac.
- d) "Council" means the Council of the Corporation of the County of Frontenac.

- e) "Heavy vehicle" means a commercial motor vehicle having a weight when unloaded of 3 tons or more, or when loaded of 5 tons or more, but does not include a passenger vehicle, an ambulance, a vehicle of Police or Fire Departments, a municipal vehicle, a bus.
- f) "Highway Traffic Act" Unless modified or changed herein, words or expressions used in this by-law have the same meaning as given or used in the *Highway Traffic Act*, as amended.
- g) "Motor Vehicle" includes an automobile, motorcycle, motor assisted bicycle, unless otherwise indicated in this by-law, and any other vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric or steam railways, or other motor vehicles running only rails or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement or husbandry of road-building machine within the meaning of the *Highway Traffic Act*, as amended.
- h) "Park or Parking", when prohibited, means the standing of a vehicle, whether occupied or not.
- i) "Parking Lot" means an area of land controlled by the County which has been arranged, laid out or improved to provide for the parking of motor vehicles.
- j) "Provincial Offences Officer" means a Police Officer, Peace Officer or other person appointed to enforce the by-laws of the Corporation.
- k) "Trailer" means a vehicle that is at any time drawn upon a highway by a motor vehicle, except an implement of husbandry, a mobile home, another motor vehicle or any device or apparatus not designed to transport persons or property, temporarily draw, propelled or moved upon such highway, and except for a side car attached to a motorcycle, and shall be considered a separate vehicle and not part of the motor vehicle by which it is drawn.
- l) "Vehicle" includes a motor vehicle, trailer, traction engine, farm tractor, road building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power does not include a motorized snow vehicle or the cars of electric or steam railways running only upon rails.

3. Time

Notwithstanding the Time Act, c. T. 9, R.S.O. 1990, as amended, so long as the time commonly observed in the County is one hour in advance of standard time, the times mentioned in this by-law shall be reckoned in accordance with the time so commonly observed and not Standard Time

4. Schedules and Severability

- (a) The schedules attached to this by-law shall be read with and form part of this by-law.
- (b) Should any part, section, subsection or portion of this by-law be repealed or declared by a court of competent jurisdiction to be illegal the same shall not affect the validity of the by-law as a whole or in part thereof, except for that which was declared to be invalid.

Part II – General Regulations

5. Accessible Parking

- i. Council may establish parking areas in County parking lots which are to be used solely for the parking of vehicles which display an accessible parking permit.
- ii. The said parking areas shall be clearly marked as areas set aside for the parking of vehicles displaying an accessible parking permit.
- iii. The said accessible parking permit shall be displayed on the sun visor or on the dashboard of the vehicle so that the international symbol of access for the disabled, the permit number and the expiry date of the permit are clearly visible from the outside of the vehicle.”
- iv. Those areas and locations listed on Schedule “1” are designated as accessible parking areas.
- v. No person, firm or corporation shall park, or permit to be parked, a vehicle in an accessible parking area unless said vehicle is equipped with an accessible parking permit.
- vi. No person, corporation nor organization shall display an Accessible Parking Permit in any vehicle unless that person, corporation or organization is operating a vehicle which is being used to pick up or transport the holder of a disabled person parking permit.
- vii. No person shall,
 - a) Have in his or her possession an accessible parking permit that is fictitious, altered or fraudulently obtained;
 - b) display an accessible parking permit otherwise than in accordance with this By-law; or
 - c) fail or refuse to surrender an accessible parking permit in accordance with this By-law;
 - d) Every person having possession of an accessible parking permit shall, upon the demand of a police officer, police cadet or By-law enforcement officer surrender the permit for reasonable inspection to ensure that the provisions of this By-law are being complied with;
 - e) An officer or cadet to whom an accessible parking permit has been surrendered may retain it until disposition of the case if the officer or cadet has reasonable ground to believe that the permit,
 - a. was not issued under the *Highway Traffic Act*;
 - b. was obtained under false pretenses;
 - c. has been defaced or altered;

- d. has expired or been cancelled; or
- e. is being or has been used in contravention of this By-law.

viii. A police officer, police cadet or provincial offences officer upon discovery of any vehicle parked or left in contravention of this Section, may cause it to be moved or taken to and placed or stored in a suitable place and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle which may be enforced in the manner provided by Part III of the *Repair and Storage Liens Act, 1990*.

6. **Prohibiting Heavy Vehicles**

Heavy vehicles are prohibited in County owned parking lots where signs are erected and on display.

No person, firm or corporation shall park, or permit to be parked, a heavy vehicle in a County owned parking lot, identified in Schedule "2" hereto.

