



**Frontenac County Council Meeting  
Wednesday, December 21, 2016 – 9:30 a.m.  
The Kingston Frontenac Rotary Auditorium  
2069 Battersea Road, Glenburnie, ON**

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**AGENDA**

Page

- 1. Call to Order**
- 2. Election of Warden and Deputy Warden**  
To be conducted by the County Clerk
  - a) Election of Warden
  - b) Election of Deputy Warden
- 3. Declaration of Office to Warden and Deputy Warden**  
To be administered by the County Clerk
- 4. Warden's Inaugural Address**
- 5. Approval of Addendum**
  - a) **Resolved That** By-law 2013-0020 be waived to consider Deputations and/or Presentations clause b) following Public Question Period.
- 6. Disclosure of Pecuniary Interest and General Nature Thereof**
- 7. Adoption of Minutes**
  - a) **Minutes of Meeting held November 16, 2016**  
**Resolved That** the minutes of the regular Council meeting held November 16, 2016 be adopted.
  - b) **Minutes of Special Meeting held November 23, 2016**  
**Resolved That** the minutes of the special Council meeting held November 23, 2016 be adopted.
  - c) **Minutes of the Committee of the Whole Meeting held November 23, 2016**  
**Resolved That** the minutes of the Committee of the Whole meeting held

13 - 24

25 - 29

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November 23, 2016 be adopted.

**8. Deputations and/or Presentations**

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- a) **Mr. Bill Robertson and Mr. George Thomson** will address County Council regarding recent changes in the restrictions for heavy vehicles on the Frontenac Howe Islander Ferry.
- b) **Presentation of the County of Frontenac 2016 International Day of Persons with Disabilities Access Award**

This presentation will be made at 12:00 Noon.

**9. Proclamations**

**10. Move into Committee of the Whole**

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

**11. Briefings**

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- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

**12. Unfinished Business**

**13. Recommend Reports from the Chief Administrative Officer**

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- a) **2016-138  
Emergency and Transportation Services  
Request to Reconsider Decision of the Lifting of the Heavy Vehicle  
Restrictions to Vehicles Supporting Agricultural Operations  
Recommendation:**

**Resolved That** the Council of the County of Frontenac receive the Emergency and Transportation Services – Request to Reconsider Decision of the Lifting of the Heavy Vehicle Restrictions to Vehicles Supporting Agricultural Operations report;

**And Further That** the Council of the County of Frontenac receives the correspondence from Kurtis R. Andrews, Farm & Animal Welfare Lawyer, dated December 12, 2016 and J.G. Cowan WeirFoulds LLC, dated December 12, 2016;

**And Further That** the County of Frontenac take no further action.

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- b) **2016-139**

**Emergency and Transportation Services  
County of Frontenac Emergency Management Program  
Compliance**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive the Emergency and Transportation Services – County of Frontenac Emergency Management Program Compliance report;

**And Further That** the Council of the County of Frontenac designates the Chief of Paramedic Services/Director of Transportation and Emergency Services as the senior municipal official to the County of Frontenac Emergency Management Program Committee (EMPC);

**And Further That** the Council of the County of Frontenac designates Mark Podgers as the Emergency Management Program Coordinator;

**And Further That** the Council of the County of Frontenac appoints the Emergency Management Program Coordinator as Chair of the Emergency Management Program Committee (EMPC);

**And Further That** the Council of the County of Frontenac appoints the County of Frontenac Communications Officer as the Emergency Information Officer.

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c) **2016-140**

**Emergency and Transportation Services  
National Emergency Medical Services (EMS) Database – Data  
Sharing Agreement**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac accept the Emergency and Transportation Services – Paramedic National Research Database – Data Sharing Agreement report for information;

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to execute the Data Sharing Agreement between the County of Frontenac and the Paramedic Chiefs of Canada (PCC).

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d) **2016-141**

**Planning and Economic Development  
Ontario Municipal Board Review Public Consultation**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive the

Planning and Economic Development – Frontenac County Response to the Ontario Municipal Board Review for information;

**And Further That** a copy of the Planning and Economic Development – Frontenac County Response to the Ontario Municipal Board Review report be submitted to the Ontario Municipal Board Review, Ministry of Municipal Affairs, Provincial Planning Policy Branch, 777 Bay Street, 13th Floor, Toronto, ON M5G 2E5 as the County of Frontenac’s Official comments regarding the review of the Ontario Municipal Board.

88 - 96

- e) **2016-142**  
**Corporate Services**  
**2017 Tax Rate**  
**Recommendation**

**Whereas** the 2016 Assessment roll for the 2017 tax calculations was received on December 12, 2016;

**Resolved That** Council of the County of Frontenac accept this Corporate Services – 2017 Tax Rate report;

**And Further That** Council consider a By-law, introduced later in the meeting, to establish the 2017 tax rates.

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- f) **2016-143**  
**Corporate Services**  
**2015 Fairmount Home Accounts Receivables Write-Offs**  
**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive this Corporate Services – 2016 Fairmount Home Accounts Receivable Write-Offs report;

**And Further That** Council authorize the Treasurer to write off accounts totalling \$14,339.49.

99 - 102

- g) **2016-144**  
**Corporate Services**  
**2017 Tax Ratios and Tax Rate Reductions**  
**Recommendation:**

**Resolved That** Council of the County of Frontenac accept this Corporate Services – 2017 Tax Ratios and Tax Rate Reductions report;

**And Further That** Council consider a by-law, introduced later in the meeting, to re-confirm for 2017 the tax ratios and tax rate reductions

currently in place.

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- h) **2016-145  
Corporate Services  
2016 Federal Gas Tax Allocation**

**Recommendation:**

**Resolved That** Council of the County of Frontenac accept the Corporate Services – 2016 Federal Gas Tax Distribution By-law report;

**And Further That** the Clerk be directed to bring forward a by-law to authorize the distribution of Federal Gas Tax to the Townships in 2016.

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- i) **2016-146  
Corporate Services  
2017 DRAFT Budget Revision**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive this Corporate Services – 2017 Draft Budget Revision Report

**And Further That** Council amend the budget to reflect the adjustments outlined in the report.

**14. Information Reports from the Chief Administrative Officer**

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- a) **2016-147  
Corporate Services  
Status Update of Council Abeyance List**

111 - 113

- b) **2016-148  
Fairmount Home Level of Care  
Personal Support Worker (PSW) Shift Continuation**

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- c) **2016-149  
Planning and Economic Development  
Frontenac K&P Trail Update**

**15. Reports from Council Liaison Appointees**

- a) Emergency and Transportation Services - Councillor Nossal
- b) Long Term Care (Fairmount Home) - Councillor Inglis
- c) Corporate Services - Councillor Dewey
- d) Planning and Economic Development - Councillor McDougall

**16. Reports from External Boards and Committees**

- a) Kingston Frontenac Library Board Update - Deputy Warden Vandewal
- b) KFL&A Public Health Board Update - Councillor Doyle
- c) RULAC, LSR and Other Updates
- d) Algonquin Land Claim Update - Councillor Inglis
- e) Frontenac County Youth Justice Advisory Committee Update - Councillor Nossal
- f) Housing and Homelessness Committee Update - Councillor McDougall
- g) Rideau Corridor Landscape Steering Committee Update - Councillor McDougall
- h) Eastern Ontario Warden's Caucus Update - Warden & CAO
- i) Mississippi Rideau Tay Rural Health Hub Organizing Committee - Warden Smith
- j) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Councillor Doyle

**17. Reports from Advisory Committees of County Council**

**18. Return to Council**

- a) **That** Council revert from Committee of the Whole Council, to Council.

