



Accessibility Advisory Committee Agenda

Date and Time Monday, September 9, 2013 at 10:00 a.m.

Place Community Room, Sydenham Library

Members:

John McDougall, County Councillor
Gary Davison, County Councillor
Neil Allen, South Frontenac - Chair

Danka Brewer, Central Frontenac
Francine Arsenault, Community Member at Large - Vice
Chair
Janet Gutowski, Warden, Ex-Officio

Page

1. Call to order
2. Adoption of the agenda
3. Disclosure of pecuniary interest and general nature thereof
4. Adoption of minutes
 - Minutes of Meeting held May 27, 2013
5. Deputations and/or presentations
 - **Mr. David Townsend**, Executive Director, Southern Frontenac Community Services Corporation will present to the Accessibility Advisory Committee the accessibility upgrades to the Grace Centre in Sydenham.
6. Communications
 - Correspondence received from Simply Access Service Innovations (SASI) Taxi advising of its wheelchair accessible transportation.
 - Correspondence received from the Accessibility Directorate of Ontario advising that 2013 is an Accessibility reporting year for designated public sector organizations.
 - Correspondence from Neil Allen, Chair to the Townships providing the FAAC Annual Year in Review
 - Correspondence from the Accessibility Directorate of Ontario advising of the Appointments to the Ontario Accessibility Standards Advisory Council/Standards Development Committee
7. Accessibility Advisory Committee Work Plan
 - 2013-159
Accessibility Progress Report 3rd Quarter Update
8. Other business
9. Next meeting date

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10. Adjournment



**Joint Accessibility Advisory Committee Meeting Minutes
May 27, 2013**

A meeting of the Frontenac Joint Accessibility Advisory Committee (JAAC) was held at the Sydenham Public Library, 4432 George Street, Sydenham on Monday, May 27, 2013 at 10:00 a.m.

Present: Neil Allen, Township of South Frontenac Representative - Chair
Francine Arsenault, Community at Large Representative - Vice-Chair
Danka Brewer, Township of Central Frontenac Representative
John McDougall, County Council Representative

Regrets: Gary Davison, County Council Representative

Staff Present: Jannette Amini, Deputy Clerk, County of Frontenac
Kieran Williams, Municipal Intern, County of Frontenac

1. Call to order

The Chair called the meeting to order at 10:04 a.m.

2. Adoption of the agenda

Moved By: Ms. Arsenault
Seconded By: Ms. Brewer

RESOLVED THAT the agenda be adopted as circulated.

CARRIED

3. Disclosure of pecuniary interest and general nature thereof

The Chair instructed the recording secretary to record that in accordance with the *Municipal Conflict of Interest Act*, no disclosures of pecuniary interest or the general nature thereof were declared.

4. Adoption of minutes

Moved By: Councillor McDougall
Seconded By: Ms. Arsenault

County of Frontenac Joint Accessibility Advisory Committee
May 27, 2013

Received by County Council June 19, 2013

Page 1 of 4

RESOLVED THAT the minutes of the Joint Accessibility Advisory Committee meeting held February 22, 2013 be approved as circulated.

CARRIED

5. Deputations and/or presentations – Nil

6. Communications

- i. Correspondence from the Ministry of Economic Development, Trade and Employment advising of the upcoming regional forums for municipal Accessibility Advisory Committees.

Ms. Amini confirmed that at present, Councillor McDougall and Ms. Arsenault have been registered for this event. Ms. Brewer will advise Ms. Amini of her availability to attend this forum.

7. Accessibility Advisory Committee Work Plan

- a) **2013-100**
2012/2013 Joint Annual Accessibility Plan Update

Moved By: Ms. Arsenault
Seconded By: Councillor McDougall

RESOLVED THAT the Joint Accessibility Advisory Committee receive the *2012/2013 Joint Annual Accessibility Plan Update* report for information purposes only.

CARRIED

Ms. Amini provided an overview of the report which outlines the progress made to date by both the County and the Townships on the annual Accessibility Plan.

- b) **2013-101**
Creation of an Accessibility Awards Program

Moved By: Ms. Arsenault
Seconded By: Ms. Brewer

RESOLVED THAT the Joint Accessibility Advisory Committee receive the Accessibility Awards Program report for information;

AND FURTHER THAT the Council of the County of Frontenac authorize the establishment of an Accessibility Awards Program for the County of Frontenac;

AND FURTHER THAT Council of the County of Frontenac endorse the Accessibility Award Selection Criteria as noted in Report 2013-101, *Joint Accessibility Advisory Committee – Accessibility Awards Program* as Exhibit A as amended;

AND FURTHER THAT Council authorize an awards ceremony, to include a luncheon, at the conclusion of the December Council meeting of each year;

AND FURTHER THAT staff be authorized to purchase a multi-plated plaque for perpetual recognition of the annual Accessibility Award recipients;

AND FURTHER THAT the Accessibility Award event be given a budget not to exceed \$1,200 for its first year to accommodate the purchasing of a multi plated plaque with approximately \$300 for a sandwich lunch for guests, staff and Council.

CARRIED AS AMENDED

Discussion points:

1. Who is Eligible for the Award?

It was questioned why an initiative developed within the past three years would be eligible. Given that this is the first year for the award, this was done to ensure that projects or initiatives already underway or complete would not be overlooked or go unrecognized.

2. How is the Award Winner Selected?

The first paragraph was amended to indicate that the selection committee will be the Joint Municipal Accessibility Advisory Committee (JAAC).

The second paragraph of this section was amended to indicate that the awards ceremony will take place at the first December County Council meeting of each year starting with a luncheon. It was also amended to note that the Warden will present the winner with a certificate and whose name will be added to the "International Day of Persons with Disabilities Access Award" plaque. An additional sentence will be added to note that all nominees will receive a certificate of recognition.

The Committee discussed if there would be a separate award given out for each Township or if this would be one award chosen from nominees across the County. The Committee decided that this would be one award chosen from nominees across the County; however all those nominated will be honoured at the awards ceremony.

The Committee discussed what the plaque might look like and what, if any, picture should go on the plaque. It was felt that the plaque should include the County logo along with some type of symbol that represents accessibility. Ms. Amini will research possible symbols as well as discuss with staff at the City of Kingston to see if the County might use its award certificate template.

c) Discussion on Facility Accessibility Design Standards (FADS)

Mr. Allen noted his discussions with a member of the Kingston Municipal Accessibility Advisory Committee who had advised him of the Facility Accessibility Design Standards

(FADS) adopted by the City of Kingston. This is a document that originated with the City of London and holds municipal facilities to standards that go beyond the current Ontario Building Code. Ms. Amini provided additional background on these Standards and advised that these Standards only apply to municipal facilities and not the private sector. Given that the County does not have a lot of municipal facilities and that Township endorsement would be required should the County wish to adopt such Standards, the Committee decided it would encourage the Townships to review the document and see if they could hold their municipal facilities to a higher standard. When asked for an example of what standards in the FADS go beyond the current Building Code as well as the proposed accessibility changes to the Building Code, Ms. Amini noted the Building Code Consultation Paper only contains provisions to accommodate persons using a manual wheelchair on the basis that that Ministry of Health and Long-Term Care indicates that funding for manual wheelchairs is significantly more in demand than funding for power wheelchairs and scooters; however the smaller turning space provided in the Building Code may not allow a 90-degree turn by users of electric wheelchairs and scooters. The FADS goes beyond these provisions to ensure all users of mobility aids including the noted electric wheelchairs and scooters can be accommodated.

It was suggested that a representative from the JAAC attend Townships' Council meetings to advise each of this year's recipient of the International Day of Persons with Disabilities Access Award while at the same time, take that opportunity to speak to those Councils on the City of Kingston's FADS and request that it be forwarded to the appropriate Township staff.

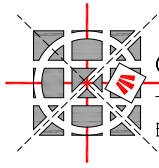
8. Other business – Nil

9. Next meeting date

The next meeting of the Joint Accessibility Advisory Committee will be held on Monday, September 9, 2013 at 10:00 a.m. at the Sydenham Public Library.

10. Adjournment

The meeting adjourned at 11:19 a.m.



COLBOURNE & KEMBEL , ARCHITECTS INC.

739D ARLINGTON PARK PLACE KINGSTON ONTARIO K7M 8M8
E-MAIL info@ckai.ca

TEL 613-384-2240
FAX 613-384-1277

OUTLINE SPECIFICATIONS
ACCESSIBILITY UPGRADES for GRACE CENTRE
Sep 8, 2012, R-1

Activity 1 – Exterior Improvements

See attached Site Plan – Accessibility Upgrades (dated Sep 8, 2012), by Colbourne & Kembel, Architects Inc.

