



County Council Meeting April 20, 2016 – 9:00 a.m.
Kingston Frontenac Rotary Auditorium, County
Administrative Building,
2069 Battersea Road, Glenburnie
Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 am

AGENDA

1. Call to Order

2. Closed Session

- a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

- a. Adoption of Closed Minutes of Meetings held March 16, 2016
- b. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to the negotiations of acquisition of lands along the K&P Trail between Tichborne and Sharbot Lake.

- b) **Resolved That** Council rise from Committee of the Whole closed session with/without reporting.

3. Public Meeting

Held Pursuant to the Planning Act
9:30 a.m.

- a) **2016-047**
Application for Official Plan Amendment
File Number: 10OP-001/2016
Applicant: County of Frontenac

The following is a combined public meeting and comprehensive report recommending approval to County Council regarding an application for an Official Plan amendment. The purpose of the proposed Official Plan Amendment is to correct technical errors and numbering of certain sections of the Plan as a consequence of the modifications made by the Ministry of Municipal Affairs and Housing.

A public meeting is being held concurrently with the presentation of the comprehensive report and recommendation to County Council given the

technical nature of the proposed amendments to the Official Plan.

4. **Approval of Addendum**

5. **Disclosure of Pecuniary Interest and General Nature Thereof**

6. **Adoption of Minutes**

- a) Minutes of the Regular County Council Meeting Held on March 16, 2016
Resolved That the minutes of the regular Council meeting held March 16, 2016 be adopted.

7. **Deputations and/or Presentations**

8. **Proclamations**

- a) **Emergency Preparedness Week
May 1 to May 7, 2016**

WHEREAS the Council of the County of Frontenac recognizes the importance of everybody being prepared for emergencies;

AND WHEREAS the goal of Emergency Preparedness Week is to raise community awareness and the need to prepare for the possibility of an emergency;

AND WHEREAS the safety of our community is the responsibility of each and every one of us, we must prepare now and learn how to secure a strong and healthy tomorrow;

NOW THEREFORE BE IT RESOLVED THAT the Council of the County of Frontenac hereby proclaim the week of May 1st to 7th, 2016, to be **EMERGENCY PREPAREDNESS WEEK** throughout the County with the theme of **"Emergency preparedness starts with you, Prepare Yourself!"**, and encourage all citizens to participate in educational activities on emergency preparedness.

- b) **Paramedic Services Week
PARAMEDICS; Enhancing Care – Changing Lives
May 22nd to May 28th, 2016**

Whereas each year the paramedics of Frontenac Paramedic Services will respond to approximately 22,000 calls for assistance from the public;

And Whereas the paramedics are ready to provide lifesaving care to those in need 24 hours a day, 7 days a week, 365 days a year;

And Whereas access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury;

And Whereas the members of paramedic services teams, engage in thousands of hours of specialized training and continuing education to enhance their life saving skills;

And Whereas the members of paramedic services teams often find themselves in dangerous and traumatic situations requiring spontaneous decision-making;

And Whereas the members of paramedic services teams provide a vital pre-hospital service to the residents of the geographic area of the County of Frontenac and the City of Kingston;

Now Therefore Be It Resolved That the week of May 22 to May 28, 2016 be proclaimed **Paramedic Services Week** in the County of Frontenac with the theme of “**PARAMEDICS; Enhancing Care – Changing Lives**”.

- c) **Seniors' Month - June 1 to June 30, 2016**
[See Communications k)]

Whereas Seniors' Month is an annual province-wide celebration; and,

Whereas seniors have contributed and continue to contribute immensely to the life and vibrancy of this community; and,

Whereas seniors continue to serve as leaders, mentors, volunteers and important and active members of this community; and,

Whereas their contributions past and present warrant appreciation and recognition and their stories deserve to be told; and,

Whereas the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community; and,

Whereas the knowledge and experience seniors pass on to us continues to benefit all:

Therefore Be It Resolved That the Council of the County of Frontenac does hereby proclaim June 1 to June 30, 2016 as **Seniors' Month** in Frontenac County and encourages all citizens to recognize and celebrate the accomplishments of our seniors.

9. Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

10. Briefings

- 44 - 61**
- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.
 - b) **Mr. Howard Allan**, Allan Chartered Accountant, will provide County Council with a briefing regarding the 2015 County Audit.

[See Recommend Report a)]

11. Unfinished Business

12. Recommend Reports from the Chief Administrative Officer

- 62 - 99**
- a) **2016-043**
 **Financial Services**
2015 County of Frontenac Audited Financial Statements
Recommendation

Resolved That the Council of the County of Frontenac receive this Corporate Services - 2015 Audited Financial Statements report;

And Further That the Council of the County of Frontenac approve the 2015 Audited Financial Statements of the Corporation of the County of Frontenac.

- 100 - 102**
- b) **2016-044**
Financial Services
2016 Property Tax Capping
Recommendation

Whereas the County of Frontenac adopted tax ratios of 1.0 for the Multi-residential, Commercial and Industrial Classes in 1998 thereby providing a fair and equitable property tax environment for the business sector;

And Whereas under the Municipal Act S.O. 2001, Chapter 25 as amended (the Act), Subsection 329.1 (1), upper tier and single tier municipalities have the opportunity to select from prescribed options the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial class, industrial class or multi-residential property class for 2005 or a subsequent taxation year;

And Whereas County Council has reviewed the provisions of Section 329.1(1) of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial,

Industrial and Multi-residential property classes;

And Whereas Bill 144, the Budget Measures Act, 2015 provided enhancements for increased municipal flexibility to moderate the impact of tax capping;
Now Therefore Be It Resolved That the Council of the County of Frontenac accepts this Corporate Services – 2016 Property Tax Capping report;

And Further That the Council of the County of Frontenac adopt a bylaw setting the 2016 capping adjustment at 10% of the previous year’s annualized tax or 10% of CVA tax, whichever is greater and a threshold of \$500 for increasing and decreasing properties for properties in the Commercial, Classes to which Part IX of the Act applies;

And Further That properties that were at CVA tax in 2015 are excluded from the capping and claw-back calculation in 2016;

And Further That properties that would move from being capped in 2015 to being clawed back in 2016 or from being clawed back in 2015 to being capped in 2016 as a result of the changes to the CVA tax caused by the 2016 reassessment be excluded;

And Further That the County immediately exit the Capping Program for the Multi-residential and Industrial Classes and implement a 4 year phase out of the Capping Program for the Commercial Class.

And Finally That for all properties that become eligible within the meaning of subsection 331(20) of the Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of:

- a) the amount of the taxes determined for the property for 2016 under subsection 331(2), and
- b) the amount of the uncapped taxes for the property multiplied by one hundred per cent (100%) where
“uncapped taxes” means the taxes for municipal and school purposes that would have been imposed for the taxation year but for the application of the cap.

103 - 107

- c) **2016-045**
Emergency and Transportation Services
Power Assisted Ambulance Stretcher Request for Proposal –
Award of Contract

Recommendation

Resolved That the Council of the County of Frontenac accept the Emergency and Transportation Services – Power Assisted Ambulance Stretcher Request for Proposals – Award of Contract report for information;

And Further That the Council of the County of Frontenac authorize the CAO and Treasurer to award the contract to Rowland Emergency and Specialty Vehicles to supply the Stryker Power-Pro XT Powered Ambulance Cot and the Automated Stryker Power-Loading System as per the proposal received on January 26th, 2016.

108 - 110

- d) **2016-046**
Emergency and Transportation Services
2015 Legislated Response Time Standard Performance Plan
Reporting to the Ministry of Health and Long Term Care (MOHLTC)
Recommendation

RESOLVED THAT the Council of the County of Frontenac receive this Emergency and Transportation Services – 2015 Legislated Response Time Standard Performance Plan Reporting to Ministry of Health and Long Term Care (MOHLTC) for information,

AND FURTHER THAT the 2015 Response Time Standard Performance Plan outcomes for the County of Frontenac be reported to the Director, Emergency Health Services Branch, Ministry of Health and Long Term Care as required by legislation.

- e) **2016-047**
Planning and Economic Development
Public Meeting and Comprehensive Report – Proposed Official
Plan Amendment No.1 – File No. 10OP-001/2016
[See Agenda Item: C a) for attachments]

Recommendation

Resolved That the County of Frontenac Official Plan be amended, Amendment No. 1, as per Exhibit A (Draft By-Law and Schedule 'A' to amend the Official Plan);

And Further That the Clerk be directed to bring forward later in the meeting the amending by-law for consideration by Council.

111 - 115

- f) **2016-048**
Planning and Economic Development
Establishment of a County of Frontenac Planning Advisory

Committee

Recommendation

Resolved That the Council of the County of Frontenac accept the Planning & Economic Development – Establishment of a County of Frontenac Planning Advisory Committee report for information;

And Further That Council discuss this proposal at an upcoming Committee of the Whole meeting scheduled for May 20th, 2016.

116 - 120

- g) **2016-049**
Planning and Economic Development
Regional Community Improvement Plans
Recommendation

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Regional Community Improvement Plans report for information;

And Further That County Council request that the Minister of Municipal Affairs and Housing amend Ontario Regulation 221/07 to include the County of Frontenac as an upper-tier municipality that can use the planning tools under Section 28 of the Planning Act.

121 - 136

- h) **2016-054**
Planning and Economic Development
Amendment to the Township of Central Frontenac Official Plan to Re-designate Lands on Hungry Lake – Central Frontenac OP-1-15
Recommendation

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Amendment to the Township of Central Frontenac Official Plan to Re-designate Lands on Hungry Lake – Central Frontenac OP-1-15 Report.

And Further That the Council of the County of Frontenac approve Central Frontenac Official Plan Amendment OP-1-15 to the Township of Central Frontenac Official Plan as contained in Appendix A.

13. Information Reports from the Chief Administrative Officer

137 - 143

- a) **2016-050**
Corporate Services
Service Delivery and Organizational Review (SDOR) – Review of Recommendations

144 - 164

- b) **2016-051**

**Emergency and Transportation Services
2015 Year in Review**

14. Reports from Council Liaison Appointees

- a) Emergency and Transportation Services - Councillor Nossal
- b) Long Term Care (Fairmount Home) - Councillor Inglis
- c) Corporate Services - Councillor Dewey
- d) Planning and Economic Development - Councillor McDougall

15. Reports from External Boards and Committees

- a) Kingston Frontenac Library Board Update - Deputy Warden Vandewal
- b) KFL&A Public Health Board Update - Councillor Doyle
- c) RULAC, LSR and Other Updates
- d) Algonquin Land Claim Update - Councillor Inglis
- e) Frontenac County Youth Justice Advisory Committee Update - Councillor Nossal
- f) Housing and Homelessness Committee Update - Councillor McDougall
- g) Rideau Corridor Landscape Steering Committee Update - Councillor McDougall
- h) Eastern Ontario Warden's Caucus Update - Warden & CAO

16. Reports from Advisory Committees of County Council

a) Report of the Community Development Advisory Committee

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Committee of the Whole Report to be separated from that motion and considered separately, whereupon the Committee of the Whole Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Community Development Advisory Committee reports and recommends as follows:

1. Permitted Uses of the K&P Trail

That snowmobiling be a permitted use on the 6 km portion of the County owned K&P Trail from Orser Road north to the junction at the Cataraqui Trail, east of Harrowsmith.

2. Maintenance of the K&P Trail

That staff be directed to investigate options for contracting the maintenance of the K&P Trail.

165 - 170

17. Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

18. Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

19. Motions, Notice of Which has Been Given

20. Giving Notice of Motion

21. Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) Eastern Ontario Regional Network - EORN 2.0 Information Sheet
[Distributed to Council on March 18, 2016]
- b) From the Ontario Association of Fire Chiefs Inviting Council to the OAFC 2016 Municipal Officials Seminar
[Distributed to Council on March 18, 2016]
- c) From the Town of Richmond Hill With Regards to Their Resolution on the Ontario Municipal Board Reform
[Distributed to Council on March 18, 2016]
- d) From the Chamber of Marine Commerce. The 11th Edition of Marine Delivers Magazine
[Distributed to Council on March 24, 2016]
- e) KFL&A Board of Health Minutes of Meeting held January 26 2016)
[Distributed to Council on March 24, 2016]
- f) From AECOM regarding Notice of Completion- Harrowsmith Environmental Assessment
[Distributed to Council on April 1, 2016]
- g) From Ken Hall, Senior Advisor, Enbridge Pipelines, providing Enbridge Line 9 Update
[Distributed to Council on April 1, 2016]
- h) From Mr. Paul Isaacs providing his comments on Funding for Denbigh Ambulance Base
[Distributed to Council on April 1, 2016]
- i) From Royal Canadian Legion inviting County to support its Military

Service Recognition Book 2

[Distributed to Council on April 1, 2016]

- j) From the City of Kingston advising of an Open House for its Official Plan
[Distributed to Council on April 1, 2016]
- k) From the Minister Responsible for Seniors Affairs advising of Seniors Month in Ontario
[Distributed to Council on April 1, 2016]
- l) From the Regional Municipality of Peel advising of resolution regarding Ambulance Communications and Dispatch Services Advocacy
[Distributed to Council on April 1, 2016]
- m) Kingston Frontenac Public Library 2016-02 March 1, 2016 Board Meeting Minutes
[Distributed to Council on April 1, 2016]
- n) Revised Unconfirmed March 16 Regular Council Meeting Minutes
[Distributed to Council on April 1, 2016]
- o) February 29 2016 Kingston & Frontenac Housing Corporation Meeting Minutes
[Distributed to Council on April 8, 2016]
- p) From the Ministry of Municipal Affairs and Housing advising of the County's Planning Approval Authority Status
[Distributed to Council on April 8, 2016]
- q) From the United Way regarding invitation to Youth Homelessness Awareness Day
[Distributed to Council on April 8, 2016]
- r) Kingston & Frontenac Housing Corporation Audit Finding Report - Year Ended Dec. 31 2015
[Distributed to Council on April 8, 2016]
- s) Press Release from RMFEO regarding its meeting on OPP Billing and Ontario Community Infrastructure Funding
[Distributed to Council on April 8, 2016]
- t) From Laurie Scott MPP Requesting a Resolution of Support for Bill 158
[Distributed to Council on April 15, 2016]
- u) From the Minister Responsible for Seniors Affairs Requesting a Proclamation of June to be Seniors Month
[Distributed to Council on April 15, 2016]
- v) From the Township of Central Frontenac Proclaiming the Week of March 22 to be Accessibility Awareness Week
[Distributed to Council on April 15, 2016]
- w) From the United Way thanking Council for The Proclamation of Success By 6 Week

[Distributed to Council on April 15, 2016]

- x) MCSCS Notification - Extension of closing date for written submissions on the Strategy for a Safer Ontario
[Distributed to Council on April 15, 2016]
- y) From the Township of North Stormont Supporting the Application of Union Gas to the OEB to Expand Natural Gas to Rural Ontario
[Distributed to Council on April 15, 2016]
- z) From Nicholas and Christine Adams expressing objections on the Collins Lake Estate Plan of Subdivision
[Distributed to Council on April 15, 2016]

22. Other Business

23. Public Question Period

24. By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading

Resolved That leave be given the mover to introduce by-laws a) through c) that have been circulated to all Members of County Council and that by-laws a) through c) be read a first and second time.

- b) Third Reading

Resolved That by-laws a) through c) be read a third time, signed, sealed and finally passed.

By-Laws

171 - 172

- a) To amend The Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors)
[Proposed By-Law No. 2016-0014]

173 - 174

- b) Property Tax Capping
[Proposed By-Law No. 2016-0015]

175 - 176

- c) Confirmation of Actions and Proceedings
[Proposed By-Law No. 2016-0016]

25. Adjournment



Report 2016-047

Recommend Report to Council

To: Warden and Members of County Council

From: Kelly J. Pender, Chief Administrative Officer

Prepared by: Joe Gallivan, Director of Planning and Economic Development
Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: April 20, 2016

Re: Planning and Economic Development – Public Meeting and Comprehensive Report – Proposed Official Plan Amendment No. 1 – File No. 10OP-001/2016

Recommendation

Resolved That the County of Frontenac Official Plan be amended, Amendment No. 1, as per Exhibit A (Draft By-Law and Schedule 'A' to amend the Official Plan);

And Further That the Clerk be directed to bring forward later in the meeting the amending by-law for consideration by Council.

Background

The County of Frontenac Official Plan was adopted by County Council on October 14, 2014 and approved by the Ministry of Municipal Affairs and Housing (MMAH) on January 6, 2016.

Comment

The purpose of the proposed Official Plan Amendment is to correct technical errors and numbering of certain sections of the Plan as a consequence of the modifications made by the Ministry of Municipal Affairs and Housing.

Staff are recommending the following amendments which are administrative in nature and have no effect on the policy direction of the Plan.

1. **Section 3 – Growth Management** is hereby amended by
 - a) Deleting from the second paragraph “sets out expected” and replacing it with “allocates”

This amendment is a result of a technical error made by the Ministry of Municipal Affairs and Housing in its decision letter which modified the second sentence as opposed to the second paragraph.

2. **Section 3.1 – Growth Projections for Frontenac County** is hereby amended by
- a) Deleting in policy (b) “South Frontenac (7%)” and replacing it with “North Frontenac (7%)”

This amendment is a result of a technical error made by the Ministry of Municipal Affairs and Housing in its decision letter that provided the incorrect township in policy (b). Policy (a) identifies that South Frontenac is allocated 70% of the County’s growth. Policy (b), which was added as a modification by the Ministry, was to allocate the remaining 30% of growth to Frontenac Islands, Central Frontenac and North Frontenac; however a technical error was made on their part which replaced North with South.

3. **Section 3.3.1 – Introduction** is hereby amended by

- a) Deleting in the last paragraph at the end of the sentence “Section 4.2 – Servicing”

This amendment is a result of a technical error made by the Ministry of Municipal Affairs and Housing in its decision letter which quotes Section 4.2 – Servicing twice.

4. **Section 6.2 – Archaeological Resources** is hereby amended by

- a) Deleting from the second paragraph after the word “excavation”, the words “of significant”.

These words are duplicated in the sentence and was a typing error not caught by staff during the drafting of the Plan.

- b) Inserting into the second paragraph after “significant archaeological resources” “including significant marine archaeological resources”

This amendment is a result of a technical error made by the Ministry of Municipal Affairs and Housing in its decision letter which modified the second sentence as opposed to the second paragraph.

5. **Section 7.1.4.12 – Stewardship Planning – Introduction** is hereby amended by deleting the second sentence in the first paragraph.

The Ministry had modified this section by deleting the second and third sentence in its formal decision letter; however in the Ministry modified version of the Official Plan, it also removed the fourth sentence. Staff have been advised by the Ministry to follow the formal decision letter. As such, staff are recommending the removal of the fourth sentence as it does not make sense with the second and third sentences removed.

Staff would note that as a result of the modifications made by the Ministry of Municipal Affairs and Housing, the table of contents has also been updated; however given that the table of contents does not form part of the Official Plan, updates to it do not require formal amendments.

Provincial Policy Statement Considerations:

The Provincial Policy Statement 2014 (PPS) issued under section 3 of the Planning Act provides policy direction on matters of Provincial interest related to land use planning

and development. Section 3 of the Planning Act further directs that Council decisions affecting planning mailers “shall be consistent with” the Provincial Policy Statement. The proposed amendments are consistent with the Provincial Policy Statement.

Notice Provisions

Pursuant to the requirements of the Planning Act, a notice of the statutory Public Meeting was provided by advertisement in The Kingston Heritage, The Frontenac Gazette, The Frontenac News and The Kingston Whig Standard 20 days in advance of the Public Meeting. A courtesy notice was also placed on the County of Frontenac Website, Facebook page, and Twitter as well as in the County of Frontenac eNewsletter.

Technical Circulation

The application has been circulated to Fotenn Consultants, working on behalf of Infrastructure Ontario, and the Ministry of Municipal Affairs and Housing for review and comments. Comments received are attached to the report as Appendix B; however final comments from the Ministry of Municipal Affairs and Housing were not provided at the writing of this report.

Sustainability Implications

One of the key focus areas of Directions for Our Future, the County's Sustainability Plan, is 'Land Use Planning and Management'. From a sustainability perspective, this involves an approach that ensures a clean and healthy environment, a strong economy, and long term viability. Streamlining the planning approvals process will reduce costs and delays for applicants developing subdivisions and condominium developments in the County.

Financial Implications

There are no financial implications directly associated with the adoption of a revised procedure by-law.

Organizations, Departments and Individuals Consulted and/or Affected

Ministry of Municipal Affairs and Housing (MMAH)

BY-LAW NO. 2016-00xx
OF
The Corporation of the County Of Frontenac
being a by-law to amend

Whereas The Corporation of the County of Frontenac adopted By-law 2014-0047, being a by-law to Adopt an Official Plan for the County of Frontenac on October 29, 2014;

Whereas a public meeting was held regarding this amendment on April 20, 2016;

Now Therefore the Council of the Corporation of the County of Frontenac, in accordance with the provisions of Section 17 of the *Planning Act*, R.S.O. 1990, c.P13, hereby enacts as follows:

1. **That** the Official Plan for the County of Frontenac is hereby amended by the following changes which shall constitute Amendment Number 1 to the Official Plan for the County of Frontenac.
 - a) **Section 3 – Growth Management** is hereby amended by
 - i. Deleting from the second paragraph “sets out expected” and replacing it with “allocates”
 - b) **Section 3.1 – Growth Projections for Frontenac County** is hereby amended by
 - i. Deleting in policy (b) “South Frontenac (7%)” and replacing it with “North Frontenac (7%)”
 - c) **Section 3.3.1 – Introduction** is hereby amended by
 - i. Deleting in the last paragraph at the end of the sentence “Section 4.2 – Servicing”
 - d) **Section 6.2 – Archaeological Resources** is hereby amended by
 - i. Deleting from the second paragraph after the word “excavation”, the words “of significant”.
 - ii. Inserting into the second paragraph after “significant archaeological resources” “including significant marine archaeological resources”
 - e) **Section 7.1.4.12 – Stewardship Planning – Introduction** is hereby amended by deleting the second sentence in the first paragraph.
2. **That** this by-law shall come into force and take effect on the day of final passing thereof, subject to the requirements of the *Planning Act*.

Read a First and Second Time this 20th day of April, 2016.

Read a Third Time, Signed, Sealed and Finally Passed this 20th day of April, 2016.

The Corporation of the County of Frontenac

Frances Smith, Warden

Jannette Amini, Clerk

Jannette Amini

From: Schaefer, Damien (MAH) <Damien.Schaefer@ontario.ca>
Sent: Thursday, March 17, 2016 4:32 PM
To: Jannette Amini
Subject: RE: County of Frontenac OP modifications

Good afternoon Jannette,

As per our phone conversation I can confirm the following:

1. The second reference to "Section 4.2 – Servicing" in modification 9c was not intentional.
2. Regarding modification 28, please refer to the signed decision page rather than the redlined version of the OP.

Let me know if you have any further questions or concerns.

Best,

Damien Schaefer

From: Jannette Amini [mailto:jamini@FRONTENACCOUNTY.CA]
Sent: March 17, 2016 9:33 AM
To: Schaefer, Damien (MAH)
Subject: RE: County of Frontenac OP modifications

Thanks Damien.

Jannette Amini, Dipl.M.M., CMO
Manager of Legislative Services/Clerk
County of Frontenac - Corporate Services
2069 Battersea Road
Glenburnie ON K0H 1S0
Phone: 613-548-9400 x 302
Fax: 613-548-8460
Email: jamini@frontenaccounty.ca

From: Schaefer, Damien (MAH) [mailto:Damien.Schaefer@ontario.ca]
Sent: Thursday, March 17, 2016 9:33 AM
To: Jannette Amini <jamini@FRONTENACCOUNTY.CA>
Subject: RE: County of Frontenac OP modifications

Hi Janette,

I apologize for the late reply. This email just slipped through the cracks somehow. I'm just going through it now and I'll give you a call this afternoon.

Best,

Damien Schaefer

From: Jannette Amini [<mailto:jamini@FRONTENACCOUNTY.CA>]
Sent: February 29, 2016 5:13 PM
To: Schaefer, Damien (MAH)
Cc: Joe Gallivan
Subject: County of Frontenac OP modifications

Hi Damien,

Just a few quick questions regarding the Ministry modifications made to the County of Frontenac OP.

1. Modification 9 c) inserts a new paragraph:
"Development shall proceed in accordance with the policies of Section 4.2 – Servicing, Section 6 – Heritage & Culture and Section 7 – Environmental and Section 4.2 – Servicing" Is "Section 4.2 – Servicing" supposed to be referenced twice or is the last one a typing error?
2. Modification 28 deletes in their entirety the second and third sentence in the first paragraph; however the redlined version of the OP also strikes out the fourth sentence. Some clarification would be appreciated around sentence 4 and if it is to stay in or be deleted. I have attached pages 67 & 68 of the red lined version for your reference.

There are a few other modifications that have slight discrepancies between the decision letter and the red lined version which are minor, for example reference to sentence 2 when it should be paragraph 2, simply because the words being deleted are not located in sentence 2 but in paragraph 2. I have made the modifications based on common sense as the example here. My question is do I need to reflect these corrections in the OPA that will be going to Council in April. I wasn't sure given that the Decision letter slightly differs in some areas from what is red lined in the OP.

I have attached a copy of the Ministry Decision letter with my comments for your review.

Jannette Amini, Dipl.M.M., CMO
Manager of Legislative Services/Clerk
County of Frontenac - Corporate Services
2069 Battersea Road
Glenburnie ON K0H 1S0
Phone: 613-548-9400 x 302
Fax: 613-548-8460
Email: jamini@frontenaccounty.ca

Think about our environment. Print only if necessary.

Confidential: This email and any attachments transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you received this email in error, please notify the sender by return email and delete the email immediately. If you are not the intended recipient, be aware that disclosing, copying, distributing or using the content of this transmission is strictly prohibited.

Think about our environment. Print only if necessary.

Confidential: This email and any attachments transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you received this email in error, please notify the sender by return email and delete the email immediately. If you are not the intended recipient, be aware that disclosing, copying, distributing or using the content of this transmission is strictly prohibited.

Jannette Amini

From: Jaime Posen <posen@fotenn.com>
Sent: Monday, April 04, 2016 2:13 PM
To: Jannette Amini
Cc: Joe Gallivan
Subject: RE: County of Frontenac OPA

Great, thank you very much, Jannette. I appreciate you forwarding these along to me.

After reviewing the minor amendments proposed, FOTENN has no comments on behalf of Infrastructure Ontario.

Congratulations on your new updated Official Plan.

Cheers,

Jaime Posen
Planner



223 McLeod Street | Ottawa, ON | K2P 0Z8
T: 613.730.5709 ext.236 | F: 613.730.1136

fotenn.com

From: Jannette Amini [mailto:jamini@FRONTENACCOUNTY.CA]
Sent: April-04-16 1:20 PM
To: posen@fotenn.com
Cc: Joe Gallivan
Subject: County of Frontenac OPA

Good Afternoon Jaimie,

Further to our telephone conversation, please find attached for your comments and consideration (on behalf of Infrastructure Ontario), the Public Meeting and Comprehensive staff report that will be presented at both a Public Meeting and Council Meeting on April 20th, asking Council to consider an amendment to the County's Official Plan. These amendments are to correct the technical errors made by MMAH due to the inconsistencies between the Ministry's formal decision letter and the redlined version of the Plan.

I would ask that your comments on these amendments be provided no later than April 8th so that they may be included in the Public Meeting and Comprehensive report by staff for the April 20th meeting.

Please let me know if you have any questions or concerns.

Regards,

Jannette Amini, Dipl.M.M., CMO
Manager of Legislative Services/Clerk

County of Frontenac - Corporate Services
2069 Battersea Road
Glenburnie ON K0H 1S0
Phone: 613-548-9400 x 302
Fax: 613-548-8460
Email: jamini@frontenacounty.ca

Think about our environment. Print only if necessary.

Confidential: This email and any attachments transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you received this email in error, please notify the sender by return email and delete the email immediately. If you are not the intended recipient, be aware that disclosing, copying, distributing or using the content of this transmission is strictly prohibited.



