County Council Meeting – Regular Meeting
September 19, 2012 – 9:00 a.m.
The Frontenac Room, 2069 Battersea Road, Glenburnie, ON

AGENDA

Page

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. DEPUTATIONS AND/OR PRESENTATIONS

a) Recognition of Heather Sands, RN and Emily Shoniker, RN for achieving the Canadian Nurses Association certification in Gerontology Nursing.

b) Special Olympics Ontario Spring Games Plaque Presentation

5-15 c) Kevin Farrell, GIS Specialist
Re: 2012 GIS Summer Student

16-37 d) Julia Ruhl, Regional Plant Protection Program Officer, Canadian Food Inspection Agency (CFIA)
Re: Emerald Ash Bore (EAB) in County of Frontenac

38-45 e) Liz Savill, CAO
Re: Proposed Federal Electoral Boundary Changes

5. CLOSED MEETING

As Authorized under Section 239 of The Municipal Act, to consider:
a) Adoption of Closed Meeting Minutes dated July 24, 2012
b) Proposed Land Acquisition
c) Personal matters about an Identifiable Individual

6. ADOPTION OF MINUTES

46-56 Adoption of Regular Meeting Minutes dated July 24, 2012

7. BUSINESS ARISING FROM THE MINUTES

8. COMMUNICATIONS FOR INFORMATION

57-72 September 19, 2012 Communications of Interest to County Council

9. COMMUNICATIONS FOR ACTION

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10. REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

10.1. Administrative Services

10.1.1. Administration

73-75 a) Proposed Amendments to Accessibility for Ontarians with Disabilities Act, 2005 (AODA), Integrated Accessibility Standards Regulation 191/11 (IASR) Update

10.1.2. Sustainability

76-77 a) County Official Plan Project Update No. 2012-03

78-79 b) Community Improvement Plans Update

80-82 c) KFL&A Food Charter

83-101 d) Kennebec Lake Draft Plan of Subdivision Approval

102-148 e) Natural Heritage Study Update

10.1.3. Human Resources

149-151 a) Non-Union Salary Adjustment Policy

10.2. Financial Services

152-156 a) 2012 2nd Quarter Financial Summary

10.3. Emergency and Transportation Services

157-158 a) Placement of Automatic External Defibrillators (AEDs) - Ontario Defibrillator Access Initiative

159-161 b) Unit Hour Utilization (UHU) Measurement

162-164 c) Legislated Response Time Performance Plan

165-168 d) New Land Ambulance Station in the Northern Portion of the County of Frontenac

169-170 e) Scouts Canada - Medvents Program Partnership

10.4. Fairmount Home

171-196 a) 2012 2nd Quarter Consolidated Statistical Report

197-199 b) Quality Improvement Activities Update

200-202 c) Auditorium Donor Recognition

203-204 d) Enabling Accessibility Grant

e) August and September 2012 Grapevine Gazettes

11. ACCOUNTS

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11. ACCOUNTS

205-219 Accounts Listing for the Period of: July 11, to September 11, 2012

12. MOTIONS, NOTICE OF WHICH HAS BEEN GIVEN

13. GIVING NOTICE OF MOTION

14. OTHER BUSINESS

14.1. External Boards and Committees

a) Kingston Frontenac Library Board Update - Councillor Purdon

b) KFL&A Public Health Board Update - Councillor Clayton

c) RULAC, LSR and Other Updates - Susan Beckel

d) Algonquin Land Claim Update - Councillor Inglis

e) Frontenac County Youth Justice Advisory Committee Update - Councillor Davison

f) Affordable Housing Development Committee Update - Councillor McDougall

g) Rideau Corridor Landscape Steering Committee Update - Councillor Jones

14.2. Advisory Committees of County Council

220-224 a) Sustainability Advisory Committee
June 6, 2012 Sustainability Advisory Committee Meeting Minutes

225-229 b) Green Energy Task Force
May 2, 2012 Green Energy Task Force Advisory Committee Meeting Minutes

230-232 c) 150th Anniversary of County Advisory Committee
June 27, 2012 150th Anniversary Planning Advisory Committee Meeting Minutes

233-235 d) Trails Advisory Committee
June 1, 2012 Trails Advisory Committee Meeting Minutes

236-239 e) Accessibility Advisory Committee
May 25, 2012 Frontenac Accessibility Advisory Committee Meeting Minutes

14.3. Other Updates

15. PUBLIC QUESTION PERIOD

16. BY-LAWS – GENERAL BY-LAWS AND CONFIRMATORY BY-LAW

240 By-law No. 2012-24 - To Amend By-law 2011-0008 as Amended (Establish 150th Anniversary Committee)

241-242 By-law No. 2012-0025 - To Adopt a Land Ambulance Response Time Performance Plans

243-244 By-law No. 2012-0026 - Confirmation of Proceedings

17. ADJOURNMENT

Confirmation of date, time and location for upcoming County Council Meetings:
- October 17, 2012 at 9:00 a.m., The Frontenac Room, 2069 Battersea Road, Glenburnie, ON
- November 21, 2012 at 9:00 a.m., The Frontenac Room, 2069 Battersea Road, Glenburnie, ON

GIS Summer Student (2012)

County Council Presentation

September 19, 2012

COUNTY of Frontenac

Mike Waldron

- Summer Canada Jobs
  - Federally subsidized position
  - Dedicated to offering summer jobs to Canadian Students
- Summer Term
  - May 28th - August 24th

COUNTY of Frontenac

GPS Field Work Overview

- Cemeteries
- Light Posts
- Addressing

COUNTY of Frontenac

Addressing

- Updated 911 Addressing data for all of Howe Island
- Improves emergency dispatch information

COUNTY of Frontenac

Light Posts

- 400 Light Posts collected this year
- 537 collected to date
- Collected for Hamlets & major roads

COUNTY of Frontenac

Cemeteries

- Digitized cemetery plots
- Photographed individual headstones

COUNTY of Frontenac

Cemeteries…

- Info collected from each headstone
- Searchable by name, date, etc.

COUNTY of Frontenac

Cemeteries

- From This…

COUNTY of Frontenac

Cemeteries...

- To This!

COUNTY of Frontenac

Summary

- Over 3300 photos
- 537 light posts
- 5710 individual cemetery plots
- Over 400 hours in the field collecting data

COUNTY of Frontenac

Plans for Next Year…

- Ongoing collection of township data…
- The more information we can plug into the GIS the more valuable the system will be
- Make more information available to the public via frontenacmaps.ca

COUNTY of Frontenac

Canadian Food Inspection Agency | Agence canadienne d'inspection des aliments

Canadian Food Inspection Agency

Science and regulation...

working together for Canadians

Emerald Ash Borer (EAB)
Frontenac Country Presentation

September 19, 2012

Julia Ruhl, Regional Program Officer, North East Region

Canada

The Canadian Food Inspection Agency

Three Business Lines….

Animal Health

Plant Health

Food Safety

A Gate to Plate Philosophy

Mandate: Protection of the Plant and Animal Resource Base

Canada

Agrilus planipennis – Emerald Ash Borer

Native to eastern Asia

First discovered in Windsor, ON in July, 2002

Believed to have been introduced into North America via wood packaging materials

Considered a **quarantine** pest in Canada and the United States

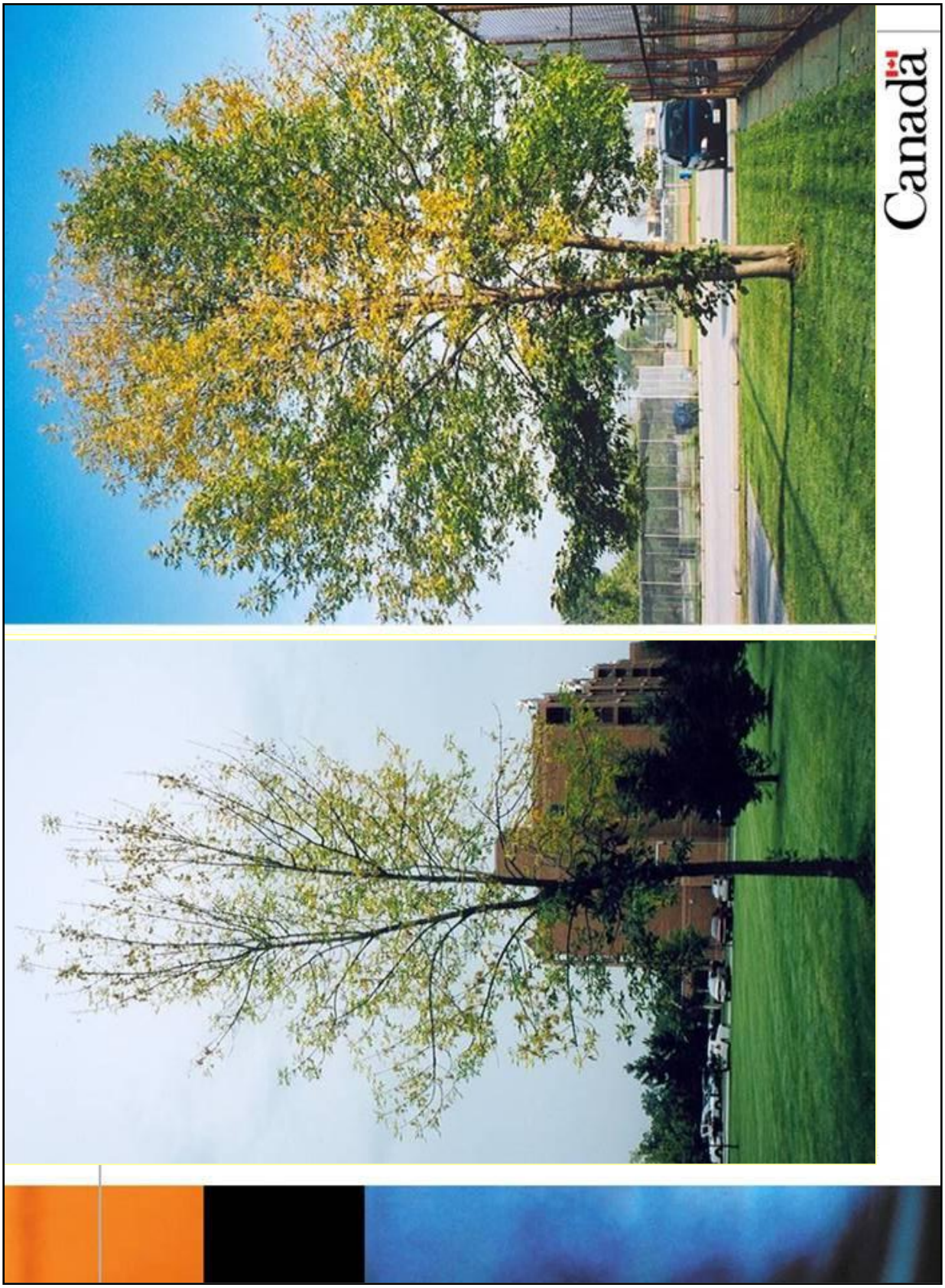
Canada

Why the Concern?

- The insect is not native to North America
- There are few if any effective natural controls
- The EAB is well suited to our climate and host species
- The insect is easily transported to new areas
- North American trees have little natural resistance
- Attacks all *Fraxinus spp*. – white, green, black, pumpkin, red, blue ash. Not Mountain Ash *Sorbus spp.*
- There are an estimated 30 million dead ash trees in the US and Ontario
- There are an estimated 2 billion ash trees at risk in Canada

Canada

d) Julia Ruhl, Regional Plant Protection Program Officer,



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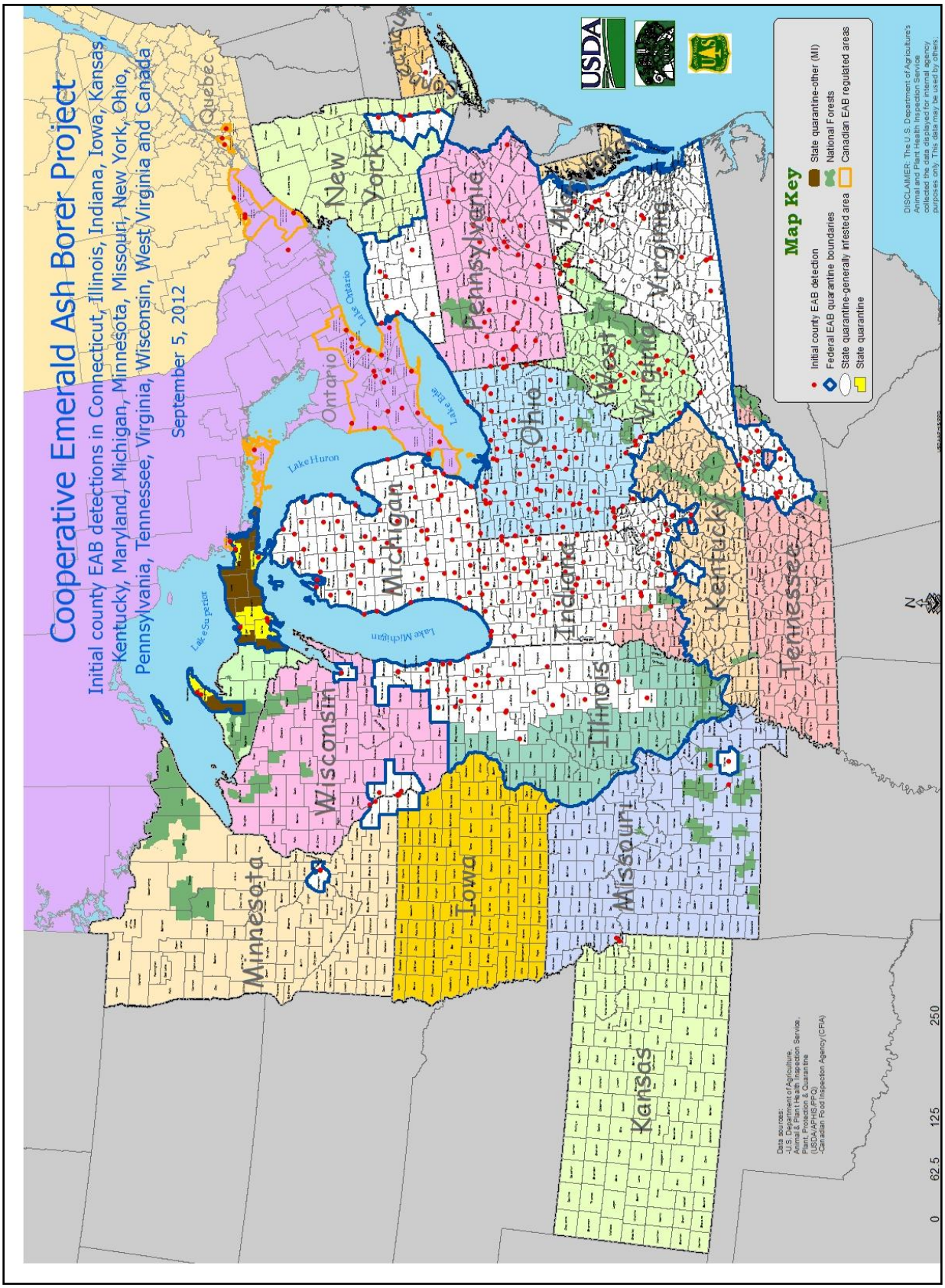
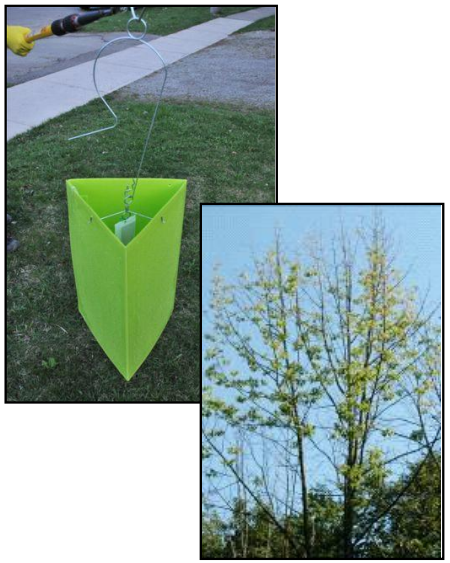
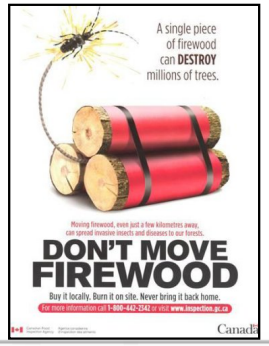


d) Julia Ruhl, Regional Plant Protection Program Officer,

CFIA EAB Response

- Includes 4 components:
  - Surveillance
  - Regulation
  - Compliance/Enforcement
  - Communication/Public Outreach





Canada

Surveillance

Focus on areas where EAB is most likely to have been introduced through human activities.

CFIA EAB 2012 Survey Plan

CFIA surveys for EAB in non-regulated areas of Canada

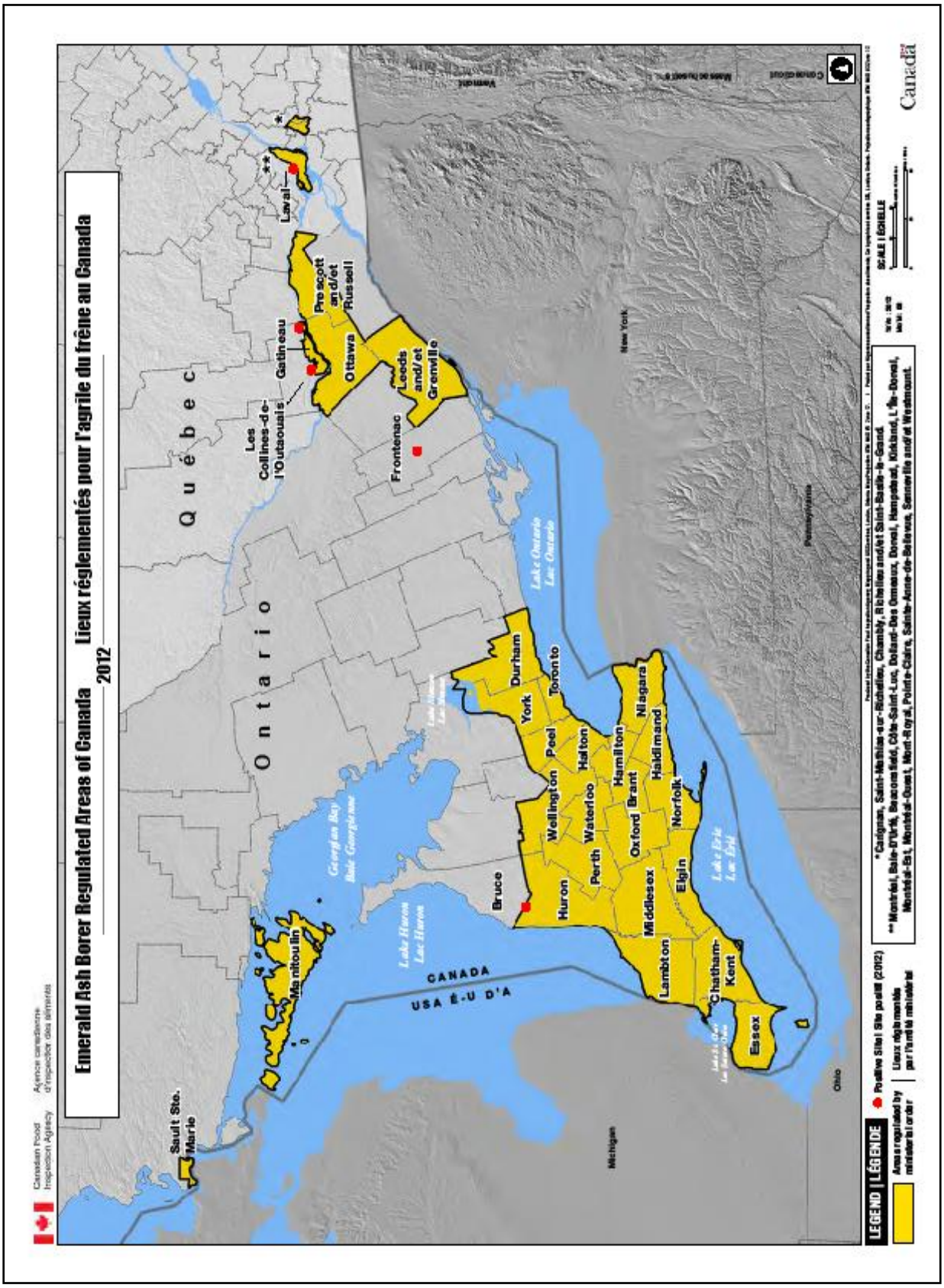
2 components to the survey include:

- Traps
- Ash decline survey/visual survey for signs/symptoms for EAB

EAB is extremely difficult to detect.

EAB is often present in an area 3-4 years prior to detection

Canada



d) Julia Ruhl, Regional Plant Protection Program Officer,

Compliance Program

EAB Approved Facility Compliance Program (EABAFCP)

QSM-07 –Quality System Manual (QSM) for Facilities Registered in the Emerald Ash Borer Approved Facility Compliance Program (EABAFCP)

QSM-08 –QSM for CFIA Auditors to Administer the EABAFCP

- 26 facilities operate throughout Ontario and Quebec
- Regular CFIA audits at these registered facilities

Canada

Enforcement

Plant Protection Act:

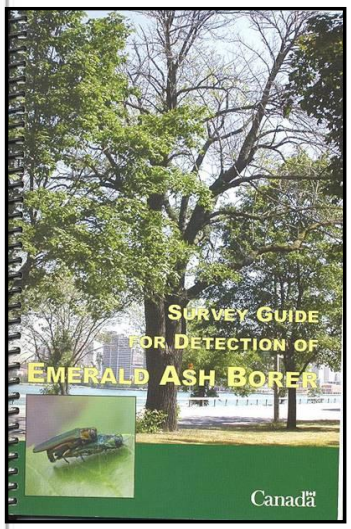
For those who violate the Act a penalty of up to $250,000 and/or to imprisonment for a term not exceeding 2 years.

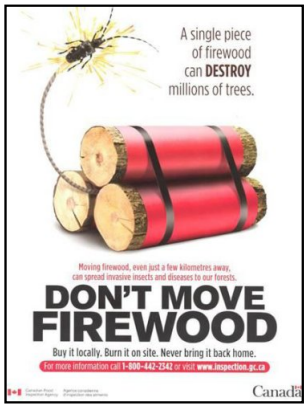
Agriculture and Agri-Food Administrative Monetary Penalties Act:

For those who violate the Plant Protection Act immediate penalties of up to $15,000 may be issued.

Canada

Communication and Outreach





- Training Sessions to urban foresters, municipal arborists
- Survey guide developed in co-operation with Canadian Forest Service, Ontario Ministry of Natural Resources and CFIA
- EAB Publications
- Public Notices
- Toll Free Hotline

Canada

What To Expect

Hazard Trees

- Increase in tree removal and maintenance
- Rate of mortality is dependant on insect population density in relation to size of host material
- Once Ash trees begin to die from EAB damage, it usually occurs within one year.
- It is not possible to determine how quickly or slowly EAB will devastate an areas ash canopy

Canada

What can you do?

- Ash Inventory to assess economic and environmental impacts on your community
- Budget planning and allocation
- Train personnel to recognize signs & symptoms
- Identify “hot spots” and extent of infestation within your community in order to prioritize response
- Learn from other municipalities experiences
- Tree-Azin, AceCap 97, Confidor 200

Canada

Summary

- The CFIA has legislative authority to control the introduction and spread of invasive pests.

- Federal regulation alone cannot manage pest outbreaks. The scope is large, and oftentimes the real expertise is local.

- Invasive Species are increasingly becoming threats with the increasing demand for goods, increasing global competitiveness and decreasing quality resources.

Canada

For more information:

EAB Hotline: **1-866-463-6017**

Email: eab@inspection.gc.ca

Website: http://www.inspection.gc.ca/pests

Julia Ruhl: **905-775-5522**
Julia.Ruhl@inspection.gc.ca

Canada

Canada

Electoral Districts
Proposal for the Province of Ontario

Pursuant to the *Electoral Boundaries Readjustment Act*

Background

Commission is an independent body (members include Mr. Douglas Colbourne and Dr. Leslie Pal)

-Responsible to readjust boundaries following the decennial census

-Public hearings require notification to request standing

- Final report to the Chief Electoral Officer of Canada due February 21, 2013

-Further parliamentary review before Order is drafted and proclamation published

Background, continued

For this round:

-15 additional electoral districts to be formed (106 to 121)

-Act directs each district to conform to the electoral quota with for Ontario is 106,213 (census population divided by the # of districts)

-Departures allowed to:

- -Respect community of interest or identity
- -Respect historical pattern of electoral district
- -Maintain a manageable geographical size

Proposed Districts for Frontenac

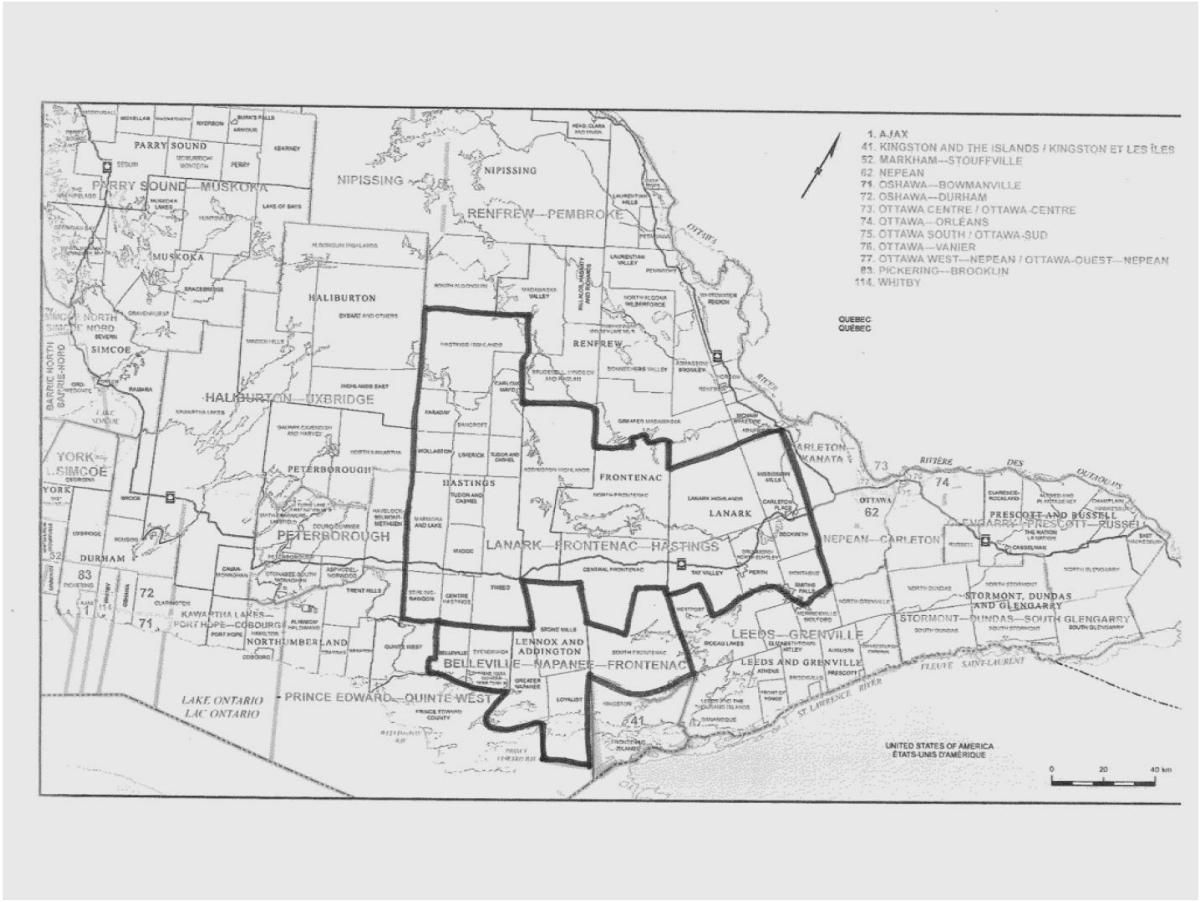
Proposal splits the County into 3 ridings

- LANARK-FRONTENAC-HASTINGS to include North & Central Frontenac [pop: 108,500/2.15% above prov quota]

-BELLEVILLE-NAPANEE-FRONTENAC to include only South Frontenac [pop: 115,350/8.6% above prov quota]

-KINGSTON AND THE ISLANDS to include only Frontenac Islands [pop: 125,227/17.9% above prov quota]

Current Proposed Boundaries



Agendaltem#

Impact on Frontenac

There are similarities and differences raising the same concerns as proposal originally made 10 years ago

- *Does not respect historical districts*

-Focus again on east-west districts ignoring the north-south alignment across the area

-SF again being cut out: last time it was proposed to go east with Leeds County, this time it is proposed to go west to Belleville

Impact on Frontenac, continued

There are similarities and differences raising the same concerns as proposal originally made 10 years ago

- *Does not maintain a manageable size*

-East-west distance across the northern proposed district will be approximately 155 km

-East-west distance across the southern proposed district will be almost the same

Hearing Schedule

Kingston – Radisson Hotel on Wednesday, November 7th at 10am

-Written notice is required by October 1st, including:

- -Name and address of the person to make the representation and official language of preference
- -Concise nature of the representation and the interest of the person

Our neighbours are dealing with similar concerns and they are seeking standing also

MINUTES OF THE REGULAR MEETING OF COUNCIL

July 24, 2012

A regular meeting of the Council of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie, on Tuesday, July 24, 2012 at 9:00 a.m.

Present:	Warden Janet Gutowski, Deputy Warden Denis Doyle, Councillors Gary Davison, John Purdon, John McDougall, Bud Clayton and John Inglis
Regrets:	Councillor David Jones
Also Present:	**County:** Liz Savill, CAO/Clerk; Marian VanBruinessen, Treasurer; Paul Charbonneau, Director of Emergency & Transportation Services; Julie Shillington, Administrator-Fairmount Home; Anne Marie Young, Manager of Economic Sustainability; Joe Gallivan, Manager of Sustainability Planning; Alison Vandervelde, Communications Officer; Angelique Tamblyn, Executive Assistant; and Susan Beckel, Deputy Clerk **Media:** Jeff Green, The Frontenac News and Craig Backay, Frontenac EMC

1. CALL TO ORDER

Warden Gutowski called the meeting to order at 9:05 a.m.

2. ADOPTION OF THE AGENDA

Motion #205-12	Moved By:	Deputy Warden Doyle
	Seconded By:	Councillor Purdon

RESOLVED THAT the agenda for the July 24, 2012 meeting of the Council of the County of Frontenac be adopted as amended:

To add:

Agenda Item #8 - Communications for Information

- July 2012 Minister of Finance and July 19, 2012 Deputy Minister MMAH correspondence Re Broader Public Sector Compensation with respect to the Provincial Compensation Framework announced in the 2012 Ontario Budget.

Agenda Item #14 – Other Business:

- Procedure By-law and rescheduling meetings.

CARRIED

3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Warden requested that the Clerk record that, in accordance with the *Municipal Conflict of Interest Act*, no member of Council declared a pecuniary interest.

4. DEPUTATIONS AND/OR PRESENTATIONS

a) Liz Savill, CAO
Re: Leadership Excellence Advancement Pilot Project (LEAPP)

Liz Savill provided a presentation regarding the Leadership Excellence Advancement Pilot Project (LEAPP), which was a joint Provincial – Municipal effort that began early in 2011 and completed in May 2012, which was initiated and supported by the Ministry of Municipal Affairs and Housing. Ms. Savill advised that the mandate of the project is to assess the needs and challenges of administrative leadership in the municipal sector. Key findings include: emerging demographic and economic trends are compounding increased retirements and skills shortages, creating a leadership gap; leadership development is key. The next step is to engage key municipal associations as they move forward with Actionable Strategies.

LEAPP Presentation Link

Motion #206-12 Moved By: Councillor Purdon
Seconded By: Deputy Warden Doyle

RESOLVED THAT the Council of the County of Frontenac receive for information the presentation by Liz Savill, CAO, County of Frontenac, regarding the Leadership Excellence Advancement Pilot Project (LEAPP).

CARRIED

b) Liz Savill, CAO
Re: Eastern Ontario Regional Network (EORN) Annual Update

Liz Savill, CAO presented an EORN project annual update. Ms. Savill advised that the project, which is to provide high-speed Internet services for residents and businesses through wired, wireless or satellite technology, depending on the best fit for the area, is ahead of schedule and under budget to date. The project will provide 5,500-km network of new and existing fibre optic cable and 160 new access points for Internet Service Providers.

EORN Presentation Link

Motion #207-12 Moved By: Deputy Warden Doyle
Seconded By: Councillor Purdon

RESOLVED THAT the Council of the County of Frontenac receive for information the presentation by Liz Savill, CAO, County of Frontenac regarding an overview of the Eastern Ontario Regional Network (EORN) Annual Update.

CARRIED

5. CLOSED MEETING

Motion #208-12 Moved By: Deputy Warden Doyle
Seconded By: Councillor Purdon

RESOLVED THAT the Council of the County of Frontenac enter into a closed meeting as authorized under Section 239 of The Municipal Act, to consider adoption of closed meeting minutes dated June 20, 2012.

CARRIED

Motion #209-12 Moved By: Councillor Purdon
Seconded By: Deputy Warden Doyle

RESOLVED THAT County Council rise from the closed meeting with no report.

CARRIED

6. ADOPTION OF MINUTES

a) County Council Regular Meeting Minutes - June 20, 2012

Motion #210-12 Moved By: Councillor Purdon
Seconded By: Deputy Warden Doyle

RESOLVED THAT the minutes of the regular meeting of County Council held on June 20, 2012 be adopted as circulated.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

8. COMMUNICATIONS FOR INFORMATION

- **Communications of Interest to Council**

Motion #211-12 Moved By: Deputy Warden Doyle
Seconded By: Councillor Purdon

RESOLVED THAT the items listed in the Communications of Interest to County Council report dated July 24, 2012 be received as amended and filed for information purposes, including Kingston Frontenac Public Library Board meeting minutes dated May 23, 2012 and the July 2012 Minister of Finance and July 19, 2012 Minister MMAH correspondence Re Broader Public Sector Compensation with respect to the Provincial Compensation Framework announced in the 2012 Ontario Budget.

CARRIED

9. COMMUNICATIONS FOR ACTION

10. REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

10.1 Administrative Services

10.1.1 Administration

a) 2012 2nd Quarter Activity Update

Motion #212-12 Moved By: Councillor Purdon
Seconded By: Deputy Warden Doyle

RESOLVED THAT the Council of the County of Frontenac accept the Administrative and Financial Services – 2012 2nd Quarter Activity Update report for information only.

CARRIED

b) 2012 Local Government Week October 14-20

Motion #213-12 Moved By: Deputy Warden Doyle
Seconded By: Councillor Purdon

RESOLVED THAT the Council of the County of Frontenac receive the Administrative Services – 2012 Local Government Week October 14-20 report for information only.

CARRIED

c) Green Energy Act Compliance Update

Motion #214-12 Moved By: Councillor Purdon
Seconded By: Deputy Warden Doyle

RESOLVED THAT the Council of the County of Frontenac receive the Administrative Services – Green Energy Act Compliance Update report for information only.

CARRIED

10.1.2 Sustainability

a) County Official Plan Project Update No. 2012-02

Motion #215-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac receive the Sustainability – Official Plan Project Update 2012-#02 report for information purposes.

CARRIED

b) Endangered Species Act Amendments

Motion #216-12 Moved By: Councillor Clayton

DRAFT

Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac receive the Sustainability – Endangered Species Act Amendments report for information purposes.

CARRIED

c) Source Water Protection Plans Consultation

Motion #217-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac receive the Sustainability – Source Protection Plans Consultation report;

AND FURTHER that staff be instructed to comment on all three source protection plans and advise that the County of Frontenac has no detailed comments to offer on the plans at this time but that it is expected that the plans will be recognized in the new County Official Plan as part of any water protection policies that are drafted.

CARRIED

d) Community Infrastructure Improvement Fund (CIIF)

Staff clarified for Council that the recommendation for the CIIF application would be:

- Priority 1 Project: Fairmount Home Auditorium Redevelopment
- Priority 2 Project: Frontenac K&P Trail

Motion #218-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac receive the Sustainability – Community Infrastructure Improvement Fund report for information purposes.

AND FURTHER instruct staff to submit an application by August 24, 2012 to the Community Infrastructure Improvement Fund.

CARRIED

10.1.3 Human Resources

10.2 Financial Services

a) Procurement Policy Update

Motion #219-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

WHEREAS Allan Chartered Accountant Professional Corporation, the County of Frontenac`s Auditor of Record, has advised that the monthly detailed cheque listing need not be reviewed by Council;

DRAFT

THEREFORE BE IT RESOLVED that the Council of the County of Frontenac receive the Financial Services – Procurement Policy Update report;

AND FURTHER that Council instruct the Clerk to no longer include the detailed cheque listing in the agenda package of the regular meetings of the Council of the County of Frontenac.

LOST

10.3 Emergency and Transportation Services

a) 2012 2nd Quarter Activity Report

Motion #220-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac accept the Emergency and Transportation Services – 2012 2nd Quarter Activity Update report for information only.

CARRIED

b) North Frontenac Joint Land Ambulance Fire Station Development Update No. 2012-03

Motion #221-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac accept the Emergency and Transportation Services – North Frontenac Joint Land Ambulance/Fire Station Development Update 2012-#03 report for information;

AND FURTHER THAT the Council of the County of Frontenac authorize the Warden and Clerk to execute a Letter of Termination as contemplated under clauses 9 and 10 of the Agreement made between The Corporation of the County of Frontenac and The Corporation of the Township of North Frontenac dated the 23rd day of January, 2012 effective immediately.

CARRIED

c) Ambulance Dispatch Reporting System (ADRS)

Motion #222-12 Moved By: Councillor Clayton
Seconded By: Councillor McDougall

RESOLVED THAT the Council of the County of Frontenac accept the Emergency and Transportation Services – Ambulance Dispatch Reporting System (ADRS) report for information only.

CARRIED

d) Proposed Temporary Logistics Support Location

Motion #223-12 Moved By: Councillor Davison
Seconded By: Councillor Clayton

RESOLVED THAT the Council of the County of Frontenac accept the Emergency and Transportation Services – Proposed Temporary Logistics Support Location report for information;

AND FURTHER THAT the Council of the County of Frontenac hereby authorize the Warden and Clerk to execute a three (3) year lease agreement with two (2), one (1) year renewal options to commence on October 1, 2012 with Chris Peters Crane, for a building located at 706 Fortune Crescent, Kingston at a cost of $4,377 per month in the first year.

CARRIED

Warden Gutowski called a recess of the meeting at 10:05 a.m.

Warden Gutowski reconvened the meeting at 10:14 a.m.

10.4 Fairmount Home

a) 2012 2nd Quarter Activity Report

Motion #224-12 Moved By: Councillor Davison
Seconded By: Councillor Clayton

RESOLVED THAT Council of the County of Frontenac receive the Fairmount Home – 2012 2nd Quarter Activity Update report for information only.

CARRIED

b) Auditorium Renovation Project - RFP for Architectural Services

Motion #225-12 Moved By: Councillor Davison
Seconded By: Councillor Clayton

RESOLVED THAT Council of the County of Frontenac receive the Fairmount Home – Auditorium Renovation Project – RFP for Architectural Services report;

AND FURTHER THAT Council authorize the Clerk to release a Request for Proposals for Architectural Services for the Auditorium Renovation Project and to contract with the successful bidder to prepare revised concept drawings and cost estimates in 2012 at a cost not to exceed $20,000 to be drawn from the existing contingency expense line within the 2012 Fairmount Administrative budget and to provide further services, upon authorization of the Auditorium Renovation Project, including final drawings and construction-related services at a rate not to exceed 8% of the construction value.

CARRIED

c) Fairmount Grapevine Gazette - July 2012 Edition

Motion #226-12 Moved By: Councillor Davison
Seconded By: Councillor Clayton

RESOLVED THAT the Council of the County of Frontenac receive the July 2012 edition of the Fairmount Grapevine Gazette for information.

CARRIED

11. ACCOUNTS

a) Accounts Listing for the Period of: June 12, 2012 - July 10, 2012

Motion #227-12 Moved By: Councillor Davison
Seconded By: Councillor Clayton

RESOLVED THAT the Council of the County of Frontenac receive for information the following accounts for the period of June 12 to July 10, 2012:
• Payroll dated between June 10, 2012 and July 1, 2012 in the amount of $883,566.95; and
• Cheque listing in the amount of $1,602,466.97

CARRIED

12. MOTIONS, NOTICE OF WHICH HAS BEEN GIVEN

13. GIVING NOTICE OF MOTION

14. OTHER BUSINESS

14.1 External Boards and Committees

a) Kingston Frontenac Library Board Update - Councillor Purdon

Councillor Purdon provided the following update:

- a controversial art exhibit at the Central Branch caused some negative publicity for the board;
- the elevator and air conditioning at the Central Branch were out of service for a time and required repair;
- the library board, the City of Kingston and the Limestone District School Board are in discussions regarding repurposing an existing public school as a new library branch serving the Rideau Heights area and closing the Kingscourt branch; and
- on August 17, the library board members will be taking a bus tour visiting Howe Island, Wolfe Island, Storrington and Sydenham branches

b) KFL&A Public Health Board Update - Councillor Clayton

Councillor Clayton provided the following update:

- negotiations are currently underway with the 3 unions;
- no board meetings until September;
- public health participated in the Township of North Frontenac Community Policing Advisory Committee (CPAC) Essential Service Fair held in Cloyne on July 12.

c) RULAC, LSR and Other Updates - Susan Beckel

Susan Beckel advised that on July 20, 2012, the City of Kingston released a Request for Proposals for a Homeslessness Plan for the City of Kingston and County of Frontenac.

d) Algonquin Land Claim Update - Councillor Inglis

Councillor Inglis advised that meetings are ongoing.

e) Frontenac County Youth Justice Advisory Committee Update - Councillor Davison

Councillor Davison provided the following update:

- a meeting was held on June 29; and
- a 2 day training workshop regarding juvenile programs is planned for late September.

f) Affordable Housing Development Committee Update - Councillor McDougall

Councillor McDougall advised that the committee has scheduled an upcoming tour of not-for-profit housing.

g) Rideau Corridor Landscape Steering Committee Update - Councillor Jones

In Councillor Jones' absence, Councillor Davison advised that the Township of South Frontenac has sent a letter to the federal government expressing Council's concern regarding the decision to shorten the Rideau Canal's boating season and advising of the the negative economic impacts that this decision will have on the businesses and communities in Eastern Ontario.

14.2 Advisory Committees of County Council

a) Sustainability Advisory Committee
b) Green Energy Task Force
c) 150th Anniversary of County Advisory Committee
d) Trails Advisory Committee
e) Accessibility Advisory Committee

Anne Marie Young advised that the construction work on the portion of the K&P Trail between Orser Road and Harrowsmith has now been completed. The official opening is planned for the last Friday in August.

14.3 Other Updates

a) 2012 Key Projects Update

Liz Savill advised that there was no update as the key project information is included in the departmental quarterly reports received earlier in the meeting by Council.

b) Association of Municipalities of Ontario (AMO) Representation on

County Caucus - Liz Savill

Motion #228-12 Moved By: Councillor Davison
Seconded By: Councillor McDougall

WHEREAS the Council of the County of Frontenac is a longstanding member of the Association of Municipalities of Ontario (the Association);

AND WHEREAS both elected and staff members have engaged in the business of the Association in many roles over the years;

AND WHEREAS the County Caucus of the Association includes one staff official amongst its six member roster;

AND WHEREAS the Staff Official position remains unfilled in the 2012 Nominations to the Board of Directors Final List of Candidates;

NOW THEREFORE the Council of the County of Frontenac supports and recommends its CAO, Elizabeth Savill, be considered for the position of Staff Official for the County Caucus at its upcoming meeting.

CARRIED

c) Procedure By-law and Rescheduling Meetings

The rescheduling of the July Council meeting was raised. Discussion ensued around both the provisions of the procedure by-law on the one hand and, on the other hand, past practice.

Staff advised that the procedure by-law is on an annual review schedule and will come forward to Council in the fall with some proposed housekeeping amendments for consideration.

d) Council Consideration to Cancel the August 15, 2012 Council Meeting

Motion #229-12 Moved By: Councillor McDougall
Seconded By: Councillor Davison

RESOLVED THAT the Council of the County of Frontenac hereby authorize the cancellation of the August 15, 2012 regular meeting of Council;

AND FURTHER THAT this meeting cancellation be posted on the County's web site.

CARRIED

15. PUBLIC QUESTION PERIOD

16. BY-LAWS – GENERAL BY-LAWS AND CONFIRMATORY BY-LAW

a) By-law No. 2012-0021 - To Establish a Finance Committee
b) By-law No. 2012-0022 - To Amend the 2012 Budget By-law No. 2012-0010
c) By-law No. 2012-0023 - Confirmation of Proceedings

Motion #231-12 Moved By: Councillor Davison

Seconded By: Councillor McDougall

RESOLVED THAT leave be given the mover to introduce the following by-laws that have been circulated to all members of County Council and that these by-laws be read a first and second time:

- By-Law No. 2012-0021 - To Establish a Finance Committee, appointing the following members of Council as per Schedule A: Councillor Bud Clayton; Councillor David Jones; and Councillor John McDougall; ;
- By-Law No. 2012-0022 - To Amend the 2012 Budget By-law No. 2012-0010; and
- By-Law No. 2012-0023 - Confirmation of Proceedings.

CARRIED

Motion #: 232-12 Moved By: Councillor McDougall
Seconded By: Councillor Davison

RESOLVED THAT the following by-laws be read a third time, signed, sealed and finally passed:

- By-Law No. 2012-0021 - To Establish a Finance Committee;
- By-Law No. 2012-0022 - To Amend the 2012 Budget By-law No. 2012-0010; and
- By-Law No. 2012-0023 - Confirmation of Proceedings.

CARRIED

17. ADJOURNMENT

Confirmation of time, date and location for upcoming County Council Meetings:

- September 19, 2012 at 9:00 a.m., County Administrative Office, 2069 Battersea Road, Glenburnie, ON
- October 17, 2012 at 9:00 a.m., County Administrative Office, 2069 Battersea Road, Glenburnie, ON

Motion #233-12 Moved By: Councillor Davison
Seconded By: Councillor McDougall

RESOLVED THAT the meeting hereby adjourn at 10:55 a.m.

CARRIED

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Angelique Tamblyn Executive Assistant
Date Prepared:	September 12, 2012
Date of Meeting:	September 19, 2012

Re: Communications of Interest to County Council

It is recommended that the following communications of interest to the County listed under the headings A, B, and C be received and filed (copies are available upon request).

A Ministries, Other Municipalities, etc:

1. Ministry of Infrastructure, August 3, 2012 – Correspondence from Bob Chiarelli, Minister advising of the approved 2012 operating allocation for municipal ferry operations of $689,800 to be paid in monthly instalments of $57,483 to the maximum of the subsidy allocation.

