



**Accessibility Advisory Committee
Monday, November 13, 2017 – 10:00 a.m.
Township of South Frontenac Council Chamber
4432 George St, Sydenham, ON**

AGENDA

Page

1. Call to Order

2. Adoption of the Agenda

- a) **That** the agenda for the November 13, 2017 meeting of the Joint Frontenac Accessibility Advisory Committee be approved.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

- a) Minutes of Meeting held May 29, 2017

That the minutes of the Joint Frontenac Accessibility Advisory Committee meeting held May 29, 2017 be adopted.

5. Deputations and/or Presentations

6. Reports to the Accessibility Advisory Committee

- a) **2017-141
Frontenac Accessibility Advisory Committee
2018-2022 Multi-Year Accessibility Plan Review and Public
Consultation**

Be It Resolved That the Council of the County of Frontenac approved the 2018-2022 Multi-Year Accessibility Plan attached to this report as Appendix A

- b) **2017-142
Frontenac Accessibility Advisory Committee
Update Report**

This report is for information purposes only.

- c) **2017-143**

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**Frontenac Accessibility Advisory Committee
Accessible Signage along the K&P Trail**

Be It Resolved That the Frontenac Accessibility Advisory Committee support the proposed signage for the Frontenac K&P Trail attached as Appendix A to this report.

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- d) **Township of North Frontenac Municipal Council Chamber**
The Committees input is being sought regarding the development of the new municipal Council Chamber.
- e) **2017 Celebrating Accessibility Awards**
[Nominations to be distributed under separate cover]

- 7. **Communications**
- 8. **Other Business**
- 9. **Next Meeting**
- 10. **Adjournment**



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Joint Accessibility Advisory Committee Meeting Minutes May 29, 2017

A meeting of the Frontenac Joint Accessibility Advisory Committee (FAAC) was held at the Township of South Frontenac's Council Chamber, 4432 George Street, Sydenham on Monday, May 29, 2017 and was called to order at 10:03 AM

Present: Neil Allen, Community Representative, South Frontenac, Chair
Margaret Knott, Community Representative, Frontenac Islands, Vice-Chair
Ed Schlievert, Community Representative, North Frontenac
Kurt Halliday, Community Representative, Central Frontenac
David Yerxa, Community Representative at large
Councillor Tom Dewey, Council Liaison
Councillor John McDougall

Staff Jannette Amini, County of Frontenac
Sherry Corneil, Township of South Frontenac
Eric Korhonen, Township of North Frontenac

1. Public Meeting – Accessibility on the K&P Trail Tichborne to Sharbot Lake

2017-077

Planning and Economic Development

Public Meeting Report K&P Trail Design (Tichborne to Sharbot Lake)

The Joint Frontenac Accessibility Advisory Committee hosted a public meeting to consider accessibility on the K&P Trail from Tichborne to Sharbot Lake in accordance with Ontario Regulation 191/11, Integrated Accessibility Standards, Section 80.08 - Consultation, recreational trails.

Mr. Neil Allen, Chair, called the public meeting to order at 10:03 a.m. He introduced the staff who were present and provided an overview of the public meeting format.

Mr. Richard Allen, Manager of Economic Development introduced the project and provided an overview of the report. Mr. Allen stated public input is being sought on slopes, rest areas, passing areas, viewing areas and amenities such as signage and benches for the K & P trail. He noted that previous sections of the trail have not met some of the criteria of the Design of Public Spaces Standard and this will be looked at in future years.

Mr. Neil Allen opened up the floor to members of the public to provide comment.

Mr. Halliday asked if there was an Economic Development strategy that links the trail with tourism and if so is this accessible to the public to which Mr. Allen replied that the County does have a Trails Master Plan available on the County's website; however the Plan does not incorporate the requirements of the Design of Public Spaces Standard. The K&P Trail is designed for both tourists and residents. The County does not have an official Tourism Strategy but it does have an Economic Development Strategy that identifies trips and trails. Trail use will be linked to local communities and as such, staff will work to educate local business on this.

Mr. Neil Allen asked what the permitted uses are on the trails to which Mr. Richard Allen replied that this section of the trail is open to motorized vehicles, walking, cycling and horseback riding. The portion of the trail south of Verona does not permit motorized vehicles. He further noted that the County does have an agreement in place with the Eastern Ontario Trails Alliance to provide maintenance and marketing services for the trail and will be monitoring the trail and checking for permits for motorized vehicles as these users have the greatest impact on the surface of the trail so this is how the costing is offset. There is also a volunteer who inspects the trail on a regular basis.

Ms. Knott asked if a wheelchair was able to access the trail to which Mr. Allen replied yes, noting that most portions of the trail have a low grade and signage will include any anticipated changes in the grade. There may be a few sections where the grade will need to divert from the standard rail bed but this will come back to the committee. He noted with the City of Kingston section of the K&P now complete, this brings the trail right to the Wolfe Island ferry dock so there are linkages that connect Wolfe Island to the K&P. Howe Island is connected to the waterfront trail and fits within the regional trail system.

Mr. Neil Allen noted that he has been on the trail and the only challenge that he has faced are the divots left from horses along with excrement and asked if this will be addressed during maintenance to which Mr. Richard Allen stated yes, noting that the surface will check regularly and re-graded as required. Staff will ensure that this is included in the maintenance plan. Mr. Neil Allen indicated that the sections of the trail that he has been on are just off Murton Road in both directions and the felt that the surface in this area was quite good. Mr. Richard Allen stated that the goal is to keep to that standard and is pleased to hear that this meets the requirements of users with mobility aids and as such, will maintain this type of surface throughout the trail.

Councillor Dewey asked if the surface of the new portion of the trail would continue on as stone dust up to Sharbot Lake to which Mr. Allen replied that the standard of construction will continue throughout the trail unless we are required to hold it up to a higher standard through accessibility requirements.

Ms. Knott asked if a person using a walker would be able to use the trail to which Mr. Allen replied that it would depend on the walker and would need to be a specific wheel size. The trail surface is fairly hard packed; however there are still sections of the trail that are gravel which has not yet been compacted.

Mr. Neil Allen asked how far apart rest areas would be to which Mr. Richard Allen stated that the current design does not include a lot of rest areas which are currently at road crossings and benches have also not been included. The sections of the trail are fairly rural but as part of land acquisition there are areas that could be used for rest areas and if the committee has recommendations these could be develop over time.

Mr. Neil Allen asked about passing areas to which Mr. Richard Allen replied that the standard width of the trail, with the exception of a few portions where it is reduced to accommodate a corner, are wide enough to permit two motorized vehicles to pass each other. He further noted that this section of the trail has no water crossings so there would be no bridges.

Mr. Neil Allen asked what would be considered amenities on the trail to which Mr. Richard Allen noted that this could be such things as locations where you might stop to see a unique view and may include benches and picnic areas or other public infrastructure. For example the City of Kingston identifies all benches along the trail and this is included in the signage. This would also include restroom facilities.

Councillor McDougall asked Mr. Allen if he could provide for the Committee how the trail has been purchased piece by piece to which Mr. Allen noted that in previous sections of the trail, the County was able to purchase these in large pieces; however this section was distributed to adjacent landowners when the railway ceased ownership to adjacent landowners and as such needs to be purchased from multiple lands owners as opposed to one. The trail was to run along the former rail bed; however in some places this has not been possible so there are areas of the trail where it crosses a few roads including 3 crossings over Road 38 and a few over local roads. Staff are looking at ways to better notify road users that there are trail crossings, including cross walk functions. From a construction standpoint, the rail bed is the best place to develop a trail as it is already constructed; however because the trail is only so wide, users may have difficulty procuring parking. Moving forward, the previously completed sections of the trail need to be brought up to accessibility standards and he will be consulting with the committee on this. Mr. Neil Allen commented that it may be beneficial to identify all locations of parking areas within the vicinity to which Mr. Richard Allen advised that he will consider this when looking at signage. One of the challenges is in Tichborne where the trail actually crosses an active railway track with the K&P trail crossing that on the sidewalk and he will be looking to this committee for feedback on how this can be made accessible. The County owns sufficient lands that it may be able to accommodate a parking lot where users can start their journey on the north side of the track and avoid having to cross the rail way. It was questioned if that portion might be paved to which Mr. Richard Allen indicated that he will look into this as he learns more about the construction process of the trail. Ms. Knott noted there are some rail way crossings that have a ramp type structure to help people get over them.

