



County Council Meeting – Regular Session
April 18, 2012 – 9:00 a.m.
The Frontenac Room, 2069 Battersea Road, Glenburnie, On

AGENDA

Page	
	1. CALL TO ORDER
	2. ADOPTION OF THE AGENDA
	3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
	4. DEPUTATIONS AND/OR PRESENTATIONS
4-40	a) Presentation of 2 LifePak 12 Monitors from the County of Frontenac to St. Lawrence College (Cornwall Campus) Primary Care Paramedic Program b) Mike Nolan, Chief of Paramedics, County of Renfrew and President of Emergency Medical Services Chiefs of Canada (EMSCC) Re: EMSCC Government Relations and Community Paramedicine c) Volunteer Appreciation Recognition
	5. CLOSED MEETING
	As Authorized under Section 239 of The Municipal Act, to consider:
	a) Adoption of Closed Meeting Minutes b) Pending Acquisition of Land
41-57	6. ADOPTION OF MINUTES
	a) Adoption of Regular Meeting Minutes dated March 21 and Special Meeting Minutes dated April 4, 2012
	7. BUSINESS ARISING FROM THE MINUTES
	8. COMMUNICATIONS FOR INFORMATION
58-65	a) Communications of Interest to Council
	9. COMMUNICATIONS FOR ACTION
66-68	a) Town of Halton Hills - March 14, 2012
69	b) The Corporation of Havelock-Belmont-Methuen - March 28, 2012 c) Pitch In Canada Week - April 23 - 30, 2012

10. REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

10.1. Administrative Services

10.1.1. Administration

70-81 a) Administrative and Financial Services 2012 1st Quarter Activity Report

10.1.2. Sustainability

82-83 a) Peer Review Services for Subdivision Planning Contract Award

84-86 b) Ontario Feed In Tariff Program Proposed Changes
[Addenda]

10.1.3. Human Resources

10.2. Financial Services

87-93 a) 2012 Property Tax Capping

94-95 b) 2012 Temporary Borrowing By-Law

10.3. Emergency and Transportation Services

96-97 a) Emergency and Transportation Services 2012 1st Quarter Activity Update

98-100 b) 2012 Emergency Medical Services (EMS) Week Proclamation, May 20th to 26th

101-102 c) 2012 Emergency Preparedness Week Proclamation, May 6th to 12th

10.4. Fairmount Home

103-105 a) Fairmount Home 2012 1st Quarter Activity Update

b) Fairmount Grapevine Gazette - March and April 2012 Issues

11. ACCOUNTS

106-111 a) Accounts for March 10 - April 10, 2012

12. MOTIONS, NOTICE OF WHICH HAS BEEN GIVEN

13. GIVING NOTICE OF MOTION

14. OTHER BUSINESS

14.1. External Boards and Committees

a) Kingston Frontenac Library Update - Councillor Purdon

b) KFL&A Public Health Update - Councillor Clayton

c) RULAC, LSR and Other Updates - Susan Beckel

14.1. External Boards and Committees

- d) Algonquin Land Claim Update - Councillor Inglis
- e) Frontenac County Youth Justice Advisory Committee Update - Councillor Davison
- f) Affordable Housing Development Committee Update - Councillor McDougall
- g) Rideau Corridor Landscape Steering Committee Update - Councillor Jones

14.2. Advisory Committees of County Council

112-117

- a) Sustainability Advisory Committee
- b) Green Energy Task Force
- c) 150th Anniversary of County Advisory Committee
- d) Trails Advisory Committee
- e) Accessibility Advisory Committee

14.3. Other Updates

- a) Out of Province Conferences

15. PUBLIC QUESTION PERIOD

16. BY-LAWS – GENERAL BY-LAWS AND CONFIRMATORY BY-LAW

118-119

- a) By-Law No. 2012-0012 - To Authorize Temporary Borrowing for 2012

120-121

- b) By-Law No. 2012-0013 - 2012 Property Tax Capping

122

- c) By-Law No. 2012-0014 - To Amend By-Law 2011-0004 (Council Remuneration By-Law)

123-124

- d) By-Law No. 2012-0015 - To Amend By-Law 2011-0005 (Council Reimbursement of Expenses By-Law)

125-126

- e) By-Law No. 2012-0016 - Confirmation of Proceedings

17. ADJOURNMENT

Confirmation of time, date and location for upcoming County Council Meetings:

Optimizing Rural Services through Community Paramedic Programs

Michael Nolan MA, CCP(F), ACP

Chief, Paramedic Service
Director, Emergency Services Department
County of Renfrew

President
Emergency Medical Service Chiefs of Canada
mnolan@countyofrenfrew.on.ca





Invest in a Government Relations Program

Create a National Research Framework

Establish Canadian EMS Benchmarks

**EMS Chiefs of Canada
Key Actions**

Define the role of the Community Paramedic in Canada

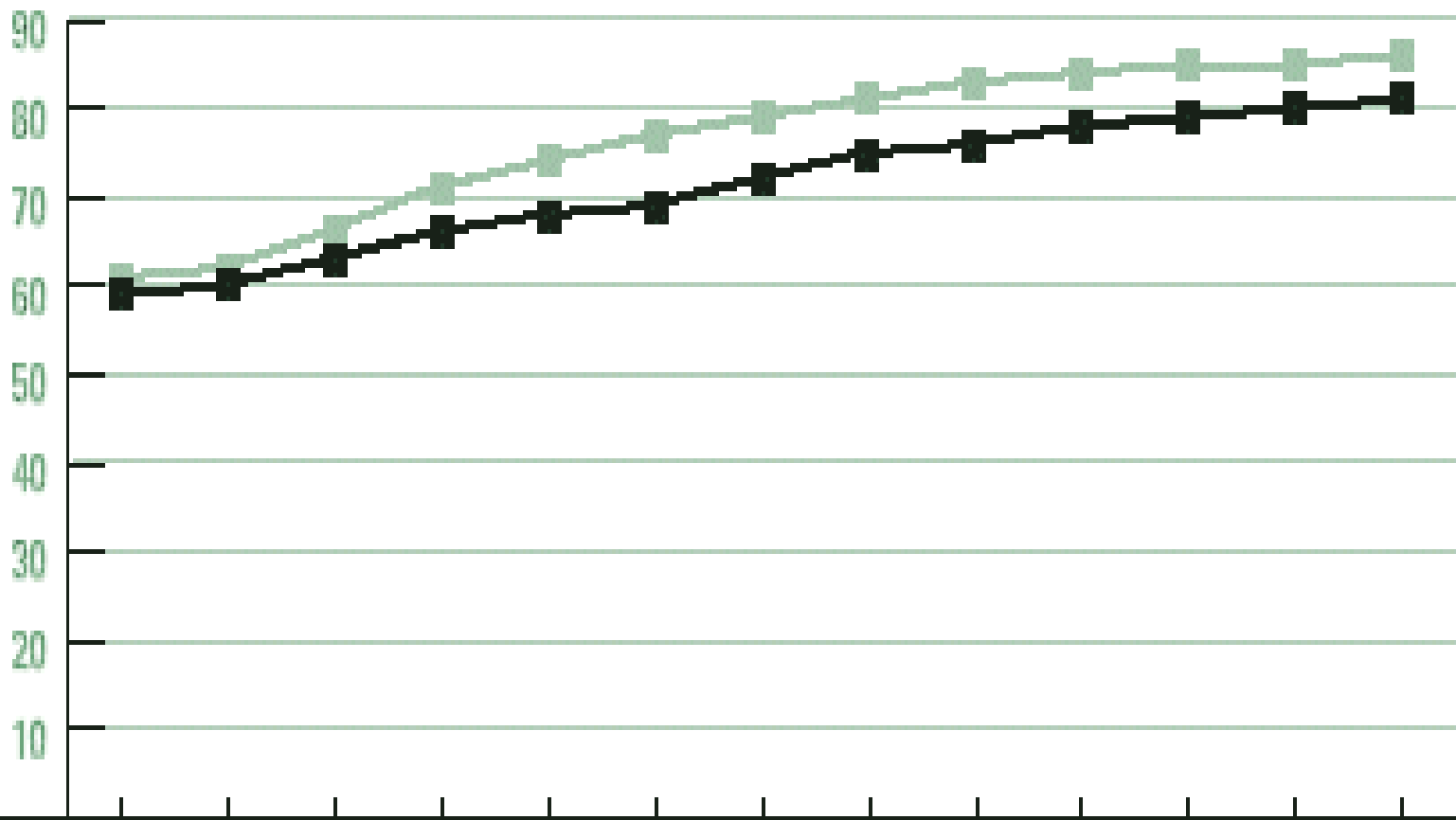
Create a Canadian Mentorship Program

Create a National Leadership Competency Profile

Life expectancy at birth is increasing in Canada

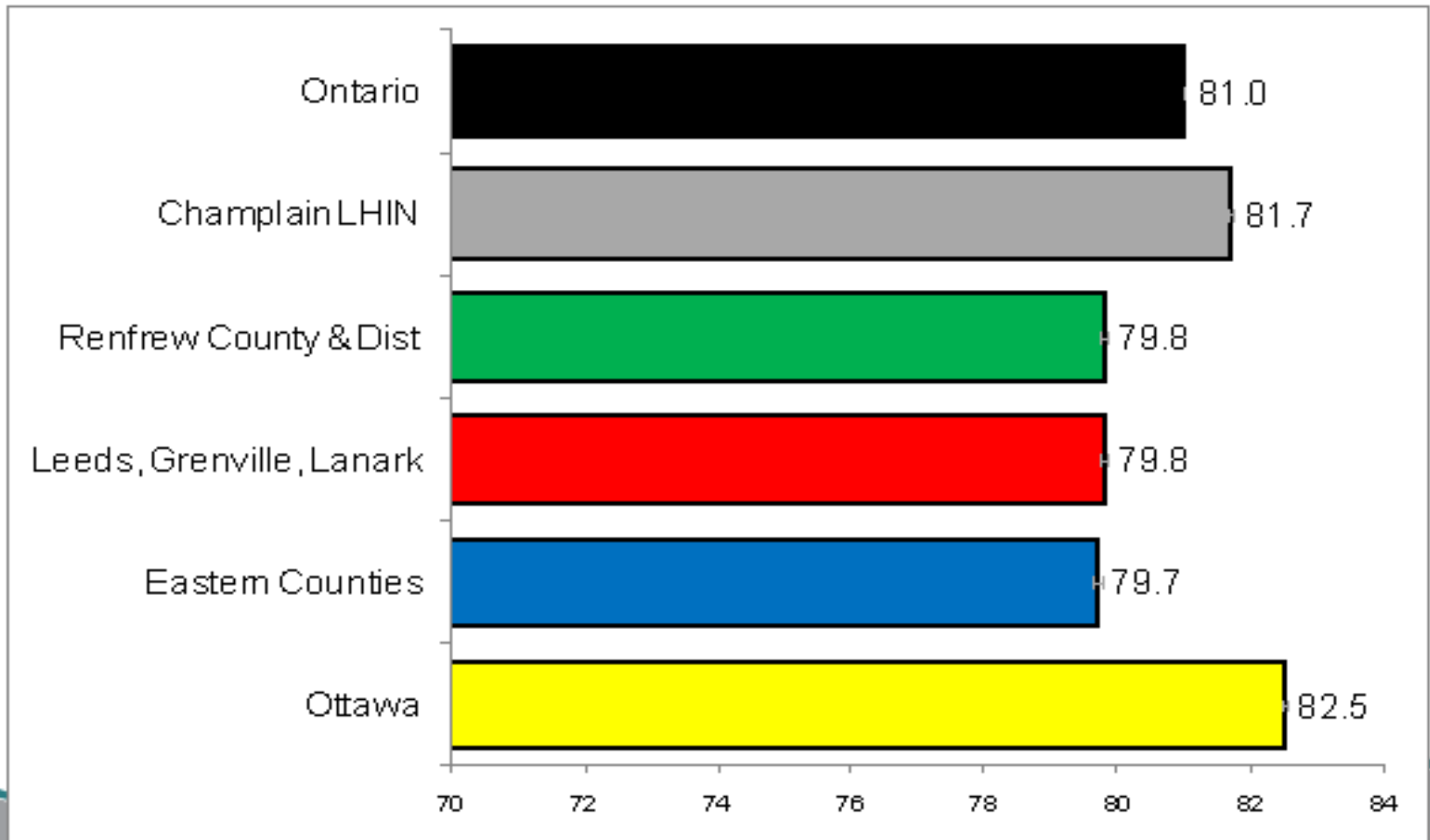
Men
Women

Age



Year 1921 1931 1941 1951 1961 1971 1981 1991 2001 2011 2021 2031 2041

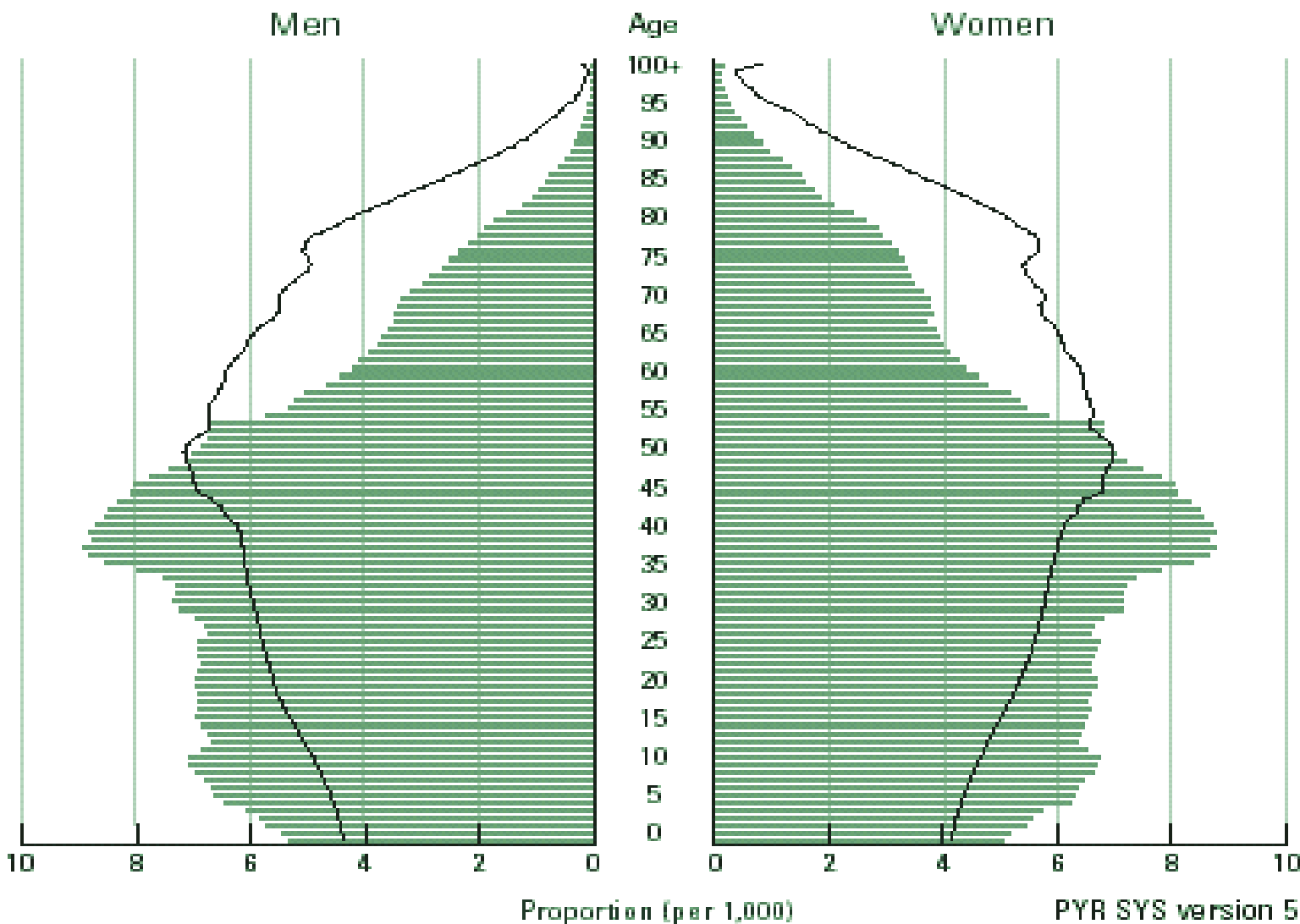
Life Expectancy at Birth, Years(2005/07)



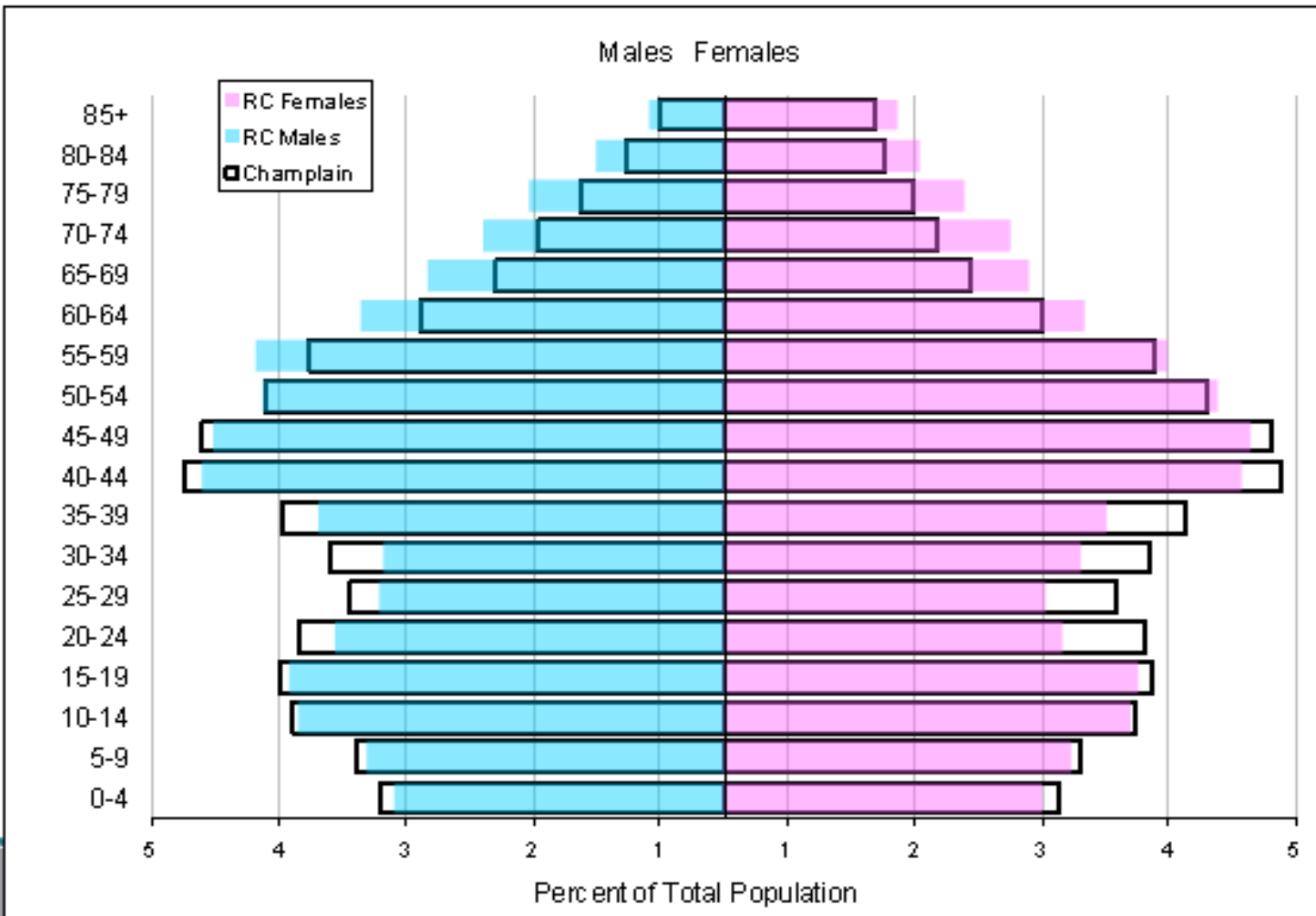
Statistics Canada Health Profile, Feb 2011. www12.statcan.gc.ca/health-sante/82-228/index.cfm?Lang=E. United States: 78.1

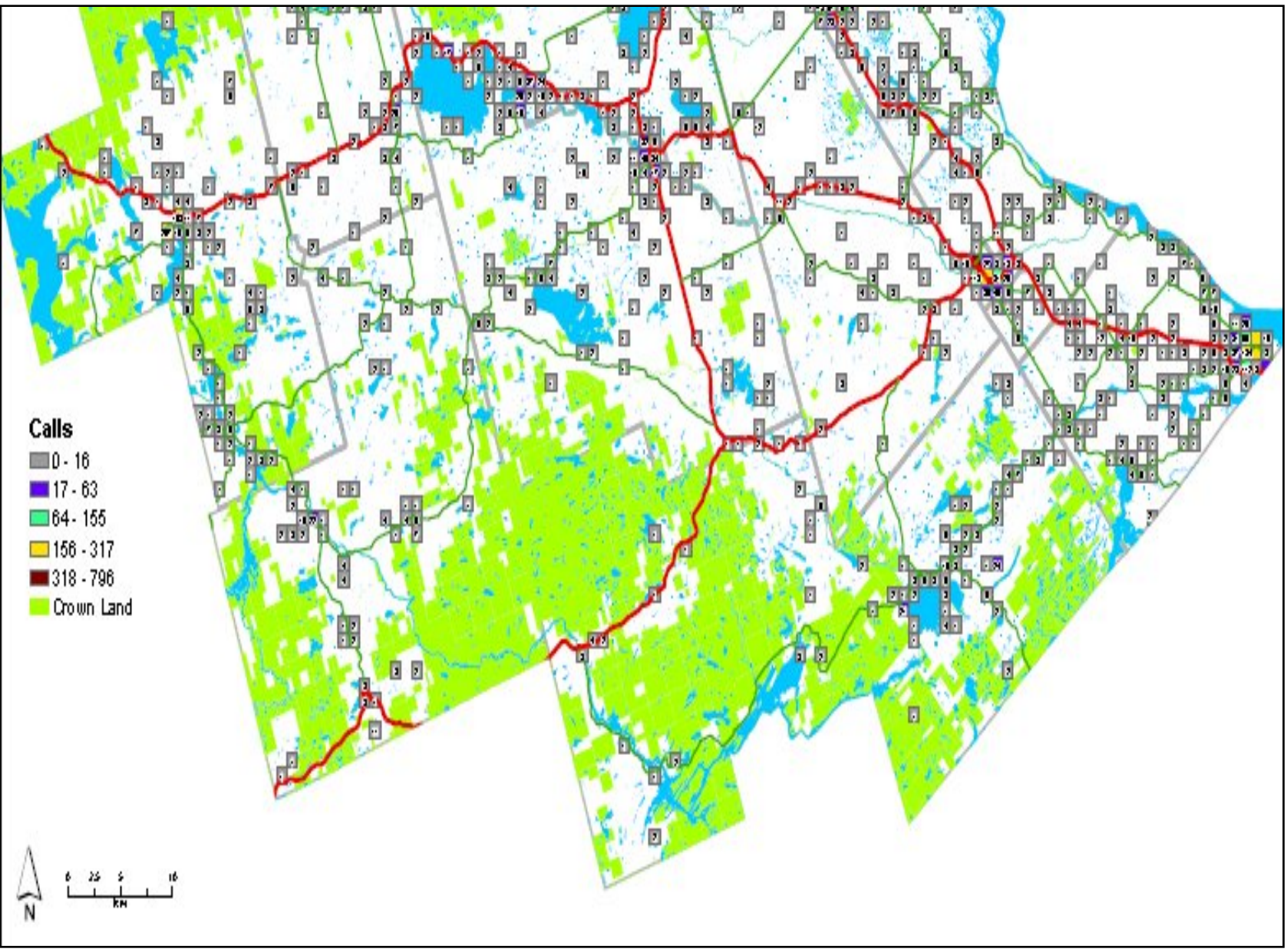
Population by age and sex, Canada, 2001 and 2041