2. Ministry of Community and Social Services, August 15, 2012 – Correspondence regarding the Proposed Amendment to the Integrated Accessibility Standards Regulation under the Accessibility for Ontarians with Disabilities Act, 2005 (see Administrative Report for details). From August 15, 2012 to October 1, 2012, the proposed amendment to the Integrated Accessibility Standards Regulation will be available for public review and comment on the Ministry of Community and Social Services website, the Regulatory Registry of Ontario, and the Environmental Bill of Rights Registry.
   www.mcss.gov.on.ca/en/mcss/programs/accessibility/built_environment/index.aspx

3. Ministry of Infrastructure News Release, August 16, 2012 – Ontario Launches Municipal Infrastructure Strategy, McGuinty Government Strengthening Local Economies. Ontario is helping small, rural and Northern municipalities strategically plan to maintain and build critical infrastructure required by families and businesses to build strong local economies. Eligible communities can apply for funding to help them prepare asset

management plans. The deadline to apply is October 22, 2012. For more information http://www.moi.gov.on.ca/en/infrastructure/building_together_mis/index.asp

4. Ministry of Municipal Affairs and Housing News Release, August 20, 2012 – Ontario Increasing Support for Municipalities McGuinty Government Committed to Municipal Uploading Agreement. Ontario is uploading court security costs from municipalities, helping to reduce costs for municipalities and local families. Municipalities will also continue to see cost savings from previous uploads in social assistance programs, including the Ontario Drug Benefit Program, the Ontario Disability Support Program and the Ontario Works program, resulting in a benefit of $1.2 billion in 2012. http://news.ontario.ca/mah/en/2012/08/overview-of-provincial-municipal-uploads.html

5. Labour Market and Socio-economic Information Directorate, Service Canada, August 21, 2012 – Correspondence providing the July 2012 Labour Market Monitor (LMM) for the Kingston-Pembroke Economic Region available at: http://www.workingincanada.gc.ca/LMI_bulletin.do?cid=3373&PROVCD=ON

6. Ministry of Health & Long-Term Care, August 21, 2012 – Correspondence advising that the Ministry of Health & Long-Term Care has approved a planned one-time funding of up to $233,768 to the County of Frontenac for the 2012/13 fiscal year for dedicated nurses to receive ambulance patients at locally selected hospitals.

Other Correspondence: nil

AMO Member Communications:

1. News Releases: nil

2. AMO Breaking News & Policy News: nil

3. Watch Files
   http://www.amo.on.ca/WCM/AMO/AMO_/About/Watch_File.aspx
   - September 13, 6, 2012
   - August 30, 23, 16, 2, 2012

FCM Communications:

1. News Releases:
   - National funding plan needed to meet new federal wastewater regulations (July 18, 2012)
   - Federation of Canadian Municipalities welcomes Cisco as corporate partner (July 26, 2012)
   - Statement by FCM president on the completion of the federal government's regional infrastructure roundtables (July 30, 2012)
   - FCM to deliver municipal campaign training workshop for women, September 22 and 23 in Weyburn, SK (August 20, 2012)
   - Statement by FCM President Karen Leibovici on closing the gap in women's representation in municipal politics (August 20, 2012)

- New national report card says Canada's municipal infrastructure "at risk" (September 11, 2012)

2. PCP News:
   - CaGBC Green Neighbourhoods Survey, the CaGBC has created a "Green Neighbourhoods" survey to gather feedback (August 9, 2012)
   - Liveable Cities Forum – Registration Now Open, Liveable Cities Forum being organized by ICLEI in partnership with the City of Hamilton (August 13, 2012)
   - 2011 Measures Report and submissions for the 2012 report, the deadline for data submissions is November 30, 2012 (August 16, 2012)
   - August Greenhouse Gas Reduction Initiative of the Month online City of Nanaimo and Regional District of Nanaimo: Electric Vehicles (August 20, 2012)
   - Submit your application for the 2012 FCM Sustainable Communities Awards
     The FCM Sustainable Communities Awards celebrate initiatives that demonstrate environmental responsibility and excellence. Applications by Friday, September 14, 2012 at 5:00 p.m. (August 28, 2012)
   - Updated Program Resources pages for PCP – The PCP Program Resources pages have been updated. Information if more visual and better organized by category (September 12, 2012)
   - PIEVC Workshop in Fredericton – Workshop on Infrastructure Climate Risk Assessment: Tools and Processes (September 12, 2012)
   - Submissions for the 2012 National Measures Report. Now accepting submissions for the 2012 Measures Report. The deadline for submissions is November 30, 2012. Online data submission form (September 13, 2012)
   - Webinar: Assessing Community Readiness for Policy Development, webinar Assessing Community Readiness for Policy Development, on Tuesday, September 18th. Registration closed September 12 (September 11, 2012)

B Eastern Ontario Wardens' Caucus (EOWC) Meeting Minutes/News Releases:

- Minutes of June 15, 2012

C Agency/Board Minutes:

1. Kingston Frontenac Public Library Board Minutes - nil

D The following items of correspondence require action:

1. Kingston Frontenac Public Library, September 10, 2012 - The Kingston Frontenac Public Library is asking the County of Frontenac to proclaim the month of October 2012 as Public Library Month 2012.

2. Request for Financial Support, Thunder Bay & Area Disaster Relief Fund, August 21, 2012 - Correspondence from Co-Chair, Thunder Bay and Area Disaster Relief Committee requesting financial support to the Disaster Relief Fund to assist those affected by flooding this past spring. They are appealing to all municipalities in Ontario for assistance. All donations will be matched 2:1 by the province - $1 becomes $3. They need to raise $5 million to help those affected by the flood. Donations can be mailed to the Disaster Relief Office, 500 Donald Street E., Thunder Bay, ON P7C 5K4.

E County of Frontenac Outgoing Communications:

1. News Releases
   July 4 - Sharbot Lake Community Improvement Plan (CIP) Public Meeting
   July 23 - Frontenac County Seeks Input on Official Plan (OP)
   August 2 - Planning Begin for Frontenac County's 150th Anniversary Celebrations
   August 8 - Emerald Ash Borer Confirmed in the County of Frontenac
   August 14 - Be Part of the Official Opening of the Frontenac K&P Trail: Phase 1

2. E-Newsletters
   July edition of Frontenac County Bytes (see attached pdf)

Eastern Ontario Wardens' Caucus
M I N U T E S

Friday, June 15, 2012
9:00 a.m.

County of Lennox and Addington
County Court House, Council Chambers
97 Thomas Street East, Napanee, Ontario

The meeting was called to order at 9:00 a.m. with following in attendance.

Present		
County	**Head of Council**	**Staff**
County of Frontenac	Warden Janet Gutowski	Elizabeth Savill, CAO Jenny Lui, Intern
County of Haliburton	Warden Murray Fearrey	Jim Wilson, CAO
County of Hastings	Warden Terry Clemens	
County of Lanark	Warden John Gemmell	Peter Wagland, CAO Kurt Greaves, Treasurer
United Counties of Leeds and Grenville	Warden Mel Campbell, Chair	Andy Brown, CAO, Sceretary/Treasurer Lesley Todd, Clerk
County of Lennox and Addington	Warden Bill Lowry	Larry Keech, CAO
County of Northumberland	Warden Gil Brocanier	Bill Pyatt, CAO
United Counties of Prescott and Russell	Warden Francois St. Amour	Stephane P. Parisien, CAO
County of Renfrew		Jim Kutschke, Treasurer
County of Prince Edward	Mayor Peter Mertens	
United Counties of Stormont, Dundas and Glengarry	Warden Ian McLeod	Tim Simpson, CAO Justin Bromberg, Intern

Regrets		
County	**Head of Council**	**Staff**
County of Hastings		Jim Pine, CAO
City of Kawartha Lakes	Mayor Ric McGee	Al Horsman, CAO
County of Peterborough	Warden J. Murray Jones	Gary King, CAO
County of Prince Edward		Merlin Dewing, CAO
County of Renfrew	Warden Bob Sweet	Jim Hutton, CAO

Others Present	
Delegation/Guests	**Organization**
Stephen Seller	Municipal Advisor, Municipal Services Office – East, Ministry of Municipal Affairs and Housing
Kent Fitzhugh	Municipal Advisor, Ministry of Municipal Affairs and Housing
Ashley Sage	Intern, Ministry of Municipal Affairs and Housing
David Fell	Chief Executive Officer, Eastern Ontario Regional Network
Lisa Severson	Communications/Stakeholder Relations Officer, Eastern Ontario Regional Network
John Fenik	Chair, EORN Audit and Finance Committee
Lisa Hirvi	Chief Financial Officer, EORN
Bob Smith	President, Ontario East Economic Development
Jackie St. Pierre	Executive Director, Ontario East Economic Development
Duanne Potter	Account Manager, Collins Barlow Chartered Accountants
Richard Steiginga	Auditor, Collins Barlow Chartered Accountants
Susan Horwood	Treasurer and Director of Finance, Asset Management and Services for the County of Hastings
Tracy McKenzie	Deputy Clerk, County of Lennox and Addington

1. Call Meeting to Order/Welcome

Warden Campbell called the meeting to order and thanked Lennox and Addington for their hospitality last night. He welcomed the Ministry of Municipal Affairs and Housing staff and interns.

2. Declaration of Pecuniary Interest - Nil

3. Approval of Agenda

Warden Campbell noted that Item 5.3 Delegation – New Response Time Standards - Eastern Ontario EMS Chiefs has been deferred to a future meeting.

Moved by Warden St. Armour
Seconded by Warden Brocanier
Be it resolved the Agenda be adopted as amended.

CARRIED

4. Approval of Minutes

Moved by Warden Fearrey
Seconded by Warden McLeod
Be it resolved that the Minutes of the regular EOWC Inc. meeting of April 20, 2012 and the Special Meeting of April 20, 2012 be approved as circulated.

CARRIED

5. Delegations, Petitions and Presentations

5.1. 2011 EORN Audited Financial Statements

Warden Campbell introduced EORN Board Representatives, Jon Fenik, Chair of EORN Audit and Finance Committee and Lisa Hirvi, Chief Financial Officer, who were in attendance to review the 2011 EORN Audited Financial Statements.

Mr. Fenik reported that this was the first audit for the Eastern Ontario Rural Network and the auditors had reported it was a clean audit. Ms. Hirvi reviewed the statements and highlighted areas of interest. The outstanding issue is how the EORN will be classified as to its HST status and the impact that may have on its HST receivable amount. She noted the financial statements for 2012 were being worked on, but may not be released until the HST status is resolved.

Moved by Warden Fearrey
Seconded by Warden McLeod
Be it resolved that the Eastern Ontario Wardens' Caucus Board of Directors receives the Financial Update Report presented on June 15, 2012.

CARRIED

Jon Fenik and Lisa Hirvi left the meeting.

5.2. Ontario East Economic Development Commission

Warden Campbell introduced President, Bob Smith. Mr. Smith thanked the EOWC for the opportunity to provide information on Ontario East

Economic Development. Mr. Smith introduced Jackie St. Pierre, Executive Director who provided a presentation to showcase Ontario East and their vision and goals for the upcoming year and beyond.

Bob Smith and Jackie St. Pierre left the meeting.

5.3. New Response Time Standards - Eastern Ontario EMS Chiefs

Delegation deferred to a future meeting.

5.4. EOWC 2010 Financial Statements

Warden Campbell welcomed Duanne Potter, Account Manager, Collins Barrow Chartered Accountants who was in attendance to present the EOWC's Audited Financial Statements; Mr. Potter was accompanied by Richard Steiginga from the Accounting Firm and Susan Horwood, Treasurer and Director of Finance, Asset Management and Services for the County of Hastings who also provides treasury services for the EOWC.

The Auditors highlighted areas and reported there were no issues with the standard management reports. Due to the integration of EORN financials, the Auditors noted the some issues concerning the HST status. They reported there was a $25,000 surplus in 2010 for an accumulated surplus of $60,000.

Moved by Warden Gutowski
Seconded by Mayor Mertens
Be it resolved that the EOWC Inc. received the 2010 Audited Financial Statements as presented June 15, 2012.

CARRIED

Duanne Potter, Richard Steiginga and Susan Horwood left the meeting.

6. Reports for Review/Discussion

6.1. Financial Sustainability Report Update and Next Steps (Larry Keech, Liz Savill and Peter Wagland)

Larry Keech reviewed the report prepared by the Secretary-Treasurer and reviewed by the CAO Planning Group on May 25th. He spoke of the costs involved in having the report updated with the latest FIR and census data, as well as the cost of investigating other infrastructure issues such as waste management, social housing, and water and sewer. They have asked Kathy Wood for her ideas on this before a path forward is determined. Mr. Keech said the financial aspect is a challenge as her work to date has been phased in over two years – 2011 and 2012. There is $60,000 in reserve, of which some of this could be utilized for this project.

In response to a question regarding the additional infrastructure, Mr. Keech referred to page 45 which provided a breakdown of the costs. He cautioned this estimate was based on Kathy Wood's approach, and that still needs to be refined.

The Caucus discussed the issue of what additional infrastructure services should be included in future reports.

Moved by Warden Clemens
Seconded by Mayor Mertens
Be it resolved that the EOWC Board of Directors approves the following updates to the Report on Financial Sustainability of Local Government in Eastern Ontario:
1. Updating the data set with 2011 Census Data; and
2. Further analysis of other infrastructure (social housing, waste management and landfill, water and sewer); and
THAT the total not exceed $40,000; and
THAT the EOWC Board of Directors approves the transfer of $40,000 from reserves (surplus) to cover the cost of these updates.

CARRIED

The EOWC Caucus recessed at 10:43 a.m. and resumed at 11:00 a.m.

6.2. Economic Development Strategy (Jim Hutton and Tim Simpson)

Tim Simpson conveyed Jim Hutton's regrets and reviewed the report which was discussed at the CAOs Planning Group meeting on May 25th.

He noted the Terms of Reference had been amended since the last EOWC meeting to add a third representative from the EOWC CAOs.

The Caucus discussed the report, a contribution from the Mayors' Caucus for the project and a proposed Transportation Needs Analysis (Andrew Wallen, Kawartha Lakes CFDC).

Warden Mertens, who also sits on the Mayors' Caucus, offered to bring up the issue of a contribution at the next Mayors meeting and will report back to the EOWC.

Moved by Warden Lowry
Seconded by Mayor Mertens
Be it resolved that the EOWC approves the Terms of Reference for the Economic Development Strategy; and
THAT the matter be brought back subsequent to confirmation of external funding to determine:
a) Whether to proceed to an RFP; and
b) The amount of any financial contribution for the Eastern Ontario Mayors' Caucus.

CARRIED

6.3. EORN CEO Monthly Update Report May 2012 with supplementary OMAFRA Annual Report for 2011

David Fell reviewed the report and noted he had included a copy of the annual EORN report that is filed with OMAFRA.

Lisa Severson provided the Caucus with a summary on Industry Canada, upcoming spectrum auctions and how the rules are not the most favorable for rural broadband ISPs. She noted this would not affect the current broadband project but could impact a company's ability to expand. Ms. Severson said she and Jim Pine had met with a senior policy analyst in Ottawa last week and this was one of the issues addressed.
She will report back to the Caucus when additional information is available.

6.4. OLG Subsidy of Horse Racing

Andy Brown stated this issue was discussed at the May 25th meeting of the CAOs Planning Group and he also provided an Eastern Ontario Farmers' Newsletter article as additional information. He noted this is a bigger issue in Western Ontario and it may be brought up at AMO. It was noted the tracks closures will have a major negative impact to the supporting agriculture, trades and industries is huge.

Moved by Warden St-Amour
Seconded by Warden McLeod
Be it resolved that the EOWC Board of Directors supports the County of Peterborough's Resolution #19-2012 regarding the horse racing industry; and
THAT the EOWC Board of Directors forwards a copy of this endorsement to the Western Ontario Warden's Caucus.

CARRIED

6.5. Cost of Maintaining Rail Crossing

Andy Brown reported the CAOs had discussed this issue at their meeting in May brought forward by the County of Hastings. He noted there was an inability to get CP and CN to work with municipalities.

The Caucus discussed the issue and referred it back to the CAO Planning Group to research and prepare a position.

6.6. EDR - Impact on County Roads

Andy Brown said this was also an issue discussed at the May CAO Planning meeting. It appears it is the insurance companies that are insisting on closure of 400 series highways for several hours whenever there is an accident.

The Caucus noted there is an impact on the cost of maintaining county roads and no compensation received for damages; and sometimes half loads are in place. Also, volunteer firefighters are often used for traffic control, with no training and potential liability.

The Caucus recommended this be referred back to the CAOs to develop a position paper.

6.7. Employment Insurance - Federal Government's Changes to EI and Its Impact on Seasonal Employees

When at the meeting with MPs in Ottawa, Warden Fearrey stated he spoke with the Easter Ontario Conservative Caucus Chair about this issue and the impact on seasonal jobs in rural Ontario. The new requirements could see seasonal employees travelling hundreds of miles to obtain work in the off season. He requested the CAOs draft a letter that could be taken to the Minister.

The Caucus discussed the issue noting there could also be an impact on municipal social services budgets if seasonal employees become ineligible for social assistance.

The Caucus referred the matter back to the CAOs to gather more information and prepare a letter for the Chair to sign and send to the Minister.

6.8. Infrastructure - Federal Government's Plans

Andy Brown said this item had been requested by Warden Sweet. At the Federation of Canadian Municipalities (FCM) Conference, the Minister spoke about having an infrastructure plan in place, however the Prime Minister has said there is not going to be infrastructure funding. Warden Sweet is requesting the Caucus send a letter to get clarity on this issue.

The Caucus referred this matter back to the CAOs for follow up.

7. Closed Session

Moved by Mayor Mertens
Seconded by Warden McLeod

Be it resolved that under the authority of the Municipal Act, S.O. 2001, c. 25, s. 239 (2) the EOWC move into closed session at 11:51 a.m. to discuss the EORN GAP Analysis Report.

CARRIED

The Closed Session adjourned at 12:27 p.m.

8. Rise from Closed Session Without a Report

Update from Ministry of Municipal Affairs and Housing

Warden Campbell called on Steven Seller to provide an update from the Ministry of Municipal Affairs and Housing. Mr. Seller relayed information on the AMO Delegation Requests, the Ontario East Municipal Conference, the New Horizons for Seniors Program, the Funeral, Burial and Cremation Services Act, 2002, the Ontario Low Water Response, the Federation of Canadian Municipalities – Green Municipal Fund, the Ontario Good Roads Association – Academy for Municipal Asset Management, and information about municipal services delivery innovations.

9. Correspondence

Warden Campbell asked if there were any questions or discussion on any of the items under outgoing correspondence.

9.1. Outgoing

9.1.1. April 13, 2012 to Federation of Canadian Municipalities
9.1.2. April 25, 2012 to Hon.Chris Bentley, Minister of Energy
9.1.3. May 31, 2012 to Dr. Scott Carson, Director, The Monieson Centre

9.2. Incoming

Warden Campbell asked if there were any questions or discussion on any of the items under incoming correspondence

9.2.1. April 12, 2012 Media Release
9.2.2. Hon. Deb Matthews, Minister of Health and Long-Term Care
9.2.3. March 27, 2012 Ross Preston, Perth, Ontario
9.2.4. April 11, 2012 Township of Admaston/Bromley
9.2.5. March 20, 2012 Lanark County
9.2.6. May 8, 2012 Ontario Federation of Agriculture
9.2.7. Steven Silver, Former CAO United Counties of Leeds and Grenville
9.2.8. County of Renfrew
9.2.9. MPAC Material from the April 20th Meeting

10. By-laws - Nil

11. Notice of Motions - Nil

12. Next Meeting

The next meeting of the EOWC will be held on Sunday, August 19th at the AMO Conference. Details to follow.

13. Confirmation By-law #12-27

Moved by Warden Fearrey
Seconded by Warden Lowry
The Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:
1. THAT the action of the Board of Directors at its meeting held 15th day of June, 2012 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified and confirmed.
2. THAT the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all

documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.

CARRIED

14. Adjournment

Moved by Warden Clemens
Seconded by Warden McLeod
Be it resolved that the June 15th meeting of the EOWC adjourn at 1:24 p.m.

CARRIED

_____
Mel Campbell, Chair;

_____
Andy Brown, Secretary-Treasurer

From: Frontenac County [talktous@frontenaccounty.ca]
Sent: Friday, July 27, 2012 9:09 AM
To: talktous
Subject: July Newsletter

Having trouble viewing this email? Click here

Frontenac County Bytes

Keeping you updated on Frontenac County's 987, 581 acres.
July 2012 - Issue VIII

A monthly newsletter from Frontenac County providing information and stimulating conversation on actions and activities in and around the County.

We want your input for the County's first ever Official Plan

During August and September County staff will host open houses in each Township to gather input from the community in order to begin the process of putting together a draft for the County of Frontenac's first ever OP. All those interested in the future of the County of Frontenac are encouraged to attend a session and discuss the regional issues facing our area now and in years to come. See list of Open Houses in the right hand side panel and click here for more information.

Join us at a *Fascinating* Kick-Off for the Fairmount Auditorium Fundraising Campaign

Wednesday, September 12th, *4:00pm - 6:00pm*

Fairmount Home, 2069 Battersea Road, Glenburnie

Enjoy refreshments in the beautiful gardens, tour the auditorium, learn more about the campaign and how you can help us reach our fundraising goal. Make a donation and purchase handmade pieces from the Artisans of Fairmount.

Ruby Silzer (R) and Evelyn Bill (L) with a $250 cheque from Ruby's card club for the Campaign

To date, $36,032 has been donated to the Auditorium Fundraising Campaign. The Sodexo E-Waste Collection and Barbecue held on June 23 diverted 4,589 kg of electronic waste from landfills and contributed $512 to the campaign. Thanks to all who helped and contributed!

Kingston Frontenac Renovates Program

The Kingston-Frontenac Renovates program offers eligible homeowners grants of up to $3,500 to make their homes more accessible or interest-free loans of up to $10,000 toward emergency repairs. The funds are being offered through the Consolidated Municipal Service Manager (CMSM) serving the City of Kingston and the County of Frontenac.

Those interested in applying should contact the Housing Department at 362 Montreal Street (613-546-2695, ext 4943) or click here to view eligibility requirements and get an application.

Community Improvement Plans (CIP) Progressing in the County

Verona is starting to look a bit different these days. To date, 14 applications have been submitted for programs in the Verona CIP and residents and business owners have started working to improve the village. If you are interested in the program, contact Lindsay Mills, Planning Coordinator, Township of South Frontenac at 613-376-3027 ext 2221 or email lmills@township.southfrontenac.on.ca.

Earlier this month, more than 30 people attended a public meeting to comment on the draft CIP for **Sharbot Lake**. If you missed the meeting and would like to weigh in, please click here to complete an online survey. The draft will be presented to Central Frontenac Township Council at its August 14 meeting for its review, with the launch of the CIP anticipated in September.

In June, County Council directed staff to approach the Township of Frontenac Islands to work together on a CIP for the village of **Marysville**. Township Council endorsed the proposal in July and the Marysville CIP process will begin later this fall. It is anticipated that all four Townships will eventually have at least one Community Improvement Plan.

County Trivia: Did You Know?

Every year, 125 registered volunteers contribute approximately 7,000 hours at Fairmount Home. The home currently needs more volunteers to work in the on-site convenience store, for weekly Worship Service on Sunday afternoons and to help maintain their stunning gardens. If you or someone you know is interested in volunteering, please contact Lynda Laird, Volunteer and Special Events Coordinator at 613-546-4264 ext 581 or by email: llaird@frontenaccounty.ca.

Fairmount Home is known for its award winning gardens

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Sign Up for Newsletter
Reply to Newsletter
Forward Newsletter
www.FrontenacCounty.ca
www.DirectionsforOurFuture.ca
www.FrontenacMaps.ca
Council Agendas & Minutes

Upcoming Events

Verona Cattail Festival
August 10-12
Click here for more info

Wolfe Island Scene of the Crime Festival
August 11
Click here for more info

Taste of Wolfe Island Farm Tours "Harvest Happiness"
August 19
Click here for more info

Parham Fair
August 24-26
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Frontenac County Official Plan Open Houses
August 16, 6:30pm - 8:00pm
Sharbot Lake
Soldiers Memorial Hall
August 18, 9:00am - 12:00pm
Ompah Community Hall
August 23, 6:30pm - 8:00pm
Sydenham Library
September 5, 6:30pm - 8:00pm
Wolfe Island Town Hall
September 6, 6:30pm - 8:00pm
Howe Island Office
Click here for more info.

Rehabilitation of the Frontenac-Howe Islander Ferry Transfer Bridges

In order to minimize impacts to the travelling public during work on the transfer bridges for the Frontenac-Howe Islander Ferry, work will be undertaken through a series of 12 to 14 night time closures, extending from 9:00pm to 5:00am within the September 4 to October 5, 2012 time period. In addition, the Township of Frontenac Islands Foot Ferry, located at the eastern end of Bateau Channel, will extend its hours of operation during construction periods. Click here for more details.

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COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Susan Beckel Deputy Clerk
Date prepared:	September 4, 2012
Date of meeting:	September 19, 2012

Re: **Administrative Services – Proposed Amendments to *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), Integrated Accessibility Standards Regulation 191/11 (IASR) Update**

Background

On August 15, 2012, the Ministry of Community and Social Services posted proposed amendments to the Integrated Accessibility Standards Regulation (IASR) for public review and comment.

The draft amendments propose:

(i) to include the design of public spaces standards within the Integrated Accessibility Standards Regulation under Part IV.1 (currently it is part of the draft AODA Built Environment Standard); and

(ii) minor technical amendments to the IASR to clarify some of the requirements and to make it easier for organizations to implement them.

The draft amendments will apply to:

- Ontario government;
- broader public sector (e.g. universities, hospitals, municipalities); and
- private and not-for-profit sector organizations.

The draft amendments are posted for review and comment from August 15 to October 1, 2012. Given that the release of the draft amendments was issued in the late summer when many people are on vacation and unable to begin review until September, and given the implications that the proposed amendments will have on organizations, County staff has requested that that the deadline for public comment be extended to October 31, 2012. At the time of the writing of this report no response has been received from the Ministry other than acknowledgement of the request.

Comment

The draft amendments to the IASR are available by clicking on the following link:

Draft Integrated Accessibility Standards

The section of the draft amendments addressing the standards for the design of public spaces is proposed to cover:

- Recreational trails/beach access routes
- Outdoor public-use eating areas like rest stops or picnic areas
- Outdoor play spaces, like playgrounds in provincial parks and local communities
- Exterior paths of travel, like sidewalks, ramps, stairs, curb ramps, rest areas and accessible pedestrian signals
- Accessible parking (on and off street)
- Service-related elements like service counters, fixed queuing lines and waiting areas
- Maintenance

The standards for the design of public spaces will only apply to new construction and planned redevelopment on and after the date set out in the schedule in section 80.4. For designated public sector organizations the date is January 1, 2016.

Other highlights of the draft amendments include:

- permitting two or more designated public sector organizations to prepare a joint multi-year accessibility plan; and
- changing the term *"courtesy seating"* to *"priority seating"* under the transportation section.

This Regulation is proposed to come into force on the later of January 1, 2013 and the day it is filed.

The Frontenac Accessibility Advisory Committee met on Friday, September 7, 2012 and provided the following preliminary comments:

- Page 4 - **Slope Ratio 80.3**: clearer wording for the definition of *Slope Ratio*
- Page 7 - **Technical requirements for trails, general 80.8 (8)(2)(a)**: add Braille to signage, if feasible

The Accessibility Staff Team will also be reviewing the draft amendments at an upcoming meeting.

The requirements for enhancements to accessibility in buildings will happen at a later date through Ontario's Building Code, which governs new construction and renovations in buildings.

Sustainability Implications

Compliance with the AODA will result in making the County more accessible for all persons, allowing them to engage fully in their community and enjoy a good quality of life. This promotes the social pillar of *Directions for our Future*. An accessible County promotes the County's sustainability.

Financial Considerations

The associated costs of the draft amendments, if enacted, are unknown at this time; however the County continues to transfer $10,000 annually to a reserve dedicated to AODA compliance.

Recommendation

RESOLVED THAT Council of the County of Frontenac receive for information the Administrative Services - Proposed Amendments to *Accessibility for Ontarians with Disabilities Act, 2005* (AODA), Integrated Accessibility Standards Regulation 191/11 (IASR) Update;

AND FURTHER THAT staff be instructed to further consult with the Frontenac Accessibility Advisory Committee and the Accessibility Staff Team and provide any comments on the draft amendments to the IASR to the Ministry of Community and Social Services by the deadline of October 1, 2012.

Organizations, Departments and Individuals Consulted and/or Affected

County of Frontenac Staff Accessibility Team
County of Frontenac Accessibility Advisory Committee

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Joe Gallivan Manager of Sustainability Planning
Date prepared:	September 7, 2012
Date of meeting:	September 19, 2012

Re: **Sustainability – Official Plan Project Update 2012-#03**

Background

County Council endorsed the initiation of a County Official Plan process on December 14, 2011.

The purpose of this report is to provide information on some of the work done since the last Council meeting which was held on July 24th.

Comment

The first phase of public open houses to introduce the Official Plan concept to citizens was held during mid-August and early September.

Meetings were held in Sharbot Lake (August 16), Ompah (August 18), Sydenham (August 23), Wolfe Island (September 5), and Howe Island (September 6).

In total, more than sixty residents attended these sessions. Some members of both County Council and the Township Councils were at each of the open houses as well. Comments were received on possible issues and themes that could be included in the Official Plan including: the natural environment; renewable energy; agriculture; tourism and the economy; and transportation. Copies of the surveys were also made available and responses have already been received both in paper copies and via the on-line survey. It is expected that more responses and ideas will be arriving in the coming weeks.

Sustainability Implications

This project is specifically highlighted in the County's Sustainability Plan. It touches on all four pillars of the plan: social, cultural, economic, and environmental.

The development of a County Official Plan should be considered as one of the cornerstone efforts in the implementation of *Directions for Our Future*. It will serve as the County´s land use planning document that can be used to implement a number of regional studies such as the Municipal Housing Strategy, the Natural Heritage Study, Community Improvement Planning, Population Projections, the Seniors Housing initiative, and a number of economic development programs. Also, it will promote local decision-making and '*Made in the Frontenacs'* solutions as County Council will become the approval authority for local Official Plan Amendments and five year updates to Official Plans.

Financial Implications

The 2012 budget includes an allocation for the preparation of a County Official Plan. The budget has been developed to cover meeting costs and the possible need for help in public consultation.

Recommendation

RESOLVED THAT the Council of the County of Frontenac receive the *Sustainability – Official Plan Project Update 2012-#03* report for information purposes.

Organizations, Departments and Individuals Consulted and/or Affected

All four Townships
Ministry of Municipal Affairs & Housing

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Joe Gallivan Manager of Sustainability Planning Peter Young Community Planner
Date prepared:	September 10, 2012
Date of meeting:	September 19, 2012

Re: Sustainability – Community Improvement Plans Update

Background

Community Improvement Plans (CIPs) were identified as a community priority in *Sustainable Actions*, adopted by Council in September 2009, and have continued to be a priority identified in *Sustainable Actions 2010* and *2011*. The County funded a CIP for the community of Verona in the Township of South Frontenac as a pilot project in 2010 and a second CIP in 2011 for Sharbot Lake in the Township of Central Frontenac. County Council endorsed a third CIP for the village of Marysville at its June 20, 2012 meeting, which was further endorsed by the Township of Frontenac Islands Council on July 9, 2012. It is anticipated that a CIP proposal will be brought forward for North Frontenac in 2013.

The purpose of this report is to provide Council with a status update on each community improvement plan in the County

Comment

Verona CIP: The Verona CIP launched in March 2012 and is currently being implemented by South Frontenac staff. The plan includes a series of incentive programs designed to stimulate development and improve the look of the main street (Road 38) in Verona. As of August 2012, 15 projects were underway, with $35,600 in grants and $37,389 in loans provided through the plan. The County has provided $70,000 overall with the Township anticipated to fund $10,000 per year. The total value of the projects that have applied for CIP grants and loans is $601,614.

Sharbot Lake CIP: A second CIP was approved by County Council on August 17, 2011 for Sharbot Lake. County staff have worked with Township staff and undertaken extensive public consultation for the plan. Township Council approved the plan in August 2012 and County and

Township staff members are planning to launch the plan in early to mid September following the appeal period.

Marysville CIP: Frontenac Islands Council endorsed the County's selection of Marysville for the next CIP in the County. Township Council directed its staff to begin the CIP process in September, and County staff will work with the Township to launch the process. It is expected that the first public meeting will be held in October.

North Frontenac CIP: It is anticipated that each Township will eventually have a CIP for one or more of its settled areas. On this basis, staff will include a proposal in the 2013 County budget that a fourth CIP move forward in 2013 to target North Frontenac Township. In anticipation of the potential for a plan in North Frontenac, County staff will attend Township Council as a delegation in Fall 2012 to provide additional background information.

Sustainability Implications

CIPs are a key planning tool used to encourage redevelopment and investment in a community. They can also be used for cultural, social, economic and environmentally-related projects such as enhancing heritage resources, the creation of affordable housing, and the promotion of green buildings. This CIP will take principles from the Integrated Community Sustainability Plan and from local residents and business owners in order to develop a plan that incorporates all four pillars of sustainability.

Financial Implications

Council's 2012 budget includes funding for the preparation of the Sharbot Lake CIP (continued from 2011) and the Marysville CIP. These funds ($5,000 for each CIP) are being used as required for advertising the plan and for streetscape renderings. The County has also committed $70,000 to each CIP toward incentive program funding, with Central and South Frontenac Townships also contributing to the program funding as their CIPs are being implemented.

Recommendation

RESOLVED THAT the Council of the County of Frontenac receive for information the *Sustainability – Community Improvement Plans Update* report.

Organizations, Departments and Individuals Consulted and/or Affected

All Townships in Frontenac County
Ministry of Municipal Affairs and Housing

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Anne Marie Young Manager of Economic Sustainability
Date prepared:	September 11, 2012
Date of meeting:	September 19, 2012

Re: **Sustainability – *Kingston, Frontenac, Lennox & Addington Food Charter***

Background

In November 2010, as part of its Integrated Community Sustainability Plan, Frontenac County sponsored a Local Food Summit, attended by a range of people involved in the local food system. Participants identified the establishment of a food council and a food charter as priorities.

In response to the need in Kingston, Frontenac, and Lennox & Addington to address issues of food access in an inclusive process, a series of meetings and forums were held to identify key stakeholders and initiate dialogue on food system development. In March 2011, the KFL&A Healthy Eating Working Group was established to oversee and achieve the establishment of a KFL&A Food Charter and Food Coalition or Council with municipal endorsement(s). The KFL&A Healthy Eating Working Group is comprised of members from the sectors of health, municipal government, social justice, agriculture, retail and procurement, and interested community members. The County participates on this committee through the contribution of staff time.

What is a Food Charter?

A Food Charter is a statement of values, principles and priorities for a just and sustainable food system that will promote healthy and food security for all. The primary role of a Food Charter is to act as a guide to foster the development of municipal food related planning, policy and program development to encourage a healthy food system. A Food Charter can be utilized to promote awareness of food security, to increase awareness of food systems, to guide municipal strategic planning and to create endorsement within the government that endorses the document. Food Charters have the potential to encourage civic engagement that supports a secure and sustainable food system. A common goal of many Food Charters is to improve the physical and mental health of its constituents by enhancing community food security.

Community Food Security: An Important Component of a Food Charter

Community food security has been recognized as an important process and outcome for achieving food security among Canadians. Community food security "exists when all community residents obtain a safe, personally acceptable, nutritious diet through a sustainable food system that maximizes healthy choices, community self-reliance, and equal access for everyone".

Community food security emphasizes long term, systematic and comprehensive approaches to address food security for everyone in the community, and strives to work towards achieving goals such as:

- developing just, sustainable and diverse food systems,
- promoting safe food, good nutrition and health,
- revitalizing local communities,
- building self-reliance and collaboration,
- promoting good working conditions and sustainable livelihoods for farmers and food system workers,
- changing government and institutional policies to support community food security goals, and
- building the capacity for people to create change through education and empowerment, etc.

The community food security model aligns with the principles of population health, health promotion, and healthy communities. Community food security actions are based on those of the Ottawa Charter for Health Promotion – building personal skills, strengthening community action, building healthy public policy, and creating supportive environments.

A Food System Approach

A food system approach involves a systematic exploration of various factors that affect both individual and community food security, including broad social, economic, ecological and political concerns that influence food supply, nutrient quality and affordability. The food system consists of all the processes involved in the whole food chain, including agriculture, fishing, hunting, gathering, food production, processing, manufacturing, distributing, marketing and availability, as well as the involvement of stakeholders who participate and contribute to the system and its policies. A food system approach allows for the investigation of factors which contribute or enhance health or disease.

Comment

The Kingston, Frontenac and Lennox & Addington Food Charter was presented in draft form to key stakeholders and community members during the months of March to June 2012.

Food Charters have been used as a tool to foster the development of municipal food related planning, policy and program development. Food Charters have been adopted by a number of municipalities, including Toronto, the City of Greater Sudbury, the Regional Municipality of Durham, Thunder Bay, Saskatoon, Vancouver and the Capital Regional District (BC).

A Food Charter for Kingston, Frontenac and Lennox & Addington supports the development of healthy public policies and the creation and enhancement of supportive environments to promote healthy eating and healthy weights within the region.

On September 26, 2012 the KFL&A Board of Health will be asked to endorse the Kingston, Frontenac, and Lennox & Addington Food Charter prepared by the KFL&A Healthy Eating Working Group.

Once endorsed, the charter will be presented to the County of Frontenac, the City of Kingston, and the County of Lennox & Addington for their consideration.

Sustainability Implications

Sustainable Actions 2011, 3.13: Support of Local Food and Local farms: Coming out of the Local Food Summit held at the end of 2010: County-wide local food advisory group, local food charter, a follow up summit, and the development and implementation and a plan supporting local farms and farm gate sales.

Financial Implications

None,

Recommendation

RESOLVED THAT the Council of the County of Frontenac receive the *Sustainability – Kingston, Frontenac, Lennox & Addington Food Charter* report for information purposes.

Organizations, Departments and Individuals Consulted and/or Affected

County of Frontenac
City of Kingston
County of Lennox & Addington
Kingston-Frontenac-Lennox & Addington Board of Health

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Joe Gallivan Manager of Sustainability Planning Peter Young Community Planner
Date prepared:	September 7, 2012
Date of meeting:	September 19, 2012

Re: **Sustainability – Kennebec Lake Draft Plan of Subdivision Approval – County File 10T-2011/001**

Background

The Kennebec Lake proposed plan of subdivision is located in the Township of Central Frontenac on the north side of Highway 7 east of Henderson Road near the hamlet of Arden. It is legally described as Parts of Lots 18, 19, 20, Concession 9 in the Geographic Township of Kennebec, Township of Central Frontenac, County of Frontenac, being Parts 1, 2, and 3 on Reference Plan 13R-19780. The application is for the creation of a residential subdivision consisting of 24 single detached lots, one lot addition block, one park/open space block, a public street, roadway, and one block for future roadway purposes.

Approvals Timeline

2010

December 21	County Pre-consultation Meeting with applicant, Township of Central Frontenac, and Kennebec Lake Association

2011

February 25	Application submitted to County
May 21	Public Open House held in Arden sponsored by the Kennebec Lake Association
June 14	Public Meeting for the Subdivision at Township of Central Frontenac
December 7	County meeting with applicant, Township of Central Frontenac, Kennebec Lake Association and Ministry of Municipal Affairs and Housing regarding revisions to plan

2012

February 3	Revised Subdivision Application submitted
March 13	Official Plan Amendment #12 adopted by Township as by-law 2012-11
June 12	Township Council endorses Conditions of Draft Approval

July 16 Official Plan Amendment approved by the Ministry of Municipal Affairs and Housing

Comment

County Planning staff has completed a comprehensive report for draft plan approval of the subdivision (see attached report dated September 19, 2012) and are satisfied that this development as submitted:

(i) is consistent with Provincial Policy;
(ii) meets the tests of the *Planning Act*; and
(iii) complies with policies of the Township of Central Frontenac's Official Plan.

Financial Implications

The required fees to process draft approval of the plan of subdivision and for processing the revised plan have been paid to the County by the proponent and all funds owed have been paid to the Township.

Sustainability Implications

One of the key focus areas of *Directions for Our Future*, the County's Sustainability Plan, is Land Use Planning and Management. From a sustainability perspective, this involves an approach that ensures a clean and healthy environment, a strong economy, and long term viability. Draft approval of the plan of subdivision will promote a strong economy and long term viability in the Arden area by creating additional lots for housing. Conditions have been placed on the draft plan of subdivision to ensure that future development will preserve the healthy and clean environment on Kennebec Lake.

Recommendation

RESOLVED THAT the Council of the County of Frontenac approve the plan of subdivision submitted by McIntosh Perry Consulting Engineers on behalf of 2222629 Ontario Inc for Parts of Lots 18, 19, 20, Concession 9 in the Geographic Township of Kennebec, Township of Central Frontenac, County of Frontenac, being Parts 1,2, and 3 on Reference Plan 13R-19780 in the County of Frontenac, being County File No. 10T-2011/001 subject to the Conditions of Draft Approval contained in the County Planning Report dated September 19, 2012;

AND FINALLY that the Clerk be authorized to issue draft approval by signing the required documents.

Organizations, Departments and Individuals Consulted and/or Affected

Township of Central Frontenac
Commenting Agencies

Planning Report

To: Warden and Members of County Council

From: Joe Gallivan
Manager of Sustainability Planning

Peter Young
Community Planner

Re: **Application for Draft Plan of Subdivision on Kennebec Lake**
Township of Central Frontenac – County File #10T-2011/001

Recommendation: Approval with conditions

Date Prepared: September 11, 2012

Date of Meeting: September 19, 2012

McIntosh Perry Consulting Engineers has filed an application on behalf of 2222629 Ontario Inc. (Kennebec Waterfront Communities) for draft approval of a plan of subdivision on Kennebec Lake in the Township of Central Frontenac.

Site Location:
The subject property is 102 hectares (252 acres) in size and is located in the Township of Central Frontenac on the north side of Highway 7 east of Henderson Road near the hamlet of Arden. It is legally described as Parts of Lots 18, 19, 20, Concession 9 in the Geographic Township of Kennebec, Township of Central Frontenac, County of Frontenac, being Parts 1, 2, and 3 on Reference Plan 13R-19780.

The site is bounded by Kennebec Lake to the north, rural properties to the east and west, and Highway 7 to the south. On the north side of Kennebec Lake there are a number of waterfront recreational properties. The property includes wooded areas and pasture, as well as some significant grade changes. A map of the subject site is attached as Appendix A.

Overview of Proposal:
The applicant has proposed a plan of subdivision consisting of 24 single detached lots, one lot addition block to be transferred to an adjacent residence, one park/open space block, a public street, and one block for future roadway purposes. Sixteen (16) of the residential lots are proposed to front onto Kennebec Lake while the remaining eight (8) are proposed to be interior lots. Over 50% of the subject lands will be set aside as public open space, dedicated to the Township as parkland. The applicant anticipates that this could eventually accommodate hiking trails, bike paths, and cross-country skiing routes.

Access to the subdivision was originally proposed from Highway 7, but is now proposed to be provided from Henderson Road just south of the existing Township boat launch. Access to the

lots is proposed through a two lane municipally-maintained road to be built to Township standards.

Approvals Timeline:
December 21, 2010 – County Preconsultation Meeting with applicant, Township of Central Frontenac and Kennebec Lake Association
February 25, 2011 – Application submitted to County
May 21, 2011 – Public Open House held in Arden sponsored by the Kennebec Lake Association
June 14, 2011 – Public Meeting for the Subdivision at Township of Central Frontenac
December 7, 2011 – County meeting with applicant, Township of Central Frontenac, Kennebec Lake Association and Ministry of Municipal Affairs and Housing regarding revisions to plan
February 3, 2012 – Revised Subdivision Application submitted
March 13, 2012 – Official Plan Amendment #12 adopted by Township as By-law 2012-11.
June 12, 2012 – Township Council endorses Conditions of Draft Approval
July 16, 2012 – Official Plan Amendment approved by the Ministry of Municipal Affairs and Housing

Discussion and Analysis:
Provincial Policy Statement, 2005
The Provincial Policy Statement, 2005 (PPS) is a planning document that provides direction on matters of provincial interest related to land use planning and development, such as growth and settlement, servicing, and significant natural features.

The PPS permits resource-based recreational activities and limited residential development in rural areas. Development that is compatible with the rural landscape and can be sustained by rural services should be promoted. The proposed development is low density and set back from the lake, and is compatible with the rural landscape. It is located on a public road that will be accessible for County and Township public works and emergency vehicles, and can be sustained by rural services in the Township. It will increase the number of residents living near Arden which may contribute toward the revitalization of the village. The public parkland provided through the development will help contribute to the promotion of health, active, communities in Central Frontenac.

The PPS also contains a number of policies regarding infrastructure, servicing, transportation, natural heritage, water, cultural heritage that are applicable. These issues will be discussed in further detail below. County Planning staff are satisfied that the proposed subdivision is consistent with the Provincial Policy Statement, 2005.

Township of Central Frontenac Official Plan (2008):
The subject property is currently designated as Waterfront District (subdivision lots and roads) and Rural (proposed parkland) in the Township of Central Frontenac Official Plan. The Official Plan Amendment associated with the development was adopted in March, 2012 by the Township and approved in July, 2012 by the Ministry of Municipal Affairs and Housing. The Waterfront District designation in Section 3.6.3 of the Plan recognizes lakes and other water bodies in the Township as a valuable recreational and environmental resource which should be protected from development that might cause further deterioration of their water quality. It is the intent of the plan to strictly control or limit the nature of development along the shoreline of water bodies, and to maintain or improve water quality in lakes, reducing the current (average) phosphorous concentration.

Seasonal and permanent residential uses are permitted within the Waterfront District. The minimum lot size for new lot creation shall be 1 ha (2.47 ac.) and the minimum lot frontage shall be 91 m (298.5 ft.). Lot sizes may be reduced where justified by a hydrogeological study which assesses the impact on ground and surface water quality and quantity. Lots shall have sufficient

depth, to accommodate the safe installation of a sewage disposal system. The minimum setback for sewage disposal is 30 metres.

The lots in the proposed development are all at least 1 ha (2.47 acres) and will have at least 91 metres frontage with the completion of associated land transfers between the Township, applicant, and neighbouring landowners for lands abutting the development. The proposed septic systems are set back at least 30 metres from Kennebec Lake and will be required to be advanced system in order to prevent increased phosphorous concentrations.

The lands proposed as parkland are remaining under the Rural Area designation. Section 3.4.2 of the Plan lists the permitted uses in the Rural Area designation which include Conservation Uses (3.1.4) such as parks.

With the approval by the Ministry of Municipal Affairs and Housing to redesignate the subdivision developable lands from Rural to Waterfront District, planning staff are satisfied that the proposed development conforms to the Township of Central Frontenac's Official Plan.

Zoning By-law:
The subject property is currently zoned as Rural in the Township of Central Frontenac's Zoning By-law, which permits a wide variety of residential and non-residential uses. The applicant has submitted an application to rezone the lands to Waterfront Residential (RW) Zone (subdivision lots and roads) and Open Space (OS) Zone (parkland). The associated Zoning By-law was presented to Township Council with a recommendation for approval, but deferred until after draft approval of the subdivision by the County. It was also deferred in order to give Township Council time to review options for how to manage and use the public park lands that will be provided by the developer.

