



**Trails Advisory Committee Meeting  
May 11, 2015 - 10 a.m.  
County of Frontenac Administration Building  
2069 Battersea Road, Glenburnie, ON**

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**AGENDA**

Page

1. **Call to order**
2. **Adoption of the agenda**
  - a) **THAT** the agenda for the May 11, 2015 Trails Advisory Committee meeting be adopted.
3. **Disclosure of pecuniary interest and general nature thereof**
4. **Adoption of minutes**
  - a) Minutes of Meeting held March 16, 2015  
**THAT** the minutes of the Trails Advisory Committee meeting held March 16, 2015 be adopted as circulated.
5. **Deputations and/or presentations**
6. **Reports/Topics for Discussion**
  - a) **2015-049  
Advisory Committee Structure**
  - b) **2015-054  
Trails Advisory Committee  
2015 Work Plan Update**
7. **Communications**
8. **Other business**
9. **Next meeting date**
10. **Adjournment**

2 - 4

5 - 14

15 - 22



**TRAILS ADVISORY COMMITTEE  
MINUTES  
March 16, 2015**

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A meeting of the Trails Advisory Committee (TAC) was held in the South Frontenac Council chambers at in Sydenham on Monday, March 16, 2015 at 1:00 pm.

**Present:**

Joan Hollywood  
Dieter Eberhardt  
Gary Davison  
Councillor John McDougall, Council Liaison  
Councillor Denis Doyle  
Councillor Tom Dewey  
Robert Clinton  
Ross Sutherland  
Lucas Wales

**Staff Present:**

Anne Marie Young, Manager of Economic Development

**1. Call to order**

In the absence of a chair, Ms. Young called the meeting to order at 1:04 pm and called for nominations for Chair.

**2. Election of Officers**

**Election of Chair**

Moved By: Councillor Tom Dewey  
Seconded By: Councillor John McDougall

THAT Gary Davison be elected Chair of the Trails Advisory Committee for 2015.

CARRIED

Moved By: Mr. Ross Sutherland  
Seconded By: Mr. Dieter Eberhardt

THAT nominations for Chair be closed.

CARRIED

**Election of Vice-Chair**

Page 1 of 3

Moved By: Mr. Dennis Doyle  
Seconded By: Mr. Tom Dewey

THAT Dieter Eberhardt be elected Vice-Chair of the Trails Advisory Committee for 2015.  
CARRIED

Moved By: Councillor John McDougall  
Seconded By: Mr. Gary Davison

THAT nominations for Vice-Chair be closed.  
CARRIED

Gary Davison assumed the Chair.

**3. Adoption of the agenda**

Moved By: Mr. Sutherland  
Seconded By: Mrs. Hollywood

THAT the agenda for the March 16, 2015 Trails Advisory Committee meeting be adopted noting that Committee Orientation under item 7 will be postponed until next meeting.  
CARRIED

**4. Disclosure of pecuniary interest and general nature thereof**

The Chair requested the recording secretary to record that in accordance with the *Municipal Conflict of Interest Act* no disclosures of pecuniary interest were declared.

**5. Adoption of minutes**

**Minutes of Meeting held December 4, 2014**

Moved By: Warden Doyle  
Seconded By: Mr. Eberhardt

**THAT** the minutes of the Trails Advisory Committee meeting held December 4, 2014 be adopted as circulated.  
CARRIED

**6. Deputations and/or presentations**

**7. Reports/Topics for Discussion**

**Committee Orientation**

- 1. County of Frontenac Procedural By-law (Meeting Management)**
- 2. Code of Conduct for Members of County Council and Committees**

**To be presented by Jannette Amini, Manager of Legislative Services/Clerk  
Postponed.**

**2015-034  
Trails Advisory Committee  
2015 Work Plan Update**

Ms. Young reviewed the work plan to date and gave the committee the background and current status of the development of the K&P to Fish Creek Road.

Councillor McDougall asked about any marketing efforts and perhaps it could be added to the work plan for the committee to work on and suggested a working committee. Mr. Wales felt it would be good to create packages for the K&P and other trails in Frontenac.

