



**TRAILS ADVISORY COMMITTEE
AGENDA**

Date and Time Friday, April 5, 2013, 10:00 am.

Place County of Frontenac Administrative Boardroom 2069 Battersea Road, Glenburnie

Members:

Denis Doyle, County Councillor
John Inglis, County Councillor
Gary Davison, County Councillor
Allan McPhail, CRCA Representative

Dieter Eberhardt, User Representative
Derrick Spafford, User Representative
Joan Hollywood, Adjacent Land Owner
Marc Moeys, Adjacent Land Owner

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1. Call to order
2. Adoption of the agenda
3. Disclosure of pecuniary interest and general nature thereof
4. Deputations and/or presentations
 - **Mr. Jim Patterson** will address the Trails Advisory Committee regarding Trans Canada Trails Funding Opportunities.
5. Adoption of minutes
 - Minutes of Meeting held February 1, 2013.
6. Business arising from the minutes
7. Communications
 - Trail Clean Up Day - Saturday, April 27
8. Reports/Topics for Discussion
 - 2013-062
Trails Advisory Committee – 2013 Work Plan Update
9. Other business
10. Next meeting date
 - The next regular Trails Advisory Committee meeting is scheduled for Friday, June 7, 2013 at 10:00 a.m. at the County Administrative Offices.
11. Adjournment

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**TRAILS ADVISORY COMMITTEE
MINUTES
February 1, 2013**

A meeting of the Trails Advisory Committee (TAC) was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie, on Friday, February 1, 2013 at 10:00 a.m.

In attendance:

- Allan McPhail, Chair
- Councillor Denis Doyle, Vice-Chair
- Dieter Eberhardt
- Joan Hollywood

Regrets:

- Councillor John Inglis
- Derrick Spafford
- Marc Moeys

Staff:

- Anne Marie Young, Manager of Economic Sustainability
- Jannette Amini, Deputy Clerk, Recording Secretary

1. Call to order

The Chair called the meeting to order at 10:09 a.m.

2. Adoption of the agenda

Moved by: Councillor Doyle
Seconded by: Mr. Eberhardt

THAT the agenda be approved.

CARRIED

3. Disclosure of pecuniary interest and general nature thereof

The Chair requested the Recording Secretary to make note in the minutes that no members of the committee declared any disclosures of pecuniary interest.

4. Deputations and/or presentations

There were none.

5. Adoption of minutes

Moved by: Mr. Eberhardt
Seconded by: Ms. Hollywood

THAT the minutes of the Trails Advisory Committee meeting held December 7, 2012 be adopted as circulated.

CARRIED

6. Reports/Topics for Discussion

a) **2013-030**
2013 Work Plan Update

Moved by: Mr. Eberhardt
Seconded by: Ms. Hollywood

THAT the Trails Advisory Committee receive the *2013 Work Plan Update* report for information.

CARRIED

With respect to Phase II of the K&P Trail north of Tichborne, it was noted that the Municipal Property Assessment Corporation (MPAC) identifies various property owners along the K&P Trail, including CP Rail and staff will verify ownership of these areas with MPAC. It was also noted that staff will need to have discussions with CP Rail with respect to rights to cross its rail lines or alternate routes could be considered. For the next meeting, staff will bring forward a more comprehensive list of issues with respect to the K&P Trail; however it would be too soon to have any public meetings before April. The ideal and more affordable avenue for these parcels of land would be to negotiate rights of ways.

Staff were asked, when providing the next Work Plan update, to include examples of other trail initiatives such as those initiatives taking place on Wolfe and Howe Islands.

Ms. Young provided comments to the Committee received from Councillor Inglis who was unable to attend today's meeting. A copy of Councillor Inglis' comments is attached to the record in the Clerk's Office.

b) **2013-031**
Trails Concept Plan – Draft Terms of Reference

Moved by: Councillor Doyle
Seconded by: Mr. Eberhardt

THAT the Trails Advisory Committee receive the *Trails Concept Plan – Draft Terms of Reference* report for information;

AND FURTHER THAT the Trails Advisory Committee recommend that County Council approve the Draft Terms of Reference noted in the Trails Concept Plan – Draft Terms of Reference report as amended to include examples of current initiatives underway or future initiatives to explore such as the Canal project and the Bear Point Trail on Big Sandy Bay, Wolfe Island.

CARRIED

The Committee agreed that the Terms of Reference should include some examples of initiatives currently underway such as the Canal project and the Bear Point Trail on Big Sandy Bay on Wolfe Island or future initiatives to explore. Committee members will forward to staff any initiatives they are aware of for inclusion in the Terms of Reference.

c) **Update on portions of the K&P Trail as a feeder trail to the Trans Ontario Provincial (TOP) Trails**

Mr. Eberhardt noted that he has contacted the District 1 manager and has outlined the situation to him; however he has indicated that no action will happen until the spring. The OFSC has mandated that no new trails can be established however we can establish new trails if a club's total trail kilometres stay the same. Lennox & Addington Ridge Runners has decommissioned a long section of trail this year so it should be possible to add the Verona to Harrowsmith K&P section to the club's trails. The assumption is that the trail be open to Verona and the Hardwood Creek bridge be in place by next Fall.

d) **Ontario Sport and Recreation Communities Fund**

Ms. Young noted this funding is a follow-up to the Healthy Communities Fund and the County could fall into some of the objectives of this funding; however the County is not set up to do programs and a body would need to be hired to implement this. The Townships could also take advantage of this funding.