The proposed lots in the draft plan of subdivision meet or will meet the Township's zoning by-law as proposed. An existing right of way in the northwest portion of the lot will be transferred from the Township to the applicant following draft approval in order for one of the lots (Lot 16 on the draft plan) to meet the minimum water frontage on 91 metres (285.5 feet) required in Zoning By-law. Lot 24 has been deemed by the Township to meet the minimum frontage (Township Zoning report dated February 23, 2012). A condition of draft approval should be that the subdivision lands be rezoned prior to final approval.

Servicing:
The applicant is proposing individual well and septic systems to service the proposed lots. The applicant submitted a Hydrogeology and Terrain Analysis and a Servicing Options Report in support of the application. The County Peer Reviewer, Malroz Engineering, and the Health Unit reviewed these reports and provided comments and recommendations for changes, which have been addressed by the applicant. Conditions have been included that will help ensure the systems have adequate soil and space separation, and that will help protect Kennebec Lake from any increased phosphorus concentrations. The septic systems will include advanced treatment and use phosphorous retentive soil to preserve water quality of Kennebec Lake. This requirement is supported by the Township of Central Frontenac Official Plan, which states in Section 3.6.3.8 that the Township may require the use of septic tanks and filter bed systems that deter or provide for a higher level of phosphorous removal.

Stormwater:
A conceptual stormwater management report was submitted in support of the application. This has been reviewed by Quinte Conservation and conditions of draft approval have been included to address stormwater on the site. Water from the lands will drain either into Kennebec Lake, into the existing low-lying wet areas on the lot (which eventually drain into the Salmon River), or into adjacent wetlands. Quantity controls are not proposed given the short distance to watercourses, natural ditches, and existing low lying areas. Best Management Practices will be used at the site level wherever possible to address water quantity and quality issues. Swales

and ditches will be constructed to promote absorption and infiltration. A detailed stormwater management plan will be submitted for review prior to final approval.

Environment:
An environmental impact statement was submitted in support of the application. The study was reviewed by Quinte Conservation and the Ministry of Natural Resources, which generally agreed with the conclusions on the report. The applicant filed an addendum based on some of the concerns and missing information in the original report. A landowner's manual will be prepared to raise awareness for potential purchasers of the lots. A number of notices will be placed on title to make the purchasers aware of regulations regarding butternut trees, setbacks, and fish habitat. The owner will be required to implement the recommendations of the Environmental Impact Statement and addendum during construction, such as the limitation on tree removal to protect breeding birds, preparing an erosion and sediment control plan, and using best management practices during construction.

A Lake Capacity Assessment was also submitted by the applicant, which is required under the Township of Central Frontenac's Official Plan. The report concluded that the post-development Total Phosphorous concentration would represent a marginal (0.4-0.5%) increase. The modeling was based on Conventional Class IV septic system. The Provincial Policy Statement and Township of Central Frontenac Official Plan have a goal of maintaining and enhancing water quality in lakes, and the Township and Quinte Conservation have requested that tertiary treatment be required for septic systems. Quinte Conservation and the Health Unit have also requested that the soils for raised leading beds have a minimum phosphorous retention capacity. These requests have been included as draft approval conditions.

The Township's Zoning By-law's 30 metre minimum setback from the waterfront and other on-site Best Management Practices will also reduce any potential nutrient run-off. Based on the analysis of the commenting agencies and the conditions of draft approval that have been included as part of this development it is anticipated, that the proposed subdivision will maintain water quality on Kennebec Lake and will represent an improvement overall compared to the pre-development condition (agricultural use).

The Lake Capacity report also discussed limiting dock construction for environmental and safety reasons. Based on the conclusions of the report, the zoning by-law should prohibit boathouses and crib docks, and the maximum length dock length should be 10 metres as recommended in the report.

Archaeology, Culture, and Heritage:
The applicant provided Stage 1 and 2 Archaeological Assessments of the subject property and a Stage 3 Archaeological Assessment of a historic cabin site on the property along with the application. The report recommends that "No further archaeological assessment of the study area as presently defined is required and clearance of the archaeological conditions placed on the development should be granted."

These reports and their conclusions have been reviewed and accepted into the provincial register of reports by the Ministry of Tourism and Culture. The Algonquins of Ontario have also reviewed the Stage 1 and 2 reports and are satisfied that the lot layout will impact Algonquin interests. A number of standard conditions relating to discovery of previously unknown or unassessed archaeological resources during construction have been included as conditions of draft approval.

Transportation:
The applicant submitted a traffic impact study with the application. The study and its subsequent revision have been reviewed by the Township and the Ministry of Transportation. The applicant originally proposed providing access to the subdivision through Highway 7, however the Ministry of Transportation raised issues with some of the sightlines on the highway from a safety

perspective. The applicant subsequently negotiated with a neighbouring resident and the Township to move the subdivision access to Henderson Road.

Based on the analysis contained in the traffic study, the existing road network can adequately handle traffic generated by this development. There are potential sightline issues for traffic at the Henderson Road intersection which will require the removal of vegetation and a rock outcrop that impacts the view of traffic approaching the intersection. Road works will be incorporated into the subdivision agreement between the applicant and the Township. Henderson Road currently has no posted speed limit, and it is recommended that this be posted by the Township to improve safety along the road.

The subdivision road itself will be a public road to be later assumed by the Township. A block has been reserved by the Township for a potential extension to meet the road allowance on the east side of the property and access land that could potentially be developed in the future.

The Ministry of Transportation is currently studying potential options for the Arden/Henderson Road intersection and undertaking a but this will not affect the proposed development.

Boat Traffic
The issue of increased boat traffic and boat safety was raised by the public. The proposed subdivision is located at a narrow part of the lake. The lake narrows to approximately 130-140 metres (427-459 feet) for part of the water frontage of the property. Docks are a permitted use for waterfront residential properties and are subject to limitations on narrow water bodies (under 150 metres) in the Townships Zoning By-law. The proposed waterfront lots are of a much lower density than the existing lots on the north side due to the increased frontage required in the Zoning By-law.

The Township's Official Plan allows the municipality to request a boat capacity study however none was requested. The 16 waterfront lots could potentially install docks while the 8 interior lots would be able to use the nearby Kennebec Lake public boat launch. The maximum dock length in the Township's zoning by-law is 15 metres, however based on the Lake Capacity Assessment it is recommended that the Township specify a maximum dock length of 10 metres for this site in the zoning and prohibit boathouses and crib docks. Reduced dock lengths will also improve the perceived safety through this narrower part of the lake and encourage swimmers to stay closer to the shore.

Boat traffic within 30 metres (98 ft) of the shoreline in Ontario is subject to 10 km/hr maximum speed limit. Outside of this there are opportunities to work with the federal government to adjust boating speeds through voluntary or regulatory approaches. It is recommended that the Township and Kennebec Lake Association work together to raise awareness of boating speed limits and investigate the possibility of instituting a speed limit in the narrower part of Kennebec Lake. While this part of the lake will feel more constricted for boaters than the current situation, no information has been received that would suggest a significant public safety issue.

Parkland
The applicant is required under the Township of Central Frontenac Official Plan and parkland by-law to dedicate parkland or provide up to 5% cash-in-lieu of parkland for development applications. The applicant has offered to provide 63.36 hectares (156.56 acres) at no cost to the Township. Should the Township choose to develop this as parkland it would provide an important recreational area for the residents in the proposed subdivision, along Kennebec Lake, and in Arden and the surrounding area. The Township and applicant are encouraged to work together to develop a master plan for the site, and County staff may assist if requested.

Other Issues/Agency Comments
Bell Canada, Canada Post, Hydro One, Conseil des école publiques de l'Est de l' Ontario, Conseil des Écoles Catholique du Centre – Est, Algonquin and Lakeshore Catholic District

School Board, and Frontenac Paramedic Services provided either no concerns/comments or included a list of standard conditions.

Public Consultation:
It should be noted that the applicant has gone above and beyond the requirements of the *Planning Act* and undergone extensive consultation with the Kennebec Lake Association and other interested parties. The extensive involvement of the Lake Association in the planning process was presented as a model for future waterfront subdivision development in Frontenac County at the Lake Links Workshop event in October 2011.

A formal public meeting for the development was held on June 14, 2011. The Township Planning Consultant and a representative from the applicant presented an overview of the proposed development. Five members of the public presented comments. A number of issues were raised including the Lake Capacity Assessment, the common block/shared access, the increase in boat traffic, the need for tertiary septic systems, docks,

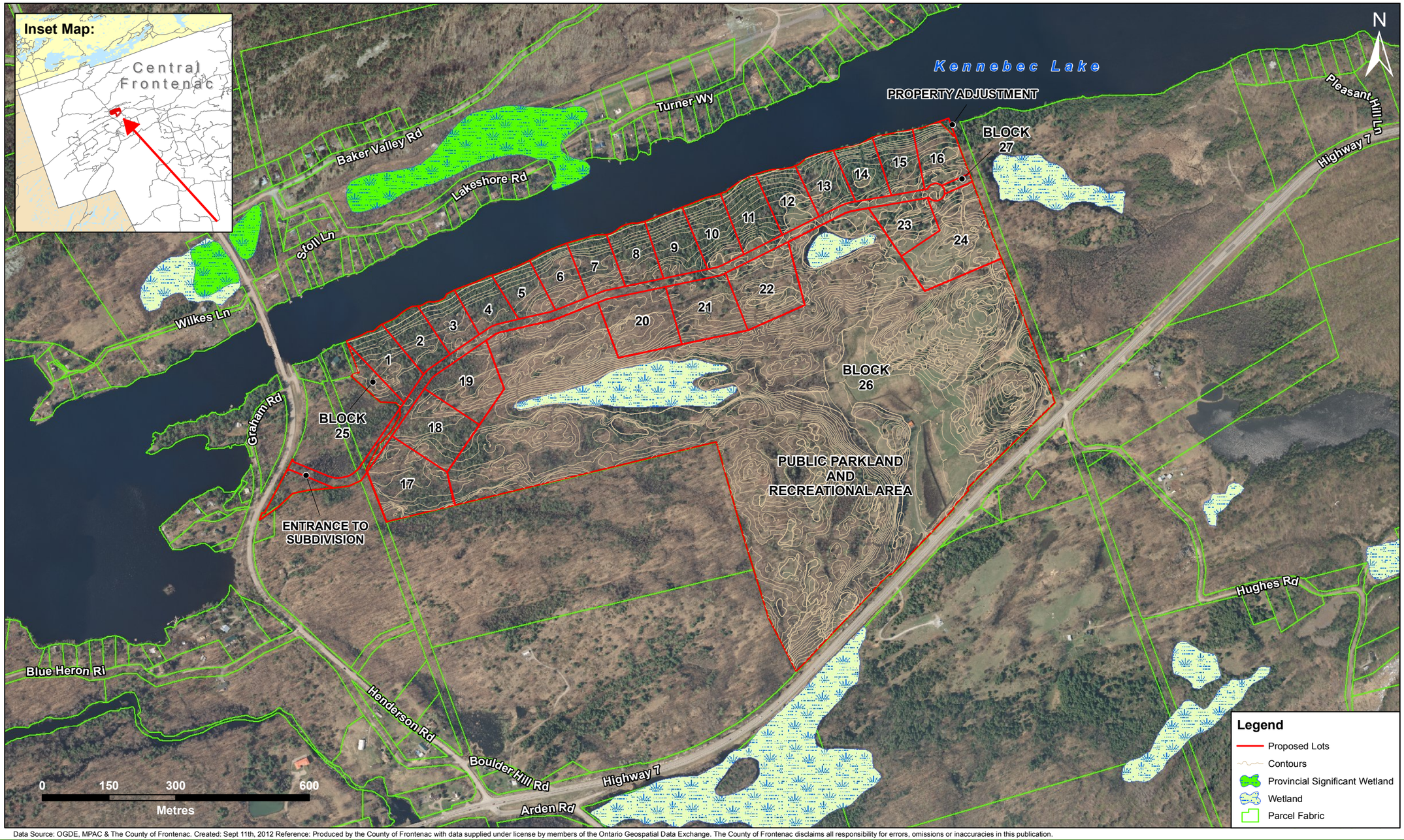
A public meeting for the associated Official Plan Amendment and Zoning By-law Amendment was also held on March 13, 2012. The Township planning consultant presented his report recommending approval of the proposal. The Township adopted the Official Plan Amendment and deferred the zoning by-law until after draft approval by the County.

Additional comments were received by mail to the Township regarding boat and vehicular traffic and lake capacity. The issues raised in these comments have been addressed in the report or through follow-up correspondence from the applicant.

Recommendations and Conditions:
It is recommended that Council give draft approval to the plan of application based on the attached conditions detailed in Appendix B. The application is consistent with the Provincial Policy Statement (2005), conforms to the Township of Central Frontenac Official Plan, will comply with the Zoning By-law, and has had regard for the criteria of Section 51 (24) of the *Planning Act*.

Appendix A: Map of Subject Site
Appendix B: Conditions of Draft Approval

KENNEBEC LAKE SUBDIVISION



Data Source: OGDE, MPAC & The County of Frontenac. Created: Sept 11th, 2012 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.

Applicant: McIntosh Perry Consulting Engineers	**Owner: 2222629 Ontario Inc. (Kennebec Waterfront Communities)**
File No.: 10T-2011/001	**Date of Decision:**
Municipality: Township of Central Frontenac, County of Frontenac	**Date of Notice:**
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APPENDIX B: CONDITIONS TO DRAFT APPROVAL

The recommended conditions of approval for the draft plan of subdivision are as follows:

1) Approved Draft Plan:

a) That this approval applies to the Draft Plan of Subdivision, File No. 10T-2011-001, as revised and dated December 1, 2011 prepared and certified by McIntosh Perry Surveying, and which shows the following:
   i) 24 single unit detached residential Blocks (Blocks 1 – 24);
   ii) 1 Block for lot addition purposes (Block 25);
   iii) 1 Block for Public Parkland and Open Space (Block 26);
   iv) 1 Block for roadway purposes (Block 27);
   v) Street A;

2) Subdivision Agreement

a) That the Owner agrees to enter into a subdivision agreement with the Township of Central Frontenac, which without limiting the generality of the foregoing, shall provide that the Owner shall undertake the following at the Owner's expense and to the satisfaction of the Municipality:
   i) Design and construction of all roads be they temporary or permanent including cul-de-sacs, services, stormwater, drainage works, and where applicable, utilities (Bell Canada, Hydro One);
   ii) Provision of all easements or rights-of-way which may be required for services, drainage works and utilities;
   iii) Conveyance of any lands for park or other purposes where applicable;
   iv) Installation of any signs and traffic control features;
   v) Payment of all Township levies and charges related to services and drainage works;
   vi) All other requirements financial and otherwise of the Township of Central Frontenac

b) That the Owner agrees that the subdivision agreement shall be registered against the lands to which it applies at a cost to the Owner. The Owner further agrees that he/she shall not allow for the registration of any agreement, transaction or mortgage prior to registration of the subdivision agreement.

c) That the Subdivision Agreement shall contain all necessary warning clauses and notices to purchasers resulting from, but not necessarily restricted to, the design and provision of services, including the requirement to provide and maintain private site specific works where necessary, and easements.

d) That the Subdivision Agreement shall list all approved plans and conditions as required by the Township, Health Unit, Conservation Authority, and so on for the development of this Plan.

3) Streets and Civic Addressing:

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a) That the road allowance shown as Street 'A' in the draft plan of subdivision shall be dedicated as a public street at no cost to the Township of Central Frontenac
b) That the street be named to the satisfaction of the Township of Central Frontenac
c) That the Owner agrees that any entrance to any lot in the plan of subdivision shall be subject to an entrance approval by the Public Works Manager of the Township of Central Frontenac.
d) That the civic numbering shall be allocated to the satisfaction of the Township of Central Frontenac. The naming and installation of numbering shall be in accordance with standards for 911 and emergency preparedness.
e) That the detailed design for the new Municipal road incorporate the field verified wetland boundary (to avoid any wetland in-filling) and any other input from the consultant's Biologist to assist in minimizing disturbance to the satisfaction of Quinte Conservation.

4) Reserves and Easements:
a) That any dead ends and open sides of roads or road allowance created by this draft plan shall be terminated with a turning radius and 0.3 m to be conveyed to, and held in trust by the Township of Central Frontenac until the extension of the road allowance, when the blocks shall be conveyed without charge to the owners of the abutting lots.
b) That such easements as may be required for utility, drainage or access purposes shall be granted to the appropriate authority free of all charges and encumbrances.

5) Financial Requirements:
a) That the owner agrees in writing to satisfy all the requirements, financial and otherwise, of the Township concerning the provisions of municipal services including fencing, lighting, landscaping, sidewalks, roads, installation of services, signage, and provision of drainage.
b) That the Owner agrees to in writing to reimburse the Township of Central Frontenac and the County of Frontenac for all legal, engineering, planning and other expenses including any peer review that the Township or County may incur in relation to the subdivision.
c) That the Owner shall bear the expense of all off site work attributable to the subdivision resulting from the approved public works design where such works are not subsidized under the Policies and/or By-Laws of the Township.
d) That prior to Final Approval, the Owner shall pay any and all outstanding application fee to the Township and County, in accordance with each Municipality's Tariff of Fees By-Law.

6) Engineering Drawings:
a) That Prior to Final Subdivision Approval, the Owner shall submit for approval, subdivision design drawings, including design plans of all public works and services, prepared and certified by a Professional Engineer and designed pursuant to the Township's, Health Unit's and Conservation Authority's satisfaction. Such plans are to form part of the Subdivision Agreement.

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b) That Prior to Final Subdivision Approval, the Owner shall submit, if required, a digital file of the approved subdivision design drawings in the Township's standard format.

7) Revisions to Draft Plan:

a) That Prior to Final Subdivision Approval of any part of the Plan, the Owner shall submit a revised Block Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval.

b) That where final engineering design(s) result in minor variations to the Plan (e.g., in the configuration of road allowances and lots, number of lots, etc.,), these may be reflected in the Final Plan to the satisfaction of the Township and the County.

8) Phasing:

a) That Final Plan Approval for registration may be issued in phases to the satisfaction of the Township, subject to all applicable fees.

b) That the phasing of the development shall be reflected in the Subdivision Agreement and on the approved subdivision design drawings to the satisfaction of the Township, taking into account timing of road improvements, construction of public works, the temporary termination of services, operations and maintenance vehicles access, access for emergency vehicles, and safety such as fire protection.

c) That all agencies agree to registration by phases and provide clearances, as required, for each phase proposed for registration.

9) Zoning By-Law Compliance:

a) That the lands within this Draft Plan shall be appropriately zoned by a Zoning By-Law which has come into effect in accordance with the provisions of the Planning Act.

b) That the zoning on the lands limit the length of any dock to 10 metres or less and prohibit boat houses and crib docks in accordance with the recommendations of the Lake Capacity Study dated February 2011.

c) That Prior to Final Subdivision Approval, the Owner shall submit a Surveyor's Certificate which confirms that the blocks within this Plan conform to the minimum lot frontage, water frontage, and lot area requirements of the Zoning By-Law.

10) Other Required Studies:

a) That Prior to Final Subdivision Approval, the Owner shall submit any other studies required by the Township and agencies.

11) Archaeological Assessment:

a) That should previously unknown or unassessed deeply buried archaeological resources be uncovered during development, that they are considered to be a new archaeological site and therefore subject to Section 48(1) of the Ontario Heritage Act. Further, that the proponent or person or property owner discovering the archaeological resources must cease alteration of the site immediately and shall engage a licensed archaeologist to carry out fieldwork, in compliance with sec. 48 (1) of the Ontario Heritage Act. Further,

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the Owner or person discovering the resources shall contact the Algonquins of Ontario at:

Algonquins of Ontario Consultation Office
31 Riverside Drive, Suite 101
Pembroke, Ontario K8A 8R6
TEL: 705 735-3759
FAX: 705 735-6307
algonquins@nrtco.net

b) That any person discovering human remains shall immediately notify the Ontario Provincial Police and the Registrar of Cemeteries, of the Ontario Ministry of Government and Consumer Services.
c) That a notice be placed in the purchase and sale agreement alerting prospective purchasers of the subdivision lots that any discovery of an aboriginal or archaeological artefact or resource is subject to controls under the Ontario Heritage Act and those archaeological resources shall not be removed without the approval of the Ministry of Tourism and Culture. Further, that should any human remains be discovered during the construction or site development of a lot that the property owner covenants to immediately contact the OPP and the Township of Central Frontenac.
d) That should deeply buried archaeological remains be found on the property during construction activities, the Ministry of Culture shall be notified immediately.

12) Stormwater Management:

a) That the Owner agrees to prepare and submit a stormwater management plan acceptable to the Municipality that incorporates best management practices in the design of facilities including provision for wet swales as recommended by the Quinte Conservation Authority, that provides for erosion and sedimentation controls, that provides for appropriate measures to protect water quality notably for Kennebec Lake both during and after construction, and ensures that any stormwater management measures, controls and facilities will not alter the shoreline of Kennebec Lake or its tributaries to a depth of 30 m inland from the shoreline. Appropriate text to implement the findings is to be included in the subdivision agreement. The Owner shall carry out the recommendations of the report, at the owner's expense, to the satisfaction of the Township and Quinte Conservation.
b) That the Owner agrees to prepare and submit a lot and grading plan acceptable to the Municipality that includes any required drainage easements and which is integrated with the stormwater management plan to the satisfaction of the Township and Quinte Conservation
c) That, if necessary, any blocks and/or easements required for the stormwater management system, and required for access and maintenance be dedicated to the Township, to the Township's satisfaction.

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13) Notices:

a) That a notice be placed in the purchase and sale agreement alerting prospective purchasers of the subdivision lots that the shoreline along the Kennebec Lake and its tributaries shall be kept in an natural state except as otherwise permitted in the zoning by-law and devoid of any accessory building within the first 30 m inland from the shoreline of Kennebec Lake. Purchasers shall also be advised that the setback of any development (i.e. buildings, structures, sewage disposal beds etc) from the normal operating water level shall be 30 m and that no structures except a dock shall be constructed in any flood plain. Purchasers shall be further advised that any proposed alteration of the shoreline is subject to the approval of the Quinte Conservation Authority under the auspices of Ontario Regulation 319/09 (Regulation of development, Interference with Wetlands and Alterations to Shorelines and Watercourses).

b) That a notice be placed in the purchase and sale agreement alerting prospective purchasers of the subdivision lots that Butternut trees are present and are identified as a species at risk and that healthy tress shall be retained and buffered by an area with a radius equal to the height of a mature tree (25 m) (i.e. no-development zone). Any alteration to the buffer zone or the potential removal of butternut trees shall be subject to approval of the Ministry of Natural Resources. Further, that should any species at risk be discovered throughout the course of the work, and/or should any species at risk or their habitat be potentially impacted by onsite activities, that the Ministry of Natural Resources shall be contacted immediately and operations modified to avoid any negative impacts to species at risk or their habitat until further discussions with MNR can occur regarding opportunities for mitigation.

c) That a notice be placed in the purchase and sale agreement alerting prospective purchasers of the subdivision lots that destruction of fish habitat is prohibited and that alterations to fish habitat are subject to the approval of the Department of Fisheries and Oceans or its designated agent.

d) That a notice be placed in the purchase and sale agreement alerting prospective purchasers of the subdivision lots that all future landowners shall be required to maintain and install a septic system which utilizes advanced technologies which provide for the direct removal of total phosphorous.

14) Site Servicing

a) That the following requirements with respect to the location and construction of wells and tertiary sewage systems are to be carried out to the satisfaction of the Township and the KFL & A Public Health:

b) That the Owner shall implement the recommendations for the installation of wells, the treatment of well water, and the location and installation of subsurface sewage disposal systems as set out in (McIntosh Perry, Hydrogeological Assessment and Terrain Analysis, (February 2011)) and a revised report (January 12, 2012). The Owner shall conduct testing to determine well water yields for each lot prior to the construction of the dwelling and where the water yield is determined to be less than required for domestic

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use, provision shall be made for in-house storage appropriate for the size of the dwelling to be constructed on the lot.

c) That on-site individual sewage disposal systems for residences within the subdivision shall incorporate tertiary treatment systems (as per the Ontario Building Code), and that all installed systems must be constructed with subsoils (imported or native) having a phosphorus-retention capacity of at least 500 ug/g. The capacity shall be certified by a qualified professional prior to occupancy of a dwelling. Further, that owners of tertiary treatment systems shall enter into maintenance agreements with suppliers and system monitoring may be required and shall provide written proof or copies to the Township of such agreement(s).

d) That the locations for Proposed Sewage System shown on the site servicing plan for the proposed sewage systems are to be reserved solely for that purpose. No wells, driveways, or buildings are to be located within the designated sewage system areas.

e) The locations for the proposed sewage system are in excess of 30 metres from the shoreline of Kennebec Lake. The rationale for the remote locations is to minimize potential impact on water quality. As a result, all sewage systems must be constructed in the areas noted.

f) That some sewage systems will require effluent pumps to facilitate elevations between the structure and the sewage system, all pumps will require high water alarms.

g) Soils used for the construction of the leaching beds should be phosphorous retentive and must have a soils analysis to accompany each application for a permit to install.

h) All wells should be up-gradient of the sewage systems

i) Well drillers and prospective lot purchasers must be made aware of the site servicing plans and the location chosen for sewage systems.

15) Parkland Conveyance/Open Space:

a) That the Owner conveys at no cost to the Township of Central Frontenac all of Block 26 as lands dedicated for parkland.

16) Community Mailboxes:

a) That the Owner agrees to provide a location for centralized mail delivery acceptable to Canada Post Corporation or other alternative systems as may be normally be required by Canada Post.

17) Bell Canada Requirements:

a) The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication

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infrastructure, the Developer shall be required to demonstrate to the Municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

b) That the Owner agrees that in the event of any conflict with existing Bell Canada facilities or easements, the owner/developer shall be responsible for the relocation of such facilities or easements.

18) Environment:

a) That the Owner agrees to implement the recommendations of the Environmental Impact Statement dated February, 2011 and Addendum dated January 20, 2012 and prepared by McIntosh Perry Consulting Engineers Ltd.

b) That the Owner agrees to prepare a Land Owner Stewardship Manual which shall be subject to the review and approval by the Township of Central Frontenac prior to distribution to property prospective purchasers and future property owners. The Manual shall be completed for distribution prior to the issuance of any building permit and shall address land use management practices that have may have an impact on sensitive habitat areas and the conservation of shoreline areas and public open space including such topics as: municipal zoning requirements for shorelines, mitigation measures for the conservation of natural heritage features and areas, handling and storage of pesticides, and fuels, well water and sewage disposal maintenance, water conservation, composting, landscaping building envelope design and construction practices. The manual shall indicate that the access and use of Block 26 may be restricted to designated trails and walkways.

19) General Conditions:

a) That when requesting final Approval from the County, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the lots/blocks thereon conform to the frontage and area requirements of the Zoning By-Law.

b) The Owner shall agree that no building permits will be granted until the Township is satisfied that adequate access and services are available.

c) That any existing wells and or septic systems that may be present on the site and are not to be used as part of the plan of subdivision be decommissioned as per applicable regulations.

d) That prior to final approval by the County of Frontenac, that the Township of Central Frontenac be advised in writing of the clearance of any conditions imposed by agencies other than those of the Township of Central Frontenac.

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20) Clearance Letters:

a) That Prior to Final Subdivision Approval, the County shall be advised that all Conditions of Draft Plan Approval have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.
b) That Prior to Final Subdivision Approval, the County is to be advised in writing by Quinte Conservation the methods by which conditions 2 d), 3 e), 6 a), 10, 12, and 18 have been satisfied.
c) That Prior to Final Subdivision Approval, the County is to be advised in writing by Hydro One the method by which condition 2 has been satisfied.
d) That Prior to Final Subdivision Approval, the County is to be advised in writing by Bell Canada the method by which condition 17 has been satisfied.
e) That Prior to Final Subdivision Approval, the County is to be advised in writing by Canada Post the method by which condition 16 has been satisfied.
f) That Prior to Final Subdivision Approval, the County is to be advised in writing by KFL & A Public Health the method by which conditions 2 d), 3 e), 6 a), 10, and 14, have been satisfied.
g) That Prior to Final Subdivision Approval, the County is to be advised in writing by the Township of Central Frontenac the method by which condition 1 to 19 have been satisfied.

21) Lapsing Provisions:

a) That pursuant to Section 51(32) of the *Planning Act,* this Draft Plan Approval shall lapse at the expiration of three (3) years from the date of issuance of Draft Plan Approval if final approval has not been given, unless an extension is requested by the Owner and, subject to review, granted by the approval authority.
b) That pursuant to Section 51(33) of the *Planning Act*, the Owner may submit a request to the approval authority for an extension of the Draft Plan Approval. The extension period shall be for a maximum of three (3) years and must be submitted prior to the lapsing of Draft Plan Approval. Further extensions may be considered at the discretion of the Township and the County.

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NOTES TO DRAFT APPROVAL

1. It is the applicant's responsibility to fulfill the foregoing Conditions of Draft Plan Approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Frontenac.

2. When requesting Final Approval, the applicant will submit an account of how each Condition of Draft Approval has been satisfied along with the appropriate clearance letter from the Agency, Ministry or body requesting the condition.

3. Prior to Final Subdivision Approval, the applicant shall submit to the County of Frontenac for review four (4) draft copies of all Reference Plans and Surveys and three (3) draft copies of the Final M-Plan.

4. When requesting final approval, such a request must be directed to the Deputy Clerk, Susan Beckel, and be accompanied with:
   - Eight (8) mylars and four (4) paper prints of the completed Final M-Plan;
   - Four (4) copies of all Reference Plans and (4) copies of all Conveyance Documents for all easements and lands being conveyed to the Municipality; and,
   - A Surveyor's Certificate to the effect that the lots and blocks on the Plan conform to the Zoning By-Law with respect to lot area and lot frontage.
   - A digital file in AutoCAD format.

5. All measurements in subdivision final plans must be presented in metric units.

6. The Final Plan approved by the County must be registered within thirty (30) days or the County may, under Subsection 51(59) of the *Planning Act,* withdraw it approval.

7. Clearances are required from the following agencies:
   - Township of Central Frontenac
   - Quinte Conservation
   - KFL & A Public Health
   - Bell Canada
   - Canada Post
   - Hydro One

DRAFT PLAN OF SUBDIVISION

PART OF LOTS 18, 19 & 20 CONCESSION 9

GEOGRAPHIC TOWNSHIP OF KENNEBEC
TOWNSHIP OF CENTRAL FRONTENAC
COUNTY OF FRONTENAC

APPLICANT AND PROPERTY OWNER

2222628 ONTARIO INC.
(KENNEBEC WATERFRONT COMMUNITY INC.)
115 WALGREEN ROAD
R.R.3 CARP, ON.
K0A 1L0

SCALE 1 : 2,500
0 10 20 30 40 50 75 100 150 200 m

LEGEND

- SUBDIVISION BOUNDARY
- LOT / ROW
- LEGAL
- CONTOUR
- 30m WATERFRONT SETBACK
- WATERCOURSE
- WETLAND
- WATERBODY / SHORELINE
- WOODED AREA
- BUILDINGS

LAND CONVEYANCES

- SUBJECT TO CONCURRENT CONSENT APPLICATION TO SEVER AND CONVEY TO TOWNSHIP FOR PUBLIC OPEN SPACE PURPOSES (0.51 ha.)
- SUBJECT TO CONCURRENT CONSENT APPLICATIONS TO SEVER AND CONVEY TO TOWNSHIP FOR PUBLIC ROAD PURPOSES (0.52 ha.)
- SUBJECT TO CONCURRENT ROAD CLOSING APPLICATION TO CONVEY AND ADD LANDS TO LOT 16 (0.05 ha.)
- LANDS TO BE SEVERED AND ADDED TO TOWNSHIP ROAD ALLOWANCE (0.02 ha.)

INFORMATION REQUIRED UNDER SECTION 51 (17) OF THE PLANNING ACT

(a) AS SHOWN ON THE DRAFT PLAN
(b) AS SHOWN ON THE DRAFT PLAN
(c) AS SHOWN ON THE KEY PLAN
(d) AS DESCRIBED IN THE TITLE BLOCK
(e) AS SHOWN ON THE DRAFT PLAN
(f) AS SHOWN ON THE DRAFT PLAN *
(g) AS SHOWN ON THE DRAFT PLAN
(h) WELL WATER IS AVAILABLE
(i) SOIL TYPE IS GENERALLY SILTY SAND, SILTY CLAY WITH VARYING BEDROCK
(j) AS SHOWN ON THE DRAFT PLAN
(k) MUNICIPAL SERVICES ARE NOT AVAILABLE
(l) AS SHOWN ON THE DRAFT PLAN

*NOTE: LOT FRONTAGES AS SHOWN ARE IN COMPLIANCE WITH TOWNSHIP OF CENTRAL FRONTENAC COMPREHENSIVE ZONING BYLAW No. 2002-120

TO BE SUBDIVIDED

- LOTS 1 - 24 FOR SINGLE DETACHED DWELLINGS
- BLOCK 25 FOR LOT ADDITION PURPOSES
- BLOCK 26 FOR PUBLIC PARKLAND/OPEN SPACE
- BLOCK 27 FOR ROADWAY PURPOSES

MAPPING DATA

DISTANCES AND ELEVATIONS SHOWN ON THIS DRAFT PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

ELEVATIONS ARE CANADIAN GEODETIC VERTICAL DATUM-1928:1978 DERIVED FROM VERTICAL CONTROL MONUMENT 009197384H HAVING A PUBLISHED ELEVATION OF 209.218 METRES.

DISTANCES ARE GROUND DISTANCES AND CAN BE USED TO COMPUTE GRID DISTANCES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999859.

BEARINGS ARE UTM GRID BEARINGS DERIVED FROM HORIZONTAL CONTROL MONUMENTS 009191713S, 009197431S8 AND 009197431H AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (ORIGINAL)

HORIZONTAL CONTROL MONUMENTS (HCM):
UTM ZONE 18, NAD83 (ORIGINAL)

COORDINATES TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
HCM 009197113S3	4956568.676	348071.398
HCM 009197431O8	4956805.096	348288.033
HCM 009197431O4	4955867.756	347116.620

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

OWNER'S CERTIFICATE

I HEREBY AUTHORIZE McINTOSH PERRY CONSULTING ENGINEERS LTD. TO PREPARE AND SUBMIT THIS PLAN TO THE COUNCIL OF FRONTENAC COUNTY FOR REVIEW AND APPROVAL

DATED AT _____ THIS _____ DAY

OF _____, _____

CHRIS MCSHANE, VICE PRESIDENT
I HAVE THE AUTHORITY TO BIND THE CORPORATION.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AS SHOWN ON THIS PLAN AND THEIR RELATIONSHIP TO THE ADJOINING LANDS ARE ACCURATELY AND CORRECTLY SHOWN.

DATE

BRIAN KERR, O.L.S.

McINTOSH PERRY Surveying Inc.
3240 Drummond Con. 5A
R.R. #7
Perth, Ont.
K7H 3C6
Tel: 613 267 6524
Fax: 613 267 7992

REVISIONS

No.	DESCRIPTION	DATE	BY
1	CHANGED ACCESS TO HENDERSON ROAD AND ASSOCIATED REVISIONS TO LOTS. REMOVED COMMON ACCESS TO LAKE. OPENSPACE BLOCK FOR PUBLIC PARKLAND	DEC 1/11	MS

CLIENT: 2222628 ONTARIO INC. (KENNEBEC WATERFRONT COMMUNITY INC.) 115 WALGREEN ROAD R.R.3 CARP, ON. K0A 1L0

DESIGNED M. SNIDER
DRAWN M. McLEAN
CHECKED M. SNIDER

PROJECT: KENNEBEC LAKE WATERFRONT COMMUNITY

TITLE: DRAFT PLAN OF SUBDIVISION

Consulting Engineers of Ontario

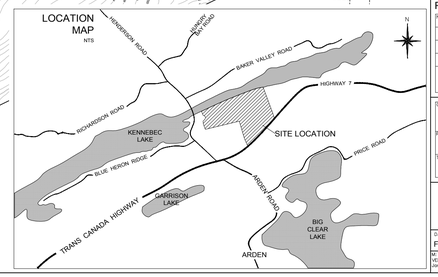
McINTOSH PERRY Consulting Engineers and Scientists
120 Iber Road, Kanata, Ontario K2S 2B9
Tel: (613) 592-5780 Fax: (613) 592-7569

DATE	SCALE (24"x36")	PROJECT No.	DWG No.
FEB 23, 2011	1 : 2,500	KP-09-639	1 / 1

M:\SURVEY-DATA\2009\09-235 KENNEBEC LAKE SUBDIVISION\09-235 DRAFT PLAN VERSION 2\KP0639 – DRAFT PLAN – XR2 – JAN12–12.DWG
January 30, 2012 11:07:57 AM

LOCATION MAP

NTS



RADIAL TIES TO WATER'S EDGE			
FROM	TO	BEARING	DISTANCE
SIB (ME)	2	S56°23'W	768.6
	3	S56°00'W	744.3
	4	S55°27'W	715.9
	5	S55°08'W	700.6
	6	S55°25'W	688.5
	7	S54°54'W	656.1
	8	S54°47'W	633.7
	9	S55°08'W	622.5
	10	S54°50'W	604.7
	11	S54°31'W	604.3
	12	S53°30'W	569.9
	13	S52°41'W	551.8
	14	S52°17'W	530.6
	15	S52°26'W	505.5
	16	S51°53'W	494.7
	17	S51°17'W	472.9
	18	S49°53'W	447.0
	19	S48°43'W	417.9
	20	S47°19'W	390.8
	21	S45°15'W	357.8
	22	S43°59'W	334.8
	23	S42°37'W	313.3
	24	S40°50'W	290.2
	25	S39°06'W	265.6
	26	S34°37'W	243.3
	27	S29°57'W	223.1
	28	S26°36'W	208.7
	29	S17°49'W	190.4
	30	S10°32'W	174.0
	31	S5°44'W	162.0
	32	S4°57'E	153.8
	33	S12°25'E	153.0
	34	S21°29'E	151.6
	35	S29°11'E	154.2
	36	S37°48'E	157.1
	37	S47°19'E	169.1
	38	S56°22'E	186.6
	39	S60°18'E	194.7
	40	S67°41'E	221.8
	41	S72°31'E	237.4
	42	S76°28'E	250.9
	43	S79°20'E	274.8
	44	S83°12'E	305.6
	45	S84°34'E	337.6
	46	S85°34'E	357.4
	47	S87°49'E	378.6
	48	S89°24'E	401.7
	49	N89°21'E	426.3
	50	N88°30'E	450.3
	51	N87°50'E	470.5
	52	N87°16'E	503.5
	53	N85°27'E	552.6
	54	N85°13'E	552.5
	55	N85°18'E	598.5
	56	N84°52'E	590.1
	57	N84°33'E	616.6
	58	N84°24'E	647.7
	59	N83°50'E	680.7

LOT/BLOCK	AREA (ha.)
1	1.35
2	1.12
3	1.01
4	1.01
5	1.05
6	1.10
7	1.12
8	1.18
9	1.37
10	1.37
11	1.38
12	1.25
13	1.15
14	1.11
15	1.17
16	1.24
17	2.40
18	1.96
19	1.83
20	2.07
21	1.99
22	2.13
23	1.22
24	2.97
25	0.52
26	63.36
27	0.13
STREET 'A'	2.88
TOTAL	102.46

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Joe Gallivan Manager of Sustainability Planning Peter Young Community Planner
Date prepared:	September 7, 2012
Date of meeting:	September 19, 2012

Re: **Sustainability – Natural Heritage Study Update**

Background

The Natural Heritage Study (NHS) is a comprehensive evaluation of natural heritage features such as wetlands, forest cover, and wildlife habitat and includes the mapping of a connected system of these features. The mapping will be accompanied with policy used by planners to protect significant natural features from development. The County-wide NHS will go beyond the individual Township boundaries and create cross-boundary linkages and corridors. This comprehensive regional review of natural heritage mapping and policies will be a foundation piece of the County Official Plan.

The NHS was approved as part of the 2011 budget. An RFP was developed with input from a consultant, the Ministry of Municipal Affairs and Housing, the Frontenac Stewardship Council, and the Ministry of Natural Resources. Dillon Consulting was retained for the project in December 2011 after a competitive process with many excellent submissions.

The purpose of this report is to provide Council with a status update on this project.

Comment

The project is currently past the mid-point of the process. Technical Steering Committee meetings have taken place with Township, Provincial, and Conservation Authority staff. Dillon received valuable technical advice and local input from those around the table as the process moved forward. Public consultation sessions were held in May, 2012 to show initial mapping of natural heritage features and ask residents what parts of the County's natural landscape were valued for environmental, cultural, economic, and other important reasons.

A background information report is attached as Appendix A which looks at the current Township Official Plans and some of the data available that is available for use in the NHS. It also outlines the results of the public consultation sessions that were held in May 2012.

Dillon is currently finalizing the draft mapping of the regional natural heritage features, natural corridors and areas of ecological importance that will help produce a County-wide natural heritage system. They will also provide policy recommendations that may be considered by County Council for adoption into the Official Plan and additional recommendations that may be considered by Township Councils for inclusion in local Official Plans or Zoning By-laws.

Open Houses are planned to present draft mapping and policy to the public for review and comment. Open Houses are planned for October 3 and 4. More details on the exact times, dates, and facilities will be announced closer to the events.

Local knowledge will be a key part of informing Dillon's work in providing the mapping and developing policy that protects significant natural features and identifies new opportunities for stewardship, while continuing to support sustainable economic development and opportunities for recreation.

It is anticipated that the plan will go before Council before the end of the year for endorsement.

Sustainability Implications

The NHS was recognized in *Sustainable Actions 2010* as a priority project for 2011. The project will help to support the cultural, economic, and environmental pillars of *Directions for our Future* as well as the Protection of Natural Areas focus area.

It is also expected that the mapping and policies that are recommended in the Study will form the basis for natural heritage policies in the drafting of the County Official Plan.

Financial Implications

County Council allocated $60,000 in the 2011 budget for the NHS, which carried over to the 2012 budget

Recommendation

RESOLVED THAT County Council receive the *Sustainability – Natural Heritage Study Update and Natural Heritage Study Background Information Summary Report* for information only.

Organizations, Departments and Individuals Consulted and/or Affected

Ministry of Municipal Affairs and Housing
Ministry of Natural Resources
Frontenac Stewardship Council
Local Conservation Authorities
Townships of Frontenac

August 2012

COUNTY of Frontenac

NATURAL HERITAGE STUDY

Background Information
Summary Report

Submitted by:

DILLON CONSULTING

DILLON CONSULTING

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Dillon Consulting
Limited

July 27, 2012

County of Frontenac
2069 Battersea Road
Glenburnie, Ontario
K0H 1S0

Attention: Mr. Peter Young, Community Planner

Re: Natural Heritage Study Background Information Summary Report

Dear Mr. Young:

We are pleased to provide you with a copy of the Natural Heritage Study Background Information Summary Report. This report provides relevant information collected during the first phase of the County's Natural Heritage Study. The information will be used to further analyze the components that make up the County's natural heritage system, protection requirements and associated policies to protect important natural features.

Once you have reviewed the material and approve of its' release, we can provide the necessary printed copies for release to the steering committee. Should you have any questions, please do not hesitate to contact me at menright@dillon.ca or 905-901-2912.

Yours sincerely,

DILLON CONSULTING LIMITED

Mike Enright, IRMT, B.Sc.
Associate, Project Manager

Encl.

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APPENDICES

Appendix I: Documentation/GIS Files Reviewed
Appendix II: Methodology for Carrying Out the NHS
Appendix III: Information Defining Signifiance of Natural Heritage Features
Appendix IV: Comparative Assessment of Official Plans
Appendix V: Feedback Received During the First Public Consultation Event

Introduction

The need for and priority placed on the development of solid information and policies addressing natural features in the County of Frontenac (County) have been recognized by the County Council though its' adoption of the Integrated Community Sustainability Plan (ICSP). The ICSP identifies the need for a Natural Heritage Study (NHS) as a key priority project in achieving a sustainable future. In early 2012, the County of Frontenac retained Dillon Consulting Limited (Dillon) to undertake this NHS.

The goals of the NHS, as identified by the County of Frontenac include:

- To increase our understanding of natural heritage features and systems across the Frontenacs;
- To develop land use planning information and policies that identify, protect, and enhance the County's natural heritage features and systems in manner that meets or exceeds provincial direction;
- To encourage and facilitate private stewardship, partnerships between organizations, and public education;
- To protect the relationships between plant and animal communities; and
- To recognize the links between natural heritage features and systems.

The Natural Heritage Study is to be undertaken in three phases including:

- Phase I – Background Review, Public Consultation and Scoping
- Phase II – Natural Heritage System Review
- Phase III – Policy Development

This report summarizes the results and feedback obtained during Phase I of this project. Specifically, this report will provide the following:

- Information on the agencies and stakeholders contacted;
- Documentation/Geographic Information System (GIS) files reviewed;
- Methodology for carrying out the NHS;
- Information defining significance of natural heritage features;
- Comparative assessment of existing Frontenac Township Official Plans; and
- Feedback received during the first public consultation event.

Agencies and Stakeholders Contacted

There are four different Conservation Authorities operating in the County including Quinte Conservation, Cataraqui Region Conservation Authority, Rideau Valley Conservation Authority and Mississippi Valley Conservation. In addition, two Ontario Ministry of Natural Resources Districts (Peterbourgh and Bancroft), overlap the County of Frontenac. Within the County there are four Townships including North Frontenac, Central Frontenac, South Frontenac and Frontenac Islands. Several non-governmental organizations such as Ducks Unlimited, Queen's University (Biology

Station), Friends of Salmon River, Kingston Field Naturalists and Nature Conservancy also operate within the County.

Documentation/GIS Files Reviewed

The above agencies, Townships and non-governmental stakeholders were contacted to obtain relevant GIS natural feature mapping within their jurisdiction. The data provided was catalogued and organized within a GIS database.

Our focus during this exercise was to collect information that could be mapped and was known to be of a quality that could be relied upon to define the natural heritage system within the County. The quality of specific data was discussed with the responsible agency or stakeholder and a determination made on its appropriateness for use within this process. The results of this information gathering exercise is provided in the Table of Appendix I. This Appendix also provides three maps outlining information deemed most relevant to the NHS. These maps were used during the first public consultation event to communicate the major components of the natural heritage system in the County.

Other documentation collected includes Official Plans for North Frontenac, Central Frontenac, South Frontenac and Frontenac Islands.

Methodology for Carrying Out the NHS

The approach to carrying out the NHS involves establishing areas of protection based on a holistic assessment of core natural areas supported by functional linkages and corridors. These areas protect key features and functions, biodiversity, and the natural disbursement of plants and wildlife necessary to sustainably support a viable natural environment for the long-term. An interconnected system of natural features also helps buffer against natural fluctuations of wildlife/plant populations as well as mitigating some of the impacts which may occur in a localized area.

Our approach to the development of a natural heritage system will use the following key principles:

- Build from existing protected areas;
- Identify core natural areas of relatively undisturbed natural features (e.g. contiguous forests);
- Identify functional corridors and linkage areas between core natural areas that are protected in some manner by legislation (e.g. streams/rivers and lakes);
- Identify areas of biodiversity;
- Identify enhancement areas, where possible (improving size, shape, proximity of features);
- Identify additional functional corridors and linkages where they are absent or redundant;
- Incorporate buffers into natural heritage system mapping for features that require additional protection to be functional (e.g. stream features that include an appropriate riparian area);
- Seek connections to natural features beyond jurisdictional boundaries (beyond the County of Frontenac); and,
- Recommend policy and stewardship that delivers protection, promotion and enhancement of natural features.