This report is for information purposes only and is attached as Appendix A.

**8. Communications**

**9. Other business**

Discussion ensued around what other trails in the County could benefit through partnerships. The committee felt the enhancements such as gravel and stone dust to the Cataraqui Trail was an important factor to pursue.

Moved By: Warden Doyle  
Seconded By: Mr. Eberhardt

**THAT** staff contact the CRCA to inquire if there are plans to upgrade the Cataraqui Trail between Sydenham and Harrowsmith and how the County could partner to assist in furthering possible redevelopment.

CARRIED

**10. Next meeting date**

The next Trails Advisory Committee meeting will be held Monday, May 11 at 10 am at the County office.

**11. Adjournment**

Moved By: Warden Doyle  
Seconded By: Mr. Clinton

**THAT** the meeting hereby adjourn at 2 pm.

CARRIED

# Advisory Committee Structure

At the County of Frontenac



# Current Committees

## 150th

- To assist County Council with the provision of suitable community-wide celebrations of the County's 150th Anniversary.
- To report periodically to County Council and to produce an annual work plan for adoption by Council.

## Trails

- To provide input and suggestions regarding the execution of the *Implementation Plan for the Frontenac K&P Trail*,
- To provide input and suggestions regarding other trails initiatives throughout the County including the Townships of North, Central, South Frontenac and Frontenac Islands, and,
- To report periodically to County Council on progress on the committee's work.

## Sustainability

- To provide input and suggestions regarding the implementation of *Directions for Our Future*, in particular to help meet the "*Commitment Towards a Sustainable Future*" and the "*Community Input*" elements.

## Accessibility

- To assist the County and Township Councils in the County of Frontenac in enabling persons with disabilities to have equal access to all opportunities within the County, including,
- Advise Council in each year on preparation, implementation and effectiveness of its Accessibility Plan
- Review selected Site Plans and drawings described in section 41 of the Planning Act in a timely fashion in terms of how they address the accessibility needs of the disabled
- Work with Council and the community at large to identify and address the needs of the disabled community
- Perform such other functions as specified by Council or through legislation

## Seniors Housing

- To engage and consult with the local citizens to ensure local issues are brought forward to the Task Force;
- Provide information and advice to Council on seniors housing;
- Provide advice regarding the implementation of the Municipal Housing Strategy for the City of Kingston and the County of Frontenac with respect to the need for more affordable housing options for seniors living in the Frontenacs;
- Provide advice regarding the *Seniors Housing Pilot Project Study* carried out by the County of Frontenac in 2012 which provided detailed research and background information to assist in developing seniors housing pilot projects;
- Provide advice regarding the draft County Official Plan regarding the regional housing policies that support new seniors housing projects;



