



**Accessibility Advisory Committee Meeting  
Tuesday, April 5, 2022 –10:00 a.m.**

Meeting to be held in Virtual Electronic Format,  
and live streamed on the County of Frontenac's YouTube  
Channel

<https://youtu.be/DGnjrbzpvuw>

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**AGENDA**

Page

**1. Call to Order**

**2. Adoption of the Agenda**

- a) **That** the agenda for the April 5, 2022 meeting of the Joint Frontenac Accessibility Advisory Committee be approved.

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. Adoption of Minutes**

- a) Minutes of Meeting held January 11, 2022  
**That** the minutes of the Joint Frontenac Accessibility Advisory Committee meeting held January 11, 2022 be adopted.

**5. Deputations and/or Presentations**

**6. Reports to the Accessibility Advisory Committee**

- a) **2022-036  
Frontenac Accessibility Advisory Committee  
Redevelopment of the County Administration Building**

Ms. Sonya Bolton, Manager of Community Planning and Mr. Kelly Pender, Chief Administrative Officer, will provide the Committee with an overview of the project.

This report is for information purposes only but will look to the Committee for any comments.

- b) **2022-037  
Frontenac Accessibility Advisory Committee  
Update Report**

3 - 6

7 - 56

57 - 60

This report is for information purposes.

61 - 93

- c) **2022-038**  
**Frontenac Accessibility Advisory Committee**  
**Initial Review of the 2023-2027 Multi-Year Accessibility Plan**

This report is for information purposes only; however feedback and input is being sought from the Committee.

94 - 95

**7. Township Updates**

- a) Township of North Frontenac  
North Frontenac Updates - Snow Road Community Hall
- b) Township of Central Frontenac
- c) Township of South Frontenac
- d) Township of Frontenac Islands

**8. Communications**

**9. Other Business**

**10. Next Meeting**

- a) The next meeting of the Joint Frontenac Accessibility Advisory is schedule for Tuesday, July 5, 2022 at 10 a.m.

**11. Adjournment**



# FRONTENAC

## Frontenac Accessibility Advisory Committee Meeting Minutes January 11, 2022

[https://youtu.be/B\\_KGr27ZCbo](https://youtu.be/B_KGr27ZCbo)

A meeting of the Frontenac Accessibility Advisory Committee (FAAC) was held in hybrid format, hosted at the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, January 11, 2022 at 3:00 p.m.

Present: Neil Allen, Community Representative, South Frontenac, Chair  
Kurt Halliday, Community Representative, Central Frontenac, Vice Chair  
Janet MacDonald, Community Representative, Frontenac Islands  
David Yerxa, Community Representative at Large  
Councillor Bill MacDonald, Council Liaison  
Councillor Gerry Martin

Regrets Ed Schlievert, Community Representative, North Frontenac

Also Present Jannette Amini, County of Frontenac  
Eric Korhonen, Township of North Frontenac  
Jillian Wilson, Township of South Frontenac  
Donna Longmire, Township of Central Frontenac  
Darlene Plumley, Township of Frontenac Islands was unable to connect but viewed via Youtube

### 1. Call to Order

Ms. Amini called the meeting to order and proceeded to the election of officers.

### 2. Election of Officers

#### Election of Chair

Moved By: Councillor MacDonald  
Seconded By: Councillor Martin

**That** Neil Allen be elected Chair of the Frontenac Accessibility Advisory Committee for 2022.

**Carried**

Moved By: Mr. Halliday  
Seconded By: Councillor MacDonald

**That** nominations for Chair be closed.

**Carried**

Mr. Allen accepted the nomination and was confirmed as Chair.

### **Election of Vice Chair**

Moved By: Councillor MacDonald  
Seconded By: Mr. Allen

**That** Kurt Halliday be nominated Vice-Chair of the Frontenac Accessibility Advisory Committee for 2022.

**Carried**

Moved By: Councillor MacDonald  
Seconded By: Mr. Yerxa

**That** nominations for Vice-Chair be closed.

**Carried**

Mr. Halliday accepted the nomination and was confirmed as Vice Chair.

### **3. Adoption of the Agenda**

Moved By: Mr. Halliday  
Seconded By: Mr. Yerxa

**That** the agenda for the January 11, 2022, meeting of the Joint Frontenac Accessibility Advisory Committee be approved.

**Carried**

### **4. Disclosure of Pecuniary Interest and General Nature Thereof**

There were none.

### **5. Adoption of Minutes**

#### **Minutes of Meeting held October 27, 2021**

Moved By: Councillor MacDonald  
Seconded By: Councillor Martin

**That** the minutes of the Joint Frontenac Accessibility Advisory Committee meeting held October 27, 2021 be adopted.

**Carried**

**6. Deputations and/or Presentations**

**7. Reports to the Accessibility Advisory Committee**

- a) **2022-001  
Frontenac Accessibility Advisory Committee  
Annual Accessibility Status Report**

Moved By: Councillor MacDonald  
Seconded By: Councillor Yerxa

**Be It Resolved That** the Frontenac Accessibility Advisory Committee – Annual Accessibility Status Report, attached to this report as Appendix A be received;

**And Further That** in accordance with Ontario Regulation 91/11: Integrated Accessibility Standards section 4(3), that a copy of this Annual Accessibility Status Report be posted to the County of Frontenac Website;

**And Further That** in accordance with Ontario Regulation 91/11: Integrated Accessibility Standards section 4(3.1) and (3.2), that a copy of this Annual Accessibility Status Report be forwarded to the Frontenac Lower Tiers for posting on their respective websites.

**Carried**

Ms. Amini provided an overview of the report.

Comments were offered regarding the accessibility upgrades that have been made to the trail regarding guard rails in Central and North Frontenac. In addition, the parking lots that have been added assist those with disabilities in being able to access the trail closer to their destinations and the upgrades to the parking facility in Verona again improve accessibility for those accessing the trail.

- b) **2022-002  
Frontenac Accessibility Advisory Committee  
2021 Accessibility for Ontarians with Disabilities (AODA) Compliance  
Report**

Ms. Amini provided an overview of this report which was for information purposes only.

**8. Township Updates**

**Township of North Frontenac**

Mr. Korhonen advised that the Township had also submitted its compliance report and has been audited for documents. The Township has removed all noncompliant

documents from its website. Once those documents have been remediated, this will be re-uploaded to the website.

#### **Township of Central Frontenac**

Ms. Longmire advised that the Township of Central Frontenac as also been audited and is currently reviewing all documents.

#### **Township of South Frontenac**

Ms. Wilson advised that the Township of South Frontenac was audited last year and after review and editing have been deemed compliant.

#### **Township of Frontenac Islands**

### **9. Communications**

### **10. Other Business**

Mr. Halliday took this opportunity to thank the support staff for all their hard work they have been doing in working towards a more accessible Frontenac.

### **11. Next Meeting**

The next meeting of the Frontenac Accessibility Advisory Committee is scheduled for Tuesday, April 5<sup>th</sup>, 2022, at 10 a.m. at the Township of South Frontenac Council Chamber, pending availability and any health restrictions.

### **12. Adjournment**

Moved By: Mr. Halliday

Seconded By: Mr. Yerxa

That the meeting hereby adjourn at 3:20 p.m.

**Carried**



**Report 2022-036**

### **Committee Report**

**To:** Chair and Members of the Frontenac Accessibility Advisory Committee

**From:** Jannette Amini, Manager of Legislative Services/Clerk

**Date of meeting:** April 5, 2022

**Re:** **Frontenac Accessibility Advisory Committee – Redevelopment of the County Administration Building**

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#### **Recommendation**

This report is for information purposes only.

#### **Background**

Since 2014, the County of Frontenac has been working on the re-development of the County Administration Building. In 2018, discussions began with the CRCA for a joint Administrative Building.

A focus group of staff was established, which included representation from both the County of Frontenac and the Cataraqui Region Conservation Authority (CRCA), to work with the architects in developing options for the building and what staff deemed important for their needs. Following these discussions/input by staff, as well as a more detailed physical review of the building by the architects, a meeting of the focus group was held in December 2020 to review potential variations of a preliminary building design. Mr. Neil Allen, Chair of the Joint Frontenac Accessibility Advisory Committee was also in attendance at this meeting to ensure the building met accessibility requirements from a user perspective. The Administrative Building Design Task Force approved the concept designs that were presented at its February 2021 meeting and had authorized the consultants to proceed with the development of detailed designs.

#### **Comment**

Early in 2021, Council approved the Detailed Designs developed by Colbourne & Kembel Architects Inc. resulting in proceeding through Phase 3 of the Workplan – RFP for Detailed Design

A Site Plan modification application for the site has been submitted to the City of Kingston by Colbourne & Kembel Architects Inc on behalf of the County to 1) renovate existing County administrative offices 2) demolish existing 1-storey addition at east end of existing building 3) construct proposed 3 separate 1-storey building additions 4)

Adjust existing parking lot to accommodate required new parking spaces. Included with the submission was a completed Accessibility Checklist required by the City of Kingston. On March 25<sup>th</sup>, the City sent notification to commenting agencies for comments on the requested Site Plan Control for the subject lands, noting that detailed comments with respect to any obvious site problems, site constraints or servicing requirements should be noted. Comments are requested by April 8, 2022. Although it is anticipated that the Site Plan will go to the City of Kingston Accessibility Advisory Committee for comments and review, staff feel it also prudent to seek comments from the Frontenac Accessibility Advisory Committee. A copy of the site plan and the Accessibility Checklist is attached to this report.

In addition, Colbourne & Kembel Architects Inc. have been working on the RFP for the redevelopment of the building. A copy of the floor plans for the building, including a more detailed plan of the proposed Council Chamber are attached to this report.

Ms. Sonya Bolton, Manager of Community Planning and Mr. Kelly Pender, Chief Administrative Officer will attend the meeting to walk the Committee through both the Site Plan for the site and the floor plans for the redevelopment of the building.

### **Strategic Priorities Implications**

**Priority 1: Get behind plans that build community vitality and resilience in times of growth and change.**

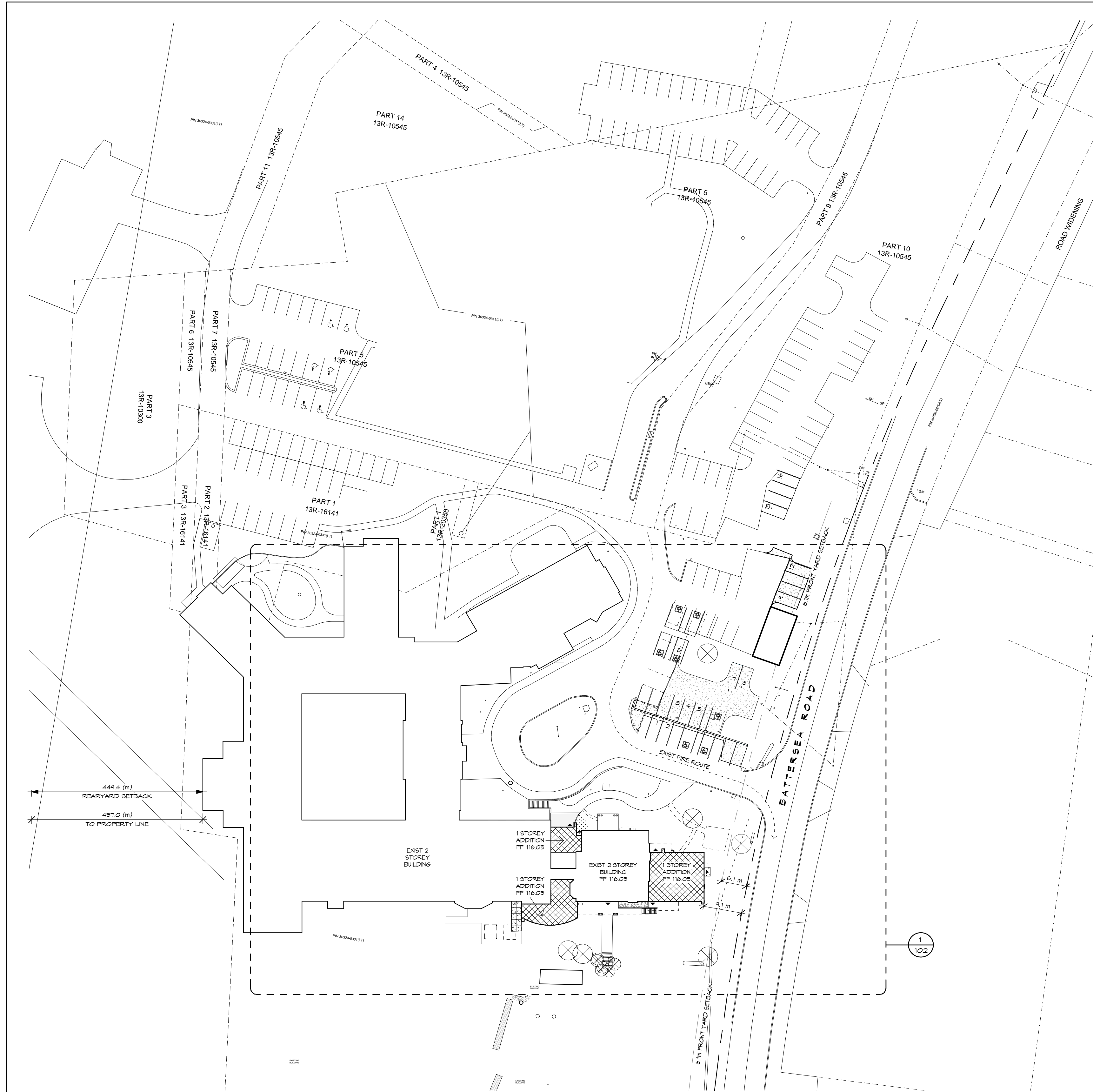
This priority responds to high interest as well as concern shared broadly across the County that communities in the Frontenacs be well supported with infrastructure and services essential to vitality and sustainability in today's world.

### **Financial Implications**

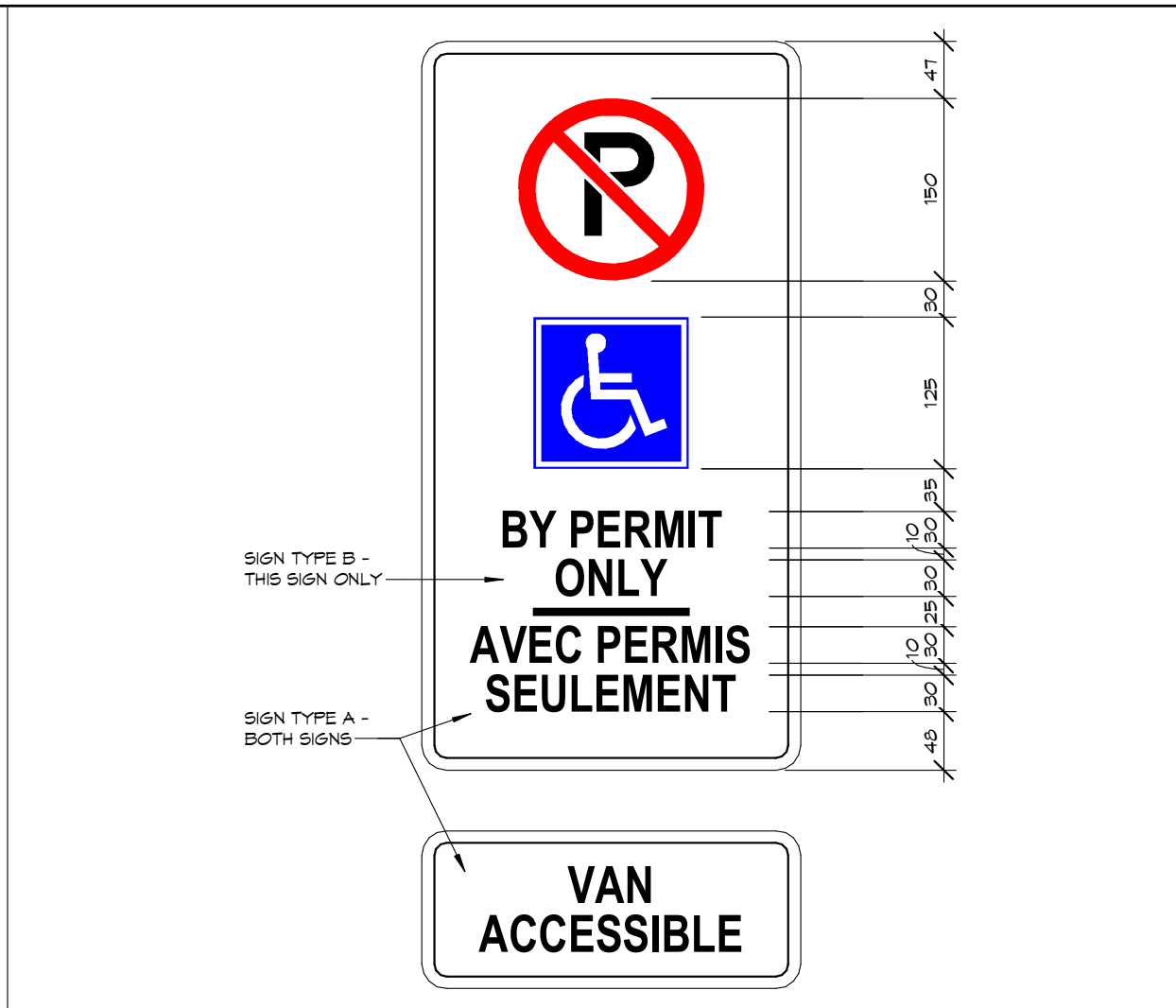
There are no direct financial implications associated with this report.

### **Organizations, Departments and Individuals Consulted and/or Affected**

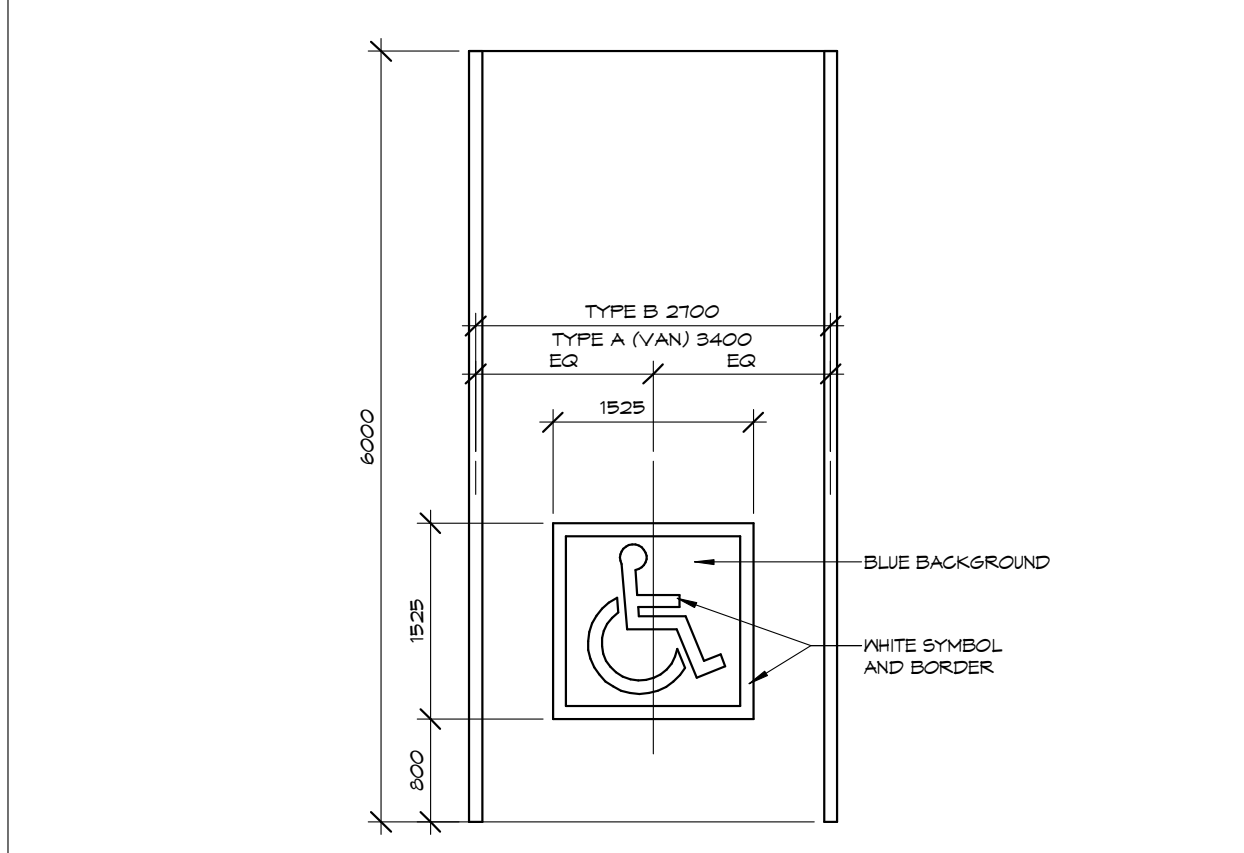
Sonya Bolton, Manager of Community Planning  
Kelly Pender, Chief Administrative Officer



**1 SITE PLAN**  
 SCALE: 1 : 500  
 0m 10m 20m 30m 40m 50m



**3 BARRIER FREE PARKING SIGNS**  
 SCALE: 1 : 5



**4 BARRIER FREE PARKING DETAIL**  
 SCALE: 1 : 50

SITE STATISTICS		
KINGSTON TOWNSHIP RESTRICTED AREA ZONING BY-LAW NO. 18-28		
DESCRIPTION	REQD./PERMITTED	PROVIDED
PERMITTED USE	ADMINISTRATIVE OFFICE OF THE COUNTY	ADMIN OFFICE OF THE COUNTY EXISTING
FRONT YARD (MIN.)	6.1 m (20 FT)	8.6 m (28 FT 2 IN)
REAR YARD (MIN.)	7.6 m (25 FT)	451.0 m (1,500 FT) NO CHANGE
EXTERIOR SIDE YARD (MIN.)	N/A	N/A
INTERIOR SIDE YARD (MIN.)	6.1 m (20 FT)	11.1 m (36 FT 5 IN) NO CHANGE - NORTH 245 m (805 FT 10 IN) NO CHANGE - SOUTH
LOT COVERAGE (MAX.)	30%	13% (5,111 m <sup>2</sup> OF 419,100 m <sup>2</sup> )
LANDSCAPED OPEN SPACE (MAX.)	30%	96.5% (404,400 m <sup>2</sup> OF 419,000 m <sup>2</sup> )
HEIGHT OF BUILDING (MAX.)	10.1 m (33 FT)	8.5 m (27 FT 10 IN) NO CHANGE
PARKING	GENERAL PROVISIONS - SECTION 18 TOTAL NUMBER OF SPACES 3.91 SPACES / 100m <sup>2</sup> OF GFA 460 m <sup>2</sup> / 100 m <sup>2</sup> = 4.60 x (9.51 SPACES) = 16.4 = 16 SPACES	16 NEW SPACES TOTAL INCLUDING 3 ACCESSIBLE SPACES (2 TYPE A + 1 TYPE B)
NUMBER OF ACCESSIBLE SPACES	10% OF REG. PARKING SPACES 16 x 0.1 = 1.6 = 2 ACCESSIBLE SPACES 1 TYPE A + 1 TYPE B	
PARKING SPACE DIMENSIONS ACCORDING TO SCHEDULE C		
PARKING PERMITTED IN ALL YARDS		

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No.	BY	REVISIONS/SUBMISSIONS	DATE
1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/21



PROJECT: COUNTY OF FRONTENAC ADMIN OFFICES  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING: **SITE PLAN**

SCALE: As Indicated

PROFESSIONAL SEAL	DRAWN: CG/TB	DATE: DEC 2020
	CHECKED: TC	PRINTED: 11/11/21
	REVIEWED: TC	DRAWING NO.:
	PROJECT NO. 20027	<b>101</b>

NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND ISSUED NOTE

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1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/21
No.	BY	REVISIONS/SUBMISSIONS	DATE

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 1000 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7H 9M6  
 TEL: 613-364-2340 FAX: 613-364-1271  
 info@ckai.ca www.ckai.ca

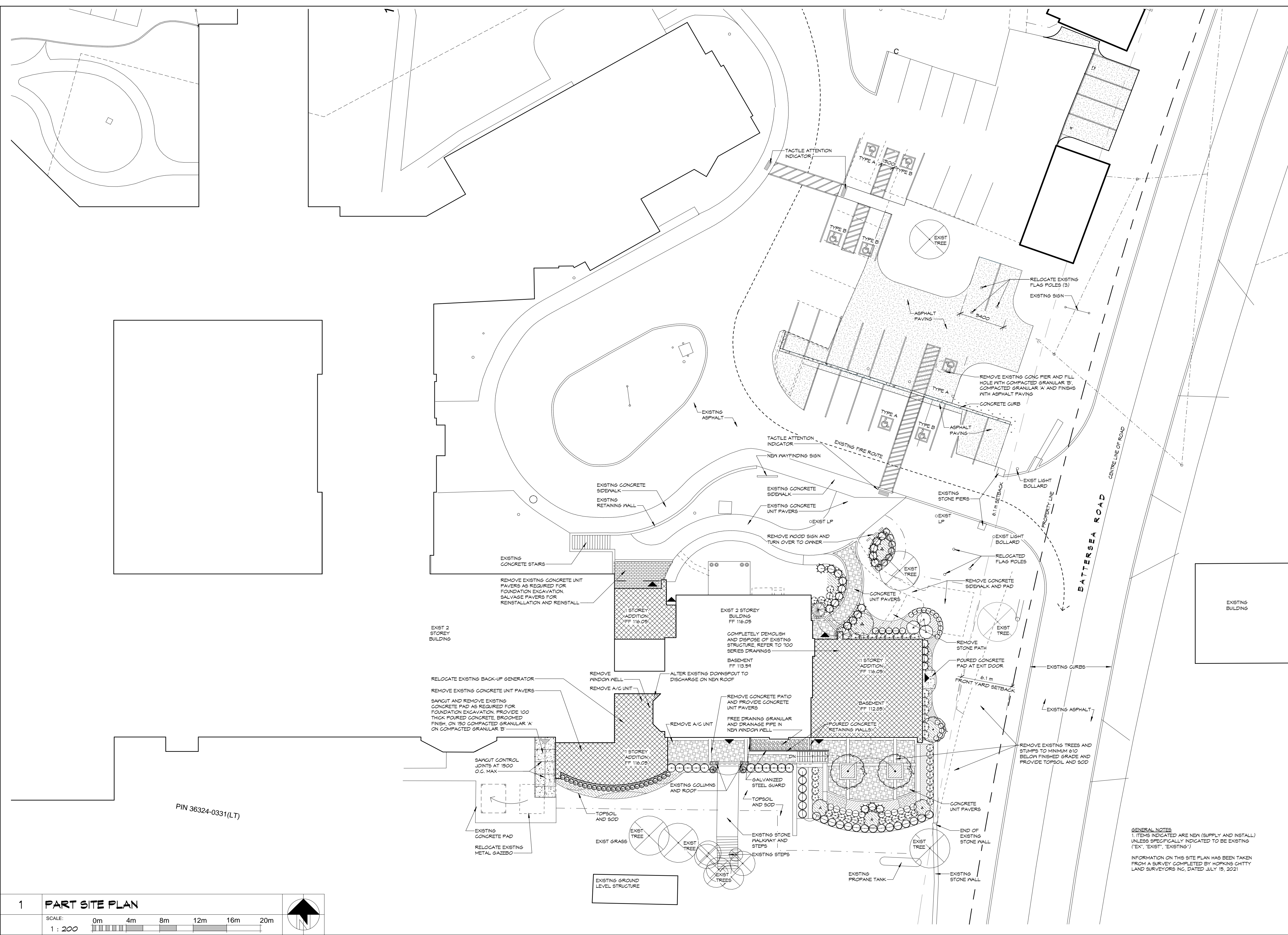
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**PART SITE PLAN**

SCALE  
 1 : 200

PROFESSIONAL SEAL  <b>TODD M. COLBOURNE</b> LICENSE 4157	DRAWN CG/TB	DATE DEC 2020
	CHECKED TC	PRINTED 11/30/21
	REVIEWED TC	DRAWING NO. 20027
		<b>102</b>

GENERAL NOTES  
 1. ITEMS INDICATED ARE NEW (SUPPLY AND INSTALL) UNLESS SPECIFICALLY INDICATED TO BE EXISTING (EX., EXIST., EXISTING.)  
 INFORMATION ON THIS SITE PLAN HAS BEEN TAKEN FROM A SURVEY COMPLETED BY HOPKINS GHTTY LAND SURVEYORS INC, DATED JULY 19, 2021



**1 PART SITE PLAN**  
 SCALE: 1 : 200  
 0m 4m 8m 12m 16m 20m

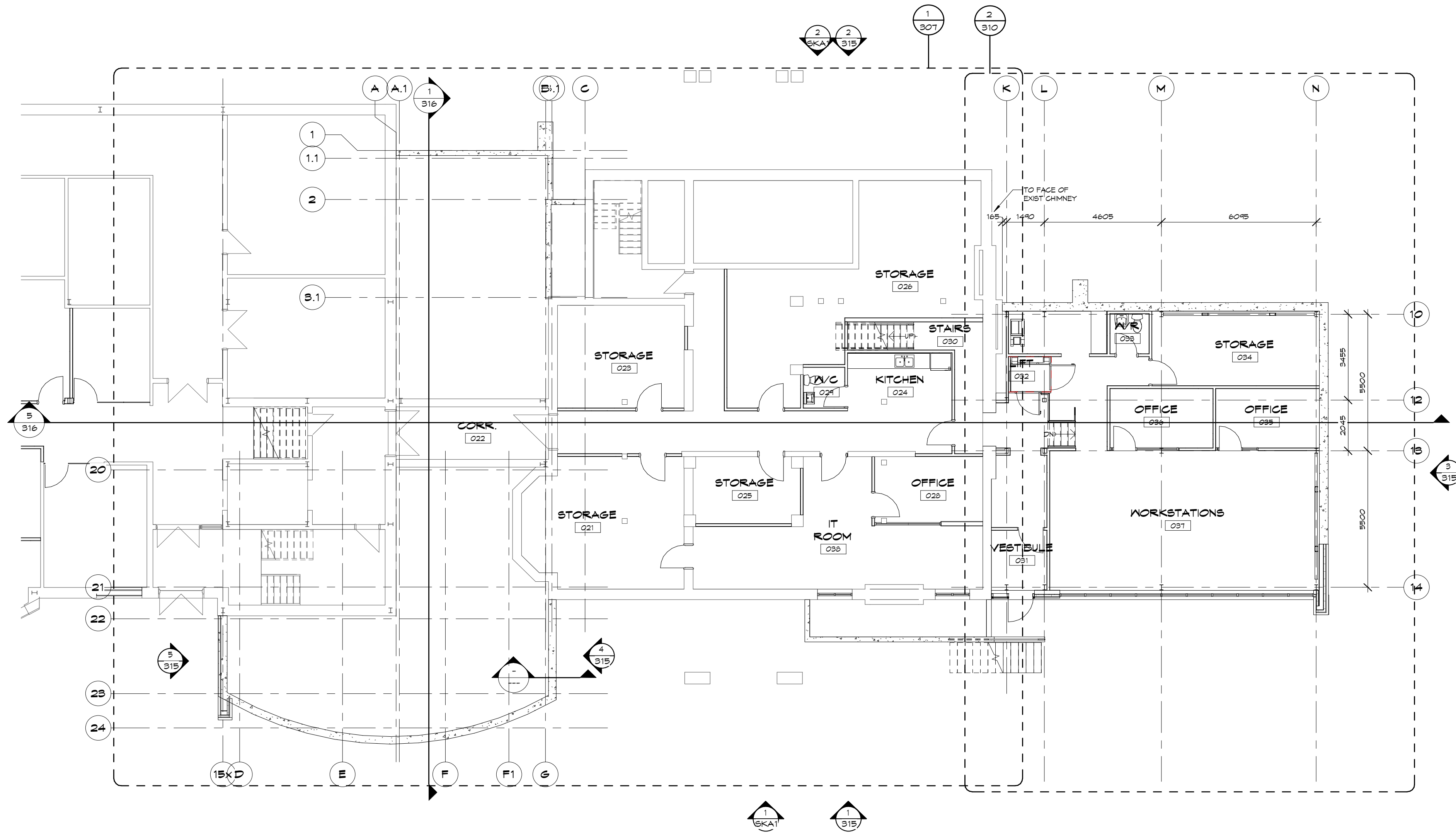


**3 REAR ADDITION PERSPECTIVE**  
SCALE:



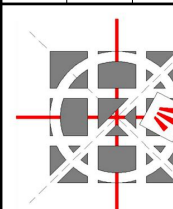
**2 FRONT ADDITION PERSPECTIVE**  
SCALE:

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**1 BASEMENT CONSTRUCTION PLAN**  
SCALE:  
1 : 100

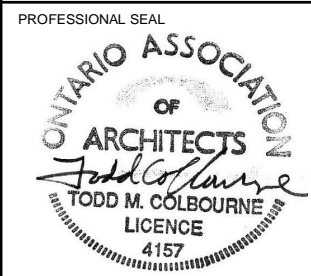
1	TG	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE


**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 1500 HILTON PARK PLACE  
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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

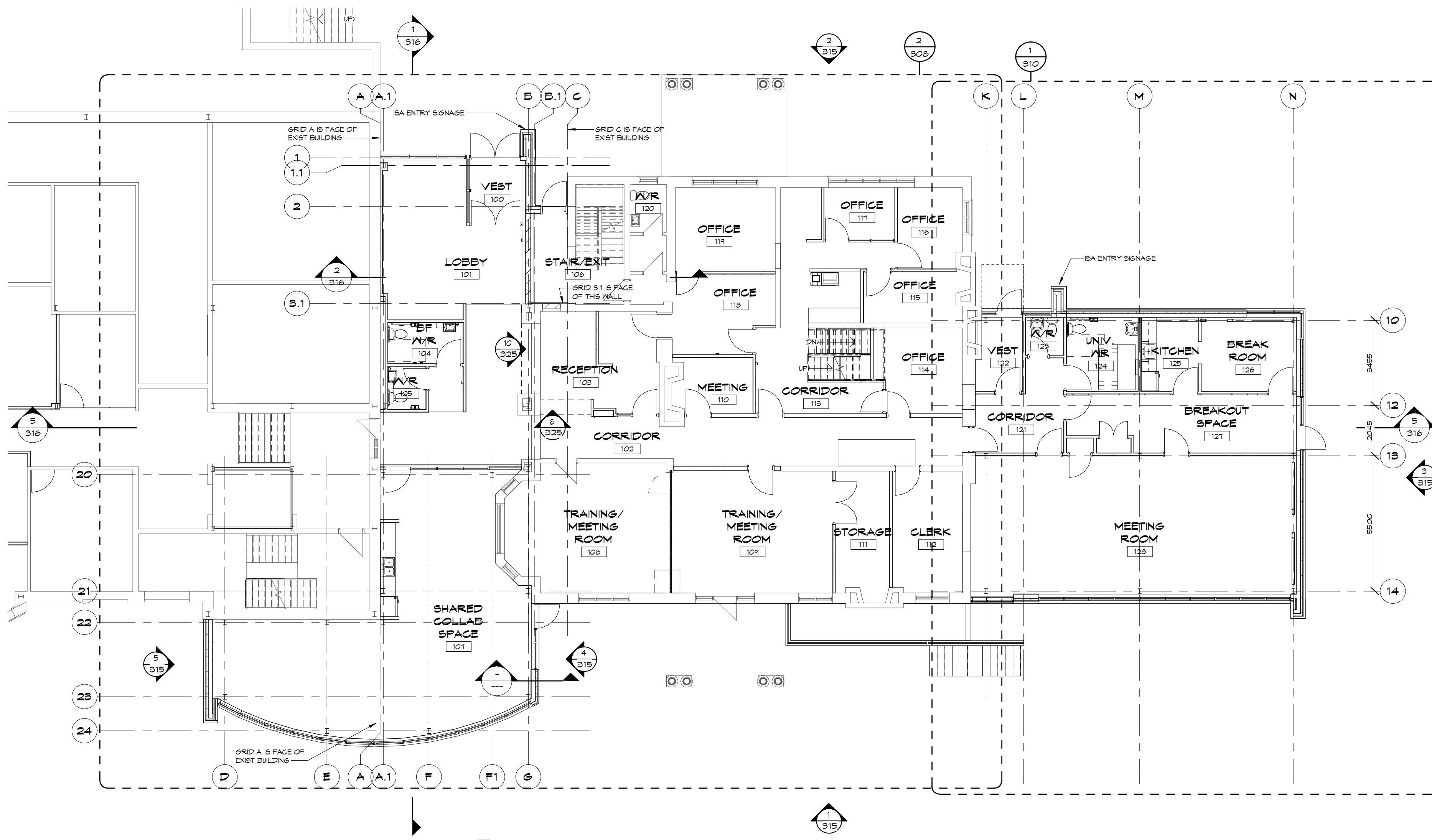
DRAWN BY  
**BASEMENT FLOOR CONSTRUCTION PLAN & PERSPECTIVES**

SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
	TG	
	PROJECT NO.	
	20027	<b>302</b>

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1 GROUND FLOOR CONSTRUCTION PLAN  
 SCALE: 1 : 100

1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**GROUND FLOOR CONSTRUCTION PLAN**

SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
	TC	
	PROJECT NO.	
	20027	

304

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1	TG	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

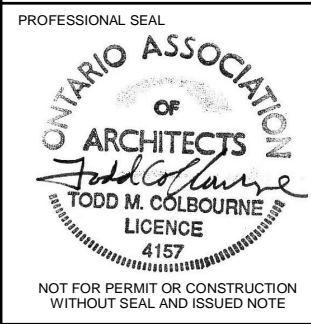


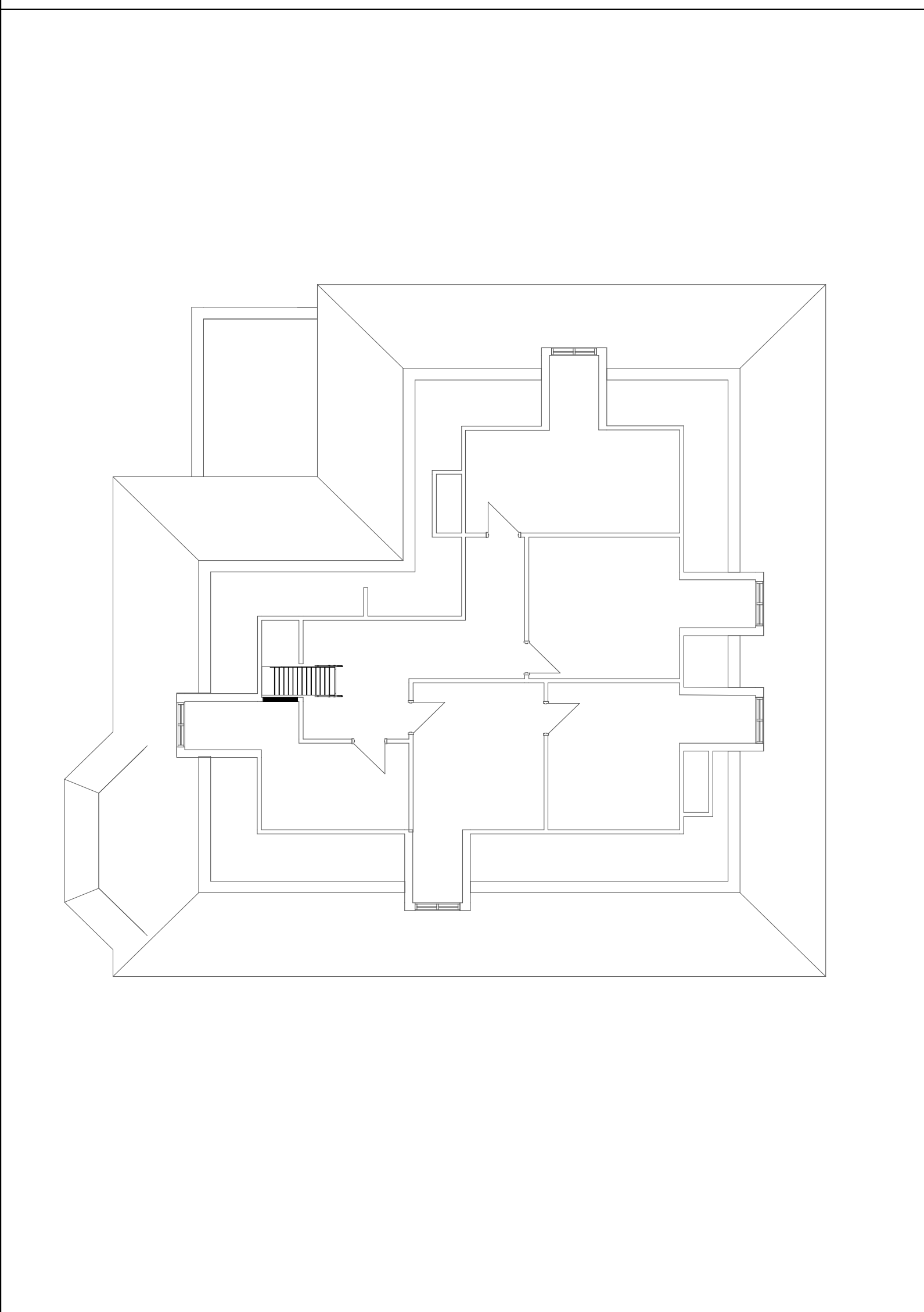
**COLBOURNE & KEMBEL ARCHITECTS INC.**  
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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

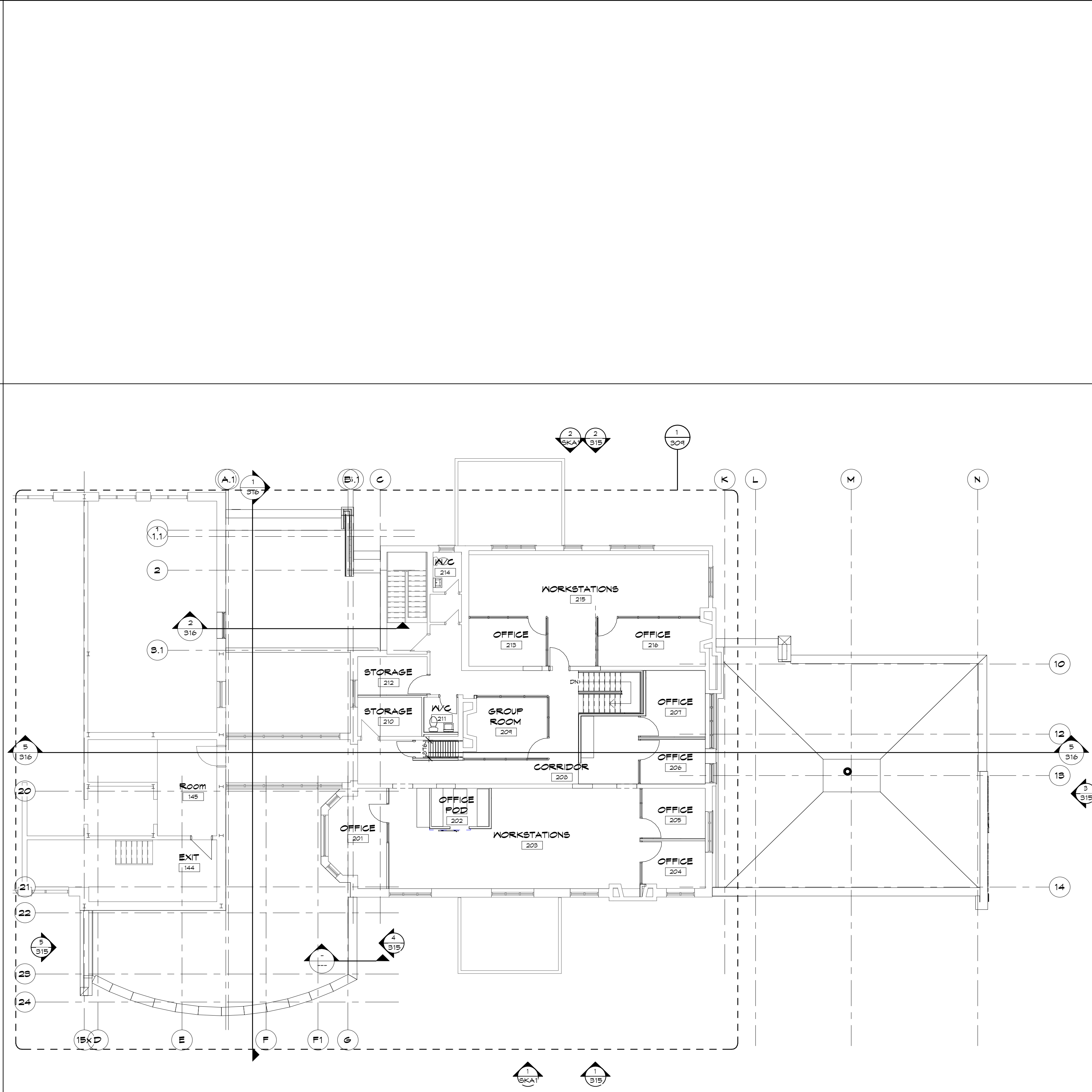
DRAWING  
**SECOND FLOOR CONSTRUCTION PLAN AND ATTIC PLAN**

SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
 TODD M. COLBOURNE LICENSE 4157	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
TG		
PROJECT NO.	20027	<b>305</b>
NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND ISSUED NOTE		



<b>2</b>	<b>ATTIC PLAN</b>		
SCALE:			
1 : 100			



<b>1</b>	<b>SECOND FLOOR CONSTRUCTION PLAN</b>		
SCALE:			
1 : 100			

**ELEVATION NOTES**

- E1 BRICK COLOUR: SANDSTONE
- E2 HORIZONTAL POGGROGAN FINISH METAL SIDING
- E3 ALUMINUM WINDOW SYSTEM
- E4 THERMALLY BROKEN ALUMINUM DOOR SYSTEM
- E5 ALUMINUM STOREFRONT SYSTEM
- E6 SIGNAGE BY OTHERS
- E7 PREFINISHED METAL FLASHING
- E8 HOLLOW FRAME 4 METAL DOOR
- E9 METAL RAILING
- E10 CAST-IN-PLACE CONCRETE STAIRS
- E11 CONCRETE FOUNDATION WALL
- E12 ALUMINUM CURTAINWALL
- E13 HORIZONTAL RED METAL SIDING, COLOUR TO MATCH ADJACENT MANSARD ROOF

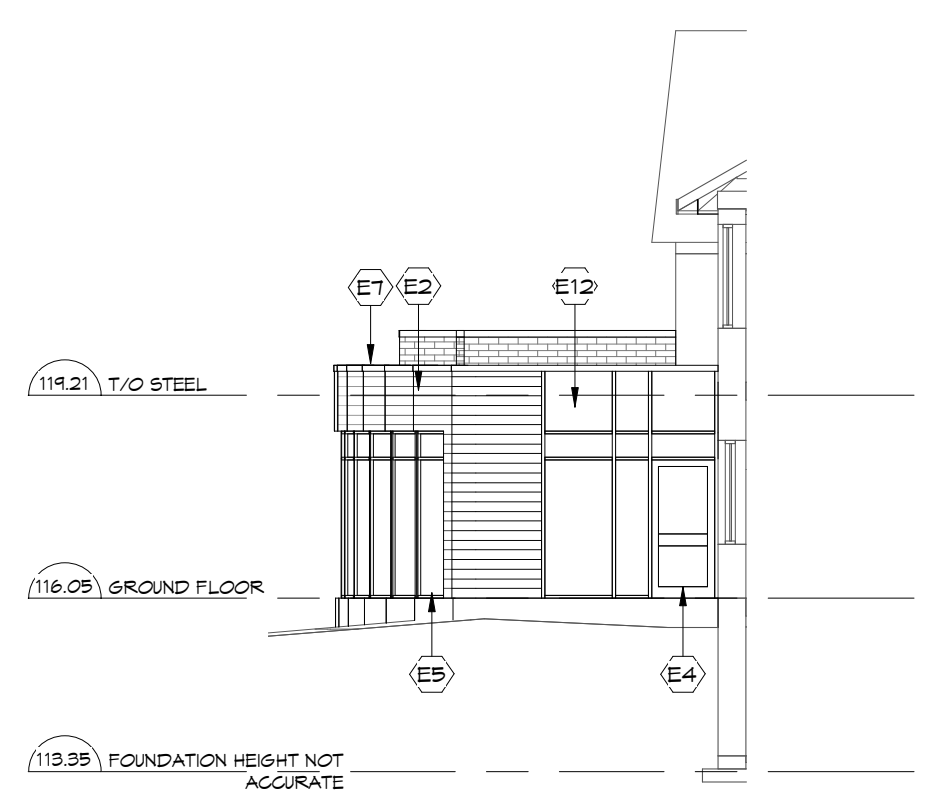
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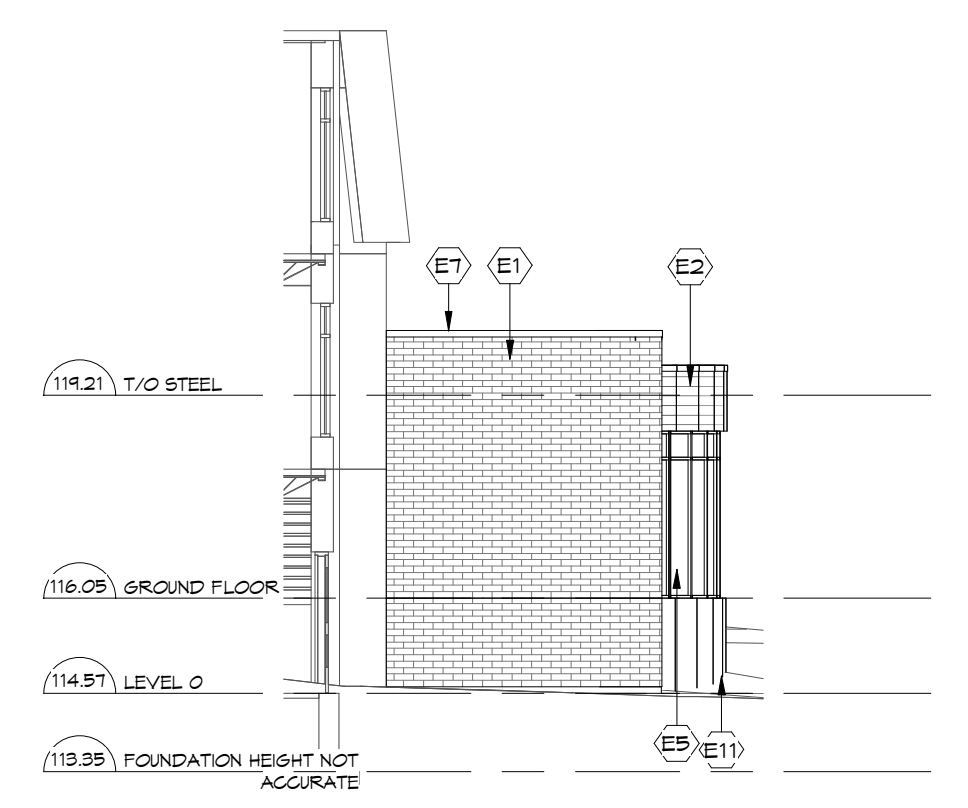
**2 NORTH ELEVATION**  
 SCALE:  
 1 : 100



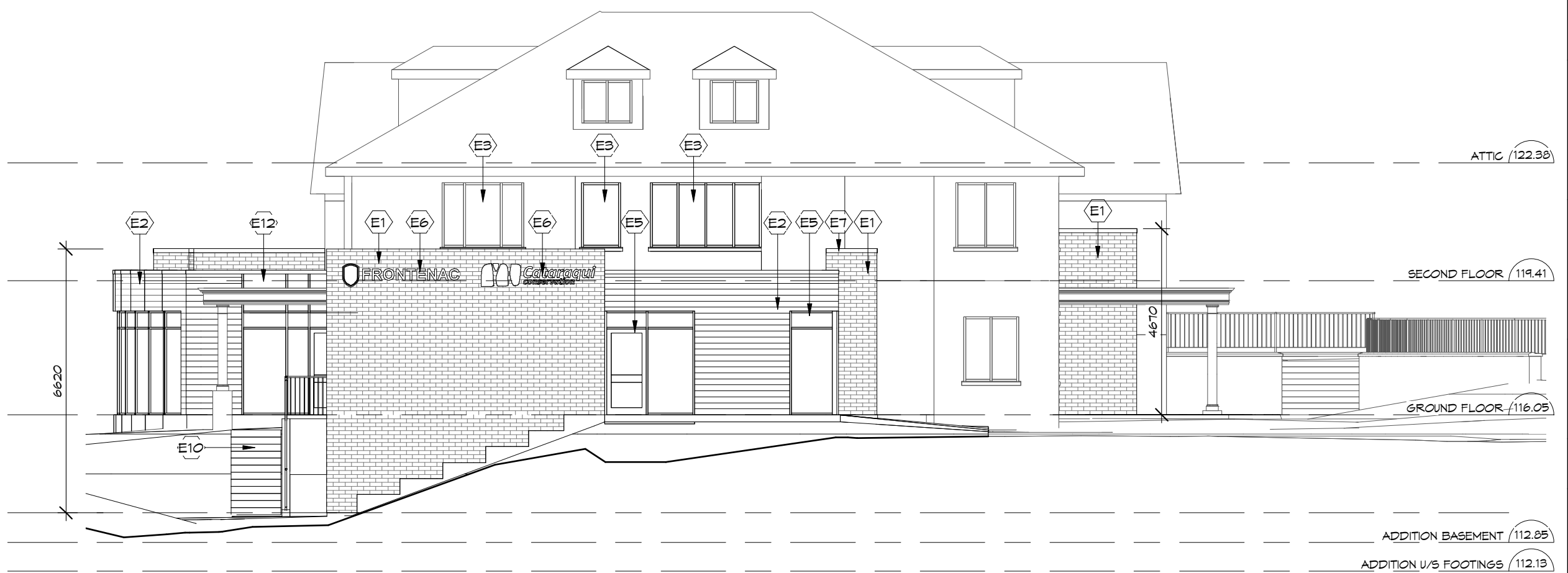
**1 SOUTH ELEVATION**  
 SCALE:  
 1 : 100



**4 SOUTH ADDITION EAST ELEVATION**  
 SCALE:  
 1 : 100



**5 SOUTH ADDITION WEST ELEVATION**  
 SCALE:  
 1 : 100



**3 EAST ELEVATION**  
 SCALE:  
 1 : 100

1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

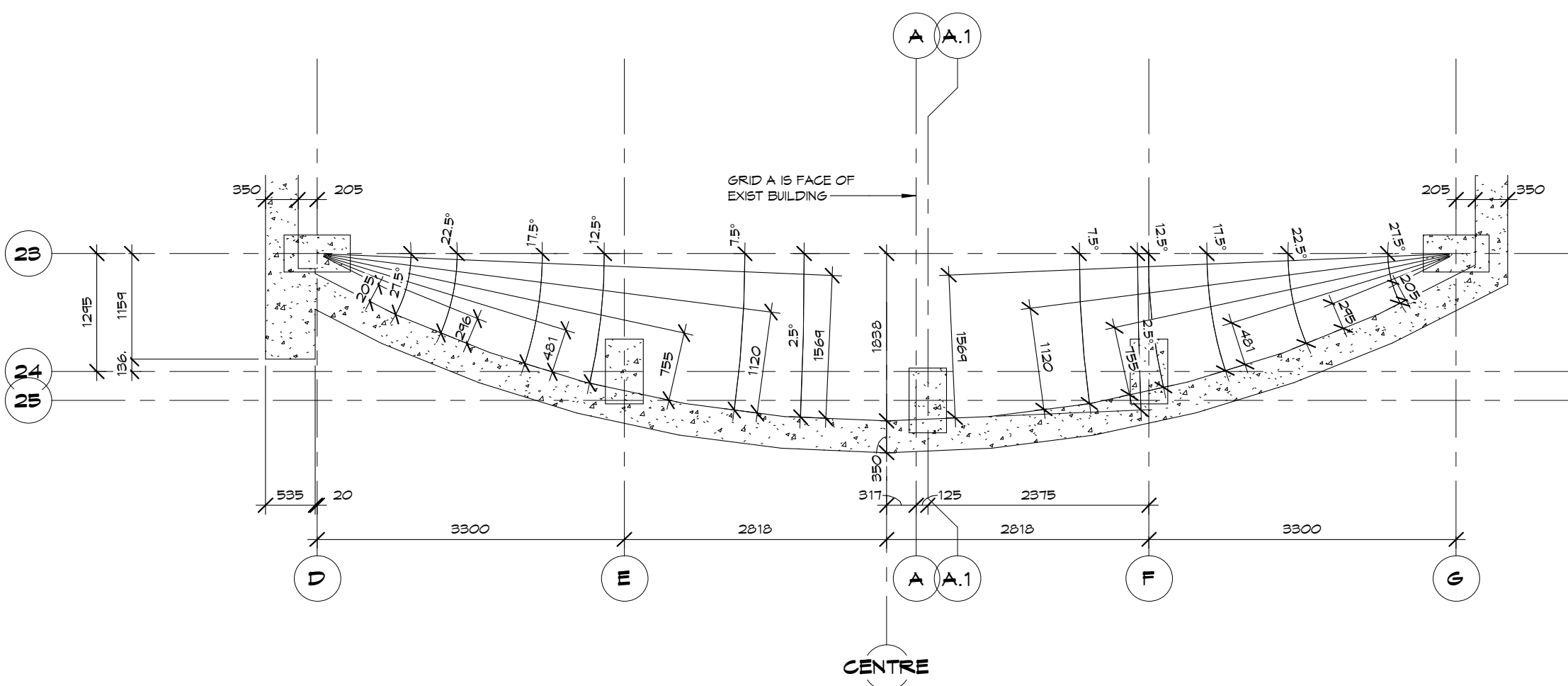
**COLBOURNE & KEMBEL ARCHITECTS INC.**  
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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**BUILDING ELEVATIONS**

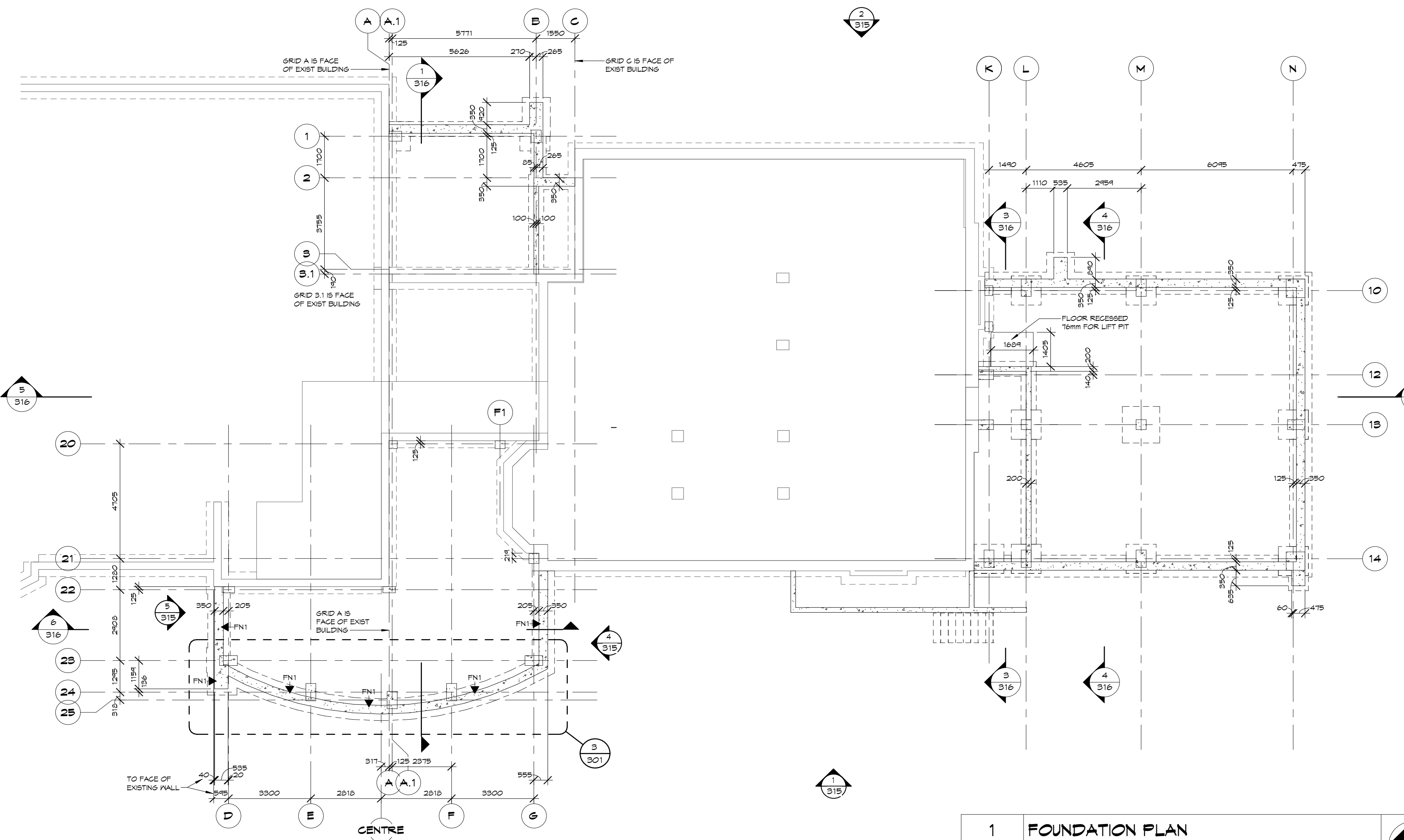
SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	TC	22/11/01
	REVIEWED	DRAWING NO.
	TC	
PROJECT No.	20027	<b>315</b>
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**3 FOUNDATION WALL DIMENSIONS**  
 SCALE: 1 : 50  
 0m 2m 4m 6m 8m 10m

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**1 FOUNDATION PLAN**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m

2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
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 info@ckai.ca www.ckai.ca

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

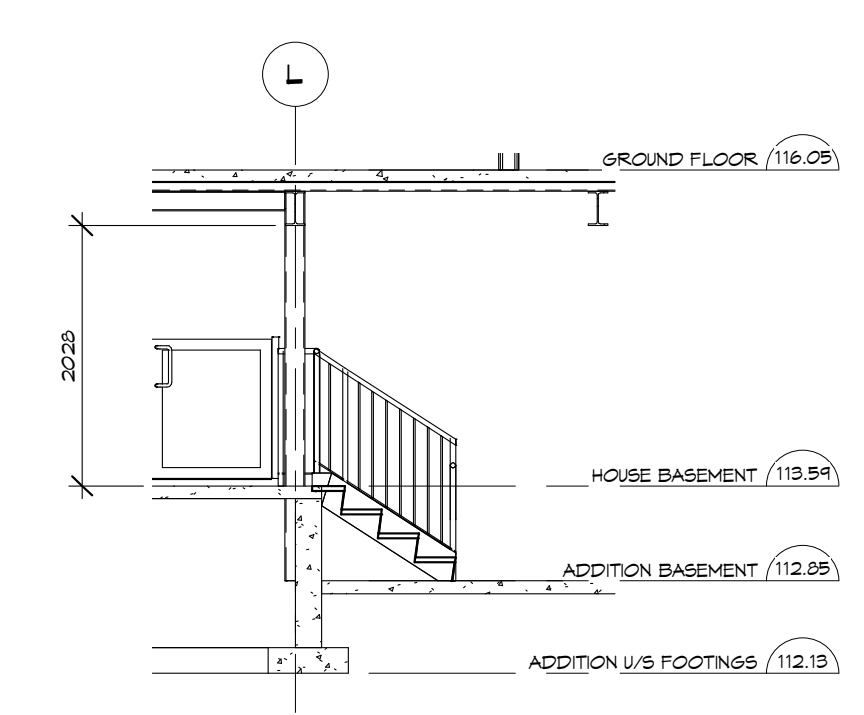
DRAWING  
**FOUNDATION PLAN**

SCALE  
 As Indicated

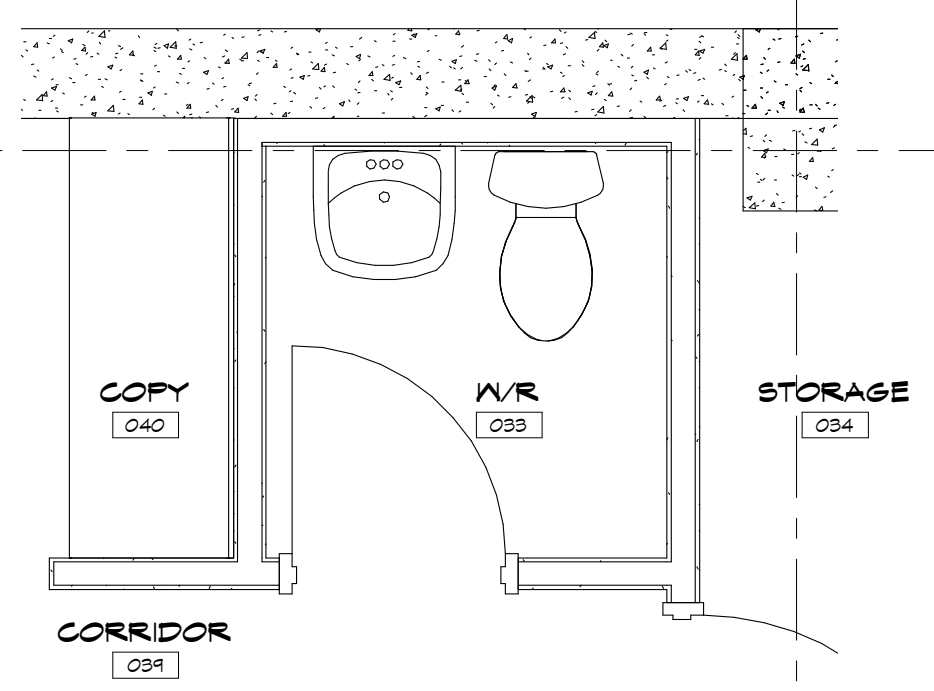
PROFESSIONAL SEAL	DRAWN: TEL/CG	DATE: DEC 2020
	CHECKED: JC	PRINTED: 2022/03/15
	REVIEWED: TC	DRAWING No.
	PROJECT No. 20027	<b>301</b>

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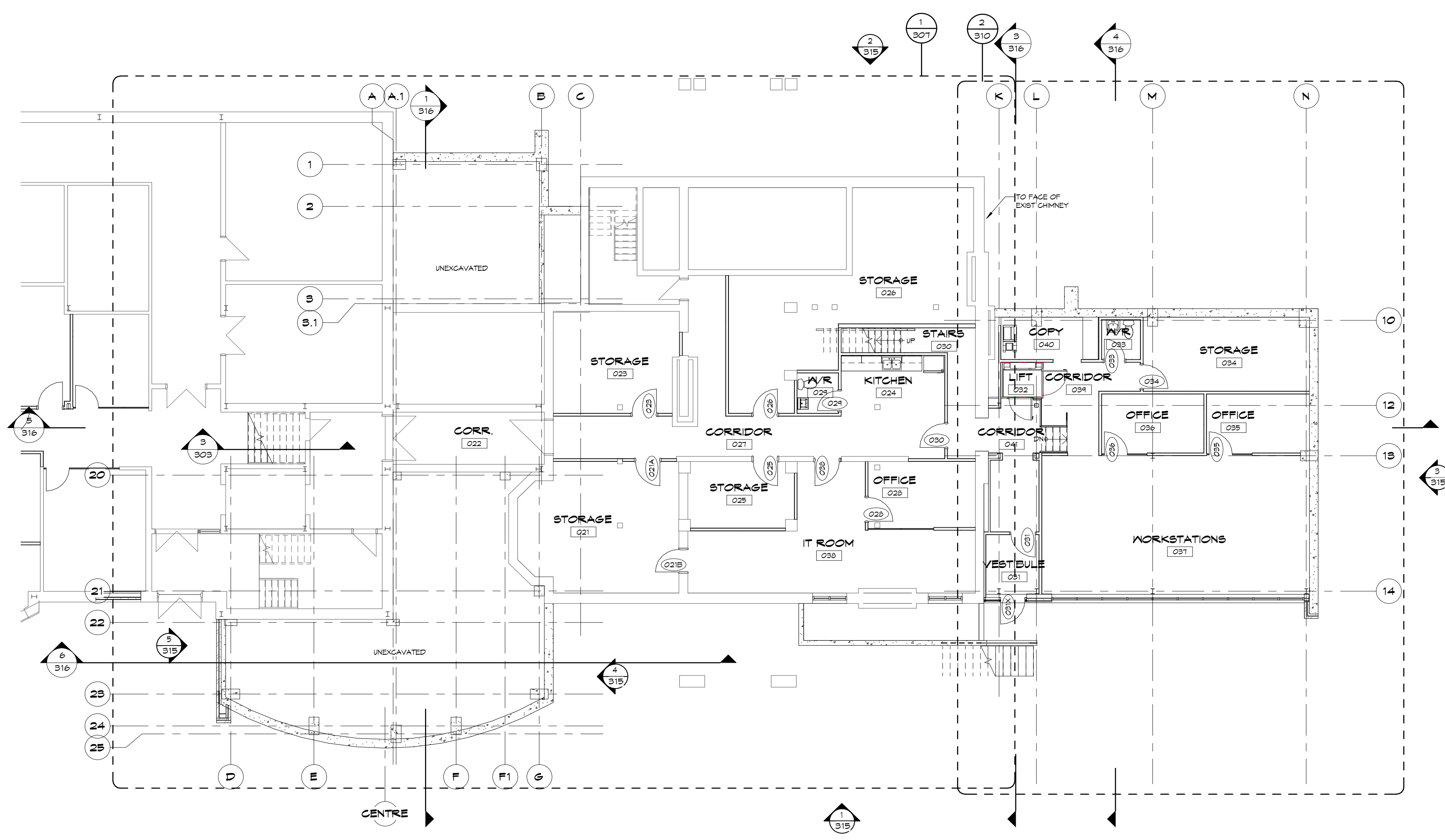
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**3 039 STAIR SECTION**  
 SCALE:  
 1 : 50



**2 W/R 033 PLAN**  
 SCALE:  
 1 : 25



**1 BASEMENT CONSTRUCTION PLAN**  
 SCALE:  
 1 : 100  
 0m 2m 4m 6m 8m 10m

2	TC	ISSUED FOR 45% REVIEW	22/09/18
1	TC	ISSUED FOR SITE PLAN CONTROL	22/01/17
No.	BY	REVISIONS/SUBMISSIONS	DATE



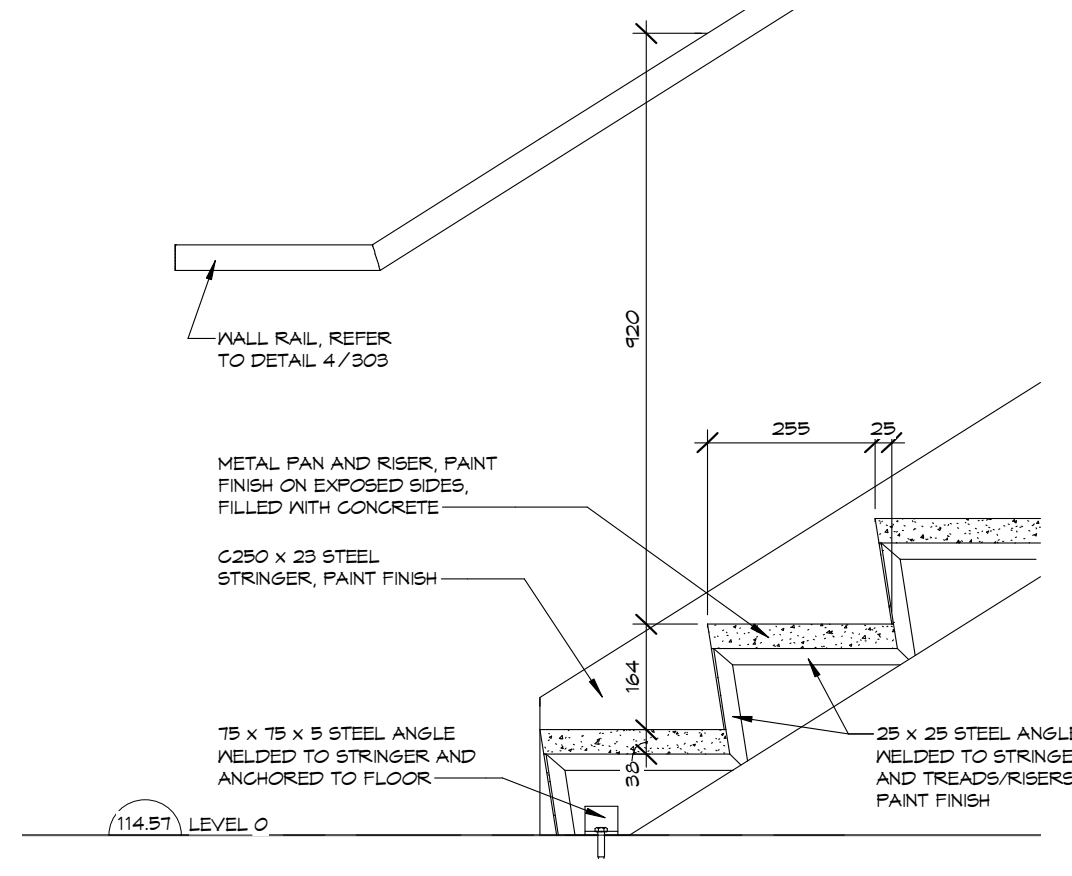
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**BASEMENT FLOOR CONSTRUCTION PLAN**

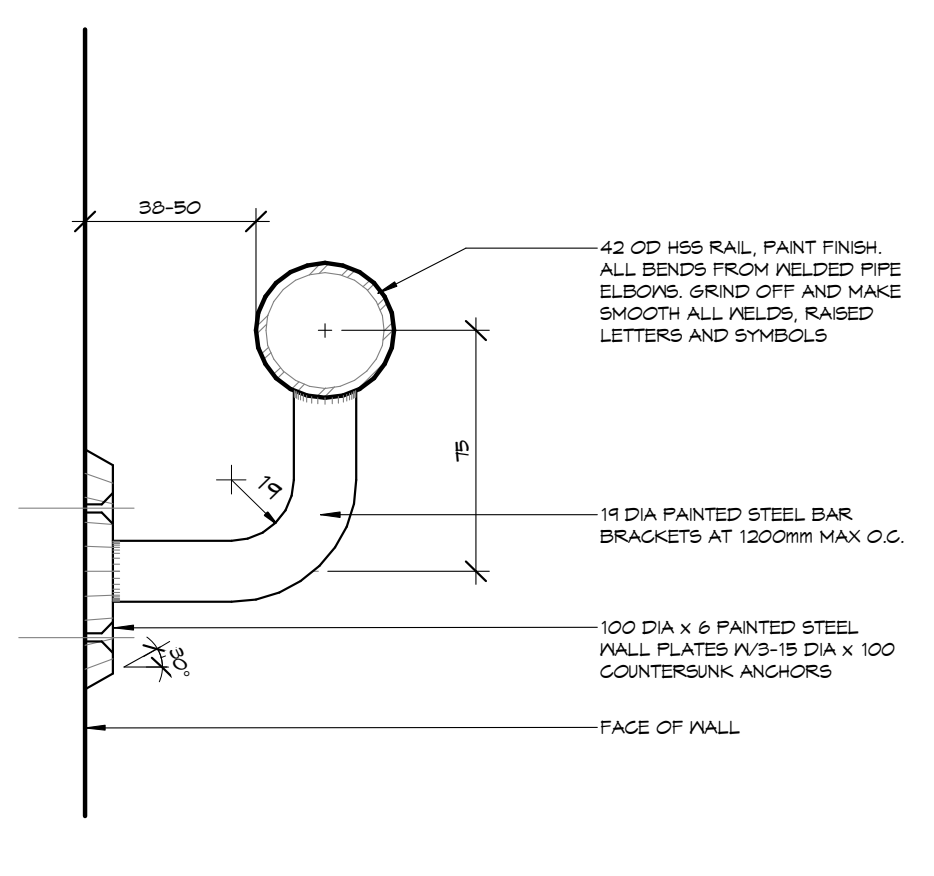
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 As Indicated

PROFESSIONAL SEAL	DRAWN: TEL/CG	DATE DEC 2020
	CHECKED: JC	PRINTED 2022/03/15
	REVIEWED: TC	DRAWING NO.
	PROJECT No. 20027	<b>302</b>