— 2041
■ 2001

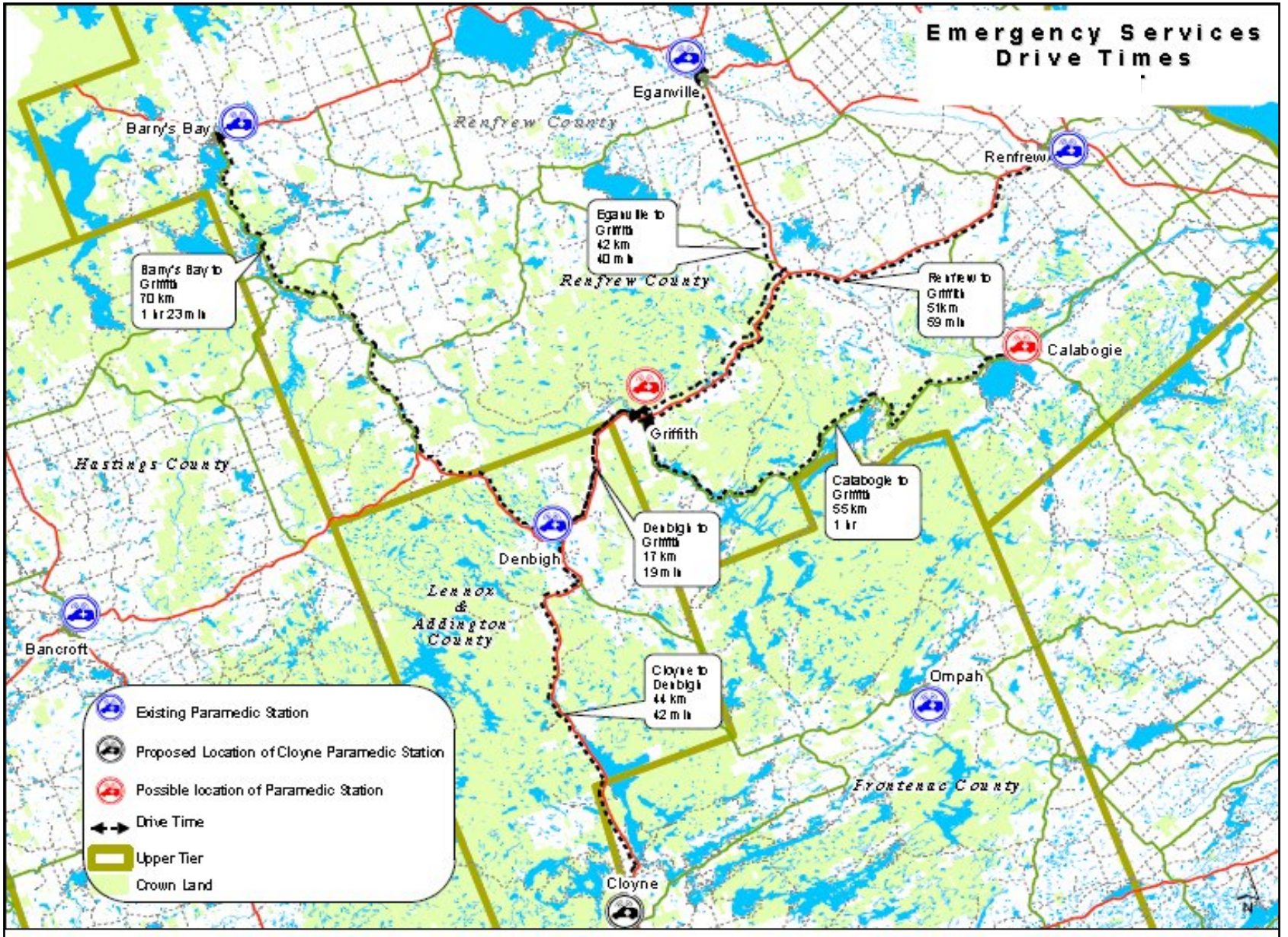


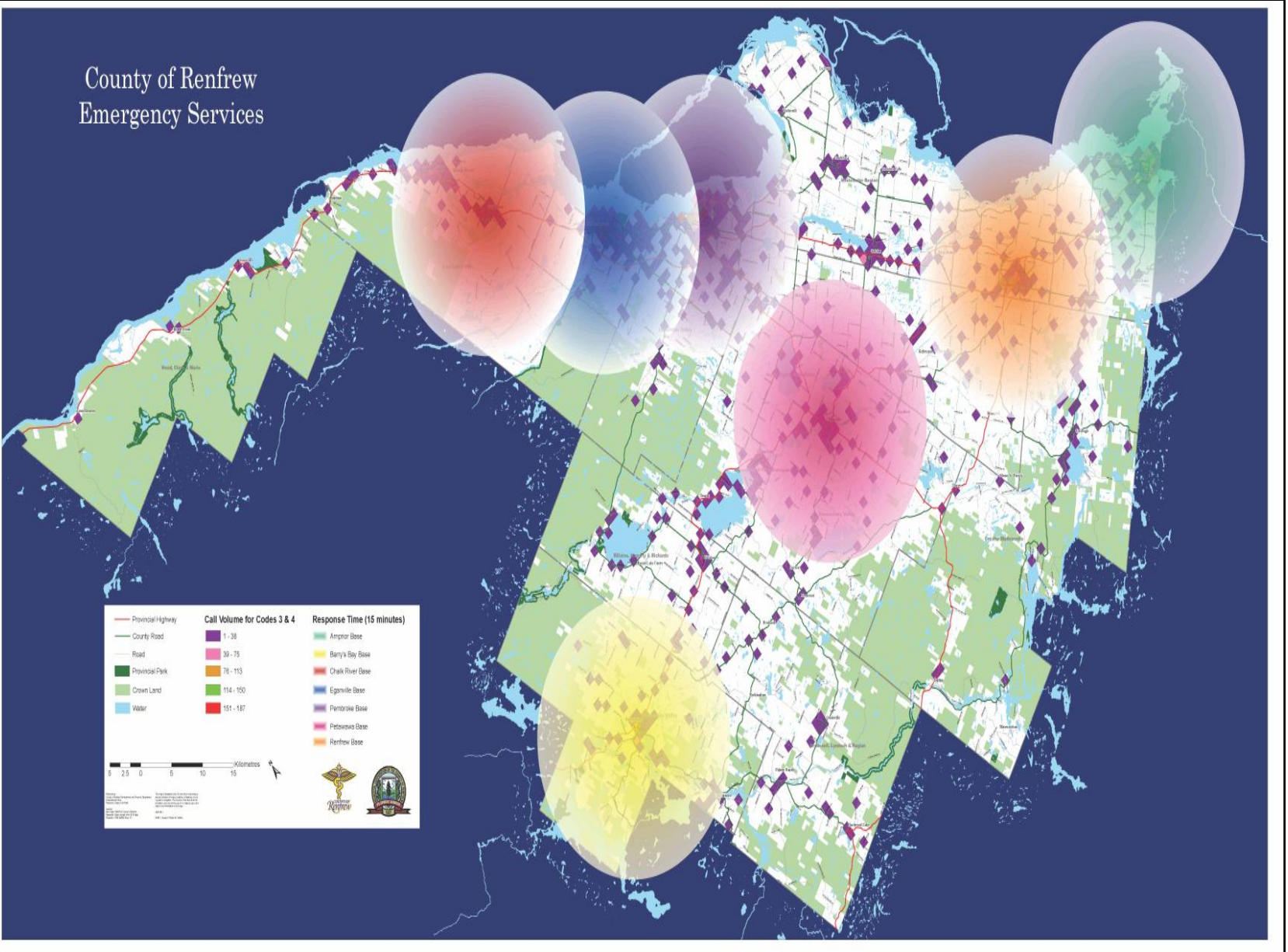
Population Pyramid: Renfrew County vs. Champlain





Emergency Services Drive Times







RENFREW COUNTY
Building Healthy Community

Building Our Healthy Community

Community Recommendations

Get out and engage with the community to help us understand the needs and expectations of our citizens. It is an essential part of building a healthy community. We encourage you to reach out to your neighbors, friends, family, and community groups to help us understand the needs and expectations of our citizens. We encourage you to reach out to your neighbors, friends, family, and community groups to help us understand the needs and expectations of our citizens.

What We Heard

- 1. Increase community work opportunities
- 2. Provide more community events
- 3. Provide more information on health services
- 4. Take more time to listen to community members
- 5. Support community groups and organizations
- 6. Provide more information on health services
- 7. Increase community work opportunities
- 8. Take more time to listen to community members

Health

Support and healthy people within the setting of the community. We want you to work with us and help us build a healthy community.

Renfrew County Priority Initiatives

- 1. Active Living
- 2. Mental Health
- 3. Physical Activity
- 4. Healthy Living
- 5. Supportive Living
- 6. Healthy Living
- 7. Supportive Living
- 8. Healthy Living

Recreation

- 1. Active Living
- 2. Mental Health
- 3. Physical Activity
- 4. Healthy Living
- 5. Supportive Living
- 6. Healthy Living
- 7. Supportive Living
- 8. Healthy Living

Renfrew County Assets and Challenges

ASSET	CHALLENGE	INITIATIVE
Community	Supportive Living Mental Health Physical Activity	Supportive Living Mental Health Physical Activity
Health	Active Living Mental Health Physical Activity	Active Living Mental Health Physical Activity
Recreation	Active Living Mental Health Physical Activity	Active Living Mental Health Physical Activity
Community	Supportive Living Mental Health Physical Activity	Supportive Living Mental Health Physical Activity
Health	Active Living Mental Health Physical Activity	Active Living Mental Health Physical Activity
Recreation	Active Living Mental Health Physical Activity	Active Living Mental Health Physical Activity

Many thanks to the wide and powerful partnerships that we build and lead with you – we are excited to manage the health of a healthy community. We are excited to manage the health of a healthy community. We are excited to manage the health of a healthy community.

Top 10 Leading Causes of Death Rates Compared with Ontario (2004 & 2005)

Lead Cause	EC	NL/NG	OC	OE	OW	RC	CP
Ischaemic heart disease	44%	23%	-9%	11%	-7%	17%	8%
Cancer of lung & bronchus	51%	50%	8%	21%	1%	31%	20%
Cerebrovascular diseases	6%	18%	-15%	1%	5%	26%	4%
Dementia and Alzheimer's	-17%	24%	-20%	30%	29%	10%	8%
Chronic lower respiratory diseases	49%	6%	-10%	9%	-9%	12%	7%
Cancer of colon, rectum, anus	29%	19%	-3%	-18%	5%	40%	9%
Cancer of lymph, blood & related	15%	-7%	-4%	23%	2%	29%	9%
Diabetes	-19%	34%	-47%	-24%	-35%	46%	-21%
Cancer of breast	27%	-12%	18%	-30%	1%	-4%	2%
Diseases of urinary system	21%	24%	-12%	14%	8%	3%	7%

20+% lower



20-39% higher



40%+ higher



Cancer



*% higher or lower than Ontario for age-adjusted mortality rates.
(APHEO Lead Cause Groups, deaths in 2004 or 2005)

Care...

“The OPALS Respiratory Distress Study showed that the introduction of an EMS advanced-life-support program and interventions for symptom relief significantly reduced mortality for patients with shortness of breath.”

Advanced Life Support for Out-of-Hospital Respiratory Distress

Ian G. Stiell, M.D., M.Sc., F.R.C.P.C., Daniel W. Spaite, M.D., Brian Field, M.B.A., E.M.C.A., Lisa P. Nesbitt, M.H.A., Doug Munkley, M.D., Justin Maloney, M.D., F.R.C.P.C., Jon Dreyer, M.D., F.R.C.P.C., Lorraine Luinstra Toohey, B.Sc.N., M.H.A., Tony Campeau, M.A.Ed., Eugene Dagnone, M.D., F.R.C.P.C., Marion Lyver, M.D., and George A. Wells, Ph.D. for the OPALS Study Group

N Engl J Med 2007; 356:2156-2164 [May 24, 2007](#)



Care...

Advanced Care Paramedic Abstract - Diabetes

“This study has shown that the administration of glucagon by paramedics is a safe and effective way of treating severely hypoglycaemic patients at home and has significantly reduced hospital admission. “

“Widespread adoption of this policy would reduce the risk of hypoglycaemic brain damage as well as saving NHS resources.”

Ambulance personnel can successfully treat severe hypoglycaemia

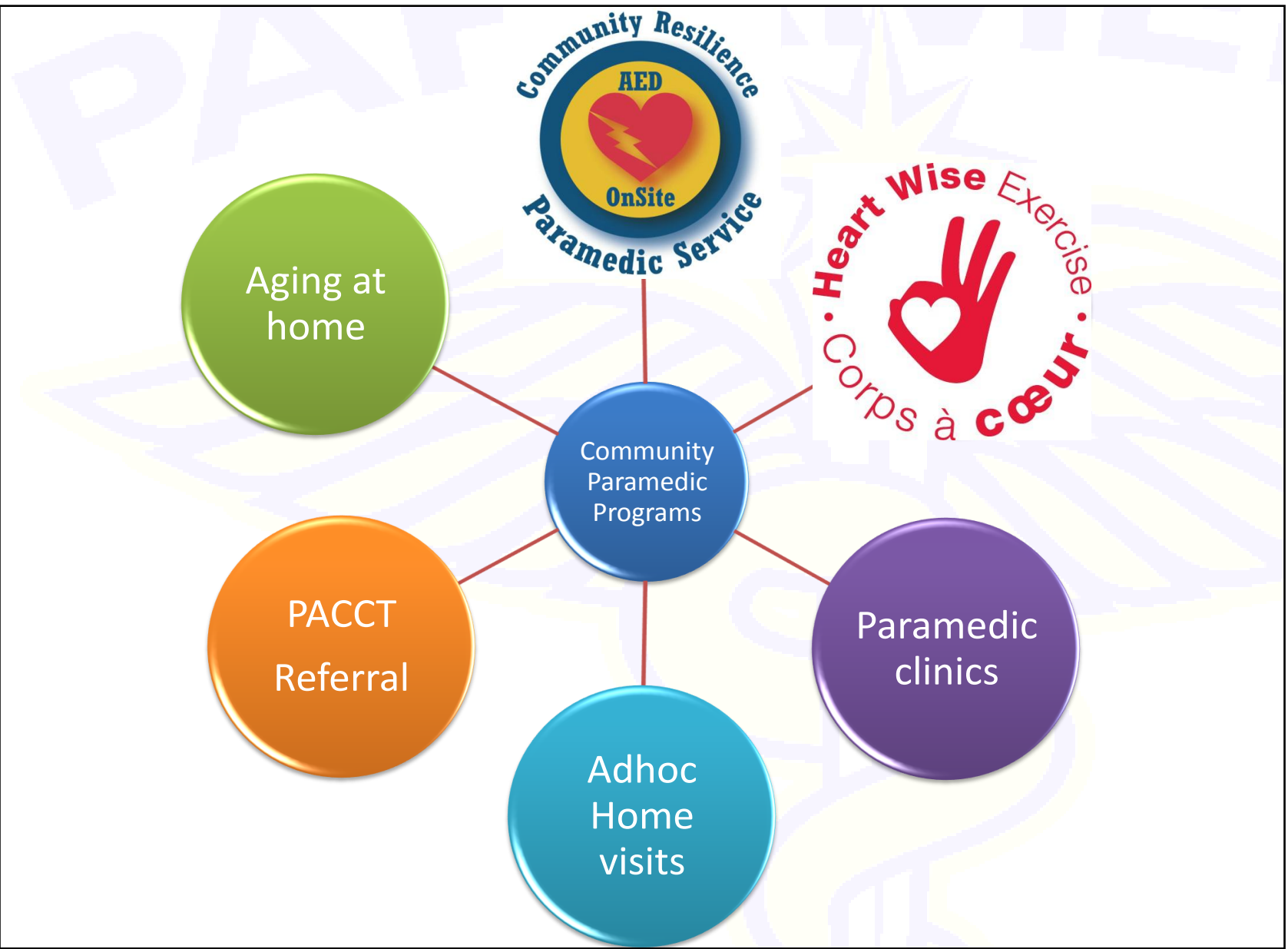
Mrs L Yaxley RGN SCM HV^{1,*}, V Aldridge RGN HV¹,

J Almond RGN DipN Diabetes Nurse Specialists¹, R H Greenwood BSc FRCP¹, P Heyburn MD MRCP Consultant

Physicians¹, F Harradence FASI Director, Support Services², P Henry Paramedic NHSTD Manager, Support Services²



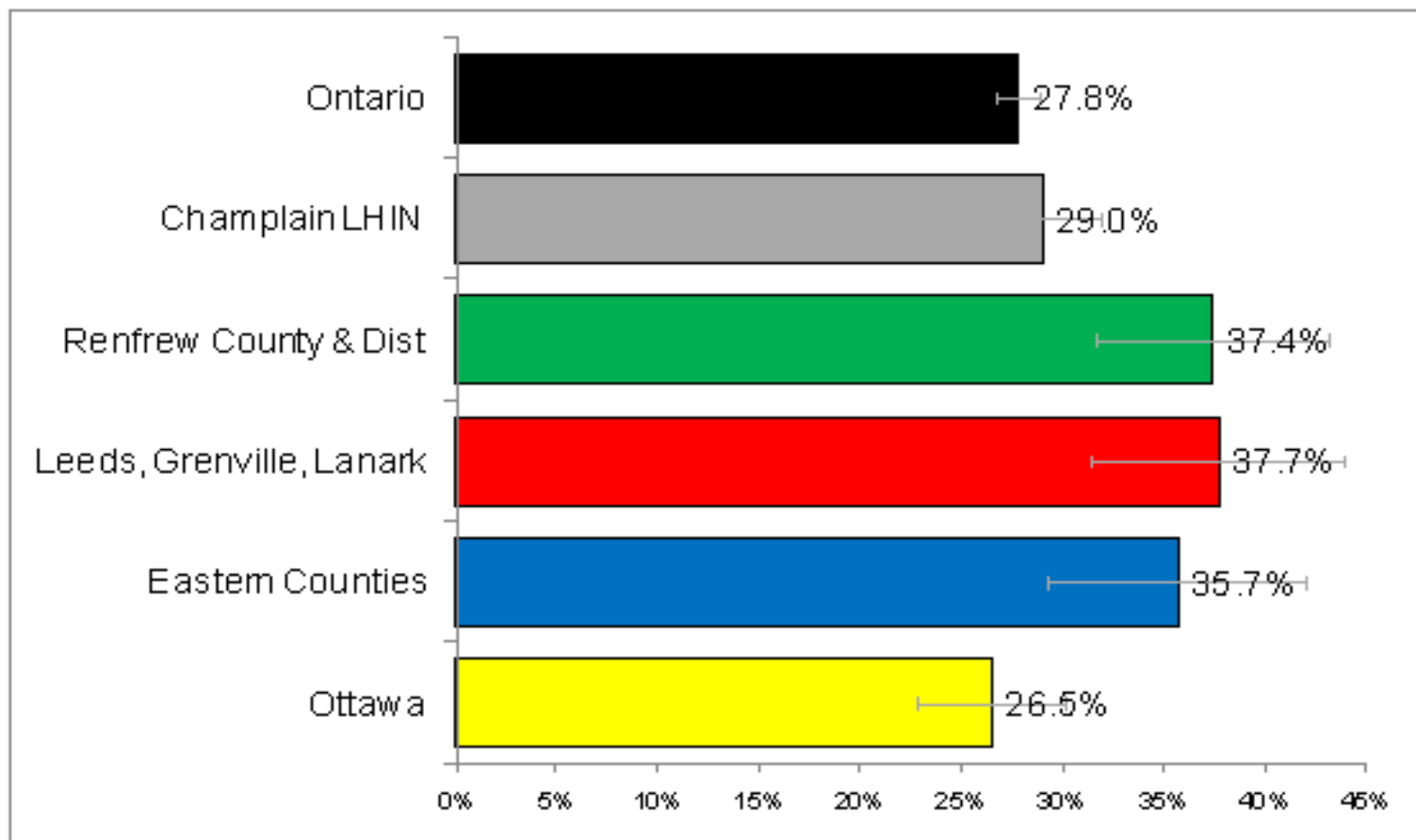
**b) Mike Nolan, Chief of Paramedics, County of Renfrew and
President of Emergency Medical Services Chiefs of Canada**





b) Mike Nolan, Chief of Paramedics, County of Renfrew and
President of Emergency Medical Services Chiefs of Canada

Participation and activity limitation, sometimes or often (ages 12+, 2009)