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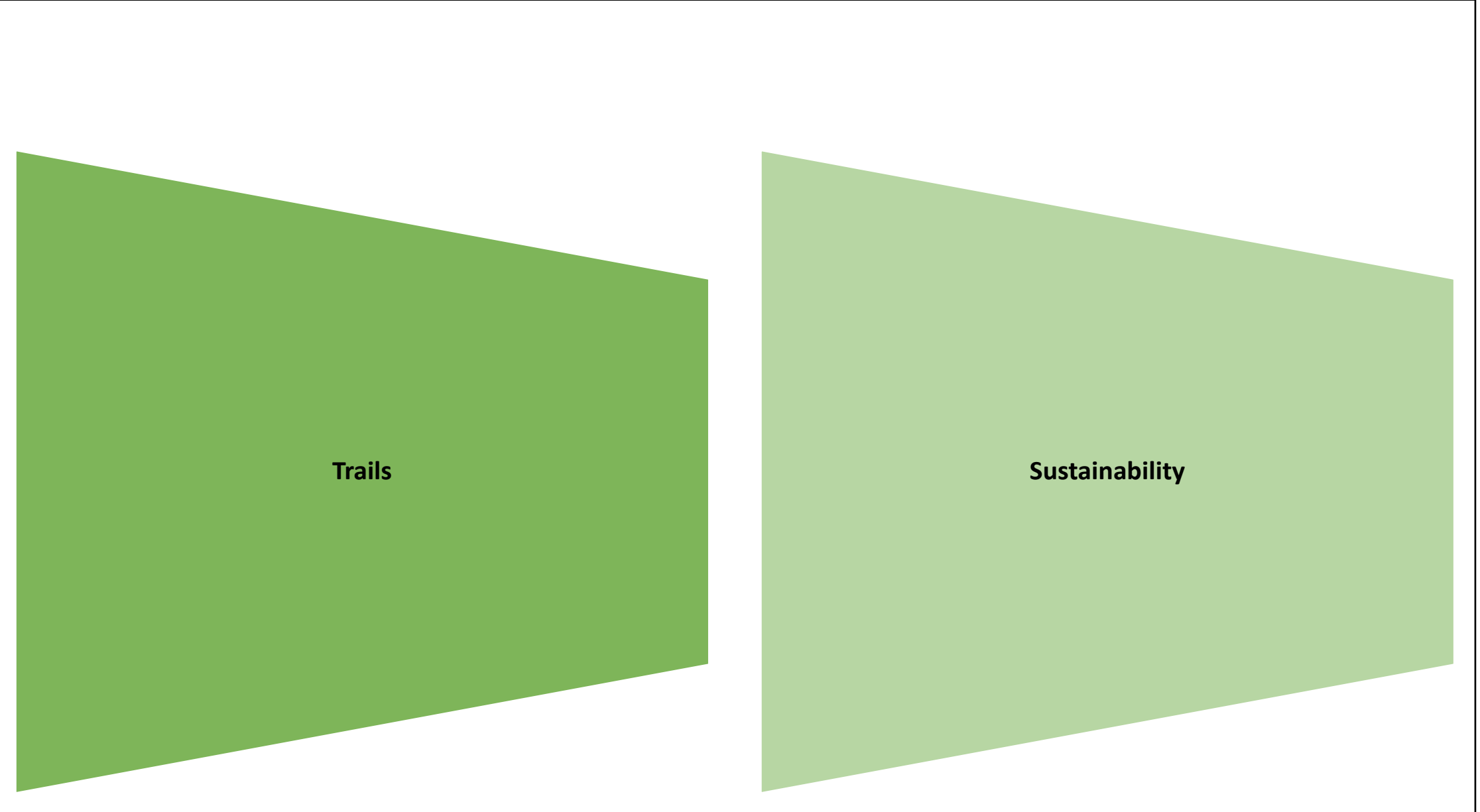
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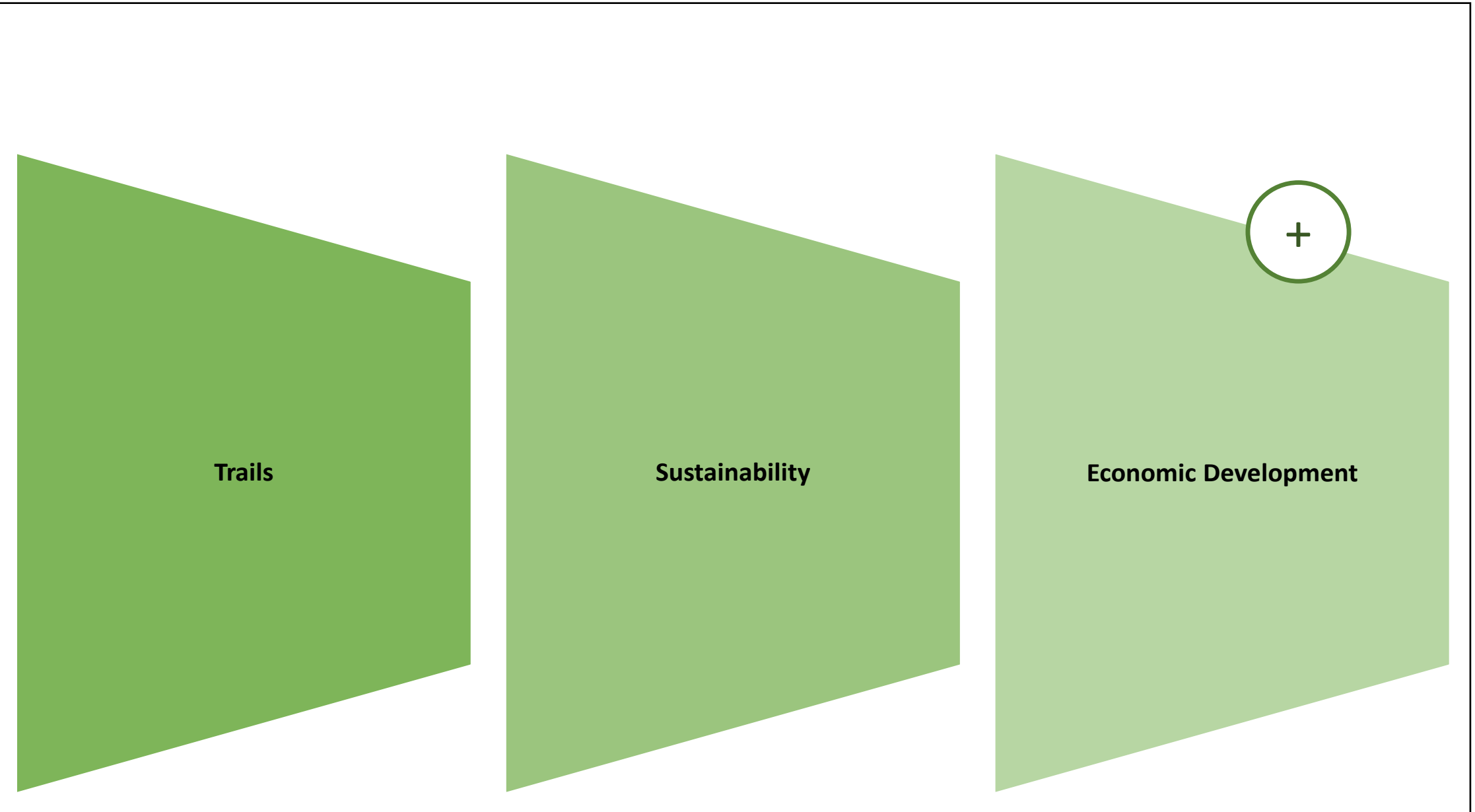
