



Minutes of the Community Development Advisory Committee Meeting July 11, 2019

A meeting of the Community Development Advisory Committee was held in the Frontenac Room, County Administrative Office, 2069 Battersea Road, Glenburnie on Thursday, July 11, 2019 at 10:00 AM

Present:

Betty Hunter, Chair
Wilma Kenny, Vice Chair
Barrie Gilbert
Mary Kloosterman
Gregory Rodgers
Councillor Alan Revill, Council Liaison
Councillor Denis Doyle

Regrets:

Lisa Henderson

Staff Present:

Richard Allen, Manager of Economic Development
Alison Vandervelde, Community Development Officer
Erica Sellwood, Digital Marketing Summer Student
Jannette Amini, Manager of Legislative Services/Clerk
Brianna Saunders, Administrative Clerk (Recording Secretary)

1. Call to Order

The Chair called the meeting to order at 10:08 a.m.

2. Adoption of the Agenda

Moved By: Councillor Doyle
Seconded By: Councillor Revill

That the agenda for the July 11, 2019 meeting of the Community Development Advisory Committee be adopted.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none

4. Adoption of Minutes

a) Minutes of Meeting held May 9, 2019

Moved By: Councillor Doyle

Seconded By: Mr. Rodgers

That the minutes of the Community Development Advisory Committee meeting held May 9, 2019 be adopted.

Carried

5. Deputations and/or Presentations

- a) Ms. Nancy Mucklow** addressed the Community Development Advisory Committee regarding the Camino Trail Proposal. Ms. Mucklow provided a PowerPoint presentation regarding the Camino Trail Proposal. A copy of Ms. Mucklow's presentation is attached to the record in the Clerk's Office.

[See Reports to the Community Development Advisory Committee, clause a)]

6. Reports to the Community Development Advisory

- a) 2019-077
Community Development Advisory Committee
Camino Trail Proposal**

This report is for information only and was intended to solicit advice from the Committee on options to consider in the development of an Eastern Ontario "Camino".

It was noted that the Cataraqui Trail is in bad shape and that this would not appeal to Camino walkers in Europe. Appalachian Trail was also noted but this is more of a camping model and wouldn't attract the Camino walkers.

Committee members noted concern that the section of the K&P Trail that allows motorized vehicles would conflict with the traditional non-motorized Camino model.

It was suggested that staff draft a survey for those using the trails as well as solicit feedback from adjacent land owners on permitted uses on the trail.

- b) 2019-076
Community Development Advisory Committee
Ambassador Program Review & Annual Survey**

This report is for information only and was intended to solicit advice from the Committee on the draft questions for the annual Frontenac Ambassador Program Survey.

As for those completing the survey who are not currently ambassadors, it was suggested they be asked what they know about the program as this could potentially increase the number of ambassadors.

**c) 2019-078
Community Development Advisory Committee
Draft Active Transportation Plan**

This report is for information only and was intended to solicit comment from the Committee on the draft Regional Active Transportation Plan to inform the final draft to be submitted to County Council.

Mr. Allen noted that the report recommends a variety of policies for Townships to adopt as appropriate. The plan recommends a 1.5 metre width for paved shoulders, and the guidelines vary based on traffic volume and speed limits of the roads.

. Mr. Allen also noted that paved shoulders support increasing the life span of the infrastructure.

**d) 2019-079
Community Development Advisory Committee
Implementation Plan for Open Farms in Frontenac 2019**

This report is for information only and was intended to solicit advice from the Committee on the implementation of the Open Farms Event to be hosted on September 8, 2019.

With respect to the Implementation Plan for Open Farms in Frontenac, it was noted that there are concerns with opening this project to non-Frontenac Farms. It was the opinion of some committee members that opening the project to Kingston farms gives less incentive for people outside of the community to travel to Frontenac County. The committee also had a discussion about where to draw the boundary line in terms of allowing non-Frontenac farms to participate. Staff indicated that this is a partnership and it is beneficial to farms in Frontenac County that the County work with farms in Kingston, otherwise there will be a divide in the small local farming community. Staff also mentioned that more farms participating in the event helps grow the event to reach more customers.

Councillor Doyle suggested that County Council should have a vote in the decision to include the City of Kingston farms as County dollars pay for the project.