The public meeting adjourned at 10:36 p.m.

2. Call to Order

Mr. Allen, Chair called the regular meeting to order at 10:36 a.m.

3. Adoption of the Agenda

Moved By: Mr. Halliday
Seconded By: Councillor McDougall

That the agenda for the May 29, 2017 meeting of the Joint Frontenac Accessibility Advisory Committee be approved.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

5. Adoption of Minutes

Minutes of Meeting held February 13, 2017

Moved By: Ms. Knott
Seconded By: Councillor Dewey

That the minutes of the Joint Frontenac Accessibility Advisory Committee meeting held February 13, 2017 be adopted.

Carried

6. Deputations and/or Presentations



7. Briefings

Councillor McDougall spoke to the Committee with respect to a citizens request that he had received regarding Accessible Transportation. He feels that the County and Township should be guaranteeing reasonable access to all citizens and accessible transportation is difficult. He invited representatives of the Frontenac Transportation Services to provide their comments on accessible transportation.

Ms. Gale Young, Manager of Frontenac Transportation and Mr. David Townsend of the Southern Frontenac Community Services provided the

Committee with an overview of the documentation attached to the agenda. Ms. Young noted that currently the Frontenac Transportation Services does not provide accessible transportation as it is cost prohibitive. FTS does have a client who resides in the northern part of Frontenac County who uses a wheelchair; however that client is being lifted in and out of the wheelchair in order to be put into a vehicle. The client is on ODSP and ODSP covers the cost to take this client to and from Kingston on a daily basis. FTS does have an accessible vehicle; however it cannot withstand a trip to Kingston and back every day. The insurance also would require that FTS use an employee when driving the vehicle and currently, FTS uses the services of volunteer drivers using their own vehicles with their own insurance.

Ms. Young is proposing that FTS could purchase an accessible van that would accommodate 2 wheelchairs which would allow them to pick up clients in North Frontenac and South Frontenac for their appointments in Kingston. During the appointments, the van could be re-deployed to accommodate others requiring the use of an accessible vehicle. The option would be to have the FTS existing van re-modeled or purchase a new vehicle that accommodates 2 wheelchairs. Based on some initial research, the cost of an accessible van for a single chair is between \$70K and \$100K and suspects a custom built vehicle will be more. An accessible bus can carry up to 14 passengers. The driver of the vehicle will need to be on staff at FTS. FTS can provide a proper proposal if the County would be willing to provide annual funding that would make this solution sustainable as FTS does have the resources and are looking to be part of the solution. The proposal would include the cost of a new vehicle along with annual operating costs such as insurance, wages, maintenance, repairs and revenues for mileage charges.

Mr. Halliday pointed to the Trillium capital intake grants that may be used for the purchase of the vehicle.

Councillor McDougall noted that the County has an excellent working relationship with Frontenac Transportation Services and each year supports its request. From his experience, he does not think this would receive a lot of pushback from the County and currently provides \$96,000 so every senior ride is subsidized by the County.

Councillor Dewey also noted the Rick Hanson grants to which Mr. Townsend stated that to date, FTS has not investigated potential sources of capital funding until it can ensure the sustainability of the service so until there is a sustainability plan FTS will not go down this path.

Ms. Knott questioned where the health system comes into play. She noted that Frontenac Islands has tried to ensure that health services are available on the island to ensure the ferry does not become backlogged as a result of residents being forced into Kingston for services; however the health system

seems to put up road blocks.

Mr. Halliday noted that accessibility is treated economically and even the Province has moved this portfolio to the Ministry of Economic Development and Trade so the issue is in Toronto.

Frontenac Transportation Services will include this in their annual presentation to County Council.

On another note, Mr. Townsend noted that renovations will soon be underway on the north east entrance of the Grace Centre so all entrances to the Grace Centre will be accessible by the end of the summer.

Neil Allen, Chair, provided the Committee with an update on his meeting with Township of South Frontenac Public Works regarding accessible upgrades to Point Park which was attached to the agenda package. This will greatly benefit those using mobility aides to access the park.

8. Reports to the Accessibility Advisory Committee

2017-078

Frontenac Accessibility Advisory Committee

2018-2022 Multi-Year Accessibility Plan Review of First Draft

Ms. Amini provided an overview of the report.

Councillor McDougall pointed out that this will be very valuable for all the member municipalities during budget deliberations and appreciates that this is now being done on a full countywide basis.

9. Communications

- a) Correspondence from the Southern Frontenac Community Services providing correspondence from a resident outlining possible solutions for accessible transportation.
- b) From Kurt Halliday providing article on Access is for Everybody
- c) From Kurt Halliday providing article on Community Developments - Seeing 'age-friendly'

Mr. Halliday asked if there was any budget for print advertising, noting that the cost of a flat single sheet to be placed in the newspaper is around \$1,000 and can be sponsored and these can also be handed out at events.

10. Other Business

Mr. Neil Allen noted the new medical center on Rutledge Road which has a paved parking area with designated accessible parking, a nice sloped walkway to the entrance of the building and barrier free doors. Councillor McDougall has had discussions with the builder who is willing to work with Mr. Allen on this project. Mr. Allen will follow up on this.

Ms. Knott noted that the shovel has now gone in the ground for the Seniors Housing project on Wolfe Island and she provided a drawing of the project to the committee. She also noted that a public meeting was held where the footprint of a unit was taped out on the floor to allow the public an opportunity to make comments and recommendations. Because of the water issue on the Islands walk in bath tubs may need to be changed to showers. It is anticipated that this project will be completed by the end of October and all accessibility requirements have been incorporated into the design.

Ms. Knott noted that work on the General Wolfe Inn is now under construction with the entire front being redeveloped and the new owners have committed to ensure all accessibility requirements.

11. Next Meeting

The next regular meeting of the Frontenac Joint Accessibility Advisory Committee is scheduled for September 11, 2017 at 10:00 a.m. in the Township of South Frontenac Council Chamber.

12. Adjournment

Moved By: Councillor McDougall
Seconded By: Councillor Dewey

That the meeting hereby adjourn at 11:43 a.m.

Carried



Report 2017-141

Committee Report

To: Chair and Members of the Frontenac Accessibility Advisory Committee

From: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: November 13, 2017

Re: Frontenac Accessibility Advisory Committee –2018-2022 Multi-Year Accessibility Plan Review and Public Consultation

Recommendation

Be It Resolved That the Council of the County of Frontenac approved the 2018-2022 Multi-Year Accessibility Plan attached to this report as Appendix A

Background

The Accessibility Advisory Committee is mandated to assist County and Township Councils of the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community, including the prevention and removal of barriers.

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA), Ontario Regulation 191/11 Section 4, directs designated public sector organizations to establish, implement, maintain and document a multi-year accessibility plan which will outline the organization's strategy to prevent and remove barriers to accessibility and meet the requirements of the Regulation. The plan must be made publicly available and updated at least once every five years.

The County of Frontenac, which is considered a large public sector organization under the AODA, adopted its first multi-year accessibility plan on December 18, 2012 for the years 2013 to 2017, the content of which addressed AODA regulations related to training, employment, and information and communications. During the preparation of this document, the Townships were invited to include their own multi-year plans with the County's, with the intention of producing a joint plan. The Township of North Frontenac was the only Township that provided its multi-year plan. The invitation to the remaining Townships remained open; however the remaining Townships did not provide individual plans.

Comment

At the Frontenac Accessibility Advisory Committee meeting held May 29, 2017, the Committee received report 2017-078, being the first draft of the proposed 2018-2022 Multi-Year Accessibility Plan. The Plan included a number of significant changes, including introductions to all member municipalities, the addition of two Appendices, Appendix A identifying accomplishments to date and Appendix B Accessibility Strategic Action Plan for each of the member municipalities. The inclusion of these Appendices will help create a Multi-year plan that is a living document, which will moving forward, be reported on and updated annually to track the status of projects as well as add new projects as they are identified. The Plan will now cover all of the Frontenacs as opposed to each individual Township creating its own plan and incorporating it into the Joint Plan. As such, wording has been changed throughout the document from “County of Frontenac” to “the Frontenacs”. The Plan has been slightly revised since the last meeting to now include updated Appendices B.

