



**County Council Meeting – Regular Meeting
July 16, 2014 – 10:00 a.m.**

Robertsville Station, 15405 Road 509, Robertsville, North Frontenac

AGENDA

Page

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF MINUTES**

- a) Minutes of Meeting held June 18, 2014
[Distributed to Members of County Council June 27, 2014]

RESOLVED THAT the minutes of the regular meeting of County Council held on June 18, 2014 be adopted as circulated.

- 5. DEPUTATIONS AND/OR PRESENTATIONS**
- 6. PROCLAMATIONS**
- 7. BRIEFINGS**

- a) Ms. Anne Marie Young will provide County Council with a briefing to reinforce the economic benefits of broadband to the Frontenacs.

- 8. UNFINISHED BUSINESS**
- 9. RECOMMEND REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER**

- a) **Staff Briefing:** Ms. Jannette Amini, Manager of Legislative Services/Clerk will brief the Committee of the Whole with respect to Lame Duck Council and the Restricted acts after Nominations Day.

12-14

- b) 2014-110
Corporate Services

9. RECOMMEND REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

Restricted Acts after Nomination Day – Delegation of Authority to Chief Administrative Officer to Employ an Interim Administrator for Fairmount Home

Recommendation:

THAT Council pass a by-law later in the meeting delegating authority to the Chief Administrative Officer to hire an interim Administrator for Fairmount Home and to determine the terms of employment for that position in accordance with existing County of Frontenac compensation and employment policies.

15-16

- c) 2014-111
Corporate Services
Amendments to Procedural By-law 2013-0020 – Term of Appointments to Boards and Committees

Recommendation:

BE IT RESOLVED THAT the Council of the County of Frontenac receive the *Corporate Services – Amendments to Procedural By-law 2013-0020 – Term of Appointments to Boards and Committees* report;

AND FURTHER THAT Procedural By-law 2013-0020, as amended, be further amended as follows:

- 1. **THAT** a new Section 25.6 be added as follows:

	25.6	The Term of Appointment for Members of Committees shall be in accordance with the Terms of Reference of the Committees set out in Schedule B to this By-law.
<i>Term of Appointment</i>		

9. RECOMMEND REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

		Committee members will continue to serve on a committee past the expiration of their term until they are replaced. All Council membership on all Committees end on November 30 of a municipal election year.
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2. THAT Section 25 be re-numbered accordingly.

17-35

- d) 2014-117
Corporate Services
Cranberry Cove Draft Plan of Vacant Land Condominium – County File 10CD-2012/002

Recommendation:

RESOLVED THAT the Council of the County of Frontenac approve the draft plan of vacant land condominium submitted by Gary Thomson on behalf of 1412713 Ontario Limited, being Parts 1, 6 & 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot 26, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac, County File No. 10CD-2012/002: subject to the Conditions of Draft Approval contained in the County Planning Report dated July 11, 2014 noted as Appendix B to this report, as amended to include the Cataraqui Region Conservation Authority conditions dated July 14, 2014 (a copy of which was distributed at the meeting);

AND FINALLY THAT the Clerk be authorized to issue draft approval by signing the required documents and making any technical corrections to the conditions as needed.

36-41

[Addenda]

- e) 2014-118
Corporate Services
Draft County Official Plan: Authorization of Meeting Dates for Council Review of Third Draft and Public Meeting

Recommendation:

BE IT RESOLVED THAT the Council of the County of Frontenac receives the Corporate Services – Draft County Official Plan: Authorize Meeting Dates for

9. RECOMMEND REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

Council Review of Third Draft and Public Meeting Report;

AND FURTHER THAT Council hold a special Council meeting on August 21st, 2014 to consider a third draft of the County Official Plan that would be revised based on comments received from the Ministry of Municipal Affairs and Housing;

AND FINALLY THAT Council set the date, time, and location in September for a formal Public Meeting as required under the Ontario Planning Act.

42-48

f) 2014-114

Corporate Services
County Corporate Offices Air Conditioning

Recommendation

THAT County Council approve the expenditure of up to \$30,000 to provide for an air conditioning solution for the main floor of the County offices;

AND FURTHER THAT the Council of the County of Frontenac authorize the additional expenditure of \$15,000 be funded by a transfer from the County Capital Asset Replacement reserve.

49-51

g) 2014-123

Corporate Services
Request to Apply to National Trails Coalition Funding

Recommendation:

THAT the Council of the County of Frontenac support the application to the National Trails Coalition for funding for the K & P Trail;

AND FURTHER THAT the Council of the County of Frontenac pass a by-law later in the meeting to amend the 2014 budget to allocate \$360,000 of Federal Gas Tax funds to support its commitment to the K&P Trail funding application.

10. INFORMATION REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

52-53

a) 2014-109

Emergency and Transportation Services
Staff response to the Townships Radio Communications Study

10. INFORMATION REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

54-63

- b) 2014-112
Corporate Services
2014 2nd Quarter Activity Update

64-67

- c) 2014-113
Fairmount Home
Long Term Absence of Administrator and Pending Retirement of Director of Care

68-69

- d) 2014-116
Corporate Services
Frontenac K&P Trail – Development Update

70-74

- e) 2014-119
Emergency and Transportation Services
2014 2nd Quarter Activity Update

75-78

- f) 2014-120
Corporate Services
Quarterly Absenteeism Report

79-82

- g) 2014-121
Corporate Services
June Monthly Absenteeism Report Card

83-90

- h) 2014-122
Emergency and Transportation Services
Robertsville Station Construction Progress Report #8

91-101

- i) 2014-115
Fairmount Home

10. INFORMATION REPORTS FROM THE CHIEF ADMINISTRATIVE OFFICER

Auditorium Renovation Project Progress Report No.7

11. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

12. REPORTS FROM EXTERNAL BOARDS AND COMMITTEES

- a) Kingston Frontenac Library Board Update - Councillor Purdon

Minutes of Meeting held April 23, 2014

[Distributed to Members of County Council July 11, 2014]

Minutes of Meeting held May 28, 2014

[Distributed to Members of County Council July 11, 2014]

- b) KFL&A Public Health Board Update - Councillor Clayton

KFL&A Board of Health June 25 2014 Meeting Agenda

[Distributed to Members of County Council June 20, 2014]

KFL&A Board of Health Minutes of Meeting held May 28 2014

[Distributed to Members of County Council June 27, 2014]

- c) RULAC, LSR and Other Updates

- d) Algonquin Land Claim Update - Councillor Inglis

- e) Frontenac County Youth Justice Advisory Committee Update - Councillor Davison

- f) Housing and Homelessness Committee Update - Councillor McDougall

- g) Rideau Corridor Landscape Steering Committee Update - Councillor Jones

12. REPORTS FROM EXTERNAL BOARDS AND COMMITTEES

- h) Eastern Ontario Warden's Caucus Update - Warden & CAO

13. REPORTS FROM ADVISORY COMMITTEES OF COUNTY COUNCIL

14. ACCOUNTS

- a) Accounts for the Period of: June 12, 2014 to July 9, 2014

15. MOTIONS, NOTICE OF WHICH HAS BEEN GIVEN

- a) **Policy for the Care and Use of the Frontenac K&P Trail**

Moved By Councillor Davison
Seconded By Councillor McDougall

BE IT RESOLVED THAT staff be directed to develop a policy for the Care and Use of the Frontenac K&P Trail, including the provisions for enforcement and penalties.

- b) **Township of South Frontenac Hartington Centre Accessibility Project**

Moved by Councillor Davison
Seconded by Councillor Purdon

WHEREAS the Township of South Frontenac is submitting a Grant Application to the Employment and Social Development Canada Enabling Accessibility in Communities grant program for the Hartington Centre Accessibility Project;

AND WHEREAS one of the eligibility requirements that must be met in order for projects to be considered for funding is that Applicants must demonstrate community support for their project;

AND WHEREAS the County of Frontenac, through its Joint Frontenac Accessibility Advisory Committee, takes the lead in promoting and encouraging a barrier free County of Frontenac that allows all citizens of Frontenac County to participate in the community;

AND WHEREAS the Council of the County of Frontenac allocates \$10,000 per year to the Accessibility Reserve Fund for the purpose of accessible capital projects:

THEREFORE BE IT RESOLVED THAT the Council of the County of Frontenac provide a letter of support to the Township of South Frontenac for the Hartington Centre Accessibility Project;

AND FURTHER THAT the Council of the County of Frontenac provide funding in the

102-111

15. MOTIONS, NOTICE OF WHICH HAS BEEN GIVEN

amount of \$5,000 to the Township of South Frontenac for the Hartington Centre Accessibility Project to be allocated from the Frontenac Accessibility Reserve.

c) Township of Central Frontenac Trail Enhancement Project

Moved by Councillor Purdon
Seconded by Councillor Gutowski

WHEREAS the Township of Central Frontenac is submitting a Grant Application to the Employment and Social Development Canada Enabling Accessibility in Communities grant program for its Trail Enhancement Project;

AND WHEREAS one of the eligibility requirements that must be met in order for projects to be considered for funding is that Applicants must demonstrate community support for their project;

AND WHEREAS the County of Frontenac, through its Joint Frontenac Accessibility Advisory Committee, takes the lead in promoting and encouraging a barrier free County of Frontenac that allows all citizens of Frontenac County to participate in the community;

THEREFORE BE IT RESOLVED THAT the Council of the County of Frontenac provide a letter of support to the Township of Central Frontenac for the Trail Enhancement Project.

16. GIVING NOTICE OF MOTION

17. COMMUNICATIONS

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Kingston Frontenac Housing Corporation providing County Council with its 2013 Annual Report
[Distributed to Members of County Council June 20, 2014]
- b) From the Kingston Frontenac Housing Corporation providing County Council with its Financial Statements – 2013
[Distributed to Members of County Council June 20, 2014]
- c) From the Kingston Frontenac Housing Corporation providing its Meeting Agenda for June 17, 2014, including draft minutes of previous meeting.
[Distributed to Members of County Council June 20, 2014]

17. COMMUNICATIONS

That Council consent to the following communications of interest to Council listed below be received and filed:

- d) From the Association of Municipalities of Ontario advising of the new Provincial Cabinet
[Distributed to Members of County Council June 27, 2014]

- e) From the Kingston Frontenac Housing Corporation providing its report regarding 80 Daly Street Decommission & 52 Cliff Crescent Development
[Distributed to Members of County Council June 27, 2014]

- f) From the Town of Penetanguishene regard resolution on the Formation of Small and Rural School Alliance
[Distributed to Members of County Council June 27, 2014]

- g) From the Ontario Good Roads Association (OGRA) welcoming the newly appointed Provincial Ministers
[Distributed to Members of County Council June 27, 2014]

- h) From the Association of Municipalities of Ontario regarding the Report of the Secretary-Treasurer on Nominations to the 2016 AMO Board of Directors
[Distributed to Members of County Council July 4, 2014]

- i) From the University Hospitals Kingston Foundation providing its 2013 - 2014 Annual Report
[Distributed to Members of County Council July 4, 2014]

- j) From the Municipal Law Enforcement Officers Association requesting sponsorships for its Annual Training Conference and General Meeting
[Distributed to Members of County Council July 4, 2014]

17. COMMUNICATIONS

That Council consent to the following communications of interest to Council listed below be received and filed:

- k) From the Ontario Good Roads Association Heads Up Alert regarding the 2014 Throne Speech which Affirms Pre-Election Commitments
[Distributed to Members of County Council July 4, 2014]

- l) From the Association of Municipalities of Ontario regarding the Ontario Throne Speech
[Distributed to Members of County Council July 4, 2014]

- m) From the Association of Municipalities of Ontario (AMO) regarding the re-introduction of the Accountability Act
[Distributed to Members of County Council July 11, 2014]

- n) From the Municipality of Wawa regarding the Provincial Power Dam Special Payment Program, including correspondence sent to the Honourable Kathleen Wynne, Premier and Minister Sousa
[Distributed to Members of County Council July 11, 2014]

18. OTHER BUSINESS

- a) **Consideration of applications submitted for appointment to the 150th Anniversary Planning Advisory Committee**
(2 Appointments)

[Applications distributed separately from the agenda.]

Recommendation:

THAT and be appointed to the 150th Anniversary Planning Advisory Committee whole term will expire November 30, 2014.

19. PUBLIC QUESTION PERIOD

20. BY-LAWS – GENERAL BY-LAWS AND CONFIRMATORY BY-LAW

20. BY-LAWS – GENERAL BY-LAWS AND CONFIRMATORY BY-LAW

- 112

a) To delegate authority under Section 23.1 (1) of the Municipal Act to the Chief Administrative Officer (appointment of Interim Administrator for Fairmount Home)
[Proposed number 2014-0032]
- 113-114

b) To amend County of Frontenac Procedural By-law No. 2013-0020 (Term of Appointments to Committees)
[Proposed number 2014-0033]
- 115

c) To amend By-law No. 2014-0006 (2014 Budget)
[Proposed number 201-0034]
- 116-117

d) To Confirm the Proceedings of Council
[Proposed number 2014-0035]

21. ADJOURNMENT



Report 2014-110

RECOMMEND REPORT TO COMMITTEE OF THE WHOLE

To: Chair and Members, Committee of the Whole

From: Kelly Pender
Chief Administrative Officer

Prepared by: Jannette Amini
Manager of Legislative Services/Clerk

Date prepared: June 2, 2014

Date of meeting: July 2, 2014

Re: **Corporate Services – Restricted acts after Nomination Day –
Delegation of Authority to Chief Administrative Officer to
Employ an Interim Administrator for Fairmount Home**

Recommendation

THAT Council pass a by-law later in the meeting delegating authority to the Chief Administrative Officer to hire an interim Administrator for Fairmount Home and to determine the terms of employment for that position in accordance with existing County of Frontenac compensation and employment policies.

Background

This report is presented to Council to provide information pertaining to the rules regarding the *Lame Duck* Council provisions under Section 275 of the *Municipal Act* and how they are applied.

Comment

Section 275 of the *Municipal Act* sets out Restricted Acts after Nominations Day for municipal councils. This is typically termed as "Lame Duck". A Council can become Lame Duck in one or both of two separate time periods:

Recommend Report to Committee of the Whole
Corporate Services – Lame Duck Council: Restricted acts after Nomination Day
July 2, 2014

Page 1 of 3

1. The period from nomination day to Election Day (2 p.m. September 12 – October 26);
2. From Election Day to the end of the term of Council (October 26 – November 30).

Section 275 (2) of the *Municipal Act* states:

Basis for determination

- (2) If a determination under subsection (1) is made,
- (a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or
 - (b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation.
- 2001, c. 25, s. 275 (2).

For the Council of the County of Frontenac, these restrictions would apply if it can be determined that the new Council will include less than three-quarters of the members of the outgoing council or if 3 or more current members of Council chose not to run in the case of (a) or 3 or more current members of Council are not re-elected in the case of (b).

The following restrictions are set out under Section 275 (3) of the Act should Council become “Lame Duck” in either scenario noted above:

Restrictions

- (a) the appointment or removal from office of any officer of the municipality;
- (b) the hiring or dismissal of any employee of the municipality;
- (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- (d) making any expenditures or incurring any other liability which exceeds \$50,000.

Exceptions

Under Section 275 (4) and (4.1) of the Act, clauses (3) (c) and (d) do not apply if the disposition or liability was included in the most recent budget adopted by Council if the budget was passed prior to nominations day and, nothing in this section prevents a municipality taking any action in the event of an emergency. Although “emergency” is not defined in this section of the Act, should Council wish to exercise its authority under this section, it should be prepared to defend its action in the event that a court challenge arises.

Section 275 (6) of the Act states that nothing in section 275 of the Act prevents any person or body from exercising any authority that is delegated to them prior to nominations day. The hiring or dismissal of employees of the County of Frontenac is delegated to staff under the County’s Recruitment Policy HR-02-11 except those statutory positions which are appointed by by-law and as such, subsection (3) (b) above would also be exempt.

Options/Discussion:

As noted in Report 2014-113, Fairmount Home – Long Term Absence of Administrator and Pending Retirement of Director of Care, the long term absence of the current Administrator of Fairmount Home and the pending retirement of the Director of Care will require that an interim Administrator be put in place. Under the Long Term Care Act, every licensee of a long-term care home shall ensure that the home has an administrator and must ensure that the home's Administrator works regularly in that position on site at the home. Given that County Council is the licensee of Fairmount Home and that the position of Administrator is a statutory position that is appointed by by-law, this report is requesting that County Council delegate the authority to the Chief Administrative Officer to hire an interim Administrator for Fairmount Home and to determine the terms of employment for that position in accordance with existing County of Frontenac compensation and employment policies. That delegation is required by County Council at the July 16th County Council meeting as that will be the last County Council meeting prior to 2 pm on Friday, September 12th when nominations for election to Township Councils close in which there could be the potential for County Council to no longer have the authority to approve the hiring of an interim Administrator as the *Municipal Act* "lame duck" provisions will apply. The by-law delegating authority to the Chief Administrative Officer will be worded in such a way that would nullify the by-law should County Council not become Lame Duck in either scenario noted in Section 275 (2) of the Act.

Sustainability Implications

The County of Frontenac, through its *Directions for our Future*, has made a commitment to sustainability. The "social" pillar of sustainability is addressed in part in Section 9, Health and Social Services, which advocates for a strong health and social services system, supported through effective service delivery agreements.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Kelly Pender, Chief Administrative Officer
Marian VanBruinessen, Director of Corporate Services/Treasurer
Paul Charbonneau, Chief/Director of Emergency & Transportation Services
Colleen Hickey, Manager of Human Resources



Report 2014-111

RECOMMEND REPORT TO COUNCIL

To: Warden and Council of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Jannette Amini
Manager of Legislative Services/Clerk

Date prepared: June 17, 2014

Date of meeting: July 16, 2014

Re: **Corporate Services – Amendments to Procedural By-law 2013-0020 – Term of Appointments to Boards and Committees**

Recommendation

BE IT RESOLVED THAT the Council of the County of Frontenac receive the *Corporate Services – Amendments to Procedural By-law 2013-0020 – Term of Appointments to Boards and Committees* report;

AND FURTHER THAT Procedural By-law 2013-0020, as amended, be further amended as follows:

- THAT** a new Section 25.6 be added as follows:

<i>Term of Appointment</i>	25.6	The Term of Appointment for Members of Committees shall be in accordance with the Terms of Reference of the Committees set out in Schedule B to this By-law. Committee members will continue to serve on a committee past the expiration of their term until they are replaced. All Council membership on all Committees end on November 30 of a municipal election year.
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- THAT** Section 25 be re-numbered accordingly.

Recommend Report to Council
Corporate Services – Amendments to Procedural By-law 2013-0020 – Term of Appointments to Boards and Committees
July 16, 2014

Page 1 of 2

Background

County of Frontenac Procedural By-law sets out the Terms of Reference for all Boards and Committees of County Council, including member's term of appointment.

Comment

County of Frontenac Procedural By-law sets out the Terms of Reference for all Boards and Committees of County Council, including member's term of appointment which states that members shall hold office from the date of their appointment up to the end of the term of Council, that being November 30th of a Municipal Election Year.

Pursuant to the County of Frontenac Citizen Appointments to Boards and Committees of County Council Policy, advertisements encouraging citizens to apply to sit on one of the Counties Boards or Committees will commence in September. Under this same policy, all applications received will be forwarded to the Committee of the Whole for consideration. Given that the new Council will not officially take office until the inaugural meeting of County Council, scheduled for December 17, 2014, applications will not be considered until the January 7th Committee of the Whole meeting, with confirmation to take place at the January 21st County Council meeting at the earliest. This will mean that between November 30th, 2014 and January 22nd, 2015 at the earliest, the Boards and Committees of County Council will have no membership and as such, will not meet.

Staff are recommending an amendment to Section 25 of the County Procedural By-law that would see citizen members appointments continue on a committee past the expiration of their term until they are replaced. Given that Members of County Council are appointed to Committees as Councillors, their appointments would not continue on as there is the possibility that as of December 1st they might not be a Member of County Council.

Sustainability Implications

As noted in *Directions for our Future*, successful County-wide sustainability planning throughout the County depends on effective and consistent communication with community members and regional stakeholders.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Senior Management Team
Anne Marie Young, Manager of Economic Development
Alison Vandervelde, Communications Officer
Joe Gallivan, Manager of Sustainability Planning



Report 2014-117

RECOMMEND REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Joe Gallivan
Manager of Sustainability Planning

Peter Young
Community Planner

Date prepared: July 11, 2014

Date of meeting: July 16, 2014

Re: **Corporate Services – Cranberry Cove Draft Plan of Vacant Land Condominium – County File 10CD-2012/002**

Recommendation

RESOLVED THAT the Council of the County of Frontenac approve the draft plan of vacant land condominium submitted by Gary Thomson on behalf of 1412713 Ontario Limited, being as Parts 1, 6 & 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac, County File No. 10CD-2012/002: subject to the Conditions of Draft Approval contained in the County Planning Report dated July 11, 2014 noted as Appendix B to this report;

AND FINALLY THAT the Clerk be authorized to issue draft approval by signing the required documents and making any technical corrections to the conditions as needed.

Background

The subject property is 25.5 hectares (63 acres) and is located at Carrying Place Road and Cranberry Cove Lane, with water frontage on Cranberry Lake, northeast of the hamlet of Battersea in the Township of South Frontenac. The application is for the creation of a residential vacant land condominium consisting of 13 single detached units, one storage garage unit, one parking area unit, three common element private

Recommend Report

Corporate Services – Cranberry Cove Draft Plan of Vacant Land Condominium – County File 10CD-2012/002
July 16, 2014

Page 1 of 2

condominium roads, one private open space block, one lake access easement block and two 30 centimetre reserve blocks.

Comment

County Planning staff has completed a comprehensive report for draft plan approval of the condominium (see attached Exhibit A) and is satisfied that this development:

- (i) is consistent with the Provincial Policy Statement;
- (ii) meets the tests of the *Planning Act*; and
- (iii) complies with policies of the Township of South Frontenac's Official Plan.

Financial Implications

The required fees to process draft approval of the plan of condominium and for processing the revised plan have been paid to the County by the proponent and all funds owed have been paid to the Township. Should the plan of condominium be application be appealed, funding could be drawn from the Ontario Municipal Board reserve to cover the cost of legal fees.

Sustainability Implications

One of the key focus areas of *Directions for Our Future*, the County's Sustainability Plan, is Land Use Planning and Management. From a sustainability perspective, this involves an approach that ensures a clean and healthy environment, a strong economy, and long term viability. Draft approval of the plan of condominium will promote a strong economy and long term viability by promoting rural-based recreational development.

Organizations, Departments and Individuals Consulted and/or Affected

Township of South Frontenac
Commenting Agencies



APPENDIX A TO RECOMMEND REPORT 2014-117

PLANNING REPORT

To: Warden and Members of County Council

From: Joe Gallivan
Manager of Sustainability Planning

Peter Young
Community Planner

Date Prepared: July 11, 2014

Date of Meeting: July 16, 2014

Re: Application for Draft Plan of Condominium – Cranberry Cove
Township of South Frontenac – County File #10CD-2012/002

Recommendations and Conditions:

It is recommended that County Council give draft approval to the plan of vacant land condominium for Cranberry Cove based on the attached conditions of approval detailed in Appendix B. The application is consistent with the Provincial Policy Statement (2014). It conforms to the Township of South Frontenac Official Plan, has been submitted along with an appropriate implementing Zoning By-law, and has had regard for the criteria of Section 51 (24) of the *Planning Act*.