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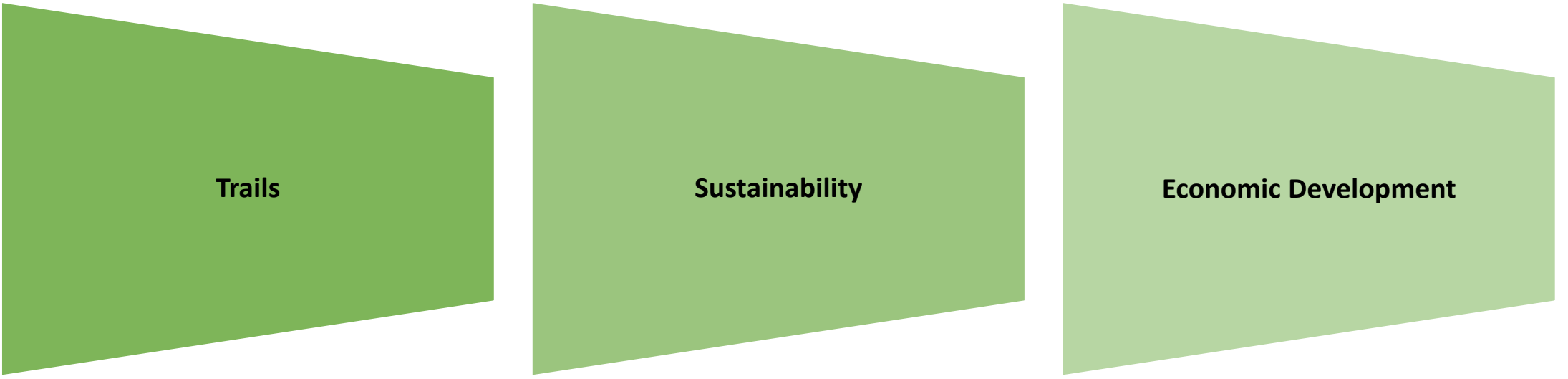
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# Possible Reorganization