**Planning and
Economic
Development**

Memo

To: Warden and Members of County Council

From: Jannette Amini, Manager of Legislative Services/Clerk

cc: Kelly Pender, Chief Administrative Officer
Joe Gallivan, Director of Planning and Economic Development

Date: April 18, 2016

Re: Report 2016-047
Planning and Economic Development – Public Meeting and Comprehensive
Report – Proposed Official Plan Amendment No. 1 – File No. 10OP-001/2016”

As a result of comments received from the Ministry of Municipal Affairs and Housing on Monday, April 18, 2016, staff are recommending and amendment to item 1c) of Schedule A which is the proposed by-law No. 2016-0014, to amend the Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors) as follows:

- c) **Section 3.3.1 – Introduction** is hereby amended by
 - i. Deleting in the last paragraph at the end of the sentence “ and Section 4.2 – Servicing”

A copy of the comments received from the Ministry of Municipal Affairs and Housing as well as a revised copy of Schedule A are attached for your reference.

Please let me know if you have any questions or concerns.

Regards,

BY-LAW NO. 2016-0014

OF

The Corporation of the County Of Frontenac

being a by-law to amend The Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors)

Whereas The Corporation of the County of Frontenac adopted By-law 2014-0047, being a by-law to Adopt an Official Plan for the County of Frontenac on October 29, 2014;

Whereas a public meeting was held regarding this amendment on April 20, 2016;

Now Therefore the Council of the Corporation of the County of Frontenac, in accordance with the provisions of Section 17 of the *Planning Act*, R.S.O. 1990, c.P13, hereby enacts as follows:

1. **That** the Official Plan for the County of Frontenac is hereby amended by the following changes which shall constitute Amendment Number 1 to the Official Plan for the County of Frontenac.
 - a) **Section 3 – Growth Management** is hereby amended by
 - i. Deleting from the second paragraph “sets out expected” and replacing it with “allocates”
 - b) **Section 3.1 – Growth Projections for Frontenac County** is hereby amended by
 - i. Deleting in policy (b) “South Frontenac (7%)” and replacing it with “North Frontenac (7%)”
 - c) **Section 3.3.1 – Introduction** is hereby amended by
 - i. Deleting in the last paragraph at the end of the sentence “ and Section 4.2 – Servicing”
 - d) **Section 6.2 – Archaeological Resources** is hereby amended by
 - i. Deleting from the second paragraph after the word “excavation”, the words “of significant”.
 - ii. Inserting into the second paragraph after “significant archaeological resources” “including significant marine archaeological resources”
 - e) **Section 7.1.4.12 – Stewardship Planning – Introduction** is hereby amended by deleting the second sentence in the first paragraph.
2. **That** this by-law shall come into force and take effect on the day of final passing thereof, subject to the requirements of the *Planning Act*.

Read a First and Second Time this 20th day of April, 2016.

Read a Third Time, Signed, Sealed and Finally Passed this 20th day of April, 2016.

The Corporation of the County of Frontenac

Frances Smith, Warden

Jannette Amini, Clerk

By-Law No. 2016-0014 – to amend The Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors)
April 20, 2016

Page 2 of 2

**Ministry of
Municipal Affairs
And Housing**

**Ministère des
Affaires municipales
et du Logement**



Municipal Services Office	Bureau des services aux municipalités
Eastern Region	Région de l'Est
8 Estate Lane	8 chemin Estate
Rockwood House	Maison Rockwood
Kingston ON K7M 9A8	Kingston ON K7M 9A8
Phone: (613) 545-2100	Téléphone: (613) 545-2100
Fax: (613) 548-6822	Télécopieur: (613) 548-6822
Toll Free: 1-800-267-9438	Sans frais: 1-800-267-9438

April 15, 2016

Joe Gallivan, MCIP, RPP
Director of Planning and Economic Development
County of Frontenac
2069 Battersea Road
Glenburnie, ON
K0H 1S0

Re: OPA #1 - County of Frontenac Official Plan – MMAH File No. 10-OP-161266

Dear Mr. Gallivan :

Thank you for providing the ministry the opportunity to review OPA #1 to the County of Frontenac Official Plan. It is the ministry's understanding that modification three will no longer be included in the adopted OPA #1.

It is recommended that modification 4 also include the deletion of the word "and" as it appears to be no longer required in the context of the sentence.

As these amendments are technical in nature, resulting from errors in the Ministry's original decision to approve the County's Official Plan the ministry has no further comments on the draft OPA and supports the proposed changes.

If you have any questions regarding the comments provided feel free to contact me at 613-545-2121 or by email at Damien.schaefer@ontario.ca .

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schaefer", followed by a long horizontal flourish.

Damien Schaefer
Planner
Municipal Services Office – Eastern



Minutes of the Regular Meeting of Council March 16, 2016

A regular meeting of the Council of the County of Frontenac was held in the Kingston Frontenac Rotary Auditorium at the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, March 16, 2016 and was called to order at 9:00 a.m. Regular business commenced at 9:30 a.m.

There was a "Closed Meeting" of the Committee of the Whole from 9:01 am to 9:19 am.

Present: Warden Frances Smith, Deputy Warden Ron Vandewal,
Councillors Ron Higgins, Denis Doyle, Natalie Nossal, Tom Dewey,
John Inglis and John McDougall

Also Present:

County:
Kelly Pender, Chief Administrative Officer
Paul Charbonneau, Chief/Director of Emergency & Transportation Services
Joe Gallivan, Director of Planning and Economic Development
Marian VanBruinessen, Director of Corporate Services/Treasurer
Lisa Hirvi, Acting Administrator-Fairmount Home
Jannette Amini, Manager of Legislative Services/Clerk
Marco Smits, Communications Officer
Anne Marie Young, Manager of Economic Development

Media: Jeff Green, The Frontenac News, Elliot Ferguson, The Kingston Whig Standard and Craig Bakay, Frontenac EMC

1. Closed Session

Motion #: 19-16 Moved By: Councillor McDougall
Seconded By: Councillor Inglis

Resolved That Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

- a. Adoption of Closed Minutes of Meetings held January 20, 2016
- b. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to the acquisition of lands along the K&P Trail between Tichborne and Sharbot Lake.
- c. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - as it relates to the County's proposal for the tax sale property located at Pt Lot 5 - Pt Lot 6 - Pt Lot 7- Pt Lot 8 -Pt Lot 9; Pt Lot 10 W/S Frontenac St and N/S of River PL 35 Pt 1

CARRIED

Motion #: 20-16 Moved By: Councillor Higgins
Seconded By: Councillor Doyle

Resolved That Council rise from Committee of the Whole closed session without reporting.

CARRIED

2. Approval of Addendum

Motion #: 21-16 Moved By: Councillor Nossal
Seconded By: Councillor Dewey

That the addendum for the March 16, 2016 County Council meeting be approved.

CARRIED

Motion #: 22-16 Moved By: Councillor Inglis
Seconded By: Deputy Warden Vandewal

That the agenda for the March 16, 2016 County Council meeting be amended to consider clauses k and l as the first items of business under Recommend Reports from the Chief Administrative officer.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none declared.

4. Adoption of Minutes

a) Minutes of Meeting Held January 20, 2016

Motion #: 23-16 Moved By: Councillor McDougall
Seconded By: Councillor Inglis

Resolved That the minutes of the regular Council meeting held January 20, 2016 be adopted.

CARRIED

5. Deputations and/or Presentations

- a) **Mr. Richard Schooley**, Chair, Perth and Smiths Falls District Hospital addressed County Council with respect to Recommend Reports from the Chief Administrative Officer Report 2016-015 – Perth and Smiths Falls Hospital Community Health Hub Committee – Request for Representation.

(Mr. Schooley spoke as the third Deputation behind Mr. Rennie and Mr. Keene)

- b) **Mr. Matthew Rennie** addressed County Council regarding Recommend Reports from the Chief Administrative Officer, clause I) 2016-032,

Frontenac County response to the Ontario Municipal Board (OMB) hearing regarding Johnston Point Draft Plan of Vacant Land Condominium – County File 10CD-2014-002

- c) **Mr. Mike Keene**, Fotenn Consultants addressed County Council regarding Recommend Reports from the Chief Administrative Officer, clause I) 2016-032, Frontenac County response to the Ontario Municipal Board (OMB) hearing regarding Johnston Point Draft Plan of Vacant Land Condominium – County File 10CD-2014-002

6. Proclamations

- a) **United Way Success By 6 Week**
[See Communications x)]

Motion #: 24-16 Moved By: Deputy Warden Vandewal
Seconded By: Councillor Higgins

That the Council of the County of Frontenac do hereby proclaim May 1 to May 8, 2016 as United Way Success By 6 Week;

And That the proclamation be posted on the County's official web site at www.frontenacounty.ca.

CARRIED

- b) Accessibility Awareness Week**

Motion #: 25-16 Moved By: Councillor Dewey
Seconded By: Councillor McDougall

Whereas approximately 1.8 million Ontarians (15.5%) are persons with disabilities, with this number increasing annually as the population ages; and,

Whereas 2015 marked a significant milestone on the path to an accessible Ontario, with accessibility increasingly becoming a part of day-to-day life across the province; and,

Whereas across the broader public sector, organizations that provide vital services to Ontarians — including hospitals, school boards, colleges, universities and municipalities — have been leading the way; and

Whereas creating an inclusive Ontario — a place where everyone can participate, contribute and succeed — requires leadership from government, the broader public sector, business and not-for-profit organizations;

Therefore Be It Resolved That the Council of the County of Frontenac hereby proclaim the week of April 3 to April 9, 2016 as Accessibility Awareness week in the County of Frontenac to increase awareness of the importance of accessibility and of complying with the accessibility requirements of the *Accessibility for Ontarians with Disabilities Act* (AODA);

And Further That a copy of this proclamation be forwarded to the Accessibility Directorate of Ontario and the Association of Municipal Managers, Clerks and Treasurers of Ontario.

CARRIED

7. Move into Committee of the Whole

Motion #: 26-16 Moved By: Councillor Doyle
Seconded By: Councillor Nossal

That Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

CARRIED

8. Briefings

- a) **Mr. Kelly Pender**, Chief Administrative Officer, provided Council with his monthly CAO briefing.

9. Unfinished Business



10. Recommend Reports from the Chief Administrative Officer

Clauses k and l (motion 27-2016) were considered as the first two items under Recommend Reports from the Chief Administrative Officer.

(Please refer to page 9)

- a) **2016-015**
Corporate Services
The Mississippi Rideau Tay Rural Health Hub Committee - Request for Representation

Motion #: 28-16 Moved By: Councillor Dewey
Seconded By: Councillor Nossal

Resolved That Frances Smith be appointed to represent the County of Frontenac at the Mississippi Rideau Tay Rural Health Hub Organizing Committee for the period from April 1, 2016 to April 1, 2018 or until such time as the committee is replaced by a rural health hub management structure;

And Further That By-law 2014-0051, being a by-law to appoint Members of Council and Members of the Community to External Boards and Committees for the Term of Council be amended accordingly to reflect this appointment.

CARRIED

b) **2016-016**
 Corporate Services
 Amendments to Section 239 of the Municipal Act - Amendments to
 Procedural By-law 2013-0020 regarding meetings closed to the public

Motion #: 29-16 Moved By: Warden Smith
 Seconded By: Councillor Doyle

Resolved That the Council of the County of Frontenac receive the Corporate Services – Amendments to Section 239 of the Municipal Act - Amendments to Procedural By-law 2013-0020 regarding meetings closed to the public report;

And Further That Procedural By-law 2013-0020 as amended be further amended as follows:

That Section 6 – Meetings of Council, 6.6 be amended by deleting:

A Meeting shall be closed to the public if the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act if the Council is the head of the institution for the purposes of the Act.

And replacing with:

Other criteria

A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,

- (a) a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of the Municipal Act, or the investigator referred to in subsection 239.2 (1) of the Municipal Act.

CARRIED

c) **2016-017**
 Corporate Services
 Designation of Head for the Purposes of the Municipal Freedom of
 Information and Protection of Privacy Act and the Ombudsman Act

Motion #: 30-16 Moved By: Councillor Higgins
 Seconded By: Councillor Inglis

Resolved That the Council of the County of Frontenac receive the Corporate Services – Designation of Head for the Purposes of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Ombudsman Act report;

And Further That the Warden of the County of Frontenac be designated as Head of the Municipality for the Purposes of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Ombudsman Act;

And Further That the Warden be authorized to delegate the power or duty granted or vested in the head to the County Clerk, pursuant to Section 49(1) of the Municipal Freedom of Information and Protection of Privacy Act;

And Further That the Clerk be authorized to bring forward a by-law later in the meeting designating the Warden as Head of the Municipality for the Purposes of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Ombudsman Act.

CARRIED

d) **2016-018**
 Corporate Services - Finance
 2015 Frontenac Howe Islander Petition for Subsidy

Motion #: 31-16 Moved By: Councillor McDougall
 Seconded By: Councillor Dewey

Resolved That the Council of the County of Frontenac receive the Corporate Services – Finance - 2015 Frontenac-Howe Islander Ferry Petition for Subsidy report;

And Further Council authorize the Clerk to petition the Ministry of Transportation for \$762,243.

CARRIED

e) **2016-019**
 Corporate Services
 2015 Federal Gas Tax Allocation

Motion #: 32-16 Moved By: Councillor Nossal
 Seconded By: Warden Smith

Resolved That Council of the County of Frontenac accept the Corporate Services – 2015 Federal Gas Tax Distribution By-law report;

And Further That Bylaw 2015-047 be rescinded;

And Further That the Clerk be directed to bring forward a by-law to amend By-law 2015-0013 to authorize the additional distribution of Federal Gas Tax to the Townships in 2015.

CARRIED

f) **2016-031**
 Corporate Services
 Delegated Authority for Final Approval of Plan of Subdivision and
 Plan of Condominium

Motion #: 33-16 Moved By: Councillor Doyle
 Seconded By: Councillor Higgins

Resolved That the Council of the County of Frontenac receive the Land Use Planning - Delegated Authority for Final Approval of Plan of Subdivision and Plan of Condominium Applications report information;

And Further That Council pass a by-law authorizing the delegation of authority for Final Approval of Plans of Subdivision and Plans of Condominium to the Director of Planning and Economic Development;

CARRIED

g) **2016-020**
 Corporate Services
 Policy on the Delegation of Authority of Certain Powers and Duties
 under the *Municipal Act* and *Planning Act*

Motion #: 34-16 Moved By: Councillor Inglis
 Seconded By: Councillor McDougall

Resolved That the Council of the County of Frontenac receive the Corporate Services – Delegation of Authority By-law report;

And Further That the Clerk be authorized to bring forward a by-law later in the meeting to adopt a Delegation of Authority Policy and to authorize the delegation of certain powers and duties under the Municipal Act, 2001, the Planning Act and other Acts, attached to this report as Appendix A;

And Further That By-law 2007-0039 being a by-law to adopt a delegation of authority policy be hereby repealed.

CARRIED

h) **2016-021**
 Corporate Services
 One Fund Authorization

Motion #: 35-16 Moved By: Councillor Dewey
 Seconded By: Councillor Nossal

Resolved That the Council of the County of Frontenac receive the Corporate Services – One Fund Authorization report;

And Further That Council pass a By-law later in the meeting to authorize the Treasurer to enter into and execute the Agency Agreement, attached as Appendix A and any other necessary documents in connection with facilitating the Agency Agreement.

CARRIED

- i) **2016-022**
 Fairmount Home
 2016-2019 Long-Term Care Home Service Accountability Agreement
 (L-SAA)

Motion #: 36-16 Moved By: Warden Smith
 Seconded By: Councillor Doyle

Resolved That Council of the County of Frontenac receive the Fairmount Home – 2016-2019 Long-Term Care Home Service Accountability Agreement report for information;

And Further That the Council of the County of Frontenac direct the Clerk to sign the 2016-2019 Long-Term Care Home Service Accountability Agreement and return to the Local Health Integration Network as required under the Local Health System Integration Act.

CARRIED

- j) **2016-030**
 Corporate Services
 Administrative Office (Old House) – Space Review and Analysis

Motion #: 37-16 Moved By: Councillor Higgins
 Seconded By: Councillor Inglis

Resolved That the Council of the County of Frontenac accept the Administrative Office (Old House) – Space Review and Analysis Report;

And Further that Council select Options 4, 5 and 6 and direct the Chief Administrative Officer to prepare a more detailed analysis including costs for future consideration by Council.

CARRIED AS AMENDED

(See motion to amend below which was CARRIED)

Motion to Amend

Motion #: 38-16 Moved By: Warden Smith
 Seconded By: Councillor Doyle

That Report 2016-030 be amended to include options 4, 5, 6.

CARRIED

Item k was considered as the first item of business under the Recommend Reports from the Chief Administrative Officer.

- k) **Staff Briefing:** Mr. Joe Gallivan, Director of Planning and Economic Development, provided Council with a briefing on the Frontenac County response to the Ontario Municipal Board (OMB) hearing regarding Johnston Point Draft Plan of Vacant Land Condominium – County File 10CD-2014-002

Item I was considered as the second item of business under the Recommend Reports from the Chief Administrative Officer.

l) **2016-032**
Planning and Economic Development
Frontenac County response to the Ontario Municipal Board (OMB)
hearing regarding Johnston Point Draft Plan of Vacant Land
Condominium – County File 10CD-2014-002

Motion #: 27-16 Moved By: Councillor Nossal
Seconded By: Councillor Dewey

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Frontenac County response to the Ontario Municipal Board (OMB) hearing regarding Johnson Point Draft Plan of Vacant Land Condominium – County File 10CD-2014-002

And Further That Council endorse the approval of the Johnston Point residential development, including Draft Conditions of Approval and Zoning By-law Amendment as attached to this report as Appendix B and Appendix C.

CARRIED

Council recessed at 11:25 a.m.

Council reconvened at 11:40 a.m.

m) **2016-034**
Corporate Services
Office of the CAO - Big Data for Small Places - Grant Application

Motion #: 39-16 Moved By: Councillor McDougall
Seconded By: Warden Smith

That the County of Frontenac support the application for a grant for the “Big Data for Small Places” project;

And Further that, if required act as the lead agency for the project, subject to adequate compensation being received for the staff time required to administer the grant.

CARRIED

n) **2016-035**
Planning and Economic Development
Willowbrook Estates Plan of Subdivision Final Approval– County File
10T-2013/001

Motion #: 40-16 Moved By: Councillor Higgins
Seconded By: Councillor Doyle

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Willowbrook Estates Plan of Subdivision Final Approval – County File 10T-2013/001 report;

And Further That the Council of the County of Frontenac grant Final Approval to the Willowbrook Estates Plan of Subdivision – County File 10T-2013/001;

And Finally That the Clerk be authorized to issue Final Approval and approve the plan for registration by executing the required documents.

CARRIED

- o) **2016-036**
Planning & Economic Development
Hartington Plan of Subdivision – County File # 10T-2013/002

Motion #: 41-16 Moved By: Councillor Inglis
Seconded By: Councillor McDougall

Resolved That the Council of the County of Frontenac direct staff to prepare a planning report for the Hartington Plan of Subdivision, County File # 10T-2013/002;

And Further That Council direct staff to deliver a report for the April 20, 2016 Council meeting in order for Council to provide the Ontario Municipal Board (OMB) with its position on the Hartington development prior to the Hearing

And Further That staff be directed to retain legal counsel to prepare for and represent the County at the upcoming OMB hearing.

CARRIED

- p) **2016-038**
Planning and Economic Development
Applewood Plan of Vacant Land Condominium Final Approval –
County File 10T-2014/001

Motion #: 42-16 Moved By: Councillor Dewey
Seconded By: Councillor Nossal

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Applewood Plan of Vacant Land Condominium Final Approval – County File 10T-2014/001 report;

And Further That the Council of the County of Frontenac grant Final Approval to the Applewood Plan of Vacant Land Condominium – County File 10T-2014/001;

And Finally That the Clerk be authorized to issue Final Approval and approve the plan for registration by executing the required documents.

CARRIED

11. Information Reports from the Chief Administrative Officer

- a) **2016-023**
Planning and Economic Development
K&P Trail Update
- b) **2016-024**
Planning and Economic Development
Marysville Seniors Housing Project Update
- c) **2016-025**
Emergency and Transportation Services
Community Paramedicine - Queen's University Research Project
- d) **2016-026**
Fairmount Home
Fairmount Home - Quarterly Update Activity Report
- e) **2016-027**
Corporate Services
Four Month Attendance Management Report Card
- f) **2016-033**
Financial Services
2015 Remuneration and Reimbursement of Expenses to Council Members and Non-Council Appointees
- g) **2016-037**
Planning and Economic Development
Dog Lake Plan of Condominium – County File # 10CD-2016/001

12. Reports from Council Liaison Appointees

a) Emergency and Transportation Services - Councillor Nossal

Councillor Nossal provided an overview of the Emergency and Transportation Services Department liaison activities since the last Council meeting.

b) Long Term Care (Fairmount Home) - Councillor Inglis

Councillor Inglis provided an overview of the Long Term Care (Fairmount Home) Department liaison activities since the last Council meeting.

c) Corporate Services - Councillor Dewey

Councillor Dewey provided an overview of the Corporate Services Department liaison activities since the last Council meeting.

d) Planning and Economic Development - Councillor McDougall

Councillor McDougall provided an overview of the Planning and Economic Development Department liaison activities since the last Council meeting.

The ICSP breakfast will be held on April 7th, 7:30 a.m. at the Verona Lions Hall.
Registration begins at 7 a.m.

13. Reports from External Boards and Committees**a) Kingston Frontenac Library Board Update - Deputy Warden Vandewal**

No Report

b) KFL&A Public Health Board Update - Councillor Doyle

Councillor Doyle discussed the Patient First Program which the Health Unit is working on getting funding for through the LHIN as well as the update of the Board of Health's Strategic Plan.

Councillor Doyle noted that he has been appointed to the Sub-Committee to carry out the Performance Appraisal for the Medical Officer of Health.

c) RULAC, LSR and Other Updates

No Report

d) Algonquin Land Claim Update - Councillor Inglis

Councillor Inglis noted that the ratification vote was taken on March 7th and has been made public. He also noted that with respect to the settlement, there has been a lot of public comment over the issue that Golden Lake will see a large loss in this process.

e) Frontenac County Youth Justice Advisory Committee Update - Councillor Nossal

No Report

f) Housing and Homelessness Committee Update - Councillor McDougall

Councillor McDougall noted the step down funding will end by 2037. The loss of this funding will see an increase of 7% to the City of Kingston's budget. The City is looking at ways to mitigate this loss of funding as unlike the private sector, municipalities are unable to re-mortgage properties as a means of funding.

17. Motions, Notice of Which has Been Given

a) **Resolution to support AMO/LAS Request for Broader Municipal Investment Powers**

[See Communications u)]

Motion #: 48-16 Moved By: Councillor Doyle
Seconded By: Councillor McDougall

Whereas municipalities are required to invest their reserves in accordance with the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), which specifically outlines allowable investments; and,

Whereas to ensure the sustainability and sound stewardship of the municipality's investments, the municipality is of the opinion that changes should be made to the *Municipal Act, 2001* and Ontario Regulation 438/97 (as amended), to allow for the prudent investment of reserves, if those investments are professionally managed and part of a broader investment strategy; and,

Whereas the Prudent Investor Standard is an industry accepted best practice in effectively managing a portfolio of investments, and the Standard applies to investments, not in isolation, but in the context of the portfolio of investments and as part of an overall strategy, that should incorporate acceptable risk and return objectives suitable to the stakeholders; and,

Whereas the Province is conferring “Prudent Investor” status on the City of Toronto to

Whereas the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), and the Municipal Finance Officers Association of Ontario (MFOA), have long requested that the Prudent Investor Standard apply to all municipal investments that are invested with The One Investment Program; and,

Whereas in 2005, municipalities were granted the ability to invest in longer-term corporate bonds and Canadian equity investments via only the One Investment Program, and the One Investment Program has demonstrated strong investment returns for municipalities within these ‘new’ investment sectors; and,

Whereas the institutional portfolio managers utilized by the One Investment Program recommend that the Prudent Investor Standard approach is a more appropriate approach to investing; and,

Whereas operating municipal investments under the Prudent Investor Standard is precluded by the *Municipal Act*, Eligible Investments, in its current form;

Therefore Be It Resolved That Council of the County of Frontenac support the request of AMO, LAS, and MFOA to amend Ontario Regulation 438/97 (as amended) of the *Municipal Act, 2001*, to allow municipalities to invest consistent with the Prudent Investor Standard, if such investments are through the One Investment Program.

CARRIED

18. Giving Notice of Motion

- a) Councillor Doyle advised that he will be bringing a motion forward to the next meeting regarding the potential of Local Improvement Charges which are permitted under the municipal taxation system.
- b) Deputy Warden Vandewal advised that he will be bringing a motion forward to the next meeting regarding Green Energy.

19. Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From KFL&A regarding the Food Security White Paper
[Distributed to Members of County Council on January 22, 2016]
- b) From the Town of Goderich, an Invitation to the 63rd Annual Ontario Small Urban Municipal Conference
[Distributed to Members of County Council on January 22, 2016]
- c) From the Rural Ontario Institute seeking municipal sponsorship
[Distributed to Members of County Council on January 22, 2016]
- d) From Community Information Centre of Ottawa
[Distributed to Members of County Council on January 22, 2016]
- e) From the EOWC advising of its 2016 Chair and Priorities
[Distributed to Members of County Council on January 22, 2016]
- f) From Kelly Pender announcing the appointment of Dr Katherine Kilpatrick as the new Medical Director at Fairmount Home
[Distributed to Members of County Council on January 29, 2016]
- g) KFL&A Public Health Board Minutes of Meeting held November 25, 2016
[Distributed to Members of County Council on January 29, 2016]
- h) Kingston Frontenac Public Library Board Minutes of Meeting held December 16 2015
[Distributed to Members of County Council on January 29, 2016]
- i) From Allan & Partners Regarding The Audit Planning Report for the Year Ending December 31st 2015
[Distributed to Members of County Council on February 5, 2016]
- j) From AMCTO Announcing The Recipient of Certified Municipal Officer CMO Accreditation
[Distributed to Members of County Council on February 5, 2016]
- k) From EOWC Welcoming Warden Smith
[Distributed to Members of County Council on February 5, 2016]
- l) From Limestone District School Board Inviting a Councillor to be on the Board
[Distributed to Members of County Council on February 5, 2016]
- m) From Northern Frontenac Community Services advising of Rural Summit Request for Proposal
[Distributed to Members of County Council on February 5, 2016]

- n) From the Township of Wainfleet to the Honourable Kathleen Wynne regarding Resolution to Cancel RFP for Added Wind Power Generation
[Distributed to Members of County Council on February 5, 2016]
- o) Unconfirmed Regular Council Minutes of Meeting held January 20, 2016
[Distributed to Members of County Council on February 5, 2016]
- p) Unconfirmed Closed Council Minutes of Meeting held January 20, 2016
[Distributed to Members of County Council on February 5, 2016]
- q) Memorandum from Marian VanBruinessen regarding 2016 Proposed Budget Timetable
[Distributed to Members of County Council on February 5, 2016]
- r) From the Ministry of Agriculture Food and Rural Affairs regarding the 2016 Premiers Award for Agri-Food Innovation Excellence Program
[Distributed to Members of County Council on February 12, 2016]
- s) Letter from Mark Gerretsen Thanking Council for congratulating him
[Distributed to Members of County Council on February 12, 2016]
- t) Letter from the County of Lennox & Addington Regarding the Ambulance Service Review
[Distributed to Members of County Council on February 12, 2016]
- u) From the Association of Municipalities of Ontario (AMO) requesting support for its request from the Province for broader municipal investment powers.
[Distributed to Members of County Council February 12, 2016]
- v) From the Township of South Frontenac regarding resolution to County response for Closed meeting information.
[Distributed to Members of County Council February 12, 2016]
- w) From Municipal Property Assessment Corporation (MPAC) regarding the 2016 Assessment Update
[Distributed to Members of County Council on February 19, 2016]
- x) From the United Way requesting that May 1 to May 8 be Proclaimed United Way Success By 6 Week
[Distributed to Members of County Council on February 19, 2016]
- y) RMFEO Introduction Presentation to ROMA Conference
[Distributed to Members of County Council on February 19, 2016]
- z) RMFEO OPP Billing-small Rural Municipalities Presentation to the ROMA Conference
[Distributed to Members of County Council on February 19, 2016]
- aa) From Chris Holmes of Concerned Citizens of Eastern Ontario requesting Council sign a petition regarding the Algonquin Land Claim
[Distributed to Members of County Council on February 26, 2016]
- ab) From the Township of South Frontenac looking to acquire a portion of the K&P Trail, Harrowsmith
[Distributed to Members of County Council on February 26, 2016]
- ac) From Tom Campbell, Royal Canadian Legion, Ontario Command requesting advertisement support for the Military Service Recognition Book
[Distributed to Members of County Council on February 26, 2016]
- ad) Unconfirmed Minutes of the Community Development Advisory Committee meeting held January 6, 2016
[Distributed to Members of County Council on February 26, 2016]
- ae) 2016-01 January 20 2016 KFLA Library Board Minutes
[Distributed to Members of County Council on March 4, 2016]

- af) From Helen Bartsch, on behalf of concerned citizen group to SF Township and County Council opposing the Applewood Condominium Agreement
[Distributed to Members of County Council on March 4, 2016]
- ag) From the Ministry of Municipal Affairs and Housing regarding Invitation to Regional Consultation Sessions
[Distributed to Members of County Council on March 4, 2016]
- ah) From the Town of Amherstburg to Premier Wynne in Support of the Township of Wainfleet resolution the Request to cancel RFP on Wind Power
[Distributed to Members of County Council on March 4, 2016]
- ai) From the Town of Minden Hills requesting MCSCC for review of OPP Billing Model
[Distributed to Members of County Council on March 4, 2016]
- aj) From United Way Requesting Proclamation of National Volunteer Week
[Distributed to Members of County Council on March 11, 2016]

20. Other Business

a) Appointment to the Seniors Housing Task Force

Motion #: 49-16 Moved By: Councillor Doyle

Seconded By: Councillor Inglis

That Councillor Dewey be appointed as the One (1) additional member of County Council.