**19. Adoption of the Report of the Committee of the Whole Council**

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.
- b) **Committee of the Whole Meeting held November 23, 2016**  
**That** the report of the Committee of the Whole Council meeting held November 23, 2016 be adopted and that the necessary actions or by-laws be enacted.

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**Report of the Committee of the Whole**

- 1. **2016-132**  
**Corporate Services**  
**2017 Draft Budget**

**Resolved that** the Committee of the Whole of the County of Frontenac recommend inclusion of the 2017 Project Proposals presented in (Appendix A); subject to the following being removed from the 2017

Budget:

- Community Opportunities Grants proposal;
- Community Schools Alliance proposal;
- North Frontenac ATV Festival proposal;
- Option 1 for operating funds to CFDC proposal.

**And finally that** the County of Frontenac pass a by-law at its meeting on December 21, 2016 approving the 2017 Budget (as amended).

## **20. Motions, Notice of Which has Been Given**

- a) **Bill 9**  
**End Age Discrimination Against Stroke Recovery Patients Act, 2016.**

[See Communications a)]

Moved by: Councillor Higgins

Seconded by: Councillor Inglis

**That** the Council of the County of Frontenac support Bill 9 which states that all stroke victims receive care regardless of their age;

**And Further That** a copy of this resolution be sent to the Honourable Eric Hoskins, Minister of Health and Long-Term Care, Lorne Coe, MPP, Whitby-Oshawa, Sophie Kiwala, MPP, Kingston and the Islands, and Randy Hillier, MPP (Lanark—Frontenac—Lennox and Addington)

## **21. Giving Notice of Motion**

## **22. Communications**

**That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) From MPP Lorne Coe regarding Bill 9 - End Age Discrimination Against Stroke Recovery Patients Act, 2016  
[Distributed to Council on November 18, 2016]
- b) From the Ministry of Indigenous Relations and Reconciliation regarding Inaugural Treaties Recognition Week  
[Distributed to Council on November 18, 2016]
- c) From the Ministry of Transportation regarding Ontario's Climate Change Action Plan  
[Distributed to Council on November 18, 2016]

- d) Resolution from The Township of South Stormont regarding Rural Schools  
[Distributed to Council on November 18, 2016]
- e) Ontario Municipal Social Services Associations One Day Forum  
[Distributed to Council on November 18, 2016]
- f) Community Foundation of Kingston Opportunity to Partner to Fund Projects in Frontenac County in Celebration of Canada's 150th  
[Distributed to Council on November 18, 2016]
- g) Notice of Public Information Centre 2 Class Environment Assessment Study Wolfe Island Ferry Dock  
[Distributed to Council on November 18, 2016]
- h) From the Ministry of Finance regarding the 2017 Provincial Uploads  
[Distributed to Council on November 18, 2016]
- i) Ombudsman of Ontario 2015-2016 Annual Report  
[Distributed to Council on November 18, 2016]
- j) Request for Support to End Unfair Taxation on Family Business Transfers  
[Distributed to Council on November 18, 2016]
- k) Councillor McDougall's Conference Report 2016  
[Distributed to Council on November 25, 2016]
- l) November 16, 2016 Regular County Council Meeting Minutes  
[Distributed to Council on November 25, 2016]
- m) October 26, 2016 Kingston, Frontenac, Lennox and Addington Board of Health Minutes  
[Distributed to Council on November 25, 2016]
- n) October 26, 2016 Kingston, Frontenac Public Library Board Meeting Minutes  
[Distributed to Council on November 25, 2016]

- o) Town of Pelham Resolution regarding Improving Ontario Funding for Autism Support  
[Distributed to Council on November 25, 2016]
- p) Save the Date from AMO: Municipal Forum on Bill 151 - Waste Free Ontario Act  
[Distributed to Council on November 25, 2016]
- q) A Letter of Thanks from the Warden of Hastings County  
[Distributed to Council on December 2, 2016]
- r) AMO Policy Update - Report to Member Municipalities - Highlights of November Board Meeting  
[Distributed to Council on December 2, 2016]
- s) Christmas Card and Invitation From MPP Randy Hillier  
[Distributed to Council December 2, 2016]
- t) From AMO regarding the Federal Infrastructure Phase 2 Incrementality Resolution  
[Distributed to Council on December 2, 2016]
- u) From the Ministry of the Environment Releasing the Chief Drinking Water Inspector's Annual Report  
[Distributed to Council on December 2, 2016]
- v) Email Concerning Farm Vehicles on Ferry  
[Distributed to Council on December 2, 2016]
- w) Resolution from the Township of McKellar regarding The Fire Protection And Prevention Act  
[Distributed to Council on December 2, 2016]
- x) From Bruce County Announcing their 2017 Warden  
[Distributed to Council on December 2, 2016]
- y) Memo regarding 2017 Perth County Warden  
[Distributed to Council on December 2, 2016]
- z) Resolution of Support from the Town of Lakeshore regarding the Accommodation Review Process

[Distributed to Council on December 9, 2016]

- aa) Community Foundation Fall Issue of Ripples  
[Distributed to Council on December 9, 2016]
- ab) Kingston & Frontenac Housing Corporation Public Agenda for  
November 30, 2016  
[Distributed to Council on December 9, 2016]
- ac) Support Resolution to Amend the Funding Formula for Municipal Homes  
from the Municipality of West Nipissing  
[Distributed to Council on December 9, 2016]
- ad) Thank you Letter from Mark Gerretsen M.P. for your Update Resolution  
regarding The Third Crossing  
[Distributed to Council on December 9, 2016]
- ae) Media Release from Middlesex County Announcing that Warden  
Shipway Has been Elected for 2016-2017  
[Distributed to Council on December 9, 2016]
- af) Card to County Council from Andrea Horwath MPP  
[Distributed to Council on December 16, 2016]
- ag) Christmas Card to County Council from Patrick Brown MPP  
[Distributed to Council on December 16, 2016]
- ah) Correspondence from FCM regarding Canada 150 Community Leaders  
Network  
[Distributed to Council on December 16, 2016]
- ai) From the Minister of Infrastructure and Communities regarding County  
letter of Support of the Third Crossing  
[Distributed to Council on December 16, 2016]
- aj) Joint County of Bruce and Grey Letter-Resolution regarding Rural  
School Closures  
[Distributed to Council on December 16, 2016]
- ak) Letter to Premier Kathleen Wynne from Zorra Township & Resolution  
regarding Rural Hydro Rates  
[Distributed to Council on December 16, 2016]
- al) From the Township of North Frontenac providing Notice of Passing  
Zoning By-Law  
[Distributed to Council on December 16, 2016]
- am) Resolution from the Township of Hornepayne Regarding Municipal Fire

Service

[Distributed to Council on December 16, 2016]

- an) Township of Havelock-Belmont-Methuen Resolution Regarding Legislative Changes Impacting Tax Registrations and Tax Sale  
[Distributed to Council on December 16, 2016]

**23. Other Business**

**24. Public Question Period**

**25. By-Laws – General By-laws and Confirmatory By-law**

- a) First and Second Reading

**Resolved That** leave be given the mover to introduce by-laws a) through g) that have been circulated to all Members of County Council and that by-laws a) through g) be read a first and second time.

