



## MINUTES OF THE REGULAR MEETING OF COUNCIL

**September 21, 2022**

---

A regular meeting of the Council of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, September 21, 2022 at 9:30 AM

**Present:** Warden Fran Smith, Deputy Warden Ron Vandewal, Councillors Ron Higgins, Denis Doyle, Bruce Higgs, Bill MacDonald, Gerry Martin and Alan Revill

**Also Present:**

**County:**

Kelly Pender, Chief Administrative Officer

Gale Chevalier, Chief/Director of Emergency & Transportation Services

Joe Gallivan, Director of Planning and Economic Development

Alex Lemieux, Director of Corporate Services/Treasurer

Susan Brant, Administrator-Fairmount Home

Barb McCulloch, Director of Human Resources

Jannette Amini, Manager of Legislative Services/Clerk

## Closed Session

Motion #: 151-22 Moved By: Councillor MacDonald

Seconded By: Councillor Higgs

**Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held July 20, 2022
2. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to property acquisition for the K&P Trail

**Carried**

Motion #: 152-22 Moved By: Councillor Smith

Seconded By: Deputy Warden Higgins

**Resolved That** Council rise from Committee of the Whole closed session without reporting

**Carried**

## Approval of Addendum

## Disclosure of Pecuniary Interest and General Nature Thereof

## Adoption of Minutes

### a) Minutes of Meeting held July 20, 2022

Motion #: 153-22 Moved By: Councillor Vandewal

Seconded By: Councillor Fowler

**Resolved That** the minutes of the regular Council meeting held July 20, 2022 be adopted.

**Carried**

### b) Minutes of Special Meeting held August 3, 2022

Motion #: 154-22 Moved By: Councillor Revill

Seconded By: Councillor MacDonald

**Resolved That** the minutes of the special Council meeting held August 3, 2022 be adopted.

**Carried**

## Deputations and/or Presentations



## Recommend Reports from the Chief Administrative Officer

a) **2022-097**

### Corporate Services

#### Establishment of a By-law to Regulate the Howe Island Ferry

Motion #: 156-22 Moved By: Councillor Vandewal

Seconded By: Councillor Fowler

**Resolved That** the Council of the County of Frontenac pass a By-law later in the meeting to Regulate the Use of the Frontenac-Howe Islander Ferry, as per Appendix A to this report;

**And Further That** the Council of the County of Frontenac pass a by-law later in the meeting to amend By-law 2021-0018, being “A By-Law to Establish a Process for Administrative Penalties,” to designate proposed By-law to Regulate the Use of the Frontenac-Howe Islander Ferry as a by-law for which Administrative Penalties can be issued and to set out penalty amounts.

**Carried**

b) **2022-098**

### Office of the Chief Administrative Officer

#### Approval of an RFP for Consulting Services for the 2023-2026 Council Strategic Plan

Motion #: 157-22 Moved By: Councillor Revill

Seconded By: Councillor MacDonald

**Resolved That** the Council of the County of Frontenac accept the Office of the Chief Administrative Officer – Approval of an RFP for Consulting Services for the 2023-2026 Council Strategic Plan report for information;

**And Further That** the Council of the County of Frontenac approves as follows:

1. **That** staff proceed with the issuance of a Request for Proposals (RFP) for a facilitator for the 2023-2026 County strategic plan attached to this report as Appendix A; and
2. **That** the selection process of a consultant to undertake a County Strategic Plan be delegated to the Chief Administrative Officer Performance Appraisal Review Panel;

**Carried**

c) **2022-101**

**Corporate Services**

**Establishment of a By-law to Regulate the Frontenac K&P Trail**

Motion #: 158-22 Moved By: Councillor Higgs

Seconded By: Councillor Smith

**Resolved That** the Council of the County of Frontenac pass a By-law later in the meeting to Regulate the Use of the Frontenac K&P Trail, as per Appendix A to this report;

**And Further That** the Council of the County of Frontenac pass a by-law later in the meeting to amend By-law 2021-0018, being “A By-Law to Establish a Process for Administrative Penalties,” to designate proposed By-law to Regulate the Use of the Frontenac K&P Trail as a by-law for which Administrative Penalties can be issued and to set out penalty amounts.

**Carried**

d) 2022-102

**Corporate Services**

**Use of Administrative Monetary Penalties (AMPs) for the Enforcement of the Parking By-law**

Motion #: 159-22 Moved By: Councillor MacDonald

Seconded By: Councillor Revill

**Resolved That** the Council of the County of Frontenac pass a by-law later in the meeting to amend By-law 2021-0018, being “A By-Law to Establish a Process for Administrative Penalties,” to designate By-law 2018-0027 “A by-law to regulate and control the parking of vehicles in the County of Frontenac on County owned lands, as a by-law for which Administrative Penalties can be issued;

**And Further That** Council pass a by-law later in the meeting, to amend By-Law Number 2018-0027 “A by-law to regulate and control the parking of vehicles in the County of Frontenac on County owned lands,” to permit enforcement of the Parking By-Law through the use of Administrative Penalties.

