



Emergency Management Program Committee
June 5, 2012 , 9:00 a.m.
The Frontenac Room, 2069 Battersea Road, Glenburnie, On

AGENDA

- 1. WELCOME AND INTRODUCTIONS**
- 2. REVIEW OF THE AGENDA**
- 3. ADOPTION OF PREVIOUS MINUTES**
Meeting Minutes from February 8, 2012
- 4. BUSINESS ARISING**
 - a) CCG Training and Exercises Strategy and Dates Update (PC/MP)
 - b) Plan Public Awareness and Education Strategy
 - c) E Agenda for Future Meetings
- 5. ONGOING BUSINESS**
- 6. NEW BUSINESS**
- 7. ROUNDTABLE DISCUSSION**
- 8. DATE AND TIME OF NEXT MEETING**
- 9. ADJOURNMENT**



MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE

February 8, 2012

A regular meeting of the Emergency Management Committee was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, February 8, 2012 at 12:00 p.m.

1. WELCOME AND INTRODUCTIONS

The meeting was called to order at 12:33 p.m.

In attendance, David Millard, Kevin Farrell, Adrienne Hansen-Taugher, guest Michele, Lisa Harvey, Susan Beckel, Paul Charbonneau, Bonnie Carter, Mark Podgers, Jennifer Dawson, Alison Vandervelde, Lisa Goodberry, Sophie Chalk, Reema Abdo

Regrets: Elizabeth Savill, Marian VanBruinessen. Julie Shillington, Colleen Hickey, Casey Buchanan, Anne Marie Young, Kevin Prentiss, Gary Bullock.

2. REVIEW OF THE AGENDA

3. ADOPTION OF PREVIOUS MINUTES

a) Meeting Minutes for December 6, 2011

Moved by: Bonnie Carter
Seconded by: Kevin Farrell

RESOLVED THAT the Minutes from the December 6, 2011 meeting be adopted.

4. BUSINESS ARISING

a) Website Update

- Dave has uploaded the website page but the EMO site and links are not yet completed.

b) Control Group Notification Update

- Mark has circulated the notification to Paul for approval.
- Developing procedure during business hours. We will use FPS to do call-out, after hours this will be done by a Community Emergency Management Coordinator(A) .

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- There is an updated notification list and it has been circulated within. Once finalized it will be sent out to all.

5. ONGOING BUSINESS

- None

6. NEW BUSINESS

a) Plan CCG Training and Exercise Strategy and Dates

- Emergency Preparedness Week is May 6-12 2012.
- Mark suggested a training telecommunications exercise.
- The ARES Group is very interested to speaking to the County as they have the technology needed to carry this through. We will be able to communicate to all townships.
- Lisa Harvey has seen this coverage in some communities, for example Cornwall, ARES has an antenna on the hospital, red cross, shelters and fire station.
- ARES attends all meetings where they have their communication system in place.
- Adrienne advised that communications have been a concern for the Health Unit.
- Paul advised that we should go ahead with this exercise.
- Trillium and JEPP may be possibilities for funding for antennas for municipalities. Trillium is only available to communities with populations of 20,000 or less.
- It was suggested to have ARES as a guest speaker for the day of the exercise.a future meeting for further information.
- To sum up, we will do the training and exercises and perhaps have ARES as a guest speaker.

Action Items:

Joint meeting early in the year to discuss with individual municipalities. Go with the actual ARES presentation.

Paul and Mark to meet with ARES to discuss a possible memorandum of understanding.

b) Plan Public Awareness and Education Strategy

- Background, County takes the lead for public awareness, newspaper ads, etc.
- We do not have a central location to do a big display.
- Dave suggested libraries and previously we have done pamphlets through the library. There was also a suggestion for a collaborative approach for events already attended by Economic Development and Sustainability Planning. The farmers markets were suggested.
- Lisa has a display that she can lend out.
- Mark mentioned that Emergency Management Ontario has a Kindergarten to Gr. 6 program that can be used.
- Girl Guides and Boy Scouts meetings were suggested. Lisa Harvey mentioned that there was a curriculum put out by Scouts Canada in order for the scouts to obtain there emergency management badge.

- We could perhaps set up at Verona Lions Hall.
- Should we try and engage all Townships for buy in?
- Survivor challenge suggested for high school kids. Lasalle High School and Sharbot Lake have done this before.
- All agreed to these as valid ideas.
- It was suggested to invite the EMO chief to the survivor challenge.

c) 2012 Meeting Dates

- May 3, September 11, December 4, 2012.
- **Action item: Lisa to email dates to all committee members**

d) E Agenda for Future Meetings

- Instructions and a link will be provided in the email on how to use the agenda.
- All are welcome to bring a laptop to future meetings.

Action Item: Lisa to email all of the committee with their Civic Web logins and passwords.

7. ROUNDTABLE DISCUSSION

Adrienne,

- The addition of Michele as a health promoter will be ending in March.
- Michele is a new nursing graduate and they can keep her on for 6 months.
- Michele will be full time with Adrienne until December.

Lisa,

- Loyalist Sector CEMCs voted in two Regional Representatives: Mark Podgers and Mark Schjerning.
- Following meetings coming up: North & East Regional Committee Meeting February 16th 2012 / Provincial Emergency Management Coordinating Committee (PEMCC) Feb 22 2012.
- Emergency Management issues that cannot be resolved at the Sector level are brought forward to the Regional Committee then to the PEMCC if needed.
- Next Loyalist Sector meeting will take place May 29th 2012 in Belleville.
- A meeting is now being coordinated for March 19th 2012 with Interoperability and Cross Border Issues as topics of interest. An invitation will soon to be forwarded to area CEMCs.

Alison,

- County of Frontenac has launched Twitter and Facebook.

8. DATE AND TIME OF NEXT MEETING

Next meeting will be May 3, 2012 at 12:00 pm at the County Administrative Office.

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9. ADJOURNMENT

RESOLVED THAT the meeting hereby adjourn at 1:36 pm.

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