Background:

An application was submitted by Gary Thomson on behalf of 1412713 Ontario Limited for draft approval of a plan of vacant land condominium on Cranberry Cove Lane, with water frontage on Cranberry Lake, part of the Rideau Canal system, in the Township of South Frontenac.

Site Location:

The subject property is 25.5 hectares (63 acres) and is located at Carrying Place Road and Cranberry Cove Lane, with water frontage on Cranberry Lake, northeast of the hamlet of Battersea in the Township of South Frontenac. The lands are characterized by wooded areas, wetland along the shoreline, small ponds. There is an existing private lane (Cranberry Cove Lane) leading to detached waterfront dwellings. The surrounding

Appendix A to Recommend Report 2014-117
Planning Report – County File #10CD-2012/002
July 16, 2014

Page 1 of 5

area contains mostly rural single detached lots, wooded area, and cottages. Maps of the subject site are attached as Appendix C.

Overview of Proposal and Background:

The application is for the creation of a residential vacant land condominium consisting of:

- 13 single detached units, ranging from 1.0 hectares to 2.8 hectares (2.5 acres to 6.8 acres)
- One storage garage unit, one parking area unit, and one lake access easement block, to be used by an island property just south of the subject lands. It is also proposed that an additional island property just east of the development have access to this easement.
- Three common element private condominium road blocks
- One private passive open space block (wetland)
- Two 30 centimetre reserve blocks, to control access to Carrying Place Road

The plan was deemed complete in October 2012, after Official Plan policies regarding condominiums were adopted by the Township of South Frontenac. Subsequently the Official Plan Amendment was approved in April 2013. The version of the plan proposed for draft approval is generally similar to the original plan, with some minor changes after agency circulation and legal review.

Discussion and Analysis:

Provincial Policy Statement (2014)

The 2014 Provincial Policy Statement (PPS) provides direction on matters of Provincial interest related to land use planning and development. It promotes efficient land use and development patterns that support strong, liveable and healthy communities, protect the environment and public health and safety, and facilitate economic growth.

Section 1.1.5.2 b) and c) of the PPS permits resource-based recreational uses (including recreational dwellings) and limited residential development in rural lands in Ontario municipalities and in 1.1.5.4 promotes development that is compatible with the rural landscape and can be sustained by rural service levels. This waterfront subdivision represents a resource-based recreational use. The additional dwelling units are compatible with rural service levels, and will have a reduced impact on the municipality compared to most subdivisions due to private interior servicing.

Township of South Frontenac Official Plan

The subject property is currently designated as Rural in the Township Official Plan. Development in the rural area is intended to maintain the rural, natural heritage, and cultural landscape features in the township. Limited service residential development is a permitted use in the rural area and is subject to Section 5.7.7 of the plan (although some of these policies are aimed at consent development). All of the units have appropriate water and road frontages.

Condominium development is also subject to the policies in Section 7.3 of the Plan. The lands are compatible with the scale of development in the area. They have appropriate lot area and frontages and have had a peer reviewed hydrogeological study submitted

Appendix A to Recommend Report 2014-117
Planning Report – County File #10CD-2012/002
July 16, 2014

Page 2 of 5

in support of the application. A satisfactory preliminary stormwater management plan has been prepared and the roads will be developed at a standard acceptable to the Township. Appropriate buffering has been secured for environmental features. The developer will enter into a condominium agreement to ensure conditions of approval are fulfilled. The proposed lots have been supported by studies that have justified private water and septic systems in accordance with Section 6.10.2 of the Plan.

The Official Plan states that condominiums shall be appropriately served by existing levels of municipal services such as fire protection, police protection and school facilities. A dry hydrant will be included in the development and maintained by the condominium corporation. The Plan goes on to state that additional services shall be provided by the corporation including communal garbage facilities at the public road, which are proposed as one of the conditions of draft approval.

Zoning By-law

The current zoning in effect for the subject property is Rural, with part of the lands having a specific Rural (RU-40) zone that applies to an area used for parking and water access for an island property. The property is proposed to be zoned as Limited Service Residential – Waterfront Zone (RLSW) for the waterfront lots and Limited Service Residential (RLS) zones for the non-waterfront lots. The common elements wetland area along the waterfront is proposed as Open Space Private Zone (OSP). Existing site- The proposed rezoning would be a condition of draft approval. There have been questions raised by Township staff as to whether there is an adequate building area with Unit 2 conformity with the proposed zoning by-law. The configuration of this Unit can be reviewed during the detailed design of the condominium, and changes made if necessary at this time. It is the opinion of planning staff that this issue can be resolved prior to final approval of the condominium.

Servicing

The applicant is proposing private wells and septic systems to support the development. The supporting studies have been reviewed by the County's peer reviewer Malroz Engineering and the Health Unit. Draft conditions have been included to ensure their recommendations will be implemented.

Stormwater

A stormwater management report was submitted in support of the application. Generally there is limited site grading proposed and stormwater would be managed through lot level controls, ditches, swales, and existing ponds on the property. The preliminary stormwater plan has been reviewed by the Cataraqui Region Conservation Authority and Township, and conditions of draft approval will ensure the proper implementation of the detailed design of stormwater measures.

Natural Hazards

Cranberry Lake is part of the Rideau Canal system. A 15 metre setback is required from the flood hazard elevation, which may exceed the 30 metre setback from the high water mark in some cases in low-lying parts of the property. Floodproofing setbacks and standards are required (e.g. ensuring basements would be above the flood elevation) and will be reviewed as part of the detailed design process.

Environment

An environmental impact statement was submitted in support of the application and was reviewed by the CRCA. The wetland area and vernal pools (temporary/seasonal ponding areas) on the property will be protected from development. A 35 metre setback for buildings is proposed from the high water mark, with a 30 metre undisturbed vegetation buffer. The conditions of draft approval will ensure that major environmental features of the property will be preserved. At the time of writing the report it was noted that although the CRCA had expressed support for the proposed draft condominium layout and zoning, formal draft conditions had not been submitted. Standard conditions and additional conditions relating to the correspondence received have been included in Appendix B. Should formal conditions not be received prior to the meeting, the proposed draft conditions relating to water and stormwater should still address any issues raised in the circulation process.

Archaeology, Culture, and Heritage

The applicant provided Stages 1-3 Archaeological Assessments of the subject property. The report indicates an archaeological site was found on the subject property. A Stage 3 investigation was subsequently undertaken, and items from a late 19th century farmstead were found. The site was deemed not to have significant cultural value or interest. The report recommends that the site be considered sufficiently documented and that clearance of any archaeological conditions pertaining to this property should be provided. The reports have been cleared by the Ministry of Tourism, Culture and Sport.

A number of standard conditions relating to discovery of previously unknown or unassessed archaeological resources during construction have also been included as conditions of draft approval.

The Algonquins of Ontario Consultation Office was also consulted on the proposal and their proposed draft condition has been included in the recommendation. There was disagreement on some of the wording in the Archaeological Assessment report between the Algonquins and the applicant's archaeologist, especially relating to the history of Cranberry Lake and whether there was a need to excavate some of the marshland on the property.

The report has been cleared by the Ministry of Tourism, Culture, and Sport and the CRCA has confirmed that development and site alteration will not be permitted in this area. The consultation office has been notified that this would be moving forward toward draft approval and was offered a chance to provide further comments or objections but has not done so. The draft conditions suggested by the consultation office during the circulation process have been included.

Transportation

Residents will have access to Carrying Place Road through an existing private road, Cranberry Cove Lane, which will be part of the common elements of the plan of condominium. Some units will also front on cul-de-sacs branching from the main access lane. The condominium agreement with the Township will ensure the private lane and associated cul-de-sacs are completed to emergency service access standards. Units 1 and 2 front on an existing private right-of-way outside of the proposed condominium. Several other lots also receive access to Carrying Place Road through this right-of-way, which also applies to the rest of Cranberry Cove Lane. One of the proposed conditions

of approval is that a joint use agreement be drafted to ensure these owners will share maintenance costs with the condominium corporation. Another condition requested by the Township is that Carrying Place Road be surface treated for approximately 700 metres leading up to the development.

Parkland

The applicant is required to dedicate parkland or provide up to 5% cash-in-lieu of parkland as part of the subdivision process in the Township of South Frontenac, which has been included as a condition of draft approval.

Other Issues/Agency Comments

Other commenting agencies such as Bell Canada, Hydro One, and the school boards provided either no concerns/comments or included a list of standard conditions.

Public Consultation:

A formal public meeting for the development was held on December 17, 2013. Several members of the public spoke and asked questions about the proposal.

Some of the concerns noted at the meeting were the building envelopes for some of the proposed units, the cost of maintaining the roads and future cost-sharing arrangements. A letter was also submitted expressing these concerns from a neighbouring resident.

As noted in the report, the detailed design process will ensure the condominium units each have a buildable envelope. The proposed units are large and have room to adjust proposed locations. The applicant has demonstrated that the development is appropriate for the purposes of draft approval, and individual units can be adjusted during the detailed design process prior to final approval. Additionally the road usage and maintenance requirements will be part of a joint use agreement and the condominium declaration. Other concerns identified have been addressed through technical reports and agency review.

Summary

The draft condominium represents appropriate waterfront development and has addressed issues raised during the circulation process. Commenting agencies have reviewed the subdivision extensively and provided conditions of draft approval, and the plan has been endorsed by South Frontenac Township Council. Overall, the proposal is of a size and scale that is appropriate for the lands and for development on the lakefront.

Appendix B: Proposed Conditions to Approval

Appendix C: Maps of Subject Site

Appendix D: Public Comments

Applicant: Gary Thomson	Date of Decision: July 16, 2014
File No.: 10CD-2012/002	Date of Notice:
Subject Lands: Cranberry Cove Condominium Parts 1, 6 & 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac	

CONDITIONS TO APPROVAL

The conditions of approval for the draft plan of condominium are as follows:

1. Approved Draft Plan:

That this conditional approval applies to the Draft Plan of Vacant Land Condominium, dated 01/04/12, revised May 30, 2014 prepared and certified by Clancy and Hopkins Surveying Limited, OLS, which shows the following:

- 13 units for single detached dwellings (Units 1-13);
- 1 storage garage (Unit 14)
- 1 parking area (Unit 15)
- Three road blocks (Blocks 16-18)
- One common element open space block (Block 19)
- One easement block (Block 20)
- Two 0.3 m reserves (Blocks 21 & 22)

2. Condominium Agreement:

That the owners of the subject land enter into a plan of vacant land condominium agreement with the municipality, prepared to the satisfaction of the municipality, to be registered on title of the subject land.

3. Financial Requirements:

- A. That the owner agree in writing to satisfy all the requirements, financial and otherwise of the municipality concerning the provision/upgrading of roads, installation of services and drainage, in accordance with the municipality's standards and procedures.
- B. That the Owner shall reimburse the Township of South Frontenac and County of Frontenac for all legal, engineering, planning, administrative expenses and permit fees including the cost of any peer review that the Township of South Frontenac or County of Frontenac may require in relation to the condominium.

4. Access

- A. That the road allowances included in this draft plan identified as Block 16 Common Element', 'Block 17 Common Element' and 'Block 18 Common Element' shall be shown and constructed to Township standards for new private lanes.
- B. That a portion of Carrying Place Road from the existing fire hall on the road to the entranceway to the development (approximately 712 metres) be surface treated to the satisfaction of the Township.

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- C. That the new lanes identified as 'Block 17 Common Element' and Block 18 Common Element' shall be named to the satisfaction of the municipality.
- D. That 0.3 metre reserves be identified by survey along the road allowance of Carrying Place Road where it abuts proposed units 6, 9, and 10 to be conveyed to and held in trust by the municipality for the purpose of denying additional access onto Carrying Place Road.
- E. That, prior to final approval, street signage shall be installed according to Township standards and to the satisfaction of the municipality.

5. Declaration, Easements and Joint Use Agreement

- A. That the easements referred to in the August 13, 2013 letter from Soloway Wright to the County of Frontenac be created within the declaration of a condominium, with the proposed additional access from the island located at Part 2, Plan 13R-8978 being subject to confirmation that the proposed easement is to the Township's satisfaction
- B. That Cranberry Cove Lane be subject to a joint use agreement (or other similar legal agreement), to be registered on title, between the condominium corporation/declarant and the properties listed in the August 13, 2013 letter from Soloway Wright to the County of Frontenac to the satisfaction of the Township.

6. On-Site Sewage Disposal and Water Systems:

- A. That the recommendations outlined in the letter dated January 10, 2014 from KFL&A Public Health to the County of Frontenac, be addressed to the satisfaction of the municipality and KFL&A Public Health
- B. That all requirements and recommendations specified in the Hydrogeology, Terrain Analysis and Nitrate Impact Assessment Report, revised dated April 9, 2013, from Lissom Soil and Water Inc., and 'Cranberry Cove Nitrate Attenuation Calculations' from Greer Galloway Group Inc., dated November 12, 2013, and project letter dated March 15, 2014 and all associated drawings and peer review recommendations be complied with.
- C. That any existing wells and or septic systems that may be present on the site and are not to be used as part of the plan of condominium be decommissioned as per applicable regulations.

7. Environment

- A. That the recommendations of the Environmental Impact Statement (EIS) dated January 12, 2012 prepared by Ecological Services, be implemented

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including the requirement that all development be set back a minimum of 35 metres from the high water mark of Cranberry Lake and inland ponds.

- B.** That all conditions and issues outlined in the letters dated November 26, 2012 and December 12, 2013 from the Cataraqui Region Conservation Authority/Rideau Waterway Development Review Team to the County of Frontenac, be addressed to the satisfaction of the municipality and Rideau Waterway Development Review Team.
- C.** That a practical building envelope in compliance with the Zoning By-law and EIS be identified to the Township's satisfaction on Unit 2
- D.** That the area on 'Block 19 Common Element' near Unit 14 at the narrowest point between the lane and the water's edge be vegetated with natural species of shrubs and trees as identified in the Township's Site Plan Guidelines and to the satisfaction of the Township.
- E.** That notice be provided to future purchasers advising them of the applicable CRCA and Parks Canada regulations, and any particular environmental restrictions on individual lots, in wording and in a manner to the satisfaction of the Rideau Waterway Development Team and the Township
- F.** That an agreement be registered on the subject land applying to all of the proposed units to deal with setting out the municipality's limited service policies to recognize that there is no commitment or requirement by the municipality to assume responsibility for ownership or maintenance of the private lanes within the plan. In addition, the agreement applying to Units 1-5 shall set out the municipality's standard environmental protection policies requiring that the area within 35 metres of the highwater mark of the lake be maintained in a natural state for soil and vegetation.

8. Stormwater

- A.** That a lot grading and drainage plan and a sediment and erosion control plan be completed and approved to the satisfaction of the Township of South Frontenac and the Cataraqui Region Conservation Authority ('CRCA'), and be included in the Condominium Agreement between the Owner and the Township.
- B.** That a stormwater management plan be prepared by a qualified Professional Engineer and approved to the satisfaction of the Township and the CRCA, and that appropriate text to implement its findings be included in the Condominium Agreement.
- C.** That, prior to final approval, the Township shall be satisfied that all servicing issues are resolved such as lane construction; stormwater drainage, design, and maintenance; and the construction and design of ditches and culverts.

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9. Parkland Dedication:

That the owner convey up to five percent of the value of the land in the form of cash-in-lieu of parkland.

10. Human Remains:

The condominium agreement shall contain a clause providing that any Owner(s) be advised, and also that a notice be placed in the purchase and sale agreement alerting any prospective purchasers that in the event that human remains are discovered during construction or site development of a lot, that the property owner shall immediately contact the OPP, the Ministry of Tourism, Culture and Sport and the Registrar or Deputy Registrar of the Cemeteries Unit of the Ministry of Consumer Services (or the applicable agencies at the time of final approval).

11. Archaeological Resources:

- A.** That all recommendations of the Archaeological Assessment (Stage 1-2 & Stage 3) Report, dated June 4, 2010 by Adams Heritage and further revised May 2013 be implemented to the satisfaction of the Township.
- B.** That if during the process of development any archaeological resources or human remains of Aboriginal interest are encountered, the Algonquins of Ontario Consultation Office will be contacted immediately at:

Algonquins of Ontario Consultation Office
31 Riverside Drive, Suite 101
Pembroke, Ontario K8A 8R6
Telephone: (613) 735-3759
Fax: (613) 735-6307
email: algonquins@nrtco.net

12. Utilities and On-Site Works

- A.** That a garbage pick-up area be included on the plan at a location near Carrying Place Road and to the satisfaction of the Township.
- B.** That an easement be included and a dry fire hydrant shall be constructed at a location to be determined to provide for a Dry Hydrant - this hydrant and the access to it shall be left unobstructed and accessed by the Township for inspection anytime year round and shall be maintained 100 percent, twelve months per year by the Corporation which requirement shall be incorporated into the final condominium agreement. Construction of the hydrant and all maintenance costs shall be borne by the developer/condominium corporation and shall be to the satisfaction of the Township

Applicant: Gary Thomson	Date of Decision: July 16, 2014
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- C. That, subject to the requirements of Canada Post, any mail boxes shall be placed at a location near the entrance to the development near Carrying Place Road and to the satisfaction of the Township.
- D. That prior to final approval, the Owner satisfy the Township that public utilities, including without limitation Bell Canada, Hydro One, etc., are adequate to service the proposed development.
- E. That, prior to final approval, street lighting shall be installed at the entrance to the development at Carrying Place Road such lighting to also illuminate any garbage pick-up area and mail box location.

13. Revisions to Draft Plan:

- A. That Prior to Final Condominium Approval, the Owner shall submit a revised Block Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval.
- B. That where final engineering design(s) result in minor variations to the Plan (e.g., in the configuration of lots, etc.), these may be reflected in the Final Plan subject to the satisfaction of the Township of South Frontenac and the County of Frontenac.

14. General conditions:

- A. That when requesting final Approval from the County of Frontenac, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the lots/blocks thereon conform to the frontage and area requirements of the Zoning By-Law.
- B. That prior to final approval, the County of Frontenac is to be advised by the municipality that this proposed subdivision conforms to the Zoning By-law in effect of the Township of South Frontenac including that the zoning is satisfactory to the Cataraqui Region Conservation Authority.
- C. That the Owner submit a draft Vacant Land Condominium Declaration for approval by the Township and County to ensure all conditions of approval will be satisfied

15. Clearance Letters:

- A. That Prior to Final Condominium Approval, the County of Frontenac shall be advised that all Conditions of Draft Plan Approval have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.

Applicant: Gary Thomson	Date of Decision: July 16, 2014
File No.: 10CD-2012/002	Date of Notice:
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- B. That Prior to Final Condominium Approval, the County is to be advised in writing by the Township of South Frontenac the method by which conditions 1 to 14 have been satisfied.
- C. That Prior to Final Condominium Approval, the County is to be advised in writing by KFL&A Public Health the method by which condition 6A has been satisfied.
- D. That Prior to Final Condominium Approval, the County is to be advised in writing by the Cataraqui Region Conservation Authority/Rideau Waterway Development Review Team the method by which conditions 7 and 8 have been satisfied.

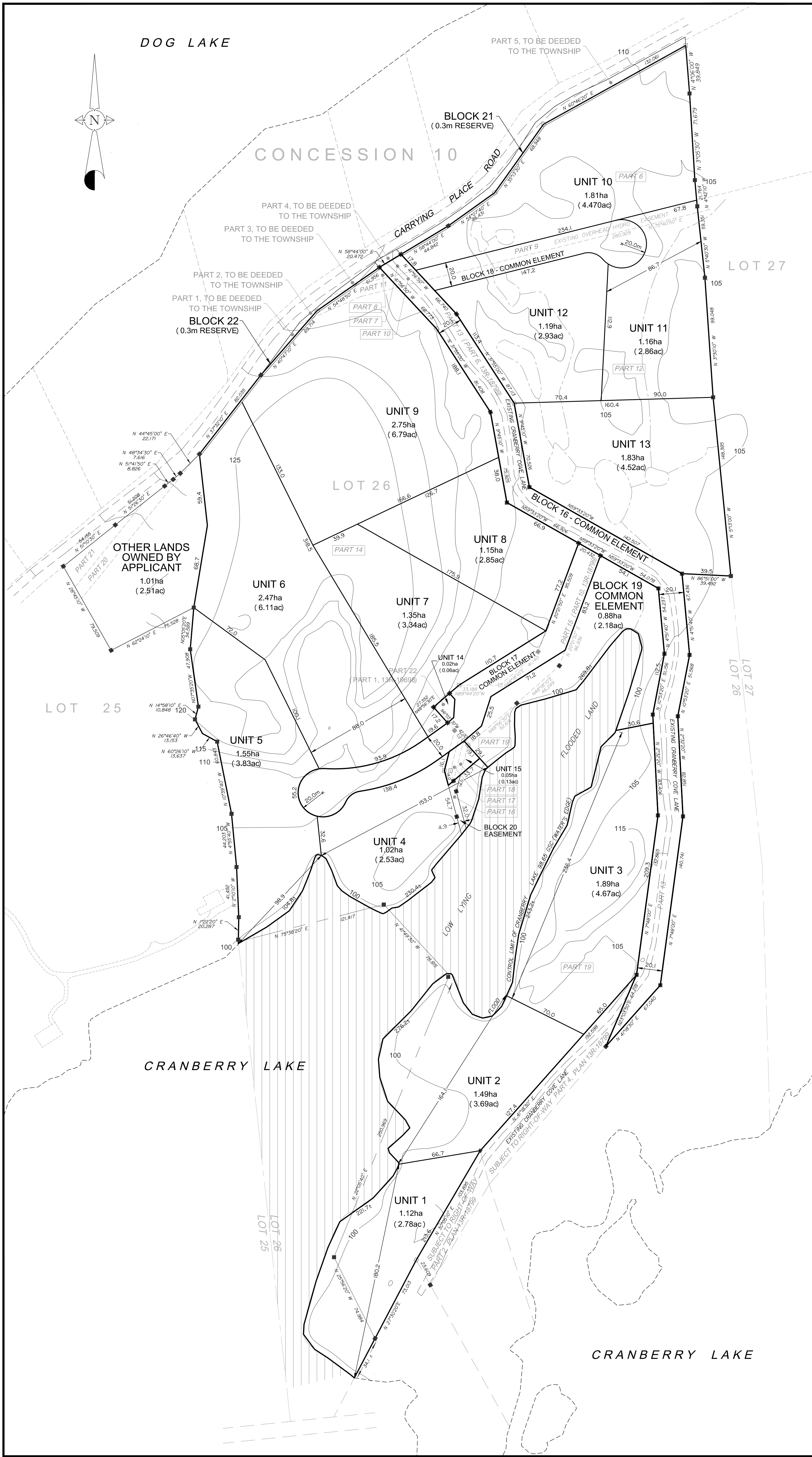
16. Lapsing Provisions:

- A. That pursuant to Section 51(32) of the Planning Act, this Draft Plan Approval shall lapse at the expiration of three (3) years from the date of issuance of Draft Plan Approval if final approval has not been given, unless an extension is requested by the Owner and, subject to review, granted by the approval authority.
- B. That pursuant to Section 51(33) of the Planning Act, the Owner may submit a request to the approval authority for an extension of the Draft Plan Approval. The extension period shall be for a maximum of three (3) years and must be submitted prior to the lapsing of Draft Plan Approval. Further extensions may be considered at the discretion of the Township and the County.