Based on the above, the methodology for the NHS was developed and is presented in a flow chart provided in Appendix II. This flow chart defines the specific analysis process for achieving all phases of the NHS.

Information Defining Significance of Natural Heritage Features

A review of the Ministry of Natural Resources Natural Heritage Reference Manual (NHRM) (MNR 2010) was used to identify current criteria, consistent with the Provincial Policy Statement (PPS), for identifying the significance of natural features. Although other material was reviewed, the NHRM is considered to be the authority on defining significance of natural features and was developed to be consistent with the intent of the PPS. Relevant material from the NHRM that is required to be addressed during policy development is provided in Appendix III.

Comparative Assessment of Existing Frontenac Township Official Plans

A review of the latest versions of the Township Official Plans for relevant natural environment policies was conducted to determine their level of consistency and noting where they meet, exceed or need further refinement to correspond with provincial policy. A summary of this review is provided in the table of Appendix IV. Overall, findings from the review suggest that the most recent Official Plans are fairly consistent and meet the minimum requirements of the PPS.

Feedback Received During the First Public Consultation Event

Two public consultation events took place, including one in the north (Sharbot Lake) and one in the south (Glenburnie). The purpose of these events was to summarize the NHS, the methods to be followed and to elicit feedback from the public regarding what they deemed important within the County. In order to engage the public, a small activity was conducted, which focused on the public providing input into natural heritage features they felt contributed to the economic development, heritage/culture/historic, natural beauty, recreation and sustainability/ecological function of the County. A summary of the input received from the public is provided below and mapped in Appendix V.

Economic Development: Common themes were focused around lakes (and lake activities such as fishing, ferries, and beaches), canals, and a variety of other features, including certain places (e.g., Wolfe Island, Verona, and Kingston). Some unique features included lawn service and MacDonald Tree Nursery near Sharbot Lake. The majority of features identified surrounded the Sharbot Lake area.

Heritage/Culture/Historic: Common themes were focused around lake/river systems (including fish hatcheries, mills, dams, and canals) and old mines. Unique features mentioned were the Holleford Crater and a company called Ecological Services (address was given in the description). A small amount of features were identified near Verona, otherwise there was no specific concentration of features, although they tend to be easily accessible by road.

Natural Beauty: Common themes were landscape features (e.g., forests, lakes/rivers, hills, valleys). Trail systems, lookouts, and parks (e.g., Bon Echo) were also prevalent. Unique features included Bedford Road and Simcoe Island (as well as Simcoe Lighthouse). No specific concentration of features occurred except many are easily accessible by road.

Recreation: Common themes were trails (for ATVs, bikes, walking), and activities around lakes/rivers (boating, canoeing, fishing, birding). Unique features were Camp Oconto and golfing. No specific concentration of features occurred, although feedback from the public did tend to focus on features that are easily accessible by road.

Sustainability/Ecological Function: A variety of themes were apparent. Areas with different animals were considered important (e.g., flying squirrels, migration routes, five lined skinks), lake/river systems (including shoreline and wetlands), as well as parks (e.g., Frontenac Provincial Park). Unique features included a dump, Clay windmills, and zebra mussels. Some concentration of feedback provided from the public occurred around Sharbot Lake and Frontenac Provincial Park.

Overall, the majority of points that the public noted were easily accessible by road. Common areas were Kennebec Lake area, Bon Echo Provincial Park, Sharbot Lake, Verona, and Frontenac Provincial Park. Major common themes throughout all the natural heritage categories included lakes/river systems (with associated activities – fishing, boating; and features – ferries, canals and mills), parks and trail systems. Less common themes included different landscape features (natural and man-made mines), specific roads and areas (e.g., Devil Lake Road and Harrowsmith) and animals.

Attendees of the public consultation event were encouraged to submit additional comments using the comment sheet provided as they arrived. In total five comment sheets were submitted for consideration. These comments sheets are provided in Appendix V.

Summary and Next Steps

Key information has been gathered and a preliminary analysis conducted for the purpose of building a strong knowledge-base for undertaking the NHS. The work completed to-date has helped identify information gaps, stakeholder perspectives on the NHS, important places in the County, and provides an initial base for defining the natural heritage system and related policies.

Moving forward, the consulting team will be proceeding with Phase II of this project. Specifically, the team will be consolidating the three existing maps into a single natural heritage system map, which will provide the basis for meeting the protection requirements identified in the PPS. Our ecologists will also be completing a detailed assessment of the quantity and quality of the natural features that comprise the natural heritage system, conduct a gap analysis, identify significance criteria, make recommendations for improving conservation measures, and conduct targeted field work, as determined necessary.

Subsequent work during Phase III will build comprehensive policies that meet the PPS at a minimum and seek stronger protection for other natural features deemed important to the sustainability of the County of Frontenac.

Appendix I:
Documentation/GIS Files Reviewed

County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
MNR Land Information Data						
Aquatic Feeding Area	aquafeed	polygon	An Aquatic Feeding Area is a polygon feature that identifies a species-specific area that contains aquatic vegetation on which the species feeds.	4/11/12	Terrestrial	Area important for maintaining healthy moose populations.
CLUPA Primary Land Use Area	clupapri	polygon	Contains the principal land use direction and the geographic extent they represent for Crown Land.	4/11/12	Conservation Lands	Administrative boundary, used "enhanced management area"
Conservation Reserve, Regulated	conrvreg	polygon	An area of public lands regulated under the Provincial Parks and Conservation Reserves Act, 2006 which protects ecosystems that are representative of all of Ontario's natural regions.	2/2/12	Conservation Lands	Area with existing legislative protection.
Conservation Area	consvare	polygon	Lands which are considered to be regionally significant, such as valleys, or environmentally sensitive areas, and are best managed by a public agency to retain their natural characteristics.	2/2/12	Conservation Lands	Area with existing legislative protection
Federal Protected Area	fedparea	polygon	Areas protected by the Federal government for natural or cultural reasons.	2/2/12	Conservation Lands	Area with existing legislative protection
Wildlife Feeding Area	feedawld	polygon	A Wildlife Feeding Area is a polygon feature that identifies an area where a wildlife species habitually feeds.	2/2/12	Terrestrial	Area deemed important for sustaining wildlife populations.
OHN - Waterbody	ohnwbdy	polygon	Waterbodies are polygon features (natural and manmade) that describe various realizations of surface water at a medium scale of 1:10K in Southern Ontario, 1:20K in Northern Ontario and 1:50K in the Far North	2/2/12	All	General Basemap
Municipal Park	munpark	polygon	Municipal Parks across study area	2/2/12	None	No features located within study area.
Provincial Park, Regulated	provpreg	polygon	An area of public lands regulated under the Provincial Parks and Conservation Reserves Act, 2006 which protects ecosystems that are representative of all of Ontario's natural regions.	2/2/12	Conservation Lands	Area with existing legislative protection
Significant Ecological Area	sigecol	polygon	A Significant Ecological Area is a polygon feature that identifies an area of interest to the Ministry that is ecologically significant, and warrants special consideration, excluding Areas of Natural and Scientific Interest (ANSI), parks, reserves or Environmentally Sensitive Areas (ESA)	2/2/12	None	Covers area with Old Growth Forests within the County - other attributes already captured in other datasets. Old growth layer deemed unreliable data.
Wetland Unit & Evaluated Wetland (Consolidated)	wetlandu	polygon	A Wetland Unit is an individual spatial polygon representing a discrete wetland type (Marsh, Fen, Swamp, Bog, Open Water or Unknown). An Evaluated Wetland is an aggregation or a collection of one or more Wetland Units.	2/2/12	Aquatic	PSW's are provincially protected. Other evaluated and non-evaluated are also important NH features.
Wilderness Area	wildarea	polygon	An area regulated under the Wilderness Area Act.	2/2/12	None	Area with existing legislative protection but deemed unsuitable for planning purposes.
Wintering Area	winterng	polygon	A Wintering Area is a polygon feature that identifies an area in which a species habitually winters.	4/11/12	Terrestrial	Deer and Moose wintering area's are important in maintaining viable populations.

Agendaltem# 10101012.

County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
Wooded Area	woodarea	polygon	An area covered by trees.	2/2/12	Terrestrial	Woodlands are an important natural heritage feature.
Forest Abiotic Damage Event	abiotdam	polygon	An area where a non-biological event, such as wind or ice storm, has damaged areas of forested land.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Agreement Forest Area	agreefor	polygon	An Agreement Forest Area is a polygon feature that identifies an area of forested private land governed by a Forest Management Agreement.	4/11/12	Conservation Lands	Administrative boundary for forest protection.
Bait Harvest Area	baitharv	polygon	The bait resource in much of the province is allocated to harvesters through the exclusive use block system (one harvester per bait harvest area) with block sizes generally much larger in the north than in the south.	4/11/12	None	Administrative boundary, Not relevant
Beaver Dam	beavrdam	point	A dam constructed by beavers in a stream bed at a narrow point where the current is fastest.	4/11/12	None	Beaver dams can change over time making it difficult to plan around.
Breeding Area	breedare	polygon	A Breeding Area is a polygon feature that identifies a site where a species habitually breeds.	4/11/12	Terrestrial	Wildlife habitat which tends to be consistent year after year.
Breeding Zone	breedzon	polygon	A Breeding Zone is a polygon feature that identifies a geographic area from which flora selections are made and interbred.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Built up Areas	BuiltupAreas_Merged	polygon	Areas with development (Built up) within study area	2/2/12	None	Settlement locations are captured in another dataset.
Conservation Authorities Administration Areas	caadmin	polygon	Conservation Authorities Administration Areas within the study area	2/2/12	None	Administrative Boundary, not the focus of current mapping
Calving Fawning Site	calvfawn	polygon	A Calving Fawning Site is a polygon feature that identifies an area to which a particular species habitually migrates to give birth.	4/11/12	None	No features located within study area.
Recreation Camp	camprec	polygon	Recreation Camps near study area.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Canadian Heritage River System	chrs	polygon	An area set aside for the recognition, conservation, and management of a river or section of river with outstanding natural heritage, cultural, and recreational values.	4/11/12	None	Feature captured under other data source.
Crown Land - MNR Acquisitions Public	clacq_p	polygon	For the purposes of this data class, securement = acquisition including all activities involving a title rights such as fee simple purchase, conservation easements, land donations, bequeaths and land exchanges.	4/11/12	Conservation Lands (as appropriate)	Area with existing legislative protection.
Crown Land - MNR Non-Freehold Dispositions Public	cldisp_p	polygon	Dispositions refer to tenure on Crown land, usually for a set term and a specific purpose.	4/11/12	Conservation Lands (as appropriate)	Area with existing legislative protection.
CLUPA Modifying Land Use Area	clupamod	polygon	Contains land use direction and the geographic extent they represent that supplements and/or modifies the principal land use direction for Crown Land.	4/11/12	None	Administrative boundary, Not relevant
Cottage: Residential Area	cotresar	polygon	Cottage Residential Area found within study area, Not Remote	2/2/12	None	Deemed to be not relevant for natural heritage conservation.

Agendaltem# 10101012.

County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
Cottage: Residential Site	cotressi	Point	Cottage: Residential Sites found within study area, Not Remotely Located	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Crown Land - MNR Unpatented Land Public	crnlnd_p	Polygon	Lands that are under the mandate or management of the Ministry of Natural Resources.	4/11/12	Conservation Lands (as appropriate)	Area with existing legislative protection.
Crown Game Preserves	crowngme	polygon	Crown Game Preserves were established to prohibit or at least regulate the hunting and trapping of wildlife in specific areas in order to restore local populations.	4/11/12	None	No features located within study area.
Den Site	densite	polygon	A Den Site is a polygon feature that identifies a site where a species gives birth to and nurses its young (for example, red fox).	4/11/12	None	No features located within study area.
Federal Land	fedlndo	polygon	Federal Land (Canadian Forces Base, Airports, Harbours etc.)	2/2/12	Conservation Lands	Area with existing legislative protection.
Fire Disturbance PT	firedspt	point	Represents the estimated starting point of a forest fire for which the perimeter was not mapped.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Fire Disturbance Area	firedstb	polygon	A Fire Disturbance Area is an area greater than 40 hectares in size that has been disturbed by forest fire	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Forest Misc Damage Event	formisc	polygon	Includes forest damage events that cannot be singly attributed to a specific abiotic, insect or disease agent or event.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Habitat Planning Range	hplanrng	polygon	A Habitat Planning Range is a polygon feature that identifies an area for which habitat criteria, climatological information, and species occurrence information combine to make it an exemplary habitat for a particular species.	4/11/12	None	Administrative boundary more than ecological boundary. Information captured in other more appropriate data sets
Indian Reserve	indianre	polygon	Indian Reserves near study area	2/2/12	None	No features located within study area.
Forest Insect Damage Event	insctdam	polygon	Area of insect damage of forested area	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Land Ownership	landown	polygon	Land designated as Crown Land, Private Land, or Federal Land (Indian Reserve and Other)	2/2/12	None	Administrative boundary, Not relevant
Landform Conservation Area	lndfcons		Land area dominated by steeply sloping or complex landform patterns. Identified by MNR as areas having more than 20 percent of the land surface comprised of: lands with slopes in excess of 10%; land with distinctive landform features such as ravines, kames and kettles; and/or Land with a high diversity of land slope classes	4/11/12	None	None within County
Land Use Plan Area, MNR	luplmnr	polygon	Includes where particular land use planning initiatives have effect that have been approved or are established for a significant geographic area.	2/2/12	None	Administrative boundary, Not relevant
Mineral Deposit Inventory	mindep		Database providing an overview of mineral deposits within the province of Ontario.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Municipalities/Townships	Municipalities_Edited	polygon	Municipalities and Townships found within the study area	2/2/12	None	Administrative boundary, Not relevant

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County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
Bird Nesting	nesting	point	Bird Nesting Sites (Hawks, Raptors, Great Blue Heron ect) within the study area	2/2/12	Terrestrial	Wildlife habitat which tends to be consistent year after year.
NGO Nature Reserve	ngonatrv	polygon	NGO Nature Reserves are lands held by nature trusts and other non-government agencies for the purpose of nature conservation.	2/2/12	None	No features located within study area.
Natural Heritage Values Area	nhervala	polygon	An area Recommended or Proposed for protection that may be subject to interim protection policies, including Provincial Parks (additions and new), Conservation Reserves (additions and new) and Forest Reserves.	2/2/12	Conservation Lands	Mapped as appropriate based on features with existing legislative protection.
Natural Heritage System Area	nhsarea	polygon	A system of natural core areas and key natural corridors or linkages, such as rivers and valleys, with significant ecological value.	2/2/12	None	No features located within County
Fish Nursery Area	nursafish	polygon	A Fish Nursery Area is a polygon feature that identifies an area where a fish species raises its newborn, if that area is different from the Spawning Area.	2/2/12	None	Protection of fish will be captured under general lakes and rivers.
Stewardship Zone	oszone	polygon	The Ontario Stewardship Program divides the province into four administrative regions or zones. Any given Stewardship Council will fall into one of these zones.	2/2/12	None	Administrative boundary, Not relevant
Ontario Trail Network Trail Segment	otnseg	polyline	A trail segment is a line feature which defines a linear corridor through the natural or urban environment.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Trailhead	otnthd	point	Recreational Trail Entrances within the study area.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Ontario Trail Network Watercourses	otnwcrs	polyline	Watercourses (Streams) across Ontario	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Recreation Access Point	recpnt	point	Access Points to Recreational Areas (Camping Sites) within the study area	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Resting Area	restarea	polygon	A Resting Area is a polygon feature that identifies an area where a certain species is known to habitually sleep or rest.	2/2/12	None	No features located within study area.
Source Protection Area Generalized	spagen	polygon	The area of land and water governed by a Source Protection Authority which defines the watershed area within which the terms of reference, assessment reports and source protection plans must be developed.	4/11/12	None	Deemed to be not relevant for natural heritage conservation as the mapping detail is too general.
Spawning Area	spawnare	polygon	A Spawning Area is a polygon feature that identifies an area where a species of fish habitually spawns.	4/11/12	None	Protection of fish will be captured under general lakes and rivers.
Fish Staging Area	stagafsh	polygon	A Fish Staging Area is a polygon feature that identifies an area where a fish species rests during migration.	2/2/12	None	Protection of fish will be captured under general lakes and rivers.
Tile Drainage Area	tiledrna	polygon	Captures the location of fields that have had tile drainage installed.	4/11/12	None	Deemed to be not relevant for natural heritage conservation.

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County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
Traditional Land Use Area	tlua	polygon	A Traditional Land Use Area is a polygon feature that identifies an area commonly used for both current and past human activities that are deemed worthy of special consideration.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Trail Segments	trailseg	polyline	A line feature which defines a linear corridor through the natural or urban environment, for one or more of the following recreational purposes; hiking, backpacking or snowmobiling)	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Wildlife Travel Corridor	travcwld	polygon	A Wildlife Travel Corridor is a polygon feature that identifies a route used by a wildlife species for migration.	2/2/12	None	No features located within study area.
Tree Improvement Area	treeimpr	polygon	A Tree Improvement Area is a polygon feature that identifies an area designated for the study and improvement of tree species	4/11/12	None	Deemed to be not relevant for natural heritage conservation.
Utility Site	utilsite	point	Point utility features for providing services for power, water, communications, or heating fuel (Hydro Station, Pumping Station).	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Wildlife Management Unit	wildadmu	polygon	A Wildlife Management Unit (WMU) is a polygon feature that identifies a geographic area, i.e. numbered divisions of the Province of Ontario, which serves as a permanent land base for wildlife research and management.	4/11/12	None	Administrative boundary, Not relevant
Wild Rice Stand	wildrice	polygon	A Wild Rice Stand is a polygon feature that identifies an area where wild rice grows.	4/11/12	None	Will be captured under the protection of wetlands.
Water Power Generating Station	wpgenstn	point	A waterpower generation station is a facility that is used for the generation of electricity from water.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Water Power Potential Site	wppotste	point	A site which has the potential to be used for hydroelectric power generation.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Primary Watershed	wtrshpri	polygon	A Primary Watershed is a polygon feature that identifies one of the three primary watershed divisions which comprise the entire Province of Ontario: Great Lakes, Hudson Bay, and Mississippi.	2/2/12	None	Deemed to be not relevant for natural heritage conservation.
Quaternary Watershed	wtrshqua	polygon	Quaternary watersheds are fourth level drainage areas.	2/2/12	None	Not mapped but may provide a good mapping
Secondary Watershed	wtrshsec	polygon	A Secondary Watershed is a polygon feature that identifies one of the seventeen secondary watershed divisions. Most secondary divisions are either large river systems or groupings of small coastal streams.	2/2/12	None	Too large a scale to be relevant for this study.
Tertiary Watershed	wtrshter	polygon	A Tertiary Watershed is a polygon feature that identifies one of the 144 subdivisions of the secondary watershed divisions. Tertiary divisions range in size from 700 square kilometres to 31,000 square kilometres.	2/2/12	Conservation Lands and Aquatic	Basemap Info
FRI FIMv1 (Bancroft Minden Forest - 2003)		polygon	These layers provides the general current production status of all Forest Resources Inventory (FRI) units in the province of Ontario.	4/11/12	None	not relevant yet for general mapping yet.
FRI FIMv1 (Ottawa Valley Forest - 1998)		polygon		4/11/12	None	not relevant yet for general mapping yet.
FRI FIMv1 (Mazinaw Lanark Forest - 2006)		polygon		4/11/12	None	not relevant yet for general mapping yet.
FRI Planning Composite Inventory (Ottawa Valley Forest)		polygon	Forest Resource Inventory for Ottawa Valley forests	4/11/12	None	not relevant yet for general mapping yet.

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County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
FRI Planning Composite Inventory (Mazinaw Lanark Forest)		polygon	Forest Resource Inventory for Mazinaw / Lanark forests	4/11/12	None	not relevant yet for general mapping yet.
FRI Planning Composite Inventory (Bancroft Minden Forest)		polygon	Forest Resource Inventory for Bancroft / Minden forests	4/11/12	None	not relevant yet for general mapping yet.
Provincial Landcover 2000 - 27 Classes		polygon	The land cover classes consist of vegetation types (such as forest, wetlands, and agricultural crops or pasture) and categories of non-vegetated surface (such as waterbodies, bedrock outcrops, or settlements).	4/11/12	None	not relevant yet for general mapping yet.
Floodplain Hazard Land Mapping - Ontario		polygon	This dataset includes information from Canada's Flood Damage Reduction Program (FDRP). In addition to FDRP features, this dataset also includes some First Nations floodplain mapping. It does not include any Conservation Authority floodplain mapping.	4/11/12	None	Too fine a scale for County wide mapping
Ecological Land Classification (ELC) of Ontario		polygon	High-Level ecological land classification for Ontario	4/11/12	None	not relevant yet for general mapping yet.
Southern Ontario Land Use - Canada Land Inventory		polygon	Land cover map based on classified satellite imagery.	4/11/12	None	not relevant yet for general mapping yet.
Cataraqui Region Conservation Authority Data						
Property owned by Cataraqui Region CA	CRCA_Properties	polygon	Properties owned by the Conservation Authority.	4/13/12	Conservation Lands	Area with existing legislative protection
--Unknown	CKN_section_28_Screening_Area	polygon	-- No information provided	4/13/12	None	Does not appear to be relevant for NH Mapping.
Floodplains	floodplains	line	Floodplain boundaries for watercourses within the conservation authority administration area.	4/13/12	None	Too fine a scale for County wide mapping
Frontenac Islands Floodline at 76m	Frontenac_Islands_Floodline_76m	line	Floodline for the Frontenac Islands based on the 76m contour line.	4/13/12	None	Not relevant at this stage
--Unknown	SF_section_28_screening_area	polygon	-- No information provided	4/13/12	None	Does not appear to be relevant for NH Mapping.
St Laurence flood level	St_Lo_floodlevel	line	Flood level along the St Laurence River.	4/13/12	None	Not relevant at this stage
Quinte Conservation Authority Data						
Quinte Region boundary	QC_Boundary	polygon	Datasets developed in order to have a consolidated and resolved Source Water Protection Planning (SWPP) watershed boundary area, for use in Conservation Authority and Source Water Protection regional-scale mapping.	4/13/12	Conservation Lands	Area with existing legislative protection
Environmental Hazard Line (Generic Regulations Limit)	Env_Hazard_Line_Final	line	To show Generic Regulations Limit within Quinte Conservation jurisdiction.	4/13/12	None	Not relevant at this stage
Flood line for Quinte Conservation including Lane Creek in Wellington	Floodline_Edit	line	To show regulated flood line within Quinte Conservation jurisdiction.	4/13/12	None	Not relevant at this stage
Property owned by Quinte Conservation	QC_CA_Selection	polygon	A subset of Quinte Conservation owned properties that are promoted as Conservations Areas to the general public	4/13/12	None	Not relevant at this stage
Quinte Conservation trail network	QC_Trail_Network_All	line	A digital collection of the Quinte Conservation trail network as promoted to the general public. The trail network was collected via GPS data capture during the summer of 2010.	4/13/12	None	Not relevant at this stage.
Rideau Valley Conservation Authority Data						
Boundaries of RVCA properties	County_Frontenac_March2012_CA_Areas	polygon	Conservation Authority properties within the County of Frontenac.	4/13/12	Conservation Lands	Area with existing legislative protection
City of Kingston Base Data						
Buildings within the City of Kingston	CoK_Building	polygon	Buildings	4/13/12	None	Not relevant at this stage
Civic Addresses within the City of Kingston	CoK_Civic_Address	point	Civic addresses	4/13/12	None	Not relevant at this stage

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County of Frontenac Natural Heritage Study - Data Collection Summary

Name	Shapefile	Type	Description	Date Received	Map	Rational
MPAC property assessments for the City of Kingston	CoK_MPAC_Parcel_Assessment	polygon	Parcel fabric for Kingston	4/13/12	None	Not relevant at this stage
Road Network for the City of Kingston	Cok_Road_Element	line	Road network for Kingston	4/13/12	None	Not relevant at this stage
Ontario Ministry of Northern Development and Mines						
Quartenary Geology	bedrock_II.shp	polygon	Quartinary Geology mapping used for Canadian Shield Boundary	7/5/12	Conservation Lands	Required to show the Canadian Shield boundary

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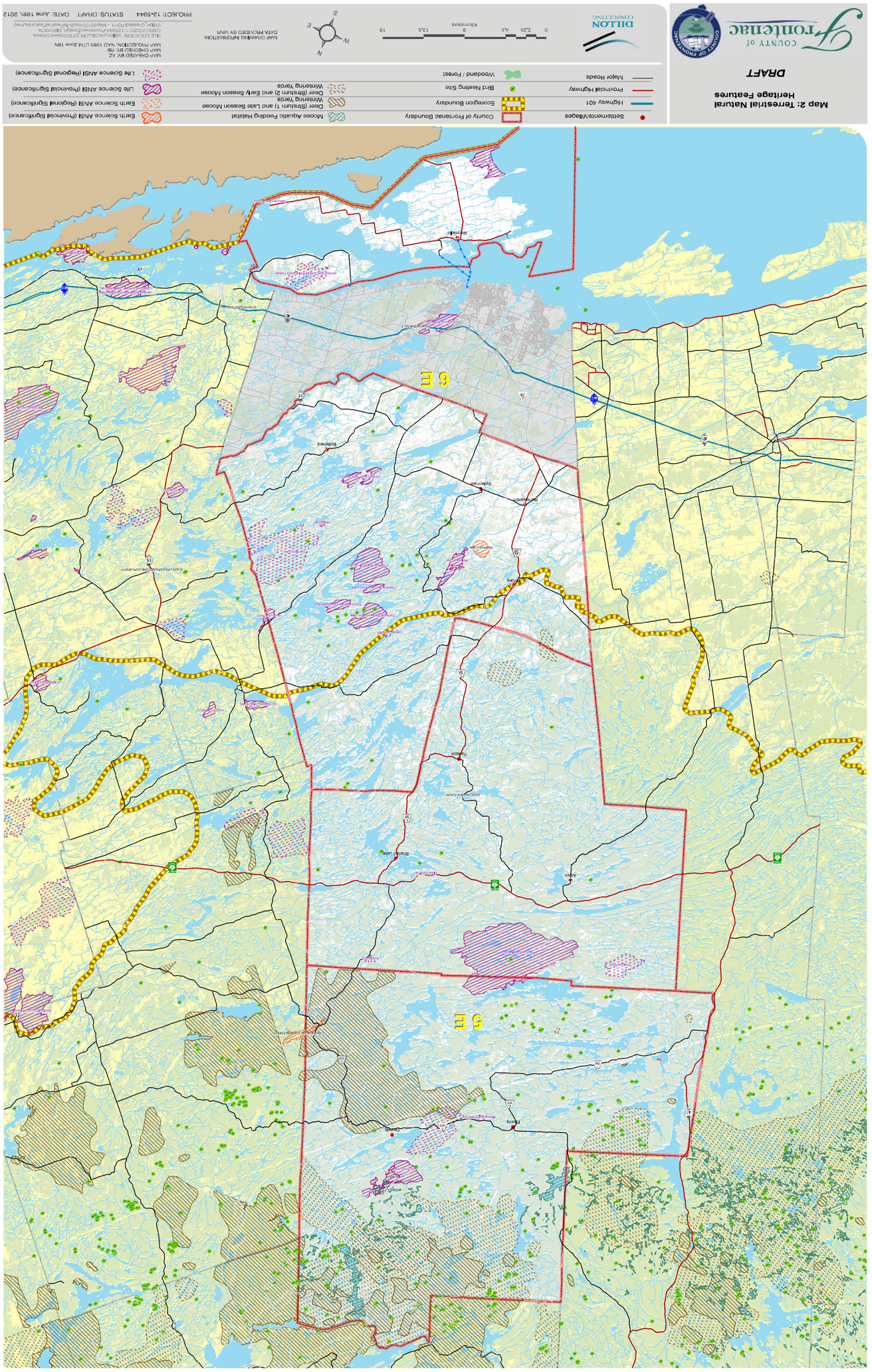
Map 2: Terrestrial Natural Heritage Features
DRAFT
County of Frontenac
DILLON CONSULTING
Settlements/Villages
Highway 401
Provincial Highway
Major Roads
County of Frontenac Boundary
Ecoregion Boundary
Bird Nesting Site
Woodland / Forest:
Moose Aquatic Feeding Habitat
Deer (Stratum 1) and Late Season Moose
Deer (Stratum 2) and Early Season Moose
Wintering Yards
Wintering Yards
Life Science ANSI (Provincial Significance)
Earth Science ANSI (Provincial Significance)
Earth Science ANSI (Regional Significance)
Life Science ANSI (Regional Significance)
0 2.25 4.5 9 13.5 18
Kilometers
N
S
E
W
6 E
5 E

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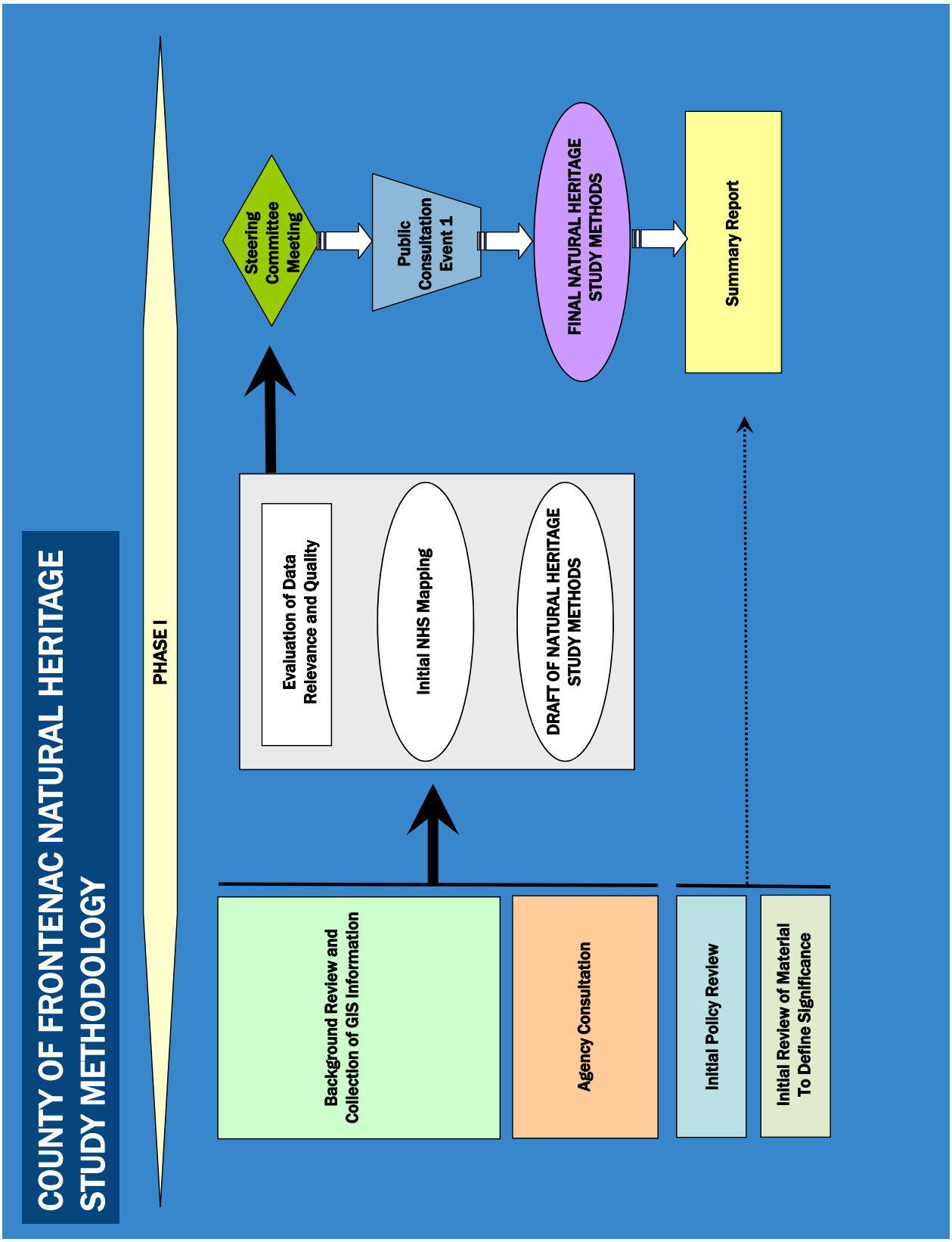
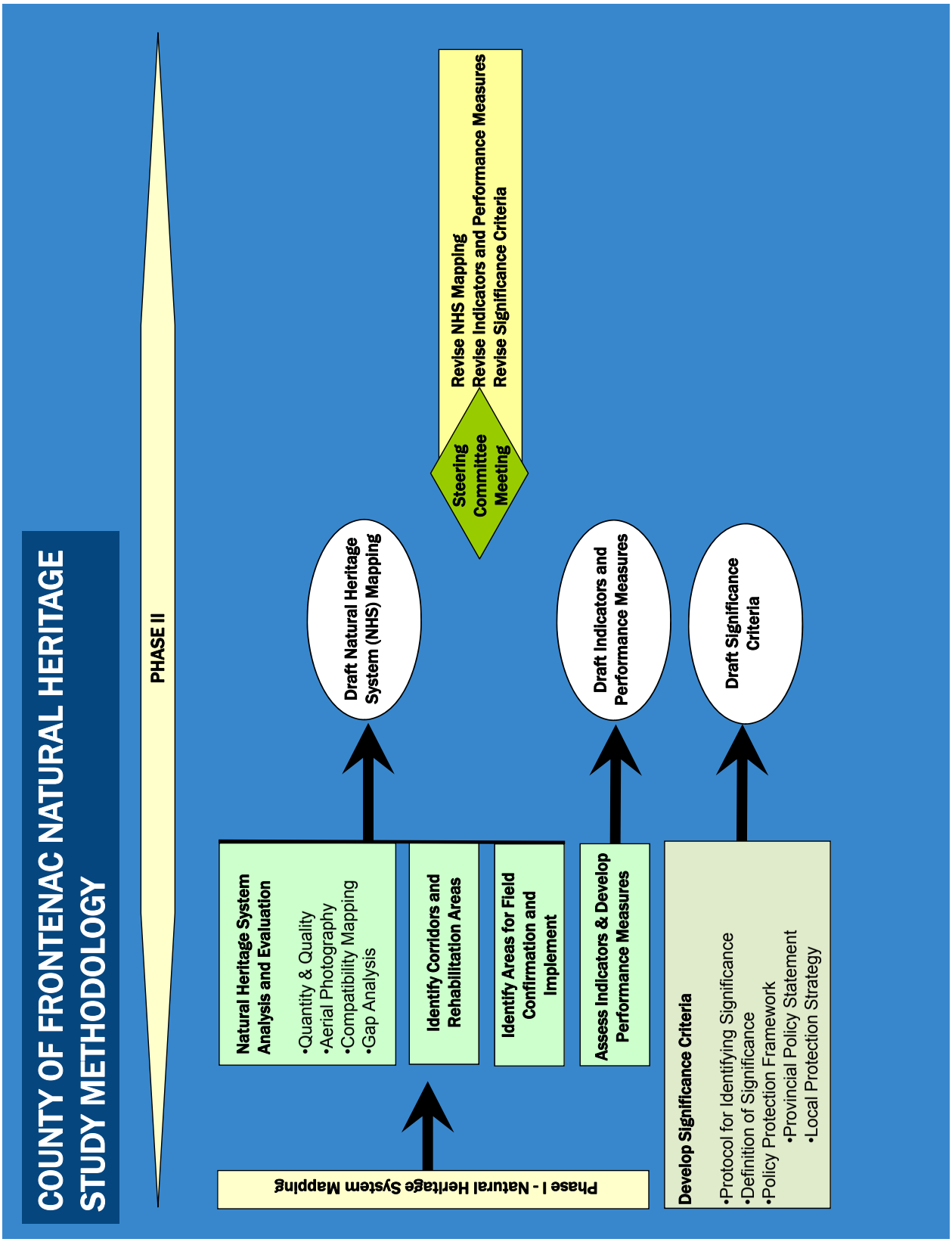
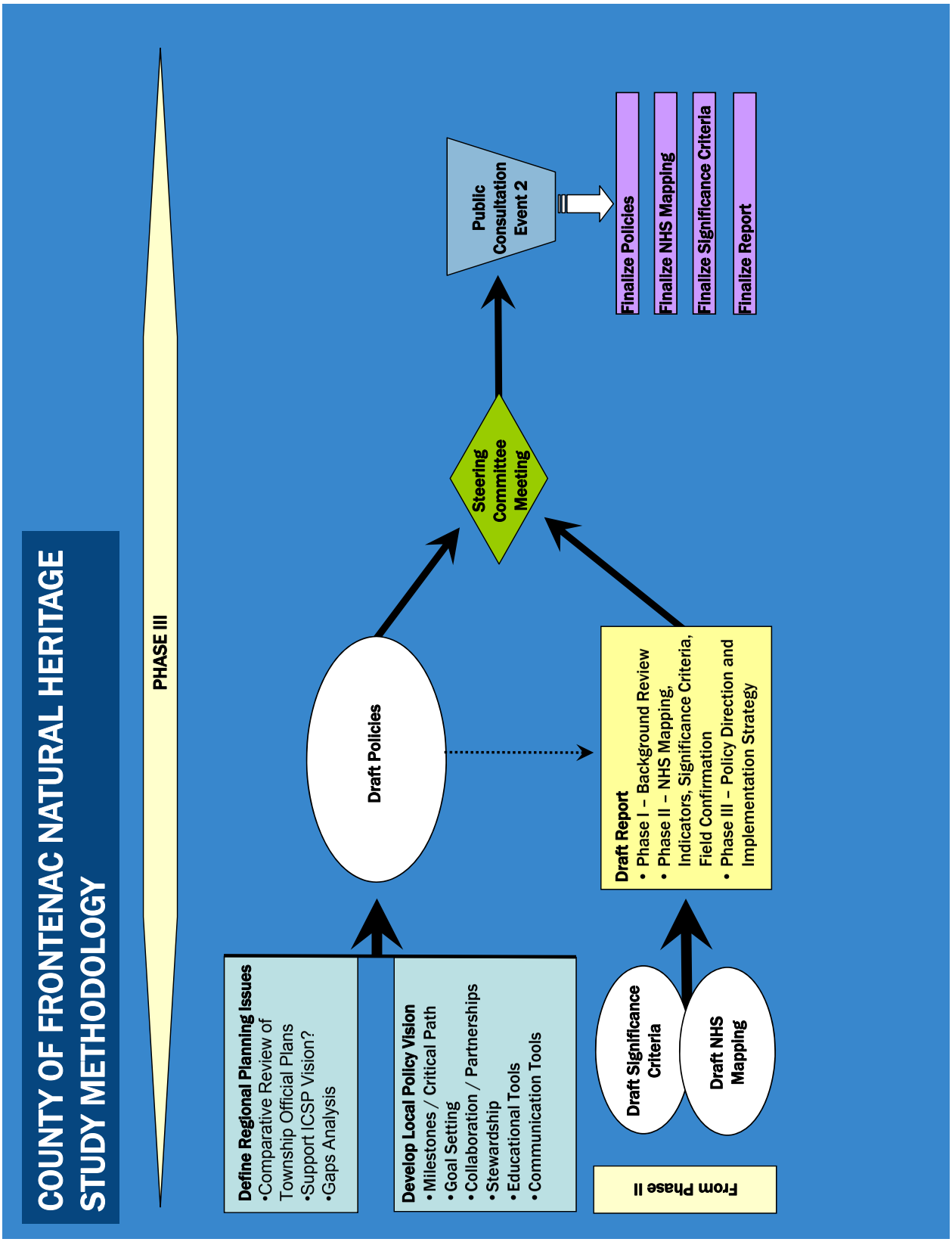
Appendix II:
Methodology for Carrying Out the NHS


COUNTY OF FRONTENAC NATURAL HERITAGE STUDY METHODOLOGY
PHASE I
Background Review and Collection of GIS Information
Agency Consultation
Initial Policy Review
Initial Review of Material To Define Significance
Evaluation of Data Relevance and Quality
Initial NHS Mapping
DRAFT OF NATURAL HERITAGE STUDY METHODS
Steering Committee Meeting
Public Consultation Event 1
FINAL NATURAL HERITAGE STUDY METHODS
Summary Report


COUNTY OF FRONTENAC NATURAL HERITAGE STUDY METHODOLOGY
PHASE II
Phase I - Natural Heritage System Mapping
Natural Heritage System Analysis and Evaluation
•Quantity & Quality
•Aerial Photography
•Compatibility Mapping
•Gap Analysis
Identify Corridors and Rehabilitation Areas
Identify Areas for Field Confirmation and Implement
Assess Indicators & Develop Performance Measures
Develop Significance Criteria
•Protocol for Identifying Significance
•Definition of Significance
•Policy Protection Framework
•Provincial Policy Statement
•Local Protection Strategy
Draft Natural Heritage System (NHS) Mapping
Draft Indicators and Performance Measures
Draft Significance Criteria
Steering Committee Meeting
Revise NHS Mapping
Revise Indicators and Performance Measures
Revise Significance Criteria


COUNTY OF FRONTENAC NATURAL HERITAGE STUDY METHODOLOGY
PHASE III
Define Regional Planning Issues
•Comparative Review of Township Official Plans
•Support ICSP Vision?
•Gaps Analysis
Develop Local Policy Vision
•Milestones / Critical Path
•Goal Setting
•Collaboration / Partnerships
•Stewardship
•Educational Tools
•Communication Tools
From Phase II
Draft Significance Criteria
Draft NHS Mapping
Draft Policies
Draft Report
• Phase I – Background Review
• Phase II – NHS Mapping, Indicators, Significance Criteria, Field Confirmation
• Phase III – Policy Direction and Implementation Strategy
Steering Committee Meeting
Public Consultation Event 2
Finalize Policies
Finalize NHS Mapping
Finalize Significance Criteria
Finalize Report

Appendix III:
Information Defining Significance of Natural Heritage Features

Natural Heritage Reference Manual Material Defining Protection Requirements Under the PPS, Adjacent Lands, Identification of Natural Features and Evaluation of Their Significance

Natural Feature	Protection Requirement Under the PPS	Adjacent Lands	Definitions	Identification	Relevant Documents, Acts, Regulations or Definitions
Habitat of Endangered and Threatened Species	The PPS directs that no development or site alteration is permitted in significant habitat of endangered or threatened species. To be consistent with policies 2.1.3(a) and 2.1.6 of the PPS, planning authorities must sustain habitats for endangered species and threatened species, and promote the recovery of these species by: • Not permitting development and site alteration in their significant habitats; and • Not permitting development and site alteration on adjacent lands unless their ecological functions have been evaluated and it is demonstrated that there will be no negative impacts on the significant habitat or its ecological function.	120 m (or as otherwise determined necessary through consultation with the planning authority or MNR)	An *Endangered* or *Threatened* species: means a species that is listed or categorized as an "*Endangered* Species" or "*Threatened* Species" on the Ontario Ministry of Natural Resources' official Species at Risk in Ontario (SARO) list, as updated and amended from time to time. Significant: habitat of *Endangered* species and *Threatened* species, means the habitat, as approved by the Ontario Ministry of Natural Resources, that is necessary for the maintenance, survival and/or recovery of naturally occurring or reintroduced populations of endangered species or threatened species, and where those areas of occurrence are occupied or habitually occupied by the species during all or any part(s) of its life cycle.	Under the ESA, MNR is responsible for giving technical advice on species identified on the SARO List and their habitats. For the purposes of implementing policies of the PPS, MNR is responsible for approving the delineation of significant habitat for species identified as endangered and threatened. The MNR district office should be contacted as part of early consultation when planning authorities or development proponents have reason to believe that an endangered or threatened species may be present. Where MNR has not delineated or described the significant habitat, or otherwise defined habitat under the ESA, MNR district offices can provide information and guidance for identifying endangered and threatened species and their habitats found within a municipal planning area or within a proposed development area. Delineated habitat of endangered and threatened species is considered sensitive information. The exact locations of these species should not be identified in municipal planning documents or documents submitted to the municipality.	Endangered Species Act, 2007 Section 5.0 of NHRM (MNR 2010) Appendix B of the NHRM (MNR 2010) for sources of information for the identification and evaluation of significant habitat of endangered and threatened species.
Wetlands	To be consistent with policies 2.1.3(b), 2.1.3(c), 2.1.4(a) and 2.1.6 of the PPS, planning authorities shall protect wetlands by: • Not permitting development and site alteration in significant wetlands in Ecoregions 5E, 6E and 7E and in significant coastal wetlands along all of the Great Lakes, their connecting channels and certain portions of their tributaries; • Not permitting development and site alteration in significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E unless it has been demonstrated that there will be no negative impacts on the significant wetland or its ecological function; and • Not permitting development and site alteration on adjacent lands unless their ecological functions have been evaluated and it is demonstrated that there will be no negative impacts on the significant wetland or significant coastal wetland feature or its ecological function. In Ecoregions 5E, 6E and 7E of the province	120 m (or as otherwise determined necessary through consultation with the planning authority or MNR)	Coastal wetland: means a) Any wetland that is located on one of the Great Lakes or their connecting channels (Lake St. Clair, St. Mary's, St. Clair, Detroit, Niagara and St. Lawrence Rivers); or b) Any other wetland that is on a tributary to any of the above-specified water bodies and lies, either wholly or in part, downstream of a line located 2 kilometres upstream of the 1:100 year floodline (plus wave run-up) of the large water body to which the tributary is connected. Wetlands: means lands that are seasonally or permanently covered by shallow water, as well as lands where the water table is close to or at the surface. In either case the presence of abundant water has caused the formation of hydric soils and has favoured the dominance of either hydrophytic plants or water tolerant plants. The four major types of wetlands are swamps, marshes, bogs and fens. Periodically soaked or wet lands being used for agricultural purposes, which no longer exhibit wetland characteristics, are not considered to be wetlands for the purposes of this definition. Significant: means in regard to wetlands and coastal wetlands, an area identified as provincially significant by the Ontario Ministry of Natural Resources using evaluation procedures established by the Province, as amended from time to time.	A provincially significant wetland (PSW) occurs when a wetland is identified, mapped and scored using a scientific point-based ranking system known as the Ontario Wetland Evaluation System (OWES). A PSW, which needs to be identified or confirmed by MNR, is defined as any OWES evaluated wetland that scores: • A total of 600 or more points; or • 200 or more points in either the biological component or the special features component. MNR is responsible for the OWES, which provides a standardized method of assessing wetland functions and societal values and enables the Province to rank wetlands relative to one another. The OWES consists of two manuals: the Southern Ontario Wetland Evaluation System (used to evaluate all wetlands located in Ecoregions 6 and 7) and the Northern Ontario Wetland Evaluation System (used to evaluate all wetlands located in Ecoregions 2, 3, 4, and 5). Not all wetlands have been evaluated. For a wetland that is unevaluated but has characteristics or contains components that are typical of a significant wetland (e.g., significant species or functions), the planning authority should ensure that a wetland evaluation is undertaken unless MNR has already identified the wetland as a work project prior to processing any planning approvals. Qualification/Experience Requirements: Wetlands can be identified and evaluated by MNR staff or by other qualified professionals, provided that they use the approved OWES methodology and have received MNR training in the use of the Province's wetland evaluation system. In all cases, MNR is responsible for reviewing and approving the evaluations. MNR recognizes only ministry-sanctioned wetland	Southern Ontario Wetland Evaluation System Manual (MNR 2002) Northern Ontario Wetland Evaluation System (MNR 2002) Policy 2.2 of the PPS contains direction for planning authorities to protect and improve or restore the quality and quantity of water through various ways. Protection of wetlands can contribute to achieving goals related to water quality and quantity. *Conservation Authorities Act*, conservation authorities are empowered to restrict and regulate the use of wetlands. Development, as defined by the Conservation Authorities Act, taking place within or adjacent to a wetland in conversation authority regulated areas may require permission through a permit from the relevant conservation authority to confirm that the wetland is not changed or interfered with in any way.