CARRIED

b) Rural Mayors Forum Update

Councillor Higgins reported that the Rural Mayors Forum had a meeting during the ROMA conference to discuss the OPP issue. A full copy of his report is attached to the record in the Clerk's Office.

21. Public Question Period



22. By-Laws – General By-laws and Confirmatory By-law

a) First and Second Reading

Motion #: 50-16 Moved By: Councillor Doyle

Seconded By: Councillor Nossal

Resolved That leave be given the mover to introduce by-laws a) through i) that have been circulated to all Members of County Council and that by-laws a) through i) be read a first and second time.

CARRIED

b) Third Reading

Motion #: 51-16 Moved By: Councillor Dewey
Seconded By: Councillor McDougall

Resolved That by-laws a) through i) be read a third time, signed, sealed and finally passed.

CARRIED

By-Laws

- a) To amend By-Law 2014-0051 Appointments to External Boards and Committees
(Proposed By-Law No. 2016-0005)
- b) To Establish a Delegation of Authority Policy and By-Law
(Proposed By-Law No. 2016-0006)
- c) To Amend By-Law 2015-0013 - To Distribute Federal Gas Tax to the Township
(Proposed By-Law No. 2016-0007)
- d) To Delegate the Warden as Head Pursuant to MFIPPA and Ombudsman Act
(Proposed By-Law No. 2016-0008)
- e) To Authorize One Fund Agreement
(Proposed By-Law No. 2016-0009)
- f) To Amend By-Law 2013-0020 (Closed Meeting Requirements)
(Proposed By-Law No. 2016-0010)
- g) To amend By-Law 2013-0020 (Appointment to Seniors Housing Task Force)
(Proposed By-Law No. 2016-0011)
- h) Delegation of Final Approval of Plans of Subdivision-Condominium
(Proposed By-Law No. 2016-0012)
- i) To Confirm all Actions and Proceedings of Council
(Proposed By-Law No. 2016-0013)

23. Adjournment

Motion #: 52-16 Moved By: Councillor Inglis
Seconded By: Deputy Warden Vandewal

That the meeting hereby adjourn at 1:34 p.m.

CARRIED

Frances Smith, Warden

Jannette Amini, Clerk



Administrative Report

April 20, 2016

Subject to Change

F COUNTY of
Frontenac

Report 2016-04

Meeting Schedule

- March 18 - EOWC CAO's Planning Meeting
- March 22 - Leadership Council Meeting, Kingston
- March 22 - South Frontenac Council Meeting
- April 6 - Council Liaison Meetings
- April 8 - North Frontenac Council Meeting
- April 11 - Central Frontenac Council Meeting
- April 14 - Frontenac CAO Meeting, North Frontenac
- April 19 - Seniors Housing Task Force



Meeting Schedule

- April 21 – AMCTO Zone 6 Meeting, Casselman
- April 22 – EOWC Meeting, Morrisburg



Activity

- ICSP Breakfast – April 7, Verona
- OPSEU Negotiations – April 11
- Harrowsmith Community Improvement Plan Public Meeting – April 13, Golden Links Hall
- Just Culture Training – April 28, Kingston



EOWC Update

- Provincial Infrastructure Funding Update
- Eastern Ontario Growth Plan
- EOWC Energy Priority Update
- Review of Multi-Ministerial Delegation Topics
- Ambulance Service Agreements with Ottawa
- Ontario Energy Board Hearings on Natural Gas
- Eastern Ontario Regional Network (EORN) Update



2016 Federal Budget

The federal Liberal government brought down its first budget on March 22, 2016 since it won a majority in the House of Commons in October. The government campaigned on making significant new investments in public services to support economic growth.

Finance Minister Morneau's budget included these commitments:



2016 Federal Budget

Public Infrastructure Investment

- The government committed during the campaign to an additional \$20 billion of funding each in the areas of public transit, green infrastructure, and social infrastructure over ten years. This Budget commits to providing investing over \$120 billion over ten years in infrastructure. The infrastructure plan will be in two phases. Phase 1 will provide \$11.9 billion in immediate investments in the next five years to modernize and rehabilitate public transit, water and wastewater systems, affordable housing, and infrastructure climate resilience. Projects will balance local and regional scope with national, economically strategic projects.

Federal Gas Tax Fund

- The commitment to federal Gas Tax Fund remains. The indexation of the Fund scheduled to start in 2016 needs to be clarified. However, the Budget will provide uncommitted funding from older infrastructure programs for distribution to municipalities through the Gas Tax formula.



2016 Federal Budget

Public Transit Fund

- The federal government will provide \$3.4 billion over the next three years to upgrade public transit systems across Canada. Eligible projects include fleet replacement and large project design and construction. The federal government will fund up to 50 per cent of eligible costs. Funding is distributed to provinces and territories based on ridership, with Ontario eligible for up to \$1.4 billion.

Green Infrastructure Fund

- The government committed to invest \$5 billion over the next five years to help communities adapt to climate change and reduce greenhouse gases as well as to modernize water and wastewater infrastructure. This will fund projects such as alternative transportation and electric vehicles and updated building codes. The funding includes for municipal capacity building to address climate change and infrastructure asset management. The federal government will fund up to 50 per cent of eligible water and wastewater project costs.



2016 Federal Budget

Building Canada Fund

- The government committed to working with provinces and territories to accelerate funding under the BCF Provincial-Territorial Infrastructure Component and other existing programs.

Social Infrastructure Fund

- The government committed \$3.4 billion over five years for Phase One for social infrastructure, including affordable housing, early learning and child care, cultural and recreational infrastructure, and community health centers on reserve. The government has indicated that it will be consulting stakeholders on where the investments should be made.



2016 Federal Budget

About \$1.5 billion over the next two years will be targeted to affordable housing starting in the current fiscal year. The funds will primarily flow through the Investment in Affordable Housing program, with a specific amount of \$200.7 million over two years starting this year allocated for seniors' affordable housing. The funds for seniors' housing will not be required to be cost-matched by the provincial government. In addition, the government will be consulting over the next year to develop a much anticipated National Housing Strategy.

The government dedicated \$500 million in 2017-18 to support a new National Framework on Early Learning and Child Care. \$168.2 million over two years is also proposed for investments in cultural and recreational infrastructure starting this year.



AMCTO Policy Updates

New Developments for the Sharing Economy: A number of new developments last week changed the landscape for Uber, and other companies that make up the “sharing economy.” e.g., Recent City of Ottawa decision

Government Considering an Increase to OMB Fees: The Ministry of the Attorney General is seeking feedback on a new proposal to increase the fees and set a flat fee structure for the Ontario Municipal Board (OMB).

Ontario Releases Updated Housing Strategy: The province has released an updated Long-Term Affordable Housing Strategy.

Province to Ban Corporate and Union Donations for Provincial Elections: Premier Kathleen Wynne has indicated that the government is going to introduce reforms in the fall that will gradually phase-out corporate and union donations in provincial politics.



AMCTO Policy Updates

Government Releases PLT Consultation Summary: The government has released an overview of the 'Open Houses' it conducted in the late summer and fall of 2015 across northern Ontario to discuss the Provincial Land Tax (PLT).

Globe Editorial Calls for More Toll Roads: The Globe and Mail editorial board released a new editorial last week calling for Canadian jurisdictions at the provincial and municipal level to make better use of road tolls.

2014 Air Quality Report Released: Last week the government of Ontario released the 2014 Air Quality Report, which reported significant decreases in smog-causing pollutants.



AMO Policy Update

Legislative Changes to the *Municipal Elections Act, 1996* (MEA)

Today the Government of Ontario introduced legislative changes to the *Municipal Elections Act, 1996* (MEA) in the Legislative Assembly. The MEA sets out rules for electors and candidates, and roles for municipal clerks and councils in municipal and school board elections in Ontario. Bills generally are not publicly available until posted on Hansard, which is often the day after introduction. We will provide the link on our website as soon as it is available.

If passed, the legislation would change the campaign period, and rules for election financing including third party advertising and union and corporate donations. Municipal governments would also be given the option of using ranked ballot elections for future elections. Ranked balloting allows voters to rank more than one candidate. Municipal governments would hold public consultations before ranked ballot elections are conducted but not necessarily need to have a referendum.

Based on Minister McMeekin's statement, the changes introduced today build on consultations by the Ministry of Municipal Affairs and Housing (MMAH) in 2015. At that time, AMO provided information to members on the use of [ranked ballot voting](#), and made a [formal submission](#) to MMAH in July 2015.



AMO Policy Update

Some of the key highlights we know include:

- **Shortening the municipal election campaign.** Candidates would be able to register between May 1 and the fourth Friday in July;
- **Third party advertising,** while permitted will include registration rules, contribution, and spending limits;
- **Campaign finance rules.** The legislation aims to make rules easier to follow for voters, candidates and contributors, and gives municipalities the option to ban corporate and union donations;
- **Increasing accessibility** for electors and candidates with disabilities by requiring clerks to prepare accessibility plans and distribute to the public prior to voting day; and,
- **Improving the voter's list** by making it easier for the clerk to add or change information.

AMO is encouraged that this legislative update appears to have taken our advice on many items. Once the Bill is available, we will do a detailed review. Some of the changes will require regulatory and technical guidance and we expect to be part of that further work. Watch for future analysis and we will keep you updated on the Bills progress through the legislature.



Bill 181 - Government Introduces MEA Modernization Act

The government introduced Bill 181, the *Municipal Elections Act Modernization Act*. The legislation appears to be a positive step forward for election administrators and AMCTO is pleased to see that the government has adopted a number of its recommendations, including:

- Allowing candidates to file forms electronically
- Removing the requirements for original signatures for everything but third-party registration, nomination forms, and proxies
- Removing the requirements for using registered mail
- Making accessibility reporting more effective
- Shortening the campaign period
- Creating a framework for third party advertising
- Giving municipalities the option to limit or prohibit corporate and union donations
- Providing candidates greater flexibility to accept contributions from more modern payment methods
- Considering a nominal increase to the candidate nomination fee
- Allowing candidates to correct errors in their financial statement up until the deadline • Extending the clerk's authority for removing names from the voters' list
- Clarifying the rules for finalizing financial statements • Giving clerks, rather than councils, the authority to determine the dates and times for advance voting, extended and reduced voting hours, and early opening on voting day
- Creating a voters' list working group to identify long-term solutions for an improved voters' list



Ontario Passes Legislation to Support First Responders with PTSD

New Law will Allow Faster Access to Benefits and Timely Treatment

On April 5, 2016 Ontario passed legislation that will create a presumption that post-traumatic stress disorder (PTSD) diagnosed in first responders is work-related. Under the Supporting Ontario's First Responders Act, the presumption allows for faster access to WSIB benefits, resources and timely treatment. Once a first responder is diagnosed with PTSD by either a psychiatrist or a psychologist, the claims process to be eligible for WSIB benefits will be expedited, without the need to prove a causal link between PTSD and a workplace event.

The presumption applies to police officers, firefighters, **paramedics**, certain workers in correctional institutions and secure youth justice facilities, dispatchers of police, firefighter and ambulance services, and emergency response teams.



Ontario Passes Legislation to Support First Responders with PTSD

Quick Facts

- Evidence shows that first responders are at least twice as likely compared to the general population to suffer from PTSD, due to the risk of frequent exposure to traumatic stressors.
- The legislation applies to more than 73,000 first responders in Ontario.
- On March 5, 2015, Ontario hosted the Summit on Work Related Traumatic Mental Stress. The province's strategy builds on the dialogue and feedback from the Summit.

<https://news.ontario.ca/mol/en/2016/04/supporting-ontarios-first-responders-act-posttraumatic-stress-disorder-2016-1.html>



Twitter Stats- March

Analytics Home Tweets Audiences Events More

Mar 2016 • 31 days Frontenac County

TWEET HIGHLIGHTS

MAR 2016 SUMMARY

Tweets	98	Tweet impressions	36.8K
Profile visits	1,764	Mentions	42
New followers	38	Followers on March 31, 2016	1279

Top Tweet earned 2,419 impressions

Steve Beauchesne of @beausallnatural "our business grew 525% in past 5yrs" #ontariocraftbeer @2riversfoodhub pic.twitter.com/alndFuuuDk



5 6

View Tweet activity View all Tweet activity

Top Follower followed by 8,408 people



ParentsSource.ca
@ParentSource FOLLOWING YOU
Serving Southern Ontario Families

ParentsSource.ca connects Southern Ontario families with local businesses, events & activities. We offer great coupons & fabulous contests!

Top mention earned 245 engagements

Frontenac
@TheFrontenacs - Mar 16

Sad to find out for my buds around Inverary that the beer store/LCBO is shutting down. What next? @FrontenacCounty pic.twitter.com/bbk6NgJXs7



3 9 2

View Tweet

Top media Tweet earned 1,567 impressions

Councillors arriving early prior to Council meeting to preview power stretchers on trial by @FPSParamedics pic.twitter.com/wSnrfpZA0e



4 9

View Tweet activity

View all Tweet activity

Mar 2016 • 31 days Frontenac Paramedics

MAR 2016 SUMMARY

Tweets	100	Tweet impressions	223K
Profile visits	12.6K	Mentions	95
New followers	176	Followers on March 31, 2016	1380

Top Tweet earned 13.3K impressions

Single truck MVC. Paramedics treating 3patients. Serious but non lifethreatening injuries #HWY401 WB at Montreal Str injic pic.twitter.com/Nbd1JVOUTY



1 16 9

View Tweet activity

View all Tweet activity

Top Follower followed by 25.3K people



Eighties Rocked
@EightiesRocked FOLLOWING YOU

The 80's Rocked and here's a very good reason why!

View profile

View followers dashboard

Top mention earned 521 engagements

Make It Home YGK
@YGKTraffic - Mar 27

John F Scott remains closed as @kingstonpolice, @FPSParamedics & @ktownfire respond to 1 veh MVC w/ hydro pole. pic.twitter.com/VIN1uiqXF



1 6 4

View Tweet

Top media Tweet earned 8,006 impressions

#HWY401 WB near Sr. John A Macdonald Blvd. No injuries, Left lane closed. OPP on scene twitter.com/YGKTraffic/sta... pic.twitter.com/8rEIZ1CgTK



11 4

View Tweet activity

View all Tweet activity



Report 2016-043

Recommend Report to Council

To: Warden and Council of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Marian VanBruinessen, Director of Corporate Services/Treasurer
Date of meeting: April 20, 2016

Re: Corporate Services – 2015 County of Frontenac Audited Financial Statements

Recommendation

Resolved That the Council of the County of Frontenac receive this Corporate Services - 2015 Audited Financial Statements report;

And Further That the Council of the County of Frontenac approve the 2015 Audited Financial Statements of the Corporation of the County of Frontenac.

Background

The County is required to prepare financial statements, comprising of a Financial Report and a Financial Information Return, on an annual basis. The financial statements are to be audited.

Allan Chartered Accountant Professional Corporation was appointed as the County auditors for 2015.

For 2015, municipalities are required to present financial statements which comply with the requirements of the Public Sector Accounting Board Standards (PSAB). These standards require a presentation that reflects full accrual accounting.

Comment

PSAB reporting introduced a couple of key changes in the presentation of the municipality's financial statements. The first is the ongoing valuation of depreciation. This expense reflects the use of the County's assets during the year but is not an expense that is funded through the tax levy. Municipalities levy reserve allocations to provide for the future cost of asset replacement.

- Land Improvements related to the K&P Trail
- The Sydenham Library was transferred to the Township of South Frontenac
- Equipment purchases and upgrades, including new paramedic helmets, toughbooks, the auditorium audio visual system and air conditioning upgrades were offset by the transfer of the library equipment to the Township of South Frontenac
- K&P Trail Bridges at Elbow Creek and Fish Creek were completed
- One new ambulance and the planning vehicle were purchased in 2015.

Capital projects budgeted in 2015 to be completed in 2016.

- Fairmount Resident internet system

Consolidated Statement of Operations

Revenue

Taxation from other governments (-\$24,565): Township year end reconciliations included greater write offs and lower supplementary taxes than budgeted.

User Charges (-\$8,733): This shortfall is comprised of a shortfall in budgeted Planning fees and resident revenue for Fairmount Home which is offset by additional revenue for events and Ferry ticket revenue.

Province of Ontario (+\$127,280): The Province provided funding for EBOLA expenses incurred in 2014 and 2015 that had not been anticipated.

Federal (+\$500,365): K&P Trail construction budgeted in 2014 was completed in 2015.

Other municipalities (-\$599,719): The City's contribution less than budget as anticipated capital was not purchased in 2015 and an adjustment was made to prior year accruals.

Provincial Offences Fines (+\$42,359): The net revenue was over budget in 2015, based on the City of Kingston's reconciliation.

Investment Income (+\$4,351): Slightly over budget.

Other (+\$163,190): This includes unbudgeted revenue for trails of \$53,000, a grant of \$18k for the 150th Anniversary, donations of \$30,000, an adjustment to accounts payable to recognize Ministry severance contributions which is transferred to reserve.

Expense

General Government (-\$36,669): Under budget primarily due to periodic staff vacancies.

Protection to Persons and Property - Emergency Management (-\$2,592): Maintenance contracts and public relations initiatives were less than budgeted in 2015.

Transportation Services - (\$47,667): Contingency requirements were less than budgeted.

Ambulance Services (+\$587,870): The over budget variance includes the change in the volunteer wages (offset by a transfer from reserve), higher than budgeted sick time and accommodated work costs, accruals for anticipated labour settlements and unanticipated security costs.

Health Services: This amount is invoiced by the Kingston Frontenac Lennox and Addington Health Unit.

Social and Family Services (-\$214,014): The social service reconciliation from the City provided a surplus. Fairmount Home is under budget as equipment purchases, contingency requirements and some contract fees were less than budgeted.

Libraries (-\$13,505): The under expenditure relates to capital requirements of the library which were less than budgeted in 2015.

Social Housing (-\$140,859): The social housing budget is reconciled by the City. 2015 saw an under expenditure.

Planning and Economic Development (-\$264,759): Some Federal Gas Tax funded projects anticipated for 2015 were not completed. Also the Source Water Protection project was not done in 2015 (\$61,400). These expenses were fully funded so have no impact on the net expense for the County in 2015.

Other (+\$5,000): This includes the Federal Gas Tax Transfer to the Townships and the grants provided to the University Hospital Foundation and Rural Routes Transportation. The grant to South Frontenac for the museum project, approved in 2014 was expensed in 2015, but fully covered by a transfer from the Accessibility reserve.

Working fund reserve (\$1,572,346):

The 2015 Budget and Reserve discussions anticipated a net balance of the Working fund of \$1.2 million. The amount identified by the City of Kingston for the POA building in 2015 was not invoiced \$340,000. This amount was redistributed during the 2016 budget discussions. \$164,330 went to the Sustainability Reserve (formerly the Land Use Planning Reserve), \$156,140 to the Stabilization Reserve and \$19,530 was

provided to mitigate the increased cost of the POA budget as a result of the inclusion of an annual recovery related to the POA building.

Yearend surplus (\$84,927):

The yearend surplus is .22% of the total budget.

Sustainability Implications

Audited financial reporting confirms for the residents, businesses and visitors of the County that the financial resources are being utilized appropriately. It also offers the necessary transparency and assurances to our community of the high level of stewardship being achieved.

Organizations, Departments and Individuals Consulted and/or Affected

Allan Chartered Accountant Professional Corporation



22 Wilson Street West | Perth, Ontario | K7H 2M9
Phone: 613-267-6580 | Fax: 613-267-7563
info@allanandpartners.com
www.allanandpartners.com



April 9th, 2016

Warden Frances Smith
The Corporation of the County of Frontenac
2069 Battersea Road
Glenburnie, ON K0H 1S0

Dear Warden Smith :

We would like to thank Mrs. Marian VanBruinessen, Director of Corporate Services / Treasurer and the employees of the accounting and administration departments of the County for their assistance during the performance of the audit performed in respect of the County's December 31st, 2015 year end consolidated financial statements.

In planning and performing our audit of the consolidated financial statements, we obtained an understanding of internal control over financial reporting relevant to the County's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the internal controls over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal controls over financial reporting.

Our consideration of internal controls over financial reporting was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies and other control deficiencies have been identified. As a result, any matters reported below are limited to those deficiencies in internal controls that we identified during the audit.

Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing and extent of audit procedures performed as well as other factors.

Internal control may be broadly defined as processes which have been designed to ensure the orderly and efficient conduct of an entity's business including the discharge of statutory responsibilities, for example safeguarding of assets, prevention and detection of fraud and error, the reliability of accounting records and timely preparation of financial information.



Deficiencies in controls arise when the design of the control is not sufficient to prevent or detect misstatements on a timely basis.

Deficiencies in operations arise when the designed control does not operate as designed or when the person performing the control does not possess the necessary authority or competency to perform the control effectively.

Significant control deficiencies could be identified during the course of the audit engagement. If it is our professional judgement that significant deficiencies exist that merit the attention of those charged with governance, we would address this as part of our year end management letter.

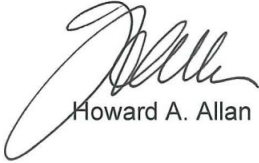
The deficiencies are outlined below.

Observation	Recommendation
In prior years we recommended the County complete a long range financial plan that would contain statements of strategies, principles and policies to govern financial decision making, including long range financial projections for taxation, debt levels and reserves. The goal of such a plan is to ensure the County is in a sound financial position to be able to finance services to the public on a sustainable basis.	We understand a long range financial plan was completed in the 2015 year.
Similar to last year we discussed with managers the safeguards and protection of electronic documents. This is an issue that has arisen in many areas of government and as such requires careful planning to ensure electronic records retained will continue to be able to be accessed as new technology develops.	We recommended the County review its processes regarding the security of electronic records, which should consider the ability to archive and retrieve documents that are permanent records. In addition, the electronic storage should encompass processes to ensure the security of the documents from deletion, restrict the ability to change the document and provide levels of security to restrict access to confidential documents.

It is our pleasure to be of service to the County in connection with the 2015 audited consolidated financial statements.

If you have any questions, please do not hesitate to contact us.

Yours truly,



Howard A. Allan FCPA, FCA



Serena Fortin, CPA, CA

cc Kelly Pender. CAO

Marian Vanbruinessen, Director of Corporate Services / Treasurer

Draft

**CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2015**

CONTENTS

Five Year Financial Review.....	1 - 2
Management's Responsibility for the Consolidated Financial Statements.	3
Independent Auditor's Report.	4 - 5
Consolidated Statement of Financial Position.	6
Consolidated Statement of Operations.	7
Consolidated Statement of Changes in Net Financial Assets.....	8
Consolidated Statement of Cash Flows.....	9
Notes to the Consolidated Financial Statements.	10 - 21
Schedule 1 ► Continuity of Reserves and Reserve Funds.	22 - 23
Schedule 2 ► Tangible Capital Assets.	24 - 25
Independent Auditor's Report ► Trust Funds.	26 - 27
Trust Fund ► Statement of Financial Position and Statement of Financial Activities..	28
Trust Fund ► Notes to the Financial Statements.	29

**County of Frontenac
Consolidated
Financial Statements
December 31, 2015**

Draft
County of Frontenac
Five Year Financial Review
(not subject to audit)

December 31	2015	2014	2013	2012	2011
Population (Statistics Canada)	26,375	26,375	* 26,375	* 26,375	* 26,375
* 2011 population from the 2011 Census					
Number of Households (MPAC)	19,296	19,183	18,433	18,417	18,797
Taxable Assessment (000's)	\$	\$	\$	\$	\$
Residential	4,994,041	4,717,670	4,435,145	4,174,195	3,843,912
Multi-residential	5,093	4,769	4,446	4,123	4,014
Commercial	47,928	47,059	45,056	43,891	41,399
Industrial	12,249	12,137	12,826	12,074	11,586
Farmland	125,041	118,822	112,955	108,058	101,854
Total	5,184,352	4,900,457	4,610,428	4,342,341	4,002,765
Rates of Taxation					
▸ residential (municipal)	0.170059	0.171918	0.178401	0.193135	0.212540
▸ multi-residential (municipal)	0.170059	0.171918	0.178401	0.193135	0.212540
▸ commercial (municipal)	0.170059	0.171918	0.178401	0.193135	0.212540
▸ industrial (municipal)	0.170059	0.171918	0.178401	0.193135	0.212540
Revenues for County Purposes (000's)	\$	\$	\$	\$	\$
▸ Taxation	8,745	8,356	8,242	8,450	8,496
▸ Government transfers	23,536	23,312	22,756	23,616	21,916
▸ Other	4,907	5,124	4,641	4,495	4,260
▸ Revenues related to capital assets	(1,370)	1,996	---	---	948
Total	35,818	38,788	35,639	36,561	35,620
Expenditures (000's)					
▸ Operations	37,147	36,128	35,867	35,873	33,472
▸ Amortization	1,508	1,417	1,606	1,367	1,251
Net Financial Assets (Net Debt)					
▸ % of Operating Revenue (>(20%))**	13.15%	9.81%	9.23%	7.63%	4.02%
▸ % of Taxation (>(50%))**	56.10%	45.54%	40.97%	32.99%	16.38%

** Represents the Provincial Low Risk Indicator.
(Note: All dollar amounts are in thousands of dollars.)

Draft
County of Frontenac
Five Year Financial Review
(not subject to audit)

December 31	2015	2014	2013	2012	2011
	\$	\$	\$	\$	\$
Long Term Debt					
▸ Net long term debt (000's)	8,406	9,381	10,300	11,163	11,976
▸ Long term debt charges (000's)	1,528	1,528	1,528	1,528	1,528
▸ Total annual repayment limit (000's)	2,092	2,971	2,960	3,118	2,999
▸ Long term debt per household (Frontenac portion)	95	107	122	132	139
▸ Debt charges (000's)					
▸ tax supported	334	334	334	334	334
▸ City of Kingston	711	711	711	711	711
▸ Government of Ontario	483	483	483	483	483
Municipal Equity (000's)					
▸ Surplus and Reserves	13,619	13,468	13,871	14,118	13,557
▸ Invested in capital assets	14,048	15,520	12,407	11,451	11,323
▸ Asset consumption ratio	34.81%	30.38%	30.64%	27.85%	25.20%
▸ Reserves as % of operating expenses (>20%)**	36.66%	37.28%	38.79%	39.45%	40.50%
Financial Indicators					
▸ Sustainability					
▸ financial assets to liabilities	1.3753	1.2443	1.1989	1.1562	1.0705
▸ financial assets to liabilities excluding long term debt	3.8531	3.1281	3.0479	3.0899	2.7254
▸ long term debt to tangible capital assets	37.44%	37.67%	45.36%	49.36%	51.40%
▸ capital reserves to accumulated amortization	53.71%	53.57%	62.20%	65.51%	69.24%
▸ Flexibility					
▸ Debt charges to total operating revenue (<5%)**	4.12%	3.94%	4.15%	4.18%	4.44%
▸ Total operating revenue to taxable assessment	0.72%	0.79%	0.79%	0.84%	0.86%
▸ Working capital to operating expenses (>10%)**	35.83%	36.50%	38.13%	38.89%	39.93%
▸ Vulnerability					
▸ Operating government transfers ▸ to operating revenue	63.36%	63.36%	63.85%	64.59%	64.43%
▸ Total government transfers ▸ to total revenues	63.70%	63.92%	62.88%	64.59%	65.38%

Draft**Management's Responsibility for the Consolidated Financial Statements**

The accompanying consolidated financial statements of the Corporation of the County of Frontenac are the responsibility of the County's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of significant accounting policies are described in note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The County's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of consolidated financial statements. These systems are monitored and evaluated by management.

