



**150TH ANNIVERSARY ADVISORY COMMITTEE
August 11, 2015 – 10:00 a.m.
Bud Clayton Memorial Room,
County of Frontenac Administrative Building,
2069 Battersea Road, Glenburnie**

AGENDA

Page

1. Call to order

2. Adoption of the Agenda

a) **That** the agenda for the August 11, 2015 meeting of the 150th Anniversary Planning Advisory Committee be approved.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

a) Minutes of Meeting held July 17, 2015

That the minutes of the 150th Anniversary Planning Advisory Committee meeting held July 17, 2015 be adopted.

5. Deputations and/or presentations

6. 150th Anniversary Advisory Committee (AAC) Work Plan

a) **2015-079**

**150th Anniversary Planning Advisory Committee
Finalization of August Showcase**

7. Communications

8. Other business

9. Next Meeting

3 - 5

6 - 8

- a) The next meeting of the 150th Anniversary Planning Advisory Committee is scheduled for Wednesday, September 9, 2015 at 10:00 a.m. at the County Administrative Building.

10. Adjournment



**Minutes of the 150th Anniversary Planning Advisory Committee Meeting
July 17, 2015**

A meeting of the 150th Anniversary Planning Advisory Committee was held at Centennial Park, 4500 Centennial Park Drive, Harrowsmith on Friday, July 17, 2015 at 10:00 AM

Present:

Gary Davison
Jim Vanden Hoek
Phil Leonard
Barbara Sproule
Pat Barr
Dave Woodman
Tasha Lloyd
Councillor Natalie Nossal

Staff Present:

Anne Marie Young
Alison Vandervelde

1. Call to order

The Chair called the meeting to order at 10:03 a.m.

2. Adoption of the Agenda

Moved By: Ms. Sproule
Seconded By: Councillor Nossal

That the agenda for the July 17, 2015 meeting of the 150th Anniversary Planning Advisory Committee be approved.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

4. Adoption of Minutes

Moved By: Ms. Sproule

Seconded By: Ms. Barr

That the minutes of the 150th Anniversary Planning Advisory Committee meeting held June 24, 2015 be adopted.

CARRIED

5. Deputations and/or presentations

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**6. 150th Anniversary Advisory Committee (AAC) Work Plan**

**Centennial Park Site Visit**

The committee discussed the park map and tent handouts. Staff and Event Coordinators will continue to work with South Frontenac Township staff to ensure the park set up meets all requirements.

A notice should be placed on the mailboxes within the park ahead of time to alert mailbox owners that access will be limited during the weekend.

Committee members discussed some details around the plowing match.

As mayor of the host municipality, Mayor Ron Vandewal should be invited to speak during the Opening Ceremony. Mr. Leonard will perform official MC duties during the Opening Ceremony.

Mr. Leonard told the committee that there is a possibility Prime Minister Stephen Harper may appear at the opening ceremony.

**2015-077  
150th Anniversary Planning Advisory Committee  
Finalization of August Showcase**

**7. Communications**

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8. Other business

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**9. Next Meeting**

The next meeting of the 150<sup>th</sup> Anniversary Planning Advisory Committee is scheduled for Wednesday, August 11, 2015 at 10:00 a.m. at the County Office.

**10. Adjournment**

Moved By: Mr. Woodman

Seconded By: Ms. Lloyd

**That** the meeting hereby adjourn at 10:44 a.m.

**CARRIED**



**Report 2015-079**

**Committee Information Report**

**To:** 150<sup>th</sup> Anniversary Planning Advisory Committee  
**From:** Anne Marie Young, Manager of Economic Development  
**Prepared by:** Alison Vandervelde, Communications Officer  
**Date of meeting:** Tuesday, August 11<sup>th</sup>, 2015

**Re: 150<sup>th</sup> Anniversary Planning Advisory Committee Finalization of August Showcase**

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**Recommendation**

This Report is for information purposes only.

**Background**

The County of Frontenac's 150<sup>th</sup> Anniversary Year has arrived! Tasked with providing suitable community-wide celebrations for the anniversary, the 150<sup>th</sup> Anniversary Planning Advisory Committee will continue to meet bi-monthly through 2015 to finalize preparations.

**Comment**

**1. Site Plan**

County staff and event organizers are working closely with South Frontenac Township staff to ensure all details of the site plan comply with all regulations and requirements. A detailed park map is attached to the agenda.

**2. Volunteers**

Volunteers are needed to ensure the weekend is a success. A number have already been recruited, but more are needed. Committee members can direct interested volunteers to register by contacting Dan Bell and/or Pam Morey.

**3. Heritage Costume Ball**

Committee members are asked to bring their unsold Heritage Costume Ball tickets to the August 11<sup>th</sup> meeting, along with any revenue from sold tickets. We will take this opportunity to check progress, redistribute unsold tickets and discuss strategies moving forward.

**4. Opening Ceremony Draft Plan**

Starting at 5:00 pm, Friday August 28<sup>th</sup>

| <b>Time</b> | <b>Duration</b> | <b>Activity/Speaker</b>                                                                                                          | <b>Notes</b>                                    |
|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 5:00pm      | 15 min          | Five Cannon Salute                                                                                                               |                                                 |
| 5:15pm      | 4 min           | Piper leads Colour Party and dignitaries from behind canteen to stage*                                                           | Dave Gemmill                                    |
| 5:19        | 3 min           | Everyone takes their place, Colour Party places flags and piper leads Colour Party out                                           |                                                 |
| 5:22        | 2 min           | Town Crier – Welcome & Proclamation, intro flag raising                                                                          | Paddy O’Conner                                  |
| 5:24        | 2 min           | Raising of the Canadian Flag + Oh, Canada                                                                                        | Val Ruttan (Dan Bell’s daughter to lead anthem) |
| 5:26        | 4 min           | Master of Ceremonies<br>- Welcome, etc<br>- Intro past Wardens, CAOs<br>- Chief Doreen Davis sends regrets<br>- Intro MP Ted Hsu | Phil Leonard                                    |
| 5:30        | 2 min           | MP Ted Hsu to offer greetings                                                                                                    |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:32        | 2 min           | MP Scott Reid to offer greetings                                                                                                 |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:34        | 2 min           | MPP Sophie Kiwala to offer greetings                                                                                             |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:36        | 2 min           | MPP Randy Hillier to offer greetings                                                                                             |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:38        | 2 min           | Mayor Bryan Paterson, City of Kingston                                                                                           |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:40        | 2 min           | Mayor Ron Vandewal, SF TWP                                                                                                       |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:42        | 4 min           | Warden Denis Doyle<br>- Welcome<br>- Thank Committee<br>- Quilt Presentation<br>- Scholarship Presentation                       |                                                 |
|             |                 | MC Intro                                                                                                                         |                                                 |
| 5:46        | 2 min           | Poem                                                                                                                             | Tentative                                       |
|             |                 | MC Intro Ribbon Cutting                                                                                                          |                                                 |
| 5:48        | 2 min           | Ribbon Cutting                                                                                                                   |                                                 |
| 5:50        | 1 min           | MC Intro Rob Carnegie                                                                                                            | End 5:51                                        |