- b) Third Reading

**Resolved That** by-laws a) through g) be read a third time, signed, sealed and finally passed.

**By-Laws**

- a) **To Appoint the Warden and the Deputy Warden for the 2017 Council Year**  
(Proposed By-Law No. 2016-0046)
- b) **To Adopt the Estimates for the Sums Required During the Year 2017 for the Purposes of the County of Frontenac**  
(Proposed By-Law No. 2016-0047)
- c) **To Set Tax Ratios and Tax Rate Reductions for Prescribed Property Sub-Classes for County of Frontenac Purposes and Local Municipal Purposes for the Taxation Year 2017**  
(Proposed By-Law No. 2016-0048)
- d) **To Establish Tax Rates for the Year 2017 for the Purposes of the County of Frontenac and to Establish Rates to be Levied for Same Against the Townships of Frontenac Islands, South Frontenac, Central Frontenac and North Frontenac**  
(Proposed By-Law No. 2016-0049)

- e) **To Authorize the Corporation of the County of Frontenac to Distribute the Federal Gas Tax Amongst its Four Lower-Tier Municipalities**  
(Proposed By-law No. 2016-0050)
- f) **To Appointment Members to the Emergency Management Program Committee**  
(Proposed By-law No. 2016-0051)
- g) **Confirmation of Actions and Proceedings of Council**  
(Proposed By-Law No. 2016-0052)

## **26. Adjournment**





**b) Minutes of the Special County Council Meeting held November 2, 2016**

Motion #: 203-16 Moved By: Deputy Warden Vandewal  
Seconded By: Councillor Inglis

**Resolved That** the minutes of the special Council meeting held November 2, 2016 be adopted.

**Carried**

**c) Minutes of the Committee of the Whole Meeting held October 12, 2016**

Motion #: 204-16 Moved By: Councillor McDougall  
Seconded By: Councillor Dewey

**Resolved That** the minutes of the Committee of the Whole meeting held October 12, 2016 be adopted.

**Carried**

**Deputations and/or Presentations**

**a) John Suart**, Manager and **Steve Woodman**, Executive Director, Family and Children's Services of Frontenac, Lennox and Addington provided County Council with a presentation on the FACSFLA 2016 Community Report "A Day in the Life - 24 Hours inside our Children's Aid Society".

[See Communications a)]

**b) Louise Moody**, Executive Director, Northern Frontenac Community Services and **David Townsend**, Executive Director, Southern Frontenac Community Services provided Council with a presentation on the Rural Summit and next steps.

**Proclamations**



**Move into Committee of the Whole**

Motion #: 205-16 Moved By: Councillor Nossal  
Seconded By: Councillor Doyle

**That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

**Carried**





**Reports from Council Liaison Appointees**

**a) Emergency and Transportation Services - Councillor Nossal**

Councillor Nossal provided an overview of the Emergency and Transportation Services Department liaison activities since the last Council meeting.

**b) Long Term Care (Fairmount Home) - Councillor Inglis**

Councillor Inglis provided an overview of the Long Term Care (Fairmount Home) Department liaison activities since the last Council meeting.

**c) Corporate Services - Councillor Dewey**

There was no report regarding Corporate Services.

**d) Planning and Economic Development - Councillor McDougall**

Councillor McDougall provided an overview of the Planning and Economic Development Department liaison activities since the last Council meeting.

**Reports from External Boards and Committees**

**a) Kingston Frontenac Library Board Update - Deputy Warden Vandewal**

Deputy Warden Vandewal provided an update of the happenings of the Board since the last meeting.

**b) KFL&A Public Health Board Update - Councillor Doyle**

Councillor Doyle provided an update of the happenings of the Board since the last meeting.

**c) RULAC, LSR and Other Updates**

No Report

**d) Algonquin Land Claim Update - Councillor Inglis**

No Report





**Communications**

**That** Council consent to the following communications of interest to Council listed below be received and filed:

- a) 2016 Report from Family And Children Services of Frontenac Lennox & Addington  
[Distributed to Council on October 21, 2016]
- b) Food Matters Poster 2016  
[Distributed to Council on October 21, 2016]
- c) From Henriette & François Leduc seeking liver donation for their Daughter  
[Distributed to Council on October 21, 2016]
- d) Kingston Frontenac Lennox & Addington Board Of Health Meeting Minutes for June 22, 2016  
[Distributed to Council on October 21, 2016]
- e) Community Foundation 2016 Edition of Vital Signs  
[Distributed to Council on October 21, 2016]
- f) Invitation to the Warden to Attend Lanark County Wardens Reception  
[Distributed to Council on October 21, 2016]
- g) From ROMA requesting nominations to the ROMA Board of Directors Zone 6  
[Distributed to Council on October 21, 2016]
- h) Northern Frontenac Community Services 2015 Annual Report & Fall Insert  
[Distributed to Council on October 21, 2016]
- i) Township of North Frontenac Resolution Regarding Support for Ontario Electrical Bills  
[Distributed to Council on October 21, 2016]
- j) Township of North Frontenac Notice of Public Meeting Regarding Zoning By-Law Amendments  
[Distributed to Council on October 21, 2016]
- k) Loyalist Township Notice of Special Public Meeting Official Plan Review  
[Distributed to Council on October 28, 2016]
- l) Ministry of Indigenous Relations and Reconciliation Agreement-in-Principle Algonquin Land Claim  
[Distributed to Council on October 28, 2016]

- m) MPAC Understanding your Farm Property Assessment Notice  
[Distributed to Council on October 28, 2016]
- n) September 28, 2016 Kingston Frontenac Public Library Board Minutes  
[Distributed to Council on October 28, 2016]
- o) Thank you Card to the Warden Regarding the Wardens Reception  
[Distributed to Council on October 28, 2016]
- p) AMO Annual Report on the Federal Gas Tax Fund - 2015 Expenditure  
Report Pt. 1  
[Distributed to Council on October 28, 2016]
- q) North Frontenac Request for Support Regarding Ontario Electricity Bills  
[Distributed to Council on October 28, 2016]
- r) CFDC Funding Request  
[Distributed to Council on October 28, 2016]
- s) From the Honourable Kathleen Wynne, Premier, acknowledging receipt of  
correspondence regarding support of third crossing  
[Distributed to Council on November 4, 2016]
- t) Notice of Open House regarding the North Frontenac Official Plan Five  
Year Review on November 26, 2016  
[Distributed to Council on November 4, 2016]
- u) Enbridge Safety Report to the Community  
[Distributed to Council on November 4, 2016]
- v) Ministry of Municipal Affairs and Housing - Notice of Decision on County of  
Frontenac Official Plan Amendment No. 1  
[Distributed to Council on November 4, 2016]
- w) From TransCanada Regarding Natural Gas Pipeline Safety Information  
[Distributed to Council on November 11, 2016]

**Other Business**

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**Public Question Period**

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**By-Laws**

- a) To Authorize the Warden and Clerk to Execute an Agreement of Purchase and Sale with the Township of South Frontenac (K&P Trail acquisition)  
(Proposed By-Law No. 2016-0042)
- b) To Confirm All Actions and Proceedings of Council  
(Proposed By-Law No. 2016-0043)