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Natural Heritage Reference Manual Material Defining Protection Requirements Under the PPS, Adjacent Lands, Identification of Natural Features and Evaluation of Their Significance

Natural Feature	Protection Requirement Under the PPS	Adjacent Lands	Definitions	Identification	Relevant Documents, Acts, Regulations or Definitions
	and for coastal wetlands, this means no loss of area or function of significant wetlands or significant coastal wetlands due to development or site alteration. In the Canadian Shield north of Ecoregions 5E, 6E and 7E, this means minimal loss of wetland area, with no loss of wetland function due to development or site alteration.			evaluation courses. Wetland evaluations conducted by individuals trained by other organizations will not be considered.	
Woodlands	To be consistent with policies 2.1.4(b) and 2.1.6 of the PPS, planning authorities shall protect significant woodlands south and east of the Canadian Shield (See Figure 1 of the PPS) by: • Not permitting development and site alteration in significant woodlands south and east of the Canadian Shield unless it has been demonstrated that there will be no negative impacts on the feature or its ecological functions; and • Not permitting development and site alteration on adjacent lands unless the ecological function has been evaluated and it is demonstrated that there will be no negative impacts on the feature or its ecological function. The PPS definitions for "woodlands" and "significant woodlands" are broad enough to complement other provincial legislation definitions (e.g., Forestry Act) and identification approaches (e.g., Greenbelt Plan) and should not be seen as contradictory to other provincial approaches for identifying woodlands or forests (e.g., ELC).	120 m (or as otherwise determined necessary through consultation with the planning authority or MNR)	Woodlands: means treed areas that provide environmental and economic benefits to both the private landowner and the general public, such as erosion prevention, hydrological and nutrient cycling, provision of clean air and the long-term storage of carbon, provision of wildlife habitat, outdoor recreational opportunities, and the sustainable harvest of a wide range of woodland products. Woodlands include treed areas, woodlots or forested areas and vary in their level of significance at the local, regional and provincial levels. Significant: means in regard to woodlands, an area which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history.	Approaches to compiling and assessing woodland information will vary depending on the availability of information, the nature of the woodlands present in the planning area and the extent of development pressures on the woodland. Planning authorities are encouraged to undertake a comprehensive study to identify significant woodlands for their planning area. However, woodlands may be identified as potential or candidate significant woodlands for the purposes of the PPS until appropriate detailed studies can be undertaken at a later planning stage (e.g., development application) to confirm their status. Table 7-2 and section 7.3.1 of the NHRM (MNR 2010) provides direction for the criteria for evaluating the significance of woodlands. Suggested criteria for evaluating significance include: • Woodland Size; • Ecological Functions (woodland interior, proximity, linkages, water protection, diversity); • Uncommon Characteristics; and • Economic and Social Functional Values Recommendation: use woodland cover within watersheds of the County of Frontenac to inform which size criteria denotes significant woodlands. Allow site specific studies to apply the size criteria in conjunction with other criteria above to confirm significance.	Section 7.0 of NHRM (MNR 2010) *Forestry Act and Forest Conservation By-Laws* - The identification and protection of significant woodlands do not preclude good forestry practices. Ideally, planning authorities should promote good forestry practices.
Valleylands	To be consistent with policies 2.1.4(c) and 2.1.6 of the PPS, planning authorities must sustain the connectivity values of valleylands south and east of the Canadian Shield (see Figure 1 of the PPS) by: • Not permitting development and site alteration in significant valleylands unless it has been demonstrated that there will be no negative impacts on the feature or its ecological function; and • Not permitting development and	120 m (or as otherwise determined necessary through consultation with the planning authority)	Valleylands: means a natural area that occurs in a valley or other landform depression that has water flowing through or standing for some period of the year. Significant: means in regard to other features and areas in policy 2.1, ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or natural heritage system.	The identification and evaluation of valleylands as significant can be completed using the recommended MNR criteria (e.g. landform related functions and attributes, ecological features, restored ecological functions) (section 8.3 of the NHRM). However, it is the responsibility of planning authorities to implement their identification, evaluation and protection. To identify significant valleylands, an understanding of their hydrological and geomorphic structure is important. Generally, the physical boundaries of valleys should first be identified. Some valleylands are found within a distinct valley landform. Others, within headwater areas, may not have a defined watercourse channel where flow is overland and originates from springs, seepage areas and surface runoff. The physical	*Conservation Authorities Act* – conservation authorities are empowered to regulate development and activities in or adjacent to river or stream valleys, watercourses and hazardous lands (e.g., unstable soils, unstable bedrock). Development, as defined by the Conservation Authorities Act, taking place within or adjacent to river or stream valleys, watercourses and

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Natural Heritage Reference Manual Material Defining Protection Requirements Under the PPS, Adjacent Lands, Identification of Natural Features and Evaluation of Their Significance

Natural Feature	Protection Requirement Under the PPS	Adjacent Lands	Definitions	Identification	Relevant Documents, Acts, Regulations or Definitions
	site alteration on adjacent lands unless the ecological function has been evaluated and it is demonstrated that there will be no negative impacts on the feature or its ecological function.			boundaries are generally determined as follows: • For well-defined valleys, the physical boundary is generally defined by the stable top-of-bank or the predicted top-of-bank (also known as "top of slope" or "top of valley"). • For a less well-defined valley or stream corridor, the physical boundary may be defined in a number of ways, including the consideration of riparian vegetation, the flooding hazard limit, the meander belt or the highest general level of seasonal inundation. Additional information sources for the identification and evaluation of significant valleylands are provided in Appendix B of the NHRM (MNR 2010).	hazardous lands in conservation authority regulated areas may require permission through a permit from the relevant conservation authority to confirm that the area is not altered in any way.
Significant Wildlife Habitat (SWH)	To be consistent with policies 2.1.4(d) and 2.1.6 of the PPS, planning authorities shall protect significant wildlife habitat by: • Not permitting development and site alteration in significant wildlife habitat unless it has been demonstrated that there will be no negative impacts on the feature or its ecological function; and • Not permitting development and site alteration on adjacent lands unless the ecological function has been evaluated and it is demonstrated that there will be no negative impacts on the feature or its ecological function.	120 m (or as otherwise determined necessary through consultation with the planning authority)	Wildlife habitat: means areas where plants, animals and other organisms live, and find adequate amounts of food, water, shelter and space needed to sustain their populations. Specific wildlife habitats of concern may include areas where species concentrate at a vulnerable point in their annual or life cycle; and areas which are important to migratory or non-migratory species. Significant: means in regard to other features and areas in policy 2.1, ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or natural heritage system;	Significant wildlife habitat frequently occurs in other natural heritage features and areas covered by policies under 2.1 of the PPS (e.g., significant wetlands). To ensure efficient planning processes, the identification and evaluation of significant wildlife habitat often are best undertaken after other natural heritage features have been identified. Where other natural heritage features and areas have been identified, a proponent may not have to identify significant wildlife habitat in these features, provided that: • the feature(s) are already protected under official plan policies and designations; • the ecological function of the adjacent lands of the feature(s) is evaluated and appropriate protection measures are in place so that there will be no negative impacts on the feature or its ecological function; and • if needed, the proponent still considers the significant wildlife habitat functions of these features as part of any site assessment. While in some cases the protection of other natural heritage features and areas may address significant wildlife habitat, planning authorities are still encouraged to identify it on a comprehensive basis (e.g., during development/review of official plans, including establishing settlement area designations). It may still be necessary to carry out site assessments before any site-specific planning approvals are granted in order to identify other significant wildlife habitat. For a more comprehensive understanding of SWH identification, refer to section 9.3 of the NHRM (MNR 2010) as well as the Significant Wildlife Habitat Technical Guide (SWHTG) (MNR 2000) for a complete list of SWH and their identification. Ecoregion Criterion Schedules, which is an addendum to the SWHTG can also be used to distinguish Ecoregion differences in criteria defining significance.	Significant Wildlife Habitat Technical Guide (MNR 2000) Natural Heritage Reference Manual (MNR 2010) Significant Wildlife Habitat Decision Support System EcoRegion Criterion Schedules
Significant Areas of Natural and Scientific Interest (ANSI)	To be consistent with policies 2.1.4(e) and 2.1.6 of the PPS, planning authorities shall protect those representative segments of Ontario's biodiversity, natural landscapes	120 m from Life Science ANSIs 50 m from Earth Science	ANSI: means areas of land and water containing natural landscapes or features that have been identified as having life science or earth science values related to protection, scientific study or	The MNR identifies and ranks ANSIs as being provincially, regionally or locally significant. For the purposes of policies 2.1.4(e) and 2.1.6 of the PPS, significant ANSIs include only ANSIs identified as provincially significant. Although ANSIs identified as regionally or locally significant	---

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Natural Heritage Reference Manual Material Defining Protection Requirements Under the PPS, Adjacent Lands, Identification of Natural Features and Evaluation of Their Significance

Natural Feature	Protection Requirement Under the PPS	Adjacent Lands	Definitions	Identification	Relevant Documents, Acts, Regulations or Definitions
	and geological features that have been identified as ANSIs by: • Not permitting development and site alteration in a significant ANSI unless it has been demonstrated that there will be no negative impacts on the feature or its ecological function; and • Not permitting development and site alteration on adjacent lands unless the ecological function has been evaluated and it is demonstrated that there will be no negative impacts on the feature or its ecological function.	ANSIs or as otherwise determined necessary through consultation with the planning authority	education.	are not included in the PPS definition, information about such ANSIs can still support the development of natural heritage systems under policy 2.1.2 or identification of significant wildlife habitat under policy 2.1.4.	
Fish Habitat	To be consistent with policies 2.1.5 and 2.1.6 of the PPS, planning authorities shall protect fish habitat by: • Not permitting development and site alteration in fish habitat except in accordance with other applicable legislation, policies and standards administered by the federal or provincial governments for the purpose of the protection of fish and their habitat; • Identifying special considerations for lands adjacent to lake trout lakes that are at development capacity on the Canadian Shield; and • Not permitting development and site alteration on adjacent lands unless the ecological function has been evaluated and it has been demonstrated that there will be no negative impacts on the feature or its ecological function.	300 m for inland lake trout lakes on the Canadian Shield at capacity; and 120 m (or as otherwise determined necessary through consultation with the planning authority or other relevant agencies on their behalf)	Fish habitat: as defined in the Fisheries Act, c. F-14, means spawning grounds and nursery, rearing, food supply, and migration areas on which fish depend directly or indirectly in order to carry out their life processes. Fish: means fish, which as defined in S.2 of the Fisheries Act, c. F-14, as amended, includes fish, shellfish, crustaceans and marine animals, at all stages of their life cycles. Provincial and federal requirements: means in regard to policy 2.1.5, legislation and policies administered by the federal or provincial governments for the purpose of the protection of fish and fish habitat, and related, scientifically established standards such as water quality criteria for protecting lake trout populations.	Planning authorities involved in identifying fish habitat for the purposes of the PPS need to incorporate DFO direction, in addition to the Fisheries Act definition for "fish habitat": • "Healthy and productive fish habitats require a sufficient amount of clean water; an adequate supply of food; adequate structure and cover to avoid predation; spawning areas, rearing grounds and nursery areas for larval and juvenile fish; and clear migration routes so that adult fish can reach spawning areas and move between other habitats; and • Wise management of fish and fish habitat also involves maintaining natural ecological functions and processes" (Fisheries and Oceans Canada, 2006). To incorporate DFO direction, habitat information is needed at both broad and detailed scales in order to consider fish habitat issues. For PPS purposes, both broad scale and detailed habitat information is needed to ensure a specific development application does not negatively affect fish habitat. This information can be captured on broad scale maps that identify waterbodies and aquatic communities across the landscape and detailed maps that identify habitats such as spawning and nursery areas. Where no detailed fish habitat information has been completed, all water features, including permanent or intermittent streams, headwaters, seasonally flooded areas, municipal or agricultural surface drains, lakes, ponds (except human-made off-stream ponds) should initially be considered fish habitat. The MNR has identified Lake Trout Lakes and their drainage basins as a special fisheries resource to be considered when making land use planning decisions. MNR maintains a formal list of lakes designated for lake trout management: Inland Ontario Lakes Designated for Lake Trout Management.	Fisheries Act; Endangered Species Act, 2007; and Species at Risk Act

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Additional Definitions

Development: means the creation of a new lot, a change in land use, or the construction of buildings and structures, requiring approval under the Planning Act, but does not include:

a) activities that create or maintain infrastructure authorized under an environmental assessment process;
b) works subject to the Drainage Act; or
c) for the purposes of policy 2.1.3(b), underground or surface mining of minerals or advanced exploration on mining lands in significant areas of mineral potential in Ecoregion 5E, where advanced exploration has the same meaning as under the Mining Act. Instead, those matters shall be subject to policy 2.1.4(a).

Site alteration: means activities, such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site. For the purposes of policy 2.1.3(b), site alteration does not include underground or surface mining of minerals or advanced exploration on mining lands in significant areas of mineral potential in Ecoregion 5E, where advanced exploration has the same meaning as in the Mining Act. Instead, those matters shall be subject to policy 2.1.4(a).

Negative impacts: means

b) in regard to fish habitat, the harmful alteration, disruption or destruction of fish habitat, except where, in conjunction with the appropriate authorities, it has been authorized under the Fisheries Act, using the guiding principle of no net loss of productive capacity; and
c) in regard to other natural heritage features and areas, degradation that threatens the health and integrity of the natural features or ecological functions for which an area is identified due to single, multiple or successive development or site alteration activities.

Ecological function: means the natural processes, products or services that living and non-living environments provide or perform within or between species, ecosystems and landscapes. These may include biological, physical and socio-economic interactions.

Appendix IV:
Comparative Assessment of Official Plans

County of Frontenac Natural Heritage Study - Policy Review

Policy Structure	Central Frontenac 2008 Adopted Official Plan	Frontenac Islands Official Plan Adopted by Council late 2011 Under review by MAH	North Frontenac Official Plan Adopted by Council early 2012 Under review by MAH	South Frontenac Draft Official Plan	Level of Consistency
Vision/ Principles/ Goals/ Objectives	2.8 Natural Heritage Features and Areas Part of the heritage of the area is a deep respect for the environment and the amenities of natural habitat areas. The Plan sets out policies to ensure that there are no adverse impacts to the conservation of the environment and the ecological functions associated with fish and wildlife habitats and wetlands.	1.4 Vision Statement The vision for Frontenac Islands is to create a strong community identity that reflects the unique island character of the area, which respects the principles of orderly, well managed growth and development, which is adequately serviced, which maintains (and preferably enhances) the quality of the natural environment and which provides for sustainable development. Sustainable development is described as development that meets the needs of the present without compromising the ability of future generations to meet their own needs. The Township's vision embraces the concept of sustainable development through land use decisions that integrate human needs with the natural and built environment. Land use decisions also include sustainable design measures for transportation, infrastructure, waste management, energy systems and the harvesting and use of natural resources. The vision intends to be adaptive to innovative design and human activities that support sustainability. 2.1 Goals and Objectives 9. Certain Natural Heritage Features and Areas within the Municipality warrant protection through measures which are consistent with the Provincial Policy Statement. 2.27 Natural and Cultural Heritage Features <u>Goal</u> To protect significant natural and cultural heritage features and areas from incompatible development. <u>Objectives</u> 1. To support the evaluation of natural and cultural heritage features to determine their significance and require an archeological evaluation of resources. 2. To document those features and areas which are significant. 3. To provide for the review of all land use changes or site alteration which could negatively impact significant natural heritage features or on their ecological functions. Best management practices, mitigative techniques, and avoidance will be encouraged as means of eliminating negative impacts and avoiding incompatible development. 4. To maintain, protect and enhance the connections between natural heritage features, including shoreline riparian zones.	2.2 Vision Sustainable development is described as development that meets the needs of the present without compromising the ability of future generations to meet their own needs. Sustainable development is a process of managing change in which exploitation of resources, the direction of investments, the orientation of technological development, and institutional change are all in harmony and enhance both current and future potential to ensure a balance between humans and the biophysical environment (i.e., fauna, flora, the air, water and soil). The Township's vision embraces the concept of sustainable development through land use decisions that integrate human needs with the natural and built environment.	4.1 NATURAL HERITAGE GOAL The natural beauty of South Frontenac Township's lakes, forests and rural landscape is its predominant asset. It is the Natural Heritage Goal of this Official Plan to preserve and enhance South Frontenac Township's environmental quality for the enjoyment of future generations, while realizing its economic potential. To accomplish this, development decisions will be made from a long term cumulative impact point of view which protects the natural heritage systems within the Township. <u>(a) Objectives</u> (i) to promote sustainable development that meets the needs of the present without compromising the ability of future generations to meet their own needs. (ii) to approach planning decisions on an ecosystem basis, an approach that recognizes the interconnection of all living organisms, including humans, to their environment and to each other. (iii) to consider the cumulative impacts of planning decisions, recognizing that development proposals cannot be addressed only on an individual basis in isolation from past and future decisions. (iv) to ensure that no net loss of environmental quality occurs. (v) to maintain or improve surface and subsurface water quality. (vi) to encourage the re-establishment of natural vegetation along shorelines and the upgrading of existing development around waterbodies, especially older sewage disposal systems which may be adversely affecting water quality.	All plans discuss the importance of sustainable development and having no adverse impacts on the natural environment. Frontenac Islands and South Frontenac provide additional details by listing out specific goals with regards to natural heritage features.

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County of Frontenac Natural Heritage Study - Policy Review

Policy Structure	Central Frontenac 2008 Adopted Official Plan	Frontenac Islands Official Plan Adopted by Council late 2011 Under review by MAH	North Frontenac Official Plan Adopted by Council early 2012 Under review by MAH	South Frontenac Draft Official Plan	Level of Consistency
Definition	• Definitions are excerpted from the Provincial Policy Statement (Section 7.5.1) • "For the purposes of this Plan, the ... definitions, as excerpted from the Provincial Policy Statement shall be utilized in the application of the Natural Heritage Features and Areas policies"	• The definitions in the PPS applies (Definitions p.100) • "For the purposes of the Township of Frontenac Islands Official Plan, where terms are used in the Plan that are defined and intended to be those set out in the Provincial Policy Statement, the definition in the Provincial Policy Statement shall apply."	4.12 Natural Heritage Features and Areas • Natural heritage features and areas are those areas, which are important for their environmental and social values as a legacy of the natural landscapes of the area. Collectively, the individual natural heritage features and areas within a given Planning Area form a natural heritage system. It is intended that the particular features identified in North Frontenac will be conserved for their natural heritage value. Natural Heritage Features are shown on the Land Use Plan Schedules. • 4.12.1 "For the purposes of this Plan, the definitions from the Provincial Policy Statement listed in Appendix 1 shall be utilized in the application of the Natural Heritage Features and Areas policies"	• Section 3.0 states definitions (excerpts from the PPS)	• All OPs are consistent in using the definitions from the PPS
Delineation	• Outline all of the Environmental Protection Areas (provincial, local and regional) • Natural heritage features are identified on the map and listed in the policy • Natural Heritage Features and Areas are shown on Schedule 'A1 - A4', Land Use Plan and are to be considered as part of the *Environmental Protection Area*. Sub categories found under *Environmental Protection Area*: • Provincially Significant Wetlands • Locally Significant Wetland • Provincially Significant A.N.S.I. • Regionally Significant A.N.S.I. • Locally Significant A.N.S.I. • Flood Plain • Wetland 120m adjacent lands • Natural Heritage Feature	• The Background Study has assembled the available information on both Natural and Cultural Heritage Features. This information has been reproduced as Schedule "B" to this Plan. It is acknowledged that this information will change as new research is conducted. Therefore, it is expected that Schedule "B" will be updated regularly by Council resolution. (page 31) Schedule "A": • Provincially Significant Wetlands • Sensitive Shoreline Schedule "B": • ANSI – Provincial • ANSI – Regional • Locally Significant Wetlands	• Natural Heritage Features and Areas which have been identified in the Municipality are illustrated on the Land Use Plan Schedules with an appropriate symbol to identify particular features. • Although occurrences of species at risk and habitat are not shown on the Land Use Plan Schedules, due to data sensitivity, species at risk and habitat will be considered when screening planning applications and prior to application approval. There is potential that suitable/significant habitat persists in the Municipality and the list is subject to change as new information is gathered. The following is identified on the map: • Provincially Significant Wetland • Locally Significant Wetlands • Deer Winter Concentration Area • Moose Winter Concentration Area • Fish Habitat • Highly Sensitive Lake Trout Lakes • Moderately Sensitive Lake Trout Lakes and other cold water lakes • Areas of Natural and Scientific Interest (ANSI) • Cold Water Streams • Resource Management Lands • Enhanced Management Areas • Provincial Parks • Conservation Reserves • Lake Development Area	• 5.2.2 The boundaries of the Environmental Protection designation have been established by air photo interpretation, site inspections, input from the Conservation Authorities and the Ministry of Natural Resources, evaluated wetland mapping and by reference to the engineered flood plain mapping for portions of the Napanee Region and Cataraqui Region watersheds (the Rideau Valley Conservation Authority has no engineered floodline mapping in the Township). When additional information on the natural heritage or natural hazard features, wetland mapping or floodline mapping becomes available, this Official Plan and the Zoning By-law shall be amended accordingly. The boundaries of the Environmental Protection designation will serve as the basis for the implementing Zoning By-law. Land use map identifies the following: • Environmental protection • Provincially significant wetlands • Environmentally sensitive areas • Sensitive lake trout lakes	All of the OPs except for South Frontenac identify the following: • Significant Wetlands • Areas of Natural and Scientific Interest (ANSI) All of the OPs make sure to identify the designated areas on their land use maps. North Frontenac and South Frontenac recognize sensitive lake trout lakes. North Frontenac recognizes habitat areas (deer, moose and fish). Flood plains are addressed in Central Frontenac and partly in South Frontenac where the data exists.

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County of Frontenac Natural Heritage Study - Policy Review

Policy Structure	Central Frontenac 2008 Adopted Official Plan	Frontenac Islands Official Plan Adopted by Council late 2011 Under review by MAH	North Frontenac Official Plan Adopted by Council early 2012 Under review by MAH	South Frontenac Draft Official Plan	Level of Consistency
Designation	7.5.2.1 Natural Heritage Features and Areas included within the Environmental Protection designation in Central Frontenac include: A. The Hungry Lake Barrens, a Provincially Significant ANSI. (This area has also been identified as a candidate Conservation Reserve. The intention of the Province is to conserve this area for its unique life science attributes.) B. Piccadilly Swamp, a Provincially Significant ANSI. C. Harlowe Bog, considered to be a regionally significant ANSI. D. Black Len Fen, considered to be a regionally significant ANSI. E. Kennebec Wetland Complex (Kennebec Lake), a provincially significant wetland. F. Big Clear Lake Wetland Complex) Big Clear Lake, a locally significant wetland. G. Hinchinbrooke Wetland (east of Elbow Lake and south of Duncan Lake), a locally significant wetland. H. Oso Wetland (north of Chambers Lake), a locally significant wetland. I. Sharbot Lake - west basin, a highly sensitive lake trout lake. J. Silver Lake - a highly sensitive lake trout lake. K. Eagle Lake - a moderately sensitive lake trout lake. L. Crow Lake - a moderately sensitive lake trout lake. M. Bolton Creek Wetland, a provincially significant wetland. Such lands are designated as Environmental Protection Area on the Land Use Schedules with an appropriate symbol to identify particular features i.e. PSW -Provincially Significant Wetland, PSA - Provincially Significant ANSI etc. The above list of Natural Heritage Features and Areas is not intended to be	5.4 Over time, Council may undertake the preparation of a comprehensive study of natural heritage features and areas utilizing information derived from the Wolfe Island Wind Project, the Integrated Community Sustainability Plan, the Ministry of Natural Resources and other sources. The study may undertake to identify natural heritage features which contribute and support the bio-diversity, ecological functions and linkages which make up the natural heritage system on the Islands. Features of importance include wetlands, woodlands, valleylands, fish habitat, wildlife habitat, threatened, vulnerable and species of concern and areas of natural and scientific interest. The study may serve to identify features which are provincially, regionally or locally significant and to develop strategies to protect and enhance habitat and biological diversity of the natural heritage system. They also have detailed policies for: 5.4.1 Provincially Significant Wetland 5.4.1.6 Special Policy - Big Sandy Bay 5.4.2 The habitat of threatened and endangered species and species at risk has not been identified in the Plan. 5.4.3 Areas of Natural and Scientific Interest (ANSI) 5.4.4 Significant woodlands have not yet been identified. 5.4.5 Significant valleylands have not yet been identified. 5.4.6 Significant wildlife habitat has not been identified 5.4.7 Fish Habitat 5.4.8 Natural Connections/Corridors	4.12.2 Policies on the following: A. Natural Heritage Features and Areas B. Wetlands and Wildlife Habitat C. Fish Habitat (also includes a list of at capacity and not at capacity lake trout lakes) D. Endangered and Threatened Species E. Areas of Natural and Scientific Interest All of these policies follow provincial guidelines, mention the need for an impact assessment and also specify the definition of adjacent lands for each topic. Lake Development Area This land use designation is designed to govern development that occurs in and around these water bodies and islands in order to protect the water quality, shoreline amenities and natural habitat areas. The plan requires that the following components be evaluated for sustainable development around the lakes: • Determining the “yield” or number of lots/units for the entire parcel or property based on meeting the Township’s zoning standards for minimum lot area and minimum lot frontage. The Township strongly discourages any development that will result in lot creation at a lot yield or density that is less than prescribed by the development standards; • A conservation inventory will be required in advance of the design of the parcel or property to determine the natural features that are to be conserved for their ecological functions or physical constraints. • Providing for water access through such options as providing common access point(s), conserving the shoreline in the public domain, providing a suitable off-site access point; • Considering the most appropriate conservation design option appropriate for the property. Options may include single tier or a cluster design (see diagrams). Cluster design will be strongly encouraged for there is opportunity for back-lot or back-shore development; • Protection and conservation of the natural environment (e.g., fisheries, wildlife habitats, threatened and endangered species, sensitive areas and water quality for recreation);	5.2 ENVIRONMENTAL PROTECTION • The Environmental Protection designation applies to lands which play an important role in the preservation of the Township’s natural heritage systems including wetlands, watercourses and lakes and significant portions of the habitat of threatened or endangered species. This designation includes natural hazard lands which may pose a threat to life and property because of inherent physiographic characteristics such as floodplains, erosion hazards, poor drainage, organic soil, steep slopes or other similar physical limitations. • An Environmentally Sensitive Areas overlay identifies lands which should be developed in an environmentally sensitive manner and/or protected and preserved in the long term. Such lands are described as Environmentally Sensitive Areas and include lands identified to have significant biological, geological, zoological or other unique natural features such as sensitive groundwater recharge and discharge areas, natural connections between natural heritage features, fish habitat, significant wildlife habitat, significant woodlands, significant valleylands and areas of natural and scientific interest. The Environmentally Sensitive Areas also include all lands adjacent to all Township lakes because of the potential impact development may have on water quality and fish habitat. They also have detailed policies for: 5.2.3Flood Plains 5.2.4 Erosion Hazards 5.2.5 Significant Wetlands 5.2.7 Environmentally Sensitive Areas 5.2.8 Lake Trout Lakes (adjacent to lakes and rivers, highly sensitive lake trout lakes, moderately sensitive lake trout lakes) 5.2.9 Endangered and Threatened Species	All of the OPs have similar categories for which they have specific policies (i.e. wetlands, fish habitat etc.) Central Frontenac’s OP is the only one that has a detailed list of specific locations that have been identified as Natural Heritage Features/Areas. Frontenac Islands has a special policy for Big Sandy Bay. North Frontenac has detailed policies regarding development in and around water bodies and islands through its Lake Development Area designation. South Frontenac has policies addressing Lake Trout lakes. North Frontenac also has a detailed list of at-capacity Lake Trout lakes and Lake Trout lakes not at capacity.

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County of Frontenac Natural Heritage Study - Policy Review

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	comprehensive. They also have detailed policies for: 7.5.2.2 Wetlands and Wildlife Habitat 7.5.2.3 Fish Habitat 7.5.2.4 Areas of Natural and Scientific Interest 7.5.2.5 Endangered and Threatened Species 7.5.2.6 Woodlands and Agricultural Lands		• Regulation of resource production areas (e.g., minerals and mineral aggregate resource areas, Crown lands and other lands managed under agreements); • The protection of Environmental Protection Area Hazard Lands; • The quantity and quality of water supply. There shall be no reduction in the trophic status of any water body as a result of the development proposed; Lake development capacity shall be determined through a technical study utilizing a provincially acceptable lake development capacity model; • The adequacy of sewage disposal (see Section 3.18 – Water Supply and Sewage Disposal); and • The adequacy of waste disposal storage facilities and measures for permanent disposal.		
Impact Assessment /Environ-mental Impact Study	When is it required? 7.5.2.7 "Council will require an impact assessment for development and site alteration proposed in designated Natural Heritage Features and Areas and adjacent lands. An Impact Assessment (IA) will be prepared to support planning applications such as Official Plan amendments, zoning by-law amendments, plans of subdivision, consent etc., prior to the approval of the proposed development or site alteration. Where the impact of the development and/or site alteration cannot be mitigated, it will not be permitted. Components of the Assessment The components of the IA shall be tailored to the scale of development and may range from a simplified assessment (scoped assessment) to a full site assessment. For example, a single detached dwelling may only require a scoped assessment while a subdivision, multiple unit residential complex, major commercial or industrial development, golf course etc. will require a	When is it required? 3.8 Council will require an environmental impact study for development and site alteration proposed in designated adjacent lands. Development and site alteration shall not be permitted in significant habitat of endangered and threatened species and in significant wetlands (i.e. Provincially Significant Wetlands). Development and site alteration shall not be permitted in significant woodlands, in significant valleylands, in significant wildlife habitat and in significant areas of natural and scientific interest unless it has been demonstrated through and EIS that there will be no negative impacts on the natural features or their ecological functions. Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements. Council will require an EIS for development and site alterations proposed on lands adjacent to a designated Provincially Significant Wetland significant habitat of endangered species and threatened species and in or on adjacent lands to fish habitat, significant woodlands, significant valleylands, significant wildlife habitat and significant areas of natural and scientific interest. The EIS will address how anticipated impacts will be mitigated through the planning and/or development approvals	When is it required? 4.12.2 F. Council will require an impact assessment for development and site alteration proposed in designated Natural Heritage Features and adjacent lands. An Environmental Impact Assessment (EIA) will be prepared to support planning applications such as Official Plan amendments, zoning by-law amendments, plans of subdivision, consent etc., and prior to the approval of the proposed development or site alteration. Where the impact of the development and/or site alteration cannot be mitigated, it will not be permitted (e.g. no development option). An Environmental Impact Assessment (EIA) is intended to provide for an assessment of the potential impact of a proposed development or site alteration on a particular natural heritage feature and shall be used to determine whether the proposed development, redevelopment or site alteration should or should not be permitted. The EIA will be undertaken by the proponent of development and/or site alteration. Components of the Assessment The components of the EIA shall be tailored to the scale of development and may range from a simplified assessment (scoped assessment) to a full site assessment. (For example, a single detached dwelling	When is it required? 5.2.10 Lake Impact Assessments are required when developing adjacent to any waterbody. 5.2.11 In considering any development or site alteration, including any planning amendments or variances within or adjacent to any Environmentally Sensitive Area, Provincially Significant Wetland, Significant Portions of the Habitat of an Endangered or Threatened Species, or within 300 metres (984.3 feet) of a Sensitive Lake Trout Lake. Components of the Assessment Should the municipality determine from the results of the preliminary assessment that a more detailed Environmental Impact Assessment is required, it shall be prepared by a qualified individual and shall consist of: (a) a description of the proposed development, its purpose including site planning details, a general locational map, proposed buildings, existing land uses and details showing the existing vegetation, site topography, drainage, soils and fish and wildlife habitat areas. (b) a description of the negative impacts that will be caused or which might reasonably be expected to be	All of the policy documents require an Impact Assessment to support planning applications. All describe similar requirements for the components of the assessment. Frontenac Islands includes the PPS prohibitions for development and site alteration. Central Frontenac, Frontenac Islands and North Frontenac all have the same implementation measures.

County of Frontenac Natural Heritage Study - Policy Review

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	full site assessment. Council may consult with the Conservation Authority having jurisdiction in determining information requirements and the type and content of an IA. The following is intended to provide a guideline on the potential scope of an IA: • a description of the study area and landscape context; • description of the development proposal; • identification of those features and functions likely to be affected by the development proposal; • assessment of the potential impacts of the proposed development on key features and functions; • identification of mitigation requirements and monitoring requirements; • quantification of residual impacts (those that cannot be mitigated) if any; and • review and decision Council may undertake a peer review or may consult with a public authority to assist with the technical review and findings of an IA." 7.5.2.8 Implementation Measures Council may use zoning, site plan control and the provisions of the Municipal Act (site alteration controls) as measures to implement recommendations or results of an Impact Assessment or to govern the spatial relationship of buildings and structures to natural heritage features.	process. The components of an EIS will be tailored to the scale of the proposed development and the scale of the anticipated impacts. An EIS must be prepared by a qualified individual. An EIS shall be conducted prior to the approval of a development (e.g. an EIS shall not be carried out as a condition of approval). Components of the Assessment The following is intended to provide a guideline for the information to be included in the preparation of an EIS: • a description (including a map) of the study area and landscape context (including natural features and areas, and ecological functions); • a description of the development proposal; • date of field visits must be noted; • identification of the features (including their significance) and functions likely to be effected by the development proposal; • species lists of flora and fauna recorded for the site; • assessment of the potential impacts of the proposed development on natural features or areas and on their ecological functions for which they have been identified; • identification of mitigation requirements and monitoring requirements; • quantification of residual impacts (those that cannot be mitigated) if any; • recommendations on how to implement mitigative measures; • review and decision. Implementation Measures The Township may use various planning and other approvals (e.g. site plan control, site specific zoning, site alteration by-laws, etc.) to ensure that the development or site alteration occurs in accordance with the recommendations of the Environmental Impact Study (EIS).	may only require a scoped assessment while a subdivision, multiple unit residential complex, major commercial or industrial development, golf course etc. will require a full site assessment). Council may consult with the conservation authority having jurisdiction and the Ministry of Natural Resources in determining information requirements and the type and content of an EIA. The following is intended to provide a guideline on the potential scope of an EIA: i. A description of the study area and landscape context; ii. Description of the development proposal; iii. Identification of those features and functions likely to be affected by the development proposal; iv. Assessment of the potential impacts of the proposed development on key features and functions; v. Identification of mitigation requirements and monitoring requirements, quantification of residual impacts (those that cannot be mitigated) if any; and vi. Review and decision. G. Implementation Measures Council may use zoning, site plan control and the provisions of the Municipal Act (site alteration controls) as measures to implement recommendations or results of an Environmental Impact Assessment or to govern the spatial relationship of buildings and structures to natural heritage features and areas.	caused to the environment and the ecological functions and features associated with the feature; (c) description of the negative impacts the proposed development will have on fish habitat including water quality requirements or effect on other features and functions; (d) a statement indicating whether negative impacts will result from the proposal and a description of the actions necessary or which might be expected to be necessary to prevent change or to mitigate or remedy the negative impacts which might be expected to occur upon the environment and/or ecological functions and features as a result of the proposed development; (e) a description of how the mitigative measures will be implemented and/or enforced; (f) any measures, where deemed appropriate, to monitor the mitigation measures and to assess the long term impacts associated with the proposal.	

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County of Frontenac Natural Heritage Study - Policy Review

Policy Structure	Central Frontenac 2008 Adopted Official Plan	Frontenac Islands Official Plan Adopted by Council late 2011 Under review by MAH	North Frontenac Official Plan Adopted by Council early 2012 Under review by MAH	South Frontenac Draft Official Plan	Level of Consistency
Other		Criteria for Assessing Land Division Applications (p.79) 18. Significant Natural Features and Cultural Heritage Features Consents for new uses should not be approved in or in proximity to Significant Natural Features or Cultural Heritage Features as shown on Schedule "B" unless it can be demonstrated to Council's satisfaction that there will little or no impact or that the impact can be mitigated.			Frontenac Islands is the only one that has a specific policy for assessing land division applications with regards to natural heritage features.

DRAFT

Appendix V:
Feedback Received During the First Public Consultation Event

Public Value Features
Economic Development
Heritage/Culture/Historic
Natural Beauty
Recreation
Sustainability/Ecological Function
Frequency
1
5
10
*Numbers next to features are for identification purposes only
Other Features
Settlements / Villages
Public Consultation Locations
County of Frontenac Boundary
Highway 401
Provincial Highway
Major Roads
Waterbody
Watercourse
Woodland / Forest
Feedback - Phase I of the Natural Heritage Study
DRAFT
COUNTY of Frontenac
DILLON CONSULTING
MAP DRAWING INFORMATION:
DATA PROVIDED BY MNR
MAP CREATED BY: BWL
MAP CHECKED BY: JKZ
MAP PROJECTION: NAD 1983 UTM Zone 18N
FILE LOCATION: I:\dillon.net\DILLON_DFS\Ottawa\Ottawa\CAD\CAD2011\12\5944-FrontenacOsberg_GIS\MXDs
CAD\CAD2011\12\5944-FrontenacOsberg_GIS\MXDs\Fig1_NaturalHeritage_Draft.mxd
PROJECT: 12-5944 STATUS: DRAFT DATE: July 16th, 2012

Public Consultation of Natural Heritage Features for County of Frontenac

Region	Category	Identification	Description*	Frequency	Category Total
North Frontenac	Economic Development	64	Crotch Lake	3	3
	Heritage/Cultural/Historic	107	Ragged Chutes	1	1
	Natural Beauty	63	Highlands	1	8
		108	Bon Echo Park	5	
		110	Mississagagon Owl	1	
		111	Views on 506	1	
	Recreation	105	Mississippi River	1	1
	Sustainability/Ecological Function	106	River Access	1	2
		109	Marin Owl (?)	1	
Central	Economic Development	76	Sharbot Lake Provincial Park	6	15
		83	Sharbot Lake Country Inn	1	
		84	Lawn Service	1	
		85	MacDonald Tree Nursery	1	
		86	Beach	4	
		103	K & P Trail	2	
	Heritage/Cultural/Historic	65	Watershed Kennebec Lake	1	10
		67	Kennebec Lake	1	
		71	Trail Central Frontenac	1	
		73	White Lake	2	
		75	Fish Hatchery	1	
		92	Clear Lake	1	
		95	Mine on Farm	1	
		96	Leggat Lake	1	
		97	Mica Mines	1	
	Natural Beauty	7	Oak Flats Road	1	13
		69	Hills and Mountains	1	
		70	Lookout - Arden Park	1	
		74	Water/Lakes	2	
		78	Forests	1	
		91	Loons on the Lake	1	
		93	Fall River	3	
		99	Crow Lake	1	
		100	The Shield	1	
		102	Eagle Lake Creek	1	
	Recreation	62	St. Andrew Lake	1	14
		66	Crown Land	1	
		79	Sharbot Lake Boat Ramp	2	
		81	Trans-Canada Trail	5	
		82	ATV Trails	1	
		87	Railway Trail	1	
		98	Camp Oconto	1	
		101	Eagle Lake	2	
	Sustainability/Ecological Function	60	Rock Barrens	1	17
		61	Depot Lakes	2	
		68	Salmon River	2	
		72	Five Lined Skink	1	
		77	Flying Squirrels	1	
		80	Sharbot Lake	6	
		88	Zebra Mussels	1	
		89	Marsh Bay	1	
		90	Algae	1	
		94	Dump	1	
South	Economic Development	1	Harrowsmith	1	9
		6	Verona	1	
		39	Dessert Lake	1	
		40	Tourism	1	
		43	Fishing	2	
		52	Frontenac Outings	1	
		55	Gould Lake	2	
	Heritage/Cultural/Historic	4	Rail to Trail	1	13
		12	Rideau Corridor	1	
		30	The Belcroocnia	1	
		33	The Cameron Swamp	1	
		34	Old Dam/Sluices	1	
		35	Holleford Crater	1	
		38	Feldspar Mine	1	
		46	Devil Lake Road	1	
		50	Mica Mines Gould	1	
		53	Lacey Mine	1	
		56	3803 Syd. Road	1	
		58	Battersea Road	1	
		104	Bell Rock Mill	1	
	Natural Beauty	3	Millhaven Creek Wetland	1	17
		5	Sydenham Point	2	
		8	Bedford Road	1	
		42	Lakes	4	
		44	Forest	1	
		45	Side Lake Loop	1	
		47	The Arch	1	
		54	Cataraqui Trail	5	
		59	Valleys	1	
	Recreation	2	K & P Trail	2	9
		10	Trail Systems	1	
		36	14 Island/Lake	1	
		37	Golfing	1	
		48	QUBS Birding	1	
		49	Quillam (?)	1	
		51	Canoe at Frontenac Park	1	

Public Consultation of Natural Heritage Features for County of Frontenac

Region	Category	Identification	Description*	Frequency	Category Total
Islands	Sustainability/Ecological Function	57	Lake Trout Lakes	1	12
		9	Frontenac Provincial Park	8	
		11	Bob's Lake	1	
		31	Cameron Bog	1	
		32	Hardwood Creek	1	
		41	Rideau River/Canal	1	
	Economic Development	18	Wolfe Island	1	5
		24	Ferry to Wolfe Island	1	
		26	Ferry to US	1	
		112	Wolfe Island	1	
		114	Kingston	1	
	Heritage/Cultural/Historic	19	Big Sandy Bay	3	5
		25	Wolfe Island Canal	2	
	Natural Beauty	15	Simcoe Island	1	4
		16	Simcoe Lighthouse	1	
		28	St. Lawrence River	2	
	Recreation	20	Bike route	1	1
	Sustainability/Ecological Function	17	Island Shorelines	1	5
		27	Great Lakes Coastal Wetlands	1	
		29	Migration routes	2	
		113	Windmills	1	
City of Kingston	Heritage/Cultural/Historic	23	Cedar Island	1	1
	Sustainability/Ecological Function	21	Little Cat Creek	1	2
		22	Greater Cataraqui River	1	
Other – Lanark County	Sustainability/Ecological Function	13	Frontenac Arch Biosphere	1	2
		14	Eco-tourism	1	

*Descriptions denoted by (?) was not interpreted in the summary.

Agendaltem#
10101012•

Public Consultation #1
May 15 & 16, 2012

Comment Sheet

County of Frontenac

NATURAL HERITAGE STUDY

My important natural places in Frontenac County:

Heritage / culture / historic:	Economic development:
- mines on the Hollywood farm)	

Recreation:	Natural beauty:
- biking railway trails - running railway trails - skiing / skating on Sharbot Lake - swimming in Sharbot Lake	- blooms on lake - wild life - deer, turkeys, osprey, eagles *

Sustainability / ecologic function:

- Concerns - dumps, poison ivy, zebra mussels, algae blooms
- water levels in lakes, water flow into lakes (creeks plugged up)
- beaver damage

OPTIONAL: Please provide any written comments on the information provided in the display boards and/or the presentation.

Thank you for your participation! Comments are being collected to assist the study team. They will be maintained on file and will form part of the public record.

Optional Contact Information (Please Print):

Name: Joan Hollywood Email: joanhollywood@frontenac.net

Address: 1233 Hollywood Lane Tichborne K0H 2V0

Public Consultation #1
May 15 & 16, 2012

Comment Sheet

County of Frontenac

NATURAL HERITAGE STUDY

My important natural places in Frontenac County:

Heritage / culture / historic:	Economic development:
SL PROV Park	PROV BOAT RAMP

Recreation:	Natural beauty:
DORAN BAY	FALL RIVER

Sustainability / ecologic function:

Issues: ZEBRA MUSSELS
ALGAE BLOOMS

OPTIONAL: Please provide any written comments on the information provided in the display boards and/or the presentation.

Well presented - clear, concise, well organized
Check with Lake Assoc. for some of the raw data
Collected if applic. for Natural Heritage
eg Top 5 recreational activities & Sites

Thank you for your participation! Comments are being collected to assist the study team. They will be maintained on file and will form part of the public record.

Optional Contact Information (Please Print):

Name: CAROL COUPLAND Email: carol@coupland.ca

Address: SHARBOT LAKE
- Current President Sharbot Lake Property Owners Assoc. SLPOA

Public Consultation #1
May 15 & 16, 2012

Comment Sheet

County of Frontenac

NATURAL HERITAGE STUDY

My important natural places in Frontenac County:

Heritage / culture / historic:	Economic development:
Sharbot Lake Beach	LCBO - Sh Lake Sharbot Lake Country Inn

Recreation:	Natural beauty:
ATV trails Sharbot Lake Gov't Dock	cranberry bog at Henderson Crotch Lake Provincial parks;

Sustainability / ecologic function:

ticks; zebra mussels poison ivy; algae are important due to their detrimental impact on the ecology

OPTIONAL: Please provide any written comments on the information provided in the display boards and/or the presentation.

Thank you for your participation! Comments are being collected to assist the study team. They will be maintained on file and will form part of the public record.

Optional Contact Information (Please Print):

Name: Barb Wilson Email: teddybear@frontenac.net

Address: Sharbot Lake
~~Lake~~ Lower Basin (Lake)

Public Consultation #1
May 15 & 16, 2012

Comment Sheet

County of Frontenac

NATURAL HERITAGE STUDY

My important natural places in Frontenac County:

Heritage / culture / historic:	Economic development:
	C. Frontenac rest area should have an outhouse and garbage bins
	Promote the trail systems

Recreation:	Natural beauty:
Need more Mississippi R. access points for tripping	
Skating rinks or ponds are needed. (near Sharbot Lk.)	

Sustainability / ecologic function:

OPTIONAL: Please provide any written comments on the information provided in the display boards and/or the presentation.

Thank you for your participation! Comments are being collected to assist the study team. They will be maintained on file and will form part of the public record.

Optional Contact Information (Please Print):

Name: _____ Email: _____

Address:

_____

_____

Kingston session

Public Consultation #1
May 15 & 16, 2012

Comment Sheet

County of Frontenac

NATURAL HERITAGE STUDY

My important natural places in Frontenac County:

Heritage / culture / historic:	Economic development:
- HISTORIC MINE SITES -	- Tourism lakes - Trout Lakes
Recreation: - LAKES. - PROV PARKS - CAT. TRAIL	**Natural beauty:** LAKES. -

Sustainability / ecologic function:
All the wetlands.

OPTIONAL: Please provide any written comments on the information provided in the display boards and/or the presentation.
GOOD SESSION - Thanks.

Thank you for your participation! Comments are being collected to assist the study team. They will be maintained on file and will form part of the public record.