1. General:
 - all exterior concrete to be min 32 MPa, 8% air entrained
 - make good all areas of the site disturbed by the work
2. Demolition:
 - Carefully demolish existing conc entry landing, leaving building limestone intact. Demolish landing foundation/footing, step, railings, and concrete walk between landing step and public sidewalk.
 - Remove portion of wood planter as required for new work.
 - Remove and protect existing plants as required for the work, and reinstate upon completion
 - Remove last section of public sidewalk, which is in poor condition and wrongly side-sloped. Remove adjacent east-west sidewalk section.
 - Excavate down to u/s building footing in area of new entry landing, preserving existing weepers
3. New Foundation Waterproofing (extending min 2' both sides of new landing):
Note: the same work will be done on the entire bldg foundation when the future new addition is done, so the intent is to permit this advance work to be done where the new landing will be, extending 2' both sides to allow easy future tie-in.
 - carefully clean existing limestone building foundation
 - protect existing weepers, or if none present, install new weeper in filter sock, with clean granular surround
 - provide new bentonite waterproofing membrane with new regletted stainless steel cap flashing, and new 2" Type 4 rigid insulation/protection board
4. New Concrete Landing/steps:
 - 16" wide x 8" thick reinforced (2-15M) conc footing flush to existing building footing (approximately 8' below grade), stepped up (at min 2' long x max 2' high steps) to minimum 4' below grade, all on 8" 100% compacted granular A on undisturbed soil
 - 8" thick reinforced (horizontal 15M at 400 o.c. and vertical 15M at 600 o.c.) concrete foundation wall tied into footing, to underside of new landing
 - Form two reinforced steps into east centre portion of landing foundation, extending to minimum 4' below grade
 - Add clean well compacted sand backfill inside of landing foundation

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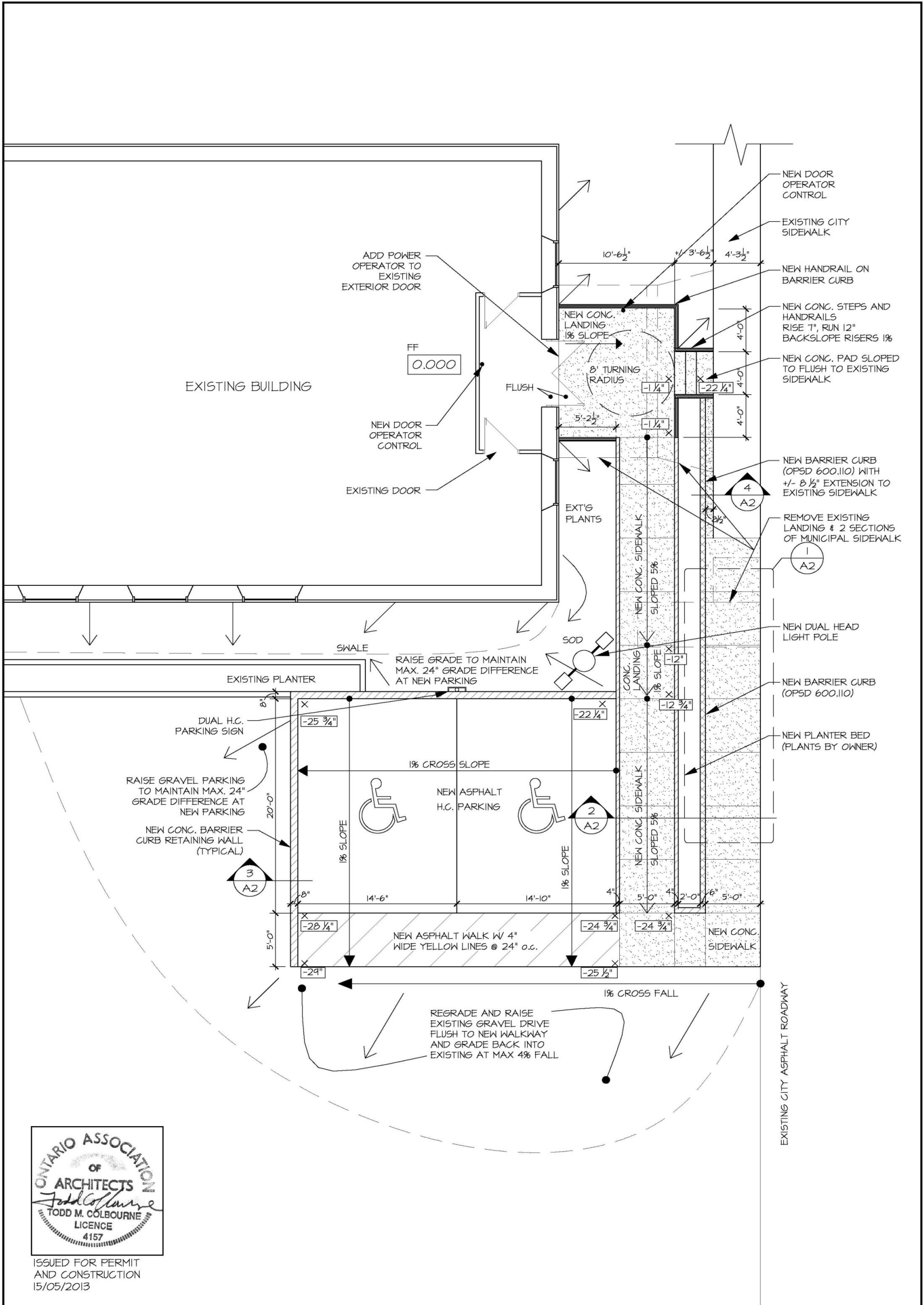
- 5" thick reinforced concrete landing tied into foundation wall, top flush to limestone door sill at building edge, and sloping 1% to east. Landing will be approximately 24" above adjacent existing grade.
 - painted steel guard/handrail at landing/steps; new power operator wiring to be installed inside of handrail HSS before mounting
 - install small portion of sidewalk between steps and existing public sidewalk
5. New sloped sidewalk:
- Install new reinforced sloped 5" thick sidewalk sloping from grade to 24" above grade, with 6" integral reinforced foundation walls tied into 14" wide x 8" thick reinforced footings at min 4' below grade, on 8" 100% compacted granular A on undisturbed soil.
 - Provide 4" wide x 4" high conc curb both sides
 - Tie top of sidewalk into landing slab
6. New public sidewalk:
- to be built to municipal standards
 - 5" thick x 52" wide (except 5' wide at bottom of new sloped sidewalk) conc sidewalk on min 8" 100% compacted granular A
 - provide barrier curb along west side, from 6" above sidewalk to 24" below grade, tapering from 12" wide at base to 6" wide at top, on min 8" 100% compacted granular A
7. New asphalt parking stalls w/ conc retaining walls:
- Build new 8" thick reinforced conc retaining walls along north and west edges extending from 8" above parking spot grade to min 3' below grade, tied into 48" wide x 12" thick reinforced footing on 8" 100% compacted granular A on undisturbed soil
 - Raise grade in area of new parking stalls with 100% compacted granular A (approximately 4" thick on east edge to approximately 36" thick on west edge)
 - Beyond new parking spots, slope gravel back into existing gravel driveway and parking area at maximum 4% grade
 - Add 3" new asphalt, with new painted stall line and cross-hatched walkway, and HC symbols
 - Add HC symbol metal parking sign/post
8. Lighting:
- Install new 12' high powder coated paint aluminum light standard with dual heads, on 24" diameter concrete base extending from 12" above grade to min 6' below grade on min 8" 100% compacted granular A. wire to existing panel in building with new timer and photocell control.
9. Planting Beds:
- To north of parking spot retaining wall, add new topsoil flush to pavement, graded back into existing grade, maintaining positive drainage away from building to west
 - Between new/ext'g public sidewalk and sloped sidewalk, add topsoil
 - Reinstate existing plants removed for access to work

Activity 2 – Interior Improvements

1. Install automatic door operator on existing right hand front door; provide push paddle controls on exterior landing (centred on north handrail), and in vestibule (on west wall)
 - Provide hidden in wall wiring to controls and back to main panel