The consolidated financial statements have been audited by Allan and Partners LLP, independent external auditors appointed by the County. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the County's consolidated financial statements.

Chief Administrative Officer

Treasurer

Draft**INDEPENDENT AUDITOR'S REPORT**

**To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the County of Frontenac:**

We have audited the accompanying financial statements of the Corporation of the County of Frontenac which comprise the consolidated statement of financial position as at December 31, 2015 and the consolidated statement of operations, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

The Corporation of the County of Frontenac's management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

Draft

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Corporation of the County of Frontenac as at December 31, 2015 and its consolidated results of operations, consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Allan and Partners LLP
Chartered Professional Accountants
Licensed Public Accountants

Perth, Ontario,
April 20, 2016.

Draft

**County of Frontenac
Consolidated Statement of Financial Position**

December 31	2015	2014
	\$	\$
ASSETS		
Financial Assets		
Cash	13,952,271	7,355,051
Short term investment	---	8,500,000
Accounts receivable	4,024,390	3,529,020
	17,976,661	19,384,071
LIABILITIES		
Financial Liabilities		
Accounts payable and accrued liabilities	3,691,223	4,481,449
Employee future benefit obligations (note 3)	286,397	265,198
Deferred revenues	130,141	164,237
Deferred revenues ▶ obligatory reserve fund (note 4)	557,719	1,285,891
Long term liabilities (note 5)	8,405,671	9,381,641
	13,071,151	15,578,416
NET FINANCIAL ASSETS	4,905,510	3,805,655
NON-FINANCIAL ASSETS		
Tangible capital assets (note 14)	22,453,621	24,901,532
Inventories	220,314	198,994
Prepaid expenses	30,387	33,270
	22,704,322	25,133,796
Commitments (note 11) Contingent Liabilities (note 9)		
MUNICIPAL EQUITY (note 6)	27,609,832	28,939,451

The accompanying notes are an integral part of these consolidated financial statements.

County of Frontenac			
Consolidated Statement of Operations			
For the year ended December 31	(Note 16) Budget	2015	(Note 17) 2014
	\$	\$	\$
REVENUES			
Taxation ▶ from other governments	8,769,094	8,744,529	8,356,326
User charges	3,205,297	3,196,584	3,110,128
Government grants ▶ provincial	14,870,591	14,997,871	14,643,447
▶ other municipalities	8,638,741	8,455,803	8,668,679
▶ Federal	---	82,764	---
Deferred revenues earned (note 4)	1,095,185	971,785	1,025,447
Provincial offences fines penalties	198,623	240,982	171,657
Investment income	140,000	144,351	173,718
Other income	190,289	353,479	643,244
TOTAL REVENUES	37,107,820	37,188,148	36,792,646
EXPENDITURES			
General government	2,504,414	2,467,745	2,363,342
Protection to persons and property	9,900	7,308	31,377
Transportation services	1,004,193	956,526	943,644
Ambulance services	16,034,866	16,622,736	15,547,044
Health services	717,838	717,838	703,517
Social and family services	13,257,088	13,043,074	13,329,519
Libraries	830,773	817,268	824,587
Social housing	827,025	686,166	752,893
Planning and development	1,174,355	909,596	717,660
Other	913,999	918,999	914,099
TOTAL EXPENDITURES	37,274,451	37,147,256	36,127,682
NET REVENUES (EXPENDITURES) FROM OPERATIONS	(166,631)	40,892	664,964
OTHER			
Grants and transfers related to capital			
Government grants	526,655	109,874	1,483,165
Deferred revenues earned (note 4)	---	541,001	420,716
Other	---	---	92,200
Transfer of building to South Frontenac	---	(2,021,386)	---
	526,655	(1,370,511)	1,996,081
ANNUAL (DEFICIT) SURPLUS	360,024	(1,329,619)	2,661,045
MUNICIPAL EQUITY, BEGINNING OF YEAR	28,939,451	28,939,451	26,278,406
MUNICIPAL EQUITY, END OF YEAR	29,299,475	27,609,832	28,939,451

The accompanying notes are an integral part of these consolidated financial statements.

County of Frontenac			
Consolidated Statement of Changes in Net Financial Assets			
For the year ended December 31	(Note 16) Budget	2015	2014
	\$	\$	\$
ANNUAL (DEFICIT) SURPLUS	360,024	(1,329,619)	2,661,045
Amortization of tangible capital assets	1,538,526	1,507,654	1,416,536
Acquisition of tangible capital assets	(586,156)	(1,100,612)	(3,647,571)
Loss on sale of tangible capital assets	---	(111,759)	(10,344)
Proceeds on sale of tangible capital assets	---	131,342	46,625
Acquisition of inventories of supplies	---	(220,314)	(198,994)
Acquisition of prepaid expenses	---	(30,387)	(33,270)
Consumption of inventories	---	198,994	148,631
Use of prepaid expenses	---	33,270	45,991
Transfer of building to South Frontenac	---	2,021,286	---
	952,370	2,429,474	(2,232,396)
INCREASE IN NET FINANCIAL ASSETS	1,312,394	1,099,855	428,649
NET FINANCIAL ASSETS, BEGINNING OF YEAR	3,805,655	3,805,655	3,377,006
NET FINANCIAL ASSETS, END OF YEAR	5,118,049	4,905,510	3,805,655

The accompanying notes are an integral part of these consolidated financial statements.

County of Frontenac		
Consolidated Statement of Cash Flows		
For the year ended December 31	2015	(Note 17) 2014
	\$	\$
OPERATING ACTIVITIES		
Annual (deficit) surplus for the year	(1,329,619)	2,661,045
Amortization	1,507,654	1,416,536
Loss on disposal of capital assets	(111,759)	(10,344)
Transfer of building to South Frontenac	2,021,286	---
	2,087,562	4,067,237
Net Change in Non-Cash Working Capital Balances		
Accounts receivable	(495,370)	(1,378,568)
Accounts payable and accrued liabilities	(790,226)	62,229
Employee future benefit obligations	21,199	21,017
Deferred revenues	(34,096)	60,058
Deferred revenues ▶ obligatory reserve funds	(728,172)	(625,008)
Inventories	(21,320)	(50,363)
Prepaid expenses	2,883	12,721
	(2,045,102)	(1,897,914)
Working Capital from Operations	42,460	2,169,323
INVESTING ACTIVITIES		
Decrease (increase) in short term investments	8,500,000	(8,500,000)
Net decrease (increase) in investments	8,500,000	(8,500,000)
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(1,100,612)	(3,647,571)
Proceeds on sale of tangible capital assets	131,342	46,626
Net investment in tangible capital assets	(969,270)	(3,600,945)
FINANCING ACTIVITIES		
Debt principal repayments	(975,970)	(918,122)
Net decrease in cash from financing activities	(975,970)	(918,122)
NET INCREASE (DECREASE) IN CASH	6,597,220	(10,849,744)
CASH, BEGINNING OF YEAR	7,355,051	18,204,795
CASH, END OF YEAR	13,952,271	7,355,051

The accompanying notes are an integral part of these consolidated financial statements.

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

1. Status of the County of Frontenac

The County of Frontenac (the 'County') was incorporated in 1865 and assumed its responsibilities under the authority of the Provincial Secretary. The County operates as an upper tier government in the County of Frontenac, in the Province of Ontario, Canada and provides municipal services such as emergency measures, public health services, ambulance services, social and family assistance, planning and development and other general government operations.

2. Significant Accounting Policies

The consolidated financial statements of the Corporation of the County of Frontenac are the representations of management and have been prepared in all material respects in accordance with Canadian Public Sector Accounting Standards. Significant aspects of the accounting policies by the County are as follows:

Basis of Consolidation

- (i) The consolidated financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds and changes in investment in tangible capital assets of the County. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the County and which are owned or controlled by the County. Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated. These consolidated financial statements include:

- Fairmount Home for the Aged

- (ii) Non-consolidated entities:

Kingston, Frontenac and Lennox and Addington Public Health is not consolidated and only the contributions by the County are reported on the Consolidated Statement of Operations

The Kingston-Frontenac Public Library Board is not consolidated and only the contributions by the County are reported on the Consolidated Statement of Operations.

Basis of Accounting

- (i) The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based on receipt of goods and services and/or the creation of a legal obligation to pay.
- (ii) Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.
- (iii) Trust funds and their related operations administered by the County are not included in these financial statements but are reported separately on the Trust Funds Statement of Financial Activities and Financial Position.

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

2. Significant Accounting Policies / continued

Basis of Accounting / continued

Tangible Capital Assets

Tangible capital assets are recorded at historical cost or where historical cost records were not available, other methods determined to provide a best estimate of historical cost and accumulated amortization of the assets. In certain cases the County used replacement costs and appropriate indices to deflate the replacement cost to an estimated historical cost at the year of acquisition. Costs include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Land	
Land Improvements	10 - 30 years
Buildings	10 - 50 years
Vehicles	4.5 - 15 years
Machinery and Equipment	3 to 30 years
Bridges	16 years
Work in Progress	

Amortization is charged for the months in use. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

When tangible capital assets are disposed of, either by way of a sale, destruction or loss, or abandonment of the asset, the asset's net book value, historical cost less accumulated amortization, is written off. Any resulting gain or loss, equal to the proceeds on disposal less the asset's net book value, is reported on the consolidated statement of operations in the year of disposal. Transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

When conditions indicate that a tangible capital asset no longer contributes to the County's ability to provide services or the value of the future economic benefits associated with the tangible capital asset are less than its net book value, and the decline is expected to be permanent, the cost and accumulated amortization of the asset are reduced to reflect the revised estimate of the value of the asset's remaining service potential. The resulting net adjustment is reported as an expense on the consolidated statement of operations.

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

2. Significant Accounting Policies / continued

Inventories and Prepaid Expenses

Inventories and prepaid expenses held for consumption are recorded at the lower of cost or replacement cost.

Pension and Employee Benefits

The County accounts for its participation in the Ontario Municipal Employees Retirement System ('OMERS'), a multi-employer public sector pension fund, as a defined benefit plan. The OMERS plan specifies the retirement benefits to be received by employees based on length of service and pay rates.

Cash and Cash Equivalents

The County considers cash and cash equivalents to be highly liquid investments with original maturities of three months or less.

Government Transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Deferred Revenues

The County defers recognition of user charges and fees which have been collected but for which the related services have yet to be performed. Government transfers of gas taxes, are reported as deferred revenues in the Consolidated Statement of Financial Position. These amounts will be recognized as revenues in the fiscal year the services are performed.

The County receives restricted contributions under the authority of Federal and Provincial legislation and County by-laws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

Deferred revenue represents certain user charges and fees which have been collected but for which the related services have yet to be performed. Deferred revenue also represents contributions that the County has received pursuant to legislation, regulation or agreement that may only be used for certain programs or in the completion of specific work. These amounts are recognized as revenue in the fiscal year the services are performed or related expenses incurred.

Investments

Short-term and long-term investments are recorded at cost plus accrual interest. If the market value of investments become lower than cost and the decline in value is considered to be other than temporary, the investments are written down to market value.

Investment income earned on available current funds and reserve funds (other than obligatory funds) are reported as revenue in the period earned. Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the respective deferred revenue balance.

Draft
County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

2. Significant Accounting Policies / continued

Financial Instruments

All financial instruments are initially recognized at fair value on the consolidated statement of financial position. The County has classified each financial instrument into one of the following categories: held-for-trading financial assets and liabilities, loans and receivables, held-to-maturity financial assets and other financial liabilities. Subsequent measurement of financial instruments is based on their classification.

Held-for-trading financial assets and liabilities are subsequently measured at fair value with changes in those fair values recognized in net revenues.

Loans and receivables, held-to-maturity financial assets and other financial liabilities are subsequently measured at amortized cost using the effective interest method.

The County classifies cash and cash equivalents as held-for-trading financial assets, accounts receivable as loans and receivables, and accounts payable and accrued liabilities as other financial liabilities.

Measurement Uncertainty

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenditures during the period. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the consolidated financial statements in the period in which they become known.

3. Employee Future Benefit Obligations

Extended health care, dental, life insurance and sick leave benefits:

The County provides extended health care, dental and other benefits to employees who meet specific criteria within the Fairmount Home and Paramedic Services. Extended health care and dental benefits continue to be available to early retirees at 100% of their cost up to the age of 60, then between the age of 60 and 65, the retiree will generally be responsible for paying 50% of the benefit premiums.

Retirement Benefits

An independent actuarial study of the employee non-pension retirement benefits has been undertaken. The most recent valuation of the employee future benefits was completed at December 31, 2012.

The accrued benefit obligations relating to employee non-pension retirement benefits has been actuarially determined using the projected benefit method pro-rated on services. At December 31, 2015, based on actuarial update, the accrued benefit obligation was \$286,397.

Draft

County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

3. Employee Future Benefit Obligations / continued

The significant actuarial assumptions adopted in estimating the County's accrued benefit obligation are as follows:

Discount rate	5% per annum
Inflation rate	2% per annum
Salary escalation	3% per annum
Dental benefits escalation	4% per annum
Health benefits escalation	4% per annum

Employee benefit obligations are comprised of:

	2015	2014
	\$	\$
Opening balance	265,198	244,181
Expense recognized for the year	16,452	15,510
Interest cost	10,893	10,074
Benefit payments	(6,403)	(4,824)
Amortization of actuarial losses	257	257
Accrued benefit obligation, end of year	286,397	265,198

4. Deferred Revenues

A requirement of public sector accounting standards of the Canadian Institute of Chartered Accountants is that obligatory reserve funds be reported as deferred revenues. This requirement is in place as Provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The transactions for the year are summarized as follows:

	2015	2014
	\$	\$
Federal Gas Tax ▶ January 1, 2015	1,285,891	1,910,900
Federal grant ▶ gasoline tax	763,699	785,546
Investment income	20,915	35,608
Transfer to operating fund	(971,785)	(1,025,447)
Transfer to capital fund	(541,001)	(420,716)
Federal Gas Tax ▶ December 31, 2015	557,719	1,285,891

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

5. Long Term Liabilities

- (a) The balance of long term liabilities reported on the "Consolidated Statement of Financial Position" is comprised of the following:

	2015	2014
	\$	\$
Debenture issue	8,405,671	9,381,641
Net long term liabilities at the end of the year	8,405,671	9,381,641

A debenture was issued on September 12, 2002 maturing September 12, 2022, to finance a building project at Fairmount Home for the Aged. The debenture has an interest rate of 6.157% with principal repayments commencing on September 12, 2003. Debt repayment costs will be recovered from future revenue. The City of Kingston's share of the debt repayment was established through a Mediated Settlement dated August 7, 2002 and is based on 50% of the repayments related to the 32 new beds and 74% of the repayments related to the 96 existing beds.

- (b) Principal payments fall due as follows:

	General Revenues
	\$
2016	1,037,462
2017	1,102,828
2018	1,172,313
2019	1,246,176
2020	1,324,693
2021 and thereafter	2,522,199
	8,405,671

- (c) These payments are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

- (d) Interest expense on long term liabilities in 2015 amounted to \$555,381 (2014 \$610,244).

County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

6. Municipal Equity

	2015	2014
	\$	\$
Investment in tangible capital assets		
tangible capital assets	22,453,621	24,901,532
Long term liabilities	(8,405,671)	(9,381,641)
	14,047,950	15,519,891
Unfunded Future Employee Liabilities	(56,562)	(48,832)
Reserves (Schedule 1)	11,806,566	11,592,878
Reserve Funds (Schedule 1)	1,811,878	1,875,514
Total Municipal Equity	27,609,832	28,939,451

7. Pension Contributions

The County makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer plan, on behalf of all permanent members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the County does not recognize any share of the OMERS pension surplus or deficit in these consolidated financial statements.

The amount contributed to OMERS was \$1,384,390 (2014 \$1,545,200) for current services and is included as an expenditure on the Consolidated Statement of Operations classified under the appropriate functional expenditure. Contributions by employees were a similar amount.

8. Trust Funds

Trust funds administered by the County amounting to \$7,588 (2014 \$8,836) are presented in a separate financial statement of trust fund balances and operations. As such balances are held in trust by the County for the benefit of others, they are not presented as part of the County's financial position or financial activities.

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

9. Contingent Liabilities

- (a) The County is contingently liable for its share of any operating deficit of the Kingston-Frontenac Public Library Board, which is approximately 13% of the accumulated balance as at the end of the year for the Board. The County's share of the accumulated operating surplus (deficit) is \$13,687 (2014 \$12,480).
- (b) The nature of municipal activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at December 31, 2015, management believes that the County has valid defences and appropriate insurance coverages in place.

In the event any claims are successful, management believes that such claims are not expected to have a material effect on the County's financial position.

10. Contributions to Joint Boards

- (a) The assets and liabilities of the Kingston-Frontenac Public Library Board have not been consolidated. The County contributions to the Library Board for 2015 are \$775,147 (2014 \$778,636) and are reported on the Consolidated Statement of Operations.
 - (b) The assets and liabilities of the Kingston-Frontenac and Lennox and Addington Health Board have not been consolidated. The County made the following contributions to the Kingston, Frontenac and Lennox and Addington Health Board for 2015 \$717,838 (2014 \$703,517).
-

11. Commitments

- (a) The County leases premises under long term operating lease agreements with terms as follows:
 - (i) \$27,000 per annum plus HST to December 31, 2016, adjusted annually for additional rent and realty taxes; adjusted annually for additional rent and realty taxes;
 - (ii) \$28,000 per annum plus HST;
 - (iii) \$27,024 per annum in 2015;
 - (iv) \$55,582 per annum plus HST to December 31, 2016;
 - (v) \$4,000 per annum plus HST first five year term to 2015 and the following 15 years \$4,000 plus CPI escalator, plus HST;
- (b) In 2008, the County pledged \$54,000 annually for 10 years to the University Hospitals Kingston Foundation, a joint fund raising appeal undertaken by the Foundation on behalf of local hospitals. The County has provided \$54,000 as the eighth of 10 payments, as of December 31, 2015.

Draft

County of Frontenac

Notes to the Consolidated Financial Statements

December 31, 2015

11. Commitments / continued

- (c) In 2012, the Kingston Frontenac Housing Corporation entered into an agreement with the City of Kingston to pay \$12,500 per year beginning in 2012 to provide for a new septic system at the social housing site in Verona. Through the cost sharing agreement with the City of Kingston the County of Frontenac is obligated for 100% of the costs of the social housing units in the County, including this annual repayment.
-

12. Cost Sharing Allocations

The Local Service Realignment sets out formulae under which the costs for Social Services, Child Care, Social Housing, Provincial Offences and Land Ambulance are shared between the County of Frontenac and the City of Kingston. A new cost sharing arrangement was derived for the period of 2004 to 2006 through an arbitrated settlement and continued on a year to year basis. Program costs for Social Services and Child Care are distributed on the basis of caseload and Social Housing costs are allocated by the location of the unit. The administrative costs for these services are allocated on the basis of weighted assessment. The cost of Land Ambulance and the net revenue of Provincial Offences are distributed on the basis of weighted assessment.

13. Risk Management

In the normal course of operations, the County is exposed to a variety of financial risks which are actively managed by the County.

The County's financial instruments consist of cash, investments, accounts receivable and accounts payable and accrued liabilities. The fair values of cash, investments and accounts payable and accrued liabilities approximate their carrying values because of their expected short term maturity and treatment on normal trade terms.

The County's exposure to and management of risk has not changed materially from December 31, 2014.

Credit Risk

Credit risk arises from the possibility that the entities to which the County provides services to may experience difficulty and be unable to fulfill their obligations. The County is exposed to financial risk that arises from the credit quality of the entities to which it provides services. The County does not have a significant exposure to any individual customer or counter party. As a result, the requirement for credit risk related reserves for accounts receivable is minimal.

Interest Rate Risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The County is exposed to financial risk that arises from the interest rate differentials between the market interest rate and the rates on its cash and cash equivalents. Changes in variable interest rates could cause unanticipated fluctuations in the County's operating results.

Draft

County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

13. Risk Management / continued

Liquidity Risk

Liquidity risk is the risk that the County will not be able to meet its obligations as they fall due. The County requires working capital to meet day-to-day operating activities. Management expects that the County's cash flows from operating activities will be sufficient to meet these requirements.

14. Tangible Capital Assets

	2015	2014
	\$	\$
Land	536,076	536,076
Land Improvements	1,677,091	1,525,248
Buildings	16,780,033	19,244,004
Vehicles	828,267	1,126,498
Machinery and Equipment	1,828,633	1,967,318
Bridges	771,767	453,321
Work in Progress	31,754	49,067
	22,453,621	24,901,532

For additional information, see Schedule 2 ► Tangible Capital Assets.

15. Segmented Information

The County is a diversified municipal government that provides a wide range of services to its citizens. The services are provided by departments and their activities are reported in the consolidated statement of operations.

Departments have been separately disclosed in the segmented information, along with the service they provide, as set out in the schedule below.

For each reported segment, expenditures represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 2.

Draft

County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

15. Segmented Information / continued

2015	Salaries, Wages & Employee Benefits	Rents and Debt Interest	Materials & Services	External Transfers	Amortization	Total
	\$	\$	\$	\$	\$	\$
General Government						
Administration	952,837	---	1,208,306	918,999	306,601	3,386,743
Protection to Persons and Property	---	---	7,308	---	---	7,308
Transportation	883,678	---	68,785	---	4,062	956,525
Health Services						
Public Health Services	---	---	717,838	---	---	717,838
Ambulance	13,356,439	224,312	2,420,673	---	621,313	16,622,737
Social and Family Assistance						
General Assistance	---	---	1,202,547	---	---	1,202,547
Assistance to Aged Persons	8,592,753	552,209	2,162,008	---	533,556	11,840,526
Social Housing	---	---	686,166	---	---	686,166
Recreation and Cultural Services						
Libraries	---	---	775,147	---	42,122	817,269
Planning and Development	285,585	---	624,012	---	---	909,597
2015	24,071,292	776,521	9,872,790	918,999	1,507,654	37,147,256

Draft

County of Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

15. Segmented Information / continued

2014	Salaries, Wages & Employee Benefits	Rents and Debt Interest	Materials & Services	External Transfers	Amortization	Total
	\$	\$	\$	\$	\$	\$
General Government						
Administration	808,415	---	1,321,512	914,099	233,415	3,277,441
Protection to Persons and Property	---	---	31,377	---	---	31,377
Transportation	870,944	---	68,638	---	4,062	943,644
Health Services						
Public Health Services	---	---	703,517	---	---	703,517
Ambulance	12,524,812	215,441	2,168,463	---	638,328	15,547,044
Social and Family Assistance						
General Assistance	---	---	1,185,095	---	---	1,185,095
Assistance to Aged Persons	8,809,401	610,244	2,229,999	---	494,780	12,144,424
Social Housing	---	---	752,893	---	---	752,893
Recreation and Cultural Services						
Libraries	---	---	778,636	---	45,951	824,587
Planning and Development	377,499	---	340,161	---	---	717,660
2014	23,391,071	825,685	9,580,291	914,099	1,416,536	36,127,682

16. Budget Figures

The operating budget approved by County Council, for 2015 is reflected on the Consolidated Statement of Operations. The budgets established for capital investment in tangible capital assets are on a project oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts.

17. Comparative Figures

Some reclassification of prior year's figures was necessary in order to conform to this year's presentation.

County of Frontenac Draft			
Schedule 1 ▶ Continuity of Reserves and Reserve Funds			
For the year ended December 31	(Note 16) Budget	2015	2014
	\$	\$	\$
Revenues			
Investment income	---	58,363	69,162
Total Net Revenues	---	58,363	69,162
Net Transfers From / (To) Other Funds			
Transfers from operations	814,599	386,923	908,127
Transfers to capital acquisitions	(1,032,267)	(295,242)	(1,422,005)
Total Net Transfers	(217,668)	91,691	(513,878)
Balances, Change in Year	(217,668)	150,054	(444,716)
Balances, Beginning of Year	13,468,390	13,468,390	13,913,106
Reserves and Reserve Fund Balances, End of Year	13,250,722	13,618,444	13,468,390

The accompany notes are an integral part of these consolidated financial statements.

Draft

**County of Frontenac
Schedule 1 ▶ Composition of Reserves and Reserve Funds**

For the year ended December 31	2015	2014
	\$	\$
Reserves set aside for specific purposes by Council:		
Operating		
Working Fund ▶ County of Frontenac	1,572,346	1,625,476
▶ Fairmount Home for the Aged	---	35,925
Frontenac Paramedic Service ▶ Severance	261,300	357,800
▶ NEER	170,576	240,644
Fairmont Home ▶ operating	18,507	46,090
▶ severance	71,450	99,837
Land Use Planning	203,381	235,670
Asset Replacement		
Capital replacement	1,494,150	1,249,381
Ontarians with Disabilities	70,000	65,000
Land acquisition	80,587	80,587
GIS Project	8,715	35,109
Fairmont Home ▶ capital replacement	833,514	819,519
▶ capital reserve fund *	1,393,998	1,403,437
Frontenac Paramedic Service ▶ vehicle replacement	961,436	702,709
▶ equipment replacement	1,188,488	994,437
▶ general	156,194	156,194
External Agency Reserves		
Library reserve	185,141	156,830
Social housing ▶ Out of Scope	355,677	439,400
Renovates program reserve	403,430	403,430
Strategic Regional Reserves		
Investing in Ontario reserve fund *	252,343	249,707
Strategic projects reserve	2,480,615	2,504,000
150 th Anniversary reserve	---	90,000
Stabilization Reserves		
County of Frontenac	1,271,551	415,535
Land ambulance	---	324,000
Fairmont Home	---	515,305
Legally Restricted		
Frontenac Howe Islander Ferry Reserve	19,508	---
Donations *	118,051	111,965
Pathways *	47,486	46,063
Capital Campaign *	---	64,342
Total Reserves and Reserve Funds	13,618,444	13,468,392
Reserves	11,806,566	11,592,878
Reserve Funds *	1,811,878	1,875,514
Total Reserves and Reserve Funds	13,618,444	13,468,392

The accompany notes are an integral part of these consolidated financial statements.