Optional Contact Information (Please Print):

Name: _____ Email: _____

Address: _____

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared By:	Colleen Hickey Human Resources Specialist – Labour Relations
Date Prepared:	August 30, 2012
Date of Meeting:	September 19, 2012

Re: **Human Resources – Non-Union Salary Adjustment Policy**

Background

Human Resources brought forth a report in January to County Council seeking approval for a non-union salary adjustment for 2012. The purpose of this request was to avoid adverse effect on our non-union employees by fluctuations in their cost of living and to provide staff a fair increase to their salary structure. Council approved the recommendation.

During that session Council passed the following resolution supporting the adjustment and also directing staff to prepare a Salary Adjustment policy:

Motion #: 12-12 *Moved By:* *Deputy Warden Doyle*
Seconded By: *Councillor Davison*

RESOLVED THAT the Council of the County of Frontenac receive the Human Resources – 2012 Non-Union Salary Adjustment Update report;

AND FURTHER THAT Council authorize a non-union salary increase of 2.9%, effective January 1, 2012 to be applied to all steps of the non-union staff salary schedule;

AND FINALLY THAT Human Resources staff present a Salary Adjustment policy for Council's consideration and approval at the earliest opportunity. CARRIED

Comment

Human Resources compiled and reviewed copies of a number of such policies from other municipalities including the four County townships. Salary adjustment policies are a typical

Human Resource practice most often based on the Consumer Price Index (CPI). Acknowledging the County's commitment to strive to maintain a fair compensation for all non-union staff, authorizing the administration to apply CPI to the non-union salary range will assist to achieve this intent.

To assist with your decision regarding this matter, the following has been compiled reflecting 2012 non-union wage rates for the four townships and the Eastern Ontario Municipal Human Resources Group:

1. For the four Townships of Frontenac, the approved salary adjustments for 2012 average 2.57%.

2. For Eastern Ontario Municipal Human Resources Association (EOMHRA), the approved salary adjustments for 2012 average 2.19%.

This demonstrates the CPI is a regular and fair method in which local governments provide an increase to staff that is fair and yet measured by the Ontario Consumer Price Index.

When last measured, the County's salary structure sat at the 41st percentile in wages. This percentile reflects a non-competitive position for similar job classes within similar municipalities. Further work continues to be undertaken in this regard. Notwithstanding, Council should be concerned that staff members do not find themselves receiving a take-home pay cheque that is less in the current year than it was in the previous one. By introducing the CPI-based Salary Adjustment Policy, Human Resources will review the annual CPI each October and apply that adjustment to the following year's rates. This action will assist the County in its efforts to retain qualified and knowledgeable staff. It also ensures a seamless application of the annual adjustment eliminating any delay for non-union staff.

Financial Implications

Effective January 1, 2013 and each year thereafter, the non-union salary range would be adjusted by the average annual increase in the Consumer Price Index, Ontario (all items). The increase would be reported to Council during annual budget. The rate would be provided by the October CPI increase. In the event that the CPI renders a zero increase, the salary grid will be frozen at current year levels for the upcoming year. In the event that a CPI increase is above three percent, Human Resources would report this to Council seeking further approval.

Recommendation

RESOLVED THAT the Council of the County of Frontenac receive this *Human Resources – Non-Union Salary Adjustment* report;

AND FURTHER THAT Council authorize the implementation of the Non-Union Salary Adjustment Policy that directs:

1. Annual adjustments to non-union rates will be set in accordance with the annual Ontario Consumer Price Index.
2. Should the Index fall below zero (0) percent, no adjustment shall be made.
3. Should the Index exceed three (3) percent, Council direction shall be sought prior to any adjustments being made.
4. All adjustments will be effective January 1st of each year.

Organizations, Departments and Individuals Consulted and/or Affected

Eastern Ontario Municipal Human Resources Group
OMERS
Townships of Frontenac

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Marian VanBruinessen Treasurer
Date prepared:	August 31, 2012
Date of meeting:	September 19, 2012

Re: Financial Services – 2012 2nd Quarter Financial Summary

Background

The County of Frontenac Financial Summary for the 2nd Quarter of 2012 is attached.

Comment

Revenue
Requisition on Municipalities: On budget.

Municipal Transfers: Transfers from the City of Kingston have been adjusted to reflect the City share of the second quarter surplus for Fairmount Home and Land Ambulance.

Federal and Provincial Transfers: Variance is attributed to timing differences.

Fees and Service Charges: Fairmount residence fees and ferry passes are under budget, but this is offset by Provincial offences revenue which is over budget.

Other Income: On budget.

Expenses
General Government: Budget to actual variance is primarily due to timing.

Protection to Persons and Property: The under-expenditure reflects the fact the JEPP project has not yet been expensed.

Transportation Services: The under-expenditure reflects the fact that payments for arterial roads are made twice a year.

Ambulance Services: Timing differences account for under expenditure.

Health Services: The July payment is included in the second quarter.

.

Fairmount Home:

Revenue: Anticipated revenue down as Ministry increases have not yet been received.

Expense:

- Programming: Full dietitian allocation not yet posted.
- Nursing Personal Care and Direct Administration: Wages slightly over budget. Equipment still to be purchased.
- Nurse Practitioner: On budget.
- Raw Food: On budget.
- Dietary Services**:** On budget.
- Housekeeping Services: On budget.
- Laundry and Linen Supplies: Wages and benefits are slightly over budget due to sick time.
- Building and Property: Two heat exchangers had to be purchased, but only one was budgeted. Landscaping, which includes snow clearing and sanding is over budget due to timing. Capital costs relating to the elevator project to be reallocated from operating budget. Fire protection testing is over budget as we had to have some work done on the kitchen suppression system twice.
- Facility Costs: On budget.
- General and Administrative: Timing accounts for some under-expenditure. Incontinence products over budget – investigation ongoing with product representative.

Social & Family Services: Under budget.

Social Housing: Under budget.

Planning and Development: Variance due to timing of projects.

Recreation and Culture: Under budget.

Other: Includes grants which have not yet been released.

Sustainability Implications

Within *Directions for Our Future*, the vision statement associated with Capacity Building and Governance states that "Government decision-making processes are clear, forward thinking and focused on the longer term". By reviewing quarterly financial statements, Council can assure itself that the direction given through the 2012 budget is being carried out. At the same time, this information is being shared publicly.

Recommendation

THAT Council of the County of Frontenac receive this *Financial Services – 2012 2nd Quarter Financial Summary* report for information only.

Organizations, Departments and Individuals Consulted and/or Affected

Senior Management Team

COUNTY OF FRONTENAC

2012 Variance to June 30, 2012
Summary of Revenue and Expenditure

	2012 Budget $	To Date Budget $	To Date Actual $	Variance $	% Total Annual Budget
REVENUE					
Requisition on Municipalities	8,281,073	4,114,621	4,114,623	2	49.69%
Municipal Transfers	9,366,116	4,989,845	4,588,609	-401,236	48.99%
Federal and Provincial Transfers	14,398,053	7,184,277	6,609,561	-574,716	45.91%
Fees and Service Charges	3,432,533	1,693,209	1,692,213	-996	49.30%
Other Revenue	635,140	142,500	147,911	5,411	23.29%
Subtotal Revenue before Requisition	27,831,842	14,009,831	13,038,294	-971,537	46.85%
Subtotal Revenue with Requisition	36,112,915	18,124,452	17,152,917	-971,535	47.50%
Transfer From Reserves/Reserve Funds	2,782,152	121,660	25,823	-95,837	0.93%
Total Revenue and Reserve Transfers	38,895,067	18,246,112	17,178,740	-1,067,372	44.17%
EXPENSE					
General Government	3,641,289	1,386,313	1,045,848	-340,465	28.72%
Less: Non-Cash Items	-196,046	-49,012	-46,165	2,847	23.55%
Net: General Government	3,445,243	1,288,290	999,683	-288,607	29.02%
Protection to Persons and Property	23,095	11,548	856	-10,692	3.71%
Transportation Services	1,588,188	1,140,785	711,393	-429,392	44.79%
Land Ambulance	15,947,849	7,616,377	7,088,019	-528,358	44.44%
Less: Non-Cash Items	-532,470	-266,235	-141,471	124,764	26.57%
Net: Land Ambulance	15,415,379	7,350,142	6,946,548	-403,594	45.06%
Health Services	677,951	338,976	395,301	56,325	58.31%
Fairmount Home	11,428,287	5,608,419	5,144,462	-463,957	45.02%
Less: Non-Cash Items	-524,096	-262,048	-134,682	127,366	25.70%
Net: Fairmount Home	10,904,191	5,346,371	5,009,780	-336,591	45.94%
Fairmount Home Debenture	1,531,350	765,675	726,759	-38,916	47.46%
Social and Family Services	1,299,556	324,765	265,866	-58,899	20.46%
Social Housing	757,958	180,740	180,740	0	23.85%
Recreation and Cultural Services	792,978	190,495	246,870	56,375	31.13%
Planning and Development	1,694,178	209,383	112,987	-96,396	6.67%
Other Expense	765,000	53,290	0	-53,290	0.00%
Total Expense	38,895,067	18,399,953	16,473,950	-1,926,003	42.35%
Accumulated Net Revenue (Deficit)	0	-153,841	704,790	858,631	

COUNTY OF FRONTENAC

2012 Variance to June 30, 2012
Summary Of Revenue and Expenditure

	2012 Budget $	to date Budget $	to date Actual $	Variance $	% Total Annual Budget
Provincial Funding	7,009,868	3,504,934	3,355,181	-149,753	47.86%
Special Projects Revenue	0	0	6,380	6,380	100.00%
Sale of Vehicle & Equipment	28,000	0	0	0	0.00%
Other – Cross Border	67,000	0	4,169	4,169	6.22%
Total Revenue	**7,104,868**	**3,504,934**	**3,365,730**	**-139,204**	**47.37%**
Service Delivery	14,543,676	7,414,592	6,907,109	-507,483	47.49%
Less: Non Cash Items	-532,470	-266,235	-141,471	124,764	26.57%
Net: Service Delivery	14,011,206	7,148,357	6,765,638	-382,719	48.29%
Reserve for Vehicle, Equipment Replacement & Other Projects	637,263	0	0	0	0.00%
Total Direct Service Expense	14,648,469	7,148,357	6,765,638	-382,719	46.19%
Net Operating Expense	7,543,601	3,615,423	3,399,908	-215,515	45.07%
Net Capital Expense	78,000	95,000	74,420	-20,580	95.41%
Total Expense	**7,621,601**	**1,920,490**	**1,613,587**	**-308,042**	**21.17%**
City of Kingston 79.986%	6,096,214	1,536,123	1,290,644	-246,390	21.17%
Frontenac 20.014%	1,525,387	384,367	322,943	-61,652	21.17%
Capital					
Reserve Transfer	528,660	0	25,823	25,823	4.88%
Capital Expense					
Vehicle New	45,000	0	0	0	0.00%
Vehicle Replacement	78,000	0	0	0	0.00%
Equipment New	33,000	0	0	0	0.00%
Equipment Replacement	121,660	95,000	100,243	5,243	82.40%
	277,660	95,000	100,243	5,243	36.10%
2011 Projects Brought Forward	329,000	0	0	0	0.00%
Net Capital Expense	78,000	95,000	74,420	-20,580	95.41%
Offload Nursing					
Revenue	160,250	40,063	54,486	14,423	34.00%
Expense	160,250	40,063	10,950	-29,113	6.83%
Net Offload Nursing	**0**	**0**	**43,536**	**43,536**	

COUNTY OF FRONTENAC

2012 Variance to March 31, 2012
Summary Of Revenue and Expenditure

	2012 Budget $	2012 2nd QTR Budget $	2012 2nd QTR Actual $	Variance $	Total Annual Budget %
FAIRMOUNT HOME FOR THE AGED					
Revenue					
Provincial - Operations	5,094,154	2,547,075	2,619,224	72,149	51.42%
Provincial - Nurse Practitioner	61,247	30,624	30,708	84	50.14%
Provincial Subtotal	5,155,401	2,577,699	2,649,932	72,233	51.40%
Residents - Accommodation Fees	2,883,105	1,441,553	1,349,075	-92,478	46.79%
Revenue Subtotal Before Municipal Contribution	8,038,506	4,019,252	3,999,007	-20,245	49.75%
Transfers - Reserves/Reserve Funds	12,083	0	0	0	0.00%
Total Revenue and Reserve Transfer	**8,050,589**	**4,019,252**	**3,999,007**	**-20,245**	**49.67%**
Program and Support Services	401,510	200,776	180,970	-19,806	45.07%
Direct Nursing and Personal Care	4,386,174	2,170,585	2,153,161	-17,424	49.09%
Nurse Practitioner	133,834	66,917	64,548	-2,369	48.23%
Nursing and Personal Care Administration	1,290,859	646,829	654,159	7,330	50.68%
Raw Food	345,469	172,735	169,918	-2,817	49.18%
Dietary Services	915,611	458,785	437,994	-20,791	47.84%
Housekeeping Services	593,965	296,983	284,672	-12,311	47.93%
Laundry and Linen Services	249,082	124,541	119,113	-5,428	47.82%
Building and Property	552,356	276,178	247,567	-28,611	44.82%
Facility Costs	320,655	194,155	160,148	-34,007	49.94%
General and Administrative	1,565,888	770,486	600,191	-170,295	38.33%
Less: Non-Cash Items	-524,096	-262,048	-134,682	127,366	25.70%
Net: General and Administrative	1,041,792	508,438	465,509	-42,929	44.68%
Operating Expense Subtotal	10,231,307	5,116,922	4,937,760	-179,162	48.26%
Capital Improvements	548,900	229,450	72,021	-157,429	13.12%
City Share of Surplus Retained	-61,200	0	0	0	0.00%
County Share of Surplus Retained	-28,800	0	0	0	0.00%
Total Expense	10,690,165	5,401,320	5,006,307	-395,013	46.83%
Reserve Transfer	39,000	39,000	39,000	0	100.00%
Total Expense and Reserve transfer	**10,729,165**	**5,440320**	**5,045,307**	**-395,013**	**22.61%**
Municipal Contribution	2,678,570	515,970	267,100	-248,870	9.97%
City of Kingston Share	1,821,428	350,860	181,628	-169,232	9.97%
County of Frontenac Share	857,142	165,110	85,472	-79,638	9.97%

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Paul J. Charbonneau Director of Emergency & Transportation Services/Chief of Paramedic Services
Date prepared:	July 26, 2012
Date of meeting:	September 19, 2012

Re: **Emergency and Transportation Services – Placement of Automatic External Defibrillators (AEDs) – Ontario Defibrillator Access Initiative**

Background

On June 3, 2011, Premier Dalton McGuinty announced the Government of Ontario's commitment to saving lives with Automated External Defibrillators (AEDs), by providing $8 million dollars to place the life-saving devices in publicly funded, high-use sport and recreation facilities and schools across Ontario. As a result, the Heart & Stroke Foundation of Ontario (HSFO) is leading the *Ontario Defibrillator Access Initiative*, and is set to open the largest application process for AED grant funding in Ontario's history. This will have a significant impact on the cardiac health of all Ontarians.

Since its inception in 2006, the Foundation has worked diligently with our partners towards the common goal of creating cardiac safe communities and the formation of Public Access Defibrillation (PAD) programs. The Foundation is moving forward in implementing the largest AED grant allocation to date, and will be opening two rounds of funding over the next two years. In an effort to be responsive to the diverse communities across the province and to assess the local understanding, perceived need and current level of AED deployment, they will be opening up the application process to Lower-Tier Municipalities, School Boards, First Nation Communities and Parks & Recreation for the first time in the program's history.

Comment

All previous rounds of funding for AEDs have been open to upper tier municipalities only. In the County of Frontenac, Memorandum of Understanding (MOU) agreements are in place with each of our member townships that have seen twenty-two (22) AEDs placed throughout the County. These MOU agreements transfer all responsibility, after the initial purchase and installation, for the ongoing maintenance and costs of the AEDs to the townships

Following the same process of previous initiatives for the placement of AEDs, the same MOU agreements will need to be signed with any of the other entities that are now allowed to apply under the ODAI program. This may include the two (2) School Boards and/or any First Nations within the County of Frontenac.

The first round of the OADI has been completed: there were applications for twenty-six (26) AEDs from entities within the County of Frontenac. The HSFO has announced fifteen (15) AEDs have been granted: the Limestone District School Board has been granted nine (9) AEDs, the Township of North Frontenac has been granted two (2) and the Township of Central Frontenac has been granted four (4).

Sustainability Implications

Implementing an active program of communications with taxpayers, stakeholders, townships and other partners is one of Council's priorities.

Financial Implications

The total costs of funding of this initiative will come directly from the HSFO to the County of Frontenac upon submission of invoicing for the purchase of the AEDs and the training of participants.

Recommendation

THAT Council of the County of Frontenac accept this *Emergency & Transportation Services – Placement of Automatic External Defibrillators (AEDs) – Ontario Defibrillator Access Initiative* report;

AND FURTHER THAT the Council of the County of Frontenac hereby authorize the Warden and Clerk to execute a Memorandum of Understanding with the Limestone District School Board and any other entity (i.e. a First Nation, Kingston Frontenac Library Board, etc.) that may be granted AEDs under the Ontario Defibrillator Access Initiative.

Organizations, Departments and Individuals Consulted and/or Affected

Heart and Stroke Foundation of Ontario
Township of North Frontenac
Township of Central Frontenac
Limestone District School Board

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Paul J. Charbonneau Director of Emergency & Transportation Services/Chief of Paramedic Services
Date prepared:	July 26, 2012
Date of meeting:	September 19, 2012

Re: **Emergency and Transportation Services – Unit Hour Utilization (UHU) Measurement**

Background

The Unit Hour Utilization (UHU) ratio is an indicator and measurement of productivity for an ambulance service. UHU is calculated by dividing the number of unit hours (fully equipped ambulance for one hour) for a given period of time by the total calls occurring during that time period. Typically, paramedic organizations strive for the highest utilization rates possible, while maintaining the **best** response times possible. Generally speaking, industry standards state, an overall utilization rate of 0.25 to 0.35 is considered average utilization, 0.35 to 0.45 above average utilization and 0.15 to 0.25 below average utilization.

Comment

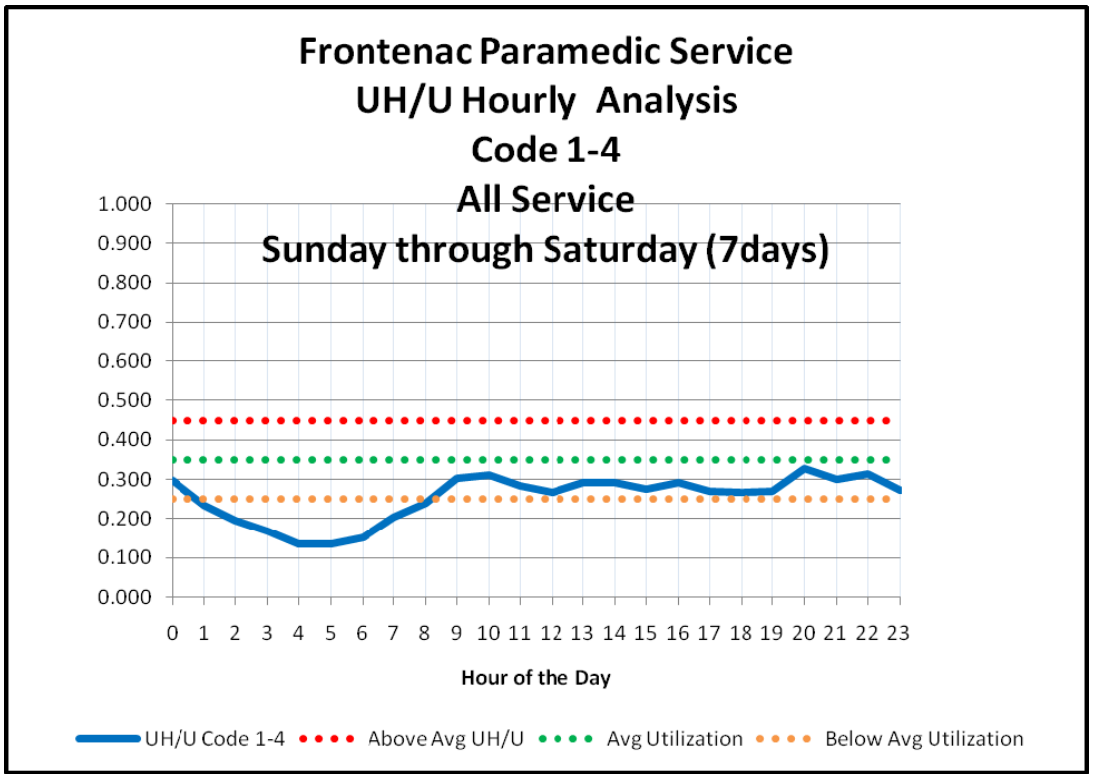
The impact of increasing UHU ratio is inversely proportional to the ability to maintain response time reliability. The higher the UHU, the more difficult it will be to meet established response time levels. Obviously, the converse of this is that the lower the UHU the greater the availability to respond. In rural areas, call volumes and UHU ratios are traditionally lower than urban centres.

Table 1 indicates that Frontenac Paramedic Services' 2011 UHU ratio is 0.26 over the year, within the average utilization window.

Table I

UHU Report for Frontenac Paramedic Services January to December 2011	
	All Bases
Total Priority 1-4 Responses	20,457
Total Staff Hours	78,840
UHU	**0.26**

Further, a base by base and hour by hour UHU analysis was performed and there is no concern regarding an above average utilization within our entire system for Priority 1 to 4 responses.



The above analysis then allows for further review of call volume and to perform a "Demands Analysis" of our urban response area to ascertain if our resource allocation is matched to our high average requests for service and adjust scheduling or vehicle placements. Due to the fact rural bases are low call volume and often one (1) vehicle bases, this Demand Analysis has little value on resource allocation.

This UHU information will be used to further evaluate FPS demands for service. The demands for services evaluation will come forward to County Council for review in a future report.

Sustainability Implications

Good stewardship of the County's financial resources and most appropriate care of our residents and visitors when in need of paramedic services.

Financial Implications

None.

Recommendation

That the Council of the County of Frontenac accept this *Emergency and Transportation Services – Unit Hour Utilization (UHU) Measurement* report for information only.

Organizations, Departments and Individuals Consulted and/or Affected

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Paul J. Charbonneau Director of Emergency & Transportation Services/Chief of Paramedic Services
Date prepared:	July 26, 2012
Date of meeting:	September 19, 2012

Re: **Emergency and Transportation Services – Legislated Response Time Performance Plan**

Background

In 2006, in conjunction with the Association of Municipalities of Ontario, the provincial government established a Land Ambulance Committee (LAC) to review ambulance response time standards. On July 31, 2008 changes were made to the *Ambulance Act, Ontario Regulation 267/08, amending O. Reg. 257/00* with the heading "Section 22: Part VIII, Response Time Performance Plans, Sections 22 and 23". These changes were to be phased in over three years and were to be fully in effect in 2011 with reporting requirements starting in October 2010. Please click on the following link to the regulation:

Ambulance Act, O. Reg. 257/00, as amended

The municipality is to submit their Response Time Plan to the Ministry of Health and Long-Term Care, Emergency Health Services Branch Director no later than October 1 of each year (Section 23 (5) including performance targets for sudden cardiac arrest, CTAS 1, CTAS 2,3,4 and 5. Then by March 31 of each year the same table with the actual times achieved in the year previous will be reported to the MOHLTC. "CTAS" or Canadian Triage and Acuity Scale, is a priority setting scale to describe the severity of a patient's condition. In this scale, "CTAS 1" is the most serious, and CTAS 5 the least.

The previous emergency response time standard had been based on 1996 performance that differed for each upper tier. Since then the ambulance system and associated demands have changed. The new regulation provides flexibility for each municipality to establish their own percentages of time that they expect to meet their target times considering their local resources. In some categories municipalities can establish their own targets in both time and percentage.

With the new standard the response time will be measured based on the severity of the call as found by the paramedic (vs. how it was dispatched). This is similar to how medical evaluations

are conducted. It is intended to propel the stakeholders to continue to pursue system improvements to more accurately identify patients in the greatest need through the ambulance dispatch call interrogation process.

It is suggested that the Response Time plan reflect current performance elements, so that a year over year benchmarking of response times can be evaluated. Other options include to "under-promise and over-deliver", or conversely to establish targets in excess of the current performance and enhance service to meet those targets.

Comment

The previous emergency response time standard had been based on 1996 performance that differed for each upper tier. Since then, the ambulance system and associated demands have changed. The new regulation provides flexibility for each municipality to establish its own percentages of time that it expects to meet its target times considering local resources. In some categories, municipalities can establish their own targets in both time and percentage.

The County of Frontenac's 90th percentile response time measurement in 1996, 14 minutes 52 seconds, establishes that 90 of 100 calls were responded to in under 14:52. The new reporting process simply restates this performance in relation to a set time, as a percentage of calls. Specifically:

1. Sudden Cardiac Arrest calls will have a target percentage of the calls having a Defibrillator on scene within 6 minutes;
2. Sudden Cardiac Arrest and CTAS 1 calls will have a target percentage of the calls where a paramedic resource is on scene within 8 minutes;
3. CTAS 2, 3, 4, and 5 will have a target percentage of the calls where a paramedic resource is on scene in a determined timeframe.

Under both the old and the new process, the times identified to the Province are applicable to the entire service area of the County of Frontenac. There are no provisions in the regulations to provide for variations in population or call volume density. It is important to note that response time performance is increased in densely populated areas. The response time performance reported is an amalgamation of calls throughout the service area, and expectations should be tempered as such.

Under this regulation, municipalities will be credited when any defibrillator is used to assist a victim of sudden cardiac arrest including a public access defibrillator or a tiered response agency. In addition, Emergency Response Vehicles with one paramedic will continue to be calculated in the response time calculations.

With the new standard, the response time will be measured based on the severity of the call, as found by the paramedic (vs. how it was dispatched), which is in keeping with how medical evaluations are conducted. It is intended to propel the stakeholders to continue to pursue system improvements to more accurately identify patients in the greatest need through the ambulance dispatch call interrogation process.

The Response Time Plan can: (1) reflect current performance; (2) opt to 'under-promise and over-deliver' for the first year to ensure we understand the issues; or (3) establish targets in excess of the current performance and enhance service to meet those targets.

Municipalities within the Eastern Ontario Wardens' Caucus (EOWC) have been working together in an attempt to develop some consistency within the Caucus area. Future reports will be provided quarterly to allow Council to monitor our performance.

It is recommended that the County of Frontenac set the following criteria under Regulation 257/00, as amended, for its response time targets for 2013:

For the calendar year of 2013, from January 1 to December 31,

i. Designated Delivery Agent (DDA) - SUDDEN CARDIAC ARREST
_48%_ percent of the time, within 6 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a responder equipped and ready to use an AED at the location of a patient determined to be in sudden cardiac arrest.

ii. EMS Designated Delivery Agent - CTAS 1
_68%_ percent of the time, within 8 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 1.

iii. EMS Designated Delivery Agent - CTAS 2, 3, 4, 5
The County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 2, 3, 4, 5 within a period of time determined appropriate by the DDA and noted below in Table 1, or as resources permit (level of effort):

Table 1, CTAS 2, 3, 4, 5 EMS Delivery Agent Commitment

CTAS	Target time from paramedic received until on scene	% Target
2	10 minutes	65%
3	10 minutes	65%
4	10 minutes	65%
5	10 minutes	65%

Sustainability Implications

Good stewardship of the County's financial resources and most appropriate care of our residents and visitors when in need of paramedic services.

Financial Implications

None at this time.

Recommendation

RESOLVED THAT the Council of the County of Frontenac accept this *Emergency and Transportation Services – Legislated Response Time Performance Plan* report;

AND FURTHER THAT Council direct the Clerk to introduce a by-law later in the meeting adopting the response time standards as outlined in this report.

Organizations, Departments and Individuals Consulted and/or Affected

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Paul J. Charbonneau Director of Emergency & Transportation Services/Chief of Paramedic Services
Date prepared:	July 26, 2012
Date of meeting:	September 19, 2012
Re:	**Emergency and Transportation Services – New Land Ambulance Station in the Northern Portion of the County of Frontenac**

Background

At its meeting of July 24, 2012, County Council received an update report regarding the construction of a new land ambulance/fire station in North Frontenac and the following motion was carried:

Motion #221-12 *Moved By:* *Councillor Clayton*
Seconded By: *Councillor McDougall*

RESOLVED THAT the Council of the County of Frontenac accept the Emergency and Transportation Services – North Frontenac Joint Land Ambulance/Fire Station Development Update 2012-#03 report for information;

AND FURTHER THAT the Council of the County of Frontenac authorize the Warden and Clerk to execute a Letter of Termination as contemplated under clauses 9 and 10 of the Agreement made between The Corporation of the County of Frontenac and The Corporation of the Township of North Frontenac dated the 23rd day of January, 2012 effective immediately.

CARRIED

The "Letter of Termination" has been executed and the option of that project is now exhausted.

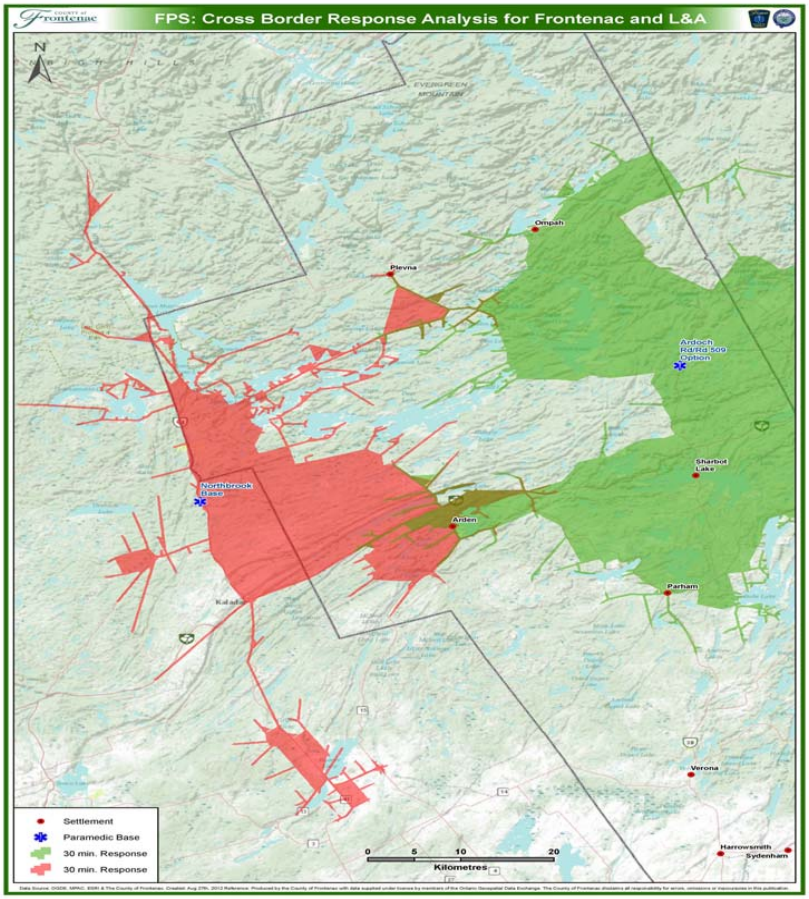
Comment

The chronology of this issue began with the predicament that existed at the Snow Road land ambulance station wherein the ambulance was continually outside and required to be left running (all seasons) for the climate protection of equipment and drugs. In May 2008, a direction was given to staff to review the entire rural land ambulance situation. IBI Group was engaged to produce the "Rural Area Ambulance Service Review" document in March 2009 to ascertain operational efficiencies and work distribution. County Council has received numerous subsequent staff reports since March 2009.

In 2000, the KPMG *Land Ambulance Transition Study: Municipal Cooperative for Land Ambulance Transition*, undertaken by the Steering Committee, chaired by Elizabeth Savill, Frontenac's CAO, representing the Counties of Frontenac, Lennox & Addington, Hastings, Prince Edward, Renfrew and the United Counties of Leeds and Grenville, established the following response time criteria:

- *Population less than 5,000 designation as:*
  - *Rural or wilderness*
  - *30 minutes for rural area response time*
  - *120 minutes for wilderness area response time*

The construction of a new land ambulance base in the County of Lennox and Addington has been confirmed in the Northbrook area. Our GIS Specialist has updated the time distance map presented below:



IBI examined the alternatives and make recommendations for service delivery in the rural areas of the County. The IBI Final Report was presented to County Council on March 18, 2009 by Mr. Marvin Rubenstein. The mapping has been done utilizing the recommendation from the IBI Group Study and the assessment conducted, within the context of this review, supports the following:

> *A relocation of the Ompah ambulance to a location in the vicinity of the intersection of Ardoch Road and County Road 509. From this proposed location an ambulance:*
>
> - *Will have better access to major roads serving North and Central Frontenac Townships, including Sharbot Lake and Highway 7;*
>
> - *Will be able to respond more rapidly to calls that originate in both North and Central Frontenac Township areas, particularly communities situated in the easterly catchment areas of the Townships. Response time to Ompah and its immediate environs may increase slightly. In this regard it should be noted that Ompah and its immediate local environs generate relatively few calls.*

The revised mapping illustrates a balanced and seamless overlay of response time and is utilizing the 30 minutes for rural area response time as recommended in the 2000 KPMG report.

Sustainability Implications

There is a strong need and importance for infrastructure and response capabilities that are strategically located and managed in the delivery of land ambulance services. Further, our land ambulance stations are one of our visible tools to extend the branding of the County and communicate our sustainability.

Financial Implications

None at this time

Recommendation

That the Council of the County of Frontenac accept this *Emergency and Transportation Services – New Land Ambulance Station in the Northern Portion of the County of Frontenac* report for information and;

Further, that the Council of the County of Frontenac give direction to the Chief of Paramedics to investigate options in the recommended location area for a new ambulance station.

Organizations, Departments and Individuals Consulted and/or Affected

COUNTY of Frontenac

ADMINISTRATIVE REPORT

To:	Warden and Council Members of the County of Frontenac
From:	Elizabeth Savill CAO
Prepared by:	Paul J. Charbonneau Director of Emergency & Transportation Services/Chief of Paramedic Services
Date prepared:	September 7, 2012
Date of meeting:	September 19, 2012

Re: **Emergency and Transportation Services – Scouts Canada – Medvents Program Partnership**

Background

The purpose of the Medical Venturer program is to introduce youth to the medical field, provide an opportunity to determine their potential and desire in first aid.

The first link in the chain of survival is first aid. The MedVent program allows youths to work closely with various people whose chosen career is in the Medical field. With the aid of their sponsors, many MedVent groups provide the youth with an introduction to the operations of a Paramedicine organization and the rigors one needs to enter the workforce in a safe environment.

A subsequent goal of the program is also to help the youth solidify their desire to either enter or not enter the medical field. Many of our members have commenced their careers in the medical field as first aiders, paramedics, nurses and doctors.

The program started as a section in the vocational scouting program at Scouts Canada. The program later became the known as the themed Scouting program. Each group has its own local sponsor which is typically the local paramedic or regional EMS (Emergency Medical Service) department.

MedVents Scouts Canada Medical Venturers and Rovers

Motto: Challenge and service

Comment

During the last two (2) years, the Loyalist Area of Scouts Canada has been working on the formation of a Medvents program.

In the spring of 2012 they were successful in starting the Loyalist Area Medical Venturer Company and Rover Crew. They have six (6) active members and have been participating in providing first aid coverage, with the 1st Downsview Medvents Group, at various events in our region.

The local Scouts Canada leadership has approached Frontenac Paramedic Services to discuss a partnership agreement for this new group.

This program has been a very successful community initiative in over thirty (30) locations in Canada including Ottawa, Toronto, Bruce County and Windsor. It has created opportunity for youth and will enable Frontenac Paramedic Services to contribute to the community beyond its traditional mandate.

Sustainability Implications

Implementing an active program of communications and partnerships with taxpayers, stakeholders, townships and other partners is one of Council's priorities.

Financial Implications

There are no mandatory costs to this partnership.

Recommendation

THAT Council of the County of Frontenac accept this *Emergency & Transportation Services – Scouts Canada – Medvents Program Partnership* report;

AND FURTHER THAT the Council of the County of Frontenac hereby authorize the Warden and Clerk to execute a Memorandum of Understanding with Scouts Canada to form a partnership with the Loyalist Area Medical Venturer Company and Rover Crew.

Organizations, Departments and Individuals Consulted and/or Affected

Scouts Canada
Loyalist Area Medical Venturer Company and Rover Crew
Jerry Crawford, 1st Downsview Medvents

ADMINISTRATIVE REPORT

To:	WARDEN AND COUNCIL OF THE COUNTY OF FRONTENAC
From:	Elizabeth Savill CAO
Prepared by:	Julie Shillington Administrator of Fairmount
Date Prepared:	August 22, 2012
Date of Meeting:	September 19, 2012

Re: Fairmount Home – 2012 2nd Quarter Consolidated Statistical Report

Background

As the "licensee" of the home under the *Long-Term Care Homes Act* and as a requirement for Accreditation, Council needs to be aware of the performance measures that are being collected at Fairmount, the results of those measures and any action plans that may be developed as a result. The home also has a responsibility under the Quality Improvement section of the *Act* to report our quality improvement activities to our residents, staff, volunteers and family members.

With this in the mind, Fairmount's Quality Assurance and Assessment Committee (QAAC) has developed a Quality Improvement Consolidated Statistical Report (Appendix A). This report contains information on all of the performance measures that were being collected in the home in the first and second quarter of 2012 and includes information such as goals (if established) and comments about the information collected.

Comment

A review of the programming measures indicates that we are meeting the requirements of the *Long-Term Care Homes Act* in terms of providing weekend and evening programming and that a high percentage of our residents participate in at least one program each month.

You will note that there is a new indicator in the dietary department regarding the taking of food temperatures by recreation staff at the weekly summer barbeques. Training on how to accurately take and document the food temperatures was provided to the recreation staff by the Manager of Food Services.

The results of the Goldcheck audits in housekeeping remain constant.

You will note a new measure in the laundry department regarding lost clothing. This has been added as a result of the annual Resident & Family Satisfaction Survey. We want to track how

often lost clothing complaints come in and how many of those complaints are resolved with the clothing being located. Please note there was one form completed and the clothing was found.

A new measure focusing on regulatory testing is in place for the maintenance department. This is to ensure that all regulatory testing and inspections such as fire systems, gas fireplace, generator, etc. are completed as scheduled. 100% of regulatory testing was completed in the second quarter.

The number of residents using a restraint remains constant from 2011. The percentage of residents with complete restraint documentation remains good and the percentage of complete restraint flow sheet documentation is improving. To clarify, the first measure tracks whether or not staff has documented why the resident needs a restraint, what other alternatives have been considered/attempted and if there is a medical order for the restraint. The flow sheet measure tracks the daily required monitoring by the RPNs and PSWs. The Assistant Director of Care has been following up with the staff on the importance of and requirement for this documentation.

Timeliness of completion of regulatory testing for MRSA/VRE remains a challenge and it will be discussed as a quality improvement initiative at the next registered staff meeting.

There were 117 documented resident incidents and near misses, 85 of which were related to falls, near miss falls and medication incidents. There were five incidents related to resident aggression. There were three attempted elopements (exterior of building); three elopements (from secure unit to another unit in the home) and two times residents were found unescorted in a non-public area of the home – once in the stairwell by the public elevator and another time in the 1North stairwell. Staff members were once again reminded that it does take a few seconds for the magnetic locks to lock once a door has been opened so they must remain vigilant and ensure that a resident has not followed them into a stairwell. There were also four choking episodes.

There were a variety of hazards documented through Risk IDs, inspections, observation, etc. There were issues with the loading dock door not closing properly which resulted in the installation of a new key pad. There were several issues with staff carrying dirty linen down the hallway and many problems with slippery floors on 1North. Individual laundry carts will be provided to PSWs to ensure there is no reason to carry dirty laundry down the hall. Additional dehumidifiers were purchased to help reduce the humidity on 1North but further investigation will be required into how to reduce the humidity in that area.

We will be sharing these results with Residents' Council, family members and staff in the coming month.

Sustainability Implications

Measuring performance is essential to providing a high quality service. It allows an organization to identify areas where improvement is needed and triggers discussion as to how this can be done.

Financial Implications

Measuring performance is a part of the home's risk management and compliance processes. Failure to manage risk and assess compliance can lead to financial implications.

Recommendation

That Council of the County of Frontenac receive the *Fairmount Home – 2012 2nd Quarter Consolidated Statistical Report* for information only.