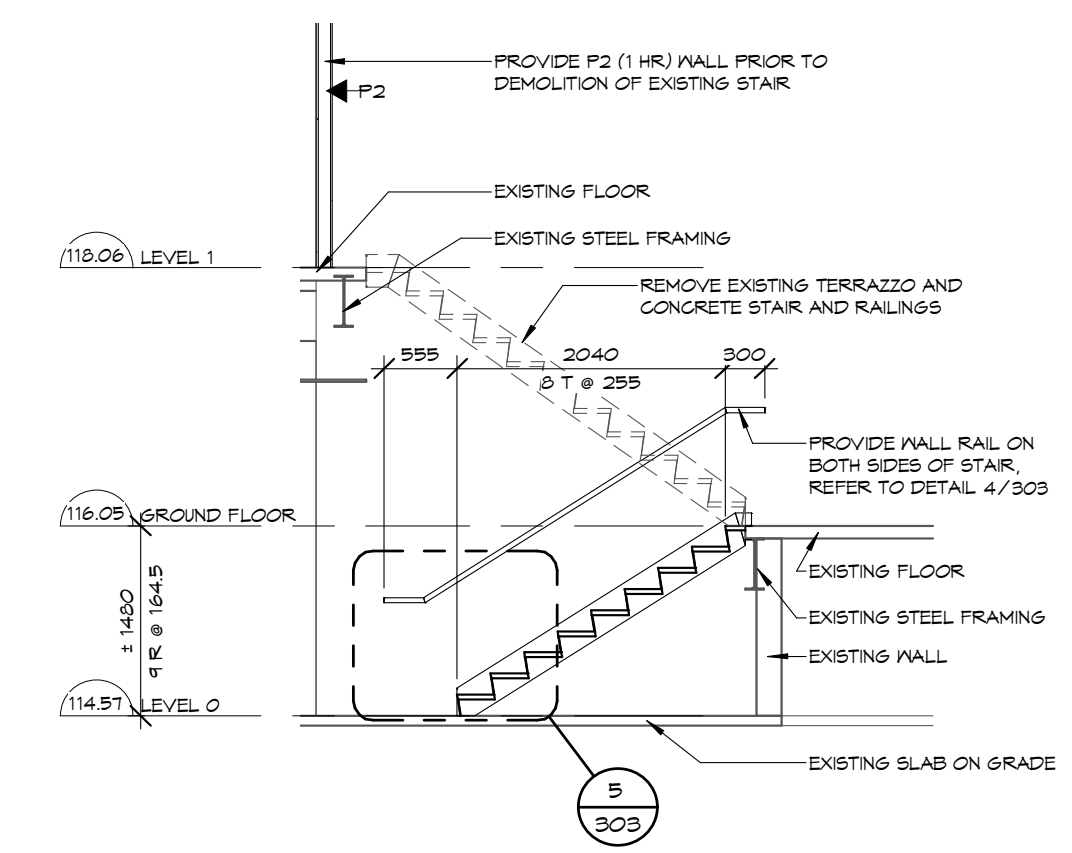
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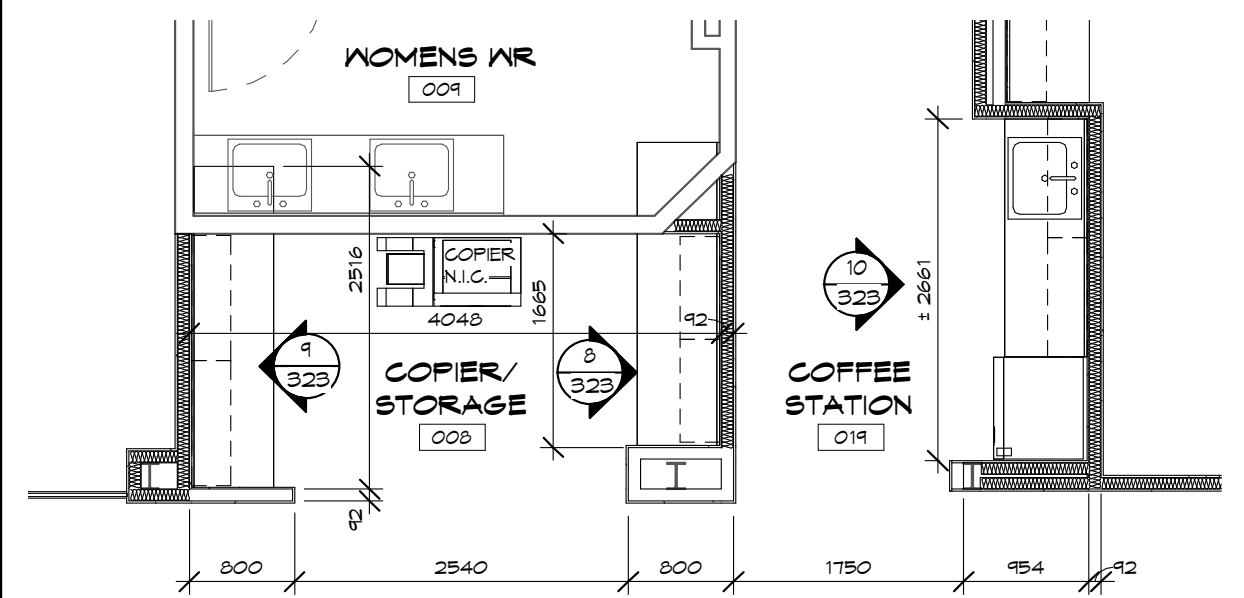
**5 STAIR DETAIL**  
SCALE: 1 : 10  
0m 0.2m 0.4m 0.6m 0.8m 1m



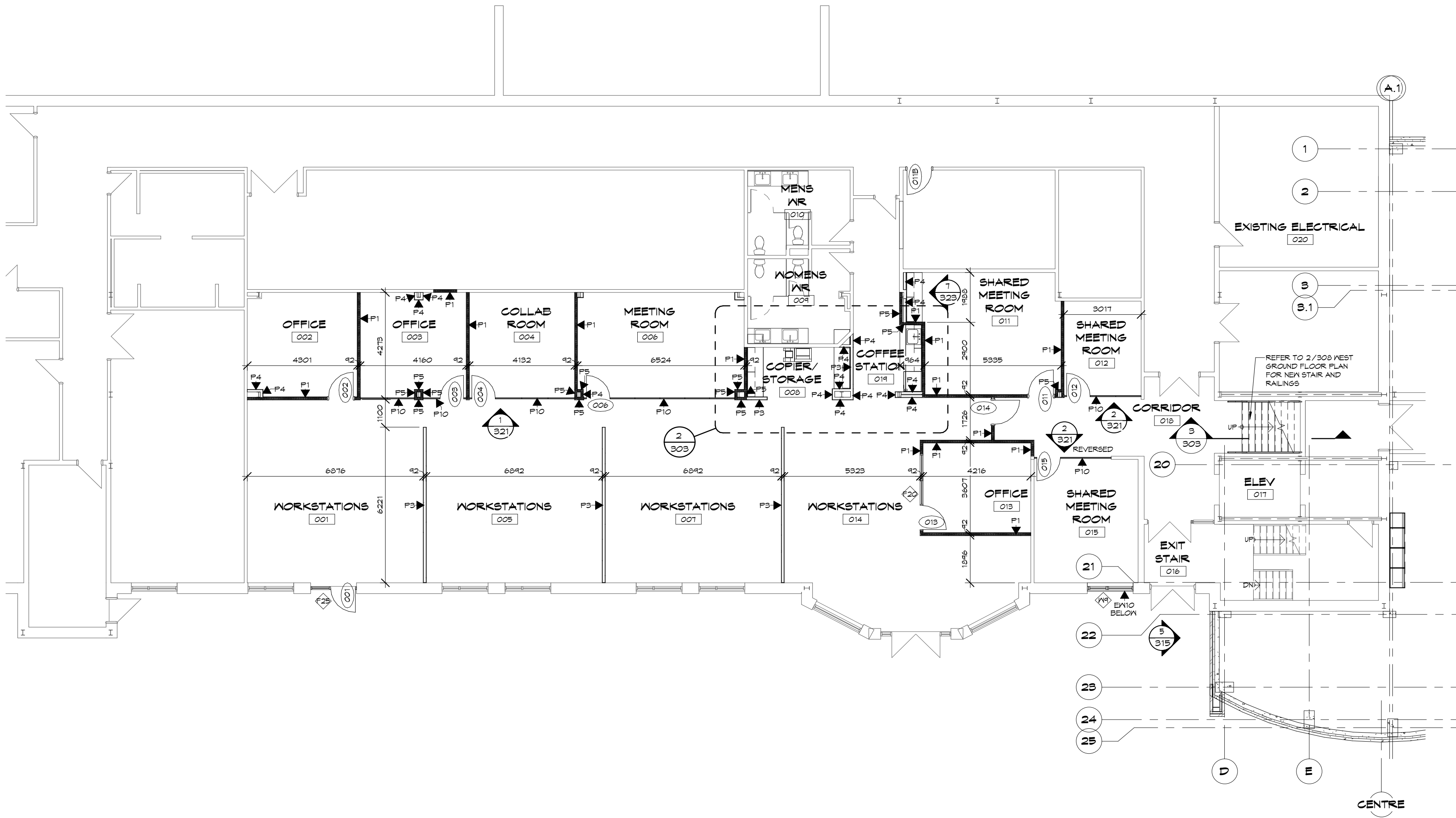
**4 TYPICAL WALL MOUNTED HANDRAIL**  
SCALE: 1 : 2  
0m 0.1m 0.2m 0.2m



**3 STAIR TO LEVEL 0 SECTION**  
SCALE: 1 : 50  
0m 1m 2m 3m 4m 5m



**2 ENLARGED COFFEE STATION PLAN**  
SCALE: 1 : 50  
0m 1m 2m 3m 4m 5m



**1 LEVEL 0 CONSTRUCTION PLAN**  
SCALE: 1 : 100  
0m 2m 4m 6m 8m 10m

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1000 HILTON PARK PLACE  
KINGSTON, ONTARIO K7M 5M6  
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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
2089 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**LEVEL 0 CONSTRUCTION PLAN**

SCALE  
As Indicated

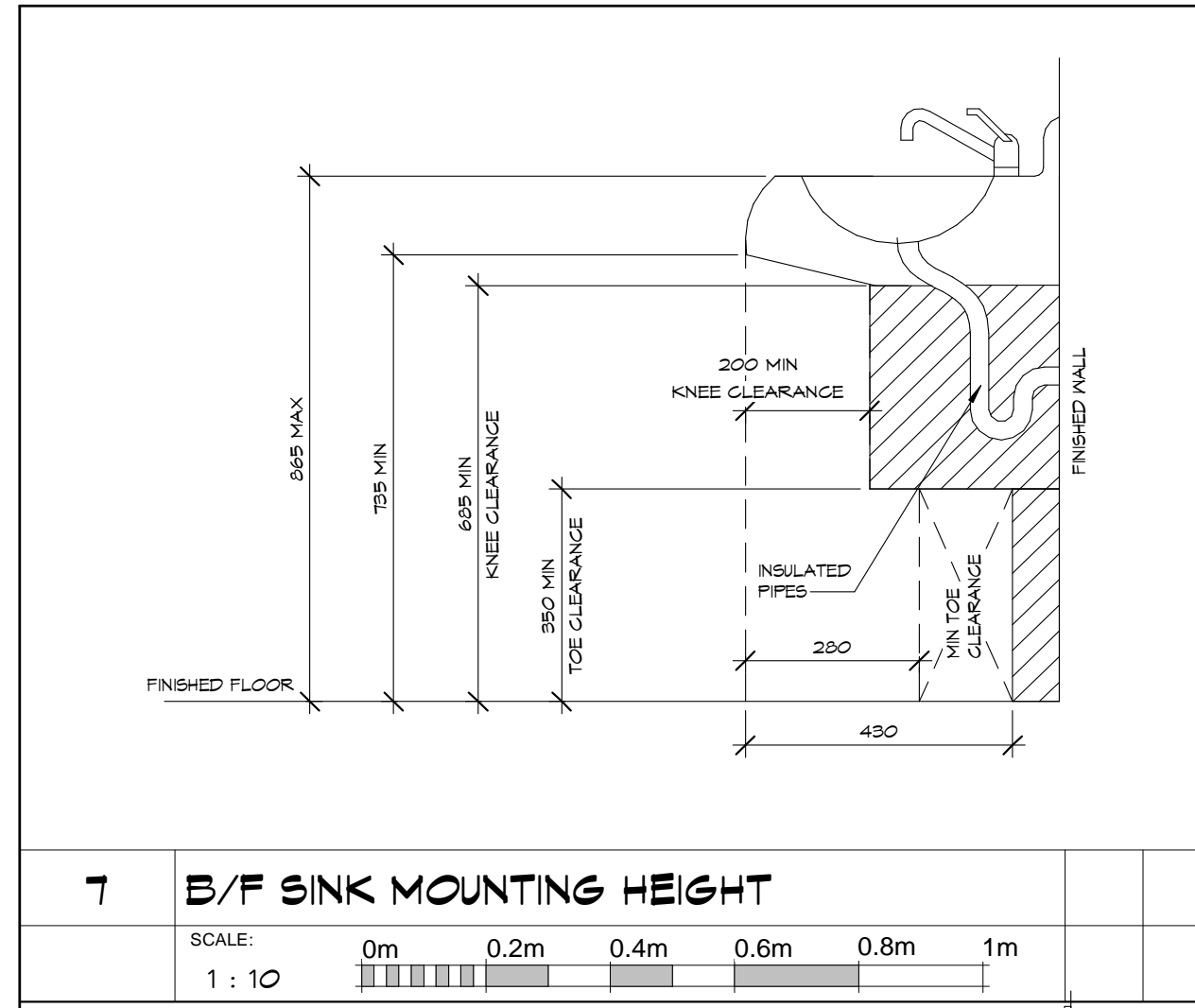
PROFESSIONAL SEAL	DRAWN TEB/CG	DATE DEC 2020
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	REVIEWED TC	DRAWING NO.
	PROJECT NO. 20027	<b>303</b>

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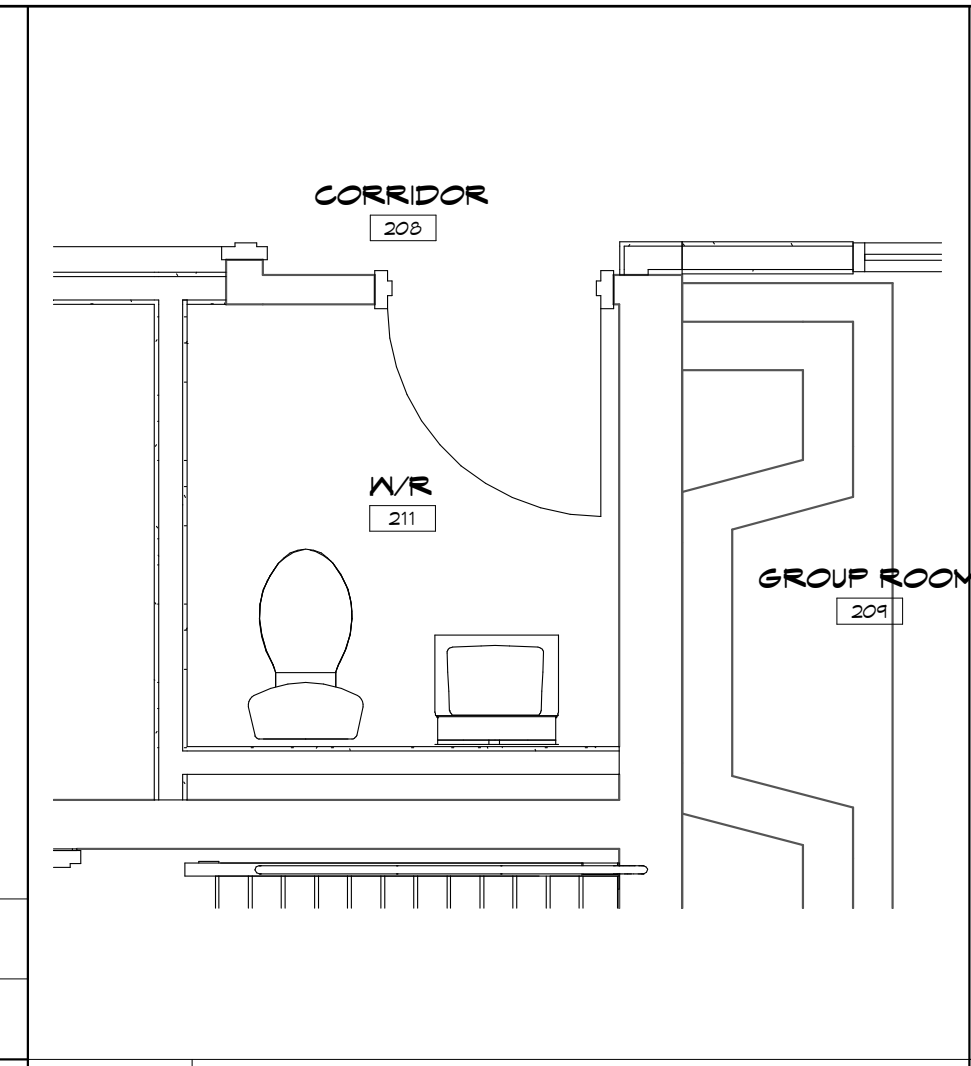
FINISH THIS

FINISH THIS

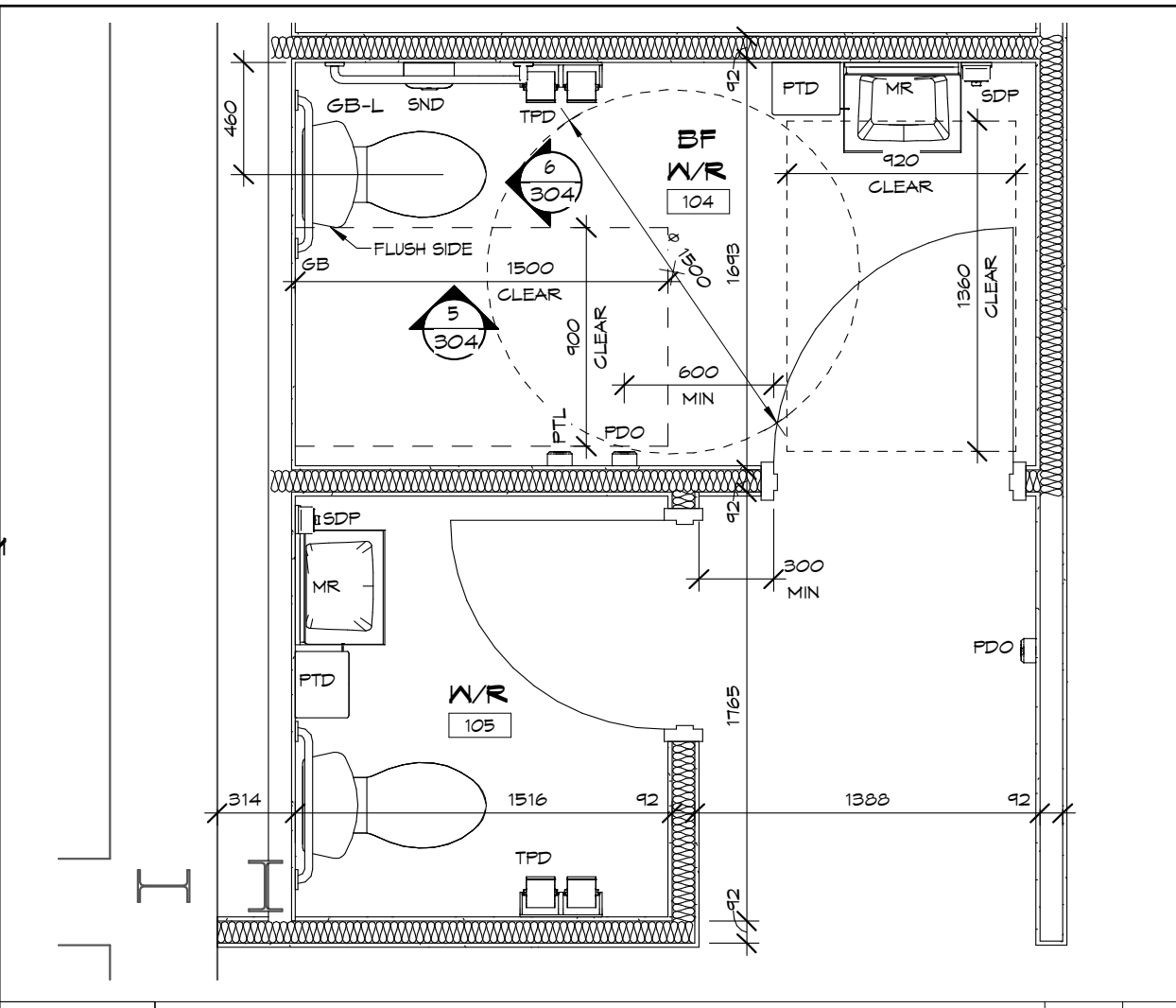
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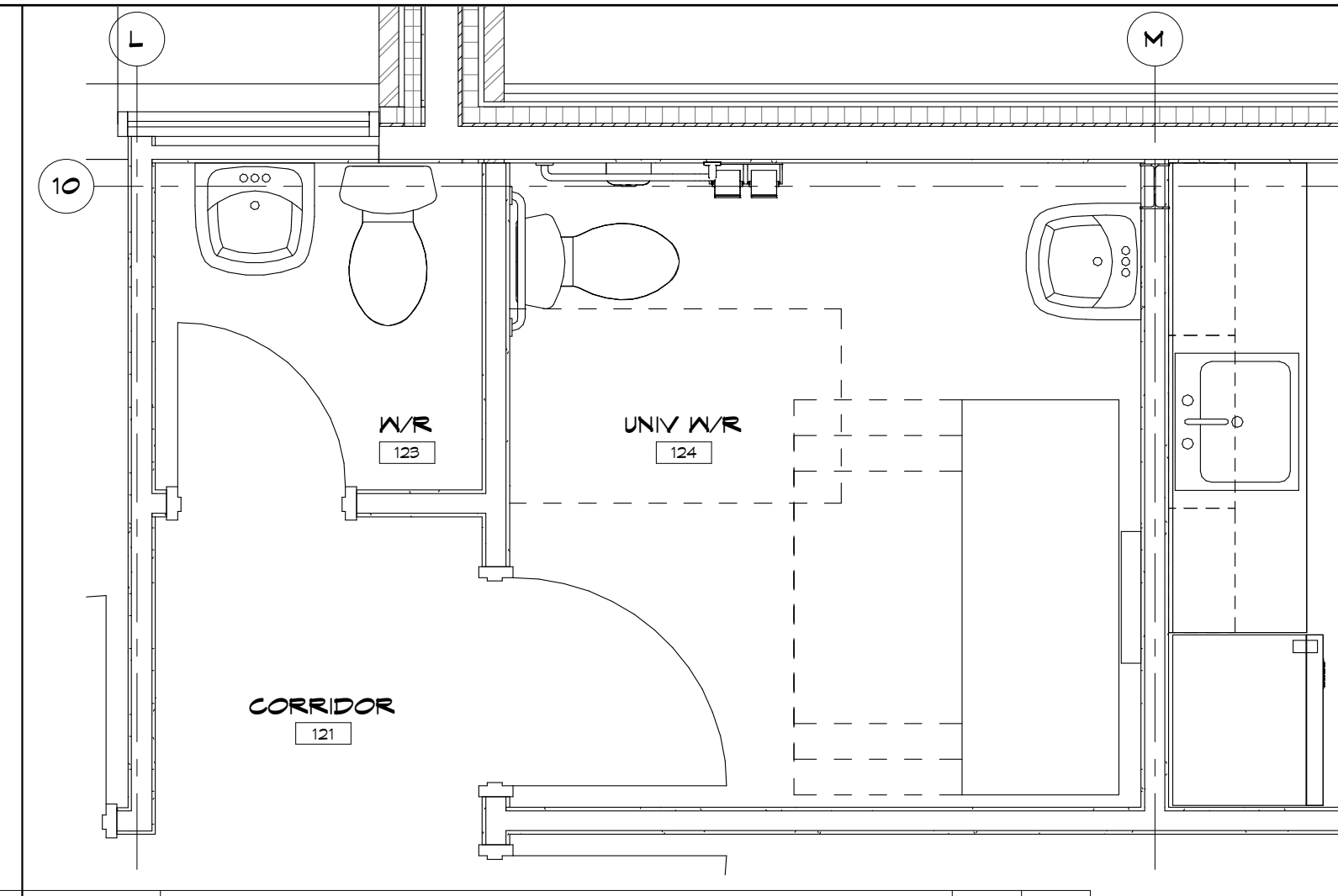
**7 B/F SINK MOUNTING HEIGHT**  
 SCALE: 1 : 10  
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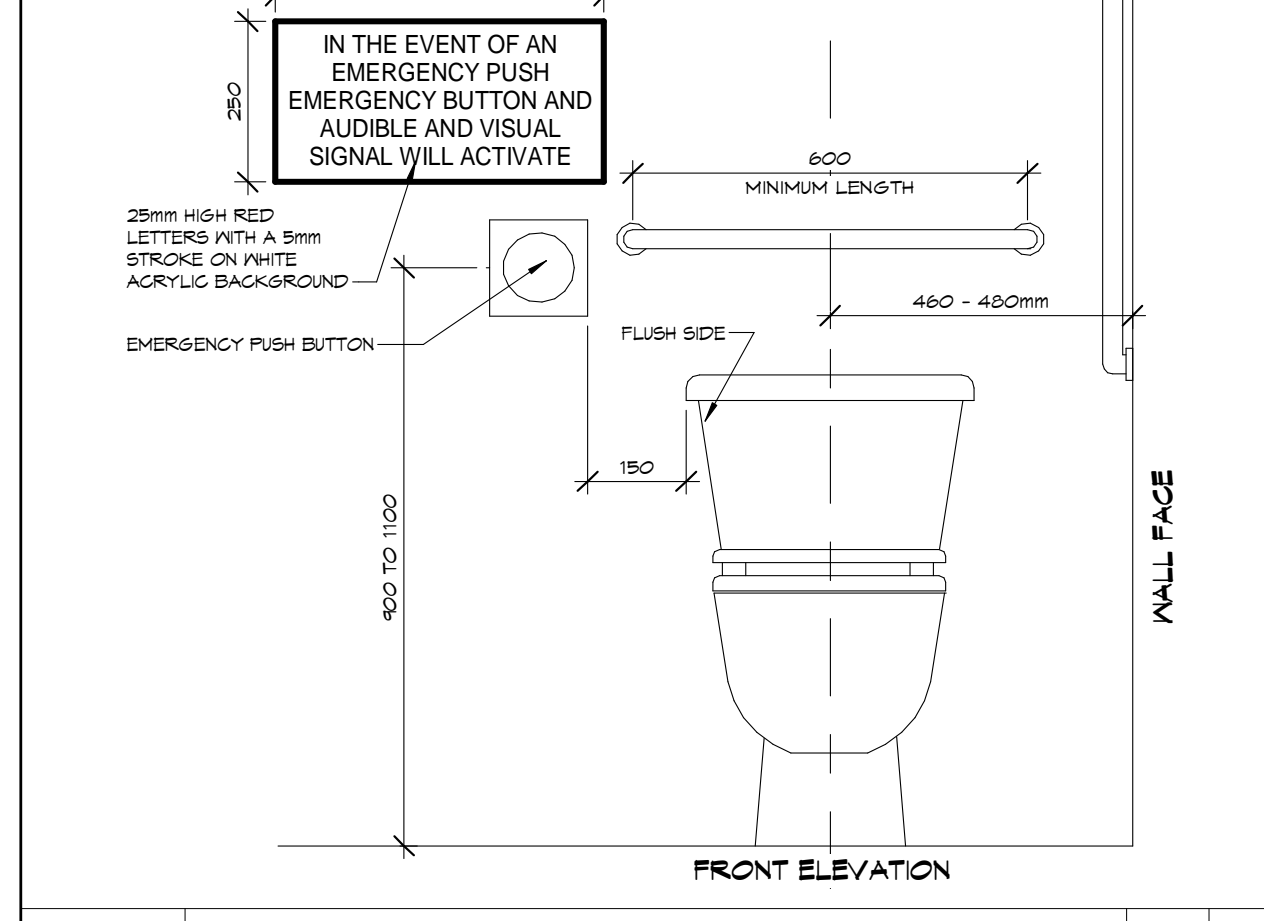
**4 W/R 211 FLOOR PLAN**  
 REFERENCE: 304  
 SCALE: 1 : 25



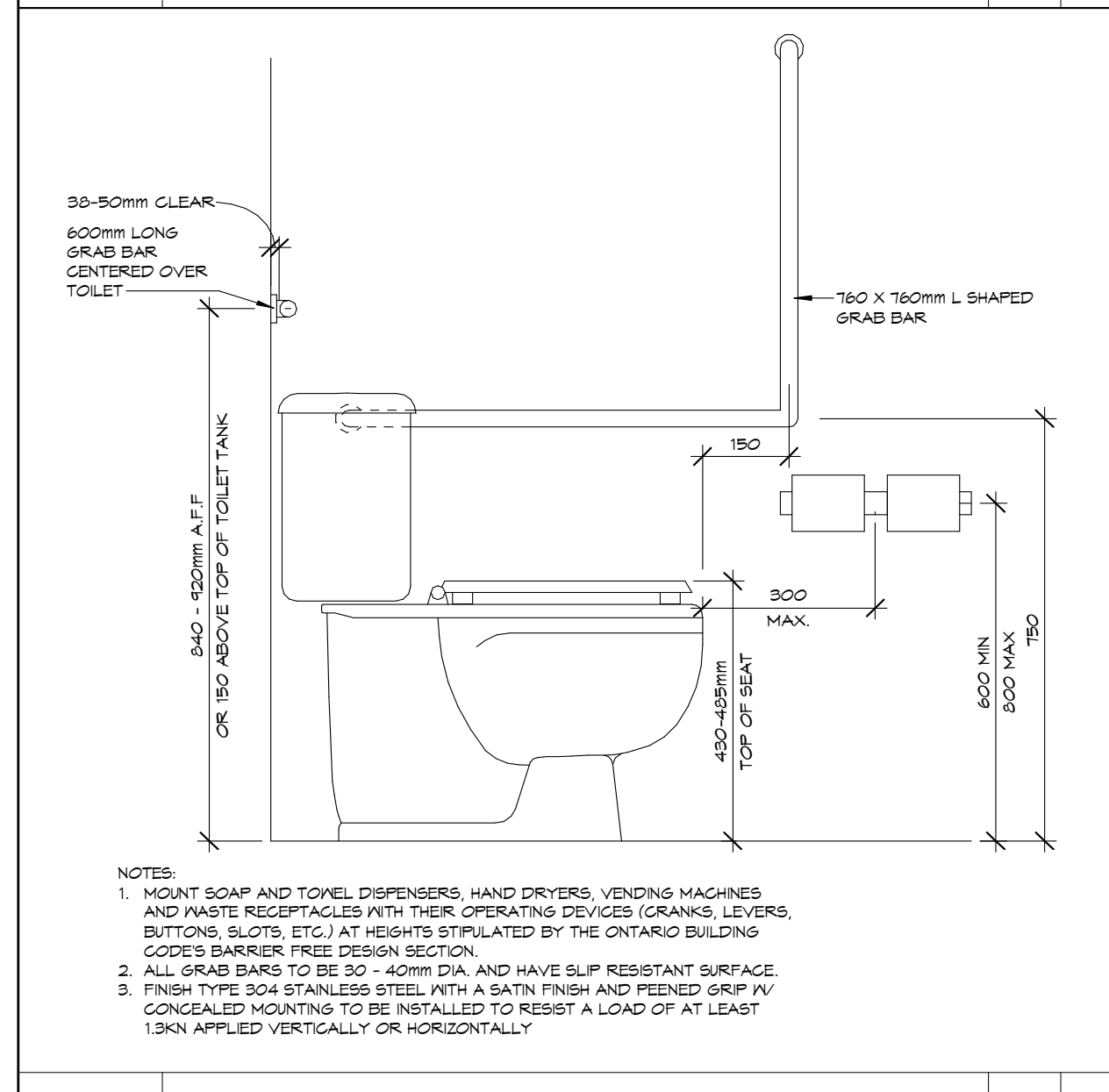
**3 BF W/R 104 AND W/R 105 PLAN**  
 SCALE: 1 : 25



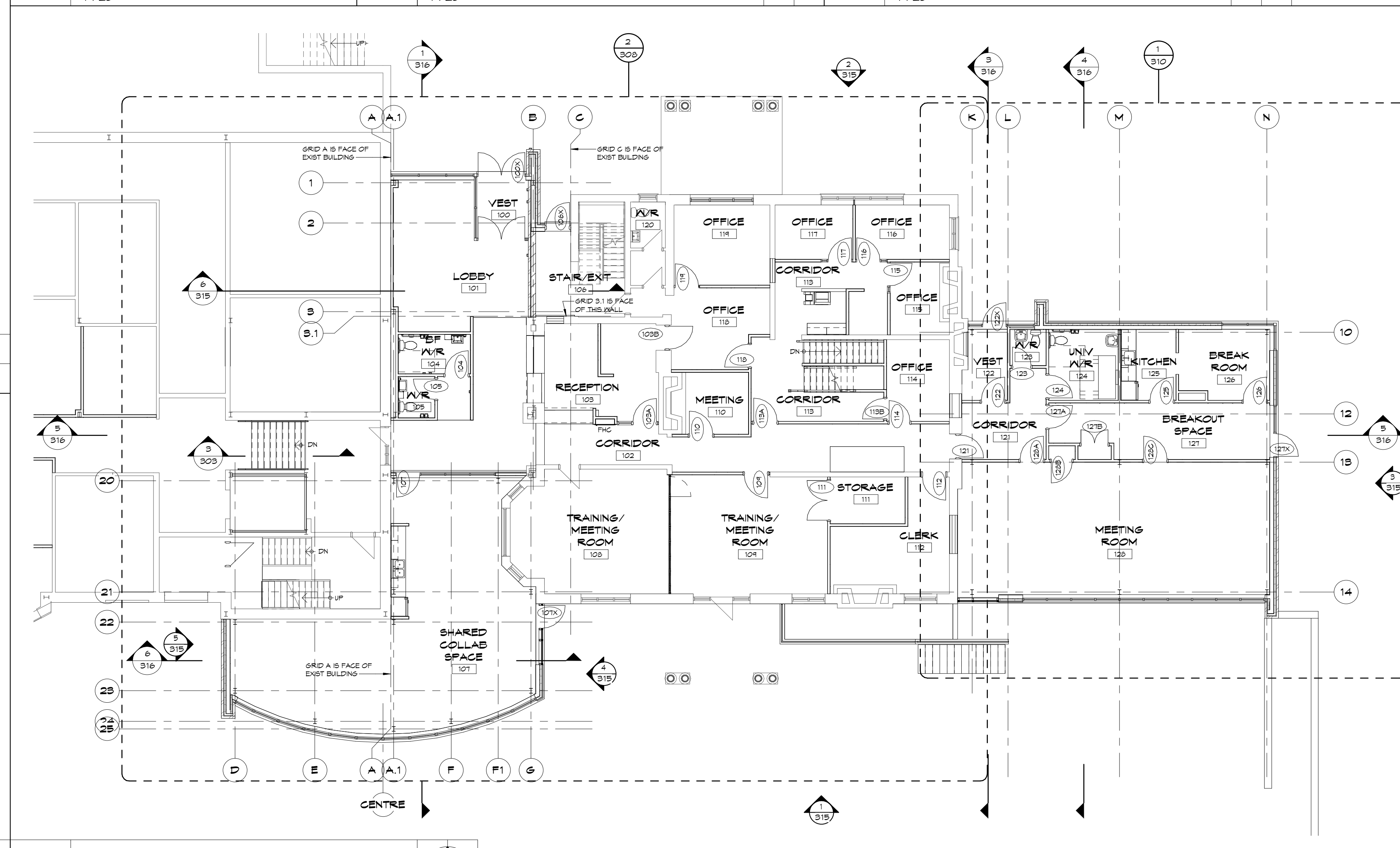
**2 UNIV W/R 124 AND W/R 129 PLAN**  
 SCALE: 1 : 25



**6 B/F TOILET FRONT ELEVATION**  
 SCALE: 1 : 10  
 0m 0.2m 0.4m 0.6m 0.8m 1m



**5 BARRIER-FREE TOILET SIDE ELEVATION**  
 SCALE: 1 : 10  
 0m 0.2m 0.4m 0.6m 0.8m 1m



**1 GROUND FLOOR CONSTRUCTION PLAN**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m

2	TC	ISSUED FOR 45% REVIEW	22/09/18
1	TC	ISSUED FOR SITE PLAN CONTROL	22/01/17
No.	BY	REVISIONS/SUBMISSIONS	DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 5100 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 5M6  
 TEL: 613-346-2340 FAX: 613-346-1271  
 info@ckai.ca www.ckai.ca

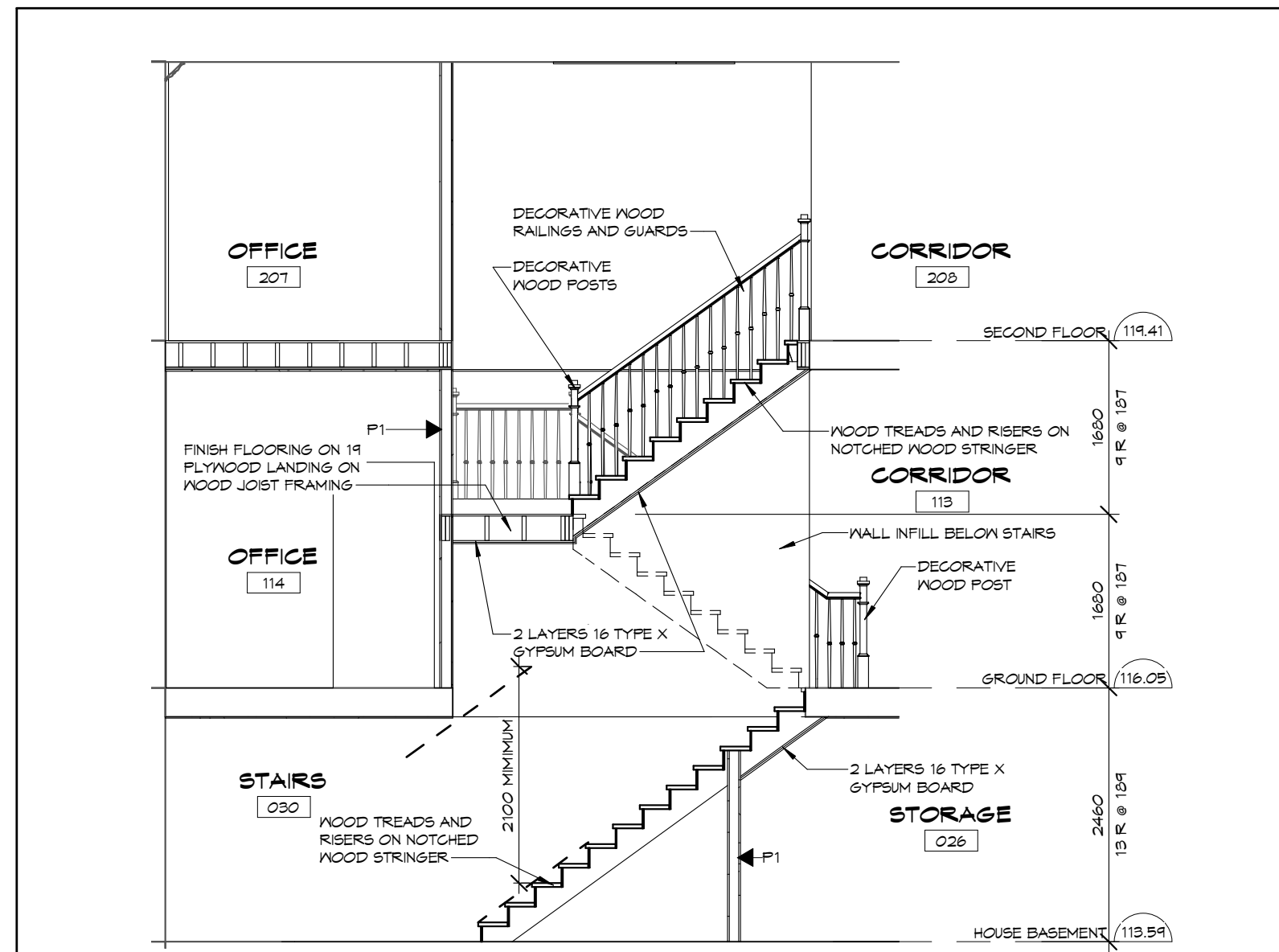
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**GROUND FLOOR CONSTRUCTION PLAN**

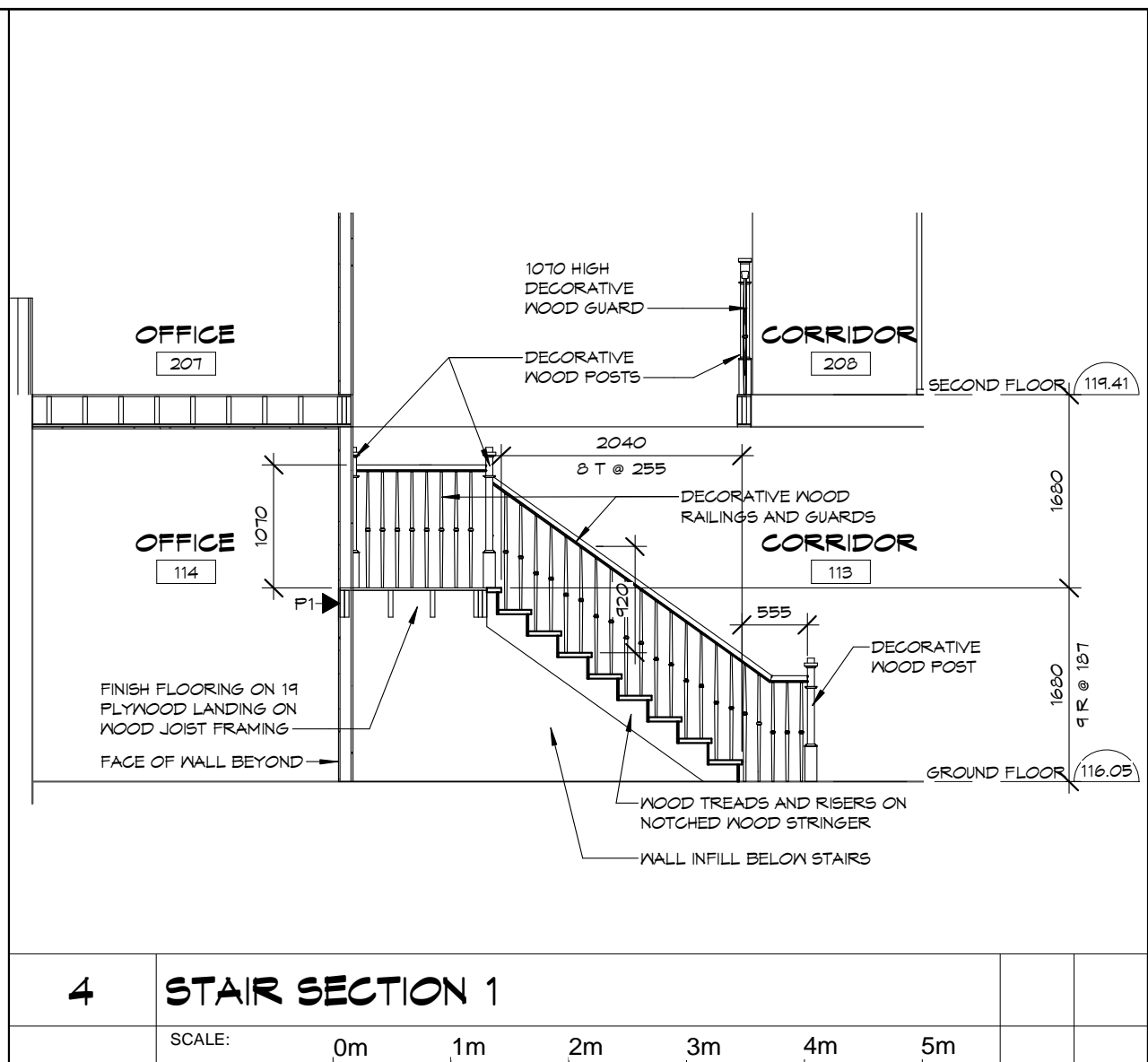
SCALE  
 As Indicated

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	REVIEWED TC	DRAWING No.
	PROJECT No. 20027	<b>304</b>

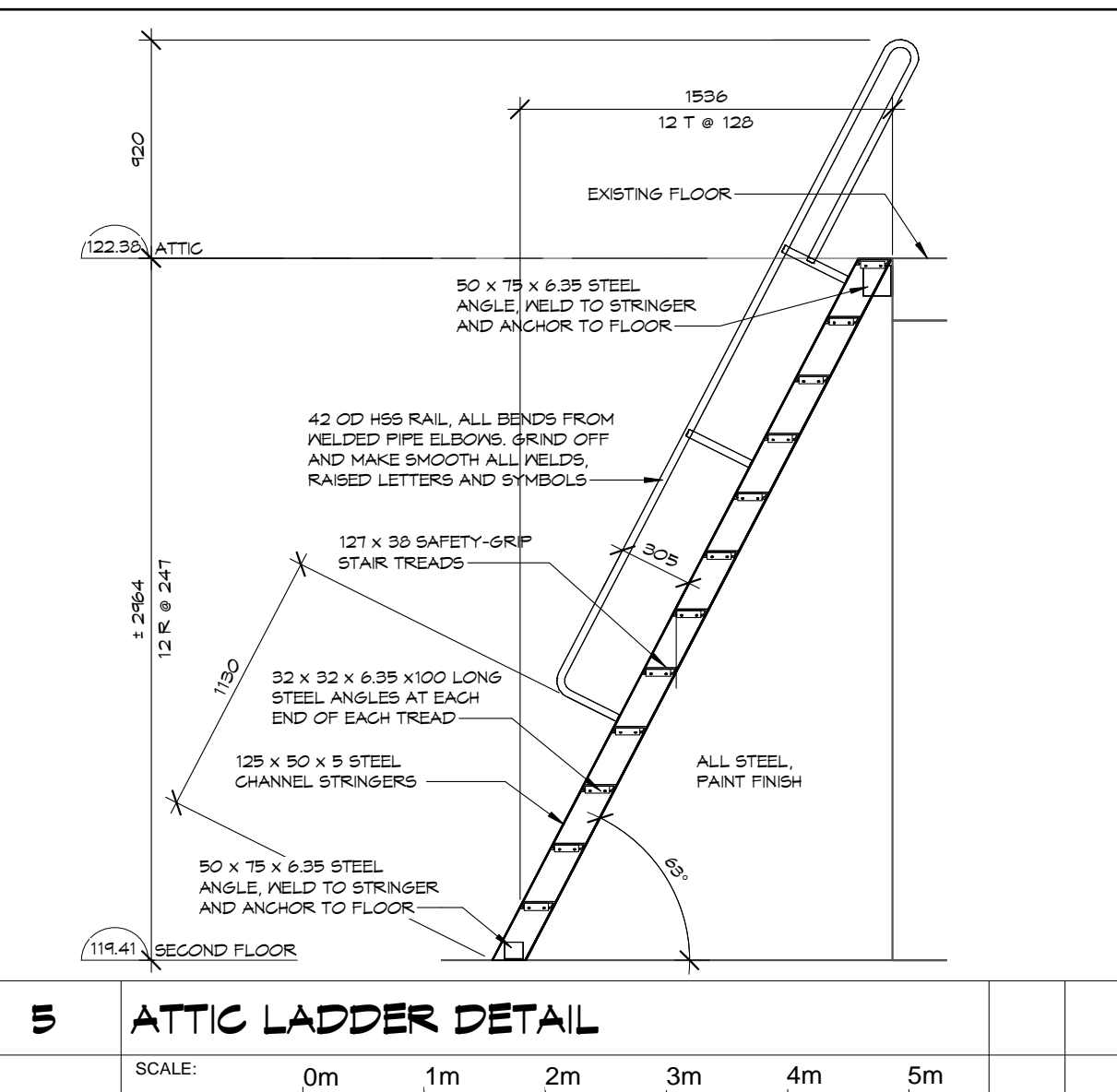
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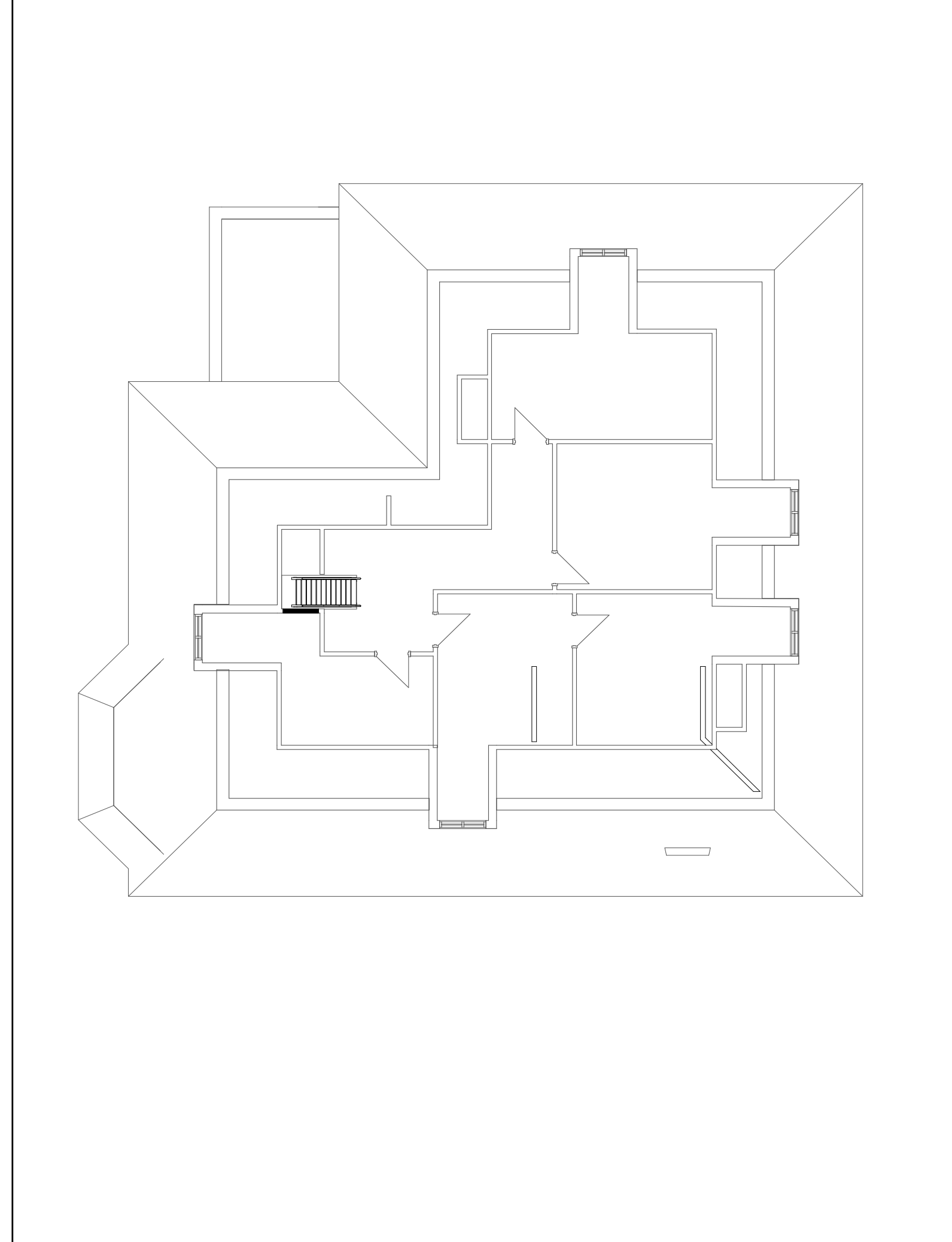
**3 STAIR SECTION 2**  
SCALE: 1 : 50



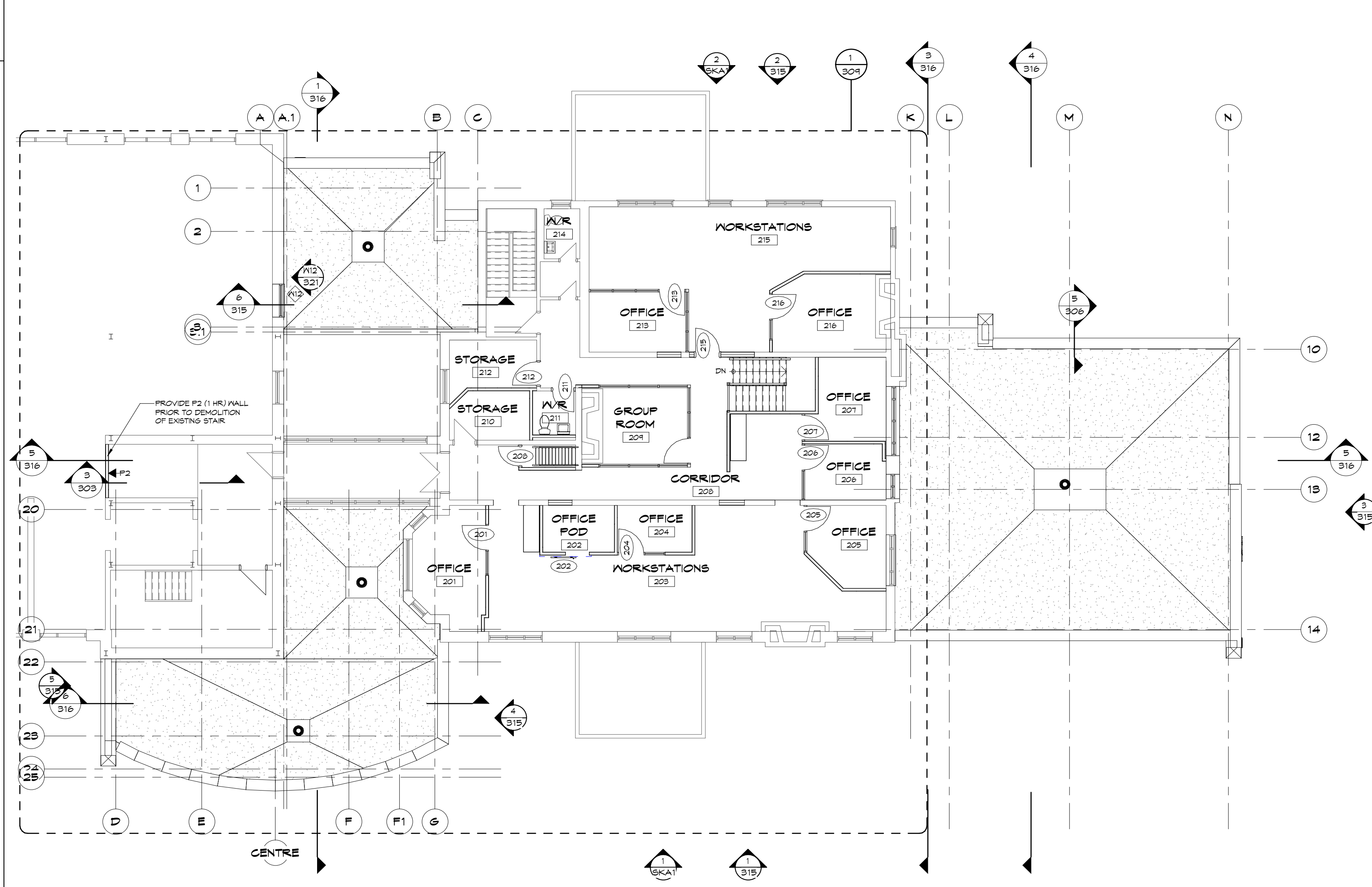
**4 STAIR SECTION 1**  
SCALE: 1 : 50



**5 ATTIC LADDER DETAIL**  
SCALE: 1 : 25



**2 ATTIC PLAN**  
SCALE: 1 : 100



**1 SECOND FLOOR CONSTRUCTION PLAN**  
SCALE: 1 : 100

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1	TC	ISSUED FOR SITE PLAN CONTROL	22/01/17
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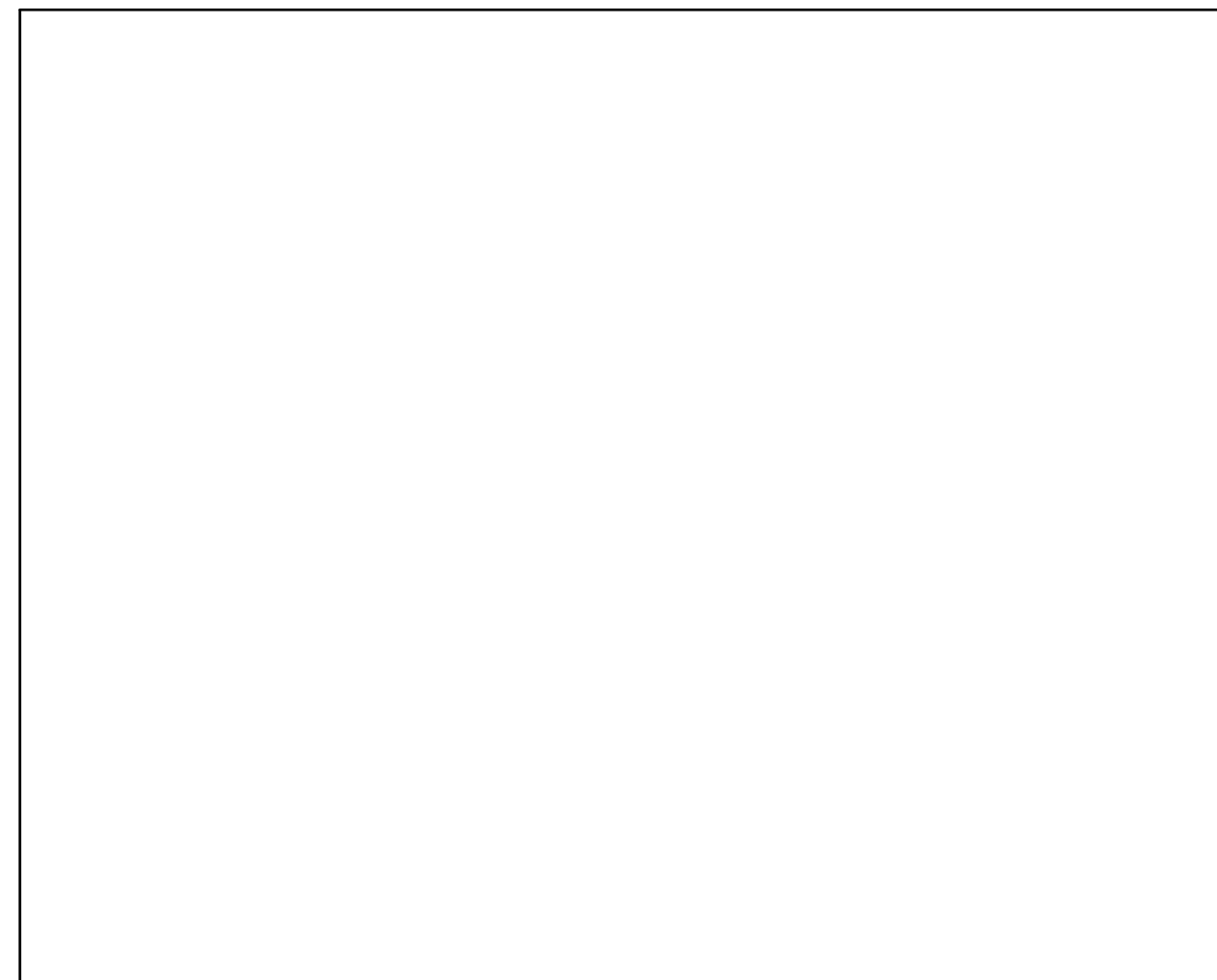
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**

2089 BATTERSEA RD, GLENBURNE, ON  
DRAWING  
**SECOND FLOOR CONSTRUCTION PLAN AND ATTIC PLAN**

SCALE  
As Indicated

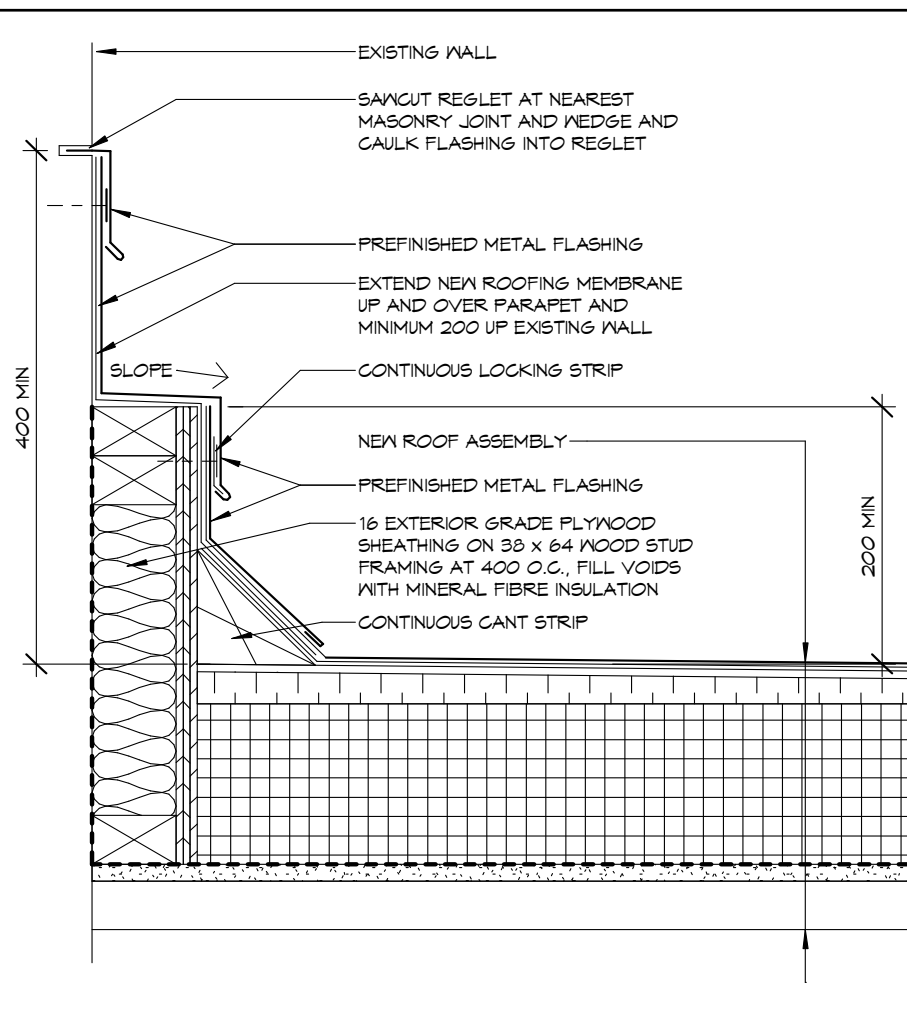
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	CHECKED: JC	PRINTED 2022/03/18
	REVIEWED: TC	DRAWING NO.
	PROJECT No. 20027	<b>305</b>

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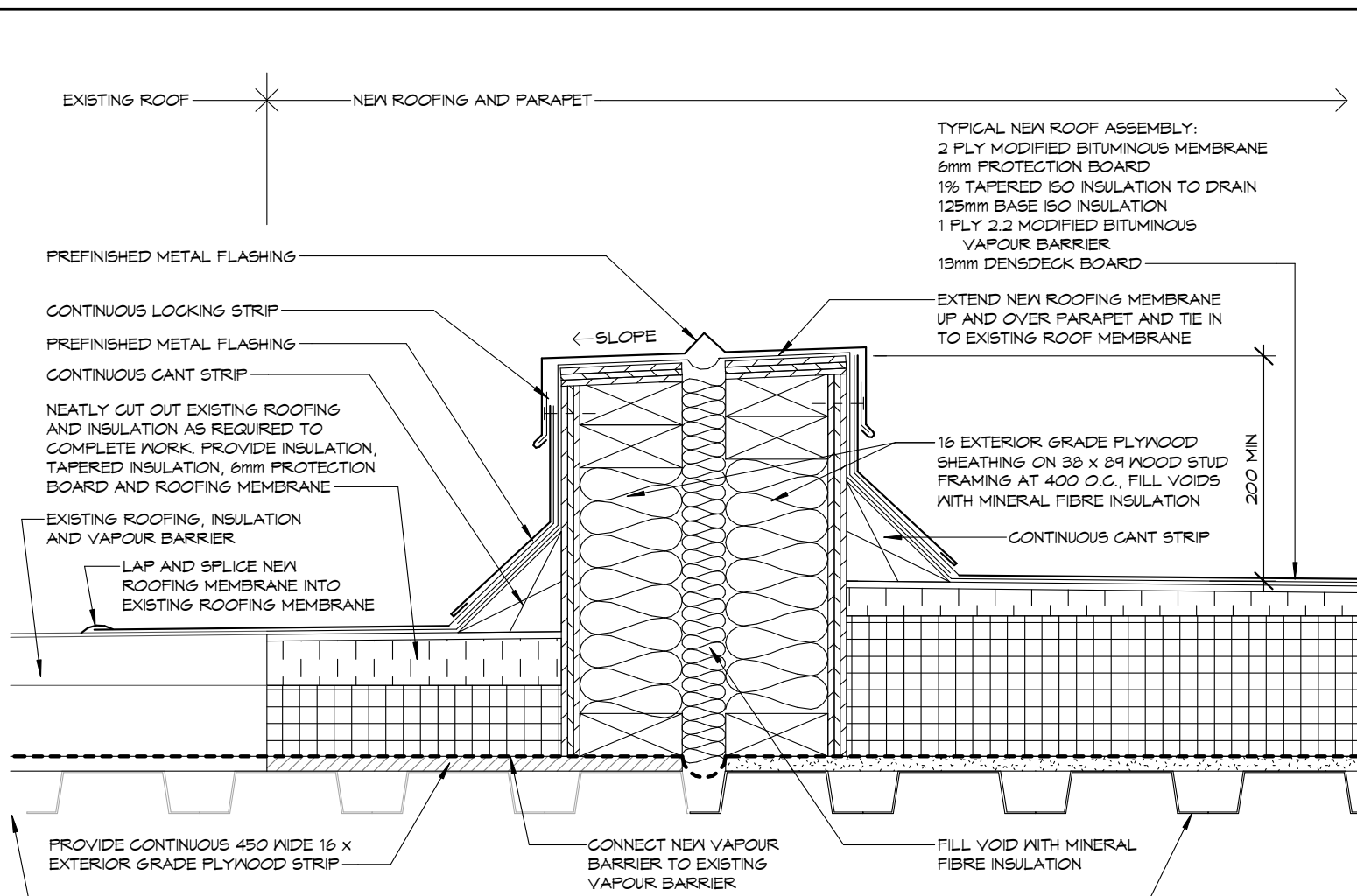
**5 TYPICAL SCUPPER DETAIL**

SCALE: 1 : 10  
0m 0.2m 0.4m 0.6m 0.8m 1m



**3 ROOF DETAIL AT WALL**

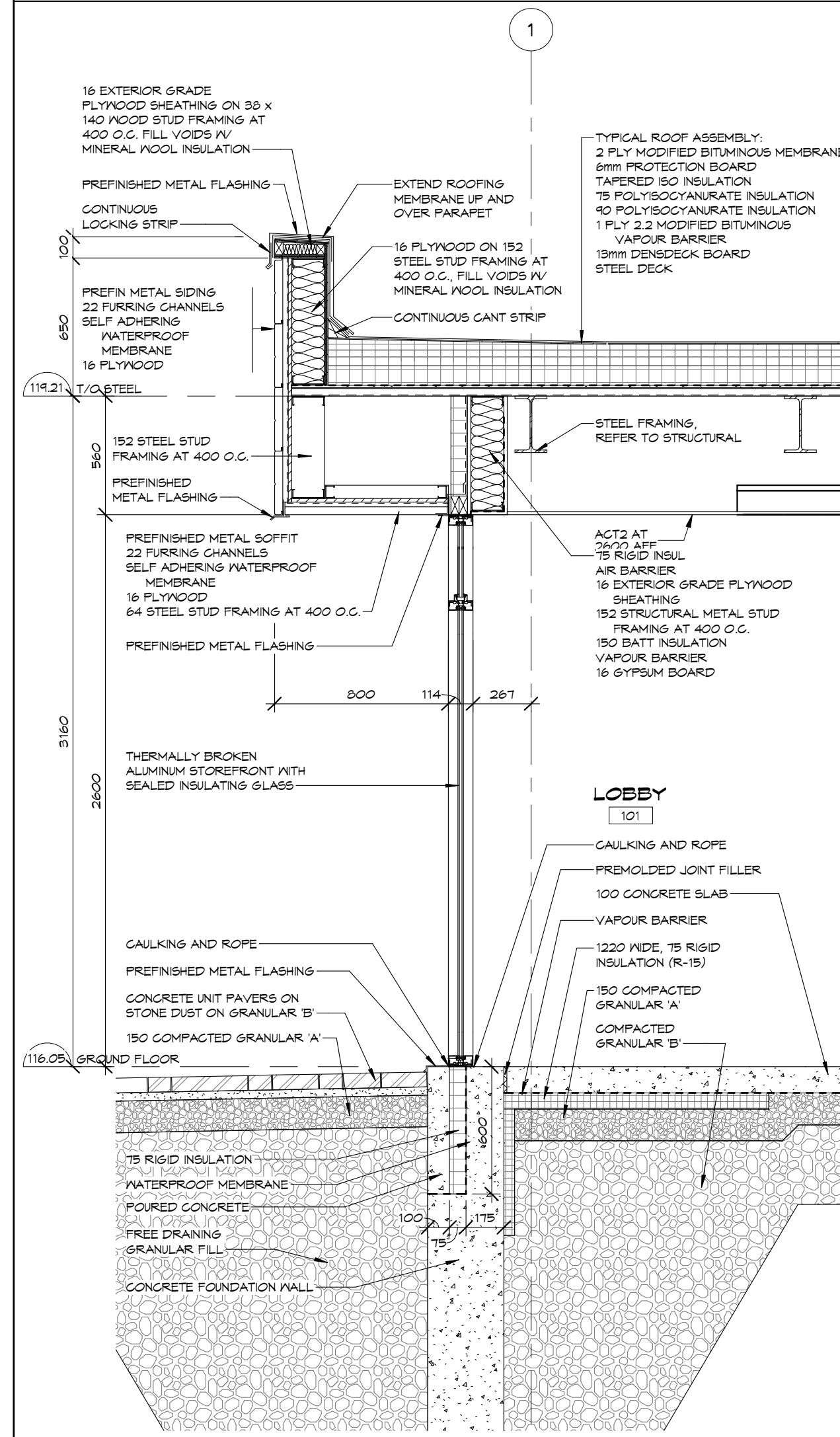
REFERENCE: 306  
SCALE: 1 : 5  
0m 0.1m 0.2m 0.3m



**1 NEW ROOF CONNECTION TO EXISTING**

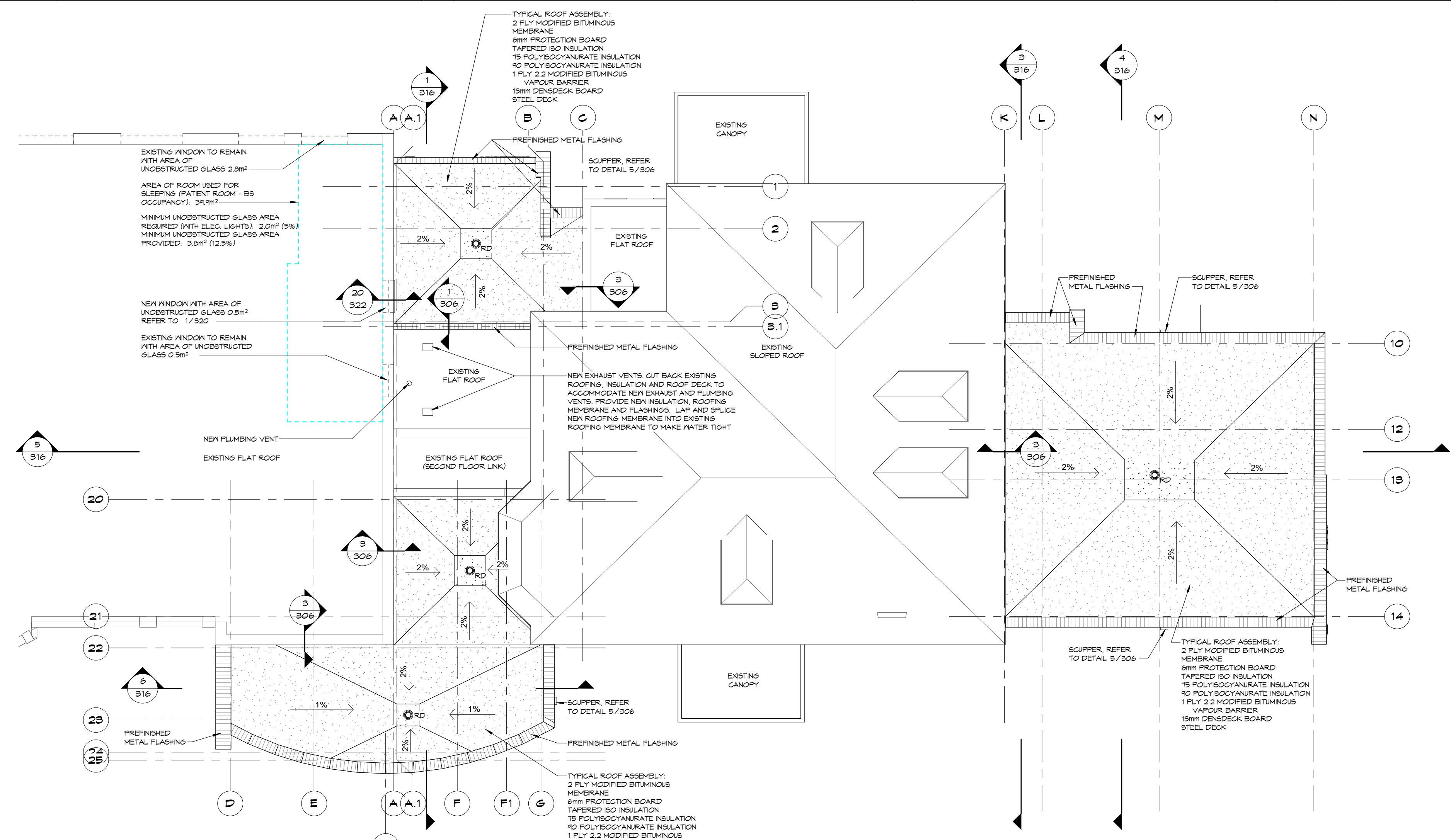
SCALE: 1 : 5  
0m 0.1m 0.2m 0.3m 0.4m 0.5m

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**4 ENTRANCE CANOPY WALL SECTION**

SCALE: 1 : 20  
0m 0.4m 0.8m 1.2m 1.6m 2m



**2 ROOF PLAN**

SCALE: 1 : 100  
0m 2m 4m 6m 8m 10m

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 KINGSTON, ONTARIO K7M 9M6  
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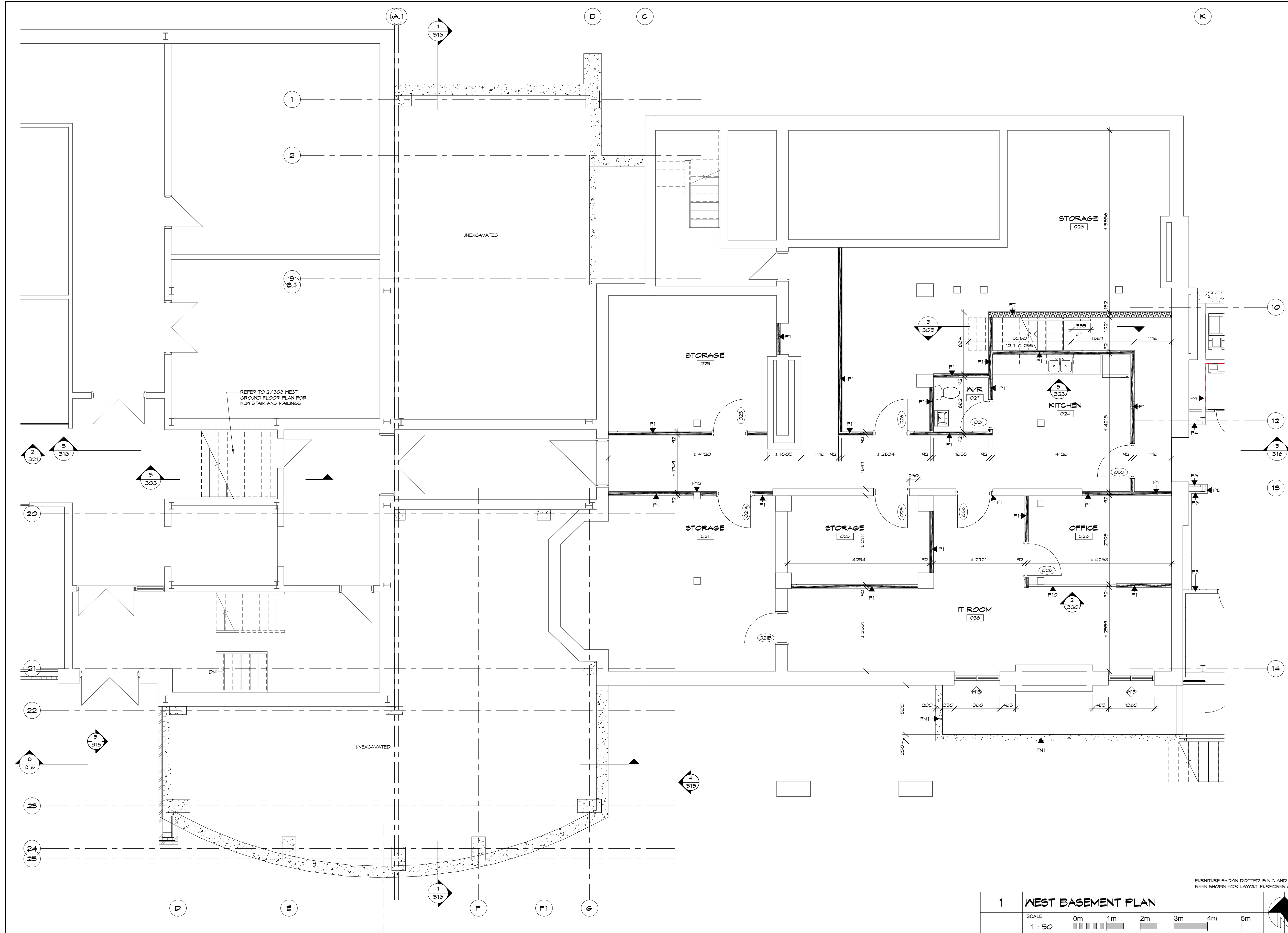
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**ROOF PLAN AND DETAILS**

SCALE  
As Indicated

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	PROJECT No. 20027	<b>306</b>

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No.	BY	REVISIONS/SUBMISSIONS	DATE

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 KINGSTON, ONTARIO K7M 5M6  
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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**WEST BASEMENT PLAN**