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NOTES TO DRAFT APPROVAL

1. It is the applicant's responsibility to fulfill the foregoing Conditions of Draft Plan Approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Frontenac.
2. When requesting Final Approval, the applicant will submit an account of how each Condition of Draft Approval has been satisfied along with the appropriate clearance letter from the Agency, Ministry or body requesting the condition.
3. Prior to Final Condominium Approval, the applicant shall submit to the County of Frontenac for review draft digital copies of all applicable Reference Plans, Surveys and, the M-Plan.
4. When requesting final approval, such a request must be directed to the Clerk, and be accompanied with:
 - Five (5) mylars and five (5) paper prints of the completed Final M-Plan;
 - Four (4) copies of all Reference Plans and (4) copies of all Conveyance Documents for all easements and lands being conveyed to the Municipality;
 - A copy of the condominium agreement and the condominium declaration
 - A Surveyor's Certificate to the effect that the lots and blocks on the Plan conform to the Zoning By-Law with respect to lot area and lot frontage;
 - A digital file in AutoCad format; and,
 - An application fee in accordance with the County's applicable fee by-law.
5. All measurements in condominium final plans must be presented in metric units.
6. The Final Plan approved by the County of Frontenac must be registered within thirty (30) days or the County of Frontenac may, under Subsection 51(59) of the *Planning Act*, withdraw its approval.
7. Clearances are required from the following agencies:
 - Township of South Frontenac
 - KFL&A Public Health
 - Cataraqui Region Conservation Authority/Rideau Waterway Development Team



DRAFT PLAN OF VACANT LAND CONDOMINIUM
PARTS 1, 6 & 7, PLAN 13R-8978, EXCEPT PARTS 1-5, PLAN 13R-18799 AND PART 1, PLAN 13R-19396, PART OF LOT 26, CONCESSION 10, GRAPHIC TOWNSHIP OF PITTSBURGH, FORMERLY TOWNSHIP OF STORRINGTON, TOWNSHIP OF SOUTH FRONTENAC, COUNTY OF FRONTENAC
SCALE 1:1500

ADDITIONAL INFORMATION REQUIRED UNDER SECTION 51 (17) OF THE PLANNING ACT.
(d) SEE SURVEYORS CERTIFICATE.
(e) AS SHOWN ON DRAFT PLAN.
(f) AS SHOWN ON DRAFT PLAN.
(g) AS SHOWN ON DRAFT PLAN.
(h) AS SHOWN ON DRAFT PLAN.
(i) AS SHOWN ON DRAFT PLAN.
(j) AS SHOWN ON DRAFT PLAN.
(k) AS SHOWN ON DRAFT PLAN.
(l) AS SHOWN ON DRAFT PLAN.

LANDUSE SCHEDULE

LAND USE	AREA(ha)	AREA%
UNITS 1 - 13 - RESIDENTIAL SINGLE DETACHED	20.78	81.5
UNIT 14 - STORAGE GARAGE	0.02	0.1
UNIT 15 - PARKING AREA	0.05	0.2
BLOCK 16 - COMMON ELEMENT (EXISTING APPROVED 20.0m CRANBERRY COVE LANE)	1.47	5.8
BLOCKS 17 & 18 - COMMON ELEMENT (PROPOSED 20.0m PRIVATE LANE)	1.1B	4.6
BLOCK 19 - COMMON ELEMENT (PROPOSED OPEN SPACE LANDS)	0.88	3.4
BLOCK 20 - EASEMENT (PROPOSED ACCESS TO LAKE)	N/A	
BLOCKS 21 & 22 - 0.3m RESERVES	0.10	0.4
DRAFT PLAN, CONDOMINIUM LANDS - SUB TOTAL	24.48ha	4.0
OTHER LANDS OWNED BY APPLICANT	1.01	4.0
SITE TOTAL	25.49ha	100.0%

REGULATIONS FOR PROPOSED LIMITED SERVICE RESIDENTIAL (RLS) AND WATERFRONT (RLSW) ZONES

MINIMUM LOT AREA - RLS ZONE - 8,000sq. meters	RLSW ZONE - 10,000sq. meters
MINIMUM LOT FRONTAGE - PRIVATE LANE - 76.0m (250ft)	WATER FRONTAGE - 91.0m (300ft)
MINIMUM FRONT YARD DEPTH - RLS ZONE - 20.0m (98.4ft)	FROM WATERBODY - RLSW ZONE - 30.0m (98.4ft)
MINIMUM REAR YARD - 10.0m (32.8ft)	
MINIMUM INTERIOR SIDE YARD - 3.0m (9.8ft)	
MINIMUM EXTERIOR SIDE YARD - RLS ZONE - 20.0m (65.6ft)	RLSW ZONE - 10.0m (32.8ft)
MAXIMUM LOT COVERAGE - 10.0%	
MINIMUM GROSS FLOOR AREA - 59.0 sq. meters (635.1sq ft)	
MAXIMUM BUILDING HEIGHT - 11.0m (36.1ft)	
MINIMUM SETBACK FROM FLOODLINE OF A WATERBODY - RLSW ZONE 30.0m (98.4ft)	

METRIC NOTE:
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

CONTOURS NOTE:
CONTOURS PREPARED USING DATA OBTAINED BY OTHERS. PORTIONS OF THIS SKETCH ARE PREPARED FROM COMPILED INFORMATION AND NOT FROM AN ACTUAL SURVEY.

SHORE AND FLOOD LINES:
THE FLOOD CONTROL LIMIT OF CRANBERRY LAKE, AS DEFINED BY PARKS CANADA JUNE 2011, AS SHOWN ON THIS PLAN, WAS LOCATED ON FEBRUARY 10, 2010 AND MEASURED AT AN ELEVATION OF 98.65m GSC ON JUNE 8, 2011 BY CLANCY & HOPKINS SURVEYING LTD.

SURVEY BOUNDARY NOTE:
BEARINGS ARE UTM GRID, DERIVED FROM UTM ZONE 18, NAD83 (CSRS).

OWNERS CERTIFICATE
I AUTHORIZE RFA PLANNING CONSULTANT INC. TO PREPARE AND SUBMIT THIS DRAFT PLAN OF CONDOMINIUM TO THE COUNTY OF FRONTENAC.

OWNER
1412713 ONTARIO LIMITED
DATE
5/30/2019

SURVEYOR'S CERTIFICATE
I CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED ARE CORRECTLY SHOWN.

W. RONALD CLANCY
ONTARIO LAND SURVEYOR.
DATE
JAN 11, 2012

CLANCY & HOPKINS ONTARIO LAND SURVEYORS
42 BRIDGE STREET EAST, GREATER NAPANEE, ONTARIO (613) 354-4221

NO.	REVISION	DATE	APPROV
1	ADD UNITS FOR PARKING AND GARAGE, LANE AND OS LAND	MAY 30/14	R.F.A.
2	REVISED LEGAL DESCRIPTION	AUG. 19/13	R.F.A.

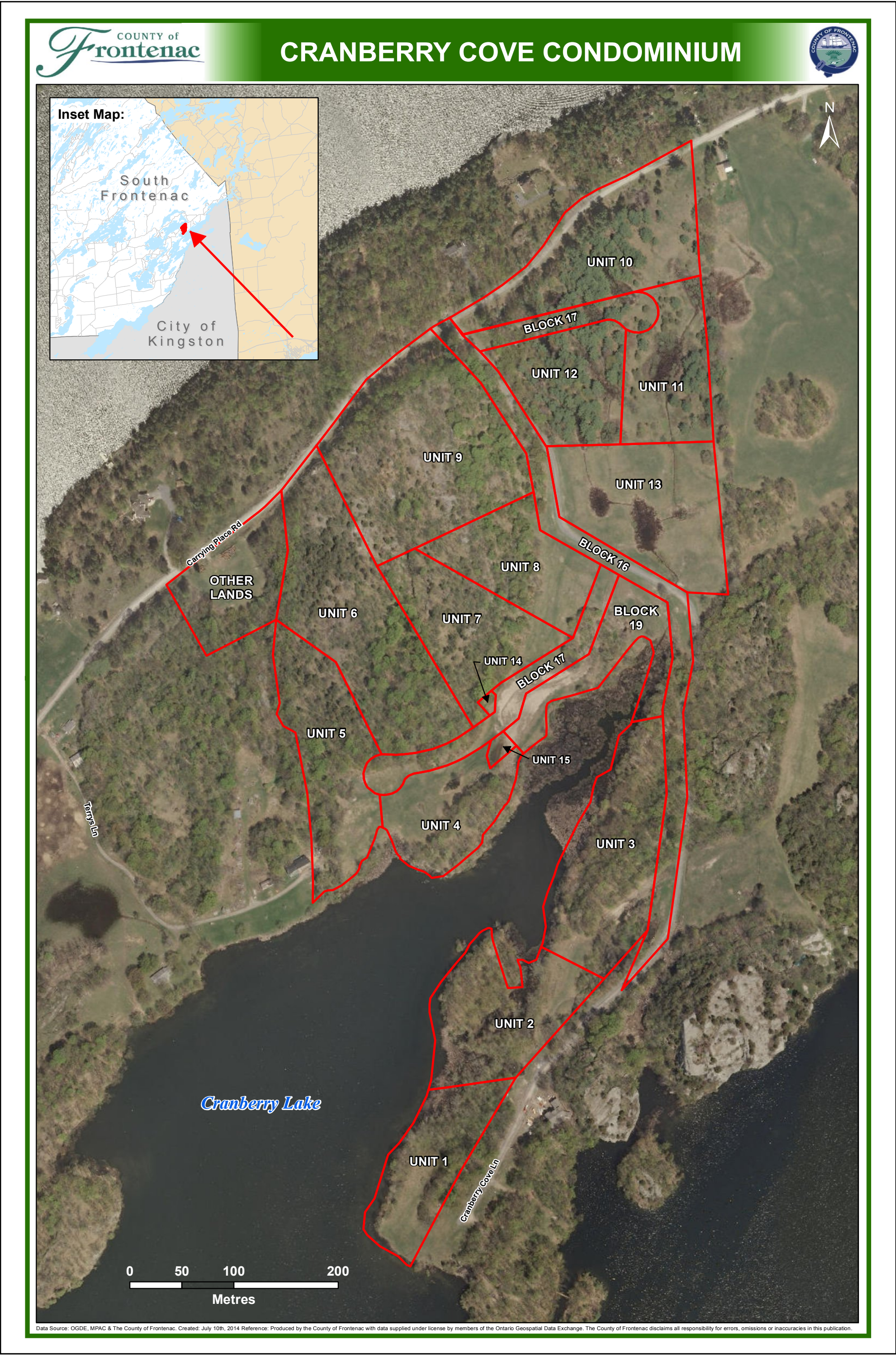
JOB NO.

287-DP

211 Dundas Street East, Suite 202, Belleville, Ontario, K8N 1E2

2014-117
Corporate Services

Page 31 of 117



December 16, 2013

Township of South Frontenac

Attention: Lindsay Mills, Planner

Re: Review of Application for Plan of Condominium and Associated Zoning By-law Amendment Part of Lot 26, Concession X, Storrington District

By way of introduction, we purchased Lot 1 in 2007 but have not yet constructed a residence on the property. Our deed of purchase gives us a right of way over those portions of Lot 26, Concession 10 designated as Parts 2, 4, 6, 7, 8 and 9 on RPlan 13R 18799 – see attached drawing. As we understand it, this Lot 1 was 1 of 4 created by a Plan of Subdivision of 85 +/- acres of land leaving remainder lands. I believe there must have been a further severance of 1 lot, now owned by Gary and Martha Beach, which leaves a reduced Remainder Land of some +/- 65 acres now under consideration for the Condominium Plan.

We have reviewed the materials made available to us with respect to this of Application for Plan of Condominium and Associated Zoning By-law Amendment. We received a notice of the Public Meeting by mail and I found the electronic copy of the report to Council on the Township's website. As a result, we now have a number of questions.

It should be noted as well that, as of December 16, 2013, we are in receipt of a document titled Application for Absolute Title under the Land Titles Act. It is not yet clear what impact this Application for Absolute Title has on the Application for Condominium nor have we had the opportunity to consult with legal counsel on this Application.

These documents have created some uncertainty with respect to our existing rights as owners of Lot 1, and possible future obligations that were not contemplated by us in the original subdivision plan.

We have the following questions with respect to the Application for Plan of Condominium (which may be further complicated to some as yet undetermined degree by the Application for Absolute Title that we received today):

1. Does the (draft?) plan of subdivision (if it exists for the Remainder Lands) continue or will it be superceded by the Condominium Plan? Is a formal mechanism required to cancel the (draft?) plan of subdivision?
2. Was there in fact a severance of the 5th lot, referred to above, now owned by the Beaches, and how and when did that take place? Is a public notification process required for such a severance?
3. What conditions apply for lot dimensions, set backs and the like for a Condominium Plan compared to a Plan of Subdivision? As I understand it, the zoning by-law provides the conditions for RLSW and RLS. Based on your report dated December 12, it appears those same zoning conditions would apply if zoning amendments are approved to accommodate the Condominium Plan.
4. We currently have right of way over what is identified as Parts 7, 10, 13, 23, and 24 (described as Parts 2, 4, 6, 7, 8 and 9 (on RPlan 13R 18799) aka Cranberry Cove Lane. Does the introduction of the Condominium Plan change our right of way in

any way? Are we to undertake any legal steps to secure our right of way? What impact does the Application for Absolute Title on this land have?

5. Your report makes reference to common elements, of which Cranberry Cove Lane is one (block 16 on your Attachment #2) and monthly condominium fees would be assessed for their ongoing maintenance. One of the Restrictive Covenants on our deed stipulates that "The Transferee agrees: to become a member of the co-operative road maintenance associations; to pay the Transferee's proportionate share of road maintenance costs; and that no access across the herein described right of way shall be allowed unless all the road maintenance costs, if any are paid by the owner and are not in arrears. We assume our Right of Way access to Cranberry Cove Lane will of course continue. How will the Condominium Application assure us the continued co-operative road maintenance association in a fair and equitable manner as originally contemplated?
6. You note in your report that Block 19 has been identified as a common element waterfront area set aside for the benefit of the persons living in the development. This particular location is a waterlogged and marshy and is not a parcel that could be reasonably enjoyed by persons.
7. In your report under Comments, your point 1 referring to Attachment #2 mentions "maintaining legal access to the three existing residential lots on the lane". It is not clear what this "legal access" means and there are actually 5 existing residential lots, including the island.
8. Under Agency Comments, you note that a garbage pickup area be included in the Plan. Will the existing 5 lots have access to the garbage pickup area?
9. Similarly, postal service should be accommodated but has not been addressed – how is this intended to be handled?
10. You also make reference to the requirement for a Dry Hydrant. Is this required only for the condominium units or is it also to meet the needs of the existing 5 residential lots? As the existing 5 residential lots are outside of the condominium corporation, does this mean you are imposing an obligation on the existing lots as well?

The above questions are preliminary. As we noted, the receipt of the Application for Absolute Title has created further uncertainty as to what is intended with the Remainder Lands.

We are not opposed to the further development of the Remainder Lands, whether it be by Plan of Condominium or by Plan of Subdivision. We always understood there would be further development. Our primary concern is that we, and those coming to visit us, continue to enjoy unrestricted access to Cranberry Cove Lane, that we have an equal voice in decisions and costs affecting common elements to which we currently have a right of way, and that the character of the natural environment be preserved.

Regards,

Clark and Alida Moffatt



Report 2014-118

RECOMMEND REPORT TO COUNCIL

To: Warden and Council of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared By: Joe Gallivan
Manager of Sustainability Planning

Date Prepared: July 9, 2014

Date of Meeting: July 16, 2014

Re: **Corporate Services – Draft County Official Plan: Authorization of Meeting Dates for Council Review of Third Draft and Public Meeting**

Recommendation

BE IT RESOLVED THAT the Council of the County of Frontenac receives the *Corporate Services – Draft County Official Plan: Authorize Meeting Dates for Council Review of Third Draft and Public Meeting Report*;

AND FURTHER THAT Council hold a special Council meeting on August 21st, 2014 to consider a third draft of the County Official Plan that would be revised based on comments received from the Ministry of Municipal Affairs and Housing;

AND FINALLY THAT Council set the date, time, and location in September for a formal Public Meeting as required under the Ontario *Planning Act*.

Background

The second draft of the County Official Plan was submitted to the Ministry of Municipal Affairs and Housing (MMAH) for comments at the beginning of January, 2014.

MMAH circulates draft Official Plans to all relevant Ministries such as Natural Resources, Environment, Agriculture and Food as well as Conservation Authorities under their 'One Window' review. The plans are reviewed to measure their consistency

Recommend Report to Council

Corporate Services – Draft County Official Plan: Comments from the Ministry of Municipal Affairs and Housing
July 16, 2014

Page 1 of 3

with the Provincial Policy Statement. Formal comments from MMAH were received on June 27th. The cover letter is attached as Appendix 'A'.

Comment

Staff has started to review the comments from MMAH and will provide Council with a comprehensive report and revised draft Official Plan with recommendations to accept or not accept the proposed MMAH revisions.

It is important that Council review the changes in August so that a Public Meeting can be scheduled for September. The goal for the August meeting is to present a staff report that has reviewed the Ministry's comments with recommended changes to the draft plan, resulting in a third draft which would need to be endorsed by Council prior to a formal Public Meeting. Staff recommends that the meeting be held in the evening to allow for greater public participation. Following this Public Meeting, Council would be in a position to adopt the Official Plan.

Council also needs to determine the time, date and location for the Public Meeting. Depending on the date Council can consider adoption of the plan at their meeting on September 17th or October 15th.

Financial Implications

County Council approved a budget of \$30,000 for this project as part of the 2012 budget, which was funded through Federal Gas Tax. To date \$8,300 has been spent on this project.

Sustainability Implications

This project is specifically highlighted in the County's Sustainability Plan. It touches on all four pillars of the plan: social, cultural, economic, and environmental.

The development of a County Official Plan should be considered as one of the cornerstone efforts in the implementation of *Directions for Our Future*. It will serve as the County's land use planning document that can be used to implement a number of regional studies such as the Municipal Housing Strategy, the Natural Heritage Study, Community Improvement Planning, Population Projections, the Seniors Housing initiative, and a number of economic development programs. Also, it will promote local decision-making and '*Made in the Frontenacs*' solutions as County Council will become the approval authority for local Official Plan Amendments and five year updates to Official Plans.

From a broader perspective, the County Official Plan will serve as a regional plan to help deal with some of the issues affecting the Frontenacs over the next twenty-five years.

Recommend Report to Council

Corporate Services – Draft County Official Plan: Comments from the Ministry of Municipal Affairs and Housing
July 16, 2014

Page 2 of 3

Organizations, Departments and Individuals Consulted and/or Affected

County of Frontenac
Township of Frontenac Islands
Township of South Frontenac
Township of Central Frontenac
Township of North Frontenac
Ministry of Municipal Affairs and Housing

Attachments

Appendix A – Correspondence dated June 27th from the Ministry of Municipal Affairs and Housing

**Ministry of
Municipal Affairs
And Housing**

**Ministère des
Affaires municipales
et du Logement**



Municipal Services Office	Bureau des services aux municipalités
Eastern Region	Région de l'Est
8 Estate Lane	8 chemin Estate
Rockwood House	Maison Rockwood
Kingston ON K7M 9A8	Kingston ON K7M 9A8
Phone: (613) 545-2100	Téléphone: (613) 545-2100
Fax: (613) 548-6822	Télécopieur: (613) 548-6822
Toll Free: 1-800-267-9438	Sans frais: 1-800-267-9438

June 27, 2014

Joe Gallivan MCIP RPP
Manager of Sustainability Planning
County of Frontenac
2069 Battersea Road
Glenburnie ON K0H 1S0

**Re: Frontenac County Draft Official Plan
One Window Comments
MMAH File No.: 10-OP-147822**

Dear Mr. Gallivan:

Thank you for providing us with the opportunity to comment on the draft of the first Official Plan for the County of Frontenac.

We would like to commend the County for the hard work and effort that has gone into this exercise so far. The Plan is well supported with background material (eg. Population forecasting, natural heritage system study) and is clearly and efficiently formatted, while also providing a wealth of local context. Continued consultation with a broad number of stakeholders will assist in the review process and will continue to shape the appropriate direction for the Official Plan.

We appreciate the importance of an effective upper tier official plan in addressing economic and rural issues in the County, and the importance of balancing these needs with the priority of protecting and preserving natural heritage features, water resources and agriculture.

The County's focus within the Plan on issues shared throughout the region is expected to provide guidance and coordination to lower tiers, including the regional focus on roads and trails, tourism, servicing, housing and social services and environmental sustainability.

We commend Frontenac County for the policies incorporated in this draft, particularly with respect to preserving the rural character for the farming community and in identifying the tourism benefit of establishing scenic routes, and for the recognition of the importance of the natural environment as a resource for economic development requiring careful protection.

Recently, the Province has undertaken a number of initiatives that are the key to planning for the expected population growth in the Province of Ontario. The revised Provincial Policy Statement, 2014 (PPS) includes enhanced policies for managing growth and for promoting efficient land-use and development patterns, particularly in rural areas.

In keeping with our "One-Window" inter-ministry protocol, we have contacted and received comments from the Ministries of Natural Resources (MNR); Environment (MOE); Culture (MTCS); Northern Development and Mines (MNDM) and Transportation (MTO). We have also received and incorporated comments from Parks Canada and the Conservation Authorities (CAs).

At this time, we are awaiting comments from the Ministry of Agriculture, Food and Rural Affairs (OMAFRA), and will provide additional comments as soon as they are available.

Through our comments contained in [Appendix A](#) (policy) and [Appendix B](#) (schedules) attached to this letter, we are taking the opportunity to present a detailed summary of matters of provincial interest raised throughout the One-Window review of the draft Official Plan update. We are hopeful that, through continued dialogue, all matters of provincial interest can be addressed as required.

We have also provided additional recommendations and information items in [Appendix C](#).

By providing detailed comments at this early "draft" stage, it is our intention that matters of provincial interest will be addressed prior to the County's adoption of the Official Plan, allowing for a streamlined approval by the Ministry of Municipal Affairs and Housing.

At this time, perhaps the most significant comments outlined in [Appendix A](#) and [Appendix B](#) relate to the new PPS 2014. Generally speaking, it is recommended to update references to the PPS 2005 to the more recent PPS 2014. Our comments reflect this version of the PPS and generally only minor changes are required in order to achieve an updated level of consistency.