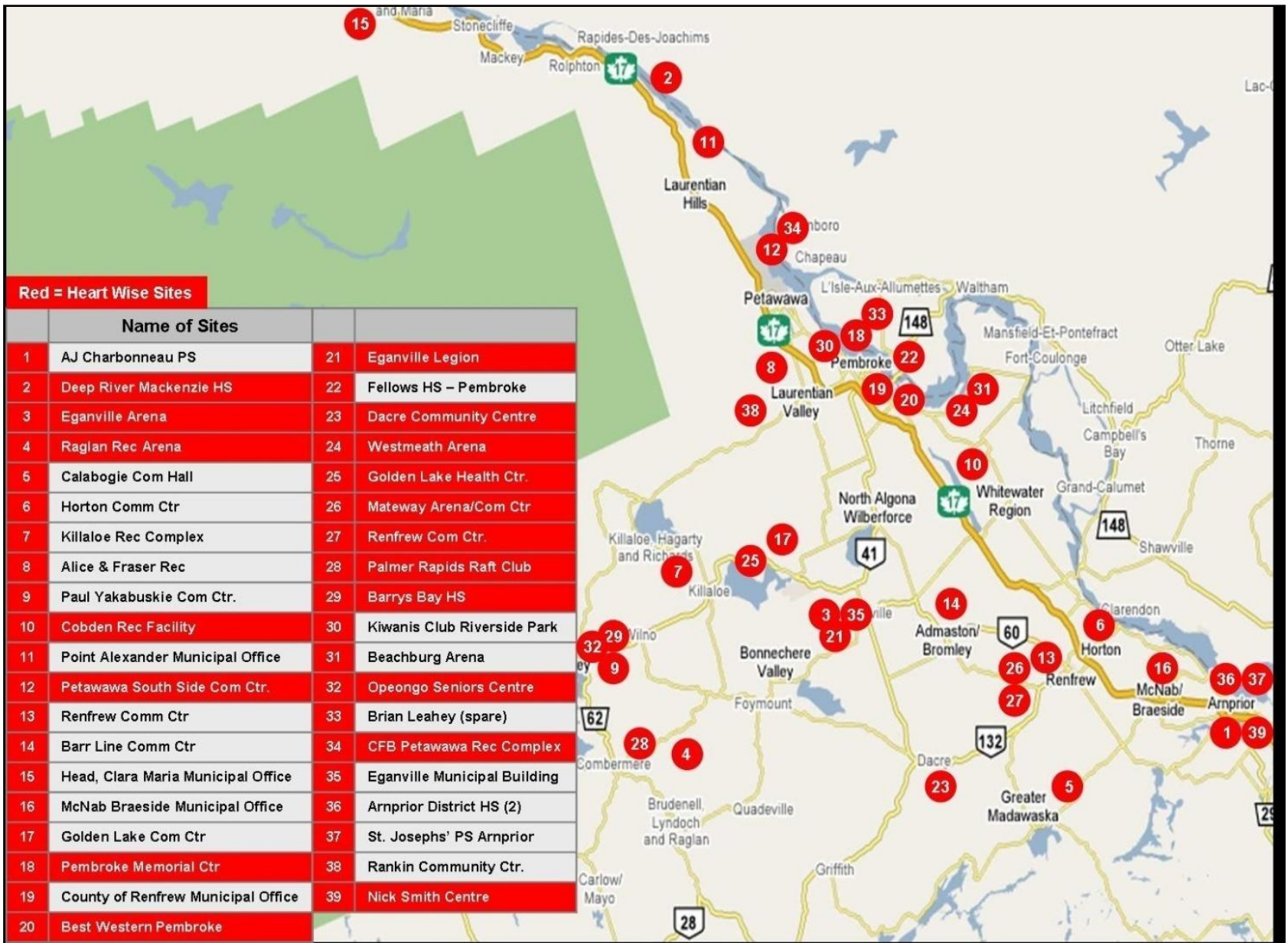


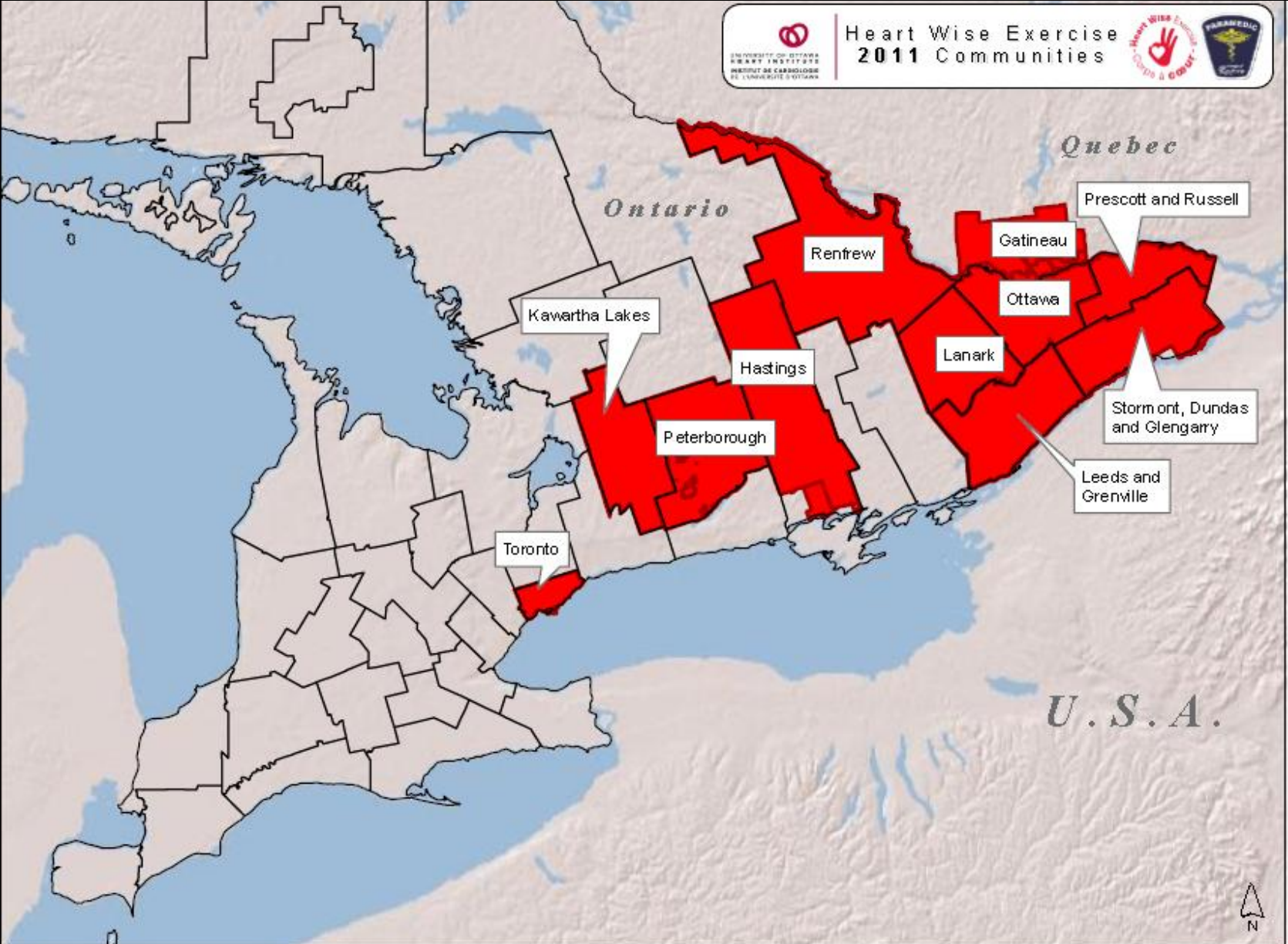
Pop aged 12+ who reported being limited in selected activities (home, school, work, other activities) because of a physical condition, mental condition or health problem which has lasted or is expected to last 6 months or longer. Statistics Canada Health Profile, Feb 2011.
<http://www12.statcan.gc.ca/health-sante/82-228/index.cfm?Lang=E>

Heart Wise Exercise

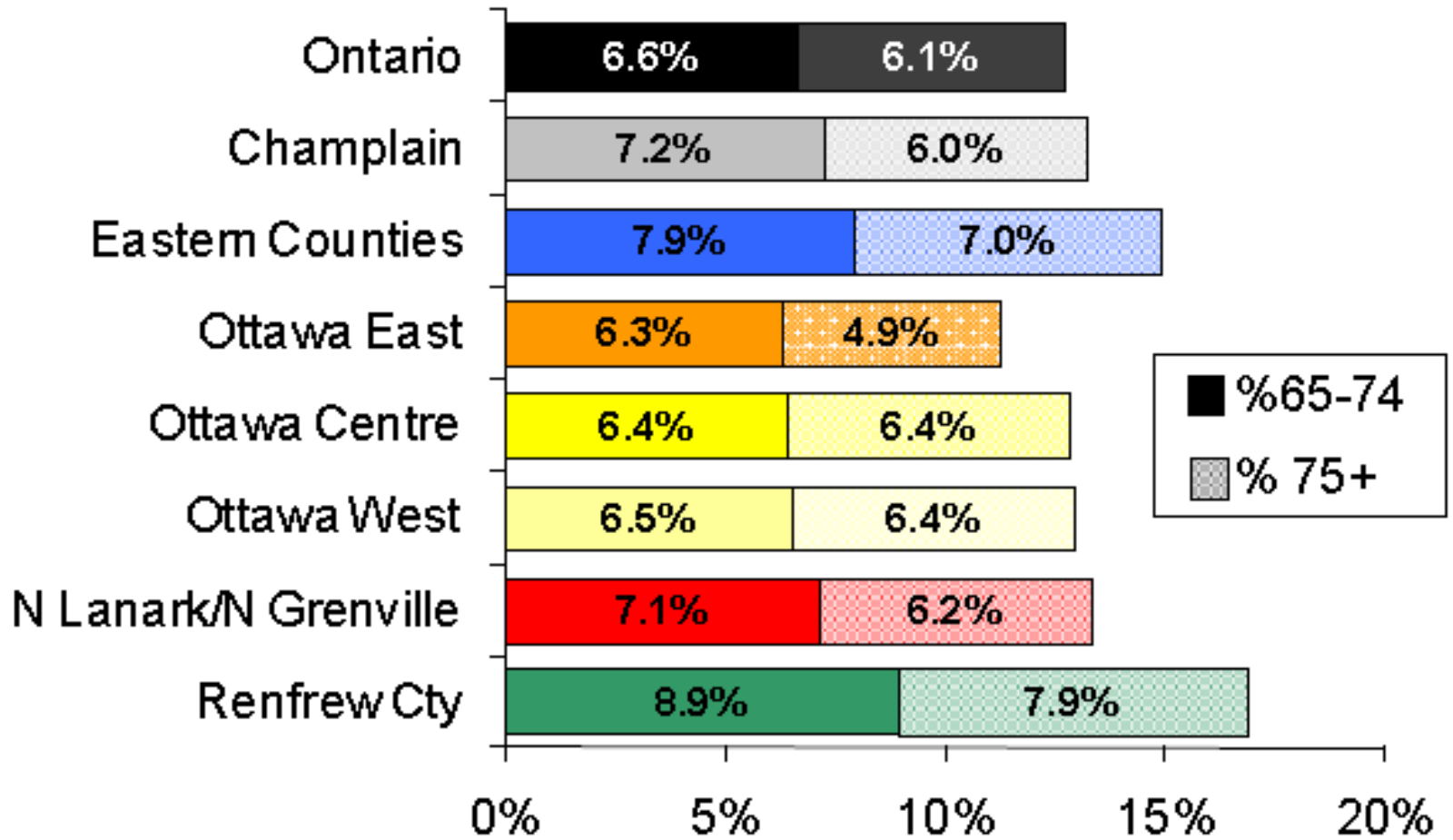
- Encourages regular, daily aerobic exercise
- Incorporates and encourages warm up, cool down and self-monitoring with all exercise sessions
- Accepts participants to exercise at low intensity
- Accepts participants with a known history of cardiac disease provided they have physician approval
- Provides health screening for all participants
- Has an emergency plan, phone access to Paramedic Service and an AED







Proportion Seniors (2006)



Paramedic and Community Care Team provides access to in-home and community health services to maintain an individual's health, independence and quality of life.

Community Services include:

- Nursing**
- Personal support**
- Physiotherapy**
- Occupational therapy**
- Speech-language therapy**
- Social work**
- Nutritional counseling**
- Medical supplies and equipment**

Specialized Services include:

- Convalescent Care**
- Respite care**
- Child and family services**
- School Health Support**
- Mental Health**
- Palliative care**



Paramedics Evaluating the Risk of Independence Loss

- The "PERIL" prediction rule uses three variables that are easily collected by paramedics in the homes of older clients to identify those at highest risk for recurrent ED use, hospitalization or death within 30 days.
- If a subject has a score of PERIL 2/3, 70% will have an adverse outcome within 30 days.

Paramedic and Community Care Team Referral Evaluation

Repeat EMS use by patients 1, 3, 6 and 12 months

Hospital admission rates 1, 3, 6 and 12 months

Use of community services within 1 and 3 month

Mortality within 1, 3, 6 and 12 months

Functional decline within 1 and 3 months

Deep River - Aging at home goals

We are providing the necessary support seniors staying in their home

We are decreasing unnecessary 911 calls

We are decreasing Emergency visits and hospital off-load delay

We are improving the quality of life of our seniors in our community

We relieve stress for the family and caregivers



Aging at home



Aging at home

Agenda Item # 4

The numbers

Aging at home
\$37.00/resident/day

24 hour access to RN
24 hour access to PSW
Maintenance
Housekeeping
Admin support

No co-payment

Long Term Care
\$169.66/resident/day

24 hour access to RN
24 hour access to PSW
Maintenance
Housekeeping
Admin support

The resident pays
\$53.07-\$71.07/day

Aging at home

Western Eagle County Community Paramedic Program - Colorado

- 22 Patients served through 65 home visits
 - Prevented 58 physician office visits
 - 8 paramedic transports
 - 8 Emergency Department visits
 - 1 inpatient admission
 - Reduced demand for 182 skilled nursing days (Long Term Care)

The Colorado numbers

- \$5,171 annualized cost of this pilot
- Prevented \$195,846 in spending
- 97% reduction in cost

Health Care Innovation Challenge

\$27M request for 16 Community Paramedic Sites in 9 States / 3 years – 27,460 patients

Anticipated savings \$526 million

Net savings \$499 million

Adhoc Home Visits

Within the emergency deployment plan

Visits for shut-in seniors

Paramedic identified inclusion

Referrals from the medical community

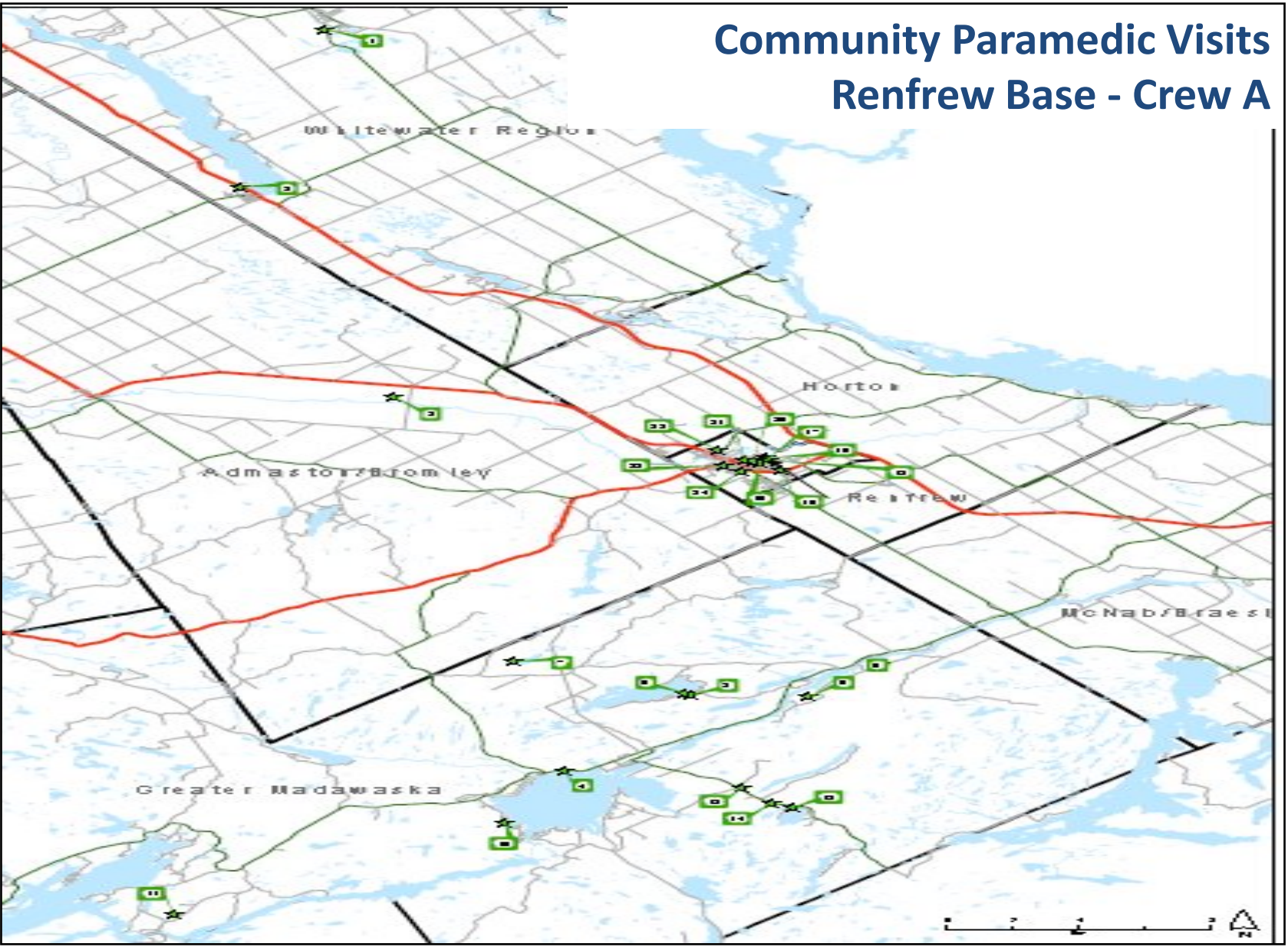
Voluntary inclusion

Referrals to and from the Community of
Care Access Centre and the Geriatric
Emergency Nurse Program



Adhoc
Home
visits

Community Paramedic Visits Renfrew Base - Crew A



b) Mike Nolan, Chief of Paramedics, County of Renfrew and
President of Emergency Medical Services Chiefs of Canada

Community Paramedic Clinics

- There is an identified need in the community for primary health monitoring.
- There has been a withdrawal of family physicians.
- There are many communities without a hospital.
- Paramedics provide health teaching including blood pressure, blood sugar, medication, physical activity and nutrition monitoring.
- We have also partnered with the Cardiovascular Health Awareness Program to support patient teaching and data gathering.
- Paramedics now refer to Paramedics.



Paramedic
clinics

Champlain LHIN

ACTIVE2010

CHAP
Cardiovascular Health Awareness Program
Programme de sensibilisation à la santé cardiovasculaire

Renfrew Victoria Hospital

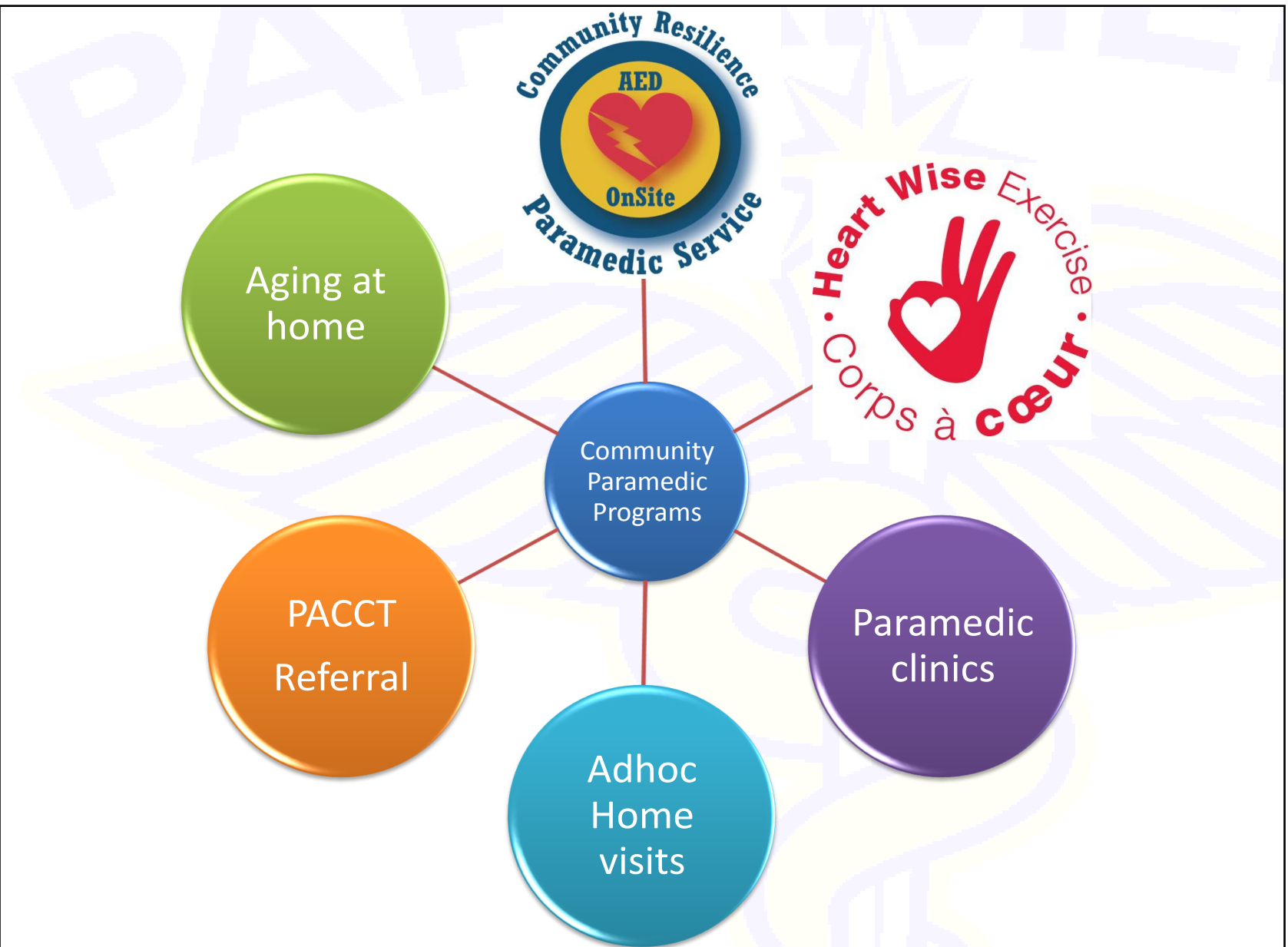
**UNIVERSITY OF OTTAWA
HEART INSTITUTE
INSTITUT DE CARDIOLOGIE
DE L'UNIVERSITÉ D'OTTAWA**

**HEART AND STROKE
FOUNDATION
OF ONTARIO**

**THE ONTARIO
TRILLIUM
FOUNDATION**

CCAC CASC
Community Care Access Centre
Centre d'accès aux soins communautaires

Ontario



Optimizing Rural Services through Community Paramedic Programs

Michael Nolan MA, CCP(F), ACP

Chief, Paramedic Service
Director, Emergency Services Department
County of Renfrew

President
Emergency Medical Service Chiefs of Canada
mnolan@countyofrenfrew.on.ca



4. **DEPUTATIONS AND/OR PRESENTATIONS**
5. **CLOSED MEETING**
6. **ADOPTION OF MINUTES**
7. **BUSINESS ARISING FROM THE MINUTES**
8. **COMMUNICATIONS FOR INFORMATION**
9. **COMMUNICATIONS FOR ACTION**

10. **REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER**
 - 10.1 **Administrative Services**
 - a) **Administration**
 - b) **Sustainability**
 - c) **Human Resources**

 - 10.2 **Financial Services**
 - a) **2012 Budget Deliberations**

Council began deliberations by discussing the 2011 surplus and debated extensively whether or not to authorize a transfer from the working fund reserve into revenue in the 2012 budget.