As part of the County’s commitment to citizen engagement and community outreach, a public notice, encouraging citizens to attend the meeting and to offer input into the plan was posted on member municipality websites and advertised through the County’s social media outlets. Comments were open until November 1st prior to final approval of the Plan by Committee and Council. No comments had been received at the time of this report.

A copy of the 2018-2022 Multi-Year Accessibility Plan is attached to this report as Appendix A. Should the Committee approved the proposed resolution, a copy of the resolution will then be sent to all 5 Frontenac municipal councils for adoption.

Sustainability Implications

Creating barrier-free communities through accessibility planning will enhance the County’s goal of sustainability in both the social and economic pillars of the County’s sustainability plan. As stated in *Directions for Our Future*, social sustainability is based on equity, diversity, connectivity, democracy and a good quality of life. It further states that economic development takes health, community, education, and environmental and social objectives into account.

Financial Implications

There are no direct financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Eric Korhonen, Township of North Frontenac
Donna Longmire, Township of Central Frontenac
Sherry Corneil, Township of South Frontenac
Darlene Plumley, Township of Frontenac Islands



**Joint Multi-Year Accessibility Plan
2018 – 2022**

Draft

**ACCESSIBILITY
INFRONTENAC**

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Introduction

The multi-year plan is one piece of the ongoing commitment of the County of Frontenac and all four Townships within the County to making our services and the County more accessible for all. The plan establishes clear directions for how the County and Townships will implement accessibility improvements, as well as the timelines by which we will do so. The plan has been developed in tandem with community members who have provided input and advice into its form and content.

The County of Frontenac

The County of Frontenac is a rural county with several small hamlets and four townships. As of the 2011 census, the County had a population of 26,375. The County provides services to its residents directly and also shares services with the City of Kingston. These responsibilities include:

- Administration;
- Land Use Planning - including approval authority for plans of subdivision and condominium and Township Official Plans;
- Economic Development;
- Fairmont Home, a municipal long-term care facility operated by the County of Frontenac and funded by the City of Kingston and the County of Frontenac;
- Emergency and Transportation Services including the provisions of land ambulance service for the Frontenac-Kingston region;
- Frontenac-Howe Islander Ferry, a 24-hour on demand service;
- Emergency Management;
- Weed Inspection.

The mission of the County of Frontenac is to efficiently and measurably deliver excellent services, recognized as an employer of choice with dedicated and capable staff, adding value in all areas of service delivery, while simultaneously working to strengthen the capacity of the local municipalities we represent.

The Township of North Frontenac

The Township of North Frontenac is 1,164.73 square kilometers in size and is a lower-tier municipality, being part of Frontenac County and home to over 1,842 permanent residents. In addition, there are an estimated 5,000 seasonal residents, total private dwellings of 2,823, private dwellings occupied by usual residents of 904 and a population density per square kilometer of 1.6.

North Frontenac Township provides the following services to its residents:

- Administration;
- Economic Development;

- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

The Township of Central Frontenac

The Township of Central Frontenac is 1,025 square kilometers in size and is a lower-tier municipality, being part of Frontenac County and home to over 2,058 permanent residents. In addition, there are an estimated 2,048 seasonal residents, and total private dwellings of 4,106.

Central Frontenac Township provides the following services to its residents:

- Administration;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

The Township of South Frontenac

The Township of South Frontenac is a growing rural lower-tier municipality located just north of Kingston within the County of Frontenac. South Frontenac offers a combination of agricultural, small-town and cottage-country environments. The municipality has

18,646 residents who occupy 10,336 private dwellings of which about 3,033 are seasonal. The population is spread across 971 square kilometers leading to a population density of 19.2 residents per square Kilometer.

South Frontenac provides the following services to its residents:

- Administration and Financial Management;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Sydenham Water Service;
- Road Systems;
- Park Maintenance;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- South Frontenac Museum;
- Recreation Programs, Frontenac Community Arena and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

The Township of Frontenac Islands

The Township of Frontenac Islands Frontenac Islands was formed in 1998 by the amalgamation of two of Ontario's oldest rural municipalities: Howe Island and Wolfe Island. Both islands can trace their European roots back to New France, but it was only in the years after the War of 1812 that settlement took place in any numbers.

The islands are named after two of Britain's generals from the time period of the Seven Year's War: James Wolfe and William Howe. Frontenac Islands have a mixture of agricultural and rural lifestyles with a growing proportion of residents working off the islands in Kingston or elsewhere in Frontenac County.

The islands, situated as they are at the beginning of the St. Lawrence River, provide a unique location to live and work. Access to the mainland is by boat: both islands are serviced by ferries year-round with the addition of a seasonal ferry to the USA from Wolfe Island from May to November.

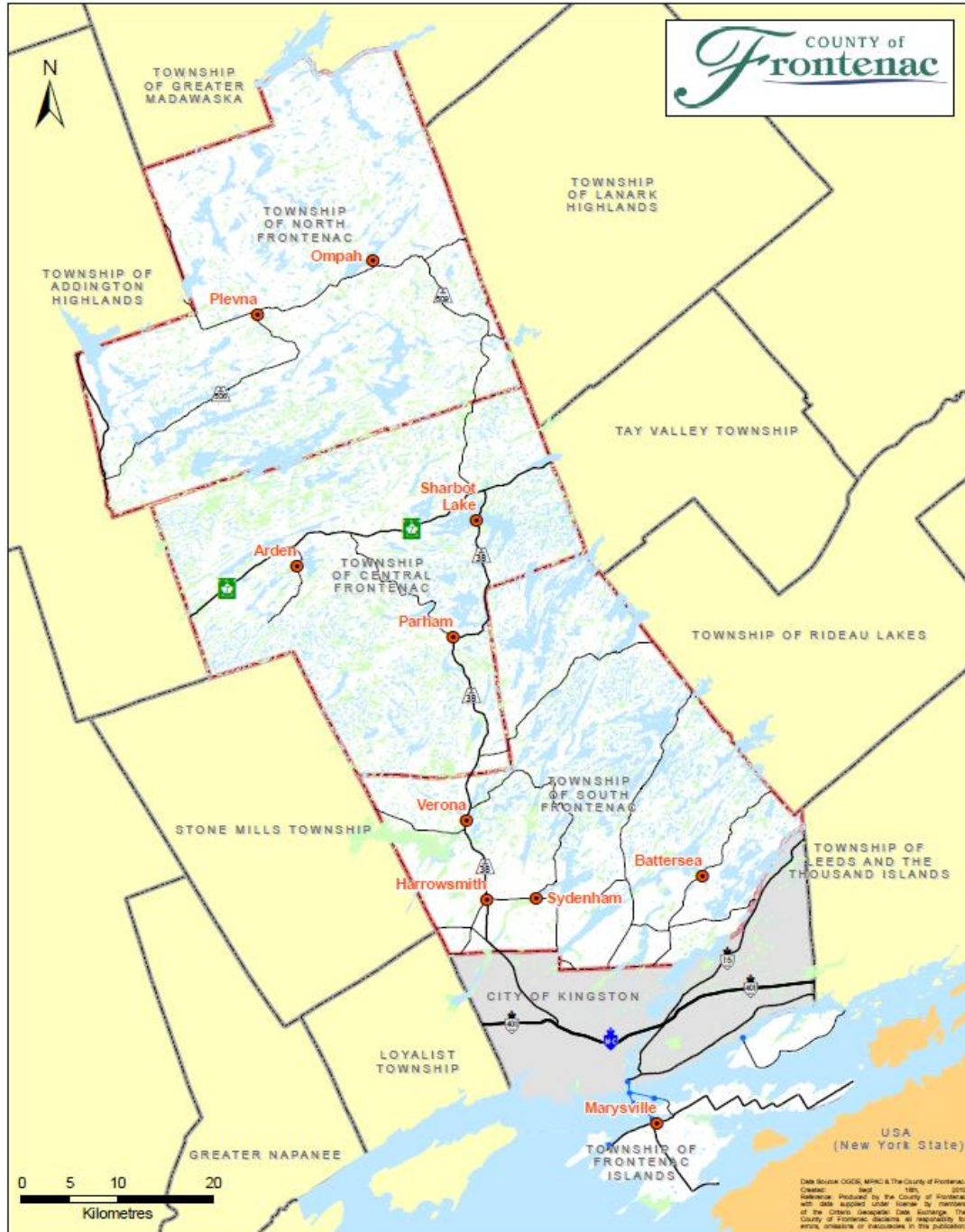
Frontenac Islands Township provides the following services to its residents:

- Administration;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

Statement of Commitment

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the Frontenacs (County of Frontenac and the Townships within the County) will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

The Frontenacs are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting the accessibility requirements under the *Accessibility for Ontarians with Disabilities Act*.