7. **Parking Prohibited – signs erected**

In addition to the foregoing provisions of this by-law, the parking of vehicles is prohibited when properly worded signs have been erected:

Part III – Offences and Penalties

8. **Voluntary Payment of Penalties**

a) **Form of Notice**

Where a vehicle is found to be in contravention of the parking provisions of this by-law, the Issuing Officer may issue and place on the vehicle a serially numbered Parking Infraction Notice in the form prescribed by the Provincial Offences Act.

The serially numbered Parking Infraction Notice shall state:

1. the license number and description of the vehicle;
2. the nature of the alleged infraction;
3. the date, time and place of the alleged infraction;
4. the minimum fee provided herein for the violation;
5. that the owner thereof may within seven (7) days pay the minimum fee provided for the infraction by taking it or forwarding it to the County of Frontenac Administrative Office, 2069 Battersea Road, Glenburnie between 08:30 hours and 16:00 hours, exclusive of Saturdays, Sundays and holidays, if permissible as identified in Schedule "3";
6. that the owner thereof shall within fifteen (15) days pay the set fine provided for the infraction by taking it or forwarding it to the County of Frontenac Administrative Office, 2069 Battersea Road, Glenburnie between 08:30 hours and 16:00 hours, exclusive of Saturdays, Sundays and holidays.

b) **Copies of Forms**

The Parking Infraction Notice mentioned in Subsection (a) above shall be prepared as required and the Issuing Officer shall attach one copy to the vehicle and deliver the other copy or copies to the By-law Enforcement Office of the County Administrative Office.

c) Recovery

If voluntary payment is not made in accordance with the procedure set out on the Parking Infraction Notice provided for in subsection (a) above, the Provincial Offences Act, as amended shall apply.

9. Minimum and Maximum Penalties

a) Amount

For any contravention of those infractions set out in Schedule "3" to this by-law the minimum penalty shall be set out in Column 3 and the set fine shall be the amount approved under the Provincial Offences Act, as amended.

b) General Penalty

Every person who contravenes any provision of this by-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act.

c) Owner Penalties

The owner of any vehicle which is found in contravention of any of the parking or stopping provisions of this by-law is guilty of the offence and is liable to the penalty or fines provided by law for such contravention unless at the time of such contravention the vehicle was in the possession of some person other than the owner without the owner's consent.

Part IV – Application and Administration

10. Enforcement and Authority

a) Enforcement

This by-law may be enforced by Police Officers, Peace Officers and By-law Enforcement Officers of the County of Frontenac.

b) Parking Control Devices

The Chief Administrative Officer of the County of Frontenac, or his designates are hereby authorized to place, erect and maintain such authorized signs as may be necessary to give effect to the provisions of this by-law or which are authorized by the Schedules to this by-law.

The Chief Administrative Officer of the County of Frontenac, or his designates are further authorized for a temporary period not exceeding 30 days to place, erect and maintain such authorized signs as are not otherwise authorized by this by-law, but are required for safety reasons.

All parking control signs erected and/or on display as of the effective date of this by-law whether identified in any schedule to this by-law or not shall be deemed to be authorized signs for the purposes of this by-law.

c) **Unauthorized Signs**

Unless otherwise permitted, no person shall place, maintain, or display upon or in view of any County Parking Lot any sign, signal, marking or device which purports to be or is an imitation of or resembles any parking control device.

11. **Short Title**

This by-law may be cited as "The Parking By-law".

12. **That** this By-law shall come into force and take effect upon the date of final passing.


Read a First and Second Time this 18th day of July, 2018.

Read a Third Time, Signed, Sealed and Finally Passed this 18th day of July, 2018.

The Corporation of the County of Frontenac



Ron Higgins, Warden



Jannette Amini, Clerk



**Corporation of the County of Frontenac
By-Law Number 2018-0027: Parking
Schedule "1", Subsection 5
Accessible Parking - Signs on Display**

Name and/or location of lands	Number of Parking Stalls Required for the Exclusive Use of Handicapped Persons	Amending By-law
Verona Trail Head Parking Lot	2	

**Corporation of the County of Frontenac
By-Law Number 2018-0027: Parking
Schedule "2", Subsection 6
Heavy Trucks Prohibited – Signs on Display**

Controlled Area	Sides of Highway
Verona Trail Head Parking Lot	All

**The Corporation of the County of Frontenac
 By-Law Number 2018-0027: Parking
 Schedule "3"; Subsection 9
 Penalties – Amounts (Part II Provincial Offences Act; Set Fine Schedule)**

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offense	Column 3 Voluntary Payment Payable Within 7 Days	Column 4 Set Fine
1	Parked – where prohibited	Section 6	N/A	\$100.00
2	Parked – in a disabled persons parking space	Section 5 v.	\$300.00	\$350.00