Marian VanBruinessen advised that the 2011 year end estimates reflected in the April 4 version of the 2012 budget are representative of the year end figures going forward to audit with some minor adjustments. The 2011 total surplus is approximately \$600,000. \$250,000 of that amount has been allocated to revenue in the 2012 budget for prior year projects, and to offset capital project costs. The remaining balance of \$350,000 would be left in the working fund reserve for future consideration.

In response to a question from Councillor Jones, Ms. VanBruinessen advised that the balance of approximately \$5,000,000 in the Frontenac Working Fund Reserve is more than adequate, but there is value in Council looking at all reserve balances in the context of a long term financial plan. Liz Savill indicated there is no legislative formula for establishing municipal reserves.

Council permitted Deputy Warden Doyle to present a motion from the table.

Warden Gutowski requested that Deputy Warden Doyle take the Chair at 9:43 a.m.

Deputy Warden Doyle assumed the Chair.

Warden Gutowski returned to the Chair at 9:55 a.m.

Warden Gutowski called a recess of the meeting at 9:56 a.m.

Warden Gutowski reconvened the meeting at 10:09 a.m.

Motion #102-12	Moved By:	Deputy Warden Doyle
	Seconded By:	Councillor McDougall



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Prepared by: Lisa Goodberry
Executive Assistant Temp

Date Prepared: April 12, 2012

Date of Meeting: April 18, 2012

Re: Communications of Interest to County Council

It is recommended that the following communications of interest to the County listed under the headings A, B, and C be received and filed (copies are available upon request).

A Ministries, Other Municipalities, etc:

1. City of Mississauga, March 12, 2012 – A resolution concerning Telecommunication Towers/Antenna Facilities Interim Protocol asking consideration be given to the requests outlined in the resolution.
2. Ministry of Community Safety and Correctional Services, March 15, 2012 – Congratulations extended to the County for completing the mandatory emergency management program elements required under the *Emergency Management and Civil Protection Act* (EMCPA) and Ontario Regulation 380/04 for 2011.
3. Township of South Frontenac, March 19, 2012 – A resolution supporting the Public Works Manager working with the other Frontenac Townships on possible Transportation and Waste Management collaborations.
4. Municipality of Clarington, March 28, 2012 – A resolution concerning the Slots at Racetracks Program requesting the Government of Ontario to work to reinstate and improve the program with its revenue sharing agreement to sustain and grow the horse racing industry to the benefit of communities.
5. Township of North Frontenac, March 28, 2012 – A resolution supporting the Public Works Manager working with the other Frontenac Townships on possible Transportation and Waste Management collaborations.
6. Township of Central Frontenac, April 3, 2012 – A resolution supporting the Public Works Manager working with the other Frontenac Townships on possible Transportation and Waste Management collaborations.

Administrative Report
Communications of Interest to County Council
April 18, 2012

Page 1 of 3

Other Correspondence:

1. 211 Eastern Ontario, March 2012 – It has successfully completed its accreditation and an award for highest customer satisfaction. 211 is well-positioned to be the leading source of information on human services in Ontario.
2. Clinton Shane Ekdaahl, Founder of “Day of the Honey Bee”, April 3, 2012 – Letter requesting that May 29, 2012 be proclaimed as the third annual “Day of the Honey Bee” and if by-law allows, that this proclamation be issued in perpetuity.

AMO Member Communications:

1. News Releases
 - Ontario's Latest Energy Reforms Reflect Municipal Concerns, March 22, 2012
 - Ontario's Provincial and Municipal Budgets Must be Sustainable, March 27, 2012
 - City of London and County of Middlesex to host 2014 AMO Conference, March 30, 2012
 - City of Niagara Falls to host the 2015 AMO Conference, March 30, 2012
 - City of Windsor and County of Essex to host 2016 AMO Conference, March 30, 2012
 - City of Ottawa to host 2017 AMO Conference, March 30, 2012
2. AMO Breaking News
 - AMO's 2012 Pre-Budget Submission Urges, “Let's Get This Right”, March 19, 2012
 - Office of the Auditor General of Ontario Releases Special Report on Ornge Air Ambulance and Related Services: Potential Impacts for Municipal Land Ambulance Services, March 21, 2012
 - New Feed-in Tariff (FIT) Program Rules Changed, March 22, 2012
 - The 2012 Provincial Budget, March 27, 2012
 - Federal Budget 2012 Details, March 29, 2012
 - AMO Report to Members on March 2012 Budget, April 3, 2012
 - Bill 20, an Act to Amend the Building Code Act, goes before Standing Committee of Social Policy, April 4, 2012
 - Bill 20, An Act to Amend the Building Code Act, goes before Standing Committee of Social Policy, April 5, 2012
 - OPA posts proposed new FIT Rules for Public comment, April 12, 2012
3. Watch Files
 - March 15, 22, 29, April 5, 2012

FCM Communications:

1. News Releases
 - FCM will host a conference call on data reporting by 3rd party service providers to municipalities, April 13, 2012
 - ICLEI Canada will be launching a Webinar series on April 11, 2012 offering presentations on Sustainability issues that affect most Canadian local governments
 - NRCan's Office of Energy Efficiency has developed online presentations that provide detailed overviews of the major technical changes to the Model

National Energy Code. The presentations can be found at: http://www.nationalcodes.nrc.gc.ca/eng/presentations/2011_necb_presentations.shtml

- Ontario Regulation 397/11 and PCP Milestones – After reviewing the criteria of O.Reg 397/11, a guidance document is now available comparing the criteria of the framework to the regulations which can be used to assist local governments in Ontario in developing GHG inventories that meet PCP requirements.

B Eastern Ontario Wardens' Caucus (EOWC) Meeting Minutes/News Releases:

- Facing our Fiscal Challenges Report (March 5, 2012)
- Facing our Fiscal Challenges PowerPoint Presentation (March 5, 2012)
- Media Release - Landmark Analysis Reveals Rocky Road Ahead for Local Governments in Eastern Ontario

C Agency/Board Minutes:

1. Kingston Frontenac Public Library Board Minutes – February 22, 2012
2. Kingston Frontenac Public Library Board Annual General Meeting Minutes – March 23, 2012

D The following items of correspondence require action:

1. Town of Halton Hills, March 14, 2012 – Request for support of the resolution passed January 23, 2012 appealing to the Premier of Ontario and the Minister of Finance to exempt Royal Canadian Legion Branches from regional taxes.
2. Corporation of Havelock-Belmont-Methuen, March 28, 2012 – Request for support of the resolution passed March 5, 2012 appealing to the Minister of Agriculture, Food and Rural Affairs to reconsider the eligibility requirement that all applicants must have a valid Farm Business Registration Number. The intent is to enable financial assistance similar to the previous program to a wider array of livestock producers, whose livestock have been injured or killed as a result of wildlife.
3. Association of Municipal Emergency Medical Services, April 2, 2012 – AMEMSO announces that the week of May 19-26 will be observed as Emergency Medical Services Week in Ontario. AMEMSO President encourages communities to learn more about the critical role paramedics and emergency medical dispatchers play in providing pre-hospital care for our citizens.

MINUTES
Regular Meeting #2012-02
Kingston Frontenac Public Library Board
February 22, 2012 - 4:00 PM
Delahaye Room, Central Library



Present: Barbara Aitken, Paige Cousineau, Patricia Enright (Chief Librarian/CEO), Wilma Kenny, Councillor Jim Neill, Floyd Patterson, Councillor John Purdon, Claudette Richardson (Chair), Monica Stewart

Staff Present: Doug Brown (Manager, Facilities), Mary Glenn (Recording Secretary), Barbara Love (Director, Branch Operations), Shelagh Quigley (Manager, Human Resources), Chris Ridgley (Budget / HR Analyst), Lester Webb (Director, Outreach and Technology)

Regrets: Denise Cumming, Ralph Gatfield, Erik Knutsen

1. CALL TO ORDER

Ms. Richardson called the meeting to order at 4:00 PM.

2. ADOPTION OF THE AGENDA

The agenda was accepted as distributed with the addition of *5.3 Community Complex Development - North End of Kingston.*

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ACCEPTANCE OF MINUTES

4.1 *Kingston Frontenac Public Library Meeting #2012-01 held January 25, 2012*

2012-05 PATTERSON - PURDON

That the minutes of Regular Meeting #2012-01 of the Kingston Frontenac Public Library Board held January 25, 2012 be approved as circulated.

CARRIED

4.2 *Committee of the Whole Meeting held February 8, 2012*

There was a correction to the second sentence of the first paragraph under 1.1 to state: Ms. Enright explained that the Ends define why we exist, who we serve, *and at what cost.*

2012-06 AITKEN – PATTERSON

That the Minutes of the Committee of the Whole Meeting held February 8, 2012 be confirmed, as amended.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 *Background regarding the Ends Statement and the Mission Statement*

Ms. Enright referred to the report included in the agenda and reported that there are other library systems that have both a Mission and an Ends statement. It was suggested by board members that both statements be included in the next Strategic Plan and be identified as such.

5.2 Strategic Objective F

The Board has started work in some of these areas, however there is more work to be done on Strategic Objective F1 and F3. With respect to F1 it was suggested that a one-page fact sheet with interesting facts and library initiatives be designed to help with advocacy. Both F1 and F3 will be brought forward to the next meeting.

5.3 Community Complex Development - North End of Kingston

Ms. Enright reported that she and Ms. Love met with a City of Kingston representative to discuss a possible partnership that would include the City, KFPL and the Limestone District School Board regarding redevelopment of the Rideau Heights area, which is one of Council's priorities.

The City is looking at creating a community complex to possibly include a library branch of approximately 6,500 square feet. Ms. Enright reported that discussions are at a preliminary stage and that it was a positive meeting. The board felt that this was positive news, however wanted to ensure that if this went forward that it not have an impact on future plans for the expansion of Pittsburgh branch.

6. ACTION ITEMS

6.1 Bank Account (report)

This is a requirement of the Public Library Act. It was agreed to revise the last sentence to state *regular* basis (changed from *monthly* basis).

2012-07 PURDON - PATTERSON

That the Kingston Frontenac Public Library Board open an account with TD Commercial Banking (City of Kingston bank) with the Board Chair, Vice Chair, Chief Librarian/Chief Executive Officer/Treasurer and Budget/Human Resources Analyst as signing officers.

That the Kingston Frontenac Public Library Board authorize the City of Kingston to continue to perform payroll and accounts payable functions.

That the Kingston Frontenac Public Library Board transfer funds from its account to the City of Kingston library account on a regular basis.

CARRIED

7. INFORMATION ITEMS

7.1 State of the Nation: Year End Review (Chair)

Ms. Richardson's report was distributed and discussed at the meeting. As suggested, the report will be revised to include more KFPL achievements and will be redistributed.

7.2 Correspondence / Information Received and Sent

7.2.1 From Templeman Menninga, a letter dated January 27, 2012 to inform us that there appear to be no conflicting registrations with respect to our new tagline *Information Inspiring Imagination*.

7.2.2 From the Ontario Heritage Trust, a letter to inform us that February 20-26 is Ontario Heritage Week 2012, and that the theme this year is *Defending a Nation* to commemorate 2012 as the bicentennial anniversary of the War of 1812.

2012-08 KENNEY – AITKEN

That the Board receive the correspondence as listed in the Agenda.

CARRIED

7.3 Update on Branding

Ms. Enright reported that she and Mr. Webb met with the Small World Marketing (SWM) Group. It is anticipated that the soft launch with staff will take place in the spring, with the community launch to follow in June. We are waiting on products and signage.

8. MONITORING REPORTS

8.1 Communication and Counsel

8.1.1 Chief Librarian's Report

Ms. Enright referred to the Federation of Ontario Public Libraries (FOPL) proposal to increase the provincial operating grant to Ontario Public Libraries.

Mr. Webb reviewed the Key Activities. A board member noted that numbers for programs have increased considerably, particularly for younger children. It was explained that pre-registration used to be required but no longer is.

8.2 Staff Relations

Ms. Enright reported that the one grievance will be going to arbitration.

8.3 Financial Condition (year end)

With respect to the surplus, it was reported that there are many projects coming up in the next couple of years and the City might allow us to move the surplus into reserves. As well the library will be going through a Pay Equity process which may have an impact on our budget.

2012-09 AITKEN - KENNY

That the Board accept the following reports of the Chief Librarian/Chief Executive Officer:

- *Communication and Counsel*
- *Staff Relations*
- *Financial Condition (year end)*

CARRIED

9. OTHER BUSINESS

9.1 Board Portal

It was reported that staff are working on creating a password protected board portal which will allow board members to access and print the board agenda and attachments, as well as past minutes and reports. It will also allow for communication amongst board members.

9.2 Board Member Profiles

Photos of library board members, which we hope to have taken at the next board meeting, and brief bios will be posted on the staff intranet.

10. NEXT MEETING DATE AND ADJOURNMENT

The Annual General Meeting will be held at 4:00 PM, Wednesday, March 28, 2012, Delahaye Room, Central Library

The next regular Board Meeting will be held following the AGM (4:30 PM) Wednesday, March 28, 2012, Delahaye Room, Central Library.

There being no further business, the meeting was adjourned at 5:30 PM.

Claudette Richardson, Chair

Mary Glenn, Recording Secretary

**MINUTES
ANNUAL GENERAL MEETING
of the Kingston Frontenac Public Library Board
March 23, 2011 - 4:00 PM
Delahaye Room, Central Library**



Present: Barbara Aitken, Paige Cousineau, Deborah Defoe (Chief Librarian/CEO), Councillor Jim Neill, Floyd Patterson, Councillor John Purdon, Claudette Richardson, Monica Stewart

Staff Present: Doug Brown (Manager, Facilities), Patricia Enright (Recorder, and Manager, Children's/Youth Services and Rural Branches), Mary Glenn (Recording Secretary), Barbara Love (Manager, Adult Services), Shelagh Quigley (Manager, Human Resources), Chris Ridgley (Budget / HR Analyst), Lester Webb (Manager, Systems and Technical Services)

Guests: Jennifer O'Donnell, Database Librarian

Regrets: Wilma Kenny, Erik Knutsen

1. CALL TO ORDER

Ms. Richardson called the meeting to order at 4:05 PM, and welcomed Ms. O'Donnell to the meeting.

2. ADOPTION OF THE AGENDA

The agenda was accepted as distributed.

3. DECLARATIONS OF CONFLICT OF INTEREST

There was no declaration of conflict of interest.

4. MINUTES OF THE ANNUAL GENERAL MEETING HELD MARCH 24, 2010

AGM 2011-14 AITKEN – STEWART

That the minutes of the Annual General Meeting of the Kingston Frontenac Public Library Board held March 24, 2010 be approved as circulated.

CARRIED

5. KFPL Board Constitution

A motion to make changes to the Board Constitution was passed at the last regular board meeting. A copy of the revised constitution was distributed with the agenda to replace the copy that was included in the orientation package.

6. APPOINTMENTS FOR THE 2011 TERM

6.1 Library Board Representative to District of the SOLS Trustee Council

AGM 2011-15 PURDON - COUSINEAU

To confirm the appointment of Claudette Richardson to District 6 of the SOLS Trustee Council.

CARRIED

6.2 Library Board Representative to the Art Committee of the Board

AGM 2011-16 NEILL – AITKEN

That the Kingston Frontenac Public Library appoint Monica Stewart to the Art Committee of the Board.

CARRIED

7. ANNUAL REPORT OF THE CHIEF LIBRARIAN

The Chief Librarian and staff were commended for all the work and achievements throughout the year.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:35 PM.

Claudette Richardson, Chair

Mary Glenn, Recording Secretary



March 14, 2012

Premier Dalton McGuinty
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier McGuinty,

Re: Council Resolution regarding Report No. CS-2012-0012 dated January 23, 2012, regarding Exemption from Taxation – Royal Canadian Legion; File No. F22/TA.

Please be advised that Council for the Town of Halton Hills at its meeting of Tuesday, March 6, 2012, adopted the following Recommendation:

Recommendation No. GC-2012-0028 (Resolution No. 2012-0065)

THAT Report No. CS-2012-0012 dated January 23, 2012, regarding the Exemption from Taxation – Royal Canadian Legion be received;

AND FURTHER THAT Staff be authorized to prepare a by-law exempting the lands and buildings of the Royal Canadian Legion Branches 120 and 197 from local taxes for a period of ten years commencing in 2012.

AND FURTHER THAT Staff request the Region of Halton to pass a similar by-law exempting the Royal Canadian Legion Branches in Halton Hills from regional taxes.

AND FURTHER THAT the Council for the Town of Halton Hills requests the Province to exempt all Legion Halls in Ontario from Property Tax Rolls within the Province of Ontario;

AND FURTHER THAT the Province contribute back to affected municipalities a Payment in Lieu of Taxes (PILT) for their Legion Halls that are eligible for a tax exemption;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, Minister of Finance, Ted Arnott MPP, and all Ontario municipalities for their support.

...2

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

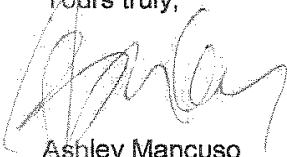
Tel: 905-873-2601 Toll Free: 1-877-712-2205 Fax: 905-873-2347 Web: www.haltonhills.ca

March 14, 2012
Page 2 of 2

A copy of By-Law No. 2012-0020 is attached for your information.

If you have any questions, please do not hesitate to contact Wendy O'Donnell, Manager of Finance at (905) 873-2601 ext. 2240.

Yours truly,



Ashley Mancuso
Council and Committee Services Coordinator

- c. The Honourable Dwight Duncan, Minister of Finance
Ted Arnott, MPP, Wellington-Halton Hills
MPAC
Ms. Louise Cooke, Region of Halton
All Ontario Municipalities
Wendy O'Donnell, Manager of Finance



BY-LAW NO. 2012-0020

A By-law to exempt the Royal Canadian Legion Branch 120 and 197 from Municipal taxation.

WHEREAS Section 6.1 of the Assessment Act, R.S.O. 1990 Chapter A.31, permits the municipality to pass a by-law to exempt from taxes for its purposes any real property actually used and occupied as a memorial home, clubhouse or athletic grounds by person who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war; and

AND WHEREAS Council wishes to provide such tax exemption.

AND WHEREAS on March 6, 2012, Council for the Town of Halton Hills approved Report No. CS-2012-0012, dated January 23, 2012, in which certain recommendations were made relating to Exemption from Taxation – Royal Canadian Legion.


NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF HALTON HILLS ENACTS AS FOLLOWS:

1. That for the years 2012 to 2021 inclusive, the portion of the land and buildings owned and occupied by the Royal Canadian Legion, Branch 120 situated at 127 Mill Street, Georgetown Plan 27, Part Lots 4, 47, 48 and Branch 197 situated at 15 Wright Avenue, Acton, described as Plan M140 Block B to Block H, in the Town of Halton Hills, is hereby exempt from municipal taxation.

BY-LAW read and passed by the Council for the Town of Halton Hills this 6th day of March, 2012.



MAYOR – Rick Bonnette



TOWN CLERK – Suzanne Jones



THE CORPORATION OF THE TOWNSHIP OF
HAVELOCK-BELMONT-METHUEN

www.havelockbelmontmethuen.on.ca

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Havelock, Ontario K0L 1Z0

Phone: 705-778-2308
Toll Free: 1-877-767-2795
Fax: 705-778-5248

Email:
havbelmet@hbrmtwp.ca

Ontario Wildlife Damage Compensation Program

The following motion concerning the Ontario Wildlife Damage Compensation Program was duly passed by the Council of the Corporation of the Township of Havelock-Belmont-Methuen at its regular meeting held the 5th day of March, 2012. Council respectfully requests the consideration and support of the following motion from all Municipal Councils in the Province of Ontario:

Whereas predation of livestock by Wildlife is a recognized problem in Ontario as evidenced by the need for the Ontario Wildlife Damage Compensation Program; and

Whereas the purpose of the Ontario Wildlife Damage Compensation Program is to provide financial assistance to producers whose livestock, poultry or honey bees have been injured or killed as a result of Wildlife; and

Whereas one of the recent changes to the eligibility requirements under the Ontario Wildlife Damage Compensation Program is that all applicants must have a valid Farm Business Registration Number (FBR); and

Whereas the change in eligibility requiring a valid FBR is very unfair for those who do not meet the eligibility criteria, such as hobby farmers that do not meet the criteria for a FBR number, those that raise their own meat to support their families, or those that have animals as pets or for pleasure, are now deemed ineligible for reimbursement under the program;

NOW THEREFORE BE IT RESOLVED that the Minister of Agriculture, Food and Rural Affairs is asked to reconsider the eligibility requirement that all applicants must have a valid Farm Business Registration Number, with the intent to enable financial assistance similar to the previous program to a wider array of livestock producers whose livestock have been injured or killed as a result of Wildlife; and

FURTHER that a copy of this resolution be circulated to the Minister of Agriculture, Food and Rural Affairs; MPP Jeff Leal; the Association of Municipalities of Ontario; and all the municipalities in Ontario to request their support.

FROM THE OFFICE OF

- Mayor: Ron Gerow
- CAO: Linda Reed
- Clerk: Glenn Given
- Fire Chief: Ray Haines
Fax: 705-778-3415
- Treasurer/Tax Collector:
Valerie Nesbitt
- Superintendent of Works
Boyd Hill
- CEO/Building Department:
Travis Tome
- Planning Assistant/By-Law
Enforcement Officer:
Andrea Loyst
- Economic Development
Officer:
Brian Grattan

Lynn Clark, AMCT
Deputy Clerk

*A caring community, bridging past and present;
working together, making dreams come true.*



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Input from: Administrative and Financial Services Management and Supervisory Staff

Date prepared: April 5, 2012

Date of meeting: April 18, 2012

Re: **Administrative and Financial Services – 2012 1st Quarter Activity Update**

Background

This report is presented to Council to provide an update on the various new and ongoing activities and special projects undertaken during January, February and March 2012.

Comment

Ongoing Activities

- Council Meetings – Regular meetings were held on January 27 (rescheduled from January 18 due to weather); February 15 and March 21. A special meeting to address the 2012 budget was held on March 13 (and another was held on April 4). Administrative and Financial Services staff at all levels contributed to the content and preparation of each of these agendas.
- Council's Advisory Committees: March 1 -- information only -- and 15 (150th Anniversary – supported by the CAO), March 1 (Sustainability – supported by the CAO), February 3 and April 5 (Trail – supported by the Manager of Economic Sustainability), and March 7 (Green Energy Task Force – supported by the Manager of Sustainable Planning in place of CAO).
- RULAC – RULAC meeting was held on February 13 at the City of Kingston. No RULAC members from the City of Kingston were in attendance. Senior staff met in Joint Management in preparation for this meeting on January 30.
- Eastern Ontario Wardens' Caucus – The inaugural meetings and Annual General Meeting for 2012 were held on January 12 and 13 in Kingston with the Warden, Past Warden and CAO attending. Additional meetings held on February 16 (a meeting with the Minister of Economic Development and Innovation and a number of his staff in Rockland), February 26 (Caucus followed by a joint meeting with the Western Ontario Wardens' Caucus (WOWC))

Administrative Report
Administrative and Financial Services – 2012 1st Quarter Activity Update
April 18, 2012

Page 1 of 12

Agenda Item # 101011011•

scheduled to coincide with the ROMA-OGRA Conference), February 28 (delegations with the provincial Ministers' Panel, members of the opposition and with the Minister of Natural Resources in Toronto) and March 30 hosted by the County of Peterborough were attended by the Warden and CAO. EOWC-CAO meetings were held on January 30 in Kingston and March 30 hosted by the County of Peterborough. The CAO and Treasurer continued to support the completion of the EOWC Financial Sustainability project. Meetings were hosted by Frontenac on January 5 and February 17. The report has been completed and presentations were made to provincial government members and representatives leading up to its full release on March 5.