**Adjournment**

Motion #: 217-16 Moved By: Deputy Warden Vandewal  
Seconded By: Councillor Nossal

**That** the meeting hereby adjourn at 12:02 p.m.

**Carried**

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Frances Smith, Warden

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Jannette Amini, Clerk



**Minutes of the Special Meeting of Council  
November 23, 2016**

A special meeting of the Council of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, November 23, 2016 at 9:00 AM

**Present:** Warden Frances Smith, Deputy Warden Ron Vandewal, Councillors Tom Dewey, Denis Doyle, Ron Higgins, John Inglis, John McDougall and Natalie Nossal

**Also Present:** **County:**  
Kelly Pender, Chief Administrative Officer  
Marian VanBruinessen, Director of Corporate Services/Treasurer  
Susan Brant, Deputy Treasurer  
Paul Charbonneau, Chief/Director of Emergency & Transportation Services  
Lisa Hirvi, Acting Administrator-Fairmount Home  
Joe Gallivan, Director of Planning and Economic Development  
Jannette Amini, Manager of Legislative Services/Clerk  
Marco Smits, Communications Officer

**1. Approval of Addendum**

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**2. Closed Session**

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**3. Disclosure of Pecuniary Interest and General Nature Thereof**

There were none.

**4. Adoption of Minutes**

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**5. Deputations and/or Presentations**

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**6. Proclamations**

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**7. Move into Committee of the Whole**

Motion #: 218-16 Moved By: Councillor Higgins  
Seconded By: Deputy Warden Vandewal

**That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

**Carried**

**8. Briefings**

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**9. Unfinished Business**

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**10. Recommend Reports from the Chief Administrative Officer**

- a) **2016-131  
Corporate Services  
Permission to Enter into Agreement with the Province of Ontario for  
the Ontario Community Infrastructure Fund (OCIF)**

Motion #: 219-16 Moved By: Councillor Inglis  
Seconded By: Councillor McDougall

**Resolved That** the Council of the Corporation of the County of Frontenac receive the Corporate Services – Permission to Enter into Agreement with the Province of Ontario for the Ontario Community Infrastructure Fund (OCIF);

**And Further That** a by-law be passed later in the meeting authorizing the Warden and the Clerk to enter into an agreement with the Province of Ontario for the Ontario Community Infrastructure Fund (OCIF).

**Carried**

**11. Information Reports from the Chief Administrative Officer**

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## **Minutes of the Meeting of the Committee of the Whole November 23, 2016**

A meeting of the Committee of the Whole of the County of Frontenac was held in the Frontenac Room of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, November 23, 2016 and was called to order at 9:15 a.m.

There was a "Closed Meeting" of the Committee of the Whole from 9:15 am to 9:30 am.

**Present:** Warden Denis Doyle, Deputy Warden Frances Smith, Councillors Ron Higgins, Ron Vandewal, John Inglis, John McDougall, Natalie Nossal and Tom Dewey

**Also Present:** **County:**  
Kelly Pender, Chief Administrative Officer  
Marian VanBruinessen, Director of Corporate Services/Treasurer  
Paul Charbonneau, Director of Emergency & Transportation Services  
Lisa Hirvi, Acting Administrator-Fairmount Home  
Joe Gallivan, Director of Planning and Economic Development  
Jannette Amini, Manager of Legislative Services/Clerk  
Susan Brant, Deputy Treasurer  
Alex Lemieux, Financial Analyst

**Media:** Jeff Green, The Frontenac News

### **Closed Session**

Moved By: Councillor Doyle  
Seconded By: Warden Smith

**Resolved That** Committee of the Whole resolve itself into closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Labour Relations or employee negotiations - as it relates to upcoming negotiations with the County's bargaining units
2. Personal matters about an identifiable individual, including municipal or local board employees - as it relates to a former employee of the Corporation.

**Carried**

Moved By: Councillor Nossal  
Seconded By: Councillor Dewey

**Resolved That** Committee of the Whole rise from closed session without reporting

**Carried**

**Adoption of Agenda**

Moved By: Councillor McDougall  
Seconded By: Councillor Inglis

**Resolved That** the agenda for the November 23, 2016 meeting of the Committee of the Whole be approved.

**Carried**

**Disclosure of Pecuniary Interest and General Nature Thereof**

There were none.

**Deputations and/or Presentations**



**Reports**

- a) **2016-127  
Corporate Services  
Public Survey**

It was noted to Committee of the Whole that as per the Budget Policy, this type of survey will be done once during each term of Council, typically during the second year of the term.

- b) **2016-133  
Planning and Economic Development  
Community Opportunities Grant**

Mr. Pender noted that additional information from staff on measurements of previous grant programs was requested at the October 12 budget meeting and the purpose of this report was to provide this information to the Committee of the Whole.

- c) **2016-134  
Corporate Services  
FMIS Enterprise Software**

Mr. Pender noted that additional information from staff was requested at the October 12 budget meeting and the purpose of this report was to provide this information to the

Committee of the Whole. He advised Council that the staff recommendation in the following 2017 Draft Budget report recommends that this project not move forward in 2017 due to the availability of staff time to carry it out successfully.

c) **2016-132**  
**Corporate Services**  
**2017 Draft Budget**

Moved By: Councillor Higgins  
Seconded By: Councillor Nossal

**Resolved that** the Committee of the Whole of the County of Frontenac accept this Corporate Services – 2017 Draft Budget report and 2017 Draft Budget document (Appendix B) for discussion;

**And further that** the Committee of the Whole of the County of Frontenac recommend inclusion of the 2017 Project Proposals presented in (Appendix A); subject to the following being removed from the 2017 Budget:

- Community Opportunities Grants proposal;
- Community Schools Alliance proposal;
- North Frontenac ATV Festival proposal;
- Option 1 for operating funds to CFDC proposal.

**And finally that** the Committee of the Whole of the County of Frontenac recommend that the Council of the County of Frontenac pass a by-law at its meeting on December 21, 2016 approving the 2017 Budget (as amended).

**Carried as amended**

(See Motion to Amend below which was Carried)

**Motion to Amend**

Moved By: Councillor Higgins  
Seconded By: Councillor Inglis

**Resolved that** the motion be amended to remove the following 2017 Project Proposals presented in Appendix A:

- Community Opportunities Grants proposal;
- the Community Schools Alliance proposal;
- the North Frontenac ATV Festival proposal;
- option 1 for operating funds to CFDC proposal;

**Carried**

**Planning and Economic Development**

It was pointed out the amount of funding that the County is spending on Trails and that the Trail should start being self-sustainable. It was questioned if the County should start looking at charging a user fee as most other recreational areas such as Big Sandy Bay

and other Trails charge a user fee. Mr. Gallivan advised that the Trails Master Plan has always indicated the Trail be would free of charge. The County now has a contract in place with the Eastern Ontario Trails Alliance to maintain the trail at \$400/KM with the exception that they would not be able to charge a fee. It was also pointed out that if a motorized vehicle is using the trail, once it hits Sharbot Lake the user will require a pass and pay a fee.

