



150TH ANNIVERSARY ADVISORY COMMITTEE  
AGENDA

**Date and Time** Wednesday, August 28, 2013 at 10:00 a.m.  
**Place** County of Frontenac Administrative Boardroom 2069 Battersea Road, Glenburnie  
**Members:**  
Gary Davison, County Councillor  
Marcel Giroux, Chair, Community Member  
Barbara Sproule, Community Member  
Phil Leonard, Community Member  
Jim VandenHoek, Community Member  
Janet Gutowski, Warden, Ex-Officio

Page

1. Call to order
2. Adoption of the agenda
3. Disclosure of pecuniary interest and general nature thereof
4. Adoption of minutes
  - Minutes of Meeting held June 26, 2013
5. Deputations and/or presentations
6. Communications
7. 150th Anniversary Advisory Committee (AAC) Work Plan
  - 2013-158  
150th Anniversary Planning Advisory Committee – 2013 Work Plan Update
8. Other business
9. Next meeting date
  - The next regular meeting of the 150th Anniversary Planning Advisory Committee is scheduled for Wednesday, October 30, 2013 at the County Administrative Building.
10. Adjournment

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**Minutes of the 150th Anniversary Planning Advisory Committee Meeting  
June 26, 2013**

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A meeting of the 150<sup>th</sup> Anniversary Planning Advisory Committee was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, June 26, 2013 at 10:00 a.m.

**In attendance:**

- Marcel Giroux, Chair
- Jim Vanden Hoek
- Barbara Sproule
- Warden Janet Gutowski, Ex-Officio

**Regrets:**

- Councillor Gary Davison
- Phil Leonard

**Staff:**

- Elizabeth Savill, CAO
- Alison Vandervelde, Communications Officer
- Angelique Tamblyn, Executive Assistant
- Ms. Mullin, Communications Officer (temp)

**1. Call to order**

Mr. Giroux, Chair, called the meeting to order at 10:09 a.m.

Ms. Mullin was introduced to committee members. Ms. Mullin will be replacing Ms. Vandervelde during her leave.

Mr. Giroux asked that the 150<sup>th</sup> logo be added to the agenda going forward.

**2. Adoption of the agenda**

Moved By: Mr. Vanden Hoek

Seconded By: Ms. Sproule

THAT the agenda for the June 26, 2013 150th Anniversary Planning Advisory Committee be adopted as circulated.

CARRIED

**3. Disclosure of pecuniary interest and general nature thereof**

The Chair instructed the recording secretary to record that, in accordance with the *Municipal Conflict of Interest Act*, no disclosures of pecuniary interest were declared.

**4. Adoption of minutes**

Moved By: Warden Gutowski  
Seconded By: Ms. Sproule

THAT the minutes of the meeting of the 150<sup>th</sup> Anniversary Planning Advisory Committee held on April 24, 2013 be adopted as circulated.

CARRIED

**5. Deputations and/or presentations**

**6. Communications**

**7. 150th Anniversary Advisory Committee (AAC) Work Plan**

**2013-124**

**150<sup>th</sup> Anniversary Planning Advisory Committee 2013 Work Plan Update**

Moved By: Ms. Sproule  
Seconded By: Mr. Vanden Hoek

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee accept this 2013 Work Plan Update report for information.

CARRIED

**1. Plan the celebration to include community engagement; partnership opportunities; recruitment of volunteers; communications plan, etc.**

**a. Community Engagement**

Community Survey

Moved By: Mr. Vanden Hoek  
Seconded By: Ms. Sproule

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee recommend staff place ads in the Frontenac News, The Kingston and Frontenac EMC, and the Kingston and Frontenac This Week, before the next Committee meeting encouraging County residents to respond to the online survey, at an approximate total cost of \$1,000.

CARRIED

Committee members reviewed the work plan update including the survey and communications plan. Their discussion is summarized through the following actions:

**ACTION 150<sup>th</sup>001: Ms. Mullin** to distribute the minutes of the Committee meetings to:

- i. everyone on the Communications (ie Ms. Vandervelde's) distribution list
- ii. all those who completed the survey
- iii. the groups and organizations identified for the County to partner with (listed on the survey at question #4)
- iv. those who indicated an interest in working on the project (listed on the survey at question #5)
- v. the others suggested who would be interested in working on the project (listed on the survey at question #6)

as one way to keep the community continuously updated on the celebration plans.