SCALE  
 1 : 50

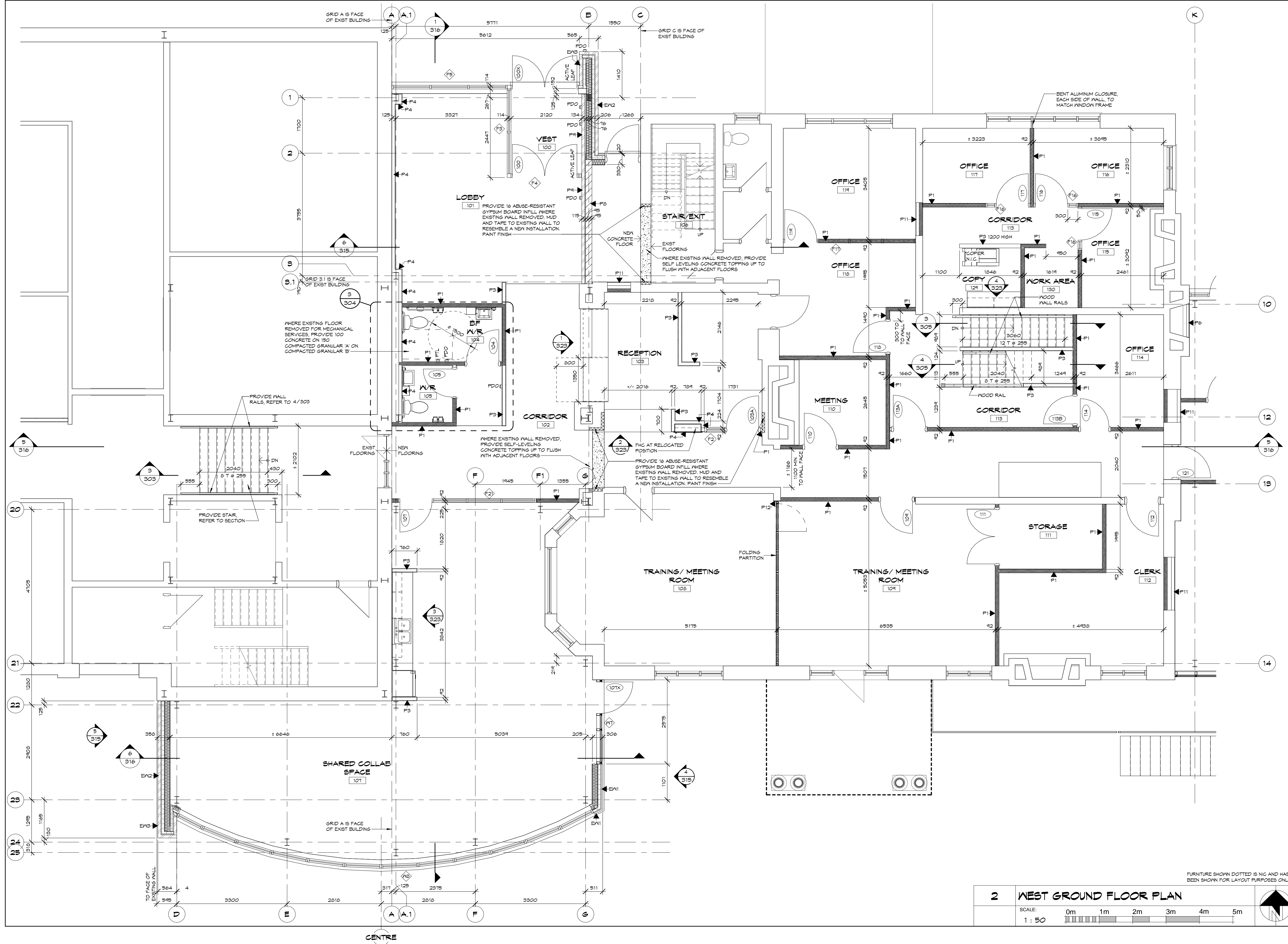
PROFESSIONAL SEAL	DRAWN Author	DATE DEC 2020
	CHECKED Checker	PRINTED 2022/03/15
	REVIEWED Designer	DRAWING No.
	PROJECT No. 20027	<b>307</b>

**1 WEST BASEMENT PLAN**

SCALE: 1 : 50

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No.	BY	REVISIONS/SUBMISSIONS	DATE



PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**WEST GROUND FLOOR PLAN**

SCALE  
 1 : 50

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	REVIEWED TC	DRAWING No.
		PROJECT No. 20027

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**2 WEST GROUND FLOOR PLAN**

SCALE: 1 : 50

0m 1m 2m 3m 4m 5m

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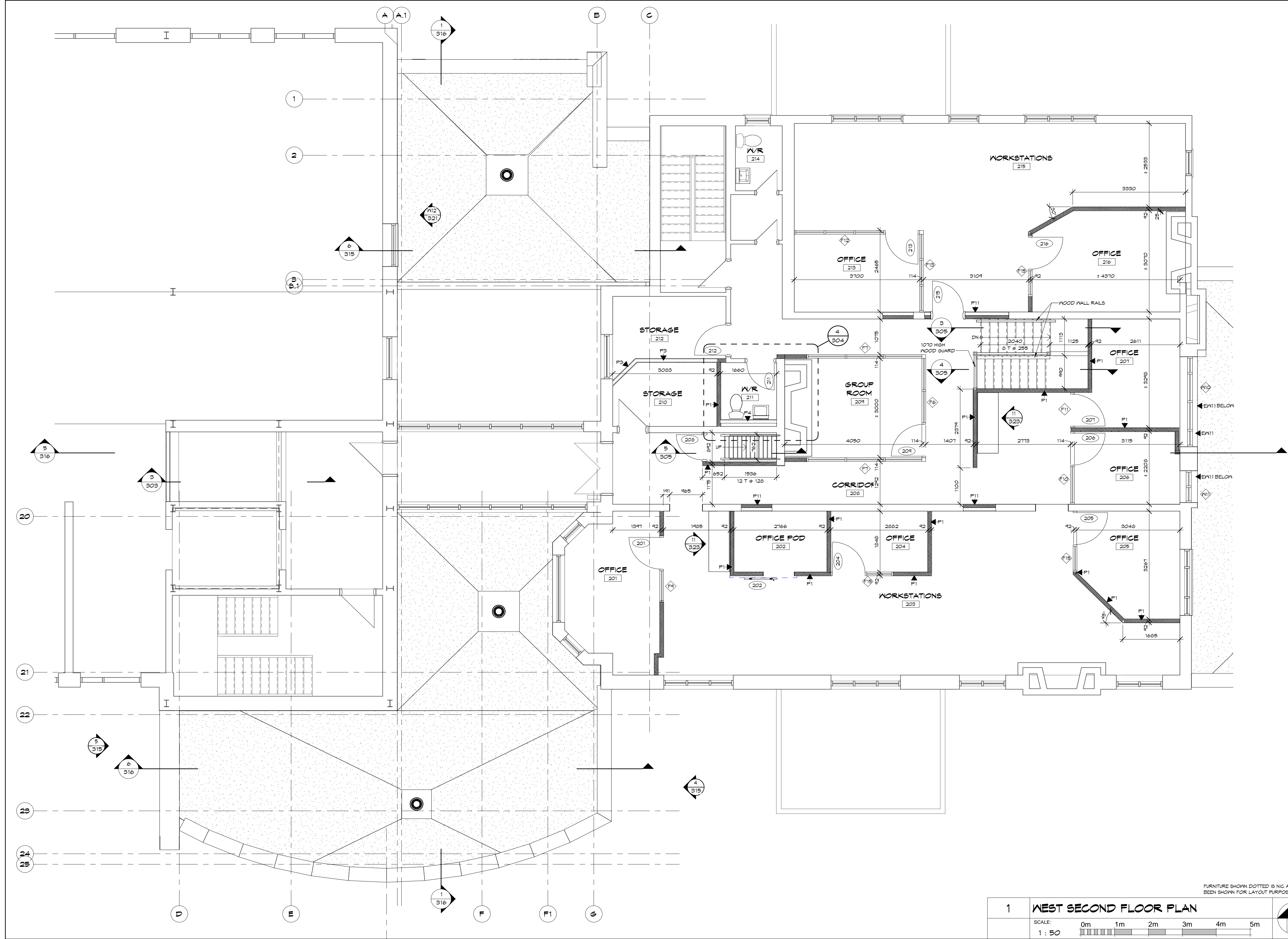
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**WEST SECOND FLOOR PLAN**

SCALE  
 1 : 50

PROFESSIONAL SEAL	DRAWN Author	DATE DEC 2020
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	REVIEWED Designer	DRAWING No.
	PROJECT No. 20027	<b>309</b>

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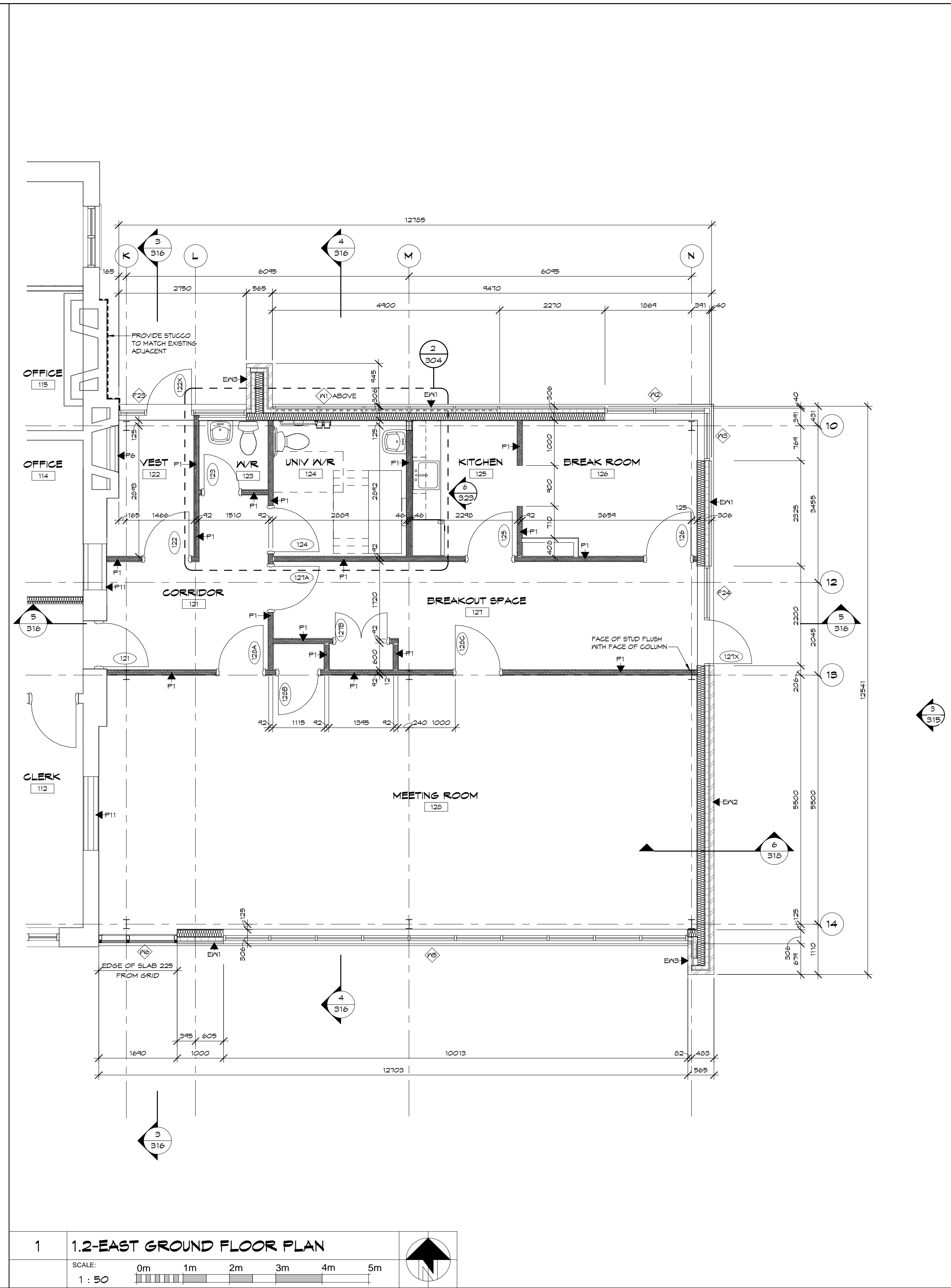
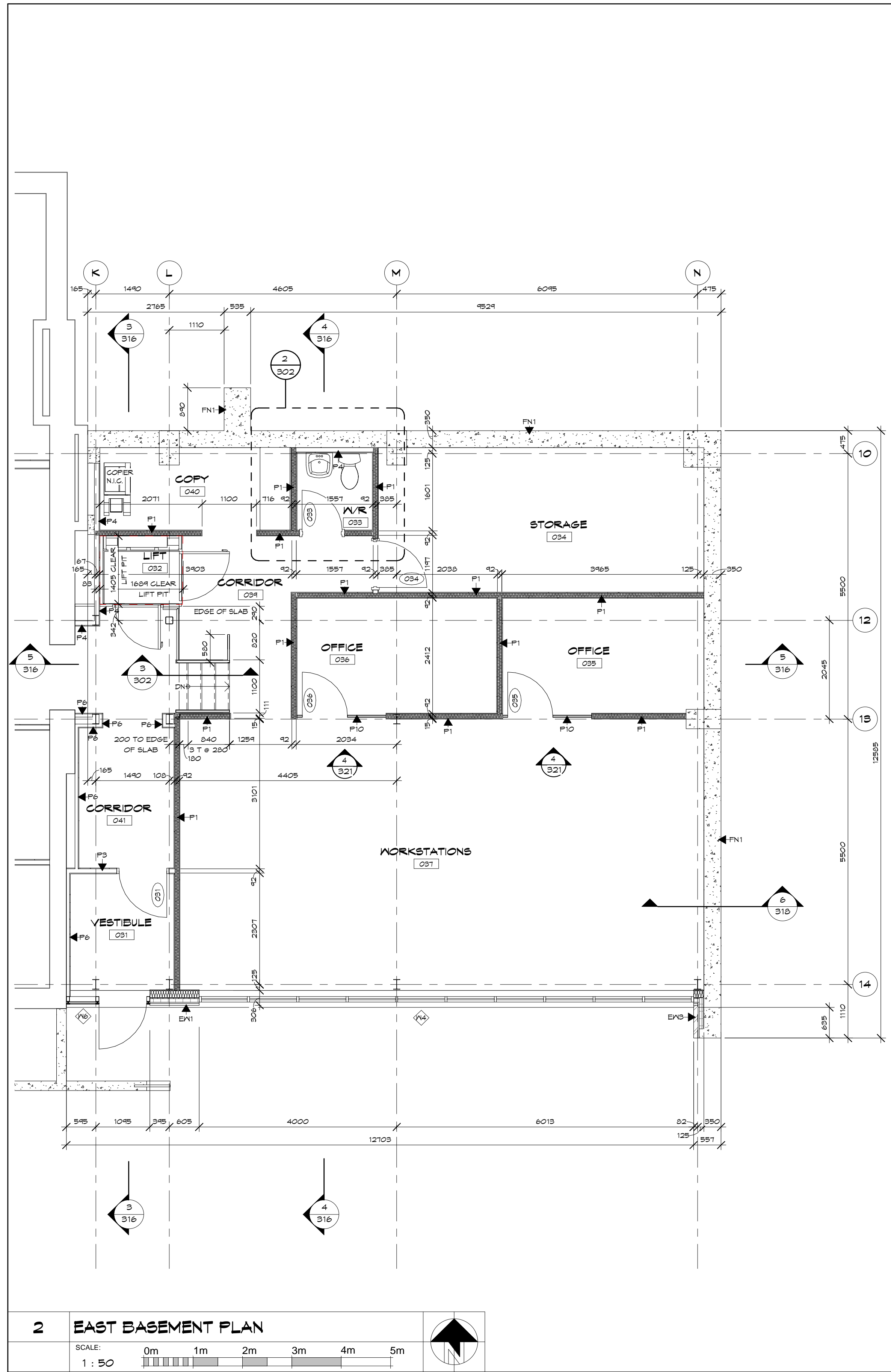
**1 WEST SECOND FLOOR PLAN**

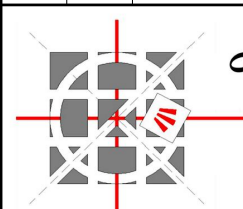
SCALE: 1 : 50

0m 1m 2m 3m 4m 5m

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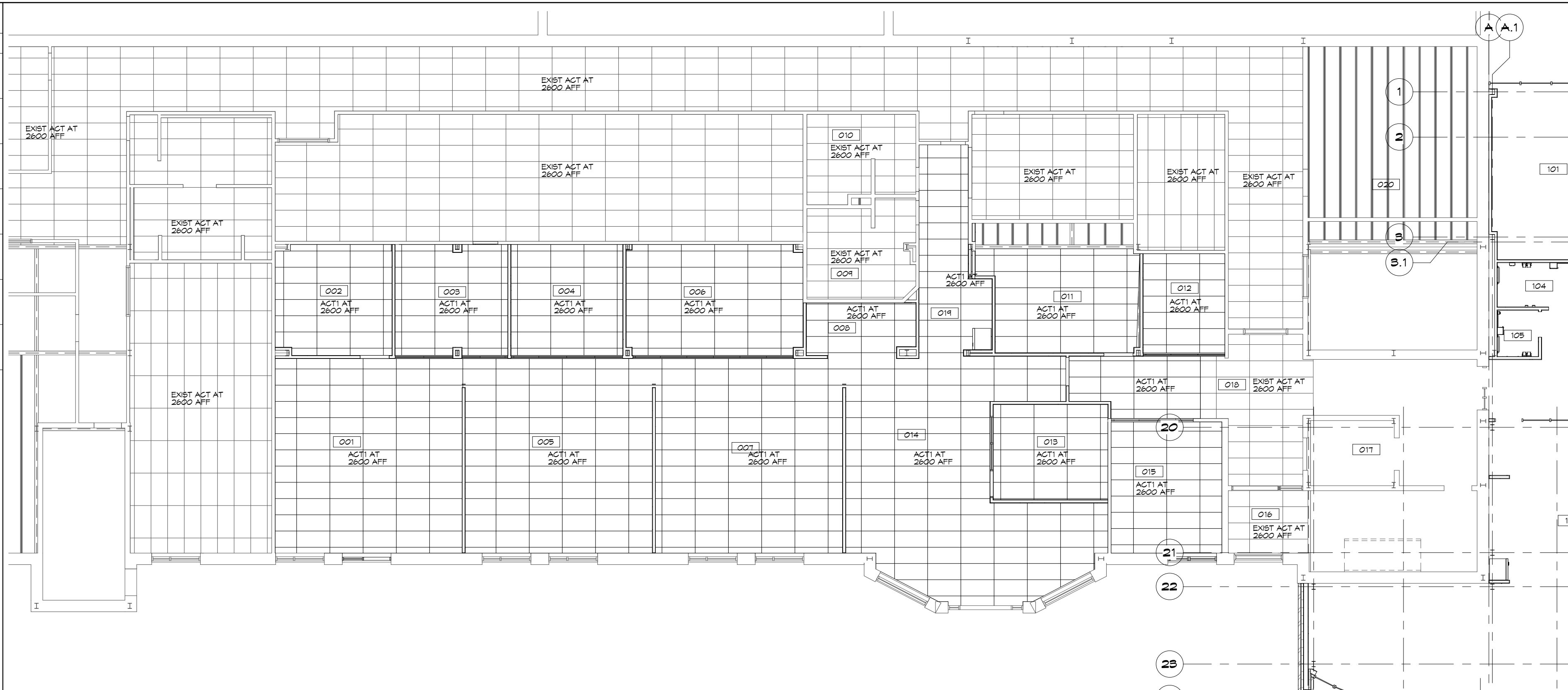
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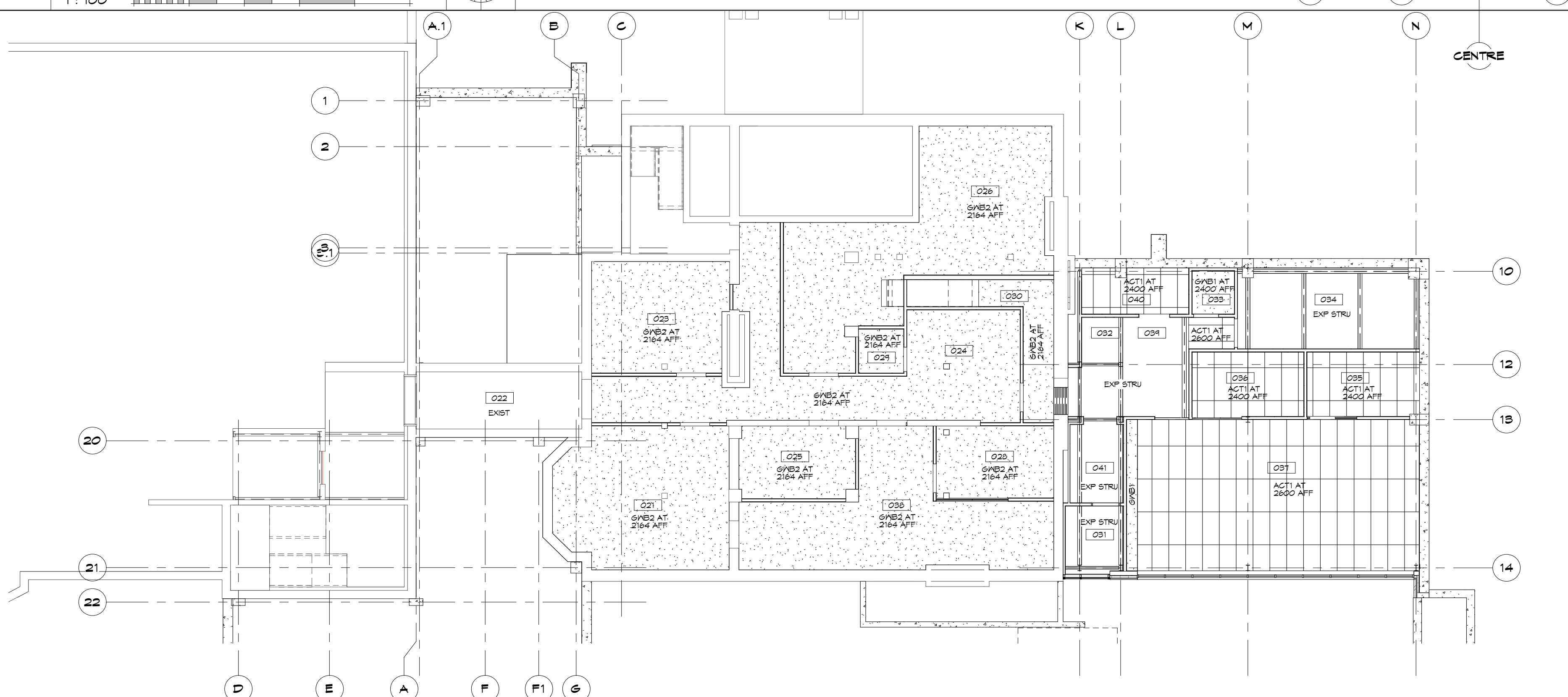
2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE
 <b>COLBOURNE &amp; KEMBEL ARCHITECTS INC.</b> <small>1000 HILTON PARK PLACE        KINGSTON, ONTARIO K7M 5M6        TEL: 613-364-2340 FAX: 613-364-1271        info@ckai.ca www.ckai.ca</small>			
PROJECT			
<b>COUNTY OF FRONTENAC ADMIN OFFICES</b>			
2081 BATTERSEA RD., GLENBURNE, ON			
DRAWING			
<b>EAST BASEMENT AND GROUND FLOOR PLAN</b>			
SCALE			
1:50			
PROFESSIONAL SEAL	DRAWN	DATE	
	TEB/CG	DEC 2020	
CHECKED	JC	PRINTED	2022/03/15
REVIEWED	TC	DRAWING No.	
		PROJECT No.	20027
NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND ISSUED NOTE			310

**CEILING TYPES LEGEND**

TYPE	PLAN	DESCRIPTION
ACT1		610 X 1220 ACOUSTIC CEILING TILES IN A SUSPENDED METAL T-BAR GRID
ACT2		610 X 610 ACOUSTIC CEILING TILES IN A SUSPENDED METAL T-BAR GRID
GWB1		16 GYPSUM BOARD ON 22 FURRING AT 400 O.C. ON 64 STEEL FRAMING AT 1200 O.C.
GWB2		16 TYPE X GYPSUM BOARD APPLIED OVER EXISTING GYPSUM BOARD, PLASTER OR EXISTING FRAMING
GWB3		16 TYPE X GYPSUM BOARD ON 22 FURRING AT 400 O.C.
EXIST CROWN		EXISTING PLASTER CROWN MOLDING
CROWN		PROVIDE PLASTER CROWN MOLDING TO MATCH ADJACENT EXISTING SIZE AND PROFILE



**2 LEVEL 0 CEILING PLAN**  
 SCALE: 1 : 100



**1 BASEMENT CEILING PLAN**  
 SCALE: 1 : 100

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 3100 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 3M6  
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 info@ckai.ca www.ckai.ca

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**BASEMENT AND LEVEL 0 CEILING PLANS**

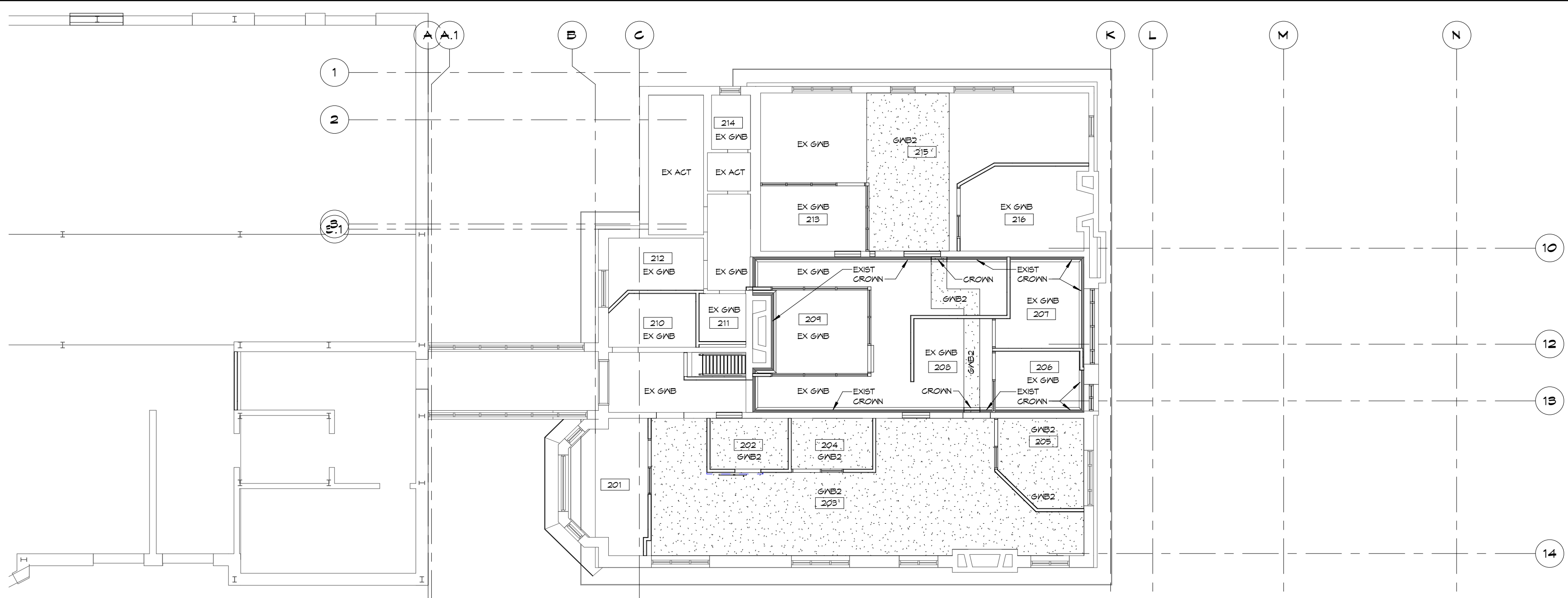
SCALE  
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	CHECKED JC	PRINTED 2022/03/15
	REVIEWED TC	DRAWING No.
	PROJECT No. 20027	<b>311</b>

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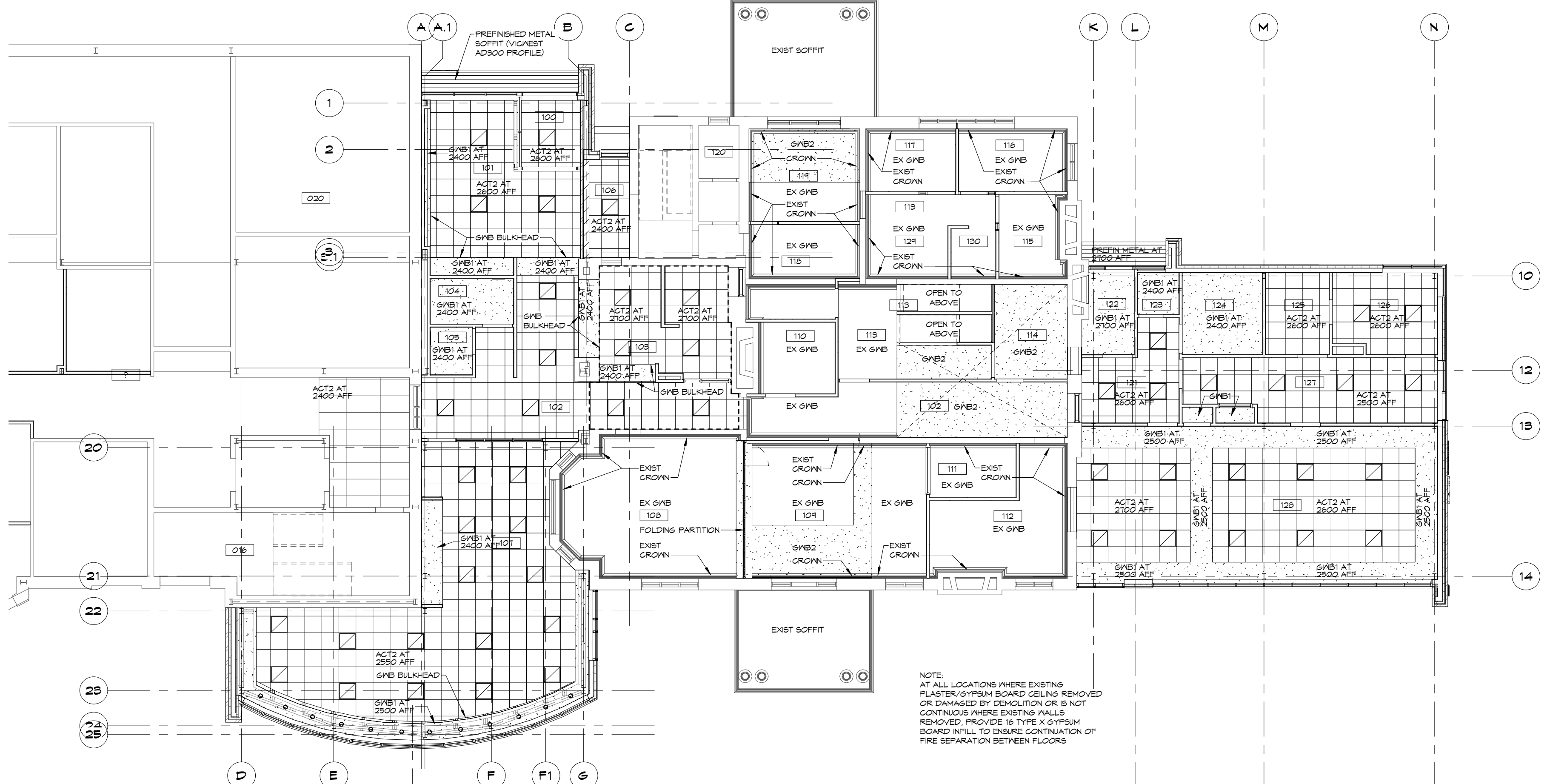
**CEILING TYPES LEGEND**

TYPE	PLAN	DESCRIPTION
ACT1		610 X 1220 ACOUSTIC CEILING TILES IN A SUSPENDED METAL T-BAR GRID
ACT2		610 X 610 ACOUSTIC CEILING TILES IN A SUSPENDED METAL T-BAR GRID
GWB1		16 GYPSUM BOARD ON 22 FURRING AT 400 O.C. ON 64 STEEL FRAMING AT 1200 O.C.
GWB2		16 TYPE X GYPSUM BOARD APPLIED OVER EXISTING GYPSUM BOARD, PLASTER OR EXISTING FRAMING
GWB3		16 TYPE X GYPSUM BOARD ON 22 FURRING AT 400 O.C.
EXIST CROWN		EXISTING PLASTER CROWN MOLDING
CROWN		PROVIDE PLASTER CROWN MOLDING TO MATCH ADJACENT EXISTING SIZE AND PROFILE



**2 SECOND FLOOR CEILING PLAN**

SCALE:  
1 : 100



**1 GROUND FLOOR CEILING PLAN**

SCALE:  
1 : 100

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No.	BY	REVISIONS/SUBMISSIONS	DATE



PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**

2081 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**GROUND AND SECOND FLOORS CEILING PLAN**

SCALE:  
1 : 100

PROFESSIONAL SEAL	DRAWN: TEL/CG	DATE DEC 2020
	CHECKED: JC	PRINTED 2022/03/15
	REVIEWED: TC	DRAWING NO.
	PROJECT No. 20027	<b>312</b>

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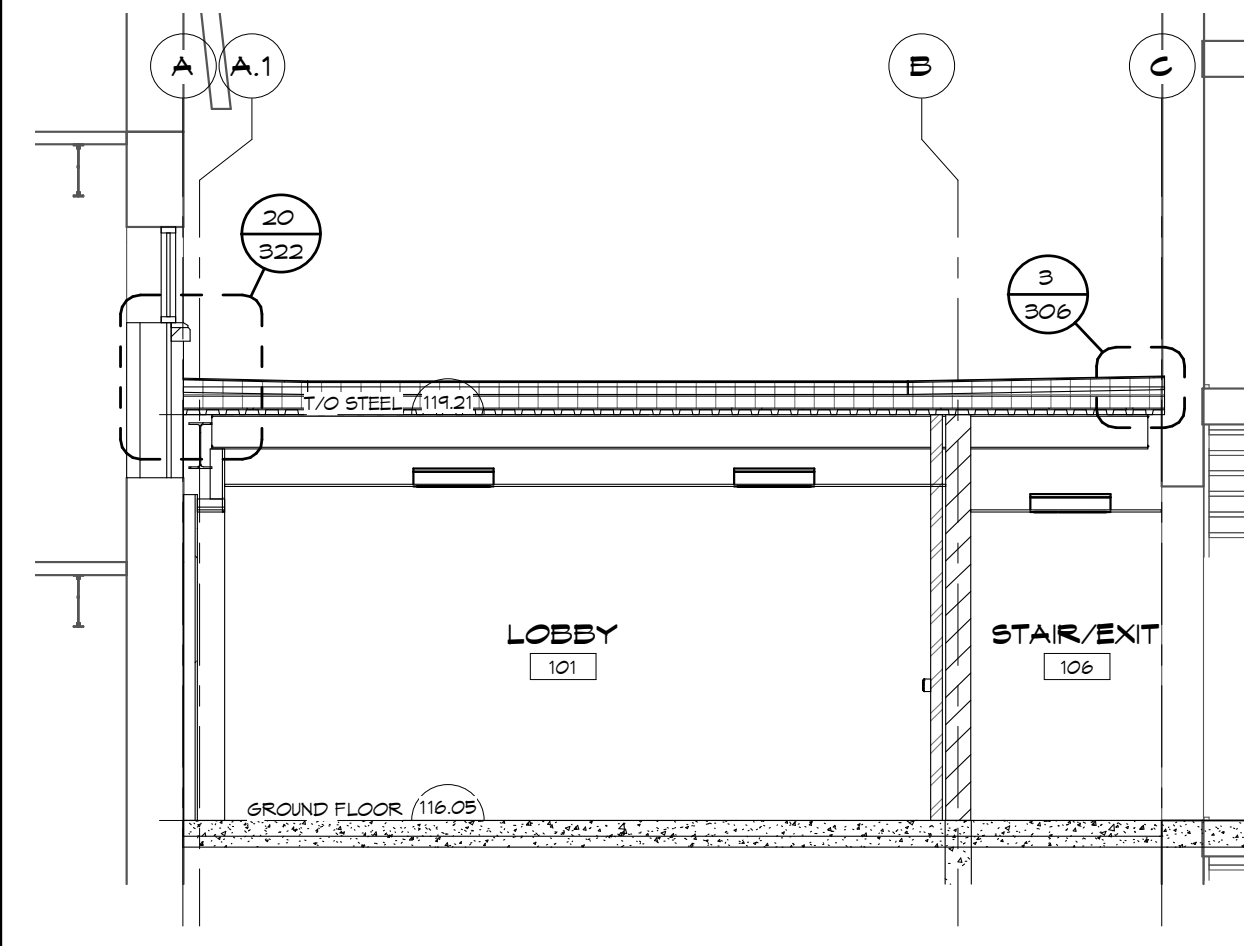
**ELEVATION NOTES**

- E1 MASONRY, 100H X 300L, COLOUR: SANDSTONE
- E2 HORIZONTAL PREFINISHED METAL SIDING, WOODGRAIN FINISH
- E3 PROVIDE THERMALLY BROKEN ALUMINUM WINDOW WITH SEALED INSULATING GLASS
- E6 SIGNAGE, NOT IN CONTRACT
- E7 PREFINISHED METAL FLASHING
- E8 HOLLOW DOOR AND FRAME, PAINT FINISH
- E4 STAINLESS STEEL GUARD RAIL
- E10 CAST-IN-PLACE CONCRETE STAIRS
- E11 NEW WALL INFILL, STUCCO FINISH TO MATCH EXISTING ADJACENT
- E12 HORIZONTAL PREFINISHED METAL SIDING, RED COLOUR TO MATCH ADJACENT HANGARD ROOF

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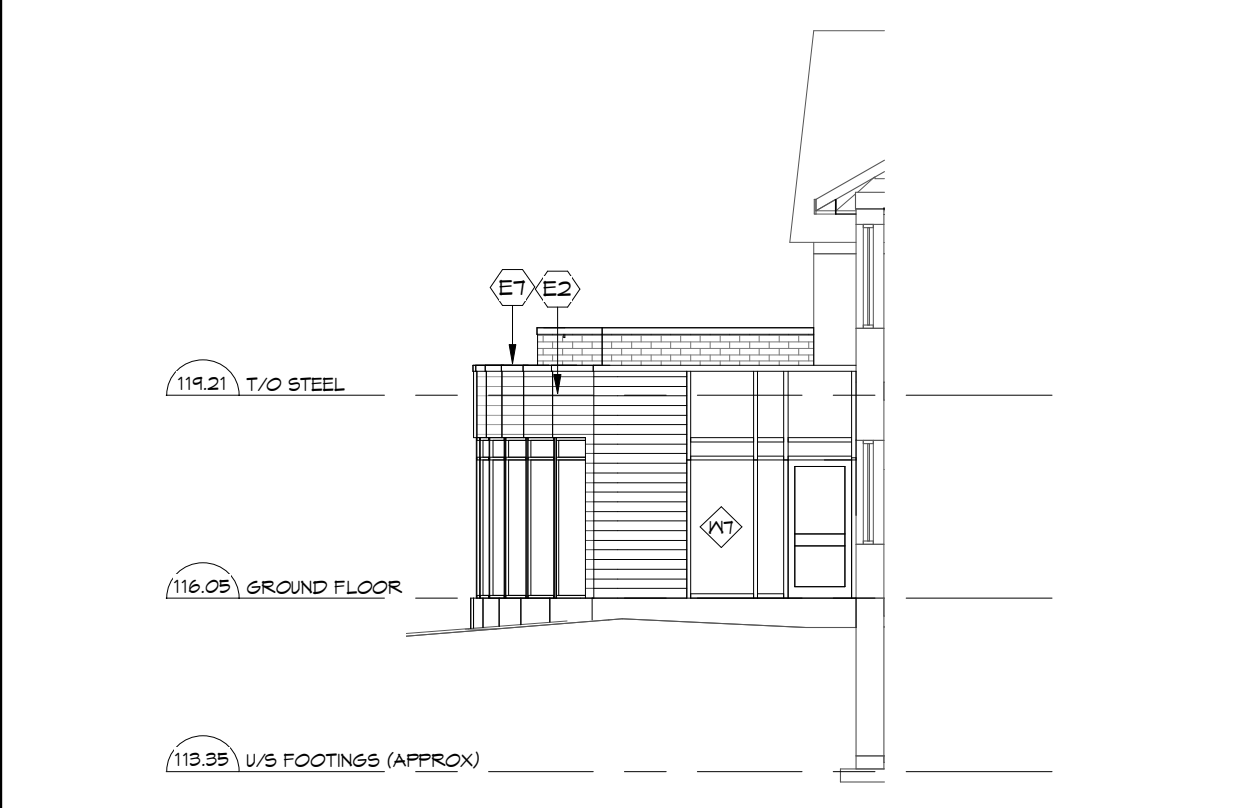
**2 NORTH ELEVATION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



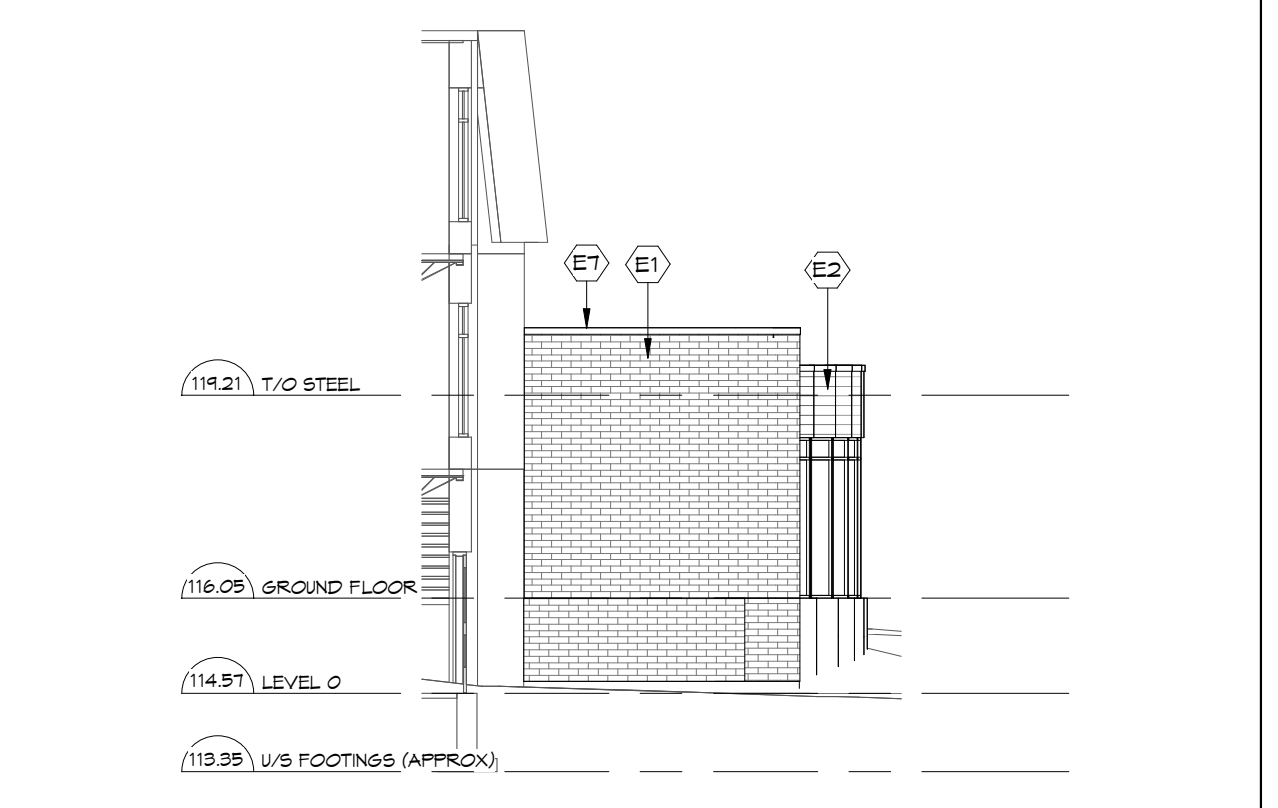
**6 ENTRANCE LOBBY - BUILDING SECTION 1**  
 SCALE: 1 : 50  
 0m 1m 2m 3m 4m 5m



**1 SOUTH ELEVATION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**4 SOUTH ADDITION EAST ELEVATION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**5 SOUTH ADDITION WEST ELEVATION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**3 EAST ELEVATION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m

2	TC	ISSUED FOR 45% REVIEW	22/09/19
1	TC	ISSUED FOR SITE PLAN CONTROL	22/01/17
No.	BY	REVISIONS/SUBMISSIONS	DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 1000 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 5M6  
 TEL: 613-366-2340 FAX: 613-366-1271  
 info@ckai.ca www.ckai.ca

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**

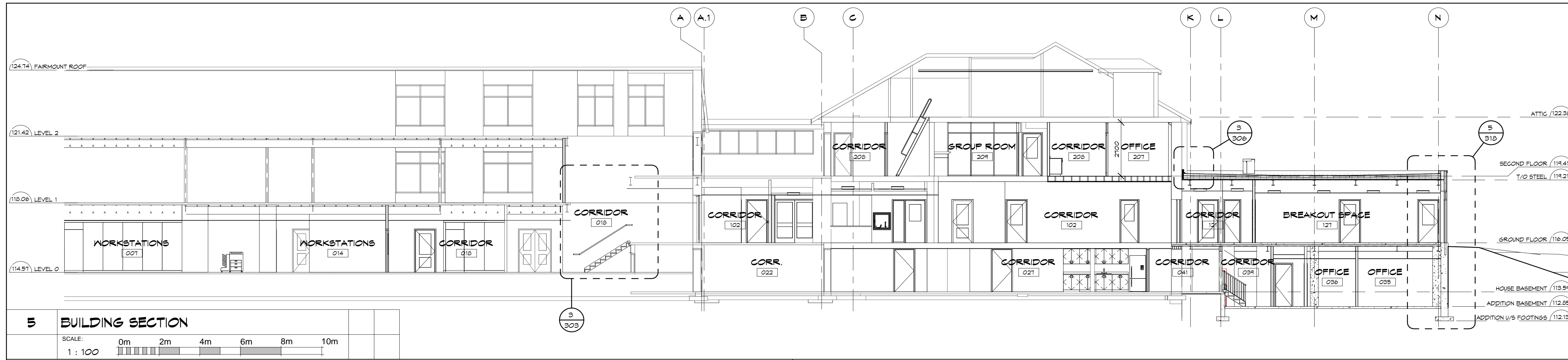
2089 BATTERSEA RD, GLENBURNE, ON  
 DRAWING  
**BUILDING ELEVATIONS**

SCALE  
 As Indicated

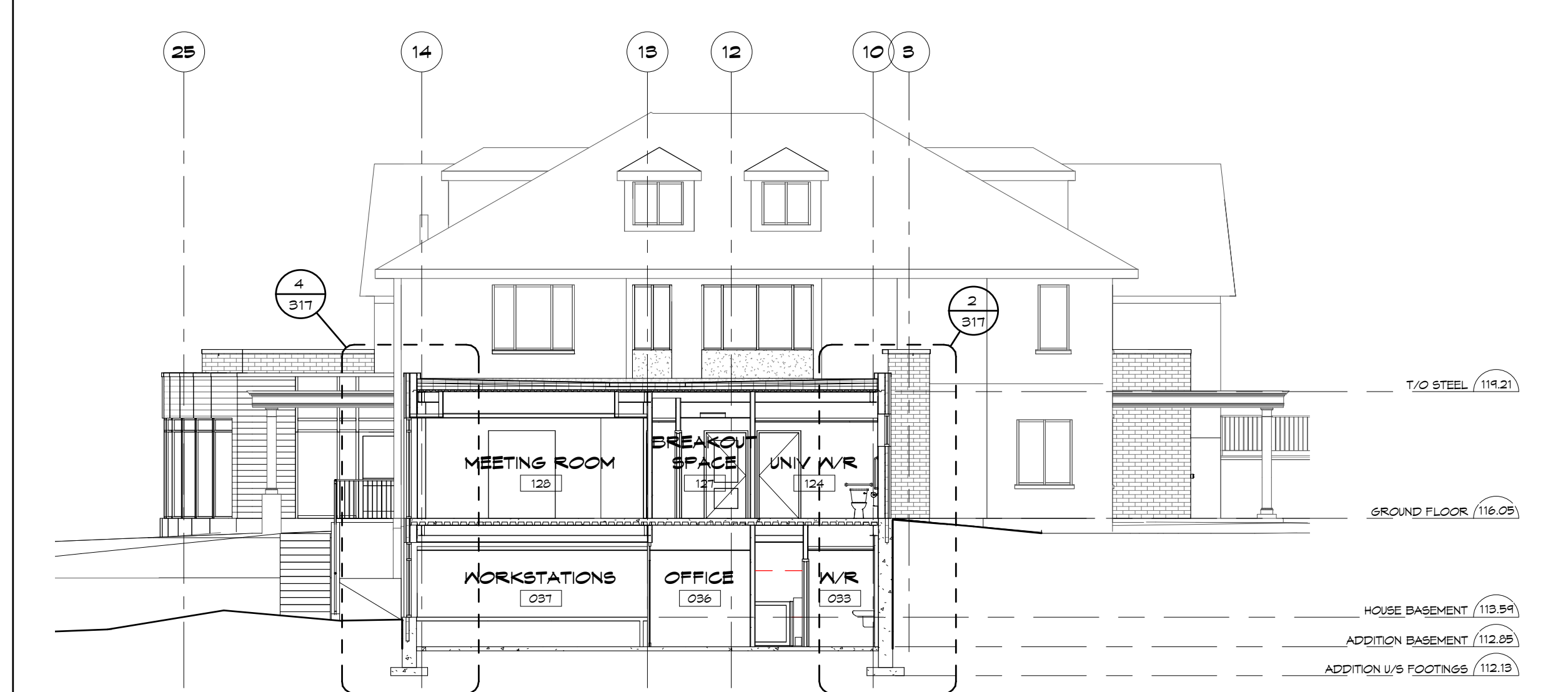
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	CHECKED: JC	PRINTED: 2022/03/19
	REVIEWED: TC	DRAWING NO.:
	PROJECT NO. 20027	<b>315</b>

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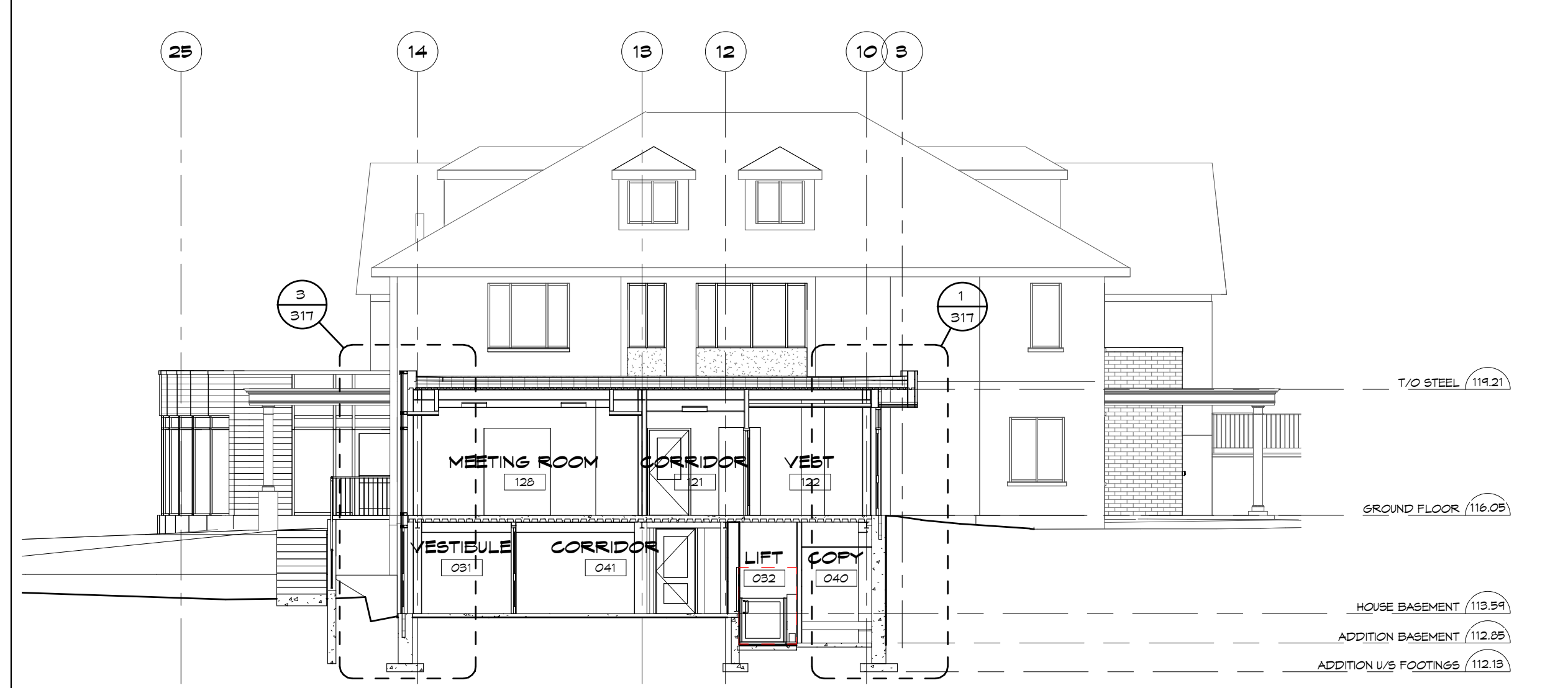
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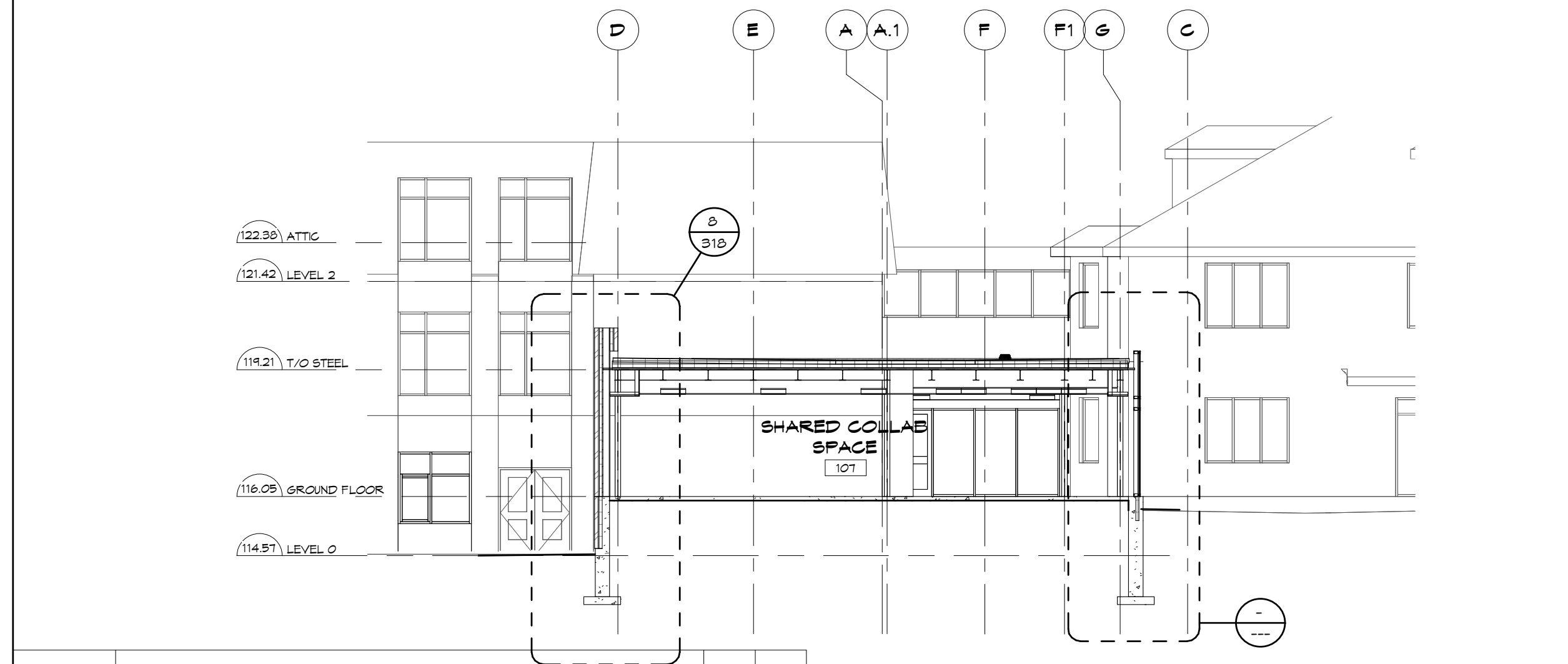
**5 BUILDING SECTION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



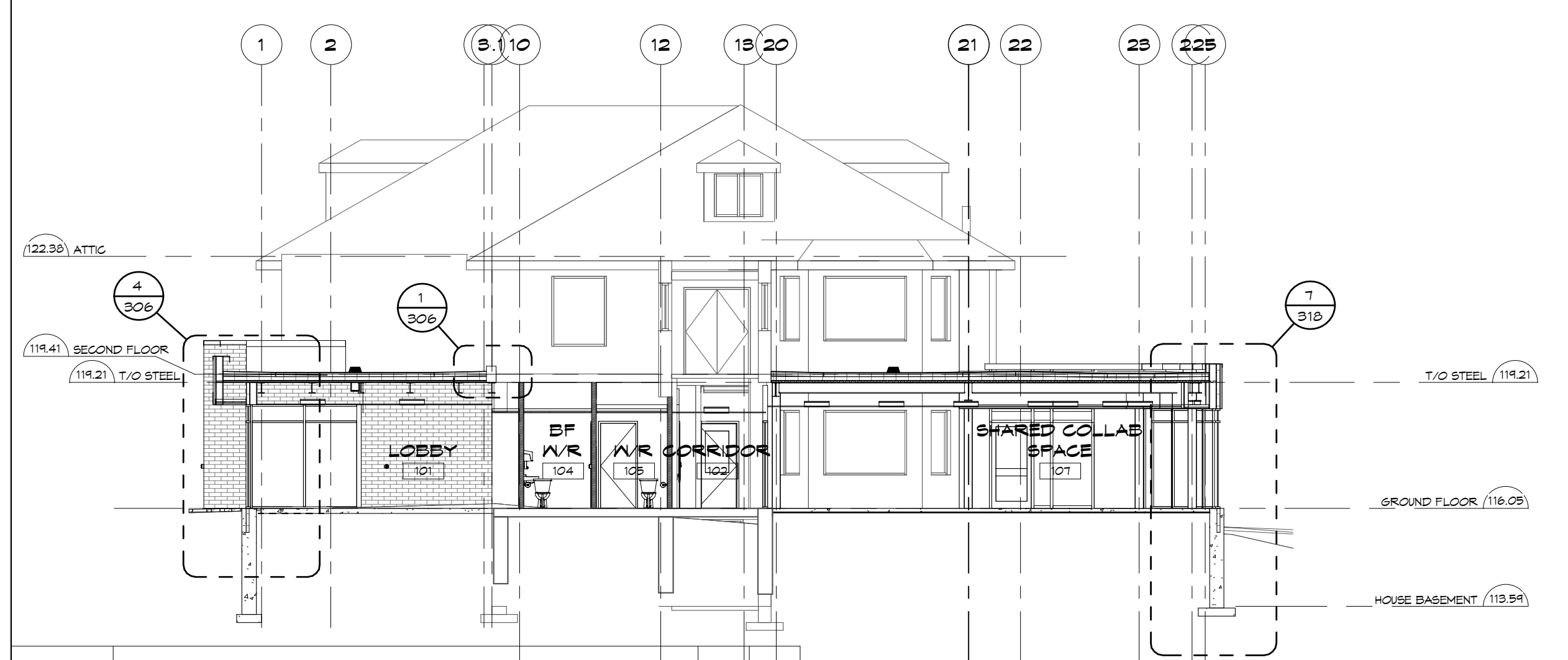
**4 EAST ADDITION SECTION 2**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**3 EAST ADDITION SECTION 1**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**6 SOUTH ADDITION SECTION**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m



**1 ENTRANCE LOBBY SECTION 1**  
 SCALE: 1 : 100  
 0m 2m 4m 6m 8m 10m

2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE



PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

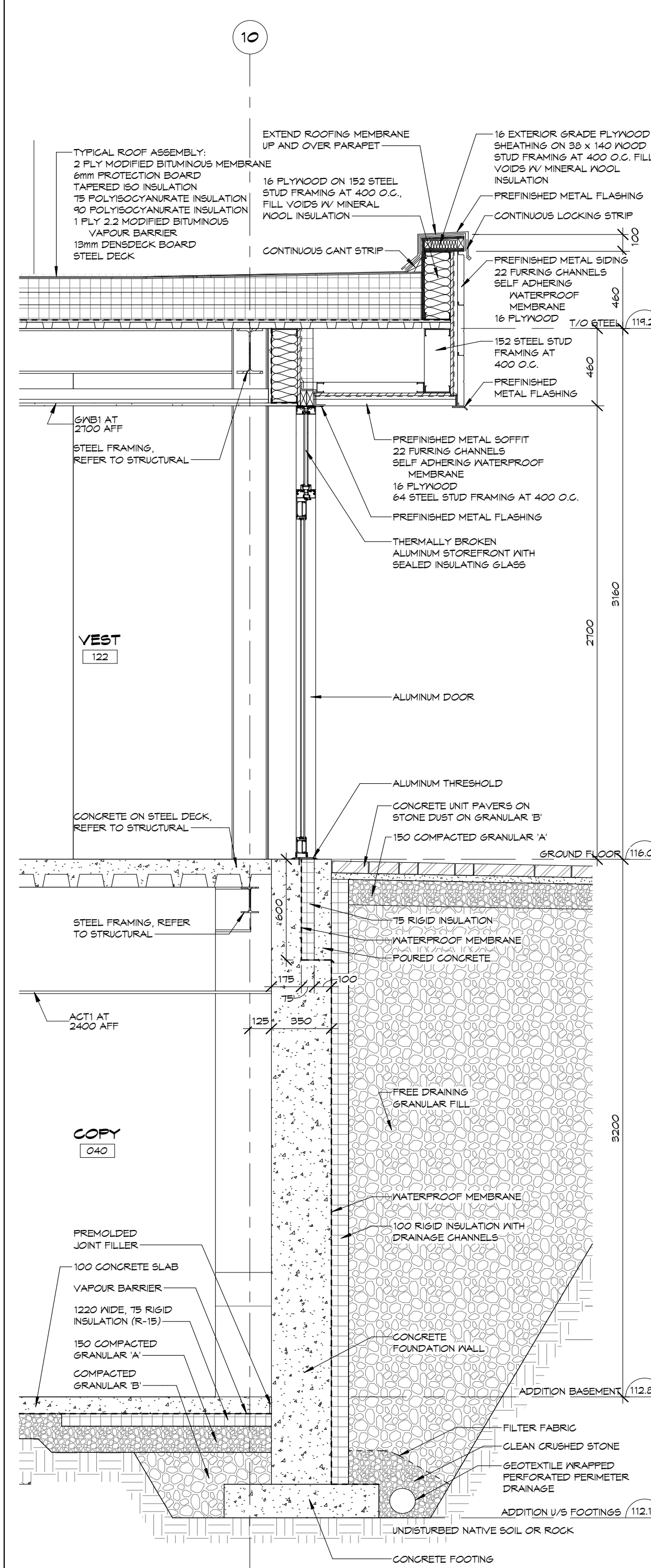
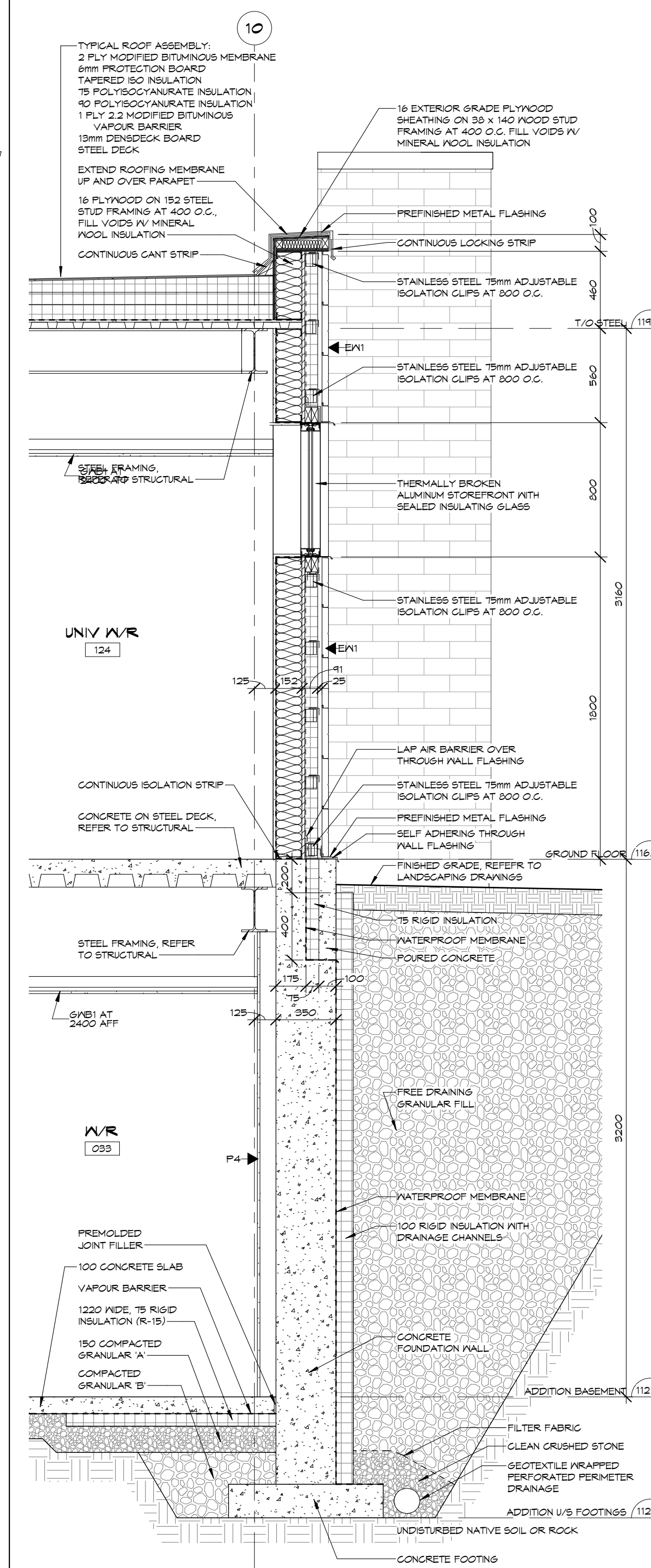
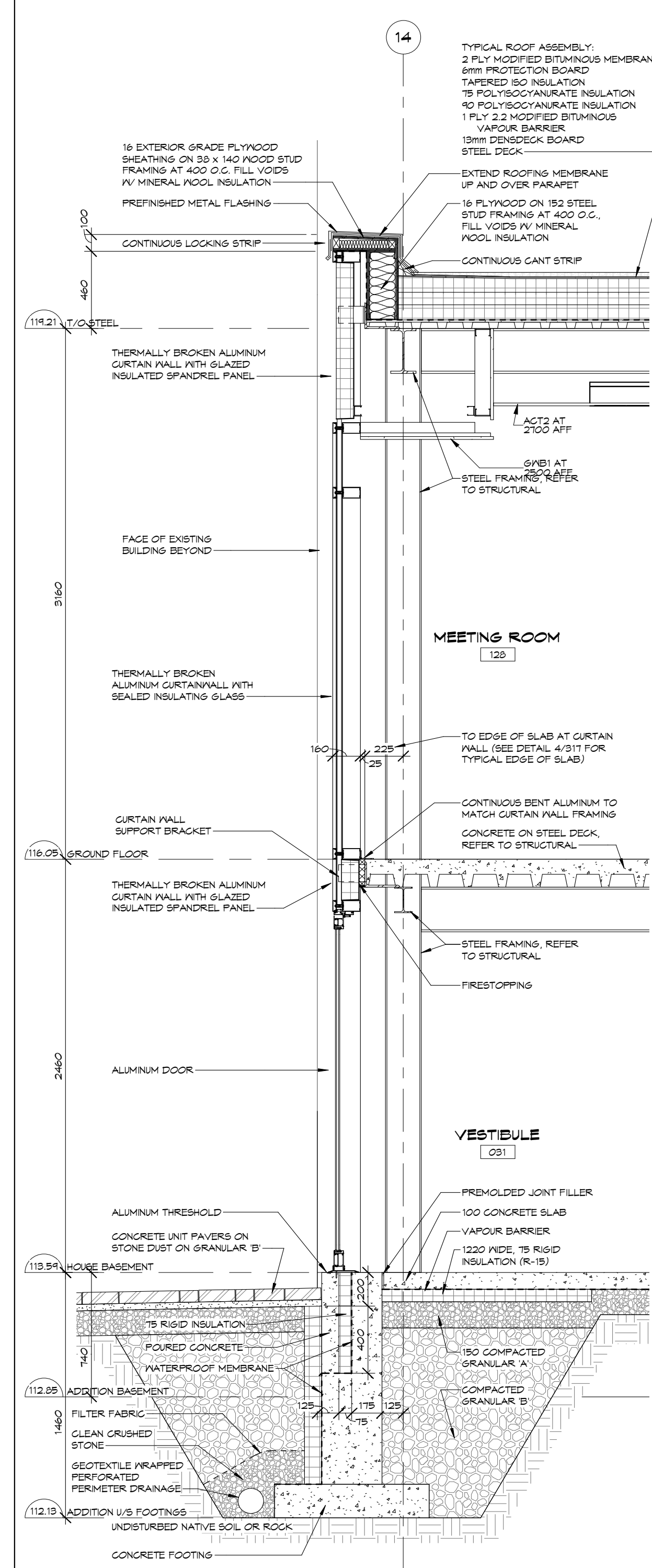
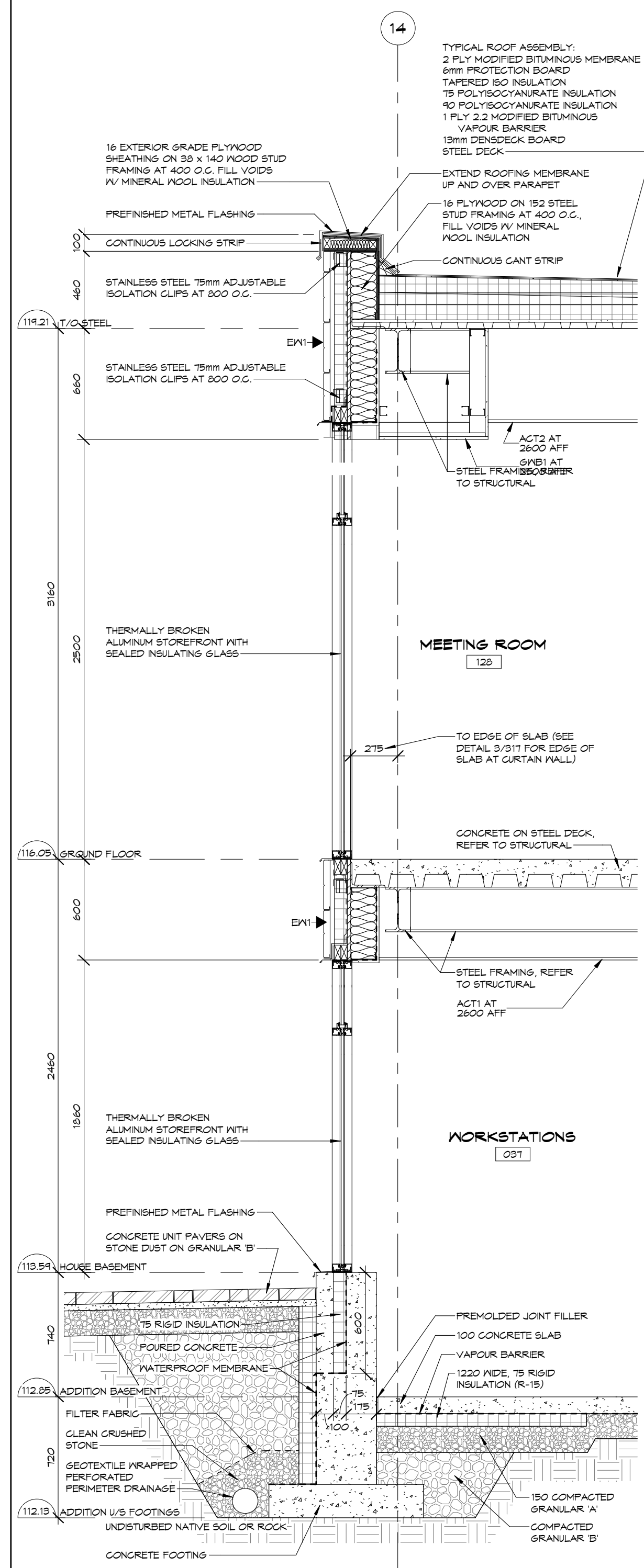
DRAWING  
**BUILDING SECTIONS**

SCALE  
 1 : 100

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	CHECKED Checker	PRINTED 20/22/03/15
	REVIEWED Designer	DRAWING No.
	PROJECT No. 20027	<b>316</b>

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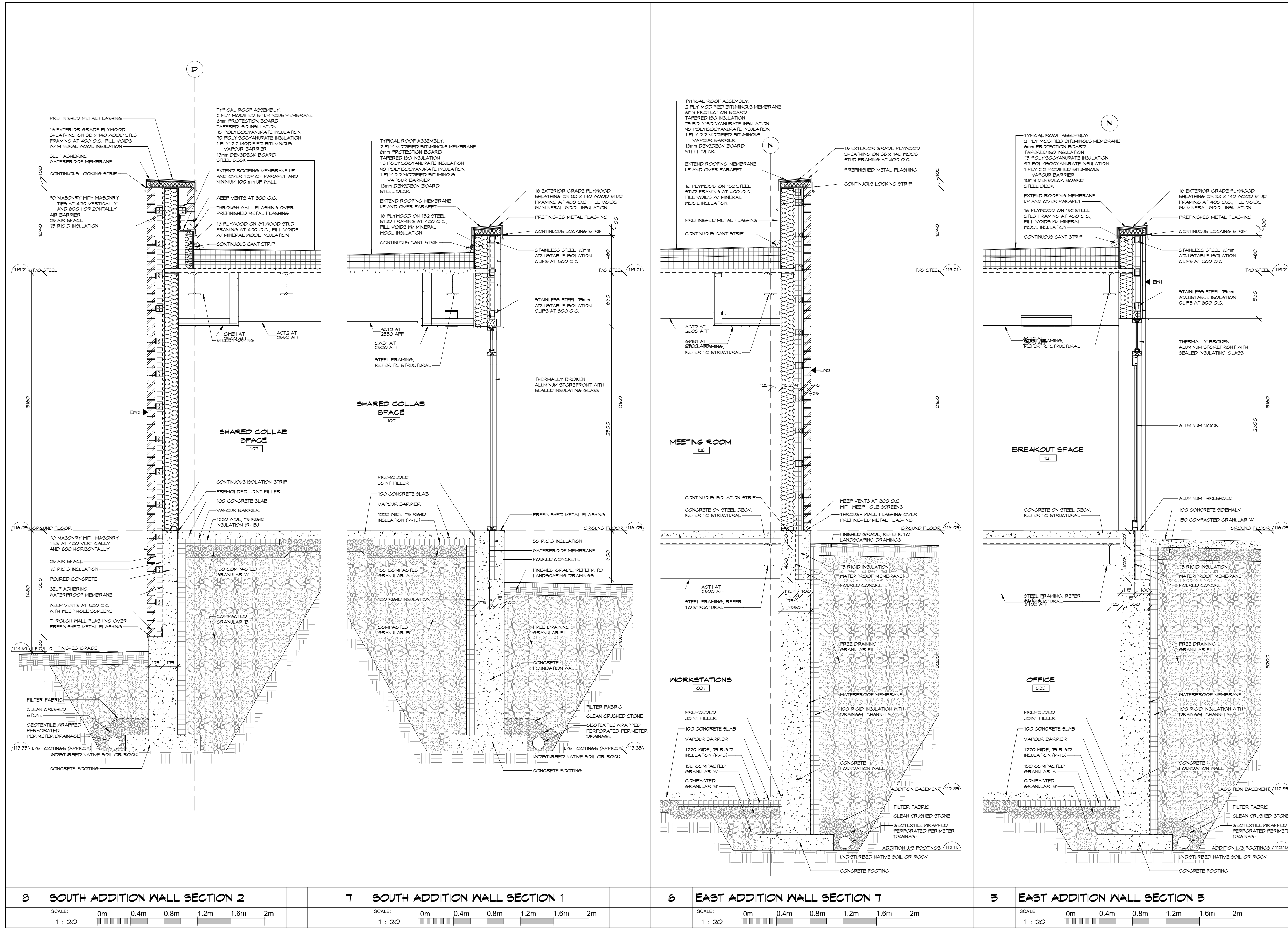
2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE
 <b>COLBOURNE &amp; KEMBEL ARCHITECTS INC.</b> 5100 HILTON PARK PLACE KINGSTON, ONTARIO K7M 5M6 TEL: 613-356-2340 FAX: 613-356-1271 info@ckai.ca www.ckai.ca			
PROJECT			
COUNTY OF FRONTENAC ADMIN OFFICES			
2084 BATTERSEA RD, GLENBURNE, ON			
DRAWING			
EAST ADDITION WALL SECTIONS			
SCALE			
1:20			
PROFESSIONAL SEAL		DRAWN	DATE
		TB	DEC 2020
		CHECKED	PRINTED
		TC	20/22/03/15
		REVIEWED	DRAWING No.
		TC	
		PROJECT No.	20027
			<b>317</b>