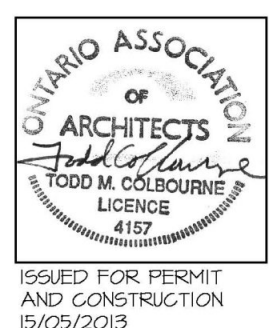
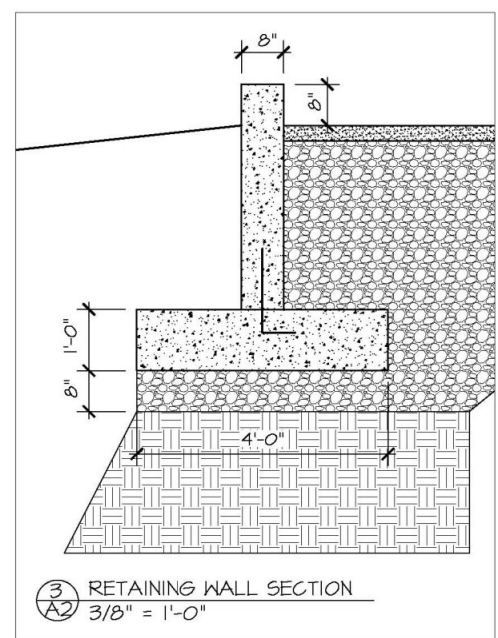
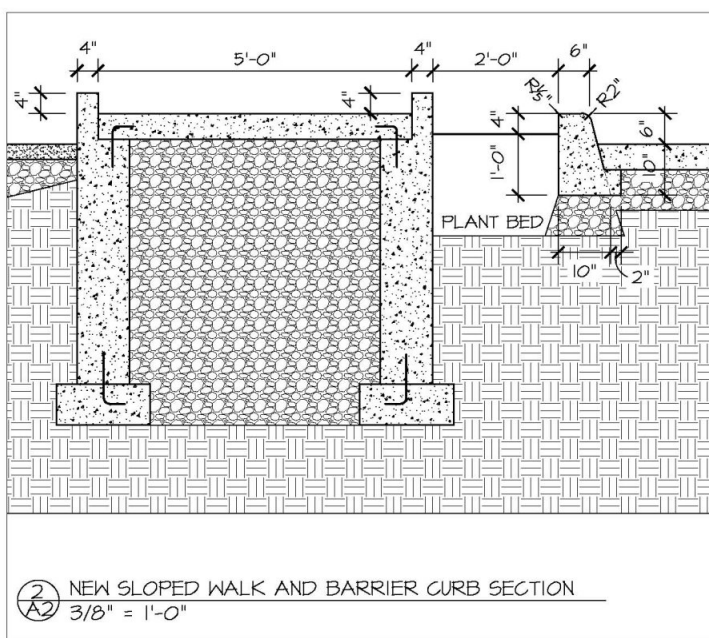
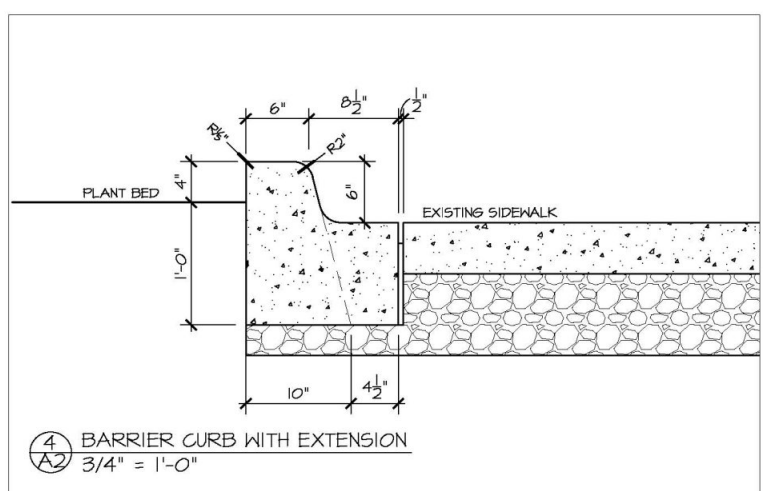
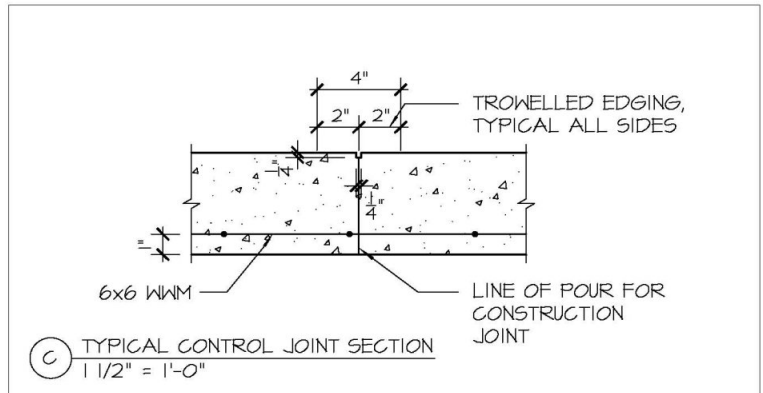
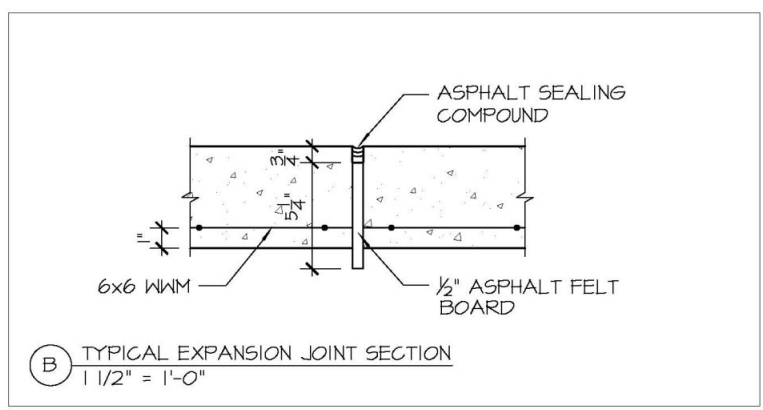
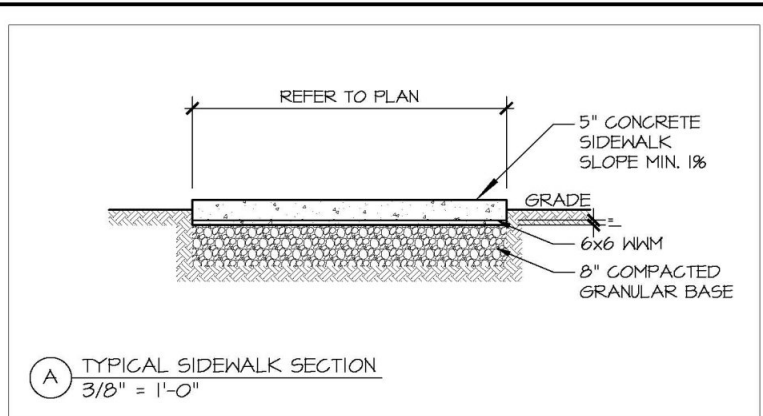
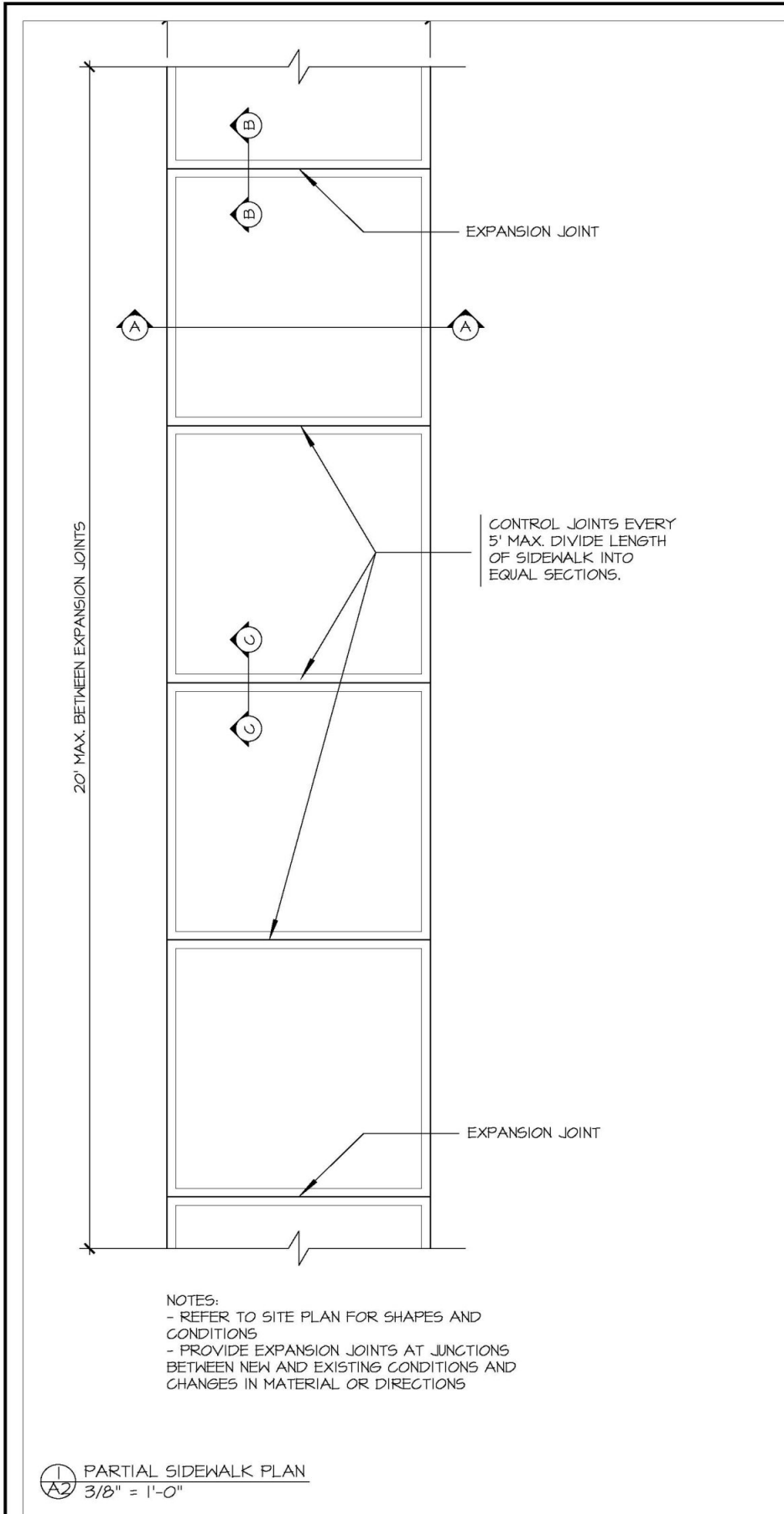
end of section

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ISSUED FOR PERMIT
AND CONSTRUCTION
15/05/2013