Guiding Legislation

The *Accessibility for Ontarians with Disabilities Act, 2005* (the “Act”) is part of the province’s goal of making all of Ontario accessible by 2025. This law sets out firm standards and deadlines for removing barriers to accessibility and accommodating the needs of those with disabilities.

A “Disability”, as defined under the *Accessibility for Ontarians with Disabilities Act, 2005*, includes:

- (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- (b) a condition of mental impairment or a developmental disability,
- (c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
- (d) a mental disorder, or
- (e) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; (“handicap”).

Ontario Regulation 191/11, the Integrated Accessibility Standards establishes the accessibility standards for information and communications, employment, transportation, the design of public spaces and customer service.

Customer Service

Addresses the removal of barriers to customer service at private and public sector organizations.

Information and communication

Addresses the removal of barriers in access to information. Includes information provided in person, in print, on a website, or through other means.

Employment

Addresses the supports given to employees and those who are being assessed for employment.

Transportation

Addresses the barriers and supports for transit customers.

Design of Public Spaces

Addresses the barriers and supports for the construction and redevelopment of public spaces including recreational trails and beach access routes; outdoor public use eating areas; outdoor play spaces; exterior paths of travel; accessible parking; obtaining services; and maintenance of accessible elements.

The multi-year plan is also part of what is required by legislation. The *Act* requires organizations to establish, implement, maintain and document a multi-year accessibility plan which outlines the organization's strategy to prevent and remove barriers and meet its requirements under the Regulation. The Frontenacs are required to post the accessibility plan on the following web sites:

County of Frontenac – www.frontenacounty.ca

Township of North Frontenac – www.northfrontenac.ca

Township of Central Frontenac – www.centralfrontenac.com

Township of South Frontenac – www.southfrontenac.net

Township of Frontenac Islands – www.frontenacislands.ca

and to provide the plan in an accessible format upon request. The plan must also be updated every five years.

The Joint Frontenac Accessibility Advisory Committee

In 2002, the County and the four Townships established a Joint Frontenac Accessibility Advisory Committee. The mandate of the Committee is to assist the Frontenac Councils in enabling persons with disabilities to have equal access to all opportunities within the County. The Committee holds up to six meetings per year, which are held during the day and last for one or two hours. Committee members currently sit from their date of appointment for the term of Council (November 30th of an election year), and are paid a per diem of \$75 for each meeting, along with reimbursement for mileage to and from the meeting. The composition of the Committee includes one representative from each township, one representative from the community at large and two members of County Council.

The duties of the Committee include:

- (a) advise County Council about the legislative requirements and implementation of the accessibility standards and the preparation of accessibility reports and such other matters for which the Council may seek its advice;
- (b) review in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects in terms of how they address the accessibility needs of persons with disabilities;
- (c) perform all other functions as specified by legislation;
- (d) in consultation with Council and Municipal Staff, review new and existing municipal by-laws and policies as applicable;
- (e) work with Council and the community at large to identify and address the needs of persons with disabilities within the community; and
- (f) provide recommendations to Council on the promotion of public awareness and understanding of the needs of persons with disabilities.

The Committee played an important role in the development of this multi-year plan.

Overview: What we have accomplished so far?

In 2009, Frontenac Councils adopted the Accessible Customer Service Policy, making the Frontenacs compliant with Ontario Regulation 429/07. This regulation established accessibility standards for customer service across the province, ensuring that Ontarians receive services based on the principles of dignity, independence, integration and equal opportunity. As of 2016 the Accessible Customer Service Standard was incorporated into the Integrated Accessible Standards Regulation as per Ontario Regulation 191/11 and that change is now reflected in this plan.

In 2013 Frontenac Councils adopted the Integrated Accessibility Standards Regulation, making the Frontenacs compliant with Ontario Regulation 191/11. The Integrated Accessibility Policy encompasses all requirements of the new IASR, including the Information and Communications Standard, the Employment Standard, the Transportation Standard and the Design of Public Spaces Standard, and IASR training for all employees, volunteers and members of Council.

A full list of individual accomplishments of each of the Frontenacs are noted in Appendix A.

The Frontenacs continue to review existing and develop new policies, practices and procedures in relation to AODA accessibility requirements.

Accessibility Policies and Plan for the Frontenacs

The 2018-2022 accessibility policies and plan outlines the policies and actions that the Frontenacs will put in place to improve opportunities for people with disabilities.

Statement of Commitment

The Frontenacs are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting accessibility requirements under the *Accessibility for Ontarians with Disabilities Act*.

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the Frontenacs will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

Accessible Emergency Information

The Frontenacs are committed to providing our customers and clients with publicly available emergency information in an accessible way upon request. We will also provide employees with disabilities individualized emergency response information when necessary.

Training

The Frontenacs will provide training to all employees, volunteers and other staff members on Ontario's accessibility laws and on the Human Rights Code as it relates to people with disabilities. Training will be provided in a way that best suits the duties of employees, volunteers and other staff members.

The Frontenacs will take the following steps to ensure employees are provided with the training needed to meet Ontario's accessible laws:

The Frontenacs have implemented training procedures to meet the requirements of the Integrated Accessibility Standard. These procedures ensure that the following persons are trained to meet Ontario's accessibility laws, the Integrated Accessibility Standard, and the Human Rights Code.

- (a) all employees, and volunteers;
- (b) all persons who participate in developing the organization's policies; and
- (c) all other persons who provide goods, services or facilities on behalf of the organization.

The training will include a review of the purposes of the Act and the requirements of Customer Service Standard and instruction about the following matters:

1. How to interact and communicate with persons with various types of disability.
2. How to interact with persons with disabilities who use an assistive device or require the assistance of a guide dog or other service animal or the assistance of a support person.
3. How to use equipment or devices available on the provider's premises or otherwise provided by the provider that may help with the provision of goods, services or facilities to a person with a disability.
4. What to do if a person with a particular type of disability is having difficulty accessing the provider's goods, services or facilities. O. Reg. 165/16, s. 16.

The method and amount of training shall be dependent on the trainee's role in terms of accessibility. Consistent with current practices, training records shall be kept, including the dates when the training is provided and the names of the individuals to whom the training was provided.

For new employees, training shall be provided to each person as soon as practical after he/she is assigned the applicable duties, but no later than 6 months after a person commences employment with any of the Frontenacs. Training shall also be provided on an ongoing basis in connection with changes to the policies, practices and procedures concerning the Frontenacs accessibility policies and procedures.

The Frontenacs will ensure that expanded training procedures are developed and maintained according to legislative requirements and amendments and that the Frontenac Joint Accessibility Advisory Committee shall be consulted throughout this process.

Customer Service

The Accessible Customer Service Policy commits us to communicating with persons with disabilities using multiple alternative formats, welcoming persons who are accompanied by service animals or support persons, and training our staff in the provision of goods and/or services to persons with disabilities.

Along with the Accessible Customer Service Policy, Frontenac Councils also adopted *“How May I Help you?”* Accessible Customer Service Best Practices and Procedures. This document provides clear and detailed instructions on how to best serve persons with disabilities.

The Frontenacs will continue to provide accessible customer service as outlined above and will continue to receive feedback and consult with the general public on how to best service their needs.

Information and Communications

The Frontenacs are committed to meeting the communication needs of people with disabilities. We will consult with people with disabilities to determine their information and communication needs.

The County of Frontenac, the Township of Frontenac Islands and the Township of South Frontenac websites and content on those sites conform with WCAG 2.0, Level A. A comprehensive redevelopment of the Township of Central Frontenac and the Township of North Frontenacs websites will be undertaken before the end of 2017. The new website will conform to the standards of WCAG 2.0, Level A.

Current processes allow for the creation of accessible documents upon request, provided they remain in digital format. The Frontenacs shall review and update their content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level A, and is available in an accessible format. Staff members responsible for creating content for the website shall be trained in these policies and practices.

