



**TRAILS ADVISORY COMMITTEE  
AGENDA**

**Date and Time** Thursday, April 5, 2012, 10:00 am.

**Place** County of Frontenac Administrative Boardroom 2069 Battersea Road, Glenburnie

**Members:**

Denis Doyle, Deputy Warden

John Inglis, County Councillor

Allan McPhail, CRCA Representative

Dieter Eberhardt, User Representative

Derrick Spafford, User Representative

Joan Hollywood, Adjacent Land Owner

Marc Moeys, Adjacent Land Owner

Janet Gutowski, Warden, Ex officio

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1. Call to order
2. Adoption of the agenda
3. Disclosure of pecuniary interest and general nature thereof
4. Closed meeting
5. Adoption of minutes
  - 12-02-03 TAC Minutes
6. Business arising from the minutes
  - Letter to Landowners
7. Communications
8. Reports
9. Other business
  - Update on County Budget
  - Update on Trails Activities
  - Update on Funding
  - Workplan Discussion: Projects to Be Completed in 2012
10. Next meeting date
  - Friday, June 1, 2012 at 10:00AM
11. Adjournment

2-5



**TRAILS ADVISORY COMMITTEE  
MINUTES**

**February 3, 2012**

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A meeting of the Trails Advisory Committee (TAC) was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Friday, February 3, 2012 at 10:00 AM

**Present:** Deputy Warden Denis Doyle and Councillor John Inglis; CRCA Representative Allan McPhail; User Representative Dieter Eberhardt; Adjacent Land Owners Joan Hollywood and Marc Moeys; Anne Marie Young, Manager of Economic Sustainability; Jenny Liu, Municipal Intern; Alison Vandervelde, Sustainability Assistant (Recording Secretary)

**1. Call to order**

Chair Allan McPhail called the meeting to order at 10:04 AM.

**2. Adoption of the agenda**

**Adoption of the February 3rd, 2012 Agenda**

Moved By: Deputy Warden Denis Doyle

Seconded By: Councillor John Inglis

RESOLVED THAT the agenda for the February 2, 2012 meeting of the Trails Advisory Committee be adopted as amended. CARRIED

CARRIED

**3. Disclosure of pecuniary interest and general nature thereof**

Chair Allan McPhail asked the recording secretary to note that there was no disclosure of pecuniary interest declared.

**4. Closed meeting: nil**

**5. Adoption of minutes**

**11-12-07**

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Trails Advisory Committee Meeting Minutes  
February 3, 2012 -10:00 AM

## Adoption of the December 7th, 2012 Minutes

Moved By: Dieter Eberhardt

Seconded By: Marc Moeys

RESOLVED THAT the minutes for the December 7, 2011 meeting of the Trails Advisory Committee be adopted as circulated. CARRIED

CARRIED

## 6. Business arising from the minutes

### Action List/Plan for Other Projects

Councillor John Inglis presented the committee with a draft for a North Frontenac Non-Motorized Trails Initiative. Chair Allan McPhail noted that as an Advisory Committee of Council, the TAC cannot approve any of the work presented, but could endorse the project – specifically # 1. John clarified that the plan would be presented to County Council as an application for funds.

Friends of Arden have been in touch with Anne Marie about the TAC. They have advised that they are developing a loop trail in/around Arden. The committee discussed when trail proposals come to the attention of the Committee, they should be held to the standards outlined in the Trails Master Plan. John Inglis noted that the plan contains some standards that could/should be questions, specifically in regards to signage. The Committee agreed that signage could vary depending on the funding body and involvement of the County.

Deputy Warden Denis Doyle advised Anne Marie that during budget discussions at County Council, he will ask that \$10,000 be allocated (in the Trails line) to investigating the opening of the Wolfe Island Canal.

7. **Communications:** nil

8. **Reports:** nil

9. **Other business**

### Update on Trails Activities

Anne Marie reported that for the K&P, the Hardwood Creek Bridge found in the work plan will be constructed in 2012. Brushing and surfacing will be done as far down the trail as can be completed, and in two sections: from Orser Road to where the K&P meets the Catarauqui and then from there to Craig Road. The brushing and surfacing has been split into two sections because Trans Canada Trail will provide up to \$250,000 at 50% funding on the second half. Anne Marie added that the Trans Canada Trail has identified the K&P as their #1 priority, and it looks very promising that we will get the 50% funding.

Anne Marie also reported that the tender for the Hardwood Creek bridge construction is ready to go, and will be released if County Council approves the item in the budget.

The land swap with Prince Charles Public School is in process and is at legal right now. The discontinuation of land issue concerning a stretch of the trail in Hartington was taken to Council in closed session last meeting. This issue is also at legal now.

The Cataraqui Region Conservation Area has purchased a tractor and equipment to maintain their trail, the L&A Ridge-runners Club has maintenance equipment as well.

Deputy Warden Denis Doyle and Councillor John Inglis requested more information from Anne Marie surrounding budget. The budget for the trail will be a topic of discussion at the next County Council meeting and both Council members wanted to feel prepared to speak to questions their fellow Council members might have.

Anne Marie reported she anticipates a revenue from Trans Canada Trail of \$50,000, which is a conservative estimate. Much of the budget for the trails this year comes from Investing in Ontario funds. It is not new money for levy, it is money that was allocated previously and hasn't yet been spent. Anne Marie was advised to say this clearly and upfront during budget discussions so County Council can better understand.

The Committee asked for clarification on the Hardwood Bridge. Dieter explained that the bridge must be as specified to accommodate the trail grooming equipment, not just for emergency vehicles. Anne Marie reported that the \$180,000 is an estimate that the engineers have included in their report based on their designs. The \$180,000 is not the final cost of the bridge and it will not be included in the tender when it goes out. John Inglis questioned the estimated cost and suggested a second opinion from another engineering company should be sought.

### **Update on Funding**

**The committee agreed that the County should** apply for funding through the Eastern Ontario Trails Alliance. Dieter suggested the K&P Snowmobile Association should be approached as a resource for information. North of Tichbourne the biggest hurdle to trail development is private land owner issues, and the snowmobile association could help there. Dieter will arrange to go to a meeting of the K&P Snowmobile Association (would like copy of map of land Tichbourne and north, John Inglis requested the same map be emailed to him).

### **Update on Communications Plan**

The committee noted that the public must be made aware that the TAC has interest in dealing with each land owner individually to solve discontinuity of land issues. The TAC needs to hold a public meeting declaring their interest and then a second meeting with the land owners by invitation only. Anne Marie and Alison will draft letters and a plan for communications with land owners for the April 5th Meeting.

The Committee discussed holding a public meeting on the status of the trail once the brushing is ready. The committee suggested this should happen before the Hardwood Creek is built, in late May in Verona. Anne Marie will begin planning for this.

### **10. Next meeting date**

Thursday, April 5th, 2012 at 10:00 AM

**11. Adjournment**

**Adjournment**

Chair Allan McPhail adjourned the meeting at 11:01 AM.