<p>COLBOURNE & KEMBEL, ARCHITECTS INC. 7390 ARLINGTON PARK PLACE KINGSTON ONTARIO K7M 8M8 TEL 613-384-2240 FAX 613-384-1277 info@ckal.ca www.ckal.ca</p>	<p>PROJECT ACCESSIBILITY UPGRADES THE GRACE CENTRE</p>	<p>No. 10035</p>	<p>DRAWING SITE PLAN</p>	<p>DWG. No. A1</p>
	<p>LOCATION SYDENHAM, ONTARIO</p> <p>CLIENT</p>	<p>SCALE 1/8" = 1'-0" </p> <p>DATE 06/05/2013 REVISED</p>		



<p>COLBOURNE & KEMBEL, ARCHITECTS INC. 7340 ARLINGTON PARK PLACE KINGSTON ONTARIO K7M 8M8 TEL 613-384-2240 FAX 613-384-1277 info@ckal.ca www.ckal.ca</p>	<p>PROJECT ACCESSIBILITY UPGRADES THE GRACE CENTRE</p> <p>LOCATION SYDENHAM, ONTARIO</p> <p>CLIENT</p>	<p>No. 10035</p>	<p>DRAWING TYPICAL SIDEWALK DETAILS & SITE PLAN DETAILS</p>	DWG. No.
			<p>SCALE</p>	A2
		<p>DATE 15/05/2013</p>	<p>REVISED</p>	

Simply Access Service
Innovations

1003 Marshall Cota Rd
Parham, ON K0H 2K0

Email:
dbakley.sasi@gmail.com

Services we Offer

Wheelchair Accessible
Transportation

Personal Transportation

Driver Service-using
clients own vehicle

Companion Service-
To assist with groceries
or other errands

CALL OR TEXT
613-453-7506

Email

dbarkley.sasi@gmail.com

48 hours notice requested
for rides when possible.

Rides booked on First
Come—First Serve Basis

Affordable Rates by the
kilometer

Hourly rate after 1st hour

Call, Text or Email

for price quote or

Information

Pets Welcome



**WHEELCHAIR ACCESSIBLE
TRANSPORTATION**



SERVING

CENTRAL FRONTENAC

NORTH FRONTENAC

SOUTH FRONTENAC

LENNOX & ADDINGTON

ADDINGTON HIGHLANDS



Braun Power Lift Ramp



Q Straint self ratcheting restraint system.

Simply Access Service Innovations provides wheelchair accessible and personal transportation to all members of our communities.

Why We Do This

We value:

Family, Health, Happiness , Strong Sense of community, Honesty, Respect, Independence, Loyalty and Fair Play.

Our mission

- ◆ Make a positive contribution to our community.
- ◆ Provide support and assistance to persons with mobility, health or transportation challenges.
- ◆ Make it possible for members of our community to remain in their own homes. Improve quality of life and reduce social isolation by improving access to essential services, social activities, and daily living errands in rural areas like ours.



Jannette Amini

From: Accessibility Directorate of Ontario [accessibility@ontario.ca]
Sent: Tuesday, July 16, 2013 2:18 PM
To: Jannette Amini
Subject: Reminder about 2013 accessibility reporting / Rappel concernant le rapport sur l'accessibilité 2013
Attachments: 2013_questions_municipal.pdf

**A French version of this message is included below.
La version française de ce message se trouve ci-dessous.**

**Ministry of Economic
Development, Trade
and Employment**

**Ministère du Développement
économique, du Commerce et
de l'Emploi**



Accessibility Directorate
of Ontario

Direction générale de l'accessibilité
pour l'Ontario

6th floor, Suite 601a
777 Bay Street
Toronto ON M7A 2J4
accessibility@ontario.ca

6e étage, bureau 601a
777, rue Bay
Toronto ON M7A 2J4
accessibility@ontario.ca

July 16, 2013

This is a courtesy email from the Accessibility Directorate of Ontario. You are receiving this email because you are listed in our database as the executive-level contact responsible for accessibility compliance reporting in your organization.

Accessibility reporting

As you know, the Accessibility for Ontarians with Disabilities Act (the AODA) became law in 2005. There are five standards which are now law and organizations have a number of requirements they must meet. One requirement is to file reports on how you are meeting compliance with the standards.

This year is a reporting year for designated public sector organizations. Your organization must report by **December 31, 2013**.

Designated public sector organizations include municipalities, hospitals, universities, colleges of applied arts and technology, district school boards, organizations that provide public transportation, and Provincial agencies listed in column 1, table 1 of Ontario Regulation 146/10.

You can file your report via our [online reporting system](#) using ONE-key. Once you have logged in, select "Accessibility Compliance Reporting" from the list of business programs and follow the prompts. We have attached a list of the reporting questions for your reference.

Would you like more information?

We are here to help. You can read [summaries of the Integrated Accessibility Standards Regulation requirements](#) and get a personalized list of what your organization has to do to by using the [AODA Compliance Wizard](#).

If your organization is unable to file online, or if you have any questions, please contact the AODA Contact Centre, ServiceOntario at:

Phone: 416-849-8276 or toll-free: 1-866-515-2025
TTY: 416-325-3408 or toll-free TTY: 1-800-268-7095
Email: accessibility@ontario.ca
Fax: 416-325-3407
Web: ontario.ca/AccessON

We appreciate your ongoing commitment to accessibility for people with disabilities.

Regards,

The Accessibility Directorate of Ontario

Cc: Administrator, Certifier

**Ministry of Economic
Development, Trade
and Employment**

Accessibility Directorate
of Ontario

6th floor, Suite 601a
777 Bay Street
Toronto ON M7A 2J4
accessibility@ontario.ca

**Ministère du Développement
économique, du Commerce et
de l'Emploi**

Direction générale de l'accessibilité
pour l'Ontario

6e étage, bureau 601a
777, rue Bay
Toronto ON M7A 2J4
accessibility@ontario.ca



Le 16 juillet 2013

Le présent courriel est une gracieuseté de la Direction générale de l'accessibilité pour l'Ontario. Vous recevez le présent courriel parce vous êtes inscrit dans notre banque de données comme personne-ressource de la direction responsable du rapport de conformité de l'accessibilité de votre organisme.



Reporting Questions for the Integrated Accessibility Standards Regulation (IASR) for Municipalities and Public Transportation Providers

Designated public sector organizations must file an accessibility compliance report regarding the IASR online by **December 31, 2013**.

Below for your reference are the reporting questions that you will be required to complete, depending on your sector. Each question refers to the corresponding section of the regulation. When you complete your report online, each question will have a yes or no response option.

There are questions for:

- All designated public sector organizations (with 1 or more employees)
- Large designated public sector organizations (with 50+ employees)
- Specific sectors:
 - Educational or training institutions
 - Library boards
 - School boards that provide transportation
 - Hospitals, universities or colleges that provide transportation
 - Municipalities
 - Public transportation providers

All Designated Public Sector Organizations

- Is your organization complying with the requirements of the Customer Service Standard that came into effect prior to this report including implementing the Customer Service training policy by continuing to train staff on an ongoing basis (Customer Service s.6)?
- Does your organization provide its emergency procedures, plans or public safety information that it makes available to public, in an accessible format upon request? (IASR s.13)
- Does your organization provide individualized emergency response information for employees that require it and does it review the information in accordance with the Employment Standard? (IASR s.27)

FOR REFERENCE ONLY

1



Large Designated Public Sector Organizations with 50+ Employees

- Does your organization have written accessibility policies and a statement of commitment? (IASR s.3)
- Has your organization established, implemented, maintained and posted a multi-year accessibility plan? (IASR s.4)
- Do you include accessibility criteria and features in your procurement process and, if applicable, do you incorporate accessibility features when designing, procuring or acquiring self-service kiosks? (IASR s.6)

Municipalities

All municipalities must review the questions in this section

Only answer the following question if you license taxis and construct, renovate or replace bus stops and shelters:

- Do you meet all of the consultation and taxi requirements under the Integrated Accessibility Standards Regulation? (IASR s.78 & 80)

Only answer the following question if you license taxis but do not construct, renovate or replace bus stops or shelters:

- Do you meet the consultation requirements for accessible bus stops and shelters? (IASR s.78)

Only answer the following question if you construct, renovate or replace bus stops or shelters but do not license taxis:

- Do you meet the consultation, fare, fee and documentation requirements for taxis? (IASR s.80)



Public Transportation Providers

All transportation providers must answer the following three questions

- Do you make current information about accessibility equipment available to the public and do you have measures in place to accommodate those who rely on the equipment if it fails to work? (IASR s.34 & 35)
- Does your organization ensure that people with disabilities are not charged more than people without disabilities, and do you provide accessible fare payment options? (IASR s.46 & 66)
- Has your organization implemented and documented its emergency preparedness and response policies for the safety of persons with disabilities and are these policies available to the public and provided in an accessible format upon request? (IASR s.37)

Only answer the following question if your organization’s transportation services include light rail, commuter rail or inter-city rail:

- Do you provide at least one rail car per train that is accessible to people with disabilities who use mobility aids? (IASR s.62)

Only answer the following six questions if you provide CONVENTIONAL transportation services only:

- Do the operators of your vehicles provide assistance to people with disabilities to board and deboard, and ensure the safe storage of their mobility aids and mobility assistive devices? (IASR s.44 & 48)
- If a person with a disability cannot use your conventional transportation services because of their disability, do you provide that person with an alternative accessible method of transportation? (IASR s.45)
- Do your operators allow people with disabilities to board or deboard vehicles at the nearest safe location if a transit stop is not accessible and do your operators promptly report inaccessible stops or temporary barriers? (IASR s.47)
- Do your vehicles provide clearly marked seating for people with disabilities and have you developed a communications strategy to inform the public about the purpose of the seating? (IASR s.49)
- Do your conventional transportation vehicles provide pre-boarding verbal (on request) announcements and audible on-board verbal announcements of all destination points or available route stops? (IASR s.51 & 52)

FOR REFERENCE ONLY

3



- Do your new transportation vehicles meet the technical requirements outlined in the IASR that are intended to support the safe boarding, travel, and debarking of persons with disabilities? (IASR s.53-61)

Only answer the following four questions if you provide SPECIALIZED transportation services only:

- Does your specialized transportation service provide service to eligible visitors, and, where space is available, do you allow companions and dependents to travel with people with disabilities? (IASR s.67 & 74)
- Does your specialized transportation service provide origin to destination services that take into account the abilities of passengers and facilitate connections between specialized services provided in adjacent municipalities (including determining accessible stops and drop off locations)? (IASR s.68 & 69)
- If your specialized transportation service requires reservations, do you provide information about service delays to affected passengers in a manner agreed to by your organization and the passenger? (IASR s.73)
- Does your specialized transportation service provide, at a minimum, the same hours and days of service as your conventional transportation services? (IASR s.70)

FOR REFERENCE ONLY

4

September 10, 2013

Mayor Clayton and Members of Council
Township of North Frontenac
Box 97, 6648 Road 506
Plevna, ON K0H 2M0

Mayor Gutowski and Members of Council
Township of Central Frontenac
Box 89, 1084 Elizabeth Street
Sharbot Lake, ON K0H 2P0

Mayor Davison and Members of Council
Township of South Frontenac
Box 100
Sydenham, ON K0H 2T0

Mayor Doyle and Members of Council
Township of Frontenac Islands
Box 130
Wolfe Island, ON K0H 2Y0

Re: Frontenac Accessibility Advisory Committee

I am writing on behalf of the Frontenac Accessibility Advisory Committee (FAAC) to provide some updated information regarding the Committee, its mandate, composition and general awareness of the Committee's work. The Committee was jointly established among the four Townships and the County in 2002 in accordance with the *Ontarians with Disabilities Act, 2001*.

Duties of the Accessibility Advisory Committee:

The Committee shall:

- (a) advise the councils about the legislative requirements and implementation of the accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice;
- (b) *review* in a timely manner the site plans and drawings described in section 41 of the *Planning Act* that the Committee selects in terms of how they address the accessibility needs of persons with disabilities;
- (c) perform all other functions as specified by legislation.
- (d) in consultation with Council and Municipal Staff, review new and existing municipal by-laws and policies as applicable;
- (e) work with Council and the community at large to identify and address the needs of persons with disabilities within the community; and
- (f) provide recommendations to Councils on the promotion of public awareness and understanding of the needs of persons with disabilities.

Composition of the Committee:

The Committee is comprised of 7 members, the majority of who must have a disability, and who hold office from the date of their appointments to the end of the term of Council. The Committee continues to have difficulty obtaining

representation from the Townships of Frontenac Islands and North Frontenac; however the FAAC is comprised of a very dedicated group of individuals, all of whom are interested in making the County more accessible to all who live, work, play or visit here. The below chart identifies the current membership of the FAAC:

MEMBER	TOWNSHIP	CONTACT
Neil Allen, Chair	Township of South Frontenac	neil@ilckington.com
Francine Arsenault, Vice Chair	Community Member at Large	613-353-2773
Danka Brewer	Township of Central Frontenac	whitebear@frontenac.net
Vacant	Township of North Frontenac	
Vacant	Township of Frontenac Islands	
John McDougall	County Councillor	john.mcdougall@explornet.ca
Gary Davison	County Councillor	sfmayor@frontenaccounty.ca

Warden Janet Gutowski also has a seat on the Committee as Ex-Officio of the Committee and the Committee is supported administratively by Jannette Amini, Deputy Clerk.

FAAC Agendas and Minutes

FAAC meeting agendas and minutes are posted on the County's web site and may be viewed at www.frontenaccounty.ca by choosing the Council tab and selecting Agendas and Minutes. The FAAC also has its own page on the County's website which is located under the Council Committees tab of the Council page. Your Township may also wish to provide a link on your municipal web site to the FAAC home page.

Committee Activities

Over the last year, the Committee met regularly. Key activities over the last several months and upcoming initiatives include:

- The establishment of an International Day of Persons with Disabilities Access Award. This award will honour, once per year, a person, group or organization that has made a significant contribution towards improving access for persons with disabilities in their respective communities. The awards ceremony, which will include a luncheon, will take place at the conclusion of the December County Council meeting of each year with the recipient, who will be chosen through a public nominations process, receiving a certificate as well as their name being recognized on a multi plated plaque for perpetual recognition of the annual Accessibility Award. A public call for nominations will take place in October of each year where members of the

community will be given the opportunity to nominate a person, group or organization who they feel have made a significant contribution towards improving access for persons with disabilities;

- Provided input on the comments submitted to the Province by the County of Frontenac on the Consultation Paper regarding amendments to the *Ontario Building Code* with respect to proposed accessibility requirements;
- Committee members also attended a forum in Ottawa for AAC's presented by the Accessibility Directorate of Ontario on Engaging Effectively with your Community. The forum provided a legislative review and update on the progress that the province is making in implementing the *Accessibility for Ontarians with Disabilities Act* and making Ontario accessible. It also provided attendees with the opportunity to discuss key accessibility issues in their communities with senior government staff.
- Provided input and recommendations with respect to the Draft Multi-Year Accessibility Plan 2014 Annual Status Report which is now a requirement of the Integrated Accessibility Standards Regulation (IASR).
- Provided guidance and recommendations on the County's draft Integrated Accessibility Policy which under provincial legislation now requires that obligated organizations must develop, implement and maintain policies governing how the organization achieves or will achieve accessibility through meeting its requirements under the IASR Regulation.
- Is currently working on the creation of a Frontenac County Accessibility Logo and Accessibility Statement.

If your Township has any building or renovation projects, upgrades/changes to municipal parks, sidewalks, etc. planned, the FAAC would be pleased to review any plans and/or proposals and provide comments regarding accessibility. The Committee can also provide accessibility audits on facilities which can assist in budget planning. Together we can continue to remove barriers in order that the County as a whole becomes more accessible for everyone.

If you have any further questions, suggestions or requests of the Committee, please contact me and I will forward on to the FAAC.

Yours truly,

Neil Allen, Chair
Frontenac Accessibility Advisory Committee

Copy: County Council
County File No. A126



NEWS

Ministry of Economic Development, Trade and Employment

Ontario's Accessibility Standards Advisory Council/Standards Development Committee

July 5, 2013 9:00 a.m.

Ontario's Accessibility for Ontarians with Disabilities Act, 2005 (AODA) requires the establishment of an Accessibility Standards Advisory Council/Standards Development Committee.

Jim Sanders, former President and Chief Executive Officer of the Canadian Institute for the Blind, was appointed as Chair of the council in January 2013.

By appointment, the 13-member council also includes:

Scott Allinson - Vice President of Public Affairs for the Human Resources Professionals Association and former member of the Standards Development Committee for the Employment Accessibility Standard. Mr. Allinson is an expert on human resources and employment equality.

Jane Arkell - Executive Director of the Active Living Alliance for Canadians with a Disability. She was awarded the Queen's Jubilee Medal in 2003 for her contribution to disability issues in Canada. Her expertise spans over 25 years in policy development and project management within disability organizations.

David Best - A systems development officer with 32 years of experience in information technology and workplace strategies for employees with disabilities. Mr. Best has played an instrumental role in IBM's global Ambassador Workplace Connection project and is actively involved in the company's accessibility strategy.

Nuria Bronfman - Executive Director of the Motion Pictures Theatre Associations of Canada, Ms. Bronfman has worked in the Canadian film industry for 20 years. As the Vice President of Corporate Affairs at Famous Players, she worked with Easter Seals Canada to develop an Access to Entertainment Card, which allows attendants of persons with disabilities to gain free access into movies at theatres across the country.

Don Halpert - Former Vice President, Human Resources at the Thunder Bay Regional Health Sciences Centre. He has served on the board of the Canadian Hearing Society and is currently board member and treasurer of the Canadian Hard of Hearing Association.

John Hendry - Author, professional speaker, public school trustee and advocate for persons with special needs. Mr. Hendry is father to a son with cerebral palsy and has written a book for parents of children with disabilities.

Debbie Kirwin - A retired professor of business, math, statistics and finance. She sits on a number of boards and committees, including the Town of Huntsville Accessibility Advisory Committee, District of Muskoka Accessibility Advisory Committee, Community Living Board of Directors and Huntsville Hospital Accessibility Plan Working Group.

Dean Mellway - The Acting Director of Carleton University's Research, Education, Accessibility and Design initiative. He has had a lengthy career in the education sector and has held senior positions with the Ontario March of Dimes and Canadian Wheelchair Sports Association.

Stephen Murphy - Accessibility Advisory Coordinator for Niagara. He is a member of the Ontario Network of Accessibility Professionals and the Association of Municipal Managers, Clerks and Treasurers of Ontario Accessibility Project Review Team and has over 20 years of experience in the social services sector.

