



**Administration Committee Meeting
Wednesday, September 20, 2023 – 11:00 a.m.
Or immediately following the County Council meeting
Township of South Frontenac Council Chamber,
4432 George Street, Sydenham, ON**

AGENDA

Page

1. Call to order

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

2. Adoption of the Agenda

- a) **That** the agenda for the September 20, 2023 meeting of the Administration Committee be adopted.

3. Disclosure of pecuniary interest and general nature thereof

4. Adoption of Minutes

- a) **Minutes of Meeting held January 11, 2023**

That the minutes of the Administration Committee meeting held January 11, 2023 be adopted.

5. Closed Meeting

- a) **Resolved That** the Administration Committee resolve itself into closed session as authorized under Section 239 of the Municipal Act, to consider:

1. Adoption of Closed Minutes of the CAO Performance Appraisal Review Committee meeting held October 17, 2022;
2. Personal matters about an identifiable individual, including municipal or local board employees - as it relates to the annual performance appraisal of the Chief Administrative Officer

That the Administration Committee rise without reporting.

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- 6. Reports**
- 7. Next meeting date**
- 8. Adjournment**



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Minutes of the Administration Committee Meeting January 11, 2023

A meeting of the Administration Committee was held in the Township of South Frontenac Council Chamber, 4432 George Street, Sydenham, on Wednesday, January 11, 2023 at 9:00 AM

Present:

Deputy Warden Smith, Chair
Councillor Lichty, Vice Chair
Councillor Greenwood-Speers
Warden Vandewal

Staff Present:

Jannette Amini, Manager of Legislative Services/Clerk (Recording Secretary)

1. Call to order

Ms. Amini called the meeting to order and proceeded to the election of Officers

2. Election of Officers

Election of Chair

Moved By: Warden Vandewal
Seconded By: Councillor Lichty

That Deputy Warden Smith be elected Chair of the Administration Committee for 2023.

Carried

Moved By: Councillor Greenwood-Speers
Seconded By: Councillor Lichty

That nominations for the Chair be closed

Carried

Deputy Warden Smith accepted the nomination of Chair.

Election of Vice-Chair

Moved By: Councillor Vandewal
Seconded By: Deputy Warden Smith

That Councillor Lichty be elected Vice Chair of the Administration Committee for 2023.

Carried

Moved By: Warden Vandewal
Seconded By: Deputy Warden Smith

That nominations for the Vice Chair be closed

Carried

Councillor Lichty accepted the nomination of Vice Chair.

3. Adoption of the Agenda

Moved By: Councillor Lichty
Seconded By: Councillor Greenwood-Speers

That the agenda for the January 11, 2023 meeting of the Administration Committee be adopted.

Carried

4. Disclosure of pecuniary interest and general nature thereof

There were none.

5. Adoption of Minutes

6. Items of Business

Consideration of applications submitted for appointments to the following committees:

[Applications distributed separately from the agenda.]

1. Planning and Economic Development Advisory Committee

Four (4) community representatives, one from each Township

2. Joint Frontenac Accessibility Advisory Committee (JAAC)

Four (4) members of the Community who are persons with disabilities (one

from each Township); and

One (1) member of the Community at large

External Boards

1. Kingston Frontenac Public Library

Two (2) Members of the Public

Moved By: Councillor Lichty
Seconded By: Councillor Greenwood-Speers

That Mike Hage, representing the Township of North Frontenac, Jim McIntosh, representing the Township of Central Frontenac, Phil Leonard, representing the Township of South Frontenac and Leona Fleischmann, representing the Township of Frontenac Islands be appointed to the Planning and Economic Development Advisory Committee;

And Further That Ed Schlievert, representing the Township of North Frontenac, Kurt Halliday, representing the Township of Central Frontenac, Neil Allen, representing the Township of South Frontenac, Janet MacDonald representing the Township of Frontenac Islands and Pat Joslin, representing the community at large, be appointed to the Joint Frontenac Accessibility Advisory Committee (FAAC);

And Further That Louise Moody and Alan Revill be appointed to the Kingston Frontenac Public Library.

Carried

7. Next meeting date

At the call of the Chair.

8. Adjournment

Moved By: Councillor Greenwood-Speers
Seconded By: Warden Vandewal

That the meeting hereby adjourn at 9:17 a.m.

Carried