Draft

**County of Frontenac
Schedule 2 ▶ 2015 Tangible Capital Assets**

Asset Class	Cost 01/01/15	Additions	(Disposals)	Cost 31/12/15
	\$	\$	\$	\$
Land	536,076	---	---	536,076
Land Improvements	1,828,261	264,207	---	2,092,468
Buildings	24,256,454	---	(2,135,804)	22,120,650
Vehicles	2,975,067	202,829	(131,509)	3,046,387
Machinery & Equipment	5,654,623	320,269	(157,125)	5,817,767
Bridges	467,159	330,620	---	797,779
Work in Progress	49,067	---	(17,313)	31,754
	35,766,707	1,117,925	(2,441,751)	34,442,881

Asset Class	Accumulated Amortization 01/01/15	Amortization	(Disposals)	Accumulated Amortization 31/12/15	Net Book Value 31/12/15
	\$	\$	\$	\$	\$
Land	---	---	---	---	536,076
Land Improvements	303,013	112,364	---	415,377	1,677,091
Buildings	5,012,450	509,710	(181,543)	5,340,567	16,780,033
Vehicles	1,848,569	481,577	(112,026)	2,218,120	828,267
Machinery & Equipment	3,687,305	391,829	(90,000)	3,989,134	1,828,633
Bridges	13,838	12,174	---	26,012	771,767
Work in Progress	---	---	---	---	31,754
	10,865,175	1,507,654	(383,569)	11,989,260	22,453,621

The accompany notes are an integral part of these consolidated financial statements.

Draft

**County of Frontenac
Schedule 2 ▶ 2014 Tangible Capital Assets**

Asset Class	Cost 01/01/14	Additions	(Disposals)	Cost 31/12/14
	\$	\$	\$	\$
Land	513,729	22,347	---	536,076
Land Improvements	1,424,673	403,588	---	1,828,261
Buildings	21,441,573	2,814,881	---	24,256,454
Vehicles	3,112,154	429,304	(566,391)	2,975,067
Machinery & Equipment	5,370,350	334,554	(50,281)	5,654,623
Bridges	338,405	128,754	---	467,159
Work in Progress	534,924	49,067	(534,924)	49,067
	32,735,808	4,182,495	(1,151,596)	35,766,707

Asset Class	Accumulated Amortization 01/01/14	Amortization	(Disposals)	Accumulated Amortization 31/12/14	Net Book Value 31/12/14
	\$	\$	\$	\$	\$
Land	---	---	---	---	536,076
Land Improvements	211,193	91,820	---	303,013	1,525,248
Buildings	4,544,905	467,545	---	5,012,450	19,244,004
Vehicles	1,897,342	493,616	(542,389)	1,848,569	1,126,498
Machinery & Equipment	3,349,592	375,713	(38,000)	3,687,305	1,967,318
Bridges	25,996	(12,158)	---	13,838	453,321
Work in Progress	---	---	---	---	49,067
	10,029,028	1,416,536	(580,389)	10,865,175	24,901,532

The accompany notes are an integral part of these consolidated financial statements.

Draft**INDEPENDENT AUDITOR'S REPORT**

**To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the County of Frontenac:**

We have audited the accompanying financial statements of the Corporation of the County of Frontenac which comprise the statement of financial position of the trust funds as at December 31, 2015 and the statement of financial activities of the trust funds for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

The Corporation of the County of Frontenac's management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Draft

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

The trust funds of the Corporation of the County of Frontenac derives receipts from the Homes for Senior Citizen residents, which are not susceptible to complete audit verification. Accordingly our verification of such receipts was limited to accounting for the amounts recorded in the records of the trust funds.

In our opinion, except for the effect of adjustments which might have been required had receipts from the Homes for Senior Citizens residents been susceptible to complete audit verification, these financial statements present fairly, in all material respects, the financial position of the trust funds of the Corporation of the County of Frontenac as at December 31, 2015 and the financial activities for the year ended in accordance with Canadian Public Sector Accounting Standards.

Allan and Partners LLP
Chartered Professional Accountants
Licensed Public Accountants

Perth, Ontario,
April 20, 2016.

Draft

County of Frontenac Trust Funds				
Statement of Financial Position				
December 31	Fairmount Home Residents'	Bridget Fowler	2015	2014
	\$	\$	\$	\$
ASSETS				
Cash	3,651	3,937	7,588	8,836
FUND BALANCES	3,651	3,937	7,588	8,836

Statement of Financial Activities				
For the year ended December 31	Fairmount Home Residents'	Bridget Fowler	2015	2014
	\$	\$	\$	\$
REVENUES				
Residents' deposits	6,328	---	6,328	7,587
Interest	---	394	394	52
Dividends	---	---	---	329
	6,328	394	6,722	7,968
EXPENDITURES				
Residents' withdrawals	7,602	---	7,602	9,014
Payments	---	368	368	300
	7,602	368	7,970	9,314
NET (EXPENDITURES) REVENUES FOR THE YEAR	(1,274)	26	(1,248)	(1,346)
BALANCE AT THE BEGINNING OF THE YEAR	4,925	3,911	8,836	10,182
BALANCE AT THE END OF THE YEAR	3,651	3,937	7,588	8,836

The accompanying notes are an integral part of these financial statements.

Draft
County of Frontenac
Trust Funds
Notes to the Financial Statements

December 31, 2015

1. Significant Accounting Policies

Reporting Entity

Expenditures are reported on the cash basis of accounting with the exception of administrative expenses which are reported on the accrual basis of accounting, which recognizes expenditures as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.



Report 2016-044

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender, Chief Administrative Officer

Prepared by: Marian VanBruinessen, Director of Corporate Services/Treasurer

Date of meeting: April 20, 2016

Re: Corporate Services - 2016 Property Tax Capping

Recommendation

Whereas the County of Frontenac adopted tax ratios of 1.0 for the Multi-residential, Commercial and Industrial Classes in 1998 thereby providing a fair and equitable property tax environment for the business sector;

And Whereas under the *Municipal Act S.O. 2001*, Chapter 25 as amended (the Act), Subsection 329.1 (1), upper tier and single tier municipalities have the opportunity to select from prescribed options the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial class, industrial class or multi-residential property class for 2005 or a subsequent taxation year;

And Whereas County Council has reviewed the provisions of Section 329.1(1) of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial, Industrial and Multi-residential property classes;

And Whereas Bill 144, the *Budget Measures Act*, 2015 provided enhancements for increased municipal flexibility to moderate the impact of tax capping;

Now Therefore Be It Resolved That the Council of the County of Frontenac accepts this Corporate Services – 2016 Property Tax Capping report;

And Further That the Council of the County of Frontenac adopt a bylaw setting the 2016 capping adjustment at 10% of the previous year's annualized tax or 10% of CVA tax, whichever is greater and a threshold of \$500 for increasing and decreasing properties for properties in the Commercial, Classes to which Part IX of the Act applies;

And Further That properties that were at CVA tax in 2015 are excluded from the capping and claw-back calculation in 2016;

And Further That properties that would move from being capped in 2015 to being clawed back in 2016 or from being clawed back in 2015 to being capped in 2016 as a result of the changes to the CVA tax caused by the 2016 reassessment be excluded;

And Further That the County immediately exit the Capping Program for the Multi-residential and Industrial Classes and implement a 4 year phase out of the Capping Program for the Commercial Class.

And Finally That for all properties that become eligible within the meaning of subsection 331(20) of the Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of:

- a) the amount of the taxes determined for the property for 2016 under subsection 331(2), and
- b) the amount of the uncapped taxes for the property multiplied by one hundred per cent (100%) where "uncapped taxes" means the taxes for municipal and school purposes that would have been imposed for the taxation year but for the application of the cap.

Background

Under the *Fair Municipal Tax Finance Act, S.O. 1997, c. 29, as amended*, the provincial government introduced an assessment and taxation policy to affect a more equitable distribution of municipal property taxation. Current Value Assessment (CVA) was to result in similar tax bills for similarly valued properties in the same municipality. It was also to ensure that similarly-valued properties in different municipalities would bear similar assessments. Full implementation of CVA would have addressed the unfairness of two similar properties in the same municipality paying significantly different tax bills. However, the shifts to achieve this level of fairness resulted in an outcry by those individuals and collective groups anticipating the significant increases to their tax bills and, in response, the provincial government introduced a tax capping program requiring that property tax increases for the Multi-residential, Commercial and Industrial tax classes be contained. Within the capping regime, properties which should be experiencing a decrease in taxation as a result of Current Value Assessment (CVA) are shouldering the burden of tax protection. In the two tier system, the claw-back process is undertaken across the County. County Council had the option to finance the subsidization of the capped property owners' taxes either through a general levy across each municipality as a whole or from within the same property tax class.

A strong but unsuccessful argument was presented at the time to exclude Frontenac from the tax capping program. Justifying this position was the tax policy decision made by Council in 1998 to bring the tax ratios for all property classes to 1.0. In fact, it shifted the burden of property taxes from non-residential to residential taxpayers creating a more desirable environment for our non-residential taxpayers. This full movement to the fair assessment environment led to Council's decision to finance taxation subsidies resulting from the capping program from within each property class.

Beginning in 2016, municipalities now have additional flexibility to manage the business tax capping program by adjusting capping parameters to increase progress towards CVA level taxes:

Capping Parameters	% of CVA Taxes	Threshold to Move to CVA
Previous Maximum	5%	± \$250
New Maximum	10%	± \$500

Some municipalities also have the option to exit or phase-out from the capping program, if doing so would have a limited impact on business properties. A municipality is eligible for a four-year phase-out from the capping program once it has no capped properties beyond 50% of CVA level taxes in a property class. Municipalities with no properties currently remaining in the capping program are eligible to exit the program immediately.

The adoption of these measures is a municipal decision and must be enacted through a municipal by-law.

Comment

The capping program is complex. The basic intent of the program was and continues to be the reduction of the tax bill levied against certain properties at the expense of other taxpayers. The County's policy actions since 1998 have already reduced the obligations of all non-residential ratepayers, including those captured within the capping program.

The new parameters passed under Bill 144 allow municipalities to exit the capping program either immediately or over a 4 year period. In 2016 the County meets the parameters set out for exiting the program for the multi-residential and industrial classes. As some commercial properties do not yet meet the required threshold, there is an opportunity to phase out involvement over 4 years.

For those commercial properties however it is also proposed to move the thresholds to the new maximums allowable to minimize the impact of capping.

Sustainability Implications

Governance – appropriate stewardship of County resources.

Financial Implications

As OPTA has just input the new tools in the system it is not possible to estimate the financial impact of the changes. However it is anticipated to be very minimal.

Organizations, Departments and Individuals Consulted and/or Affected

Louise Fragnito, Treasurer, Township of South Frontenac
 Michael McGovern, Treasurer, Township of Central Frontenac
 Kelly Watkins, Treasurer, Township of North Frontenac
 Darlene Plumley, Treasurer, Township of Frontenac Islands



Report 2016-045

Council Recommend Report

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Paul J. Charbonneau, Director of Transportation and Emergency Services/Chief of Paramedic Services
Date of meeting: April 20, 2016

Re: Emergency and Transportation Services – Power Assisted Ambulance Stretcher Request for Proposal – Award of Contract

Recommendation

Resolved That the Council of the County of Frontenac accept the Emergency and Transportation Services – Power Assisted Ambulance Stretcher Request for Proposals – Award of Contract report for information;

And Further That the Council of the County of Frontenac authorize the CAO and Treasurer to award the contract to Rowland Emergency and Specialty Vehicles to supply the Stryker Power-Pro XT Powered Ambulance Cot and the Automated Stryker Power-Loading System as per the proposal received on January 26th, 2016.

Background

The 2015 and 2016 FPS Capital Budget includes \$735,000 for the replacement of the full complement of manual patient carrying stretchers, with a power-assisted model.

As a result of increasing work-related back injuries among paramedics, the industry has been developing power-assisted stretchers that reduce or eliminate the physical lifting of the current manual stretcher and patient. Power-assisted stretchers have been proven to reduce the number of back injuries and subsequent WSIB claims. During 2015, back injuries accounted for 48% of FPS WSIB claims. Return to work and related modified work costs are in addition to the WSIB charges.

Emergency & Transportation Services – Power Assisted Ambulance Stretcher Request For Proposal – Award of Contract
April 20, 2016

Page 1 of 5

In what Public Health officials are calling the Obesity Epidemic, the population continues to gain weight, with the 90th percentile Canadian male now weighing approximately 228 lbs. This compares to the early 1980's when paramedics were tested in their ability to lift a maximum 165 lb. patient. Averaged across all County and City ambulances, a FPS paramedic performs 3 patient carrying calls per shift, with each call requiring 5 separate lifts totaling some 1,500 lbs. This total lift of approximately 4,500 lbs. a day is reflected in the wear and tear that paramedics' backs must endure.

In January 2016, FPS issued a Request for Proposals for the provision of power-assisted ambulance stretchers and related goods and service. The RFP closed on February 4th, 2016. Two (2) manufacturers predominantly produce ambulance stretchers in North America; a total of two (2) proposals were received from the two (2) manufacturers.

As paramedics are the sole users of these stretchers, the employees were polled for interested participants willing to evaluate the two (2) stretchers proposed and make a recommendation to FPS management. A group of eight (8) paramedics, representing the full range of employee gender, height, weight and experience level, were selected as evaluators. Over two weeks these evaluators received orientation to the stretchers from the manufacturer's representatives, and evaluated the stretchers based on the published RFP requirements.

The evaluation team utilized scenarios and real call situations to rate the stretchers. Additionally, they visited many locations in Kingston and area known to be difficult access and egress spots to evaluate each stretcher.

EVALUATION OF PROPOSALS:

A four (4) part weighted evaluation methodology was used in review of the proposals:

- Qualifications and Experience of the firms (20 points)
- Quality of the Submissions (5 points)
- Criteria of the Products to meet the requirements listed in the RFP (50 points)
- Total Project Cost to the County (25 points)

As noted by the weighting applied, the most important element of the evaluation was ensuring the products were able to meet the operational and other requirements listed in the RFP. Within the 50 points for the Criteria, the input by the evaluation team was given 30 points of the weighting.

The remainder of the scoring was conducted by FPS management.

EVALUATION RESULTS:

Ability of the Products to meet the requirements

The evaluators clearly endorsed the Stryker Power-Pro XT Powered Ambulance Cot with the Automated Stryker Power-Loading System as their clinical preference, and it

was the only product where the answer to the following question was unanimously YES, *"Does the power stretcher perform all functions required of current manual-lift stretchers while minimizing weight lifted and/or loaded in and out of the ambulance?"*

	<i>Stryker Power Pro XT with Power-Loading System</i>	<i>Ferno iN/X</i>
Qualifications & Experience (20)	20	20
Submissions (5)	5	5
Criteria (50)	49	30.77
Price (25)	20.76	25
TOTAL	94.76	80.77

SUMMARY:

Paramedic staff are overwhelmingly recommending the purchase of the Stryker Power-Pro XT Powered Ambulance Cot with the Automated Stryker Power-Loading System as the replacement to the existing manual stretchers. As stated by Councillor Nossal at the meeting of County Council on March 16th and this echoed by Deputy Warden Vandewal, the paramedic input is paramount to making an informed decision.

Paramedic perspectives from the evaluation team included:

"...first day with stretcher, wow, amazing piece of equipment"

End of Shift "felt great"

"...this stretcher changes the job, it makes it so much easier."

"....consistently meets our needs and makes performing calls safer."

While power-assisted stretchers have been shown to reduce back injuries, there is still a lifting component involved in loading the cot into the ambulance. The combination of the Stryker Power-Pro XT Powered Ambulance Cot with the Automated Stryker Power-Loading System will further enhance the reduction of injury to paramedics.

As part of the evaluation process, both ambulance were taken to the offices of Kingston Injury Management Centre (KIMC). Many of our paramedics are treated by the physiotherapists at this clinic and following the viewing and reviewing of the proposed solutions, the KIMC physiotherapists agreed the Stryker Power-Pro XT Powered Ambulance Cot with the Automated Stryker Power-Loading System was the better solution to enhance the reduction of injury to paramedics.

Additionally, Dr. Renee McPhee, PhD, Associate Professor, Departments of Health Sciences & Kinesiology and Physical Education at Wilfrid Laurier University of the University of Waterloo, who has been involved in several research projects regarding equipment and patient handling devices, visited Kingston to view and see demonstrated the power stretcher options being trialed. Her comments:

"Overall impression: Stryker is a much lighter, easier to use, and well-designed product that the paramedics overwhelmingly prefer to use. They commented that the Stryker - isn't 'fancy' and doesn't have 'all kinds of gadgets' - it is easy and straight-forward to operate."

FPS Senior Leadership actively supports the recommendation of the evaluation team and the paramedics of this service to purchase the Stryker Power-Pro XT Powered Ambulance Cot with the Automated Stryker Power-Loading System.

The installation of the Stryker solution will occur within ninety (90) days from the awarding of the contract.

Sustainability Implications

Leading pro-actively and creating a workplace that embraces the health and safety of our employees and the safety of our clients is good governance.

Good stewardship of the County's financial resources allows for the protection of our employees and most appropriate care of our residents and visitors when in need of paramedic services.

Financial Implications

Total Project Cost

	<i>Stryker Power Pro XT with Power-Loading System</i>	<i>Ferno iN/X</i>
Total Before HST	\$783,648	\$719,415
HST (1.76%)	\$13,793	\$12,661
TOTAL	\$797,441	\$732,076

The total cost for each proposal is higher than originally expected, which can be attributed to the strong UD dollar (both manufacturers are US based).

The Equipment Reserve Fund will be utilized in the amount of \$62,441 as we have not purchased new stretchers in five (5) years. The remaining cost amount of \$735,000 is shared between the City of Kingston (78.72%) and the County of Frontenac (21.28%).

The cost for the County portion will be \$156,408 and will come from the FPS General Reserve.

The City portion will be received over the next eight (8) years through the annual contribution.

Item	Cost
Cost of Stretchers	\$797,441
Less Equipment Reserve Transfer	\$ 62,441
NET Cost	\$735,000
City Portion (78.72%)	\$578,592
County Portion (21.28%)	\$156,408

The Project proposal present during the 2015 budget cycle identified the increase to the transfer to reserve costs for these stretchers. The current annual transfer to the Equipment Reserve Fund is calculated as \$18,000. The revised annual transfer to the Equipment Reserve will be calculated at \$97,957. The difference will be included in the 2017 budget allocations.

Organizations, Departments and Individuals Consulted and/or Affected

Marian VanBruinessen, Treasurer
Mike Harbec, Crestline Coach
Kingston Injury Management Centre

RECOMMEND REPORT TO COUNCIL

Re: Emergency and Transportation Services – 2015 Legislated Response Time Standard Performance Plan Reporting to the Ministry of Health and Long Term Care (MOHLTC)

Recommend Report
Emergency and Transportation Services – 2015 Legislated Response Time Standard Performance Plan Reporting to
MOHLTC
April 20, 2016

Page 1 of 3

AND FURTHER THAT Council direct the Clerk to introduce a by-law later in the meeting adopting the response time standards as outlined in this report.

CARRIED

The County of Frontenac set the following criteria under Regulation 257/00, as amended, for its response time targets for 2015:

For the calendar year of 2015, from January 1 to December 31,

i. Designated Delivery Agent (DDA) - SUDDEN CARDIAC ARREST
48% percent of the time, within 6 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a person equipped and ready to use an AED at the location of a patient determined to be in sudden cardiac arrest.

ii. EMS Designated Delivery Agent - CTAS 1
68% percent of the time, within 8 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 1.

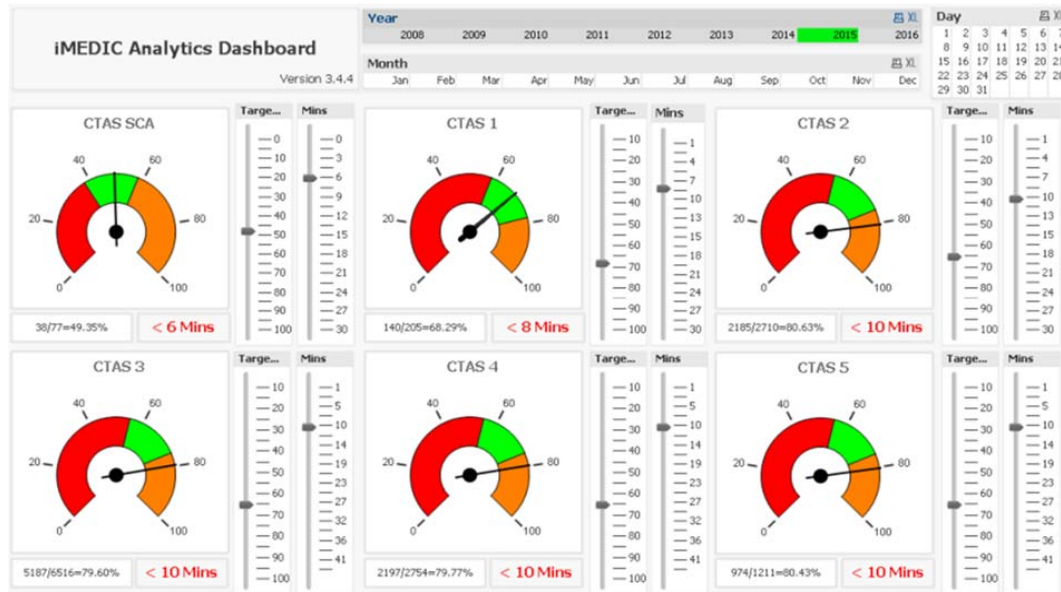
iii. EMS Designated Delivery Agent - CTAS 2, 3, 4, 5
The County of Frontenac will endeavour to have a PARAMEDIC as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 2, 3, 4, 5 within a period of time determined appropriate by the DDA and noted below in Table 1, or as resources permit (level of effort):

Table 1, CTAS 2, 3, 4, 5 EMS Delivery Agent Commitment

CTAS	Target time from paramedic received until on scene	% Target
2	10 minutes	65%
3	10 minutes	65%
4	10 minutes	65%
5	10 minutes	65%

Comment

The County of Frontenac met and in fact exceeded all of the response time targets set under our 2014 Response Time Standard Performance Plan.



Sustainability Implications

Good stewardship of the County's financial resources allows for the most appropriate care of our residents and visitors when in need of paramedic services.

Financial Implications

None at this time.

Organizations, Departments and Individuals Consulted and/or Affected



Report 2016-048

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Joe Gallivan, Director of Planning & Economic Development
Date of meeting: April 20, 2016

Re: Planning & Economic Development – Establishment of a County of Frontenac Planning Advisory Committee

Recommendation

Resolved That the Council of the County of Frontenac accept the Planning & Economic Development – Establishment of a County of Frontenac Planning Advisory Committee report for information;

And Further That Council discuss this proposal at an upcoming Committee of the Whole meeting scheduled for May 20th, 2016.

Background

Bill 73, *Smart Growth for Our Communities Act, 2015*, received Royal Assent on December 3, 2015. The Bill is an Act to amend the Development Charges Act, 1997 and the Planning Act. The Bill has not yet been proclaimed; however staff anticipate this happening sometime during this year.

Comment

Staff prepared a report for Council on June 17, 2015 on the impacts of Bill 73 for planning across the County which can be found [here](#). Council endorsed the report and sent it to the Ministry of Municipal Affairs and Housing as part of the Ministry's public consultation on Bill 73.

The intention of many of the amendments to the *Planning Act* is to improve community consultation and in particular provide for earlier and more meaningful involvement for the public in the development approval process.

Subsection 8(1) of the *Planning Act* currently allows municipalities the option to appoint a Planning Advisory Committee. One of the proposed Bill 73 changes is that these Planning Advisory Committees be mandatory, under subsection 8(1) for:

- every upper-tier municipality; and
- every single-tier municipality that is not in a territorial district (except for the Township of Pelee)

County Council will have the authority to appoint members to the Planning Advisory Committee. Under the Bill 73 changes the *Planning Act* will require that this Committee must include at least one citizen of the County who is neither a member of a municipal council nor an employee of any of the five municipalities. One suggestion from staff is that the Committee be comprised of the four Mayors of the Townships as well as three citizens, with one of the citizens acting as Chair. The size and composition of the Committee should be considered within the context of the draft Terms of Reference. A copy of the proposed Terms of Reference is attached to this report as Appendix A.

The proposed Terms of Reference anticipates that with the County Official Plan now in place and approval of an Economic Development Charter, County Council will be more fully engaged in the regional issues affecting planning and economic development.

The Committee would act as a connection between the operations of the Planning & Economic Development Department and the strategic direction of Council. It would serve as a venue to allow for full discussion and understanding of important planning issues prior to the issues going forward to Council. The Committee would also represent Council at public meetings regarding subdivisions, condominiums, and possibly other meetings that deal with County-wide planning issues.

Sustainability Implications

As stated in *Directions for Our Future*, Government decision-making processes are clear, transparent, forward thinking and focused on the longer term. The public is interested, informed, and meaningfully involved in local governance.

Financial Implications

There is no allocation for the support of a Planning Advisory Committee in the 2016 budget.

Organizations, Departments and Individuals Consulted and/or Affected

Ministry of Municipal Affairs and Housing

Frontenac County Planning Advisory Committee Terms of Reference

The Planning Advisory Committee is responsible for overseeing all regional development, planning, and economic development within the County of Frontenac in accordance with the County's Official Plan document, *Directions for Our Future* sustainability plan, and the Frontenac County Economic Development Charter.

MEMBERSHIP

Membership of the Planning Committee shall consist of XXX Members of Council, as approved by Council. It shall also consist of XXX citizens who are residents of Frontenac County.

GENERAL RESPONSIBILITIES

The Planning Advisory Committee shall:

1. Be responsible directly to Council for those items emanating from the Planning & Economic Development Department.
2. Ensure co-ordination and consultation with other County Advisory Committees and departments where responsibilities overlap on planning matters and on issues relevant to the mandate of more than one Committee.
3. Subsequent to the approval of the budget, consider budget proposals and business plans for the Planning & Economic Development Department pertaining to items within the Advisory Committee mandate.
4. Consult with the City of Kingston Rural Affairs Advisory Committee on issues of joint interest and/or impact rural residents and businesses, or relating to items of interest for the agricultural and associated industries, and to issues with respect to rural affordable housing.
5. Receive reports from staff on items within the Committee's mandate.
6. Receive public delegations on matters affecting general land use planning and economic development in the County of Frontenac and hold public meetings, as required by the *Planning Act*, with respect to plans of subdivision and condominium. All such public meetings would be held in the Township where a development proposal was located.
7. Review and recommend to Council revisions to the Planning Committee Terms of Reference, as required.
8. Recommend to Council, the County of Frontenac's participation in federal or provincial cost-sharing programs for matters within the mandate of the Committee.
9. Monitor provincial and federal legislation that has an impact on planning matters.

SPECIFIC RESPONSIBILITIES

The Planning Committee shall:

Planning

1. Provide direction to staff for the implementation of the planning and development goals and policies as outlined in the City's Official Plan document.
2. Make recommendations to Council with respect to County Official Plan matters.
3. Review and make recommendations to Council concerning other planning matters of the County, including regional studies affecting planning and/or economic development, special studies, sustainability issues, and planning policy matters.
4. Encourage and support the ongoing County sustainability plan, *Directions for Our Future*.
5. When applicable, review and consider reports on the following matters that fall within the mandate of the Committee:
 1. Subdivision and condominium applications;
 2. Extensions of draft plan approvals;
 3. County and Township Official Plan amendments; and
 4. County and Township Official Plan updates.

Housing

6. Make recommendations to Council on housing policies contained in the County Official Plan, based on:
 1. housing requirements and targets for the County of Frontenac;
 2. federal and provincial housing policies and other related policy initiatives;
 3. reports outlining the periodic review and evaluation of the housing situation in the Frontenacs; and
 4. implementation of the City of Kingston/Frontenac County Municipal Housing Strategy and related housing policy initiatives.
7. Make recommendations to Council on how to adequately and affordably house Frontenac County residents, and provide options for increasing the supply of affordable housing.
8. Make recommendations to Council on issues related to any funding opportunities from other levels of government or other sources, supporting projects along the spectrum of housing-related needs from new construction, to renovations to supportive housing.

Economic Development

9. Make recommendations to Council on economic development policies, strategies, and other initiatives that have an impact on the County's rural areas and interests, including tourism.

10. Work with the County Community Development Advisory Committee (CDAC) and the Community Futures Development Corporation (CFDC) to support economic growth and stability in the Frontenacs.
11. Make recommendations to Council on matters relating to Community Improvement Plans (CIPs) as a means to support and promote economic development in the rural areas.
12. Have responsibility and focus on issues relating to economic development within Frontenac County, and provide guidance to Council and to County staff.
13. Receive advice from, and work with economic development stakeholders such as Community Futures Development Corporation, Land 'O Lakes Tourism, Kingston Economic Development Corporation (KEDCO), and Township Economic Development Committees.
14. Encourage the creation of initiatives to support the implementation of the County Economic Development Charter.