Manon Poirier - The Deputy City Clerk at the City of Cornwall. She works closely with the city's accessibility advisory committee and administration team to promote accessibility in Cornwall. She has also been actively involved in the Association of Municipal Managers, Clerks and Treasurers of Ontario accessibility working groups and project teams.

Gary Rygus - Director of Government Relations at the Retail Council of Canada. He was a member of the Standards Development Committee for the Employment Accessibility Standard and has been a part of the business advisory group on the AODA since 2010.

Michelle Saunders - Vice-President of Provincial and Territorial Affairs with Food and Consumer Products of Canada. She was a member of the Standards Development Committee on accessible Information and Communications and has also worked on an enabling change partnership with the Accessibility Directorate of Ontario. She currently sits on the board of directors of the Canadian Hearing Society and is interim Chair of Ontario Hands and Voices.

Dean Walker - Executive Director of the Ontario Association of the Deaf. He has served on numerous boards and committees, including the Ontario Deaf Sports Association, Ontario Cultural Society of the Deaf and the Canadian Hearing Society.

The advisory council's first order of business will be to review the customer service standard as required under the AODA.

Gabe De Roche Minister's Office
416-325-7569
Brigitte Marleau Communications Branch
416-325-2479

[Available Online](#)
[Disponible en Français](#)



Report 2013-159

COMMITTEE REPORT

To: Chair and Members of the Joint Accessibility Advisory Committee

From: Jannette Amini
Deputy Clerk

Date prepared: July 26, 2013

Date of meeting: September 9, 2013

Re: **Joint Accessibility Advisory Committee – Accessibility Progress Report 3rd Quarter Update**

Recommendation

RESOLVED THAT the Joint Accessibility Advisory Committee receive the *Accessibility Progress Report 3rd Quarter Update* for information;

AND FURTHER THAT the Joint Accessibility Advisory Committee recommend to County Council the approval of a County of Frontenac Accessibility Logo attached to this report as Appendix C;

AND FURTHER THAT the Joint Accessibility Advisory Committee recommend to County Council approval of an Accessibility Statement "xxx" for the County of Frontenac, to be used with the Accessibility Logo;

AND FURTHER THAT staff report back to the Joint Accessibility Advisory Committee on other ways and avenues the Accessibility Logo and Statement might be used within the County of Frontenac.

Background

Since Joint Accessibility Advisory Committee meeting of May 27, 2013, a number of actions have taken place around accessibility and the County of Frontenac meeting its legislative requirements with respect to the *Accessibility for Ontarians with Disabilities Act (AODA)* as well as the new *Integrated Accessibility Standards Regulation (IASR)*. An update of progress made to date follows here.

had a strong presence. Although it has been expressed by some that the wheelchair symbol might not reflect a wide range of disabilities, it is the international symbol for access. Staff is suggesting that the Committee endorse an Accessibility Statement for the County of Frontenac that would be incorporated into the Accessibility Logo in order to provide an all encompassing theme of accessibility. A copy of the proposed logo was sent to Committee members for input which received favourable reviews and is attached to this report as Appendix C.

Accessibility Statement

Staff is recommending that the Committee develop and recommend to County Council an Accessibility Statement for the County of Frontenac, which would be used as part of the proposed Accessibility Logo. An Accessibility Statement is a powerful declaration of commitment. Residents and visitors to the County, particularly those with disabilities, will appreciate the open acknowledgement that accessibility is a key driver for the County of Frontenac. The purpose of the County of Frontenac adopting an Accessibility Statement will express a commitment by the County to residents and visitors alike that the County of Frontenac cares about accessibility and its goal is to make its services accessible to persons with disabilities.

There are a number of key words or slogans such as “independence”, “inclusion”, “dignity” or “Accessibility for All” that the Committee might want to consider for inclusion in the statement, that would best convey to the public what the Committee is about. The Accessibility Statement that is shown in Appendix C with the Accessibility Logo was to assist the Committee in visualizing what the Accessibility Logo could look like; however staff is anticipating direction on specific wording from the Committee.

International Day of Persons with Disabilities Access Award Certificate

At the May 27th meeting, the Committee received report 2013-101, *Accessibility Awards Program* which identified that the recipient of the award each year would have his or her name displayed on a multi-plated plaque for perpetual recognition in conjunction with a framed certificate. Staff has created a certificate that best reflects both accessibility and the County of Frontenac and look to the Committee for comments and feedback. The proposed International Day of Persons with Disabilities Access Award Certificate is attached to the agenda as Appendix D.

Mobi Mat

Through individual research, Councillor McDougall wanted to bring to the Committee's attention the Mobi Mat. The Mobi Mat is a portable and removable rollout access pathway that can be used for pedestrians, disabled persons, wheelchair users, strollers, bicycles and vehicles including ATVs, golf carts, maintenance and emergency trucks. They are designed for foot traffic as well as vehicle traffic in sensitive areas such as Sand & Beaches, Lakes & Parks, Hotels & Resorts, Cemeteries, Golf Courses, Ski Resorts and other natural sites. Wolfe Island currently has a similar type of mat that was purchased for Big Sandy Beach in 2009 and received favourable reviews from the Chair of the Municipal Accessibility Advisory Committee in Kingston and the Accessibility Coordinator, when a site visit took place. Although the County itself does not have public beaches where this would be used, this information could be forwarded to the Townships given that the new IASR, specifically the Design of Public Spaces, sets out technical requirements for beach access routes. Correspondence regarding the Mobi Mat, which includes website information, is attached to this report as Appendix E.

2013-2017 Multi-Year Plan Draft Annual Status Report

In 2013, with the implementation of the new Integrated Accessibility Standards Regulation, designated public sector organizations, including municipalities, were required to establish, implement, maintain and document a multi-year accessibility plan. The plan must outline the organization's strategy to prevent and remove barriers and meet its requirements under the Regulation. This replaced the requirement to have an Annual Accessibility Plan which was mandated under the *Ontarians with Disabilities Act, 2001*, (ODA). Further, as part of the requirement for a multi-year plan, municipalities must now prepare an Annual Status Report on the progress of measures taken to implement the strategies referenced in the multi-year plan, including steps taken to comply with the IASR Regulation. With input from the Committee, the final Annual Status Report will be presented to County Council in December for approval. A copy of the Draft Annual Status Report is attached to this report as Appendix F.

Ontario Municipal Social Services Association (OMSSA) 2013 Spring Accessibility Forums

The Accessibility Directorate of Ontario in partnership with The Ontario Municipal Social Services Association presented Accessibility Advisory Committee Forums in the spring of 2013 on Engaging Effectively with your Community. These forums provided tips and strategies for Accessibility Advisory Committees (AACs) to engage effectively with their municipalities and communities to make them more accessible and inclusive. It also provided attendees with the opportunity to discuss key accessibility issues in their communities with senior government staff. Key highlights of the Forum included Legislative review, updates, and latest resources to assist attendees in implementing the *Accessibility for Ontarians with Disabilities Act* and making Ontario accessible; roles and responsibilities of Accessibility Advisory Committees in the municipal decision making process; understanding the municipal public engagement process and how to make it inclusive; using social media tools to engage with your community and municipality, and, a keynote address by Victoria Nolan, Paralympian (Rowing). Councillor John McDougall, who attended the session that was held in Ottawa on June 20th, has provided a detailed report of the Forum which is attached to this report as Appendix G.

Sustainability Implications

Creating barrier-free communities through accessibility planning will enhance the County's goal of sustainability in both the social and economic pillars of the County's sustainability plan. As stated in *Directions for Our Future*, social sustainability is based on equity, diversity, connectivity, democracy and a good quality of life. It further states that economic development takes health, community, education, and environmental and social objectives into account.

Financial Implications

There are no direct financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Frontenac Accessibility Advisory Committee

Joint Accessibility Advisory Committee – Accessibility Progress Report 3rd Quarter Update
September 9, 2013

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Staff Accessibility Committee
Township of North Frontenac
Township of Central Frontenac
Township of South Frontenac
Township of Frontenac Islands

Attachments

Appendix A – Draft County of Frontenac Integrated Accessibility Policy
Appendix B – Multi-Plated Plaque for Perpetual Recognition
Appendix C – County of Frontenac Accessibility Logo
Appendix D – International Day of Persons with Disabilities Access Award Certificate
Appendix E – Correspondence regarding Mobi Mat
Appendix F – Draft Multi-Year Accessibility Plan 2014 Annual Status Report
Appendix G – OMSSA 2013 Spring Accessibility Forum



Corporate Policy & Procedure Manual

Index Number: X9000-300-001

Subject: Integrated Accessibility Policy

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Effective Date: MONTH X, 20XX

Approved:

Policy: The County of Frontenac is committed to treating all people in a way that allows them to maintain their dignity and independence. Through accessibility planning and policies, and in consultation with the Frontenac Joint Accessibility Advisory Committee, the County of Frontenac shall ensure that the County meets the needs of people with disabilities in a timely manner through the implementation of this policy.

Objective: To ensure the implementation of accessibility policies that are compliant with the Integrated Accessibility Standards Regulation under the *Accessibility for Ontarians with Disabilities Act, 2005*, which takes into account the principles of dignity, independence, integration and equal opportunity.