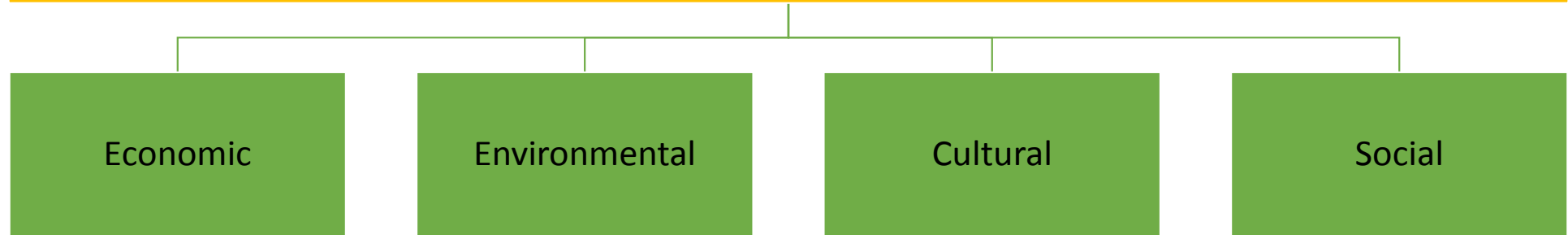
**Community Development Committee**

# Community Development Committee



Four Councillors; one to represent each Township  
Four Community Members; one to represent each pillar

# Community Development Committee



## Draft Mandate:

- Set priorities for sustainability in the Frontenacs, implementing the visions outlined in *Directions for Our Future*, the Economic Development Charter & Implementation Plan, and the Trails Master Plan

## Approach:

- Create short-term project teams for focused development within priorities
- Evaluate project team recommendations through sustainability lens
- Proactively advise and inform Council to ensure decisions account for regional and long-term implications
- Improve community engagement in the activities that will lead to a sustainable future for the Frontenacs



**Report 2015-049**

**SUSTAINABILITY ADVISORY COMMITTEE REPORT**

**To:** Chair and Members of the Sustainability Advisory Committee

**From:** Anne Marie Young  
Manager of Economic Development

**Prepared by:** Alison Vandervelde  
Communications Officer

**Date prepared:** April 10, 2015

**Date of meeting:** April 17, 2015

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**Re: Advisory Committee Structure**

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**Background**

At its meeting of March 9, 2015, the Sustainability Advisory Committee observed that the relationships between County Council's Advisory Committees, and with community partners, are becoming interconnected to the point of a potential duplication of efforts and indistinguishable responsibilities.

In addition to the ICSP, and the Official Plan which is expected to receive final approval this year, the next steps coming out of the Economic Development Days adds a layer of complexity to the collaborative implementation efforts. Taking into account long-term, regional implications, some committee members suggested that clarification of roles and responsibilities is required, and perhaps even a reorganization of Advisory Committees is in order.

Staff suggested that this will likely come out of County Council's discussion of the Economic Development Report at its April meeting. The committee agreed to park this discussion until after that meeting when Council's direction will be more clearly defined.

**Comment**

County Council will consider a report on the March 4<sup>th</sup> & 5<sup>th</sup> Economic Development Days at its April 15<sup>th</sup> meeting. Staff will present the outcomes of that discussion to the committee on April 17<sup>th</sup>. While Council's ensuing direction is unknown at this time, staff believe it is unlikely that Council will address the organization of the Advisory Committees as a result of this report.

Given the SAC's desire to discuss its role moving forward, staff developed the attached PowerPoint presentation that offers one possible scenario for reorganizing the County's Advisory Committees.

A decision of this nature is ultimately for County Council to make. This is staff's preliminary response to the concerns expressed by a number of committee members. It is expected that after a thoughtful discussion, the Sustainability Advisory Committee might develop a recommendation for County Council regarding the future structure of its Advisory Committees.