Mr. Rodgers noted that allowing farms within the City of Kingston creates greater incentives to visit the County.

Ms. Vandervelde mentioned that including the Kingston farms expands the audience for Open Farms – because those farms already have well established, loyal customer bases – which will drive more traffic to Frontenac farms.

Mr. Allen noted that this event has been attracting enough attention for the plowing match to move its date to align with Open Farms and that for farming organizations such as the Plowing match, Frontenac County includes rural Kingston.

**e) 2019-080
Community Development Advisory Committee
Law and Local Food in Frontenac County Report**

This report is for information purposes only.

**f) 2019-081
Community Development Advisory Committee
Request to expand Ambassador Program to Rural Kingston**

Moved By: Ms. Kloosterman

Seconded By: .

Be It Resolved That the 2019 Annual Ambassador Survey include a question about expanding the program to include businesses located outside of Frontenac's municipal boundaries;

And Further That staff report back at the November Community Development Advisory Committee meeting with Ambassador responses to inform a discussion on this topic.

This recommendation did not receive a seconder.

In regards to the expansion of the Ambassador Program to Rural Kingston it was noted that there was a concern that our brand could be watered down if we extend the program beyond the borders of the County.

It was noted that there is not a lot of critical mass in the County and those from other cities that are traveling here do not pay attention to where the County line begins or ends. It was noted that if we want to grow we should expand the lines and be more inclusive.

It was also noted that we are already partnering with Tourism Kingston, and the ambassador program is about strengthening our brand as a region.

It was noted by one committee member that we need to get the opinion of the current ambassadors and how they feel about expanding the Ambassador Program.

**g) 2019-082
Community Development Advisory Committee
Big Sandy Bay Shuttle Bus Reallocation of Grant Funds To Wolfe Island
Farm to Table Event**

Moved By: Mr. Gilbert
Seconded By: Councillor Revill

That the Council of the County of Frontenac endorse the “Wolfe Island Farm-to-Table Tour” project;

And Further That any unused funds for the Big Sandy Bay bus program be reallocated to the development and implementation of the “Wolfe Island Farm-To-Table Tour”

Carried

**h) 2019-083
Community Development Advisory Committee
Authorization to enter into a non-exclusive use agreement with the
Verona ATV Club (VATVC) for the maintenance and motorized vehicle
use of the K&P**

Be It Resolved That the Council of the County of Frontenac authorize the Warden and Clerk to enter into a non-exclusive use agreement with the Verona ATV Club (VATVC) for the maintenance and motorized vehicle use of the K&P Trail from Craig Road to Sharbot Lake;

And Further That County Council direct staff to develop a Trail Use Policy allowing motorized vehicles with an approved Permit obtained through an authorized partner or licensed organization use on portions of the Frontenac K&P Trail;.

And Further That the above policy be included in a comprehensive bylaw to regulate and manage the Frontenac K&P Trail as a recreational trail

Deferred

(See motion to be Defer below which was Carried)

Motion to Defer

Moved By: Councillor Doyle
Seconded By: Mr. Gilbert

Be it Resolved That the motion be differed to the September 12, 2019 meeting pending an additional report from staff on the benefits to the County of entering into this agreement

Carried

It was noted that the members of the committee wanted additional details on the benefits of aligning with the Verona ATV Club. It was noted by one committee member

that there should be a survey asking how motorized use affects the current users, residents and land owners located near the trail.

The committee wanted more details about implementation and enforcement of permits and club memberships and impact on County staff time. It was also noted that enforcement may require the involvement of a By-Law Officer and/or the Ontario Provincial Police and this could have long term impacts for the future of the trail.

In regards to the agreement with the Verona ATV Club the committee is looking for a specific proposal from the ATV club outlining the administration of permits and the financial component, logistics of enforcement, and expectations of Frontenac County.

7. Communications



8. Other Business



9. Next Meeting

- a) The next regular meeting of the Community Development Advisory Committee is scheduled for Thursday, September 12, 2019 at the County Administrative Offices.

10. Adjournment

Moved By: Councillor Revill
Seconded By: Ms. Kloosterman

That the meeting hereby adjourn at 12: 07 p.m.

Carried