Definitions: In this policy, the following meanings apply:

- a) **“Accessible Formats”**: includes, but are not limited to, large print, recorded audio and electronic formats, Braille and other formats usable by persons with disabilities;
- b) **“Accommodation”** means the special arrangement made or assistance provided so that persons with disabilities can participate in the experiences available to persons without disabilities. Accommodation will vary depending on the person’s needs;
- c) **“County”** is defined as the Corporation of the County of Frontenac;
- d) **“Communication Supports”** includes, but are not limited to, captioning, alternative and augmentative communication supports, plain language, sign language and other supports that facilitate effective communications;
- e) **“Disability”** as defined under the *Accessibility for Ontarians with Disabilities Act, 2005* includes:
 - i) Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes



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Index Number: X9000-300-001

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diabetes mellitus, epilepsy, a brain injury, and degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a service animal or on a wheelchair or other remedial appliance or device

- ii) A condition of mental impairment or a development disability;
- iii) A learning disability or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- iv) A mental disorder; or
- v) An injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

- f) “**Information**” includes data, facts and knowledge that exists in any format, including text, audio, digital or images, and that conveys meaning;
- g) “**Self-Service Kiosk**” means an interactive electronic terminal, including a point-of-sale device, intended for public use that allows users to access one or more services or products or both.
- h) “**Third Party**” means a representative of a business or organization who is receiving County of Frontenac goods or services or acting in an official capacity.

Procedure:

1.0 REGULATIONS

1.1 Accessibility Plan

The County shall produce a multi-year Accessibility Plan. The plan will be posted on the County’s website and shall be made available in an accessible format and with communication supports, upon



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Subject: Integrated Accessibility Policy

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request. The Accessibility Plan shall be reviewed and, if necessary, updated at least once every five (5) years.

1.2 Procurement Policy

The County shall incorporate accessibility design, criteria and features when procuring or acquiring goods, services or facilities, except where it is not practicable to do so. If it is determined that it is not practicable to incorporate accessibility design, criteria and features when procuring or acquiring goods, services or facilities, the County shall provide, upon request, an explanation.

1.3 Self-Service Kiosks

The County shall have regard to the accessibility for persons with disabilities when designing, procuring or acquiring self-service kiosks and shall incorporate accessibility features when designing, procuring or acquiring self-service kiosks.

1.4 Training

All County of Frontenac employees, volunteers, persons who participate in developing the County's policies and third parties providing goods and services on the County's behalf shall be required to undergo training on the requirements of the *Accessibility for Ontarian with Disabilities Act*, 2005 accessibility standards and on the Human Rights Code as it pertains to persons with disabilities. The training provided on these requirements shall be appropriate to the duties of the employee, volunteer or other persons. Training shall take place as soon as is practicable and upon completion, the County shall keep a record of the training provided on these requirements including the dates on which the training was provided and the number of individuals to whom it was provided.

2.0 INFORMATION AND COMMUNICATION STANDARDS

2.1 Feedback

The County shall ensure that its processes for receiving and responding to feedback are accessible to persons with disabilities



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by providing or arranging for the provision of accessible formats and communications supports upon request and shall notify the public about the availability of accessible formats and communication supports.

2.2 Accessible Formats and Communication Supports

Except as otherwise provided for in the *Accessibility for Ontarians with Disability Act, 2005*, the County shall, upon request, and in consultation with the person making the request, provide or arrange for the provision of accessible formats and communication supports for persons with disabilities. Accessible formats and communication supports shall be provided in a timely manner, taking into account the person’s accessibility needs due to the disability and at a cost that is no more than the regular cost charged to other persons.

This does not apply to products and product labels, unconvertible information or communications and information that the County does not control directly or indirectly through a contractual relationship. If it is determined that information or communications are unconvertible, the department shall provide the person requesting the information or communication with:

- (a) an explanation as to why the information or communications are unconvertible;
- (b) a summary of the unconvertible information or communications

The County shall ensure that the public is notified about the availability of accessible formats and communication supports. The notice shall be given by posting the information: (i) at a conspicuous place on the County of Frontenac premises; (ii) on the County’s official web site – www.frontenacounty.ca; or (iii) by such other method as is reasonable in the circumstances.

2.3 Emergency Information

When preparing emergency procedures, plans or public safety information and making same available to the public, the County shall provide the information in an accessible format or with



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appropriate communication supports as soon as practicable, upon request.

2.4 Accessible Website and Content

Internet websites and web content controlled directly by the County or through a contractual relationship that allows for modification of the product shall conform to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, at Level A and AA in accordance with the schedule set out in the AODA Integrated Accessibility Standards.

3.0 EMPLOYMENT STANDARDS

3.1 Recruitment

The County shall post information about the availability of accommodations for applicants with disabilities in its recruitment process. Job applicants who are individually selected for an interview and/or testing shall be notified that accommodations for material to be used in the process are available, upon request. The County shall consult with any applicant who requests an accommodation in a manner that takes into account the applicant's disability. Successful applicants shall be notified about the County's policies for accommodating employees with disabilities as part of their offer of employment.

3.2 Employee Supports

The County shall inform employees of the policies used to support employees with disabilities, including policies on the provision of job accommodations that take into account an employee's accessibility needs due to disability. The County shall provide this information to new employees as soon as practicable after they begin their employment and provide updated information to all employees whenever there is a change to existing policies on the provision of job accommodations that take into account an employee's accessibility needs due to disability.



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3.3 Accessible formats and communication supports

Upon an employee's request, the County shall consult with the employee to provide or arrange for the provision of accessible formats and communication supports for:

- a) information that is needed in order to perform the employee's job; and
- b) information that is generally available to employees in the workplace.

The County will consult with the employee making the request in determining the suitability of an accessible format or communication support.

3.4 Workplace Emergency Response Information

If an employee's disability is such that workplace emergency response information is necessary and the County is aware of the need for accommodation, this information shall be provided to employees. In addition, this information shall be provided, with the employee's consent, to the person designated to provide assistance. The information shall undergo review when the employee moves to a different location, when the employee's overall accommodation needs or plans are reviewed and when the County reviews its general emergency response plan.

3.5 Documented Individual Accommodation Plans

A written process for the development and maintenance of documented individual accommodation plans shall be developed for employees with disabilities. If requested, these plans shall include information regarding accessible formats and communications supports. If requested, the plans shall include individualized workplace emergency response information.

3.6 Return to Work Process

The County shall have in place a documented return to work process for employees returning to work due to disability and requiring disability-related accommodations. This return to work process shall outline the steps that the County shall take to facilitate the return to work.



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3.7 Performance Management and Career Development and Advancement

The County shall take into account the accessibility needs of its employees with disabilities as well as any individual accommodation plans when providing career development, performance management and when considering redeployment.

4.0 TRANSPORTATION

The County of Frontenac has no obligated requirement under the Transportation Standards; however recognizing that it will make it easier for people to travel in Ontario, including persons with disabilities, older Ontarians and families traveling with children with strollers, the County will encourage private transportation providers to meet the requirements of the Transportation Standard.

5.0 DESIGN OF PUBLIC SPACES

The Design of Public Spaces Standard will make it easier for people to enjoy recreational activities in Ontario, including persons with disabilities, older Ontarians and families with children with strollers.

The County of Frontenac is committed to ensuring that its public spaces, in accordance with the *Integrated Accessibility Standards* (Ontario Regulation 191/11) under the AODA and, in particular, Part IV.1, Design of Public Spaces Standards, of such Regulation are accessible to all. This will be accomplished through the development and implementation of policies, practices, procedures, resources, equipment and training in the provisions outlined in the *Integrated Accessibility Standards Regulation* under the AODA.

The County of Frontenac will consult with its municipal accessibility advisory committee, the public and persons with disabilities in accordance with the consultation requirements of the Standard.



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6.0 COMPLIANCE

An Administrative Monetary Penalties scheme has been established under the AODA which allows the Accessibility Directorate or a designate to issue an order against a person, organization or corporation to pay a penalty amount as a result of non-compliance with the AODA or the accessibility standard to a maximum of \$100,000 in the case of a corporation and up to \$50,000 in the case of an individual or unincorporated organization.

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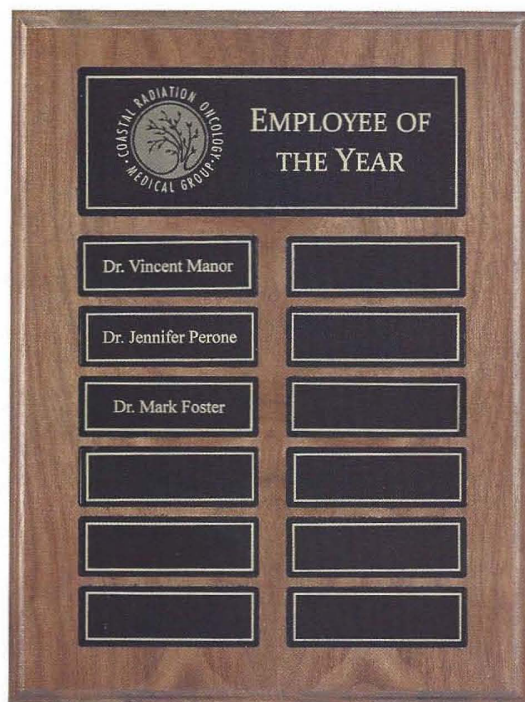
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Jannette Amini

From: John McDougall [john.mcdougall@xplornet.ca]
Sent: Thursday, July 04, 2013 9:30 AM
To: Jannette Amini; Maddocks, Angela
Subject: Fw: mobi mat

FYI.