One area of change in the PPS 2014 that affects this Plan is the new framework for Rural Areas found in Section 1.1.4, Rural Areas in Municipalities.

Under the PPS 2005, "rural areas" were not defined, and were essentially considered to be those lands left over after the identification of other areas. Under the PPS 2014, "Rural Areas" are identified and defined, as are "Rural Lands". The definitions are as follows:

Rural Areas: means a system of lands within municipalities that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and areas, and resource areas.

Rural Lands: means lands which are located outside settlement areas and which are outside prime agricultural areas.

Under this new framework, all of Frontenac County could be considered a Rural Area. Section 1.1.4 has been updated to clarify that "rural settlement areas shall be the focus of growth and development" (1.1.4.2), and when directing this development "planning authorities shall give consideration to rural characteristics, the scale of development, and the provision of appropriate service levels" (1.1.4.3). Additionally, "growth and development may be directed to rural lands" (1.1.4.4.) in accordance with the rural lands policies found in Section 1.1.5.

Appendix A contains specific recommendations to reflect this new policy framework and its associated flexibility for Rural Areas, suitable to local contexts.

Stakeholder Engagement

As the County moves into the next phase of the Official Plan review, we would encourage you to continue your efforts in engaging the range of stakeholders who have an interest in this important initiative. In this regard we encourage the County to continue to engage with First Nations groups to advise them of the County's new Official Plan and to provide an opportunity for detailed consultation. We note that the County has already undertaken consultation with First Nations groups, including the Algonquins of Ontario, and we commend these efforts.

Given the level of detail provided in our comments, MMAH would be pleased to arrange a meeting with County staff to discuss any questions or concerns that may arise out of this One-Window Review.

Thank you again for providing us the opportunity to pre-consult with you on this draft Official Plan. We look forward to meeting with you to discuss the proposed changes requested herein. Should you have any questions or comments, or to set up a meeting, please do not hesitate to contact me at (613) 545-2112 or by email at andrea.gummo@ontario.ca.

Yours truly,



Andrea Gummo, Planner
Municipal Services Office – Kingston

Encl.

cc. Liz Spang and Jesse Van Allen, MNR
Jon Orpana, MOE
Katherine Kirzati, MTCS
John O'Neill, OMAFRA
Stacy Sweezey and Heather Doyle, MTO
Debbie Laidlaw, MNDM
Christine Woods, CA comment coordinator
Susan Millar, Parks Canada



REPORT 2014-114

RECOMMEND REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Marian VanBruinessen
Director of Corporate Services/Treasurer

Date prepared: July 2, 2014

Date of meeting: July 16, 2014

Re: Corporate Services – County Corporate Offices
Air Conditioning

Recommendation

THAT County Council approve the expenditure of up to \$30,000 to provide for an air conditioning solution for the main floor of the County offices;

AND FURTHER THAT the Council of the County of Frontenac authorize the additional expenditure of \$15,000 be funded by a transfer from the County Capital Asset Replacement reserve.

Background

The working environment of the County offices in an old house is not ideal, but has been dealt with on an ad hoc basis in the past.

One large air conditioning unit was built in the attic to provide air conditioning on the second floor. Individual units have been provided for the different offices.

Comment

The original intent had been to provide for an air conditioning solution for the main floor of the old house. In the process of preparing the AC units on the main floor for the 2014 summer season it was identified that the individual units are becoming old and that required replacement parts are not available.

Recommend Report
Corporate Services – County Corporate Offices Air Conditioning
July 16, 2014

Page 1 of 7

For that reason TCMS was asked to provide an assessment of the current AC units and investigate alternate solutions. The following is the information provided by the consultant.

Existing AC Systems serving Old House

North side – lower floor – Planning/ Economic Development Office
Goodman mini-split ductless
208/230 V Phase 1
Model HDC12-1A
R22 refrigerant
Compressor RLA 5.9, LRA 29

South side – lower floor – Executive Office
NCP mini-split ductless
208/230 V Phase 1
Model S240A-13K11
R22 refrigerant
Compressor RLA 5.7, LRA 33

Lower floor - Human Resources Office / Board Room
R22 refrigerant
Eubank mini-split ductless
No other data available

Central AC system – located in attic
Serving offices on 2nd floor of building

System Replacement Benefits

The proposed upgrade involves replacing the mini-split ductless systems with a central system located in the basement floor of the old house.

The existing systems are all 10+ years older. The Human Resources/ Board Room unit is not functioning properly due to a calibration problem with the temperature sensor, however the unit is still providing sufficient cooling. The sensor cannot be replaced as parts are unavailable.

The existing mini-split ductless systems all use R22 refrigerant, which are less energy efficient than the new R 410A refrigerants. Replacing the existing systems would result in an estimated 25% savings of energy costs for cooling. The R22 refrigerant is being phased out as discussed in the attached excerpt from the EPA website.

The existing mini-split ductless systems are not serviceable, i.e. when they do eventually fail, these will need to be replaced.

Due to the location of some of the units in relation to the work spaces, the units are creating a health and wellness issue.

The proposed central system would also be capable of providing cooling to areas not currently covered by the mini-split ductless systems on the main floor open areas including the Executive Assistant's desk, work stations and office equipment) located outside of the Executive Office, Human Resources Office, Planning Office and Board Room.

The proposed system will have small circular floor registers to supply cool air to the spaces. The wall mounted evaporators would be eliminated, except in the board room, where cooling demand is better suited to a mini-split type of AC system.

Sustainability Implications

As identified above, the proposed new systems will result in an estimated 25% savings in energy costs due to greater energy efficiency.

Financial Implications

The proposed system is estimated to cost \$30,000 for supply and installation, including electrical hook-up and removal of old systems. Operational costs will be reduced as a result of the estimated 25% savings in energy consumption.

The cost to replace a mini-split ductless system is currently estimated at \$4,000 per unit, which, at an aggregate would require \$20,000, with less efficient individual systems and would not provide balanced air flow.

The 2014 approved budget provided for \$15,000 to provide air conditioning for the main area of the old house. An additional \$15,000 is required to undertake a more comprehensive project and can be transferred from the County Capital Asset Replacement reserve.

Organizations, Departments and Individuals Consulted and/or Affected

Tom Mercer, Manager of Environmental Services, Fairmount Home
Patrick Thompson, TCMS Inc.

What You Should Know about Refrigerants When Purchasing or Repairing a Residential A/C System or Heat Pump

[Background](#) | [Phaseout Schedule](#) | [Consumers](#) | [Alternatives](#) | [Servicing Your System](#) | [Purchasing New Systems](#)

DISCLAIMER: EPA seeks to promote energy efficiency and the safe use of ozone- friendly substances, and does not endorse any particular company or its products.

Background: Ban on Production and Imports of Ozone-Depleting Refrigerants

In 1987 the [Montreal Protocol](#), an international environmental agreement, established requirements that began the worldwide phaseout of ozone-depleting CFCs (chlorofluorocarbons). These requirements were later modified, leading to the phaseout in 1996 of CFC production in all developed nations. In 1992 [the Montreal Protocol was amended](#) to establish a schedule for the phaseout of HCFCs (hydrochlorofluorocarbons). HCFCs are less damaging to the ozone layer than CFCs, but still contain ozone-destroying chlorine. The Montreal Protocol as amended is carried out in the U.S. through [Title VI of the Clean Air Act](#), which is implemented by EPA.

HCFC-22 (also known as R-22) has been the refrigerant of choice for residential heat pump and air-conditioning systems for more than four decades. Unfortunately for the environment, releases of R-22, such as those from leaks, contribute to ozone depletion. In addition, R-22 is a greenhouse gas and the manufacture of R-22 results in a by-product (HFC-23) that contributes significantly to global warming. As the manufacture of R-22 is phased out over the coming years as part of the agreement to end production of HCFCs, manufacturers of residential air conditioning systems are offering equipment that uses ozone-friendly refrigerants. Many homeowners may be misinformed about how much longer R-22 will be available to service their central A/C systems and heat pumps. This fact sheet provides information about the transition away from R-22, the future availability of R-22, and the new refrigerants that are replacing R-22. This document also assists consumers in deciding what to consider when purchasing a new A/C system or heat pump, or when having an existing system repaired.

Phaseout Schedule for HCFCs Including R-22

Under the terms of the Montreal Protocol, the U.S. agreed to meet certain obligations by specific dates that will affect the residential heat pump and air-conditioning industry:

January 1, 2004:

The Montreal Protocol required the U.S. to reduce its consumption of HCFCs by 35% below the U.S. baseline cap. As of January 1, 2003, EPA banned production and import of HCFC-141b, the most ozone-destructive HCFC. This action allowed the United States to meet its obligations under the Montreal Protocol. EPA was able to issue 100%

Recommend Report
Corporate Services – County Corporate Offices Air Conditioning
July 16, 2014

Page 4 of 7

January 1, 2010:	of company baseline allowances for production and import of HCFC-22 and HCFC-142b.
January 1, 2015:	The Montreal Protocol requires the U.S. to reduce its consumption of HCFCs by 75% below the U.S. baseline. Allowance holders may only produce or import HCFC-22 to service existing equipment. Virgin R-22 may not be used in new equipment. As a result, heating, ventilation and air-conditioning (HVAC) system manufacturers may not produce new air conditioners and heat pumps containing R-22.
January 1, 2020:	The Montreal Protocol requires the U.S. to reduce its consumption of HCFCs by 90% below the U.S. baseline.
January 1, 2020:	The Montreal Protocol requires the U.S. to reduce its consumption of HCFCs by 99.5% below the U.S. baseline. Refrigerant that has been recovered and recycled/reclaimed will be allowed beyond 2020 to service existing systems, but chemical manufacturers will no longer be able to produce R-22 to service existing air conditioners and heat pumps.

For more information about this phaseout, see fact sheets about the [HCFC Phaseout Schedule](#) and [Frequently Asked Questions on the HCFC Phaseout](#).

What Does the HCFC-22 Phaseout Mean for Consumers?

Availability of R-22

The Clean Air Act does not allow any refrigerant to be vented into the atmosphere during installation, service, or retirement of equipment. Therefore, R-22 must be recovered and recycled (for reuse in the same system), reclaimed (reprocessed to the same purity standard as new R-22), or destroyed. After 2020, the servicing of R-22-based systems will rely solely on recycled or reclaimed refrigerants. It is expected that reclamation and recycling will ensure that existing supplies of R-22 will last longer and be available to service a greater number of systems. As noted above, chemical manufacturers will no longer be able to produce, and companies will no longer be able to import, R-22 for use in new A/C equipment after 2010, but they can continue production and import of R-22 until 2020 for use in servicing existing equipment. Given this schedule, which was established in 1993, the transition away from R-22 to the use of ozone-friendly refrigerants should be smooth. For the next 10 years or more, R-22 should continue to be available for all systems that require R-22 for servicing.

Alternatives to R-22 in Residential Air Conditioning

As R-22 is gradually phased out, non-ozone-depleting alternative refrigerants are being introduced. Under the Clean Air Act, [EPA reviews alternatives to ozone-depleting substances](#) to evaluate their effects on human health and the environment. EPA has reviewed several [alternatives to R-22 for household and light commercial air conditioning](#) and has compiled a list of substitutes that EPA has determined are acceptable. One of these substitutes is R-410A, a blend of hydrofluorocarbons (HFCs) that does not contribute to depletion of the ozone layer, but, like R-22, contributes to global warming. R-410A is manufactured and sold under various trade names, including GENETRON AZ-20®, SUVA 410A®, Forane® 410A, and Puron®. An additional refrigerant on the list of acceptable substitutes for

R-22 in residential air conditioners and other products is R-407C. Residential air conditioners and heat pumps using R-407C are not available in the U.S., but are commonly found in Europe. EPA will continue to review new non-ozone-depleting refrigerants as they are developed.

Servicing existing units

Existing units using R-22 can continue to be serviced with R-22. There is no EPA requirement to change or convert R-22 units for use with a non-ozone-depleting substitute refrigerant. Such changes, called "retrofits," are allowed if the alternative has been found acceptable for that type of use. R-407C is allowed for retrofits but R-410A is not allowed in retrofits due to its higher working pressures. In addition, the new substitute refrigerants would not work well without making some changes to system components. As a result, service technicians who repair leaks to the system will most often continue to charge R-22 into the system as part of that repair.

EPA warns homeowners, home improvement contractors and air conditioning technicians of potential safety hazards related to the use of propane or other unapproved refrigerants in home air conditioning systems. Home air conditioning systems are not designed to handle propane or other similar flammable refrigerants. The use of these substances poses a potential fire or explosion hazard for homeowners and service technicians. For information about R-22a and related flammable refrigerants, [see EPA's press release](#) and [fact sheet](#).

Installing new units

The transition away from ozone-depleting R-22 to systems that rely on replacement refrigerants like R-410A has required redesign of heat pump and air conditioning systems. New systems incorporate compressors and other components specifically designed for use with specific replacement refrigerants. For instance, if a new outdoor unit (typically called a "condensing unit," containing the condenser and compressor) is installed, it is likely that a new indoor unit (typically called an "evaporator") will also be required. With these significant product and production process changes, testing and training must also change. Consumers should be aware that dealers of systems that use substitute refrigerants should be schooled in installation and service techniques required for use of that substitute refrigerant.

A Common Sense Approach To Servicing Your System

Along with prohibiting the production of ozone-depleting refrigerants, the Clean Air Act also mandates the use of common sense in handling refrigerants. By containing and using refrigerants responsibly -- that is, by recovering, recycling, and reclaiming, and by reducing leaks -- their ozone depletion and global warming consequences are reduced. The Clean Air Act outlines specific refrigerant containment and management practices for HVAC manufacturers, distributors, dealers and technicians. Properly

Recommend Report
Corporate Services – County Corporate Offices Air Conditioning
July 16, 2014

Page 6 of 7

installed home comfort systems rarely develop major refrigerant leaks, and with proper servicing, a system using R-22, R-410A, or another refrigerant will reduce its impact on the environment. While EPA does not mandate repairing or replacing small systems because of leaks, system leaks can not only harm the environment, but also result in increased operation and maintenance costs.

One important thing a homeowner can do for the environment, regardless of the refrigerant used, is to select a reputable dealer that employs [service technicians who are EPA-certified](#) to handle refrigerants. Technicians often call this certification "Section 608 certification," referring to the part of the Clean Air Act that requires minimizing releases of ozone-depleting chemicals from HVAC equipment.

A Common Sense Approach To Purchasing New Systems

Another important thing a homeowner can do for the environment is to purchase a highly energy-efficient system. Energy-efficient systems result in cost savings for the homeowner. Today's best air conditioners use much less energy to produce the same amount of cooling as air conditioners made in the mid-1970s. Even if your air conditioner is only 10 years old, you may save significantly on your cooling energy costs by replacing it with a newer, more efficient model. Products with EPA's [Energy Star®](#) label can save homeowners 10% to 40% on their heating and cooling bills every year. These products are made by most major manufacturers and have the same features as standard products but also incorporate energy saving technology. Both R-22 and R-410A systems may have the Energy Star® label. Equipment that displays the Energy Star® label must have a minimum seasonal energy efficiency ratio (SEER). The higher the SEER specification, the more efficient the equipment. You should consider energy efficiency, along with performance, reliability, and cost, in making your decision. More information on Energy Star and energy-efficient air conditioning can be found through the following links:

- [Information on EPA's Energy Star program for heating and cooling equipment](#)
Energy Star [Guide to Energy Efficient Heating and Cooling](#)
(PDF, 24 pp, 1,419 KB)
- [Home Improvement Energy Yardstick with Energy Star](#)
- [Information from the Department of Energy on energy-efficient air conditioning](#)
- [Energy Solutions for Heating and Cooling your Home](#)



REPORT 2014-123

RECOMMEND REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Anne Marie Young
Manager of Economic Development

Date prepared: July 4, 2014

Date of meeting: July 16, 2014

Re: **Corporate Services – Request to Apply to National Trails Coalition Funding**

Recommendation

THAT the Council of the County of Frontenac support the application to the National Trails Coalition for funding for the K & P Trail;

AND FURTHER THAT the Council of the County of Frontenac pass a by-law later in the meeting to amend the 2014 budget to allocate \$360,000 of Federal Gas Tax funds to support its commitment to the K&P Trail funding application.

Background

The unopened portion of the K&P rail bed, acquired by the County of Frontenac in 2008, runs through the Township of South Frontenac and part of the Township of Central Frontenac. The County's acquisition of the land was undertaken as part of its economic stimulation efforts. The development of this multi-use trail offers an alternative transportation network for our residents and visitors, links us into the Trans Canada Trail system, connects our communities, and provides healthy lifestyle and recreational opportunities. County Council adopted the Frontenac Trails Master Plan and the Implementation Plan for the Frontenac K&P Trail at its October 2009 regular meeting. Both plans specify the requirement of seeking funding opportunities, partnerships and potential funding sources.

Recommend Report
Corporate Services – Request to Apply to National Trails Coalition Funding
July 16, 2014

Page 1 of 3

Comment

On July 3, 2014 The Federal Government announced that the government has launched a National Recreation Trails Program. The government has partnered with the National Trails Coalition (NTC) to offer \$10 million between 2014 and 2016 to help expand and rehabilitate Canada's snowmobile, ATV and non-motorized trail systems. Projects must be completed by December 31, 2015. Partnerships are encouraged.

Projects involving construction, upgrade, renovation or rehabilitation of multi-purpose trails, non-motorized trails, snowmobile trails and all-terrain vehicle / off-road motorcycle trails are eligible. More specifically these projects include:

- New trail construction
- Trail upgrade / improvement
- Bridge and water crossing installation and upgrade;
- Trail signage installation;
- Trail surveying and tracking; and
- Trail rehabilitation.

The County's Frontenac K&P Trail project is an eligible project for this funding. The current 2014 budget is already committed to date and due to timing constraints in the funding guidelines, cannot be used to leverage.

However, if part of next year's phase could be brought forward into this year the corresponding budget could be leveraged to secure funding.

Included would be the development of seven 7 km of trail and the construction of Elbow Creek Bridge. The undertaking of this bridge is more extensive than the previous bridge builds as there are no existing abutments. In the bridge evaluation, funded by Trans Canada Trail and performed in 2011 by Greer Galloway Engineering, there was an estimation given for \$280,000. Other costs for engineering as project managers could be \$30,000.

Estimated Budget

Elbow Creek Bridge	\$280,000
Project Management	\$ 30,000
Trail Development – 7 km (approx)	\$ 280,000
Total Estimated Budget	\$ 590,000

Under the NTC program the maximum percentage of total project costs that may be contributed by the Government of Canada is 50%. The objective of this program is to maximize the investment in top quality projects. Accordingly points will be awarded to those projects where the funding that is obtained from other sources is greater than 50%, thereby reducing the project grant amount requested.

The following table lists the guidelines for this criteria:

Other Funds Raised as a % of Total Project Costs	Points
50%	1
51-60%	2
61-70%	3

Recommend Report
Corporate Services – Request to Apply to National Trails Coalition Funding
July 16, 2014

Page 2 of 3

71-80%	4
81% or greater	5

To ensure at least a 61% and over the County with that contribution would also approach the District 1 Snowmobile Association, the Eastern Ontario Trails Alliance and the Ontario Trails Council for a partnership either through a financial contribution and/or letter of support. The application deadline is August 15, 2014.

This is an excellent opportunity for the County to leverage its commitment to the K & P Trail in order to access funding.

Sustainability and Strategic Implications

This project supports a number of focus areas adopted in *Directions for Our Future* and is directly identified in *Sustainable Actions 2012* under the economic pillar of sustainability as – Trail Network Development. The project supports the development of a network of trails in the County facilitating recreation and transportation networks and promoting active lifestyles.

The trail currently has the greatest potential in relation to Council's objective of economic development that generates revenue.

Financial Implications

The funding guidelines clearly state that expenses cannot be accrued until the funding agreement is signed. For that reason the County would have to identify a new allocation to support its application.

The funding application will be undertaken jointly with the trails associations. As Council has supported the trail through Federal Gas Tax allocations in the past, it is proposed that Council identify as \$360,000 from the Federal Gas Tax reserve as the funding source for its share of the funding for the additional project work.

Organizations, Departments and Individuals Consulted and/or Affected

Township of South Frontenac
Township of Central Frontenac
Quinte Region Conservation Authority
Residents of County of Frontenac
National Trails Coalition



Report 2014-109

INFORMATION REPORT TO COMMITTEE OF THE WHOLE

To: Chair and Members, Committee of the Whole

From: Kelly Pender
Chief Administrative Officer

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of
Paramedic Services

Date prepared: June 19, 2014

Date of meeting: July 2, 2014

Re: **Emergency and Transportation Services – Staff Response to
the Townships Radio Communications Study**

Recommendation

This report is for information purposes only.

Background

At its meeting of the March 5th COW, the following resolution was passed,

Moved by: Councillor Gutowski

Seconded by: Councillor Doyle

THAT the Radio Communications Report be referred to staff for review and
report back to Committee of the Whole at a later date

Comment

County Staff has been in contact with BCE Bell Mobility, the owner of the Ontario
GMCP Fleetnet Radio System and can confirm that there is space on the system for
municipal fire services.

Information Report to Committee of the Whole

Emergency and Transportation Services – Staff Response to the Townships Radio Communications Study

July 2, 2014

Page 1 of 2

County staff has no comment on the technical report as we do not have that level of technical expertise in-house.

Sustainability Implications

Directions for Our Future, under Capacity Building and Governance on page 36, states: “Strong links ensure seamless relationships between community and municipalities”. This work also contributes to the sustainability indicator – number of collaborative projects developed and implemented with two or more municipalities.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Kelly Pender, CAO
Marian VanBruinessen, Director of Corporate Services/Treasurer



Report 2014-112

INFORMATION REPORT TO COUNCIL

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Jannette Amini
Manager of Legislative Services/Clerk

Date prepared: July 2, 2014

Date of meeting: July 16, 2014

Re: Corporate Services – 2014 2nd Quarter Activity Update

Recommendation

This report is for information only.

Background

This report is presented to Council to provide an update on the various new and ongoing activities and special projects undertaken during April, May and June 2014.

