



**OAPC- Eastern Ontario Chiefs Committee
January 17 and 18, 2013
Four Points Hotel and Suites,
285 King St. E, Kingston, ON**

AGENDA

1. WELCOME

1.1) 13:00 - Chief's Meeting

2. APPROVAL OF THE AGENDA

3. ADDITIONS TO THE AGENDA

4. APPROVAL OF PREVIOUS MINUTES

4.1) Meeting Minutes from September 13 and 14, 2012

5. ACTION ITEMS

5.1) MAC recommendation on ACR completion - Tarmo/Myles
- A-OAPC was to follow up at quarterly meeting

5.2) Bariatric Discussion
- Kevin Newell (Ottawa) was to follow up with services

Details of Action Items and status are attached**

6. NEW BUSINESS

6.1) Research Update - D. Socha
1. National Database Agreements
2. Stroke
3. Field Trauma

6.2) LHIN Critical Roadmap Strategies - D. Socha

6.3) STEMI update - D. Socha
- looking to both BH to comment on this

6.4) Pilot Dispatch Questions - D. Socha

***** 14:30 - BREAK *****

6.5) Flagging Agreement - D. Socha

6. NEW BUSINESS

- 6.6) MOH Investigation Protocol Update - D. Socha
- 6.7) Spare Vehicle - M. Scherning
- 6.8) Region 4.5 Report and Recommendations - Pat/Bob/Tarmo

7. PRESENTATIONS

- 7.1) 16:30 - Novack's Uniform Group with Leslie Clark
- Room 306

8. ADJOURNMENT

- 8.1) 17:00 - Adjourn for the Day
18:00 - Dinner Reservations at The Keg

9. OAPC UPDATES

- 9.1) 09:00 - Updates - Tarmo/Myles
- 9.2) Paramedic Management Training Program - Mark/Keith

10. CHAIR - EASTERN ONTARIO PARAMEDIC CHIEFS

- 10.1) Election - Pat

11. MoH REGIONAL OFFICE

- 11.1) CPR Certification - Rob Acheson
- 11.2) Auditor General - Rob Acheson
- 11.3) 2013 Grants - Rob Acheson
- 11.4) Ambulance Enhancements - re and res - Rob Acheson
Base Relocations/Renovations requiring additional communications equipment for 2013

12. CONVENTION UPDATE

- 12.1) Results and Recommendations - Tony/Paul

13. PRESENTATION

- 13.1) Recognition - Paul

***** 10:30 - BREAK *****

14. OPS/QA REPORT

- 14.1) Reports/Requests/Recommendations - Ed
- 14.2) BH CME Content - Mark/Ed
- 14.3) Support for DC Committee - Ed

15. ROUNDTABLE DISCUSSION

- 16. DATE AND TIME OF NEXT MEETING**
- 17. ADJOURNMENT**
- 18. ATTACHMENTS**

DRAFT MINUTES OF THE OAPC- EASTERN ONTARIO PARAMEDIC CHIEFS COMMITTEE

September 13 -14, 2012

A regular meeting of the OAPC- Eastern Ontario Paramedic Chief's was held at the Four Points Sheraton Hotel on Thursday, September 13th and 14th, 2012 beginning at 1:00 p.m. on the 13th.

1. WELCOME

The meeting was called to order at 12:53 p.m.

In attendance: Paul Charbonneau, Mark Schjerning, Tarmo Uukkivi, Chris Barry, Chris Lloyd, Doug Socha, Michel Ruest, Jim Harris, Keith Kirkpatrick Patrick Kennedy, Anthony DiMonte, Michel Chretien, Myles Cassidy and Jim McIsaac

Rob Smith and guest- ORNGE
Rob Acheson- Ministry of Health
Lisa Goodberry- County of Frontenac

2. APPROVAL OF THE AGENDA

Agenda was approved.

3. ADDITIONS TO THE AGENDA

1) Response Time Standards-Myles

What kind of information should we provide? What are the expectations?

Doug suggested the 3 box theory -suggestions for 2 options of consistent times and percentages- all valid reporting structures-using historical data as the benchmark and this is how we have performed in the last several years. All agreed.

Consensus of the Chiefs is the last page of Myles's presentation.

Paul and Myles presented the consensus to Eastern Ontario CAO's group

It is within the geography of the area assigned.

General consensus was – 10 minutes and 65%

Eastern Ontario CAO's group is now well informed and we collectively did what they had requested.

4. APPROVAL OF PREVIOUS MINUTES

- **4.1) Meeting Minutes from April 12 and 13, 2012**

No changes.

Motioned by; Myles Cassidy

Seconded by; Paul Charbonneau

Motion Carried

5. ACTION ITEMS

- **5.1) Action Items from April's Eastern Ontario Chiefs Meeting**
- **5.2) Meeting Minutes**
- **5.3) Response Time Standard**
- **5.4) ADDAS Off Load delay recommendation**
- **5.5) Drug Shortage**

It was indicated the medical advisory committee is looking into the drug shortage. The max dosage and number of dosage stays the same.
Update is that there are changes coming from MAC.