**ACTION 150<sup>th</sup>002: Ms. Mullin** to order logo stickers for both regular application and for windscreens to further build awareness of the upcoming celebrations. Mr. Vanden Hoek and Mr. Giroux both agreed that this would be a minor cost and staff should proceed immediately so the stickers can be available for all of the summertime events to be attended. No other souvenirs are required at this time.

**ACTION 150<sup>th</sup>003: Committee members and staff** to seek out community members and groups who are supportive of the celebratory efforts and explore the reciprocal use of logos. Specifically, County staff will look for written authority to add logos to the County's web site and promotional material. **Ms. Mullin** to begin by preparing letters for those who have expressed interest in the celebrations.

**ACTION 150<sup>th</sup>004: Ms. Mullin** to order name tags that reflect the logo. The tags are to have no titles. Name tags and should be ordered for key staff also. These name tags will be worn at all public events.

**ACTION 150<sup>th</sup>005: Ms. Mullin** to review the list of residents to be featured in a compilation of interesting interviews and

- i. Correct: the spelling of Viril Garrett's name
- ii. Add: Agnes Thomas, NF (between Ompah and Snow Road)
- iii. Add: Shirley Peruniak and Sandra Moase (Sharbot Lake historical walking guide)

**ACTION 150<sup>th</sup>006: Ms. Mullin** to contact the RCMP Musical Ride representatives to determine their level of interest.

Proposed Community Events for Committee Attendance

**ACTION 150<sup>th</sup>007: Ms. Mullin** to update the calendar with the following information:

- i. North Frontenac: Ms. Spoule outlined all of the Canada Day events planned beginning on June 29<sup>th</sup>. She plans to attend several including a breakfast in Snow Road on Saturday and a cold plate dinner in Ompah followed by fireworks on Sunday.
- ii. Central Frontenac: Warden Gutowski and Chair Giroux plan to attend a full day of Canada Day activities in Sharbot Lake on July 1<sup>st</sup> beginning with a breakfast and culminating with fireworks on the beach. They agreed to set up and support the 150<sup>th</sup> booth for the event.

- iii. South Frontenac: Although not in attendance, Councillor Davison and Mr. Leonard are expected to be attending several Canada Day events around the Township over the weekend.
- iv. Frontenac Islands: Mr. Vanden Hoek explained to the committee that there are no Canada Day events or activities planned on Frontenac Islands.
- v. Committee members anticipated the set up of the booth for the Verona Lions Jamboree July 4-6.
- vi. Mr. Giroux to attend Blue Skies Festival.
- vii. Mr. Vanden Hoek to set up and support the booth at the WI Plowing Match in September.
- viii. The booth to be ready for use at the Inverary Homesteader Days and the Battersea Pumpkin Festival.
- ix. Mr. Giroux to attend North Frontenac Services Fair in Cloyne on July 12.

At this point in the meeting, Ms. Vandervelde distributed the 150<sup>th</sup> vests to the committee members present. Members expressed their satisfaction and appreciation with the vests. Efforts by County staff will be made to ensure the vests for Mr. Leonard and Councillor Davison are delivered before the weekend.

Mr. Vanden Hoek raised the concept of developing a passport for continued discussion. Committee members engaged in a lively discussion resulting in the following:

**ACTION 150<sup>th</sup>008: Ms. Mullin** to proceed to explore the potential for a Passport Project by:

- i. Setting the timeframe for the passport (like a poker run) from July 1, 2014 to August 30, 2015
- ii. Planning the final draw to coincide with the final dance on August 30<sup>th</sup>
- iii. Setting the passport up with the intention of stimulating economic vibrancy and building community awareness throughout the region
- iv. Placing the approval responsibility for inclusion on the committee
- v. Distributing the passports at no fee; consider using the schools

**ACTION 150<sup>th</sup>009: Ms. Mullin** to follow up on the Passport Project with committee members (and include the County's Manager of Economic Sustainability) requesting each to suggest opportunities that could be considered for inclusion. In turn, members can use the area economic development committees and tourism groups, including Land O' Lakes. The costs associated with the activity also need to be considered and should be suggested by members. Opportunities and costs to be included in the August meeting agenda.