Comment

Ongoing Activities

- Council Meetings - supported by Corporate Services staff at all levels through contributions to the content and preparation of agendas
 - Regular meetings: April 16, May 21 and June 18
 - Committee of the Whole meetings: April 2 and May 7
 - Special Council meetings: May 7

Information Report to Council
Corporate Services – 2014 2nd Quarter Activity Update
July 16, 2014

Page 1 of 10

- Council's Advisory Committees (CAO, Manager of Legislative Services/Clerk, Communications Officer, Manager of Economic Development and other staff, as needed)
 - Sustainability: April 7 and June 2
 - Trails: April 3 and June 5
 - 150th Anniversary: April 12, May 14 and June 11
 - Accessibility: April 28
 - Seniors Housing
 - Task Force: April 30 and May 26 – Wolfe Island
- RULAC and Joint Management Joint Management April 23; RULAC May 5, (County)
- Eastern Ontario Wardens' Caucus (EOWC)
 - Wardens' Caucus April 25 (Cobourg), June 19 (Prescott/Russell)
 - CAOs: May 23 (Haliburton)
 - Financial Sustainability Project (Treasurer): May 15 (Frontenac)
 - Teleconference May 30, June 9, June 13
 - Treasurers: Meeting April 4 (Frontenac)
- Eastern Ontario Regional Network (EORN)
 - Board (Councillor Gary Davison): April 11; June 10 (County)

Conferences, Training and Seminars

- AMCTO Annual Conference - June 8-11 (Niagara Falls) Manager of Legislative Services/Clerk and the Executive Assistant to the Director of Corporate Services/Treasurer and the CAO.
- Ontario County Planning Directors Annual Symposium - May 21-23 (Hastings County) attended by the Manager of Sustainability Planning
- 2014 Provincial Policy Statement – the Manager of Sustainability Planning and the Community Planner attended Ministry of Municipal Affairs and Housing training sessions on April 1 and April 8.
- Municipal Information Systems Association (MISA) Annual Conference June 8-11 in Ottawa was attended by Manager of Information Systems and the Systems Technician.

Committee Activities

- MFOA Finance Policy Committee: Director of Corporate Services/Treasurer – May 23 (Toronto)
- **KFL&A Children and Youth Services Planning Committee:** Manager of Legislative Services/Clerk (Member) – April 2 (County)
Executive Assistant (Alternate) – Planning for Action (Napanee) June 6
- **Rideau Corridor Landscape Strategy Steering Committee:** Councillor Jones and Community Planner. Planners Group Meeting on June 25th attended by Community Planner.
- **Shared Data Consortium:** Treasurer (no meetings 2nd quarter)

Special Events, Projects and Key Activities

- The Manager of Economic Development and the Community Planner visited business owners in Marysville to further promote the CIP there.
- The Green Energy Act annual reporting and five year Energy Conservation and Demand Management Plan were completed and posted online prior to the July 1, 2014 deadline (Community Planner)
- Township Public Works Managers meeting – the Manager of Sustainability Planning attended meetings held on April 3rd (Snow Road Station) and on May 1st (Sharbot Lake) to be part of the discussion regarding the regional road system identified by the Public Works Managers as the Frontenac Corridor, as well as to discuss regional waste issues.
- Seniors Housing Task Force – Frontenac Islands – the Manager of Sustainability Planning and the CAO attended a meeting on Wolfe Island on May 26.
- The 6th Annual ICSP Breakfast organized by Sustainable Advisory Committee and supported by a team of staff was held in May with record attendance
- The Trails Advisory Committee supported by the Manager of Economic Development and the project consultants organized and attended a public meeting in Verona to receive input for the County-Wide Trails Concept Plan.
- Frontenac K&P Trail, Manager of Economic Development:
 - Crains' Construction Limited was awarded the contract for re-construction of a bridge at White Creek.
 - A Request for Quotation was issued in mid-June for the the next section for development – SF Road 38 to White Lake Road.
 - On-going land issues

Representing the County

- Manager of Legislative Services/Clerk attends the KFL&A Children & Youth Services Planning Committee Meetings
- Executive Assistant attends Aboriginal Services Working Group (Specific Populations Committee - KFL&A Children & Youth Services Planning Committee)
- Manager of Economic Development continues to sit as a member of the funding panels for the Province's Rural Economic Development and Local Food fund programs
- Manager of Economic Development sits as a member of the KFL&A Food Council, the Land O' Lakes Tourist Association and ex-officio on the Board of Frontenac CFDC.
- Executive Assistant is a member of the United Way serving KFL&A Success By 6 Week Committee (Council Proclaimed Success By 6 Week May 3-11, 2014).
- Councillor McDougall and Executive Assistant attended (as alternate) the KFL&A Children & Youth Services Planning Committee Planning for Action – Engagement as a Strategy for Change on June 6 (Napanee).

Updates from Corporate Services Management & Staff

Director of Corporate Services/Treasurer

Deputy Treasurer and Finance staff

- Completion of Federal Gas Tax audit
- INFO HR - ongoing testing integration with GP financial software based on changed parameters from the consultant
- RFP- RFQ process – Event Coordinator 150th, Seniors Housing Business Plan, Development of K&P Trail, Server Virtualization Environment, Fairmount Supply and Install Tub & Lift
- Completion of Frontenac Islands audit for 2013
- Contract service to Frontenac Islands: monthly financials, payroll, processed tax certificates, supplementary and omitted tax assessment and ownership changes; preparation of interim audit information

Training and Development:

- LAS Town Hall Meeting attended by Deputy Treasurer on April 17, 2014
- CityWide Tangible Assets Software training attended by Deputy Treasurer on June 19, 2014
- MFOA webinar on Best Practices in Asset Management on April 23, 2014
- Supervisor Health & Safety Training on May 1, 2014

Manager of Economic Development

- Attended Frontenac Community Futures Development Corporation (FCFDC) Board meeting in May giving updates from the County, as well as attending their annual AGM.
- Team lead for the ICSP Breakfast held on May 22 in Verona.
- Attended Land O' Lakes meeting in June and met with Lucas Wales, new manager for the organization.
- Attended the KFL&A Food Council meeting in May as a member of the Board and an additional 2 meetings as a member of a sub-committee to plan a Food Summit for October 18, 2014
- Gave a presentation of the 150th Anniversary Celebrations to 120 persons attending the 2nd Annual Spring Engineers Workshop held in Kingston.
- Along with the Communications Officer met at the site in Harrowsmith of the 150th Anniversary Celebration with volunteers interested in helping with the event.

Frontenac Islands

- Met in April with Frontenac Island CAO to discuss the small scale program and future eco-tourism project for 2014.
- Attended Frontenac Island Council meeting in May to discuss next steps for the Marysville CIP.
- Went to Marysville in June and accompanied by the Mayor visited a couple of businesses that had questions the CIP application process. Later, with the assistance of the County's Community Planner, finished visiting and speaking to many owners of the remaining businesses in Marysville to encourage further applications to the CIP.
- Engaged with an Island resident who wishes to develop and park near the old Wolfe Island Canal.

- **North Frontenac**
 - Encouraged and assisted the North Frontenac Fire Chief to place an application for the Small Scale program.
 - Met with the Manager of Community Development to review maps of trails located in North Frontenac and received his suggestions for any loops or further connections for the County Wide Trails Concept Plan.
- **Central Frontenac**
 - Attended the April meeting of the Central Frontenac Economic Development Advisory Committee and received feedback and suggestions for further inclusion for their Community Profile.
 - Attended the Business Over Breakfast held in May at Circle Square Ranch in Arden.
 - Assistance to those inquiring to apply to the small scale program
- **South Frontenac**
 - Met in April with the Director of Frontenac CFDC to discuss available land for a prospective interest.
 - Site visit to Loughborough Lake Inn with Manager of Sustainability Planner to determine suitable location for the 2015 Eastern Ontario Planner's meeting.
 - Communicated with the organizers of the Verona Cattail Festival to be held August 9 to place a County booth and to plan a K&P Trail activity for the event.

Manager of Information Systems and IS Staff

- Installed IS equipment at Robertsville Station
- IS Manager attended EORN Shared IT Services - Northumberland County
- IS Manager attended Anti-Spam Legislation Training - Toronto
- Completed RFP for Server Virtualization Software
- GIS Summer Student Started work on June 2, 2014
- Work orders #s:

April	180
May	195
June	123

GIS Specialist

- Frontenac Maps Website Improvements
 - Featured Applications Section (accessible on any device):
 - Verona CIP Virtual Tour (Before and After)
 - K&P Trail Virtual Picture Tour (Spring Pictures Update)
 - Improved Emergency Management Application
 - o Provided situational awareness during emergency exercise
- Parcel Fabric/MPAC Updates
 - Updated within the file geodatabase
 - Updates to interactive mapping sites (x6)
 - Shapefiles/Feature classes provided to townships
 - Updated/Improved address point file
- Road Network/Addressing Improvements (Ongoing)
- Zoning
 - NF: Completed

- CF: Completed
- SF: Review stage with Township Staff
- FI: Howe Island Zoning: Completed
- Wolfe Island Zoning: Completed
- FPS Mapping
 - Robertsville Station
 - Frontenac/Lanark Response Area Mapping
 - Directional Maps
 - CACC Response Boundary Updates
 - Urban Ambulance Station Study
 - Kingston call volume and density mapping
- Planning and Sustainability (Internal Requests)
 - Trails Concept Plan Data and Mapping
 - Planning Application Mapping (Sites and Subdivisions)

Data Collection

- SF – Catch Basins, Manholes, Pipes, Curb-Stops, etc.
- Murvale Cemetery – Complete
- Sydenham Cemetery – Collected
- Verona Cemetery – Underway
- Location/Attribute information for AED's (Defibs)
- Custom Mapping/Analysis – 2 Requests
- Meetings and Webinars:
 - URISA Ontario 'BeSpatial' Event (April 28)
 - Best Public Sector GIS – Gold Award
 - GIS Program Management Workshop (April 29)
 - ICSP Breakfast - County GIS Update (May 22)
 - Emergency Management Meeting and Exercise (June 5)
 - Mobile GIS Solutions (Webinar: June 23)
 - Geocoding with ArcGIS (Webinar: June 26)

Achieving Interoperability Using ArcGIS (Webinar: June 26)

Manager of Legislative Services/Clerk & Clerk's office staff

- Reviewed Local Service Realignment reports provided by City of Kingston Community Services.
- Continues to work with the Townships to ensure staff and Council training on the new Integrated Accessibility Standards Regulation (IASR) Policy which is now required under the AODA.
- Participated in policy development working groups.
- Participated in the Emergency Management Meeting and exercise.
- Hosted, on behalf of the County of Frontenac both the AMCTO Workshop on Council Orientation and the AMCTO Zone 6 Spring Meeting on May 7th and 8th. Excellent comments and feedback were received with one comment that this was the best zone meeting ever attended. All of the County banners were on display, each table was provided with Frontenac County promotional brochures and pens and FPS stress balls which made an excellent opportunity to showcase the County and all door prizes were from businesses within the County.

- Responded to two (2) requests made under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) and continue to process documentation.
- Support for all Council, Committees, Land Use Planning and staff meetings

Communications Officer

- Supported the Sustainability Advisory Committee and staff with the planning and implementation of the Annual ICSP Breakfast in May
- Planned and executed celebration of First Responders Day
- Managed placement of advertisements for: ICSP Breakfast, Trail Clean Up Day, Strategic Plan Public Meetings, Success By 6 Week, Emergency Preparedness and Paramedic Services Week, Trails Concept Plan Public Meeting, and 150th Committee Vacancies
- Issued approved media releases/advisories
- Reviewed and revised Ferry Notification Process
- Drafted County article for *The Scoop* -- June/July issue
- Arranged media interviews and supported staff who participated
- Worked with Information Systems Manager to ensure County is in compliance with Canadian Anti-Spam Legislation
- Continued to draft Social Media Policy
- Assisted GIS with Interactive Mapping applications: Verona CIP and K&P Trail
- Attended AMCTO Workshop on Council Orientation
- Attended Emergency Management Program Committee Meeting
- Participated in the Emergency Management Meeting and exercise
- Sent out approved monthly e-newsletters "Frontenac County Bytes": May (919 contacts), June (921 contacts) providing updates on activities at the County and at the Townships
- Posted timely updates to corporate social media accounts
 - Twitter: 712 Followers and 338 Tweets since launch
 - Facebook: 169 "likes" and total weekly reach as high as 770
- Monitored local media coverage of Frontenac County
- Provided support to all departments in posting materials to the County website
- Supported the 150th Anniversary Planning Advisory Committee and the Sustainability Advisory Committee as required
 - Prepared Workplan Update Reports
 - Attended meetings as Recording Secretary
 - Presented to County Council on the proposed revised format for SA2014
- Received in-house training on the Procedural By-Law
- Continued participation with internal Wellness Team
- Revised FMT 2013 Staff Learning Needs Assessment for use this year
- Revised FMT 2013 Resident/Family Survey for use this year
- Drafted 150th Event Coordinator RFP

Townships

- Finalized Marysville CIP brochure
- Formatted Frontenac Islands June newsletter

Manager of Human Resources / Human Resources Staff

Staff Announcements:

- Chief Administrative Officer Kelly Pender joined May 5, 2014
- Financial Analyst (contract part time) Rhubab Nadeem joined April 14, 2014
- Payroll Clerk Patti Bellmore joined May 16, 2014
- GIS Summer Student Rob Steward joined June 2, 2014

Recruitment:

- 19 successful hires (17 internal and 2 external) Fairmount Home
- 3 successful hires in Corporate Services (one internal two external)
- 5 successful hires for Emergency & Transportation Services

Training and Development:

- Human Resources Generalist facilitated Respect in the Workplace training for Fairmount Staff and one Return to Work Orientation to Corporate Policies.
- Occupational Health Nurse – Mandatory Ministry of Labour Supervisor training for County, FPS staff
- Occupational Health Nurse – successfully received her Certification in Occupational Health Designation and certificate
- Health and Safety orientation for all new recruits to Corporate Services

Policies/Programs:

- Human Resources staff continue to work on the Corporate Disability Management Program for 2015 introduction.
- Joint Pay Equity Committee continues to meet in the third quarter, upon completed a report to Council will be brought forward.

Townships:

Human Resources assists townships as required.

Occupational Health Nurse assists Townships on a regular and ongoing basis with projects such as: MOL training, young worker orientation, who require HR assistance as needed.

Occupational Health continues to chair the County/Township Safety Group on a monthly basis

Projects:

- o INFO HR – Human Resource Management System – action form introduced to ensure consistency in employee record keeping amongst payroll and human resources systems.
- o Occupational Health is developing the working group for the Psychological Safety Standard Research Project and has submitted the initial baseline data
- o Occupational Health has coordinated the completion of 1 physical demands analysis for Fairmount Home and 1 for FPS

- o Occupational Health completed 4 ergonomic equipment consults, 5 non occupational return to works, 5 occupational return to works, 29 clinic visits
- o 16 STD claims, 5 LTD claims

Labour Relations:

Labour Management Committee continues on a regular basis to discuss and resolve issues.

Manager of Sustainability Planning and Community Planner

- Land Use Planning:
 - **Central Frontenac**
 - Community Planner held a number of meetings with citizens to discuss possible severances and variances and attended site visits.
 - Planning staff prepared reports and attended Committee of Adjustment meetings on April 25, May 15, and June 19.
 - Manager of Sustainability Planning attended Township Council in Mountain Grove on May 26 to present a rezoning application at a Public Meeting.
 - **Frontenac Islands**

Several planning applications were reviewed and meetings were held with property owners. Manager of Sustainability Planning attended April 14 Council meeting and Community Planner attended June 9 Council meeting. Work continues on the mapping updates for the Frontenac Islands zoning by-law and public meetings are expected this summer. Three Marysville community improvement plan applications were reviewed.
 - **North Frontenac**
 - Planning services for North Frontenac commenced on May 1, 2014
 - Consent applications have been reviewed, site visits undertaken, as well as pre-consultation meetings with applicants.
 - Updated Ardoch Lake condominium plan submitted in June.
 - Occupational Health Nurse provided MOL Supervisor training to staff of North Frontenac
 - **South Frontenac**
 - Applications for the Hartington and Willowbrook Estates (Inverary) subdivisions continued to be reviewed. Applewood and Johnston Point condominiums were deemed complete and circulated. Cranberry Cove condominium is nearing final stage of draft approvals process. Sandstone Shores was issued final approval by the Manager of Sustainability Planning on June 18 after meeting the delegated authority conditions approved by County Council at its April meeting.
- Community Planner attended a Source Water Protection Workshop on June 19.
- Population Projections report was finalized and presented to Council on June 18.

Organizations, Departments and Individuals Consulted and/or Affected
Corporate Services Management



REPORT 2014-113

INFORMATION REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Date prepared: June 22, 2014

Date of meeting: July 16, 2014

Re: Fairmount Home – Long Term Absence of Administrator and
Pending Retirement of Director of Care

Recommendation

This report is for information only.

Background

As reported to Council, the Fairmount Home Administrator will be absent for a significant period and the current Director of Care will be retiring at the end of January 2015.

Current work pressures that would normally be the responsibility of the Administrator include:

- 2015 budget
- Human Resources (Scheduling and attendance management)
- Required policy/procedures development
- Accreditation process
- External Relationship and Committees
- Internal audit, oversight and compliance

While short term adjustments have been made to comply with operational needs, this situation needs to be addressed in order to meet longer term needs and statutory requirements. It is also clear that Fairmount Home operations are currently more reactive than proactive.

Information Report
Fairmount Home – Long Term Absence of Administrator and Pending Retirement of Director of Care
July 16, 2014

Page 1 of 4

Comment

With respect to the Administrator, the Long-Term Care Homes Act, 2007, (LTCHA) Section 70 states the following:

Administrator

70. (1) Every licensee of a long-term care home shall ensure that the home has an Administrator. 2007, c. 8, s. 70 (1).

Role

(2) The Administrator,

- (a) shall be in charge of the long-term care home and be responsible for its management; and
- (b) shall perform any other duties provided for in the regulations. 2007, c. 8, s. 70 (2).

Time must work in position

(3) If the number of beds at a long-term care home is,

- (a) equal to or greater than the prescribed number of beds, the licensee of the home shall ensure that the Administrator works full-time in that position;
- (b) less than the prescribed number of beds, the licensee of the home shall ensure that the Administrator works in that position, on average, at least the number of hours per week that is prescribed for the number of beds at the home. 2007, c. 8, s. 70 (3).

The requirements under the Act with respect to the Director of Care are spelled out under Section 71:

Director of Nursing and Personal Care

71. (1) Every licensee of a long-term care home shall ensure that the long-term care home has a Director of Nursing and Personal Care. 2007, c. 8, s. 71 (1).

Must be R.N.

(2) The Director of Nursing and Personal Care shall be a registered nurse. 2007, c. 8, s. 71 (2).

Role

(3) The Director of Nursing and Personal Care,

- (a) shall supervise and direct the nursing staff and personal care staff of the long-term care home and the nursing and personal care provided by them; and
- (b) shall perform any other duties provided for in the regulations. 2007, c. 8, s. 71 (3).

Time must work in position

(4) If the number of beds at a long-term care home is,

- (a) equal to or greater than the prescribed number of beds, the licensee of the home shall ensure that the Director of Nursing and Personal Care works full-time in that position;

- (b) less than the prescribed number of beds, the licensee of the home shall ensure that Director of Nursing and Personal Care works in that position, on average, at least the number of hours per week that is prescribed for the number of beds at the home. 2007, c. 8, s. 71 (4).

Fairmount Home is a 128 bed facility, as such, Ontario Regulation 79/10 requires that both Administrator and Director of Care work 35 hours per week and further prescribes the following:

Administrator

(4) Subject to subsection (5), the licensee shall ensure that everyone hired as an Administrator after the coming into force of this section,

- (a) has a post-secondary degree from a program that is a minimum of three years in duration, or a post-secondary diploma in health or social services from a program that is a minimum of two years in duration;
- (b) has at least three years working experience,
 - (i) in a managerial or supervisory capacity in the health or social services sector, or
 - (ii) in another managerial or supervisory capacity, if he or she has already successfully completed the course mentioned in clause (d);
- (c) has demonstrated leadership and communications skills; and
- (d) has successfully completed or, subject to subsection (6), is enrolled in, a program in long-term care home administration or management that is a minimum of 100 hours in duration of instruction time. O. Reg. 79/10, s. 212 (4).

Director of Care

- (a) has at least one year of experience working as a registered nurse in the long-term care sector;
- (b) has at least three years of experience working as a registered nurse in a managerial or supervisory capacity in a health care setting; and
- (c) has demonstrated leadership and communication skills. O. Reg. 79/10, s. 213 (4).

Competent leadership in a long term care facility is a requirement under the LTCHA. Recruitment of individuals that meet the statutory requirements will be difficult, in particular Interim Administrator. With the two positions in question, staff are implementing a stepped approach intended to ensure compliance with required legislation and maintain the Gentle Care model at the home:

1. Appoint the current Director of Care to the position of Acting Administrator until an Interim Administrator can be recruited.

2. Appoint the current Assistant Director of Care to the position of Acting Director of Care until the Director of Care is returned to her position.
3. Immediately begin recruitment an Interim Administrator.
4. Begin advertising in early October for a new Director of Care. Anticipated start date of early to January 1, 2015. This will permit a transition period of approximately four weeks. (Corporate Services staff will provide support for budget and human resources requirements. Some overtime will be incurred.)
5. In September, re-evaluate based upon implementation of the above.

The current Director of Care meets the Administrator requirements of the LTCHA, while the Assistant Director of Care is fully qualified to be a Director of Care.

Sustainability Implications

Proper leadership at Fairmount Home will assist with maintaining the statutory requirements of the operation of a long term care facility, while meeting the economic and cultural objectives of the County.

Financial Implications

It is estimated that staffing savings as a result of the absence of the Administrator will be \$35,000 in 2014. Staff will make best efforts to stay within budget. A Fairmount stabilization fund was set up in the 2014 budget should minor overages be incurred.

Organizations, Departments and Individuals Consulted and/or Affected

Marian VanBruinessen, Director of Corporate Services/Treasurer
Mary Lake, Director of Care



REPORT 2014-116

INFORMATION REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Anne Marie Young
Manager of Economic Development

Date prepared: July 4, 2014

Date of meeting: July 16, 2014

Re: **Corporate Services – Frontenac K&P Trail – Development Update**

Recommendation

This report is for information only.

Background

The unopened portion of the K&P rail bed, acquired by the County of Frontenac in 2008, runs through the Township of South Frontenac and part of the Township of Central Frontenac. The County's acquisition of the land was undertaken as part of its economic stimulation efforts. The development of this multi-use trail offers an alternative transportation network for our residents and visitors, links us into the Trans Canada Trail system, connects our communities, and provides healthy lifestyle and recreational opportunities. County Council adopted the implementation of the Frontenac K&P Trail at its October 2009 regular meeting. Since that time the construction has proceeded in phases and to date bridges have been reconstructed at Millhaven Creek and Hardwood Creek as well as approximately 22 km of trail has been developed.

Comment

A Request for Quotation for the development of the Frontenac K&P Trail – Phase 3 was issued to develop the trail in the Township of South Frontenac east of SF Rd 38 (north of Verona) near Craig Road to the west access on CF Twp Rd 38 across from White

Information Report
Corporate Services – Frontenac K&P Trail – Development Update
July 16, 2014

Page 1 of 2

Lake Road, in the Township of Central Frontenac. Four submissions were received as follows:

Name	Amount
Crains' Construction Limited	\$349,072.60
Arnott Bros. Construction	\$356,213.20
Doornekamp Construction	\$385,127.10
O' Bettchen Construction	\$431,476.60

The submissions were evaluated by County staff and South Frontenac Public Works. The successful proponent is Crains' Construction Limited for the amount of \$349,072.60 plus HST.