**↑Action** – CDAC to review the Trails Master Plan to look at including user fees

Questions were raised regarding the capacity to maintain the Planning services provided to the townships and if not, is there a plan in place, such as the use of contracted services. Mr. Gallivan advised that a summer student will help. Planning staff are on track to address all 3 Township Official Plans that were not addressed by the Ministry of Municipal Affairs. Staff are currently working on North Frontenac's Official Plan, with Central Frontenac's next and South Frontenac's to follow. With respect to identified risks, Mr. Gallivan noted the largest intangible risk is the upcoming OMB hearings which will take a minimum of 3 weeks of his time and in these situations, the County may need to contract services. Ms. VanBruinessen further noted that the County has a Sustainability Reserve to provide for required planning reports as well as OMB requirements. If contracted services are required, that cost would come from this reserve. Mr. Gallivan advised that he will bring a report forward in the future regarding the state of the Sustainability Reserve as he feels the upcoming OMB hearing for the Hartington Subdivision will cost the County a minimum of \$30,000.

The Committee of the Whole recessed 10:42 a.m.

The Committee of the Whole reconvened at 10:49 a.m.

### **Fairmount Home**

Some concerns were expressed over the cost of hydro and staff provided an overview of its mitigation strategies.

### **Emergency and Transportation Services**

Chief Charbonneau noted that with the implementation of the new power stretchers that Council supported, the Frontenac Paramedic Services have had 3 months with no muscle-skeletal injuries. Questions were asked if the \$170,000 over 3 years for sick time included the muscle-skeletal injuries and if so, should this number not be reduced. Ms. VanBruinessen indicated that the Ministry funds this portion of the budget and the County should be cautious not to underestimate this calculation or it would end up paying the full cost.

### **Social Services**

It was noted that the End of Operating Agreement costs are not included in this budget.

Some concerns were expressed that the Lean 6 Sigma exercises were to find cost savings for the County which does not appear to be happening. A program titled

Program Based Marginal Analysis was noted to staff and that this program is used by KFL&A Public Health who has seen a 3% savings and it was questioned if staff could look at this program.

**↑Action** – Staff to investigate Program Based Marginal Analysis

Mr. Pender noted that many costs, such as staffing at Fairmount Home, are an issue and these are legislated requirements. This increase also takes into account the new CPP which both employees and employers are required to pay.

Concerns were expressed that sick time is not being addressed. Mr. Pender noted that the Lean exercise with Council Liaisons planned for December 12 will look at this.

**Budget Details**

The Committee reviewed each of the project proposals and a motion was considered to amend the main motion to remove certain projects

Councillor Inglis deferred his request of \$10,000 being allocated to carry out a review of Fairmount Home until next year given that its requisition is down.

