



# FRONTENAC



## MINUTES OF THE REGULAR MEETING OF COUNCIL

July 20, 2022

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A regular meeting of the Council of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, July 20, 2022 at 9:30 AM

Present: Warden Fran Smith, Deputy Warden Ron Vandewal,  
Councillors Ron Higgins, Denis Doyle, Bruce Higgs, Bill  
MacDonald, Gerry Martin and Alan Revill

Also Present:

**County:**

Kelly Pender, Chief Administrative Officer

Gale Chevalier, Chief/Director of Emergency & Transportation  
Services

Joe Gallivan, Director of Planning and Economic Development

Alex Lemieux, Director of Corporate Services/Treasurer

Susan Brant, Administrator-Fairmount Home

Barb McCulloch, Director of Human Resources

Jannette Amini, Manager of Legislative Services/Clerk











c) **2022-078**

**Corporate Services**

**New Loan Application to Ontario Infrastructure and Lands Corporation**

Motion #: 124-22 Moved By: Councillor Vandewal

Seconded By: Councillor Martin

**Be It Resolved That** the Corporate Services – New Loan Application to Ontario Infrastructure and Lands Corporation report be received;

**And Further That** Council of the County of Frontenac pass a by-law later in the meeting authorizing the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the “municipality”); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC.

**Carried**

d) **Consultant Briefing: Mr. Phil Goodfellow, G architects, provided County Council with a briefing regarding the Fairmount Home Re-Development Project.**

**[See Recommend Reports from the Chief Administrative Officer, clause e)]**

e) **2022-077**

**Fairmount Home**

**Redevelopment Study**







j) 2022-084

**Planning and Economic Development**

**Request to Declare Lands as Surplus for the Purpose of a Right-of-Way over the Frontenac K&P Trail at PT LT 16-17 CON 1 and PT LT 16 CON 2, Geographic Township of Hinchinbrooke, Township of Central Frontenac**

Motion #: 130-22 Moved By: Councillor Smith

Seconded By: Warden Doyle

**Resolved That** the Council of the County of Frontenac receive the Planning and Economic Development report – Request to Declare Lands as Surplus for the Purpose of a Right-of-Way over the Frontenac K&P Trail at PT LT 16-17 CON 1 and PT LT 16 CON 2 in Geographic Township of Hinchinbrooke, Township of Central Frontenac;

**And Further That** in accordance with By-law Number 17-1995, the Council of the County of Frontenac pass a by-law at a future meeting to declare the subject lands surplus for the purpose of granting a right-of-way over part of the K&P Trail right-of-way for the purpose of accessing this newly created lot.

**And Further That** Council of the County of Frontenac authorize staff to execute the necessary legal agreements to provide the above-noted legal right-of-way to the adjacent landowner subject to the following conditions:

1. All surveying and legal fees be borne by the landowner;
2. The right-of-way across the K&P Trail shall be surveyed to ensure access from Ball Road to both lots located along the western edge of the K&P Trail, a length of approximately 160 metres, as per the concept drawing included in Appendix A of this report;
3. The crossing location will also provide public access to the K&P Trail from Ball Road, and this access will be reflected in the final agreement. A small parking area will be constructed on County property south of the Ball Road access at a future date, pending appropriate approvals.



Seconded By: Deputy Warden Higgins

**Be It Resolved That** Report 2022-087, Operational Update and requirement for trail passes on the Frontenac K&P Trail, be postponed to a later date pending staff negotiating a draft agreement for consideration;

**And Further That** the same offer be extended to the Eastern Ontario Trials Alliance (EOTA);

**And Further That** a public meeting may be held at Council's discretion.

**Carried**

**I) 2022-088**

**Office of the CAO**

**Approval of Proposal for Paramedic Station at 2069 Battersea Road**

**[Proposals are still being reviewed by staff. Report to follow under separate cover]**

Motion #: 133-22 Moved By: Councillor Revill

Seconded By: Councillor MacDonald

**Be It Resolved That** the Office of the CAO – Approval of Proposal for Paramedic Station at 2069 Battersea Road report be received;

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to enter into an agreement with Wemp & Smith Construction Ltd. for the design and build of a paramedic base at 2069 Battersea Road in the amount of \$2,499,960.

**Carried**

m) 2022-089

**Office of the Chief Administrative Officer**

**Authorization to enter into a Lease Agreement with the Cataraqui Region Conservation Authority (CRCA) for a Joint Administrative Facility**

Motion #: 134-22 Moved By: Councillor Higgs

Seconded By: Councillor Smith

**Be It Resolved That** the Office of the Chief Administrative Officer – Authorization to enter into a Lease Agreement with the Cataraqui Region Conservation Authority (CRCA) for a Joint Administrative Facility report be received;

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to enter into a Lease Agreement with the Cataraqui Region Conservation Authority (CRCA) for a Joint Administrative Facility located at 2069 Battersea Road, Glenburnie.

**Postponed**

Motion #: 135-22 Moved By: Councillor Vandewal

Seconded By: Councillor Martin

**Be it Resolved That** Report 2022-089, Authorization to enter into a Lease Agreement with the Cataraqui Region Conservation Authority (CRCA) for a Joint Administrative Facility, be postponed pending final approval by all parties.