Sustainability Implications

This project supports a number of focus areas adopted in *Directions for Our Future* and is directly identified in *Sustainable Actions 2012* under the economic pillar of sustainability as – Trail Network Development. The project supports the development of a network of trails in the County facilitating recreation and transportation networks and promoting active lifestyles.

Financial Implications

The Development of the Frontenac K&P Trail–Phase 3 falls within the amended budget allotment for 2014.

Organizations, Departments and Individuals Consulted and/or Affected

Township of South Frontenac
Township of Central Frontenac
Quinte Region Conservation Authority
Residents of County of Frontenac



Report 2014-119

INFORMATION REPORT TO COUNCIL

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of Paramedic Services

Date prepared: June 30, 2014

Date of meeting: July 16, 2014

Re: **Emergency and Transportation Services - 2014 2nd Quarter Activity Update**

Recommendation

This report is for information only.

Background

This report is presented to Council to provide an update on the various ongoing activities and special projects during the 2st quarter of 2014.

Comment

Meetings Attended	Dates
County Council – Regular Meeting	Apr 16, May 21, Jun 19
County Council – Special Meeting	
County Council – Committee of the Whole	Apr 2, May 7
County Council – Joint Council	
Joint Management and RULAC	April 23/ May 5
County Emergency Management Program Committee	June 5
City of Kingston Emergency Management Program	

Information Report to Council
Emergency and Transportation Services – 2014 2nd Quarter Activity Update
July 16, 2014

Page 1 of 5

CACC Advisory	April 3
Regional Paramedic Program of Eastern Ontario (RPPEO)	April 2
OPSEU Local 462 Labour Management Committee	Apr 10, Jun 9
CUPE Local 109 Labour Management Committee	June 25
County Health & Safety Committee	June 17
EMO Loyalist Sector Meeting	

Committee Activities

1. Ontario Association of Paramedic Chiefs (OAPC) Executive (Teleconference):
Weekly on Tuesday morning
2. Ontario Association of Paramedic Chiefs (OAPC) Board: Apr 24th, May 22nd, Jun 26th
3. EHSB/OAPC Quarterly Meeting: None
4. OAPC - Eastern Ontario Chiefs: April 3rd and 4th, June 26th and 27th
5. Paramedic Chiefs of Canada (PCC) (via teleconference):
 - a. Executive: April 8th, May 5th, June 9th (face-to-face in Vancouver)
 - b. Board of Directors: April 14th, June 10th and 11th (face-to-face in Vancouver)

Special Projects/Other Activities

1. Community Paramedicine Initiative

During the 2nd quarter several staff were involved in community meetings and consultation regarding the Ontario Government \$6million Community Paramedicine initiative. Meetings with the Kingston, Rural Health Link, Kingston Health Link, Kingston Frontenac & Lennox and Addington Public Health, Sharbot Lake Medical Centre, North Frontenac Community Services and South Frontenac Community Services resulted in the foundation of the grant application from the County of Frontenac being submitted to the MOHLTC.

2. Heroes are Human 2014 Tour

Chief Charbonneau attended the official launch of the Tema Conter Memorial Trust "Heroes are Human 2014 Tour" (www.2014heroestour.ca) on Parliament Hill. This tour is raising awareness amongst emergency services and military personnel, of positive mental health and Post Traumatic Stress Syndrome (PTSD). Frontenac Paramedic Services is proactive in this area and has utilized the training programs of Tema for several years.

3. Trillium Gift of Life Network - Celebration of Life Ceremony

On April 29th, Chief Charbonneau represented the paramedics of FPS at this service and medal presentation to honour organ and tissue donors and their families. Paramedics play a critical role in the rapid transportation of organs and tissues for transplant (www.giftoflife.on.ca).

4. 33 CF Health Services Centre – Mess Dinner

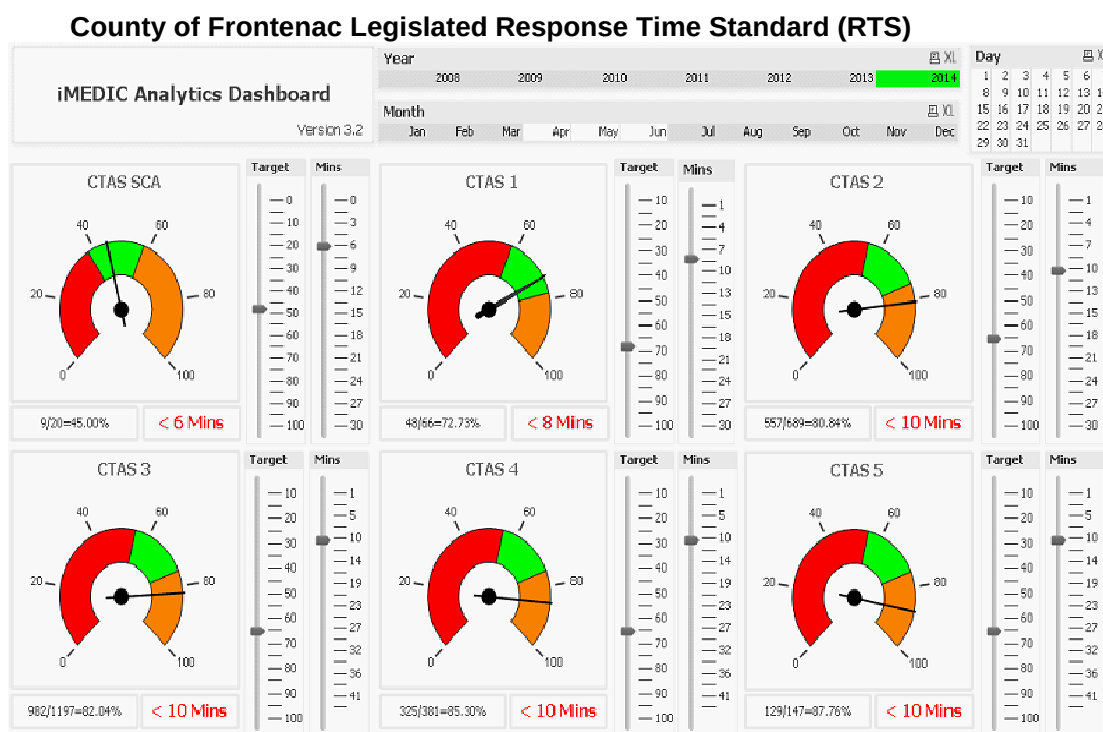
FPS, with the support of County Council, has been involved with the training and preceptoring of military medics for over 9 years. This work was crucial during the years our military was deployed in Afghanistan and continues today as military medics continue to serve our forces around the world. The 33 CF Health Services Centre on CFB Kingston held its first Mess Dinner and Chief Charbonneau attended

on behalf of all FPS paramedics to receive recognition for our important contribution to the Canadian Forces.

5. Drug Abuse Resistance Education (D.A.R.E.) Graduations

The Frontenac OPP detachment is involved with the D.A.R.E program that teaches Grade 6 students “good decision making skills to help them lead safe and healthy lives”. The presence of uniformed emergency services command staff, mayors and community service groups is key in reinforcing the student belief that people care about what choices they make.

Q2 Performance Standards - Key Performance Indicators (KPI)



For the calendar year of 2014 from January 1 to December 31, Council set the following standards:

- i. Designated Delivery Agent (DDA) - SUDDEN CARDIAC ARREST
48% percent of the time, within 6 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a responder equipped and ready to use an AED at the location of a patient determined to be in sudden cardiac arrest.
- ii. EMS Designated Delivery Agent - CTAS 1
68% percent of the time, within 8 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 1.

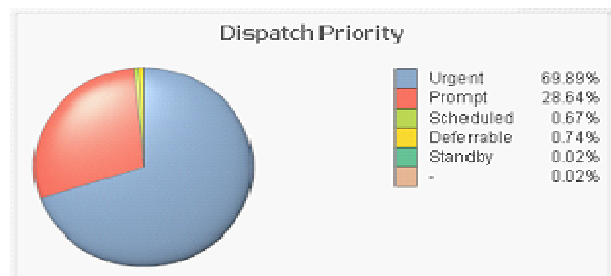
iii. EMS Designated Delivery Agent - CTAS 2, 3, 4, 5

The County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 2, 3, 4, 5 within a period of time determined appropriate by the DDA and noted below in Table 1, or as resources permit (level of effort):

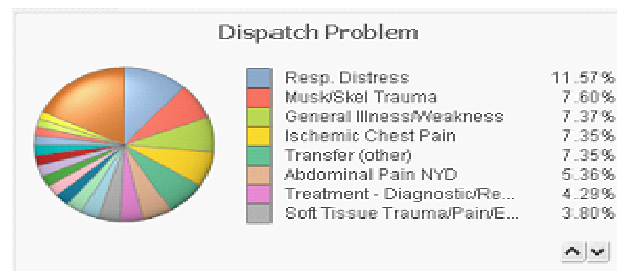
CTAS 2, 3, 4, 5 EMS Delivery Agent Commitment

CTAS	Target Time from Paramedic Received Until on Scene	Target
2	10 minutes	65%
3	10 minutes	65%
4	10 minutes	65%
5	10 minutes	65%

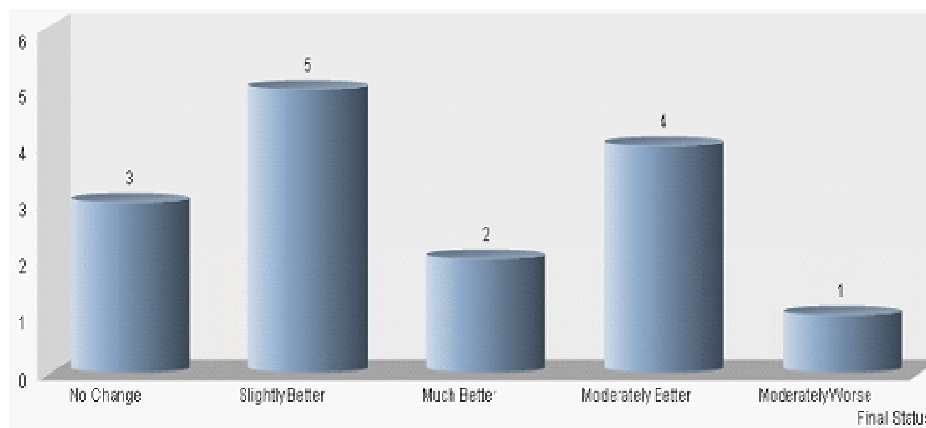
The image below speaks to the fact that 98.53% of our responses during the 2nd quarter of 2014 were deemed emergency ambulance responses compared to 66% in 2000. Non-urgent transfers have become a very small percentage (1.4%) of our workload compared to 33% in 2000. This was our goal when we established Minimum Emergency Coverage (MEC) in the early 2000s.



The image (below) illustrates the type of emergency calls we responded to during the 2nd quarter.



Q2 Congestive Heart Failure (15 calls—73% clinical improvement)



Q2 Operations - Key Performance Indicators (KPI)

The report below, extracted from the software, shows one ambulance's performance (Unit 4184) within the ECORUN software.

The four shaded boxes show the total savings for the fleet of fifteen ambulances for the 2nd quarter of 2014.



Fleet ECO-Run



Web-site: frontenac.trackingavl.com
Division(s): Frontenac
Start Date: 01/04/2014 00:00:00
End Date: 30/06/2014 23:59:00
Group: All company groups

User: frontenac
Generated at: 02/07/2014 16:41:15
Timezone: America/Toronto
Fuel Cost: USD 1.38 per litre

ECO-Run Active : 269 hr 36 min	ECO-Run Fuel Saved : 525.74 lt	ECO-Run Cost Savings : USD 725.52	ECO-Run CO2 Savings : 2,389.57 lbs
-----------------------------------	-----------------------------------	--------------------------------------	---------------------------------------

Vehicle	#Excess Idles	# ECO-Run Activations	Excess Idles			ECO-Run Active		
			Duration	Fuel Consumed (lt)	Fuel Cost (USD)	Duration	Fuel Saved (lt)	Saved (USD)
4120	268	11	71:23:20	139.21	192.11	02:03:52	4.03	5.56

The ACETECH ECO-Run system has saved the County of Frontenac EMS \$725.52 in fuel costs from April to June, 2014 based on \$1.38/litre.



Report 2014-120

INFORMATION REPORT TO COUNCIL

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Colleen Hickey
Manager of Human Resources

Date prepared: July 2, 2014

Date of meeting: July 16, 2014

Re: Corporate Services – Quarterly Attendance Management Report Card

Recommendation

This report is for information only.

Background

County Council, at its regular meeting held June 19, 2013, passed the following motion:

Motion #: 279-13 Moved By: Councillor Doyle
Seconded By: Councillor Purdon

RESOLVED THAT the Council of the County of Frontenac receive the Administrative Services – Targets for the Reduction of Absenteeism report for information;

AND FURTHER THAT the Council of the County of Frontenac support the targets for the reduction of absenteeism as established by the County of Frontenac through our current Employee Attendance Awareness Program;

AND FINALLY THAT the Council of the County of Frontenac direct senior staff to bring forward a report on staff absenteeism every four months commencing with the County Council meeting scheduled in October 2013.

CARRIED

Information Report to Council
Corporate Services – Quarterly Attendance Management Report Card
July 16, 2014

Page 1 of 4

Comment

Council directed senior staff to bring forward a report on staff absenteeism every four months commencing in October 2013. The indicators as approved by Council have been provided to show historical data which provides detail between January 01, 2012 to December 31, 2012 and January 01, 2013 to December 31, 2013.

The indicators are:

1. Percentage of employees who exceed their respective attendance goal by union/ non-union
2. Percentage of employees who exceed their respective attendance goal per department.
3. The total hours of paid and unpaid sick time per department per scheduled hours.
4. Cost of paid sick time per department as it relates to the operating budget.

As indicated, there are usually very legitimate reasons for absence which are included in these statistics.

Attendance Targets

Current Targets of the Employee Attendance Awareness Program

Employee Group	Targets of the EAAP
Paramedic Service OPSEU	No more than 12 days in a 12 month period Revised program introduced January 01, 2014.
Nursing Department CUPE Local 2290	No more than 10 days in a 12 month period and or No more than 5 occurrences of absence in any 1 year period
Non-Nursing/Ferry CUPE Locals 2290 & 109 All non- union staff	No more than 7 days in a 12 month period No more than 5 occurrences of absence in any 1 year period

It should be understood that these targets are based on rolling averages.

Sustainability Implications

It is acknowledged that costs related to attendance management are challenging. Management is pursuing attendance management programs and the audit of its processes to ensure that it can mitigate the financial impact.

Financial Implications

Absenteeism has a direct impact on the County's budget and staffing levels. With ongoing attendance management, it is the expectation of managers to continuously improve employee attendance which will result in substantial savings, increased productivity and morale.

Organizations, Departments and Individuals Consulted and/or Affected

Corporate Services
Fairmount Home
Emergency & Transportation Services

Appendix A

Attendance Management Report Card

1. Percentage of employees who exceed their respective attendance goal by Union/Non-Union.

	Jan. – Dec. 2012	Jan. – Dec. 2013	Jan. 2014 – April 30/14
Union	45%	37%	22%
Non-union	12%	6%	13%

Note: ETS Part time not included

2. Percentage of employees who exceed their respective attendance goal per department.

	Jan. – Dec. 2012	Jan. – Dec. 2013	Jan. 2014 – April 30/14
Emergency & Transportation Services	46%	42%	16%
Fairmount Home	42%	31%	27%
Corporate Services	10%	6%	11%

3. The total hours of paid and unpaid sick time per department as a percentage of scheduled hours.

	Jan. – Dec. 2012	Jan. – Dec. 2013	Jan. 2014 – April 30/14
Emergency & Transportation Services	9.19%	9.81%	9.9%
Fairmount Home	8.10%	5.88%	5.1%
Corporate Services	1.5%	3.67%	1.26%

4. Cost of paid & unpaid sick time per department as percentage of operating budget.

	Jan. – Dec. 2012	Jan. – Dec. 2013	Jan. 2014 – April 30/14 *
Emergency & Transportation Services	3.87%	4.09%	1.20%
Fairmount Home	2.98%	1.93%	0.52%
Corporate Services	0.91%	1.19%	0.25%

*Please note: Percentages for 2014 reflect first cost quarter of 2014 annual operating budget.



Report 2014-121

INFORMATION REPORT TO COUNCIL

To: Warden and Council Members of County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared By: Colleen Hickey
Manager of Human Resources

Date prepared: June 6, 2014

Date of meeting: July 16, 2014

Re: **Corporate Services –
Monthly Absenteeism Report Card - JUNE**

Recommendation

This report is for information only.

Background

For the purpose of this report Absenteeism is defined as sick time. Job protected leaves covered under the Employment Standards Act such as emergency, maternity, parental and compassionate leave are not recorded in this report.

Council directed that management provide a monthly report indicating the following information:

1. The efforts management staff is taking to ensure employee absenteeism due to illness is managed.
2. Hours of absenteeism due to illness for Emergency and Transportation Services, Fairmount Home and Corporate Services.
3. Cost of paid absenteeism for Emergency and Transportation Services, Fairmount Home and Corporate Services.

Comment

Effective May, 2014 the County implemented a replacement code for all departments. This new code provides financial data to show the replacement cost when an employee

Information Report to Council
Corporate Services – Monthly Attendance Report Card to Council
July 16, 2014

Page 1 of 4

is to be replaced albeit through collective agreement language or needs of the Corporation. The codes are now active and this June report provides the replacement cost in Chart 3B.

1. Management continues to monitor employee absenteeism on a daily basis and works within legislation, County policies, procedures and collective agreements.
2. **Total Hours of Absenteeism for 2012, 2013 & 2014.
(100%, 75% and Unpaid Sick Time)**

A. Total Hours of Absenteeism for Fairmount Home

Month	2012	2013	2014
January	1620.50	1273.50	998.58
February	1599.83	772.02	832.00
March	1648.59	531.75	716.22
April	1396.47	358.25	859.20
May	1141.00	398.19	1035.34
June	1016.25	808.25	1956.25
July	847.50	1402.84	
August	677.25	1618.33	
September	1243.50	1266.75	
October	1488.42	1031.08	
November	1052.50	1079.90	
December	1068.33	978.40	
Annual Total	14800.14	11519.26	

B. Total Hours of Absenteeism for Emergency & Transportation Services

Month	2012	2013	2014
January	1253.50	1484.42	2150.50
February	1562.12	1168.11	1574.25
March	1378.83	1309.87	1207.41
April	923.00	1980.88	1432.59
May	1512.83	1754.05	1245.22
June	1848.67	1789.37	1433.25
July	1685.13	1607.87	
August	1489.00	1839.00	
September	1689.22	2019.85	
October	2167.25	2250.75	
Nov	2276.70	2485.85	
Dec	1866.28	2223.17	
Annual Total	19652.53	21913.19	

C. Total Hours of Absenteeism for Corporate Services

Month	2012	2013	2014
Jan	67.00	63.25	16.87
Feb	37.00	22.50	94.00
March	22.50	82.00	7.50
April	21.50	44.50	22.50
May	90.75	195.50	37.50
June	29.50	160.50	93.25
July	30.00	183.75	
Aug	37.50	136.50	
Sept	25.00	22.58	
Oct	59.50	21.50	
Nov	31.50	15.00	
Dec	29.50	29.50	
Annual Total	481.25	977.08	

3. Operational cost of paid sick leave for Emergency & Transportation Services, Fairmount Home and Corporate Services**A.**

	Corporate Services	Emergency & Transportation Services	Fairmount
	\$	\$	\$
2012	16,999.13	608,289.23	309,617.67
2013	23,142.00	654,142.96	203,232.24
2014 accumulated	6,863.01	269,340.09	107,147.13
January	503.70	66,818.75	13,919.04
February	2,782.45	42,704.38	12,410.92
March	228.23	26,556.51	12,645.12
April	490.89	44,460.64	16,575.55
May	793.15	40,097.99	24,250.93
June	2,064.59	48,701.82	27,345.57

Replacement cost (for positions that require replacement) for Emergency & Transportation Services, Fairmount Home and Corporate Services**B.**

	Corporate Services	Emergency & Transportation Services	Fairmount
2014	\$	\$	\$
May	0	40,879.56	16,556.05
June	0	47,959.99	27,357.35

Sustainability Implications

Working together to identify and reduce absenteeism and maintain key policies and consistent practices will create a renewed awareness in the overall improvement required in this area.

Financial Implications

Using consistent policies and practices will assist to create awareness in the need to minimize the impact on high absenteeism and associated cost. Absenteeism is a significant cost to the Employer and must be managed to ensure fiscal responsibility.

Organizations, Departments and Individuals Consulted and/or Affected

Susan Brant, Deputy Treasurer



Report 2014-122

INFORMATION REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of
Paramedic Services

Date prepared: June 25, 2014

Date of meeting: July 16, 2014

Re: **Emergency and Transportation Services - Robertsville Station
Construction Progress Report # 8**

Recommendation

This report is for information only.

Construction Update

The report prepared by our Project Manager, Patrick Thompson of TCMS, for the period is attached.

Change Orders – See attached.

Other Matters – See attached.

Organizations, Departments and Individuals Consulted and/or Affected

Patrick Thompson, Project Manager, TCMS

Information Report
Emergency and Transportation Services – Robertsville Station Construction Progress Report # 8
July 16, 2014

Page 1 of 8



CONSTRUCTION OF THE ROBERTSVILLE LAND AMBULANCE STATION

PROGRESS REPORT # 8

Prepared by TCMS

June 25, 2014

Information Report
Emergency and Transportation Services – Robertsville Station Construction Progress Report # 8
July 16, 2014

Page 2 of 8

**NEW ROBERTSVILLE LAND AMBULANCE STATION
PROGRESS REPORT # 8**

INDEX

PROGRESS SUMMARY.....	4, 5, 6
CONTRACT CHANGE SUMMARY.....	7
PROPOSED AND ACTUAL CASHFLOW – CONSTRUCTION	8

**NEW ROBERTSVILLE LAND AMBULANCE STATION
PROGRESS REPORT # 8**

PROGRESS SUMMARY

The following construction activities have been completed during the current report period.

- Door Hardware has been installed on all interior and exterior doors
- Finish coat painting has been completed in all areas.
- Flag pole anchor bolt cages have been cast in place.
- Window blind installation is complete
- Mechanical system testing and commissioning is now complete.
- Site grading of parking lots and surrounding work site is now complete.
- Asphalt paving has been placed – photographs to follow on next report. .
- Exterior metal siding installation is now 100 % complete.
- Side yard concrete patio surface and PVC fencing now in place.

Additional Notes

- The project is nearing the end of the construction phase with approximately 98% of the work now complete.
- The building LEED certification process is ongoing. LEED consultant CSV Architects has indicated that the LEED Certification body CAaBC (Canada Green Building Council) will take up to four (4) months to complete certification process.
- A short list of deficiencies remains to be completed.
- Frontenac Paramedic Services have occupied the facility as of June 16, 2014.

Flag pole anchor bolt cages ready to be cast in place.



Window blind installation.



Door hardware installation.



Vehicle bay exhaust fan is connected to CO gas sensor.



Mechanical and electrical system testing and commissioning has been completed.