The Frontenacs will take the following steps to ensure existing feedback processes are accessible to people with disabilities upon request:

In response to the Customer Service Standard, the Frontenacs have established a process for receiving and responding to feedback regarding the manner in which goods and services are provided to persons with disabilities, and has made information about the process readily available to the public.

The feedback process permits persons to provide their feedback using the following methods:

- (i) in person;
- (ii) by telephone;
- (iii) in writing;
- (iv) by electronic mail; or
- (iv) on diskette or otherwise.

All feedback, including questions regarding this policy, is directed to the respective municipalities Accessibility Coordinator. A response can be expected within ten (10) working days.

These practices shall be continued and expanded to encompass all Frontenac operations. The Frontenacs shall ensure that the public is notified about the availability of accessible formats and communication supports. The notice shall be given by posting the information: (i) at a conspicuous place on Frontenac premises; (ii) on the Frontenac official web sites; or by such other method as is reasonable in the circumstances.

A County-wide Communications Plan will encompass communications strategies for Staff, Councils and Advisory Committees of Council. Strategies will ensure that all publicly available information is made accessible.

Accessibility strategies shall require the Frontenacs to:

- 1) Provide or arrange for the provision of accessible formats and communication supports for persons with disabilities upon request;
- 2) Provide the accessible format in a timely manner that takes into account the person's accessibility needs due to disability and at a cost that is no more than the regular cost charged to other persons, and;
- 3) Consult with the person making the request in determining the suitability of an accessible format or communication support.

Further, the Communications Plan ensures that the public is notified about the availability of accessible formats and communication supports. The notice shall be given by posting the information: (i) at a conspicuous place on Frontenacs premises; (ii) on the all Frontenacs official web site – or by such other method as is reasonable in the circumstances.

The Frontenacs will take the following steps to make all websites and content conform with WCAG 2.0, Level AA by January 1, 2021:

A comprehensive redevelopment of the County websites was undertaken in 2012. Conformity with WCAG 2.0, Level AA has been integrated into the website project proposal. At a minimum, this will allow the website to transition to WCAG 2.0, Level AA well before the 2021 deadline.

Ahead of the 2021 deadline, the Frontenacs shall review and update their content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level AA, and is available in an accessible format. Staff members responsible for creating content for the website shall be trained in these policies and practices.

Frontenac Municipal Information Services will undertake quarterly website validations to ensure ongoing conformity with WCAG 2.0 standards.

Employment

The Frontenacs are committed to fair and accessible employment practices.

We will take the following steps to notify the public and staff that, when requested, the Frontenacs will accommodate people with disabilities during the recruitment, assessment and selection processes as well as the retention process when people are hired:

Recruitment procedures have been amended to ensure that all job postings include a notice informing prospective applicants and employees that accommodations are available upon request. The notice shall also be provided by posting the information: (i) at a conspicuous place on the premises; (ii) on the respective Frontenacs web site; or by such other method as is reasonable in the circumstances.

The Frontenacs currently informs candidates selected for assessment that accommodations are available upon request in relation to the materials to be used in the assessment. The Frontenacs ensure that this notice is provided in writing to the applicant when the assessment is scheduled. Should a candidate request accommodation, the appropriate staff shall consult with the candidate and provide or arrange for the accommodation that takes into account the applicant's accessibility needs due to a disability.

At the time of offer, the appropriate staff will notify the candidate in writing of the Frontenacs policies for accommodating employees with disabilities.

The Frontenacs have in place a process for developing individual accommodation plans and return-to-work policies for employees that have been absent due to a disability.

We will take steps to ensure the accessibility needs of employees with disabilities are taken into account during performance management, career development and redeployment processes. This includes consultation with the employee and consideration of any accommodations.

Transportation

The Frontenacs do not currently provide any conventional, specialized or public transportation services or license taxi cabs.

Design of Public Spaces

The Frontenacs will commit to consulting with the public, persons with disabilities and with the Frontenac Accessibility Advisory Committee when building or redeveloping any public spaces, including recreational trails and beach access routes, exterior paths of travel, outdoor play spaces and public use eating areas, accessible on and off street parking and when in obtaining services.

The Frontenacs commit to reviewing and updating procedures for the preventative and emergency maintenance of accessible elements required under the Design of Public Spaces Standard and for dealing with temporary disruptions when accessibility elements are not in working order.

For more information

Members of the public are encouraged to make comments on the Frontenacs Multi-Year Accessibility Plan and on accessibility matters in general. To provide your comments or for more information on this accessibility plan there are a number of ways that you can contact the Frontenacs:

County of Frontenac
2069 Battersea Road,
Glenburnie ON K0H 1S0
Phone: 613-548-9400 ext. 302
Fax: 613-548-8460
Email: jamini@frontenacounty.ca
www.frontenacounty.ca

Township of North Frontenac
6648 Road 506, Plevna, ON, K0H 2M0
Phone: 1-800-234-3953 or 613-479-2231 Ext. 232
firechief@northfrontenac.ca
www.northfrontenac.ca

Township of Central Frontenac
1084 Elizabeth Street
P.O. Box 89, Sharbot Lake, ON K0H 2P0
Phone: 613-279-2935 ext. 243
Fax: 613-279-2422
Email: dlongmire@centralfrontenac.com
www.centralfrontenac.com

Township of South Frontenac
Box 100, Sydenham ON, K0H 2T0
Phone: 613-376-3027 Ext 2244
Fax: 613-376-6657
Email: scorneil@southfrontenac.net
www.southfrontenac.net

Township of Frontenac Islands Box 130
Wolfe Island ON K0H 2Y0
Phone: 613-385-2216
Email: dplumley@frontenacislands.ca
www.frontenacislands.ca

Accessible formats of this document are available at no cost upon request from:

Appendix A

Improvements Made

Municipality	Improvement
<p>County of Frontenac</p>	<p>A comprehensive redevelopment of the County’s website was undertaken in 2013. Conformity with WCAG 2.0, Level AA was integrated into the website project proposal. This has allowed the website to transition to WCAG 2.0, Level AA well before the 2021 deadline.</p> <p>The County shall review and update its content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level AA, and is available in an accessible format. County staff received Accessible Document training in May of 2015 and updated its content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level A, and is available in an accessible format. Staff members responsible for creating content for the website have been trained in these policies and practices.</p> <p>Frontenac Municipal Information Services perform quarterly website validations to ensure ongoing conformity with WCAG 2.0 standards.</p>
	<p>In response to the Customer Service Standard, the County of Frontenac established a process for receiving and responding to feedback regarding the manner in which goods and services are provided to persons with disabilities, and made information about the process readily available to the public.</p> <p>The feedback process permits persons to provide their feedback using the following methods:</p> <p>(i) in person;</p>

	<p>(ii) by telephone;</p> <p>(iii) in writing;</p> <p>(iv) by electronic mail at info@frontenacounty.ca; or</p> <p>(iv) on diskette or otherwise.</p> <p>All feedback, including questions regarding this policy, is directed to the Clerk's Department. A response can be expected within ten (10) working days.</p> <p>These practices are continued and expanded to encompass all County operations. The County ensures that the public is notified about the availability of accessible formats and communication supports. The notice is given by posting the information at County reception areas and on the County's official web site – www.frontenacounty.ca; or by such other method as is reasonable in the circumstances.</p>
	<p>In 2013, Human Resources reviewed and updated the County's orientation and training material to ensure that it adequately addresses the County's policies used to support its employees with disabilities, including the provision of job accommodations. This training shall be provided to each person as soon as practical after he/she is assigned the applicable duties, but no later than 6 months after a person commences employment with the County of Frontenac. Human Resources shall provide updated information to employees whenever there is a change to County policies on the provision of job accommodations.</p> <p>In 2013, Human Resources developed procedures to address accessible formats and communication supports for employees. These procedures provide or arrange for the provision of accessible formats and communication supports for information that is needed for an employee to perform his/her job, and information that is generally available to employees in the workplace. The procedures also ensure that the County consults with an employee who requests such an accommodation.</p>