Report 2016-049

Council Recommend Report

To: Warden and Members of County Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Joe Gallivan, Director of Planning & Economic Development
Date of meeting: April 20, 2016
Re: Planning & Economic Development – Regional Community Improvement Plans

Recommendation

Resolved That the Council of the County of Frontenac accept the Planning and Economic Development – Regional Community Improvement Plans report for information;

And Further That County Council request that the Minister of Municipal Affairs and Housing amend Ontario Regulation 221/07 to include the County of Frontenac as an upper-tier municipality that can use the planning tools under Section 28 of the *Planning Act*.

Background

The 'Community Building' section of the County Official Plan (Section 4) contains policies with respect to the use and value of Community Improvement Plans (CIPs) in the application of sustainability planning.

Community Improvement Plans can be considered to be of key sustainable community planning tools found in the *Planning Act*. This tool provides a means of planning and financing development activities that effectively assist in use, reuse and restoring lands, buildings and infrastructure. It is a tool that ties together economic development, infrastructure, and planning.

The typical focus of these plans is on the revitalization and improvement of the main street of a town, village or hamlet. CIPs can also touch on a wide range of related topics including green energy, brownfields, and recreational opportunities. They are in wide use across the province and starting in 2010 Frontenac County began to implement CIPs arising from *Directions for Our Future*. Beginning with a background study that

established priorities for local investment (County web link: <http://bit.ly/1RRIWKI>), County and Township Councils have supported the following CIPs:

- Verona (2011)
- Sharbot Lake (2012)
- Marysville (2014)
- North Frontenac (2016)
- Harrowsmith (2016)

There are a number of community improvement issues that transcend municipal boundaries. County Council recognized this issue through a special policy in the County Official Plan:

“4.5.4.1 Special Policy – Regional Community Improvement Plans

There a number of planning and sustainability issues that may be better addressed at a regional level to allow for greater participation in a CIP program and to deal with cross-boundary community improvement issues (e.g., trails, renewable energy projects, transportation corridors).

County Council shall seek to become a prescribed municipality for the purposes of Section 28 of the Planning Act immediately following approval of this Plan.”

With the Ministry of Municipal Affairs having approved the County plan in January, 2016, staff are recommending that County Council now make a formal request to the Minister to be included in the prescribed list of upper tier municipalities that are listed in Ontario Regulation 221/07. The list currently includes the six Regional Municipalities in the Greater Toronto Area. The Frontenacs would be the first County to be added.

Section 28 (4.0.1) of the *Planning* Act restricts the CIP of an upper-tier municipality to dealing only with prescribed matters. Ontario Regulation 550/06 sets out those matters:

- 1) Infrastructure within the upper-tier municipality’s jurisdiction:
- 2) Land and buildings within or next to planned transit corridors that have the potential to provide a higher density of development or redevelopment; and
- 3) Affordable housing.

“Infrastructure” as defined in O.Reg. 550/06 means physical structures and facilities that form the foundation of development, including communication systems, transportation corridors and facilities, waste management systems, as well as waterworks, sewage works and associated facilities. In the case of Frontenac County, the K&P trail network would meet this definition.

For Council's information, Ontario Regulations 221/07 and 550/06 are attached to this report as Appendices A and B respectively.

Comment

Should the Minister endorse the County's request to be a prescribed upper tier, it will allow for the development of a regional CIP that can be aligned with the County's broader social and/or economic development goals as set out in Council's strategic plan, the economic development charter, the County Official Plan, and *Directions for Our Future*.

While a regional CIP may not be a priority at this time, it is recommended that Council make this request to the Minister in order to be proactive to have this tool in place for future social or economic projects.

Sustainability Implications

CIPs are a key planning tool used to encourage redevelopment and investment in a community. They can also be used for cultural, social, economic and environmentally-related projects such as enhancing heritage resources, the creation of affordable housing, and the promotion of green buildings. The process to develop a CIP takes principles from the Integrated Community Sustainability Plan and from local residents and business owners in order to develop a plan that incorporates all four pillars of sustainability.

Financial Implications

None.

Organizations, Departments and Individuals Consulted and/or Affected

Ministry of Municipal Affairs and Housing



Appendix A

Planning Act

ONTARIO REGULATION 221/07

COMMUNITY IMPROVEMENT PLANS — PRESCRIBED UPPER-TIER MUNICIPALITIES

Consolidation Period: From July 10, 2008 to the e-Laws currency date.

Last amendment: O. Reg. 246/08.

This is the English version of a bilingual regulation.

Prescribed upper-tier municipalities

1. The following upper-tier municipalities are prescribed for the purpose of subsection 28 (2) of the Act:

1. Regional Municipality of Durham.
2. Regional Municipality of Niagara.
3. Regional Municipality of Waterloo.
4. Regional Municipality of York.
5. Regional Municipality of Halton.
6. Regional Municipality of Peel. O. Reg. 221/07, s. 1; O. Reg. 15/08, s. 1; O. Reg. 246/08, s. 1.

2. Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 221/07, s. 2.



Appendix B

Planning Act**ONTARIO REGULATION 550/06****PRESCRIBED MATTERS — UPPER-TIER COMMUNITY IMPROVEMENT PLANS**

Consolidation Period: From January 1, 2007 to the e-Laws currency date.

No amendments.

This is the English version of a bilingual regulation.

Definition

1. In this Regulation,

“infrastructure” means physical structures and associated facilities that form the foundation of development, including,

- (a) communications systems,
- (b) electric power systems, oil and gas pipelines, alternative energy systems and renewable energy systems,
- (c) transportation corridors and facilities,
- (d) waste management systems, and
- (e) water works, wastewater works, stormwater works and associated facilities. O. Reg. 550/06, s. 1.

Matters that may be dealt with in upper-tier community improvement plans

2. For the purposes of subsection 28 (4.0.1) of the Act, the community improvement plan of an upper-tier municipality may deal only with the following matters:

- 1. Infrastructure that is within the upper-tier municipality's jurisdiction.
- 2. Land and buildings within and adjacent to existing or planned transit corridors that have the potential to provide a focus for higher density mixed-use development and redevelopment.
- 3. Affordable housing. O. Reg. 550/06, s. 2.

3. Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 550/06, s. 3.



Recommend Report

Report 2016-054

To: Warden and Council of the County of Frontenac

From: Kelly Pender, Chief Administrative Officer

Prepared by: Reid Shepherd, Community Planner

Date of meeting: April 20, 2016

Re: **Planning and Economic Development – Amendment to the Township of Central Frontenac Official Plan to Re-designate Lands on Hungry Lake – Central Frontenac OP-1-15**

Recommendation

Resolved That the Council of the County of Frontenac receive the Planning and Economic Development – Amendment to the Township of Central Frontenac Official Plan to Re-designate Lands on Hungry Lake – Central Frontenac OP-1-15 Report.

And Further That the Council of the County of Frontenac approve Central Frontenac Official Plan Amendment OP-1-15 to the Township of Central Frontenac Official Plan as contained in Appendix A.

Background

An application has been submitted for a site-specific Official Plan Amendment (OPA) to the Central Frontenac Official Plan to facilitate the creation of two new lots at 1091 Gold Russ Lane from an existing 9.7 hectare (24 acre) property.

The subject land is located on the west side of Hungry Lake, east of the settlement area of Henderson. The surrounding area generally consists of seasonal waterfront development and public lands. The subject property is approximately 9.7 hectares (24 acres) and contains an existing cottage and accessory structures. The lands are wooded with a high rocky areas at the southern portion of the lot. The retained lot and one of the severed lots has frontage on Hungry Lake and Dead Creek. A large portion of the frontage is wetland area, similar to other lots on the south side of Hungry Lake. The property has frontage on Gold Russ Land and Grey Rock Lane goes through the property. Maps 1 and 2 illustrate the location of the property and the proposed severances.

The purpose and effect of the Official Plan Amendment is to:

- Amend Schedule A3 of the Central Frontenac Official Plan to re-designate the parcel from Rural District to Waterfront District

Provincial Policy Statement (2014)

The 2014 Provincial Policy Statement (PPS) provides direction on matters of Provincial interest related to land use planning and development. It promotes efficient land use and development patterns that support strong, liveable and healthy communities, protect the environment and public health and safety, and facilitate economic growth.

Section 1.1.5.2 b) and c) of the PPS permits resource-based recreational uses (including recreational dwellings) and limited residential development in rural lands in Ontario municipalities and in 1.1.5.4 promotes development that is compatible with the rural landscape and can be sustained by rural service levels. The application represents a resource-based recreational use and would be in an appropriate Official Plan designation for this purpose.

The proposed development is within the Hungry Lake Barrens Provincially Significant Area of Natural and Scientific Interest (Life Science), which is noted for exposed rock barrens, bedrock ridges, and narrow wetland areas. Section 2.1.5 of the PPS states that development (including the creation of a lot) and site alteration shall not be permitted in significant areas of natural and scientific interest (ANSI), unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions. An EIS has been submitted and was reviewed by Quinte Conservation, who had no objection to the proposed applications.

An archaeological assessment has also been prepared to support the proposed development. No evidence of archaeological sites was identified.

The proposed amendment is consistent with the Provincial Policy Statement (2014).

County Official Plan (2016)

The County of Frontenac Official Plan is a framework for guiding development in the County through the management and protection of the natural environment and by providing direction and influence on growth patterns. It is focused on the six themes of economic sustainability, growth management, community building, housing and social services, heritage and culture and environmental sustainability.

Section 7 of the County Official Plan includes policies related to environmental sustainability and natural heritage systems, with Section 7.1.4.2 concerning Significant Areas of Natural and Scientific Interest (ANSI). The County supports the protection of ANSIs and the Plan states that they are a critical complement to the County's Provincial Parks and Conservation Reserves because they represent important natural features not found in protected areas.

Townships are required to identify and protect ANSIs within Frontenac County. The Township of Central Frontenac Official Plan has the appropriate identification and protections in place and has adopted mechanisms that prohibit development in these areas unless it has been demonstrated that there will be no negative impacts on the ANSI and its ecological function.

Recommend Report
Planning and Economic Development – Amendment #1 to the Township of Central Frontenac Official Plan to Re-designate Lands on Hungry Lake
April 20, 2016

Page 2 of 4

The proposed amendment is consistent with the County of Frontenac Official Plan.

Central Frontenac Official Plan (2008)

The subject property is designated as Rural District and Provincially Significant ANSI in the Township Official Plan. The Official Plan amendment application would re-designate the lands to Waterfront District.

Section 3.6.3 of the plan contains the policies on development in the Waterfront District, which are focused on shoreline protection and lake management. The requirements of the zoning by-law and Quinte Conservation Authority will ensure shoreline protection is maintained on the proposed vacant lot. The proposed lot has a sufficient building area for a dwelling and septic outside of the 30 metre setback and ribbon of life as required in the Official Plan.

Section 10.11.13 B includes special policies Council should have regard for when evaluating consent applications, including the need for impact studies for development in or adjacent to natural heritage features. Section 7.5.2.4 of the Plan states that it is the policy of Council to protect Hungry Lake Barrens, and development is only permitted if it has been demonstrated through the preparation of an Impact Assessment that there will be no negative impacts on the natural features or on the ecological functions for which the area is identified.

The proposed consent was supported by an environmental impact study that was reviewed by Quinte Conservation Authority (see Appendix B). The proposed conditions of development in the EIS should be incorporated into a development agreement as a condition of the proposed consent.

The proposed amendment conforms to the Township of Central Frontenac Official Plan.

Comment

With the appropriate studies in place and recommendation for approval from staff, the Township of Central Frontenac held a public meeting on September 8th, 2015 to receive feedback on the proposed OPA and zoning by-law amendment. Since that time, no further action was taken while awaiting OPA approval from the Ministry of Municipal Affairs and Housing (MMAH). With the County Official Plan now in place, County Council can now approve the Central Frontenac Official Plan Amendment.

On February 2, 2016, the County of Frontenac became the approval authority for Official Plan Amendments, and on February 12, 2016, comments were received from MMAH regarding the application. The comments from MMAH (Appendix B) contain suggestions related to the archaeological study, private roads and the Environmental Impact Study (EIS). In response to these recommendations, Quinte Conservation was consulted and was satisfied that the initial EIS sufficiently addressed any concerns related to Species at Risk and wetlands. Additionally, the Township has been consulted regarding any built or cultural heritage resources and are content with the existing archaeological study. Finally, the proposal meets the existing guidelines for private roads, as the County's Private Roads Study is still ongoing. Staff are satisfied that the proposal presented does satisfy the concerns raised by MMAH and that no further

studies or delays are necessary. The proposed amendment to the Central Frontenac Official Plan will facilitate the creation of two new lots from an existing 9.7 hectare property on Hungry Lake. This will potentially allow limited development in an area previously designated as a Provincially Significant ANSI in the Central Frontenac Official Plan. To permit this change, an archaeological study and environmental impact study were conducted and reviewed, with no concerns raised. The proposal is also consistent with the policies of the PPS, County of Frontenac Official Plan and Central Frontenac Official Plan.

Staff recommend that County Council approve Amendment #1 to the Central Frontenac Official Plan.

Sustainability Implications

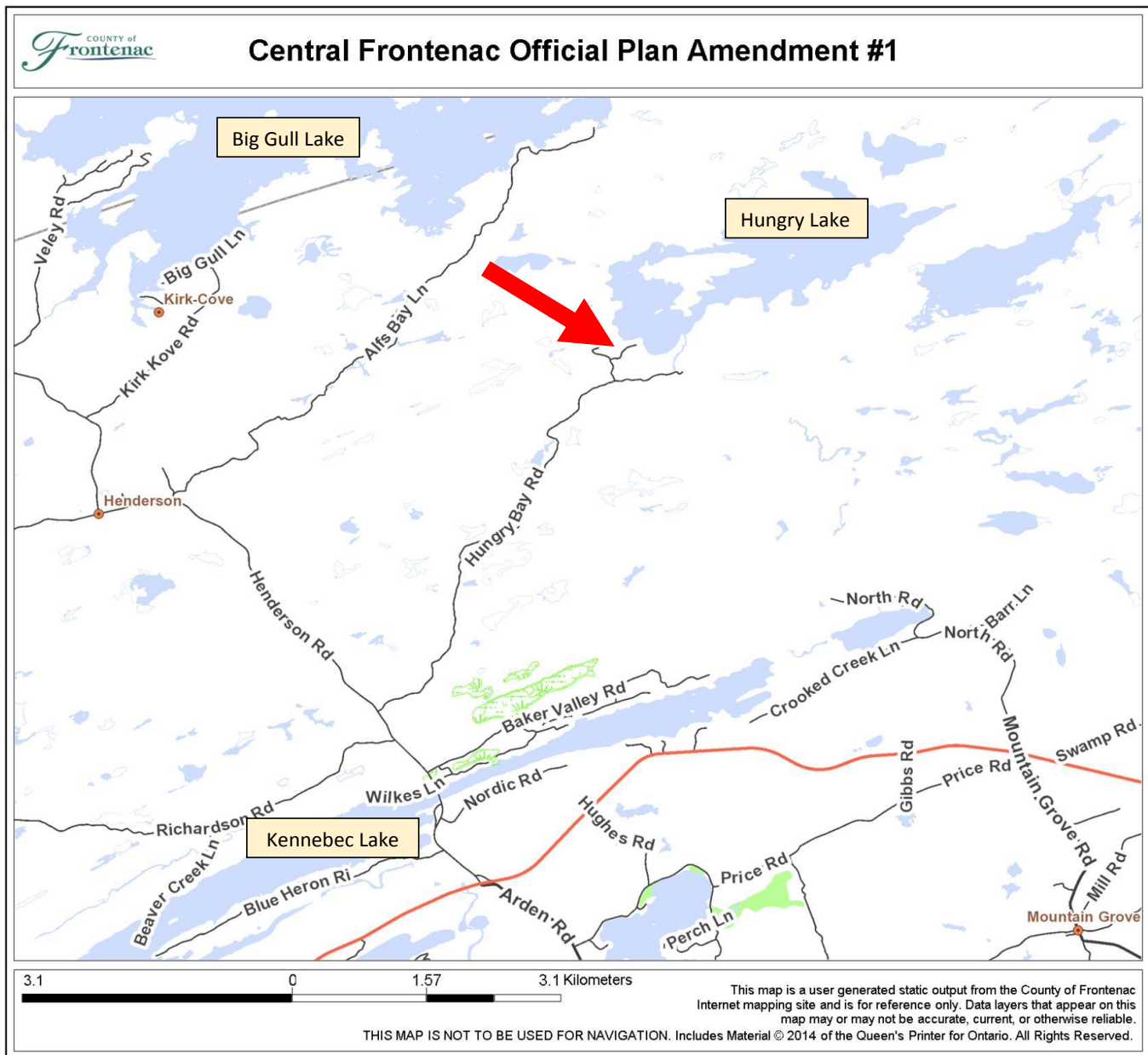
One of the key focus areas of *Directions for Our Future*, the County's Sustainability Plan, is Land Use Planning and Management. From a sustainability perspective, this involves an approach that ensures a clean and healthy environment, a strong economy, and long term viability. Draft approval of this Official Plan Amendment will promote a strong economy and long term viability by promoting rural-based recreational development.

Financial Implications

There are no direct financial implications to this approval.

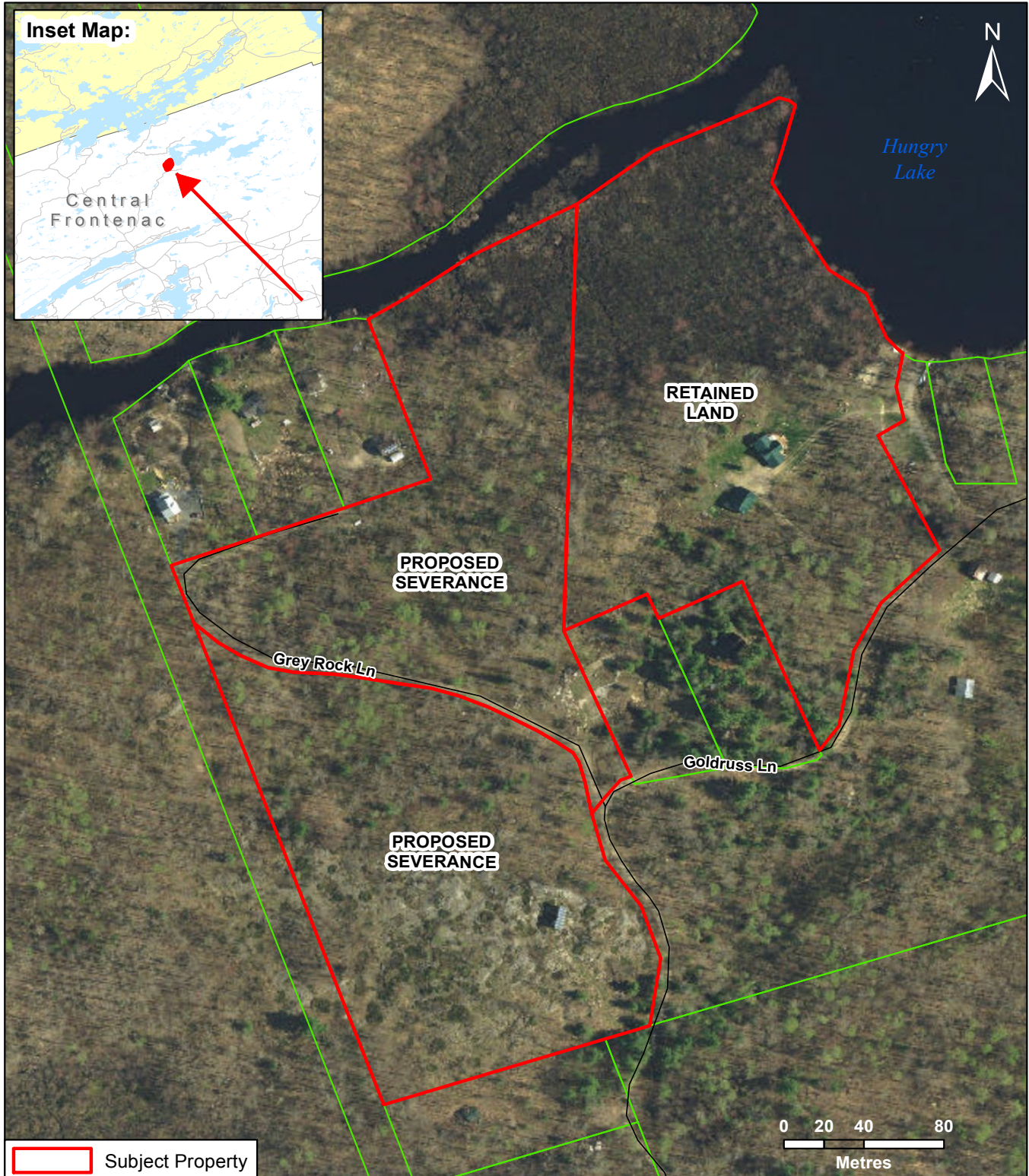
Organizations, Departments and Individuals Consulted and/or Affected

Township of Central Frontenac
Quinte Conservation
MMAH
Applicant



TOWNSHIP OF CENTRAL FRONTENAC

OWEN - CONSENT, REZONING & OFFICIAL PLAN AMENDMENT APPLICATIONS
1091 GOLD RUSS LANE - HUNGRY LAKE



Data Source: OGDE, MPAC & The County of Frontenac. Created: Sept 1st, 2015 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.

ADMINISTRATION

#10

Corporation of the Township of Central Frontenac – March 22, 2016



Planning Report - 1091 Gold Russ Lane, Hungry Lake (Owen)

Resolution # 80 - 2016

Moved by [Signature] Seconded by [Signature]

THAT Council for the Township of Central Frontenac accept for information the planning report from Reid Shepherd, Community Planner dated March 16, 2016;

And further that Council adopt the Official Plan Amendment OP-1-15 and approve the Zoning By-law Amendment ZB-04-15;

And that the respective by-laws be passed later in the meeting.

Carried ✓

Defeated _____

Mayor/Chair [Signature]

Recorded Vote

F. Smith _____	B. Cameron _____	P. Smith _____
C. Kelsey _____	T. Dewey _____	S. Whan _____
B. MacDonald _____	V. Heese _____	J. Riddell _____

CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC

BY-LAW #2016-08

**BEING A BY-LAW TO ADOPT THE OFFICIAL PLAN
AMENDMENT #01-15 (Owen)**

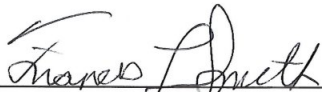
The Council of the Corporation of the Township of Central Frontenac, under section 17(14) of the *Planning Act*, RSO 1990 as amended, hereby enacts as follows:

1. That Official Plan Amendment #01-15 for the Township of Central Frontenac consisting of the attached explanatory text, is hereby adopted.
2. The Clerk is hereby authorized and directed to make application to the County of Frontenac for Approval of Official Plan Amendment #01-15 for the Township of Central Frontenac
3. This By-law shall come into force and take effect on the day of the final passing thereof.

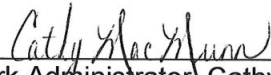
Enacted and passed this 22nd day of March, 2016.

READ a first and second time this 22nd day of March 2016.

READ a third time and passed this 22nd day of March 2016.



Mayor, Frances Smith



Clerk Administrator, Cathy MacMunn

Central Frontenac By-law No. 2016-08
Official Plan Amendment #01-15 (Owen)
March 22, 2016

THE CORPORATION OF THE TOWNSHIP OF CENTRAL FRONTENAC
By-law No. 2016-09

BEING A BY-LAW TO AMEND BY-LAW NO. 2011-52 AS AMENDED

WHEREAS pursuant to the provisions of the Section 34 of the *Planning Act*, RSO 1990, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon,

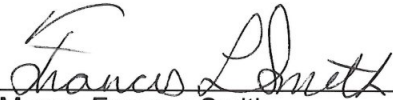
AND WHEREAS By-law No. 2011-52 regulates the use of land and the location, use and erection of buildings and structures within the Township of Central Frontenac;

NOW THEREFORE, the Council of the Corporation of the Township of Central Frontenac enacts as follows:

1. That Schedule 'A3' to By-law No. 2011-52 is amended by changing the zoning of certain lands legally described as Part Lot 28, Concession 1, former Olden Township, Township of Central Frontenac shown on Schedule 'A' to this by-law, from the Environmental Protection (EP) Zone to the Waterfront Residential Zone
2. That all other provisions of By-law 2011-52 shall continue to apply.

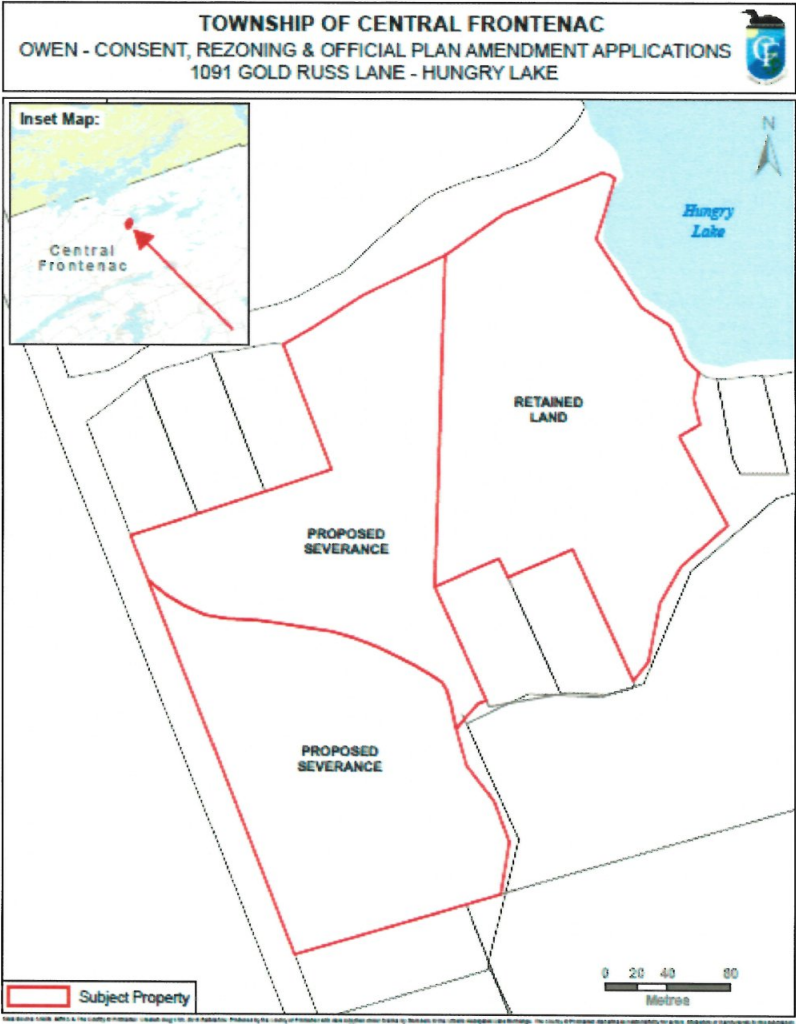
Read a first and second time this 22nd day of March, 2016.

Read a third time and adopted this 22nd day of March, 2016.


Mayor, Frances Smith


Clerk Administrator, Cathy MacMunn

Township of Central Frontenac
Schedule 'A' to By-law 2016-09



This is Schedule 'A' to By-law No. 2016-09

Frances Smith

Mayor, Frances Smith

Cathy MacMunn

Clerk Administrator, Cathy MacMunn

Central Frontenac By-law No. 2016-09
Zoning Amendment to by-law 2011-52 (Owen)
March 22, 2016



Quinte
CONSERVATION
clean world. safe homes. healthy life.