Site grading of entrance drive and surrounding work site complete. This swale was re-shaped to provide improved drainage to Road 509.



Side yard concrete patio surface and PVC fencing now in place.



Frontenac Paramedic Services have occupied the facility as of June 16, 2014.



ROBERTSVILLE LAND AMBULANCE STATION

CHANGE NOTICE SUMMARY SHEET

General Contractor - Argue Construction

Revised 25-Jun-14

Original Contract Value = \$503,650.00
 Change Orders to Date = \$14,235.14
 Current Contract Value = \$517,885.14
 Other Anticipated Changes = \$540.00
 Expected Final Value = \$518,425.14

Current Funding (Original Contract Value + Contingency - 3%) = \$518,759.50

Remaining Contingency =

CHANGE ID #	DESCRIPTION OF CHANGE	DATE OF ISSUE	ESTIMATE/FINAL VALUE	CHANGE ORDER #	DATE OF ISSUE	CURRENT STATUS
1	Add 2 additional windows in the vehicle bay	13.12.13	\$1,842.00	C.O. # 1		Approved
2	Supply and install ceiling fan in garage	15.01.14	\$582.70	C.O. # 4		Approved
3	Add glycol to in-floor radiant heat system	15.01.14	\$1,452.00	C.O. # 2		Approved
4	Add door chime in the garage	15.01.14	\$0.00			Requirement part of contract
5	Supply and install 6 additional lockers	03.02.14	\$2,160.00	C.O. # 6		Approved
6	Add 2 cable TV outlets	03.02.14	\$175.00	C.O. # 6		Approved - included as part of C.O. # 6
7	Insulate washroom and office walls	03.02.14	\$0.00			Approved - included as part of C.O. # 6
8	Add 3 power outlets in the IT Comms Closet	13.02.14	\$1,442.44	C.O. # 9		Approved
9	Re-locate eyewash station	28.02.14	\$180.00	C.O. # 5		Approved
10	Building permit fee	28.02.14	\$2,400.00	C.O. # 8		Approved
11	Testing and Inspection invoice	07.03.14	\$1,085.00	C.O. # 7		Approved
12	Foundation Insulation Claim	28.04.14	\$1,116.00	C.O. # 10		Approved
13	SWM requirements - grading	01.05.14	\$1,800.00	C.O. # 12		Approved
14	Connect propane to generator	12.06.14	\$540.00			Approved
15						
16						
17						
18						
19						
20						

Information Report

Emergency and Transportation Services – Robertsville Station Construction Progress Report # 8

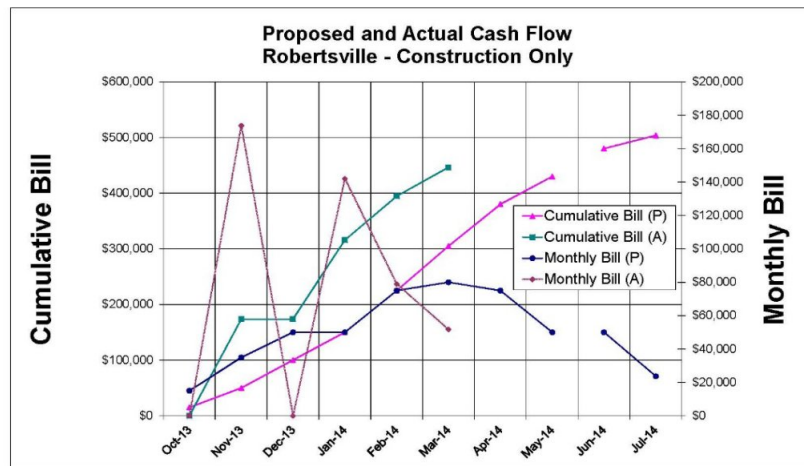
July 16, 2014

Page 7 of 8

ROBERTSVILLE LAND AMBULANCE STATION
Proposed and Actual Cash Flow - Construction Only
 Claim for work completed to June 25, 2014 is pending

Month	Proposed Monthly Bill (P)	Proposed Cumulative Bill (P)	Actual Monthly Bill (A)	Actual Cumulative Bill (A)
31-Oct-13	\$15,000	\$15,000	\$0	\$0
30-Nov-13	\$35,000	\$50,000	\$173,811	\$173,811
31-Dec-13	\$50,000	\$100,000	\$0	\$173,811
31-Jan-14	\$50,000	\$150,000	\$142,000	\$315,811
28-Feb-14	\$75,000	\$225,000	\$78,885	\$394,696
31-Mar-14	\$80,000	\$305,000	\$51,766	\$446,462
30-Apr-14	\$75,000	\$380,000		
31-May-14	\$50,000	\$430,000		
30-Jun-14	\$50,000	\$480,000		
31-Jul-14	\$23,650	\$503,650		

25/06/2014





Report 2014-115

INFORMATION REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Marian VanBruinessen
Director of Corporate Services/Treasurer

Date prepared: June 25, 2014

Date of meeting: July 16, 2014

Re: **Additions and Alterations to Fairmount Home Auditorium
Construction Progress Report # 7**

Recommendation

This report is for information only.

Construction Update

The report prepared by our Project Manager, Patrick Thompson of TCMS, for the period is attached.

Change Orders – See Change Notice Summary Sheet attached.

Other Matters – See attached.

Organizations, Departments and Individuals Consulted and/or Affected

Patrick Thompson, Project Manager, TCMS
Marian VanBruinessen, Director of Corporate Services/Treasurer

Information Report
Additions and Alterations to Fairmount Home Auditorium Construction Progress Report # 7
July 16, 2014

Page 1 of 11



**Additions and Alterations
Fairmount Home Auditorium
PROGRESS REPORT # 7**

Prepared by TCMS

June 25, 2014

Information Report
Additions and Alterations to Fairmount Home Auditorium Construction Progress Report # 7
July 16, 2014

Page 2 of 11

**Additions and Alterations to Fairmount Home Auditorium
PROGRESS REPORT # 7**

INDEX

PROGRESS SUMMARY.....	4, 5, 6, 7, 8
CONTRACT CHANGE SUMMARY.....	9, 10
PROPOSED AND ACTUAL CASHFLOW – CONSTRUCTION.....	11

**Additions and Alterations to Fairmount Home Auditorium
PROGRESS REPORT # 7
PROGRESS SUMMARY**

The following activities have been completed during the current report period.

- Steel stud framing for ceiling bulkheads is complete in the Auditorium Hall.
- Exterior wall framing and sheathing have been installed at the north side addition and the new main entrance to the Auditorium.
- Parapet wall framing at roof structures above new main entrance area and the north side addition have been completed.
- Plumbing rough-in work at the new washrooms is now complete, tested and inspected.
- All new windows have been delivered to the site and installed.
- Heavy duty vapour barrier was installed below the new slabs on grade – new main entrance and north side addition.
- New roof on the new main entrance and north side additions is complete except for the torched on cap sheet.
- The existing roof system on the Auditorium Hall has been removed and the new roof system installation is nearing completion.
- Steel stud partition framing in the north side addition is now complete. Electrical distribution rough-in has been completed and inspected.
- The curtain wall glazing system at the new main entrance has been installed.
- Aluminum entrance doors at the north side addition, adjacent to the kitchen area, have been installed.
- Drywall board installation has started in the Auditorium Hall and will progress to the north side addition in early July.

Additional Notes

- The project schedule is now forecasting project completion for September 30, 2014. The contractor is reviewing opportunities to advance the schedule and minimize the delay.

Additions and Alterations to Fairmount Home Auditorium
PROGRESS REPORT # 7

Steel stud framing for ceiling bulkheads is complete in the auditorium hall.



Exterior wall framing and sheathing in place, at north side addition.



Parapet wall framing at roof structure above new main entrance area.



Plumbing rough-in work – drainage piping - at the new washrooms.



Parapet wall construction at the north side addition.



New windows arrived on site in May, 2014.



New window installation at east end of the Auditorium Hall.



Exterior wall framing and sheathing in place, at the new main entrance to the Auditorium.



Vapour barrier installed just prior to placing new slab on grade at the north side addition.



Roofing system base sheet torched in place at the north side addition.



Removal of the existing roof system on the Auditorium Hall.



Partition framing in the north side addition.



Curtain wall glazing system at the new main entrance.



New window framing at the south side of the Auditorium Hall.



New entrance door and windows installed at the north side addition.



Drywall board installed in the Auditorium Hall.



ADDITIONS AND ALTERATIONS TO FAIRMOUNT HOME AUDITORIUM

CHANGE NOTICE SUMMARY SHEET

General Contractor - Emmons & Mitchell

Original Contract Value = \$1,796,000.00

Change Orders to Date = \$24,001.00

Current Contract Value = \$1,820,001.00

Other Anticipated Changes = \$37,218.35

Expected Final Value = \$1,857,219.35

Current Funding (Original Contract Value + Contingency - 5%) = \$1,855,800.00

Remaining Contingency =

Revised 25-Jun-14

CHANGE ID #	DESCRIPTION OF CHANGE	DATE OF ISSUE	ESTIMATE/FINAL VALUE	CHANGE ORDER #	DATE OF ISSUE	CURRENT STATUS
1	CCN No. 1 - Add foundation dowels	07.01.14	\$716.10	C.O. No. 1		Change Order has been signed by Owner
2	CCN No. 2 - Increase door widths/Corridor A-105	14.01.14	\$2,858.35	C.O. No. 1		Change Order has been signed by Owner
3	CCN No. 3 - Modify steel at Entrance roof	20.01.14	\$0.00	C.O. No. 1		Change Order has been signed by Owner
4	CCN No. 4 - Increase conductor size - 1N6201	23.01.14	\$1,796.54	C.O. No. 1		Change Order has been signed by Owner
5	CCN No. 5 - Wall stabilization 11/E	05.02.14	\$654.50	C.O. No. 1		Change Order has been signed by Owner
6	CCN No. 6 - Dwg S105 - Support Beams	10.02.14	\$577.50	C.O. No. 1		Change Order has been signed by Owner
7	CCN No. 7 - Revised Details - Dwg S105	12.02.14	\$2,722.50	C.O. No. 3		Change Order has been signed by Owner
8	CCN No. 8 - Greenhouse Dimensions	12.02.14	\$0.00			Waiting for Contractor's quotation
9	CCN No. 9 - Miscellaneous Mechanical Items	12.02.14	\$3,519.37	C.O. No. 2		Change Order has been signed by Owner
10	CCN No. 10 - Revisions to Entrance Canopy	28.02.14	\$522.50	C.O. No. 2		Change Order has been signed by Owner
11	CCN No. 11 - Handrail Clarifications	28.02.14	\$3,388.00			Change Order No. 4 pending
12	CCN No. 12 - Electrical Panel Relocation	28.02.14	\$0.00	C.O. No. 2		Change Order has been signed by Owner
13	CCN No. 13 - Revise Kitchen Rolling Door		\$0.00			CCN to be issued
14	CCN No. 14 - Remove Foundation for Greenhouse	28.02.14	\$1,603.80	C.O. No. 2		Change Order has been signed by Owner
15	CCN No. 15 - Fire Rated Ceiling Repairs		\$0.00			Contractor's quotation of \$7,381.77 not accepted - CCN cancelled
16	CCN No. 16 - Greenhouse Door	21.04.14	-\$680.00	C.O. No. 3		Change Order has been signed by Owner
17	CCN No. 17 - Miscellaneous Electrical Items	28.02.14	\$2,957.89	C.O. No. 2		Change Order has been signed by Owner
18	CCN No. 18 - Structural - avoid sprinkler pipe	28.02.14	\$1,000.00			Waiting for Contractor's quotation
19	CCN No. 19 - Furr out walls - Auditorium Hall	01.04.14	\$836.24			Change Order No. 4 pending
20	CCN No. 20 - Finishes - Church Storage Room	02.04.14	\$1,961.27			Change Order No. 4 pending
21	CCN No. 21 - Hardware changes - CCN No. 2	21.04.14	\$4,201.45	C.O. No. 3		Change Order has been signed by Owner
22	CCN No. 22 - Foundation Repairs - lean concrete	21.04.14	\$2,931.50	C.O. No. 3		Change Order has been signed by Owner
23	CCN No. 23 - Sanitary Line Routing	04.04.14	\$0.00			Waiting for Contractor's quotation

Information Report

Additions and Alterations to Fairmount Home Auditorium Construction Progress Report # 7

July 16, 2014

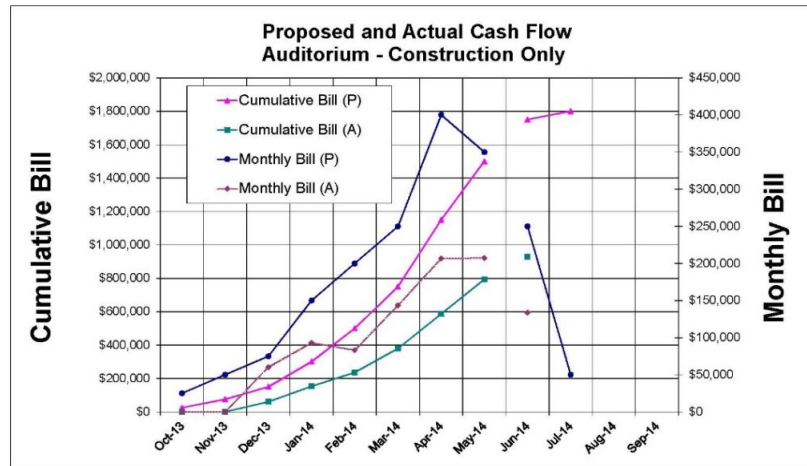
Page 9 of 11

CHANGE ID #	DESCRIPTION OF CHANGE	DATE OF ISSUE	ESTIMATE/FINAL VALUE	CHANGE ORDER #	DATE OF ISSUE	CURRENT STATUS
24	CCN No. 24 - Volunteer Storage - delete frame	21.04.14	-\$381.00	C.O. No. 3		Change Order has been signed by Owner
25	CCN No. 25 - Change elevation of W200 beam	29.04.14	\$6,718.91			Change Order No. 4 pending
26	CCN No. 26 - Add bracing - retractable partition	29.04.14	\$1,815.00			Change Order No. 4 pending
27	CCN No. 27 - Sprinkler System revisions		\$10,439.77			Change Order No. 4 pending
28	CCN No. 28 - Install 2" water valve		\$1,410.48			Contractor's quotation under review
29	CCN No. 29 - Add power operator Door 108b	01.05.14	\$3,209.25			Change Order No. 4 pending
30	CCN No. 30 - Wall pack and 2 added drops		\$1,616.04			Contractor's quotation under review
31	CCN No. 31 - Gypsum ceilings at folding doors		\$990.99			Contractor's quotation under review
32	CCN No. 32 - Domestic hot water connection		\$1,000.00			Waiting for Contractor's quotation
33	CCN No. 33 - Condensate pump for Entrance AC		\$1,428.36			Contractor's quotation under review
34	CCN No. 34 - Parapet wall detail at roof		\$1,404.04			Contractor's quotation under review
35						

ADDITIONS AND ALTERATIONS TO FAIRMOUNT HOME AUDITORIUM
Proposed and Actual Cash Flow - Construction Only

Month	Proposed Monthly Bill (P)	Proposed Cumulative Bill (P)	Actual Monthly Bill (A)	Actual Cumulative Bill (A)
31-Oct-13	\$25,000	\$25,000	\$0	\$0
30-Nov-13	\$50,000	\$75,000	\$0	\$0
31-Dec-13	\$75,000	\$150,000	\$60,271	\$60,271
31-Jan-14	\$150,000	\$300,000	\$93,025	\$153,296
28-Feb-14	\$200,000	\$500,000	\$82,982	\$236,278
31-Mar-14	\$250,000	\$750,000	\$143,586	\$379,864
30-Apr-14	\$400,000	\$1,150,000	\$206,606	\$586,470
31-May-14	\$350,000	\$1,500,000	\$207,318	\$793,788
30-Jun-14	\$250,000	\$1,750,000	\$133,831	\$927,619
31-Jul-14	\$50,000	\$1,800,000		
30-Aug-14				
30-Sep-14				

25/06/2014



25/09/2014

POSTED CHEQUE LISTINGPAYROLL

FOR THE PERIOD OF: June 12, 2014 - July 9, 2014 (inclusive)

PAYROLL DATE

PP#12 May 26, 2014 - June 8, 2014	Canadian Payroll	\$ 161,998.43
SP Special Pay June 16, 2014	Canadian Payroll	\$ 296.60
PP#13 June 2, 2014 - June 15, 2014	Canadian Payroll	\$ 270,170.24
Sp Special Pay June 24, 2014	Canadian Payroll	\$ 9,901.27
PP#13 June 9, 2014 - June 22, 2014	Canadian Payroll	\$ 172,897.59
PP#14 June 16, 2014 - June 29, 2014	Canadian Payroll	\$ 268,077.44
SP Special Pay July 7, 2014		\$ 150.89

PAYROLL TOTAL:

\$ 883,492.46

TOTAL:\$ 883,492.46



POSTED CHEQUE LISTING

COUNTY OF FRONTENAC

(Great Plains)

FOR THE PERIOD OF: June 12, 2014 - July 9, 2014 (inclusive)

CHEQUE TOTAL:

1,884,255.65

TOTAL: _____

\$1,884,255.65

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
353055	RECEIVER GENERAL	7/4/2014	4,325.83
6242014	TD FUTURE BUILDER	6/26/2014	275.00
7022014	TD FUTURE BUILDER	7/2/2014	900.00
1625648	MINISTER OF FINANCE	6/13/2014	30,318.43
1828397	RECEIVER GENERAL	6/18/2014	48,547.40
1828712	RECEIVER GENERAL	6/18/2014	14,322.19
2184	COUNTY OF FRONTENAC	7/3/2014	547.00
2464	ROCHON, SUE	6/12/2014	894.90
2464	ROCHON, SUE	6/12/2014	894.90
2470	COUNTY OF FRONTENAC	6/19/2014	620.00
2471	PARAMEDIC ASSOCIATION	6/19/2014	135.00
2475	ROCHON, SUE	6/26/2014	673.55
2479	REVEREND LEWIS BRYANT	6/30/2014	889.02
2483	PARAMEDIC ASSOCIATION	7/3/2014	140.00
2860	OMERS	6/30/2014	256,552.70
3088040	RECEIVER GENERAL	6/25/2014	3,150.24
38286	JODY CAMPBELL'S SEPTIC SERV	6/18/2014	124.30
38287	CANADIAN TIRE STORE 195	6/18/2014	133.32
38288	IPAC CANADA	6/18/2014	404.00
38289	CRINTEC LTD.	6/18/2014	6,416.14
38290	DELTA PRINTING	6/18/2014	197.07
38291	GLENBURNIE GROCERY	6/18/2014	49.67
38292	HANNAH ENVIRONMENTAL EQUI	6/18/2014	2,509.49
38293	1517823 ONTARIO INC. O/A INDEI	6/18/2014	788.74
38294	INSPEC-SOL INC.	6/18/2014	788.74
38295	INTERPROVINCIAL INSULATION I	6/18/2014	161.57
38296	J. WATKINS AND ASSOCIATES (II	6/18/2014	2,712.00
38297	KINGSTON & DISTRICT AGRICUL	6/18/2014	300.00
38298	FAIRMOUNT	6/18/2014	15,000.00
38299	MCNEIL, BILLIE	6/18/2014	75.00
38300	MINISTER OF FINANCE	6/18/2014	7,632.68
38301	REINHART, RACHELLE	6/18/2014	605.00
38302	STERICYCLE INC.	6/18/2014	107.53
38303	THE OTTAWA HOSPITAL	6/18/2014	1,000.05
38304	TROPHY HOUSE	6/18/2014	33.90
38305	AABEN WINDOWS AND DOORS L	7/4/2014	125.04
38306	A&A BEAUTY SUPPLIES	7/4/2014	94.36
38307	AMHERST DRIVEWAY SEALING	7/4/2014	1,073.50
38308	CANPAR TRANSPORT L.P.	7/4/2014	36.34
38309	CIRCLE SQUARE RANCH	7/4/2014	200.00
38310	CRINTEC LTD.	7/4/2014	818.80
38311	DOUG'S ANTENNA SALES & SER'	7/4/2014	794.11
38312	ENVIRO-GUARD	7/4/2014	63.28
38313	407 ETR	7/4/2014	44.61
38314	EWING FLAGPOLE CO. INC.	7/4/2014	4,678.20

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
38315	FORMAN FARMS	7/4/2014	78.07
38316	Tamblyn, Angelique - IN TRUST	7/4/2014	50.00
38317	HOEKSTRA CONSTRUCTION LTD	7/4/2014	3,672.50
38318	HOLWAY & HUTCHINSON	7/4/2014	1,191.24
38319	HUGHES, B.J.	7/4/2014	48.00
38320	JACOBS BUSINESS SOFTWARE I	7/4/2014	2,926.70
38321	JULIA'S WINDOW FASHIONS	7/4/2014	3,139.59
38322	KINGSTON POLICE	7/4/2014	1,080.00
38323	LCM SECURITY	7/4/2014	6,617.28
38324	FPS	7/4/2014	8,000.00
38325	LONDRY ALARMS	7/4/2014	840.72
38326	MAPLE LANE FARMS	7/4/2014	180.00
38327	MEDICAL ARTS PHARMACY	7/4/2014	61.82
38328	NORTHWAY HARDWARE	7/4/2014	150.01
38329	PHYSIOTHERAPY KINGSTON & S	7/4/2014	500.00
38330	PAM VANCOUGHNETT	7/4/2014	100.00
38331	RACKAIR INC.	7/4/2014	120.91
38332	RECEIVER GENERAL	7/4/2014	272.05
38333	SILKWOOD LAWN AND GARDEN	7/4/2014	676.87
38334	SPACE AGE SHELIVING	7/4/2014	3,805.84
38335	SPADA TILE (BELLEVILLE) LIMITE	7/4/2014	12,644.70
38336	SPECIALTY FURNITURE	7/4/2014	1,287.07
38337	STERICYCLE INC.	7/4/2014	675.29
38338	TAMBLYN, ANGELIQUE IN TRUS	7/4/2014	46.55
38339	JIM VANDENHOEK	7/4/2014	24.00
38340	CANADIAN TIRE STORE 195	7/4/2014	20.32
38341	NORTH FRONTENAC TELEPHONI	7/4/2014	525.56
3930298	RECEIVER GENERAL	7/4/2014	48,478.96
3930653	RECEIVER GENERAL	7/4/2014	16,543.25
59697	TD FUTURE BUILDER	6/19/2014	900.00
6948593	RECEIVER GENERAL	6/25/2014	5,953.97
7965567	RECEIVER GENERAL	6/25/2014	114,757.36
7965856	RECEIVER GENERAL	6/25/2014	16,196.79
AR1083	SODEXO SERVICES CANADA	6/19/2014	58,709.77
EFT0004219	ACKLANDS GRAINGER INC.	6/16/2014	1,381.63
EFT0004220	AGC FLAT GLASS NORTH AMERI	6/16/2014	1,375.78
EFT0004221	AIG INSURANCE COMPANY OF C	6/16/2014	864.40
EFT0004222	AIR LIQUIDE CANADA INC.	6/16/2014	20.34
EFT0004223	ALEX MCCOY PLUMBING AND HE	6/16/2014	372.34
EFT0004224	ALLAN CHARTERED ACCOUNTA	6/16/2014	11,526.00
EFT0004225	KYLE ANDREWS	6/16/2014	1,276.90
EFT0004226	A PARTY CENTRE	6/16/2014	113.00
EFT0004227	BELL CONFERENCING INC.	6/16/2014	6.76
EFT0004228	BLUE CROSS	6/16/2014	76,161.73
EFT0004229	CANADIAN TIRE	6/16/2014	1,106.42