- Eastern Ontario Regional Network – Meetings of the Board of Directors, are attended by the Councillor Davison and CAO and were held on January 11 in Kingston, February 24 in Peterborough (regrets from Councillor Davison) and March 23 in Belleville (regrets from the CAO).

Conferences, Training and Seminars

- The first cohort of staff completed the AMCTO Executive Diploma Municipal Management courses in the 4th quarter of 2011 and final research papers will be completed between February and June. A second cohort of staff started the program in Loyalist Township in January.
- Dennis Doyle, Deputy Warden, Geoff Sandiford, SAC Chair, Ron Hipfner, SAC Vice Chair, the CAO and Manager of Economic Sustainability attended the FCM Sustainable Communities Conference 2012 from February 7-10 held at the Westin Hotel and the Convention Centre in Ottawa. Hundreds of cities and communities across Canada are leading the charge towards local sustainability and the shift to a green economy. Every year, they come together to share their experiences, learn from experts and discuss the latest strategies for sustainable community development. Representatives from the County participated to gain knowledge and stay current for our ICSP.
- The ROMA-OGRA Conference was attended by the CAO and Municipal Management Intern from February 26-29 in Toronto. The Warden also attended representing the County.
- The Treasurer attended the LAS Town Hall meeting on March 29, which reviewed Federal Gas Tax opportunities and requirements, risk assessment and management, employee benefit issues and bulk purchasing opportunities through LAS. Also attending were Deputy Warden Doyle and Councillor Jones.
- The Occupational Health Nurse has participated in educational sessions via webinars including Influenza and Antiviral Reassortment, common foot and eye disorders.
- The Sustainability Assistant attended a *Writing for Direct Mail* workshop on January 18, a *Social Media for Non-Profits* workshop on January 26 and a *Social Media* workshop on March 19.
- The CAO and Community Planner attended the SWITCH Kingston Green Profit Conference on March 18 and 19. Members of the Green Energy Task Force were also in attendance.

Committee Activities

- AMCTO Zone 6 Executive: The Deputy Clerk is a Zone 6 Director at Large. The spring zone meeting will be held in the City of Brockville. Presentation topics include: municipal

Administrative Report
Administrative and Financial Services – 2012 1st Quarter Activity Update
April 18, 2012

Page 2 of 12

Agenda Item # 101011011•

roads issues and liability (Rusty Russell); MMAH update; retirement life planning; and social media.

- LHIN Regional Transportation Committee (CAO is a member): No meeting this period.
- AMO Long Term Care Committee (CAO is a member): No meetings this period.
- OANHSS Municipal Group (CAO is a member): No meetings this period.
- Kingston & Renfrew Central Ambulance Communications Centre Advisory Committee: CAO continues to co-chair. No meeting this period.
- Municipal Finance Officers Association Finance Policy Committee: The Treasurer participated in teleconference meetings on January 19, March 2, March 22 and March 30.
- Community and Hospital Infection Control Association (CHICA) Eastern Ontario: Occupational Health Nurse attended the regional meeting. She continues her participation on the two national groups - Standards & Guidelines & Pre-Hospital Responders. The OHN has been asked by the Pre-Hospital Responders group to be a speaker at the 2013 National Infection Prevention and Control Conference.
- Employment Assistance Program (EAP): The 1st meeting of the year was held with the new representative from K3 in attendance. Donna Forster replaces Melanie Steers. The service contract will be reviewed in April.
- Thousand Islands Occupational Health Nurses Association: OHN has accepted position of Education Coordinator for this group and has one meeting this year.
- The Wellness Team held a St. Patrick's Day Wordsearch Contest and the staff Easter Egg Hunt. They are planning the Wellness Fair for June. A Wellness Room evaluation survey was conducted through SurveyMonkey.
- Frontenac Accessibility Advisory Committee: A meeting was held on February 17. This committee still requires a member from Frontenac Islands and from North Frontenac. The Deputy Clerk drafted a notice requesting members for the Townships to post on their web site. The FAAC Chair and Deputy Clerk met with Wayne Orr, CAO - South Frontenac on March 22 to review the plans for the Township office renovations from an accessibility view.
- Rideau Corridor Landscape Strategy Steering Committee: The Community Planner attended a Steering Committee meeting on March 2. Public consultation for the first stage of the project was held March 6-8.
- Algonquin Land Claim: No meetings during this period.

Special Projects and Key Activities

- Municipal Management Internship Program: Our intern continues to gain knowledge and experience as she works throughout the organization according to her approved work plan. She spent 4 weeks working under the direction of the CAO of the Township of Central Frontenac gaining different experiences and tackling challenges offered at the township level.

Agenda Item # 101011011•

- e-Agenda Electronic Meeting Management System: Implementation of the electronic meeting management system to Council, all advisory committees of Council and most staff committees has now been completed. Agenda Notes and Action Tracking modules will be implemented in the next quarter.
- RED Funding Review Panel: The Manager of Economic Sustainability continues to sit on the provincial panel; meetings normally take place by conference call. The panel did not during this quarter.
- Leadership Excellence Advancement Pilot Project Leadership Roundtable (LEAPP): The CAO continues to participate with this provincial initiative of the Centre for Leadership and Learning coordinated by the Municipal Performance Partnerships Section of the Ministry of Municipal Affairs and Housing. A meeting was attended on February 1.
- Integrated Community Sustainability Plan Implementation:
 - Relationship building with the City of Kingston – The Sustainability Assistant, Municipal Intern, Sustainability Advisory Committee Chair Geoff Sandiford, Deputy Mayor Denis Doyle and County Councillor John McDougall attended the First Annual Sustainable Kingston Community Forum.
 - New Energy Project (NEP) committee has not met this quarter. A decision from the Ministry of Economic Development and Trade with regard to for the Community's In Transition (CIT) funding application was to have been made by February but there has been no news from the ministry other than to say there has not been a decision. The committee is to meet in April to contemplate the future of the NEP.
 - Frontenac K&P Trail: Preparatory work continues in anticipation of activities approved in the 2012 budget.
 - Community Improvement Plan: The Verona Community Improvement Plan launched on March 1. The Community Planner and Manager of Economic Sustainability visited businesses in Verona in February to provide information and answer questions. The Community Planner worked with South Frontenac Township staff on implementation documents. The Community Planner and Manager of Economic Sustainability also visited businesses in Sharbot Lake for the Community Improvement Plan in that village to promote awareness of the Plan and the upcoming public meeting. The public meeting was held on March 7 and was well-attended by businesses and residents. The Community Planner and Manager of Economic Sustainability provided an update on the meeting and next stages of the project to Township Council on March 27.
 - Seniors Community Housing Pilot Project: Project consultants held meetings with about 20 stakeholders on February 2 in Glenburnie and Sharbot Lake. Staff hosted Public meetings across the County, with the CAO presenting to approximately 115 interested residents throughout Sydenham, Verona, Arden, Sharbot Lake, Cloyne, Plevna, Wolfe Island and Howe Island. Additional feedback has been collected from some who are interested but weren't able to make it to a session. Several County Council members attended at least one session, including Warden Janet Gutowski, Deputy Warden Denis Doyle, Councillor John McDougall, Councillor Gary Davison and Councillor John Purdon. A series of e-newsletters specific to the Seniors Housing project were sent over the course of January – April to a distribution list that has grown to include 113 contacts.
- Administrative Services:
 - Administration

Agenda Item # 101011011•

- Deputy Clerk completed the 2011 Annual Statistical Report to the Information and Privacy Commission in February reporting that 2 formal requests for information under MFIPPA were received.
 - Scheduled two e-Agenda demonstration web meetings for Township staff in February.
 - Conducted e-Agenda training for Fairmount Management Team.
 - Deputy Clerk met with Don Amos, Northern Frontenac Community Services Corp. regarding the agency's licensed day care transitional plan
 - CAO and Deputy Clerk met with Sheldon Laidman, Director of Housing – City of Kingston to discuss the recommendations from the Municipal Housing Strategy that effect the County and how to move forward collaboratively with the City
 - Conducted testing of the Action Tracking module in the e-Agenda system
 - Deputy Clerk worked with Finance Clerk to finalize the year end subdivision/condominium accounts balances.
 - Deputy Clerk met with AMCTO Zone 6 Executive in January to finalize the agenda for the spring meeting to be held on April 26 and made arrangements for Rusty Russell to speak.
- Land Use Planning
 - On February 1, the Manager of Sustainability Planning, Community Planner and Deputy Clerk interviewed 3 consultants for peer review services for technical studies associated with subdivision and condominium applications.
 - Central Frontenac: Agency circulation of the revised plan of subdivision for a proposed development on Kennebec Lake was completed in February. A public meeting is scheduled for April 24.
 - Frontenac Islands: The County began providing planning services to the Township effective October 1, 2011. Several rezoning and consent applications have been reviewed, and successful mediation of an Ontario Municipal Board appeal has taken place. The Manager of Sustainability Planning attended Township Council meetings on January 9 and March 19 to provide assistance with regard to the planning reports.
 - North Frontenac: In January, an application for a plan of condominium on Ardoch Lake was deemed complete and agency circulation was also completed. A public meeting will be scheduled in the spring.
 - South Frontenac: Manager of Sustainability Planning, Community Planner and Deputy Clerk hosted a progress meeting to review issues regarding a proposed plan of subdivision on Sands Road.
 - Natural Heritage Study: the first Technical Steering Committee meeting was held on February 9 to begin work on the study. In attendance to discuss the project with the consulting firm were representatives from: Quinte and Cataraqui and Conservation Authorities; Ministry of Municipal Affairs and Housing and Ministry of Natural Resources (also representing Frontenac Stewardship Council); and the Manager of Sustainability Planning, Community Planner, and GIS Specialist from the County. The Manager of Sustainability Planning and Community Planner also met with Conservation Authority and Township representatives who were unable to attend the meeting.
 - County Official Plan: The Manager of Sustainability Planning met with staff of Central Frontenac (February 2), South Frontenac (February 7), Frontenac Islands (February 10), North Frontenac (February 10), as well as staff from the Ministry of Municipal Affairs and Housing (February 7) to discuss the draft work plan and consultation process of the County Official Plan.

Agenda Item # 101011011•

- Species at Risk – the Manager of Sustainability Planning, as well as Councillor Purdon, attended a meeting hosted by Tay Valley Township Council members and staff to receive and discuss a presentation by staff of the Ministry of Natural Resources regarding the proposed regulations to protect the Grey Rat Snake (formerly identified as the Black Rat Snake).
- Economic Sustainability
 - Manager of Economic Sustainability and the Community Planner met with representatives of the Friends of Arden on January 4 with regard to plans they have for signage and trail development for the hamlet and surrounding area.
 - Manager of Economic Sustainability attended the Central Frontenac Economic Development meeting January 19.
 - Manager of Economic Sustainability brought the Regional Local Food BR+E Task Force together with the project's coordinators and a representative from OMAFRA on March 16th to review and comment on the data collected in the surveying of local foods businesses of Frontenac. The project is completed and once the resulting report is presented to funding body - OMAFRA RED program- a copy will be brought to Council.
 - Manager of Economic Sustainability met a trails research team from Frontenac Arch Biosphere Network(FABN) on January 31, attended a FABN workshop to review the results of the research on February 16 and had a follow-up meeting with Don Ross on February 23
 - The Manager of Economic Sustainability continues to sit as a voting director on the Land O' Lakes Tourist Association Board and attended a brainstorming session with other stakeholders and a representative of OMAFRA on March 30 on how to best assist businesses in our area to compete in the tourism market. A BR+E program implementation was suggested.
 - The Manager of Economic Sustainability provided assistance to five different community groups in their efforts to apply to the Support to Smaller Scale Community Sustainability initiatives.
- Geographic Information Systems
 - www.frontenacmaps.ca
 - Updated parcel mapping and associated MPAC information
 - Uploaded improved roads layer
 - Uploaded improved hydrology layers (OHN Waterbody, Significant Wetland)
 - Uploaded improved points of interest layers (NF Lightposts)
 - Added Zoning for Central Frontenac
- Geocortex Optimizer
 - Generated monthly reports and archived database
- County of Frontenac GIS Strategic Plan
 - Continue to research other successful strategic plans
 - Continue to add content to the strategic plan
- Natural Heritage Study
 - Provided initial base data to Dillon Consulting Limited
 - Acquired Forest Resource Inventory data (Imagery) from the MNR

Agenda Item # 101011011•

- Established Data Sharing Agreements with Conservation Authorities to acquire additional datasets to be used in the Natural Heritage Study
- County Rollup Banner Map
 - Provided a detailed large scale map of the County for the banner project
- FPS Mapping
 - In depth analysis undertaken to determine response times/routing for bases in the City of Kingston
 - Plotted and mapped call density and call volumes in the City of Kingston and generated heat maps with response time overlays
 - Plotted and mapped call density and call volumes for Howe Island
 - Analyzed various scenarios to provide insight to the Chief/Director of Emergency and Transportation Services
- GIS Content for County Website
 - Generated content for a GIS section to be included on the new County website
 - Submitted the content for review
- Fairmount Home/Old House Floor Plans
 - Digitized and cleaned up existing floor plans
- Roads Layer Improvements
 - Road segment improvements using imagery (alignment, additions, etc.)
 - Address information improvements (major improvements for SF and FI)
 - Provided updates to MOH to be implemented into their dispatch systems
 - Provided updates to City of Kingston GIS (received updated City road network in return)
- Building Footprints
 - Created building footprints for every building in the County of Frontenac
 - Began adding attribute information to differentiate building classes
- Address Point File
 - Provided a county wide address point file to the City of Kingston
 - To be used in their fire dispatch systems as a primary check
 - Improvements to this layer are ongoing
- Seniors Housing Project
 - Plotted poster slides for consultation meetings
- CIP Mapping
 - Provided maps for the planning stage (Sharbot Lake)
 - Plotted poster slides for consultation meetings
- Frontenac County Bytes (Trivia)
 - Provided trivial facts about Frontenac County (i.e. Distance measures, etc.)
- FRC17 Server Backup
 - Worked with Ryan to create a backup of the GIS server to Tape and DVD
 - Cleared up space on the hard-drive
- GPS Unit Research for the Township of South Frontenac

Agenda Item # 101011011•

- Researched various GPS units and provided information to Dave Holliday of South Frontenac to assist in their plan to purchase a GPS unit
- Dataset Inventory Catalogue (Meta-Data)
 - Created a catalogue of all the datasets maintained by the County of Frontenac GIS
 - This dataset was submitted to the Community GIS group for review

Custom Mapping:

- CFDC
 - Sydenham Point (SF)
 - Provided Large and small scale maps (imagery included)
 - Gilmour Point (SF)
 - Provided Large and small scale maps (imagery included)
- Resident
 - Provided multiple small scale maps (imagery included) of properties
 - Assisted in providing information about potential staging sites for the trails and canoes routes that are being planned by the “Friends of Arden”
- Planning (Internal Requests)
 - CIP Mapping (Sharbot Lake)
 - Provided multiple large scale maps for CIP meetings
 - County OP Mapping
 - Watershed boundaries map – Phase 1
 - Planning Application Mapping
 - Nokomis, Rashotte, Lollar, O’Reilly, Piasetzki, Broeders
 - Subdivision Mapping Updates
- FPS (Internal Requests)
 - Created 4 large scale and 4 small scale township maps for emergency planning exercises
 - Provided mapping and analysis for Response times from ambulance bases to local schools
 - Offered recommendations on which schools should therefore be equipped with defibrillators
- GIS Symposium (Jan 26th)
 - Presentation to surrounding municipalities and outside organizations about the use of GIS at the County of Frontenac
- Emergency Management Committee Meeting (February 8th)
 - Participated in round table discussion about the Committees initiatives for the year
- Community GIS Meeting (March 1st)
 - Met with reps from City of Kingston, KFL&A Public Health, United Way, Queen’s
 - Continued discussion surrounding the benefits of community GIS
 - Discussed the outcome of the GIS Symposium

Agenda Item # 101011011•

- Participated in round table discussions regarding the steps moving towards a community GIS Data consortium
 - Identified the need for each organization/agency to create a data inventory as a first step of seeing what data is available
- FABR
 - Met with staff at the Frontenac Arch Biosphere Reserve to exchange points of interest data for common projects
- Quinte Region GIS User Group meeting
 - Met with representatives from various county and city GIS departments (County of Hastings, Prince Edward County, City of Belleville, City of Quinte West, Loyalist Twp)
 - Participated in round table discussions about the various projects that each organization is undertaking
 - Identified common and best practices and steps for improving our internal/external systems and workflows
- Cataraqui Region Conservation Authority
 - Met with Travis York and acquired datasets
 - Updates on current projects and data holdings
 - Discussed future data acquisitions (ie. Drape2, FRI, Lidar, etc.)
- Webinars
 - Introduction to ArcGIS Runtime SDK for Android (Jan 19th)
 - HTML5 and Esri-based Web Mapping (Feb 1st)
 - Creating Web Applications with ArcGIS.com (Feb 9th)
 - Working with the ArcGIS Viewer for Flex Application Builder (Feb 16th)
- Working with the ArcGIS Viewer for Silverlight Application Builder (Mar 15th)
- Finance
 - 2012 County Budget preparation and presentation\
 - The RFP for Project manager for the Joint Land Ambulance Fire Station project in North Frontenac
 - RFQ for Geotechnical assessment of property for the Joint Land Ambulance Fire Station project
 - Expression of Interest for Joint Land Ambulance Fire Station project prepared and released
 - Treasurer was Involved with CUPE 109 labour negotiations
 - Treasurer was involved with CUPE 2290 Interest arbitration
 - Review data sharing agreements for GIS information
 - Completed year end submissions for Federal Gas Tax and Investing in Ontario funding
 - Preparation for yearend audit
 - Contract service to Frontenac Islands – monthly financials, payroll, process tax certificates, supplementary and omitted tax assessment and ownership changes. Assist with budget process (meetings March 1 and 30) and preparation of year end financials.

Meetings and Other

- The Treasurer attended a meeting of the Social Data Consortium on March 22.

Administrative Report
Administrative and Financial Services – 2012 1st Quarter Activity Update
April 18, 2012

Page 9 of 12

Agenda Item # 101011011•

- The Treasurer attended the GIS Symposium on January 26.
- Human Resources
 - Recruitment: 36 job competitions initiated and completed in the first quarter.
 - Council approval of 2 positions – Community Planner and Communications Officer.
 - Council approval of the Municipal Intern.
 - Grievances:
 - CUPE 2290 Fairmount 1 grievance
 - OPSEU 462 Paramedics 2 grievances
 - INFO HR: Testing continued to ensure full integration with the County's financial software.
 - Frontenac Islands:
 - HR Review is progressing. A report went to Frontenac Islands Council in March. Completion of project expected by end of April.
 - Assisted with recruitment for Driver/Labourer position.
 - JBS Self-Serve System: Facilitated training to Administrative staff which allows staff to electronically request time-off.
 - Facilitated several HR Presentations:
 - Respect in the Workplace as part of the Mandatory Training Day for staff at Fairmount.
 - HR Policy 09-06 Investigation Procedure Training Paramedics staff.
 - Conducting Performance Appraisals – external audience
 - CUPE 2290 Pay Equity/Job Evaluation training
 - Collective Bargaining:
 - OPSEU 462 collective agreement was ratified on February 15, 2012. Term of agreement January 1, 2011 - December 31, 2013.
 - CUPE 109 collective agreement was ratified on February 15, 2012. Term of agreement January 1, 2012 - December 31, 2014.
 - CUPE 2290 interest arbitration proceedings took place on February 28, 2012, awaiting arbitrator's decision.
 - Human Resources involved with initiating a Peer Debriefing project with FPS.
- Occupational Health
 - The newly formed Townships/County Health and Safety Working Group held their first meeting in March. It was a very positive group and members have requested to meet monthly rather than quarterly to work on issues and projects collaboratively
 - With approval from SMT amended the Pre Placement process with respect to the services provided by HDH which will provide a significant cost savings.
 - Participated in the Fairmount Outbreak Management Team meetings on a daily basis during the dual outbreaks
 - Participated in the evacuation equipment demonstrations for Fairmount
 - Revised the vehicle checklists for the County
 - Speaker at the Fairmount Resident's Council re: their role in hand hygiene
 - Composed the weekly wellness tips for distribution by Communications to the County and Townships
 - Attended workplan review meetings for I.T. and H.R.
 - Provided in service to FPS Supervisors on completing Employee Incident Reports
 - 34 OH consultations in office

Agenda Item # 101011011•

- Managed 12 WSIB injury cases and processed 20 WSIB occupational illness claims due to Fairmount outbreak
- Coordinated 4 return to work plans for staff returning from LTD, 1 pregnancy accommodation and 2 non occupational injury return to works.
- Performed 1 ergonomic work station assessment
- Reviewed contract requirements for student placements and 'Kids at work'

Meetings:

- Attended 1 FPS H&S meetings, 1 Fairmount H&S meeting, 1 County H&S meeting
1st Peer Support Planning meeting, 1 Emergency Management Committee, 3 Fairmount Environment Team meetings, 2 Wellness Team meetings

• Training:

Conducted Health and Safety Internal Responsibility training and Passport to Safety testing for Fairmount Supervisors

Conducted Health & Safety Act and Back Care training as part of Fairmount's mandatory education day for staff

Preparing to conduct a Pandemic Planning Tabletop exercise for Fairmount staff on April 2nd.

• Information Systems

- Initiated the Electronic Record Management System implementation
- Work orders #s:

January	157
November	193
December	189

• Communications

- Issued seven approved media releases:
 - New Ambulance Design (January 9)
 - FPS Donates Sweaters (February 22)
 - HWY 7 Vehicle Collision (February 22)
 - CIPS progress in County (February 28)
 - EOWC Report (March 5)
 - Seniors Housing (March 7)
 - County making progress in Green Energy (March 15)
- Sent out approved monthly e-newsletters "Frontenac County Bytes" to a distribution list of approximately 320 contacts, providing updates on activities at the County.
- Assisted with launch of approved corporate social media accounts – Facebook (19 "likes") and Twitter (85 followers).
- Assisted with launch of online discussion forum tool, "FrontenacTalk" for trial use by Sustainability Advisory Committee. Tool will improve communications within and across advisory committees between meetings. Tool will be rolled out to all advisory committees once initial feedback is gathered from SAC.
- Created two online surveys based on defined requirements using Survey Monkey – one for the Fairmount Home Resident/Family Annual Survey and one for Occupational Health, to gather feedback from County staff on the in-house Wellness Room.
- Commented on the Fairmount Communications Plan with Administrator.
- Worked with Community Planner to review ICSP indicators and presented material to Sustainability Advisory Committee for feedback and comment.