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Management Team
Staff
Residents
Volunteers

FAIRMOUNT HOME
QUALITY ASSURANCE & ASSESSMENT COMMITTEE (QAAC)

Quality Improvement (QI)
Consolidated Statistical Report
2012

Agendaltem#10104a)

PROGRAMMING																
Statistic / Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**
Program Attendance: First floor (monthly)	# residents attending at least one program / # total residents		Jan 57/60	Feb 59/62	Mar 62/63	Apr 61/63	May 62/63	Jun 63/63	Jul	Aug	Sep	Oct	Nov	Dec	
Program Attendance: Second floor (monthly)	# residents attending at least one program / # total residents		Jan 57/62	Feb 62/63	Mar 60/64	Apr 62/64	May 61/63	Jun 62/63	Jul	Aug	Sep	Oct	Nov	Dec	
Activity Calendar (monthly)	# 1st floor programs & # 2nd floor programs (to ensure equitable)		Jan 28:17	Feb 22:17	Mar 23:18	Apr 18:18	May 21:17	Jun 17:16	Jul	Aug	Sep	Oct	Nov	Dec	
Activity Calendar	# weekend programs in the quarter / # total weekends		45/12.5			48/13									The *LTC Homes Act* requires weekend programming March #'s higher than usual (staff on every w/e)

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	# evening programs in the quarter / # weeks in the quarter		9/13	11/13			The *LTC Homes Act* requires evening programming
NEW - Programs directed at male residents	# programs aimed at our male population /total # programs		3/18	See comment			It was noted that Generation Jamboree had a huge impact on male residents, although not intended for male residents only This indicator is being reviewed as to the relevance and how to capture men's involvement in programs without specific ones for men only
NEW - Large group activity evaluations	# large group activity evaluations completed /total # large group activities	100%	0	1/1			Intent was to pilot the form for Walk for Memories - there was some misunderstanding re. which form to use – will trial it with Pancakes for Parkinson's in April

VOLUNTEERS							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Volunteer Hours	# volunteer hours	6500	1644.5 (programs cancelled with outbreak)	1963			

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Volunteer Survey	# of surveys returned / # surveys issued	35% return rate	0 surveys issued 0 surveys returned	0 surveys issued 0 surveys returned			
	# of satisfied volunteers / #of volunteers surveyed	95% satisfaction rate	0 surveys issued 0 surveys returned	0 surveys issued 0 surveys returned			
Volunteer Program Review	# of programs reviewed / # of volunteer assisted programs *100% of volunteer suggestions to improve programs considered*	4 programs / 12+ programs	0 programs reviewed	0 programs reviewed			
NEW - Quarterly e-newsletter	# volunteer e-newsletters distributed /4 quarters	4 e-newsletters per year	0	1 volunteer e-newsletter distributed to 41 volunteers			
NEW – Recognition of	# methods used to ensure		Unavailable at time of printing	3 Gazette articles 1 Volunteer			

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volunteer contributions	communication of volunteer contributions each quarter			Newsletter 1 power point presentation at Volunteer dinner 1 presentation to County Council			

Agendaltem#10104a)

DIETARY							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Daily Food Temperature Audit	Weekly audit of individual meals where food temperature was taken and documented	100%	85.23%	92.%			
Daily Café Fridge and Freezer Temperature Audit	Monthly audit of days temperatures were taken and documented	100%	N/A	95%			.
Weekly BBQ Food Temperature Audit	Weekly audit of individual BBQs where food temperature was taken and documented	100%	N/A	100%			New initiative for compliance in place as of June 1st. 2012
Refrigerator & Freezer Temperature Log	Monthly audit of days temperatures were taken and documented	100%	94%	98%			
Daily Ware-washing Sanitation Logs	Monthly audit of days sanitation logs information was documented	100%	86%	77%			
NEW – Dietary referrals	# dietary referrals completed	100%	Compiling information at time of printing	100%			

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NEW – Quality initiatives **(annual)**	# new quality initiatives undertaken	3	4	1			-Whipped topping for desserts -New thickener & thickened products introduced -Labeling of foods in the serverys -Weekly dietary meetings -BBQ Food Temperatures

Agendaltem#10104a)

HOUSEKEEPING							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Goldcheck	Weekly audits, monthly and quarterly reports indicating % of perceived cleanliness	100%	82%	85%			
New - Routine Cleaning Audit	Routine cleaning of resident rooms as recorded by staff. % calculated on number of opportunities vs. completed	100%	1N - 93.4% 1S – 90.9% 2N – 83.9% 2S – 99% Overall – 91.9%	1N – 89.90% 1S – 92.37% 2N – 90.8% 2S – 88.5% Overall – 90.26%			
NEW – New products & processes testing	# new product & processes tested /total number of new products & processes implemented	100%	None to date	None to date			

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LAUNDRY							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Laundry Poundage	Measured daily compiled monthly		66000 lbs	66000 lbs			
NEW - Lost Clothing	# lost clothing found /total # lost clothing forms submitted	90%	Not available at time of printing	1 L&F form submitted on July 19. Items found – 100%			

MAINTENANCE							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Work Orders	# completed /total # work orders	100%	Completed 1142 Issued 1190 – 95.9%	Issued – 1161 Completed – 1143 98.44%			
Electrical Inspection - Admission	# of inspections completed / # of new inspections	100%		20 of 27 admissions since Jan. 1, 2012 have recorded inspections – 74%			Planned 2nd quarter follow to identify the 7 missing inspections and reason (s).
NEW – Regulatory Testing	# regulatory testing completed /total # regulatory testing scheduled	100%		Fire – 100% Water – 100% Elevator – 100%			

NURSING															
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**
Restraint Use (monthly)	Average # of restraints used (excluding bedrails)		Jan 13	Feb 14	Mar 19	Apr 19	May 19	Jun 19	Jul 20	Aug 18	Sep	Oct	Nov	Dec	
	Average # of restraints used (including bedrails)		28	32	35	38	38	38	36	33					
	# of residents using a restraint		17	22	22	25	23	25	25	23					
	# residents with complete restraint documentation / # resident charts audited	100%	3/3 100 %	6/8 75%	1/1 100%	3/3 100 %	2/2 100%	3/3 100%	2/2 100 %	3/3 100%					
	# residents entries with complete flow sheet documentation / # resident entries audited	100%	4/17 77%	10/14 71%	11/20 55%	7/23 70%	16/29 55%	18/54 66%	24/31 75%	20/31 65%					

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Post-Admission Audit		100%	MRSA/VRE on time = 58% 1st Mantoux on time= 75% Other sections complete on chart = 66%	MRSA/VRE on time = 55% 1st Mantoux on time= 82% Other sections complete on chart = 91%			
Medication Reconciliation Verified	# of time admission meds are reconciled/# of admissions	100%	100%	100%			
Medication Sign-off (MDS-RAI audits)	% assessments with all meds signed in 7days	100%	72%	85%			
MSSA (completed annually)			N/A	Booked for Aug 23			
CIHI Statistics (see attached)	CIHI measures		#'s reflect last quarter of 2011	#'s reflect first quarter of 2012			
Medication Incidents	# medication incidents	22	14	10			
	# medication incidents resulting in harm to resident	0	0	0			
	# discrepancies in count of narcotic &	0	0	0			

	controlled drugs / # time counted							
	# adverse drug reactions	0	0		0			
Chart Audits	# completed		84		59			
Resident Incident Reports	Quarterly reports for trending		146 – 78 falls/14 medication/14 aggression		117 – 75 falls/10 medication/6 Near misses related to elopement/5 aggression			
Palliative Care	Number of residents with PPS 30% or less monthly		Jan 4	Feb 2	Mar 2	Apr May June 2 2 2	Jul Aug cancelled		
	# of compliments from Memory Book quarterly		4 compliments/6 deaths			4 compliments/10 deaths/6 donations			
NEW - Staffing Plan Evaluation	#validated workload complaints from staff /total # complaints		0			0			
	# nursing staff injuries on day shift when three staff on unit	0	N/A			Stats not available yet			

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	/total # nursing staff injuries						
NEW - Resident Personal Items Labeling	% admission assessments & labeling completed on time	90%	72%	83%			

INFECTION PREVENTION & CONTROL																		
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**			
Symptoms	# residents displaying symptoms resulting in an infection / 128		32/128 (UTI's not included)			2/10									Respiratory (5 cases) and Enteric outbreaks in March			
MRSA/CDif	# nosocomial infections	0	0			1									1 in April			
Wheelchair Cleaning (monthly)	# wheelchairs cleaned / # scheduled	100%	Jan 351 428 84%	Feb 323 421 77%	Mar 353 430 83%	Apr 329 425 81%	May 319 428 77%	Jun 331 409 85%	Jul 391 501 76%	Aug	Sep	Oct	Nov	Dec				
Hand Hygiene (x2/yr)	# compliant/total # opportunities observed	50%				61%												
PPE Use	# staff using proper PPE / # staff observed	100%																

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FALLS															
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**
Falls (monthly)	# of falls	30	Jan 23	Feb 25	Mar 30	Apr 18	May 18	Jun 27	Jul 50	Aug 40	Sep	Oct	Nov	Dec	
	# residents who have fallen / 128		17	22	22	15	15	17	20	18					
	Severity of falls	1	1	0	3	1	1	0	1	1					
	# of near miss falls		1	2	5	3	0	0	0	0					
	# of residents who have fallen 2 or more times in a week on whom falls round were conducted / # of residents who have fallen 2 or mores times in a week	100%	4/4 100% 0	4/4 100% 0	*6/6* 100% 0	3/3 100% 0	1/2 50% 1	4/4 100% 0	2/2 100% 0	3/4 75% 1					May/Aug – did not do rounds on a resident where rounds have been done before, all measures that are acceptable t o him are in place, and he is receiving full tx of his seizures

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	where falls rounds were not conducted														which are the cause of his falls
	# falls prevention education opportunities offered to staff, residents & family members	At least once per year to each group	Falls display to all – all categories took part	1 – in mandatory training	0	0	1 – in mandatory training	0	0	0					

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INCONTINENT & BOWEL MANAGEMENT							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Voiding record	# residents with completed 3d voiding record on admission / #admissions	100%	12 100% 12	12 100% 12			

SKIN & WOUND MANAGEMENT																	
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**		
Pressure Ulcer Prevalence (annually)	# of residents with pressure ulcers	5%	TBA			N/A											
Pressure Ulcer Incidence (monthly)	# of residents with new pressure ulcers	5%	Jan 2.3%	Feb 2.3%	Mar 7.8%	Apr 1.5% NNA	May 3.9% NNA	Jun 7.8% 2NA	Jul 2.3% NNA	Aug 4.6% NNA	Sep	Oct	Nov	Dec	NNA=No new admissions		
Wound Care Sheets (monthly)	# audits completed / # audits scheduled	100%	No data	21/21 100%	17/17 100%	17/17 100%	21/22 95%	26/26 100%	30/30 100%						Jan - Unable to do audits May – 1 wound 1 day late		

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HEALTH & SAFETY / RISK MANAGEMENT							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Fire Drill Attendance (annually)	# staff attending at least one fire drill per year / total # of staff	100%	n/a	n/a	n/a		Only measured in December
Employee Workplace Inspections	# inspections completed on time / # of inspections scheduled	100%	100%	66%			April report is missing – we are sure the old house was inspected but can't find the form
Management Workplace Inspections	# inspections completed on time / # of inspections scheduled	100%	100%	100%			
Employee Incident Reports (from OHN quarterly updates)	# lost time injuries / # of total injuries	0	62% (21/34)	17% (4/23)			1st quarter – 18 related to outbreaks
High Risk Activity Verification Process	# staff knowing 1 identifier / # staff knowing 2 identifiers	100%	4/8 = 50%	N/A	11/12 = 92% 5/12 = 42%		
Hazards	Quarterly hazard reports for		2 med fridge needs defrosting; 2 water	Issues with loading dock door not			

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	trending		temperatures high; four loading dock door not closing properly; 2 chemicals not stored properly	locking; other doors not closing; carrying dirty linen down hallway; slippery floors on 1North			

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EDUCATION &TRAINING							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Inservice Attendance	# staff in attendance at all inservices		186	236			
	# of staff that attend at least one inservice per year / 185 (total # of staff) (annual)	70%	N/A	N/A			
Inservice Evaluations	# evaluations completed / # inservices offered	75%	15/24 62%	33/39 85%			
Topics (annual)	# of educational needs addressed / # of educational needs identified (annual)	100%	N/A	N/A			
	# of staff attended sessions on mandatory topics	100%	30	149			

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GENERAL							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Family/Resident Satisfaction Survey (annual)	# respondents satisfied / total # respondents	90%	97.5%	N/A			Survey closed March 31- 15 respondents
Staff Satisfaction Survey (annual)	# respondents satisfied / total #respondents	80%	n/a first quarter	N/A			Survey to be issued later in year
NEW - Staff Absenteeism Rate (not including full 15 week leaves)	# sick days taken /average # shifts scheduled	3%	563 days = 8%	522 days = 7.7%			Average 522 shifts/3918 hrs per week
NEW - Staff Turnover	# staff leaving employment /total # staff		6 staff = 3%	7 staff = 4%			Based on 168 staff – 4 terminations & 9 resignations
Complaints (trended quarterly)	# verbal complaints	0	4	4			
	# written complaints	0	0	0			
Bed Occupancy	# days bed actually occupied	98%	99.3%	99%			

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	/ total number of days						

PAIN & SYMPTOM MANAGEMENT							
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**	**2nd Quarter Results**	**3rd Quarter Results**	**4th Quarter Results**	**Comments**
Prevalence of Daily Moderate-Severe Pain scores	# of residents with moderate-severe daily pain scores / 128 residents	10%	5: Moderate (3.9%) 0: Severe	5: Moderate (3.9%) 0: Severe **(Down 5 Moderate Cases)** **2 New Admissions**			
Incidence of new Daily Moderate-Severe Pain scores	# of new resident with moderate-severe daily pain scores / 128 residents	10%	3: Moderate (2.3%) 0: Severe	2: New Moderate (1.5%) 0: Severe			

RELIGIOUS & SPIRITUAL CARE															
Statistic/Audit	**Measurement**	**Goal**	**1st Quarter Results**			**2nd Quarter Results**			**3rd Quarter Results**			**4th Quarter Results**			**Comments**
NEW - Pastoral Visiting **(monthly)**	# resident receiving a pastoral visit / total # respondents	90%	Jan n/a	Feb n/a	Mar n/a	Apr 100%	May 100%	June 100%	July	Aug	Sep	Oct	Nov	Dec	Data collection started in April
NEW - Multi-faith Services provided	# weeks with at least one multi-faith service provided / total # weeks	80%	83%												Two services cancelled first quarter due to outbreak

Agendaltem#10104a)

ADMINISTRATIVE REPORT

To:	WARDEN AND COUNCIL OF THE COUNTY OF FRONTENAC
From:	Elizabeth Savill CAO
Prepared by:	Julie Shillington Administrator of Fairmount
Date prepared:	August 22, 2012
Date of meeting:	September 19, 2012

Re: Fairmount Home – Quality Improvement Activities Update

Background

As set out in the *Long-Term Care Homes Act*, every long-term care home must have a comprehensive quality improvement program that includes mechanisms for evaluation and reporting.

Comment

Part of the home's quality improvement program involves the documentation of quality improvement activities through project charters. This allows the team responsible for the activity to measure its progress. The following are the formal quality improvement activities that we are documenting to date in 2012 through project charters.

Name of Project	Description
Nursing Restorative Care – Range of Motion	Registered staff can perform range of motion (ROM) treatments with residents within their scope of practice. PSWs cannot unless they have had training and the activities are delegated to them by registered staff. The purpose of this project is to introduce ROM treatments to the PSW role. Currently this project is underway on 1South.
Completion of Resident/Family Satisfaction Survey	Traditionally there is a low completion rate of the survey. In 2012 we offered the option of completing the survey electronically through Survey Monkey. Unfortunately, this did not result in a higher completion rate – it remained about the same.
RPN Needs from Dietary for Medication Pass	The purpose of this initiative was to reduce the

	number of times that RPNs did not have the cups, applesauce, etc. that they needed from the dietary department for the medication pass. A formal ordering system was put into place between the RPNs and Manager of Food Services. The process is working well.
Bed Side Rails Algorithm	On 2South there were more residents using bedrails that on the other units. Bedrails are considered a restraint. Using a reliable and validated algorithm developed by the Registered Nurses Association of Ontario we wanted to explore reducing the use of two bedrails. At the time of writing this report one resident who originally used two bedrails was no longer using any.
Ante UP Program	This was a 16-week Restorative Nursing program to increase resident exercise with the hopes of increasing the residents' ROM and strength, maintain their current level of activities of daily living and decrease their pain. Outcome was positive.
HyFIBRE Drink	This was a three-week trial focused on three residents to determine the effect the HyFIBRE drink would have on residents with chronic constipation. The aim was to keep the bowel movements per day the same or greater in number by using the HyFIBRE drink and not laxatives. We were also hoping to decrease the number of bowel care interventions required. The results are being discussed at the next senior management meeting.

Financial Implications

In many cases quality improvement activities are undertaken to improve processes however there are times when, depending upon the outcome, these activities can have financial implications. There is a financial implication related to the above noted activities should the HyFIBRE drink trial prove successful and a decision be made to provide it to all residents with chronic constipation.

Sustainability Implications

The Health and Social Services Vision Statement from *Directions for Our Future* reads:

> *Residents (both permanent and seasonal) are able to access high quality health care and professional social services through a network of care facilities and programs in the Frontenacs. The County fosters the network of health care and social service providers through development, maintenance, attraction and retention programs. It also advocates for a strong health and social services system, supported through effective service delivery agreements.*

Our quality improvement program will help us to ensure high quality services are provided to our residents.

Recommendation

That Council of the County of Frontenac receive the *Fairmount Home – Quality Improvement Activities Update Report* for information only.

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Management Team
Staff
Residents
Volunteers
RNAO
Centrix Health

ADMINISTRATIVE REPORT

To:	WARDEN AND COUNCIL OF THE COUNTY OF FRONTENAC
From:	Elizabeth Savill CAO
Prepared by:	Julie Shillington Administrator of Fairmount
Date Prepared:	September 7, 2012
Date of Meeting:	September 19, 2012

Re: Fairmount Home – Auditorium Donor Recognition

Background

At its meeting on October 19, 2011 County Council passed the following resolution:

> *That Council of the County of Frontenac receive this Fairmount Home – Auditorium Redevelopment report for information;*
>
> *AND FURTHER THAT Council support the establishment of a committee to launch a fundraising campaign for the redevelopment of the Fairmount Auditorium.*

As noted in a previous report to Council, the committee has been working on a variety of tasks, one being donor recognition.

Comment

It is very important during a fundraising campaign that donors be recognized in some manner for their donations whether it is a thank you letter, notice in the organization's publication(s) or a more permanent recognition such as donor walls.

The committee has been discussing donor levels and the recognition associated with each and its recommendation is attached as Appendix A.

The references to "a leaf" or "a butterfly" in Appendix I relates to the anticipated donor wall. On this wall would be a tree and on the tree would be the leaves and butterflies with the names of the donors on them.

Financial Implications

There will be a cost associated with the creation of the leaves and butterflies but it is not expected to be to a level that would negatively impact our fundraising efforts.

Sustainability Implications

Directions for Our Future states the following:

> *Long lasting, efficiently designed and properly maintained infrastructure contributes towards the Frontenac's vision of sustainability.*

Raising funds to support a new auditorium will help to ensure that Frontenac achieves its vision.

Recommendation

That Council of the County of Frontenac receive the *Fairmount Home – Auditorium Donor Recognition Report* for information;

AND FURTHER that Council of the County of Frontenac approve the donor recognition levels as set out in Appendix I of this report.

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Auditorium Fundraising Committee
Residents
Staff
Volunteers

"Building Change Together" - The Fairmount Home Auditorium Fundraising Campaign

Corporate and Individual Gifts - Levels and Recognition

Gold: $5,000
Entitlements: You will receive naming rights to a room or lounge in Fairmount Home. You will receive a butterfly on the wall of the auditorium with the name of you or your company. Your name (or company logo) will be added to all auditorium fundraising marketing material. You will be invited to join Fairmount Home at the opening ceremony of the auditorium.

Silver: $2,500
Entitlements: You will receive a butterfly on the wall of the auditorium with the name of you or your company. Your name (or company logo) will be added to all auditorium fundraising marketing material. You will be invited to join Fairmount Home at the opening ceremony of the auditorium.

Bronze: $1,000
Entitlements: You will receive a butterfly on the wall of the auditorium with the name of you or your company. You will receive a thank you letter from the residents. You will also be invited to join Fairmount Home at the opening.

$500
Entitlements: You will receive a leaf on the wall of the auditorium with the name of you or your company. You will receive a phone call of thanks from the Administrator. You will also be invited to join Fairmount Home at the opening.

Under $500
Entitlements: Thank-you letter from the Administrator at Fairmount Home.

Pledges accepted! Gifts can be paid over three years.

ADMINISTRATIVE REPORT AS AMENDED

To:	WARDEN AND COUNCIL OF THE COUNTY OF FRONTENAC
From:	Elizabeth Savill CAO
Prepared by:	Julie Shillington Administrator of Fairmount
Date prepared:	September 18, 2012
Date of meeting:	September 19, 2012

Re: Fairmount Home – Enabling Accessibility Grant (as amended)

Background

Human Resources and Skills Development Canada is providing the opportunity for organizations to apply to its Enabling Accessibility Fund for up to $50,000 per project. Applicants must ensure that their activities are conducted in Canada and must contribute to creating or improving accessibility for people with disabilities.

Comment

As set out in the grant application, eligible activities include, but are not limited to:

- constructing an interior or exterior ramp
- installing wider doors or installing automated door openers
- raising or lowering sinks and/or counters
- improving lighting and increasing colour contrast
- building an accessible washroom
- installing accessible door handles and light switches
- installing an elevator or lift
- providing computer enhancements such as interactive speech capability
- installing a wheelchair lift on a community-based vehicle, and
- any other activities that contribute to creating or enhancing accessibility for people with disabilities and that are deemed acceptable by HRSDC

The County will be submitting an application for assistance in making the entrance to the Fairmount auditorium more accessible through the installation of a barrier-free lift and barrier free door operators. This work is planned as part of the auditorium renovation project.

Another application will be submitted for the installation of 12 barrier-free door operators in the County Administration and FPS offices.

A third application will be submitted for the construction of a ramp outside of the Frontenac Room to accommodate individuals using the door directly out to the patio. This doorway is also a fire exit and is critical to ensuring the safe egress from the large meeting room. The cost of this work is estimated at $14,000.

It is important to note that we need to provide proof that at least 25% of the project costs are funded by non-federal government sources. As well, if we receive approval the work will need to commence before March 31, 2013.

Financial Implications

In 2009, the cost estimate to making the auditorium entrance barrier free was approximately $168,000. If we are successful, the $50,000 will offset the costs of the overall renovation project.

The funds for six barrier-free door operators were budgeted in 2012. If we are successful we will be able to recoup this expenditure and install an additional six. It is estimated that each door operator including installation costs $3,000.

The support for the ramp will require a County investment of $3,500 that can be offset almost entirely by the funds received for the door operators should that application also be successful.

Sustainability Implications

The County's 2012 Accessibility Plan states:

> *The County is committed to being proactive in removing barriers for persons with disabilities and continues to remove barriers as financial resources permit.*

If the County is successful in its application it will be one step closer in providing barrier-free access to its site at 2069 Battersea Road.

Recommendation

That Council of the County of Frontenac receive the *Fairmount Home – Enabling Accessibility Grant Report* for information:

AND FURTHER THAT Council of the County of Frontenac authorize the execution of the funding agreement by the CAO in the event the application being made under the Enabling Accessibility Grant through Human Resources and Skills Development Canada is successful.

Organizations, Departments and Individuals Consulted and/or Affected

Staff
Residents
Volunteers
Auditorium Fundraising Committee

COUNTY of Frontenac

POSTED CHEQUE LISTING

PAYROLL

FOR THE PERIOD OF: July 11, 2012 - August 7, 2012 (inclusive)

PAYROLL DATE

SP	Special Pay July 11 ,2012	Canadian Payroll	$	1,102.20
PP#14	June 25, 2012 - July 8, 2012	Canadian Payroll	$	171,177.71
SP	Special Pay July 19, 2012	Canadian Payroll	$	790.55
PP#15	July 2, 2012 - July 15, 2012	Canadian Payroll	$	319,871.55
PP#15	July 9, 2012 - July 22, 2012	Canadian Payroll	$	181,558.38
SP	Cupe 2290 Retro Pay July 31, 2012	Canadian Payroll	$	18,893.61
SP	Cupe 2290 Retro Pay July 31, 2012	Canadian Payroll	$	381,374.12
PP#16	July 16 ,2012 - July 29, 2012	Canadian Payroll	$	314,788.85

PAYROLL TOTAL: $ 1,389,556.97

TOTAL: $ 1,389,556.97

COUNTY of Frontenac

POSTED CHEQUE LISTING

COUNTY OF FRONTENAC

(Great Plains)

FOR THE PERIOD OF: July 11, 2012 - August 7, 2012 (inclusive)

CHEQUE TOTAL:	1,822,889.53
TOTAL:	$1,822,889.53

County of Frontenac
Transaction Register Report
July 11, 2012 - August 7, 2012

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
37	FULT0004	SAVILL, ELIZABETH - IN TRUST	7/16/2012	742.67
7252012	TDFU0001	TD FUTURE BUILDER	7/24/2012	150.00
16858	TDFU0001	TD FUTURE BUILDER	7/26/2012	525.00
1784005	RECE0002	RECEIVER GENERAL	7/11/2012	98,545.48
1784399	RECE0002	RECEIVER GENERAL	7/11/2012	30,079.91
1949	SODE0001	SODEXO SERVICES CANADA	7/26/2012	50,000.00
1950	SODE0001	SODEXO SERVICES CANADA	7/26/2012	24,203.56
2747	OMER0001	OMERS	7/27/2012	191,507.70
36816	APAR0001	A PARTY CENTRE	7/16/2012	39.55
36817	ATTE0001	ATTENTION GETTERS	7/16/2012	452.00
36818	BAGO0001	BAGOT MEDICAL CENTRE	7/16/2012	3,323.74
36819	BCMC0001	BCM COMPUTER TECHNOLOGIES	7/16/2012	101.70
36820	BENS0002	BENSON COMMERCIAL TIRE	7/16/2012	1,278.53
36821	CAMP0002	JODY CAMPBELL'S SEPTIC SERVI	7/16/2012	124.30
36822	CANA0009	CANADIAN TIRE STORE 195	7/16/2012	667.36
36823	CANP0001	CANPAR TRANSPORT L.P.	7/16/2012	44.35
36824	CARL0001	CARLETON UNIFORMS INC.	7/16/2012	1,814.11
36825	CDWC0001	CDW CANADA	7/16/2012	46.10
36826	DIAB0001	DIABETES EDUCATION & MANAGE	7/16/2012	125.00
36827	DIAM0002	DIAMOND MUNICIPAL SOLUTIONS	7/16/2012	7,637.78
36828	DIGI0001	DELTA PRINTING	7/16/2012	265.83
36829	DIRE0003	DIRECT ENERGY BUSINESS SERV	7/16/2012	1,749.24
36830	DOOR0001	DOOR DOCTOR	7/16/2012	1,636.12
36832	GLEN0001	GLENBURNIE GROCERY	7/16/2012	17.94
36833	GLOB0001	GLOBAL EQUIPMENT COMPANY	7/16/2012	401.75
36834	HUGH0001	HUGHES, B.J.	7/16/2012	48.00
36835	KAPS0001	KAPS KINGSTN AREA PATIENT SH	7/16/2012	174.00
36836	KING0011	KINGSTON THIS WEEK	7/16/2012	593.25
36837	KING0019	KINGSTON ACCESS BUS	7/16/2012	282.00
36838	LOND0002	LONDRY ALARMS	7/16/2012	858.80
36839	MAPL0001	MAPLE LANE FARMS	7/16/2012	115.00
36840	MINI0009	MINISTER OF FINANCE	7/16/2012	611.18
36841	NORT0008	NORTHWAY HARDWARE	7/16/2012	75.26
36842	ONTA0006	ONTARIO MUNICIPAL HEALTH ANI	7/16/2012	55.00
36843	PICK0001	PAM VANCOUGHNETT	7/16/2012	100.00
36844	RECE0003	RECEIVER GENERAL	7/16/2012	185.65
36845	SHAR0001	SHARBOT LAKE LAWN SERVICE	7/16/2012	678.00
36846	STEA0005	STEAMATIC OF KINGSTON LTD.	7/16/2012	96.05
36847	STER0001	STERICYCLE INC.	7/16/2012	90.59
36848	SUNH0001	SUNHARVEST GREENHOUSES	7/16/2012	263.81
36849	THEI0001	THE ISLAND GRILL	7/16/2012	384.00
36850	THEK0001	THE KINGSTON WHIG STANDARD	7/16/2012	137.18
36851	THES0002	THE SHERIFF OF THE COUNTY OF	7/16/2012	519.43
36852	BATE0001	LINDA BATES	7/16/2012	1,130.56
36853	DIXO0004	DIXON, DIANE	7/16/2012	131.69
36854	FULT0003	SAVILL, ELIZABETH - IN TRUST	7/16/2012	359.63
36855	AMCT0001	A.M.C.T.O.	7/25/2012	671.22
36856	ATTE0001	ATTENTION GETTERS	7/25/2012	59.33

County of Frontenac
Transaction Register Report
July 11, 2012 - August 7, 2012

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
36857	BCMC0001	BCM COMPUTER TECHNOLOGIES	7/25/2012	250.86
36858	BENS0001	BENSON TRUCK & TRAILER	7/25/2012	16,787.95
36859	BENS0002	BENSON COMMERCIAL TIRE	7/25/2012	1,918.38
36860	CANP0001	CANPAR TRANSPORT L.P.	7/25/2012	52.94
36861	CARL0001	CARLETON UNIFORMS INC.	7/25/2012	1,845.29
36862	CLEA0001	CLEANING SOLUTIONS 2000	7/25/2012	79.10
36863	CRAI0001	CRAIN'S CONSTRUCTION LIMITEI	7/25/2012	244,222.10
36864	CROW0001	CROWN COLLISION SERVICE LTD	7/25/2012	723.20
36865	DAVI0003	DAVID STONE & ASSOCIATES	7/25/2012	3,729.00
36866	DIGI0002	DIGITAL OFFICE SYSTEMS	7/25/2012	354.15
36867	DOOR0001	DOOR DOCTOR	7/25/2012	205.60
36868	IMAT0001	IMATION	7/25/2012	45.37
36869	JJEX0001	JJ EXPRESS	7/25/2012	128.70
36870	JJEX0002	J.J. EXPRESS	7/25/2012	23.40
36871	MICH0002	MICHAEL RIDDELL & ASSOCIATES	7/25/2012	1,988.80
36872	MOSI0001	MOSIER SERVICE CENTRE	7/25/2012	121.00
36873	SILK0001	SILKWOOD LAWN AND GARDEN	7/25/2012	1,954.92
36874	SIMP0001	SIMPLEX GRINNELL	7/25/2012	649.47
36875	TAYL0001	TAYLOR CHEVROLET CADILLAC	7/25/2012	1,427.95
36876	TRUE0002	TRUE COMFORT HEATING & COO	7/25/2012	214.70
36877	WHIT0002	WHITE, KEN	7/25/2012	141.25
36878	NORM0001	DON NORMAN	7/30/2012	120.00
36879	BRIS0001	BRISTOW, GORD	7/30/2012	1,918.67
36880	RAIN0001	RAINBOW AWNINGS & CANVAS	7/30/2012	6,893.00
36881	WORD0001	REBECCA WORDEN	7/30/2012	480.00
7006048	RECE0002	RECEIVER GENERAL	7/18/2012	48,098.35
7006388	RECE0002	RECEIVER GENERAL	7/18/2012	19,148.89
7977043	MINI0001	MINISTER OF FINANCE	7/13/2012	25,493.56
9069141	RECE0002	RECEIVER GENERAL	7/26/2012	46,281.02
9069568	RECE0002	RECEIVER GENERAL	7/26/2012	24,518.43
AR73	ROCH0001	ROCHON, SUE	7/24/2012	793.25
EFT0001200	CADU0001	CADUCEON ENVIRONMENTAL LAI	7/11/2012	304.69
EFT0001201	KFLA0001	KFL&A HEALTH UNIT	7/11/2012	56,471.50
EFT0001202	KING0028	KINGS TOWN CLEANERS	7/11/2012	2,627.25
EFT0001203	MEDI0008	MED-I-PANT INC.	7/11/2012	418.37
EFT0001204	QUAL0001	QUALITY LIFE SERVICES INC.	7/11/2012	1,407.54
EFT0001205	SECR0001	CUPE NATIONAL	7/11/2012	6,415.79
EFT0001206	UPPE0001	UPPER CANADA OFFICE SYSTEMS	7/11/2012	3,506.56
EFT0001207	FUTU0001	CARDINAL HEALTH CANADA INC.	7/11/2012	3,742.81
EFT0001208	MEDI0001	MEDICAL MART	7/11/2012	889.10
EFT0001209	MEDI0006	MEDIGAS - DIV OF PRAXAIR CANA	7/11/2012	396.90
EFT0001210	MOTI0001	MOTION SPECIALTIES	7/11/2012	1,642.17
EFT0001214	SILV0003	SILVERT'S STORE	7/11/2012	56.42
EFT0001216	WECA0001	WE CARE HEALTH SERVICES LP	7/11/2012	1,056.00
EFT0001217	ACKL0001	ACKLANDS GRAINGER INC.	7/23/2012	217.70
EFT0001218	ALLI0002	ALLIED MEDICAL	7/23/2012	8,226.06
EFT0001219	ANDE0001	KYLE ANDREWS	7/23/2012	1,310.80
EFT0001220	BARD0002	BARDON SUPPLIES LTD	7/23/2012	1,362.78

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EFT0001221	BELL0007	BELL CONFERENCING INC.	7/23/2012	98.24
EFT0001222	BOCC0001	LINDE CANADA	7/23/2012	1,774.74
EFT0001223	CADU0001	CADUCEON ENVIRONMENTAL LAI	7/23/2012	101.56
EFT0001225	CHRI0002	CHRISTIE WALTHER	7/23/2012	230.24
EFT0001226	CITY0002	CITY OF KINGSTON	7/23/2012	131,985.02
EFT0001227	COLL0001	COLLINS	7/23/2012	358.64
EFT0001228	CRES0001	CRESTLINE COACH LTD.	7/23/2012	30.77
EFT0001229	DALT0001	DALTCO ELECTRIC AND SUPPLY I	7/23/2012	1,236.90
EFT0001230	DILL0001	DILLON CONSULTING	7/23/2012	15,903.76
EFT0001231	ESFO0002	E.S.FOX LIMITED	7/23/2012	1,943.22
EFT0001232	GRAN0001	GRAND & TOY	7/23/2012	224.05
EFT0001233	GREE0003	GREENSHIELD PEST CONTROL	7/23/2012	327.71
EFT0001234	HEAL0003	HEALTH SUPPORTS & FITTING SE	7/23/2012	88.00
EFT0001235	HOTE0001	HOTEL DIEU HOSPITAL	7/23/2012	595.00
EFT0001236	ICOM0001	ICOMPASSS TECHNOLOGIES INC.	7/23/2012	10,311.25
EFT0001237	INTE0006	INTERFLEET INC.	7/23/2012	1,229.44
EFT0001238	JONE0003	ROSEMARIE JONES	7/23/2012	66.02
EFT0001239	K3CC0001	K3C COMMUNITY COUNSELLING (	7/23/2012	1,860.00
EFT0001240	KING0005	KINGSTON GENERAL HOSPITAL	7/23/2012	2,869.74
EFT0001241	KING0009	KINGSTON REGIONAL HOSPITAL	7/23/2012	1,447.32
EFT0001242	KING0012	KINGSTON FRONTENAC PUBLIC L	7/23/2012	60,248.21
EFT0001243	KING0014	KINGSTON AND AMHERST TAXI	7/23/2012	45.65
EFT0001244	KING0028	KINGS TOWN CLEANERS	7/23/2012	2,858.90
EFT0001245	KING0034	KINGSTON SELF STORAGE SYSTI	7/23/2012	209.05
EFT0001246	KROW0001	KROWN BODY MAINTENANCE	7/23/2012	288.15
EFT0001247	MARI0001	MARILYN'S CLEANING SERVICES	7/23/2012	150.00
EFT0001248	MART0001	MARTIN & LEVESQUE INC.	7/23/2012	1,548.21
EFT0001249	MEDI0001	MEDICAL MART	7/23/2012	338.78
EFT0001250	NORT0006	NORTHERN FRONTENAC COMMU	7/23/2012	63.25
EFT0001251	PATR0001	PAT ROGERS TOWING SERVICE	7/23/2012	542.40
EFT0001252	QUAL0001	QUALITY LIFE SERVICES INC.	7/23/2012	2,862.70
EFT0001253	RECO0001	METROLAND MEDIA GROUP	7/23/2012	2,320.70
EFT0001254	RIVE0001	RIVETT ARCHITECTURAL HARDW	7/23/2012	72.16
EFT0001255	RNAW0001	WIRELESS RNA TECHNOLOGY IN(	7/23/2012	210.46
EFT0001256	SHSC0001	SHS INC.	7/23/2012	1,130.00
EFT0001257	SWIS0001	SWISH MAINTENANCE LTD	7/23/2012	302.50
EFT0001258	THEF0001	THE FRONTENAC NEWS	7/23/2012	388.81
EFT0001259	THOM0006	THOMPSON ELECTRIC	7/23/2012	176.56
EFT0001260	TOWN0004	TOWNSHIP OF SOUTH FRONTEN/	7/23/2012	225.51
EFT0001261	TREV0001	TREVOR OWEN LTD.	7/23/2012	532.77
EFT0001262	TRIM0001	TRIM-LINE OF SOUTH EASTERN C	7/23/2012	389.85
EFT0001263	WRBR0001	W.R. BRIGHTMAN & SON LTD	7/23/2012	56.50
EFT0001264	ZOLL0001	ZOLL MEDICAL CANADA INC.	7/23/2012	5,210.43
EFT0001265	MUNI0002	MUNICIPAL PROPERTY ASSESSM	7/26/2012	185,094.72
EFT0001266	HOTE0001	HOTEL DIEU HOSPITAL	8/1/2012	2,460.16
EFT0001267	GEMM0001	GEMMILL,DAVE	8/1/2012	2,636.66
EFT0001268	DACO0001	DACON CORPORATION LTD.	8/1/2012	4,279.88
EFT0001269	ACKL0001	ACKLANDS GRAINGER INC.	8/3/2012	55.74

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EFT0001270	AIGC0001	CHARTIS INSURANCE COMPANY (	8/3/2012	829.07
EFT0001271	AIRL0001	AIR LIQUIDE CANADA INC.	8/3/2012	24.41
EFT0001272	ALLI0002	ALLIED MEDICAL	8/3/2012	9,726.53
EFT0001273	ANDE0001	KYLE ANDREWS	8/3/2012	497.20
EFT0001274	BOCC0001	LINDE CANADA	8/3/2012	1,968.72
EFT0001275	BUBB0001	BUBBLES CLEANING SERVICES	8/3/2012	751.45
EFT0001276	CAMP0001	CAMPANA SYSTEMS INC.	8/3/2012	2,983.20
EFT0001277	CANA0008	CANADIAN TIRE	8/3/2012	3,896.87
EFT0001278	CANA0034	CANADIAN SMALL ENGINES	8/3/2012	533.13
EFT0001279	CANA0037	WASTE MANAGEMENT	8/3/2012	4,050.29
EFT0001280	CANA0041	CANADIAN LINEN AND UNIFORM S	8/3/2012	620.22
EFT0001281	CHOQ0001	CHOQUETTE CKS	8/3/2012	228.26
EFT0001282	COLL0001	COLLINS	8/3/2012	130.00
EFT0001283	DALT0001	DALTCO ELECTRIC AND SUPPLY I	8/3/2012	9.49
EFT0001284	DELA0001	DE LAGE LANDEN FINANCIAL SER	8/3/2012	450.87
EFT0001285	ECOL0001	ECOLAB	8/3/2012	540.51
EFT0001286	ESFO0002	E.S.FOX LIMITED	8/3/2012	196.62
EFT0001287	GEOR0001	GEORGE COUREY INC	8/3/2012	1,784.74
EFT0001288	GRAN0001	GRAND & TOY	8/3/2012	191.59
EFT0001289	GRAN0002	GRAND & TOY (CTY)	8/3/2012	132.64
EFT0001290	GRAN0003	GRAND & TOY LTD	8/3/2012	1,623.27
EFT0001291	HAMI0001	HAMILTON SMITH LTD	8/3/2012	457.16
EFT0001292	HICK0001	HICKS MORLEY HAMILTON STEW/	8/3/2012	3,406.95
EFT0001293	ICIP0001	DULUX PAINTS	8/3/2012	121.60
EFT0001294	INTE0001	INTEGRATED COMMUNICATION S	8/3/2012	601.73
EFT0001295	KING0005	KINGSTON GENERAL HOSPITAL	8/3/2012	32,881.14
EFT0001296	KING0009	KINGSTON REGIONAL HOSPITAL	8/3/2012	707.46
EFT0001297	KING0047	KINGSTON INJURY MANAGEMENT	8/3/2012	3,598.00
EFT0001298	KROW0001	KROWN BODY MAINTENANCE	8/3/2012	700.60
EFT0001299	LEVA0002	LEVAC PROPANE INC.	8/3/2012	324.05
EFT0001300	MEDI0008	MED-I-PANT INC.	8/3/2012	803.22
EFT0001301	MICR0001	MICROAGE KINGSTON	8/3/2012	1,868.23
EFT0001302	NORT0006	NORTHERN FRONTENAC COMMU	8/3/2012	51,600.00
EFT0001303	RECO0001	METROLAND MEDIA GROUP	8/3/2012	680.32
EFT0001304	RENT0001	RENTOKIL PEST CONTROL CANAI	8/3/2012	318.66
EFT0001305	RNAW0001	WIRELESS RNA TECHNOLOGY IN(	8/3/2012	210.46
EFT0001306	ROWL0002	ROWLAND EMERGENCY VEHICLE	8/3/2012	39,770.35
EFT0001307	SCOT0001	SCOTT INDUSTRIAL SERVICES	8/3/2012	725.29
EFT0001308	SHOP0002	SHOPPERS DRUG MART	8/3/2012	3,557.13
EFT0001309	SODE0001	SODEXO SERVICES CANADA	8/3/2012	1,686.25
EFT0001310	SUNL0001	SUN LIFE ASSURANCE COMPANY	8/3/2012	41,797.06
EFT0001311	SWIS0001	SWISH MAINTENANCE LTD	8/3/2012	895.09
EFT0001312	TERR0001	TERRY'S PLOWING AND LAWNCA	8/3/2012	452.00
EFT0001313	THEF0001	THE FRONTENAC NEWS	8/3/2012	304.20
EFT0001314	THOM0005	THOMAS LEMMON & SONS (1973)	8/3/2012	231.65
EFT0001315	THOM0006	THOMPSON ELECTRIC	8/3/2012	131.65
EFT0001316	THYE0001	THYESSEN KRUPP ELEVATOR	8/3/2012	4,068.00
EFT0001317	TRIM0001	TRIM-LINE OF SOUTH EASTERN C	8/3/2012	94.92

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Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
EFT0001318	TROU0001	TROUSDALE HOME HARDWARE	8/3/2012	347.19
EFT0001319	VERS0001	VERSUS BUSINESS FORMS AND L	8/3/2012	216.76
EFT0001320	FAMI0001	K3C COMMUNITY COUNSELLING (	8/3/2012	1,912.08
EFT0001321	KFLA0001	KFL&A HEALTH UNIT	8/3/2012	56,471.50
EIPP07112012	IMPE0001	IMPERIAL OIL	7/11/2012	11,695.81
H3X2W4	BELL0001	BELL CANADA	7/11/2012	267.45
K5A8A3	HYDR0001	HYDRO ONE	7/11/2012	404.71
PAP080712NE	UNIO0001	UNION GAS	8/7/2012	1,014.78
Q9A5Q3	HYDR0002	HYDRO ONE	7/19/2012	79.88
Q9A5Q4	BELL0001	BELL CANADA	7/23/2012	774.87
Q9A5Q5	BELL0001	BELL CANADA	7/17/2012	121.96
Q9A5Q6	BELL0001	BELL CANADA	7/23/2012	417.43
Q9A5Q7	BELL0001	BELL CANADA	7/19/2012	174.57
Q9A5Q8	BELL0001	BELL CANADA	7/26/2012	190.72
Q9A5Q9	BELL0001	BELL CANADA	7/27/2012	12.13
Q9A5R2	STAR0001	SHAW DIRECT	7/19/2012	282.14
Q9A5R3	NORT0004	NORTH FRONTENAC TELEPHONE	7/23/2012	329.69
Q9A5R4	KING0008	KINGSTON ONLINE SERVICES	7/12/2012	98.25
Q9A5R5	WTCC0001	WTC COMMUNICATIONS	7/23/2012	787.61
Q9A5U7	HYDR0001	HYDRO ONE	7/12/2012	378.23
U4U3U7	NEOP0002	NEOPOST CANADA LTD.	7/17/2012	3,390.00
U4U8H7	UTIL0001	UTILITIES KINGSTON	7/27/2012	172.77
U4U8H8	UNIO0001	UNION GAS	7/30/2012	34.00
U4U8H9	HYDR0002	HYDRO ONE	7/30/2012	19,030.91
U4U8J2	UNIO0002	RELIANCE HOME COMFORT	7/19/2012	20.23
U4U8J3	RONA0001	RONA HOME & GARDEN	7/31/2012	147.99
W2Q3Q5	HYDR0001	HYDRO ONE	8/1/2012	574.15
W2Q3Q6	HYDR0001	HYDRO ONE	8/7/2012	210.92
W2Q3Q7	HYDR0001	HYDRO ONE	8/7/2012	5.93
W2Q3Q8	BELL0001	BELL CANADA	8/1/2012	396.72
W2Q3Q9	BELL0001	BELL CANADA	8/1/2012	177.93
W2Q3R2	BELL0001	BELL CANADA	8/1/2012	197.24
W2Q3R3	TELU0001	TELUS MOBILITY	7/23/2012	111.72
W2Q3R4	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	76.00
W2Q3R5	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	142.00
W2Q3R6	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	1,539.12
W2Q3R7	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	54.00
W2Q3R8	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	29.75
W2Q3R9	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	48.50
W2Q3U2	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	13.25
W2Q3U3	CULL0002	CULLIGAN WATER CONDITIONING	7/30/2012	43.00
X2X9X3	PREF0001	PREFERRED ONE INC.	7/23/2012	1,792.10
X5X6Z2	TDVI0006	TD VISA (6081) DAVE GEMMILL	7/24/2012	1,037.72
X5X6Z3	TDVI0003	TD VISA - ROB WRIGHT (6149)	7/24/2012	203.38
X5X6Z4	TDVI0004	TD VISA (6222) MARK PODGERS	7/24/2012	112.09
X5X6Z5	TDVI0002	TD VISA (6040) MARIAN VABRUINE	7/24/2012	1,701.79
X5X6Z6	TDVI0005	TD VISA (6065) PAUL CHARBONNE	7/24/2012	1,956.72
X5X6Z8	TDVI0009	TD VISA (6057) JULIE SHILLINGT	7/24/2012	293.66

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X5X6Z9	TDVI0007	TD VISA (6198) GALE CHEVALIER	7/24/2012	141.25
Z4J2R3	INFO0001	INFOSAT TELECOMMUNICATIONS	7/30/2012	130.40
Z4J2R4	UTIL0001	UTILITIES KINGSTON	7/30/2012	128.98
Z4J2R5	HYDR0001	HYDRO ONE	8/1/2012	96.27
Z4J2R6	HYDR0001	HYDRO ONE	8/1/2012	121.03
Z4J2R7	BELL0001	BELL CANADA	8/2/2012	230.20
Z4J2R9	PETR0001	PETRO CANADA	8/1/2012	12,707.58
Z4J2U2	STAR0001	SHAW DIRECT	8/7/2012	89.45
Z4J2U3	BELL0002	BELL MOBILITY	7/30/2012	2,780.32
Z4K2H6	WORK0002	WORKPLACE SAFETY AND INSUR	7/30/2012	50,000.00
Z4K2J2	WORK0002	WORKPLACE SAFETY AND INSUR	7/30/2012	12,669.03
Total Transactions:	**251**	**Total Amount of Transactions:**		**1,822,889.53**
Void Transactions:	**Cheques 36831, 76, EFT0001211, 0001212, 0001213, 0001215, 0001224**			

COUNTY of Frontenac

POSTED CHEQUE LISTING

COUNTY OF FRONTENAC

(Great Plains)

FOR THE PERIOD OF: August 8, 2012 - September 11, 2012 (inclusive)

CHEQUE TOTAL:	590,144.19
TOTAL:	$590,144.19

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Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
36882	AABE0001	AABEN WINDOWS AND DOORS LTD.	8/8/2012	125.05
36883	ADVA0004	ADVANCED PATIENT N.E.T.	8/8/2012	316.40
36884	AMEY0001	AMEY'S GREENWOOD TAXI	8/8/2012	18.95
36885	ANDE0002	ANDERSON EQUIPMENT SALES	8/8/2012	14,464.00
36886	ANYT0001	ANYTHING ELECTRIC	8/8/2012	538.33
36887	BENS0001	BENSON TRUCK & TRAILER	8/8/2012	7,122.13
36888	BENS0002	BENSON COMMERCIAL TIRE	8/8/2012	2,221.47
36889	BROW0003	BROWN'S FINE FOOD	8/8/2012	203.20
36890	CANP0001	CANPAR TRANSPORT L.P.	8/8/2012	25.29
36891	CARL0001	CARLETON UNIFORMS INC.	8/8/2012	3,023.49
36892	CROW0001	CROWN COLLISION SERVICE LTD.	8/8/2012	124.30
36893	DIGI0001	DELTA PRINTING	8/8/2012	228.54
36894	DIGN0001	DIG 'N DIRT LTD	8/8/2012	2,090.50
36895	DIRE0003	DIRECT ENERGY BUSINESS SERVICE	8/8/2012	583.08
36896	ENVI0001	ENVIRO-GUARD	8/8/2012	55.37
36897	ETR00001	407 ETR	8/8/2012	54.68
36898	FULT0004	SAVILL, ELIZABETH - IN TRUST	8/8/2012	22.00
36899	GLEN0001	GLENBURNIE GROCERY	8/8/2012	195.81
36900	JAYN0001	JAYNES PLUMBING & HEATING	8/8/2012	459.19
36901	MACD0003	MACDONALD, MEL	8/8/2012	1,533.98
36902	MCHE0001	M.C. HEALTHCARE PRODUCTS	8/8/2012	34,396.79
36903	MINI0009	MINISTER OF FINANCE	8/8/2012	915.87
36905	REVE0001	REVELL FORD LINCOLN	8/8/2012	3,051.50
36906	SCOT0002	SCOTT'S SNOW REMOVAL AND LAWN	8/8/2012	858.80
36907	SHAR0001	SHARBOT LAKE LAWN SERVICE	8/8/2012	406.80
36908	STER0001	STERICYCLE INC.	8/8/2012	181.18
36909	THEK0001	THE KINGSTON WHIG STANDARD	8/8/2012	133.04
36910	THES0002	THE SHERIFF OF THE COUNTY OF F	8/8/2012	630.02
36911	TWBE0001	T.W. BEDFORD CONSULTING	8/8/2012	3,573.00
36912	ULTR0001	ULTRAMAR LTD	8/8/2012	247.63
36913	VIVA0001	VIVA PRODUCTIONS INC	8/8/2012	22.60
36914	WATS0001	LINDA SILVER	8/8/2012	185.00
36915	ESTA0001	ESTATE OF BARBARA MAHONEY	8/8/2012	264.23
36916	FULT0003	SAVILL, ELIZABETH - IN TRUST	8/8/2012	239.88
36917	RECE0003	RECEIVER GENERAL	8/8/2012	185.65
36918	KING0024	KINGSTON TOYOTA	8/9/2012	36,152.54
36919	EDWA0002	EDWARDS JONES	8/9/2012	7,026.32
36920	BAGO0001	BAGOT MEDICAL CENTRE	8/21/2012	2,257.07
36921	BEEH0001	BEEHLER BROS. ELECTRICAL	8/21/2012	444.09
36922	BENS0001	BENSON TRUCK & TRAILER	8/21/2012	9,638.81
36923	BENS0002	BENSON COMMERCIAL TIRE	8/21/2012	724.34
36924	BIOP0001	BIO PED FOOT CARE CENTRE	8/21/2012	264.42
36925	BRAF0001	BRAFASCO	8/21/2012	86.79
36926	CAMP0002	JODY CAMPBELL'S SEPTIC SERVICE	8/21/2012	124.30