#### **b. Partnership Opportunities**

##### Presentations to Township Councils

Members confirmed that the presentations made to each Township Council went well.

#### **c. Recruitment of Volunteers**

##### Total Scope

**ACTION150<sup>th</sup>010: Ms. Mullin to:**

- i. Develop a recruitment process to find a volunteer prepared to coordinate the call for historic artifacts and curate the display. Consideration should be given to a static display in each Township (perhaps in community halls), a static display at the County, a travelling display, and a virtual display.
- ii. Consider further details for discussion at the next committee meeting.

**d. Legacy Project**

**ACTION150<sup>th</sup>011: Ms. Mullin** to continue developing partnerships including Limestone School Board which may segue into the bursary-scholarship discussions.

**ACTION150<sup>th</sup>012: Ms. Mullin** to include additional legacy ideas to the list:

- i. Make a contribution to each Township in support of a local legacy project that might involve:
  - a. the war memorial being developed in NF
  - b. the museum efforts in SF
  - c. etc.

\$20,000 allocation from reserves - \$5,000 per municipality was discussed.

Mr. Vanden Hoek introduced the concept of a hub and spokes in relation to the need to have much of the effort driven by volunteers. His analogy suggested that the Committee was a very small hub and the key elements involved the various celebratory activities being driven at the end of the spokes through volunteer efforts.

**ACTION150<sup>th</sup>013: Ms. Mullin** to include a further discussion of this topic on the August agenda.

**e. Communications Plan**

Ms. Vanderveelde reviewed the plan with the Committee. No comments were offered.

**f. Promotional Video**

**ACTION150<sup>th</sup>013: Mr. Giroux** to follow up with Sydenham High School's offer made at the Sustainability Breakfast to discuss the video opportunities. The Committee questioned whether the project could be linked to the scholarship effort. The budget of the project for the County might be limited to the cost of production equipment.

**2. Assist in the development of a major event and/or several smaller events**

**a. Ancillary Events**

Committee members discussed the suggestion to host a conference in 2015 and concluded it was too ambitious to attempt.

Moved By: Ms. Sproule  
Seconded By: Mr. Vanden Hoek

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee recommend that the following prominent persons receive an early invitation to attend the Opening Ceremonies of the Central Celebration:

- Queen
- Prime Minister
- Premier
- MPs
- MPPs
- Senator
- Past & Present County Council & Staff
- Past & Present Township Council & Staff
- Governor General & Lieutenant Governor

CARRIED

Moved By: Ms. Sproule  
Seconded By: Mr. Vanden Hoek

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee recommend a Central Celebration be planned for August 28 – 30, 2015 that would include a variety of activities and events to draw an audience of County residents, visitors and tourists and be the one of the main avenues for celebrating the County's 150<sup>th</sup> Anniversary.

AND FURTHER THAT Council authorize a 150<sup>th</sup> Anniversary Grand Ball to be held as part of the Central Celebration on Saturday, August 29, 2015, with logistics to be determined by a Working Group that would report back to the Committee.

CARRIED

The Committee members discussed possible details of the Grand Ball: a full costume ball with period music (Wolfe Island successfully used studio musicians at a previous event); costumes may be available through the Kingston Historical Costume Society; an opening heritage dance, etc.

**8. Other business**

**9. Next meeting date**

The next meeting of the 150<sup>th</sup> Anniversary Planning Advisory Committee is scheduled for Wednesday, August 28, 2013 at 10:00 a.m. at the County Administrative Building.

**10. Adjournment**

Moved By: Warden Gutowski  
Seconded By: Ms. Sproule

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee meeting adjourn at 12:10 p.m.

CARRIED



**Report 2013-158**

**150<sup>TH</sup> ANNIVERSARY PLANNING ADVISORY COMMITTEE REPORT**

**To:** Chair and Members  
**From:** Elizabeth Savill  
CAO  
**Prepared By:** Kristin Mullin  
Communications Officer  
**Date prepared:** August 21, 2013  
**Date of meeting:** August 28, 2013

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**Re:** **150<sup>th</sup> Anniversary Planning Advisory Committee – 2013 Work Plan Update**

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**Committee Recommendation**

THAT the 150<sup>th</sup> Anniversary Planning Advisory Committee accept this 2013 Work Plan Update report for information.