**4 EAST ADDITION WALL SECTION 4**  
 SCALE: 0m 0.4m 0.8m 1.2m 1.6m 2m  
 1:20

**3 EAST ADDITION WALL SECTION 3**  
 SCALE: 0m 0.4m 0.8m 1.2m 1.6m 2m  
 1:20

**2 EAST ADDITION WALL SECTION 2**  
 SCALE: 0m 0.4m 0.8m 1.2m 1.6m 2m  
 1:20

**1 EAST ADDITION WALL SECTION 1**  
 SCALE: 0m 0.4m 0.8m 1.2m 1.6m 2m  
 1:20



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NO.	BY	REVISIONS/SUBMISSIONS	DATE

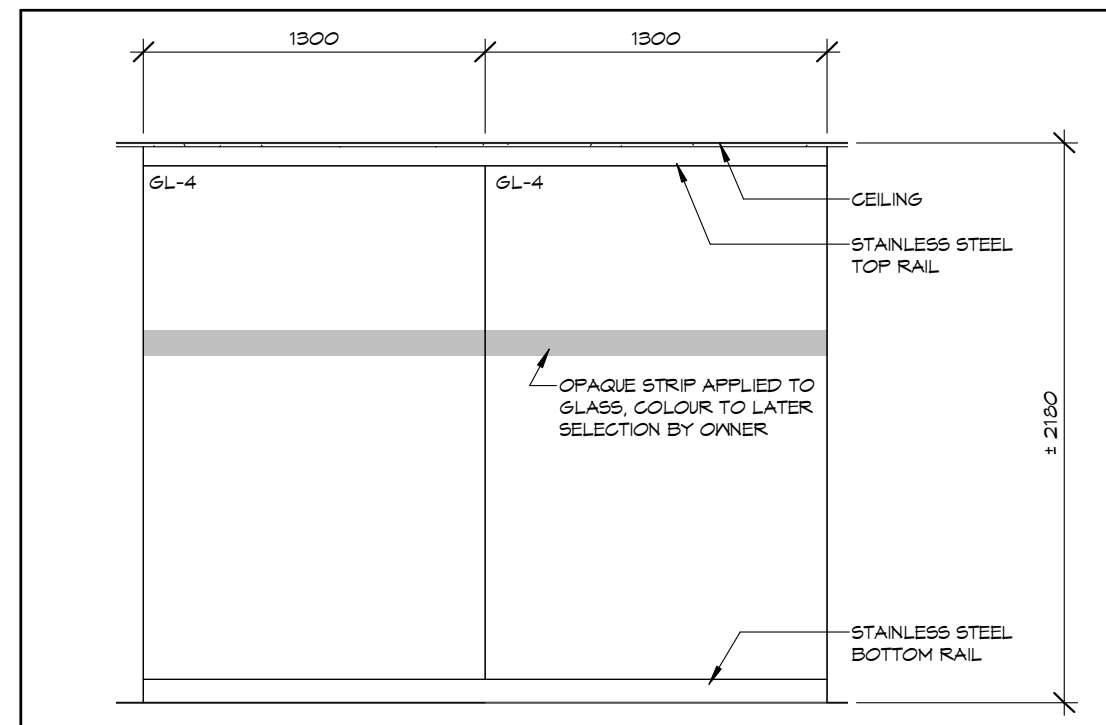
**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 3100 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 5M6  
 TEL: 613-364-2340 FAX: 613-364-1271  
 info@ckai.ca www.ckai.ca

PROJECT:  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

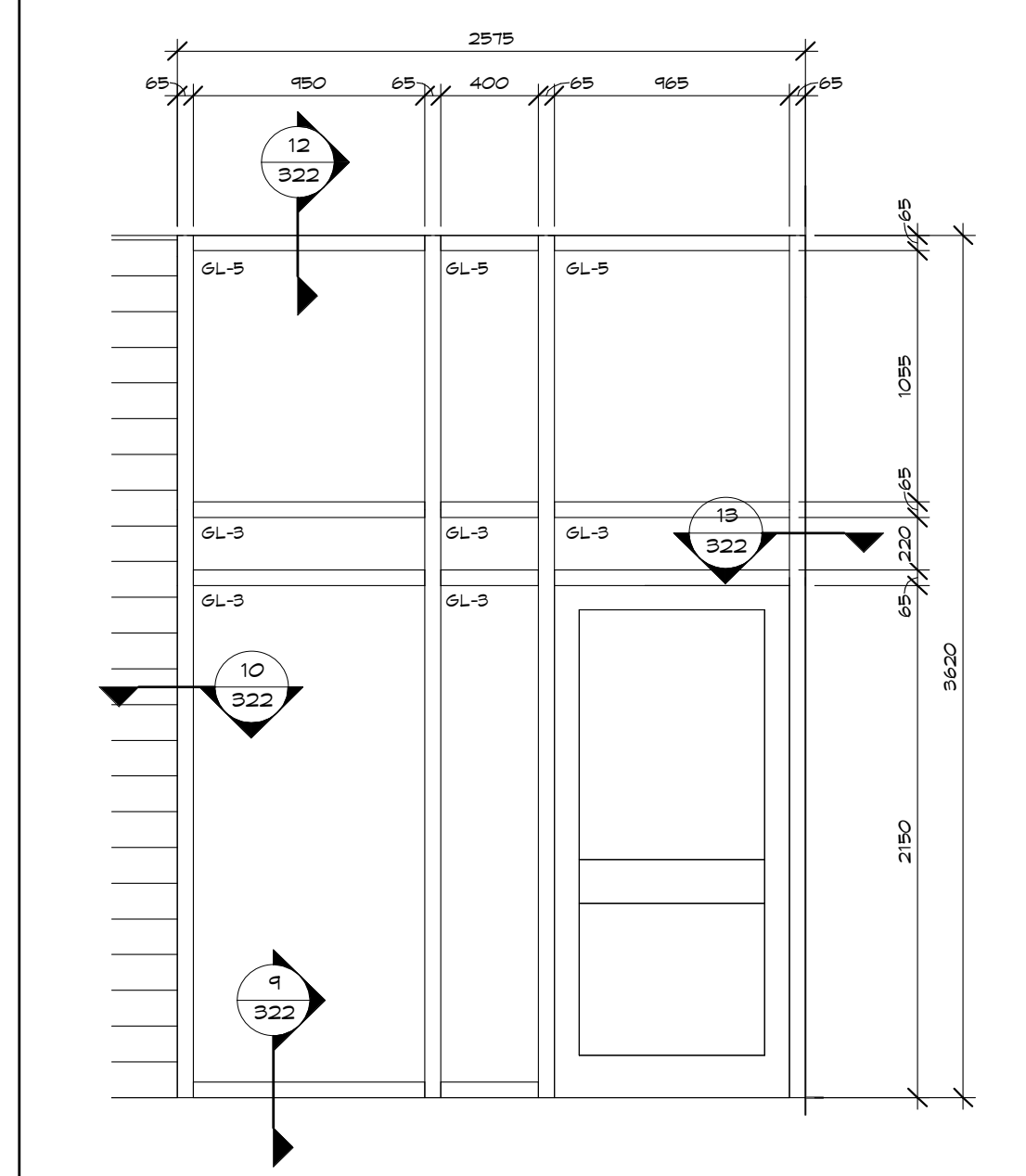
DRAWING:  
**EAST AND SOUTH ADDITIONS WALL SECTIONS**

SCALE:  
 1:20

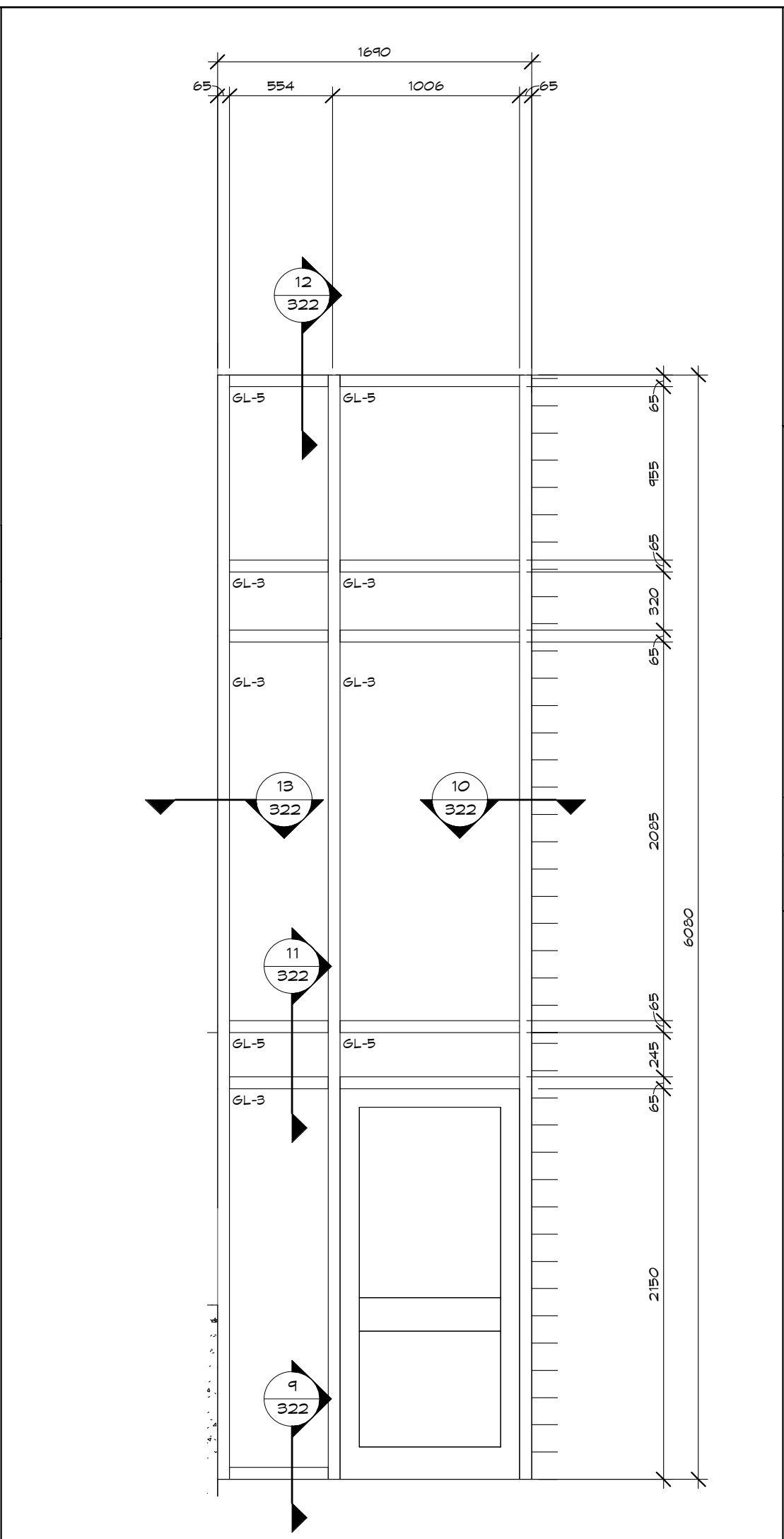
PROFESSIONAL SEAL	DRAWN	DATE
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CHECKED	TC	PRINTED
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REVIEWED	TC	DRAWING NO.
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	20027	



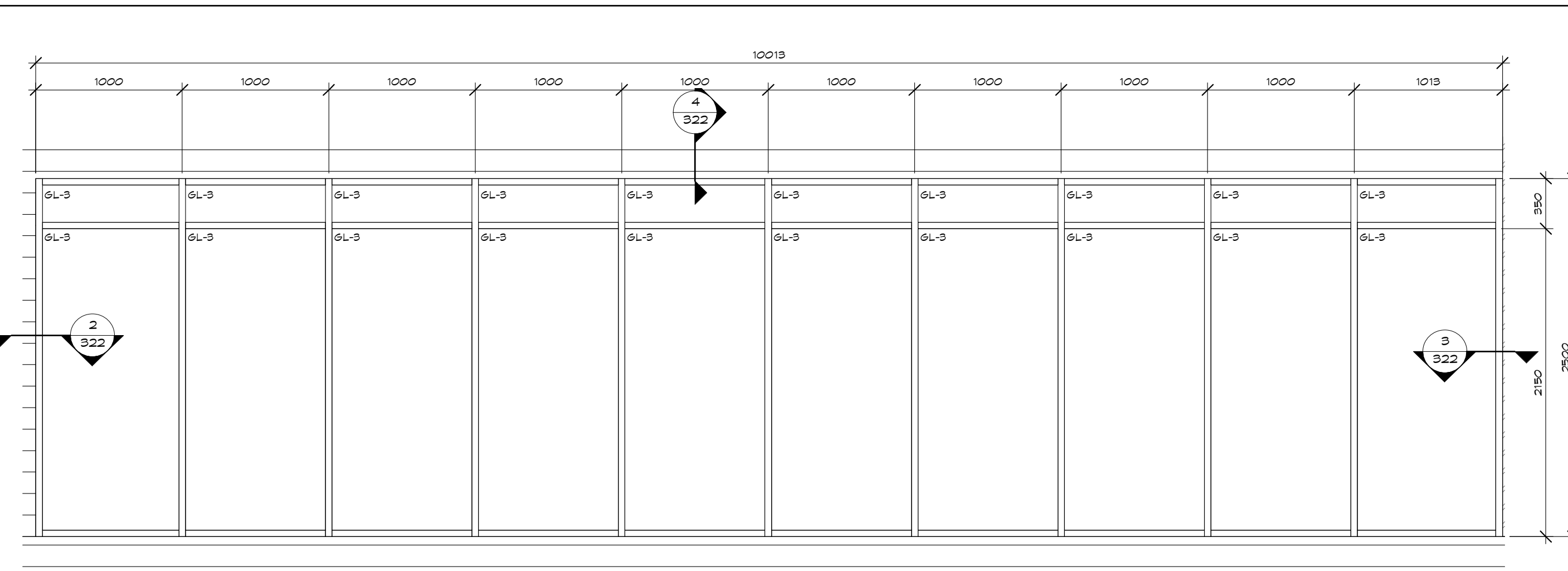
**2 O2B GLASS WALL ELEVATION**  
 REFERENCE: 307 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



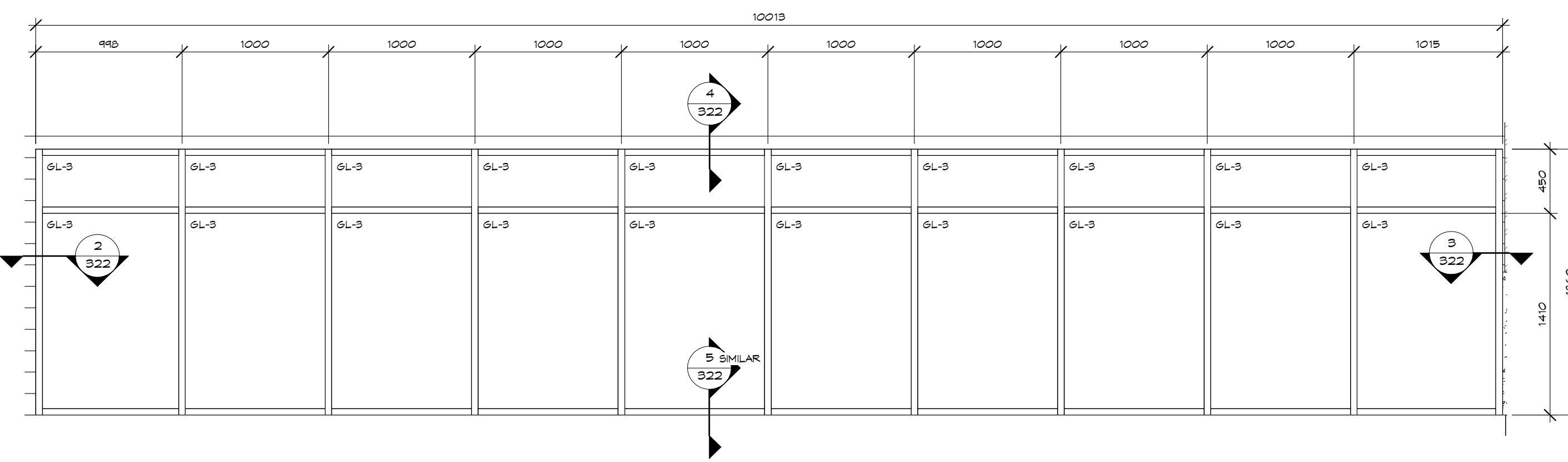
**W7 W7 WINDOW ELEVATION**  
 REFERENCE: 307 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



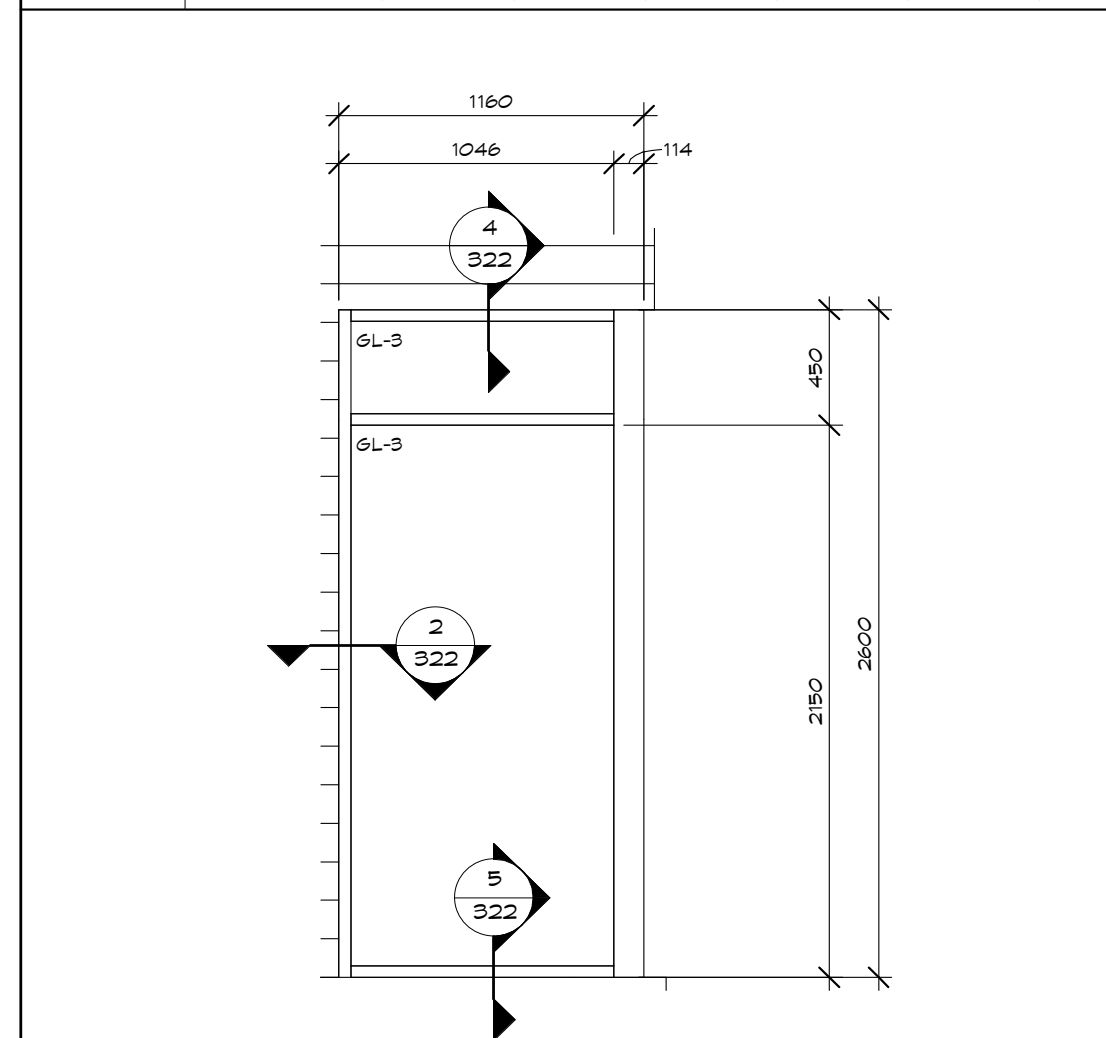
**W6 W6 WINDOW ELEVATION**  
 REFERENCE: 307 SCALE: 1:25  
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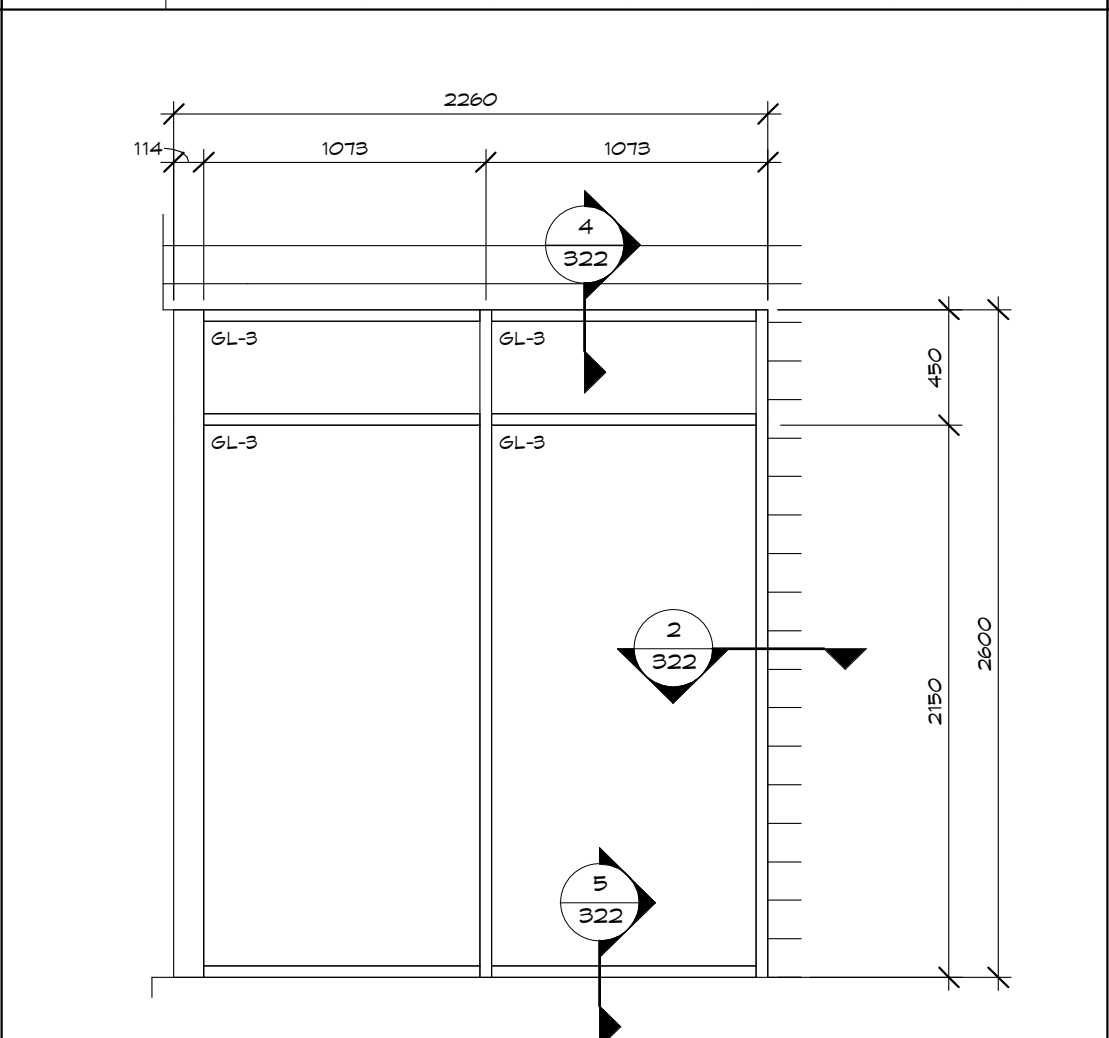
**W5 W5 WINDOW ELEVATION**  
 SCALE: 1:25  
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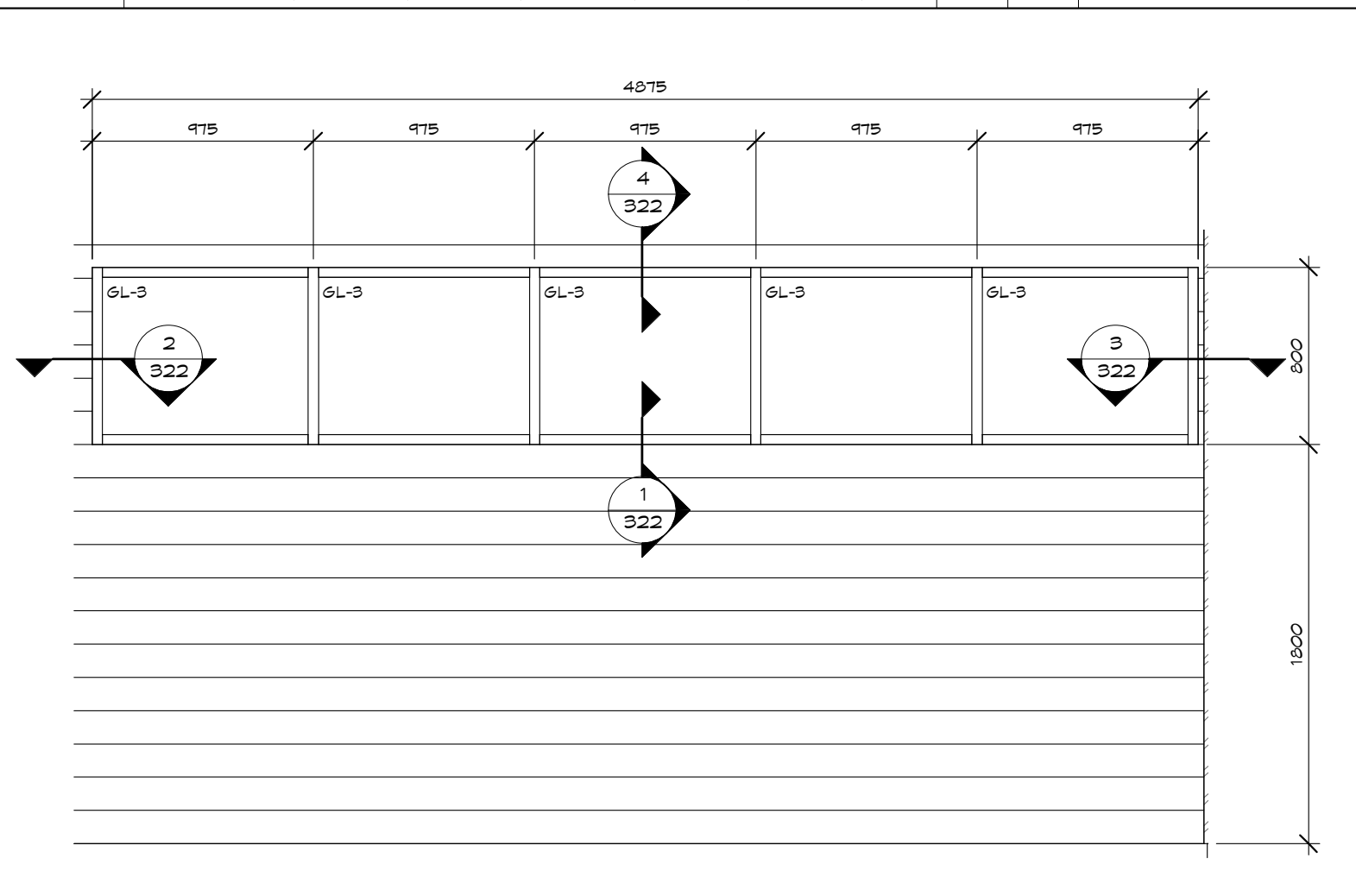
**W4 W4 WINDOW ELEVATION**  
 SCALE: 1:25  
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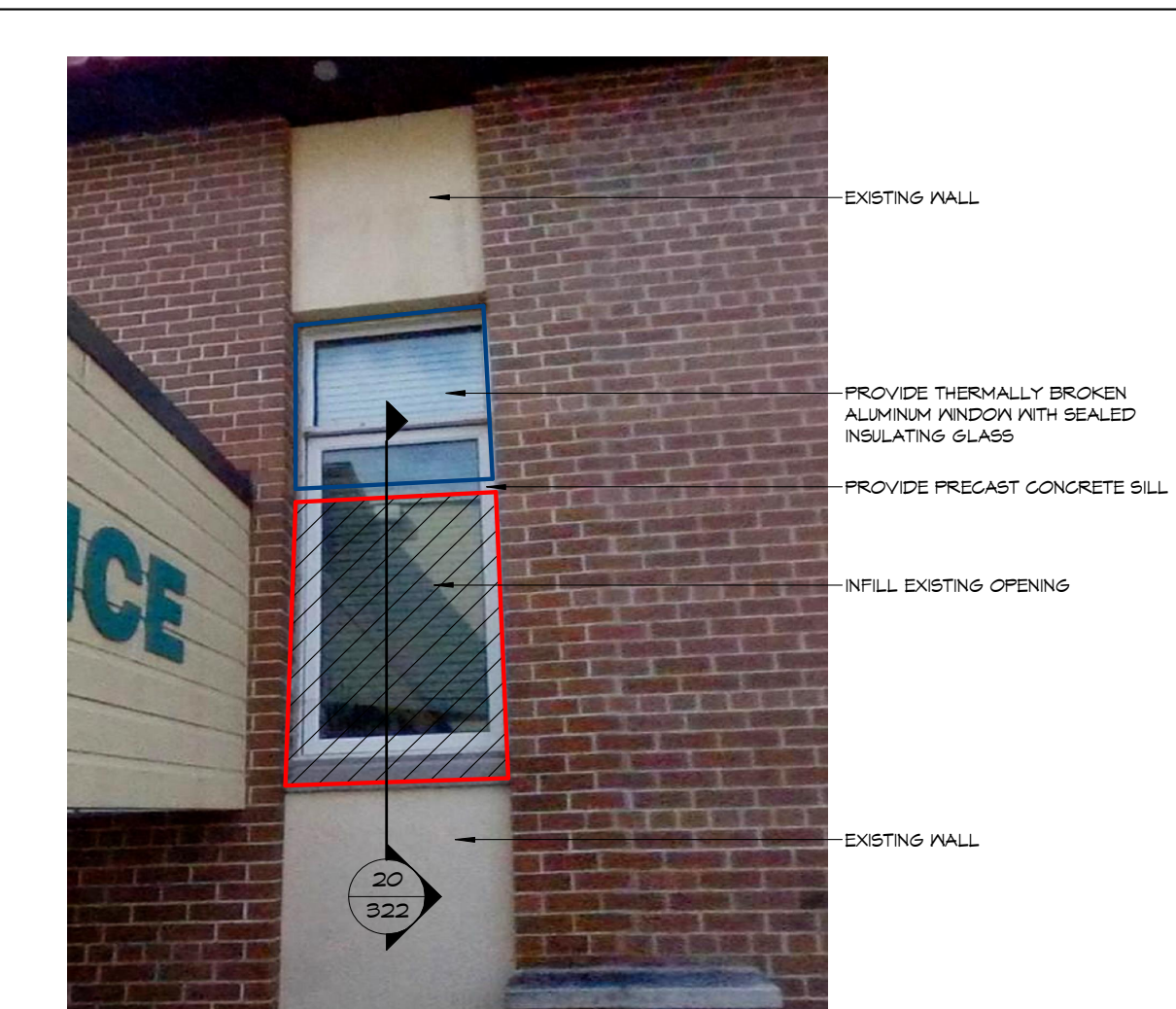
**W3 W3 WINDOW ELEVATION**  
 REFERENCE: 307 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



**W2 W2 WINDOW ELEVATION**  
 REFERENCE: 307 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



**W1 W1 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



**1 WINDOW INFILL ELEVATION/DETAIL**  
 SCALE: N.T.S.

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- GL-1 TEMPERED GLASS
- GL-2 FIRE RATED GLASS (FRG)
- GL-3 SEALED INSULATING GLASS
- GL-4 LAMINATED SAFETY GLASS
- GL-5 GLAZED INSULATED SPANDREL PANEL

2	TC	ISSUED FOR 95% REVIEW	22/03/15
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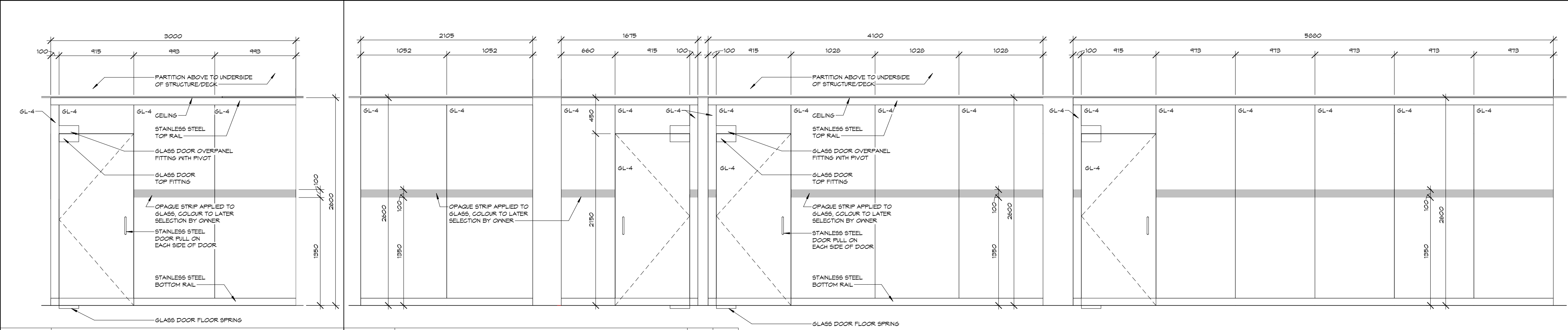
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**WINDOW ELEVATIONS**

SCALE  
 As Indicated

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	REVIEWED Designer	DRAWING No.
	PROJECT No. 20027	<b>320</b>

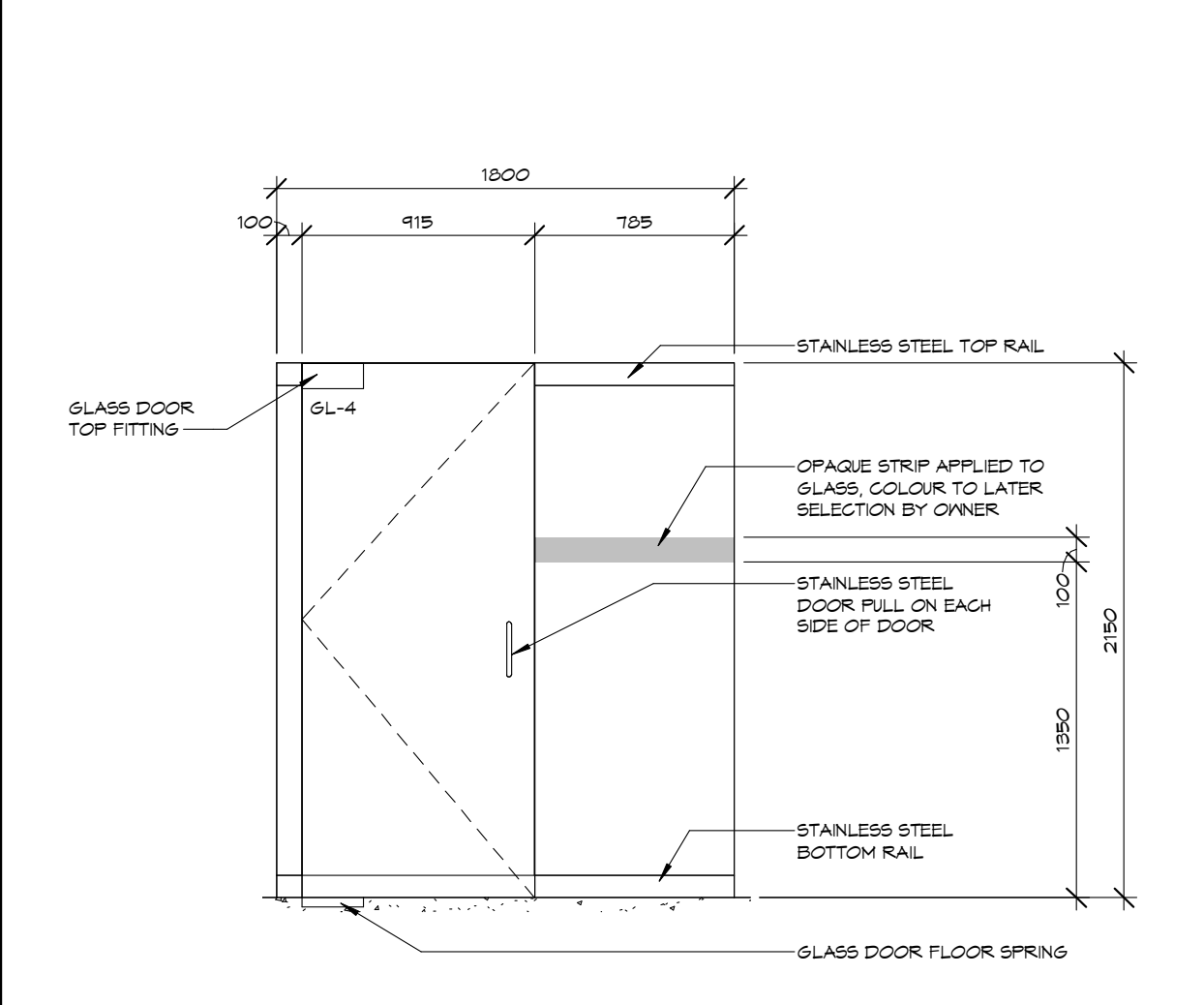
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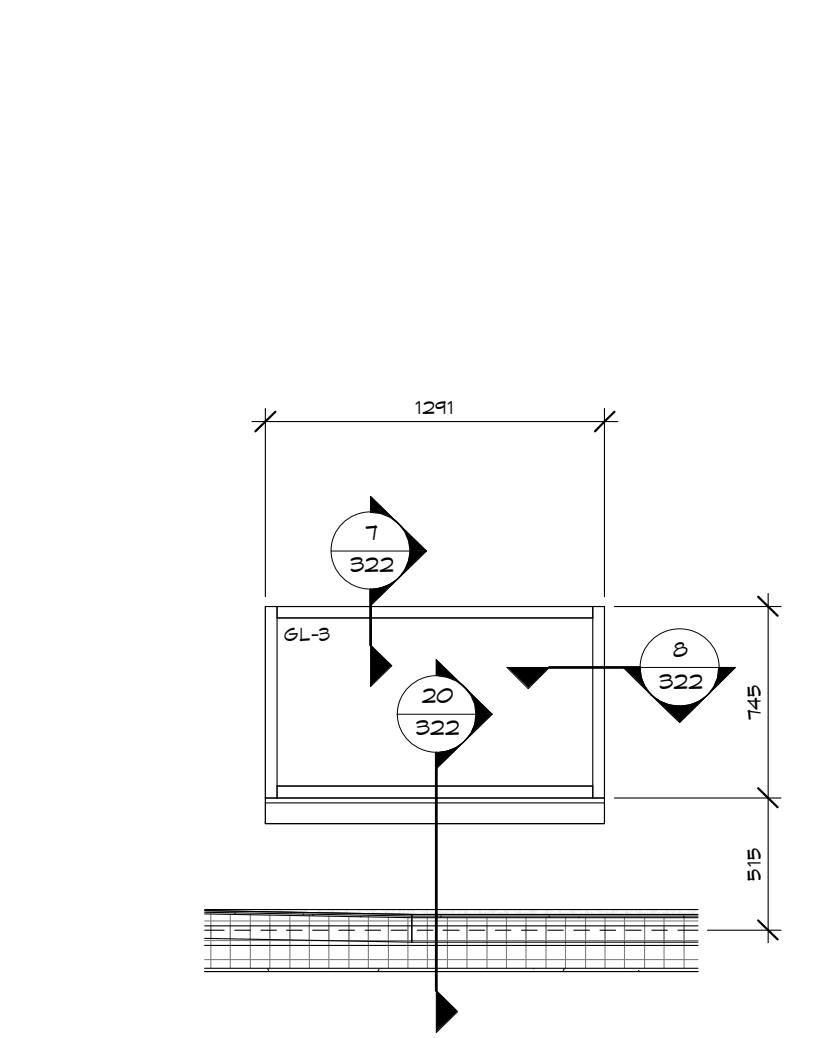
**2 012 GLASS WALL ELEVATION**  
 REFERENCE: 303 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m

**1 003, 004, 006 GLASS WALL ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m  
 ALL NOTES ARE TYPICAL FOR EACH GLASS WALL

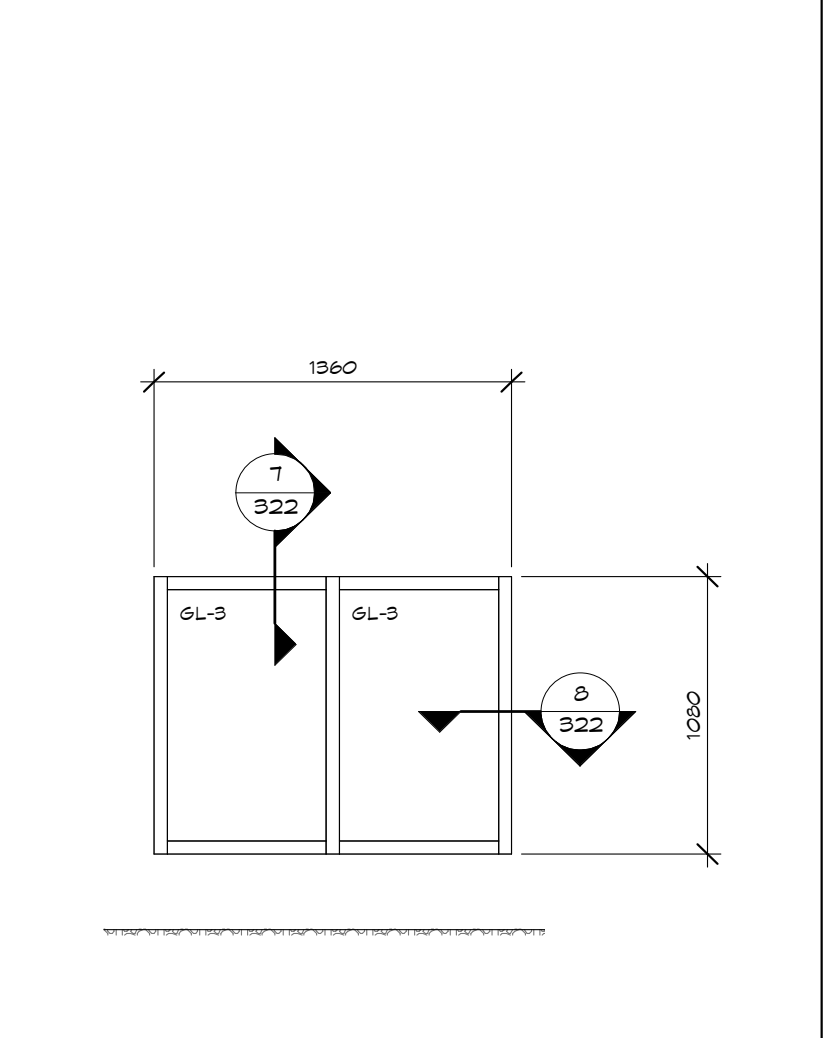
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 GL-1 TEMPERED GLASS  
 GL-2 FIRE RATED GLASS (FRG)  
 GL-3 SEALED INSULATING GLASS  
 GL-4 LAMINATED SAFETY GLASS  
 GL-5 GLAZED INSULATED SPANDREL PANEL



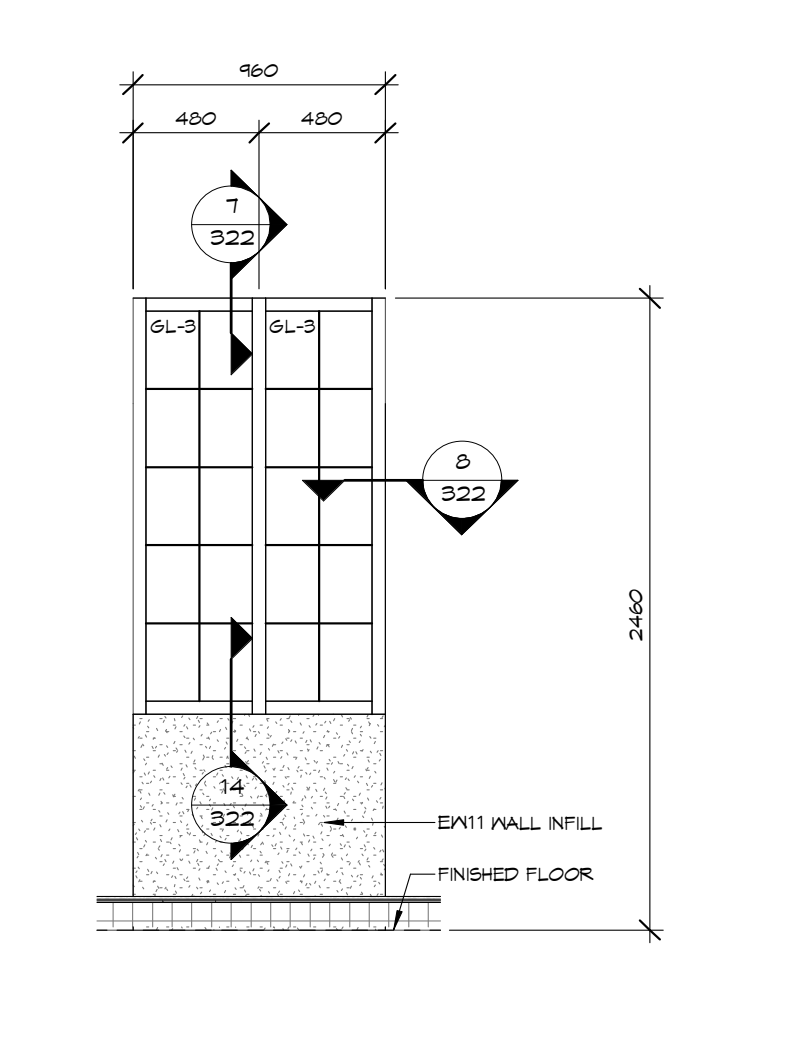
**4 035 AND 036 GLASS WALL ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



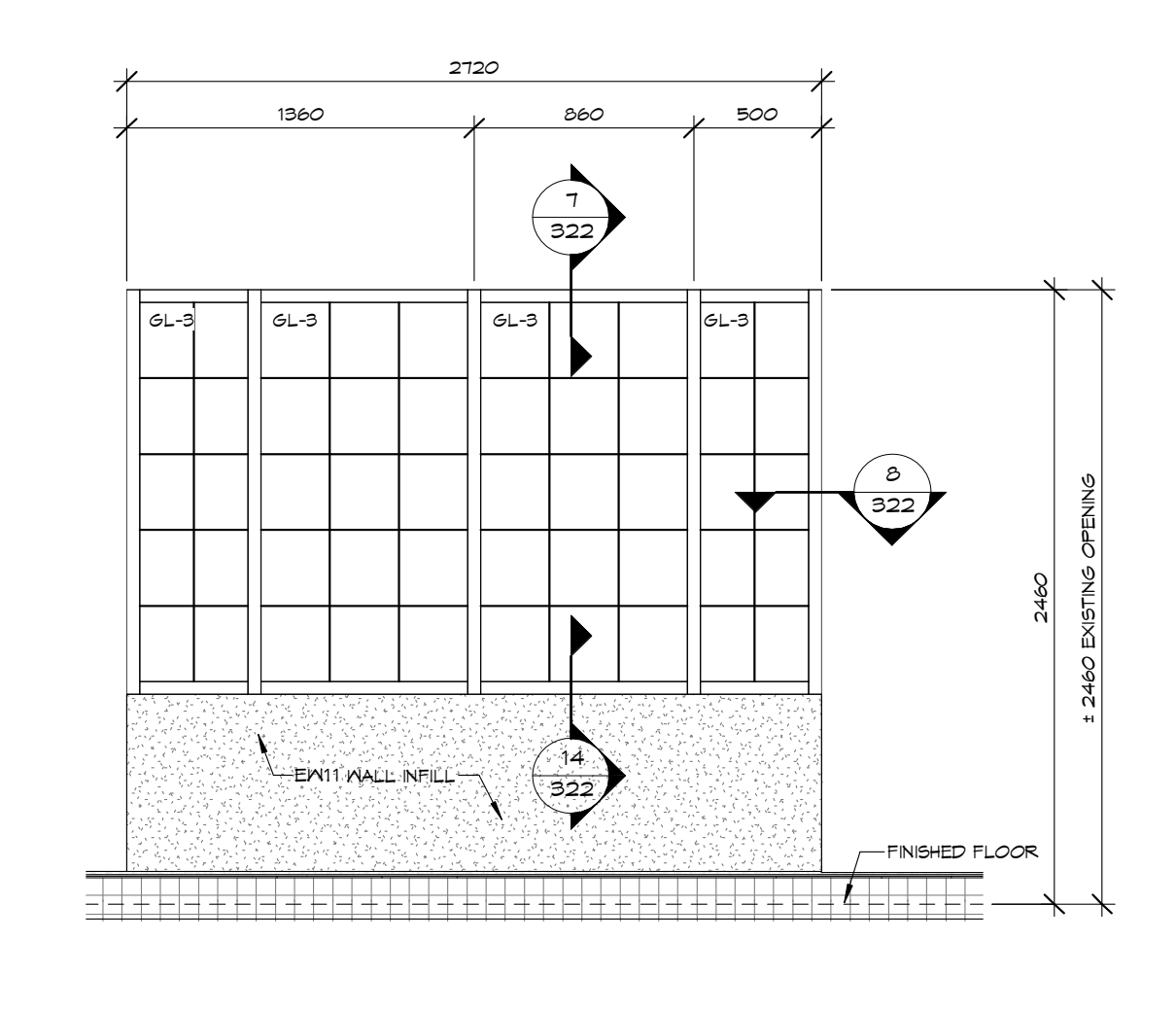
**W12 W12 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m



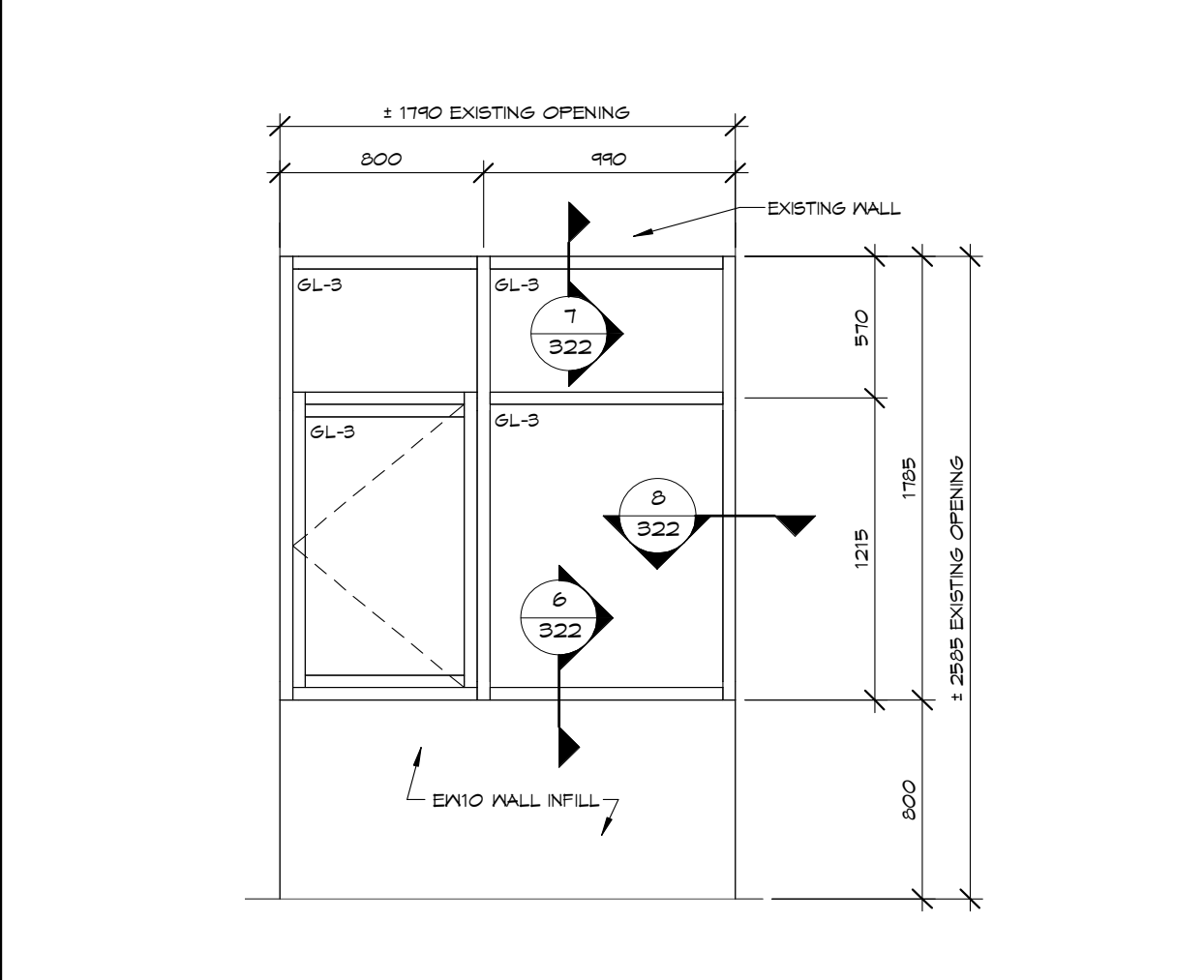
**3 W13 WINDOW ELEVATION**  
 SCALE: 1:25  
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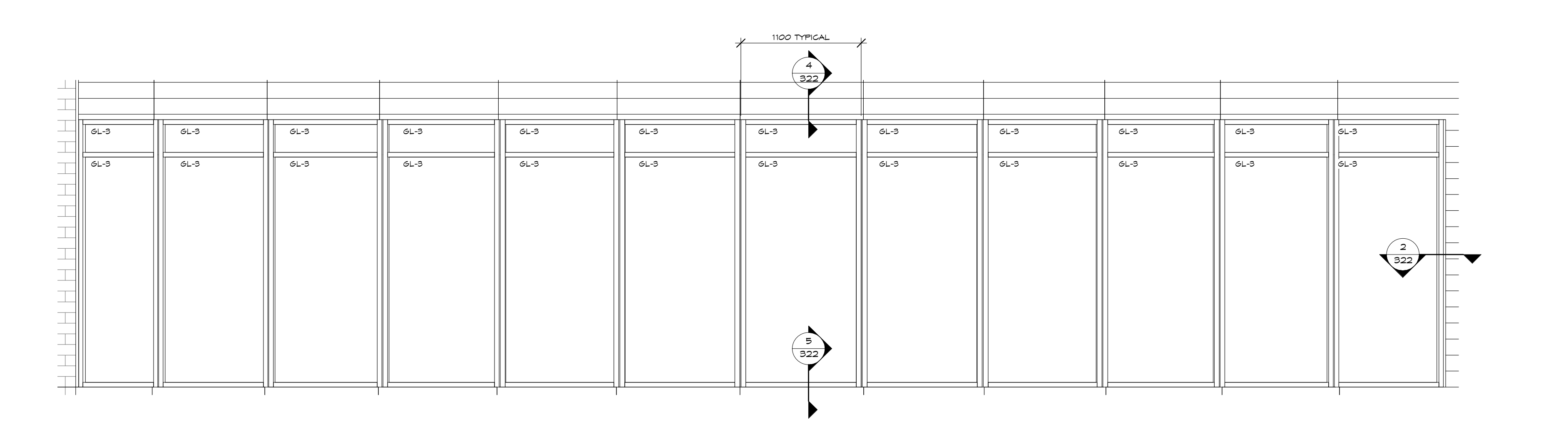
**W11 W11 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m



**W10 W10 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



**W9 W9 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m



**W8 W8 WINDOW ELEVATION**  
 SCALE: 1:25  
 0m 0.5m 1m 1.5m 2m 2.5m

2	TC	ISSUED FOR 95% REVIEW	22/03/15
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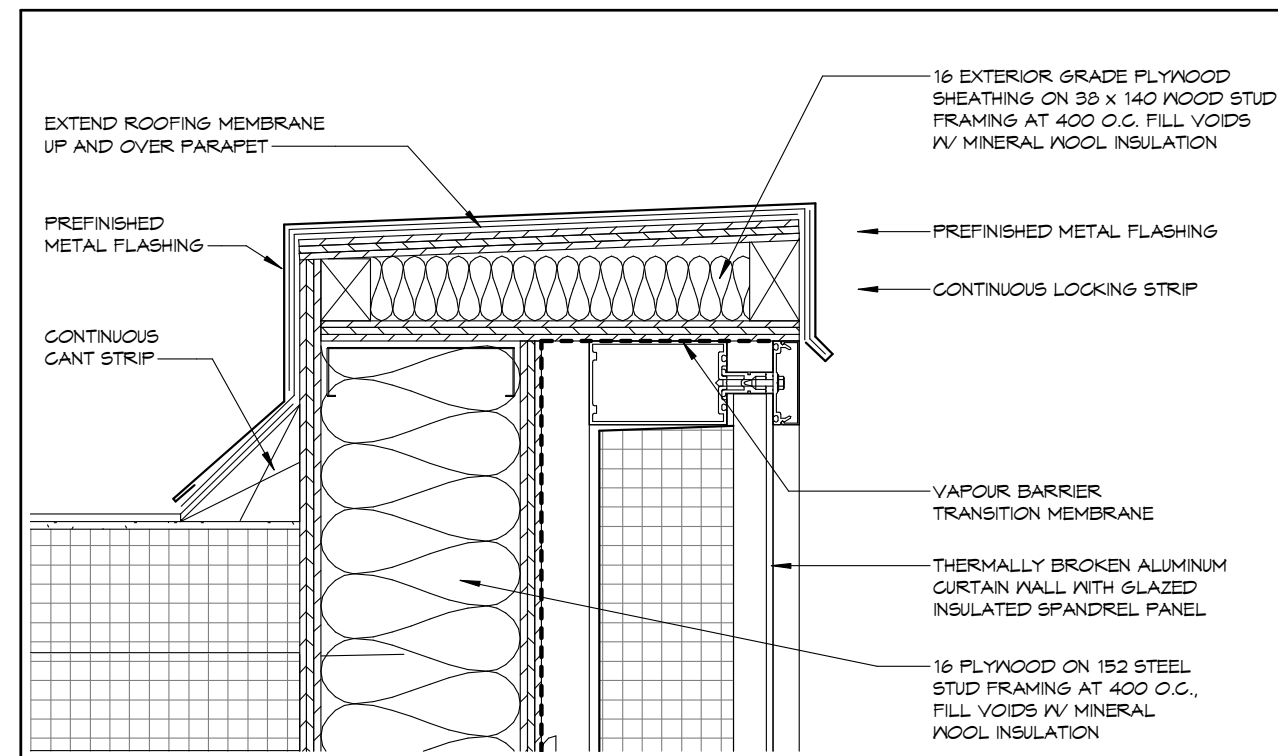
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**WINDOW ELEVATIONS AND GLASS WALL ELEVATIONS**

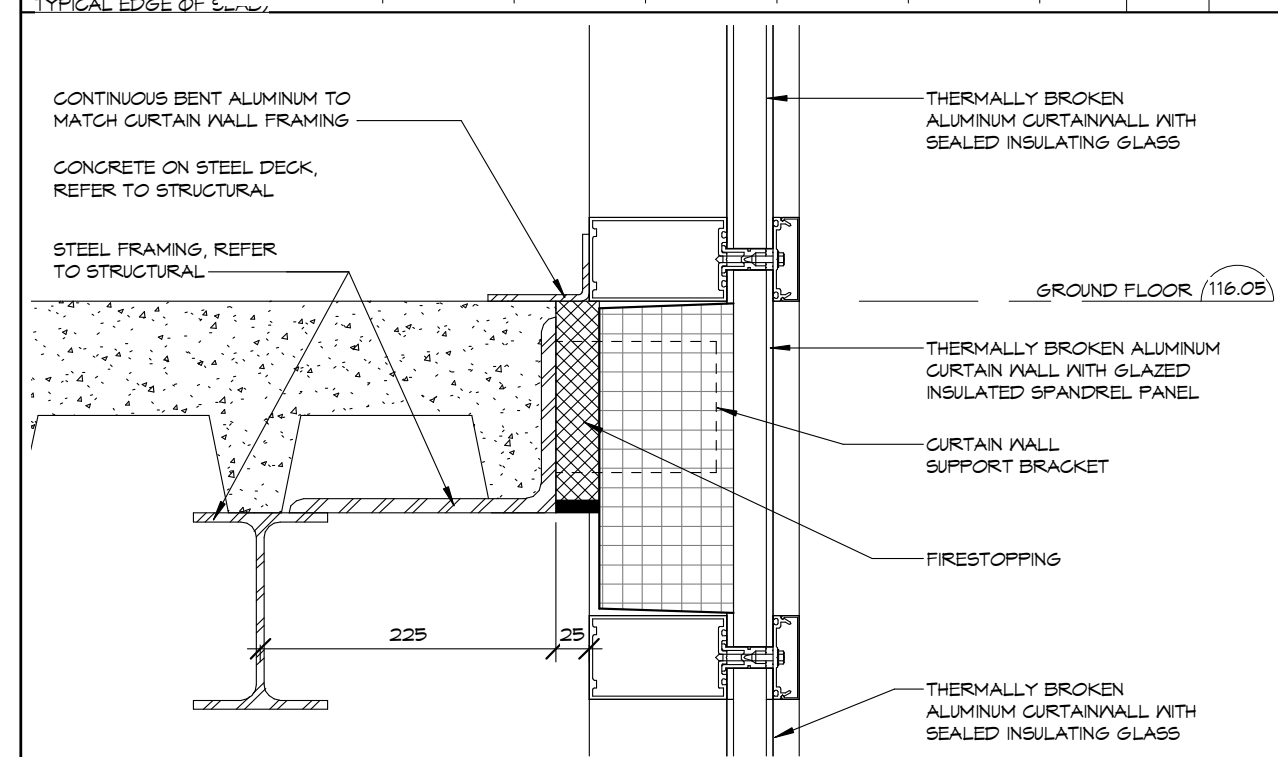
SCALE  
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	Author	DEC 2020
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	Checker	2022/03/15
	REVIEWED	DRAWING NO.
	Designer	
	PROJECT NO.	<b>321</b>
	20027	

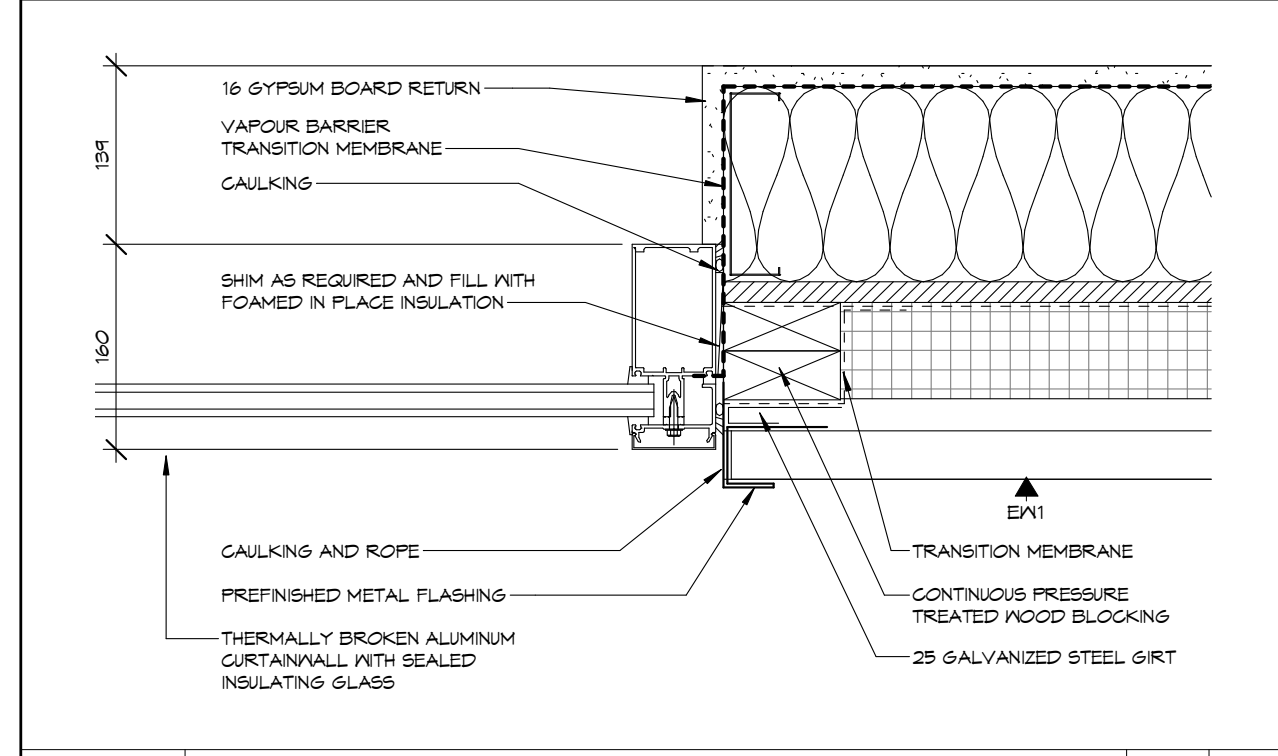
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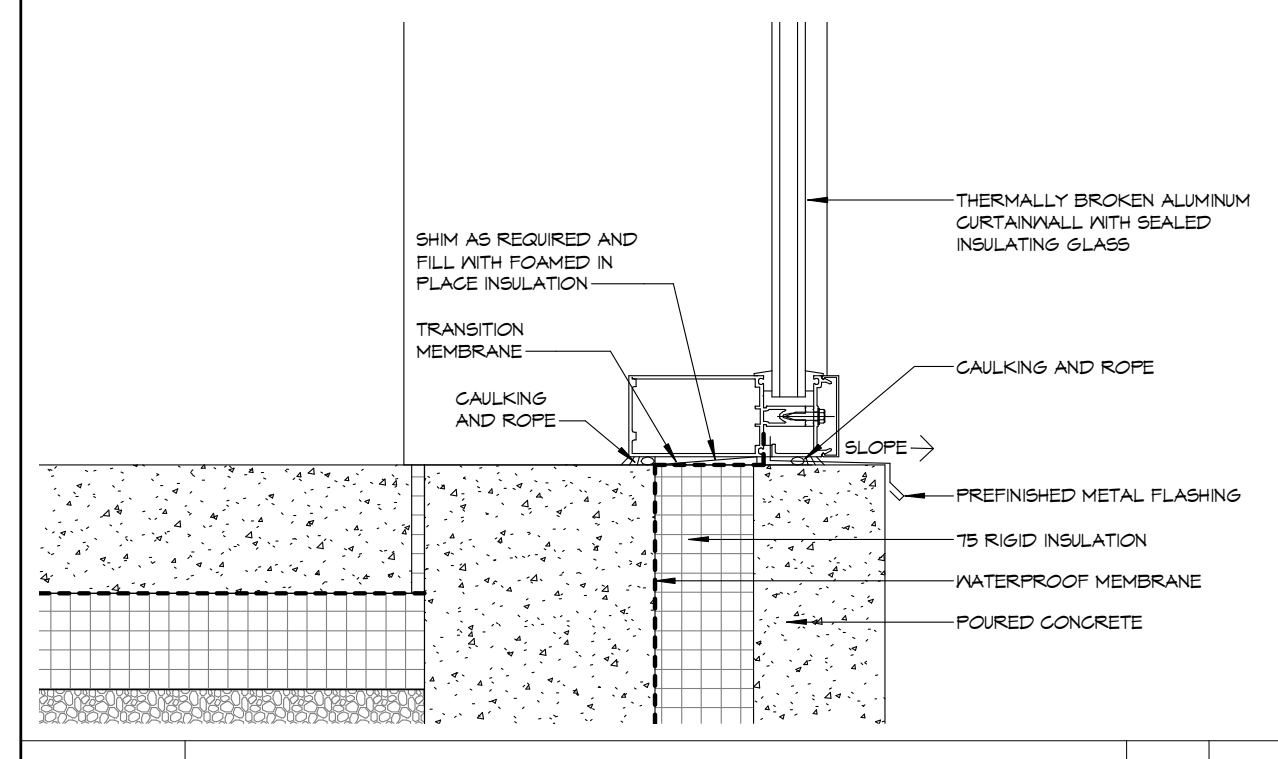
**12 CURTAINWALL HEAD DETAIL**  
 SCALE: 1:5  
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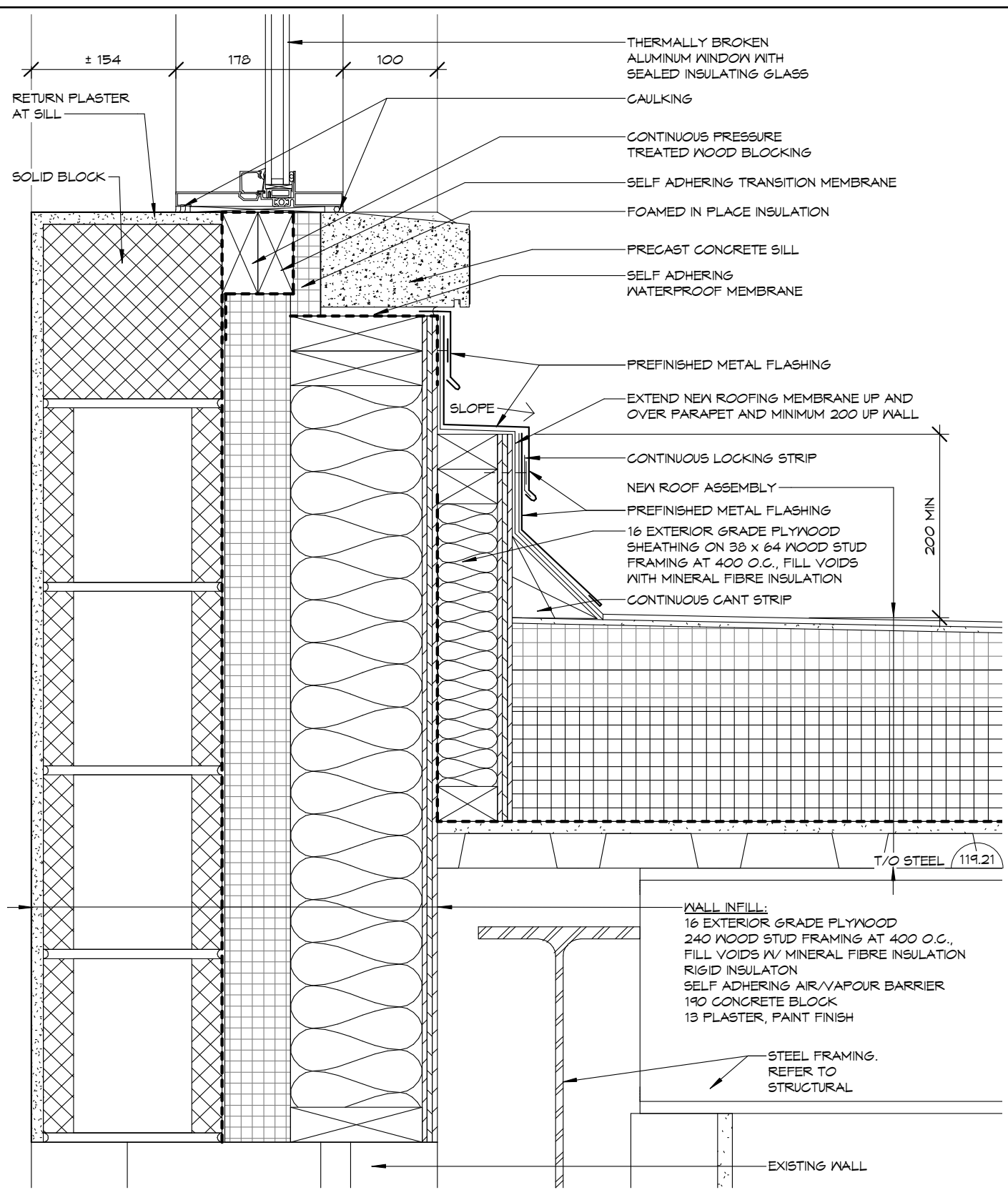
**11 CURTAINWALL DETAIL AT GROUND FLOOR**  
 SCALE: 1:5  
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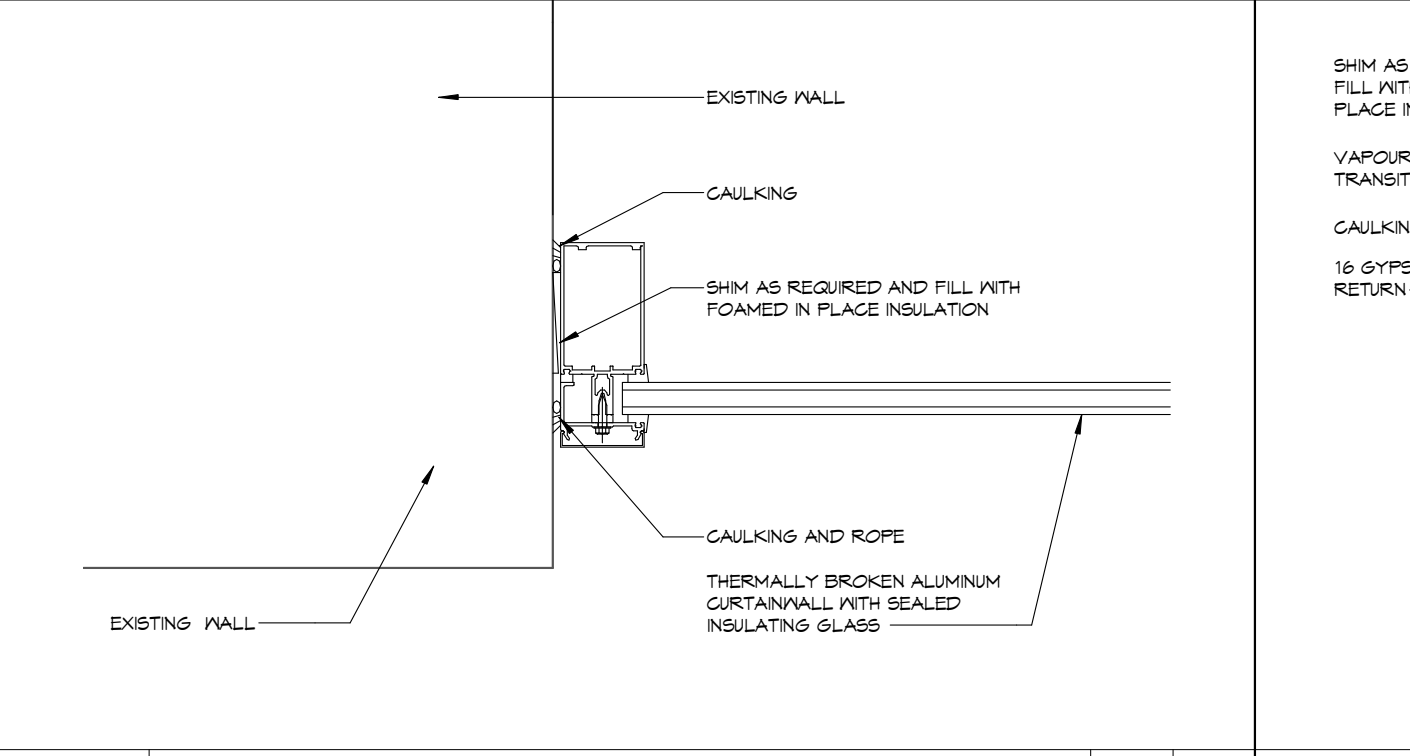
**10 CURTAINWALL JAMB AT SIDING**  
 SCALE: 1:5  
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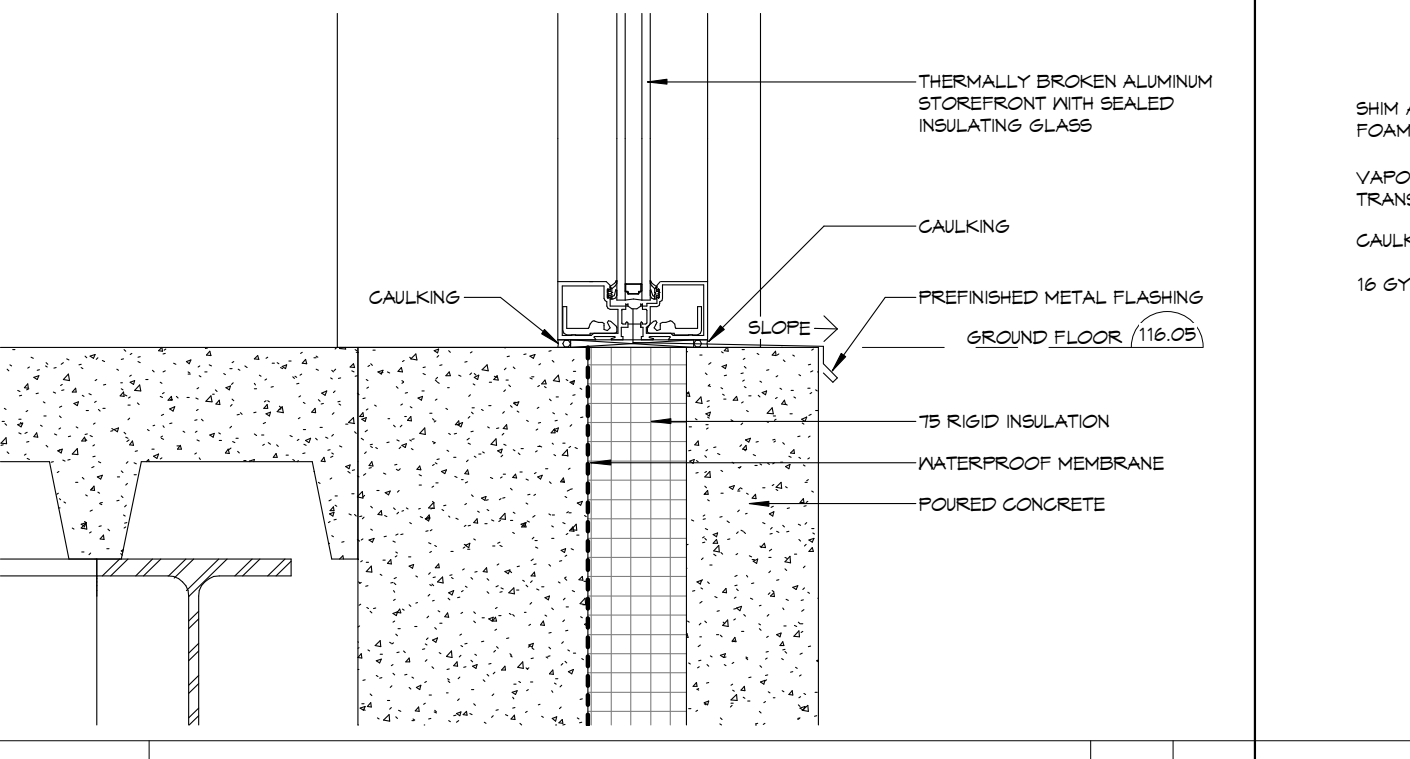
**9 CURTAINWALL DETAIL AT FLOOR**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