613-968-3434 Belleville

613-354-3312 Napanee

RR2, 2061 Old Hwy 2,
Belleville, ON. K8N 4Z2

QUINTE CONSERVATION PLANNING ACT REVIEW

File:	Zoning By-Law Amendment File ZB-04-15, Official Plan Amendment File OP-01-15, and Consent Files B-09-15-OL & B-10-15-OL
Site Address, Lot, Con:	1091 Gold Russ Lane, Pt. Lot 28, Con. 1
Geographic Township:	Olden
Municipality:	Central Frontenac
Owner/Agent:	Michael & Tyana Owen
Feature:	Hungry Lake, unnamed wetlands and a tributary of Hungry Lake

Comments for above note application:

As per the application provided to this office, it is our understanding that the proposal will re-designate the parcel from Rural District to Waterfront District and rezone the parcel from Environmental Protection to Waterfront Residential in association with two concurrent consent applications. The purpose of the consent application is to sever and create two new lots.

Staff have reviewed the application along with all pertinent information relating to the subject property, and reviewed the application with respect to the applicability of Ontario Regulation #319/09 (Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses), Quinte Conservation policies, and the natural hazard policy of the Provincial Policy Statement, as well as requirements under the Quinte Region Source Protection Plan. Staff have also reviewed the Environmental Site Evaluation Report, by Ecological Services, dated June 3, 2015. Based on our review, we do not object to the approval of this application as presented.

Ontario Regulation #319/09 (Quinte Conservation Authority: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses)

A portion of the subject lands lie within the regulated area of Hungry Lake, unnamed wetlands and a tributary of Hungry Lake. The owners will need to apply to the Conservation Authority for a permit prior to development (construction / filling/ excavation/ site grading) within 30 metres of the 1:100 year floodplain of Hungry Lake, within 30 metres of any wetland boundary, and within 30 metres of the high water mark of the tributary of Hungry Lake. Through the permit application process, the Authority will identify any potential concerns associated with any natural hazards on the subject lands, and review the permit application in light of Regulation #319/09 and Authority policies before deciding to issue or deny the permit.

c.c. **Michael & Tyana Owen**

Tim Trustham
Planner/Ecologist

August 28, 2015

Date



**Ministry of
Municipal Affairs
And Housing**

**Ministère des
Affaires municipales
et du Logement**

Municipal Services Office	Bureau des services aux municipalités
Eastern Region	Région de l'Est
8 Estate Lane	8 chemin Estate
Rockwood House	Maison Rockwood
Kingston ON K7M 9A8	Kingston ON K7M 9A8
Phone: (613) 545-2100	Téléphone: (613) 545-2100
Fax: (613) 548-6822	Télécopieur: (613) 548-6822
Toll Free: 1-800-267-9438	Sans frais: 1-800-267-9438

February 12, 2016

Joe Gallivan, MCIP, RPP
Director of Planning and Economic Development
County of Frontenac
2069 Battersea Road
Glenburnie, ON, K0H 1S0

RE: Township of Central Frontenac – Proposed Draft Official Plan Amendment – Michael and Tyana Owen - MMAH File No.: 10-OP-153666

Dear Mr. Gallivan,

Thank you for providing the Ministry the opportunity to review the subject draft Official Plan Amendment (OPA) for the Township of Central Frontenac.

The subject lands are described as Part Lot 28, Concession 1, former Township of Olden and known municipally as 1091 Gold Russ Lane. The lands are located in a rural area of Central Frontenac along the south side of Hungry Lake. The subject property is approximately 9.7 hectares (24 acres) containing an existing dwelling, septic system, well and solar panels. The property is currently accessed through two private lanes, Gold Russ Lane and Grey Rock Lane. The property is also within the Hungry Lake Barrens ANSI.

The purpose and effect of the subject OPA is to redesignate the subject lands from Rural District to Waterfront District in the Central Frontenac Official Plan to support the creation of two new residential lots. Section 3.6.2 of the Central Frontenac Official Plan requires that new waterfront development within 300 metres of the shoreline of a water body shall require an amendment to the Official Plan.

Development on a Private Road

The County of Frontenac is currently in the process of completing a Private Roads Study. One of the stated goals of this study is:

“To create planning policy that can be incorporated into each of the four lower-tier Official Plans to allow for consideration of new development on private roads.”

The subject OPA would serve to enable the creation of two residential lots through future consent applications, which would be accessed by two existing private roads.

Based on the sketch submitted in support of the Township consent applications, it appears that Grey Rock Lane would serve as the approximate boundary line between the proposed consents.

It appears that until the completion of the Private Roads Study, the proposed OPA would be premature. It is recommended that the subject OPA be assessed in conjunction with the completed findings of the Private Roads Study.

Hungry Lake Barrens Provincially Significant Life Science ANSI

The proposed development occurs within the Hungry Lake Barrens provincially significant life science ANSI. The proposed Official Plan amendment would establish a principle of development for two new residential lots to be created on the subject lands. PPS policy 2.1.5 e) states that,

“Development and site alteration shall not be permitted in: significant areas of natural and scientific interest unless it has been demonstrated that there will be no negative impacts on the natural feature or their ecological functions”.

This policy is mirrored in section 7.1.4.2 –Significant Areas of Natural and Scientific Interest (ANSI) within the Frontenac County Official Plan.

The ministry concurs with the results of the Environmental Site Evaluation that the proposed development would not negatively impact the ANSI or its ecological function.

Water Quality and Quantity

The Environmental Site Evaluation identifies a series of mitigative measures to ensure water quality protection of Hungry Lake. Those recommendations are as follows:

- No development shall be permitted until a site plan agreement has been entered into and registered against title to the lands;
- No timber cutting shall be permitted except to accommodate the footprint of the building;
- No building envelope shall be built or situated on exposed rock ridges;
- No building envelope shall be constructed on a slope of greater than 10%;
- All development must be set back a minimum distance of 30 m from the edge of the wetland associated with Dead Creek and Hungry Lake, and no cutting or removal of trees and /or disturbance of the soil mantle shall be permitted within the setback area;
- All development must be setback a minimum of 30 m from the high water level (mark) of Hungry Lake.

This ministry is supportive of these measures and their implementation through the consent and rezoning processes.

Habitat of Endangered and Threatened Species

The protection of endangered and threatened species and their habitat is an identified provincial interest in the Provincial Policy Statement (PPS), 2014. PPS policy 2.1.7 states that,

“Development and site alteration shall not be permitted in habitat of endangered and threatened species, except in accordance with provincial and federal requirements.”

This policy is echoed in section 7.1.4.5 –Endangered and Threatened Species - Policies within the Frontenac County Official Plan.

Based on a review of the Environmental Site Evaluation completed by Ecological Services, it is recommended that additional study be undertaken to adequately determine the presence of endangered or threatened species or their habitat.

It is recommended that an Environmental Impact Statement (EIS) be completed to add further details, including a full species list to better enable a complete review of the proposal. It is quite likely that Blanding's Turtle (Threatened), Common Five-lined Skink (Special Concern), Eastern Ribbon Snake (Special Concern), Eastern Small-footed Myotis (Endangered), Northern Myotis (Endangered) and Snapping Turtle (Special Concern) are present on site. It is also likely that Whip-poor-will (Threatened), Gray Ratsnake (Threatened) and Common Nighthawk (Special Concern) are present in the area. Although no other threatened or endangered species or their habitat have been documented in the area of the proposed project, these features may be present and this list should not be considered complete.

Due to the probable presence of Blanding's Turtle and Snapping Turtle in the area, more detailed surveys for reptiles and amphibians are required at the appropriate time of year. The Environmental Impact Statement (EIS) should be undertaken by a qualified professional(s) to identify the significance and potential impacts to endangered and threatened species. It is further noted that the habitat of Special Concern species should be considered Significant Wildlife Habitat. The Ministry of Natural Resources and Forestry (MNRF) should be consulted for appropriate survey protocols and habitat delineation information.

Upon review of this evaluation and prior to the approval of this application, it is recommended that any potential avoidance or mitigation measures be determined or arrangements for registration or an *Endangered Species Act* permit be made if necessary.

Significant Woodland

The ministry concurs with the conclusions of the Environmental Site Evaluation that there are no significant woodlands on the subject lands.

Fish Habitat

The subject lands are adjacent to Hungry Lake, which is a cold water lake. The Environmental Site Evaluation indicates Hungry Lake supports largemouth and smallmouth bass, northern pike, lake trout, yellow perch, panfish as well as stocked splake. In addition, the Ministry of Natural Resources and Forestry has identified brown bullhead, rock bass, white sucker cisco, northern pike, bluegill, walleye and pumpkinseed in the area. The ministry concurs with the conclusion of the Environmental Site Evaluation that the development will not take place in fish habitat.

The ministry further supports the recommended mitigative measures of requiring a minimum development setback of 30 metres from the edge of the wetland associated with Dead Creek, the high water level of Hungry Lake, and that no docks shall be permitted within the wetland associated with Dead Creek.

Wetland

The ministry notes that a broader examination of the array of wetland units in the area and the distances between them, suggests that if these areas were complexed there is a good probability that they would rank as a Provincially Significant Wetland. For this reason, it is recommended that the wetland areas be evaluated as if they were provincially significant.

Therefore, it is recommended that an Environmental Impact Statement (EIS) evaluate any impacts to the wetland within the 120 metre adjacent zone. It is also recommended that the EIS investigate appropriate ways of allowing for development while ensuring the wetland function is maintained.

The ministry notes that it is likely that the 30 metre setback being proposed (where no cutting or removal of trees and/or disturbance of the soil mantle would occur) would be found to be suitable to protect the function of these wetlands.

Archaeology and Cultural Heritage Resources

The Ministry of Tourism, Culture and Sport (MTCS) has received a Stage 2 archaeological assessment, which is currently under review. MTCS in their review of archaeological assessments does provide the ability for an applicant to apply for an expedited review. At this time, there has been no request for an expedited review. An expedited review request could be done through MTCS's database system. Until such time as the report has been reviewed, a decision on the application would be premature.

With respect to built heritage and cultural heritage landscapes, it is recommended that the applicant consult with the Township to determine whether any exist that are considered to be of cultural heritage value or interest and whether a heritage impact assessment will be required. The Ministry should be notified if any of these buildings or landscapes are identified as being of potential provincial significance.

Other Approvals***Public Lands Act***

The bed of Hungry Lake is public land. As such, if any in-water works (e.g. docks) are being considered below the spring high water mark, MNRF must be contacted, for approval under the *Public Lands Act*.

Endangered Species Act, 2007

Based on the information provided, endangered or threatened species may be impacted by the proposed development. It is recommended that the proponent contact the Ministry of Natural Resources and Forestry (MNRF) to discuss authorizations as well as avoidance and mitigation options.

Species listed as endangered or threatened on the Species at Risk in Ontario (SARO) list are protected under the Endangered Species Act, 2007 (ESA). Section 9(1) of the ESA prohibits a person from killing, harming, harassing, capturing or taking a member of a species listed as endangered, threatened or extirpated on the SARO list. Section 10(1) of the ESA prohibits the damage or destruction of habitat of a species listed as endangered or threatened on the SARO list.

A person(s) should ensure their proposed activities will not adversely affect a Species at Risk or its habitat protected under the ESA. If an impact to a Species at Risk or its habitat cannot be avoided, a person(s) should contact MNRF to discuss options, including applying for an authorization under the ESA. In situations where an activity is not registered with or authorized by the MNRF, a person(s) must comply with the ESA by modifying proposed activities to avoid impacts to Species at Risk and habitat protected under the ESA.

Quinte Conservation

A portion of the subject lands lie within the regulated area of Hungry Lake, unnamed wetlands and a tributary of Hungry Lake. The owners will need to apply to Quinte Conservation Authority for a permit prior to development (construction/filling/excavation/site grading) within 30 metres of the 1:100 year floodplain of Hungry Lake, within 30 metres of any wetland boundary, and within 30 metres of the high water mark of the tributary of Hungry Lake.

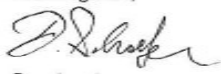
Summary

It is recommended that further study be required to ensure consistency with the Provincial Policy Statement (PPS), 2014 and the Frontenac County Official Plan as outlined above. An Environmental Impact Study (EIS) should be undertaken in accordance with the above comments in order to appropriately determine the presence of endangered and threatened species or their habitat. The EIS should also examine appropriate ways of allowing for development while ensuring the wetland function is maintained.

Furthermore, the subject OPA should be reviewed in conjunction with a completed archaeological assessment and the County's Private Roads Study.

If you have any questions, feel free to contact me at 613-545-2121 or by email at Damien.Schaefer@ontario.ca

Best regards,



Damien Schaefer, MCIP, RPP
Planner
Municipal Services Office – Eastern

cc: Joe Gallivan – Director of Planning and Economic Development – Frontenac County
Cathy MacMunn - Clerk/Planning Manager, Central Frontenac



Report 2015-050

Council Information Report

To: Warden and Members of Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Kelly J. Pender, Chief Administrative Officer
Date of meeting: April 20, 2016
Re: Service Delivery and Organizational Review (SDOR) – Review of Recommendations

Recommendation

This report is for information purposes only.

Background

In 2013 County Council engaged the audit/consulting firm of KPMG to undertake a Service Delivery and Organizational Review (SDOR). The report was approved in early 2014 and staff were given direction to implement the report's recommendations.

A full copy of the SDOR can be found [here](#)

Comment

We have passed the second anniversary of the approval of the SDOR. Providing Council with regular status reports on strategic documents such as the SDOR is an important element of transparency and accountability.

The purpose of this report is to summarize the recommendations contained in the report and the actions taken to date.

The table below provides an overview of the recommendations and actions to date.

	KPMG Recommended Opportunities & Recommendations	Comment
1	Review fleet requirements for corporate vehicles and implement a requirement for a business case prior to the purchase of any new vehicle. All vehicles at the end of their life cycle are to be declared surplus and sold.	Complete – one vehicle declared surplus and sold.
2	Implement a corporate wide absenteeism program administered as a wellness program in partnership with the unions.	Complete and ongoing.
3	Leave the reception desk vacant for breaks and lunch with a sign indicating where a visitor can go for assistance	Complete.
4	Implement a formal cross training program to increase the capacity of the organization.	Informal.
5	Distribute past, current and future gas tax revenue to the member municipalities to assist in the funding of their road networks, keeping a small balance for appropriate corporate spending.	Complete.
6	Standardize the work week in Corporate Services to 35 hours per week.	Complete.

7	Re-implement a Christmas party for staff as a way of reminding Council and staff that they are part of a common endeavour. Alcohol is to be self-financed by staff.	Not Implemented. 2017 Budget for consideration.
8	Push administrative tasks, such as mail delivery, to the appropriate level in the organization.	Complete.
9	Council regularly consider one new policy prepared by staff at each Committee of the Whole meeting. Additionally, all personnel policies should be compiled and approved by Council.	Ongoing – but not as frequently as recommended.
10	Implement the proposed changes to the Corporate Services department to improve both accountabilities and the decision making processes within Corporate Services.	Complete.
11	Implement the proposed Council agenda preparation process to remove the organization wide angst of Council reports	Complete.
12	Partner with an outside service provider for GIS services should the demand from member municipalities increase.	Using internal resources – shared services model implemented.
13	Contract with external information technology firms to implement large IT projects.	Completed server virtualization project using external resources.
14	Investigate the feasibility of a municipal dispatch centre for EMS and fire services.	Provincial responsibility. Still under consideration.

Council Information Report - Service Delivery and Organizational Review (SDOR) – Review of Recommendations

Page 3 of 7

15	Actively support AMO's position on eliminating the legislative requirement of nursing home ownership detailed in its 2009 White Paper to provide future opportunity for change in service delivery.	Not currently an AMO priority.
16	Continue to evaluate the value of in house communications advice to determine whether the position should be contracted or remain in house.	Being offered in-house.
17	Determine three processes that would benefit from a lean 6 sigma investment and implement one blitz Kaizen per year.	Seven projects complete or nearing completion. Internal resources being trained to complete more projects and in-grain a continuous improvement culture.
18	Continue to monitor the cost per call and operating cost per unit hour for EMS; develop a plan to reduce the operating cost per unit hour to the average of the Hastings, Guelph and Sudbury ambulance services.	Ongoing.
19	Prepare a strategic plan that lays out an agreed future role for the County in the delivery of municipal services.	Approved by Council in June 2014. To be reviewed in 2016.
20	Complete an asset management plan and develop a life cycle funding model to fund the infrastructure gap.	Completed. Implemented at .65% for ten years (currently in year 2), plus borrowing. Consultant recommended 1% with no provision for borrowing.

21	Create operating stabilization reserves for Fairmount Home and Frontenac Paramedic Services with a targeted reserve balance of 10% of annual operating expenditures for the department.	Reserve implemented. Currently less than the 10% recommended. Ongoing monitoring recommended by staff.
22	Work with the Townships to develop a plan to increase the level of shared services in the County, remembering good paper ensures good business.	Ongoing.
23	Share the vacated tax room from the uploading of social services to the Province of Ontario with the lower tier municipalities.	Complete. Rationalized at the City of Kingston.
24	Annually pass a Budget schedule in September ensuring the passage of the operating and capital budgets by December 31 st of each year	Yes for non-election years.
25	Cross train and pool administrative resources to improve the efficiency and effectiveness of the organization's administrative backbone.	Ongoing.
26	Reduce the number of staff meetings required of Corporate Services staff to one 45 minute staff meeting per month. Reduce the number of senior management team meetings to one meeting per week of 1 hour duration.	Implemented for Corporate Services. Senior management now 2x per month – average 2 hours.
27	Review the minute taking requirements for staff meetings	Implemented and rationalized.

28	Reduce the number of staff in attendance at Council meetings thereby lowering the cost of Council meetings and ensuring that staff are focused on work that is of highest and best use to the County.	Implemented. Generally limited to Directors and Communications Officer. Others only as required to support reports.
29	Report quarterly to Council's Committee of the Whole on the financial performance of the Frontenac Paramedic Service and Fairmount Home.	Implemented.
30	Develop a policy of gradual adjustments to the tax levy to avoid unforeseen	Budget policy adopted and implemented commencing with the 2015 budget year. Long Range Financial Plan and Business Planning Implemented.
P. 20	Review of administration offices	Underway.
P. 21	Statement of values for departments	Included in Business Plans commencing in 2016.

It is the intention of staff that this is the last update document for the SDOR. In conjunction with strategic plans, external operational reviews are a widely used by municipalities to ensure alignment with citizens expectations and ensure efficient and effective operations.

Sustainability Implications

Implementing the best practices and recommendations contained in the SDOR will help the County achieve sustainability objectives.

Financial Implications

None at this time.

Organizations, Departments and Individuals Consulted and/or Affected

Senior Leadership Team



Report 2016-051

COUNCIL INFORMATION REPORT

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender
Chief Administrative Officer

Prepared by: Paul J. Charbonneau
Director of Emergency & Transportation Services/Chief of
Paramedic Services

Date prepared: March 18, 2016

Date of meeting: April 20, 2016

Re: **Emergency and Transportation Services - 2015 Year in Review**

Recommendation

This Report is for information purposes only.

Background

In order to improve service delivery and build upon past achievements, it is important to review accomplishments and success.

Comment

The County Council *2015 – 2016 Priorities* are a guide for staff as we strive to improve ourselves and the organization.

Improve

Community Engagement

Many Council members has taken the opportunity to do “ride-outs” with paramedic crews. It has been a mutually positive exercise as the paramedic crews get to show what their role is and Councillors get to understand the complex nature of a paramedic response.

Public awareness was a major focus of ETS in 2015. Many examples of FPS displays, events and engagement are presented in the report. In later 2015, we launched a twitter feed @FPSParamedics; it has quickly grown in followers and has boosted morale

Administrative Report
Emergency and Transportation Services – 2015 Year in Review
April 20, 2016

Page 1 of 2

because of the public response to the difficult role of paramedics. Marine Services continued with its successful twitter feed and the Constant Contact email system; both continue to grow and with citizen input improve in communicating important information to the travelling public.



Skills Enhancement

In 2015 much emphasis was focused on staff skills and opportunity. The paramedics participated, with the support of County Council, in a mental wellness program called "Compassion fatigue and Vicarious Trauma".

Several FPS and MS staff are participating on LIFT Teams to develop skills regarding LEAN and efficiency management.

FPS was given a unique opportunity to participate in a five (5) site global project involving a new, state of the art safety concept vehicle. The Integrated Patient Transport System (IPTS) ambulance was trialled here in The Frontenacs. The experience allowed paramedics to give input into the vehicle of the future and see a world outside of County of Frontenac.



Leadership

During 2015 many teams were formed to work on short term and long term strategic thinking and specific projects. The Paramedic Advocacy Team (PAT), LIFT Teams, IPTS Team and Recognition Team to name a few.

The ETS management team continued its journey of accountability through the ongoing Loyalist College program. Building confidence and collaboration will create a culture of trust and continue to allow focus on the job at hand; service to our clients be they travellers on our ferry, patients in our ambulances or citizens struck by a natural or man-made disaster.

The front line teams, management/logistics staff and Senior Leadership at ETS hope you enjoy our 2015 Year in Review as much as we have enjoyed reminiscing about our positive achievements as we prepared and are presenting it to you.

Sustainability Implications

In viewing the 2015 Year in Review, one can appreciate the importance of community engagement and protection provided through the programs operated by ETS and the quality patient care offered and advocacy undertaken by FPS.

Financial Implications

None.

Organizations, Departments and Individuals Consulted and/or Affected

None.



2015 Year in Review

Emergency and Transportation Services (ETS), County of Frontenac





Original Art by ETS Team, 2015

Welcome

I am excited to present the Emergency and Transportation Services, 2015 Year in Review.

One of the highlights of the year, of course, was the celebration of the County of Frontenac's 150th Anniversary, in which FPS contributed a static display that included Ontario's oldest ambulance (no, I did not work on it during my career!). A special thanks to the County of Lambton Museum for loaning Emergency Health Services vehicle #0001 to us (pictured below).

Without a doubt, 2015 was a very busy year providing service to the citizens, either travelling on our ferry or the patients our paramedics provided excellent care to. You will have the opportunity to read about those highlights in the pages following.

Staff continue to strive to improve the organization and ourselves, while being guided by County Councils' mission, vision, strategic goals and the priorities of:

- *Improve – Community Engagement*
- *Embrace – Skills Enhancement*
- *Strengthen – Leadership*

Leadership is as much an art as it is a science. As the Chief, I have appreciated the input of Paramedics, Union leadership, Support staff and my Deputies to ensure I know that we are in balance; thank you to all for that. The art piece now displayed in our HQ (and above) is an example of skills enhancement, team-building and creativity. Much as in their everyday roles, our team was presented with tasks that challenged their skillset and levels of comfort. It is no surprise to me that in the end we rallied together, each contributing uniquely and the result was a quality piece of art.

The front line teams, management, logistics staff and Senior Leadership at ETS hope you enjoy our 2015 Year in Review as much as we have enjoyed reminiscing about our positive achievements during the year.



Paul J. Charbonneau,
Director of Emergency and Transportation Services
& Chief of Paramedics

Performance Standards - Dashboard

2015 Response Time Standard (RTS)

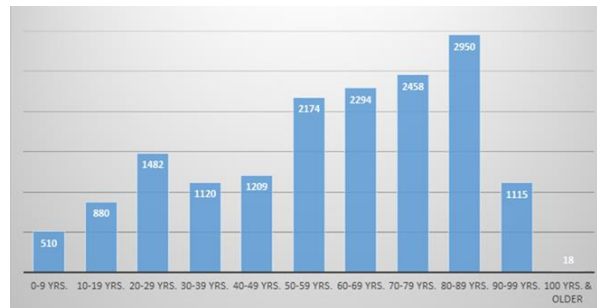


Response Time Standard (RTS) is set annually, and measures the time it takes from when a call is received to when a paramedic arrives on scene.

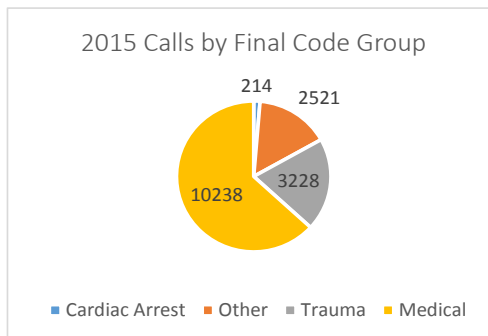
We are happy to report that Frontenac Paramedic Services are exceeding the standard that we set.

- 18 calls for patients 100 years or older; 510 for patients 0-9 years old.
- Call volumes continue to increase for 80-89 years; 55% of FPS's call volume is for those 60 years or older.

2015 Call Volume by Patient Age



2015 Calls by Final Code Group



2015 Year in Review

Emergency and Transportation Services

Performance Standards (cont.)

Collaborative Culture of Safety

In October 2015, FPS Management staff, along with the Paramedic Union Executive and Council Liaison, received training on the “Collaborative Culture of Safety”.

This explored how to mitigate risk, improve performance and limit errors, thereby assisting in determining where to place emphasis for

improvement, and learning how the systems created interact.

This approach to investigating incidents in the workplace, aims to identify risk rather than lay blame with the goal to improving patient and worker safety.



Paramedic Wellness



With the ongoing support of Frontenac County Council, Frontenac Paramedic Services continues to support the mental wellness of Paramedics.

FPS formed a Peer Support Team to assist Paramedics with issues that may be affecting their mental wellness in the workplace.

In 2015 new members for the Peer Support Team were nominated by their coworkers, and all team members received training in MANERS (psychological first aid) and ASIST (Applied Suicide Intervention Skills Training).

Performance Standards (cont.)

Community Paramedicine



Frontenac Paramedic Services received \$156,800 in funding from the Ministry of Health and Long Term Care for a Community Paramedicine Project, *"Identifying and Filling the Gaps Together"*.

Through this initiative a research project was undertaken with Queen's University to identify and establish a framework for future Community Paramedicine Projects within the County of Frontenac and the City of Kingston.

Community Paramedicine Wellness Clinics were continued on Wolfe Island and expanded into the

north part of the County, for a total of 19 in 2015. In addition, a Paramedic referral to Community Care Access Centre program was also launched.



Improving Patient Care



With a growing concern over narcotic overdoses in Ontario, Primary Care Paramedics (PCP's) have now been certified to administer a narcotic antidote known as Narcan (naloxone). Previously this medication was only provided by Advanced Care Paramedics (ACPs).

ACPs saw the addition of Calcium Gluconate to treat patients experiencing life threatening hyperkalemia, a condition which can cause disturbances in the heart rhythm.

These enhancements will benefit the citizens of the County of Frontenac.

Performance Standards (cont.)



E-learning

FPS launched an eLearning platform to enhance training and education provided to Paramedics.

This eLearning program allows Paramedics to decrease the time spent in the classroom for Continuing Medical Education (CME) and to complete mandatory and optional training at a time that is convenient for them.

Gale Chevalier
Deputy Chief of Performance Standards

Operations

5 Logistics LEAN Six Sigma Projects



The County of Frontenac has invested in Six Sigma, a quality program that aims to improve customer experience, lowers costs, and builds a better business, process

and leaders. It does this by analyzing the business and processes used and describes quantitatively how a process is performing. The business (employees and management) then make recommendations for lean improvement, by the Six Sigma process of define, measure, analyze, improve, control. The Logistics Team continue to focus on better management of their resources, inventory and taking advantage of skillsets in house, and below are the results of their 5 initiatives.

1. Travel Less

Scheduled runs by Logistics has resulted in a decrease in mileage and maintenance on vehicles.

2. Increased Stock at Stations

Stock levels have been increased at stations, making daily replenishing unnecessary, thus resulting in less travel.



The Logistics teams have cut down visits to 2 of the busiest stations from daily to 3 times a week.

3. Inventory Management

When drug product arrives, it is now scanned and entered into a database which notifies staff when expiration dates are coming up. With this knowledge, staff can circulate or rotate products prior to expiration, to locations that have greater need.



This has decreased the disposal of expired items by 11% *

4. Additional Vehicle

The usage of a second vehicle has enhanced the Logistics departments' capabilities to achieve more in a shorter period of time, thereby increasing efficiencies.

5. Building Maintenance

Since 2014, building maintenance has regularly been reviewed for items in which logistics staff are capable and trained to complete, which has decreased outsourcing.



Building maintenance contractor costs:
2013 = \$10,576
2014 = \$2,511
2015 = \$1,497

* Data from May - Aug, 2014 (without LEAN) and May - Aug, 2015 (with LEAN).

Operations (cont.)