**Background**

The current year's work plan was approved by Council. This meeting's review represents the third opportunity of the Committee to address the activities laid out for 2013.

Work Plan activities achieved to date:

- 1. Plan the celebration to include community engagement; partnership opportunities; recruitment of volunteers; communications plan, etc.**

- a. Community Engagement**

**Community Survey**

The Community Survey was distributed at the May 24<sup>th</sup> ICSP Breakfast, through the May e-newsletter, Frontenac County Bytes and at each of the Township Presentations. An ad directing residents to the survey has been placed in the Frontenac and Kingston EMCs as well as the Frontenac News and the both the Frontenac and Kingston This

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150<sup>th</sup> Anniversary Planning Advisory Committee Report – 2013 Work Plan Update  
August 28, 2013

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Week. As of August 20, 2013, 50 responses have been received – a summary is included at the end of this report as Appendix A.

Minutes of the June 26<sup>th</sup> meeting have been distributed to all of the groups that were identified in June 26<sup>th</sup> 150<sup>th</sup> Anniversary Planning Advisory Committee Work Plan Update.

Logo stickers were ordered and are ready for community distribution at upcoming events. The stickers are removable so can be used on vehicles as well as on clothing.

Staff needs clarification on logo name tags. Colour is available on rectangular aluminum name tags but not in a size that would clearly show the 150<sup>th</sup> logo. The other option is to create a custom acrylic shape but it could only have one colour imprint on it and is significantly more expensive.

Proposed Community Events for Committee Attendance

<b>Date</b>	<b>Event</b>	<b>Status</b>
<b>FEBRUARY</b>		
Sat, Feb 9	Snow Road Snowmobile Club Sweetheart Snowmobile Run (attended by Warden Gutowski)	✓
Fri, Feb 15 – Mon, Feb 18	Frontenac Heritage Festival (attended by Chair Giroux and Warden Gutowski)	✓
Thurs, Feb 28	Howe Island Tales from the Last Century (attended by Councillor Davison)	✓
<b>APRIL</b>		
Sat, Apr 27	Ompah Volunteer Firefighters Association Ride for Dad North Frontenac ATV Run - All day event; organizers suggest dinner would be the best time to attend (4:00 p.m. – 7:00 p.m.)	✓
<b>JUNE/JULY</b>		
Sat Jun 29- Mon, Jul 1	Canada Day Celebrations in North Frontenac - Breakfast in Snow Road, Cold plate dinner in Ompah and fireworks display.	Ms. Sproule
Mon, Jul 1	Canada Day Celebrations in Central Frontenac - Full day of activities in Sharbot Lake beginning with a breakfast and culminating with fireworks on the beach.	Warden Gutowski and Chair Giroux
Sat Jun 29- Mon, Jul 1	Canada Day Celebrations in South Frontenac - Councillor Davison and Mr. Leonard will be attending several Canada Day events around the Township over the weekend.	Councillor Davison and Mr. Leonard
Mon, Jul 1	Canada Day Celebration on the Frontenac Islands - Mr. Vanden Hoek explained to the committee that there are no Canada Day events or activities planned on Frontenac Islands	
Thurs, Jul 4 – Sat, Jul 6	62 <sup>nd</sup> Verona Lions Jamboree - Committee members set up of the booth for	Councillor Davison and Mr.

	the Verona Lions Jamboree July 4-6.	Leonard
Fri, Jul 12	Frontenac Essential Services Fair - Cloyne - Mr. Giroux to set up of the booth for the Frontenac Essential Services Fair	Mr. Giroux
AUGUST		
Sat, Aug 3 – Sun, Aug 4	Blue Skies Festival - Mr. Giroux will not be attending due to family commitments and length of the event	
August	Inverary Homesteader Days	
August	Wolfe Island Family Ball Tournament	
September		
September	Wolfe Island Plowing Match - Mr. Venden Hoek to set up of the booth for the Wolfe Island Plowing Match	Mr. Vanden Hoek
OCTOBER		
October	Battersea Pumpkin Festival	

**b. Partnership Opportunities**

150<sup>th</sup> Anniversary Logo Sharing

Ms. Mullin has prepared a letter for community members and groups that have expressed interest in the celebrations to enter into a reciprocal logo sharing partnership. The letter and agreement are included at the end of this report as Appendix B.