- **5.6) MAC recommendation on ACR completion**

Pat did not make a formal recommendation from this group. We already have legislation in place.
Update is it will be on the quarterly meeting agenda with the Branch.

- **5.7) ORNGE Update**

To be taken from this table.

- **5.8) Halifax EMS**

Action Item: Michel to follow up with Louis. (Outstanding)

- **5.9) 2012 OAPC Conference**

Small amounts for sponsorship. Honor Guard is complete.

- **5.10) Performance Concepts Presentation**

Item complete

- **5.11) General Board Update**

- **5.12) Dispatch Committee**

Ongoing

- **5.13) Policy Committee Awards and Recognition Committee**

Action Item: Chief DiMonte will send. (completed during meeting)

6. DELEGATIONS

- **6.1) CITIG Presentation- Lance Valcour/Executive Director- intro by Michel (14:45)**
- **6.2) Southeast LHIN Transportation Update-intro by Doug (15:30)**
- **6.3) Physio Control Presentation- Lori Urquardt/ Territory Manager East and North East Ontario (16:30)**

Myles excused for this presentation due to possible conflict of interest.

- **6.4) End of Day One Schedule (17:00)**

7. NEW BUSINESS

8. EASTERN ONTARIO COMMITTEE REPORTS AND STANDING ITEMS

- **8.1) EMS Chiefs of Canada Update- Mike Nolan**

Government Relations day in Ottawa.
Big push on AED's.

- **8.2) EMS and Seniors- Mike Nolan**

Forego as Mike is not here.

9. AMEMSO GENERAL BOARD UPDATES

- **9.1) General Board Update- Pat/Michel- 9:00 am Friday**

HRI update will come within 60 days of the letter coming out. Recommendation that we be able to access a website and provide update within.
Doctor Sinha has finished his visits to the 18 LHIN's and will be attending and speaking at the conference.

- **9.2) Convention Update- Tony/Paul- 9:30**

Action Item- we need to develop personal relationships with vendors and more time needs to be spent with them at the conference.

Wednesday night- all dress uniform with honors- we will receive the official crests and flag for the OAPC. Flag will be trooped in for Thursday.

Delegations are set.

Workshops are set. Paul requested that the Eastern Chiefs introduce guest speakers.

7 to 9 outstanding vehicle spaces. Please make sure the vehicles are there.

This is clearly the Eastern Chiefs Conference. Acknowledgement of Tony for all his work.

- **9.3) Zone Elections- Paul- 10:15**

We need to have 2 Zone Reps

2 year rep to replace Pat and 1 year position for Bob.

NOMINATIONS:

Mark Scherning: nominated by Pat Kennedy, seconded by Doug Socha

Tarmo Uukkivi: nominated by Doug Socha, seconded by Chris Lloyd

Myles Cassidy: nominated by Paul Charbonneau, seconded by Pat Kennedy

Paul Charbonneau will inform the committee we will need an election at the AGM for Eastern Reps.

- **9.4) Introduction of speakers at AMEMSO- Paul**

Ms.Rachel White- Doug Socha

Dr. Randy Zettle- Tarmo Uukkivi

Dr Sinha- Mike Nolan

Vince Savoia- Paul Charbonneau

Point- Randy Reid and Kevin Bull- Bob English

Doug Socha- Mark Schjerning

Gary Wingrove- Keith Kirkpatrick

10. OPS/QA REPORT

- **10.1) Reports/Requests/Recommendations from OPS/QA- Ed**

They are looking for a recording secretary for future meetings as well as creating the agenda. Paul will review the options.

11. ROUNDTABLE DISCUSSION

- **11.1) Roundtable Discussion- All**

Bariatric Discussion

Action Item- Kevin Newell will look into this and bring back information.

ORNGE- Rob Smith

Action Item- to support ORNGE and provide a recommendation and that it be forwarded to the board. Rob will send the recommendation to Pat and Pat will send to me for the minutes.

Discussion in regards to downed aircraft. Calls should be made to the task force rather than ORNGE. Search and rescue calls go to CACC who then calls the OPP.

Rob supplied the 2012 Stakeholder Survey results that was sent through OAPC. There were 162 respondents. Rob indicated he was not satisfied with the results. All agreed Hospitals need to utilize ORNGE more.

Action Item-Rob will send the PowerPoint to all.

Mark Scherning- just opened new base in Loyalist. Getting ready for the service review in October.

Chris Barry - Bob has been off on medical leave and may be back for the general meeting.

Chris Lloyd - new deputy Jeff Carrss will be starting Monday.

Doug Socha- research project to create a national database- agreements to be signed- need to decide what information will be on the database.

12. DATE AND LOCATION OF NEXT MEETING

Dates for 2013.

January 17 and 18

April 18 and 19

June 20 and 21

September 12 and 13

Vendor set up for the January meeting- Novack's

13. ADJOURNMENT

The meeting was adjourned at 12:39 p.m.