	<p>Fairmount Home’s Kingston Frontenac Rotary Auditorium was redeveloped in 2013 and is fully accessible.</p> <p>Human Resources has also developed Recruitment & Onboarding Processes that ensure AODA compliance.</p>
	<p>Accessible automatic door openings in the County Administrative Building have been installed at the main entrance and all doors leading to public meeting rooms.</p>
	<p>Reconfiguration of the Fairmount Home reception desk that includes a lower section for residents and others using mobility aids to be better served and meets the requirements of the Design of Public Spaces Standard</p>
North Frontenac	<p>Administration Office – designated accessible parking spaces available; Ramp installed and power door at front entrance; Walkway around Main Office building leading to meeting room from the office; Open hours posted on front door and outside entrance visible to the designated accessibility parking spaces; Front counter placards reads: ‘Services Also Available in Writing Upon Request’; and Installed a lower counter in Municipal Office</p>
	<p>Clarendon-Miller Community Hall – automatic door opener and lighting; Front door has a push bar; and Installed signage for two (2) designated accessible parking spaces.</p>
	<p>Clarendon-Miller Fire Hall – Chair lift available to upstairs meeting room; and Washrooms are accessible for wheelchairs.</p>
	<p>Installed roof over the entrance to the Clar-Mill Hall to assist with accessibility at the hall. This new roof will keep snow and ice off the entrance to provide a more accessible entrance</p>

	for all to use.
	Ompah Community Hall – Front entrance accessible; and Two (2) designated accessible parking spaces available
	Snow Road Community Hall – Women’s washroom – toilet and sink are correct height; Wheelchair ramp installed; and Two (2) designated accessible parking spaces available.
	Snow Road Community Hall received a renovation and expansion to the front of the building. This included a new accessible ramp; automatic doors, and accessible sized doors. This has been a really nice upgrade to the hall and a true improvement to accessibility efforts for our residents and visitors.
	Harlowe Community Hall – Wheelchair ramp at front of building; Washrooms – both accessible by wheelchairs, bars installed, etc.; Two (2) designated accessible parking spaces available; Power door installed at entrance door; and Railings at back steps.
	Barrie Community Hall – New wheelchair ramp built in 2012; Accessible door installed – 34” door; Front door has a push bar; Rear entrance accessible; Washrooms – accessible for wheelchairs with bars installed; and Kitchen – countertops, sink, etc. are at correct height, etc. and are accessible
	Plevna Library – Wheelchair ramp outside and Accessible washroom.
Central Frontenac	District 4 Firehall/Library Parking area accessible upgrades
	Parham Play Area at the Parham Ballfield

	Accessible reception area at the Municipal Office
South Frontenac	Completed work on Sydenham Point Beach, the playing field and cenotaph
	Renovated the Public Works office building on Keeley Road with accessible standards
	Provided the Planning Accessible Events Book to our facility booking volunteers and on our website
	Provided Guide to Accessible Festivals & Outdoor Events Book to Recreation Department for distribution when events are booked
	Built five (5) new accessible picnic tables for parks and beaches
	Accessibility upgrades to Centennial Park
	South Frontenac Township Museum
Frontenac Islands	Accessible Ramp to Community Hall allowing for access to Township Office through the use of a fully automated accessible entrance and door
	Fully accessible washroom for Community Hall/Town Hall/Municipal Office (shared use)
	Internal access ramp with handrails connecting Community and Town Hall

	Street cuts for accessible curb along Main Street
For completion in 2017	Five Unit Seniors Apartment Building built to accessibility standards of Building Code
	Accessible Parking spot added for Community Hall
	Accessible Washroom for Community Centre Grounds (public use)
	New Transfer Station Building for Staff with an accessible washroom

Accessibility Strategic Action Plan – County of Frontenac

The County of Frontenac continues to incorporate accessibility planning into all renovation and building projects and continues budget money into its Accessibility for Ontarians with Disabilities Reserve in order to remove barriers and promote accessibility to its facilities and services. The County will also continue to consult regularly with the Accessibility Advisory Committee (ACC) concerning any projects.

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the County of Frontenac will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

Initiative	New Actions	Responsibility	Completion Date	Status
Administrative Building	Consult with ACC in the development and review of building plans; washrooms will be made accessible	CAO and Clerk	2019-2021	
K & P Trail	Consult with ACC regarding accessibility of the trail including requirements under the Design of Public Spaces Standard	Economic Development	2018	Budgeted
Employment Policies and Procedures	Yearly review of Employment Policies and Procedures to ensure continued AODA Compliance	Human Resources	2018 2019 2020 2021 2022	

<p>Creation of Accommodation and Return to Work Processes</p>	<p>Update the Employee Guide to Non-Occupational Accommodation; Employee Guide to Occupational Accommodation to note that when necessary, an employee will meet with Occupational health and Safety to discuss potential accommodation opportunities and a safe return to work process</p>	<p>Human Resources</p>	<p>2018</p>	
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Accessibility Strategic Action Plan – Township of North Frontenac

The Township of North Frontenac

Initiative	New Actions	Responsibility	Completion Date	Status
Accessibility upgrades to the Township Office	Accessible entrance, washrooms, service counter, and accessible parking.	Eric Korhonen	2017 – 2018	
Outdoor projects	New playground in the Cloyne	Eric Korhonen	2018	
Outdoor projects	Possible upgrades to one of the Townships beaches	Eric Korhonen	2018	

Accessibility Strategic Action Plan – Township of Central Frontenac

The Township of Central Frontenac.

Initiative	New Actions	Responsibility	Completion Date	Status

Appendix B4

Accessibility Strategic Action Plan – Township of South Frontenac

The Township of South Frontenac has taken a very aggressive approach to accessibility and continues to look for ways and means of incorporating accessibility into all renovation and building projects. The Township will continue to look for opportunities and plan budget money in order to remove barriers and promote accessibility to facilities and services. The Township will also continue to consult regularly with the Accessibility Advisory Committee (ACC) concerning any projects.

Initiative	New Actions	Responsibility	Completion Date	Status
Storrington Centre, Battersea Road, Sunbury	Consult with ACC once the plans have been received; doors, hall and washrooms will be made accessible	Public Works	Plans in 2017 & completion in 2018	Budget approved
Keeley Garage & office, Keeley Road, Sydenham	Consult with ACC once the plans have been received; garage lower level washroom will be made accessible	Public Works	By 2022	Needs to be budgeted
Portland Garage, Hinchinbrook Road, Hartington	Consult with ACC once the plans have been received; washroom will be made accessible	Public Works	By 2022	Needs to be budgeted
Glendower Hall, Westport Road	Accessible ramp and entrance door with push button to be installed	Public Works	By 2017	Already has accessible washroom
Harris Park Hall, Perth Road Crescent, Perth Road	Accessible entrance to washroom	Public Works	By 2022	Accessible door completed

Centennial Park, Centennial Park Road, Harrowsmith	Washrooms to be made accessible	Public Works	By 2018	To be budgeted in 2018
The Point Beach & Park, Point Road, Sydenham	Accessible path & washrooms	Public Works	By 2017	Underway
Gilmour Beach, Wellington Street, Battersea	New building is planned with full accessibility	Public Works	2017 for plans & 2018 for work	Needs to be budgeted in 2018
Existing South Frontenac Playground Structures & Platforms	Any upgrades or replacements will include accessible features; will look at usage to determine priorities; as budget allows will look at accessible surfaces	Public Works	By 2022	As budget and usage allowed
Battersea Playground	Community is actively fundraising successfully	Public Works	Likely by 2018 depending on fundraising	Funds have been allocated

Accessibility Strategic Action Plan – Township of Frontenac Islands

The Township of Frontenac Islands continues to incorporate accessibility planning into all renovation and building projects

Initiative	New Actions	Responsibility	Completion Date	Status



Report 2017-142

Committee Report

To: Chair and Members of the Frontenac Accessibility Advisory Committee

From: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: November 13, 2017

Re: Frontenac Accessibility Advisory Committee – Update Report

Recommendation

This report is for information purposes only.

Background

The Accessibility Advisory Committee is mandated to assist County and Township Councils in the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community.

Comment

The follow is a list of accessibility updates and activities that have occurred during 2017:

1. Accessibility Awareness Campaign

AODA Pamphlet and Material

As of November 7, 2017, the County's Community Development Officer has had meetings with new Brand Ambassadors, bringing the total to 109. The County's Community Development Officer is out in the community visiting businesses to promote the new Frontenac Branding and signing up Brand Ambassadors. As part of this, the CDO also provides the accessibility materials that contain information regarding what businesses need to know with respect to compliance with the AODA.