It was noted that this funding is open to not-for-profit organizations and members of this Committee who are involved in these types of organizations could also take advantage of this funding opportunity. Ms. Young will forward a copy of this information to Committee members and offered her assistance to any community groups that may wish to take advantage of this as this could be a good way to promote the trails.

7. Other business

Ms. Young advised the Committee that she has been in discussions with Trans Canada Trails who require the County's Trails Concept plan be submitted in their format in order for the County to receive funding. She confirmed that staff should have this ready to go next week. She suggested that Mr. Jim Patterson be invited to next meeting to speak to the Committee on this matter.

Ms. Young advised that the RFPs for the Bellrock Bridge, the Trails Concept Plan and the development of the trail bed have been drafted and have been worded in such a way that allows alternative ways of doing the work in a more cost efficient manner could be realized.

With respect to the South Frontenac Township trail section on Verona Road, staff will follow up with Mr. Mark Segsworth.

8. Next meeting date

The next meeting is scheduled for Friday, April 5, 2013 at 10:00 a.m. in the County Boardroom.

9. Adjournment

The meeting adjourned at 10:49 a.m.

Trail Clean Up Day

Saturday, April 27

Help make the Frontenac K&P Trail more beautiful!

When: 10:00 a.m. – noon
Where: Verona – Bellrock Road to Verona Public School
Who: All Frontenac County Residents

Wear comfortable walking or running shoes, dress for the weather and come prepared with garden gloves, bug spray and sunscreen. Children and pets are welcome.

Refreshments will be provided.

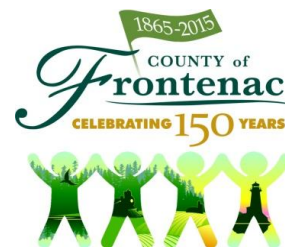
See www.frontenacounty.ca for more information

Register:

Email Trina Jones at

tjones@frontenacounty.ca

or call 613-548-9400 ext 304





Report 2013-062

TRAILS ADVISORY COMMITTEE REPORT

To: Chair and Members of the Trails Advisory Committee
From: Anne Marie Young
Manager of Economic Sustainability
Date prepared: March 26, 2013
Date of meeting: April 5, 2013

Re: Trails Advisory Committee – 2013 Work Plan Update

Committee Recommendation

THAT the Trails Advisory Committee receive the *2013 Work Plan Update* report for information.

Background

At the December 19, 2012 regular meeting of County Council, Council approved the Trails Advisory Committee Work Plan for 2013.

Goal/Vision

The vision of the County of Frontenac stated in *Directions for Our Future* is *Fresh with Opportunity Growing Vibrant, Innovative, Natural, Sustainable Places*. Within the context, the Vision shared in the Frontenac Trails Master Plan can be read:

Trails in the County of Frontenac promote sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County.

Mandate

- To provide input and suggestions regarding the execution of *Implementation Plan for the Frontenac K&P Trail*.
- To provide input and suggestions regarding other trails initiatives throughout the County including the Townships of North, Central, South Frontenac and Frontenac Islands.
- To report periodically to County Council on progress on the committee's work.

Committee Report
Trails Advisory Committee – 2013 Work Plan Update
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Comment

Work Plan activities realized to date:

1. Provide input and suggestions to recognize and realize actions relative to the County of Frontenac Trails Master Plan.
2. Target to fully open the K&P section from Hartington to Craig Road in 2013.
 - **Update 2013-04-05** - Meetings have been held with South Frontenac Public Works Manager and a working relationship is being established to ensure that the Township stays informed of the developments of the K&P.
 - Contact has been made with a landowner at Hartington to arrange a meeting to view and mark proposed crossings of the trail that he has identified as being in current use.
 - A meeting was held with representatives of the Frontenac Farmer's Market (FFM), South Frontenac Public Works Manager and County staff to glean information for a request for a new site location for the market to open on Fridays. The trail south of Harrowsmith on the east side of Highway 38 is a location they that they have seen as desirable.
3. Work with adjacent landowners and private property owners (in the areas of discontinuity). Develop a strategy to advance the continuity of the Trail.
 - Frontenac K&P Implementation Plan - Phase 2
Update 2013-02-01 - A draft document is underway and staff intend to have it ready for the committee to review at the meeting in April.
 - **Update 2013-04-05** - A draft document is still a work-in-process.
4. Communicate with other trail organizations and invite them to committee meetings to share best practices and possible partnerships.
 - **Update 2013-04-05** - Jim Patterson, Trans Canada Trail Ontario - guest at this meeting.
5. Ensure that the committee's time is allocated evenly between the implementation of the Frontenac K&P and other initiatives that facilitate the development and/or marketing of other trail systems in the County.
 - Trails Concept Plan for the County of Frontenac
Update 2013-02-01 - A draft Terms of Reference has been drawn up and has been submitted to the Trails Advisory Committee under a separate report.

Financial Implications

Provisions for trail related expenses have been included in the 2013 budget.