Agenda Item # 101011011•

- Began sending Weekly Wellness Tips to County and Township staff on behalf of the Occupational Health Nurse.
- Assisted with the design/drafting of promotional material – two print ads for FPS, a submission to the Ride for Heart e-newsletter for FPS, a brochure for the Green Energy Task Force, and redesigned County business cards. Worked with the GIS Specialist to create a roll up banner stand featuring a map of the County.
- Helped to compile and prepare material for the Green Energy Task Force to exhibit at the SWITCH Kingston Green Profit Conference March 18 and 19.

Representing the County

- The CAO continues as a member of the United Way's Success by 6 Council of Partners. A meeting was attended on January 24.
- The CAO attended the welcoming reception for the newly appointed Chief Librarian for Kingston-Frontenac on January 25.
- The Sustainability Assistant attended the February 14 LOLTA regular meeting in place of the Manager of Economic Sustainability.
- The Manager of Economic Sustainability and Community Planner attended the Frontenac Heritage Festival in Sharbot Lake on February 24 and 25.
- The CAO, Manager of Economic Sustainability and the Sustainability Assistant attended the March 29 FCFDC Annual Breakfast.
- The OHN was a speaker at the Public Health Ontario Just Clean Your Hands education day, presenting on the Hand Hygiene Audit Process and Experience at Fairmount Home.
- The OHN was a guest speaker at St. Lawrence College for the 3rd year nursing students on the topic of Occupational Health Nursing at the County.
- The Deputy Clerk attended a South Frontenac agencies information sharing meeting on February 27 in Sydenham. Agencies attending included City of Kingston Ontario Works (OW), Southern Frontenac Community Service (SFCSC), Frontenac Community Mental Health Services (FCMHS), Ministry of Training, Colleges and Universities (MTCU) and Frontenac Employment Resource Centre (FERC). Some highlights from the meeting include an update on the success of the Frontenac Transportation Service, FCMHS new office location in Verona, requests for food bank have significantly increased over last year and OW is reviewing its service delivery model.

Recommendation

RESOLVED THAT the Council of the County of Frontenac accept the *Administrative and Financial Services – 2012 1st Quarter Activity Update* report for information only.



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Prepared by: Joe Gallivan
Manager of Sustainability Planning

Date prepared: April 3, 2012

Date of meeting: April 18, 2012

Re: Sustainability – Peer Review Services for Subdivision Planning Contract Award

Background

The County of Frontenac is the approval authority for all plans of subdivision and condominium in the Frontenacs. As part of the County's planning review, it is important that the necessary expertise is available to ensure the review is thorough and the public interest is upheld. While the land use planning analysis has been done by County staff since 2010, there is no in-house engineering expertise to review hydrogeological reports (water quality and quantity) that are submitted. The County therefore needs to retain a professional engineering firm on an as-needed basis to help in this review.

Comment

The RFP was released publicly on December 5, 2011 and closed on December 22, 2011. Eight proposals were received, and three of those proposals were shortlisted for an interview. The shortlisted proposals were:

Company	Proposed Value
Malroz Engineering	\$1,695.00
EXP Engineering	\$2,180.50
XCG Engineering	\$2,700.00

The costs listed above are the costs for a site visit and the review of a hydrogeological report for a subdivision proposal. Hydrogeological reports are one of the key planning studies done for a typical application in the Frontenacs where – with the exception of the village of Sydenham – private wells and septic systems are required for each lot.

Staff members involved in the review were: Deputy Clerk; Manager of Sustainability Planning; and the Community Planner. The proposals were evaluated based on the consultants'

Agenda Item # 101011012•

applicable expertise and resources, similar project experience, proposed approach/work plan and cost. All three firms interviewed have excellent qualifications. After an extensive analysis and interview process, Malroz was selected as the preferred proponent. Malroz has extensive experience doing hydrogeological work in Eastern Ontario and in Frontenac County in particular.

Sustainability Implications

The engineering services retained by the County for peer review will promote sustainable development as they will ensure that all subdivision and condominium projects have safe drinking water and adequate septic systems.

Financial Implications

The cost for these services has been reduced from the current fees being incurred by the County for this work by approximately \$2,000 per review, thereby reducing costs for applicants. When this cost saving is added to the savings achieved when in-house planning reviews began in mid-2010, the average cost savings realized by the applicants for review of a subdivision application is more than \$6,000.

Recommendation

RESOLVED THAT County Council receive the *Sustainability – Peer Review Services for Subdivision Planning Contract Award* report for information only;

AND FURTHER THAT the Clerk be authorized to execute an agreement with Malroz Engineering on behalf of the County.

Organizations, Departments and Individuals Consulted and/or Affected

All Four Townships



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Prepared by: Joe Gallivan
Manager of Sustainability Planning

Peter Young
Community Planner

Date prepared: April 17, 2012

Date of meeting: April 18, 2012

Re: **Sustainability – Ontario Feed-In Tariff Program – Proposed Changes**

Background

Ontario's Feed-in Tariff program launched in 2009 and has provided guaranteed rates for power generated by renewable energy projects across the province. The Provincial government recently committed to reviewing the program and released the results of the program on March 22, 2012. The draft changes to the contract were released late in the day of April 5, 2012, just prior to the Easter long weekend. These changes include reductions to rates paid for electricity generated from these projects, enhancements for community and Aboriginal participation, and changes to the municipal engagement process along with other changes.

Comment

Staff has reviewed these changes and participated in two webinars that were held on April 13th and April 17th. One particular issue is relating to the changes in location for ground-mounted solar projects. Highlights for ground-mounted solar restrictions are as follows:

- These projects are no longer permitted in residential areas or abutting residential areas, with some exceptions. MicroFIT projects are now proposed to be prohibited from being located on properties -- or abutting properties -- where "residential use" is lawfully permitted.
- They are only to be permitted on the properties or abutting properties if a residential use is permitted as ancillary/secondary to agricultural uses.
- For ground-mounted solar projects that are located on properties on which commercial use and/or industrial use is permitted, the project may not be the main, primary or only purpose for which the property is used.

Agenda Item # 101011012•

- Municipal staff will be required to evaluate each application and the zoning of all surrounding properties using a standard provincial form (currently not available).

A number of potential issues have been raised through an initial review by Staff that could exclude ground-mounted solar from large areas of land in the Frontenacs:

- Many rural municipalities, including all Townships in the Frontenacs, have a Rural zone, where the zoning may permit Residential uses secondary to agriculture but also permit Residential uses as primary uses.
- Other zoning by-laws permit residential uses and agricultural uses in the same zone, but do not specify that the residential use must be ancillary to agriculture.
- Some zoning by-laws can be more flexible and permit agriculture activity in a Rural zone, but only with a large minimum lot area. The draft rules do not state whether the lot needs to meet the performance standards of the Agricultural zoning.
- The draft rules do not recognize that many Rural zones are very broad and permit a variety of uses such as residential, residential ancillary to agriculture, industrial and commercial zoning
- The wording regarding zoning is different for FIT and microFIT projects. The FIT rules prohibit new ground-mounted projects from abutting “Residential Property” however it is not stated whether this means residential is a permitted use or whether this means the property must not be zoned primarily as Residential (e.g. Village Residential or Waterfront Residential)

A number of Ontario municipalities have raised concerns about the lack of land use controls for ground-mounted solar projects and the OPA has attempted to address these concerns through zoning. This is certainly applicable for urban areas and also for villages and hamlets where the impact of a solar project on small lots can be substantial, but the impacts are far less on large lots typically found in rural Eastern Ontario.

To summarize, the proposed rules are not completely clear, have had insufficient consultation, are not consistent due to the variety of zoning by-laws in Ontario, and will create additional workload for municipal staff.

Comments are due April 27, 2012, therefore it is recommended that staff be directed to prepare comments to the Ontario Power Authority regarding the proposed changes to the microFIT and FIT programs.

Sustainability Implications

The possible exclusion of ground-mounted solar projects over the majority of lands in Frontenac County would reduce the ability for citizens to have the option to be involved in renewable energy. Promotion of renewable energy at both small to large scale is a priority for the County and part of the interest of its Green Energy Task Force

Financial Implications

N/A

Recommendation

Agenda Item # 101011012•

RESOLVED THAT County Council receive the *Sustainability – Ontario Feed-In Tariff Program Changes* report;

AND FURTHER THAT Council direct staff to provide comments to the Ontario Power Authority, prior to the deadline of April 27, 2012, regarding the lack of clarity on the ability to locate ground-mounted solar projects in rural or agricultural zones as proposed in the proposed changes to the microFIT and FIT program rules.

Organizations, Departments and Individuals Consulted and/or Affected

All Four Townships



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac
From: Elizabeth Savill, CAO
Prepared by: Marian VanBruinessen, Treasurer
Date prepared: March 22, 2012
Date of meeting: April 18, 2012

Re: **Financial Services – 2012 Property Tax Capping**

Background

Under the *Fair Municipal Tax Finance Act, S.O. 1997, c. 29, as amended*, the provincial government introduced an assessment and taxation policy to affect a more equitable distribution of municipal property taxation. Current Value Assessment (CVA) was to result in similar tax bills for similarly valued properties in the same municipality. It was also to ensure that similarly-valued properties in different municipalities would bear similar assessments. Full implementation of CVA would have addressed the unfairness of two similar properties in the same municipality paying significantly different tax bills. However, the shifts to achieve this level of fairness resulted in an outcry by those individuals and collective groups anticipating the significant increases to their tax bills and, in response, the provincial government introduced a tax capping program requiring that property tax increases for the Multi-residential, Commercial and Industrial tax classes be contained. Within the capping regime, properties which should be experiencing a decrease in taxation as a result of Current Value Assessment (CVA) are shouldering the burden of tax protection. In the two tier system, the claw-back process is undertaken across the County. County Council had the option to finance the subsidization of the capped property owners' taxes either through a general levy across each municipality as a whole or from within the same property tax class.

A strong but unsuccessful argument was presented at the time to exclude Frontenac from the tax capping program. Justifying this position was the tax policy decision made by Council in 1998 to bring the tax ratios for all property classes to 1.0. This, in effect, reduced any additional tax burden experienced by Multi-residential, Commercial and Industrial properties vis-a-vis residential property owners within the County. In fact, it shifted the burden of property taxes from non-residential to residential taxpayers creating a more desirable environment for our non-residential taxpayers. This full movement to the fair assessment environment led to Council's decision to finance taxation subsidies resulting from the capping program from within each property class. Shifting any further costs to the residential taxpayer would have added an unreasonable additional burden to this class of ratepayers.

Under the *Budget Measures Act, 2004*, new Property Tax Capping Options have been offered for 2005 and future years. These options are described in the *Municipal Act, S.O. 2001, c. 25*

Agenda Item # 10102a)

as amended, Section 329.1 (1), which is attached as Appendix A. Starting in 2005, municipalities could set the annual percentage rate of the cap using some or all of the following parameters:

- Ø at 5 per cent of the previous year's annualized taxes
- Ø up to 10 per cent of the previous year's annualized taxes
- Ø at the greater of the above or up to 5 percent of the previous year's annualized CVA taxes.

Municipalities can move capped or clawed-back properties directly to their CVA taxes if the taxes are within (up to) \$250 of the properties' CVA taxes. Although this will not significantly reduce the overall level of protection, it will reduce the number of protected properties.

In 2010 municipalities had two additional options, which the County implemented.

The first is the "Stay at CVA Tax" Option which excludes properties from the capping and claw-back calculation if they were at CVA tax in the prior year.

The second is the "Cross CVA Tax" Option which excludes properties that would move from being capped in the prior year to being clawed back in the current year or from being clawed back in the prior year to being capped in current year.

If a municipality decides to adopt an option other than the default option (5% of previous year's annualized taxes), the municipality must specify the option in a by-law each year.

Comment

The capping program is complex. The basic intent of the program was and continues to be the reduction of the tax bill levied against certain properties at the expense of other taxpayers. The County's policy actions since 1998 have already reduced the obligations of all non-residential ratepayers, including those captured within the capping program. The opportunity presented by the revised legislative framework allows the County to follow its established taxation policy to the greatest extent by removing the maximum number of properties from the program and reducing the excess burden placed on the balance of the ratepayers in the affected assessment classes.

County Council undertook an extensive review of the options available in 2005 and set the capped adjustment at the greater of 10% of the prior year's annualized taxes or 5% of the previous year's annualized CVA and moved any capped or clawed-back properties directly to their CVA taxes if the taxes are within (up to) \$250 of the properties' CVA taxes.

In 2010 Council adopted the new parameters whereby properties previously at CVA tax will not move back into the capping program and therefore the number of capped properties will be reduced.

After consultation with the Township Treasurers in 2012, it has been agreed that setting the options as specified above is the most appropriate course of action.

Sustainability Implications

Governance – appropriate stewardship of County resources.

Agenda Item # 10102a)

Financial Implications

As all Township budgets have not been passed, it is difficult to provide financial implications. This policy will however ensure that more properties move toward or stay at their CVA tax rate.

Recommendation

WHEREAS the County of Frontenac adopted tax ratios of 1.0 for the Multi-residential, Commercial and Industrial Classes in 1998 thereby providing a fair and equitable property tax environment for the business sector;

AND WHEREAS property taxation at Current Value Assessment (CVA) is considered fair and equitable;

AND WHEREAS the property taxation at CVA has been the goal since its implementation in 1998;

AND WHEREAS property tax decreases continue to fund the claw-back resulting from capped properties;

AND WHEREAS under the *Municipal Act S.O. 2001, Chapter 25 as amended* (the Act), Subsection 329.1 (1), upper tier and single tier municipalities have the opportunity to select from prescribed options the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial class, industrial class or multi-residential property class for 2005 or a subsequent taxation year;

AND WHEREAS County Council has reviewed the provisions of Section 329.1(1) of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial, Industrial and Multi-residential property classes;

NOW THEREFORE, Council of the County of Frontenac accepts this *Financial Services – 2012 Property Tax Capping* report;

AND FURTHER THAT Council of the County of Frontenac shall adopt a bylaw setting the 2012 capping adjustment at 10% of the previous year's annualized tax or 5% of CVA tax, whichever is greater and a threshold of \$250 for increasing and decreasing properties for properties in the Commercial, Industrial and Multi-residential Classes to which Part IX of the Act applies;

AND FURTHER THAT properties that were at CVA tax in 2011 are excluded from the capping and claw-back calculation in 2012;

AND FURTHER to exclude properties that would move from being capped in 2011 to being clawed back in 2012 or from being clawed back in 2011 to being capped in 2012 as a result of the changes to the CVA tax caused by the 2012 reassessment;

AND FURTHER that for all properties that become eligible within the meaning of subsection 331(20) of the Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of:

- a) the amount of the taxes determined for the property for 2012 under subsection 331(2),

Agenda Item # 10102a)

and

- b) the amount of the uncapped taxes for the property multiplied by one hundred per cent (100%) where "uncapped taxes" means the taxes for municipal and school purposes that would have been imposed for the taxation year but for the application of the cap.

Organizations, Departments and Individuals Consulted and/or Affected

Louise Fragnito, Treasurer, Township of South Frontenac
Michael McGovern, Treasurer, Township of Central Frontenac
Angela Millar, Treasurer, Township of North Frontenac
Carol Dwyer, Treasurer, Township of Frontenac Islands

APPENDIX A:

Municipal Act 2001, as amended, Section 329.1 (1)

Municipal option: application of certain provisions of the Act

329.1 (1) A municipality, other than a lower-tier municipality, may pass a by-law to have one or more of the following paragraphs apply in the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential property class for 2005 or a subsequent taxation year:

1. In determining the amount of taxes for municipal and school purposes for the year under subsection 329 (1) and the amount of the tenant's cap under subsection 332 (5),
 - i. 10 per cent or a percentage specified in the by-law for the purposes of this paragraph that exceeds 5 per cent, whichever is lower, shall be used, instead of 5 per cent, in determining the amount to be added under paragraph 2 of subsection 329 (1), and
 - ii. the same percentage used under subparagraph i, instead of 5 per cent, shall be used in increasing under paragraph 2 of subsection 332 (5) the amount calculated under paragraph 1 of that subsection.
2. In determining the amount of taxes for municipal and school purposes for the year under subsection 329 (1) and the amount of the tenant's cap under subsection 332 (5),
 - i. the amount to be added under paragraph 2 of subsection 329 (1) shall be the greatest of,
 - A. the amount of the taxes for municipal and school purposes that would have been levied in respect of the property for the previous year but for the application of this Part, subject to such adjustments as may be prescribed, multiplied by 5 per cent or a percentage specified in the by-law for the purposes of this subparagraph that is less than 5 per cent,
 - B. the amount that would be added under paragraph 2 of subsection 329 (1) for the year using the percentage used under subparagraph 1 i, if the municipality passes a by-law to have paragraph 1 apply for the year to property in the class in which the property is included, and
 - C. 5 per cent of the amount determined under paragraph 1 of subsection 329 (1) for the property for the year, and
 - ii. the amount determined under paragraph 1 of subsection 332 (5) shall be increased under paragraph 2 of that subsection by the amount determined under the following, instead of the amount specified in paragraph 2 of that subsection:
 - A. the amount on account of taxes levied for municipal and school purposes that the tenant would have been required to pay under the

Agenda Item # 10102a)

- tenant's lease in the previous year but for the application of section 332 multiplied by the percentage used in determining the amount under sub-subparagraph i A, if the amount determined under sub-subparagraph i A is the greatest of the amounts determined under subparagraph i,
- B. the amount calculated under paragraph 1 of subsection 332 (5) multiplied by the percentage used in determining the amount under sub-subparagraph i B, if the amount determined under sub-subparagraph i B is the greatest of the amounts determined under subparagraph i, or
 - C. the amount calculated under paragraph 1 of subsection 332 (5) multiplied by the percentage used under sub-subparagraph i C, if the amount determined under sub-subparagraph i C is the greatest of the amounts determined under subparagraph i.
3. The amount of the taxes for municipal and school purposes for a property for a taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the uncapped taxes exceeds the amount of the taxes for municipal and school purposes for the property for the taxation year as determined under section 329 by the lesser of,
 - i. \$250, and
 - ii. the amount, if any, specified in the by-law for the purposes of this paragraph.
 4. The amount of the taxes for municipal and school purposes for a property for a taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the taxes for municipal and school purposes for the property for the taxation year as determined under section 330 exceeds the amount of the uncapped taxes by the lesser of,
 - i. \$250, and
 - ii. the amount, if any, specified in the by-law for the purposes of this paragraph.
 5. If, for all or part of 2006, a property becomes an eligible property within the meaning of subsection 331 (20), the taxes for municipal and school purposes for the year or portion of the year shall be the greater of,
 - i. the amount of the taxes determined for the property for 2006 under subsection 331 (2), and
 - ii. the amount of the uncapped taxes for the property for 2006 multiplied by 80 per cent or the percentage specified in the by-law for the purposes of this subparagraph, whichever is lower.
 6. If, for all or part of 2006, a property becomes an eligible property within the meaning of subsection 331 (20), the taxes for municipal and school purposes for the year or portion of the year shall be the greater of,
 - i. the amount of the taxes determined for the property for 2006 under subsection 331 (2), and
 - ii. the amount of the uncapped taxes for the property for 2006 multiplied by 80 per cent or the percentage specified in the by-law for the purposes of this subparagraph, whichever is lower.
 7. If, for all or part of 2007, a property becomes an eligible property within the

Agenda Item # 10102a)

meaning of subsection 331 (20), the taxes for municipal and school purposes for the year or portion of the year shall be the greater of,

- i. the amount of the taxes determined for the property for 2007 under subsection 331 (2), and
 - ii. the amount of the uncapped taxes for the property for 2007 multiplied by 90 per cent or the percentage specified in the by-law for the purposes of this subparagraph, whichever is lower.
8. If, for all or part of 2008 or a subsequent taxation year, a property becomes an eligible property within the meaning of subsection 331 (20), the taxes for municipal and school purposes for the year or portion of the year shall be the greater of,
- i. the amount of the taxes determined for the property for the taxation year under subsection 331 (2), and
 - ii. the amount of the uncapped taxes for the property for the taxation year multiplied by 100 per cent or the percentage specified in the by-law for the purposes of this subparagraph, whichever is lower.
- 2004, c. 7, s. 11.



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac
From: Elizabeth Savill
CAO
Prepared by: Marian VanBruinessen
Treasurer
Date prepared: April 4, 2012
Date of meeting: April 18, 2012

Re: **Financial Services – 2012 Temporary Borrowing Bylaw**

Background

On an annual basis, the *Municipal Act, Chapter 25 of the Statutes of Ontario 2001*, permits a council to pass a by-law authorizing the head and treasurer to borrow, from time to time by way of promissory note or banker's acceptance, such sums as the council considers necessary to meet current expenditures during the year. These provisions read as:

407(2) Except with the approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed,

(a) from January 1 to September 30 in the year, 50 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year; and

(b) from October 1 to December 31 in the year, 25 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year.

407(3) Until the budget is adopted in a year, the limits upon borrowing under subsection (2) shall temporarily be calculated using the estimated revenues of the municipality set out in the budget adopted for the previous year.

Comment

Based on our 2012 estimates, unpaid temporary borrowings should not exceed \$19,548,575 for the first three-quarters of the year and \$9,792,288 for the final quarter of 2012.

Agenda Item # 10102b)

Sustainability Implications

Governance – appropriate stewardship of County resources.

Financial Implications

The County rarely requires borrowing to cover ongoing operating expenses, but the provision should be available if required to provide for short term cash flow requirements.

Recommendation

RESOLVED THAT Council of the County of Frontenac accept the *Financial Services – 2012 Temporary Borrowing Bylaw* report;

AND FURTHER direct the Clerk to introduce a by-law later in the meeting to authorize current borrowings from time to time during 2012.

Organizations, Departments and Individuals Consulted and/or Affected



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of Paramedic Services

Date prepared: March 22, 2012

Date of meeting: April 18, 2012

Re: **Emergency and Transportation Services – 2012 1st Quarter Activity Update**

Background

This report is presented to Council to provide an update on the various ongoing activities and special projects during the 1st quarter of 2012.