**c. Recruitment of Volunteers**

Total Scope

A “hub and spokes” diagram is attached as Appendix C at the end of this report which illustrates the flow of information and workload from the committee to working groups.

- Central Celebration
- Historic Artifacts – management of the collection and exhibition
- Legacy Project(s)
- Scholarship Program
- Documentation of our History

Historic Artefacts – Volunteer Curator

A process has been developed to recruit a volunteer to curate and coordinate the display. The recruitment process is included at the end of this report as Appendix D.

**d. Legacy Project**

At the June meeting, the committee discussed contributing to a legacy project in each of the 4 townships.

Suggestions for legacy projects:

- a) War Memorial in NF
- b) Museum in SF
- c) Mural Project in Sharbot Lake by the Heritage Railway Committee – CF
- d) Redevelopment of Wolfe Island Canal – FI

e) Splash park – any township

**2. Assist in the development of a major event and/or several smaller events**

**a. RCMP Musical Ride**

The Musical Ride travels to every province on a four-year rotational basis Ms. Mullin has contacted the RCMP Musical Ride and was informed that the group is touring in Saskatchewan and the Atlantic provinces in 2015 but there is still potential to schedule the Musical Ride to perform in Frontenac County earlier in the season (May 2015). There are many logistical requirements and costs associated with hosting the musical ride which would need to be addressed. The host must provide:

- 36 stalls for stabling horses
- Feed and bedding for horses
- Parking for trailers and access to a power source
- Outdoor Show site (A 120'x220' grass or dirt surface is required) **or** Indoor Show site ( 100'x200' with packed sand, dirt or stone dust footing)
- Sound reinforcement system
- Master of Ceremonies
- Seating
- Parking
- Washroom facilities
- Security
- First aid
- Event advertising

**b. Passport Program**

Committee members to present lists of opportunities and costs for the passport program as directed at the June meeting.

Ms. Mullin spoke to Kingston gets Active Coordinator, Kristin Cote about their similar passport program. Summary of the meeting is attached as Appendix E.

**Financial Implications**

To date, \$60,000 has been allocated in reserves to support community-wide celebrations of the County's 150<sup>th</sup> Anniversary. The total costs of such celebrations have yet to be determined although as the committee makes recommendations to Council which are in turn approved, the budget requirements will become clearer. 2014 reserve allocation recommendations will reflect the final plans for the celebration. Revenues from admission tickets for the grand ball and merchandise sales are expected to offset a portion of the cost of the central celebration.

**Schedule of Remaining 2013 Meetings**

Wednesday, October 30 at 10am

Wednesday, December 11 at 10am

**Appendix A**

**County of Frontenac’s 150<sup>th</sup> Anniversary**

In 2015, the County of Frontenac will celebrate its 150<sup>th</sup> Anniversary. Over the course of 2013 and 2014, the 150<sup>th</sup> Anniversary Planning Advisory Committee will attend community events throughout the County to promote the 2015 anniversary and gather input and ideas from residents. The Committee has preliminary plans for a central celebration to take place over the last weekend in August 2015.

In order to ensure the commemoration is fitting of 150 years of our vast County’s colourful history, the Committee needs your input on the following few questions. We appreciate your time and interest.

**1. A multi-day plowing match-style event is being planned for August 28-30, 2015. Which of the following activities you would like to see included at such an event?**

<b>Answer Options</b>	<b>Online Responses</b>	<b>Offline Responses</b>
Plowing Demonstrations	6	14
Three-Pitch Tournament	2	4
Local Vendor Exhibition Area	9	17
Local Food Vendor Area	10	22
Beer Tent	6	13
Heritage Displays	9	21
Children’s Activities	9	16
On-site Camping	3	6
Heritage Costume Ball	5	7
Live Music	10	16
Soapbox Derby	6	4
Baking Contest	6	11
Talent Show	3	8

- Land and water stewardship display
- Picnic basket auction
- horse drawn wagon
- youth art/skills
- street parade
- RCMP musical ride
- County Services Displays
- Run, hike, Cycle the Canada Trail with a celebrity
- Scything demo, caning demo, cow/goat milking demo, horse-drawn wagon rides, farm equipment demo (haying, grain harvesting), live farm animal display, invite heritage re-enactors to camp on site (some groups re-enact the voyageurs time period)
- Move "Homesteader Days" to this weekend and site Farrier on-site demonstration

- exhibits for stewardship events, accomplishments, planning. Could be poster exhibits along the line of Naturally Rich Frontenac, plus lake associations, ducks Unlimited, Frontenac Arch.