**Report 2015-054**

**TRAILS ADVISORY COMMITTEE REPORT**

**To:** Chair and Members of the Trails Advisory Committee

**From:** Anne Marie Young  
Manager of Economic Development

**Date prepared:** May 6, 2015

**Date of meeting:** May 11, 2015

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**Re:** Trails Advisory Committee – 2015 Work Plan Update

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**Committee Recommendation**

This report is for information purposes only.

**Background**

**Goal/Vision**

The vision of the County of Frontenac as stated in *Directions for Our Future* is *Fresh with Opportunity Growing Vibrant, Innovative, Natural, Sustainable Places*. Within the context, the Vision shared in the Frontenac Trails Master Plan can be read:

Trails in the County of Frontenac promote sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County.

**Mandate**

- To provide input and suggestions regarding the execution of Implementation Plan for the Frontenac K&P Trail.
- To provide input and suggestions regarding other trails initiatives throughout the County including the Townships of North, Central, South Frontenac and Frontenac Islands.
- To report periodically to County Council on progress on the committee's work.

**Comment**

Work Plan activities realized to date:

1. Provide input and suggestions to recognize and realize actions relative to the County of Frontenac Trails Master Plan.
2. Target to fully open the Frontenac K&P Trail section in Central Frontenac from Fish Creek Road to the village of Tichborne and continue where possible to Sharbot Lake
  - The bridges at Fish Creek and Elbow Creek have been substantially completed. There a few deficiencies outstanding and the 10% holdback will not be released until these are addressed to the satisfaction of the engineer representing the County. This was the last of the bridges to be constructed.
  - The Request for Quotation is slated to be issued this month for the 2.5 km of trail remaining to Tichbourne. The completion date is anticipated for August 31<sup>st</sup>.
3. Work with adjacent landowners and private property owners (in the areas of discontinuity) to establish the trail route in preparation for phasing as outlined the 2013 Frontenac K&P Implementation Plan (Tichborne-Sharbot Lake) – Phase 2
  - A detailed listing of landowners located on the K&P Trail route has been identified and is attached as Appendix A. Our community planner Peter Young will address this in more detail at our meeting.
4. Communicate with other trail organizations and invite them to committee meetings to share best practices and possible partnerships
  - Possible organizations to invite: Eastern Ontario Trails Alliance, Cataraqui Trail Management Board, Trans Canada Trail, South Frontenac Rides, R&A Ridge Runners Snowmobile Association, Share the Road, and the Waterfront Trail Group
5. Provide input and suggestions to facilitate the development and/or marketing of other trail systems as identified in the Draft 2014 Trails Concept Plan for the County of Frontenac.
  - Steve Knechtel, Manager of Cataraqui Conservation Authority was contacted to discuss the future development plans for the Cat Trail. Steve is going to provide a list and he also suggested that we resurrect the Harrowsmith Junction Concept Plan. It was done in partnership with CRCA, South Frontenac and the County. For your reference the conceptual drawing is attached as Appendix B.

**Financial Implication**

Provisions for trail related expenses have been included in the 2015 budget. The County has also received additional funding of \$30,021 from Community Futures Development Corporation and \$22,800 in holdback is being released from Trans Canada Trail for the Harrowsmith to Verona phase.

**Organizations, Departments and Individuals Consulted and/or Affected**

Township of North Frontenac  
Township of Central Frontenac  
Township of South Frontenac  
Township of Frontenac Islands  
Trans Canada Trail  
Cataragui Region Conservation Authority  
Quinte Region Conservation Authority  
Rideau Region Conservation Authority  
Eastern Ontario Trails Alliance  
Adjacent landowners to the K&P Trail  
Tri-County Trails Committee  
Land O Lakes Tourist Association  
Frontenac Arch Biosphere