**Rise and Report**

Moved By: Councillor Dewey  
Seconded By: Councillor Nossal

**That** the Committee of the Whole rise;

**And Further That** the report of the Committee of the Whole Council be forwarded to County Council for adoption.

**Carried**

**Communications**

~~~~~

**Notice of Motions**

~~~~~

**Other Business**

~~~~~

**Public Question Period**

Mr. Andrew Gagnon asked questions regarding what the implantation of the new ambulance will look like. Chief Charbonneau noted that the new ambulance will commence on July 1, 2017 as an 8 hour shift, 7 days per week. This will continue in 2018 and on January 1, 2019, 4 hours will be added to make this a 12 hour shift 7 days per week.

**Adjournment**

Moved By: Councillor Inglis  
Seconded By: Councillor McDougall

That the meeting hereby adjourn at 12:33 p.m.

**Carried**

County of Frontenac County Council Meeting December 21,2016

Delegation Remarks Outline

Subject: The lifting of the Howe Island County Ferry Heavy Vehicle Restrictions

- A) Ferry service to and from Howe Island
- B) Heavy Vehicle Restrictions
- C) Craig Letter
- D) The Farming and Food Production and Protection Act
- E) The County's response to the Craig Letter
- F) Absence of an Applicable Bylaw
- G) Lifting the Restrictions- Process
- H) Balancing of interests on Howe Island
- I) Request: Reinstate the Heavy Vehicle Restrictions

Bill Robertson  
December 13 2016

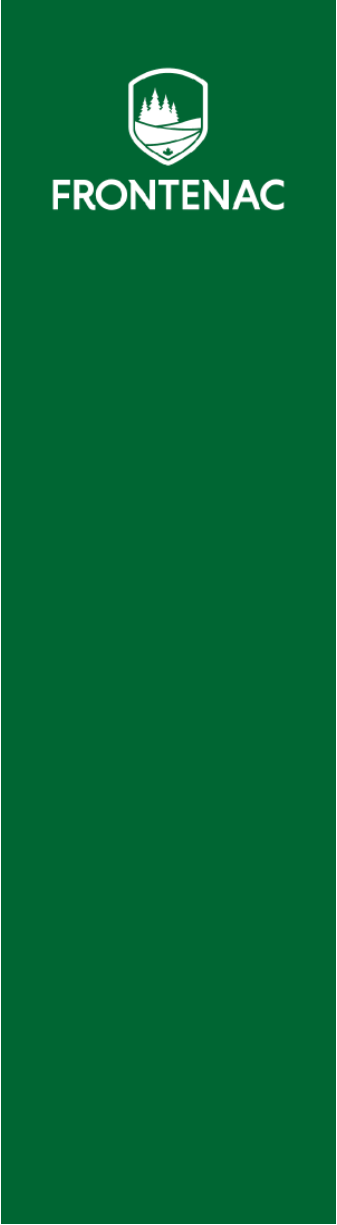
# Administrative Report

December 21, 2016  
Report 2016-10 (subject to change)



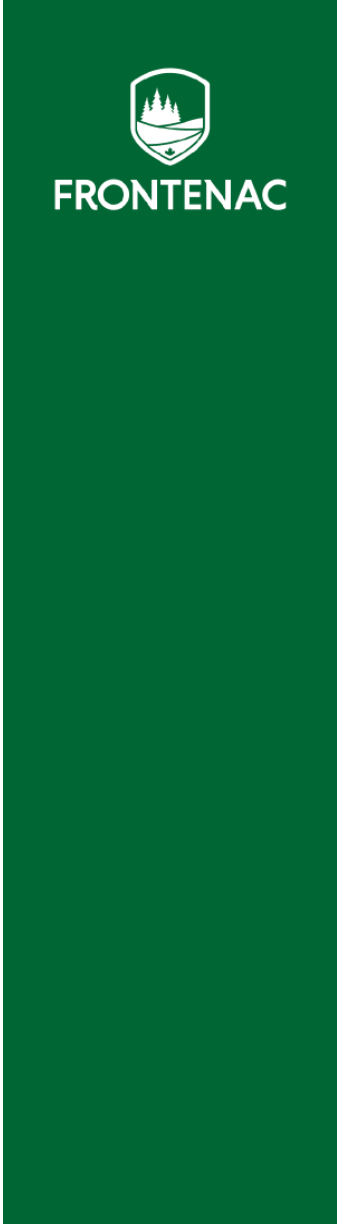
# Meeting Schedule

- November 16 - County Council
- November 22 – Frontenac Accessibility Advisory Committee Meeting
- November 23 - Budget 2017
- November 24- EORN, Peterborough
- November 25- EOWC CAO meeting, Perth
- November 28 - Big Data for Small Places Training Session Day 1, County
- December 1 - Frontenac CAO's
- December 6 - Seniors Housing Task Force, South Frontenac Township
- December 7 - Council Liaison Meetings, County
- December 8 - Community Development Advisory Committee
- December 14 - Administrative Building Design Task Force meeting
- December 14 - Frontenac CAO's and Treasurers Meeting
  - Status of Fire Service Reviews in NF and CF
  - Frontenac Municipal Information Services – Service Level Agreement
  - In-Field Communications Update
  - Land Use Planning – Work Plan
  - Waste Management – Direction from Public Works Managers
- December 20 - Big Data for Small Places Training Day 2
- December 21 - Council



## Activity

- Yellow Belts (Wave 2) currently working on 5 Lean Projects
  - Return to Work
  - Departing Employees
  - Records Management/ Archives
  - Quality Assurance
  - Equipment Malfunction/ breakage



## **Project Updates:**

### **Big Data for Small Places**

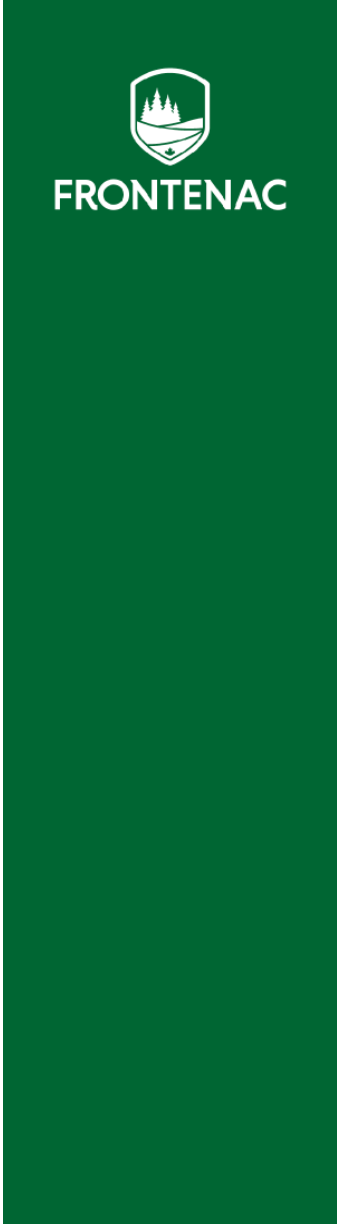
- Community Schools
- Trail Hub Communities
- Communal Servicing
- Rural Transportation

**Day 1 Training – November 28**

**Day 2 Training – December 20**

**Day 3 Training – January 11**

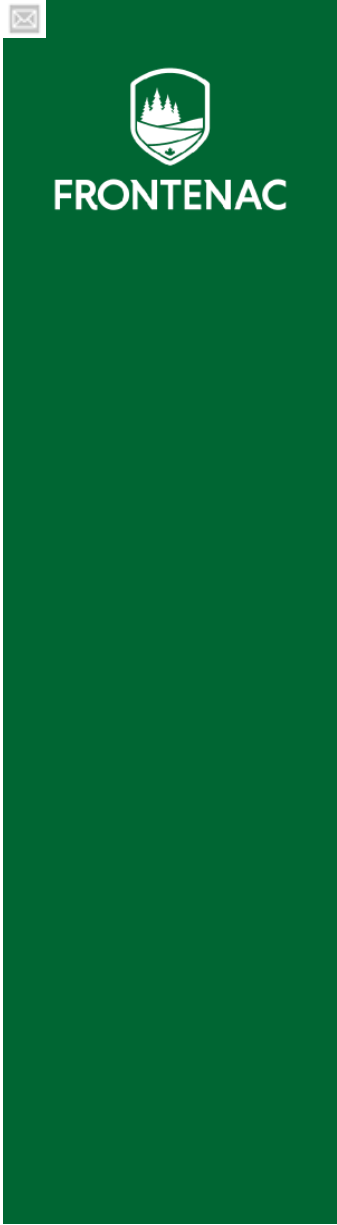
**Day 4 Training – January 25**



## EOWC Update

FROM CAO AGENDA ---

- 2017 Budgets
- Queen's Park Lobby Day with EOMC in October 2017
- MPAC Assessment Values
- Draft Letter to UCDSB: Pupil Accommodation Review
- Op- Ed Letter on Natural Gas vs Propane for Response
- Consultant Summary of MMA Growth Plan Interviews
- Inter- Municipal Ambulance Billing with City of Ottawa
- OMAFRA/MEDG Consultation on RED/ EODF Funding
- Recap of 2016/ Engagement with Wardens/ Successes
- Presentations / Messaging for Incoming Wardens in January
- Eastern Ontario Regional Network (EORN)



# AMCTO Legislative Updates

## **Annotated Versions of MA and MCIA, as Amended by Bill 68**

As Bill 68 moves through the legislative process we're happy to share annotated versions of the Municipal Act and Municipal Conflict of Interest Act with the proposed amendments in track changes.