**Carried**

e) 2022-103

**Corporate Services**

**Warden’s Reception 2022**

Motion #: 160-22 Moved By: Councillor Fowler

Seconded By: Councillor Vandewal

**Be It Resolved That** the Corporate Services report – Warden’s Reception 2022 be received;

**And Further That** the Council of the County of Frontenac confirm that for 2022, the budget for Warden’s Reception be increased to \$10,000, composed of \$5,000 from the existing Warden’s Reception budget line and the balance from the Stabilization Reserve;

**And Further That** the issue be referred to the 2023 budget for further consideration moving forward.

**Lost**

f) **2022-104**

**Office of the CAO**

**Authorization to Proceed with Abatement of Asbestos in Old House Renovation**

Motion #: 161-22 Moved By: Councillor Smith

Seconded By: Councillor Higgs

**Be It Resolved That** the Council of the County of Frontenac authorize the change order to proceed with the abatement of asbestos of the plaster ceiling as part of the Old House Renovation;

**And Further That** the Council of the County of Frontenac authorize the change orders to proceed with the abatement of asbestos in the basement of the Old House and the Bud Clayton Room;

**And Finally That** County Council authorize the use of \$187,210 from the Capital Replacement Reserve to offset the cost of the asbestos abatement.

**Carried**





**Corporate Services**

**History of County of Frontenac Seniors Housing Reserve Funds and  
Conditions of Funding**

**b) 2022-100**

**Corporate Services**

**2022 Second Quarter Financial Summary and Outlook**

**c) 2022-109**

**Office of the Chief Administrative Officer**

**Climate Change Adaptation and Mitigation Strategy**

**Reports from Council Liaison Appointees**

**a) Fairmount Home Liaison Report - Councillor Martin**

**Reports from External Boards and Committees**

**a) Warden Doyle provided an update from KFL&A Public Health  
regarding COVID 19 vaccinations.**

**Reports from Advisory Committees of County Council**









Motion #: 172-22 Moved By: Councillor Revill

Seconded By: Councillor Smith

**That** staff be directed to indicate to the Commission regarding the Redistribution of Federal Electoral Districts the County of Frontenac wishes to make a submission on the proposed boundary changes, such indication being required by September 25, 2022.

**Carried**

### **Giving Notice of Motion**

### **Communications**

**That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) **From the Township of Dubreuilville regarding a resolution of support for Frontenac's Community Schools Alliance Action Plan**  
**[Distributed to Members of County Council July 22, 2022]**
  
- b) **From the Township of North Middlesex regarding a resolution of support for Frontenac's Community Schools Alliance Action Plan**  
**[Distributed to Members of County Council July 22, 2022]**
  
- c) **From Deputy Warden Higgins providing correspondence the EOTA regarding a OFATV EOTA proposal**

**[Distributed to Members of County Council August 5, 2022]**

- d) From Deputy Warden Higgins providing correspondence the EOTA**

**[Distributed to Members of County Council August 5, 2022]**

- e) From the City of Brantford regarding a resolution on Seeking Prosperity and Partnership with Indigenous Nations and land dispute**

**[Distributed to Members of County Council August 5, 2022]**

- f) From the City of Brantford regarding a resolution on the Potential threat to residential home ownership**

**[Distributed to Members of County Council August 5, 2022]**

- g) From the Town of Aurora regarding a Resolution in support of Private Members Bill C-233, Keiras Law**

**[Distributed to Members of County Council August 5, 2022]**

- h) From Southern Frontenac Community Services providing its quarterly transportation report**

**[Distributed to Members of County Council August 12, 2022]**

- i) From the Town of Englehart regarding a Resolution supporting Frontenac County's Community Schools Alliance resolution**

**[Distributed to Members of County Council August 12, 2022]**

- j) From Kelly Pender regarding Use of Corporate Resources for Elections Purposes**  
**[Distributed to Members of County Council August 12, 2022]**
  
- k) From the Economic Development Office providing an Open Farms 2022 Poster & Map**  
**[Distributed to Members of County Council August 19, 2022]**
  
- l) Letter to Township Councils regarding Open Farms 2022**  
**[Distributed to Members of County Council August 19, 2022]**
  
- m) Postcard carding improvements to the Frontenac County Campus**  
**[Distributed to Members of County Council August 19, 2022]**
  
- n) From Tay Valley Township regarding a resolution on the OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee**  
**[Distributed to Members of County Council September 2, 2022]**
  
- o) From the Township of McGarry regarding a resolution on the removal of councillors under prescribed circumstances**  
**[Distributed to Members of County Council September 16, 2022]**



By-Laws

- a) **To declare lands Legally Described number 11344 of instrument number FR204629 (subject to confirmation by legal), Part of Lot 5, Concession 2, Geographic Township of Hinchinbrooke, Township of Central Frontenac Surplus for the Purposes of Correcting a discrepancy in title**  
**[Proposed By-law No. 2022-0024]**
  
- b) **To Regulate the Use of the Frontenac-Howe Islander Ferry**  
**[Proposed By-law No. 2022-0032]**
  
- c) **To Regulate and Govern the Use of the Frontenac K&P Trail**  
**[Proposed By-law No. 2022-0033]**
  
- d) **To amend Parking By-law No. 2018-0027 to include Administrative Monetary Penalties (AMPs)**  
**[Proposed By-law No. 2022-0034]**
  
- e) **To Amend By-law No. 2021-0018, “A By-law to Establish a Process for Administrative Penalties” as it relates to designating By-laws**  
**[Proposed By-law No. 2022-0035]**