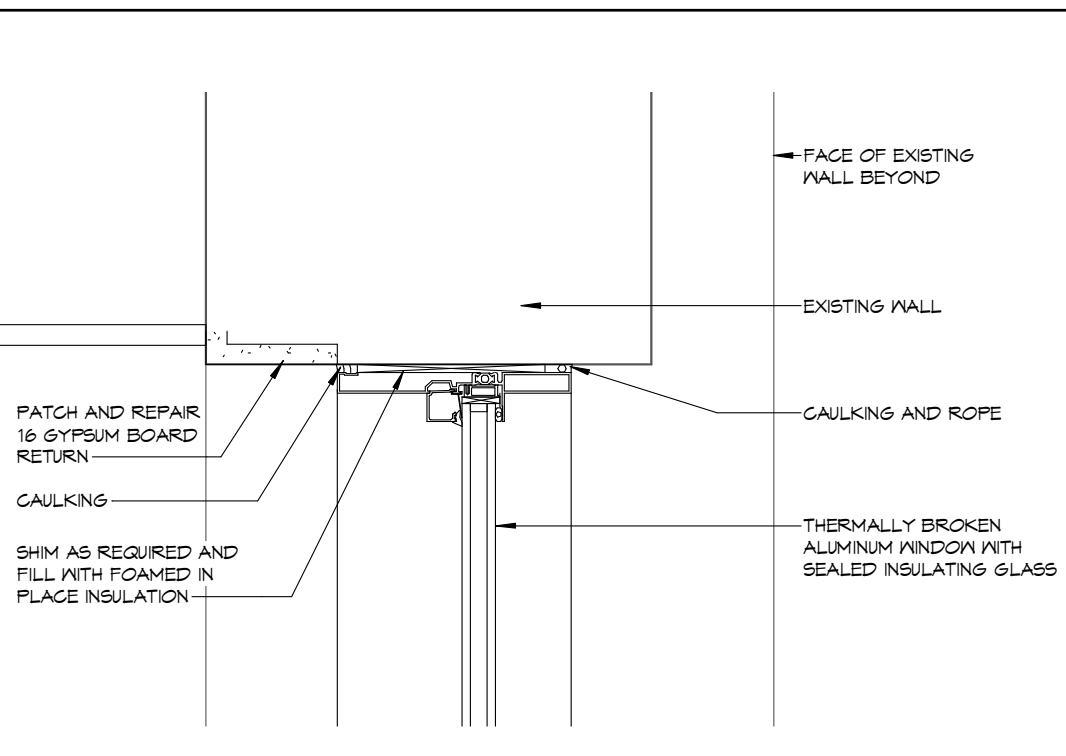
**20 WINDOW SILL/WALL INFILL/ROOF DETAIL**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



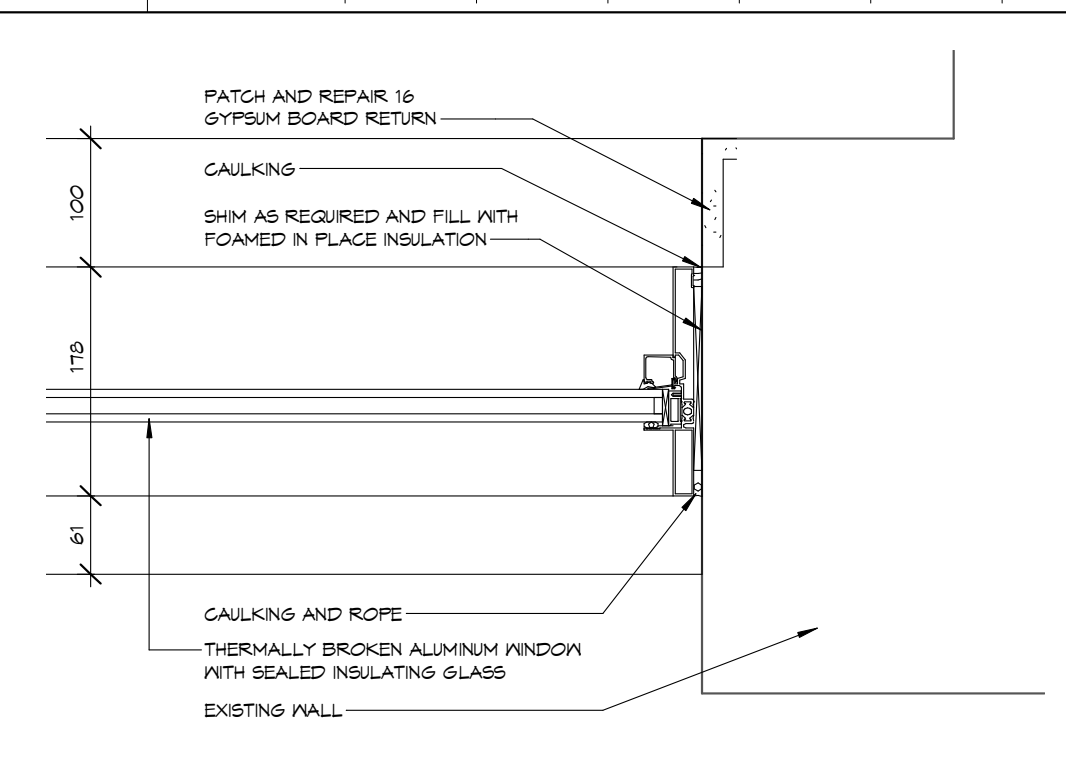
**13 CURTAINWALL JAMB AT EXIST WALL**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



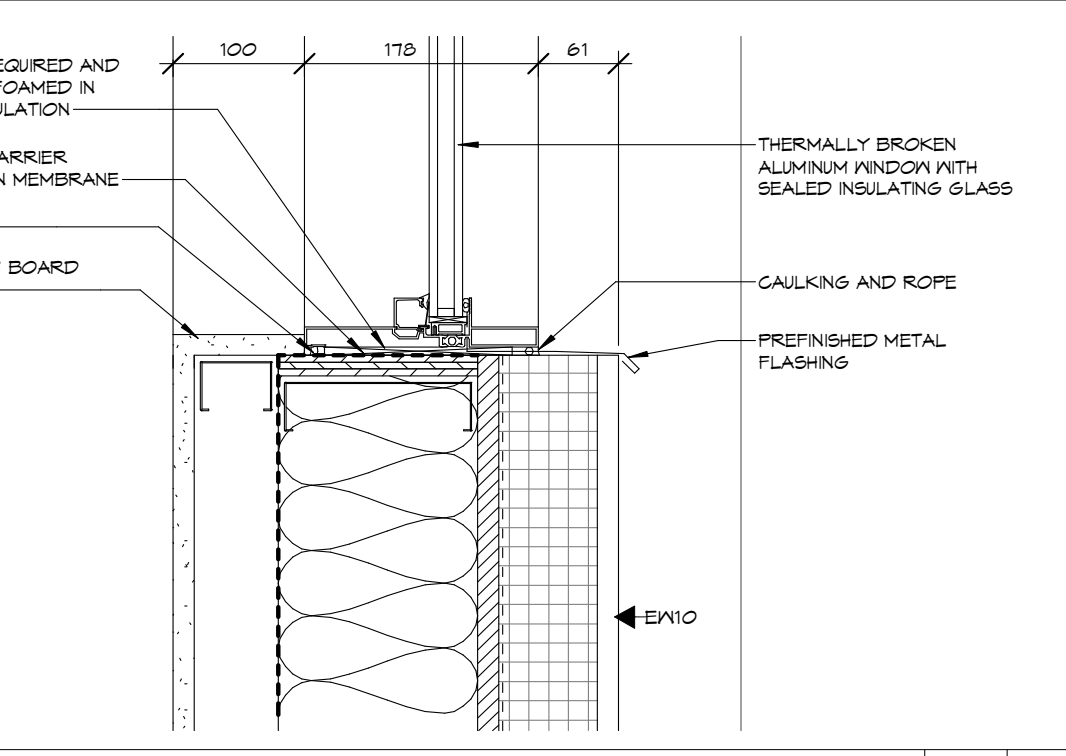
**5 STOREFRONT SILL DETAIL AT FLOOR**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



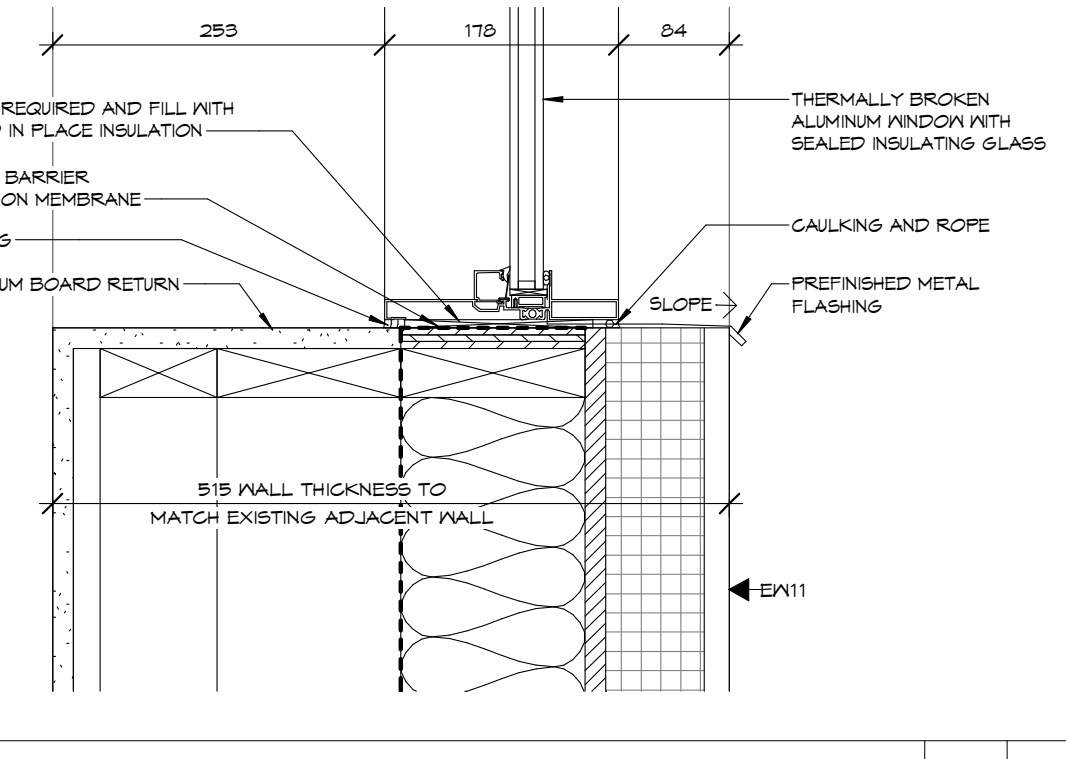
**7 WINDOW HEAD DETAIL**  
 REFERENCE: 321  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



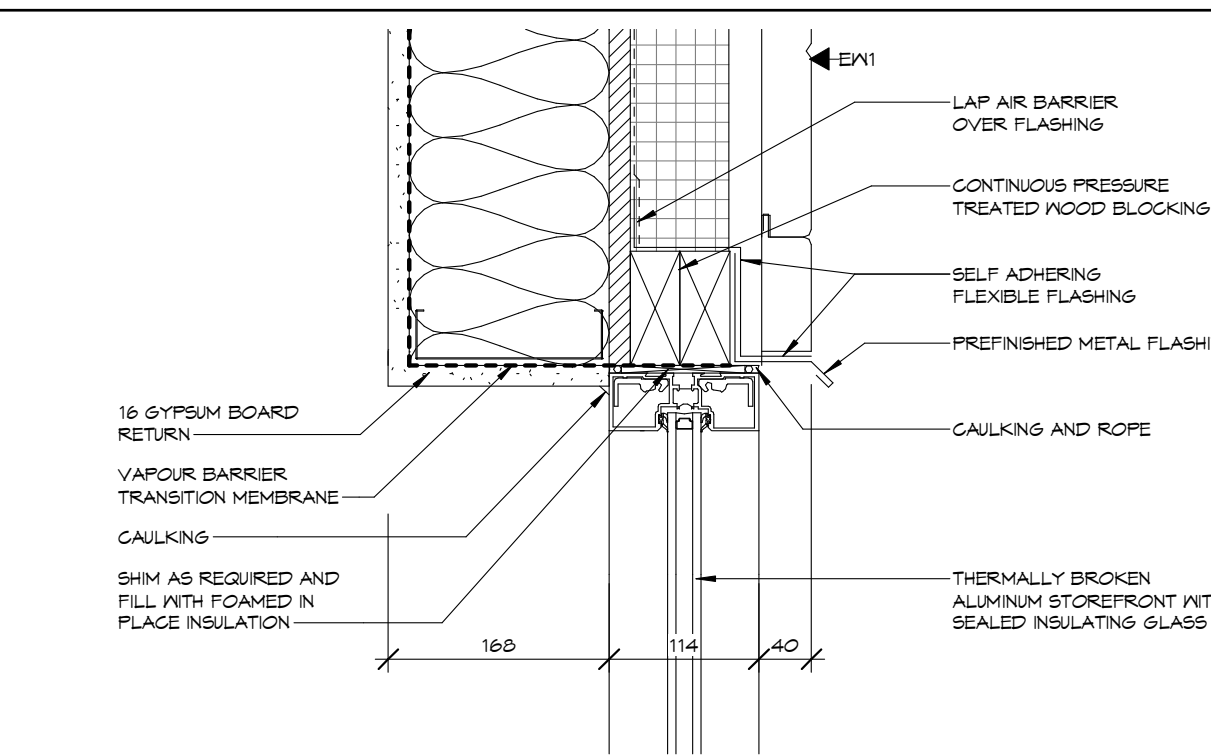
**8 WINDOW JAMB DETAIL**  
 REFERENCE: 321  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



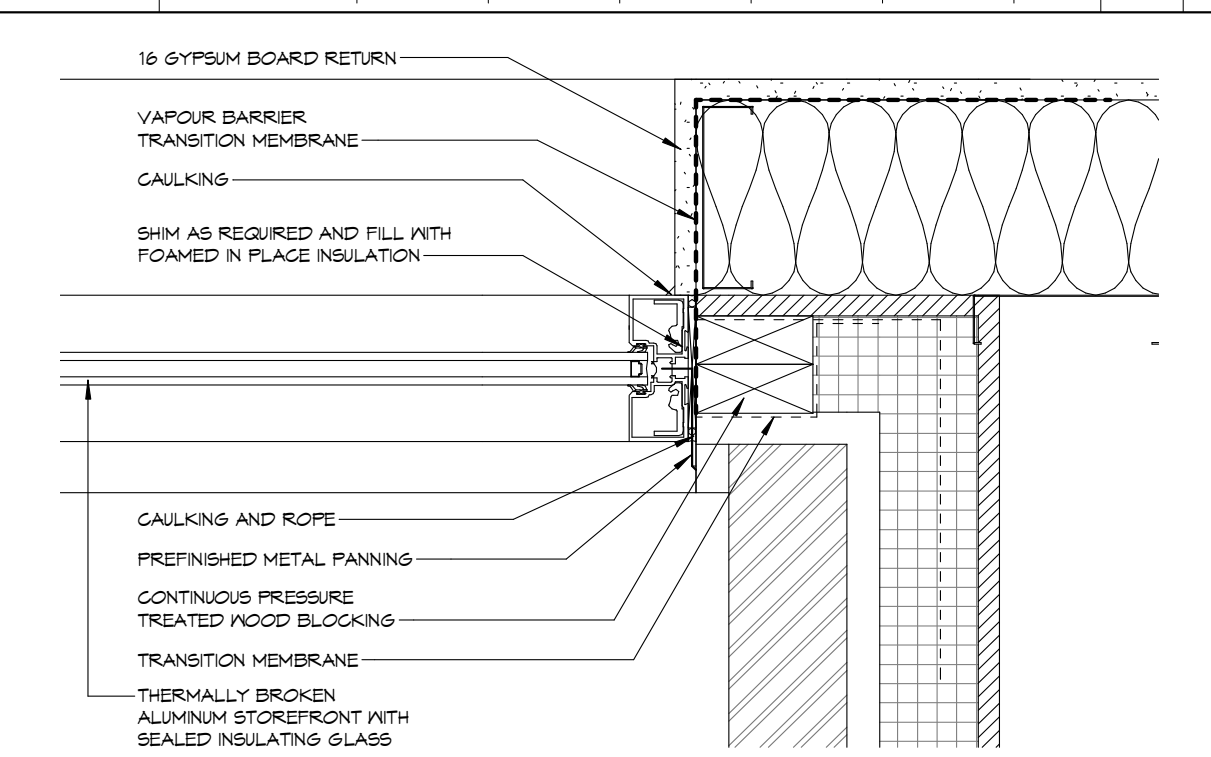
**6 WINDOW SILL DETAIL**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



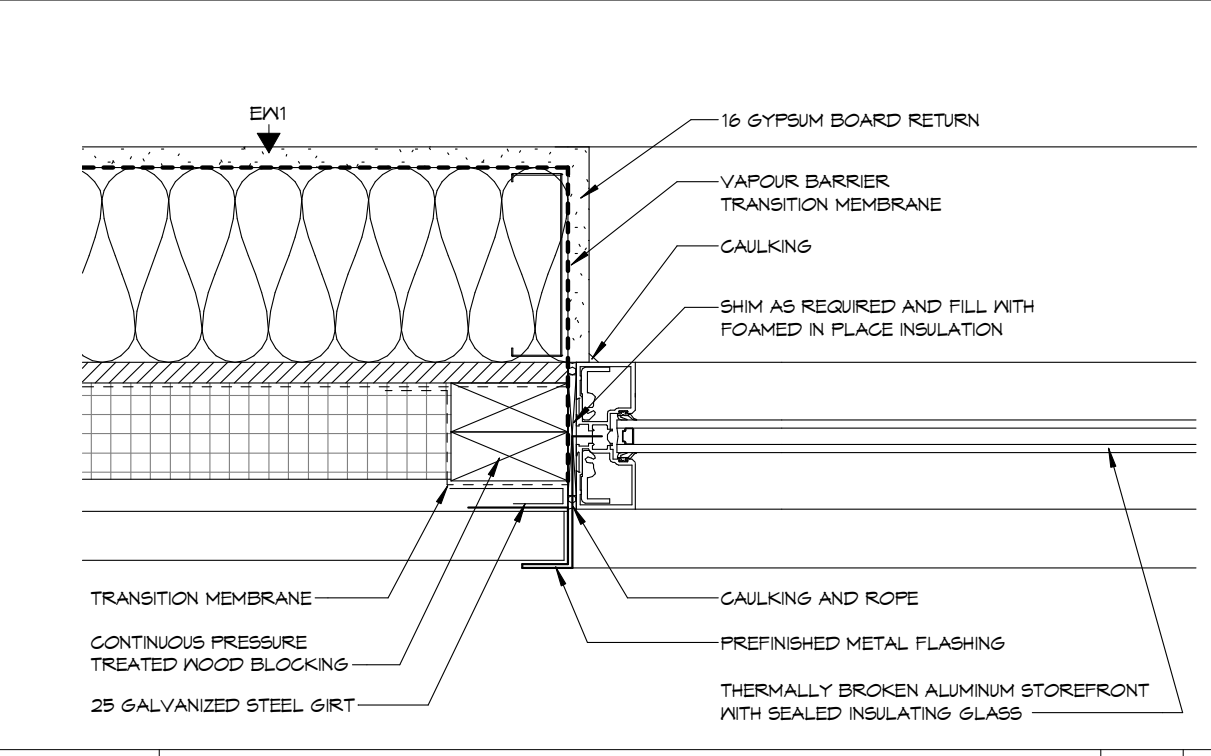
**14 WINDOW SILL DETAIL 2**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



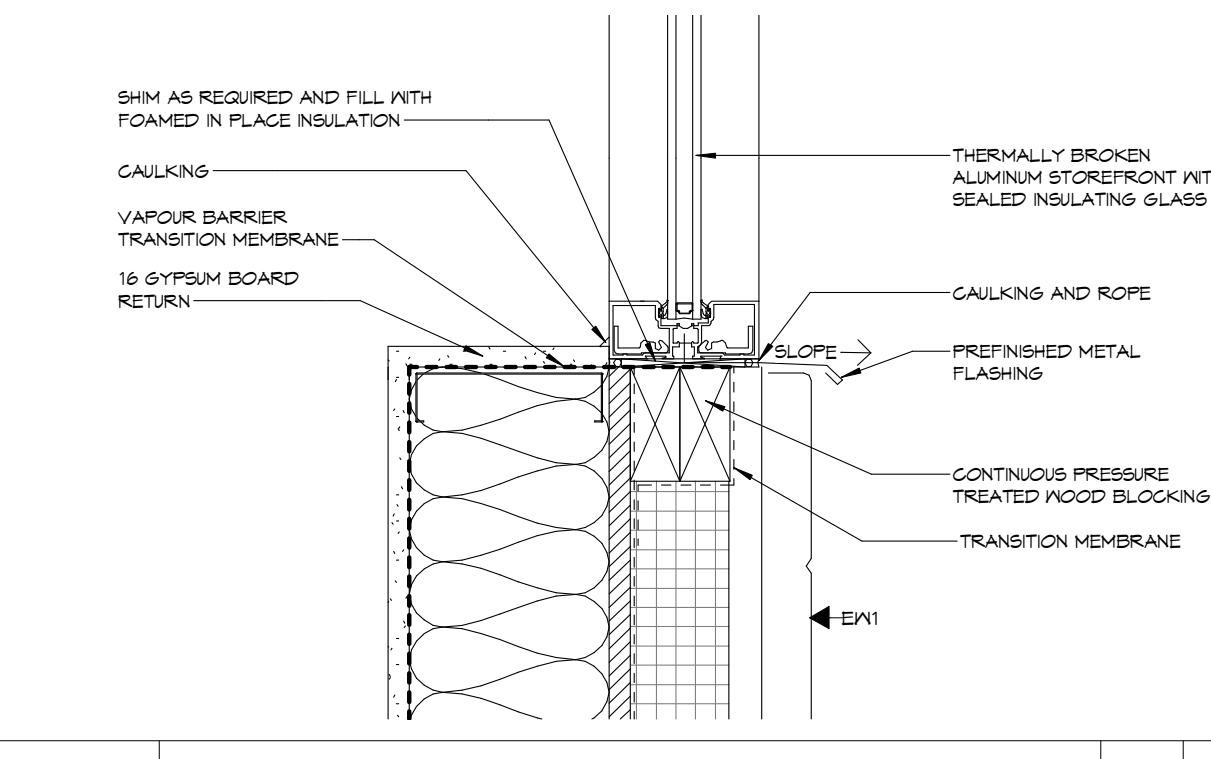
**4 STOREFRONT HEAD DETAIL AT SIDING**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



**3 STOREFRONT JAMB AT MASONRY**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



**2 STOREFRONT JAMB AT SIDING**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m



**1 STOREFRONT SILL DETAIL AT SIDING**  
 SCALE: 1:5  
 0m 0.1m 0.2m 0.3m 0.4m 0.5m

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 No. BY: REVISIONS/SUBMISSIONS DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
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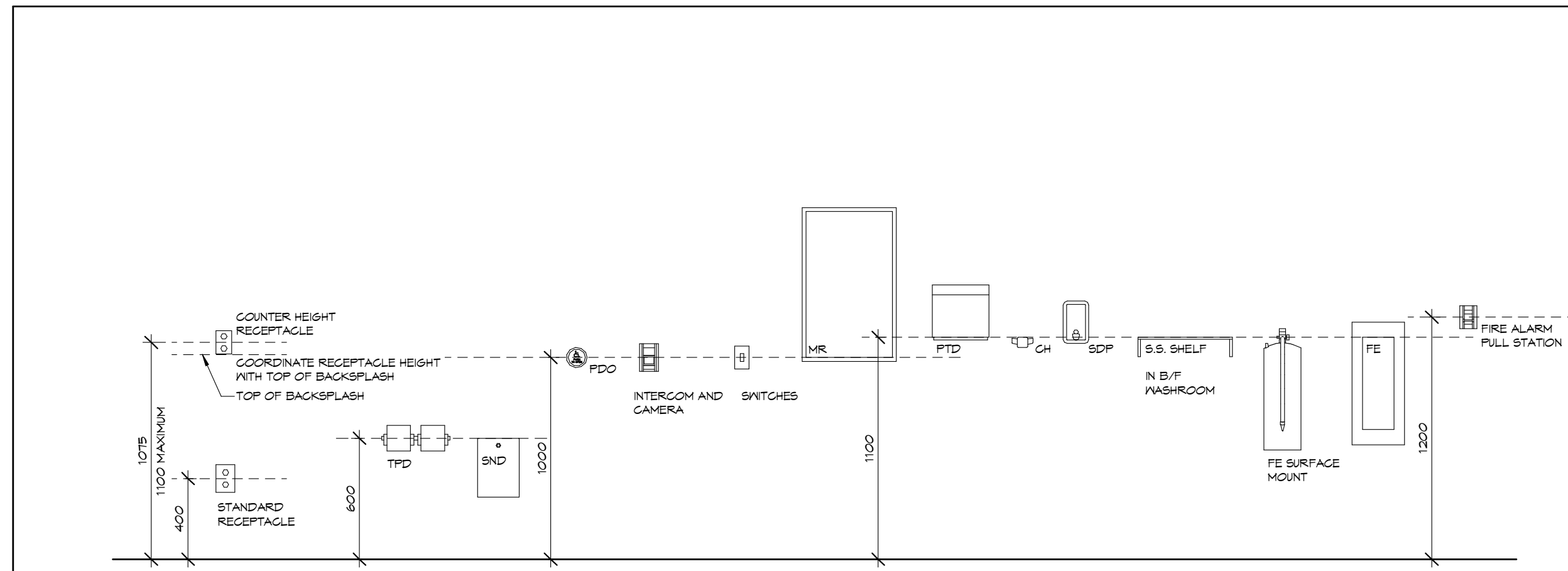
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**

2081 BATTERSEA RD, GLENBURNE, ON

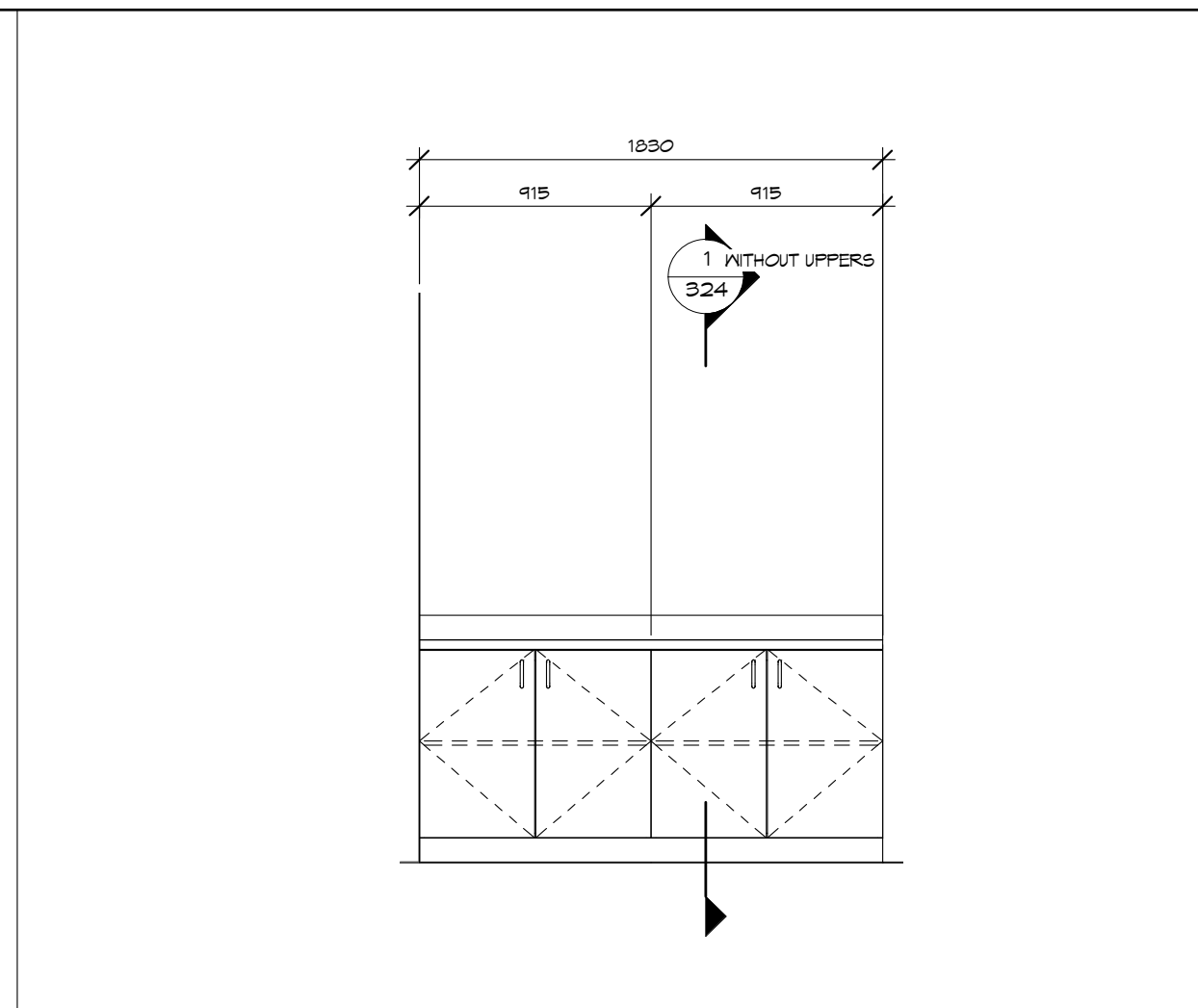
DRAWING  
**WINDOW DETAILS**

SCALE  
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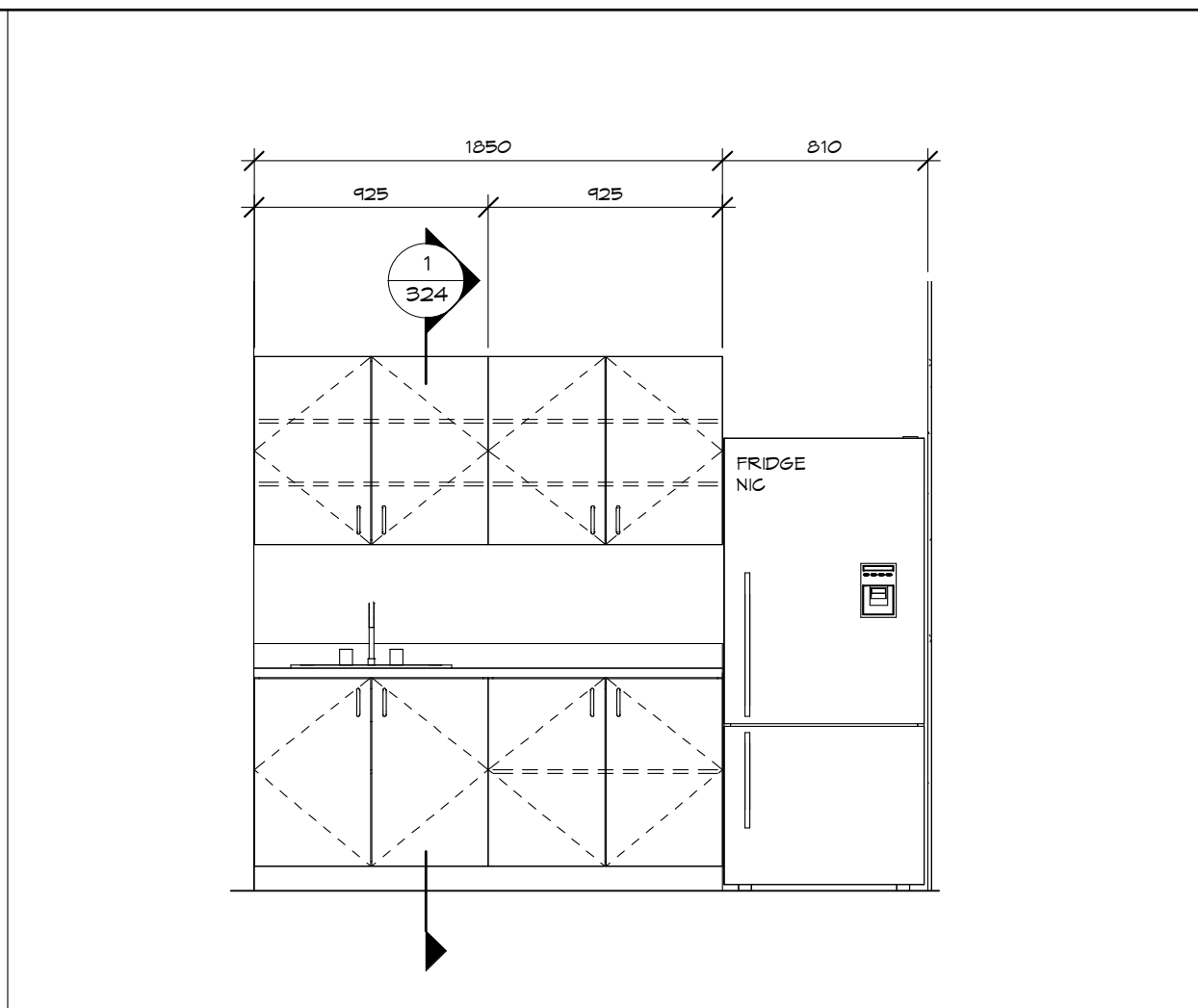
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**20 TYPICAL MOUNTING HEIGHTS**  
SCALE: 1 : 20  
0m 0.4m 0.8m 1.2m 1.6m 2m

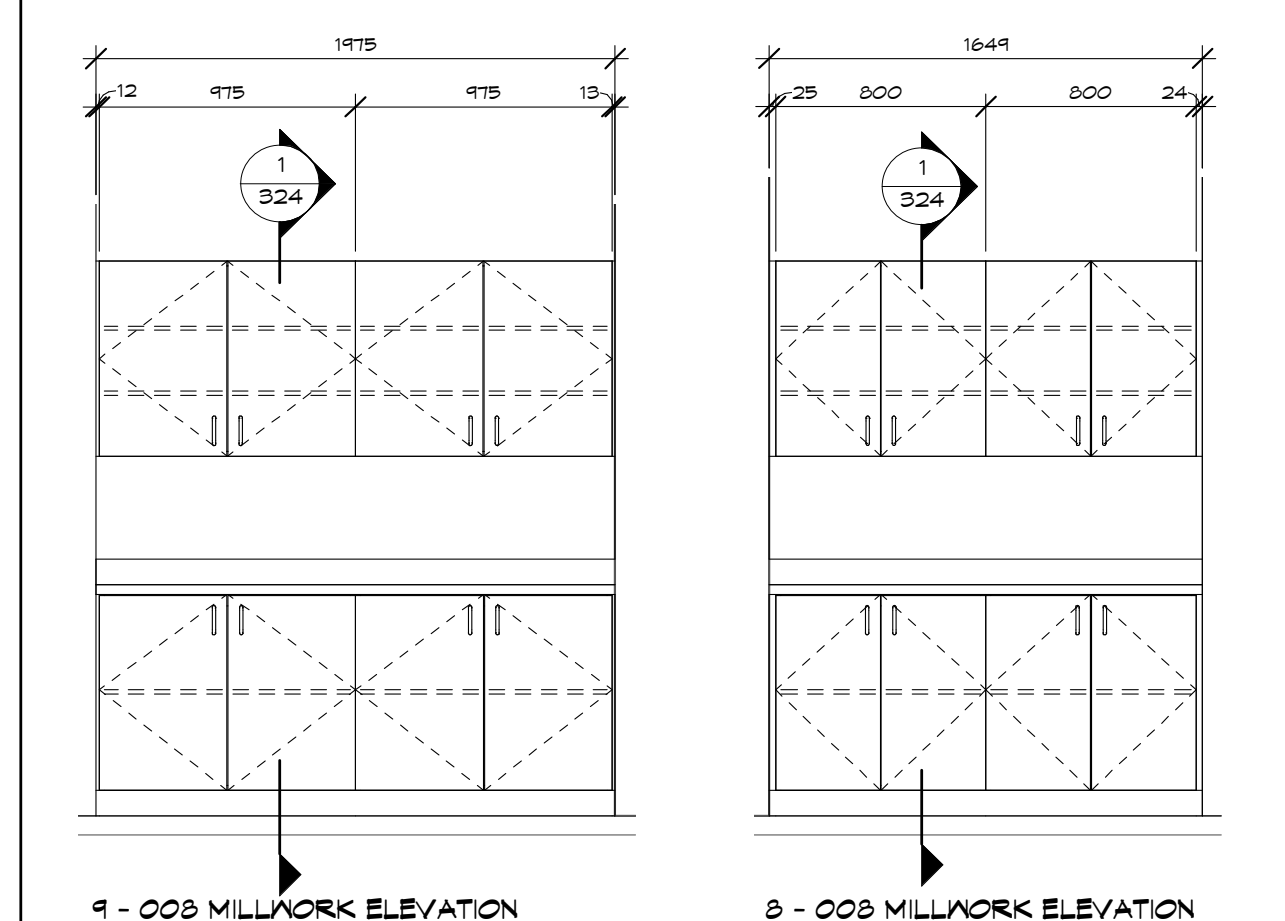


**11 203 AND 207 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m

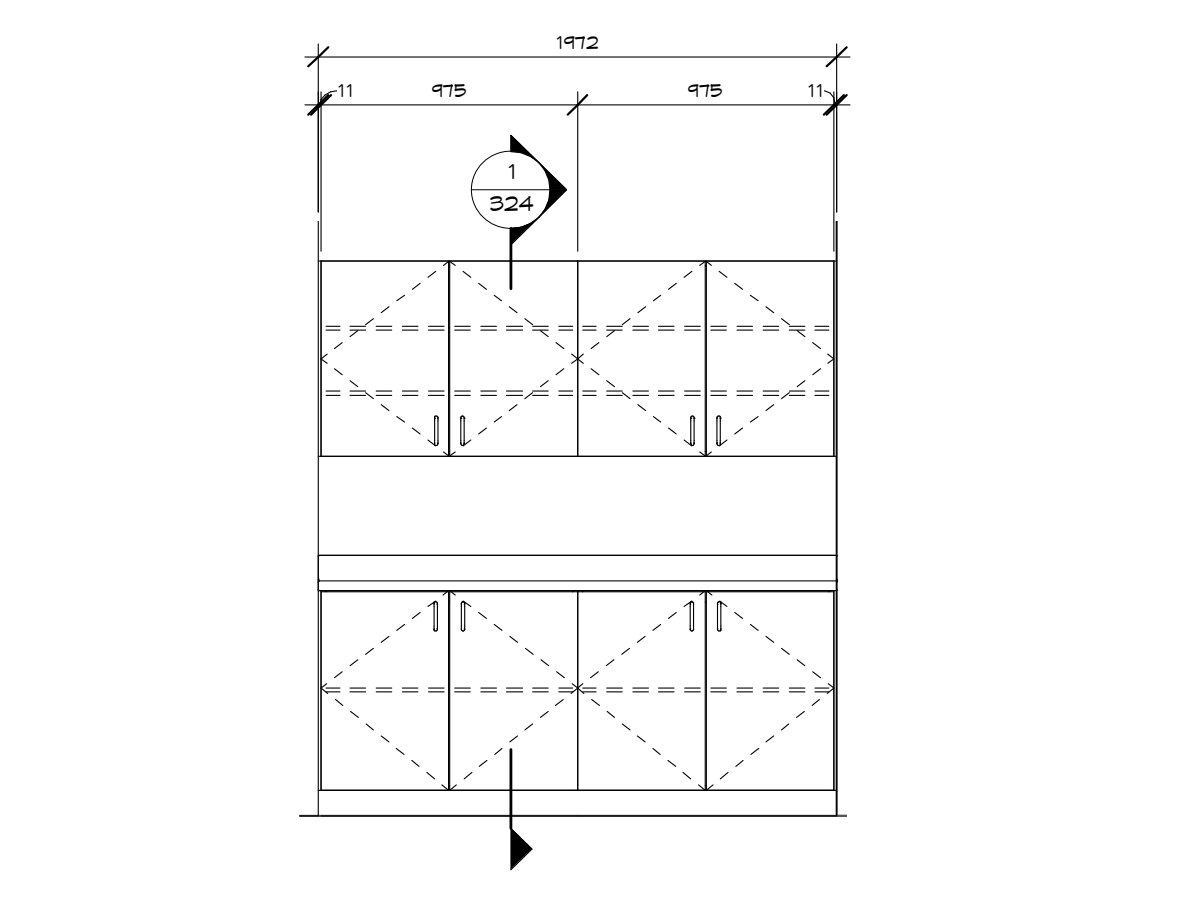


**10 019 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m

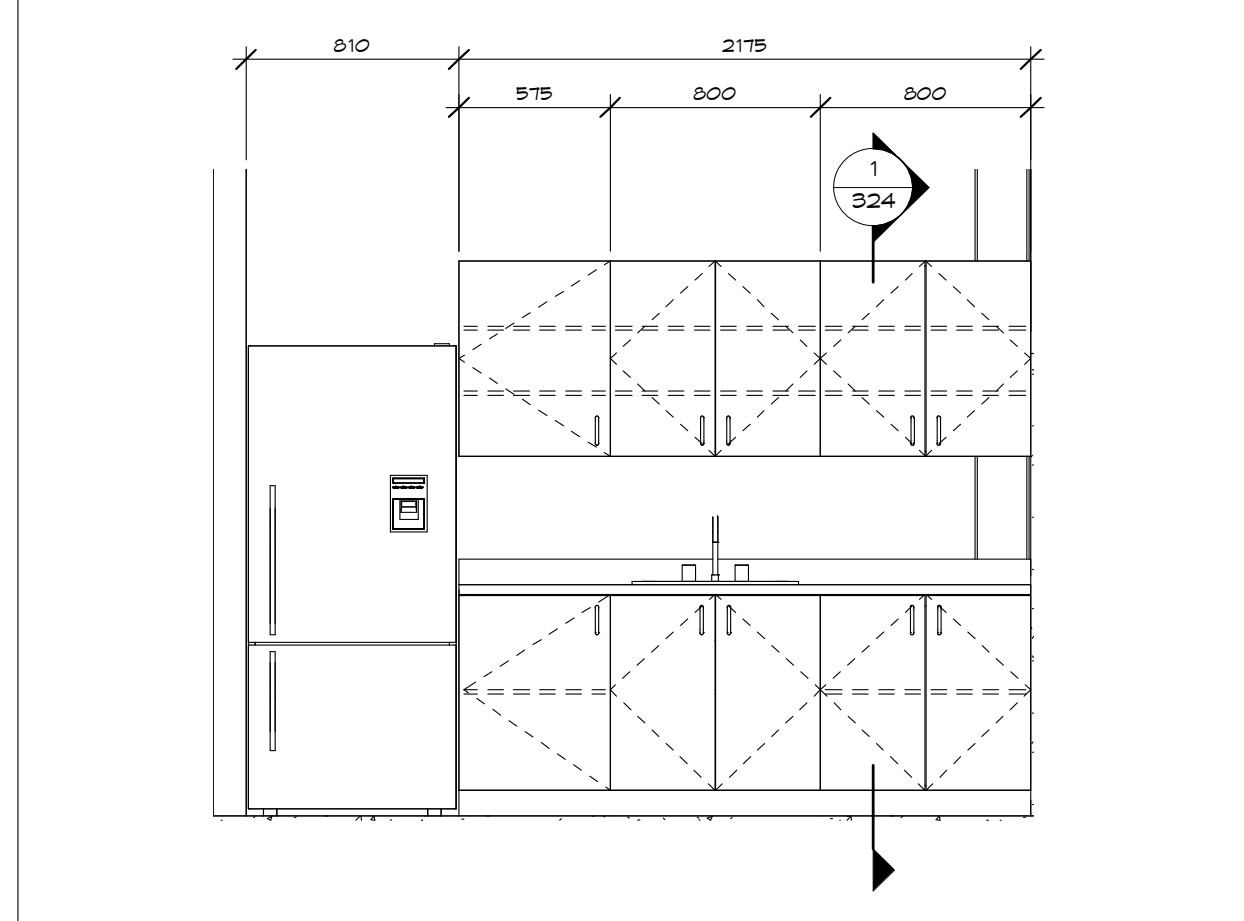
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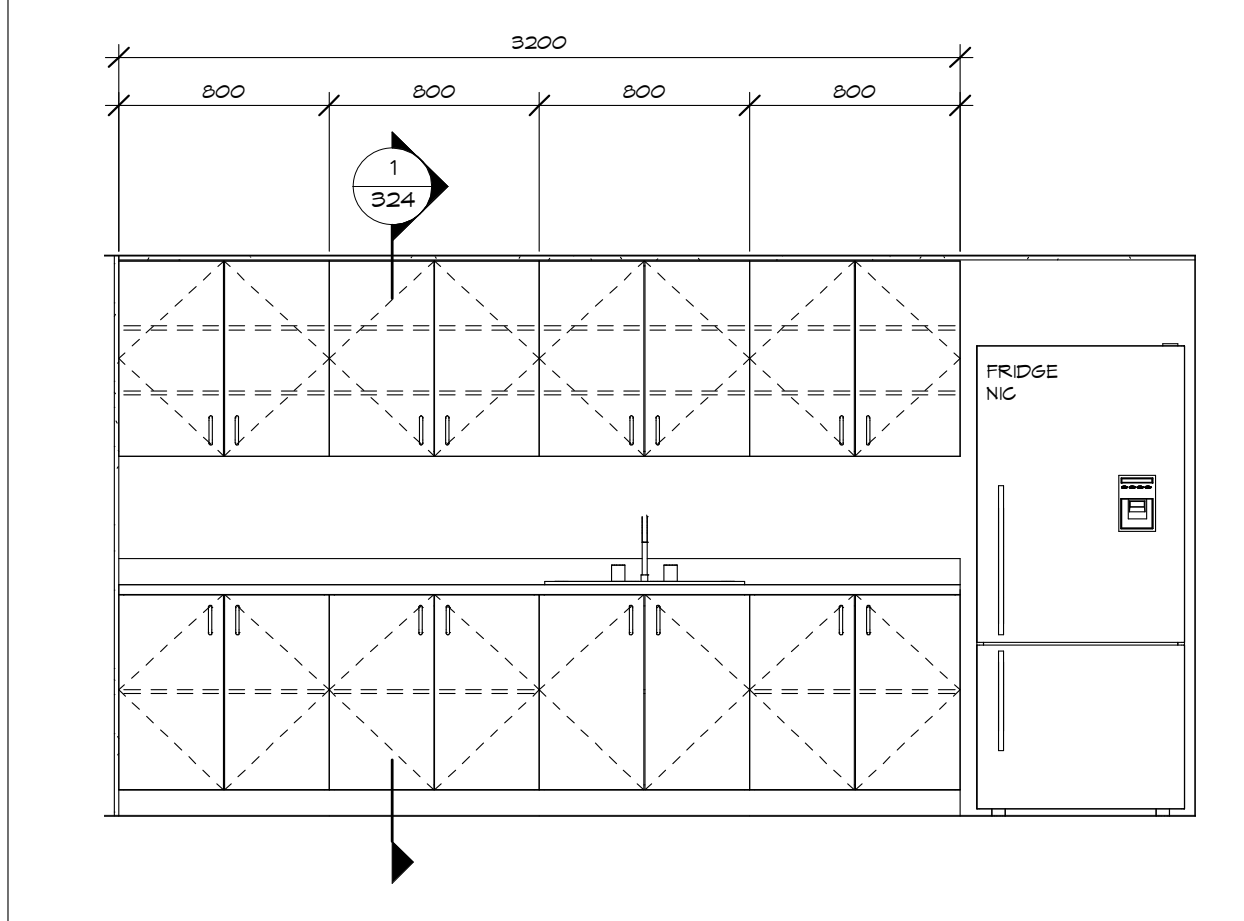
**8-9 008 MILLWORK ELEVATION 1**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



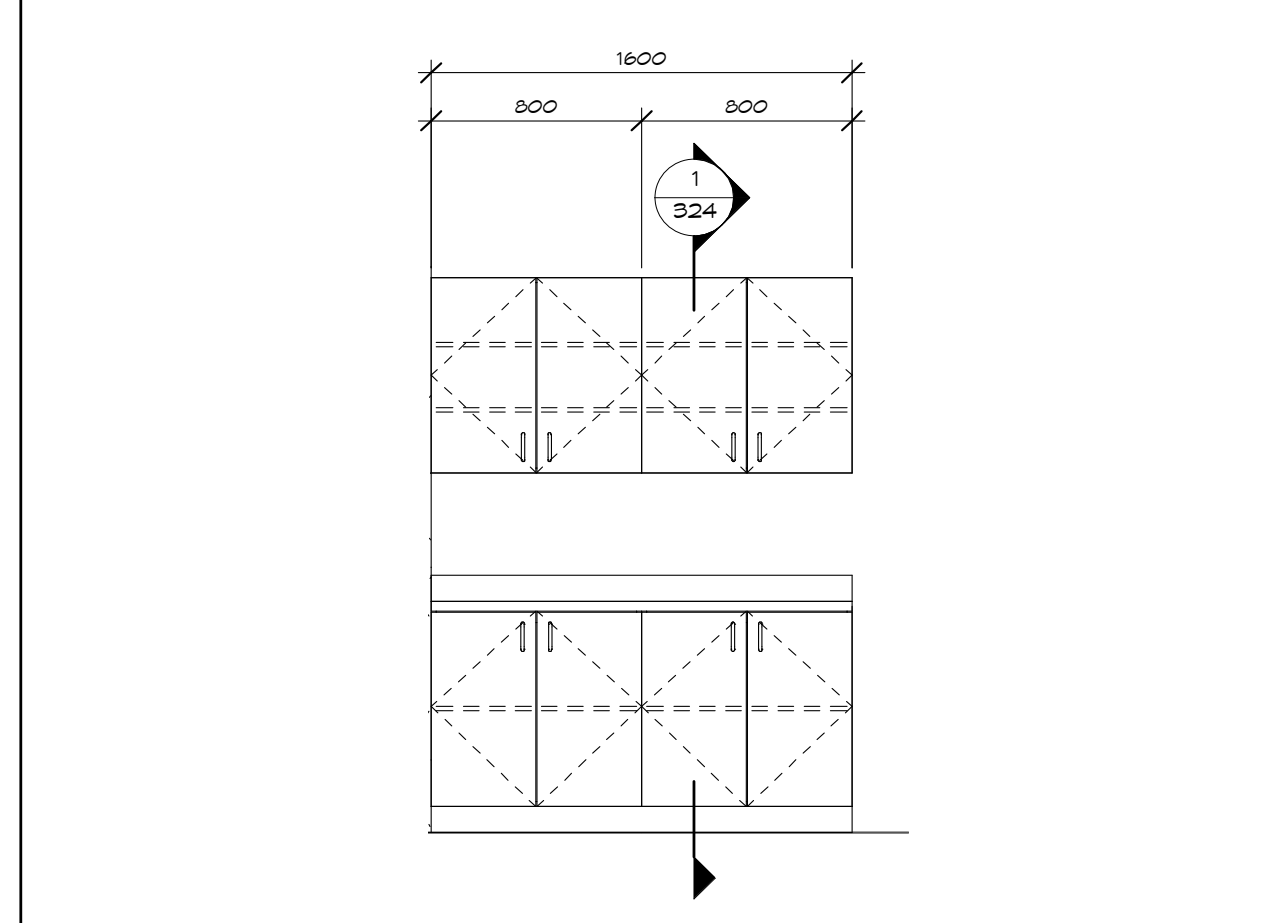
**7 011 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



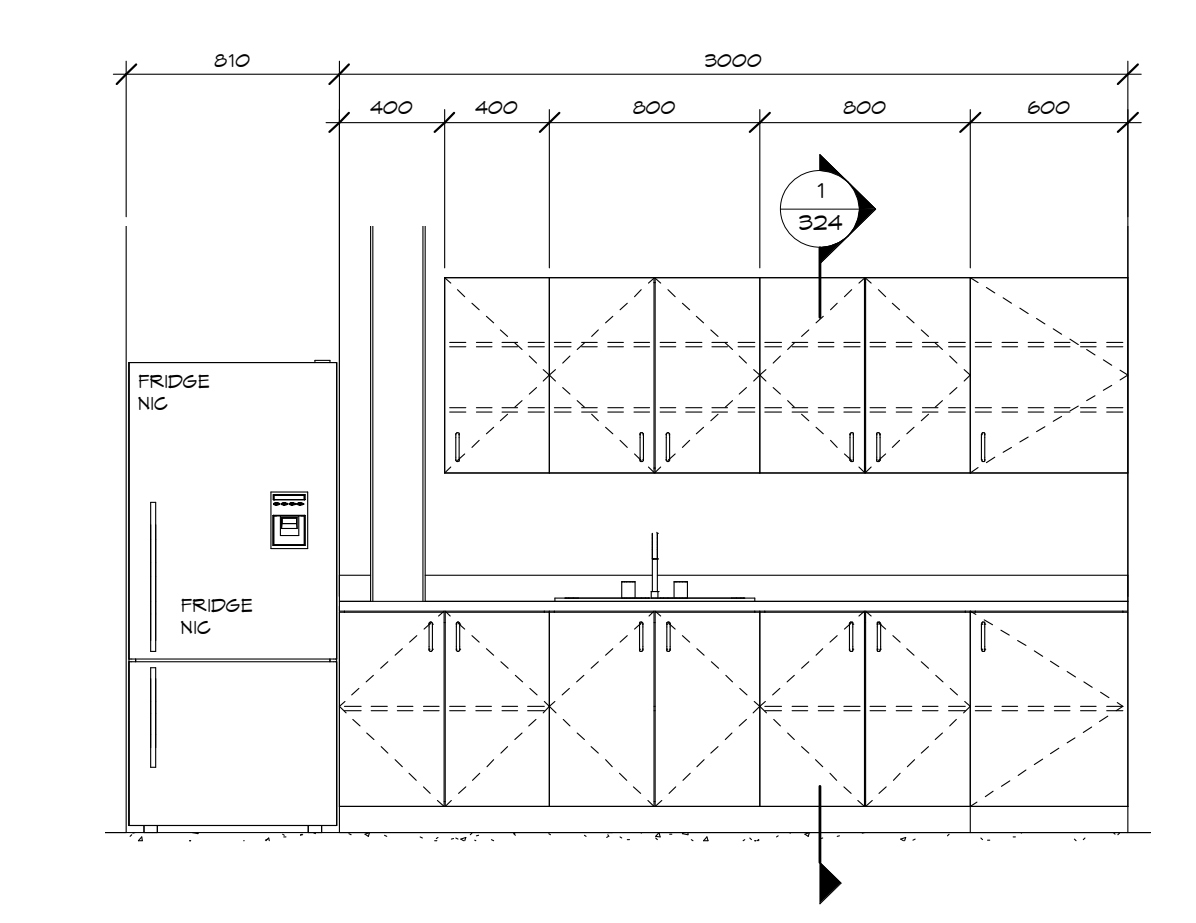
**6 125 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



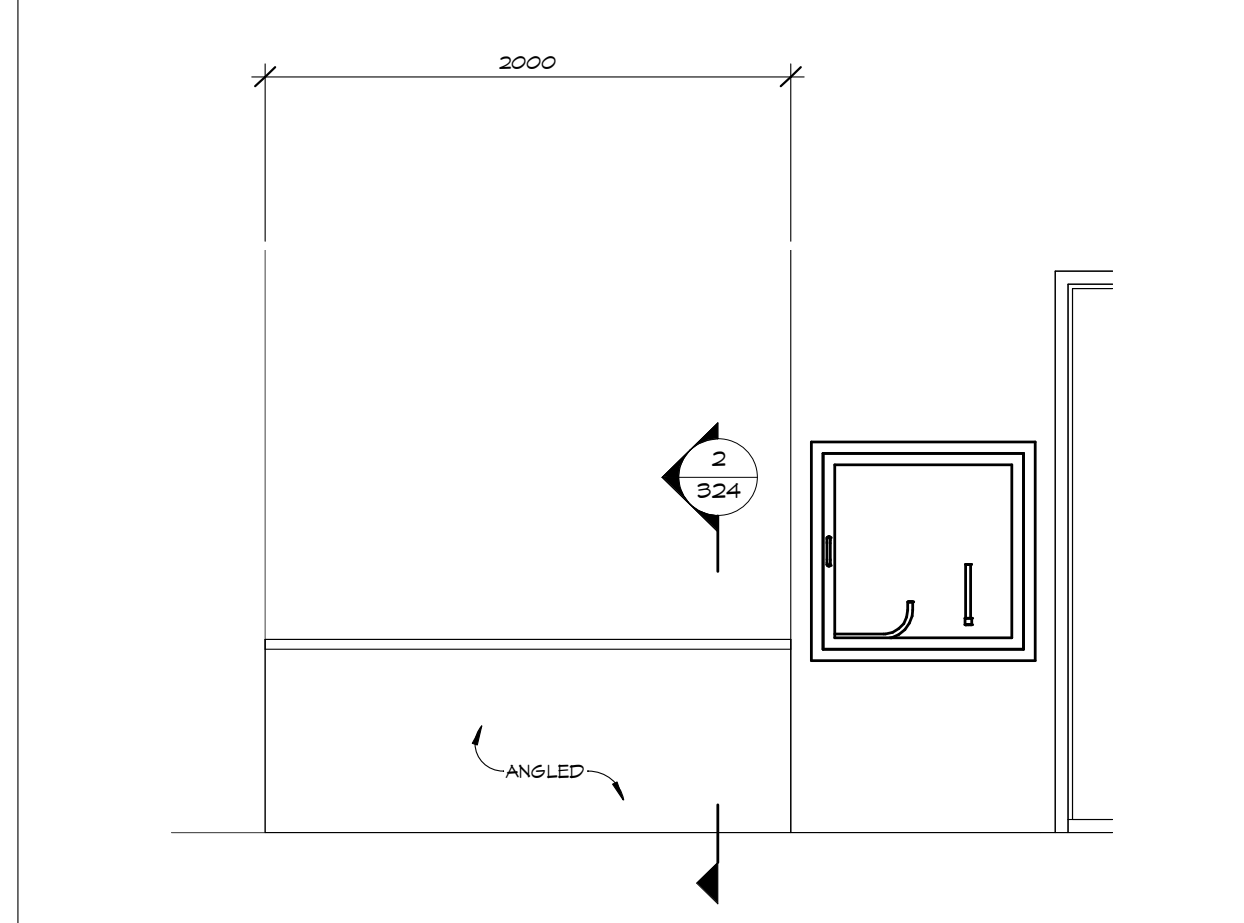
**5 024 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



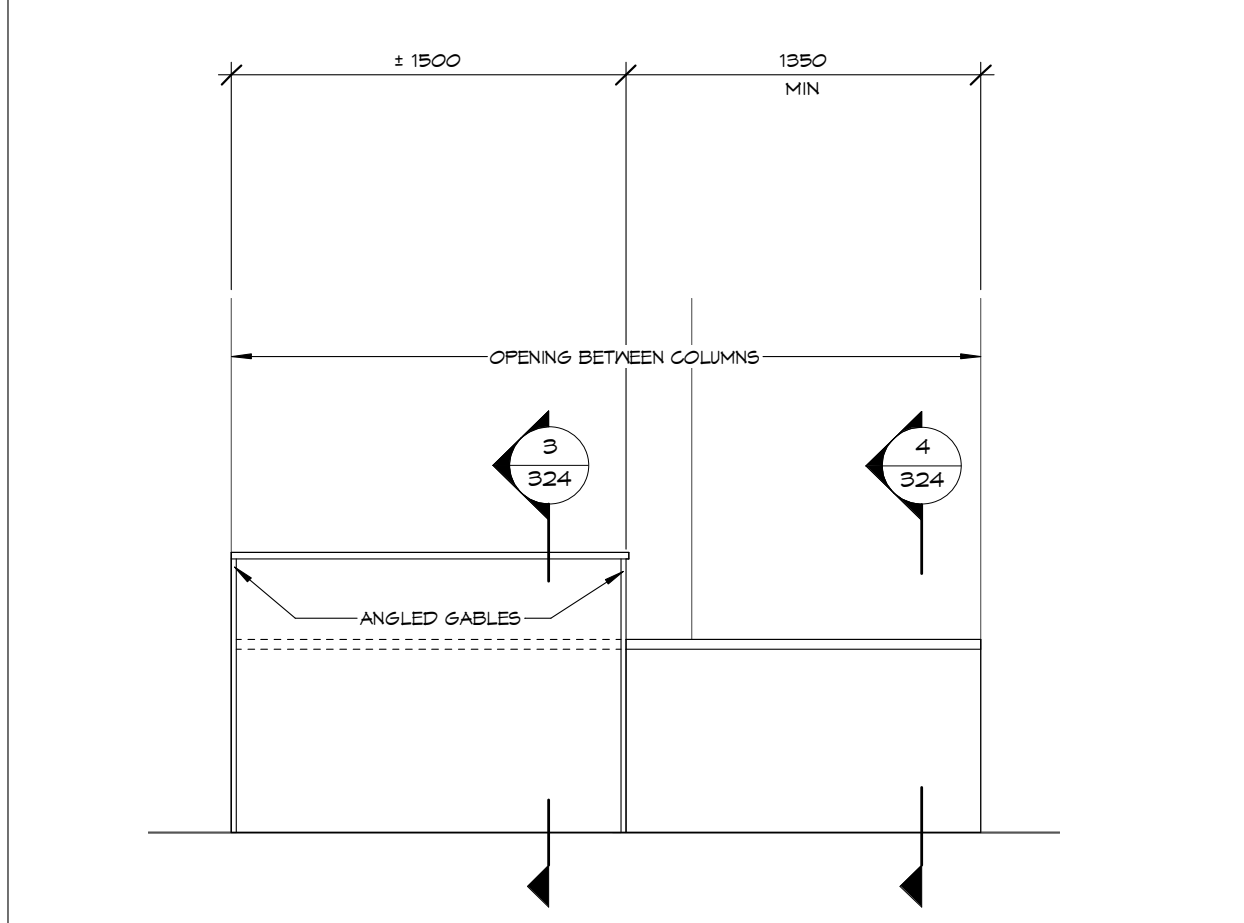
**4 129 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



**3 107 MILLWORK ELEVATION**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



**2 RECEPTION 103 MILLWORK ELEVATION 2**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m



**1 RECEPTION 103 MILLWORK ELEVATION 1**  
SCALE: 1 : 25  
0m 0.5m 1m 1.5m 2m 2.5m

2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE

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PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**MILLWORK ELEVATIONS AND TYPICAL MOUNTING HEIGHTS**

SCALE  
As Indicated

PROFESSIONAL SEAL	DRAWN: CG	DATE: DEC 2020
	CHECKED: JC	PRINTED: 2022/03/15
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No.	BY	REVISIONS/SUBMISSIONS	DATE



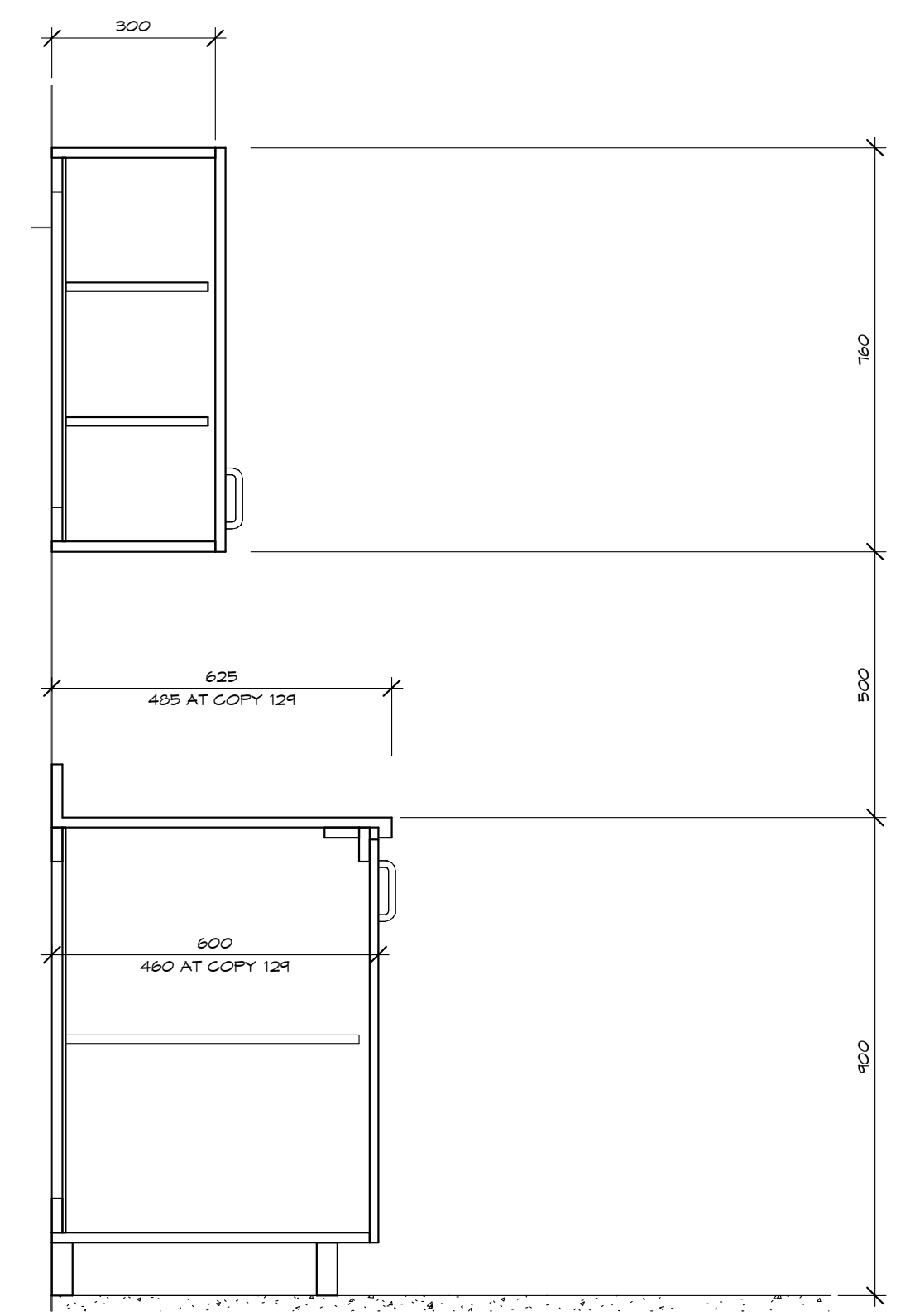
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**MILLWORK DETAILS**

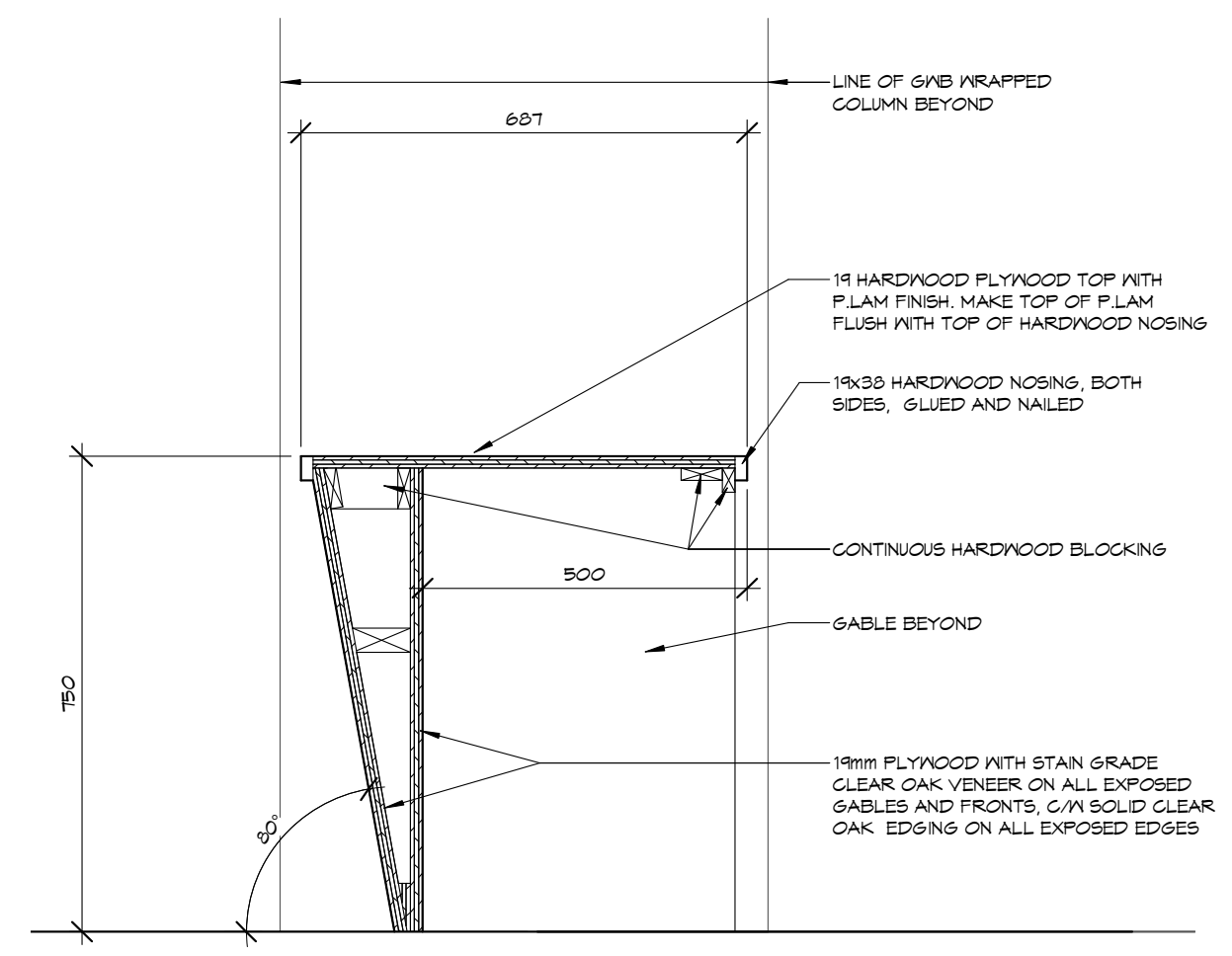
SCALE  
 1 : 10

PROFESSIONAL SEAL	DRAWN	DATE
	Author	DEC 2020
	CHECKED	PRINTED
	Checker	2022/03/15
REVIEWED	DESIGNER	DRAWING No.
Designer		
PROJECT No.	324	
20027		

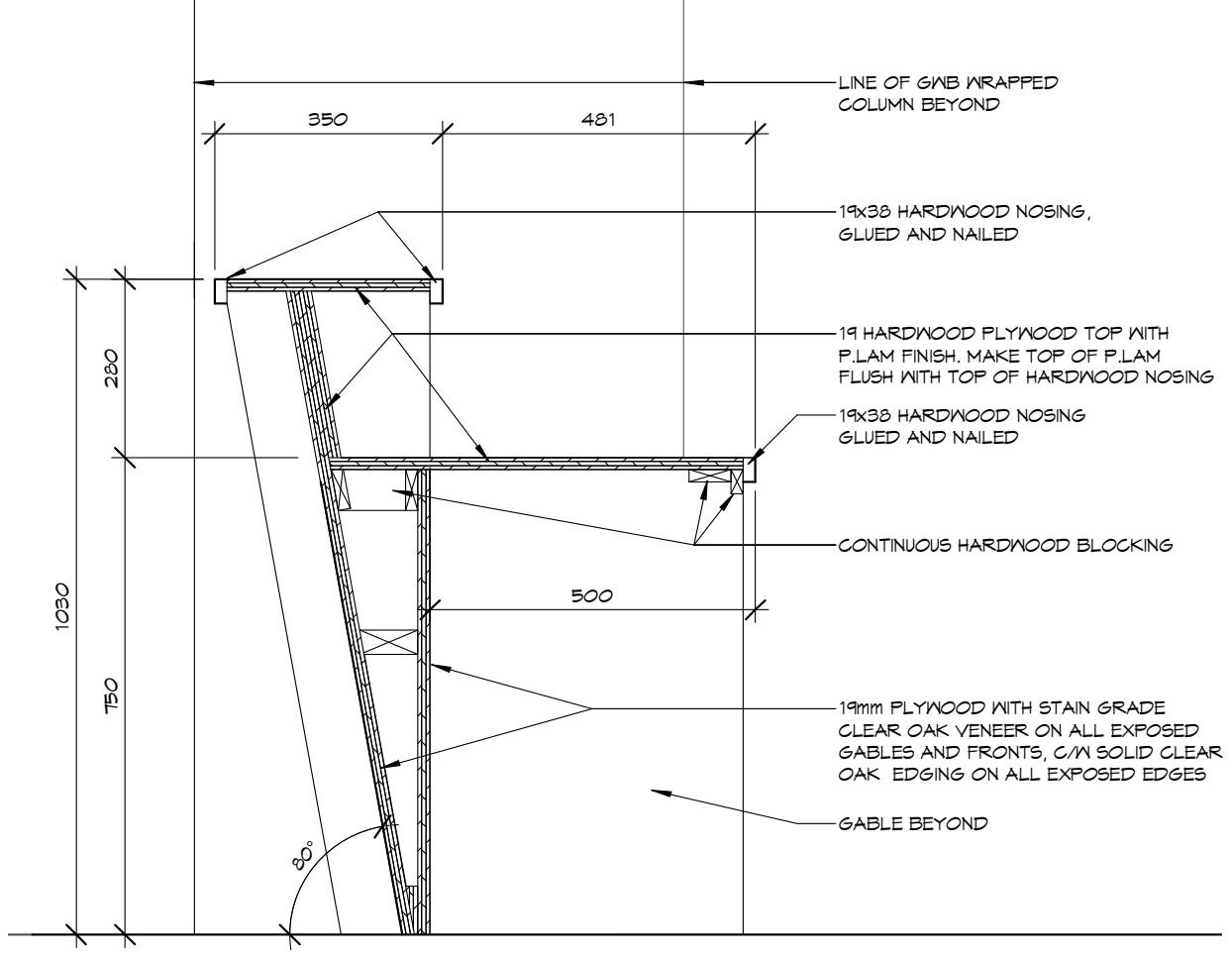
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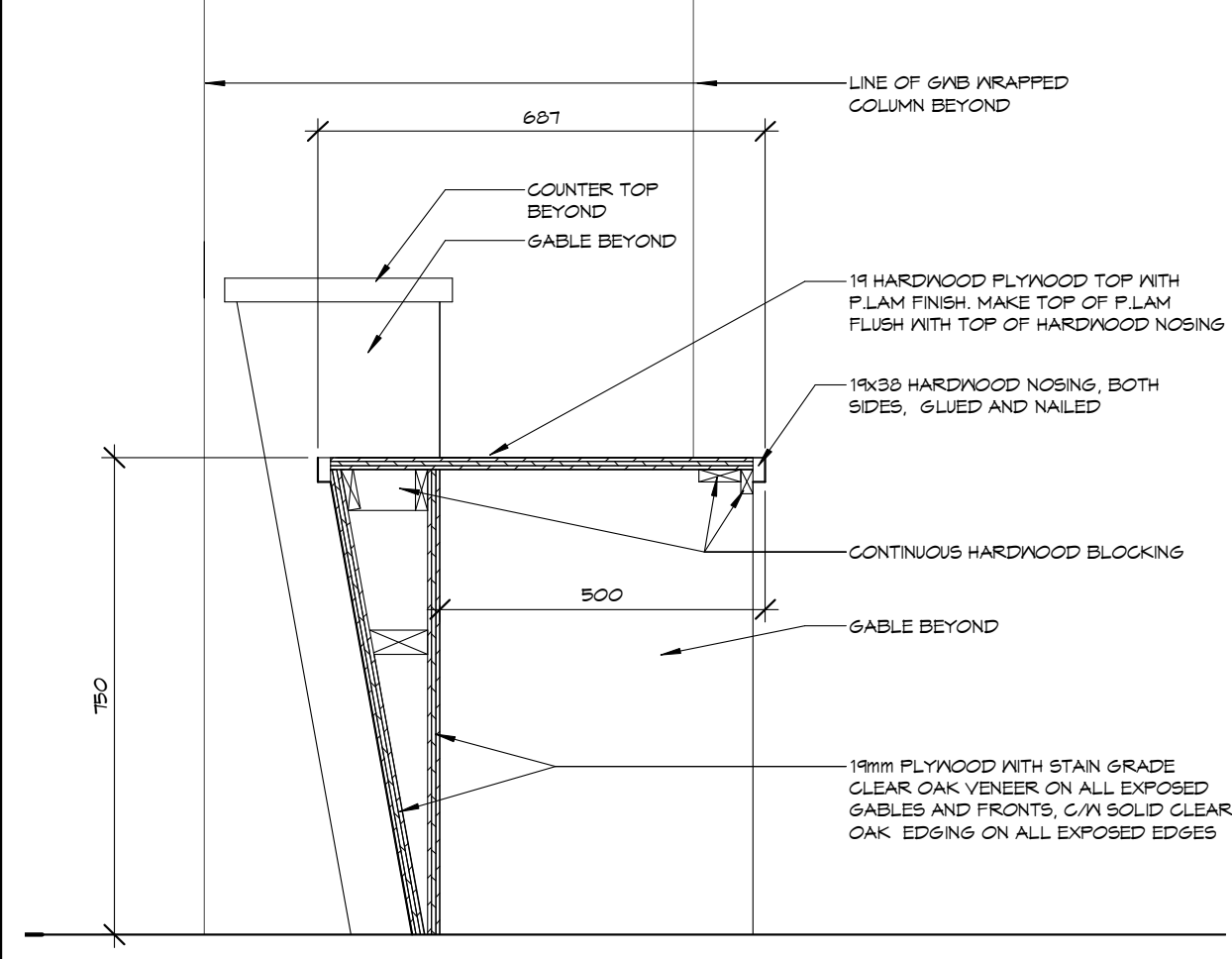
1 MILLWORK DETAIL 1  
 SCALE: 1 : 10