### Tichborne-Sharbot Lake K&P Trail Parcel Ownership

ARN	Owner	Trail Length (M)	Components Required				
			Surfacing (km)	Culverts	Bridges	Fencing (km)	Intersections
103904006004201	Davis Donald Wayne	232.87					
<b>&lt;interrupted&gt;</b>							
103904006004201	Davis Donald Wayne	266.46					
<b>&lt;interrupted&gt;</b>							
103904006006100	Gore Debra	85.14					
103904006004300	Duggan Stephen Gregory	31.87					
<b>&lt;interrupted&gt;</b>							
102901002000901	Morsani Ugo	220.47					
<b>&lt;interrupted&gt;</b>							
102901002000901	Morsani Ugo	1243.22					
<b>&lt;interrupted&gt;</b>							
102901002000901	Morsani Ugo	221.71					
102901002017450	Frontenac County	605.76					
102901002017620	Frontenac County	365.61					
<b>&lt;interrupted&gt;</b>							
102901005032650	Bell Canada	94.83					
102901002002010	Colby Barry Melvin	211.07					
<b>&lt;interrupted&gt;</b>							
102901002002250	Frontenac County	747.53					
<b>&lt;interrupted&gt;</b>							
103907002025300	Canadian Pacific Rail	241.72					
<b>&lt;interrupted&gt;</b>							
103908003000100	Thompson George Howard	7.67					
103907002025350	Bell Canada	356.09					
103907002025300	Canadian Pacific Rail	611.05					
103908003000910	Climie Mary Louise	53.02					

### Tichborne-Sharbot Lake K&P Trail Parcel Ownership

103908003000900	Welch Joseph James	175.21					
103908003000800	Macpherson Peter Robert	74.53					
103908003001200	Vinkle Lendon/Cota	303.08					
<b>&lt;interrupted&gt;</b>							
103908003001500	Cormia Gary	610.30					
103908003002600	Irwin Joyce Elizabeth	646.30					
<b>&lt;interrupted&gt;</b>							
103908003002410	Barker-Godfrey Lillian P	43.95					
103908003002500	Young John Elgin	56.06					
103908003002510	Hollywood Kenneth	128.23					
<b>&lt;interrupted&gt;</b>							
103907002023601	Howitt Keith Allan	299.55					
103907002024400	Lee Clement	334.88					
<b>&lt;interrupted&gt;</b>							
103907002024300	Donahue-Perrault Elsie May C	296.85					
130907002024500	Gable Gregory Clarke	868.74					
<b>&lt;interrupted&gt;</b>							
103908004002305	Wilby Susan Joy	47.29					
103908004002310	Walker John Angus	786.90					
103908004002301	Howes Anne	234.24					
103908004002320	Howes Anne	253.75					
<b>&lt;interrupted&gt;</b>							
103909001099750	Canadian Pacific Rail	476.68					
		Total:	11,232.63m (11.23km)				
	= Trail is partially or entirely covered, is not visible, or runs through a waterbody or wetland						
<b>&lt;interrupted&gt;</b>	= Parcels are separated by a road or other type of right-of-way						

## Tichborne-Sharbot Lake K&amp;P Trail Parcel Ownership

## Major Landowners

Owner	Meters of Trail	% of Trail
Frontenac County	1718.9	15.3
Morsani Ugo	1685.4	15.0
Canadian Pacific Rail	1329.5	11.8
Gable Gregory Clarke	868.74	7.7
Walker John Angus	786.9	7.0
Irwin Joyce Elizabeth	646.3	5.8
Cormia Gary	610.3	5.4
Davis Donald Wayne	499.35	4.4
Howes Anne	488.00	4.3
Bell Canada	450.9	4.0
Lee Clement	334.9	3.0
Vinkle Lendon/Cota	303.1	2.7
Howitt Keith Allan	299.6	2.7
Donahue-Perrault Elsie May C	296.9	2.6
Colby Barry Melvin	211.1	1.9
Welch Joseph James	175.2	1.6
Hollywood Kenneth	128.2	1.1
Gore Debra	85.1	0.8
Macpherson Peter Robert	74.5	0.7
Young John Elgin	56.1	0.5
Climie Mary Louise	53.0	0.5
Wilby Susan Joy	47.3	0.4
Barker-Godfrey Lillian P	44.0	0.4
Duggan Stephen Gregory	31.9	0.3
Thompson George Howard	7.7	0.1



Historical Precedence



Proposed Building Elevations

# HARROWSMITH TRAIL HUB CONCEPT

February 23 2011



Landscape Plan - 1:1000