2. Updates from the Accessibility Directorate of Ontario

The Evolution of Accessibility

From April to June of this year the Accessibility Directorate of Ontario hosted nine community accessibility forums across Ontario as part of the 150th year of Canada's confederation. At each forum a 15-minute documentary film produced by the Accessibility Directorate of Ontario titled, "The Evolution of Accessibility," was screened which was widely praised by viewers.

The film examines how accessibility has changed over time in Ontario through personal stories of accessibility champions from across the province. Through numerous requests, the film was shared with municipalities to allow more people to watch and learn from it, along with a discussion guide to spark discussions in communities.

The film and discussion guide can be downloaded by visiting www.TheAccessibilityHub.ca and has also been linked to the County's accessibility webpage.

Enabling Change Program – Call for Proposals

The EnAbling Change Program provides funding for educational projects that promote accessibility for people with disabilities. Incorporated non-profit organizations are invited to submit proposals that contribute to the program's goals for 2018/19, those being:

- Increasing awareness and compliance with Ontario's Accessibility Standard for the Design of Public Spaces among businesses and non-profits, and the public sector.
- Increasing awareness of invisible disabilities and promoting the removal of attitudinal barriers in a specific industry/sector.
- Advancing Ontario's Employment Strategy for People with Disabilities by:
 - Promoting a foundation of accessibility through awareness and compliance with Ontario's Accessibility Standard for Employment in a specific industry/sector;
 - Engaging employers by promoting barrier-free recruitment practices for job candidates with disabilities in a specific industry/sector.

Examples of projects that would align with this year's EnAbling Change goals are:

- An educational program to inform the municipal sector of requirements for accessible trails and beach access routes, and other public spaces regulated by Ontario's accessibility standards
- An educational program for the retail sector to increase awareness of how service animals assist people with invisible disabilities
- An educational program for the manufacturing sector about conducting a job interview that is accessible to candidates with disabilities

Eligible organizations have until December 15, 2017 to submit their proposal. Information on how to apply to the EnAbling Change Program, may be found at Grants Ontario.

3. Celebrating Accessibility

Community Member Kurt Halliday provided a press release/letter to the editor concerning accessibility and the award nominations to:

- The Kingston Whig-Standard
- CKWS
- Metroland Media (Kingstonregion.com)
- Frontenac News

As a result, his letter titled, “Building accessibility in Frontenac County” was published in the November 1, 2017 edition of the Frontenac News. A copy of the article is attached as Appendix A.

At the writing of this report, no nominations have been received for this year’s Celebrating Accessibility awards. Staff will be bringing a report in 2018 to the Committee to discuss how best to move this award forward.

4. Community Accessibility Upgrades

Verona Lions Club

The Verona Lions Club was looking to carry out further accessibility upgrades to the exterior of its building and were seeking a letter of support from the Committee in order to apply for funding through the Enabling Accessibility grant. A copy of the upgrades and letter of support provided by the Committee are attached as Appendix B.

K&P Trail

Richard Allen, Manager of Economic Development sought a letter of support from the Committee to submit for an Enabling Accessibility grant for accessible signage on the K&P. A copy of the upgrades are noted in a separate report (2017-143) on the agenda and the letter of support provided by the Committee is attached as Appendix C.

Sustainability Implications

Creating barrier-free communities through accessibility planning will enhance the County’s goal of sustainability in both the social and economic pillars of the County’s sustainability plan. As stated in *Directions for Our Future*, social sustainability is based on equity, diversity, connectivity, democracy and a good quality of life. It further states that economic development takes health, community, education, and environmental and social objectives into account.

Financial Implications

There are no direct financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Eric Korhonen, Township of North Frontenac
Donna Longmire, Township of Central Frontenac
Sherry Corneil, Township of South Frontenac
Darlene Plumley, Township of Frontenac Islands

Letters

Building accessibility in Frontenac County

Written by [News Staff](#) | Wednesday, 01 November 2017 16:00

Access and accessibility are important principles in our world today. A real part of open society, they matter to everyone because we all need to know, to speak, to participate. They also matter very much to families with small children, seniors, and people with disabilities.

Large stores and public services have provided effective access for decades because it just makes sense. Around the world many countries and industries work to include populations facing mobility barriers.

It's in this spirit that Canada and its many jurisdictions have recognized and promoted accessibility for more than a decade. This year, once again, Frontenac County's Accessibility Advisory Committee is recognizing good service to the community with its Celebration of Accessibility Access Awards. Dating from 2013, the awards recognize past or current contribution beyond legislated requirements.

The deadline for 2017 is November 9.

The recognized activity can include buildings, employment or transportation programs, recreation or leisure programs, or anything that contributes to persons with disabilities living independently.

Eligibility requirements are that an individual, team, company or organization is living and/or working in the County of Frontenac, or is involved in a project that directly benefits residents of the County of Frontenac and is developed within the past three years.

Selection criteria include more than accessibility and may relate to creativity, disability awareness and improvement of quality of life. There really is a pretty large scope here – lots of room for groups to be involved!

Submission details are included in the nomination form, available through the web site. Please note that the nomination deadline was changed after the form was posted.

Nominations can also be received by email at jamini@frontenacounty.ca This email address is being protected from spambots. You need JavaScript enabled to view it.

.>.

More information is available at the County of Frontenac's web site – www.frontenacounty.ca. Just click the word “accessibility” along the menu bar.

Alternate formats and more information also at 613-548-9400, or email Jannette Amini, Manager of Legislative Services/Clerk at [This email address is being protected from spambots. You need JavaScript enabled to view it.](mailto:jamini@frontenacounty.ca)

Kurt Halliday - community member of the Frontenac County Accessibility Advisory Committee.





FRONTENAC

20 July 2017

Verona Lions Club
Box 399
Verona, ON
K0H 2W0

County of Frontenac

2069 Battersea Rd.
Glenburnie, ON K0H 1S0

T: 613.548.9400
F: 613.548.8460
frontenacounty.ca

Dear Sir/Madam:

Re: Support for Accessibility upgrades to the Verona Lions Club

I understand that the Verona Lions Club is submitting a Grant Application to the Employment and Social Development Canada Enabling Accessibility in Communities grant program for the completion of its building being made fully accessible, including the inclusion of barrier free ramps and doors.

One of the eligibility requirements that must be met in order for projects to be considered for funding is that Applicants must demonstrate community support for their project. The Joint Frontenac Accessibility Advisory Committee takes the lead in promoting and encouraging a barrier free County of Frontenac that allows all citizens of Frontenac County to participate in the community and as such, fully supports the Verona Lions Club application for this grant for the completion of making its building fully accessible to the community.

I would also like to congratulate the Verona Lions Club in being a leader in accessibility in Frontenac County, noting it was the recipient of the County's inaugural "International Day of Persons with Disabilities Access Award" in 2013 for initial renovations to the infrastructure of the Verona Lions Club Hall including

- upgrades to existing washrooms to make them fully compliant to code
- retrofits to storage rooms
- a fully accessible unisex washroom
- front and side exterior entrances were equipped with electronic door openers
- construction of a concrete sidewalk to provide access to the Pavilion
- all hallways and doors are fully accessible

I wish you success in securing this grant funding and in the completion of the Verona Lions Hall becoming fully accessible and should you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

Neil Allen, Chair, Joint Frontenac Accessibility Advisory Committee



Verona Lions Club Accessibility Project 2017

Prep:

- 1 - Removal of planter under kitchen window & store
- 1 - Removal of decorative stone & store
- 2 - Removal of the old paved driveway and the sidestep to the outside serving counters.
- 3 - Excavation of the exterior corner kitchen section of the building down to the footings. (11 x 20 ft)

Structure:

- 3 - The rebuilding of the footings and foundation at the kitchen corner.
- 3 - Replacement of drywall in corner of the kitchen inside wall
- 4 - Replacement of one window at the canteen to accommodate wheel chair accessibility
- 5 - Replacement of exterior door to furnace room with 38 inch insulated steel door with panic bar and self closing mechanism

Drainage:

- 6 - Excavation of ground
- 6 - Grade for drainage surface run to back of propane tank area
- 6 - Refilling and packing of the surface

Driveway Surface:

- 6 - Laying of gravel foundation and packing of gravel
- 6 - Paving of the surface with street grade quality including a slope grade to (7) the canteen serving counter (five feet) and the two exterior doors to the end of the main building

Finishing:

- 3 - Replacement of the decorative stone and planter
- 3 - finishing of the drywall in kitchen and the painting of the kitchen wall



County of Frontenac

2069 Battersea Rd.
Glenburnie, ON K0H 1S0

T: 613.548.9400
F: 613.548.8460
frontenaccounty.ca

26 July 2017

Richard Allen, Manager of Economic Development
County of Frontenac
2069 Battersea Road
Glenburnie, ON
K0H 1S0

Dear Richard:

Re: Support for Accessibility Signage along the County of Frontenac K&P Trail

I understand that the County of Frontenac is submitting a Grant Application to the Employment and Social Development Canada Enabling Accessibility in Workplaces Communities grant program for accessibility signage along the K&P Trail as required under the Design for Public Spaces Regulation. You note that these signs will provide to the users information about segment length, slope, cross-slope, material, and rest areas along the trail and will be posted at each intersection of the trail.