2 RECEPTION DETAIL 2  
 SCALE: 1 : 10



3 RECEPTION DETAIL 3  
 SCALE: 1 : 10



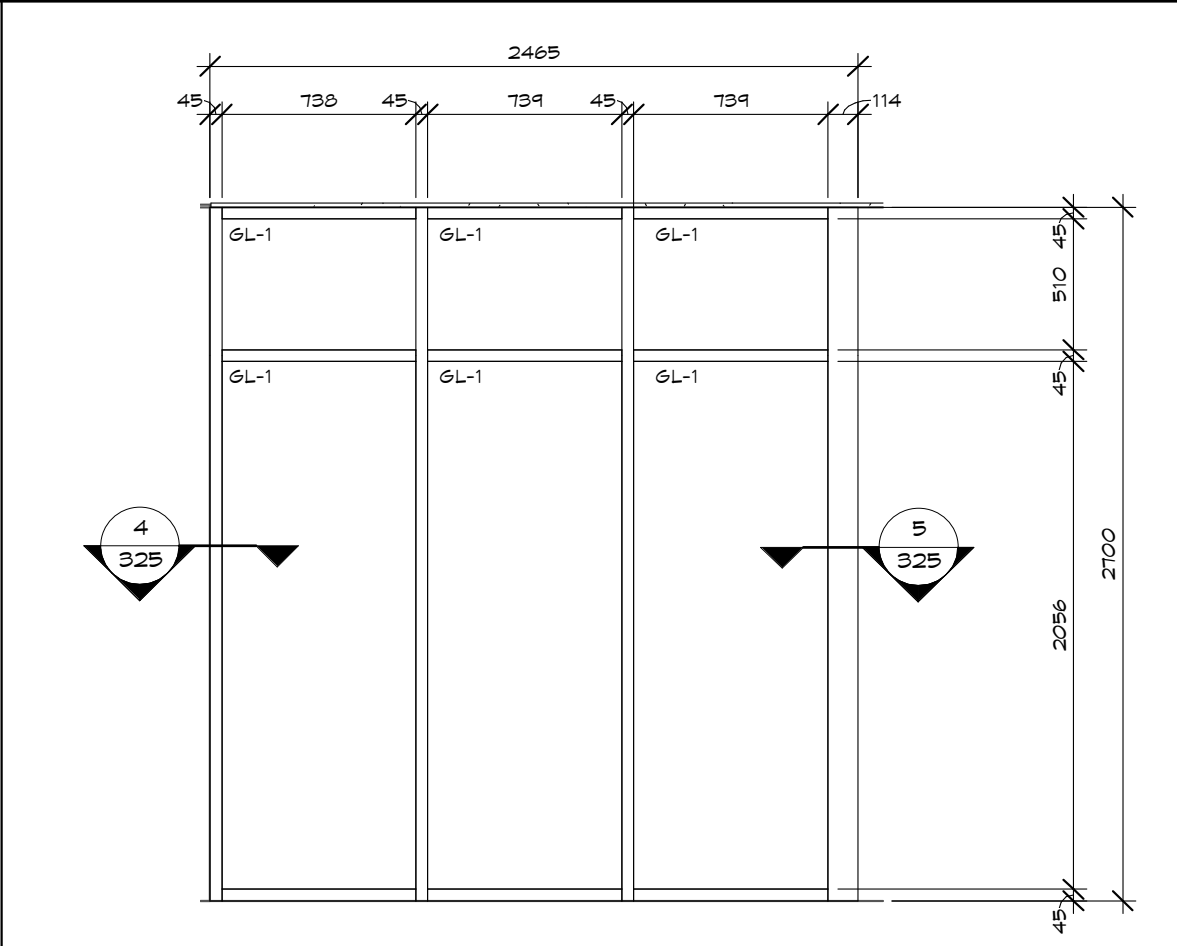
4 RECEPTION DETAIL 4  
 SCALE: 1 : 10

**INTERIOR FINISH SCHEDULE**

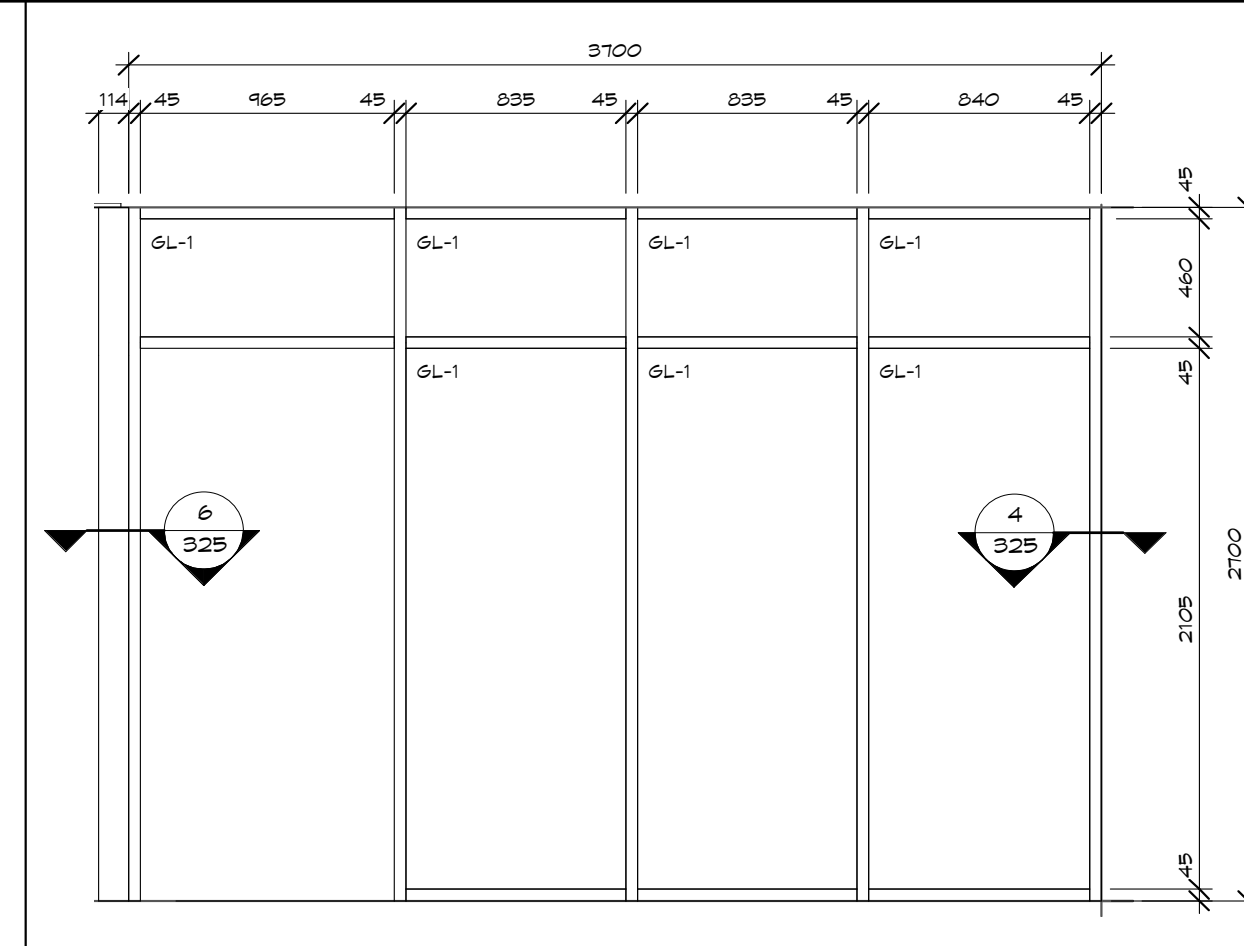
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			NORTH	SOUTH	EAST	WEST	TYPE	FINISH									
000			MATL	MATL	MATL	FINISH	MATL	FINISH	MATL	FINISH	MATL	FINISH	MATL	FINISH	TYPE	FINISH	
001 WORKSTATIONS	LVT	RB	GMB/GL4	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
002 OFFICE	LVT	RB	EX GMB	PT	EX GMB/GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
003 OFFICE	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
004 COLLAB ROOM	CARPET TILE	RB	EX GMB	PT	GL-4	---	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
005 WORKSTATIONS	LVT	RB	GMB/GL4	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
006 MEETING ROOM	CARPET TILE	RB	EX GMB	PT	GL-4/GMB	---	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	ACT1	---	
007 WORKSTATIONS	LVT	RB	GMB/GL4	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
008 COPIER/STORAGE	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
009 WOMEN'S R	EX	EX	EX	---	EX	---	EX	---	EX	---	EX	---	EX	---	EX ACT	---	
010 MEN'S R	EX	EX	EX	---	EX	---	EX	---	EX	---	EX	---	EX	---	EX ACT	---	
011 SHARED MEETING ROOM	CARPET TILE	RB	EX GMB	PT	GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	ACT1	---	
012 SHARED MEETING ROOM	CARPET TILE	RB	EX GMB	PT	GL-4	---	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
013 OFFICE	LVT	RB	GMB	PT	GMB	PT	EX GMB/GMB	PT	GMB	PT	EX GMB/GMB	PT	GMB	PT	ACT1	---	
014 WORKSTATIONS	LVT	RB	GMB	PT	EX GMB	PT	EX GMB/GMB	PT	GMB	PT	EX GMB/GMB	PT	GMB	PT	ACT1	---	
015 SHARED MEETING ROOM	CARPET TILE	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT1	---	
016 EXT STAIR	EX	---	---	---	---	---	---	---	---	---	---	---	---	---	EX ACT	---	
017 ELEV	EX	---	---	---	---	---	---	---	---	---	---	---	---	---	EX ACT	---	
018 CORR/DOR	LVT	RB	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	ACT1/EX ACT	---	RB TREAD/RISER ON STAIR. PT STRINGS/RAILINGS
019 CORR/DOR	LVT	RB	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	ACT1	---	
020 EXISTING ELECTRICAL	EX	EX	EX	---	EX	---	EX	---	EX	---	EX	---	EX	---	EXST	---	
021 STORAGE	VCT	RB	EX GMB	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX GMB	PT	
022 CORR	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	
023 STORAGE	VCT	RB	EX	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX GMB	PT	
024 KITCHEN	LVT	RB	GMB	PT	---	---	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	
025 STORAGE	VCT	RB	EX	PT	EX GMB	PT	EX GMB	PT	EX	PT	EX	PT	EX	PT	GMB2	PT	
026 STORAGE	VCT	RB	EX	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
027 CORR/DOR	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
028 OFFICE	LVT	RB	EX GMB	PT	GL-4/GMB	---	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
029 IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
030 STAIRS	LVT	RB	GMB	PT	GMB	PT	EX	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	STAIN AND VARNISH TREADS/RISERS/STRINGS/RAILINGS
031 VESTIBULE	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	EXP STRU	PT	EXP STRU	PT	
032 LIFT	LVT	---	---	---	---	---	---	---	---	---	---	---	---	---	EXP STRU	PT	
033 IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB1	PT	
034 STORAGE	VCT	RB	EX	PT	CONC	PT	CONC	PT	CONC	PT	CONC	PT	CONC	PT	GMB1	PT	
035 OFFICE	LVT	RB	GMB	PT	GMB	PT	CONC	PT	GMB	PT	GMB	PT	GMB	PT	ACT1	---	
036 OFFICE	LVT	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT1	---	
037 WORKSTATIONS	LVT	RB	GMB	PT	CONC/GMB	PT	CONC	PT	GMB	PT	GMB	PT	GMB	PT	ACT1	---	
038 IT ROOM	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
039 CORR/DOR	LVT	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	EXP STRU	PT	
040 COPY	LVT	RB	CONC	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT1	---	
041 CORR/DOR	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EXP STRU	PT	
100 VEST	GT	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	EXP STRU	PT	
101 LOBBY	GT	GT	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	GL/GMB	---	EXP STRU	PT	
102 CORR/DOR	GT	GT	EX GMB	---	EX	PT	EX	PT	EX GMB	---	EX GMB	---	EX GMB	---	ACT2/GMB	---	
103 RECEPTION	CARPET TILE	RB	EX GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT2/GMB1	---	
104 BF IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB1	PT	
105 IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB1	PT	
106 STAR/EXT	EX/CONC	RB	EX GMB	---	EX/GMB	---	EX	---	EX	---	EX	---	EX	---	ACT2/EX GMB	---	
107 SHARED COLLAB SPACE	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT2/GMB1	---	
108 TRAINING/MEETING ROOM	CARPET TILE	RB	EX	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX	PT	EX GMB/GMB2	PT	
109 TRAINING/MEETING ROOM	LVT	RB	EX GMB	PT	EX	PT	GMB	PT	---	---	---	---	---	---	EX GMB/GMB2	PT	
110 MEETING	CARPET TILE	RB	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB	PT	
111 STORAGE	LVT	RB	EX	PT	EX	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
112 GLEBE	LVT	RB	EX	PT	EX	PT	EX	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
113 CORR/DOR	LVT	RB	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB/GMB2	PT	STAIN AND VARNISH TREADS/RISERS/STRINGS/RAILINGS
114 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	
115 OFFICE	LVT	RB	GMB	PT	EX GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	
116 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
117 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
118 OFFICE	LVT	RB	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	
119 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB/GMB2	PT	
120 IVR	EX	EX	EX	---	EX	---	EX	---	EX	---	EX	---	EX	---	EX GMB	PT	
121 CORR/DOR	LVT	RB	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	ACT2	---	
122 VEST	GT	GT	GMB	PT	GMB	PT	GMB	PT	EX	PT	EX	PT	GMB1	PT	GMB1	PT	
123 IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB1	PT	
124 IVR	GT	GT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB1	PT	
125 KITCHEN	LVT	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT2	---	
126 BREAK ROOM	LVT	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT2	---	
127 BREAKOUT SPACE	CARPET TILE	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT2	---	
128 MEETING ROOM	CARPET TILE	RB	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	ACT2/GMB1	---	
129 COPY																	
130 WORK AREA																	
201 OFFICE	LVT	RB	EX GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
202 OFFICE	LVT	RB	EX GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	GMB2	PT	
203 WORKSTATIONS	LVT	RB	EX GMB/GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	
204 OFFICE	LVT	RB	GMB	PT	EX GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	
205 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	GMB2	PT	
206 OFFICE	LVT	RB	GMB	PT	EX GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
207 OFFICE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	
208 CORR/DOR	LVT	RB	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB	PT	EX GMB/GMB2	PT	
209 GROUP ROOM	CARPET TILE	RB	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	
210 STORAGE	LVT	RB	GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB	PT	---	---	
211 IVR	GT	GT	EX GMB/GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
212 STORAGE	LVT	RB	EX GMB	PT	GMB	PT	EX GMB	PT	GMB	PT	GMB	PT	GMB	PT	EX GMB	PT	
213 OFFICE	LVT	RB	GMB	PT	EX GMB	PT	GMB	PT	EX GMB	PT	EX GMB	PT	EX GMB				

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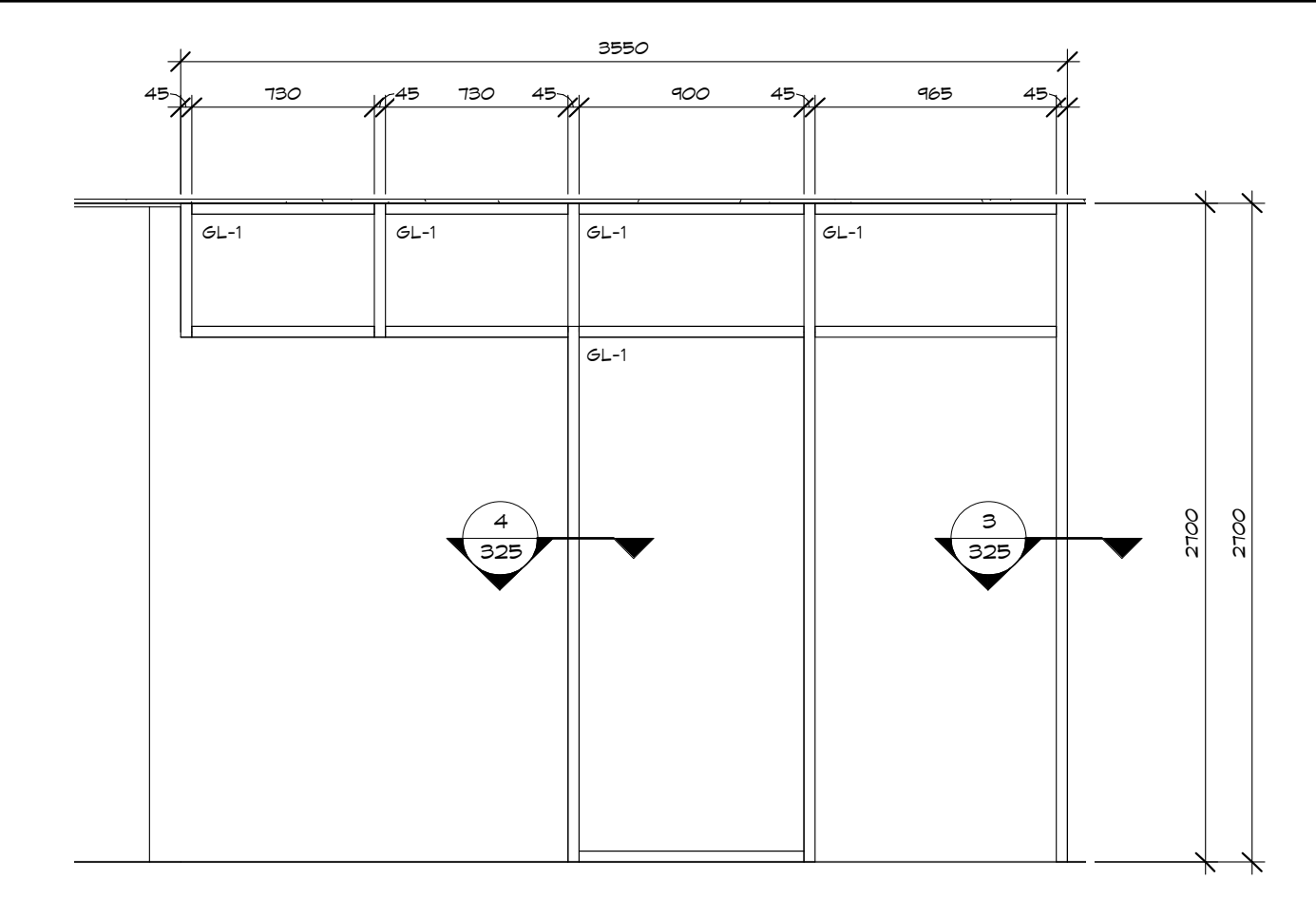
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- GL-2 FIRE RATED GLASS (FRG)
- GL-3 SEALED INSULATING GLASS
- GL-4 LAMINATED SAFETY GLASS
- GL-5 GLAZED INSULATED SPANDREL PANEL



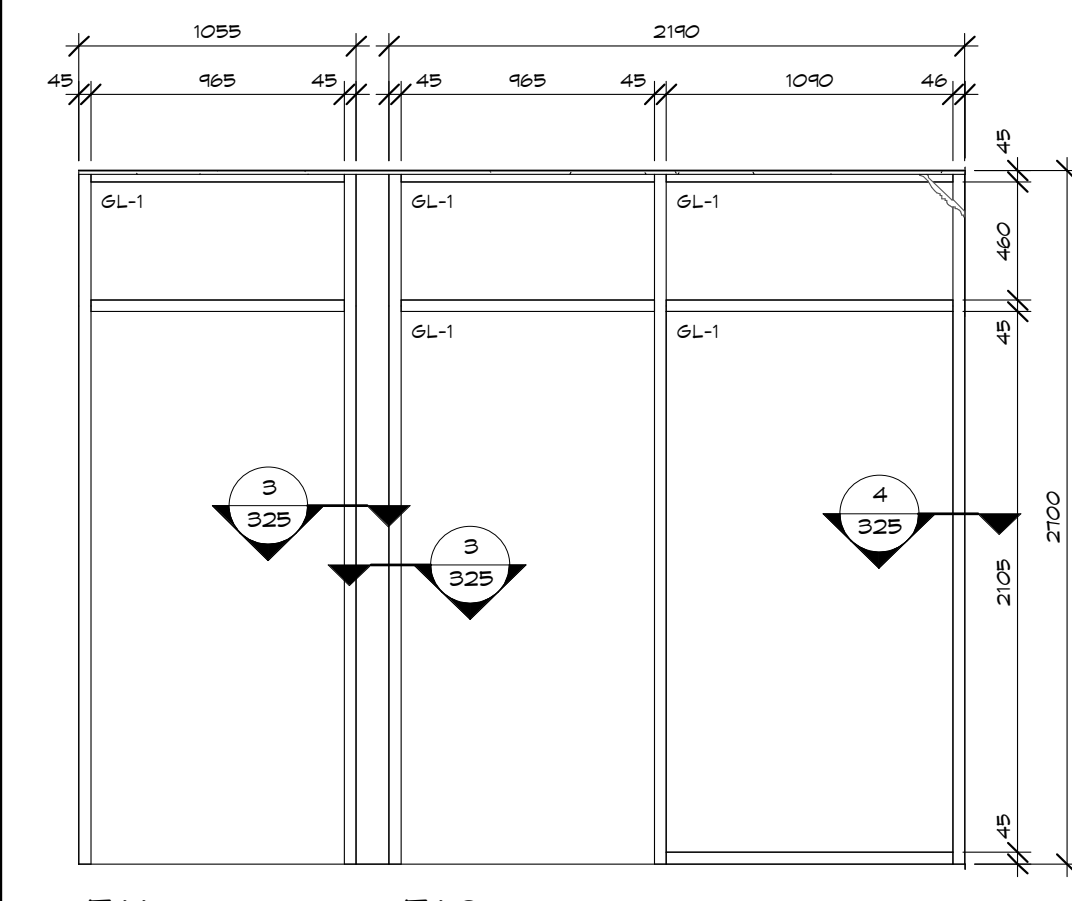
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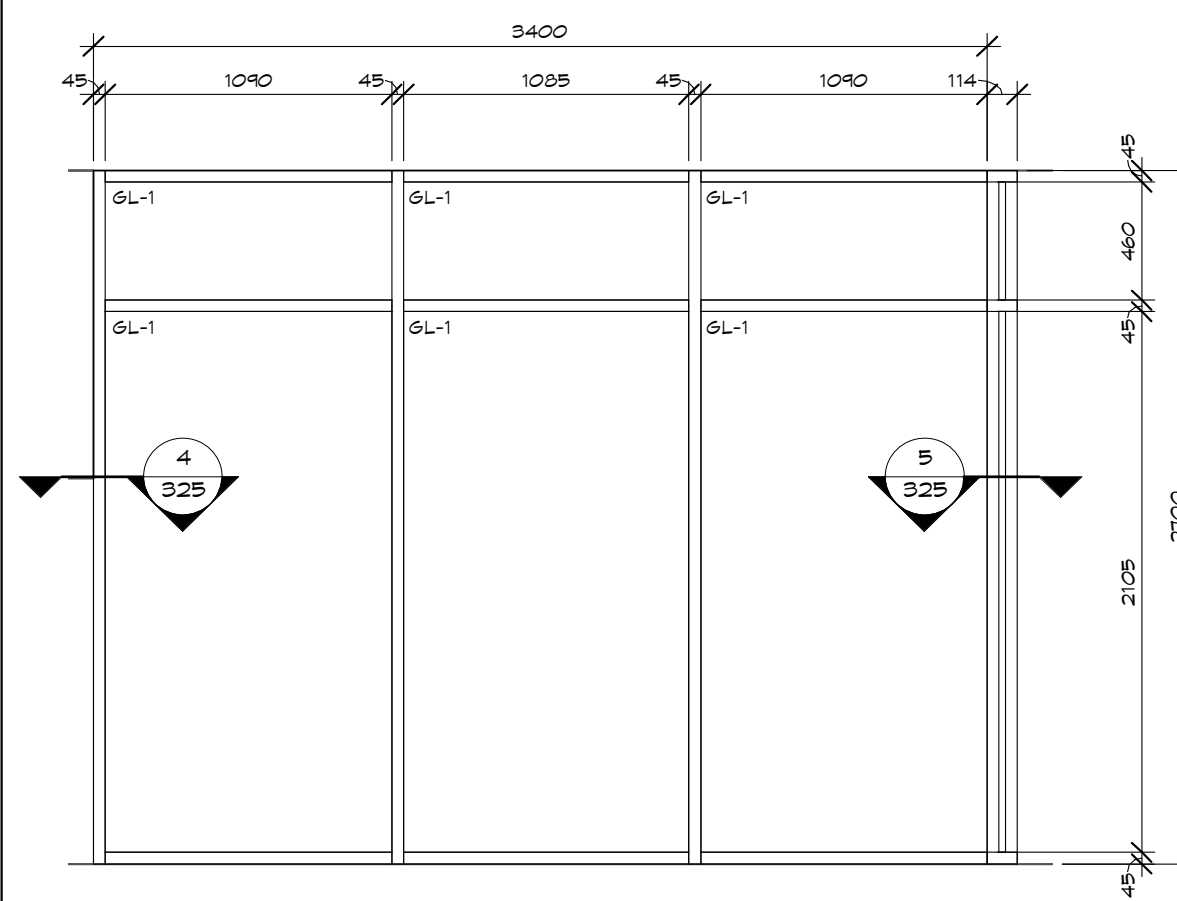
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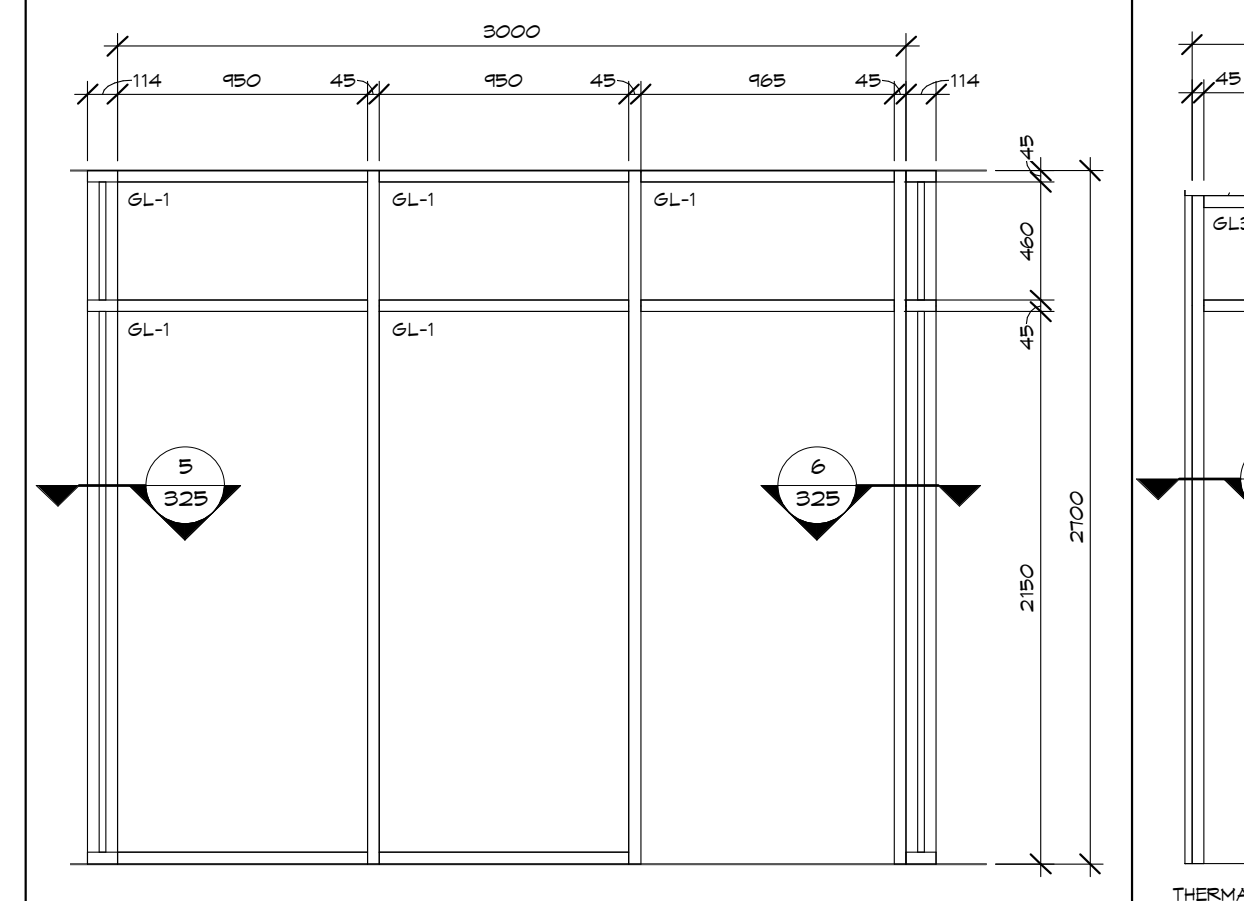
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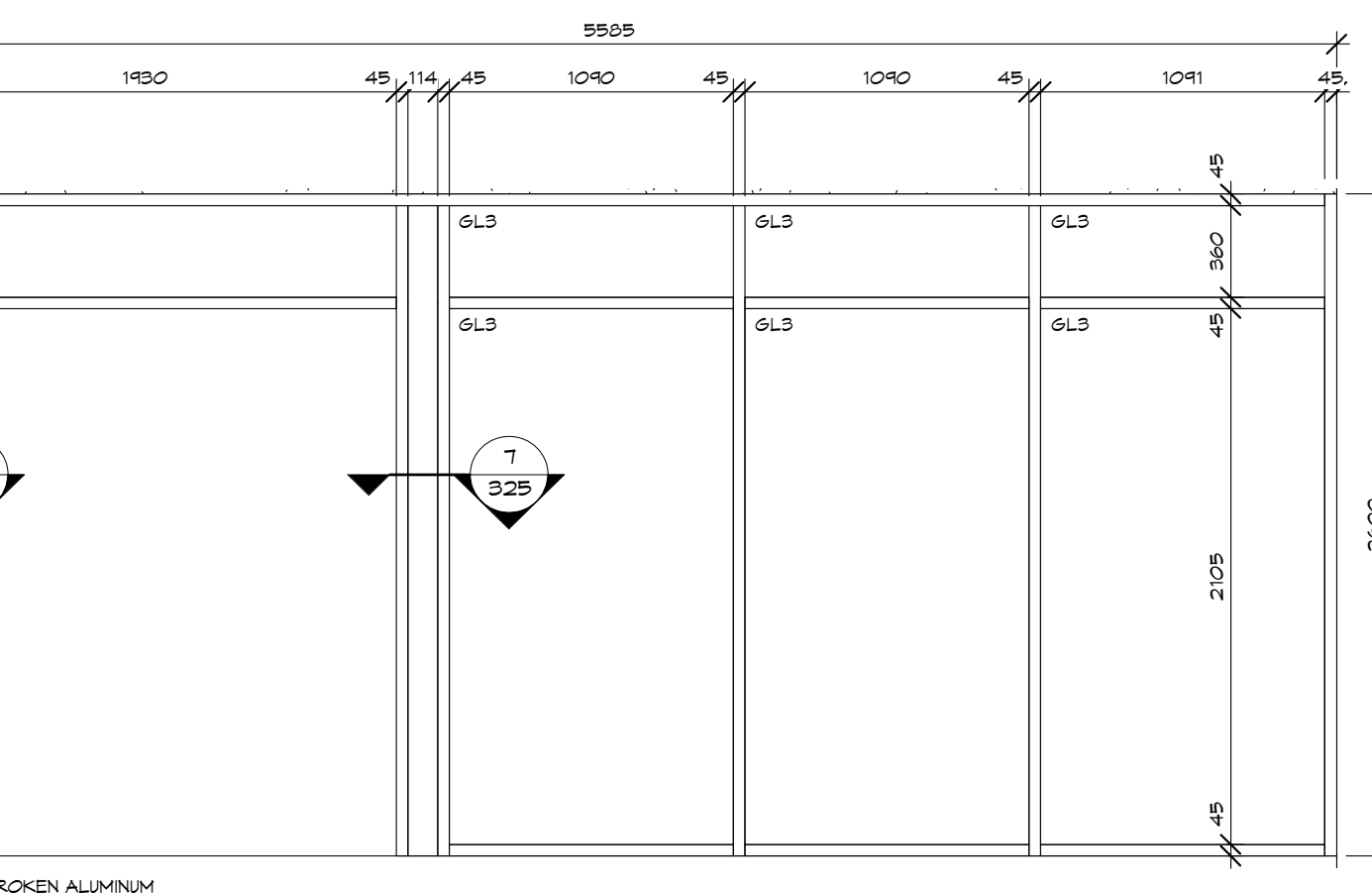
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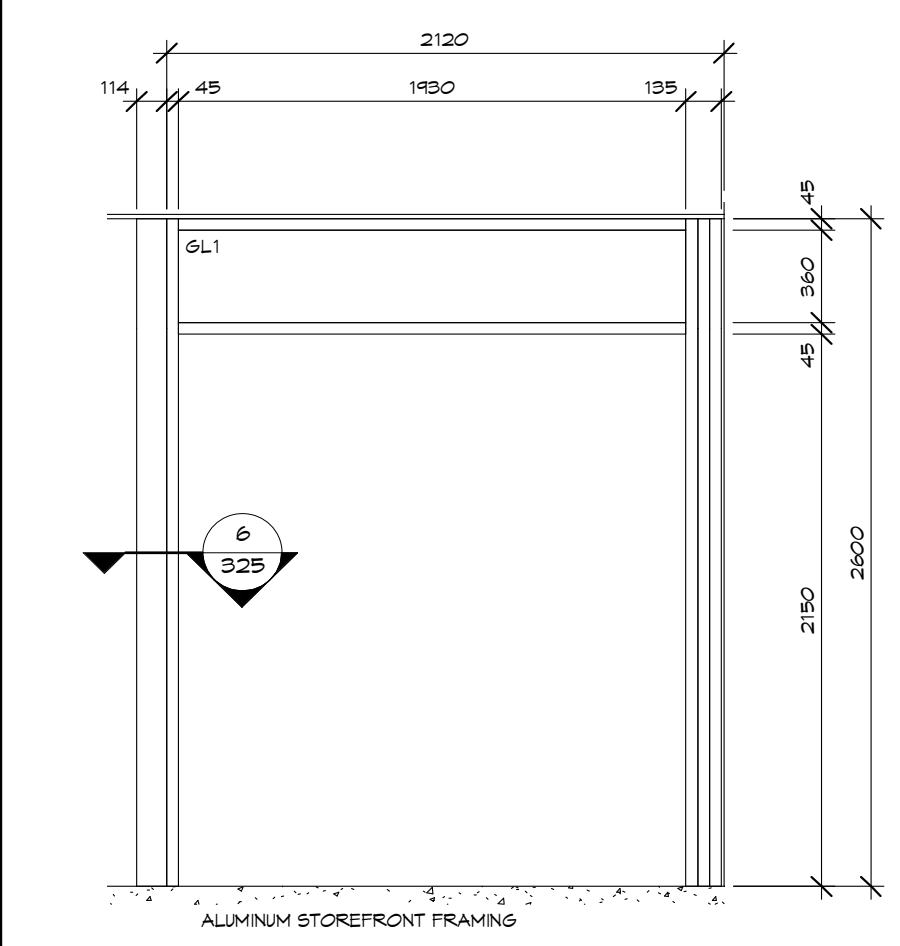
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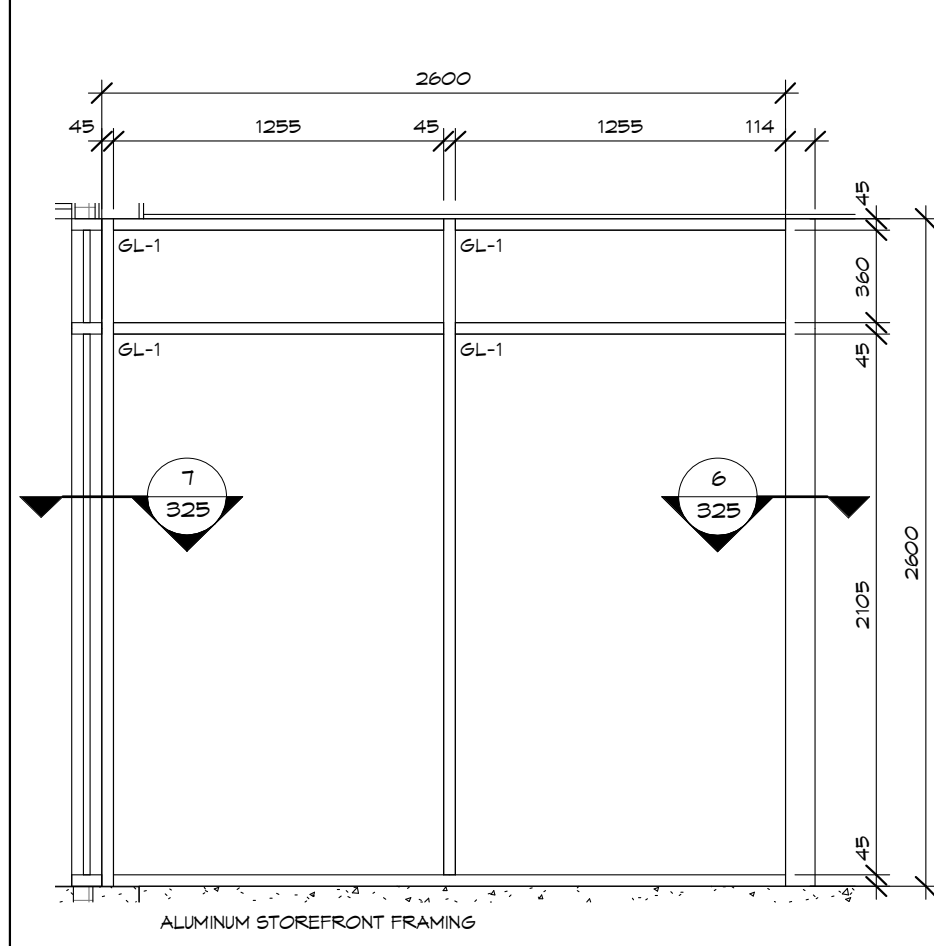
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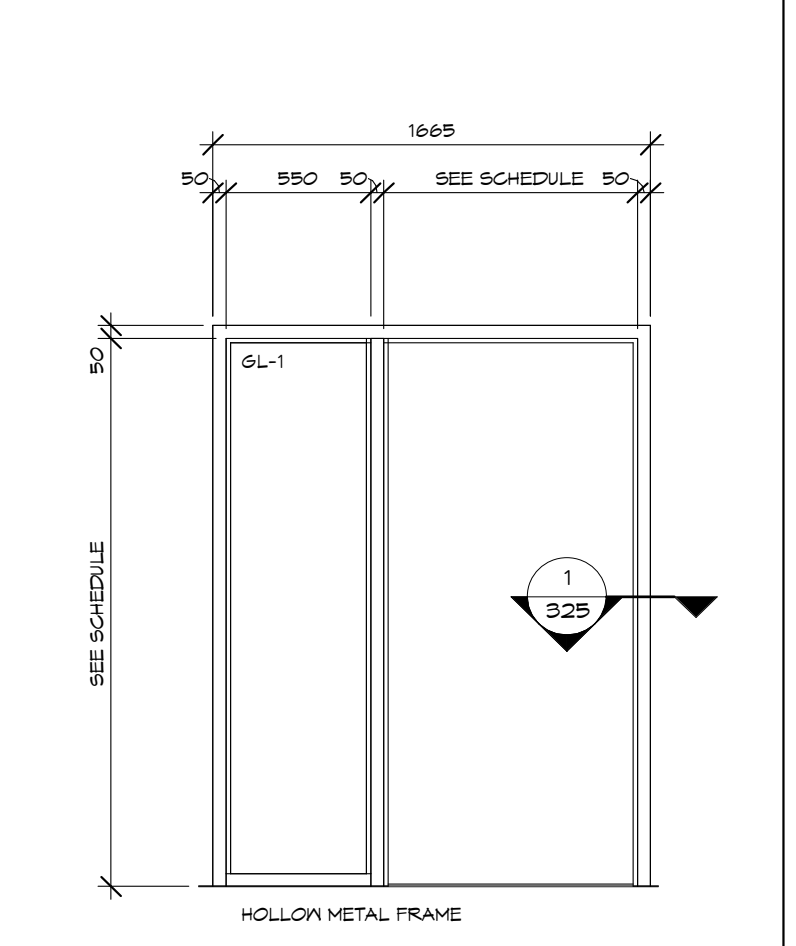
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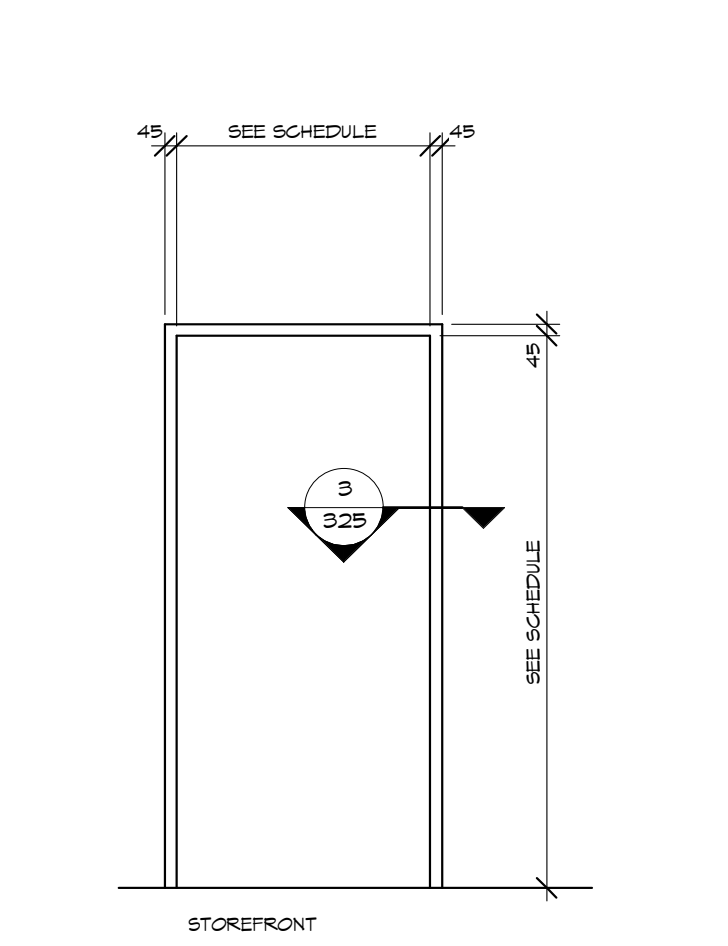
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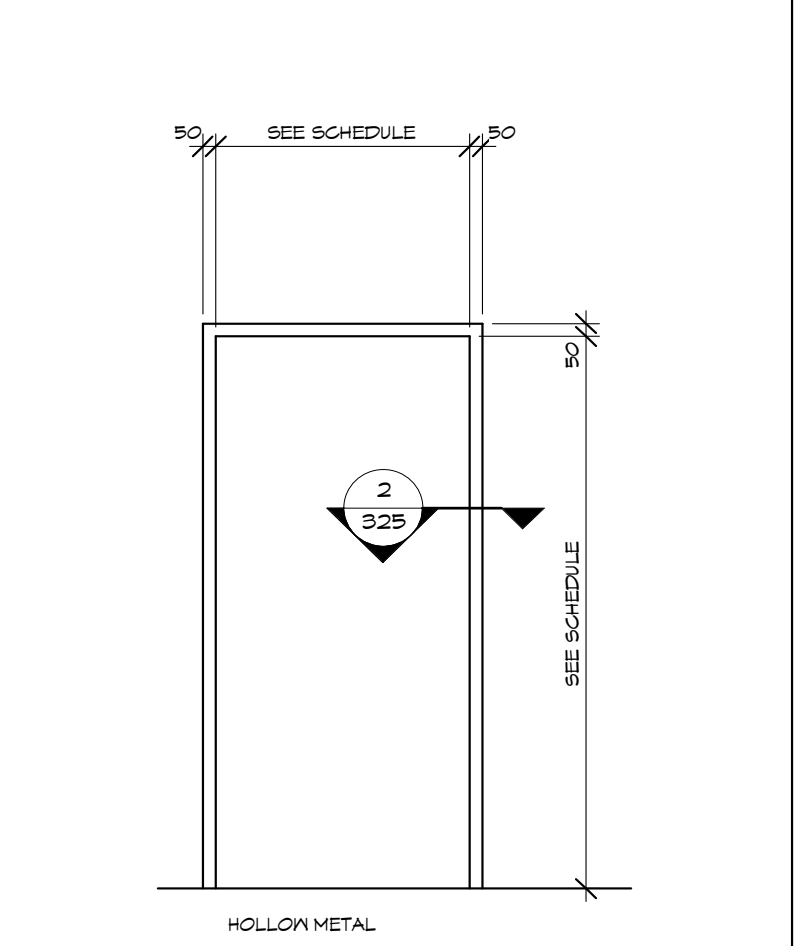
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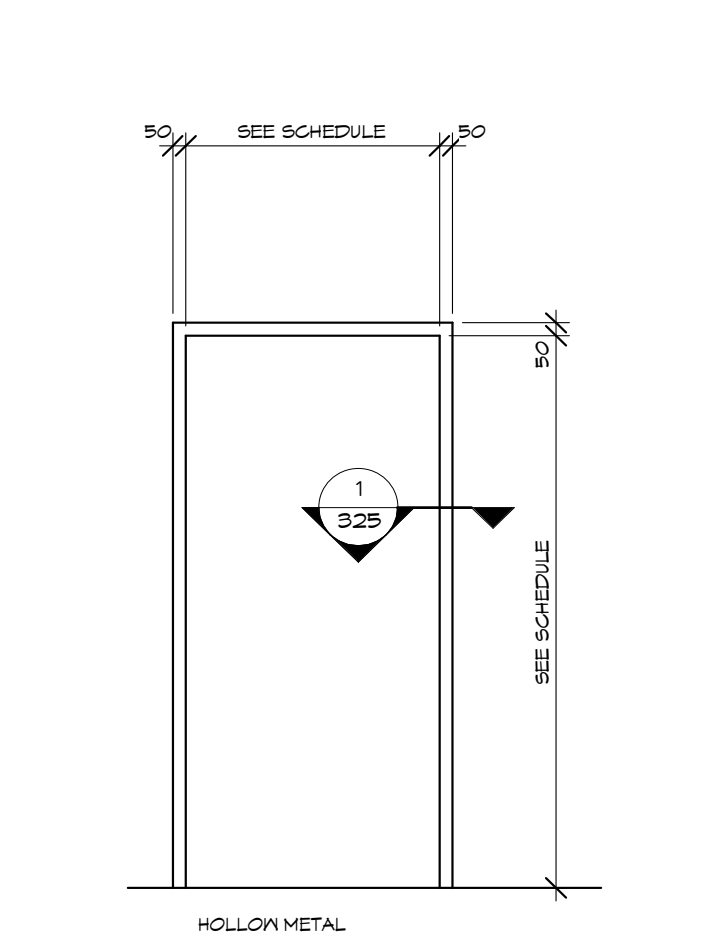
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**F1C FRAME TYPE F1C**  
 SCALE: 0m 0.5m 1m 1.5m  
 1 : 25



**F1B FRAME TYPE F1B**  
 SCALE: 0m 0.5m 1m 1.5m  
 1 : 25



**F1A FRAME TYPE F1A**  
 SCALE: 0m 0.5m 1m 1.5m  
 1 : 25

2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE



PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

**FRAME ELEVATIONS**

SCALE: 1 : 25

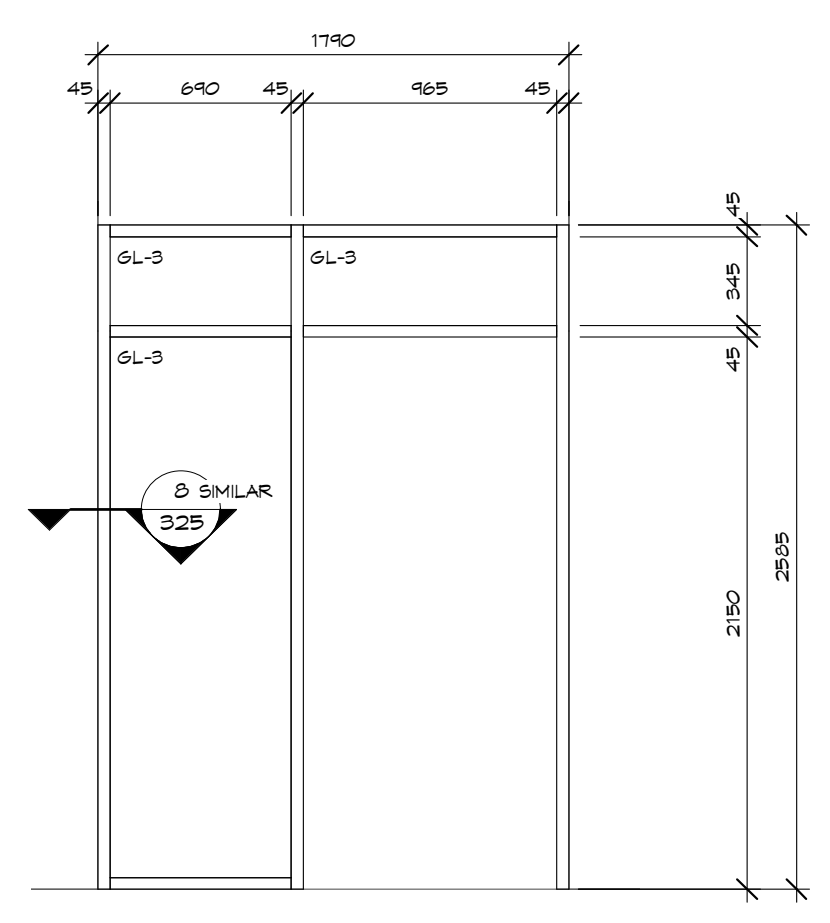
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	CHECKED: JC	PRINTED: 2022/03/15
	REVIEWED: TC	DRAWING NO.:
NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND WRITTEN NOTE	PROJECT NO. 20027	<b>326</b>

NOTES:

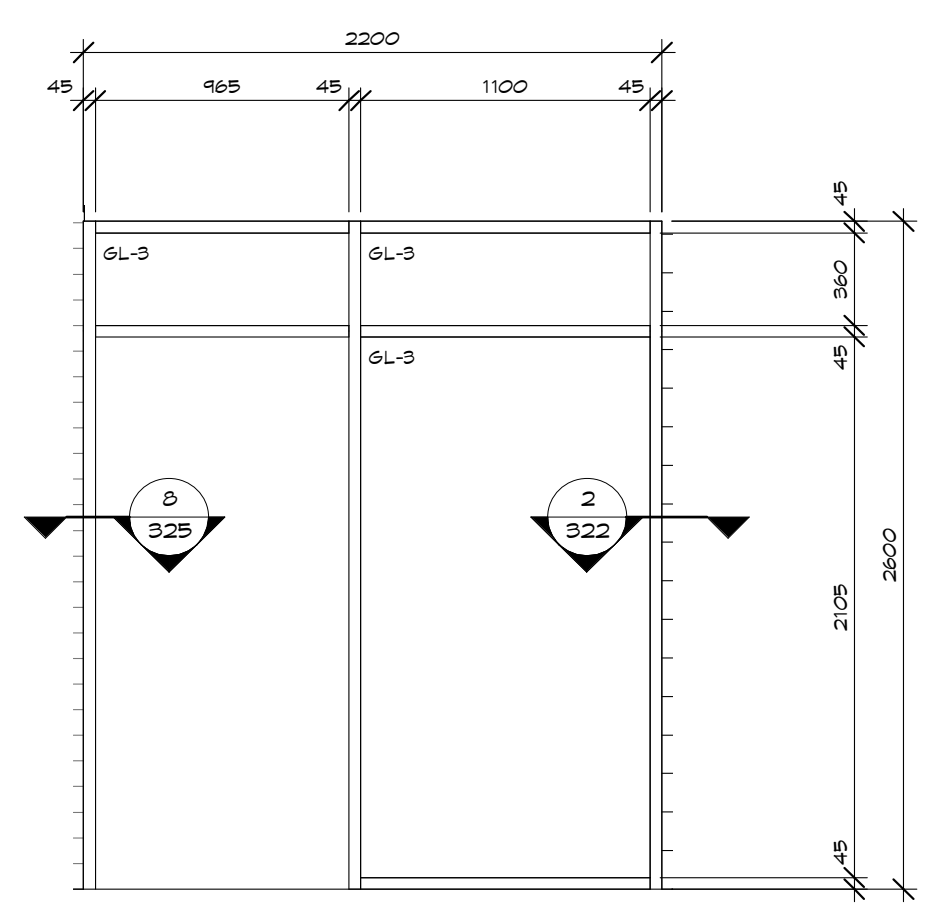
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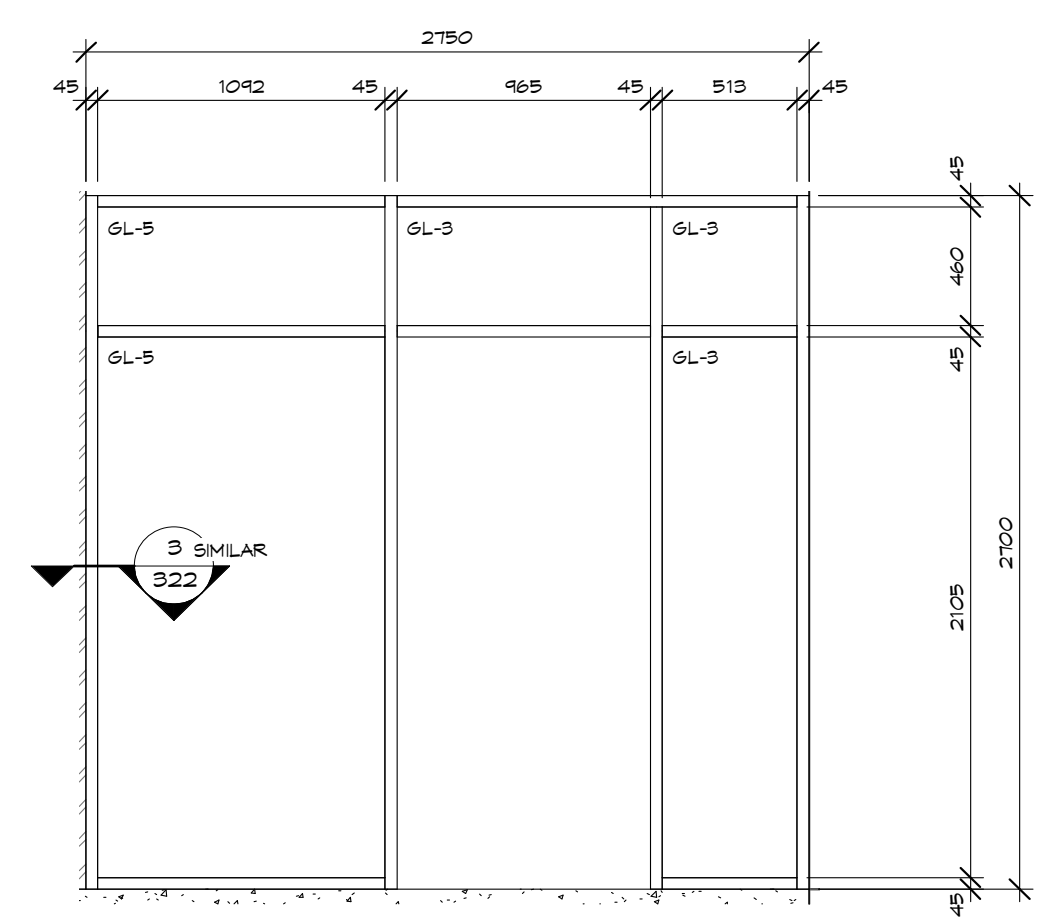
- GL-1 TEMPERED GLASS
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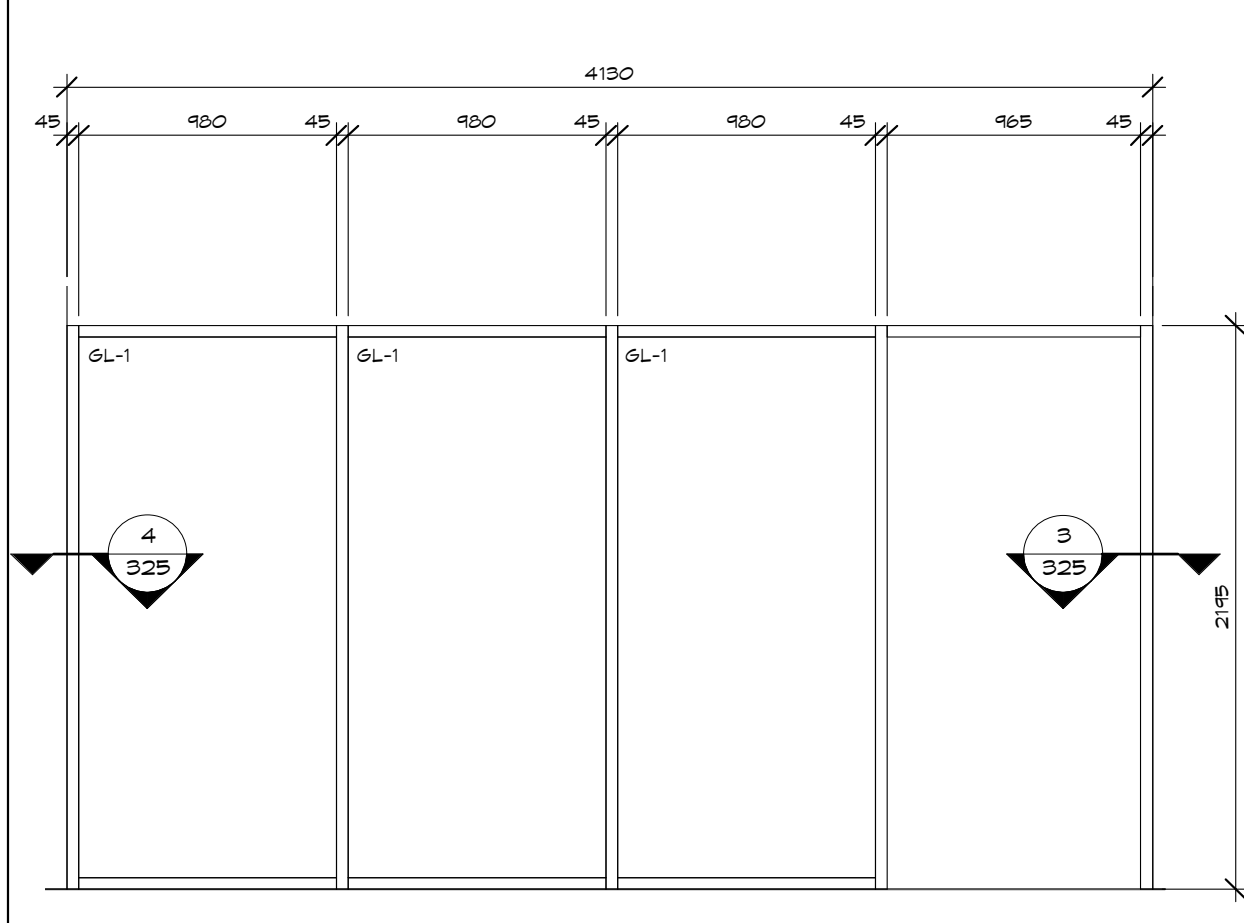
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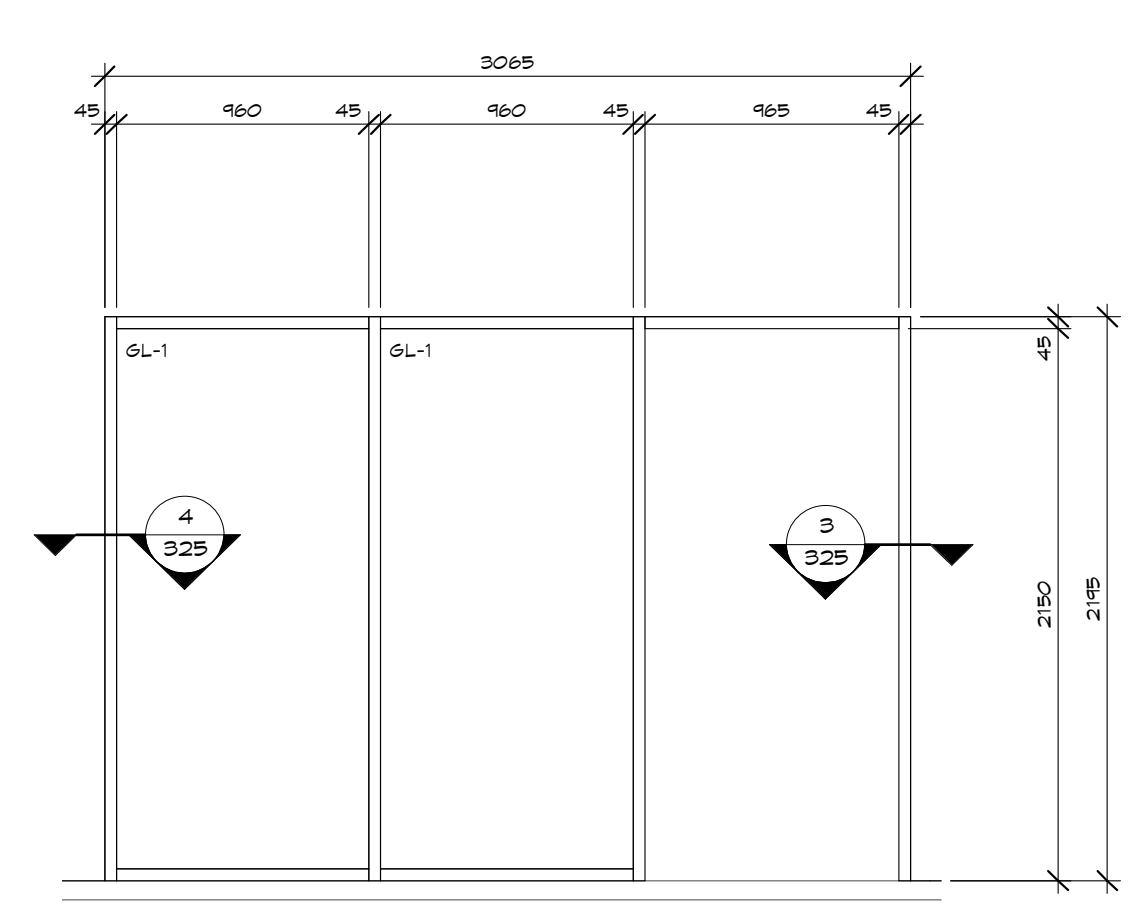
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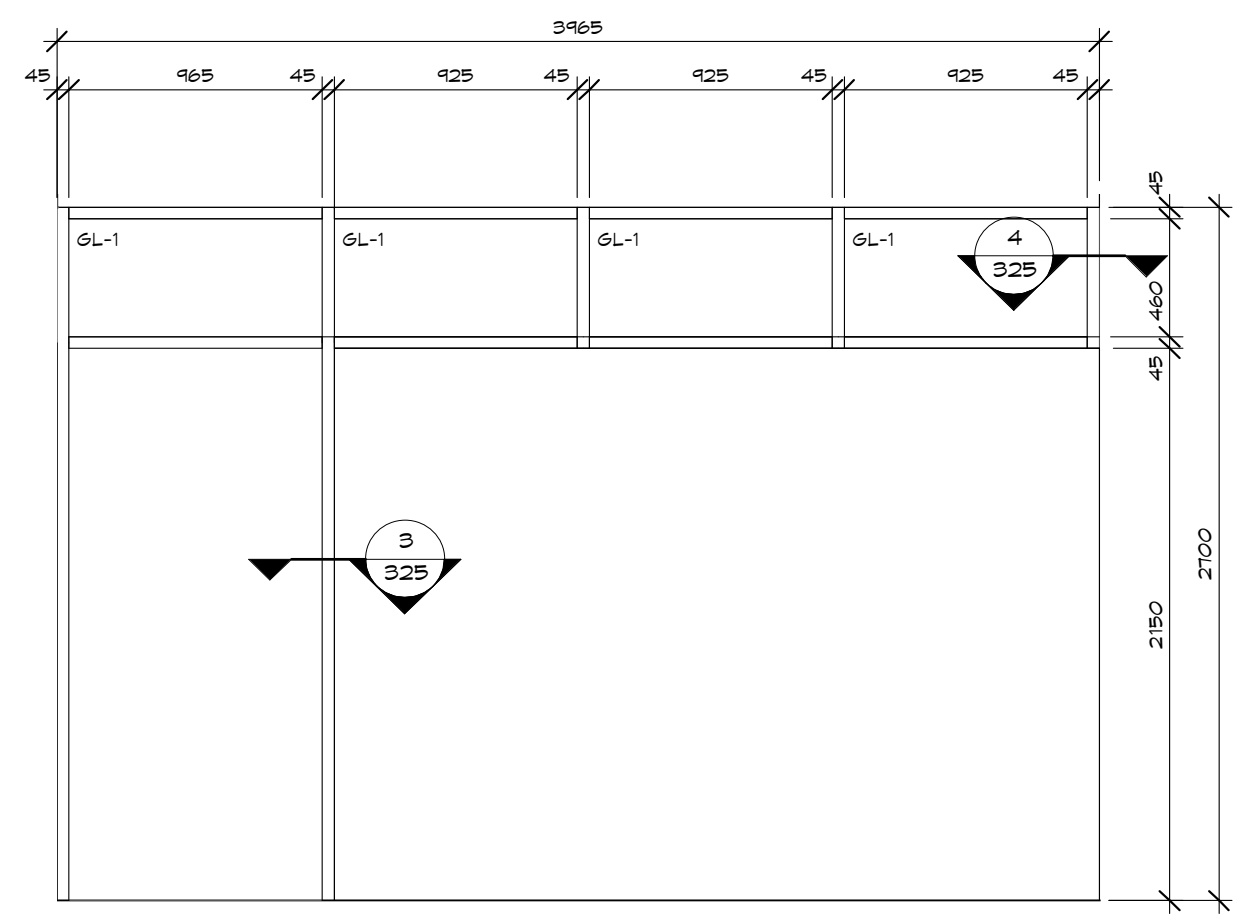
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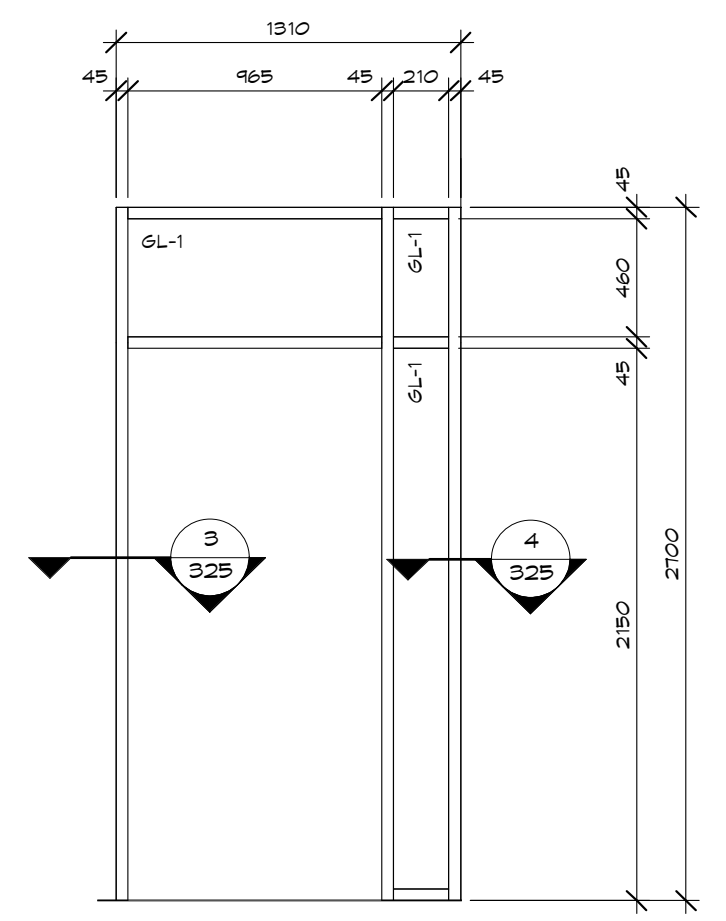
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 SCALE: 1 : 25  
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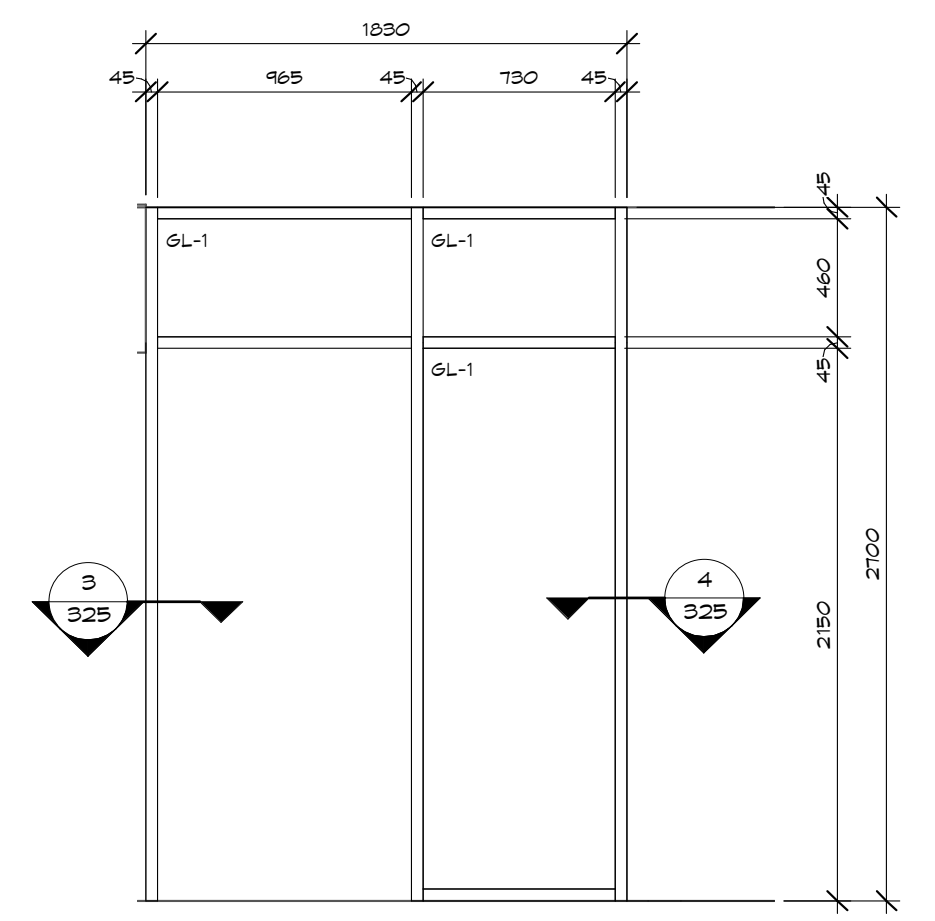
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 SCALE: 1 : 25  
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**F17 FRAME TYPE F17**  
 SCALE: 1 : 25  
 0m 0.5m 1m 1.5m 2m 2.5m



**F16 FRAME TYPE F16**  
 SCALE: 1 : 25  
 0m 0.5m 1m 1.5m 2m 2.5m



**F15 FRAME TYPE F15**  
 SCALE: 1 : 25  
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2	TC	ISSUED FOR 95% REVIEW	22/03/15
No.	BY	REVISIONS/SUBMISSIONS	DATE



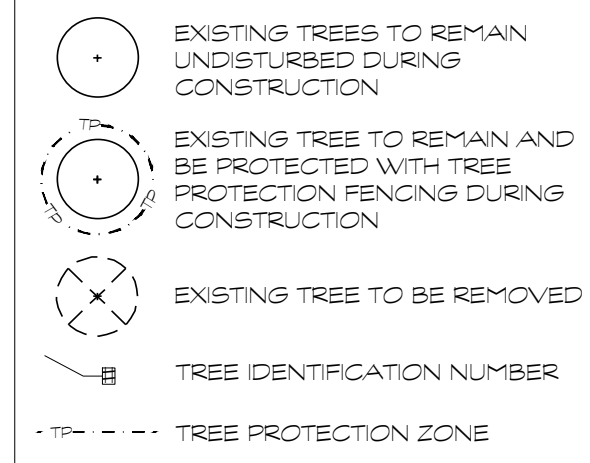
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2081 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**FRAME ELEVATIONS**

SCALE  
 1 : 25

PROFESSIONAL SEAL	DRAWN	DATE
	Author	DEC 2020
	CHECKED	PRINTED
	Checker	2022/03/15
REVIEWED	DESIGNER	DRAWING NO.
Designer		
PROJECT NO.	327	
NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND WRITTEN NOTE		

**LEGEND:**



**GENERAL NOTES:**

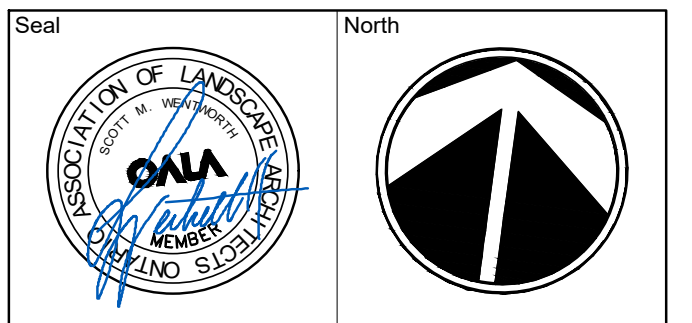
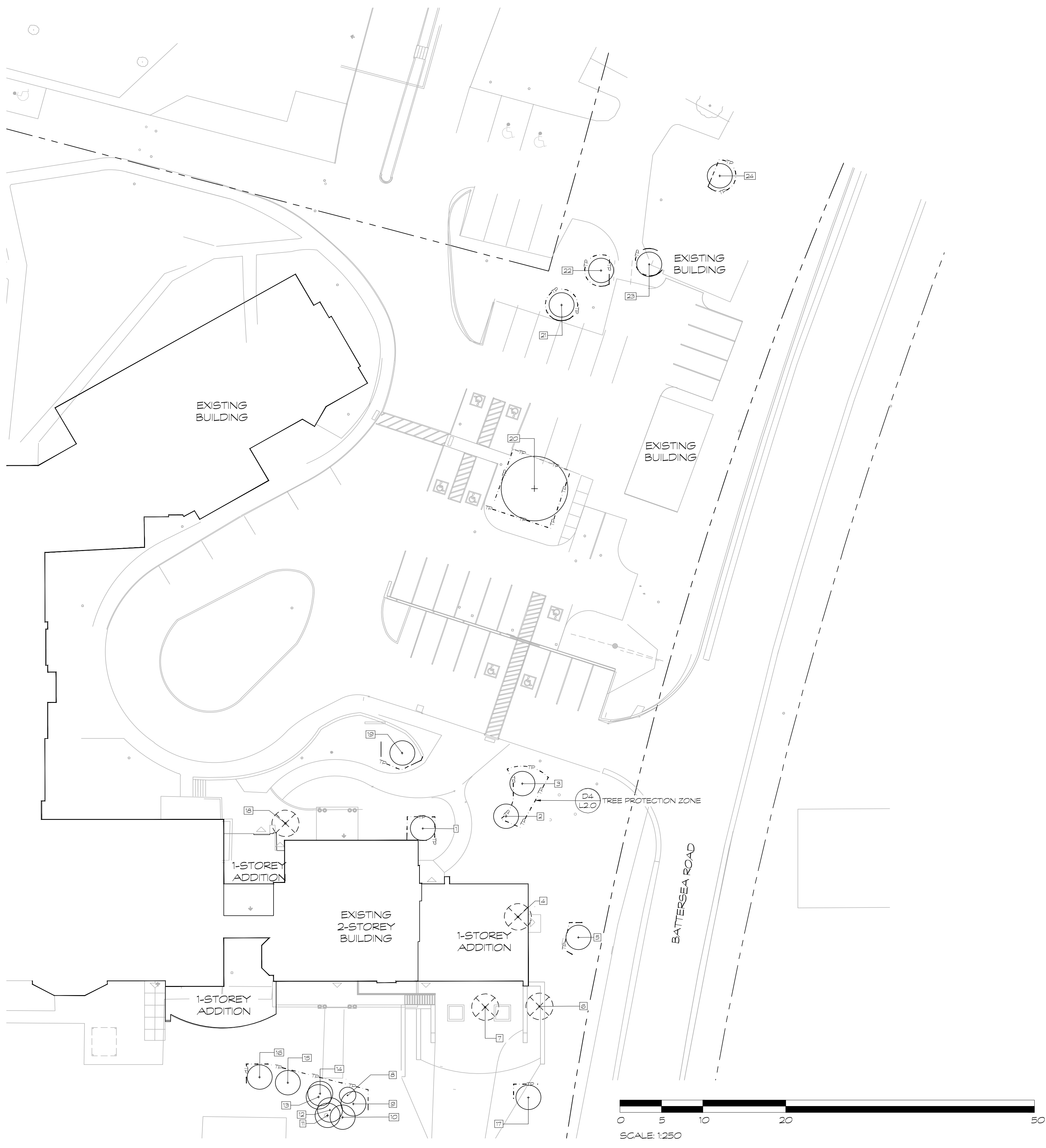
1. ALL TREES PROPOSED FOR RETENTION SHALL HAVE TREE PROTECTIVE FENCING INSTALLED AS PER DETAIL D4 ON SHEET L2.0, IN ORDER TO ESTABLISH THE TREE PROTECTION ZONE (TPZ) PRIOR TO ANY SITE ALTERATION OR CONSTRUCTION ACTIVITIES. THE TPZ SHALL BE MAINTAINED THROUGHOUT THE PROJECT. THERE SHALL BE NO ENCROACHMENT, MOVEMENT OF FENCING, OR STAGE OF MATERIALS (BUILDING, LANDSCAPE OR OTHERWISE) WITHIN THE TPZ.

