



# FRONTENAC



## MINUTES OF THE REGULAR MEETING OF COUNCIL

June 15, 2022

---

A regular meeting of the Council of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, June 15, 2022 at 9:30 AM

Present: Warden Fran Smith, Deputy Warden Ron Vandewal,  
Councillors Ron Higgins, Denis Doyle, Bruce Higgs, Bill  
MacDonald, Gerry Martin and Alan Revill

Also Present:

**County:**

Kelly Pender, Chief Administrative Officer

Gale Chevalier, Chief/Director of Emergency & Transportation  
Services

Joe Gallivan, Director of Planning and Economic Development

Alex Lemieux, Director of Corporate Services/Treasurer

Susan Brant, Administrator-Fairmount Home

Barb McCulloch, Director of Human Resources

Jannette Amini, Manager of Legislative Services/Clerk











d) 2022-068

**Corporate Services**

**Extension of Agreement with Aird Berlis as Integrity Commissioner  
for the County of Frontenac**

Motion #: 195-22 Moved By: Deputy Warden Higgins

Seconded By: Councillor Vandewal

**Recommendation**

**Be It Resolved That** Council receive for information the Corporate Services – Extension of Agreement with Aird Berlis as Integrity Commissioner for the County of Frontenac;

**And Further That** the County of Frontenac exercise its option to continue the services of Aird & Berlis as Integrity Commission for an additional one-year term.

**Carried**

e) 2022-069

**Corporate Services**

**Report Received from Aird Berlis, Integrity Commissioner –  
Complaint Filed Against a Member of Council**

Motion #: 196-22 Moved By: Councillor Martin

Seconded By: Councillor Revill

## Recommendation

**Resolved That** the Council of the County of Frontenac receive the “Integrity Commissioner Report – Code of Conduct Complaint – 2022-01, submitted by Meaghan Barrett of Aird Berlis – Integrity Commissioner, dated June 2, 2022 attached to this report as Appendix A.

**Carried**

f) **2022-071**

**Office of the Chief Administrative Officer**

**Status and Timing of County Corporate Strategy and Related Projects**

Motion #: 197-22 Moved By: Councillor MacDonald

Seconded By: Councillor Higgs

## Recommendation

**Resolved That** the Council of the County of Frontenac accept the Office of the Chief Administrative Officer Report – Status and Timing of County Corporate Strategy and Related projects report for information;

**And Further That** the Council of the County of Frontenac approves as follows:



**And Further That** the Council of the County of Frontenac approve the 2021 Audited Financial Statements of the Corporation of the County of Frontenac.

**And Finally That** the Council of the County of Frontenac approve the transfer of the year-end surplus of \$323,657 to the Stabilization Reserve.

**Carried**

### **Information Reports from the Chief Administrative Officer**

- a) **2022-065**  
**Corporate Services**  
**2022 First Quarter Financial Summary and Outlook**
  
- b) **2022-066**  
**Corporate Services**  
**2021 Reserve and Reserve Funds**

### **Reports from Council Liaison Appointees**

- a) **Fairmount Home Liaison Report from Councillor Gerry Martin**

### **Reports from External Boards and Committees**

## Reports from Advisory Committees of County Council

### a) Report of the Administrative Building Design Task Force

Motion #: 199-22 Moved By: Councillor Vandewal

Seconded By: Councillor Martin

**That** the Report received from the Administrative Building Design Task Force be received and adopted.

### Report of the Administrative Building Design Task Force

The Administrative Building Design Task Force reports and recommends as follows:

#### 1. 2022-058

##### **Office of the Chief Administrative Officer**

##### **Review and Award of the RFP for the Renovations & Additions for Joint Admin Facility for the County of Frontenac and Cataraqui Regional Conservation Authority**

**Be It Resolved That** the Office of the Chief Administrative Officer – Review and Award of the RFP for the redevelopment of the Administrative Building report be received;

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to enter into an agreement with Emmons & Mitchell Construction (2000) Ltd for the Renovations & Additions for Joint Admin Facility for the County of







**And Further That** before templates required by the 2018 Pupil Accommodation Review Guide (PARG) are developed, there be consultation with school boards and community groups including the Community Schools Alliance.

**And Further That** a copy of this resolution be forwarded to Ontario municipalities, Community Schools Alliance, local MP's and MPP's and the Premier of Ontario.

**Carried**

### **Giving Notice of Motion**

### **Communications**

**That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) **From the City of Brantford regarding a resolution to Release Federal and Provincial documents on Residential Schools**

**[Distributed to Members of County Council May 20, 2022]**

- b) **From the City of Cambridge regarding a Resolution on free Public Transit**

**[Distributed to Members of County Council May 20, 2022]**

- c) **From the Food Policy Council of KFL&A regarding updates on Bill 216**

**[Distributed to Members of County Council May 20, 2022]**

- d) From the Town of Rainy River regarding a resolution on Connecting Links**  
**[Distributed to Members of County Council May 20, 2022]**
  
- e) From the Municipality of Shuniah regarding a Resolution on the Community Schools Alliance Action Plan**  
**[Distributed to Members of County Council May 27, 2022]**
  
- f) From the Municipality of Shuniah regarding a Resolution on Support for Infrastructure**  
**[Distributed to Members of County Council May 27, 2022]**
  
- g) Invitation from St. Georges Cathedral Kingston to participate in Service of Thanksgiving to Celebrate the Platinum Jubilee**  
**[Distributed to Members of County Council May 27, 2022]**
  
- h) From the City of Cambridge regarding a Resolution on build right the first time**  
**[Distributed to Members of County Council June 3, 2022]**
  
- i) From the City of Cambridge regarding a Resolution to address Joint and Several Liability**  
**[Distributed to Members of County Council June 3, 2022]**

- j) From the City of Kitchener regarding a resolution on Energy Performance Tiers**

**[Distributed to Members of County Council June 3, 2022]**
  
- k) From the Food Literacy Council regarding the All-party forum recording & Op-ed on Food Literacy & School Food**

**[Distributed to Members of County Council June 3, 2022]**
  
- l) From the Town of Fort Erie regarding a resolution on Bidding War on Apartments**

**[Distributed to Members of County Council June 3, 2022]**
  
- m) From the Town of Fort Erie regarding a resolution supporting voluntary Russian Sanction**

**[Distributed to Members of County Council June 3, 2022]**
  
- n) From the Town of Fort Erie regarding a resolution to Tax vacant Foreign Owned Properties**

**[Distributed to Members of County Council June 3, 2022]**
  
- o) From the Town of the Blue Mountains regarding a resolution on the Voter's List Information to Candidates**

**[Distributed to Members of County Council June 3, 2022]**



**Carried**

**b) Third Reading**

Motion #: 205-22 Moved By: Councillor Martin

Seconded By: Councillor Higgs

**Resolved That** by-laws a) through c) be read a third time, signed, sealed and finally passed.

**Carried**

By-Laws

- a) To Authorize the Warden and Clerk to enter into a one (1) year Extension Agreement with Aird Berlis for Integrity Commissioner services for the Corporation of the County of Frontenac**

**[Proposed By-law No. 2022-0016]**

- b) To adopt an Asset Management Plan for Core Assets Policy**

**[Proposed By-law No. 2022-0017]**