**Carried**

n) 2022-290



1. That the only municipal contribution will be the start up funding identified in the report
2. That no funding will be raised through taxation

**Carried**

**o) 2022-086**

**Corporate Services**

**Report of the Procedural By-law Review Committee on the Comprehensive Review of Procedural By-law 2013-0020**

Motion #: 138-22 Moved By: Councillor Revill

Seconded By: Councillor MacDonald

**Be It Resolved That** the Council of the County of Frontenac receive the Corporate Services – Report of the Procedural By-law Review Committee on the Comprehensive Review of Procedural By-law 2013-0020 report for information;

**And Further That** the Council of the County of Frontenac approve the draft Procedural By-law;

**And Further That** the Council of the County of Frontenac authorize the Clerk to bring forward a new Procedural By-law later in the meeting, to take effect November 15, 2022.

**Carried**

Motion #: 139-22 Moved By: Warden Doyle

Seconded By: Councillor Vandewal

**Be It Resolved That** the proposed amendment to Section 5.3 be removed and that only the Mayors be eligible to hold the position of Warden and Deputy Warden

**Information Reports from the Chief Administrative Officer**

- a) **2022-080**  
**Fairmount Home**  
**Quarterly Update Activity Report**
  
- b) **2022-085**  
**Office of the Chief Administrative Officer**  
**Key Performance Indicators (KPIs) and Balanced Scorecard Update**

**Reports from Council Liaison Appointees**

- a) **Report from Fairmount Home Liaison Councillor Gerry Martin**
  
- b) **Report from Corporate Services Liaison Councillor Bill MacDonald**

**Reports from External Boards and Committees**

**Reports from Advisory Committees of County Council**





- a) **From the Municipal Engineers Ass. regarding the Retention of Professional Engineers at Ontario Municipalities**  
**[Distributed to Members of County Council June 30, 2022]**
  
- b) **From the Municipality of Shuniah regarding a resolution to support release of documents on residential schools**  
**[Distributed to Members of County Council June 30, 2022]**
  
- c) **Invitation to the Verona Trailhead Ribbon Cutting Ceremony**  
**[Distributed to Members of County Council June 30, 2022]**
  
- d) **From Tay Valley Township regarding Annual Emergency Exercise Exemption**  
**[Distributed to Members of County Council July 8, 2022]**
  
- e) **From the Town of West Lincoln regarding a resolution on Bill 109 More Homes for Everyone Act**  
**[Distributed to Members of County Council July 8, 2022]**
  
- f) **From the Town of West Lincoln regarding a resolution on Funding Support for Infrastructure**  
**[Distributed to Members of County Council July 8, 2022]**



**Resolved That** leave be given the mover to introduce by-laws a) through i) and k) that have been circulated to all Members of County Council and that by-laws a) through i) and k) be read a first and second time.

**Carried**

**b) Third Reading**

Motion #: 145-22 Moved By: Councillor Martin

Seconded By: Councillor Revill

**Resolved That** by-laws a) through d) and f) through i) and k) be read a third time, signed, sealed and finally passed.

**Carried**

By-Laws

- a) **To approve the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the “municipality”); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC**

**[Proposed By-law No. 2022-0020]**

- b) **To amend By-law 2016-0006 to delegate authority under Section 23.1 (1) of the *Municipal Act* to the Chief Administrative Officer for**

**expenditures related to the re-development of the County Administration Building and the Paramedic Station at 2069 Battersea Road**

**[Proposed By-law No. 2022-0021]**

- c) To Authorize the Warden and Clerk to Enter into a Memorandum of Understanding with Regional Tourism Organization 9 (RTO 9) in order to participate in the Drive for Excellence Program**

**[Proposed By-law No. 2022-0022]**

- d) To amend By-law 2016-0006 to establish a Delegation of Authority Policy and to authorize the delegation of certain powers and duties under the Municipal Act, 2001, the Planning Act and other Acts as it relates to deleting of the delegation of additional authority to the Chief Administrative Officer during the COVID-19 Pandemic**

**[Proposed By-law No. 2022-0023]**

- e) To declare lands Legally Described number 11344 of instrument number FR204629 (subject to confirmation by legal), Part of Lot 5, Concession 2, Geographic Township of Hinchinbrooke, Township of Central Frontenac Surplus for the Purposes of Correcting a discrepancy in title**

**[Proposed By-law No. 2022-0024]**

- f) To Authorize the Warden and Clerk to Enter into a Memorandum of Understanding with agreement with Frontenac Arch Biosphere Network in order to participate FABExperiences Program**

**[Proposed By-law No. 2022-0025]**

- g) To govern the proceedings of the Council and its Committees, the Conduct of Members and the Calling of Meetings and to Repeal By-Law Number 2013-0020, Council Procedural By-Law, as Amended, in its Entirety - Short Title: "Procedural By-Law"**

**[Proposed By-law No. 2022-0026]**

- h) To Authorize the Warden and Clerk to Enter into an Agreement with Emmons & Mitchell Construction (2000) Ltd for the Renovations & Additions for Joint Admin Facility for the County of Frontenac and Cataraqui Regional Conservation Authority**

**[Proposed By-law No. 2022-0027]**

- i) To Authorize the Warden and Clerk to Enter into an Agreement with Wemp & Smith Construction Ltd. for the design and build of a paramedic base at 2069 Battersea Road**

**[Proposed By-law No. 2022-0028]**

- j) To Authorize the Warden and Clerk to Enter into a Lease Agreement with the Cataraqui Region Conservation Authority (CRCA) for a Joint Administrative Facility located at 2069 Battersea Road, Glenburnie**

**[Proposed By-law No. 2022-0029]**

- k) To confirm all actions and proceedings of County Council on July 20, 2022**

**[Proposed By-law No. 2022-0030]**

## **Adjournment**

Motion #: 146-22 Moved By: Councillor MacDonald

Seconded By: Councillor Higgs

**That** the meeting hereby adjourn at 12:33 p.m.

**Carried**