**Tree Report** Address / Lot # 2069 Battersea Rd

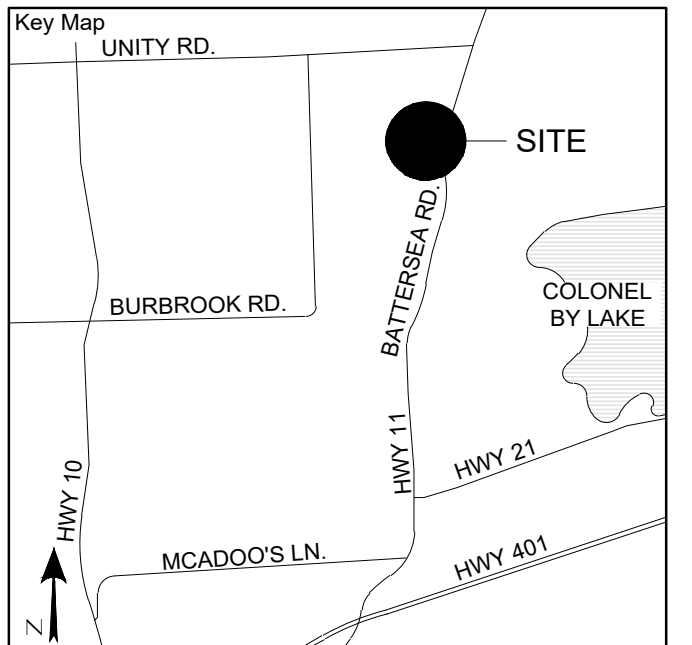
General Comments: On-site Inventory Dec. 2021

**Dogwoods**  
Charles Cavanagh NPD Horticultural  
Consulting ISA Certified Arborist  
ON-1033A

ID #	Botanical Name	Common Name	DBH (cm)	Condition (Good, Moderate, Poor)	Proposed Impact (removal or retained)	Preservation Suitability as per Proposed Site Plan (Good, Moderate, Poor)	Comments (Conditions, TPZ, treatments...)
1	<i>Amelanchier</i> sp.	Serviceberry	n/a	Good	Retained	Good	Multi-Stem shrub, 80mm x 40mm x 50mm. Canopy 4.5m high, 3m wide.
2	<i>Picea pungens</i> "Glauca"	Blue Spruce	27.5	Good	Retained	Moderate	All lower limbs removed to 2m above grade.
3	<i>Malus cv.</i>	Crabapple	8.5	Good	Retained	Good	Upright, narrow crown habit, 1.5m spread, 4.5m height.
4	<i>Malus cv.</i>	Crabapple	18.5	Good	Removal	Poor	Branch structure - moderate. 4.5m canopy radius.
5	<i>Juniperus virginiana</i>	Eastern Red Cedar	35.5	Moderate	Retained	Good	Large grapevine into upper canopy.
6	<i>Betula papyrifera</i>	White Birch	26-31+34+26	Moderate	Removal	Poor	4 Stem, wide spreading - 7.5m canopy radius. 34cm stem - dead with decay at 2m.
7	<i>Picea glauca</i>	White Spruce	46.5	Good	Removal	Poor	Good trunk / root flare, within 1m of foundation. Trunk with 10 deg. Lean away from building. Canopy starts at 2m above grade. Good leaf density.
8	<i>Thuja occidentalis cv</i>	Eastern White Cedar	20	Good	Retained	Good	Pyramidal form, multi-stem. With only upper canopy due to competition with Taxus. (89)
9	<i>Taxus cv</i>	Yew	25+25+25	Good	Retained	Good	Old, 3 stem - multi-stem, upright and spreading form.
10	<i>Acer rubrum</i>	Red Maple	25	Good	Retained	Good	1 bark included branch from Taxus in trunk at 2m. Upper canopy - good.
11	<i>Taxus cv</i>	Yew	20+20	Good	Retained	Good	multi-stem, upright and spreading form.
12	<i>Taxus cv</i>	Yew	22	Good	Retained	Good	multi-stem, upright and spreading form.
13	<i>Taxus cv</i>	Yew	17	Good	Retained	Good	multi-stem, upright and spreading form.
14	<i>Thuja occidentalis cv</i>	Eastern White Cedar	25+25	Moderate	Retained	Good	Pyramidal form, multi-stem.
15	<i>Ulmus pumila</i>	Siberian Elm	38	Poor	Retained	Good	Lower deadwood. Growing out of rock wall.
16	<i>Ulmus pumila</i>	Siberian Elm	58	Poor	Retained	Good	Growing out of rock wall with 30cm branch rising - slab out. Grapes in canopy.
17	<i>Pinus nigra</i>	Austrian Pine	73	Moderate	Retained	Good	DBH measured at 76cm due to low main branch union of two trunks. 47cm x 57cm. Union is good. 8m canopy radius. No central leader. Wide spreading.
18	<i>Amelanchier</i> sp.	Serviceberry	Multi-stem	Good	Removal	Poor	3m canopy radius.
19	<i>Pyrus calleryana</i>	Ornamental Pear	17.5	Good	Retained	Good	Moderate scaffold structure. Suckering at the base. 3m canopy radius.
20	<i>Asclepias hippocastanum</i>	Horse Chestnut	56 + 78	Good	Retained	Good	Good to Moderate union of two-stem at base. 5.5m canopy radius.
21	<i>Ulmus pumila</i>	Siberian Elm	80	Good	Retained	Good	1.5m away from asphalt. 5.5m canopy radius.
22	<i>Ulmus pumila</i>	Siberian Elm	85	Moderate	Retained	Moderate	Old pruning out with decay on main stem. 6m canopy radius.
23	<i>Thuja occidentalis</i>	White Cedar	23.5	Moderate	Retained	Moderate	First branch union at 2m. No central leader. Trunk damaging eave trough of building.
24	<i>Pseudotsuga menziesii</i>	Douglas Fir	70	Good	Retained	Good	Listed as "Distinctive Tree" species for this region in City of Kingston Tree By-Law. 5m canopy radius.



No.	Issues and Revisions	Date
1.	ISSUED FOR REVIEW	2021-12-20
2.	ISSUED FOR SPC	2022-01-18



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The contractor shall check and verify all dimensions and report any discrepancies, error, or omissions to the Landscape Architect prior to commencing work.

Base plan information taken from Site Plan provided by:  
Company Name: COLBOURNE & KEMBEL, ARCHITECTS INC.  
Dated: NOVEMBER 2021

Wentworth Landscapes  
13392 Loyall Parkway R.R.1, Picton ON K0K 2T0  
613.547.3772

Consultants  
Arborist: Dogwoods Inc.  
Charlie Cavanagh NPD Horticulturalist  
ISA Certified Arborist ON-1033A  
613.659.4696



**Client**  
COUNTY OF FRONTENAC

**Project**  
JOINT COUNTY OF FRONTENAC & CRCA ADMINISTRATION OFFICE

**Project Location**  
2069 BATTERSEA ROAD  
GLENBURNIE, ON

**Drawing Title**  
TREE INVENTORY REPORT AND PRESERVATION PLAN

**Scale**  
1:250

**Date**  
2021-10-08

**Designed By**  
DD

**Approved By**  
SW

**Project Number**  
200049-DC

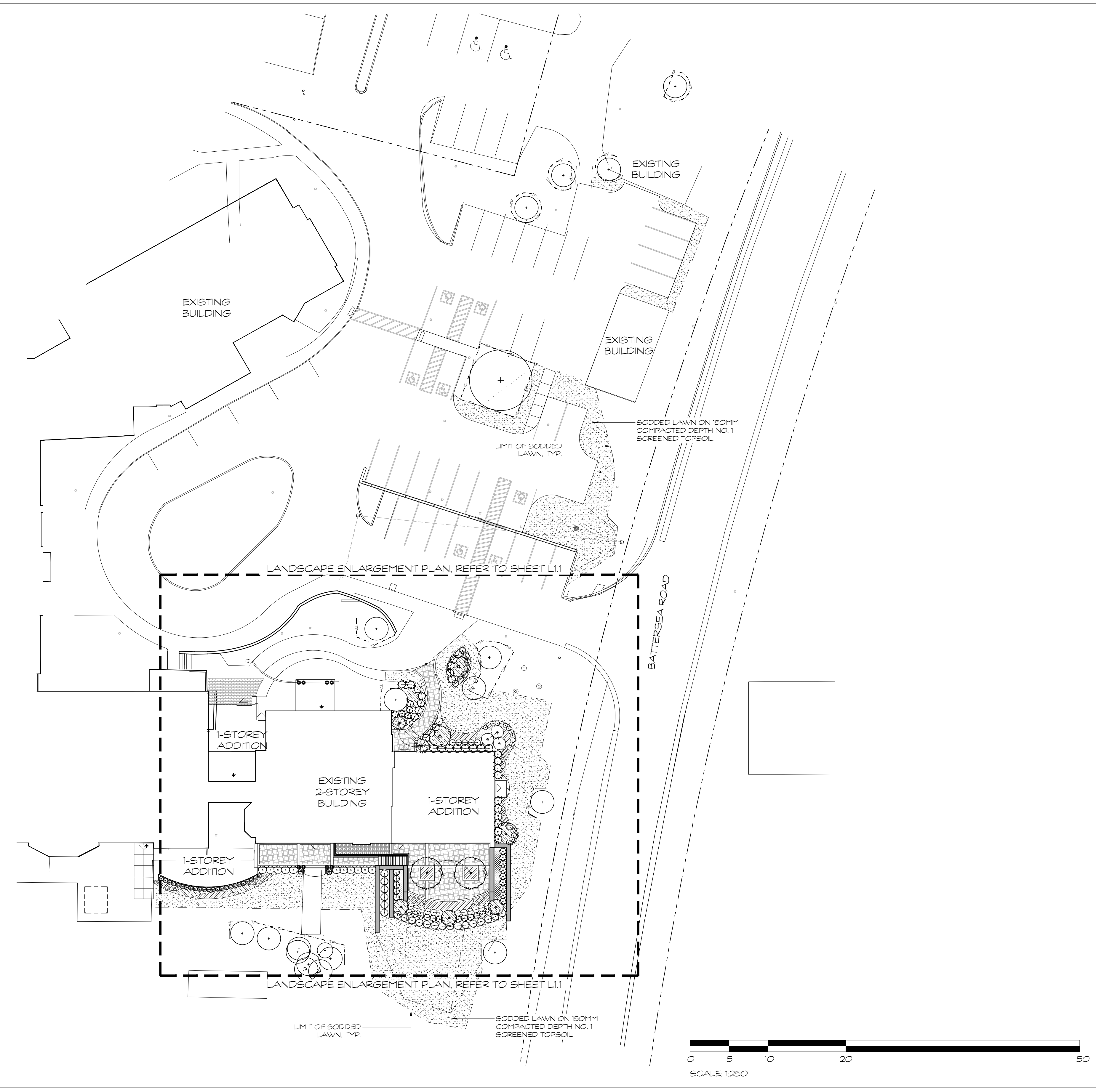
**Plot Date**  
2022-01-18

**Drawn By**  
AF, DD

**Drawing Number**  
**L0.0**

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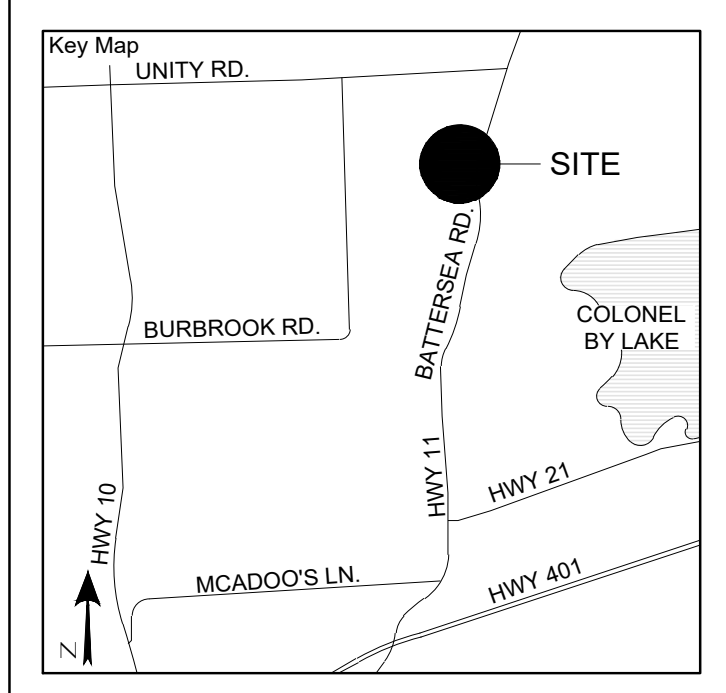
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Seal

North

No.	Issues and Revisions	Date
1.	ISSUED FOR REVIEW	2021-12-20
2.	ISSUED FOR SPC	2022-01-18



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Base plan information taken from Site Plan provided by:  
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 Dated: NOVEMBER 2021

Wentworth Landscapes  
 13392 Loyalist Parkway R.R. 1, Picton ON K0K 2T0  
 613.547.3772

Consultants



**Client**  
 COUNTY OF FRONTENAC

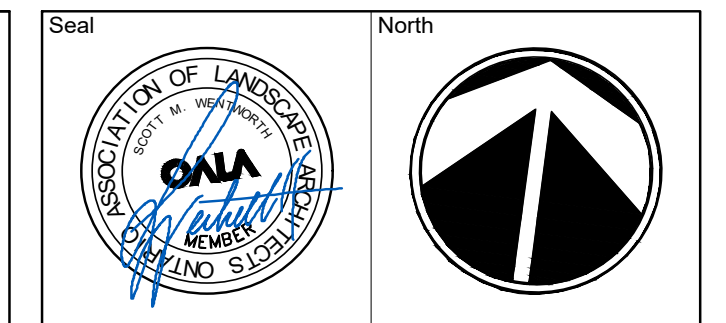
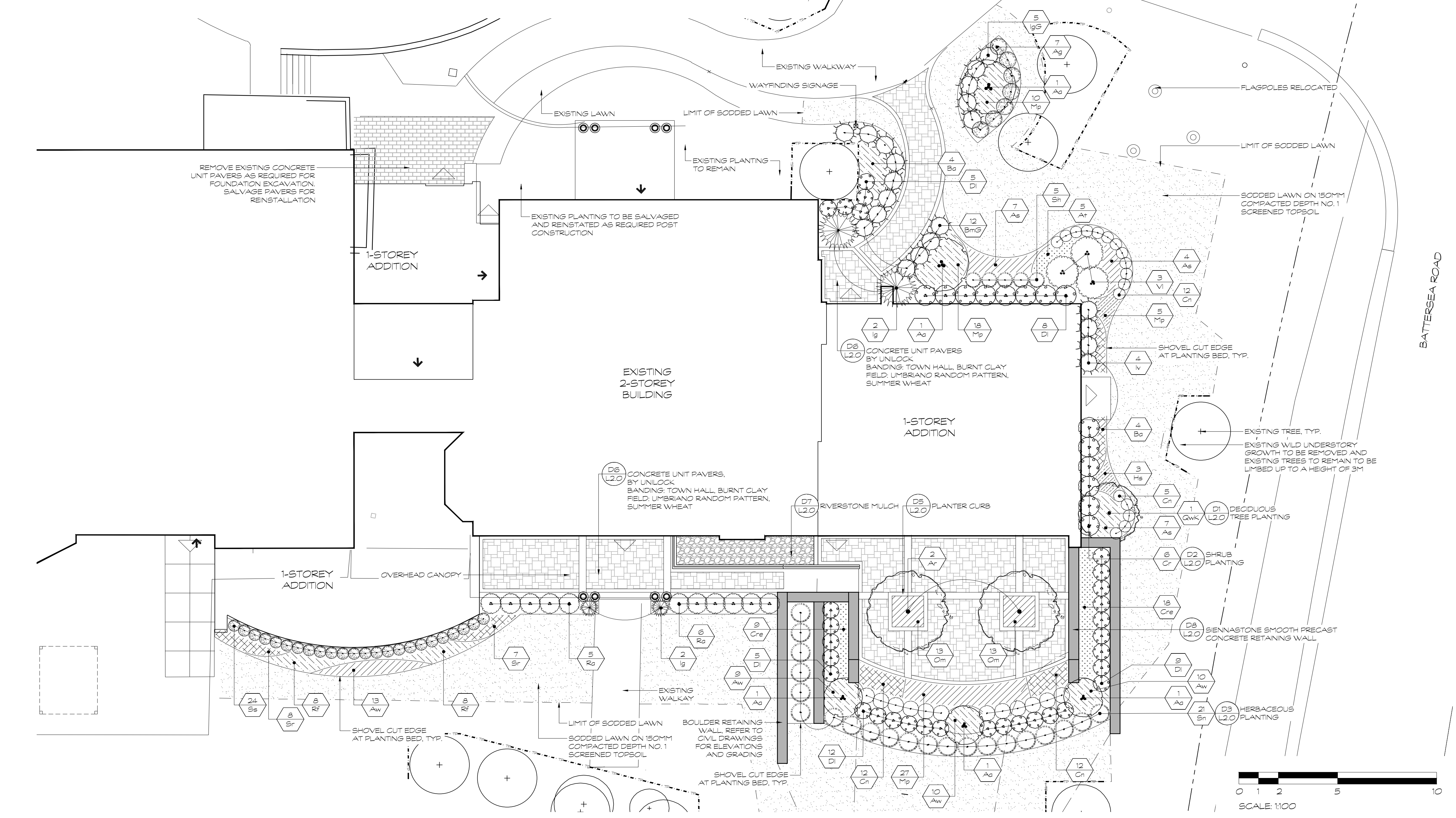
**Project**  
 JOINT COUNTY OF FRONTENAC & CRCA ADMINISTRATION OFFICE

**Project Location**  
 2069 BATTERSEA ROAD  
 GLENBURNIE, ON

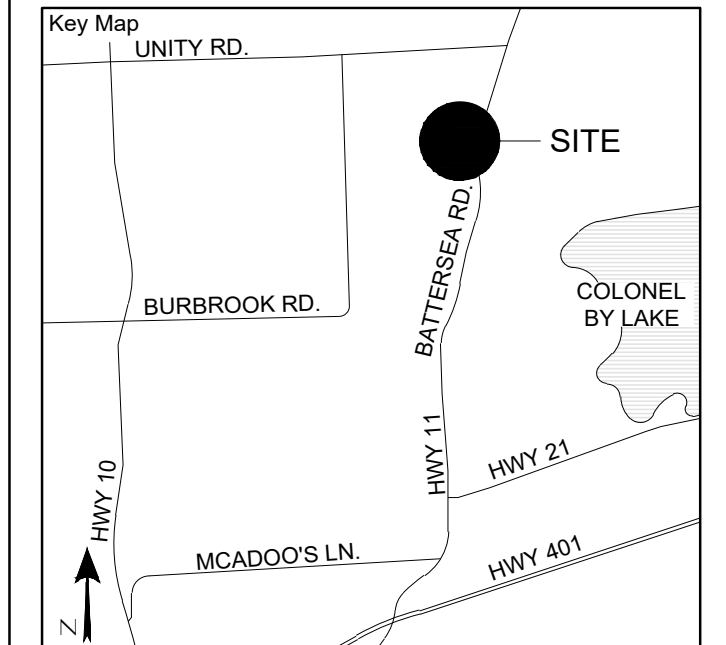
**Drawing Title**  
 OVERALL LANDSCAPE PLAN

Scale 1:250	
Date 2021-10-08	Plot Date 2022-01-18
Designed By DD	Drawn By AF, DD
Approved By SW	Drawing Number <b>L1.0</b>
Project Number 200049-DC	

SYMBOL	QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE	CONDITION	REMARKS	NATIVE	BIO-DIVERSITY FACTOR	SUPPORTS POLINATORS	ATTRACTS BIRDS
<b>PLANT MATERIAL SCHEDULE</b>										
<b>Trees</b>										
Ar	2	Acer rubrum	Red Maple	60cm	WB		Yes	285		
Qwk	1	Quercus x warei	Kindred Spirit Oak	60cm	WB		No	n/a		
<b>Shrubs</b>										
BmG	15	Amelanchier alnifolia	Saskatoon Serviceberry	150cm	10gal	Clump	Yes	124	Yes	Berries
BmG	12	Buxus microphylla	Green Gem Boxwood	40cm	3gal	Potted	No	n/a		
Cn	6	Cornus racemosa	Gray Dogwood	60cm	3gal	Potted	Yes	129	Yes	Berries
D	139	Diervilla lonicera	Northern Bush Honeysuckle	60cm	3gal	Potted	Yes	4	Yes	
g	4	Ilex glabra	inkberry Holly	60cm	3gal	Potted	Yes	45	Yes	Berries/Habitat
ig	5	Ilex glabra	Gem Box Inkberry	50cm	3gal	Potted	Hybrid of	45	Yes	Berries
R	4	Ilex verticillata	Winterberry	60cm	3gal	Potted	Yes	45	Yes	Berries
R	11	Rhus aromatica	Fragrant Sumac	60cm	3gal	Potted	Yes	52	Yes	
Vi	5	Viburnum lentago	Northern Viburnum	60cm	3gal	Potted	Yes	115	Yes	Berries
<b>Herbaceous</b>										
As	16	Achillea millefolium	Yarrow	1gal	Potted		Yes	19	Yes	
Aq	7	Andropogon gerardii	Big Bluestem	2gal	Potted		Yes	14		
AR	5	Asclepias tuberosa	Butterfly Weed	1gal	Potted		Yes	12	Yes	
Aw	127	Aster Woods Blue	Woods Blue Aster	1gal	Potted		Hybrid of	n/a	Yes	
Ba	8	Baptisia australis	Blue False Indigo	1gal	Potted		No	20	Yes	
Cn	47	Colamintha nepeta ssp. nepeta	Calaminth	1gal	Potted		No	n/a	Yes	
Cn	27	Coreopsis verticillata	Moanbeam	1gal	Potted		No	5	Yes	
Cv	4	Cornus vulpina	Fox Sedge	2gal	Potted		Yes	n/a		
Hs	3	Helianthus strumosus	Pole-leaved Sunflower	1gal	Potted		Yes	70	Yes	
Lc	5	Lobelia cardinalis	Cardinal Flower	1gal	Potted		Yes	6	Yes	
M	60	Morinda punctata	Spotted Beebalm	1gal	Potted		Yes	12	Yes	
O	26	Oenothera missouriensis	Cosmo Sundrop	1gal	Potted		No	19	Yes	
R	13	Rudbeckia fulgida	Black-eyed Susan	1gal	Potted		Yes	17	Yes	
S	15	Sporobolus heterolepis	Prairie Dropseed	2gal	Potted		Yes	1		
S	22	Sorghastrum nutans	Indian Grass	2gal	Potted		Yes	6		
S	15	Solidago rugosa	Fireworks Golden Rod	1gal	Potted		Hybrid of	13A		Yes
S	24	Schizachyrium scoparium	Little Bluestem	2gal	Potted		Yes	7		



No.	Issues and Revisions	Date
1.	ISSUED FOR REVIEW	2021-12-20
2.	ISSUED FOR SPC	2022-01-18



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 The contractor shall check and verify all dimensions and report any discrepancies, error, or omissions to the Landscape Architect prior to commencing work.  
 Base plan information taken from Site Plan provided by:  
 Company Name: COLBOURNE & KEMBEL, ARCHITECTS INC.  
 Dated: NOVEMBER 2021

Wentworth Landscapes  
 13392 Loyalist Parkway R.R. 1, Picton ON K0K 2T0  
 613.547.3772

Consultants



**Client**  
 COUNTY OF FRONTENAC

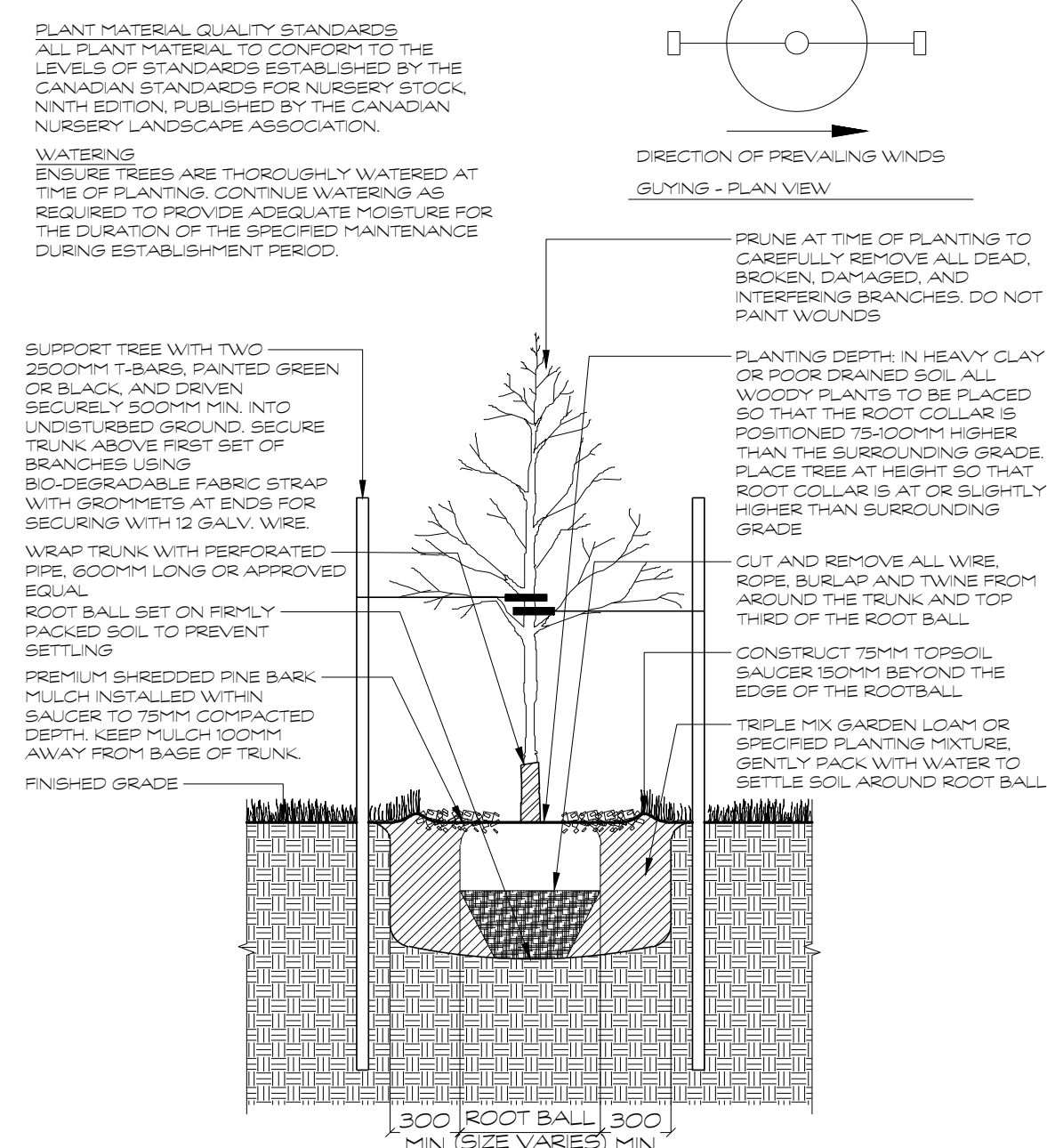
**Project**  
 JOINT COUNTY OF FRONTENAC & CRCA ADMINISTRATION OFFICE

**Project Location**  
 2069 BATTERSEA ROAD  
 GLENBURNE, ON

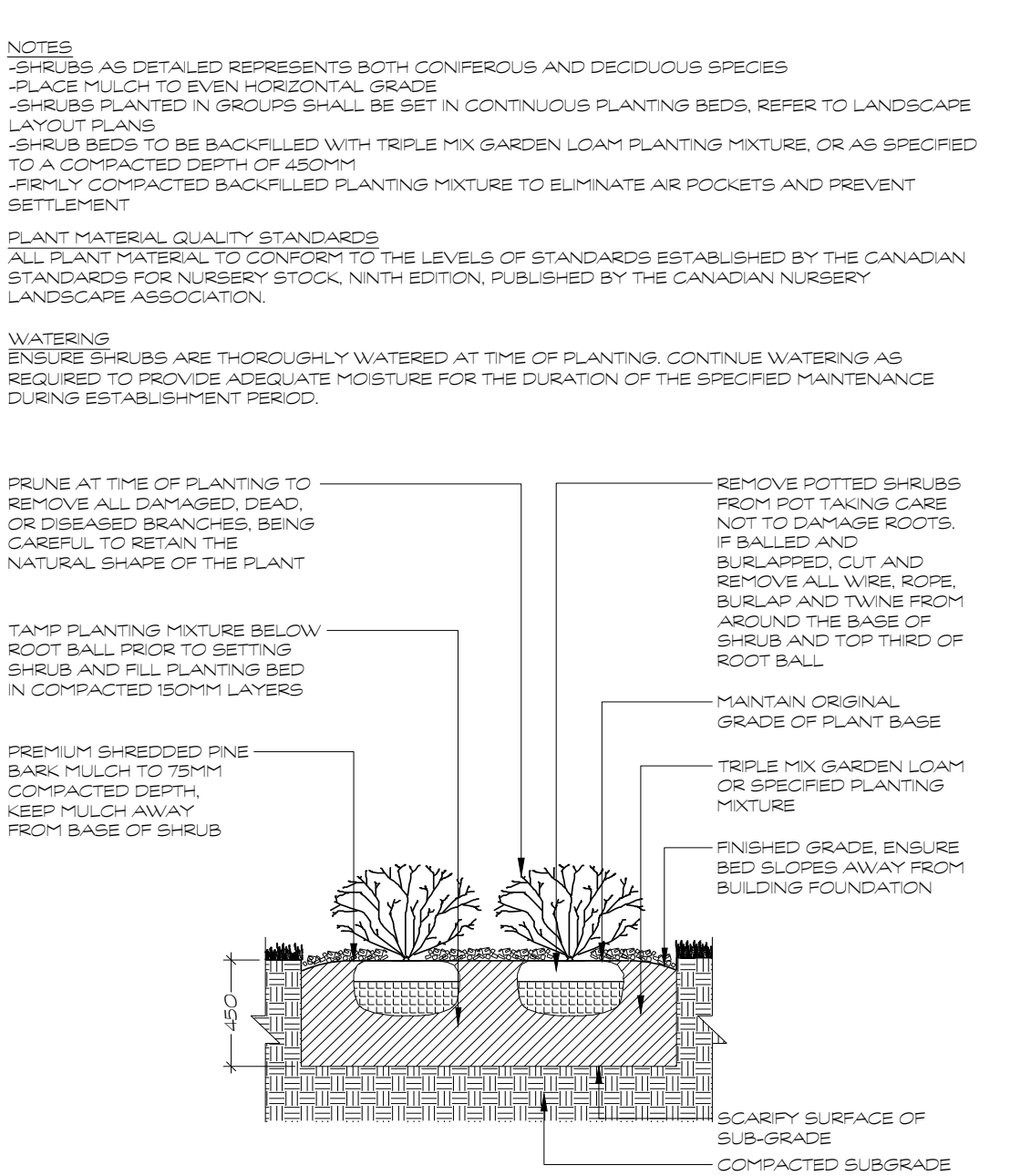
**Drawing Title**  
 LANDSCAPE ENLARGEMENT PLAN

Scale 1:100	Plot Date 2022-01-18
Date 2021-01-28	Drawn By AF, DD
Designed By DD	Drawing Number
Approved By SW	
Project Number 200049-DC	<b>L1.1</b>

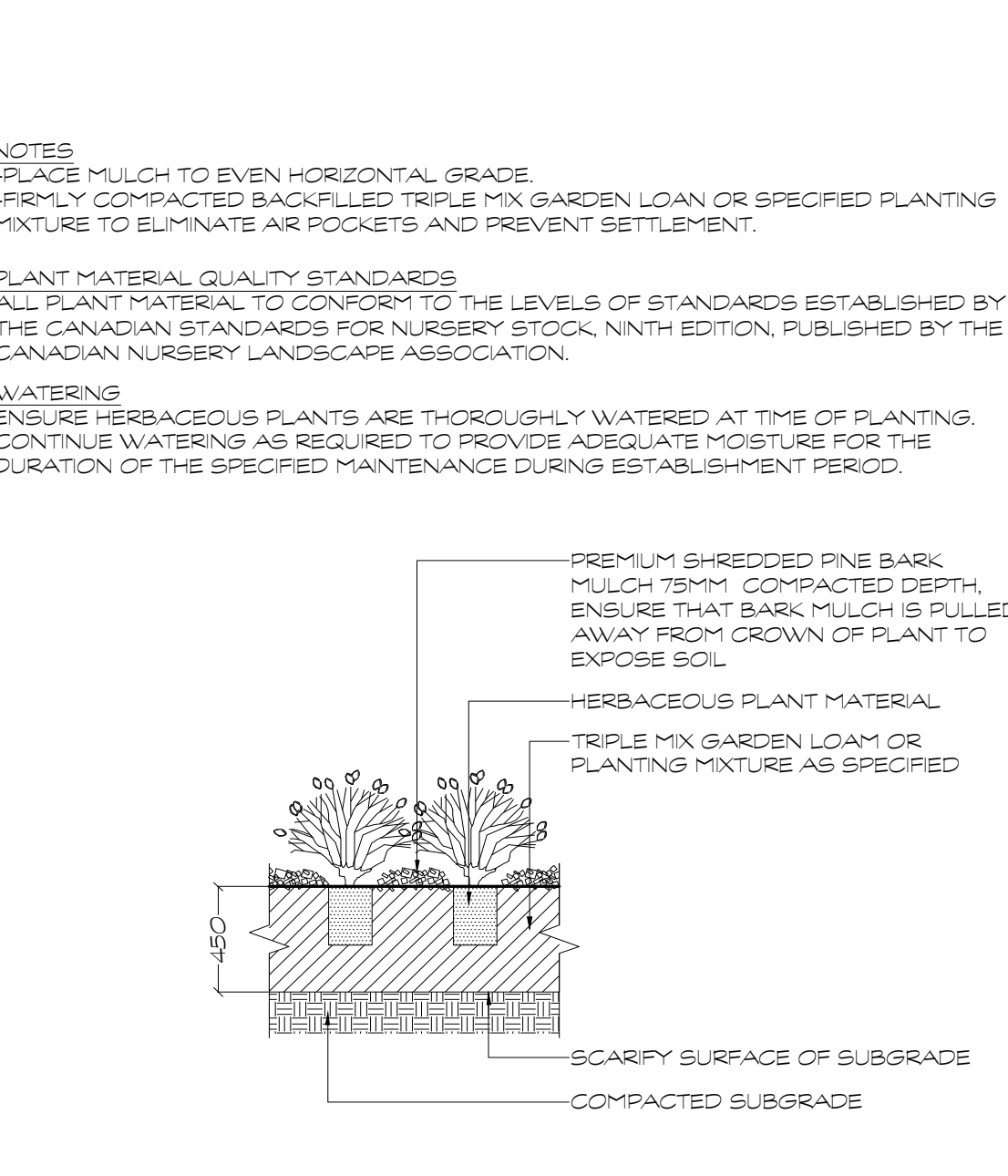
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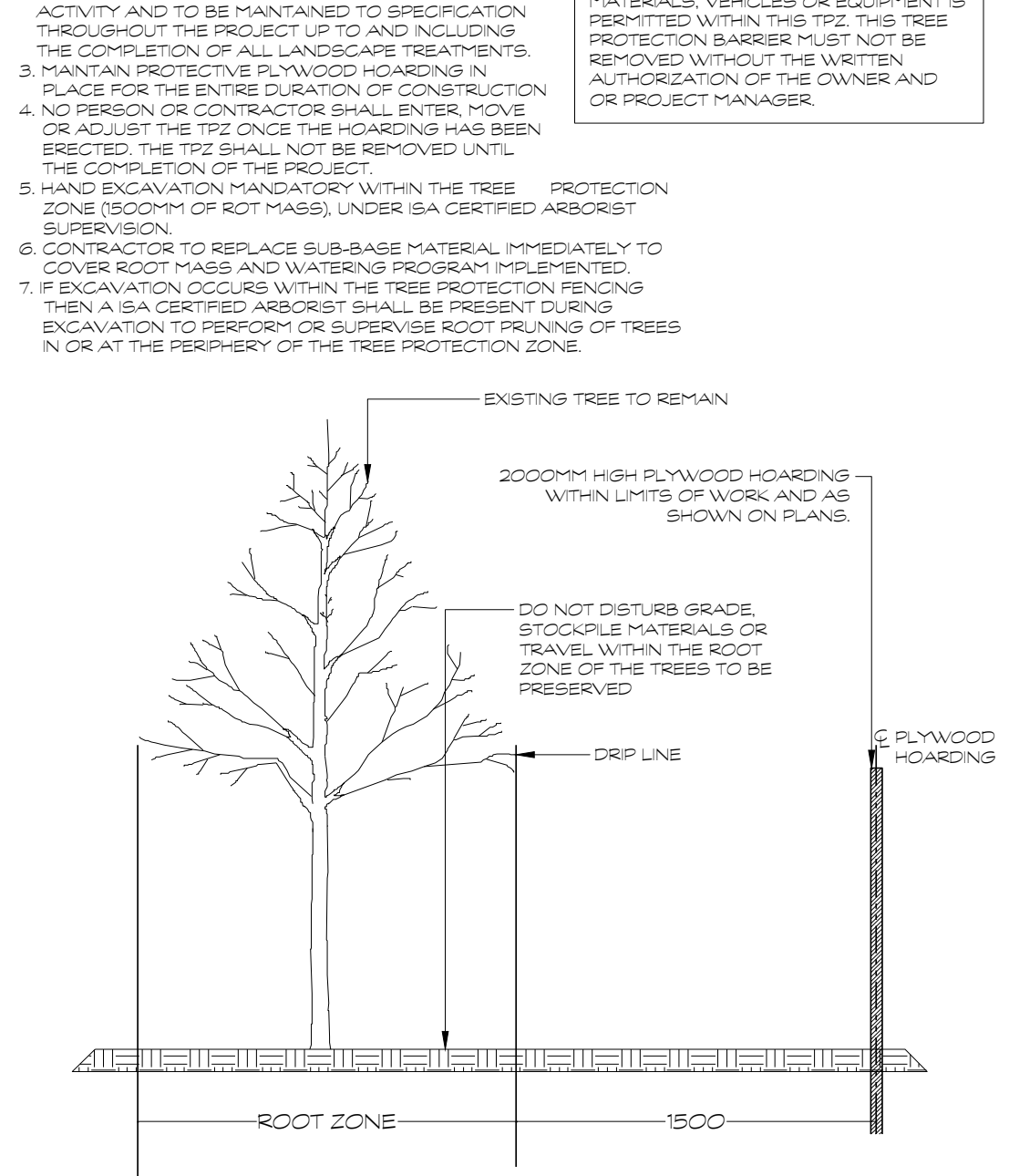
**D1 DECIDUOUS TREE PLANTING**  
1/25



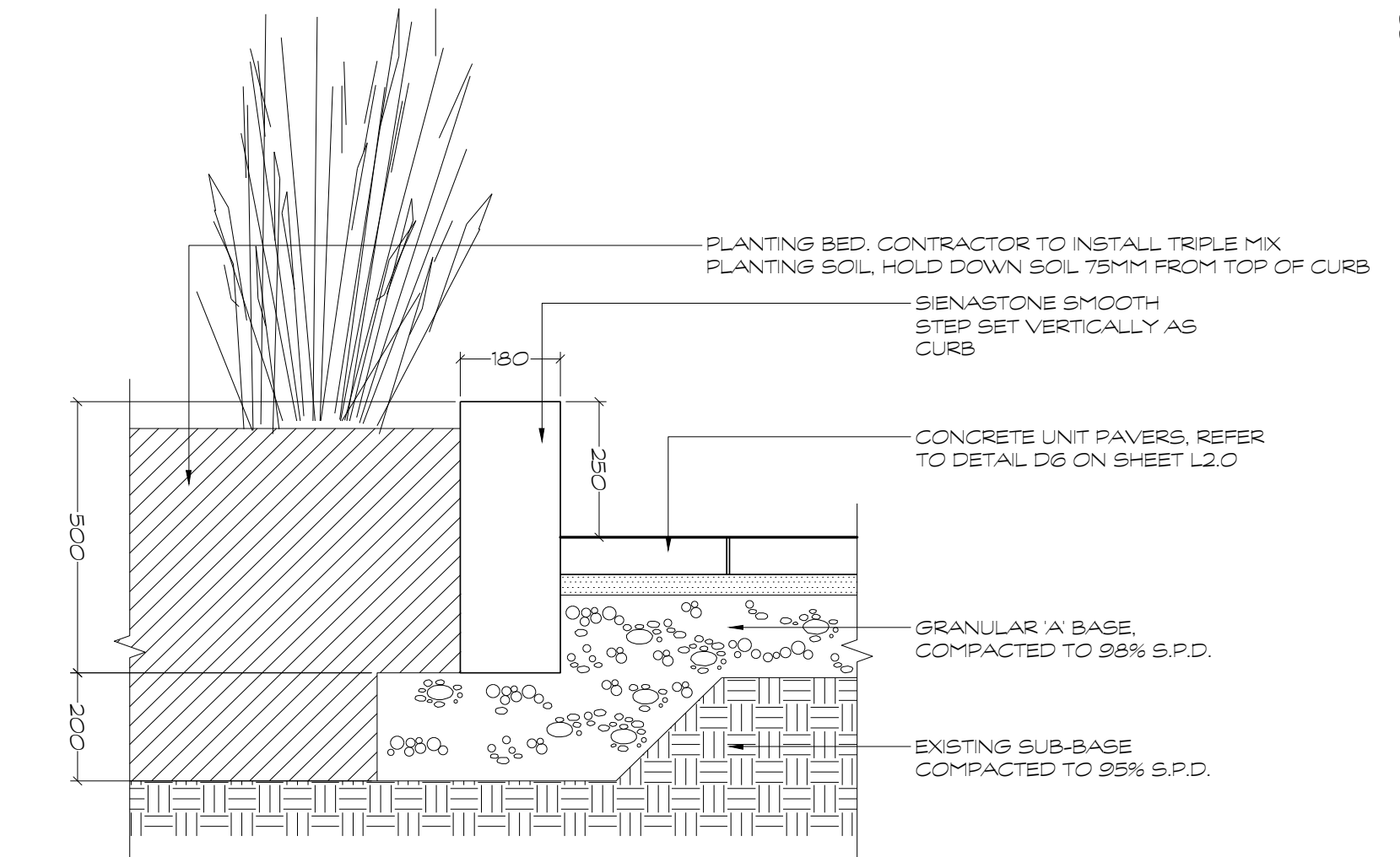
**D2 SHRUB PLANTING**  
1/25



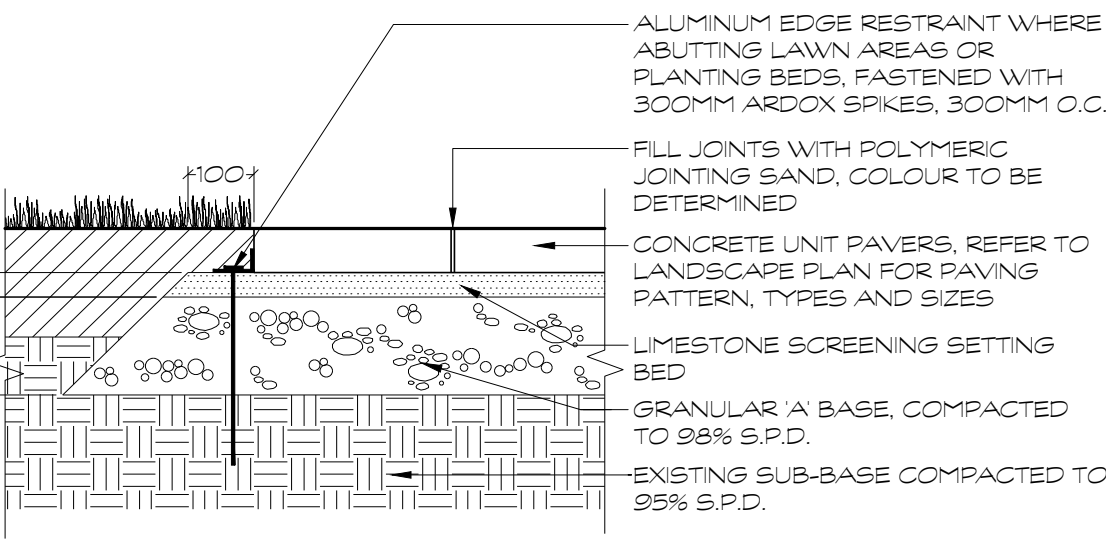
**D3 HERBACEOUS PLANTING**  
1/25



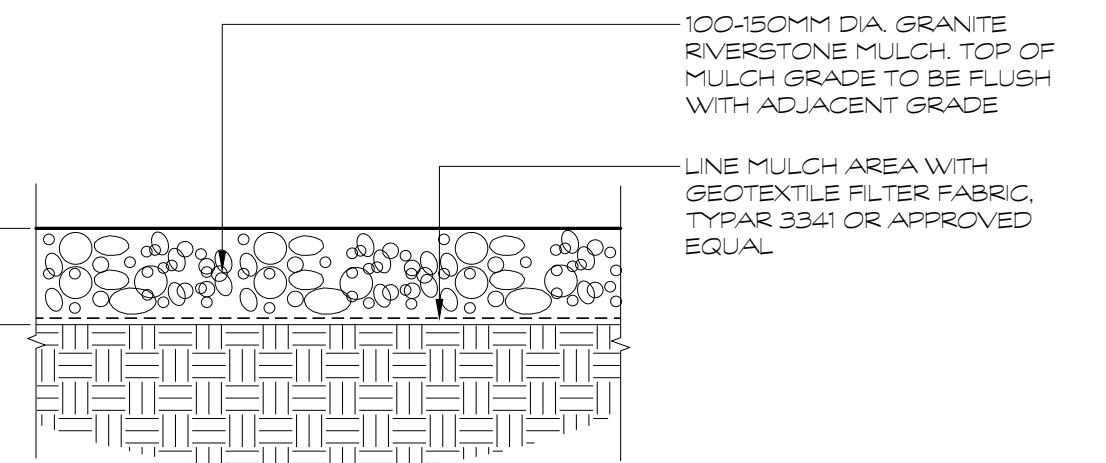
**D4 TREE PROTECTION ZONE**  
1/25



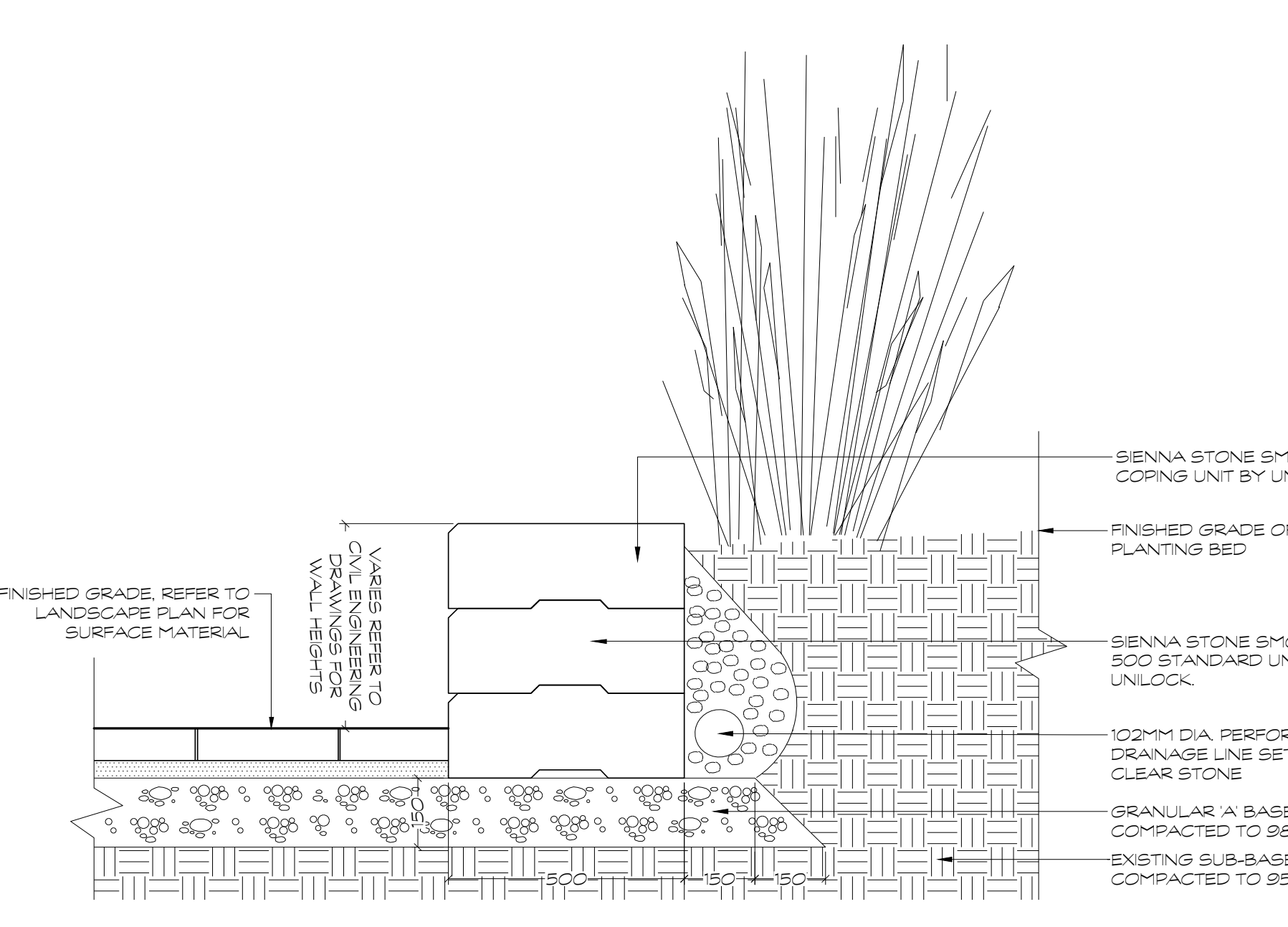
**D5 PLANTER CURB**  
1/10



**D6 CONCRETE UNIT PAVERS**  
1/10



**D7 RIVERSTONE MULCH**  
1/10



**D8 SIENNASTONE SMOOTH PRECAST CONCRETE RETAINING WALL**  
1/10

**PLANT MATERIAL QUALITY STANDARDS**  
ALL PLANT MATERIAL TO CONFORM TO THE LEVELS OF STANDARDS ESTABLISHED BY THE CANADIAN STANDARDS FOR NURSERY STOCK, NINTH EDITION, PUBLISHED BY THE CANADIAN NURSERY LANDSCAPE ASSOCIATION.

**WATERING**  
ENSURE TREES ARE THOROUGHLY WATERED AT THE TIME OF PLANTING. CONTINUE WATERING AS REQUIRED TO PROVIDE ADEQUATE MOISTURE FOR THE DURATION OF THE SPECIFIED MAINTENANCE DURING ESTABLISHMENT PERIOD.

**NOTES**  
-SHRUBS AS DETAILED REPRESENTS BOTH CONIFEROUS AND DECIDUOUS SPECIES  
-PLACE MULCH TO EVEN HORIZONTAL GRADE  
-SHRUBS PLANTED IN GROUPS SHALL BE SET IN CONTINUOUS PLANTING BEDS; REFER TO LANDSCAPE LAYOUT PLANS  
-SHRUB BEDS TO BE BACKFILLED WITH TRIPLE MIX GARDEN LOAM PLANTING MIXTURE, OR AS SPECIFIED TO A COMPACTED DEPTH OF 150MM  
-FIRMLY COMPACTED BACKFILLED PLANTING MIXTURE TO ELIMINATE AIR POCKETS AND PREVENT SETTLEMENT

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**NOTES**  
-PRUNE AT TIME OF PLANTING TO CAREFULLY REMOVE ALL DEAD, BROKEN, DAMAGED, AND INTERFERING BRANCHES. DO NOT PAINT WOUNDS  
-PLACE MULCH TO EVEN HORIZONTAL GRADE  
-FIRMLY COMPACTED BACKFILLED TRIPLE MIX GARDEN LOAM OR SPECIFIED PLANTING MIXTURE TO ELIMINATE AIR POCKETS AND PREVENT SETTLEMENT

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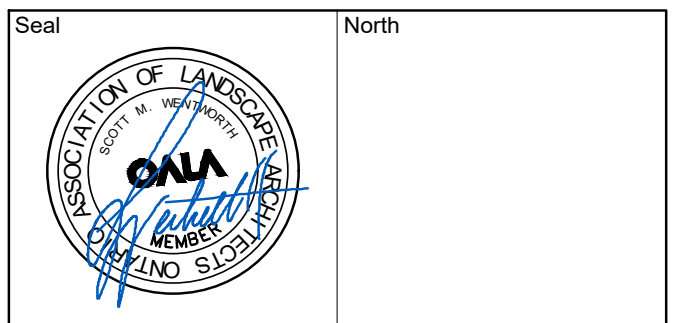
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**TREE PROTECTION SIGNAGE**  
A SIGN THAT IS SIMILAR TO THE ILLUSTRATION TO THE RIGHT MUST BE MOUNTED ON ALL SIDES OF A TREE PROTECTION BARRIER HOARDING. THE SIGN SHOULD BE A MINIMUM OF 400MM X 600MM (15" X 23.6") AND MADE OF WHITE GATOR BOARD OR EQUIVALENT MATERIAL.

**NOTES**  
1. REFER TO TREE PRESERVATION SPECIFICATIONS  
2. ALL PROTECTIVE FENCINGS SHALL BE IN PLACE PRIOR TO ANY SITE ALTERATIONS/CONSTRUCTION ACTIVITY AND TO BE MAINTAINED TO SPECIFICATION THROUGHOUT THE PROJECT UP TO AND INCLUDING THE COMPLETION OF ALL LANDSCAPE TREATMENTS  
3. MAINTAIN PROTECTIVE PLYWOOD HOARDING IN PLACE FOR THE ENTIRE DURATION OF CONSTRUCTION  
4. NO PERSON OR CONTRACTOR SHALL ENTER, MOVE OR ADJUST THE TPZ ONCE THE HOARDING HAS BEEN ERECTED. THE TPZ SHALL NOT BE REMOVED UNTIL THE COMPLETION OF THE PROJECT  
5. HANG EXCAVATION MANDATORY WITHIN THE TREE PROTECTION ZONE (500MM OF ROOT MASS) UNDER ISA CERTIFIED ARBORIST SUPERVISION  
6. CONTRACTOR TO REPLACE SUB-BASE MATERIAL IMMEDIATELY TO COVER ROOT MASS AND WATERING PROGRAM IMPLEMENTED  
7. IF EXCAVATION OCCURS WITHIN THE TREE PROTECTION FENCING THEN A ISA CERTIFIED ARBORIST SHALL BE PRESENT DURING EXCAVATION TO PERFORM OR SUPERVISE ROOT PRUNING OF TREES IN OR AT THE PERIPHERY OF THE TREE PROTECTION ZONE

**TREE PROTECTION ZONE (TPZ)**  
NO GRADE CHANGE, STORAGE OF MATERIALS, VEHICLES OR EQUIPMENT IS PERMITTED WITHIN THIS TPZ. THIS TREE PROTECTION BARRIER MUST NOT BE REMOVED WITHOUT THE WRITTEN AUTHORIZATION OF THE OWNER AND/OR PROJECT MANAGER.



No.	Issues and Revisions	Date
1.	ISSUED FOR REVIEW	2021-12-20
2.	ISSUED FOR SPC	2022-01-18

**Key Map**

**Project Notes**  
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The contractor shall check and verify all dimensions and report any discrepancies, error, or omissions to the Landscape Architect prior to commencing work.

Wentworth Landscapes  
13392 Loyalist Parkway R.R. 1, Picton ON K0K 2T0  
613.547.3772

**Consultants**

**Client**  
COUNTY OF FRONTENAC

**Project**  
JOINT COUNTY OF FRONTENAC & CRCA ADMINISTRATION OFFICE

**Project Location**  
2069 BATTERSEA ROAD  
GLENBURNIE, ON

**Drawing Title**  
LANDSCAPE DETAILS

**Scale**  
AS NOTED

**Date**  
2021-10-08

**Designed By**  
DD

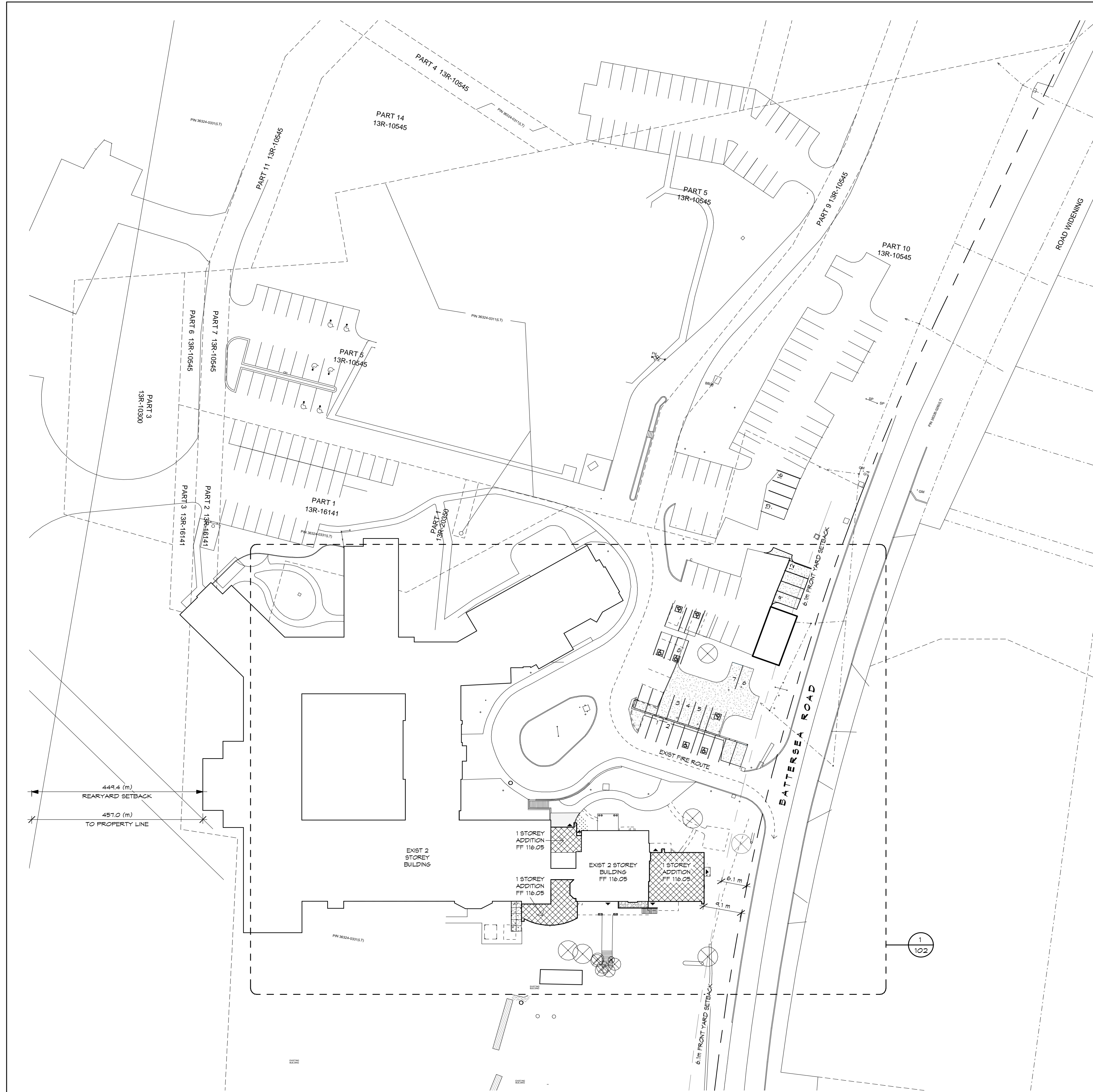
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SW

**Project Number**  
200049-DC

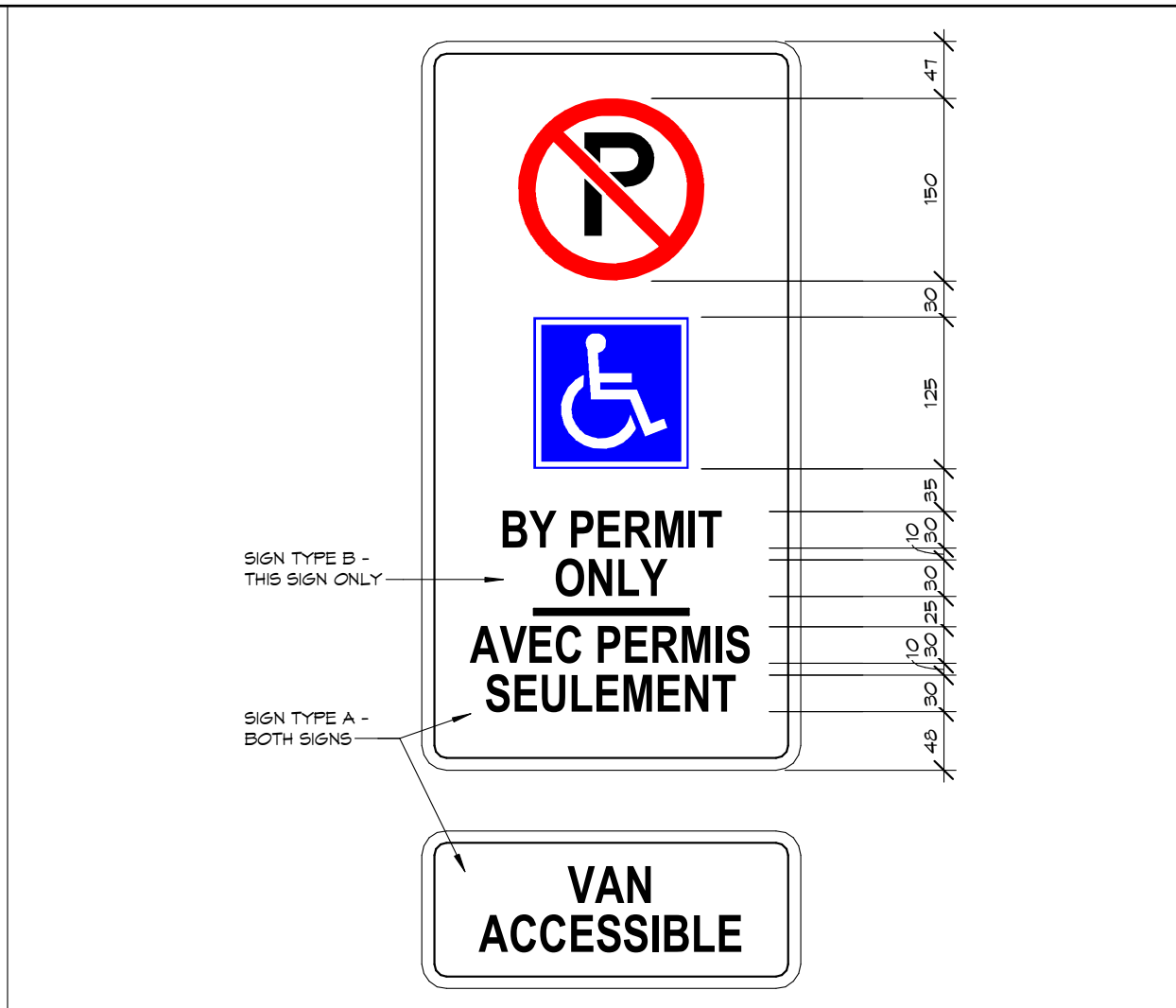
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2022-01-18

**Drawn By**  
AF, DD

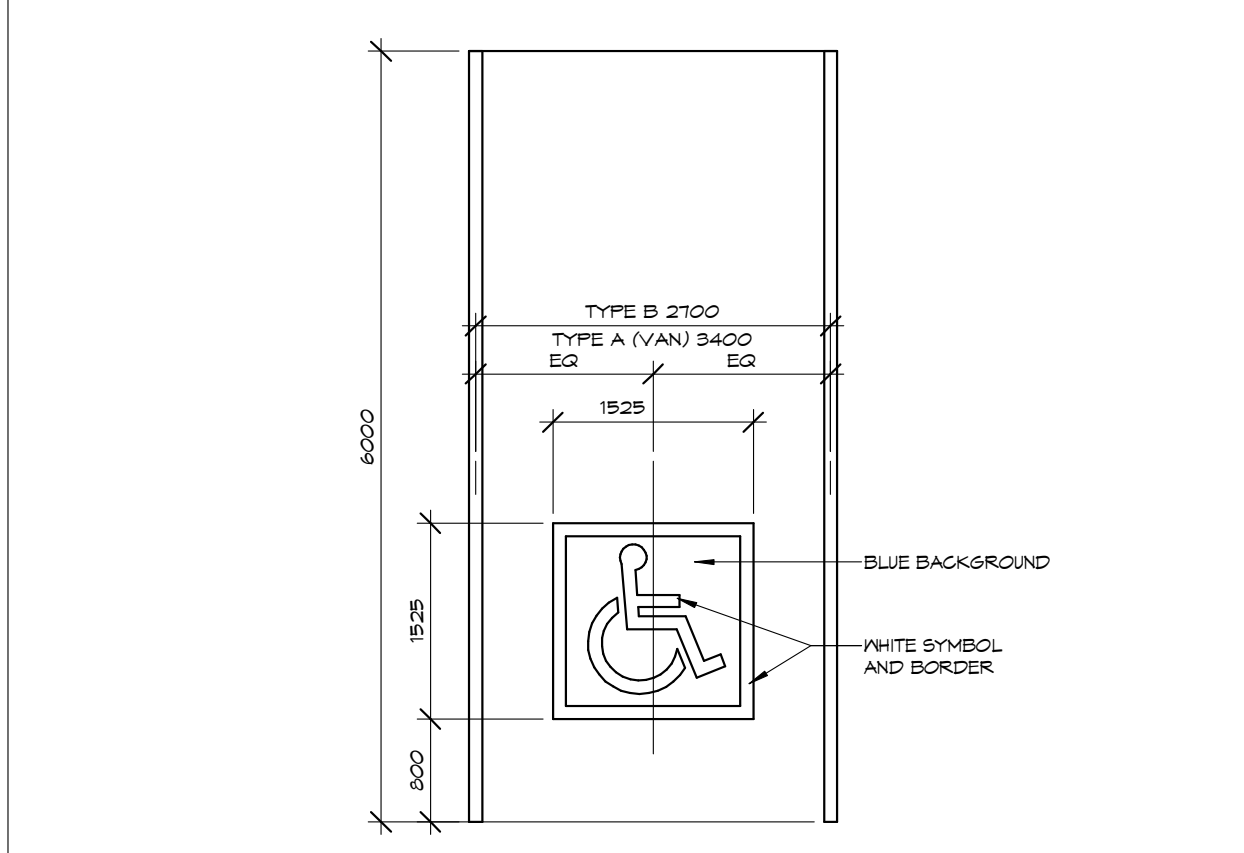
**Drawing Number**  
L2.0



**1 SITE PLAN**  
 SCALE: 1 : 500  
 0m 10m 20m 30m 40m 50m



**3 BARRIER FREE PARKING SIGNS**  
 SCALE: 1 : 5



**4 BARRIER FREE PARKING DETAIL**  
 SCALE: 1 : 50

SITE STATISTICS		
KINGSTON TOWNSHIP RESTRICTED AREA ZONING BY-LAW NO. 18-28		
DESCRIPTION	REQD./PERMITTED	PROVIDED
PERMITTED USE	ADMINISTRATIVE OFFICE OF THE COUNTY	ADMIN OFFICE OF THE COUNTY EXISTING
FRONT YARD (MIN.)	6.1 m (20 FT)	6.6 m (28 FT 2 IN)
REAR YARD (MIN.)	7.6 m (25 FT)	451.0 m (1,500 FT) NO CHANGE
EXTERIOR SIDE YARD (MIN.)	N/A	N/A
INTERIOR SIDE YARD (MIN.)	6.1 m (20 FT)	11.1 m (36 FT 5 IN) NO CHANGE - NORTH 245 m (805 FT 10 IN) NO CHANGE - SOUTH
LOT COVERAGE (MAX.)	30%	13% (5,111 m <sup>2</sup> OF 419,100 m <sup>2</sup> )
LANDSCAPED OPEN SPACE (MAX.)	30%	96.5% (404,400 m <sup>2</sup> OF 419,000 m <sup>2</sup> )
HEIGHT OF BUILDING (MAX.)	10.1 m (33 FT)	8.5 m (27 FT 10 IN) NO CHANGE
PARKING	GENERAL PROVISIONS - SECTION 18 TOTAL NUMBER OF SPACES 3.91 SPACES / 100m <sup>2</sup> OF GFA 460 m <sup>2</sup> / 100 m <sup>2</sup> = 4.60 x (9.51 SPACES) = 16.4 = 16 SPACES	16 NEW SPACES TOTAL INCLUDING 3 ACCESSIBLE SPACES (2 TYPE A + 1 TYPE B)
NUMBER OF ACCESSIBLE SPACES	10% OF REG. PARKING SPACES 16 x 0.1 = 1.6 = 2 ACCESSIBLE SPACES 1 TYPE A + 1 TYPE B	
PARKING SPACE DIMENSIONS ACCORDING TO SCHEDULE C		
PARKING PERMITTED IN ALL YARDS		

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No.	BY	ISSUED FOR SITE PLAN CONTROL / REVISIONS/SUBMISSIONS	DATE
1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/21



PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**SITE PLAN**

SCALE  
 As Indicated

PROFESSIONAL SEAL 	DRAWN CG/TB	DATE DEC 2020
	CHECKED TC	PRINTED 11/11/21
	REVIEWED TC	DRAWING NO. 20027
		PROJECT NO. 20027

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**101**

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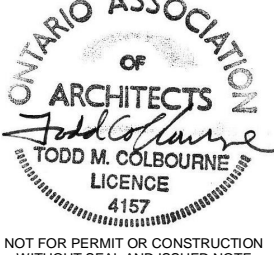
1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/21
No.	BY	REVISIONS/SUBMISSIONS	DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 1000 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 5M6  
 TEL: 613-364-2340 FAX: 613-364-1271  
 info@ckai.ca www.ckai.ca

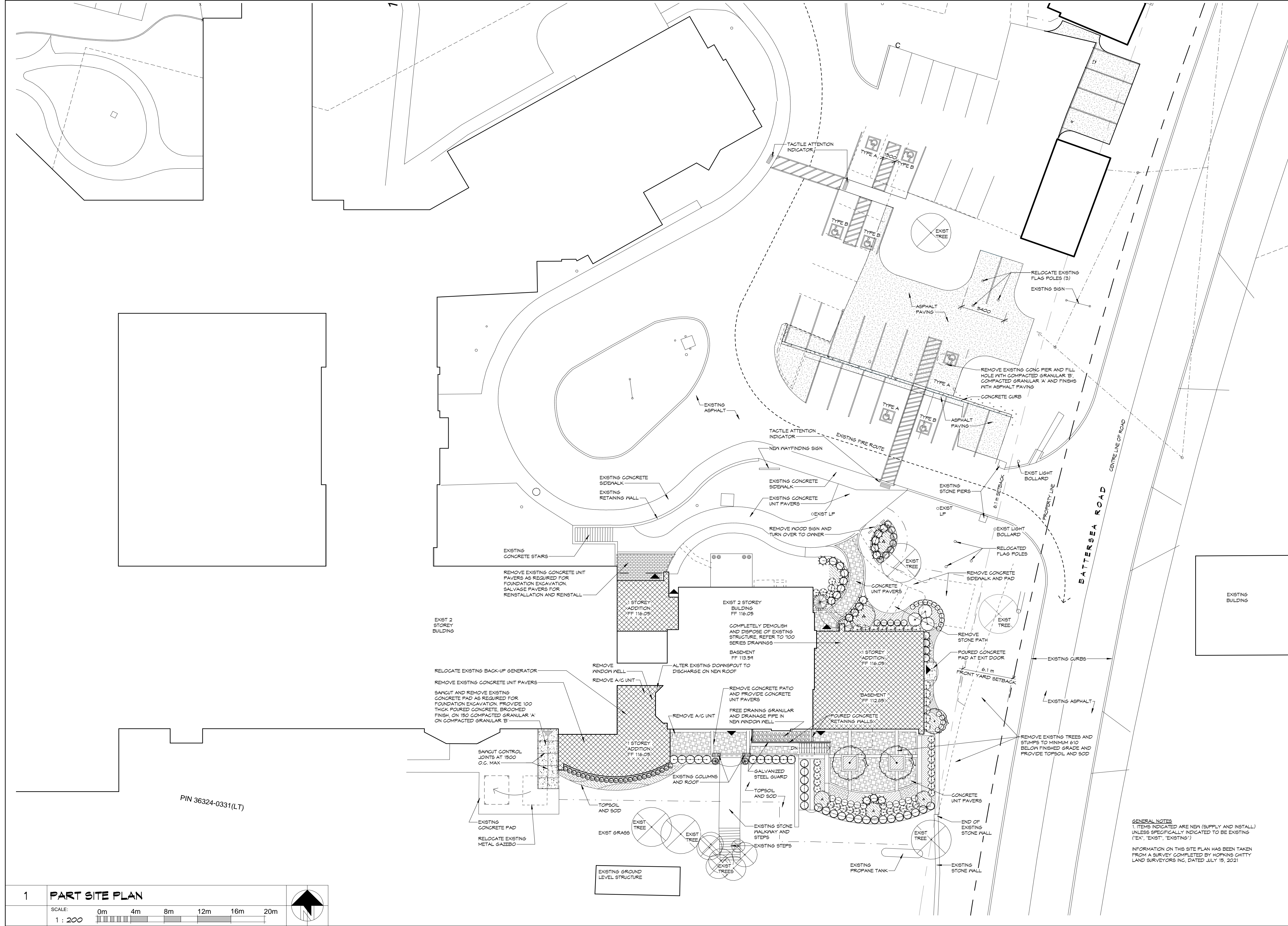
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

DRAWING  
**PART SITE PLAN**


SCALE  
 1 : 200

PROFESSIONAL SEAL 	DRAWN CG/TB	DATE DEC 2020
	CHECKED TC	PRINTED 11/30/21
	REVIEWED TC	DRAWING NO. 20027
		PROJECT NO. 20027

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GENERAL NOTES  
 1. ITEMS INDICATED ARE NEW (SUPPLY AND INSTALL) UNLESS SPECIFICALLY INDICATED TO BE EXISTING (EX, EXIST, EXISTING)  
 INFORMATION ON THIS SITE PLAN HAS BEEN TAKEN FROM A SURVEY COMPLETED BY HOPKINS GHTTY LAND SURVEYORS INC, DATED JULY 19, 2021