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0004230	CANADIAN LINEN AND UNIFORM	6/16/2014	972.86
EFT0004231	CARLETON UNIFORMS INC.	6/16/2014	700.26
EFT0004232	WORLDLYNX WIRELESS	6/16/2014	39.54
EFT0004233	CHOQUETTE CKS	6/16/2014	1,433.52
EFT0004234	CLAYTON FLOORING INC.	6/16/2014	3,723.30
EFT0004235	CRESTLINE COACH LTD.	6/16/2014	4,558.13
EFT0004236	DIAMOND MUNICIPAL SOLUTION	6/16/2014	751.45
EFT0004237	DIGITAL OFFICE SYSTEMS	6/16/2014	893.16
EFT0004238	DRAPER DOORS	6/16/2014	372.11
EFT0004239	EDWARDS FORD SALES (KINGST	6/16/2014	559.29
EFT0004240	K3C COMMUNITY COUNSELLING	6/16/2014	1,962.34
EFT0004241	GASKIN, DR. ANNE	6/16/2014	1,152.00
EFT0004242	HARTINGTON EQUIPMENT	6/16/2014	933.17
EFT0004243	INTERDEV TECHNOLOGIES INC.	6/16/2014	8,914.17
EFT0004244	J.L. RICHARDS & ASSOCIATES LI	6/16/2014	2,367.32
EFT0004245	KAPS KINGSTN AREA PATIENT S	6/16/2014	175.00
EFT0004246	1557145 ONTARIO LTD.	6/16/2014	265.55
EFT0004247	KINGSTON GENERAL HOSPITAL	6/16/2014	6,654.96
EFT0004248	KINGSTON REGIONAL HOSPITAL	6/16/2014	705.30
EFT0004249	KINGSTON INJURY MANAGEMEN	6/16/2014	828.00
EFT0004250	LEN'S CONTROLS LTD	6/16/2014	271.20
EFT0004251	MALROZ	6/16/2014	6,942.44
EFT0004252	MARILYN'S CLEANING SERVICES	6/16/2014	175.00
EFT0004253	MARTIN & LEVESQUE INC.	6/16/2014	159.10
EFT0004254	M.C. HEALTHCARE PRODUCTS	6/16/2014	114.13
EFT0004256	MOTION SPECIALTIES	6/16/2014	3,058.52
EFT0004257	PHYSIO-CONTROL CANADA SAL	6/16/2014	35,039.04
EFT0004258	PRINCESS AUTO	6/16/2014	20.33
EFT0004259	PUROLATOR COURIER LTD.	6/16/2014	22.83
EFT0004260	METROLAND MEDIA GROUP	6/16/2014	353.81
EFT0004261	ROWLAND EMERGENCY VEHICLI	6/16/2014	717.55
EFT0004262	SHOPPERS HOME HEALTH CARE	6/16/2014	2,306.16
EFT0004263	SUN MEDIA CORPORATION	6/16/2014	592.05
EFT0004264	SWISH MAINTENANCE LTD	6/16/2014	4,603.12
EFT0004265	THE FRONTENAC NEWS	6/16/2014	791.76
EFT0004266	THE KINGSTON WHIG STANDARI	6/16/2014	171.19
EFT0004267	THYESSEN KRUPP ELEVATOR	6/16/2014	374.45
EFT0004268	TOWNSHIP OF FRONTENAC ISLA	6/16/2014	136,734.90
EFT0004269	TRIM-LINE OF SOUTH EASTERN I	6/16/2014	254.25
EFT0004270	SPECIALTY TROPHIES	6/16/2014	7.06
EFT0004271	TROUSDALE HOME HARDWARE	6/16/2014	179.67
EFT0004272	TRUE COMFORT HEATING & COC	6/16/2014	1,172.38
EFT0004273	VERSUS BUSINESS FORMS AND	6/16/2014	823.27
EFT0004274	W.I. VILLAGER LTD.	6/16/2014	3,986.64
EFT0004275	W.R. BRIGHTMAN & SON LTD	6/16/2014	11.98

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0004276	CADUCEON ENVIRONMENTAL LA	6/16/2014	341.20
EFT0004277	UNITED WAY KFLA	6/16/2014	1,054.99
EFT0004278	4 OFFICE AUTOMATION LIMITED	6/23/2014	361.27
EFT0004279	ALEX MCCOY PLUMBING AND HE	6/23/2014	640.48
EFT0004280	KYLE ANDREWS	6/23/2014	587.60
EFT0004281	ARJO HUNTLEIGH CANADA	6/23/2014	926.60
EFT0004282	ATTENTION GETTERS	6/23/2014	45.20
EFT0004283	BEEHLER BROS. ELECTRICAL	6/23/2014	818.13
EFT0004284	LINDE CANADA	6/23/2014	4,695.96
EFT0004285	CANADIAN TIRE	6/23/2014	328.83
EFT0004286	CANADIAN CLEANING SERVICES	6/23/2014	621.50
EFT0004287	WASTE MANAGEMENT	6/23/2014	2,774.48
EFT0004288	CARLETON UNIFORMS INC.	6/23/2014	284.53
EFT0004289	CHOQUETTE CKS	6/23/2014	1,859.82
EFT0004290	THE CORPORATION OF THE CIT	6/23/2014	152,384.71
EFT0004291	COLLINS	6/23/2014	1,053.47
EFT0004292	DEACON, JIM	6/23/2014	40.00
EFT0004293	E.S.FOX LIMITED	6/23/2014	1,590.48
EFT0004294	GORWAY GROUP INCORPORATE	6/23/2014	73.89
EFT0004295	OFFICE MAX GRAND & TOY LTD	6/23/2014	148.92
EFT0004296	HOLLINGSWORTH SUPPLY SERV	6/23/2014	141.16
EFT0004297	PPG ARCHITECTURAL COATING	6/23/2014	825.85
EFT0004298	INTERDEV TECHNOLOGIES INC.	6/23/2014	6,192.00
EFT0004299	JJ EXPRESS	6/23/2014	163.75
EFT0004300	K3C COMMUNITY COUNSELLING	6/23/2014	620.00
EFT0004301	KINGSTON OXYGEN	6/23/2014	43.80
EFT0004302	MAUNCO CLEANING SUPPLIES V	6/23/2014	259.90
EFT0004303	LIFELABS LP	6/23/2014	1,150.00
EFT0004304	MEDICAL MART	6/23/2014	675.40
EFT0004305	ORMSBEE'S MERCANTILE	6/23/2014	132.21
EFT0004306	PAT ROGERS TOWING SERVICE	6/23/2014	381.38
EFT0004307	PUROLATOR COURIER LTD.	6/23/2014	30.57
EFT0004308	KINGSTON FRONTENAC PUBLIC	6/23/2014	61,233.00
EFT0004309	KFL&A HEALTH UNIT	6/23/2014	58,626.41
EFT0004310	4 OFFICE AUTOMATION LIMITED	6/30/2014	732.80
EFT0004311	ACKLANDS GRAINGER INC.	6/30/2014	1,282.41
EFT0004312	ALLIED MEDICAL	6/30/2014	10,032.34
EFT0004313	KYLE ANDREWS	6/30/2014	813.60
EFT0004314	BEEHLER BROS. ELECTRICAL	6/30/2014	176.28
EFT0004315	BENSON TRUCK & TRAILER	6/30/2014	13,859.24
EFT0004316	BENSON COMMERCIAL TIRE	6/30/2014	3,301.75
EFT0004317	LINDE CANADA	6/30/2014	784.15
EFT0004318	CANADIAN TIRE	6/30/2014	90.32
EFT0004319	CANADIAN LINEN AND UNIFORM	6/30/2014	872.94
EFT0004320	CARE STREAM MEDICAL LTD.	6/30/2014	1,769.27

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0004321	CHOQUETTE CKS	6/30/2014	1,311.00
EFT0004322	COLLINS	6/30/2014	140.33
EFT0004323	CUPE LOCAL 109	6/30/2014	656.49
EFT0004324	DESERT LAKE GARDENS	6/30/2014	1,073.50
EFT0004325	DIGITAL OFFICE	6/30/2014	2,369.76
EFT0004326	EDWARDS FORD SALES (KINGST	6/30/2014	67.57
EFT0004327	K3C COMMUNITY COUNSELLING	6/30/2014	2,236.72
EFT0004328	GASKIN, DR. ANNE	6/30/2014	1,250.00
EFT0004329	HICKS MORLEY HAMILTON STEV	6/30/2014	705.12
EFT0004330	HOLLINGSWORTH SUPPLY SERV	6/30/2014	180.24
EFT0004331	HOME CARDIOGRAPIC INC	6/30/2014	75.00
EFT0004332	K3C COMMUNITY COUNSELLING	6/30/2014	620.00
EFT0004333	KINGSTON GENERAL HOSPITAL	6/30/2014	19,559.43
EFT0004334	KINGSTON REGIONAL HOSPITAL	6/30/2014	42.09
EFT0004335	KINGSTON ACCESS BUS	6/30/2014	32.50
EFT0004336	KINGSTON INJURY MANAGEMEN	6/30/2014	1,184.00
EFT0004337	LEONARD FUELS LTD.	6/30/2014	350.13
EFT0004338	MALROZ	6/30/2014	1,039.60
EFT0004339	MEDICAL MART	6/30/2014	588.43
EFT0004340	MICROAGE KINGSTON	6/30/2014	28,696.35
EFT0004341	MOTION SPECIALTIES	6/30/2014	3,627.69
EFT0004342	OPSEU LOCAL 462	6/30/2014	7,320.13
EFT0004343	PUROLATOR COURIER LTD.	6/30/2014	100.87
EFT0004344	METROLAND MEDIA GROUP	6/30/2014	1,725.36
EFT0004345	RENTOKIL PEST CONTROL CANA	6/30/2014	318.66
EFT0004346	SAINT ELIZABETH HEALTHCARE	6/30/2014	2,942.50
EFT0004347	SANDS CANADA INC/ANGUS	6/30/2014	287.02
EFT0004348	CUPE NATIONAL	6/30/2014	7,137.96
EFT0004349	SERVE PRO - KINGSTON	6/30/2014	1,869.02
EFT0004350	SHARBOT LAKE LAWN SERVICE	6/30/2014	1,067.85
EFT0004351	SILVERT'S STORE	6/30/2014	812.01
EFT0004352	ST. JOHN AMBULANCE	6/30/2014	2,114.00
EFT0004353	SUN LIFE ASSURANCE COMPAN	6/30/2014	52,446.33
EFT0004354	SUN MEDIA CORPORATION	6/30/2014	2,283.91
EFT0004355	SWISH MAINTENANCE LTD	6/30/2014	1,561.09
EFT0004356	TAYLOR CHEVROLET CADILLAC	6/30/2014	118.64
EFT0004357	THE FRONTENAC NEWS	6/30/2014	406.72
EFT0004358	THOMPSON ELECTRIC	6/30/2014	1,195.26
EFT0004359	THYESSEN KRUPP ELEVATOR	6/30/2014	4,955.99
EFT0004360	TOWNSHIP OF SOUTH FRONTEN	6/30/2014	76.41
EFT0004361	TRIM-LINE OF SOUTH EASTERN	6/30/2014	72.32
EFT0004362	TROUSDALE HOME HARDWARE	6/30/2014	83.78
EFT0004363	ULINE	6/30/2014	326.30
EFT0004364	UPPER CANADA OFFICE SYSTEM	6/30/2014	335.61
EFT0004365	W.R. BRIGHTMAN & SON LTD	6/30/2014	5,073.53

**County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014**

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0004366	CRESTLINE COACH LTD.	6/30/2014	4,753.65
EFT0004367	KINGSTOWN INVESTMENTS INC	7/2/2014	4,421.13
EFT0004368	GEMMILL, DAVE	7/2/2014	2,636.66
EFT0004369	HOTEL DIEU HOSPITAL	7/2/2014	2,519.54
EFT0004370	QUINTE CRANE RENTALS INCOR	7/2/2014	4,972.00
EFT0004371	BLUE CROSS	7/7/2014	12,766.76
EFT0004372	J.L. RICHARDS & ASSOCIATES LI	7/7/2014	2,367.32
EFT0004373	REG COREY	7/7/2014	125.00
EFT0004374	EMMONS & MITCHELL CONSTRU	7/7/2014	210,118.73
H3Y3L4	MINISTRY OF THE ATTORNEY GE	6/17/2014	505.50
H3Y3L5	MINISTRY OF THE ATTORNEY GE	6/17/2014	374.50
H3Y4Y9	RONA HOME & GARDEN	6/17/2014	453.81
H6R7K3	WORKPLACE SAFETY AND INSUI	6/18/2014	71,530.56
J4Q2H7	BELL CANADA	6/20/2014	416.61
J4Q2H8	BELL CANADA	6/20/2014	232.09
J4Q2H9	NORTH FRONTENAC TELEPHONI	6/20/2014	311.41
J4Q2J2	WTC COMMUNICATIONS	6/20/2014	363.00
J4Q2J3	WTC COMMUNICATIONS	6/20/2014	779.70
K7X7L7	BELL CANADA	7/2/2014	248.19
K7X7L8	BELL CANADA	6/25/2014	387.65
K7X7L9	BELL CANADA	7/2/2014	95.45
K7X7Q3	CULLIGAN WATER CONDITIONIN	6/25/2014	92.00
K7X7Q4	CULLIGAN WATER CONDITIONIN	6/25/2014	179.50
K7X7Q5	CULLIGAN WATER CONDITIONIN	6/25/2014	58.25
K7X7Q6	CULLIGAN WATER CONDITIONIN	6/25/2014	17.25
K7X7Q7	CULLIGAN WATER CONDITIONIN	6/25/2014	110.50
K7X7Q8	CULLIGAN WATER CONDITIONIN	6/25/2014	67.00
PAP06122014	UTILITIES KINGSTON	6/12/2014	651.87
PAP06162014	HYDRO ONE	6/16/2014	279.77
PAP06172014	HYDRO ONE	6/17/2014	685.94
PAP06182014	RELIANCE HOME COMFORT	6/18/2014	20.23
PAP06182014	HYDRO ONE	6/18/2014	358.31
PAP06242014	HYDRO ONE	6/24/2014	64.57
PAP06262014	TD VISA (3220) ANGELIQUE TAME	6/26/2014	157.45
PAP06262014	TD VISA (6180) MICHAEL VAN HA	6/26/2014	317.01
PAP06262014	TD VISA (6255) RICHARD RUSSEI	6/26/2014	239.20
PAP06262014	TD VISA (6172) TODD FISHER	6/26/2014	380.75
PAP06262014	TD VISA (6040) MARIAN VABRUIN	6/26/2014	94.02
PAP06262014	TD VISA (6198) GALE CHEVALIER	6/26/2014	240.00
PAP06262014	TD VISA (6081) DAVE GEMMILL	6/26/2014	189.02
PAP06262014	TD VISA (6057) JULIE SHILLINGT	6/26/2014	225.00
PAP06262014	TD VISA (3154) DAVID MILLARD	6/26/2014	212.66
PAP06262014	TD VISA (3238) MARY LAKE	6/26/2014	3,118.92
PAP06262014	TD VISA - ROB WRIGHT (6149)	6/26/2014	758.26
PAP06262014	TD VISA (4777) ANDY DAWSON	6/26/2014	912.78

County of Frontenac
Transaction Register Report
June 12, 2014 to July 9, 2014

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
PAP06272014	UTILITIES KINGSTON	6/27/2014	259.52
PAP06272014	BELL CANADA	6/27/2014	178.53
PAP06272014	BELL CANADA	6/27/2014	198.80
PAP06302014	UNION GAS	6/30/2014	55.83
PAP07012014	HYDRO ONE	7/1/2014	160.04
PAP07022014	UTILITIES KINGSTON	7/2/2014	119.29
PAP07022014	UTILITIES KINGSTON	7/2/2014	128.55
PAP07052014	HYDRO ONE	7/5/2014	537.51
PAP07062014	HYDRO ONE	7/6/2014	6.10
PAP07062014	HYDRO ONE	7/6/2014	219.49
PAP07072014	UNION GAS	7/7/2014	2,811.59
PAP07082014	UNION GAS	7/8/2014	23.73
PAP07092014	HYDRO ONE	7/9/2014	97.95
PAP07092014	HYDRO ONE	7/9/2014	128.13
Q3J2Z9	INFOSAT TELECOMMUNICATION	6/30/2014	142.12
Q3J3A2	BELL CANADA	7/7/2014	285.63
Q3J3A3	SHAW DIRECT	7/4/2014	97.65
Q3J3A4	KINGSTON ONLINE SERVICES	6/30/2014	84.69
Q3R4A2	MINISTRY OF THE ATTORNEY GE	6/30/2014	505.50
Q3R4A3	MINISTRY OF THE ATTORNEY GE	6/30/2014	374.50
Z2A8Y6	BELL CANADA	6/20/2014	804.91
Z2A8Y7	BELL CANADA	6/18/2014	175.80
Z2A8Y8	SHAW DIRECT	6/18/2014	312.11
Total Transactions: 293		Total Amount	1,884,255.65
Void Transactions: EFT0004255			



POSTED CHEQUE LISTING

COUNTY OF FRONTENAC

(Great Plains)

FOR THE PERIOD OF: June 12, 2014 - July 9, 2014 (inclusive)

CHEQUE TOTAL:

1,884,255.65

TOTAL:

\$1,884,255.65

BY-LAW NO. 2014-0032

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to delegate authority under Section 23.1 (1) of the *Municipal Act* to the Chief Administrative Officer (appointment of Interim Administrator for Fairmount Home)

WHEREAS Section 9, 10, and 11 of the *Municipal Act* provides natural person powers and spheres of jurisdiction to municipalities;

AND WHEREAS Section 23.1 (1) of the *Municipal Act* authorizes municipalities to delegate its powers and duties to a person or body subject to the restrictions set out in this Part;

AND WHEREAS the Council of the County of Frontenac at its meeting held July 16, 2014 deemed it necessary to delegate its authority under Section 23.1 (1) of the *Municipal Act* to the Chief Administrative Officer to hire an interim Administrator for Fairmount Home:

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Frontenac deems it expedient to enact as follows:

1. **THAT** Kelly Pender, Chief Administrative Officer, be delegated the authority from County Council to hire an interim Administrator for Fairmount Home; and,
2. **THAT** the delegated authority shall be revoked should County Council not be subject to the Restricted Acts set out in Section 275 (2) of the *Municipal Act*; and,
3. **THAT** this By-law shall come into force and take effect on September 12, 2014.

Read a First and Second Time this 16th day of July, 2014.

Read a Third Time, Signed, Sealed and Finally Passed this 16th day of July, 2014.

The Corporation of the County of Frontenac

Bud Clayton, Warden

Jannette Amini, Clerk

BY-LAW NO. 2014-0033

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to amend By-law No. 2013-0020 (to govern the proceedings of the Council and its Committees, the Conduct of Members and the Calling of Meetings)
(Term of Appointments to Committees)

WHEREAS Section 238(2) of the *Municipal Act, 2001, S.O. 2001, c.25, as amended* (the Act) provides that Council shall pass a procedure by-law for governing the calling, place and proceedings of meetings;

AND WHEREAS By-law No. 2013-0020, being a bylaw to provide for governing the proceedings of the Council and its committees, the conduct of members and the calling of meetings, was adopted by the Council of the Corporation of the County of Frontenac on May 15, 2013;

AND WHEREAS The Corporation of County of Frontenac deems it expedient to amend By-law No. 2013-0020;

NOW THEREFORE BE IT RESOLVED THAT the Council for The Corporation of the County of Frontenac hereby enacts as follows:

THAT Procedural By-law 2013-0020, as amended, be further amended as follows:

1. **THAT** a new Section 25.6 be added as follows:

<i>Term of Appointment</i>	25.6	The Term of Appointment for Members of Committees shall be in accordance with the Terms of Reference of the Committees set out in Schedule B to this By-law. Committee members will continue to serve on a committee past the expiration of their term until they are replaced. All Council membership on all Committees end on November 30 of a municipal election year.
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2. **THAT** Section 25 be re-numbered accordingly.

3. **THAT** this amending by-law shall come into force and take effect on the date of final passing.

Read a First and Second Time this 16th day of July, 2014.

Read a Third Time, Signed, Sealed and Finally Passed this 16th day of July, 2014.

The Corporation of the County of Frontenac

Bud Clayton, Warden

Jannette Amini, Clerk

BY-LAW NO. 2014-0034

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

Being a by-law to amend By-law No. 2014-0006 (being a by-law to adopt the estimates for the sums required during the year 2014 for the purposes of the County of Frontenac and to establish rates to be levied for same against the Townships of Frontenac Islands, South Frontenac, Central Frontenac and North Frontenac)

WHEREAS on February 19, 2014, the Council of the County of Frontenac adopted By-law No. 2014-0006, being a by-law to adopt the estimates for the sums required during the year 2014 for the purposes of the County of Frontenac and to establish rates to be levied for same against the Townships of Frontenac Islands, South Frontenac, Central Frontenac and North Frontenac;

AND WHEREAS the Council of the Corporation of the County of Frontenac at its regular meeting held July 16, 2014 deems it expedient to amend By-law 2014-0006:

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the County of Frontenac deems it expedient to enact the following amendment to the 2014 County of Frontenac budget as follows:

1. **THAT** \$360,000 from the Federal Gas Tax funds be allocated to the K & P Trail Project.
2. **THAT** this By-law shall come into force and take effect as of the date of final passing thereof.

Read a First and Second Time this 16th day of July, 2014.

Read a Third Time and Finally Passed, Signed and Sealed this 16th day of July, 2014.

The Corporation of the County of Frontenac

Bud Clayton, Warden

Jannette Amini, Clerk

BY-LAW NO. 2014-0035

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to confirm all actions and proceedings of County Council
on July 16, 2014

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

WHEREAS Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

WHEREAS Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

WHEREAS the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **THAT** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on July 16th 2014 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **THAT** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on July 16th 2014 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **THAT** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on July 16th 2014 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

By-law No. 2014-0035 – To Confirm all Actions and Proceedings of County Council on July 16, 2014

Page 1 of 2

4. **THAT** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 16th day of July 2014.

Read a Third Time and Finally Passed, Signed and Sealed this 16th day of July 2014.

The Corporation of the County of Frontenac

Bud Clayton, Warden

Jannette Amini, Clerk

By-law No. 2014-0035 – To Confirm all Actions and Proceedings of County Council on July 16, 2014
Page 2 of 2