New Comments

- Small midway, lawnmower races

**2. What souvenir(s) would you prefer to purchase to remember the County's 150<sup>th</sup> Anniversary?**

Answer Options	Online Responses	Offline Responses
Key Chain (Approx \$5)	1	5
Child's Toy (Approx \$5)	1	2
Travel Mug (approx \$10)	2	8
Water Bottle (approx \$10)	0	2
Toque (approx \$10)	2	2
T-Shirt (approx \$15)	3	12
Baseball Cap (approx \$15)	4	12
Golf Umbrella (approx \$25)	3	2
Golf Shirt (approx \$40)	3	4
Sweatshirt (approx \$45)	3	3
Light Jacket (approx \$65)	0	4

- Handmade wood jewellery box (be several local woodworkers, with common medallion), for \$50 to \$100
- Frisbee for \$5
- Rather than "stuff", how about equal contributions to a fund and issue a "certificate" on the spot
- Solar Flashlight or any other solar products
- Personal flotation device for sale with 150th logo
- Commemorative Plate
- Local Maple Syrup or maple sugar, fishing lure, native beaded earrings or jewellery, Farmers Market coupon or coin, herbal salve, jar of wild rice, wild flower seeds, heritage garden seeds
- I would like to see a piece of rock from Frontenac etched by a local arts person
- I would highly recommend pre-selling and collecting money before you order. During events leading to 2015, that way you won't lose money and have a better idea for ordering. Local stone coasters.
- Frontenac County Flags
- Why not have donations to the charity of the individual's choice in the name of the event?
- sticker, small flag, washable tattoo
- Coffee mug (Approx \$5) Coin - (approx \$10) piece on money representative of the county ( Wolfe Island did one for 1812, ask the WI Historical Society)  
Contact person Martine Chercuitte Plate (approx \$10)
- Metal (not plastic) water bottles.
- coffee mug

New Comments

- Coffee Mug, County Pin, notepaper (county crest)

**3. Can you suggest any Frontenac residents to be featured in a compilation of interesting interviews to highlight the past, present and future of our region?**

- John O'Shea Ken Keyes John Posthumus
- Storrington Soccer Association Organizer (were local kids meet); Glenburnie Store owner?
- On Wolfe island: Ken Keys - Kingston maire, government representative and involve on Wolfe Island John O'Shea - Worked on the Wolfe Island ferry for over 30 years and historical memory of the Island Brian Johnson - Capt story from the past
- Gord Rodgers, President of The Frontenac Stewardship Foundation Gray Merriam, FSF. Both these men can speak on the progress and plans needed for stewardship plans for Frontenac Co. I would like Mark Mattson, Pres. of L Ont. Waterkeeper
- Louise Day
- Wilma and Cam Kerry, Alan McDonald - Loughborough PS
- Lyn Cronk - Eastern Cowboy Adventures; Harold Perry - Ardoch Algonquins; Someone from InRoads Studio Tour
- Glen and Pat McNicolls and family
- Revell Ford -- Harry or Larry
- Two Television Arts Students at Sydenham SS -- Lucas Silver and Sebastian Back -- Gold Medal Winners Ontario!
- Vergil Garrette, Rudy and Joan Hollywood, Darlene & George Conboy
- Helen Praskey, Directory of Arden Glee Club (many decades)
- Marcel Giroux
- Barbara Sproule, Bill Gore (Plevna), Peter Bell, Lee White (Plevna)

New Comments

- Everett Hogan, Wolfe Island, past president of many committees including Wolfe Island Plowing matches and International Plowing matches and Judge for these for many years!
- Frank York, Harry revel, barb Steward, Gary Davison, Ed Asselstine, Ken Harper, Marilyn Duffy, Ken Brown, Louise Day, the Groenewegen family, Trouseale family, Phil Leonard, Floyd Deyp,