## **Auditor General Releases Annual Report**

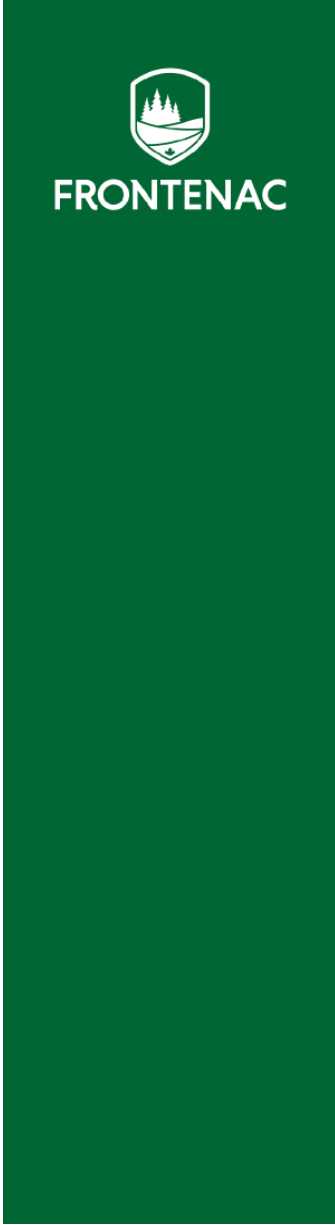
Last week Ontario Auditor General (AG) Bonnie Lysyk released her 2016 annual report.

## **New Poll Shows Support for Wind Turbines**

New polling, released by Forum Research, shows relatively strong support for the use of wind turbines.

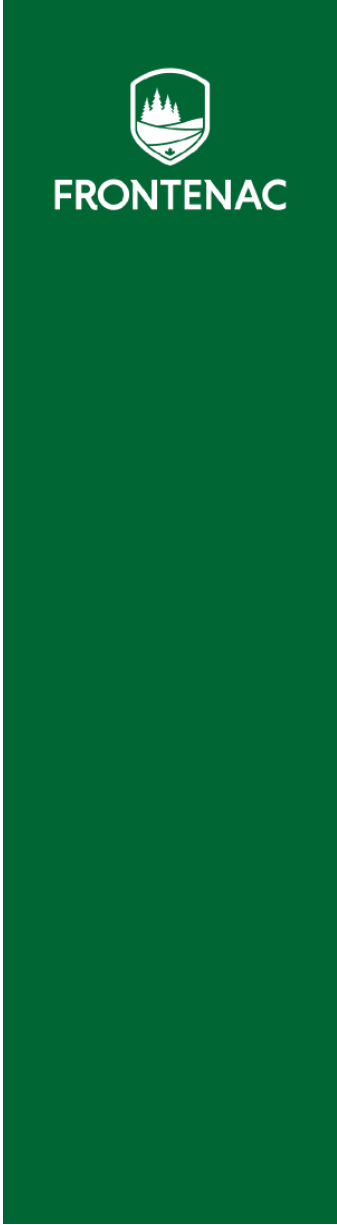
## **Support for Road Tolls Sharply Divided**

Recently released public polling shows that support for the use of road tolls in the GTHA is deeply divided, with drivers the least supportive and cyclists the most supportive.



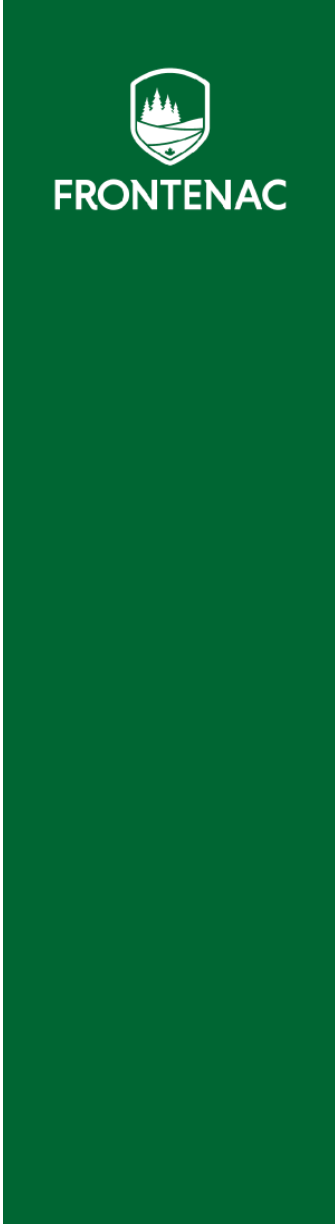
## AMCTO Policy Updates

- **Government of Ontario Tables Fall Economic Statement:** The Government of Ontario [tabled its fall economic statement](#), which was full of measures designed to address the high cost of housing.
- **2017 OMPF Allocations Announced:** The Ministry of Finance [issued the 2017 allocation notices](#) for funding under the Ontario Municipal Partnership Fund (OMPF).
- **Province Introduces Legislation Allowing Municipalities to Use Photo Radar:** The government has [announced its plans](#) to allow municipalities to use photo radar to detect speeding and set reduced speed limits on municipal roads.
- **Government Approves First Driverless Car Pilot Program:** The government of Ontario has [approved](#) Canada's first pilot program for automated vehicles (driverless cars).
- **Government Consulting on Proposal to Use Fire Services for Paramedic Care:** The Ministry of Health and Long-term Care (MOHLTC) has released a [discussion paper](#) exploring the viability of allowing fire services to provide paramedic care.



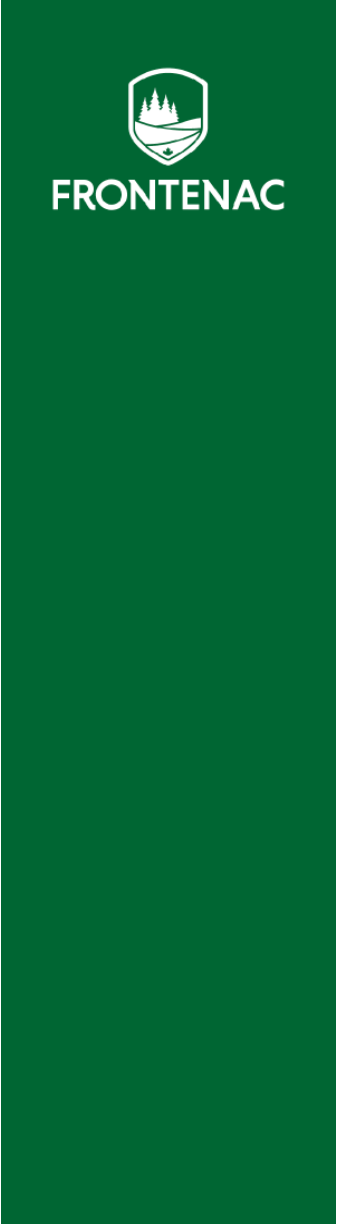
## AMCTO Policy Updates

- **Regional Chairs to be Directly Elected:** The government's omnibus fall budget bill [includes a provision](#) that would require all regional chairs to be directly elected.
- **State of Maine to Adopt Ranked Ballots:** During the US general election, voters in Maine [passed a ballot initiative](#) that will make Maine the first state in the United States to adopt ranked ballot voting.
- **Federal Fall Economic Update Includes Increased Funding for Infrastructure:** The federal government's fall economic statement, [announced](#) by Finance Minister Bill Morneau, included a greater than expected focus on infrastructure spending.
- **Province Announces New Investments in Housing and Homelessness:** The government [announced](#) that it is increasing its investments to help municipalities work with individuals and families to find safe and affordable housing.
- **PBO Predicts Lower Than Expected Revenue from Marijuana Legalization:** A [new report](#) from the Parliamentary Budget Officer (PBO) predicts that government proceeds from legalizing marijuana will be lower than expected, forecasting government revenue in the millions not billions of dollars.



## AMCTO Policy Updates

- **Three (potentially four) More American States Vote to Legalize Recreational Marijuana:** Voters in California, Massachusetts, and Nevada all [voted to fully legalize](#) marijuana for recreation purposes in last month's US general election.
- **Government Consulting on Cycling Strategy:** The Ministry of Transportation (MTO) is [conducting consultations](#) on its proposed cycling strategy.
- **Think Tank Calling for Targeted Funding for Economic Development in Ontario's North:** The Northern Policy Institute (NPI) is [calling on the government](#) of Ontario to introduce new targeted economic development stimulus spending for northern Ontario.
- **Government Consulting on Basic Income Pilot:** The government is [looking for feedback](#) as it designs a new pilot project for a proposed basic income program.