One of the eligibility requirements that must be met in order for projects to be considered for funding is that Applicants must demonstrate community support for their project. The Joint Frontenac Accessibility Advisory Committee takes the lead in promoting and encouraging a barrier free County of Frontenac that allows all citizens of Frontenac County to participate in the community and as such, fully supports the County of Frontenac's application for this grant for accessible signage.

I would also like to congratulate the County of Frontenac for being a leader in accessibility in Frontenac County and wish you success in securing this grant funding that will assist in the development of a fully accessible recreational trail in our community.

Should you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

Neil Allen, Chair, Joint Frontenac Accessibility Advisory Committee





Report 2017-143

Committee Report

To: Chair and Members of the Frontenac Accessibility Advisory Committee

From: Richard Allen, Manager of Economic Development
Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: November 13, 2017

Re: Frontenac Accessibility Advisory Committee – Accessible Signage along the K&P Trail

Recommendation

Be It Resolved That the Frontenac Accessibility Advisory Committee support the proposed signage for the Frontenac K&P Trail attached as Appendix A to this report.

Background

Since 2007 Frontenac County has pursued the development of the K&P Trail, a multi-use pathway utilizing the rail bed from the former Kingston & Pembroke Railway. In 2017 it is expected that the final portion of this project will be completed, constructing an estimated 11.7 km of additional trail between Tichborne and Sharbot Lake.

The Accessibility Advisory Committee is mandated to assist County and Township Councils in the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community.

Comment

On May 29, 2017, the Frontenac Accessibility Advisory Committee held a Public Meeting as required under Section 80.8 of the Design of Public Spaces Standard which mandates that obligated organizations consult with the public, persons with disabilities and their Accessibility Advisory committees before constructing new or redeveloping existing recreational trails. As part of that public meeting, staff sought feedback from both members of the public and the Committee with respect to Trail signs, which in accordance with the IASR, must include the following:

- The length of the trail.
- The type of surface which the trail is constructed.
- The average and minimum trail width.
- The average and maximum running slope and cross slope.
- The location of amenities where provided.

The draft sign attached as Appendix A is in line with the Design of Public Spaces regulations which the Manager of Economic Development had spoken about with the committee at its May 29th meeting. These signs are 18"x24" and will be posted at almost every intersection along the trail. Depending on available funding, it may take several years to implement signage along the entire length of the trail; however these signs are required by legislation as part of the current construction project from Tichborne to Sharbot Lake. Appendix B illustrates the signs along the City of Kingston portion of the K&P trail. The County signs were adapted to be consistent with the City of Kingston signs to make wayfinding and navigation from the City portion to the County portion of the trail more user friendly and accessible, and users would not be required to decipher two different types of signage.

Staff are seeking feedback and support from the Committee regarding these proposed signs.

Sustainability Implications

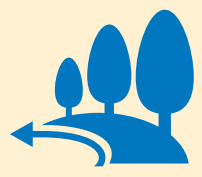
Creating barrier-free communities through accessibility planning will enhance the County's goal of sustainability in both the social and economic pillars of the County's sustainability plan. As stated in *Directions for Our Future*, social sustainability is based on equity, diversity, connectivity, democracy and a good quality of life. It further states that economic development takes health, community, education, and environmental and social objectives into account.

Financial Implications

There are no direct financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

City of Kingston, Parks Department
Township of Central Frontenac
Eastern Ontario Trails Alliance
Trans Canada Trail
Tri-County Trails Group



Length of this segment: 0.9 km



Running Slope:
Maximum <4%,
Average 2%



Cross Slope:
Maximum 2%,
Average 1%



Trail width:
Minimum 1.5m,
Average 3m

Surface type:
Gravel



Bench



View



Gate



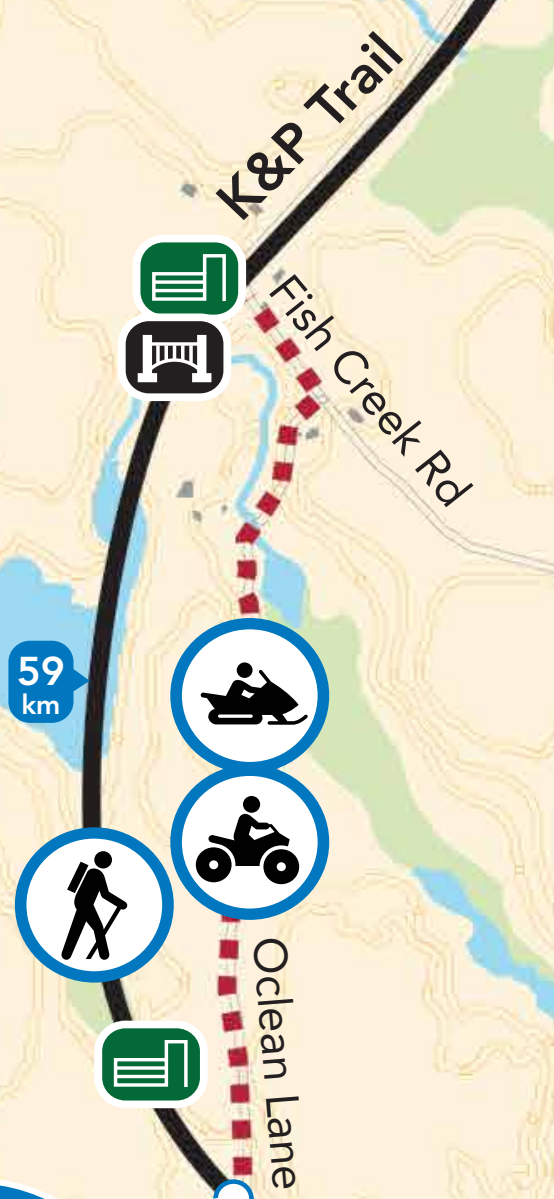
Bridge



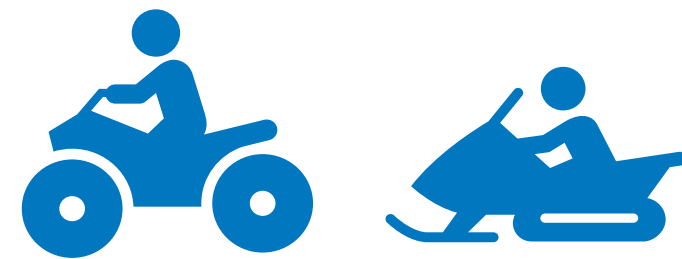
0 km marker

km 0 =
Confederation Park
(Kingston)

Duncan Lake



Detour



Motorized vehicles use
detour on Ocean Lane

You are Here



FRONTENAC



Length of this segment: 1.3km



Running Slope:
Maximum <4%,
Average 2%



Cross Slope:
Maximum 2%,
Average 1%



Trail width:
Minimum 1.5m,
Average 3m

Surface type:
Asphalt/Concrete



Bench

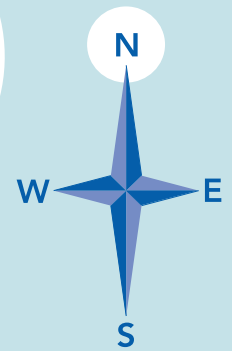


View



km marker

km 0 =
Confederation Park



You are Here
Cataraqui St.

Great Cataraqui River

0m 100m 200m

scale: 1:3,000
1cm = 30m