John

----- Original Message -----

From: [Sandra Kirby](#)
To: john.mcdougall@xplornet.ca
Sent: Tuesday, July 02, 2013 3:44 PM
Subject: mobi mat

Hello,

In response to your enquiry to Councillor Gail Campbell, Chair of the Town of Orangeville's Accessibility Committee, we wish to advise you that the Town purchased their mobi-mat back in 2009 for approximately \$4,600 including shipping and customs costs. The size of the mat purchased was 50' long x 60" wide and is brown in colour.

The link below is to the manufacturer's website, which will provide more details and contact information.

<http://www.mobi-mat-chair-beach-access-dms.com/>

Should you have any further questions, please do not hesitate to contact me.

Thanks.

Sandy Kirby
Administration Assistant
Building & By-Law Enforcement Dept.
Town of Orangeville
87 Broadway
Orangeville, ON
Tel: 519-941-0440 ext 2228
Toll Free: 1-866-941-0440 Ext. 2228
Fax: 519-941-2979
skirby@orangeville.ca
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**COUNTY OF FRONTENAC
2013 – 2017 MULTI-YEAR PLAN
ANNUAL STATUS UPDATE REPORT**

BACKGROUND

In 2013, the Council of the County of Frontenac approved its first Joint Multi-Year Accessibility Plan which is a collaborative plan for the County of Frontenac and the Townships of North Frontenac, Central Frontenac, South Frontenac and Frontenac Islands. Section 7 c, Accessibility Policies and Plan, of the Multi Year Plan outlines the commitment by the County of Frontenac, including its four respective Townships, to providing service in a manner that respects the dignity and independence of people with disabilities. This section also provides people with disabilities the same opportunity to access its goods and services and allow them to benefit from the same services, in the same place and in a similar way as other customers.

STATUS TO DATE OF THE STRATEGIES IDENTIFIED IN THE 2013-2017 MULTI YEAR PLAN

Accessibility Policies and Plan – 2013 – 2017 for the Township of North Frontenac

Under the Joint Multi-Year Accessibility Plan 2013 – 2017 for the County of Frontenac, the Township of North Frontenac will put in place the policies and actions to improve opportunities for people with disabilities in North Frontenac. They will include updating existing applicable policies, such as but not limited to, the Procurement Bylaw, Personnel Policy and User Fees Bylaw, etc. to ensure compliance with the *Accessibility Act*. This includes Accessible Emergency Information, Training on Ontario's accessibility laws and on the Human Rights Code as it relates to people with disabilities, Information and Communications, and Employment.

Accessibility Policies and Plan for the County of Frontenac

1. Integrated Accessibility Policy

In 2013, Frontenac County Council adopted its Integrated Accessibility Policy as required under Part I, Section 3(1) of Ontario Regulation 191/11, the Integrated Accessibility Standards. The development of this policy identifies how the County of Frontenac will attain its legislated requirements under O.Reg. 191/11, including the training of all staff on the policy and Regulation. The Policy also identifies how the County of Frontenac will meet its obligations with respect to the Information and Communications Standard, including a detailed Communications Plan which is

appended to the Policy, the Employment Standards, the Transportation Standards and the Design of Public Spaces Standards. A copy of the County of Frontenac Integrated Accessibility Policy can be found on the County of Frontenac website at [XXXXXX](#).

2. Training

As of December 31st, 2013, all staff, volunteers and those who provide goods, services and facilities on behalf of the County of Frontenac, the Township of South, Central and Frontenac Islands will have received the required training on the requirements of the accessibility standards referred to in the IASR Regulation and on the *Human Rights Code* as it pertains to persons with disabilities.

Ongoing Customer Service Training took place for all new employees and volunteers to the County of Frontenac in 2013.

3. Procurement Policy

On March 20, 2013, County Council adopted By-law 2013-0011, being a By-law to Adopt a Policy to Govern the Procurement of Goods and Services by the County of Frontenac, which was required under Section 5(1) of the IASR Regulation. The policy incorporates accessibility design, criteria and features when procuring or acquiring goods, services or facilities for the County of Frontenac, except where not practicable to do so.

4. Website Compatibility

The County website was re-developed in 2013 to be W3C compliant and went live on May 24, 2013.

5. Building Code consultation Paper (Proposed Accessibility amendments to the *Ontario Building Code*)

The Frontenac Accessibility Advisory Committee and the Accessibility Staff Committee of the County of Frontenac reviewed and discussed the Building Code Consultation Paper that was issued by the Province. The paper proposes amendments to the *Ontario Building Code* with respect to accessibility requirements. A report went to County Council on March 20th recommending that Council direct staff to submit the comments as outlined in the report to the Ministry of Municipal Affairs and Housing. The comments were submitted to the Ministry of Municipal Affairs and Housing on March 21, 2013. A copy of the report that went to County Council may be viewed at:

<https://frontenac.civicweb.net/Documents/DocumentList.aspx?ID=32340>.

6. International Day of Persons with Disabilities Access Award

In 2013, through recommendations made by the Frontenac Accessibility Advisory Committee, County Council endorsed the implementation and promotion of the International Day of Persons with Disabilities Access Award. The award will honour, once per year, a person, group or organization that has made a significant contribution towards improving access for persons with disabilities in their respective

communities. The recipient of the award is chosen from a public nominations process and each year, the recipient's name is placed on a multi-plated plaque for perpetual recognition on display at the County Administrative Offices.

7. Creation of a County of Frontenac Accessibility Logo

In conjunction with the implementation of the International Day of Persons with Disabilities Access Award, the Frontenac Accessibility Advisory Committee recommended to County Council, an Accessibility logo for the County of Frontenac, of which County Council endorsed.

8. Creation of a County of Frontenac Accessibility Statement

In 2013, through recommendations from the Frontenac Accessibility Advisory, County Council endorsed an Accessibility Statement for the County of Frontenac to continue to promote the Frontenac's commitment to improving opportunities for people with disabilities. The Accessibility Statement for the County of Frontenac is "xxx"

Targets for 2014

1. Ongoing training on Accessible Customer Service Standards and the IASR Standards.
2. Re-development of the Fairmount Home Auditorium
Commencing in late 2013 and finishing in late spring/early summer of 2014, the existing auditorium at Fairmount Home will be re-developed to meet all accessibility requirements including the installation of an accessible chair lift, which will replace the existing ramp.
3. New development of the County K & P trail system to meeting the Design of Public Spaces Regulation
4. Compliance with the Information and Communications Standards.
5. Continue to work, in conjunction with the Frontenac Accessibility Advisory Committee, on developing and implementing new initiatives that will help to promote and encourage accessibility in the County of Frontenac.

**REPORT ON THE OMSSA/ ACCESSIBILITY DIRECTORATE OF ONTARIO
OTTAWA ACCESSIBILITY FORUM JUNE 20, 2013**

The event began with statistical data showing that by 2014 there will be more seniors (4.1m.) than children under 14. The percentage of seniors in rural Ontario will be the highest at 23% of the population.

The government's mandate until 2015 will be on improving employment opportunities for those with disabilities: clear goals and timeframe, staff training using 'compliance wizard' and teachableproject.org

The morning focused on 'best practices' from the Accessibility Committees of York, Huntsville, Orangeville and Cornwall.

The York Accessibility Committee's mandate is to prevent and remove barriers, give advice on building and site plans, connect with Human Rights and Building Code development, monitor legislation and bring updates to Council. They offer workshops, forums, and luncheons, networking opportunities, partnerships, emergency exercises, input in the development of Official plans, accessibility audits and a National Access Awareness Week.

Huntsville described their Terms of Reference and Mandate. They have a budget for transportation, professional development and projects. They supply articles to newspapers and offer advice before projects are initiated.

Orangeville has a \$ 20 000 budget split between each civic department. They sponsor plaques that recognize private sector contribution to a barrier-free community. They have initiated post office automatic doors, APS countdown traffic signals, hearing devices available in all public buildings, large font agendas on coloured paper for all City committees, state of the art sound systems, advertise help to come from the car into events, painting of curb cuts and steps in bright yellow, 911 connections, accessible paths to ball diamonds and accessible swings, accessible service counters, power assisted doors, enlarged street signs, arena accessibility, a handout to all who pick up building permits, help with grant applications, portable access ramps on loan, braille embossed business cards, browse aloud website access, accessible planters and Extraordinary Effort Awards.

Cornwall offers free door-to-door service for ANY accessibility issue, free parking in the "most suitable" place, accessible playground structures, suggestions for a NEW purchases for all departments, splash pads rather than pools, priority event seating, accessible swimming classes, test to ensure the FULLY ACCESSIBLE label, staff training, city development "Heart of the City" Community Improvement Plan grants.

The day finished with a review of the Ontario Municipal Social Services Association – Accessible Public Engagement in Housing and Homelessness. Two publications were announced: **Guide to CONDUCTING ACCESSIBLE MEETINGS** and **Guide to ACCESSIBLE PUBLIC ENGAGEMENT**. They are full of excellent tips and common sense guidance, which work well for both able and disabled citizens. Copies are included for our discussion and recommendation to our municipalities.

Respectfully,
John McDougall 09 09 13