Comment

Meetings Attended	Dates
County Council – Regular Meeting	January 22, February 15, March 21
County Council – Special Meeting	March 13
County Council – Joint Council	
Joint Management and RULAC	January 30, February 13
County Emergency Management Program Committee	February 8
City of Kingston Emergency Management Program	February 28
CACC Advisory	
Regional Paramedic Program of Eastern Ontario (RPPEO)	
Fire/Paramedic Labour Relations Committee	
OPSEU Local 462 Labour Management Committee	
CUPE Local 109 Labour Management Committee	January 31 (Collective Bargaining)
County Health & Safety Committee	February 21
EMO Loyalist Sector Meeting	
Regional Acute Care Stroke Protocol Committee	
LHIN - Cardiovascular Roadmap Project	

Committee Activities

1. Association of Emergency Medical Services of Ontario (AMEMSO) Board:
January 20, 25, February 16, March 15
2. AMEMSO Eastern Ontario Chiefs: None this period
3. Emergency Medical Services Chiefs of Canada (Executive and Board):
January 4, February 6, 13 and 21, March 12

Special Projects/Other Activities

1. **The Tema Conter Memorial Trust Gala**

On February 4th I attended the annual Gala in Vaughan; for over 10 years I have sat as a member of the Advisory Board for this organization. Emergency services and military personnel witness traumatic events as part of their daily routine. Yet they continue to perform their essential duty of saving lives – often in the face of unspeakable tragedy. So unspeakable, in fact, that many of these heroic individuals struggle quietly with the physical, psychological and emotional effects of their jobs. The Tema Conter Memorial Trust was established to end the silence and ease the suffering. The charity was founded by Mr. Vince Savoia, an attending paramedic at the murder scene of Ms. Tema Conter in 1988. The trusts purpose is two-fold: to honour the memory of Ms. Tema Conter and call attention to the psychological trauma encountered by emergency services and military personnel.



2. **National Association of Emergency Medical Services Physicians (NAEMSP)**

From January 10th to 14th I travelled, with several Eastern Ontario EMS Chiefs and staff from the Regional Paramedic Program of Eastern Ontario (RPPEO), to the annual NAEMSP conference in Tucson, Arizona. This opportunity, funded by RPPEO, was very beneficial in allowing me to meet like minded individuals and participate in several workshops regarding EMS Research and Community Paramedicine.

Recommendation

That the Council of the County of Frontenac accept this *Emergency and Transportation Services – 2012 1st Quarter Activity Update* report for information only.

Organizations, Departments and Individuals Consulted and/or Affected



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill, CAO

Prepared by: Paul J. Charbonneau, Director of Emergency and Transportation Services/Chief of Paramedic Services

Date prepared: April 3, 2012

Date of meeting: April 18, 2012

Re: **Emergency and Transportation Services – 2012 Emergency Medical Services (EMS) Week Proclamation, May 20th to 26th**

Background

The Association of Municipal Emergency Medical Services of Ontario (AMEMSO), the EMS Chiefs of Canada (EMSCC), the Paramedic Association of Canada (PAC), the Ontario Paramedic Association (OPA) and all associated Paramedic organizations have agreed that Emergency Medical Services (EMS) Week will take place annually during the third week of May.

Comment

Every year Frontenac Paramedic Services (FPS) continues to raise awareness of emergency medical services and its role within the community. In addition, we strive to promote our paramedics, the dedicated service they provide within the Frontenacs and surrounding areas, through their involvement in numerous outreach activities.

Requests from our various community members (local schools and/or their Boards, churches, community groups, regional and private daycare facilities, nonprofit organizations and private sector companies) for education and information about the services paramedics provide continue to rise annually.

This year's theme is:



Agenda Item # 10103b)

We will be present, in the Cataraqi Mall, from Thursday, May 24th to Saturday, May 26th with a static vehicle display, an interactive CPR simulation and paramedics to answer questions regarding EMS in their community.

Sustainability Implications

Directions for Our Future, under Capacity Building and Governance on page 36, states: “Strong links ensure seamless relationships between community and municipalities”. This work also contributes to the sustainability indicator – number of collaborative projects developed and implemented with two or more municipalities.

Financial Implications

The costs for EMS Week activities are within the 2012 Land Ambulance budget allocations.

Recommendation

WHEREAS each year the paramedics of Frontenac Paramedic Services will respond to approximately 22,000 calls for assistance;

AND WHEREAS, Emergency Medical Services in Ontario are a vital public service;

AND WHEREAS the members of emergency medical services are ready to provide lifesaving care to those in need 24 hours a day, seven days a week;

AND WHEREAS access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury;

AND WHEREAS the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life saving skills;

AND WHEREAS the members of emergency medical services teams often find themselves in dangerous and traumatic situations requiring spontaneous decision-making;

AND WHEREAS the members of emergency medical services teams provide a vital pre-hospital service to the residents of the geographic area of the County of Frontenac;

AND WHEREAS, it is appropriate to recognize the value and the accomplishments of ALL Emergency Medical Services providers by designating Emergency Medical Services Week;

NOW THEREFORE BE IT RESOLVED the Council of the County of Frontenac receive this *Emergency and Transportation Services – 2012 Emergency Medical Services (EMS) Week, May 20th to 26th*, report;

AND FURTHER that the week of May 20 to 26, 2011 be proclaimed EMS WEEK in the County of Frontenac.

Agenda Item # 10103b)

Organizations, Departments and Individuals Consulted and/or Affected

Association of Municipal Emergency Medical Services of Ontario (AMEMSO)
Emergency Medical Services Chiefs of Canada (EMSCC)
Paramedic Association of Canada (PAC)
Ontario Paramedic Association (OPA)



ADMINISTRATIVE REPORT

To: Warden and Council Members of the County of Frontenac

From: Elizabeth Savill
CAO

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of Paramedic Services

Date prepared: April 3, 2012

Date of meeting: April 18, 2012

Re: **Emergency and Transportation Services – 2012 Emergency Preparedness Week Proclamation, May 6th to 12th**

Background

An emergency situation can happen anywhere and anytime. We all need to be prepared to deal with these events at the personal, community, provincial/territorial and federal government levels. Utilities can be out, roads closed, and crucial supplies can become unavailable. While local, provincial and federal officials prepare for emergencies, individuals can and should plan to be prepared at home and at work.

With increased levels of fear and anxiety throughout Canada and the world, it makes sense to prepare for the unexpected. Everyone should be prepared to take care of themselves and their families for up to 72 hours in the event of an emergency or disaster.

A series of self-help advice brochures produced by Public Safety Canada and Emergency Management Ontario (EMO) offer helpful hints and step-by-step information to prepare an emergency kit and recover more quickly in case of an emergency.

What is Emergency Preparedness Week?

Emergency Preparedness Week is a Canada-wide initiative to increase awareness about individual and family preparedness, emphasizing how the public can reduce the risks and consequences of an emergency by being better prepared.

Comment

As part of our ongoing Public Awareness Campaign, as mandated under the *Emergency Management and Civil Protection Act*, it is important that we provide citizens with timely,

relevant and accurate information regarding emergency preparedness and encourage that they be knowledgeable and prepared for the possibility of an emergency.

Sustainability Implications

Directions for Our Future, under Capacity Building and Governance on page 36, states: "Strong links ensure seamless relationships between community and municipalities". This work also contributes to the sustainability indicator – number of collaborative projects developed and implemented with two or more municipalities.

Financial Implications

The County will publish a notice regarding the Proclamation of Emergency Preparedness Week in all of our local newspapers on behalf of all the municipalities within the Frontenacs. The cost is estimated at approximately \$2,000 and has been included in the 2012 budget.

Recommendation

WHEREAS the Council of the County of Frontenac recognizes the importance of everybody being prepared for emergencies;

AND WHEREAS the goal of Emergency Preparedness Week is to raise community awareness and the need to prepare for the possibility of an emergency;

AND WHEREAS the safety of our community is the responsibility of each and every one of us, we must prepare now and learn how to secure a strong and healthy tomorrow;

NOW THEREFORE Council of the County of Frontenac accept this *Emergency and Transportation Services – 2012 Emergency Preparedness Week, May 6th to 12th* report for information;

AND FURTHER Council of the County of Frontenac hereby proclaim the week of May 6th to 12th, 2012, to be EMERGENCY PREPAREDNESS WEEK throughout the County, and encourage all citizens to participate in educational activities on emergency preparedness.

Organizations, Departments and Individuals Consulted and/or Affected

Emergency Management Ontario
Townships' CEMCs



ADMINISTRATIVE REPORT

To: WARDEN AND COUNCIL OF THE COUNTY OF FRONTENAC

From: Elizabeth Savill
CAO

Prepared By: Julie Shillington
Administrator of Fairmount

Date Prepared: March 22, 2012

Date of Meeting: April 18, 2012

Re: Fairmount Home – 1st Quarter Activity Update

Background

The following are some of the highlights from January 1 to March 31, 2012 of which County Council should be aware.

Comment

Elevator

The work on the lobby elevator continues. The control panel has been installed and the technicians are working on the fire recall system which involves coordination with our fire system maintenance technicians and our contracted electrician.

Staff Mandatory Training

The second in a series of mandatory information training days was held for staff. Training included the zero tolerance for abuse and neglect policy; ethics, resident rights; workplace violence; lifts and transfers; health and safety responsibilities; mission and vision statements and infection prevention and control. The next mandatory training day is scheduled for May.

Behavioural Supports Ontario Initiative

I attended several sessions regarding this initiative which will see three new Mobile Behavioural Teams of health professionals (RNs, RPNs, PSWs), employed by Providence Care, as part of the Behavioural Support Services program in the South East LHIN. When the BSS project is fully implemented, long-term care homes will be able to access additional staff support 24-hours a day when a resident is experiencing behavioural challenges related to dementia or other neurological conditions. A cooperation agreement has been developed by Providence Care in collaboration with the LTC sector, and has been reviewed by Providence Care's legal services provider. It was recommended that legal advice be sought by each long-term care home prior to signature as the agreement does make reference to hands on care being provided by members of the team and allowing this may contravene the collective agreements of some homes.

Administrative Report
Fairmount Home – 1st Quarter Activity Update
April 18, 2012

Page 1 of 3

Arbitration

I attended collective bargaining arbitration the outcome of which is not anticipated until summer.

Auditorium Fundraising Committee

The first meeting of the Committee is scheduled for April 11th at Fairmount.

Pay Equity Training

The Director of Resident Care and I attended pay equity training to ensure our understanding of the process required to be undertaken to ensure our continued compliance with the *Pay Equity Act*.

Supervisory Health & Safety Training

The first of several health and safety training sessions specific to the roles and responsibilities set out in the *Occupational Health Act* was provided by the Occupational Health Nurse to some of our Managers, RNs, RPNs, and Cooks as well as the Volunteer & Special Events Coordinator and Lead Hand.

General Staff Meetings

Two general staff meetings were held this quarter.

Frontenac Housing Forum

I attended the Frontenac Housing Forum held in the Frontenac Room at the County.

Code White Update

A debrief session open to all staff was held. Coming out of this session an interdisciplinary team of staff from Fairmount, Frontenac Paramedic Services and County Administration has been formed to draft the procedures to be undertaken by staff during a violent person episode.

Education Session – Program Evaluation

The management team attended an education session on program evaluation at Hastings Manor in Belleville. The purpose of this session was to provide us with the tools to formally evaluate the *Long Term Care Homes Act* required programs.

Residents' Council & Residents' Food Committee

Residents' Council and the Residents' Food Committee met in January, February and March. The Council has requested that education be provided to its members each month and have scheduled a variety of topics from Fire Safety to Abuse and Neglect. The Food Committee has reviewed the proposed spring and summer menu and the Manager of Dietary Services and Dietitian are currently working on the changes.

NRC – Range of Motion Pilot Project

In collaboration with Centric Health, our physiotherapy provider, we are piloting a Range of Motion Nursing Restorative Care program on 1South.

Outbreak

A respiratory outbreak and an enteric outbreak were declared in March. Actions taken to control the outbreak included a daily outbreak management team meeting; increased cleaning in the affected areas; regular discussion with staff about hand hygiene and the use of personal protective equipment (PPE) as well as audits each shift on hand hygiene and the use of PPE.

15 Year Celebration

March 27th saw the 15th anniversary of the County's relationship with Sodexo. Sodexo provided cake and fruit to staff to celebrate this occasion. As you are aware Sodexo provides

Agenda Item # 10104a)

management services for the environment and dietary departments as well as dietitian services to the residents.

Recommendation

RESOLVED THAT Council of the County of Frontenac receive the *Fairmount Home – 1st Quarter Activity Update* report for information only.

Organizations, Departments and Individuals Consulted and/or Affected

Residents
Staff
Volunteers
Centric Health



POSTED CHEQUE LISTING

COUNTY OF FRONTENAC

(Great Plains)

FOR THE PERIOD OF: March 10, 2012 - April 10, 2012 (inclusive)

CHEQUE TOTAL:

760,298.80

TOTAL:

\$760,298.80



POSTED CHEQUE LISTING

PAYROLL

FOR THE PERIOD OF: March 10, 2012 - April 10, 2012(inclusive)

PAYROLL DATE

PP#6	February 27, 2012 - March 11, 2012	Canadian Payroll	\$ 267,116.75
PP#6	March 5, 2012 - March 18, 2012	Canadian Payroll	\$ 160,906.27
PP#7	March 12, 2012 - March 25, 2012	Canadian Payroll	\$ 281,362.64
PP#7	March 19, 2012 - April 1, 2012	Canadian Payroll	\$ 159,334.99

PAYROLL TOTAL: \$ 868,720.65

TOTAL: \$ 868,720.65

Agenda Item # 11•

**County of Frontenac
Transaction Register Report
March 10, 2012 - April 10, 2012**

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
196946	RECE0002	RECEIVER GENERAL	4/4/2012	44,486.94
197383	RECE0002	RECEIVER GENERAL	4/4/2012	16,343.67
2244340	RECE0002	RECEIVER GENERAL	3/12/2012	120,630.79
2244671	RECE0002	RECEIVER GENERAL	3/12/2012	15,451.35
2696	TDFU0001	TD FUTURE BUILDER	3/20/2012	150.00
2861952	RECE0002	RECEIVER GENERAL	3/12/2012	66,782.83
2862291	RECE0002	RECEIVER GENERAL	3/12/2012	5,351.19
36512	BAGO0001	BAGOT MEDICAL CENTRE	3/29/2012	1,066.67
36513	BEEH0001	BEEHLER BROS. ELECTRICAL	3/29/2012	665.52
36514	CANP0001	CANPAR TRANSPORT L.P.	3/29/2012	16.34
36515	CHIC0002	CHICA EASTERN ONTARIO	3/29/2012	507.00
36516	CSCO0001	C/S CONSTRUCTION SPECIALTIES	3/29/2012	316.40
36517	CUNN0001	CUNNINGHAM SWAN CARTY LITT	3/29/2012	367.25
36518	DALT0001	DALTCO ELECTRIC AND SUPPLY I	3/29/2012	80.14
36519	DIGI0001	DELTA PRINTING	3/29/2012	237.58
36520	GLEN0001	GLENBURNIE GROCERY	3/29/2012	5.64
36521	JJEX0001	JJ EXPRESS	3/29/2012	163.74
36522	LENS0001	LEN'S CONTROLS LTD	3/29/2012	266.82
36523	MARI0002	MARIA STEBELSKY & ASSOCIATE	3/29/2012	500.00
36524	MEDI0003	MEDICAL ARTS PHARMACY	3/29/2012	112.41
36525	MICH0002	MICHAEL RIDDELL & ASSOCIATES	3/29/2012	2,038.70
36526	MULT0001	MULTIGEN HEALTHCARE	3/29/2012	258.80
36527	POSI0001	POSITIVE PROMOTIONS	3/29/2012	236.87
36528	RECE0006	RECEIVER GENERAL FOR CANAD	3/29/2012	287.00
36529	RECO0001	EMC	3/29/2012	262.16
36530	SIEM0001	SIEMENS BUILDING TECHNOLOGI	3/29/2012	1,057.68
36531	STER0001	STERICYCLE INC.	3/29/2012	70.66
36532	STRA0001	STRADWICK CARPET ONE	3/29/2012	56.50
36533	TETL0001	JUDY TETLOW	3/29/2012	500.00
36534	THEK0001	THE KINGSTON WHIG STANDARD	3/29/2012	137.18
36535	THEK0004	THE KINGSTON WHIG STANDARD	3/29/2012	581.95
36536	ULTR0001	ULTRAMAR LTD	3/29/2012	220.10
36537	VANS0001	VAN'S MOBILE WASH	3/29/2012	542.40
36538	WATS0001	LINDA SILVER	3/29/2012	185.00
36539	WEST0002	WESTBURNE/RUDDY ELECTRIC	3/29/2012	545.87
36540	WEST0004	WEST WINDS RANCH	3/29/2012	169.50
36541	WALM0001	WALMART CREDIT DEPT.	3/29/2012	273.96
8113808	RECE0002	RECEIVER GENERAL	3/19/2012	48,218.72
8114210	RECE0002	RECEIVER GENERAL	3/19/2012	15,370.82
8468	TDFU0001	TD FUTURE BUILDER	3/20/2012	425.00
8J3U8	STAR0001	SHAW DIRECT	3/23/2012	277.37
AE73	ROCH0001	ROCHON, SUE	3/20/2012	735.30
EFT0000670	DACO0001	DACON CORPORATION LTD.	4/1/2012	4,279.88
EFT0000671	HOTE0001	HOTEL DIEU HOSPITAL	4/1/2012	2,460.16
EFT0000672	GEMM0001	GEMMILL, DAVE	4/1/2012	2,636.66
EFT0000673	ACKL0001	ACKLANDS GRAINGER INC.	3/12/2012	134.20
EFT0000674	ALEX0001	ALEX MCCOY PLUMBING AND HE	3/12/2012	353.48

Agenda Item # 11•

**County of Frontenac
Transaction Register Report
March 10, 2012 - April 10, 2012**

<u>Cheque/Transaction/ Confirmation Number</u>	<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Cheque Date</u>	<u>Amount</u>
EFT0000675	ALLI0002	ALLIED MEDICAL	3/12/2012	5,691.56
EFT0000676	AMBA0001	AMBASSADOR CONFERENCE RES	3/12/2012	1,729.62
EFT0000677	ARSE0001	FRANCINE ARSENAULT	3/12/2012	89.40
EFT0000678	BLUE0001	BLUE CROSS	3/12/2012	75,222.16
EFT0000680	BOCC0001	LINDE CANADA	3/12/2012	185.92
EFT0000681	CANA0008	CANADIAN TIRE	3/12/2012	240.80
EFT0000682	CANA0037	WASTE MANAGEMENT	3/12/2012	4,145.74
EFT0000683	CHOQ0001	CHOQUETTE CKS	3/12/2012	874.09
EFT0000684	CUPE0001	CUPE LOCAL 109	3/12/2012	524.83
EFT0000685	ESFO0002	E.S.FOX LIMITED	3/12/2012	12,657.89
EFT0000686	FAMI0001	K3C COMMUNITY COUNSELLING (3/12/2012	1,912.08
EFT0000687	FERN0001	FERNO	3/12/2012	10,175.85
EFT0000688	FUTU0001	FUTUREMED	3/12/2012	4,407.68
EFT0000689	GRAN0002	GRAND & TOY (CTY)	3/12/2012	576.85
EFT0000690	GRAN0003	GRAND & TOY LTD	3/12/2012	549.11
EFT0000691	HICK0001	HICKS MORLEY HAMILTON STEW.	3/12/2012	257.08
EFT0000692	HOLL0002	HOLLINGSWORTH SUPPLY SERVI	3/12/2012	1,876.30
EFT0000693	JONE0003	ROSEMARIE JONES	3/12/2012	58.80
EFT0000694	KFLA0001	KFL&A HEALTH UNIT	3/12/2012	56,471.50
EFT0000695	KING0005	KINGSTON GENERAL HOSPITAL	3/12/2012	21,900.34
EFT0000696	KING0012	KINGSTON FRONTENAC PUBLIC L	3/12/2012	77,505.82
EFT0000697	KING0029	KINGSTON OXYGEN	3/12/2012	214.11
EFT0000698	KING0047	KINGSTON INJURY MANAGEMENT	3/12/2012	217.00
EFT0000699	MAGN0001	AQUALIBRIUM WATER TECHNOLC	3/12/2012	1,123.71
EFT0000700	MALR0001	MALROZ	3/12/2012	2,599.00
EFT0000701	MDSL0001	LIFELABS LP	3/12/2012	835.00
EFT0000702	MEDI0001	MEDICAL MART	3/12/2012	603.96
EFT0000703	MEDI0006	MEDIGAS - DIV OF PRAXAIR CANA	3/12/2012	1,137.00
EFT0000704	MEDI0008	MED-I-PANT INC.	3/12/2012	1,302.46
EFT0000705	MOTI0001	MOTION SPECIALTIES	3/12/2012	4,711.49
EFT0000706	NEOP0001	NEOPOST LEASING SERVICES	3/12/2012	42.88
EFT0000707	ONTA0023	ONTARIO MUNICIPAL H.R. ASSOC	3/12/2012	565.00
EFT0000708	OPSE0001	OPSEU LOCAL 462	3/12/2012	7,296.36
EFT0000709	QUAL0001	QUALITY LIFE SERVICES INC.	3/12/2012	8,800.38
EFT0000710	RNAW0001	WIRELESS RNA TECHNOLOGY INI	3/12/2012	1,783.42
EFT0000711	SAMC0001	SAM CHEMICAL SPECIALITIES	3/12/2012	1,299.50
EFT0000712	SCOT0001	SCOTT INDUSTRIAL SERVICES	3/12/2012	1,273.79
EFT0000713	SECR0001	CUPE NATIONAL	3/12/2012	6,700.62
EFT0000714	SHEL0001	SHELDON'S PROPERTY MAINTEN.	3/12/2012	608.52
EFT0000715	SHOP0002	SHOPPERS DRUG MART	3/12/2012	5,760.52
EFT0000717	THEF0001	THE FRONTENAC NEWS	3/12/2012	87.68
EFT0000718	THEG0002	THE GREER GALLOWAY GROUP I	3/12/2012	6,239.60
EFT0000719	THYE0001	THYESSEN KRUPP ELEVATOR	3/12/2012	6,070.82
EFT0000720	TOWN0002	TOWNSHIP OF FRONTENAC ISLAI	3/12/2012	2,800.00
EFT0000721	VERS0001	VERSUS BUSINESS FORMS AND L	3/12/2012	363.86
EFT0000722	WALK0001	WALKERTON CLEAN WATER CEN	3/12/2012	85.55
EFT0000723	WECA0001	WE CARE HEALTH SERVICES LP	3/12/2012	1,635.00