**4. Are there groups or organizations in the County that we should partner with in order to ensure the success of the celebrations?**

- NFCS and SFCS
- Lions Clubs
- Ministry of Natural Resources, Lake Associations (i.e., Bobs & Crow Lakes), Frontenac and Sharbot Lake Provincial Parks, Cataraqui Conservation Authority
- Limestone District School Board
- SL Farmers Market, Heritage Festival Group, Native Peoples, Dr. Bell
- Legions, Churches, Lions

- North Frontenac could develop a tour through the Township, with interesting stops along the way.
- National Farmers Union
- Frontenac Stewardship Foundation
- Historical Societies (Portland, Oso, Kennebec, others)
- Lions and Legion Groups, Schools
- Blue Skies Music Festival, Limestone District School Board, LOLTA
- Possible 200 organisations in the county. How many have been contacted?
- Scouts, Battersea Pumpkin Festival organizers, Rideau Canal, Fire department
- Good communication Good advertising
- Definitely the Frontenac Stew. Foundation, which replaced the FSC which were terminated by the provincial government. Maybe a panel presentation by a rep. of lake associations, drinkable water, Lake Ontario Waterkeeper, FSFoundation,

New Comments

- I think local women's institutes are amazing, the work they do as a group!
- Lions Clubs, Women's Auxiliary's, Senior Groups, 4H clubs, OFA, NFU, Conservation Authority's, Frontenac Arch, Land O Lakes Tourist Association
- Non profit groups

**5. Are you interested in working on a project for the 150<sup>th</sup> Anniversary?**

Answer Options	Online Responses	Offline Responses
Yes	6	8
No	4	7

- David Woodman
- A behind the scenes type jobs - Tina Toon
- Denis & Martine Chercuitte
- Would like to work with F Stewardship Foundation Board and County planners on stewardship plan for Fr. Co. Barrie Gilbert
- Mark Segsworth
- Frontenac Stewardship Council
- North Frontenac Council
- Patty Middleton
- Pat Furlong Brownlee -- in winter months
- Brian Reitzel
- Lynn Wilson

New Comments

- I think it would be wise to list the projects that you need people for and let them choose which one they might like to volunteer for most.
- Anne Marie Young 613-376-3519
- John McDougall 613-374-2516
- Sharon Rodden Sharon\_rodde@yahoo.ca

**6. Are there others you might suggest who would be interested in working on a project for the 150<sup>th</sup> Anniversary?**

- Women's Institutes Wolfe Island
- All of Fr. Stew. Found. board.
- Mera Heritage Weavers, Cheesemakers
- Glen and Pat McNicholls
- Dwayne McNann

New Comments

- Tracy St. John

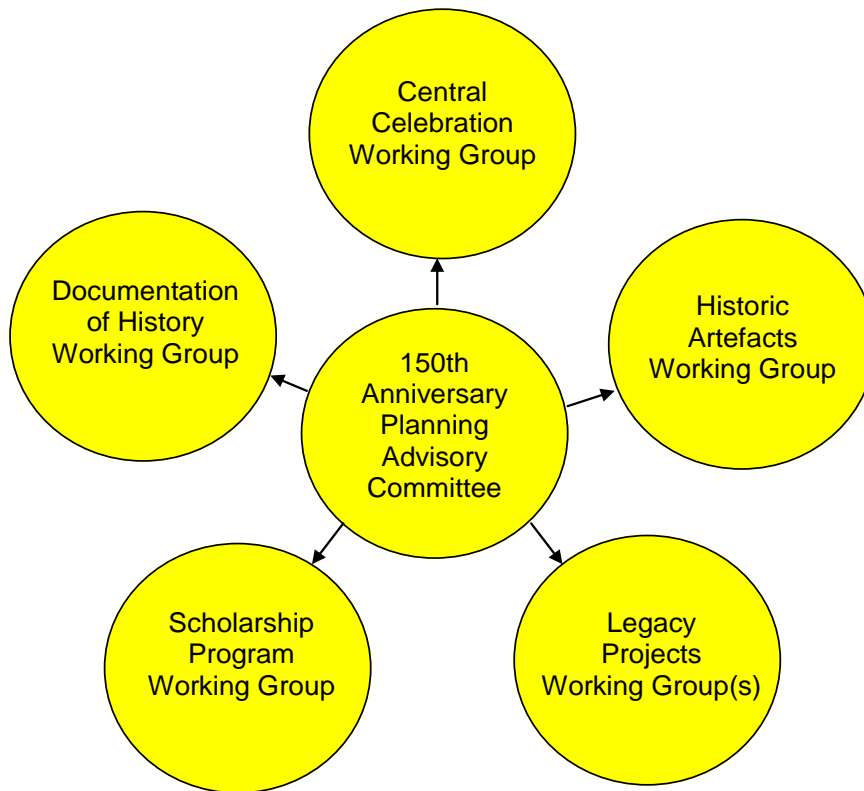
**7. If you have any other ideas for making the 150<sup>th</sup> celebrations a success, please share them with us here.**