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Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
36927	CANA0005	PENDRAGON PUBLISHING LTD	8/21/2012	237.30
36928	CANA0009	CANADIAN TIRE STORE 195	8/21/2012	20.16
36929	CANP0001	CANPAR TRANSPORT L.P.	8/21/2012	14.13
36930	CARL0001	CARLETON UNIFORMS INC.	8/21/2012	648.05
36931	DIGI0002	DIGITAL OFFICE SYSTEMS	8/21/2012	1,249.57
36932	DIRE0003	DIRECT ENERGY BUSINESS SERVICE	8/21/2012	1,249.78
36933	FULT0003	SAVILL, ELIZABETH - IN TRUST	8/21/2012	707.48
36934	GLEN0001	GLENBURNIE GROCERY	8/21/2012	35.00
36935	JACK0003	JACK KNOX WELL DRILLING LTD.	8/21/2012	13,334.00
36936	JAYN0001	JAYNES PLUMBING & HEATING	8/21/2012	144.61
36937	JJEX0001	JJ EXPRESS	8/21/2012	140.35
36938	JJEX0002	J.J. EXPRESS	8/21/2012	61.08
36939	MEDI0003	MEDICAL ARTS PHARMACY	8/21/2012	112.41
36940	MINI0009	MINISTER OF FINANCE	8/21/2012	250.02
36941	MOSI0001	MOSIER SERVICE CENTRE	8/21/2012	232.00
36942	NORT0008	NORTHWAY HARDWARE	8/21/2012	14.68
36944	RAYM0002	RAYMOND DISPUTE RESOLUTION INC	8/21/2012	4,548.37
36945	SIEM0001	SIEMENS BUILDING TECHNOLOGIES	8/21/2012	4,257.84
36946	STER0001	STERICYCLE INC.	8/21/2012	450.25
36947	THEK0001	THE KINGSTON WHIG STANDARD	8/21/2012	68.59
36948	THEK0004	THE KINGSTON WHIG STANDARD	8/21/2012	1,733.99
36949	THES0002	THE SHERIFF OF THE COUNTY OF F	8/21/2012	290.72
36950	TROP0001	TROPHY HOUSE	8/21/2012	90.40
36951	TRUE0002	TRUE COMFORT HEATING & COOLING	8/21/2012	559.35
36952	WORD0001	REBECCA WORDEN	8/21/2012	180.00
36953	YOUT0001	YOUTH DIVERSION PROGRAM	8/21/2012	73.16
36954	BATE0001	LINDA BATES	8/21/2012	1,130.56
36955	HUGH0001	HUGHES, B.J.	8/21/2012	48.00
36956	PUKA0001	PUKASKWA SOLAR ENERGY	8/22/2012	4,718.88
36957	AABE0001	AABEN WINDOWS AND DOORS LTD.	9/10/2012	138.68
36958	ADVA0004	ADVANCED PATIENT N.E.T.	9/10/2012	316.40
36959	AFGD0001	AFG GLASS CENTRE	9/10/2012	124.19
36960	BENS0001	BENSON TRUCK & TRAILER	9/10/2012	12,571.58
36961	BENS0002	BENSON COMMERCIAL TIRE	9/10/2012	255.58
36962	CANP0001	CANPAR TRANSPORT L.P.	9/10/2012	22.61
36963	CARL0001	CARLETON UNIFORMS INC.	9/10/2012	222.55
36964	CHIC0002	CHICA EASTERN ONTARIO	9/10/2012	150.00
36965	DIGI0001	DELTA PRINTING	9/10/2012	228.54
36966	DIGI0002	DIGITAL OFFICE SYSTEMS	9/10/2012	346.20
36967	DIRE0003	DIRECT ENERGY BUSINESS SERVICE	9/10/2012	583.08
36968	DOOR0001	DOOR DOCTOR	9/10/2012	2,888.95
36969	GLEN0001	GLENBURNIE GROCERY	9/10/2012	68.25
36970	HUGH0001	HUGHES, B.J.	9/10/2012	45.00
36971	JAYN0001	JAYNES PLUMBING & HEATING	9/10/2012	144.61

County of Frontenac
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August 8, 2012 - September 11, 2012

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
36972	JETS0001	JET SIGNS	9/10/2012	236.69
36973	JOSE0001	JOSEPH POWER VACUUM SERVICE	9/10/2012	339.00
36974	KENN0001	WILMA KENNY	9/10/2012	594.00
36975	KING0010	MINISTER OF FINANCE	9/10/2012	272.41
36976	OANH0001	O.A.N.H.S.S.	9/10/2012	450.00
36977	RECE0003	RECEIVER GENERAL	9/10/2012	799.59
36978	REVE0001	REVELL FORD LINCOLN	9/10/2012	514.67
36979	ROMA0001	JEANNE ROMAN	9/10/2012	85.18
36980	SAMM0001	SAMMONS PRESTON ROLYAN CANADA	9/10/2012	179.33
36981	SCOT0002	SCOTT'S SNOW REMOVAL AND LAWN	9/10/2012	271.20
36982	SILK0001	SILKWOOD LAWN AND GARDEN	9/10/2012	651.64
36983	STER0001	STERICYCLE INC.	9/10/2012	30.37
36984	TAYL0001	TAYLOR CHEVROLET CADILLAC	9/10/2012	407.09
36985	THEK0001	THE KINGSTON WHIG STANDARD	9/10/2012	205.77
36986	THES0002	THE SHERIFF OF THE COUNTY OF F	9/10/2012	266.18
36987	TILL0001	TILLEY ENDURABLES	9/10/2012	623.08
36988	UNWY0001	UNITED WAY	9/10/2012	4,253.99
36989	VANS0001	VAN'S MOBILE WASH	9/10/2012	542.40
36990	WEST0002	WESTBURNE/RUDDY ELECTRIC	9/10/2012	94.36
36991	BAGO0001	BAGOT MEDICAL CENTRE	9/10/2012	1,066.67
36992	BATE0001	LINDA BATES	9/10/2012	1,130.56
36993	CAMP0002	JODY CAMPBELL'S SEPTIC SERVICE	9/10/2012	124.30
78	FULT0004	SAVILL, ELIZABETH - IN TRUST	8/21/2012	580.00
EFT0001322	ACKL0001	ACKLANDS GRAINGER INC.	8/13/2012	1,047.53
EFT0001323	ALLI0002	ALLIED MEDICAL	8/13/2012	13,525.07
EFT0001324	ANDE0001	KYLE ANDREWS	8/13/2012	497.20
EFT0001325	ARJO0001	ARJO	8/13/2012	852.52
EFT0001326	BOCC0001	LINDE CANADA	8/13/2012	1,810.68
EFT0001327	CADU0001	CADUCEON ENVIRONMENTAL LABORAT	8/13/2012	306.39
EFT0001328	CANA0008	CANADIAN TIRE	8/13/2012	188.93
EFT0001329	CANA0016	CANADIAN BEARINGS LTD	8/13/2012	77.63
EFT0001330	CHOQ0001	CHOQUETTE CKS	8/13/2012	899.91
EFT0001331	COLL0001	COLLINS	8/13/2012	93.55
EFT0001332	CRES0001	CRESTLINE COACH LTD.	8/13/2012	274.90
EFT0001333	CUPE0001	CUPE LOCAL 109	8/13/2012	649.71
EFT0001334	DALT0001	DALTCO ELECTRIC AND SUPPLY LTD	8/13/2012	494.49
EFT0001335	ESFO0002	E.S.FOX LIMITED	8/13/2012	2,220.45
EFT0001336	FERN0001	FERNO	8/13/2012	197.14
EFT0001337	FUTU0001	CARDINAL HEALTH CANADA INC.	8/13/2012	548.16
EFT0001338	GRAN0001	GRAND & TOY	8/13/2012	99.21
EFT0001339	GRAN0003	GRAND & TOY LTD	8/13/2012	323.87
EFT0001340	HEAL0003	HEALTH SUPPORTS & FITTING SERV	8/13/2012	196.20
EFT0001341	INTE0003	INTERDEV TECHNOLOGIES INC.	8/13/2012	169.50
EFT0001342	INTE0006	INTERFLEET INC.	8/13/2012	1,229.44

County of Frontenac
Transaction Register Report
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Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
EFT0001343	KENS0002	1557145 ONTARIO LTD.	8/13/2012	265.55
EFT0001344	KING0019	KINGSTON ACCESS BUS	8/13/2012	30.00
EFT0001345	KING0029	KINGSTON OXYGEN	8/13/2012	75.44
EFT0001346	LEVA0002	LEVAC PROPANE INC.	8/13/2012	8.86
EFT0001347	MALL0002	MALLORY'S FIRE SYSTEMS LTD	8/13/2012	546.92
EFT0001348	MARI0001	MARILYN'S CLEANING SERVICES	8/13/2012	150.00
EFT0001349	MDSL0001	LIFELABS LP	8/13/2012	575.00
EFT0001350	MEDA0001	CASTLE & COOPER INC.	8/13/2012	262.84
EFT0001351	MEDI0001	MEDICAL MART	8/13/2012	1,650.58
EFT0001352	MEDI0006	MEDIGAS - DIV OF PRAXAIR CANAD	8/13/2012	330.75
EFT0001353	MOTI0001	MOTION SPECIALTIES	8/13/2012	358.95
EFT0001354	OPSE0001	OPSEU LOCAL 462	8/13/2012	12,078.80
EFT0001355	PATR0001	PAT ROGERS TOWING SERVICE	8/13/2012	271.20
EFT0001356	QUAL0001	QUALITY LIFE SERVICES INC.	8/13/2012	7,707.44
EFT0001357	RNAW0001	WIRELESS RNA TECHNOLOGY INC.	8/13/2012	754.84
EFT0001358	SAND0001	SANDS CANADA INC/ANGUS	8/13/2012	334.02
EFT0001359	SECR0001	CUPE NATIONAL	8/13/2012	15,363.01
EFT0001360	SWIS0001	SWISH MAINTENANCE LTD	8/13/2012	289.85
EFT0001361	THER0001	THERMOPATCH (CANADA) INC.	8/13/2012	134.19
EFT0001362	THOM0006	THOMPSON ELECTRIC	8/13/2012	522.85
EFT0001363	VERS0001	VERSUS BUSINESS FORMS AND LABE	8/13/2012	101.03
EFT0001364	WECA0001	WE CARE HEALTH SERVICES LP	8/13/2012	975.00
EFT0001365	WOLS0001	WOLSELEY MECHANICAL GROUP	8/13/2012	29.69
EFT0001366	WRBR0001	W.R. BRIGHTMAN & SON LTD	8/13/2012	119.78
EFT0001367	XPLO0001	XPLORNET COMMUNICATIONS INC.	8/13/2012	126.50
EFT0001368	DACO0001	DACON CORPORATION LTD.	8/31/2012	4,279.88
EFT0001369	GEMM0001	GEMMILL,DAVE	8/31/2012	2,636.66
EFT0001370	HOTE0001	HOTEL DIEU HOSPITAL	8/31/2012	2,460.16
EFT0001371	ACKL0001	ACKLANDS GRAINGER INC.	8/27/2012	653.45
EFT0001372	AIGC0001	CHARTIS INSURANCE COMPANY OF C	8/27/2012	856.98
EFT0001373	AIRL0001	AIR LIQUIDE CANADA INC.	8/27/2012	25.22
EFT0001374	ALLI0002	ALLIED MEDICAL	8/27/2012	202.27
EFT0001375	ANDE0001	KYLE ANDREWS	8/27/2012	497.20
EFT0001376	BOCC0001	LINDE CANADA	8/27/2012	2,235.28
EFT0001377	CANA0037	WASTE MANAGEMENT	8/27/2012	2,793.83
EFT0001378	CANA0041	CANADIAN LINEN AND UNIFORM SER	8/27/2012	726.87
EFT0001379	CHOQ0001	CHOQUETTE CKS	8/27/2012	476.95
EFT0001380	CITY0002	CITY OF KINGSTON	8/27/2012	131,985.02
EFT0001381	COLL0001	COLLINS	8/27/2012	73.28
EFT0001382	CRES0001	CRESTLINE COACH LTD.	8/27/2012	875.00
EFT0001383	CUNN0001	CUNNINGHAM SWAN CARTY LITTLE &	8/27/2012	2,602.39
EFT0001384	ECOL0001	ECOLAB	8/27/2012	540.51
EFT0001385	FERN0001	FERNO	8/27/2012	1,846.67
EFT0001386	FOTE0001	FOTENN CONSULTANTS	8/27/2012	7,783.24

County of Frontenac
Transaction Register Report
August 8, 2012 - September 11, 2012

Cheque/Transaction/ Confirmation Number	Vendor ID	Vendor Name	Cheque Date	Amount
EFT0001387	FUTU0001	CARDINAL HEALTH CANADA INC.	8/27/2012	2,924.66
EFT0001388	GRAN0001	GRAND & TOY	8/27/2012	68.67
EFT0001389	GRAN0003	GRAND & TOY LTD	8/27/2012	3,402.75
EFT0001390	HICK0001	HICKS MORLEY HAMILTON STEWART	8/27/2012	173.94
EFT0001391	HOLL0002	HOLLINGSWORTH SUPPLY SERVICES	8/27/2012	1,877.73
EFT0001392	JONE0003	ROSEMARIE JONES	8/27/2012	88.07
EFT0001393	KING0009	KINGSTON REGIONAL HOSPITAL LA	8/27/2012	958.78
EFT0001394	KING0012	KINGSTON FRONTENAC PUBLIC LIBR	8/27/2012	60,248.21
EFT0001395	KING0034	KINGSTON SELF STORAGE SYSTEMS	8/27/2012	209.05
EFT0001396	LAER0001	LAERDAL MEDICAL CANADA LTD.	8/27/2012	290.19
EFT0001397	MALL0002	MALLORY'S FIRE SYSTEMS LTD	8/27/2012	695.80
EFT0001398	MEDI0008	MED-I-PANT INC.	8/27/2012	828.18
EFT0001399	MICR0001	MICROAGE KINGSTON	8/27/2012	1,582.70
EFT0001400	NEOP0001	NEOPOST LEASING SERVICES	8/27/2012	271.03
EFT0001401	NOVA0001	NOVACK'S UNIFORM GROUP	8/27/2012	812.58
EFT0001402	QUAL0001	QUALITY LIFE SERVICES INC.	8/27/2012	2,021.34
EFT0001403	ROWL0002	ROWLAND EMERGENCY VEHICLE PROD	8/27/2012	459.55
EFT0001404	SAND0001	SANDS CANADA INC/ANGUS	8/27/2012	180.69
EFT0001405	SCOT0001	SCOTT INDUSTRIAL SERVICES	8/27/2012	6,387.14
EFT0001406	SHOP0002	SHOPPERS DRUG MART	8/27/2012	3,927.03
EFT0001407	SUNL0001	SUN LIFE ASSURANCE COMPANY OF	8/27/2012	41,743.41
EFT0001408	SWIS0001	SWISH MAINTENANCE LTD	8/27/2012	459.04
EFT0001409	TERR0001	TERRY'S PLOWING AND LAWNCARE	8/27/2012	452.00
EFT0001410	THEF0001	THE FRONTENAC NEWS	8/27/2012	207.08
EFT0001411	THEG0002	THE GREER GALLOWAY GROUP INC.	8/27/2012	5,286.48
EFT0001412	THYE0001	THYESSEN KRUPP ELEVATOR	8/27/2012	350.29
EFT0001413	TOWN0004	TOWNSHIP OF SOUTH FRONTENAC	8/27/2012	2,305.17
EFT0001414	TROU0001	TROUSDALE HOME HARDWARE	8/27/2012	477.99
EFT0001415	VERS0001	VERSUS BUSINESS FORMS AND LABE	8/27/2012	11.30
EFT0001416	XPLO0001	XPLORNET COMMUNICATIONS INC.	8/27/2012	316.34
EFT0001417	CANA0008	CANADIAN TIRE	8/27/2012	568.86
EFT0001418	KING0028	KINGS TOWN CLEANERS	8/27/2012	1,666.75
EIPP08092012	IMPE0001	IMPERIAL OIL	8/9/2012	12,469.34
Z4J2R8	BELL0001	BELL CANADA	8/8/2012	263.76
Total Transactions:	**210**	**Total Amount of Transactions:**		**590,144.19**
Void Transactions:	**Cheques 36904, 36943**			

COUNTY of Frontenac

POSTED CHEQUE LISTING

PAYROLL

FOR THE PERIOD OF: August 8, 2012 - September 11, 2012 (inclusive)

PAYROLL DATE

PP#16	July 23, 2012 - August 5, 2012	Canadian Payroll	$	179,124.21
SP	Special Pay August 14, 2012	Canadian Payroll	$	7,026.32
PP#17	July 30, 2012 - August 12, 2012	Canadian Payroll	$	329,785.29
PP#17	August 6, 2012 - August 19, 2012	Canadian Payroll	$	189,061.02
PP#18	August 13, 2012 - August 26, 2012	Canadian Payroll	$	323,284.81
PP#18	August 20, 2012 - September 2, 2012	Canadian Payroll	$	179,546.59

PAYROLL TOTAL: $ 1,207,828.24

TOTAL: $ 1,207,828.24

Minutes of the Sustainability Advisory Committee Meeting

June 6, 2012

A meeting of the Sustainability Advisory Committee (SAC) was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, June 6, 2012 at 1:30 p.m.

In attendance:

- Geoff Sandiford, Chair
- Warden Janet Gutowski (via conference call)
- Councillor John McDougall
- Don Ross

Regrets:

- Ron Hipfner
- John Kittle

Staff:

- Elizabeth Savill, CAO/Clerk
- Alison Vandervelde, Communications Officer
- Jenny Liu, Municipal Intern
- Angelique Tamblyn, Executive Assistant Temp (Recording Secretary)

1. Call to order

The meeting was called to order at 1:34 p.m.

2. Adoption of the agenda

The agenda was received.

3. Disclosure of pecuniary interest and general nature thereof

The Chair requested that it be noted that no member of the Committee declared a pecuniary interest.

4. Closed meeting - Nil

5. Adoption of minutes

Committee Recommendation

THAT the minutes of the meeting of April 4, 2012 be adopted as presented.

CARRIED

6. Business arising from the minutes

ICSP Breakfast Satisfaction Survey Results (Alison Vandervelde)

Ms. Vandervelde provided a brief summary of the survey results. Discussion ensued:

- People would know what to expect if the agenda were circulated beforehand and may have been more prepared.
- The Around-the-Room introductions took some time, but added great value to the session
- A 30 minute optional "Network Café" session could be added to the end of the breakfast
- Word around the SF community including members of Township council) was very positive
- A general recognition exists that sustainability issues are dealt with at the County and not at the Township level
- Whether the guest list should be shared to allow attendees to know who would be in attendance was discussed to increase networking opportunities and help generate interest and excitement (a photograph of each guest could also be displayed)
- Attendees could be asked for input on the invitation list for next year using an e-newsletter format.

The Chair concluded the discussion by observing that everyone in attendance appeared very animated and that it was a great session from which people were able to take away a lot.

Chair's Visit to Wolfe Island (Chair Sandiford)

Details of his meeting/tour with Deputy Warden Doyle were shared. A number of project ideas were discussed including:

- Big Sandy Bay to connect two areas with a pathway/boardwalk
- Medical Centre
- Old canal (put in during the 1800s) which bisects the island has become overrun with reeds and weeds that have grown in very densely in some areas
    - A 12 foot pipe under the road would address drainage concerns
    - A non-profit group might be prepared to do some of the work to open up a channel; the opportunity to create an active trail alongside the canal could be considered
    - Head room for canoes and kayaks could be achieved to go through and would keep the weeds down
    - An eco tourism opportunity for non-motorized use only; linkages with green energy tours, cycling and birding
    - Abutting landowners would have to be consulted
    - An environmental assessment would be required – the area has likely become an important habitat to endangered species
    - A feasibility study and business plan would be necessary
    - Note: the canal has been acknowledged as part of the Frontenac K&P Trail by County Council
- Bicycle path improvements, including better signage (these could integrate with County trails)

The Committee members recognized that these projects need to be raised through the Sustainability Workshop and gain support to be added to *Sustainable Actions*. The Committee could be supportive of these initiatives but would have no further role to play.

The Chair has sent a note to thank Deputy Warden Doyle.

Action item

County staff to research some history of the canal

Indicators Review Update

Mr. Hipfner posted a document to www.frontenactalk.ca forum for discussion.

A general question was raised by Ms. Vandervelde about the members' level of use of the forum.

Action items

Committee members to review the Indicators document for discussion at August meeting

Ms. Vandervelde and Mr. Young will work on improvements the forum so that:

- new posts can be easily identified
- each member receives an email when a new post is created

New Leaf Link (NLL) Update

- There is a NLL Open House today, 11am-2pm
- Following-up on the Community Partnership Agreement: County staff has been working to help make connections between NLL and staff at the City of Kingston

Greenhouse Gas Workshop follow up (Don Ross)

- The project will include the County of Frontenac, City of Kingston, County of Leeds and Grenville, Gananoque, Brockville and Prescott
- A data mining team has been confirmed with St. Lawrence College and Queen's University to do the legwork
- Statistics Canada information is being used
- Both the County and City of Kingston have passed resolutions in support of FCM`s Partners for Climate Protection Agreement which has several milestones
  - The City has inventoried its greenhouse gases
  - Brockville is about to while Gananoque and Prescott are at similar beginning points
  - After going through the first two steps, a plan of action is developed
- Each municipality will have to document its energy use etc to calculate its GHG emissions
- Provincial legislation requires municipalities to document by July 2013
- The challenge is for the County to get 1990 information (North Frontenac is looking for a student to pull its information together)
- No work is expected to proceed until September when the students are back
- FCM is interested if a template it could be developed

Action items:

Mr. Ross will send further information/data to staff

Staff will add Mr. Ross to the June County Council agenda for a presentation

Ms. Savill will email the Township CAOs and remind them of the deadlines and speak directly with NF about its funding application

Calendar of Community Events (Ms. Vandervelde)

- Community Events Calendar is being updated regularly in Outlook
- A PDF of the calendar can be uploaded weekly to the discussion forum
- Dates for the official opening of the first portion of the K&P Trail are being discussed

Action items:

Alison to upload the events calendar to www.frontenactalks.ca

Committee members to comment on the format of the calendar

Committee members to send to Alison any events which are not included (Verona Cattails Festival will be added August 10-12, 2012)

Discussion Forum Tool (see above)

7. Deputations and/or presentations - Nil

8. Communications - Nil

9. Reports/Topics for Discussion - Nil

10. Other business

Social Media update (Ms. Vandervelde)

- 539 contacts for the e-newsletter, up from 433 two months ago
- 15 e-newsletters have been sent: monthly updates, seniors housing and ICSP Breakfast
  - 4.5% bounce rate
  - Barracuda is a problem for FABR emails – Alison will mention to IS
- Twitter – the County is now following 98 and have 147 followers, 34 new since May 4
- Facebook has been slower and is not used as much in business. We now have 28 likes, currently 6 are "talking about" our page, Alison is posting once a day to Facebook page
- Ambulance call volume numbers could be tweeted
- There is also an opportunity to link to the new FPS YouTube video
- Twitter can be used during emergencies

FCM Conference Update (Ms. Savill)

- In Saskatoon from June 1-4, 2012
- The tradeshow was extensive with a number of good contacts made including Energy Consultants who would like to assist with a greenhouse gas inventory project on the understanding that their compensation would be linked with savings achieved

Support for Small Scale Community Sustainability Initiatives Update (Ms. Savill)

- A total of eight applications have been received
- There are linkages between an application received from NF and the project described by Mr. Ross which need to be explored and Ms. Savill will follow up with NF.
- The criteria is detailed in the application package
- Successes could be posted to Social Media

11. Next meeting date

August 1, 2012 at 1:30 p.m.

12. Adjournment

Committee Recommendation

THAT the meeting be adjourned at 3:34 p.m.

CARRIED

MINUTES OF THE GREEN ENERGY TASK FORCE ADVISORY COMMITTEE

May 2, 2012

A regular meeting of the Green Energy Task Force Advisory Committee was held in the County Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, May 2, 2012 at 10:00 a.m.

In attendance:

- David Hahn, Chair
- Warden Janet Gutowski
- Councillor John Inglis
- Brad Leonard
- Matt Fiene

Regrets:

- John Kittle, Vice Chair
- Deputy Warden Denis Doyle
- Maris Krumins, Community Member

Staff:

- Elizabeth Savill, CAO/Clerk
- Alison Vandervelde, Communications Officer
- Lisa Goodberry, Executive Assistant Temp (Recording Secretary)

1. Call to order

The meeting was called to order at 10:05 a.m.

2. Adoption of the agenda

The agenda was received.

All agreed that the new eAgenda format was very effective and user friendly.

3. **Disclosure of pecuniary interest and general nature thereof**

The Chair requested that it be noted that no member of the Committee declared a pecuniary interest in any item on the agenda.

4. Closed meeting – Nil

5. Adoption of the minutes

Committee Recommendation

THAT the minutes of the meeting of March 7, 2012 be adopted as presented.

CARRIED

6. Business arising from the minutes

Green Profit

The Chair noted that he and Deputy Warden Doyle attended the Green Profit Conference. Also setting up and supporting the County-Green Energy Task Force display were staff members Ms. Savill and Peter Young.

OSEA Membership

The 2012 OSEA membership is in place. Committee members interested in taking advantage of webinars should advise the Executive Assistant who will be responsible for all bookings and contacts with OSEA.

- The Chair participated in a recent webinar dealing with municipal powers under the *Green Energy Act*; the panel concluded that municipalities can have great impact
- Mr. Leonard advised that OSEA is hoping to have more municipal participation
- Warden Gutowski suggested website links be added to the agenda
- Any notes taken during OSEA sessions can be shared with staff who can attach them to the next agenda

***Green Energy Act* – Green House Gas Workshop Update**

Ms. Vandervelde advised that Don Ross and other members of the Sustainability Advisory Committee attended a workshop addressing a proposed multi-year environmental studies project at Queen's University. Mr. Ross will be making a presentation to County Council on June 20, 2012.

- Details of the project are flexible at this stage
- Funding will be sought
- Queen's and St Lawrence College students are expected to assist with data collection
- Base line data will be developed
- No cost is expected to accrue to the County for its participation

The Chair advised that South Frontenac Township had joined the Partners for Climate Protection about 10 years ago and the Sustainability Committee had done the work to inventory greenhouse gas emissions in the Township. The study showed that one of the largest sources of emissions under Township control was from the landfill sites in the township and the Sustainability Committee supported the Township's efforts to increase diversion of materials from the landfills into recycling streams. The Township now has "curb-side" pickup of recycling materials, a permanent hazardous waste facility and a plastic wrap baling facility at the Keeley Road site.

Mr. Leonard recognized that there is a requirement for municipalities to collect green house gas information.

Staff were requested to obtain a copy of the Township of South Frontenac's GHG inventory completed a number of years ago (perhaps in 2000).

Committee Recommendation

THAT County Council and Township support for this Green House Gas Inventory project be pursued.

CARRIED

Community Energy Network Retreat – Renewable Energy Co-operatives

The Chair confirmed that the retreat is scheduled for June 8-9, 2012 at Wintergreen and encouraged all Council and Committee members to attend. Both Judith Lip from TREK (Toronto Renewable Energy Cooperative) and Community Energy Network will be presenting.

- Friday will focus on all Eastern Ontario
- Saturday will focus on the Frontenac area's green initiatives and cooperatives (this will be a serious working day)

Staff was asked to highlight the retreat in the monthly e-newsletter.

Committee Recommendation

THAT Council of the County of Frontenac be requested to financially support the involvement of the Green Energy Task Force to the Community Energy Network Retreat and Wintergreen Initiative.

CARRIED

Ministry of Labour Regulation Changes

Mr. Leonard advised that the Ministry has rescinded the changes following an appeal. There is no need to prepare a letter.

8. Communications

Ms. Savill advised the following had been received:

- Letter of thanks for the support offered for SWITCH's Green Profit

She also reminded the Committee members to "friend" the County on Facebook and to "follow" it on Twitter.

9. Reports/Topics for Discussion

OPA Review

Ms. Savill shared that the County Council response was submitted and a letter was sent to the Minister of Energy. The letter was also copied to the Eastern Ontario Wardens' Caucus for support.

Mr. Leonard advised that FIT 2 final is expected to be released on Monday. At this time, it is anticipated that no ground mounts will be allowed in areas zoned residential, abutting residential or in areas where residential is a permitted use. He also advised that only one micro FIT is expected to be allowed per applicant

Mr. Leonard will share any analysis he might do looking the changes and their impacts. He will also connect with Ms. Vandervelde to ensure appropriate messages are scripted for social media.

Work Plan Review

The work plan review resulted in the following discussions:

DRAFT

- Ms. Vandervelde advised that she and Mr. Kittle spoke after the last meeting and he had indicated to her that he was satisfied with how the work plan has been presented.
- Warden Gutowski spoke of Council's decision to create the Communications Officer and the expectation that Ms. Vandervelde will help the community to better understand the County and its activities using a variety of tools. The monthly e-newsletter is being delivered following Council meetings. The Committee members agreed they should suggest information items that could be included for further exposure.
- Mr. Leonard will confirm whether the NF Land Ambulance and Fire Station is eligible for a solar installation and will advise Ms. Vandervelde.
- 2. Municipal Solar Installation Projects: Mr. Leonard advised that action on applications is required within 6 months.
- 4. Liaise with Key Groups/#5 Gain Insight: Warden Gutowski and Deputy Warden Doyle attended the Sustainable Energy Symposium in March at St. Lawrence College.
- 6. Energy Efficiencies: CF has prepared a report on the energy use at its buildings. There was discussion that perhaps interns or students could be used. Ms. Savill with raise this at the next Frontenac CAOs meeting.
- 7. Community Energy Plan: Ms. Savill will attempt to offer a short report although it may not be realistic given resource constraints over the vacation period.
- 8. Grid Capacity: Mr. Leonard advised that connections are being allowed in the region. He will send the link for information.

Committee members agreed to forward work plan updates to Ms. Vandervelde prior to each meeting so updates can be prepared.

10. Other Business

Approved 2012 Budget

Ms. Savill informed the Committee that County Council has passed its 2012 budget and it includes a line to cover the expenses of all committees in the amount of $45,000.00. Any spending (conferences, etc.) require Council approval. Warden Gutowski stated she would bring this forward to Council's Finance Working Group.

In addition, a new expense reimbursement process has been approved. Members will be asked to confirm attendance at each meeting in writing and will no longer need to make mileage claims.

Committee Recommendation

THAT Council of the County of Frontenac be asked to support the meal expenses for the members of the Green Energy Task Force Advisory Committee who attend the Wintergreen Retreat in June.

CARRIED

7. Next Meeting Date

July 4, 2012, 10:00 a.m.
Quorum concerns were raised. Staff will ensure quorum can be met.

8. Adjournment

Committee Recommendation

THAT the meeting be adjourned at 12:36 p.m.

CARRIED

David Hahn, Chair

K. Elizabeth Savill, CAO

DRAFT

Minutes of the 150th Anniversary Planning Advisory Committee Meeting

June 27, 2012

A meeting of the 150th Anniversary Planning Advisory Committee was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie, on Wednesday, June 27, 2012 at 10:00 a.m.

In attendance:

- Marcel Giroux, Chair
- Warden Janet Gutowski
- Councillor Gary Davison
- Jim Vanden Hoek (teleconference)

Regrets:

- Stan Johnston
- Phil Leonard

Staff: Alison Vandervelde, Communications Officer (Acting Clerk); Anne Marie Young, Manager of Economic Sustainability; Angelique Tamblyn, Executive Assistant (Recording Secretary)

1. Call to order

2. Adoption of the agenda

The agenda was received.

3. Disclosure of pecuniary interest and general nature thereof

4. Closed meeting - Nil

5. Adoption of minutes

Committee Recommendation

THAT the minutes of the meeting of April 4, 2012 be adopted as presented.

CARRIED

6. Business arising from the minutes

Administrative Report

- The Committee discussed Stan Johnston's resignation and the need to find a replacement member to represent the Township of North Frontenac. Several people were suggested who have strong ties to the area.

Action item: The Chair will approach Barbara Sproule about joining the Committee to represent North Frontenac Township.

Summary of Ideas to Date

- The committee commented that this summary could become a framework for developing working groups.
- The Chair thanked staff for compiling such a comprehensive summary.
- Mr. Vanden Hoek whether we are planning to begin to engage the community this fall or wait until 2014. He has spoken to Dr. Janine Handforth, President of the Kingston & District Agricultural Society regarding the Kingston Fall Fair. Space for a County booth is available if the committee is interested.
- The Committee discussed participating in some way at the County Plowing Match that will be held in September. Ms. Young mentioned that the County will be at the Wolfe Island Plowing Match talking about the Official Plan.
- When planning events (and planning to attend events), we need to commit early to avoid competition on dates.

Action item: Create a list of key individuals to begin forming the working groups; organize sub-groups to nurture the concept in each Township.

- The Committee discussed developing a display booth to bring to Community events to promote the 150th leading up to and during 2015. The committee identified the need to engage additional people to begin working on assembling a display booth that reflects the County's history. A display booth could include pop-up banners with County imagery, historical artifacts, publications, photos, newspapers, etc. A display booth should be prepared for 2014.
- Mr. Vanden Hoek suggested approaching historical societies in each municipality. They will need guidance, templates, and support. Any work done by individual groups must have a County perspective. Groups who help will also need to be recognized. Public recognition could help to attract groups to participate.
- The committee discussed developing a publication for the event. It was suggested that if a publication is to be created, rather than writing original stories, existing stories could be compiled into one package. One member cautioned that such projects are often financial losers, and perhaps an electronic publication might work well.
- The Chair presented a document from the Kingston Frontenac Public Library titled *Celebrate Frontenac Heritage! Books of Local Interest*. Published in 2007, an update is required but it is a good starting point.

Action item: Ms. Vandervelde to draft an invitation and framework guide for historical societies' involvement and circulate to the committee for comment.

- The committee discussed the need to involve community members and get them started in working groups.
- The committee briefly discussed grant and funding opportunities. Staff committed to continue researching further.

Action items: Ms. Young will research more funding options and add to the August meeting; Warden Gutowski will speak to Anne Goodfellow at Limestone District Board regarding the Scholarship/ Bursary.

Framework for a Grand Celebration

- The Committee discussed the framework, noting that while it is a good starting point, it needs to be linked into smaller community events throughout the year. Members noted it should be renamed *Framework for a Central Celebration*. A large-scale central event is important to bring people back to the County – a reunion of sorts; a culmination of events.
- The Warden suggested we could incorporate an idea from Leeds and Grenville where it recently celebrated "150 years and 150 km of trail".

Logo Contest Outline

- The logo design contest needs to be promoted to seasonal residents and schools.
- A progress report should be provided at the September County Council and members agreed to work together to frame a presentation.

2015 Calendar of Events

- The committee reviewed events, and asked staff to add the Wolfe Island Crime Writers Festival and the annual regatta.
- It was noted that Canada Day celebrations are important in all Townships.
- The committee suggested focusing on 2 main events from each Township.
- These are events could adopt a "150th Anniversary" theme in 2015.

Action item: Ms. Vandervelde will edit calendar of events and will send updated calendar to the committee in an electronic word format.

7. Deputations and/or presentations - Nil

8. Communications - Nil

9. 150th Anniversary Advisory Committee (AAC) Work Plan

10. Other business

- A list of past Wardens is available in a book maintained by Susan Beckel. The book is a great resource for the invitation list.

11. Next meeting date

August 29, 2012 at 10:00 a.m.

12. Adjournment

The meeting adjourned at 11:45 a.m.

COUNTY of Frontenac

TRAILS ADVISORY COMMITTEE MINUTES

June 1, 2012

A meeting of the Trails Advisory Committee (TAC) was held in the Frontenac Boardroom of the County Administrative Office, 2069 Battersea Road, Glenburnie on Friday, June 1, 2012 at 10:00 a.m.

In attendance:

- Alan McPhail, Chair
- Warden Janet Gutowski
- Deputy Warden Denis Doyle
- Councillor John Inglis
- Dieter Eberhardt
- Joan Hollywood
- Derrick Spafford

Regrets:

Marc Moeys

Staff:

Alison Vandervelde, Communications Officer; Anne Marie Young, Manager of Economic Sustainability; Jenny Liu, Municipal Intern; Angelique Tamblyn, Executive Assistant (Recording Secretary); Regrets: Elizabeth Savill, CAO-Clerk

1. Call to order

The Chair called the meeting to order at 10:00 a.m.

2. Adoption of the agenda

Committee Recommendation

The agenda was accepted with the following addition:

- Multi-use Cultural Centre in Sharbot Lake

CARRIED

3. Disclosure of pecuniary interest and general nature thereof

The Chair requested that it be noted that, in accordance with the *Municipal Conflict of Interest Act*, no member of the Committee declared a pecuniary interest in any item on the agenda.

4. Deputations and/or presentations - Nil

5. Closed meeting - Nil

6. Adoption of minutes

Committee Recommendation

THAT the minutes of the meeting of April 5, 2012 be adopted as presented.

CARRIED

7. Business arising from the minutes

The need to reach out to adjacent property owners was discussed.

8. Communications - Nil

9. Reports/Topics for Discussion

Trails Brochure (Alison Vandervelde)

A trails colour brochure is being developed as an information piece, similar to the Green Energy Task Force brochure. It will include contact information and references for to find more information. Photos will be added and the QR Code will take users to www.directionsforourfuture.ca

Action items

Committee members to email Alison with any comments or concerns

Committee members to send trail photos to avandervelde@frontenaccounty.ca

Alison to (1) include goals in the brochure; (2) post trail activities to social media; post the brochure at www.frontenaccounty.ca

Update on Trails Activities and Trails Activity Report (Anne Marie Young)

The County has contracted the management of the trail resurfacing and brushing work from Orser Road to Harrowsmith to the Cataraqui Region Conservation Authority. Once the work is completed over the next few weeks, the signage can go up. The opening of this section of the trail has yet to be confirmed. Next stages of work are being reviewed.

Website: The trail information is being updated as www.frontenaccounty.ca is redeveloped over the next few months

- Townships of North Frontenac and Frontenac Islands have County budget allocations to consider Eco Tourism opportunities which must meet federal gas tax criteria

- Active Commute Week is next week and it is becoming more common to see people using the trails to community to school and work; Queen's and City of Kingston are trying to get more people biking on the K&P Trail; these efforts could also draw tourists

- Public meetings
  - Dates and locations considered for after the opening; September was suggested although the input of seasonal residents might be higher before Labour Day;

adjacent landowners will be targeted; social media and newspaper ads to be used

Action items

- Staff to share potential public meeting dates

Multi-use Cultural Centre in Sharbot Lake (Warden Gutowski)

Consultants are working with the Township to develop a business plan for a 3800 ft^2 building that could host 150-200 people to be located near the public boat area; a site plan will also be proposed; a railway theme is being considered. The adjacent trail will need to be reconfigured, and parking and washroom needs will be considered. A partnership will be sought with the County and fundraising will be necessary.

- Snowmobile club, ATV users, and Eastern Trail Alliance could be partners

10. Other business

- Warden suggested the trails should be part of the 150th Anniversary celebration (150 years and 150kms of trails taking into account all trails including cycling trails in the area)
- Discontinuity issues need to come forward for further discussion; Bell does have a right-of-way along the trail; rights-of-way to resolve discontinuity issues should be sought; property specific concerns are under discussion
- Supporters of the trail may be willing to address concerns of others along the trail

Action item

- Staff to follow up with an adjacent landowner

11. Next meeting date

Friday, August 3, 2012 at 10:00 a.m.

Ms. Hollywood offered her regrets (she will be in London for the 2012 Olympics)

12. Adjournment

Meeting adjourned at 11:30 a.m.

DRAFT

Minutes of the Joint Accessibility Advisory Committee Meeting

May 25, 2012

A meeting of the Frontenac Joint Accessibility Advisory Committee (FAAC) was held at the Sydenham Library on Friday, May 25, 2012 at 10:00 a.m.

Present: Neil Allen, Twp. of South Frontenac Representative – Chair
Danka Brewer, Twp. of Central Frontenac Representative (arrived at 10:30 a.m.)
John McDougall, County Council Representative
Gary Davison, County Council Representative

Regrets: Francine Arsenault, Community at Large Representative – Vice-Chair

Staff Present: Susan Beckel, County of Frontenac – Recording Secretary

1. Call to Order

Neil Allen called the meeting to order at 10:05 a.m.

A quorum was not present until 10:30 a.m. All committee recommendations were confirmed after quorum was reached.

2. Adoption of the Agenda

Committee Recommendation:

THAT the agenda for the May 25, 2012 Frontenac Joint Accessibility Advisory Committee meeting be adopted as circulated.

3. Disclosure of Pecuniary Interest and General Nature Thereof

The Chair requested the Recording Secretary to make note in the minutes that no members of the committee declared any disclosures of pecuniary interest.

4. Deputations and/or Presentations - Nil

5. Closed Meeting - Nil

6. Adoption of Minutes – February 17, 2012

Committee Recommendation

THAT the minutes from the February 17, 2012 meeting be hereby adopted as circulated.

7. Business Arising from the Minutes

The committee discussed having a teleconference option available for meetings and alternating the location of the meetings to accommodate members from around the County.

b) Township of South Frontenac Municipal Office Renovations

Councillor Davison provided an update on the municipal office renovations. The work is on schedule for a move in date of June 21, 2012. As part of the project, a new steel roof will also be installed on the building.

8. Communications for Information - Nil

9. Communications for Action - Nil

10. Reports

a) Accessibility Advisory Committee Work Plan for 2012

- **Recruitment of New Members:** Susan advised that notices for new members had been placed in The Frontenac News, Frontenac EMC and the Kingston This Week as well as notices posted on the Township and County web sites; however no responses have been received to date.

  Action Item: Danka will contact the former Township of North Frontenac AAC member Debbie Kiss to inquire if she has any connections in that Township. Francine will follow up with her contacts in the Township of Frontenac Islands.

- **Building Plans for New School in Sharbot Lake:** Susan advised that she had contacted Mayor Gutowski and the plans for the new school have not yet been received by Township staff. The Mayor had forwarded the request on to the Township Chief Building Official who will come to an AAC meeting to review the plans with the committee once they have been received.

- **Accessible Picnic Tables:** The committee discussed partnering with local high schools to have the students build the tables.

  Action Item: Susan will contact the local high schools to determine if there is interest in partnering on this project.

- **Compliance Workbook:** The committee reviewed a draft compliance workbook to be used by staff and the committee in meeting the requirements of the Integrated Accessibility Standards Regulation.

11. Other Business

a) Businesses Compliance with AODA Customer Service Standard

Neil advised that he thought that the City of Brockville had an annual awards program for businesses that have improved accessibility and inquired whether the County should consider a similar program.

Action Item: Susan will contact the City of Brockville and research other municipalities that have such a program and bring information to the next meeting.

b) Event Accessibility

The committee suggested that Festival/Recreation Committees should consider also renting accessible port-a-potties for events such as Canada Day celebrations.

Action Item: Susan will highlight this issue for the Townships when the FAAC meeting minutes are circulated.

Neil noted that the Verona Jamboree has an improved accessible Bingo area and that a platform was added to make the food window accessible; however it is not possible to get to the platform if you are in a wheelchair.

Action Item: John McDougall will relay the message on to the organizing committee.

c) Accessibility as part of the Integrated Community Sustainability Plan (ICSP)

Danka noted that she had attended the County's ICSP annual breakfast, which is held to highlight sustainability initiatives within the County, for example local food and alternative energy. The committee noted that accessibility should also be highlighted.

Action Item: Susan will inquire as to whether a joint Sustainability Advisory Committee and Accessibility Advisory Committee meeting could be held to brainstorm ideas as to how to include accessibility in sustainability planning.

d) Accessibility for Ontarians with Disabilities Act (AODA) Integrated Accessibility Standards Regulation (IASR) Workshop – May 4, 2012

Neil provided an update from the workshop that he and Susan attended in Kingston on May 4, 2012, highlighting:

- workplace accommodation requirements
- considering universal design concepts at the time of renovation or new construction of a building is usually more cost efficient than having to retrofit a building at a later time
- timelines for meeting the IASR requirements

e) Committee Awareness – letter to Township Councils

Committee Recommendation:

THAT the draft letter to the Township Councils be recommended for approval.

f) Next Meeting Date

The next meeting will be held on Friday, September 7, 2012 at 10:00 p.m. at the Sydenham Library.

12. Public Question Period - Nil

13. Adjournment

Committee Recommendation

THAT the meeting hereby adjourn at 11:30 a.m.

Neil Allen, Chair

Susan Beckel, Recording Secretary

DRAFT

BY-LAW NO. 2012-0024

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to amend By-law No. 2011-0008 (to establish a 150th Anniversary Planning Advisory Committee)

WHEREAS the Council of the County of Frontenac adopted By-law No. 2011-0008 on February 16, 2011, being a by-law to establish a 150th Anniversary Planning Advisory Committee);

AND WHEREAS By-law No. 2011-0008 was amended by By-law No. 2011-0033 on October 19, 2011 to increase the number of community representatives and to make additional community representative appointments to the committee;

AND WHEREAS the County has received a letter of resignation from Stan Johnston as a community representative on the committee;

AND WHEREAS Barbara Sproule has expressed an interest in participating on the committee as a community representative;

AND WHEREAS Council deems it expedient to amend By-law No. 2011-0008;

NOW THEREFORE the Council of the County of Frontenac hereby enacts as follows:

1. That Schedule "A" to By-law No. 2011-0008 as amended be further amended as follows:

   (a) That Stan Johnston be removed as a community representative to the committee.

   (b) That Barbara Sproule be appointed as a community representative to the committee.

   (c) That this by-law shall take effect on the date of its final passing.

Read a first and second time this 19th day of September, 2012.

Read a third time, finally passed, signed and sealed the 19th day of September, 2012.

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

BY-LAW NO. 2012-0025

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to adopt a Land Ambulance Response Time Performance Plan

WHEREAS Section 5 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, gives Council the authority to exercise the powers of the municipal corporation and requires that the powers of every Council are to be exercised by by-law;

AND WHEREAS on July 31, 2008 changes were made to the *Ambulance Act, Ontario Regulation 267/08, amending O. Reg. 257/00* with the heading "Section 22: Part VIII, Response Time Performance Plans, Sections 22 and 23";

AND WHEREAS the County is to submit its Response Time Performance Plan to the Ministry of Health and Long-Term Care (MOHLTC), Emergency Health Services Branch Director no later than October 1 of each year (Section 23 (5)) including performance targets for sudden cardiac arrest, CTAS 1, 2, 3, 4, 5, where CTAS is the Canadian Triage and Acuity Scale, a priority setting scale to describe the severity of a patient's condition;

AND WHEREAS by March 31 of each year the same table with the actual times achieved in the year previous will be reported to the MOHLTC;

NOW THEREFORE the Council of the County of Frontenac hereby adopts the following land ambulance response time performance plan for the calendar year of 2013, from January 1 to December 31:

1. Designated Delivery Agent (DDA) - SUDDEN CARDIAC ARREST

48% percent of the time, within 6 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a responder equipped and ready to use an AED at the location of a patient determined to be in sudden cardiac arrest.

2. EMS Designated Delivery Agent - CTAS 1

68% percent of the time, within 8 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 1.

3. EMS Designated Delivery Agent - CTAS 2, 3, 4, 5

The County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 2, 3, 4, 5 within a period of time determined appropriate by the DDA and noted below in Table 1, or as resources permit (level of effort):

Table 1, CTAS 2, 3, 4, 5 EMS Delivery Agent Commitment

CTAS	Target time from paramedic received until on scene	% Target
2	10 minutes	65%
3	10 minutes	65%
4	10 minutes	65%
5	10 minutes	65%

4. This by-law shall take effect on the date of its final passing.

Read a first and second time this 19th day of September, 2012.

Read a third time, finally passed, signed and sealed the 19th day of September, 2012.

Janet Gutowski, Warden

K. Elizabeth Savill, Clerk

BY-LAW NO. 2012-0026

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to confirm all actions and proceedings of County Council on September 19, 2012

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

WHEREAS Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

WHEREAS Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

WHEREAS the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF FRONTENAC hereby enacts as follows:

1. THAT all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on September 19, 2012 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.

2. THAT all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on September 19, 2012 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.

3. THAT all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on September 19, 2012 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. THAT this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 19th day of September, 2012.

Read a Third Time and Finally Passed, Signed and Sealed this 19th day of September, 2012.

The Corporation of the County of Frontenac

_____
Janet Gutowski, Warden

_____
K. Elizabeth Savill, Clerk