Operations (cont.)**Helmets**

The Uniform & Equipment Committee did extensive research on the current requirements for a Paramedic Safety Helmet, and was also mindful of comfort and cost

effectiveness. The result was that paramedics were issued the Pacific A10 Paramedic Helmet, in November, which we are pleased to say has the following features:

- One size fits all.
- Internal face shield.
- One hand to adjust head size “on the fly”.
- No expiry date.
- Has easily removable head leather for cleaning (internally).
- Light weight and smaller than current helmet.
- Has a low profile making it possible to wear inside the Ambulance.
- Quick release buckle.
- Meets current industry standards.

A Fortune Move

Early in 2015, it was identified that a greater connection was needed between front-line Paramedic staff, Superintendents (6) and the Deputy Chief of Operations (1). Having the Operations Department situated at the County of Frontenac Administrative Offices was further distancing them from achieving this goal, combined with limitations on office space and parking availability.

The Fortune Cres location was identified as an option that could remedy this situation and realign Operations with the Logistics department, allowing Paramedic modified staff to report directly to the base, ample parking, easy access to the 401 and Hwy 38, and to the downtown core. On July 29, 2015, the Operations Department moved, and we are happy to report that the team has noticed a sizable difference.

Pop in, coffee's on at 706 Fortune Cres!

Operations (cont.)**The Integrated Patient Transfer System**

Towards the end of 2015, Frontenac Paramedics Services was selected to participate in a first of its kind, 3-month trial of the Integrated Patient Transport System (IPTS) Beta Test, with partners Crestline (ambulance manufacturer) and Ferno (equipment manufacturer).

24 Frontenac Paramedics worked from the Ford Transit ambulance, performing real calls and putting it through its paces to collect valuable information for both of the manufacturers. The medics assessed and tested the improved safety advantages of the Ford Transit chassis, the Crestline/Ferno patient compartment box, including the Ferno Fast Trac system and the power stretcher INTrax system.

While this vehicle currently does not meet the needs of our front-line medics, the companies have gained invaluable input and plan to implement the findings in the next version and we look forward to being involved in future developments.

Dave Gemmill
Deputy Chief of Operations

Community Engagement

We were very proud to support over 20 initiatives in 2015 that promoted community and paramedic well-being, safety, health, education, culture, sport and recreation.



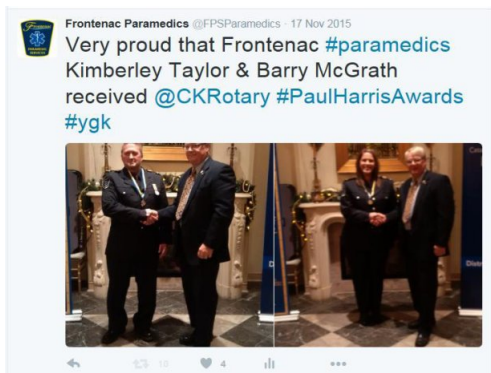
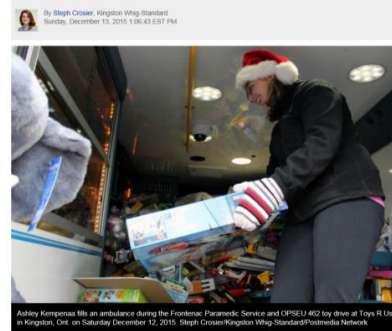
Road safety subject of workshop



Community Engagement (cont.)



Toy donations fill Frontenac Paramedics ambulance



Find Us on Twitter



@FPSParamedics

2015 Year in Review

Emergency and Transportation Services

In the News

Frontenac Paramedic Services received a lot of attention from the media in 2015, particularly around paramedic wellness, PTSD, the trial ambulance, and road safety.

Study to probe paramedic health

By Elliot Ferguson, Kingston Whig-Standard
Tuesday, May 5, 2015 5:41:20 EDT PM



Feb 26, 2015 1:00 PM

Chief Charbonneau pleased with province's new PTSD strategy for first responders, but wants to see more

Kingston Heritage
By Mandy Marciniak

News - At the age of 55, Paul Charbonneau, new Chief of Frontenac Paramedic Services, encountered his first traumatic stress as a first responder when a young childlet fell off a roof at the home of a family. He had been on the job for just two weeks and wasn't prepared for the incident.

"I don't think I ever thought I would see something like that," he recalls. "I remember waking up in my partner's arms, and I was just kind of, 'I just accepted that and continued on, but I still remember it.'"

These incidents are common for first responders and police officers. Frontenac Paramedic Services, in its efforts to help first responders, has been working on PTSD prevention strategies.

Lately, the "back it up" mentality is really run rampant when it comes to these situations now and on Feb. 1, the Ontario government announced new PTSD prevention strategies to help first responders even more.

The four-part strategy, announced by Minister of Labour Kathleen Wynne, focuses on prevention and reducing stigma through radio and digital campaigns, providing grants for research that supports the prevention of PTSD, testing

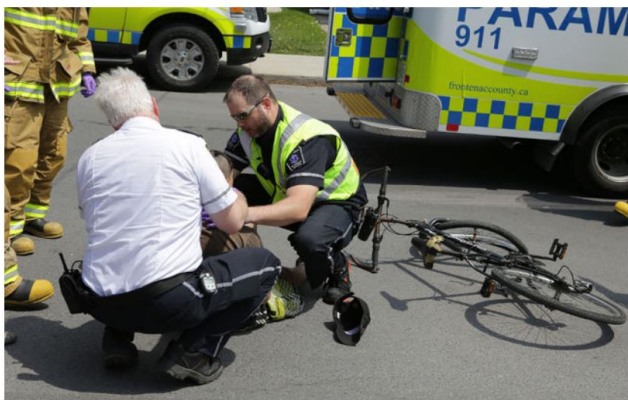


Chief Charbonneau, Chief of Frontenac Paramedic Services, in his office on Feb. 5.

Frontenac Paramedic Services: First responders say there is no such thing as a typical day on the job



By Elliot Ferguson, Kingston Whig-Standard
Friday, May 29, 2015 5:32:02 EDT PM



Paramedic service considers smaller ambulances

By Elliot Ferguson, Kingston Whig-Standard
Tuesday, February 17, 2015 10:12:07 PM



Frontenac Paramedic Services ambulance makes its way through the streets of downtown Kingston.

Oct 30, 2015 1:00 PM

Frontenac Paramedics first in Canada to test new ambulance

Kingston Heritage
By Mandy Marciniak

News - For paramedics, lifting patients in and out of ambulances is a daily occurrence - one that is both strenuous and at times stressful. But a new, smarter, safer ambulance is helping to improve this process and it is taking its first Canadian test run right here in Kingston.

The new ambulance, named the Integrated Patient Transport System (IPTTS), is one of only two being tested in the world and was developed through a partnership between Crestline Coach and Ferno.

"The goal of this concept vehicle is first and foremost to improve safety inside the ambulance," explained Tim Schneider, director of ambulance systems at Ferno.

"While we are improving safety we also



New ambulance
Members of the Frontenac Paramedic Services team have to use the new Integrated Patient Transport System.

Emergency services in Kingston want you to stop texting while driving

Kingston Heritage
By Mandy Marciniak

Heritage News - Last year, distracted driving killed 76 people on Ontario roads. In fact, distracted driving has now become one of the leading causes of death in Ontario, surpassing impaired driving. To bring awareness to this issue, emergency services in Kingston have teamed up for a STOP texting campaign.

"We have all come together on this issue because there is a lot of it happening in our region and the number of distracted driving collisions has increased, affecting all of our emergency services," said Kingston Fire and Rescue Chief Rheanne Chaput.

To launch the campaign, representatives from Kingston Fire and Rescue, Kingston Police and Frontenac Paramedic



From left, Kingston Police Chief Gilles Larochelle, Gale Chevalier of the Frontenac Paramedic Services, and Kingston Fire and Rescue Chief Rheanne Chaput promote the STOP texting campaign outside of the Invista Centre on Dec. 2.

Emergency Management



The County of Frontenac's Emergency Management

Team, under the guidance of the Emergency Management Program Committee, strive to enhance the resiliency within Frontenac County.

The group follows a comprehensive and inclusive approach with the townships which include training courses, collaborative planning, and communication. They are obliged to meet the requirements for annual compliance under the Emergency Management Civil Protection Act, which the County of Frontenac has met for 2015.



2015 Achievements Include:

- The County hosted the Ontario Fire Marshals and Emergency Management mandatory training for the community control groups. All four townships (47 people) participated in this training, consisting of Incident Management Systems Basic Training, Continuity of Operations overview, note-taking overview, and hazard review.
- Emergency Preparedness Week consisted of several activities including Environment Canada's CANWARN weather training for 22 community members, an emergency preparedness lunch & learn for county staff, and a draw for four emergency weather radios.
- The County of Frontenac and the Frontenac Emergency Communications Group were featured on the importance of emergency communications in multiple publications including one from overseas.



2015 Year in Review

Emergency and Transportation Services

Emergency Management (cont.)

- As the County of Frontenac celebrated their 150th anniversary in 2015, the Emergency Management group was engaged by the County, and tasked to do risk assessment planning for the public celebrations.



- This year's public education campaign included newspaper ads in the local papers, a public emergency management display board which contained information on local hazards, emergency kits, preparedness strategies for seniors, and provided brochures and audio-visual materials.

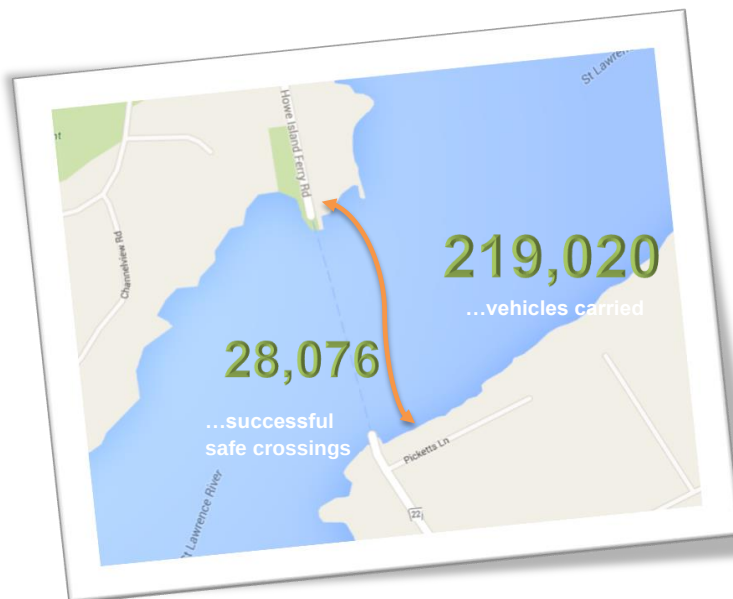
Mark Podgers
Operations Superintendent

Marine Services

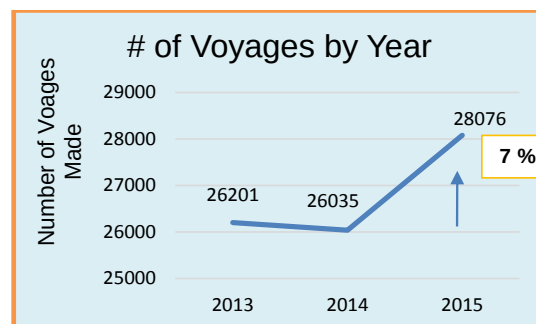
2015 Highlights

It is a privilege to serve the travelling public and the residents, in the operation of the ferry for transportation to-and-from Howe Island.

Marine Services is pleased to report *The Frontenac – Howe Islander* transported 219,020 vehicles and performed 28,076 successful crossings safely, which is a 7% increase in traffic compared to 2014 levels. The majority of the crossings consisted of passenger vehicles. The 5055 heavy truck crossings in 2015 was a decrease from the previous year.



- 219, 020 vehicles transported; 28, 076 crossings.
- 7 % increase in traffic (mainly consisting of passenger vehicles).
- The number of heavy truck voyages, 5055, saw a slight decrease from last year.
- 35.15 hours of service interruption due to environmental factors (down from previous year).



Marine Services (cont.)



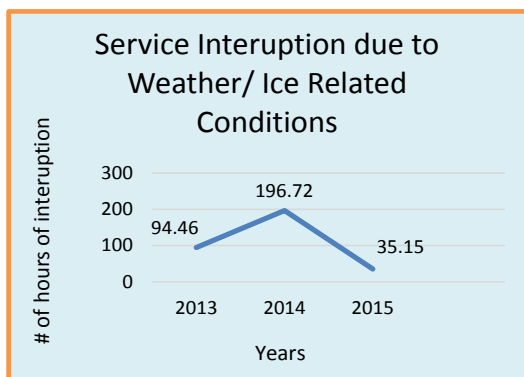
Vessel operations in winter weather can be challenging and risky. Rolling, pitching, slippery decks, freezing spray, blowing snow and sleet are some of few challenges that are faced by crew on an annual basis. With this, the safety of the crew, passengers and

vessel are always a top priority. Occasionally operations need to be curtailed to protect those who use and provide the ferry service.

Although Marine Services continually strives to minimize or reduce service interruptions, there can be dynamic forces at play that can make this a challenge such as environmental and mechanical factors.

Environmental Factors

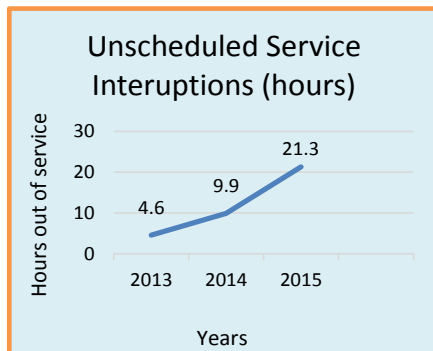
The environmental factor, mainly wind and moving ice floes, is one that there is little or no control over. In 2015 three (3) separate heavy winds and ice movements interrupted service for 35.15 hours.



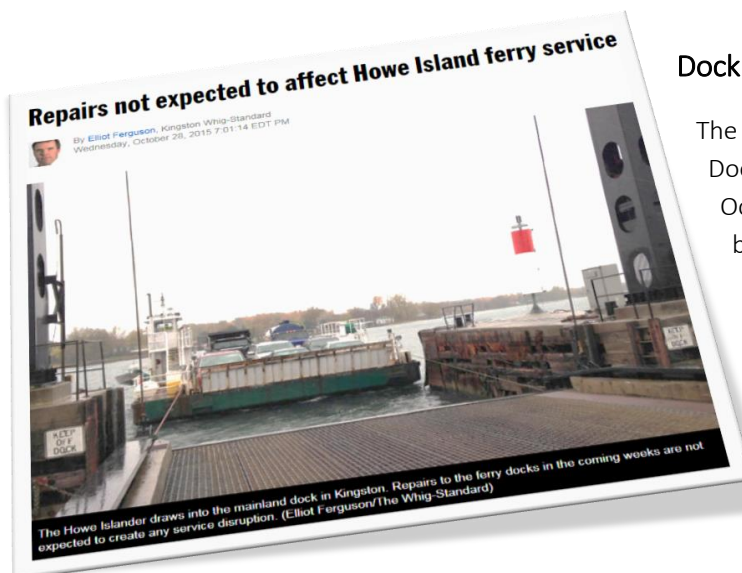
Marine Services are happy to report that the 2015 *Service Interruption due to Weather/ Ice Related Conditions* figure is significantly down from 192.72 hours recorded in 2014. On April 11, 2015, a heavy weather event shut down ferry operation for 16 hours which also resulted in a broken drive cable. In order to replace the cable, an additional downtime of 3.8 hours was required.

Marine Services (cont.)

Mechanical Factors



This year saw an increase in unscheduled mechanical maintenance, related primarily to the replacement of drive cables that had become overstressed or damaged outside of yearly replacement cycles.



Dock Refurbishment

The Ministry of Transportation awarded Doornekamp Construction a contract (in October 2015) for the refurbishment of both docks on the mainland and island terminals, which required the replacement of the existing staving and additional support in the wear areas. Work has progressed slowly on this primarily due to weather delays. An early 2016 completion date is anticipated for this upgrade.

Bubbler System

A bubbler system is comprised of two separate components, one being the air compressors and the other being the air pipes that move the compressed air to the individual exit holes in the piping. In December of 2015 two of four forty horse power compressors were replaced with one highly efficient 100 horsepower unit.

Ice Management

Our ice management is always at the mercy of not only ice movements, but ice thickness, ambient temperatures and wind patterns.

Although bubbler systems are used to combat this, they are not the perfect system for ice management as they have little or no impact on ice shoves.

Ice shove comes in two forms 1) ice pushed into the track from above or below the ferry track or 2) when the ferry pushes the ice under the approach ramps similar to a snow plow.

In 2015, a decision was made to proactively mitigate the effect of ferry driven ice shove by its removal as it builds up, which can result in ferry users being inconvenienced by period of up to 45 minutes. Despite the pause in service, this method has proven to be successful on a global scale and supports its continuation in future years.

Marine Services Communications

Marine services continue to use Twitter, email and electronic sign notification systems to inform the public of service outages and changing of ferry schedules.

Sign up for Alerts:

<http://enews.frontenacounty.ca/>



Twitter: @HICountyFerry

A Lean, Marine Service

As it is a priority to deliver the most efficient service to the community, the County of Frontenac has embarked on several LEAN initiatives to evaluate its various processes throughout the various departments.

The Marine Services Division is proud to have been chosen as a LEAN case study, with the intent to review the Fare & Fees and Cash Collection process aboard its vessel, and very much looks forward to the completion and recommendation of the capital projects in 2016.



Campbell Dailey
Marine Services Supervisor

2015 Year in Review

Emergency and Transportation Services



**Minutes of the Community Development Advisory Committee Meeting
March 17, 2016**

A meeting of the Community Development Advisory Committee was held in the Bud Clayton Memorial Room, County Administrative Office, 2069 Battersea Road, Glenburnie on Thursday, March 17, 2016 at 10:00 AM

Present:

Robert Clinton
Barrie Gilbert
Betty Hunter
Tracy John
Wilma Kenny
Darwyn Sproule
Councillor John McDougall, Council Liaison
Councillor Ron Higgins
Warden Frances Smith

Staff Present:

Anne Marie Young, Manager of Economic Development
Kelly Pender, CAO

Others:

Chris Hammer
Ian Arthurs

1. Call to Order

Wilma Kenny called the meeting to order at 10:05 a.m. Anne Marie Young then assumed the chair for the elections of officers.

SAC Meeting Minutes

March 17, 2016 -10:00 AM

2. Election of Officers

a. Election of Chair

Moved By: Wilma Kenny
Seconded By: Councillor John McDougal

That Robert Clinton be elected Chair of the Community Development Advisory Committee for 2016.

CARRIED

Moved By: Warden Frances Smith
Seconded By: Councillor Higgins

THAT nominations for Chair be closed.

CARRIED

b. Election of Vice Chair

Moved By: Darwyn Sproule
Seconded By: Councillor Ron Higgins

THAT Betty Hunter be elected Vice-Chair of the Community Development Advisory Committee for 2016.

CARRIED

Moved by: Councillor Ron Higgins
Seconded by: Councillor John McDougal

THAT nominations for Vice-Chair be closed.

CARRIED

Robert Clinton assumed the chair.

3. Adoption of the Agenda

Moved by: Councillor Ron Higgins
Seconded by: Councillor John McDougal

That the agenda for the March 17, 2016 meeting of the Community Development Advisory Committee be adopted.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

None were declared.

5. Adoption of Minutes

a. Minutes of Meeting held January 6, 2016

Moved by: Councillor Ron Higgins
Seconded by: Dr. Barrie Gilbert

That the minutes of the Community Development Advisory Committee meeting held January 6, 2016 be adopted.

CARRIED

6. Deputations and/or Presentations

- a.** Dieter Eberhardt and Kent Labbette of the L&A Ridge Runners Snowmobile Club addressed the Committee regarding a request to allow snowmobile use on the K&P Trail south of the Cataraqui Trail to Orser Road.

Moved by: Councillor Ron Higgins
Seconded by: Councillor John McDougal

CARRIED

That snowmobiling be a permitted use on the 6 km portion of the County owned K&P Trail from Orser Road north to the junction at the Cataraqui Trail, east of Harrowsmith.

- b.** Cindy Cassidy of the Eastern Ontario Trails Alliance (EOTA), provided the Committee with a presentation on the operations of the EOTA

EOTA manages trail development, trail maintenance and marketing and are contracted by some municipalities to deliver these services. Discussion ensued around the trail maintenance for the K&P trail. To date the maintenance of the K&P Trail is managed by County staff and is performed on as needed basis and within the allotted budget at \$800 per km.

Moved by: Councillor Ron Higgins
Seconded by: Councillor John McDougal

That staff be directed to investigate options for contracting for the maintenance of the K&P Trail.

CARRIED

7. Briefings

- a. Kelly Pender, Chief Administrative Officer, briefed the Committee on its roles and responsibilities as well as the roles and responsibilities of staff and others, in order to advance economic development in the Frontenacs.

Mr. Pender offered scenarios that showed the time commitment that it would take council, committee and staff to implement each. In summary he reiterated that we have three years and \$500k (plus grants/partnerships) to make a difference. Our plans are in place – our objectives are clear – our politicians are supportive, but others are ahead of us. The branding exercise is now in progress. Aligning Planning & Economic Development gives us a strategic advantage and hiring a Community Development Officer – July 1st for 3 years moving from planning to action.

8. Reports to the Community Development Advisory

- a. **2016-042**
Community Development Advisory Committee
Economic Development Report

Anne Marie Young reviewed the economic development report to the committee. She reminded every one of the Sustainability breakfast and that Dan Borowec, Director of Economic Development & Tourism for Northumberland County has agreed to be guest speaker will give a presentation on their Ontario Agri-Food Venture Centre (food hub) which is located in Cobourg.

b. Discussion on Potential Food Hub

Ron Higgins introduced Ian Arthurs, executive chef for Chez Piggy in Kingston. Ian offered an update of a recent meeting which he facilitated for like-minded people who are interested in the development of a Food Hub or facsimile in Kingston and area. He stated that there is a long way to go in the process and the first step is to find out the need. It is the general feeling so far that any development should not compete with services offered at the facilities located in Cobourg and Smith Falls. He will make the committee aware of future meetings and hoped there will be opportunities for the City and the surrounding municipalities in the region to work together to advance this cause.

9. Communications

- a. **Correspondence from the L&A Ridge Runners Snowmobile Club**

10. Other Business

It was noted that Richard Allen, Councillor for the City of Kingston will be facilitating a Farm Familiarization Tour of 3 area farms on April 23, 2016.

11.Next Meeting

The next meeting will be held at the County offices on Thursday, May 12, 2016

12.Adjournment

Moved by: Councillor Ron Higgins

Seconded by: Dr. Barrie Gilbert

That the meeting hereby adjourn at 2 p.m.

CARRIED



COMMITTEE REPORT

To: Deputy Warden and Council Members of the County of Frontenac

From: Anne Marie Young
Manager of Economic Development

Date of meeting: April 20, 2016

Re: Community Development Advisory Committee – Report to Council

The Community Development Advisory Committee reports and recommends as follows:

1. Permitted Uses of the K&P Trail

That snowmobiling be a permitted use on the 6 km portion of the County owned K&P Trail from Orser Road north to the junction at the Cataraqui Trail, east of Harrowsmith.

2. Maintenance of the K&P Trail

That staff be directed to investigate options for contracting the maintenance of the K&P Trail.

BY-LAW NO. 2016-0014

OF

The Corporation of the County Of Frontenac

being a by-law to amend The Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors)

Whereas The Corporation of the County of Frontenac adopted By-law 2014-0047, being a by-law to Adopt an Official Plan for the County of Frontenac on October 29, 2014;

Whereas a public meeting was held regarding this amendment on April 20, 2016;

Now Therefore the Council of the Corporation of the County of Frontenac, in accordance with the provisions of Section 17 of the *Planning Act*, R.S.O. 1990, c.P13, hereby enacts as follows:

1. **That** the Official Plan for the County of Frontenac is hereby amended by the following changes which shall constitute Amendment Number 1 to the Official Plan for the County of Frontenac.
 - a) **Section 3 – Growth Management** is hereby amended by
 - i. Deleting from the second paragraph “sets out expected” and replacing it with “allocates”
 - b) **Section 3.1 – Growth Projections for Frontenac County** is hereby amended by
 - i. Deleting in policy (b) “South Frontenac (7%)” and replacing it with “North Frontenac (7%)”
 - c) **Section 3.3.1 – Introduction** is hereby amended by
 - i. Deleting in the last paragraph at the end of the sentence “Section 4.2 – Servicing”
 - d) **Section 6.2 – Archaeological Resources** is hereby amended by
 - i. Deleting from the second paragraph after the word “excavation”, the words “of significant”.
 - ii. Inserting into the second paragraph after “significant archaeological resources” “including significant marine archaeological resources”
 - e) **Section 7.1.4.12 – Stewardship Planning – Introduction** is hereby amended by deleting the second sentence in the first paragraph.
2. **That** this by-law shall come into force and take effect on the day of final passing thereof, subject to the requirements of the *Planning Act*.

Read a First and Second Time this 20th day of April, 2016.

Read a Third Time, Signed, Sealed and Finally Passed this 20th day of April, 2016.

The Corporation of the County of Frontenac

Frances Smith, Warden

Jannette Amini, Clerk

By-Law No. 2016-0014 – to amend The Official Plan for the County of Frontenac (Amendment No. 1 to correct technical errors)
April 20, 2016

Page 2 of 2

BY-LAW NO. 2016-0015

OF

THE CORPORATION OF THE COUNTY OF FRONTENAC

being a by-law to provide for 2016 property tax capping to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended for the commercial, industrial and multi-residential property classes

Whereas the County of Frontenac adopted tax ratios of 1.0 for the Multi-residential, Commercial and Industrial Classes in 1998 thereby providing a fair and equitable property tax environment for the business sector;

And Whereas under the *Municipal Act S.O. 2001*, Chapter 25 as amended (the Act), Subsection 329.1 (1), upper tier and single tier municipalities have the opportunity to select from prescribed options the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial class, industrial class or multi-residential property class for 2005 or a subsequent taxation year;

And Whereas County Council has reviewed the provisions of Section 329.1(1) of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial, Industrial and Multi-residential property classes;

And Whereas Bill 144, the *Budget Measures Act*, 2015 provided enhancements for increased municipal flexibility to moderate the impact of tax capping;

NOW THEREFORE, the Council of the Corporation of the County of Frontenac hereby implements the following:

1. **That** the 2016 capping adjustment be set at 10% of the previous year's annualized tax or 10% of CVA tax, whichever is greater and a threshold of \$500 for increasing and decreasing properties for properties in the Commercial, Classes to which Part IX of the Act applies; and,
2. **That** properties that were at CVA tax in 2015 are excluded from the capping and claw-back calculation in 2016; and,
3. **That** properties that would move from being capped in 2015 to being clawed back in 2016 or from being clawed back in 2015 to being capped in 2016 as a result of the changes to the CVA tax caused by the 2016 reassessment be excluded; and,

4. **That** the County immediately exit the Capping Program for the Multi-residential and Industrial Classes and implement a 4 year phase out of the Capping Program for the Commercial Class; and,
5. **That** for all properties that become eligible within the meaning of subsection 331(20) of the Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of:
 - a) the amount of the taxes determined for the property for 2016 under subsection 331(2), and
 - b) the amount of the uncapped taxes for the property multiplied by one hundred per cent (100%) where “uncapped taxes” means the taxes for municipal and school purposes that would have been imposed for the taxation year but for the application of the cap.
6. **THAT** this by-law shall come into force and take effect as of the date of final passing thereof.

Read a First and Second Time this 20th day of April, 2016.

Read a Third Time, Signed, Sealed and Finally Passed this 20th day of April, 2016.

The Corporation of the County of Frontenac

Frances Smith, Warden

Jannette Amini, Clerk

By-Law No. 2016-0016

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
April 20, 2016

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 20, 2016 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 20, 2016 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on April 20, 2016 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 20th day of April 2016.

Read a Third Time and Finally Passed, Signed and Sealed this 20th day of April 2016.

The Corporation of the County Of Frontenac

Frances Smith, Warden

Jannette Amini, Clerk