- Are you building a 150th email distribution/contact list?
- RCMP Musical Ride, strike a 150th Commemorative Medallion
- Create a local "time capsule" to be opened again in the next 150 years
- Sometimes when you have a convention setting you could try to set up a bus or tour of the County's celebrated sites
- Take each small settlement and highlight people from it; "ghost towns"
- Make a War Canoe available throughout the summer
- Celebrate the unusually rich environment that we all enjoy -- particularly over 400 named lakes and the rich landscapes that support them.
- Costume high tea, or picnic on the beach
- Fishing tournament; fireworks display; each district in the County have a day they sponsor and are responsible for the activities that day, and showcase the unique qualities of that district

New Comments

- It may be a thought to ask local Municipalities to see if there is a group of people in their communities who might like to organize some things that they could contribute to the Committee for the celebrations. Perhaps each Municipality could produce a display of their own local, historical pictures and information as well as other interesting things that would apply.
- Please plan for a "lasting legacy"
- Central location to attract people from Kingston too

**Appendix C**



**Appendix D**

**Museum Curator Recruitment Plan**

1. Develop a position description
2. Distribute the position description to County and Township staff
3. Post the position opportunity on local job boards (KEYS, Kijiji, SLC Employment Service, United Way and County websites, County Volunteer Boards)
4. Post the opportunity at local historical societies, museums and libraries
5. Contact St. Lawrence College, and Queen's University to see if this could be utilized as a project for any of their students
6. Review candidate resumes and share short list with the 150<sup>th</sup> Anniversary Planning Advisory Committee
7. Create a selection committee to conduct interviews
8. Confirm interview questions and rating scale
9. Complete Interview process
10. Select the preferred candidate

Items to consider when writing volunteer Museum Curator position description

- Time commitment – dates/hours
- Requirement for personal vehicle
- Mileage costs
- Mechanisms to transport artifacts
- Safekeeping and insurance of artifacts
- Other issues?

**Appendix E**

**Report of Meeting  
Kristin Cote, Kingston Gets Active Coordinator  
July 18, 2013**

The Kingston Gets Active program is supported by a full-time coordinator and two part-time coordinators. It provides a similar passport program for grade 5 & 8 students all through KFL&A. It is used to encourage youth to be active on a regular basis, and enjoy the many health benefits that come from being physically active.

Grade 9 students use their student cards as “access passes” to community partners and grade 5 students are given an “activity pass” with their picture on it as part of their school photo package (Public Health funds the printing of the activity passes).

The tracking system used is web-based. Students must register online to track their visits to community partners. When a student uses his/her pass at a community partner location, he/she is given a plastic token. The token has a code on it which the participant can take home and enter online to redeem points. Participants compete with other students from their schools for points, and schools compete against each other for year-end prizes. Kingston Gets Active also runs week-long contests for points throughout the year.

This web app was developed for free by Queen’s students. Queen’s sends out a RFP for projects for their computer students once a year.

Ms. Cote is a full-time coordinator of this program and shared that a large portion of her time is spent engaging and educating community partners about the program. She does site visits and presentations to participating organizations before the activity pass is active to ensure that all program locations are clear on how the program works. She also spends a lot of time promoting the program within the schools (making visits and presentations to all schools throughout the year to educate and engage participants). There is always work to be done promoting the recreational options available to students and their families as well as working with the community partners to make sure things are running smoothly. Ms. Cote also distributes a monthly newsletter to keep participants engaged throughout the year.