1 PART SITE PLAN  
 SCALE: 1 : 200  
 0m 4m 8m 12m 16m 20m  


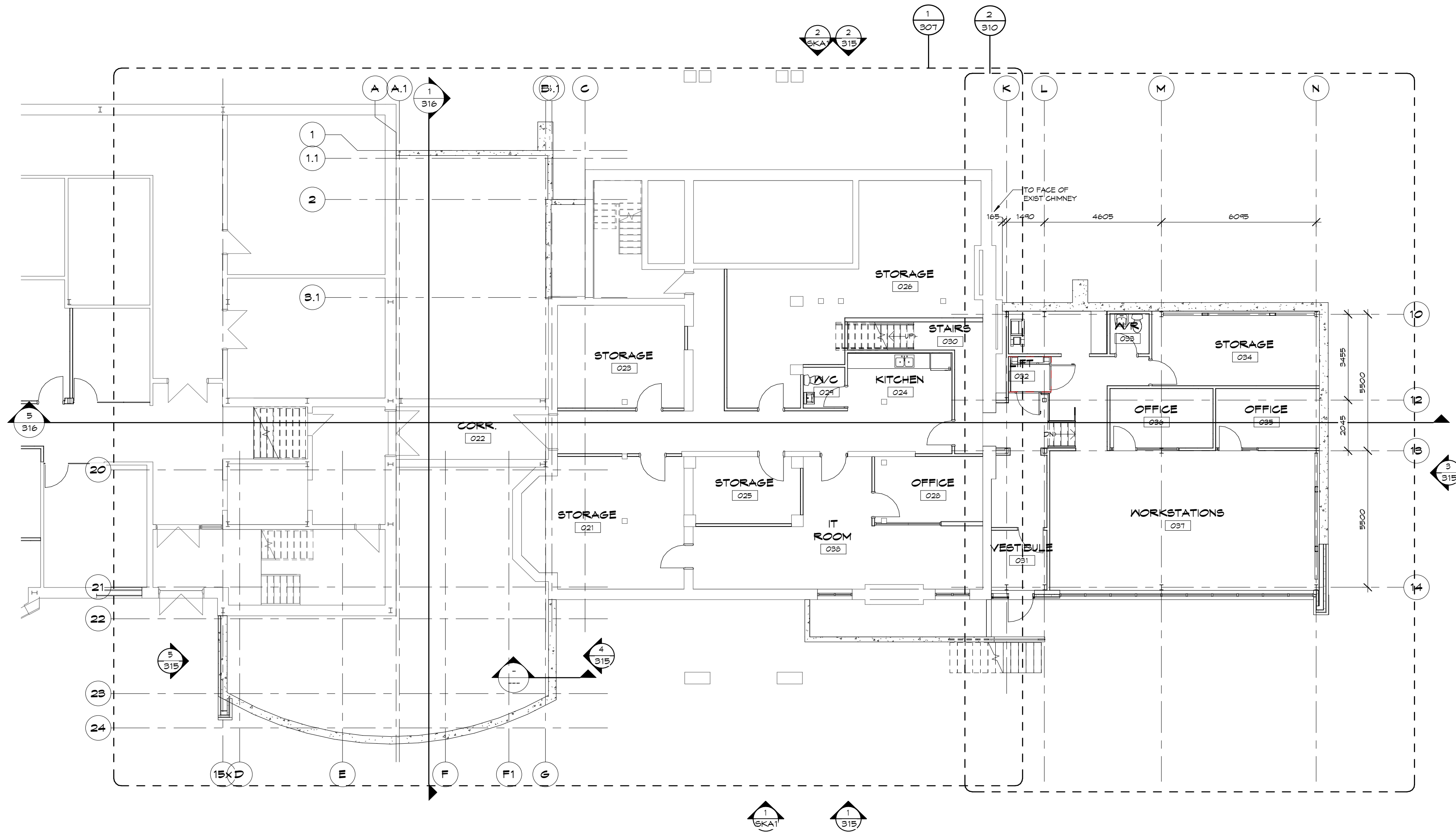


**3 REAR ADDITION PERSPECTIVE**  
SCALE:



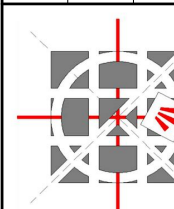
**2 FRONT ADDITION PERSPECTIVE**  
SCALE:

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**1 BASEMENT CONSTRUCTION PLAN**  
SCALE:  
1 : 100

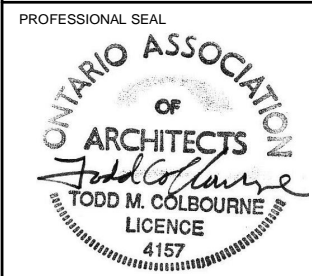
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No.	BY	REVISIONS/SUBMISSIONS	DATE


**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 3100 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 3M6  
 TEL: 613-364-2340 FAX: 613-364-1271  
 info@ckai.ca www.ckai.ca

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD, GLENBURNE, ON

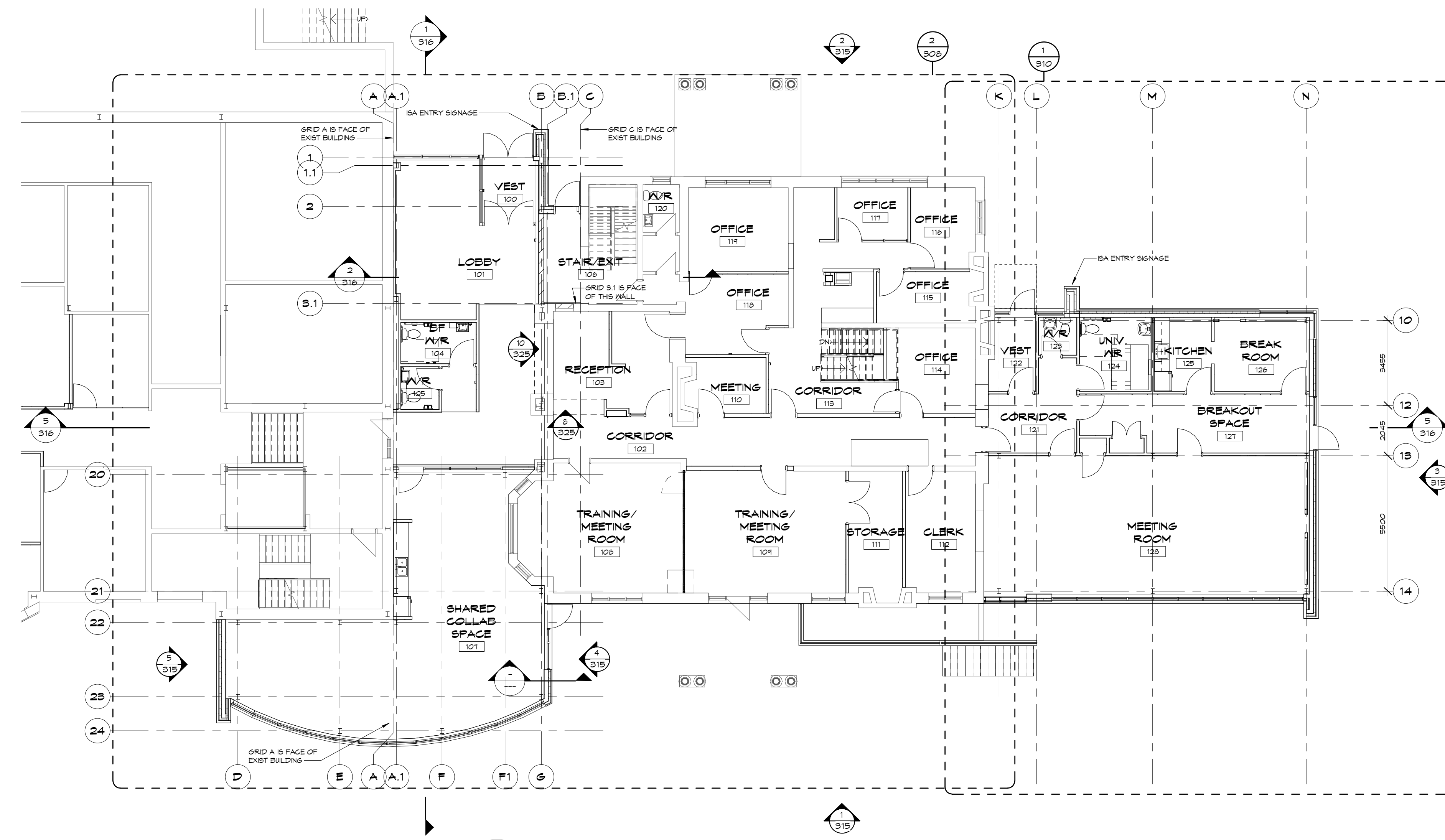
DRAWN BY  
**BASEMENT FLOOR CONSTRUCTION PLAN & PERSPECTIVES**

SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
	TG	
	PROJECT NO.	
	20027	<b>302</b>

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1 GROUND FLOOR CONSTRUCTION PLAN  
 SCALE: 1 : 100

1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**GROUND FLOOR CONSTRUCTION PLAN**  
 SCALE: 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
	TC	
	PROJECT NO.	
	20027	

304

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1	TG	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

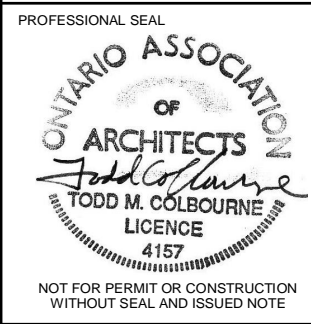


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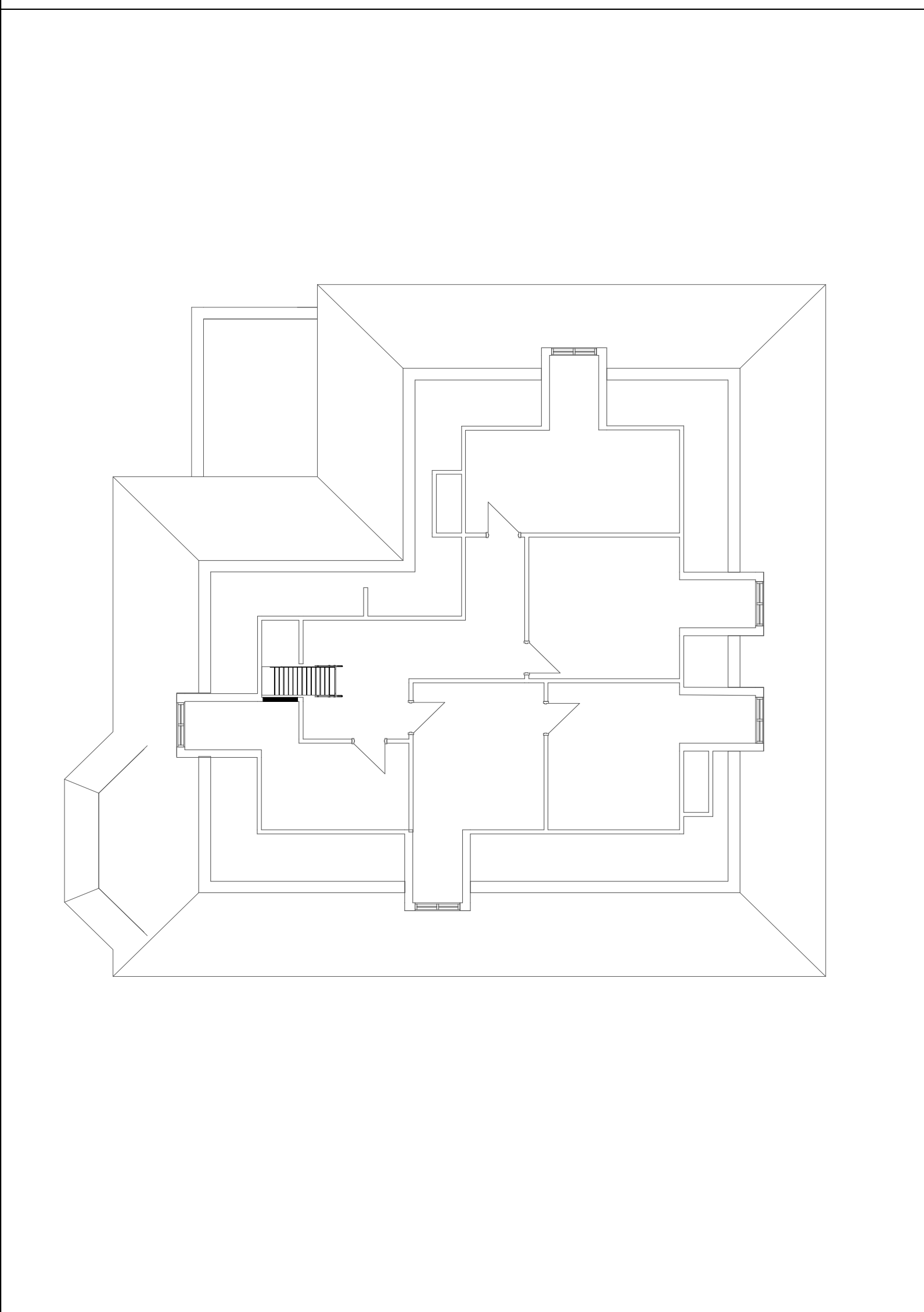
PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**SECOND FLOOR CONSTRUCTION PLAN AND ATTIC PLAN**

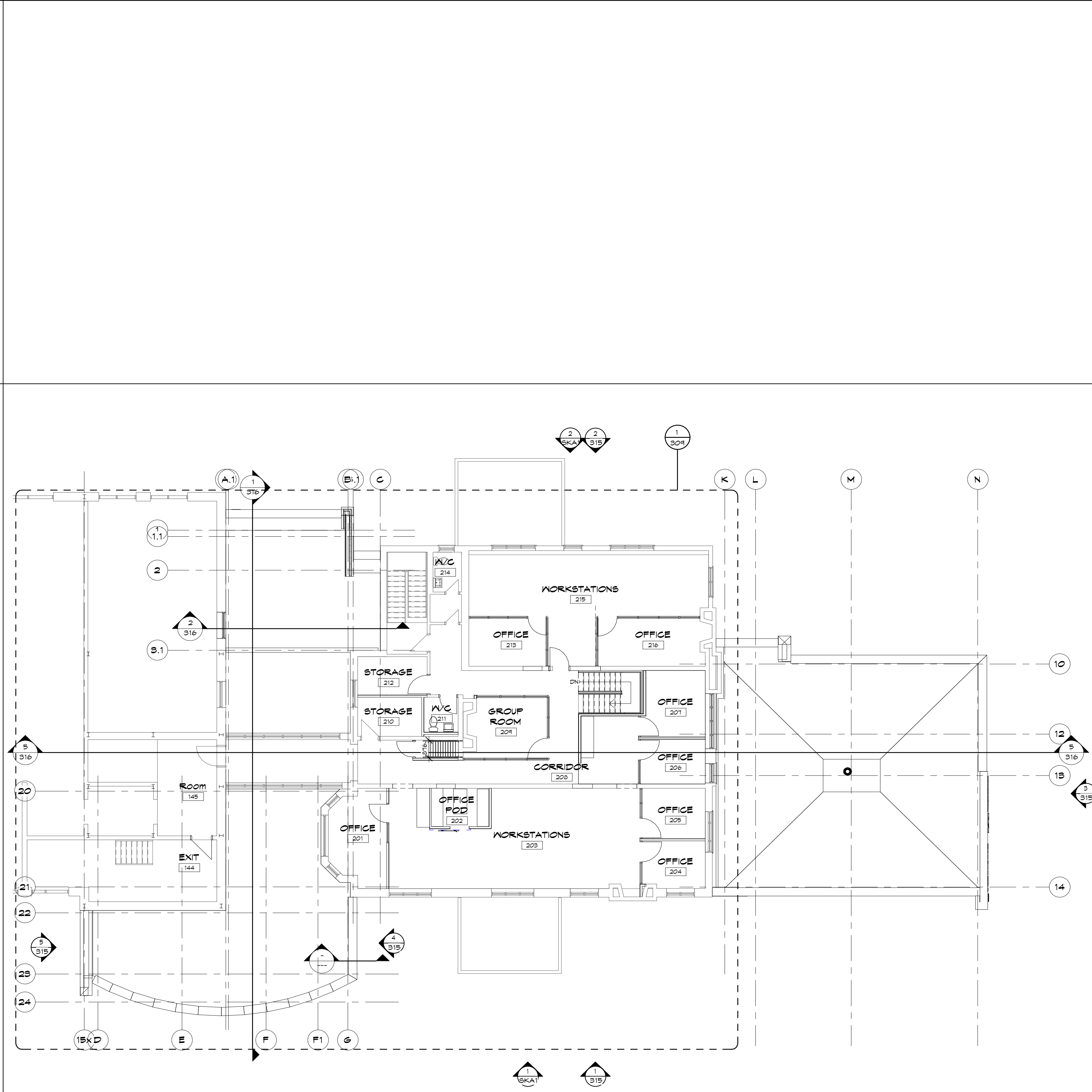
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PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	JC	22/11/01
	REVIEWED	DRAWING NO.
	TG	
	PROJECT NO.	
	20027	<b>305</b>

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**2 ATTIC PLAN**  
 SCALE:  
 1 : 100



**1 SECOND FLOOR CONSTRUCTION PLAN**  
 SCALE:  
 1 : 100

**ELEVATION NOTES**

- E1 BRICK COLOUR: SANDSTONE
- E2 HORIZONTAL POGGRIAN FINISH METAL SIDING
- E3 ALUMINUM WINDOW SYSTEM
- E4 THERMALLY BROKEN ALUMINUM DOOR SYSTEM
- E5 ALUMINUM STOREFRONT SYSTEM
- E6 SIGNAGE BY OTHERS
- E7 PREFINISHED METAL FLASHING
- E8 HOLLOW FRAME 4 METAL DOOR
- E9 METAL RAILING
- E10 CAST-IN-PLACE CONCRETE STAIRS
- E11 CONCRETE FOUNDATION WALL
- E12 ALUMINUM CURTAINWALL
- E13 HORIZONTAL RED METAL SIDING, COLOUR TO MATCH ADJACENT MANSARD ROOF

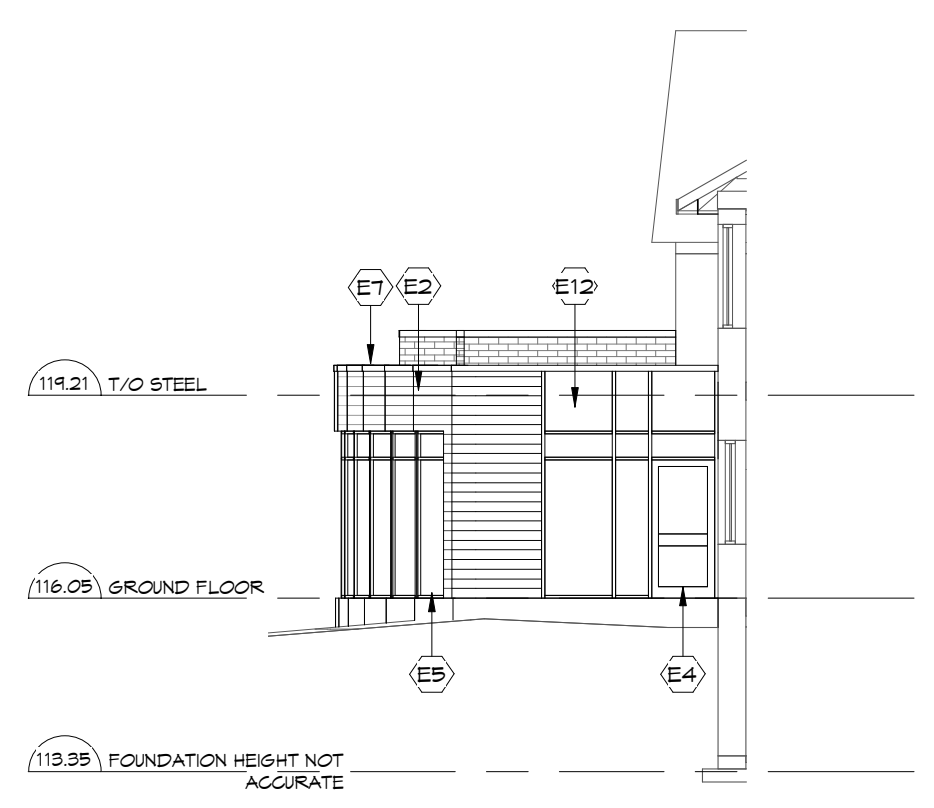
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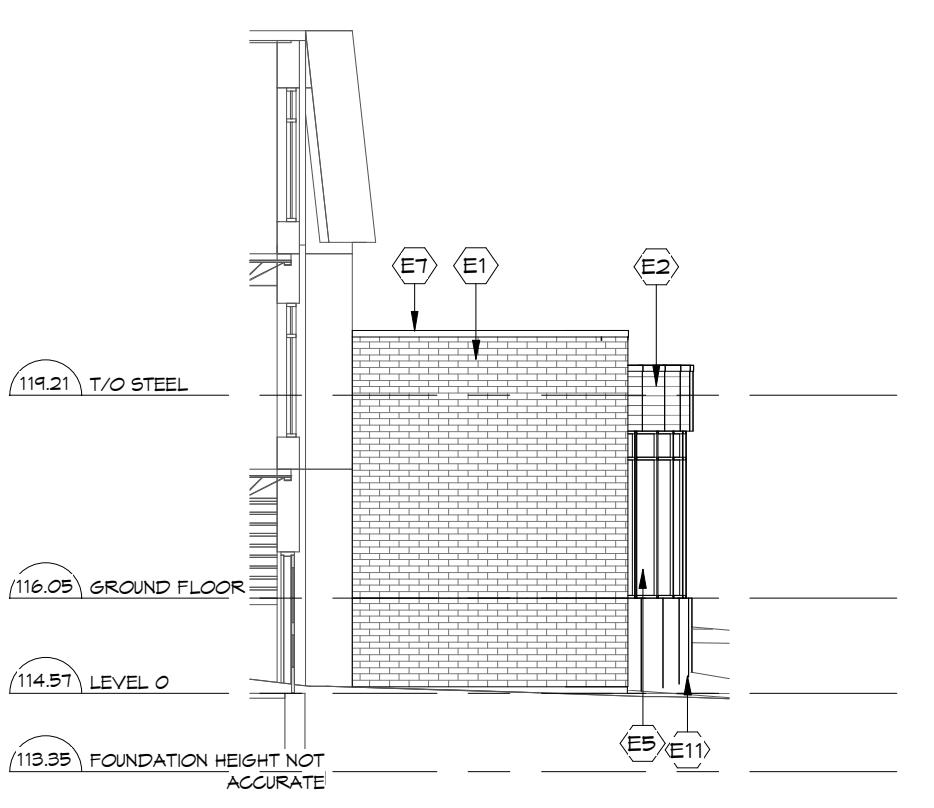
**2 NORTH ELEVATION**  
 SCALE:  
 1 : 100



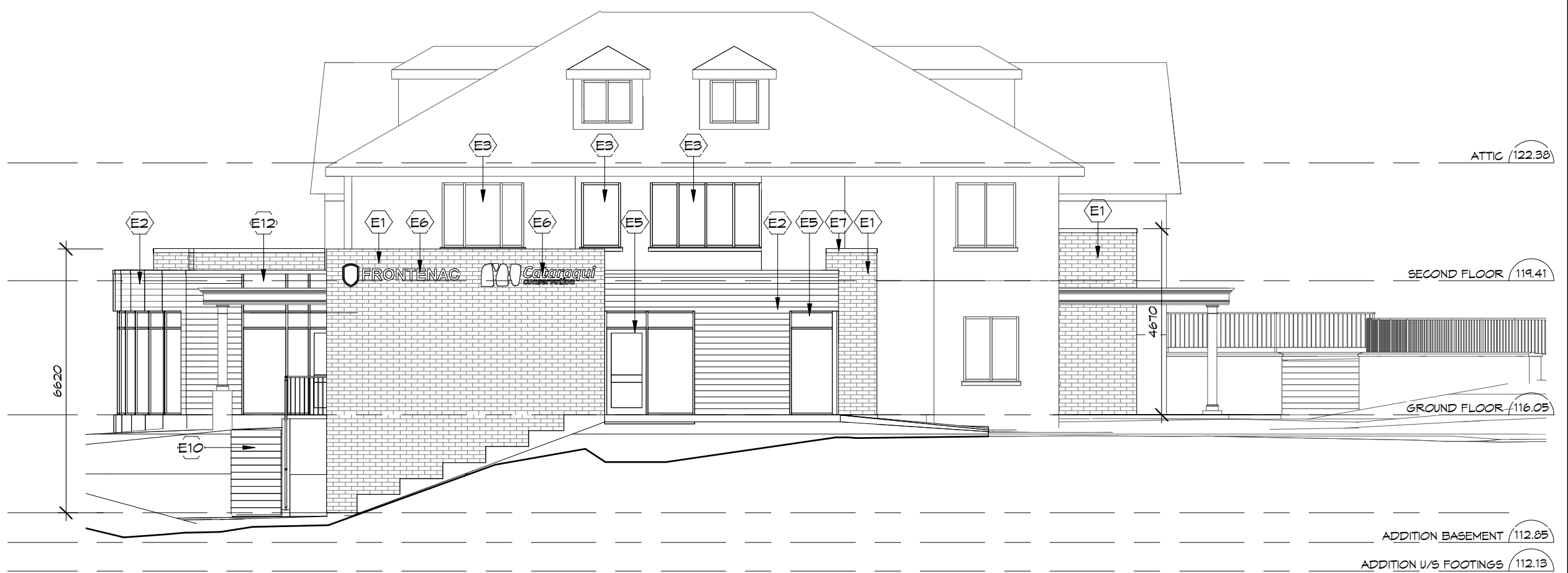
**1 SOUTH ELEVATION**  
 SCALE:  
 1 : 100



**4 SOUTH ADDITION EAST ELEVATION**  
 SCALE:  
 1 : 100



**5 SOUTH ADDITION WEST ELEVATION**  
 SCALE:  
 1 : 100



**3 EAST ELEVATION**  
 SCALE:  
 1 : 100

1	TC	ISSUED FOR SITE PLAN CONTROL	22/11/01
No.	BY	REVISIONS/SUBMISSIONS	DATE

**COLBOURNE & KEMBEL ARCHITECTS INC.**  
 4100 HILTON PARK PLACE  
 KINGSTON, ONTARIO K7M 3M6  
 TEL: 613-366-2340 FAX: 613-366-1271  
 info@ckai.ca www.ckai.ca

PROJECT  
**COUNTY OF FRONTENAC ADMIN OFFICES**  
 2089 BATTERSEA RD., GLENBURNE, ON

DRAWING  
**BUILDING ELEVATIONS**

SCALE  
 1 : 100

PROFESSIONAL SEAL	DRAWN	DATE
	TEB/CG	DEC 2020
	CHECKED	PRINTED
	TC	22/11/01
	REVIEWED	DRAWING NO.
	TC	
PROJECT No.	20027	<b>315</b>
NOT FOR PERMIT OR CONSTRUCTION WITHOUT SEAL AND ISSUED NOTE		

The Site Plan Accessibility Checklist is a tool to be used during the Site Plan Control process that provides the development community and City staff with a clear and systematic approach to the review of development applications. It is intended to ensure that proposed development is accessible and implements the goals and objectives of the following applicable policies, regulations, and legislation that were used to formulate the Checklist:

- Accessibility for Ontarians with Disabilities Act, 2005
- Integrated Accessibility Standards, O. Reg. 413/12
- Integrated Accessibility Standards, O. Reg. 191/11
- Building Code Act, O.Reg 332-12
- City of Kingston Official Plan, 2017
- City of Kingston Site Plan Control Guidelines, 2009

The City of Kingston recommends that applicants review the applicable sections of the preceding documents if there is uncertainty regarding the intent of an item in the checklist. This may be done prior to completing and submitting the Site Plan Accessibility Checklist with their Site Plan Control submission or for clarification during the review process. Please note that as per provincial legislation, if there is a conflict between requirements, the provision that provides the highest level of accessibility shall prevail.

The Accessibility Checklist will be updated regularly in light of any changes to the AODA (2005), Ontario Building Code, and/or City Official Plan and Zoning By-law provisions.

The Accessibility Checklist covers 7 specific target areas:

1. Accessible Parking and Loading;
2. Exterior Paths of Travel;
3. Curb Ramps and Depressed Curbs;
4. Entrances and Exits
5. Ramps and Stairs
6. Outdoor Amenity Space;
7. Signage and Lighting

By answering the questions listed in the Accessibility Checklist, the specific criteria can be evaluated for each proposal, increasing both certainty and the speed of development review. This will also both contribute to an equitable, flexible, and intuitive built form and promote the education and awareness regarding importance and potential benefits of constructing safe, accessible, and universally-designed developments.

## Site Plan Accessibility Checklist

### 1. Accessible Parking and Loading

1.1 - Do the total number and type of provided accessible parking spaces on-site comply with Zoning By-Law requirements?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.2 - Do the accessible parking stall dimension and access aisles meet the required standards as per the Zoning By-Law?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.3 - Are the accessible parking stalls located as close as possible to the primary or each accessible entrance of the building?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.4 - Are there accessible signs with the International Symbol of Access marking the accessible parking, entrances, ramps and exterior passenger loading zones?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.5 - Are the accessible stalls marked by the International Symbol of Access?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.6 - Is the grade level change for accessible stalls less than 5% in all directions?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.7 - Has a vertical clearance of 2.9 metres been provided for all accessible parking stalls, loading zones and routes?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.8 - Are any accessible parking stalls that are oriented parallel to the curb paired with an access aisle, accessible from either side and located near an accessible exterior path of travel?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.9 - Is an exterior passenger loading zone provided?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

1.10 - If there is a passenger loading zone, does it meet the following:

- A direct and level route provided to the main entrance of the building and, ideally, a roof shelter/weather protection
- An access aisle not less than 2.44 m wide and 7.4 m long adjacent and parallel to the vehicle pull-up space
- A curb ramp, where there are curbs between the access aisle and vehicle pull up space
- A vertical clearance of not less than 3.6 m at the vehicle pull up space and along the vehicle access and egress routes

Yes  No  N/A  Drawing Reference \_\_\_\_\_

## 2. Exterior Paths of Travel

2.1 - Is there an accessible exterior path of travel from the municipal right of way to the building?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.2 - Is an accessible exterior path of travel provided between an accessible entrance and an exterior parking area?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.3 - Are there accessible paths of travel to parking areas?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.4 - Is the exterior path of travel separated from the vehicular entrance and drive aisle? Colour and texture that contrast the surroundings should be used, with wheel stops placed to provide a minimum of 0.8 metres of clear space.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.5 - Is a tactile attention indicator provided to identify the entry where an accessible path of travel enters a vehicular route and no curbs or other elements separate the accessible route from the vehicular route?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.6 - Are the paths of travel a minimum clear width of 1.5 m? This may be reduced to 1.2 m where a path connects with a curb ramp.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.7 - If an exterior path is more than 30 metres in length, is a turnaround space provided? It is to be not less than 1.8 metres in length and width.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.8 - Is the pedestrian route level or does it have a maximum change in grade of 5% (1:20)?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.9 - Does the pedestrian route have a firm, slip-resistant surface?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.10 - Are there any openings through the surface of the path? If so, they must be under 13 mm with elongated openings oriented perpendicular to the direction of travel.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.11 - Is there head room clearance of at least 2.1 metres over the path and free of overhanging foliage?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.12 - Are street features such as benches, bike racks, etc. adjacent to pathways or in areas where they will not be a hazard or a barrier?\*

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.13 - If there is a proposed walkway or pedestrian bridge connecting two or more buildings, is it accessible?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.14 - Are any accessible recreational trails or beach access routes proposed as part of the development?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.15 - Is a rest area (e.g. bench) placed along the path of travel?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

2.16 - Do any of the accessibility requirements specified in this section affect the natural or cultural heritage value of the property?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

### 3. Curb Ramps and Depressed Curbs

3.1 - Curb ramps provide a sloped access route from a pedestrian walkway down to a vehicular roadway. Have curb ramps been provided on an exterior path of travel for access from the parking area?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

3.2 - If there are curb ramps, do they meet the following:

- Minimum clear width of 1.2 metres
- Aligned with the direction of travel
- Running slope of maximum 1:8 where elevation is less than 75 mm and maximum 1:10 where elevation is between 75 mm and 200 mm
- Maximum cross slope is no more than 1:50
- Maximum slope on flared side is not more than 1:10
- When at pedestrian crossings, curb ramps must have tactile walking surface indicators that have raised tactile profiles; high tonal contrast; are located at the bottom of the curb ramp; are set back 150 to 200 mm from the curb edge and are a minimum of 610 mm in depth

Yes  No  N/A  Drawing Reference \_\_\_\_\_

3.3 - Depressed curbs also provide sloped access route from a pedestrian route to a vehicular route, but they are much wider than a curb ramp. Have depressed curbs been provided on an exterior path of travel?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

3.4 - If there are depressed curbs, do they meet the following requirements:

- Maximum running slope of 1:20
- Aligned with the direction of travel

Yes  No  N/A  Drawing Reference \_\_\_\_\_

3.5 - Do depressed curbs at pedestrian crossings have walking surface indicators that incorporate the following:

- Raised tactile profiles
- High tonal contrast
- Located at the bottom portion of the depressed curb flush with the roadway
- Set back 150 to 200 mm from the curb edge
- A minimum of 610 mm in depth

Yes  No  N/A  Drawing Reference \_\_\_\_\_

#### 4. Entrances and Exits

4.1 - Does the project have the proper number of accessible entrances?

- 1 to 3 entrances = 1 accessible entrance required
- 4 to 5 entrances = 2 accessible entrances required
- More than 5 entrances = minimum 50% of all entrances (please provide number of required accessible entrances)

Yes  No  N/A  Drawing Reference \_\_\_\_\_

4.2 - Do accessible entrances connect to a hard surface connection for an accessible route at sidewalk level or an accessible ramp?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

4.3 - Has a 1.67 metre by 1.67 metre level area been provided adjacent to an accessible doorway?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

4.4 - Do the entrance areas adjacent to exterior paths of travel provide a minimum clear opening of 850 mm, whether the entrance includes a gate, bollard or other entrance design?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

4.5 - Do emergency exits that lead to ramps or stairs incorporate a colour contrast to or a tactile indicator to indicate changes in level?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

## 5. Ramps and Stairs

5.1 - Have ramps been provided on an exterior path of travel and / or to an entrance / exit?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

5.2 - If so, do the ramps meet the following:

- Minimum clear width of 0.9 metres
- Firm, stable, slip-resistant surface
- Maximum running slope of no more than 1:12
- A level area at the top and bottom
- Visual and texture alerts at transition points
- Edge protection with a curb at least 50 mm high or railings or other barriers that extend to within 50 mm of the finished ramp surface
- A wall or guard on both sides
- Handrails on both sides
- Width of the ramp between handrails 900mm (36") or greater
- An intermediate handrail if more than 2.2 metres in width
- Surface openings in ramps under 13 mm in size with any elongated openings oriented perpendicular to the direction of travel

Yes  No  N/A  Drawing Reference \_\_\_\_\_

5.3 - Are there landings provided?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

5.4 - If there are landings, do they meet the following:

- Provided at the top and bottom, at horizontal intervals not greater than 9 metres, and where there is an abrupt change in direction
- A minimum of 1.67 metres by 1.67 metres at the top and bottom of the ramp and at an abrupt turn
- A minimum of 1.67 metres and at least the same width for an in-line ramp
- A maximum cross-slope of 1:50
- Incorporates tactile attention indicators along any edge of a platform not protected by a guard and higher than 0.25 metres above grade

Yes  No  N/A  Drawing Reference \_\_\_\_\_

5.5 - Are there stairs that connect to an exterior path of travel?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

5.6 - If there are stairs, do they meet the following requirements:

- Slip-resistant finish on treads
- Uniform risers and runs
- Rise between successive treads of between 125 and 180 mm
- Run between successive steps of between 280 and 355 mm
- Closed risers
- Maximum nosing projection of 38 mm
- High tonal contrast markings that extend the full tread width of the leading edge of each step
- Tactile walking surface indicators
- Handrails on both sides of stairs
- A guard not less than 920 mm on each
- Intermediate handrail for stairs more than 2200 mm in width.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

## 6. Outdoor Amenity Space

6.1 - Are there outdoor public eating or play spaces associated with this application?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

6.2 - If there are public eating areas, do they incorporate the following:

- A minimum 20% of tables (minimum 1 table) with clearance beneath the table to accommodate a mobility aid
- A ground surface leading to and under the tables that is level, firm and stable
- Surrounded by clear ground space that allows for a forward approach

Yes  No  N/A  Drawing Reference \_\_\_\_\_

6.3 - If there are play areas, do they incorporate the following:

- Accessibility features such as sensory and active play components for interactive play for children and caregivers
- A ground surface that is firm, stable and has impact attenuating properties with sufficient clearance for movement

Yes  No  N/A  Drawing Reference \_\_\_\_\_

## 7. Signage and Lighting

7.1 - Is a sign incorporating the International Symbol of Access located at the building entrance and installed appropriately?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

7.2 - Do the characters, symbols or pictographs on tactile signs comply with municipal standards?

Yes  No  N/A  Drawing Reference \_\_\_\_\_

7.3 - Has sufficient lighting been provided at the building entrances, along exterior paths of travel, and near accessible parking spaces and passenger loading spaces? Light must not spill or adversely affect adjacent properties.

Yes  No  N/A  Drawing Reference \_\_\_\_\_

\*N/A - Not Applicable - Please provide additional detail in comments

Please note: Some of these items may be described using an explanatory note rather than being illustrated on the drawing. The drawing reference for the explanatory note is still required.



Report 2022-037

### Committee Report

**To:** Chair and Members of the Frontenac Accessibility Advisory Committee

**From:** Jannette Amini, Manager of Legislative Services/Clerk

**Date of meeting:** April 5, 2022

**Re:** Frontenac Accessibility Advisory Committee – Update Report

#### Recommendation

This report is for information purposes only.

#### Background

The Accessibility Advisory Committee is mandated to assist County and Township Councils in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community.

#### Comment

The follow is a list of accessibility updates and activities that have occurred during 2021 for the County of Frontenac:

##### 1. K&P Trail

###### Benches:

We have ordered benches and will begin installation over the summer. As some benches will be located in areas that attract more use from seniors and others requiring assistance, we will consider priority locations for adding armrests, and consult with the Accessibility committee at that time. Updates are forthcoming on [www.engagefrontenac.ca/kp-trail](http://www.engagefrontenac.ca/kp-trail)

###### Installation of edge protection:

Edge protection has been installed along several areas with high risk of dangerous falls. Information and photos can be found at [www.engagefrontenac.ca/kp-trail](http://www.engagefrontenac.ca/kp-trail)

###### Verona Trailhead

Paving of the Verona Trailhead with addition of curbs and improved, safe, level access to the K&P Trail will be completed in May. It is anticipated that we will have a

ribbon cutting to celebrate the opening of the site and launch of the trail season in at the same time. Photos and a description of the work to date can be found at [www.engagefrontenac.ca/kp-trail](http://www.engagefrontenac.ca/kp-trail)

#### **Other Parking Improvements:**

Improved parking facilities have been added off-road and adjacent to the trail at Hinchinbrooke station (near white lake road and 38) and Goodfellow Road.

This will allow for safer and improved access to these sections of the K&P. The surface is hardpacked stone dust. Updates forthcoming to [www.engagefrontenac.ca/kp-trail](http://www.engagefrontenac.ca/kp-trail)

#### **Development Phase 6: Clarendon Station to Wilbur Station**

Construction work for this phase of development is planned for the second half of 2022 while land acquisition is completed. The development will continue to follow the established standard outlined in the K&P Trail Management Plan, which follows the Design for Public Spaces Regulation. Staff may wish to consult the committee with respect to the treatment of the trail crossing of the Mississippi along Road 509.

### **2. Redevelopment of the Administrative Building**

The Architectural firm that received the contract for the overall design work for the redevelopment of the County Administrative Building, Colbourne & Kembel, Architects Inc. continue to work with staff on this project. The County had initially received funding up to a maximum of \$100,000 to redevelop the reception area, including accessible washrooms, however the tenders for this portion of the redevelopment came in well over budget, likely due to the small size of the project. As a result, this area will now be included in the tender for the full project.

Staff from both the County and the CRCA completed a review of the drawings and will be presenting the submissions to their respective approval authorities. Should approval be received, it is anticipated that the contract will go out to tender, closing near the end of April, with the contract being awarded in May and construction beginning shortly thereafter, likely June.

A separate report with site plan and design details is on the agenda as a separate report for the Committees review.

### **3. Provincial Updates**

The Provincial Government has announced that Julie Sawchuk has accepted an invitation to be the chair of the Standards Development Committee that will lead the Province's review of the Design of Public Spaces accessibility standards for outdoor spaces.

The committee will review existing accessibility standards and consider whether new standards might be needed to improve accessibility in Ontario's public spaces. It will include people with disabilities from across the Province as well as businesses, municipalities and other impacted stakeholders.

Julie Sawchuk is a best-selling author, professional speaker, and accessibility strategist. She holds Bachelors of Science and Education degrees, is a designated professional for Rick Hansen Foundation Accessibility Certification, and has lived experience as a person who has a spinal cord injury.

The Design of Public Spaces Standards Committee is expected to begin work in early 2022 and continue into 2023.

#### **4. Accessible Resources for Local Businesses**

A key issue that the Committee has addressed in the past is businesses in the County and assisting them in becoming more accessible or to help educate businesses on accessibility, including where to find information on available grants to make your business accessible.

Economic Development staff updated the County website with information on the [Accessibility Services – Frontenac County webpage](#) and added a link to this information from the Business section on this page.

The updated links have been added and the Clerk’s Department is looking to the Committee for input on additional resources:

##### **Accessibility Resources**

Add the following to the Accessibility Webpage on the County website.

- [Accessibility in Ontario](#)
- [Access Forward - Training for an accessible Ontario](#)
- [Accessibility for Ontarians with Disabilities Act, 2005](#)
- [Access Award](#) - Recognizes persons, groups or organizations that have made or are making a significant contribution towards improving access for persons with disabilities.

Add the following to the Business Services page on the County website -

We recommend checking out the Accessibility information and resources on the [Accessible Service tab](#) of the Frontenac County website

#### **5. Sharbot Lake Downtown Revitalization**

In late January, Adriana Barbary, Sharbot Lake Downtown Revitalization coordinator, reached out to the AAC for input in the hope that the revitalization will help work towards greater accessibility goals.

Included in the outreach were the following documents:

- Legend (or cheat sheet): highlights the strategic activities where JFAAC are noted as a Champion or Supporting Partner.

- Sharbot Lake Downtown Revitalization Strategic Action Plan (which references the 3rd much more visual document...)
- Design Concepts: co-created with Landscape Architects and Urban Planning consultants, using local survey data, workshops and so on. (I am in the process of making this document AODA compliant!)

These plans were forwarded to the AAC for individual comments and Mr. Kurt Halliday, AAC community member representing Central Frontenac was tasked with working with Ms. Barbary and Central Frontenac. To date, no site visits have been planned.

### **Strategic Priorities Implications**

Priority 1: **Get behind plans that build community vitality and resilience in times of growth and change.**

This priority responds to high interest as well as concern shared broadly across the County that communities in the Frontenacs be well supported with infrastructure and services essential to vitality and sustainability in today's world.

### **Financial Implications**

There are no direct financial implications associated with this report.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Richard Allen, Manager of Economic Development, County of Frontenac  
Angelique Cardinal, Executive Assistant to the CAO and Director of Corporate Services  
Eric Korhonen, Township of North Frontenac  
Donna Longmire, Township of Central Frontenac  
Jillian McCormick, Township of South Frontenac  
Darlene Plumley, Township of Frontenac Islands



**Report 2022-038**

### **Committee Report**

**To:** Chair and Members of the Frontenac Accessibility Advisory Committee

**From:** Jannette Amini, Manager of Legislative Services/Clerk

**Date of meeting:** April 5, 2022

**Re: Frontenac Accessibility Advisory Committee – Initial Review of the 2023-2027 Multi-Year Accessibility Plan**

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#### **Recommendation**

This report is for information purposes only; however feedback and input is being sought from the Committee.

#### **Background**

The Accessibility Advisory Committee is mandated to assist County and Township Councils of the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County as well as work with Council and the community at large to identify and address the needs of persons with disabilities within the community.

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA), Ontario Regulation 191/11 Section 4, directs designated public sector organizations to establish, implement, maintain and document a multi-year accessibility plan which will outline the organization's strategy to prevent and remove barriers to accessibility and meet the requirements of the Regulation. The plan must be made publicly available and updated at least once every five years.

The County of Frontenac, which is considered a large public sector organization under the AODA, adopted its first multi-year accessibility plan on December 18, 2012 for the years 2013 to 2017, the content of which addressed AODA regulations related to training, employment, and information and communications. During the preparation of this document, the Townships were invited to include their own multi-year plans with the County's, with the intention of producing a joint plan. The Township of North Frontenac was the only Township that provided its multi-year plan. The invitation to the remaining Townships remained open; however the remaining Townships did not provide individual plans.

In 2017, the Committee made an additional review of the document to make any minor tweaks and amendments. The 2018-2022 Multi-Year Accessibility Plan expires December 31, 2022.

## Comment

The purpose of a Multi-Year plan, as noted under Section 4(1) (a) of Ontario Regulation 191/11 is to establish, implement, maintain and document a multi-year accessibility plan which outlines the Frontenac's strategies to prevent and remove barriers and meet their requirements under this Regulation.

Since 2018, staff within the County and Townships have been working to address the commitments outlined as part of the 2018-2022 Multi-Year Accessibility Plan. This includes work across several areas such as Customer Service, Clear and Accessible Communications, and Enhancing Accessibility of Our Public Spaces. Work on the plan continues to progress in meaningful ways.

The current plan ends in 2022, and the County is looking for input on two key components:

- ideas on how the County and the Townships could remove barriers for people with disabilities
- feedback from residents, community groups and the Committee on the draft plan

The County of Frontenac approaches decision-making with the assumption that communication and public input will improve decisions meaning that our decision process will usually become more effective. As an initial step of this year's review, staff have drafted a project for this on the County's EngageFrontenac Community Engagement Hub to solicit community.

The project is not yet live, however a link to the draft page was provided to the Committee and staff are looking to the members for input on whether there is a need for both additional information or resources that could be included on the project page, any additional engagement tools to the page as needed, as well as any specific questions the Committee would like answered by the public.

Once the Committee is in agreement for the site, the project will be added to the engagefrontenac hubs live. Staff will also request that the project may also be added to the Townships engagement sites.

A copy of the 2018-2022 Multi-Year Plan is attached at Appendix A to this report for discussion.

## Strategic Priorities Implications

**Priority 1: Get behind plans that build community vitality and resilience in times of growth and change.**

This priority responds to high interest as well as concern shared broadly across the County that communities in the Frontenacs be well supported with infrastructure and services essential to vitality and sustainability in today's world.

## Financial Implications

There are no direct financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Eric Korhonen, Township of North Frontenac  
Donna Longmire, Township of Central Frontenac  
Jillian McCormick, Township of South Frontenac  
Darlene Plumley, Township of Frontenac Islands



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**Joint Multi-Year Accessibility Plan  
2018 – 2022**

**ACCESSIBILITY  
INFRONTENAC**

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## Introduction

The multi-year plan is one piece of the ongoing commitment of the County of Frontenac and all four Townships within the County to making our services and the County more accessible for all. The plan establishes clear directions for how the County and Townships will implement accessibility improvements, as well as the timelines by which we will do so. The plan has been developed in tandem with community members who have provided input and advice into its form and content.

### **The County of Frontenac**

The County of Frontenac is a rural county with several small hamlets and four townships. As of the 2011 census, the County had a population of 26,375. The County provides services to its residents directly and also shares services with the City of Kingston. These responsibilities include:

- Administration;
- Land Use Planning - including approval authority for plans of subdivision and condominium and Township Official Plans;
- Economic Development;
- Fairmont Home, a municipal long-term care facility operated by the County of Frontenac and funded by the City of Kingston and the County of Frontenac;
- Emergency and Transportation Services including the provisions of land ambulance service for the Frontenac-Kingston region;
- Frontenac-Howe Islander Ferry, a 24-hour on demand service;
- Emergency Management;
- Weed Inspection.

The mission of the County of Frontenac is to efficiently and measurably deliver excellent services, recognized as an employer of choice with dedicated and capable staff, adding value in all areas of service delivery, while simultaneously working to strengthen the capacity of the local municipalities we represent.

### **The Township of North Frontenac**

The Township of North Frontenac is 1,164.73 square kilometers in size and is a lower-tier municipality, being part of Frontenac County and home to over 1,842 permanent residents. In addition, there are an estimated 5,000 seasonal residents, total private dwellings of 2,823, private dwellings occupied by usual residents of 904 and a population density per square kilometer of 1.6.

North Frontenac Township provides the following services to its residents:

- Administration;
- Economic Development;

- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

### **The Township of Central Frontenac**

The Township of Central Frontenac is 1,025 square kilometers in size and is a lower-tier municipality, being part of Frontenac County and home to over 2,058 permanent residents. In addition, there are an estimated 2,048 seasonal residents, and total private dwellings of 4,106.

Central Frontenac Township provides the following services to its residents:

- Administration;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

### **The Township of South Frontenac**

The Township of South Frontenac is a growing rural lower-tier municipality located just north of Kingston within the County of Frontenac. South Frontenac offers a combination of agricultural, small-town and cottage-country environments. The municipality has

18,646 residents who occupy 10,336 private dwellings of which about 3,033 are seasonal. The population is spread across 971 square kilometers leading to a population density of 19.2 residents per square Kilometer.

South Frontenac provides the following services to its residents:

- Administration and Financial Management;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Sydenham Water Service;
- Road Systems;
- Park Maintenance;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- South Frontenac Museum;
- Recreation Programs, Frontenac Community Arena and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

### **The Township of Frontenac Islands**

The Township of Frontenac Islands Frontenac Islands was formed in 1998 by the amalgamation of two of Ontario's oldest rural municipalities: Howe Island and Wolfe Island. Both islands can trace their European roots back to New France, but it was only in the years after the War of 1812 that settlement took place in any numbers.

The islands are named after two of Britain's generals from the time period of the Seven Year's War: James Wolfe and William Howe. Frontenac Islands have a mixture of agricultural and rural lifestyles with a growing proportion of residents working off the islands in Kingston or elsewhere in Frontenac County.

The islands, situated as they are at the beginning of the St. Lawrence River, provide a unique location to live and work. Access to the mainland is by boat: both islands are serviced by ferries year-round with the addition of a seasonal ferry to the USA from Wolfe Island from May to November.

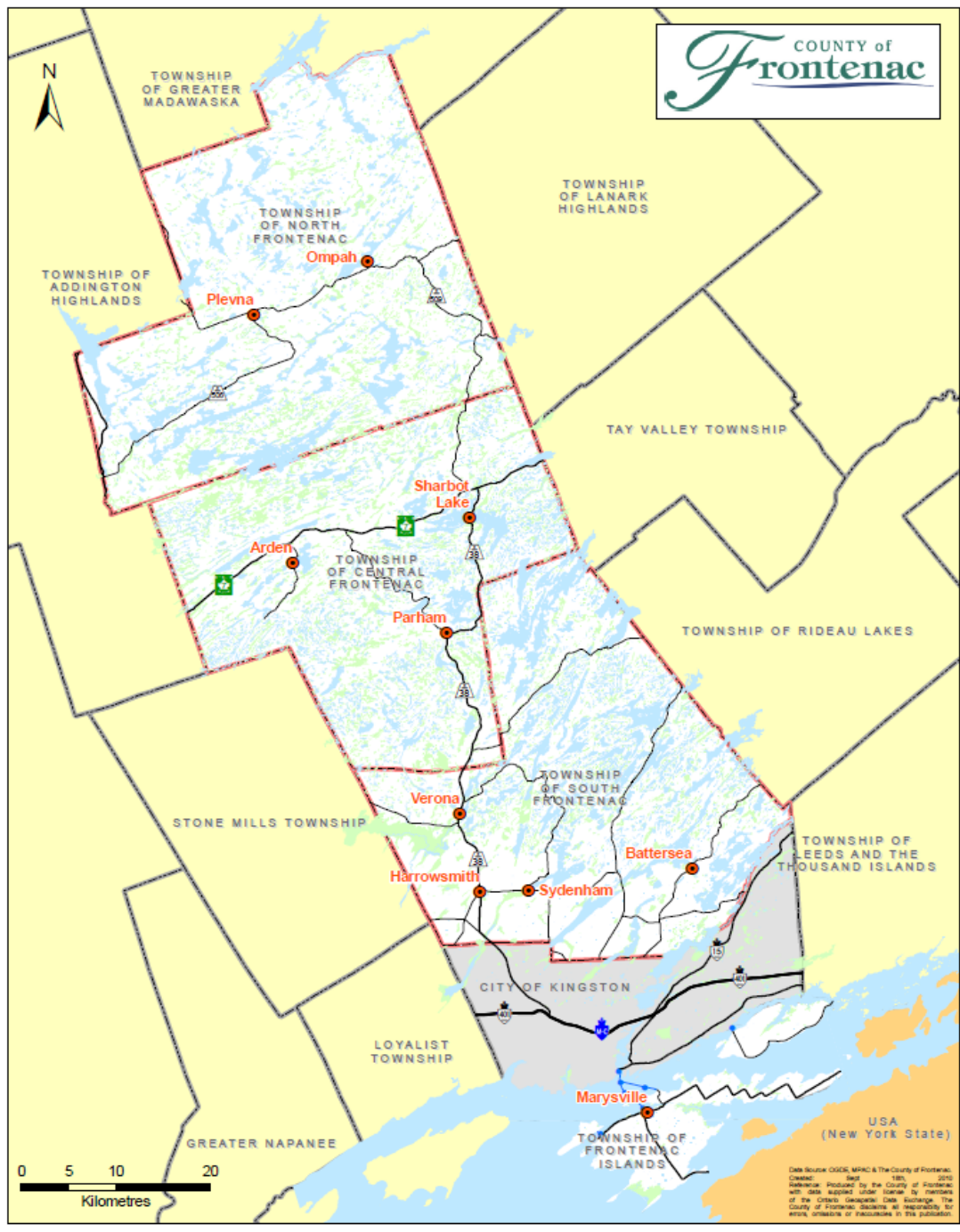
Frontenac Islands Township provides the following services to its residents:

- Administration;
- Economic Development;
- Emergency Management;
- Fire;
- Police (O.P.P. paid by Township);
- Building Department;
- By-law Enforcement and Animal Control;
- Streetlights in Hamlet Areas;
- Road Systems;
- Waste Disposal and Recycling Depots;
- Cemeteries;
- Community Halls;
- Recreation Programs and provide Library Facilities;
- Crown Land Stewardship Program;
- Planning.

## **Statement of Commitment**

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the Frontenacs (County of Frontenac and the Townships within the County) will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

The Frontenacs are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting the accessibility requirements under the *Accessibility for Ontarians with Disabilities Act*.



## Guiding Legislation

The *Accessibility for Ontarians with Disabilities Act, 2005* (the “Act”) is part of the province’s goal of making all of Ontario accessible by 2025. This law sets out firm standards and deadlines for removing barriers to accessibility and accommodating the needs of those with disabilities.

A “Disability”, as defined under the *Accessibility for Ontarians with Disabilities Act, 2005*, includes:

- (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- (b) a condition of mental impairment or a developmental disability,
- (c) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
- (d) a mental disorder, or
- (e) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; (“handicap”).

Ontario Regulation 191/11, the Integrated Accessibility Standards establishes the accessibility standards for information and communications, employment, transportation, the design of public spaces and customer service.

### **Customer Service**

Addresses the removal of barriers to customer service at private and public sector organizations.

### **Information and communication**

Addresses the removal of barriers in access to information. Includes information provided in person, in print, on a website, or through other means.

## **Employment**

Addresses the supports given to employees and those who are being assessed for employment.

## **Transportation**

Addresses the barriers and supports for transit customers.

## **Design of Public Spaces**

Addresses the barriers and supports for the construction and redevelopment of public spaces including recreational trails and beach access routes; outdoor public use eating areas; outdoor play spaces; exterior paths of travel; accessible parking; obtaining services; and maintenance of accessible elements.

The multi-year plan is also part of what is required by legislation. The *Act* requires organizations to establish, implement, maintain and document a multi-year accessibility plan which outlines the organization's strategy to prevent and remove barriers and meet its requirements under the Regulation. The Frontenacs are required to post the accessibility plan on the following web sites:

County of Frontenac – [County of Frontenac website](#)

Township of North Frontenac – [Township of North Frontenac website](#)

Township of Central Frontenac – [Township of Central Frontenac website](#)

Township of South Frontenac – [Township of South Frontenac website](#)

Township of Frontenac Islands – [Township of Frontenac Islands website](#)

and to provide the plan in an accessible format upon request. The plan must also be updated every five years.

## **The Joint Frontenac Accessibility Advisory Committee**

In 2002, the County and the four Townships established a Joint Frontenac Accessibility Advisory Committee. The mandate of the Committee is to assist the Frontenac Councils in enabling persons with disabilities to have equal access to all opportunities within the County. The Committee holds up to six meetings per year, which are held during the day and last for one or two hours. Committee members currently sit from their date of appointment for the term of Council (November 30<sup>th</sup> of an election year), and are paid a per diem of \$75 for each meeting, along with reimbursement for mileage to and from the meeting. The composition of the Committee includes one representative from each township, one representative from the community at large and two members of County Council.

The duties of the Committee include:

- (a) advise County Council about the legislative requirements and implementation of the accessibility standards and the preparation of accessibility reports and such other matters for which the Council may seek its advice;
- (b) review in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects in terms of how they address the accessibility needs of persons with disabilities;
- (c) perform all other functions as specified by legislation;
- (d) in consultation with Council and Municipal Staff, review new and existing municipal by-laws and policies as applicable;
- (e) work with Council and the community at large to identify and address the needs of persons with disabilities within the community; and
- (f) provide recommendations to Council on the promotion of public awareness and understanding of the needs of persons with disabilities.

The Committee played an important role in the development of this multi-year plan.

### **Overview: What we have accomplished so far?**

In 2009, Frontenac Councils adopted the Accessible Customer Service Policy, making the Frontenacs compliant with Ontario Regulation 429/07. This regulation established accessibility standards for customer service across the province, ensuring that Ontarians receive services based on the principles of dignity, independence, integration and equal opportunity. As of 2016 the Accessible Customer Service Standard was incorporated into the Integrated Accessible Standards Regulation as per Ontario Regulation 191/11 and that change is now reflected in this plan.

In 2013 Frontenac Councils adopted the Integrated Accessibility Standards Regulation, making the Frontenacs compliant with Ontario Regulation 191/11. The Integrated Accessibility Policy encompasses all requirements of the new IASR, including the Information and Communications Standard, the Employment Standard, the Transportation Standard and the Design of Public Spaces Standard, and IASR training for all employees, volunteers and members of Council.

A full list of individual accomplishments of each of the Frontenacs are noted in Appendix A.

The Frontenacs continue to review existing and develop new policies, practices and procedures in relation to AODA accessibility requirements.

### **Accessibility Policies and Plan for the Frontenacs**

The 2018-2022 accessibility policies and plan outlines the policies and actions that the Frontenacs will put in place to improve opportunities for people with disabilities.

### **Statement of Commitment**

The Frontenacs are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting accessibility requirements under the *Accessibility for Ontarians with Disabilities Act*.

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the Frontenacs will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

### **Accessible Emergency Information**

The Frontenacs are committed to providing our customers and clients with publicly available emergency information in an accessible way upon request. We will also provide employees with disabilities individualized emergency response information when necessary.

### **Training**

The Frontenacs will provide training to all employees, volunteers and other staff members on Ontario's accessibility laws and on the Human Rights Code as it relates to people with disabilities. Training will be provided in a way that best suits the duties of employees, volunteers and other staff members.

The Frontenacs will take the following steps to ensure employees are provided with the training needed to meet Ontario's accessible laws:

The Frontenacs have implemented training procedures to meet the requirements of the Integrated Accessibility Standard. These procedures ensure that the following persons are trained to meet Ontario's accessibility laws, the Integrated Accessibility Standard, and the Human Rights Code.

- (a) all employees, and volunteers;
- (b) all persons who participate in developing the organization's policies; and
- (c) all other persons who provide goods, services or facilities on behalf of the organization.

The training will include a review of the purposes of the Act and the requirements of Customer Service Standard and instruction about the following matters:

1. How to interact and communicate with persons with various types of disability.
2. How to interact with persons with disabilities who use an assistive device or require the assistance of a guide dog or other service animal or the assistance of a support person.
3. How to use equipment or devices available on the provider's premises or otherwise provided by the provider that may help with the provision of goods, services or facilities to a person with a disability.
4. What to do if a person with a particular type of disability is having difficulty accessing the provider's goods, services or facilities. O. Reg. 165/16, s. 16.

The method and amount of training shall be dependent on the trainee's role in terms of accessibility. Consistent with current practices, training records shall be kept, including the dates when the training is provided and the names of the individuals to whom the training was provided.

For new employees, training shall be provided to each person as soon as practical after he/she is assigned the applicable duties, but no later than 6 months after a person commences employment with any of the Frontenacs. Training shall also be provided on an ongoing basis in connection with changes to the policies, practices and procedures concerning the Frontenacs accessibility policies and procedures.

The Frontenacs will ensure that expanded training procedures are developed and maintained according to legislative requirements and amendments and that the Frontenac Joint Accessibility Advisory Committee shall be consulted throughout this process.

## **Customer Service**

The Accessible Customer Service Policy commits us to communicating with persons with disabilities using multiple alternative formats, welcoming persons who are accompanied by service animals or support persons, and training our staff in the provision of goods and/or services to persons with disabilities.

Along with the Accessible Customer Service Policy, Frontenac Councils also adopted "*How May I Help you?*" Accessible Customer Service Best Practices and Procedures. This document provides clear and detailed instructions on how to best serve persons with disabilities.

The Frontenacs will continue to provide accessible customer service as outlined above and will continue to receive feedback and consult with the general public on how to best service their needs.

## **Information and Communications**

The Frontenacs are committed to meeting the communication needs of people with disabilities. We will consult with people with disabilities to determine their information and communication needs.

The County of Frontenac, the Township of Frontenac Islands and the Township of South Frontenac websites and content on those sites conform with WCAG 2.0, Level A. A comprehensive redevelopment of the Township of Central Frontenac and the Township of North Frontenacs websites will be undertaken before the end of 2017. The new website will conform to the standards of WCAG 2.0, Level A.

Current processes allow for the creation of accessible documents upon request, provided they remain in digital format. The Frontenacs shall review and update their content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level A, and is available in an accessible format. Staff members responsible for creating content for the website shall be trained in these policies and practices.

The Frontenacs will take the following steps to ensure existing feedback processes are accessible to people with disabilities upon request:

In response to the Customer Service Standard, the Frontenacs have established a process for receiving and responding to feedback regarding the manner in which goods and services are provided to persons with disabilities, and has made information about the process readily available to the public.

The feedback process permits persons to provide their feedback using the following methods:

- (i) in person;
- (ii) by telephone;
- (iii) in writing;
- (iv) by electronic mail; or
- (iv) on diskette or otherwise.

All feedback, including questions regarding this policy, is directed to the respective municipalities Accessibility Coordinator. A response can be expected within ten (10) working days.

These practices shall be continued and expanded to encompass all Frontenac operations. The Frontenacs shall ensure that the public is notified about the availability of accessible formats and communication supports. The notice shall be given by posting the information: (i) at a conspicuous place on Frontenac premises; (ii) on the Frontenac official web sites; or by such other method as is reasonable in the circumstances.

A County-wide Communications Plan will encompass communications strategies for Staff, Councils and Advisory Committees of Council. Strategies will ensure that all publicly available information is made accessible.

Accessibility strategies shall require the Frontenacs to:

- 1) Provide or arrange for the provision of accessible formats and communication supports for persons with disabilities upon request;
- 2) Provide the accessible format in a timely manner that takes into account the person's accessibility needs due to disability and at a cost that is no more than the regular cost charged to other persons, and;
- 3) Consult with the person making the request in determining the suitability of an accessible format or communication support.

Further, the Communications Plan ensures that the public is notified about the availability of accessible formats and communication supports. The notice shall be given by posting the information: (i) at a conspicuous place on Frontenacs premises; (ii) on the all Frontenacs official web site – or by such other method as is reasonable in the circumstances.

The Frontenacs will take the following steps to make all websites and content conform with WCAG 2.0, Level AA by January 1, 2021:

A comprehensive redevelopment of the County websites was undertaken in 2012. Conformity with WCAG 2.0, Level AA has been integrated into the website project proposal. At a minimum, this will allow the website to transition to WCAG 2.0, Level AA well before the 2021 deadline.

Ahead of the 2021 deadline, the Frontenacs shall review and update their content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level AA, and is available in an accessible format. Staff members responsible for creating content for the website shall be trained in these policies and practices.

Frontenac Municipal Information Services will undertake quarterly website validations to ensure ongoing conformity with WCAG 2.0 standards.

### **Employment**

The Frontenacs are committed to fair and accessible employment practices.

We will take the following steps to notify the public and staff that, when requested, the Frontenacs will accommodate people with disabilities during the recruitment, assessment and selection processes as well as the retention process when people are hired:

Recruitment procedures have been amended to ensure that all job postings include a notice informing prospective applicants and employees that accommodations are available upon request. The notice shall also be provided by posting the information: (i) at a conspicuous place on the premises; (ii) on the respective Frontenacs web site; or by such other method as is reasonable in the circumstances.

The Frontenacs currently informs candidates selected for assessment that accommodations are available upon request in relation to the materials to be used in the assessment. The Frontenacs ensure that this notice is provided in writing to the applicant when the assessment is scheduled. Should a candidate request accommodation, the appropriate staff shall consult with the candidate and provide or arrange for the accommodation that takes into account the applicant's accessibility needs due to a disability.

At the time of offer, the appropriate staff will notify the candidate in writing of the Frontenacs policies for accommodating employees with disabilities.

The Frontenacs have in place a process for developing individual accommodation plans and return-to-work policies for employees that have been absent due to a disability.

We will take steps to ensure the accessibility needs of employees with disabilities are taken into account during performance management, career development and redeployment processes. This includes consultation with the employee and consideration of any accommodations.

### **Transportation**

The Frontenacs do not currently provide any conventional, specialized or public transportation services or license taxi cabs.

### **Design of Public Spaces**

The Frontenacs will commit to consulting with the public, persons with disabilities and with the Frontenac Accessibility Advisory Committee when building or redeveloping any public spaces, including recreational trails and beach access routes, exterior paths of travel, outdoor play spaces and public use eating areas, accessible on and off street parking and when in obtaining services.

The Frontenacs commit to reviewing and updating procedures for the preventative and emergency maintenance of accessible elements required under the Design of Public Spaces Standard and for dealing with temporary disruptions when accessibility elements are not in working order.

**For more information**

Members of the public are encouraged to make comments on the Frontenacs Multi-Year Accessibility Plan and on accessibility matters in general. To provide your comments or for more information on this accessibility plan there are a number of ways that you can contact the Frontenacs:

County of Frontenac  
2069 Battersea Road,  
Glenburnie ON K0H 1S0  
Phone: 613-548-9400 ext. 302  
Fax: 613-548-8460  
Email: [jamini@frontenacounty.ca](mailto:jamini@frontenacounty.ca)  
[Frontenac County website](#)

Township of North Frontenac  
6648 Road 506, Plevna, ON, K0H 2M0  
Phone: 1-800-234-3953 or 613-479-2231 Ext. 232  
[firechief@northfrontenac.ca](mailto:firechief@northfrontenac.ca)  
[Township of North Frontenac website](#)

Township of Central Frontenac  
1084 Elizabeth Street  
P.O. Box 89, Sharbot Lake, ON K0H 2P0  
Phone: 613-279-2935 ext. 243  
Fax: 613-279-2422  
Email: [dlongmire@centralfrontenac.com](mailto:dlongmire@centralfrontenac.com)  
[Township of Central Frontenac website](#)

Township of South Frontenac  
Box 100, Sydenham ON, K0H 2T0  
Phone: 613-376-3027 Ext 2244  
Fax: 613-376-6657  
Email: [scorneil@southfrontenac.net](mailto:scorneil@southfrontenac.net)  
[Township of South Frontenac website](#)

Township of Frontenac Islands Box 130  
Wolfe Island ON K0H 2Y0  
Phone: 613-385-2216  
Email: [dplumley@frontenacislands.ca](mailto:dplumley@frontenacislands.ca)  
[Township of Frontenac Islands website](#)

Accessible formats of this document are available at no cost upon request from:

**Appendix A**

**Improvements Made**

<b>Municipality</b>	<b>Improvement</b>
<p><b>County of Frontenac</b></p>	<p>A comprehensive redevelopment of the County’s website was undertaken in 2013. Conformity with WCAG 2.0, Level AA was integrated into the website project proposal. This has allowed the website to transition to WCAG 2.0, Level AA well before the 2021 deadline.</p> <p>The County shall review and update its content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level AA, and is available in an accessible format. County staff received Accessible Document training in May of 2015 and updated its content creation policies and practices to ensure that any new content made available on the website conforms to WCAG 2.0, Level A, and is available in an accessible format. Staff members responsible for creating content for the website have been trained in these policies and practices.</p> <p>Frontenac Municipal Information Services perform quarterly website validations to ensure ongoing conformity with WCAG 2.0 standards.</p>
	<p>In response to the Customer Service Standard, the County of Frontenac established a process for receiving and responding to feedback regarding the manner in which goods and services are provided to persons with disabilities, and made information about the process readily available to the public.</p> <p>The feedback process permits persons to provide their feedback using the following methods:</p> <p>(i) in person;</p>

	<ul style="list-style-type: none"> <li>(ii) by telephone;</li> <li>(iii) in writing;</li> <li>(iv) by electronic mail at <a href="mailto:info@frontenacounty.ca">info@frontenacounty.ca</a>; or</li> <li>(iv) on diskette or otherwise.</li> </ul> <p>All feedback, including questions regarding this policy, is directed to the Clerk's Department. A response can be expected within ten (10) working days.</p> <p>These practices are continued and expanded to encompass all County operations. The County ensures that the public is notified about the availability of accessible formats and communication supports. The notice is given by posting the information at County reception areas and on the County's official web site – <a href="#">Frontenac County website</a>; or by such other method as is reasonable in the circumstances.</p>
	<p>In 2013, Human Resources reviewed and updated the County's orientation and training material to ensure that it adequately addresses the County's policies used to support its employees with disabilities, including the provision of job accommodations. This training shall be provided to each person as soon as practical after he/she is assigned the applicable duties, but no later than 6 months after a person commences employment with the County of Frontenac. Human Resources shall provide updated information to employees whenever there is a change to County policies on the provision of job accommodations.</p> <p>In 2013, Human Resources developed procedures to address accessible formats and communication supports for employees. These procedures provide or arrange for the provision of accessible formats and communication supports for information that is needed for an employee to perform his/her job, and information that is generally available to employees in the workplace. The procedures also ensure that the County consults with an employee who requests such an accommodation.</p>

	<p>Fairmount Home’s Kingston Frontenac Rotary Auditorium was redeveloped in 2013 and is fully accessible.</p> <p>Human Resources has also developed Recruitment &amp; Onboarding Processes that ensure AODA compliance.</p>
	<p>Accessible automatic door openings in the County Administrative Building have been installed at the main entrance and all doors leading to public meeting rooms.</p>
	<p>Reconfiguration of the Fairmount Home reception desk that includes a lower section for residents and others using mobility aids to be better served and meets the requirements of the Design of Public Spaces Standard</p>
<b>North Frontenac</b>	<p>Administration Office – designated accessible parking spaces available; Ramp installed and power door at front entrance; Walkway around Main Office building leading to meeting room from the office; Open hours posted on front door and outside entrance visible to the designated accessibility parking spaces; Front counter placards reads: ‘Services Also Available in Writing Upon Request’; and Installed a lower counter in Municipal Office</p>
	<p>Clarendon-Miller Community Hall – automatic door opener and lighting; Front door has a push bar; and Installed signage for two (2) designated accessible parking spaces.</p>
	<p>Clarendon-Miller Fire Hall – Chair lift available to upstairs meeting room; and Washrooms are accessible for wheelchairs.</p>
	<p>Installed roof over the entrance to the Clar-Mill Hall to assist with accessibility at the hall. This new roof will keep snow and ice off the entrance to provide a more accessible entrance</p>

	for all to use.
	Ompah Community Hall – Front entrance accessible; and Two (2) designated accessible parking spaces available
	Snow Road Community Hall – Women’s washroom – toilet and sink are correct height; Wheelchair ramp installed; and Two (2) designated accessible parking spaces available.
	Snow Road Community Hall received a renovation and expansion to the front of the building. This included a new accessible ramp; automatic doors, and accessible sized doors. This has been a really nice upgrade to the hall and a true improvement to accessibility efforts for our residents and visitors.
	Harlowe Community Hall – Wheelchair ramp at front of building; Washrooms – both accessible by wheelchairs, bars installed, etc.; Two (2) designated accessible parking spaces available; Power door installed at entrance door; and Railings at back steps.
	Barrie Community Hall – New wheelchair ramp built in 2012; Accessible door installed – 34” door; Front door has a push bar; Rear entrance accessible; Washrooms – accessible for wheelchairs with bars installed; and Kitchen – countertops, sink, etc. are at correct height, etc. and are accessible
	Plevna Library – Wheelchair ramp outside and Accessible washroom.
<b>Central Frontenac</b>	District 4 Firehall/Library Parking area accessible upgrades
	Parham Play Area at the Parham Ballfield

	Accessible reception area at the Municipal Office
<b>South Frontenac</b>	Completed work on Sydenham Point Beach, the playing field and cenotaph, Accessible path & washrooms
	Completed Battersea Playground due in part to the community successfully actively fundraising
	Renovated the Public Works office building on Keeley Road with accessible standards
	Provided the Planning Accessible Events Book to our facility booking volunteers and on our website
	Provided Guide to Accessible Festivals & Outdoor Events Book to Recreation Department for distribution when events are booked
	Built five (5) new accessible picnic tables for parks and beaches
	Accessibility upgrades to Centennial Park
	South Frontenac Township Museum
<b>Frontenac Islands</b>	Accessible Ramp to Community Hall allowing for access to Township Office through the use of a fully automated accessible entrance and door
	Fully accessible washroom for Community Hall/Town Hall/Municipal Office (shared use)

	Internal access ramp with handrails connecting Community and Town Hall
	Street cuts for accessible curb along Main Street
<b>For completion in 2017</b>	Five Unit Seniors Apartment Building built to accessibility standards of Building Code
	Accessible Parking spot added for Community Hall
	Accessible Washroom for Community Centre Grounds (public use)
	New Transfer Station Building for Staff with an accessible washroom

## Appendix B1

## Accessibility Strategic Action Plan – County of Frontenac

The County of Frontenac continues to incorporate accessibility planning into all renovation and building projects and continues budget money into its Accessibility for Ontarians with Disabilities Reserve in order to remove barriers and promote accessibility to its facilities and services. The County will also continue to consult regularly with the Accessibility Advisory Committee (ACC) concerning any projects.

Through accessibility planning and with the advice of the Frontenac Joint Accessibility Advisory Committee, the County of Frontenac will strategically identify, remove and prevent as many barriers to persons with disabilities as possible.

Initiative	New Actions	Responsibility	Completion Date	Status
Administrative Building	Consult with ACC in the development and review of building plans; washrooms will be made accessible	CAO and Clerk	2019-2021	
K & P Trail	Consult with ACC regarding accessibility of the trail including requirements under the Design of Public Spaces Standard	Economic Development	2018	Budgeted
Employment Policies and Procedures	Yearly review of Employment Policies and Procedures to ensure continued AODA Compliance	Human Resources	2018 2019 2020 2021 2022	

<p>Creation of Accommodation and Return to Work Processes</p>	<p>Update the Employee Guide to Non-Occupational Accommodation; Employee Guide to Occupational Accommodation to note that when necessary, an employee will meet with Occupational Health and Safety to discuss potential accommodation opportunities and a safe return to work process</p>	<p>Human Resources</p>	<p>2018</p>	
<p>Age Friendly Action Plan</p>	<p>Extensive review and collaboration with the Townships of the 36 recommendations and path moving forward.</p>	<p>Planning and Economic Development Clerk's Office</p>	<p>2018 and ongoing</p>	

## Appendix B2

## Accessibility Strategic Action Plan – Township of North Frontenac

The Township of North Frontenac

Initiative	New Actions	Responsibility	Completion Date	Status
Accessibility upgrades to the Township Office	Accessible entrance, washrooms, service counter, and accessible parking.	Eric Korhonen	2017 – 2018	
Outdoor projects	New playground in the Cloyne	Eric Korhonen	2018	
Outdoor projects	Possible upgrades to one of the Townships beaches	Eric Korhonen	2018	

Appendix B3

## Accessibility Strategic Action Plan – Township of Central Frontenac

The Township of Central Frontenac.

Initiative	New Actions	Responsibility	Completion Date	Status

## Appendix B4

## Accessibility Strategic Action Plan – Township of South Frontenac

The Township of South Frontenac has taken a very aggressive approach to accessibility and continues to look for ways and means of incorporating accessibility into all renovation and building projects. The Township will continue to look for opportunities and plan budget money in order to remove barriers and promote accessibility to facilities and services. The Township will also continue to consult regularly with the Accessibility Advisory Committee (ACC) concerning any projects.

Initiative	New Actions	Responsibility	Completion Date	Status
Storrington Centre, Battersea Road, Sunbury	Consult with ACC once the plans have been received; doors, hall and washrooms will be made accessible	Public Works	Plans in 2017 & completion in 2018	Budget approved
Keeley Garage & office, Keeley Road, Sydenham	Consult with ACC once the plans have been received; garage lower level washroom will be made accessible	Public Works	By 2022	Needs to be budgeted
Portland Garage, Hinchinbrook Road, Hartington	Consult with ACC once the plans have been received; washroom will be made accessible	Public Works	By 2022	Needs to be budgeted
Glendower Hall, Westport Road	Accessible ramp and entrance door with push button to be installed	Public Works	By 2017	Already has accessible washroom
Harris Park Hall, Perth Road Crescent, Perth Road	Accessible entrance to washroom	Public Works	By 2022	Accessible door completed

Centennial Park, Centennial Park Road, Harrowsmith	Washrooms to be made accessible	Public Works	By 2018	To be budgeted in 2018
Gilmour Beach, Wellington Street, Battersea	New building is planned with full accessibility	Public Works	2017 for plans & 2018 for work	Needs to be budgeted in 2018
Existing South Frontenac Playground Structures & Platforms	Any upgrades or replacements will include accessible features; will look at usage to determine priorities; as budget allows will look at accessible surfaces	Public Works	By 2022	As budget and usage allowed

**Appendix B5**

**Accessibility Strategic Action Plan – Township of Frontenac Islands**

The Township of Frontenac Islands continues to incorporate accessibility planning into all renovation and building projects

Initiative	New Actions	Responsibility	Completion Date	Status

Snow Road Community Hall

Accessibility Upgrade

The washroom project at the Snow Road Hall is complete and we now have an accessible washroom at the hall.

Accessibility upgrades included.

- Corridor Access to the Bathroom was widened to meet Accessible Standards,
- Access door to washroom meets Accessible Standards,
- Accessible sink and commode,
- Automatic door openers
- Audible visual assistance alarm installed.

Financial:

Total project (including non-recoverable HST)		\$73,706.48
Funding:	Investing in Canada Infrastructure Program Grant	\$44,405.00
	Snow Road Community Hall Committee Donation	\$5,000.00
	Township dollars	\$24,301.48