Agenda Item # 11•

County of Frontenac Transaction Register Report March 10, 2012 - April 10, 2012

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
EFT0000724	WOLS0001	WOLSELEY MECHANICAL GROUP	3/12/2012	112.16
EFT0000725	ACKL0001	ACKLANDS GRAINGER INC.	3/12/2012	539.42
EFT0000726	ALLI0002	ALLIED MEDICAL	3/12/2012	3,193.02
EFT0000727	ANDE0001	KYLE ANDREWS	3/12/2012	497.20
EFT0000728	BOCC0001	LINDE CANADA	3/12/2012	1,093.12
EFT0000729	CANA0008	CANADIAN TIRE	3/12/2012	770.49
EFT0000730	COLL0001	COLLINS	3/12/2012	363.84
EFT0000731	CRES0001	CRESTLINE COACH LTD.	3/12/2012	532.04
EFT0000732	FERN0001	FERNO	3/12/2012	668.39
EFT0000733	GRAN0001	GRAND & TOY	3/12/2012	3,599.09
EFT0000734	GRAN0002	GRAND & TOY (CTY)	3/12/2012	118.09
EFT0000735	HOLL0002	HOLLINGSWORTH SUPPLY SERVI	3/12/2012	67.74
EFT0000736	KENS0002	1557145 ONTARIO LTD.	3/12/2012	632.80
EFT0000737	KING0005	KINGSTON GENERAL HOSPITAL	3/12/2012	4,207.73
EFT0000738	KING0009	KINGSTON REGIONAL HOSPITAL	3/12/2012	1,354.26
EFT0000739	MALL0002	MALLORY'S FIRE SYSTEMS LTD	3/12/2012	695.18
EFT0000740	MARI0001	MARILYN'S CLEANING SERVICES	3/12/2012	150.00
EFT0000741	SWIS0001	SWISH MAINTENANCE LTD	3/12/2012	2,885.96
EFT0000742	THOM0006	THOMPSON ELECTRIC	3/12/2012	172.61
EFT0000743	WRBR0001	W.R. BRIGHTMAN & SON LTD	3/12/2012	197.75
EFT0000744	XPLO0001	XPLORNET COMMUNICATIONS IN	3/12/2012	146.88
EFT0000745	CENT0004	CENTENNIAL ENGRAVERS AND TI	3/12/2012	20.28
EFT0000746	GLEN0002	GLEN SUPPLY CO. LTD	3/12/2012	198.83
EFT0000747	SAND0001	SANDS CANADA INC/ANGUS	3/12/2012	560.25
EFT0000748	TERR0001	TERRY'S PLOWING AND LAWNCA	4/9/2012	6,260.20
J4U8W8	HYDR0001	HYDRO ONE	3/13/2012	1,564.86
J4U8W9	HYDR0001	HYDRO ONE	3/13/2012	342.13
W8J3Q4	INFO0001	INFOSAT TELECOMMUNICATIONS	3/23/2012	130.40
W8J3Q5	UTIL0001	UTILITIES KINGSTON	3/28/2012	135.17
W8J3Q6	UTIL0001	UTILITIES KINGSTON	3/23/2012	862.55
W8J3Q7	UNIO0001	UNION GAS	3/23/2012	699.42
W8J3Q8	HYDR0001	HYDRO ONE	4/3/2012	397.15
W8J3Q9	HYDR0002	HYDRO ONE	3/23/2012	15,481.38
W8J3R2	HYDR0002	HYDRO ONE	3/23/2012	164.76
W8J3R3	HYDR0001	HYDRO ONE	3/28/2012	566.95
W8J3R4	HYDR0001	HYDRO ONE	3/28/2012	170.65
W8J3R5	HYDR0001	HYDRO ONE	4/3/2012	157.88
W8J3R6	HYDR0001	HYDRO ONE	4/2/2012	5.93
W8J3R7	BELL0001	BELL CANADA	4/3/2012	220.33
W8J3R8	BELL0001	BELL CANADA	3/28/2012	366.23
W8J3R9	BELL0001	BELL CANADA	3/23/2012	771.31
W8J3U2	BELL0001	BELL CANADA	3/23/2012	121.97
W8J3U3	BELL0001	BELL CANADA	3/23/2012	389.10
W8J3U4	BELL0001	BELL CANADA	3/28/2012	166.63
W8J3U5	BELL0001	BELL CANADA	3/28/2012	198.05
W8J3U6	BELL0001	BELL CANADA	3/23/2012	166.11
W8J3U7	BELL0001	BELL CANADA	3/23/2012	175.41

Agenda Item # 11•

**County of Frontenac
Transaction Register Report
March 10, 2012 - April 10, 2012**

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
W8J3U8	BELL0001	BELL CANADA	3/23/2012	12.52
W8J3U9	UNIO0002	RELIANCE HOME COMFORT	3/23/2012	20.23
W8J3W2	TELU0001	TELUS MOBILITY	3/23/2012	109.50
W8J3W4	STAR0001	SHAW DIRECT	3/23/2012	86.00
W8J3W5	NORT0004	NORTH FRONTENAC TELEPHONE	3/23/2012	320.45
W8J3W6	KING0008	KINGSTON ONLINE SERVICES	3/23/2012	84.69
W8J3W7	KING0008	KINGSTON ONLINE SERVICES	3/23/2012	98.25
W8J3W8	WTCC0001	WTC COMMUNICATIONS	3/23/2012	787.61
W8J3X2	TDVI0002	TD VISA (6040) MARIAN VABRUINE	3/23/2012	12.08
W8J3X3	TDVI0005	TD VISA (6065) PAUL CHARBONNE	3/23/2012	200.01
W8J3X4	TDVI0012	TD VISA (6032) ELIZABETH SAVIL	3/23/2012	5,802.24
W8J3X5	TDVI0009	TD VISA (6057) JULIE SHILLINGT	3/23/2012	631.51
W8J3X6	TDVI0016	TD VISA (6255) RICHARD RUSSELI	3/23/2012	0.99
X5W2L3	RONA0001	RONA HOME & GARDEN	3/26/2012	101.50
Z5W2L4	BELL0002	BELL MOBILITY	4/9/2012	2,710.67
Total Transactions:	158		Total Amount of Transactions:	760,298.80
Void Transactions:	EFT 0000679, EFT0000716			



**TRAILS ADVISORY COMMITTEE
MINUTES**

February 3, 2012

A meeting of the Trails Advisory Committee (TAC) was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Friday, February 3, 2012 at 10:00 AM

Present: Deputy Warden Denis Doyle and Councillor John Inglis; CRCA Representative Allan McPhail; User Representative Dieter Eberhardt; Adjacent Land Owners Joan Hollywood and Marc Moeys; Anne Marie Young, Manager of Economic Sustainability; Jenny Liu, Municipal Intern; Alison Vandervelde, Sustainability Assistant (Recording Secretary)

1. Call to order

Chair Allan McPhail called the meeting to order at 10:04 AM.

2. Adoption of the agenda

Adoption of the February 3rd, 2012 Agenda

Moved By: Deputy Warden Denis Doyle

Seconded By: Councillor John Inglis

RESOLVED THAT the agenda for the February 2, 2012 meeting of the Trails Advisory Committee be adopted as amended. CARRIED

CARRIED

3. Disclosure of pecuniary interest and general nature thereof

Chair Allan McPhail asked the recording secretary to note that there was no disclosure of pecuniary interest declared.

4. Closed meeting: nil

5. Adoption of minutes

11-12-07

Trails Advisory Committee Meeting Minutes
February 3, 2012 -10:00 AM

Adoption of the December 7th, 2012 Minutes

Moved By: Dieter Eberhardt

Seconded By: Marc Moeys

RESOLVED THAT the minutes for the December 7, 2011 meeting of the Trails Advisory Committee be adopted as circulated. CARRIED

CARRIED

6. Business arising from the minutes

Action List/Plan for Other Projects

Councillor John Inglis presented the committee with a draft for a North Frontenac Non-Motorized Trails Initiative. Chair Allan McPhail noted that as an Advisory Committee of Council, the TAC cannot approve any of the work presented, but could endorse the project – specifically # 1. John clarified that the plan would be presented to County Council as an application for funds.

Friends of Arden have been in touch with Anne Marie about the TAC. They have advised that they are developing a loop trail in/around Arden. The committee discussed when trail proposals come to the attention of the Committee, they should be held to the standards outlined in the Trails Master Plan. John Inglis noted that the plan contains some standards that could/should be questions, specifically in regards to signage. The Committee agreed that signage could vary depending on the funding body and involvement of the County.

Deputy Warden Denis Doyle advised Anne Marie that during budget discussions at County Council, he will ask that \$10,000 be allocated (in the Trails line) to investigating the opening of the Wolfe Island Canal.

7. **Communications:** nil

8. **Reports:** nil

9. **Other business**

Update on Trails Activities

Anne Marie reported that for the K&P, the Hardwood Creek Bridge found in the work plan will be constructed in 2012. Brushing and surfacing will be done as far down the trail as can be completed, and in two sections: from Orser Road to where the K&P meets the Catarauqui and then from there to Craig Road. The brushing and surfacing has been split into two sections because Trans Canada Trail will provide up to \$250,000 at 50% funding on the second half. Anne Marie added that the Trans Canada Trail has identified the K&P as their #1 priority, and it looks very promising that we will get the 50% funding.

Anne Marie also reported that the tender for the Hardwood Creek bridge construction is ready to go, and will be released if County Council approves the item in the budget.

Agenda Item # 14142d)

The land swap with Prince Charles Public School is in process and is at legal right now. The discontinuation of land issue concerning a stretch of the trail in Hartington was taken to Council in closed session last meeting. This issue is also at legal now.

The Cataraqui Region Conservation Area has purchased a tractor and equipment to maintain their trail, the L&A Ridge-runners Club has maintenance equipment as well.

Deputy Warden Denis Doyle and Councillor John Inglis requested more information from Anne Marie surrounding budget. The budget for the trail will be a topic of discussion at the next County Council meeting and both Council members wanted to feel prepared to speak to questions their fellow Council members might have.

Anne Marie reported she anticipates a revenue from Trans Canada Trail of \$50,000, which is a conservative estimate. Much of the budget for the trails this year comes from Investing in Ontario funds. It is not new money for levy, it is money that was allocated previously and hasn't yet been spent. Anne Marie was advised to say this clearly and upfront during budget discussions so County Council can better understand.

The Committee asked for clarification on the Hardwood Bridge. Dieter explained that the bridge must be as specified to accommodate the trail grooming equipment, not just for emergency vehicles. Anne Marie reported that the \$180,000 is an estimate that the engineers have included in their report based on their designs. The \$180,000 is not the final cost of the bridge and it will not be included in the tender when it goes out. John Inglis questioned the estimated cost and suggested a second opinion from another engineering company should be sought.

Update on Funding

The committee agreed that the County should apply for funding through the Eastern Ontario Trails Alliance. Dieter suggested the K&P Snowmobile Association should be approached as a resource for information. North of Tichbourne the biggest hurdle to trail development is private land owner issues, and the snowmobile association could help there. Dieter will arrange to go to a meeting of the K&P Snowmobile Association (would like copy of map of land Tichbourne and north, John Inglis requested the same map be emailed to him).

Update on Communications Plan

The committee noted that the public must be made aware that the TAC has interest in dealing with each land owner individually to solve discontinuity of land issues. The TAC needs to hold a public meeting declaring their interest and then a second meeting with the land owners by invitation only. Anne Marie and Alison will draft letters and a plan for communications with land owners for the April 5th Meeting.

The Committee discussed holding a public meeting on the status of the trail once the brushing is ready. The committee suggested this should happen before the Hardwood Creek is built, in late May in Verona. Anne Marie will begin planning for this.

10. Next meeting date

Thursday, April 5th, 2012 at 10:00 AM

11. Adjournment

Adjournment

Chair Allan McPhail adjourned the meeting at 11:01 AM.



TRAILS COMMUNICATIONS PLAN

The purpose of the plan is to ensure stakeholder and community awareness of the implementation of the Trails Master Plan including the Frontenac K&P Trail and other trail initiatives in the County and to enlist community input and support. This plan will fall within and comply with any County-wide communications plan.

Public Participation Goals

1. Identify the people, businesses and stakeholder groups who are impacted by the implementation project.
2. Inform and educate stakeholders about the project design and potential construction impacts and gather their input for possible best fit solutions.
3. Assist to identify issues of concern affecting the areas of discontinuity of the Frontenac K&P. Identify other trail opportunities.

Key Messages

1. Project purpose and goals
2. Proposed decision-making schedule adopted by Council
3. Options considered

Public Involvement Tools and Methods

Tool /Activity	Method	Target Audience
Stakeholder consultations	Project team will identify and consult with representatives of 10 key interest groups to collect a range of ideas regarding the challenges and benefits, potential solutions, best ways to communicate with the public, and other issues and concerns. Preliminary and final findings reports will be prepared for County Council consideration.	Trail users, adjacent landowners, police, conservation authorities, Township and County elected officials, and area businesses
Website/Social Media/County Newsletter	The County Website will be updated to provide information to the general public and those interested in the process. It will provide project background information, schedule, area map, meeting dates and locations and materials, and project contact information. Facebook and Twitter, along with the County e-newsletter, <i>Frontenac County Bytes</i> will be used to convey current activities and promote public input opportunities.	General Public

Agenda Item # 14142d)

Public Meetings	Two (2) publicly advertised open house style meetings will be held to provide and gather information. The meetings are tentatively scheduled in the current year.	General Public
Informational Materials - Media Releases, Display Ads and Fact Sheets, Brochure	Media releases will be developed and timed to announce project benchmarks and provide notification of public input opportunities. Display ads will be placed in local newspapers to advertise public meetings. Fact sheets will be produced and posted to the website. Fact sheets may also serve as collateral information to support public meetings or small group briefings. An informational brochure will be developed and distributed/displayed during ongoing outreach opportunities.	General Public
Small group briefings	Project team will conduct and document up to 8 briefings with interested parties to provide project updates, receive input and support decision making. A listing of meetings held will be maintained.	Other trail groups, user groups, landowner associations, Township and County council meetings and area community groups.

Schedule of Key Public Involvement Activities

	Spring 2012	Summer 2012	Fall 2012	Winter 2012
Stakeholder interviews	√			
Open House # 1		√		
Open House # 2			√	
Website	√	√	√	√
Online Communications		√	√	√
Media releases		√	√	√
Display Ads		√	√	
Fact Sheets	√	√	√	
Brochure	√	√	√	
Small group briefings		√	√	
Report to County Council				√

BY-LAW NO. 2012-0012

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to authorize temporary borrowing
for current expenditures for the year 2012

WHEREAS as per Section 407(1) of the *Municipal Act, 2001, S.O. 2001, c. 25 as amended* ("the Act"), at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the current expenditures of the municipality for the year;

AND WHEREAS the Corporation of the County of Frontenac ("the County") deems it necessary to borrow from time to time until other revenues are collected;

AND WHEREAS as per Section 407(2) of the *Act*, except with the approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed,

- (a) from January 1 to September 30 in the year, 50 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year; and,
- (b) from October 1 to December 31 in the year, 25 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year.

AND WHEREAS as per Section 407(4) of the *Act* estimated revenues of the County as set forth in the estimates adopted for the year 2012 is \$39,169,150, which does not include revenues derivable or derived from,

- (a) arrears of taxes, fees or charges; or
- (b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose.

NOW THEREFORE the Corporation of the County of Frontenac enacts as follows:

1. THAT the Warden and Treasurer are hereby authorized, on behalf of the County, to borrow from time to time, by way of promissory note or banker's acceptance, from the TD Canada Trust (the "Bank"), any municipality or school board, a sum or sums not to exceed the aggregate of \$19,584,575 from January 1, 2012 to September 30, 2012 and \$9,792,288 from October 1, 2012 to December 31, 2012 less the amount of similar borrowings which are still unpaid to meet, until the taxes are collected, the current expenditures of the County for the year 2012, including the amounts required for the purposes mentioned in Sub-section (1) of the said Section 407 and to give, on behalf of the County, to the said Bank, a promissory note(s) or banker's acceptance(s), sealed with the corporate seal and signed by the Warden and Treasurer for the monies so borrowed with interest, in the case of borrowing from the Bank at the Bank's prime interest rate less one-quarter per cent which shall be as notified by the Bank to the Treasurer from time to time, or in the case of borrowing from a municipality or school board at a rate to be negotiated with the municipality or

Agenda Item # 16•

school board but not to exceed the Bank's prime lending rate at the time of borrowing.

2. THAT all sums borrowed pursuant to the authority of this by-law as well as all other sums borrowed in this year and in previous years from the said Bank, municipality or school board for any or all of the purposes mentioned in the said Section 407 of the *Act* shall, with interest thereon, be a charge upon the whole of the revenues of the County for the current year and for all preceding years, as and when such revenues are received.
3. THAT the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source, which may lawfully be applied for such purposes.
4. THAT this by-law shall come into force and effect on the final passing thereof.

Read a First and Second Time this 18th day of April, 2012.

Read a Third Time and Finally Passed, Signed and Sealed this 18th day of April, 2012.

The Corporation of the County of Frontenac

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

BY-LAW NO. 2012-0013

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to provide for 2012 property tax capping to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended for the commercial, industrial and multi-residential property classes

WHEREAS the County of Frontenac adopted tax ratios of 1.0 for the commercial, industrial and multi-residential classes in 1998 thereby providing a fair and equitable property tax environment for the business sector;

AND WHEREAS property taxation at Current Value Assessment (CVA) is considered fair and equitable;

AND WHEREAS the property taxation at CVA has been the goal since the implementation of CVA in 1998;

AND WHEREAS property tax decreases continue to fund the claw-back resulting from capped properties;

AND WHEREAS under the *Municipal Act, 2001, S.O. 2001, c. 25, as amended* (the "Act"), Subsection 329.1 (1) upper tier and single tier municipalities have the opportunity to select from prescribed options the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial class, industrial classes or multi-residential property class for 2005 or a subsequent taxation year;

AND WHEREAS County Council has reviewed the provisions of Section 329.1(1) of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial, Industrial and Multi-residential property classes;

NOW THEREFORE, the Council of the Corporation of the County of Frontenac hereby implements the following:

1. THAT the 2012 property tax capping adjustment be set at 10% of the previous year's annualized tax or 5% of CVA tax, whichever is greater and a threshold of \$250 for increasing and decreasing properties for properties in the Commercial, Industrial and Multi-residential Classes to which Part IX of the Act applies.
2. THAT properties that were at CVA tax in 2011 are excluded from the capping and claw-back calculation in 2012.
3. THAT properties that would move from being capped in 2011 to being clawed back in 2012 or from being clawed back in 2011 to being capped in 2012 as a result of the changes to the CVA tax caused by the 2012 reassessment be excluded from the capping and claw-back calculation in 2012.

Agenda Item # 16•

4. That for all properties that become eligible within the meaning of subsection 331(20) of the Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of:
 - a) the amount of the taxes determined for the property for 2012 under subsection 331(2) of the Act, and
 - b) the amount of the uncapped taxes for the property multiplied by one hundred per cent (100%) where "*uncapped taxes*" means the taxes for municipal and school purposes that would have been imposed for the taxation year but for the application of the cap.
5. That this by-law shall come into force and take effect as of the date of final passing thereof.

Read a First and Second Time this 18th day of April, 2012.

Read a Third Time, Signed, Sealed and Finally Passed this 18th day of April, 2012.

The Corporation of the County of Frontenac

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

BY-LAW NO. 2012-0014

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to amend By-law No. 2011-0004 (to authorize the payment of remuneration to County of Frontenac Council Members and Non-Council Appointees to Statutory Boards and Committees)

WHEREAS on February 16, 2011, the Council of the County of Frontenac adopted By-law No. 2011-0004, being a by-law to authorize the payment of remuneration to County of Frontenac Council Members and Non-Council Appointees to Statutory Boards and Committees;

AND WHEREAS County Council deems it expedient to amend By-law No. 2011-0004;

NOW THEREFORE the Council of The Corporation of the County of Frontenac hereby enacts the following amendment to By-law No. 2011-0004:

1. THAT Clause 3 of the by-law, as stated below, shall not apply for the year 2012.

“THAT the salary for Council members shall increase annually at the same rate of increase as approved for non-union employees in the current year budget.”

2. That this amending by-law shall come into force on the date of final passing.

Read a first and second time this 18th day of April, 2012.

Read a third time, signed, sealed and finally passed this 18th day of April, 2012.

The Corporation of the County of Frontenac

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

BY-LAW NO. 2012-0015

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to amend By-law No. 2011-0005 (being a by-law to authorize the reimbursement of expenses for County of Frontenac Council Members, Employees, Non-Council Appointees to Local Boards, Commissions or Committees and Other Members of the Public who have been requested to represent the County)

WHEREAS on February 16, 2011, the Council of the County of Frontenac adopted By-law No. 2011-0005, being a by-law to authorize the payment of remuneration to County of Frontenac Council Members and Non-Council Appointees to Statutory Boards and Committees;

AND WHEREAS County Council deems it expedient to amend By-law No. 2011-0005;

NOW THEREFORE the Council of The Corporation of the County of Frontenac hereby enacts the following amendment to By-law No. 2011-0005:

1. THAT Clause 2 of the by-law shall hereby be amended to read as follows:
 - 2(a) THAT County of Frontenac Council Members, Employees, Non-Council Appointees to Local Boards, Commissions or Committees and Other Members of the Public who have been requested to represent the County, shall submit to the Treasurer, a *"Claim for Reimbursement of Expenses"* prescribed form attached hereto as Schedule "B" and forming part of this by-law, for recovery of expenses relating to attendance at meetings (other than County Council or Advisory Committees of Council meetings), seminars, conferences or conventions on behalf of the County.
 - 2(b) THAT County of Frontenac Council Members and Non-Council Appointees to Advisory Committees of Council shall be reimbursed for travel expenses and meeting per diems (if applicable) relating to attendance at County Council and Advisory Committees of Council meetings by entering their name, associated expenses and signature on the *"Attendance and Claim for Per Diem and Travel Expenses for County Council and Advisory Committees of Council Meetings"* prescribed form attached hereto as Schedule "C" and forming part of this by-law.
2. THAT this amending by-law shall come into force on the date of final passing.

Read a first and second time this 18th day of April, 2012.

Read a third time, signed, sealed and finally passed this 18th day of April, 2012.

The Corporation of the County of Frontenac

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk



**ATTENDANCE AND CLAIM FOR PER DIEM AND TRAVEL EXPENSES
for County Council and Advisory Committees of Council Meetings**
Schedule C to By-law No. 2011-0005

Date	Councillor/Committee Member	Per Diem (if applicable)	Total KMs Driven	Signature

Staff Signature
I certify that the expenditures in this claim were incurred for County purposes.

Name: _____ Position: _____

Signature: _____ Date: _____

BY-LAW NO. 2012-0016

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to confirm all actions and proceedings of County Council
on April 18, 2012

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

WHEREAS Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

WHEREAS Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

WHEREAS the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF FRONTENAC hereby enacts as follows:

1. THAT all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 18, 2012 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. THAT all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 18, 2012 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. THAT all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on April 18, 2012 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
4. THAT this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 18th day of April, 2012.

Read a Third Time and Finally Passed, Signed and Sealed this 18th day of April, 2012.

By-law No. 2012-0016 – To confirm all actions and proceedings of County Council on April 18, 2012

Page 1 of 2

Agenda Item # 16•

The Corporation of the County of Frontenac

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

By-law No. 2012-0016 – To confirm all actions and proceedings of County Council on April 18, 2012
Page 2 of 2