



Report 2019-047

Council Recommend Information Report

To: Chair and Members

From: Kelly Pender, Chief Administrative Officer

Prepared by: Kelly Pender, Chief Administrative Officer
Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: April 17, 2019

Re: **Next Steps in Moving Forward with a Shared Facility**

Recommendation

This report is for information purposes however may require decisions by the Task Force pending confirmation from the Township of South Frontenac and the Cataraqui Region Conservation Authority on their intent of a shared facility.

Background

At the February 20, 2019 Administrative Design Task Force meeting, the following motion was passed:

Whereas the Committee has reviewed the Shared Facility Analysis report prepared by Colbourne & Kembel Architects (CKA),

Whereas, the CKA analysis confirms that the savings for the County of Frontenac, Township of South Frontenac and Cataraqui Region Conservation Authority are of sufficient magnitude to merit continued investigation of a joint facility,

Be It Resolved That Council authorize the Administrative Building Design Task Force to participate in a joint meeting (or series of meetings) with the potential partners intended to address questions of ownership model, site selection and servicing,

And Further That, the Committee Chair and Chief Administrative Officer report back to County Council on a regular basis prior to making a final recommendation to County Council.

Comment

Each partner, the County of Frontenac, Township of South Frontenac and Cataraqui Region Conservation Authority, was to provide their respective Board/Council with a copy of the resolution for consideration in determining if there continued to be an appetite to move forward in addressing questions of ownership model, site selection and servicing of a shared facility.

As a result, the motion was subsequently approved by County Council at its March 20th, 2019 meeting.

The purpose of this meeting is to meet with representatives of the Township of South Frontenac and the Cataraqui Region Conservation Authority to determine if their respective Boards/Council have made their decisions whether to proceed to the next step which would be a proposed facilitated joint meeting (or meetings) with the parties to begin to map out the next series of steps and answer fundamental questions such as ownership model, refining site selection and the selection process and servicing options. A “go/no go” decision would then be required prior to land purchase and detailed design.

The original recommendation to proceed with consideration of the adequacy of the administration facility was included in the 2013 Service Delivery and Organizational Review and approved by Council in 2014. As such, staff are recommending that should the Township of South Frontenac and the Cataraqui Region Conservation Authority not provide a firm commitment to move forward with the next steps of a shared facility, that the County proceed with the redevelopment of the existing Administrative Offices based on the options that were presented to the Task Force at its meeting held December 14, 2016. Should one or both of the partners wish to move forward, staff continue to support a partnership as the low cost construction option and the option with the greatest potential to create synergies with the partner agencies.

Sustainability Implications

Shared facilities would reduce the overall environmental foot print required to construct/occupy two separate facilities. Depending upon outcomes/options in terms of a shared facility or redevelopment of the existing building, the overall greenhouse gas foot print of the County could be reduced as a result of this project, thereby assisting in meeting our GHG emission requirements.

Financial Implications

There are no financial implications associated with this report. Financial impacts will be more appropriately identified when final decisions are made.

Organizations, Departments and Individuals Consulted and/or Affected

Geoff Rae, GM, Cataraqui Region Conservation Authority
Wayne Orr, CAO, Township of South Frontenac