- **New Framework for Forfeited Corporate Property to Take Effect:** On December 10, 2016 [new rules](#) for managing forfeited corporate property will take effect.
- **Auditor General Releases Annual Report:** Ontario Auditor General (AG) Bonnie Lysyk [released](#) her 2016 annual report.



## AMCTO Policy Updates

- **Support for Road Tolls Sharply Divided:** New polling [shows](#) that support for the use of road tolls in the GTHA is deeply divided, with drivers the least supportive and cyclists the most supportive.



## Bills and Lawmaking

- [Bill 65](#), the *Safer School Zones Act*, which would allow municipalities to use photo radar to detect speeding and create zones with reduce speed limits, was introduced and received first reading.
- [Bill 68](#), the *Modernizing Ontario's Municipal Legislation Act*, which introduces a series of reforms to key municipal legislation, was introduced and received first reading.
- [Bill 70](#), the Building Ontario Up for Everyone Act (Budget Measures), was introduced and received second reading. Amongst other things, this omnibus budget bill would require regional chairs to be directly elected.

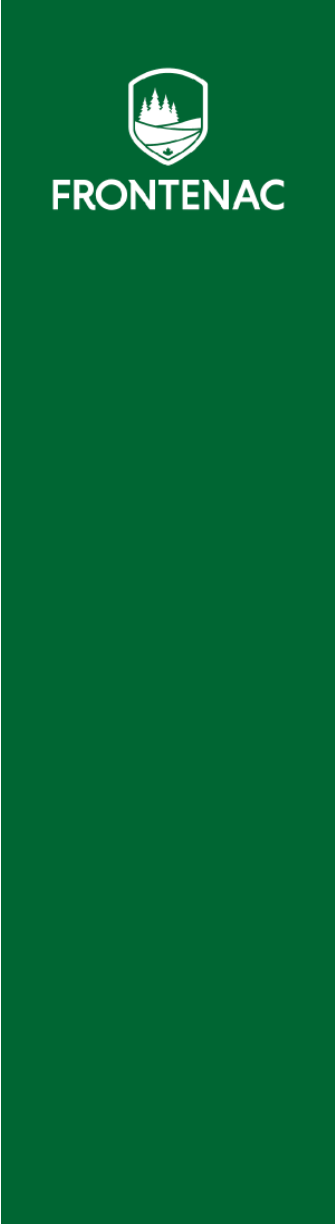


# AMO Updates

## Provincial Matters

Municipal governments are eligible to apply for the [Seniors Community Grant](#) until March 3rd, 2017 for projects that encourage seniors' community involvement through volunteerism, learning, social inclusion and physical activity.

The Ministry of Economic Development and Growth and the Ministry of Agriculture, Food and Rural Affairs invite you to participate in a [consultation](#) regarding the government's regional business support programs. Four consultations have been planned for: December 8 - 1:30 pm, Leamington; December 9 - 9:30 am, Collingwood; December 13 - 1:30 pm, Casselman; January 9 - 1:30 pm, Quinte West. Please RSVP to [jpf@ontario.ca](mailto:jpf@ontario.ca) by providing your name, email address, the location and whether you plan to attend in person or remotely. If you are unable to attend any of the consultations, your input via [online survey](#) is welcome.

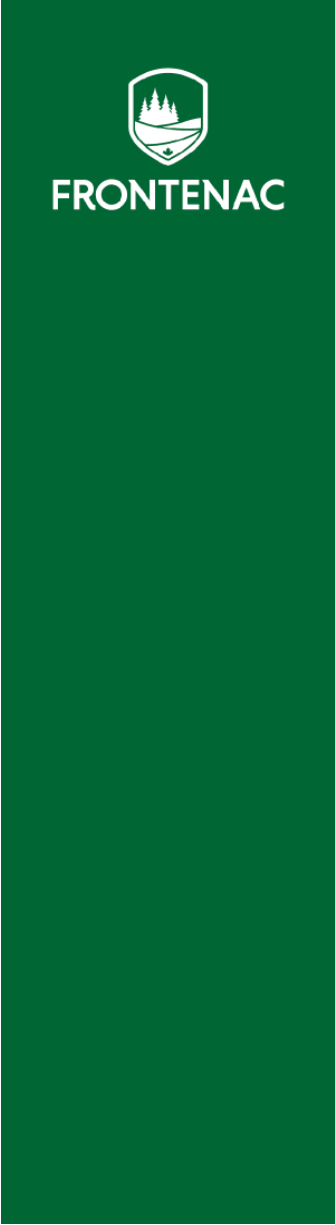


# AMO Updates

## Federal Matters

The [call for nominations](#) for [Canada's Volunteer Awards](#) is now open until February 3, 2017. You are invited to nominate a not-for-profit organization, an individual, a group or a business who is making a difference in their community to receive an award, and promote the call for nominations to your stakeholders.

Fisheries and Oceans Canada has launched [National Aquatic Species at Risk Maps](#). Each map shows distribution and Critical Habitats for aquatic species listed under the *Species at Risk Act* across Canada. For Ontario, these new maps will replace the Ontario Aquatic Species at Risk maps that were previously posted on Conservation Ontario's website.

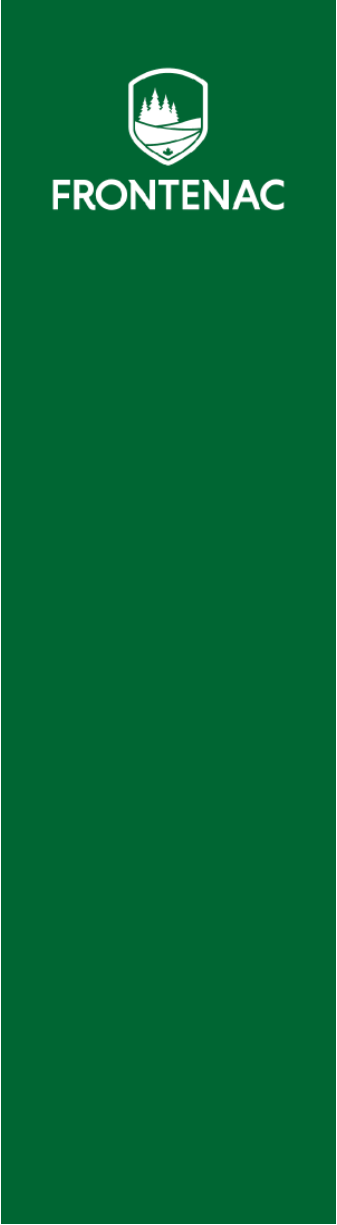


## FCM Canada 150th

Community Leaders will be asked to share information through their networks, and if available, to participate in local events. There are no associated costs or travel requirements and the time commitment is estimated at less than 2 hours per month.

Canada 150 Community Leaders may be a council member or prominent community representative. Many municipalities have identified multiple Community Leaders to ensure a strong representation from their municipality.

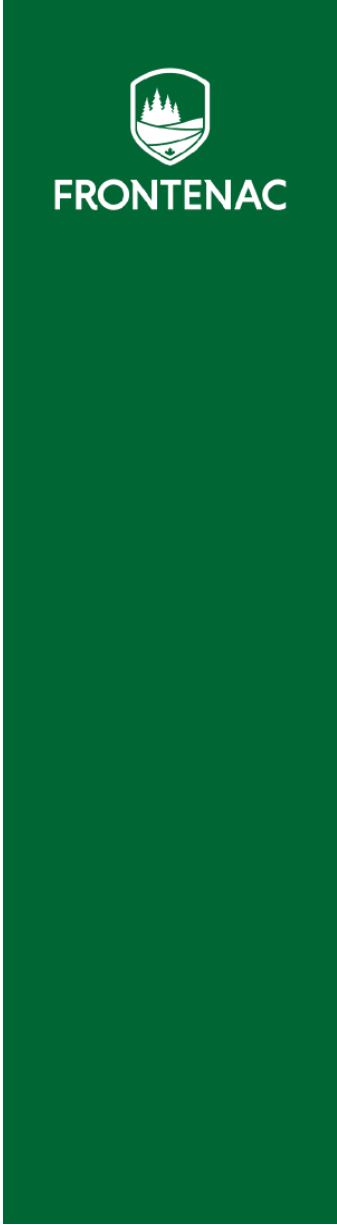
Further information, a toolkit and forms are available at [www.fcm.ca/Canada150](http://www.fcm.ca/Canada150) .



# Brand Ambassador Program: Up to 53



<http://www.frontenacmaps.ca/brandambassadors/> #FrontCnl >>>



# Brand Ambassador Program on Facebook

Post Details

County of Frontenac added 2 new photos.

You know how sometimes people joke about knowing "everybody and their dog"? Well for Bill and Kerry Arthur at Sydenham Pet & Farm Supply, that's not an exaggeration.

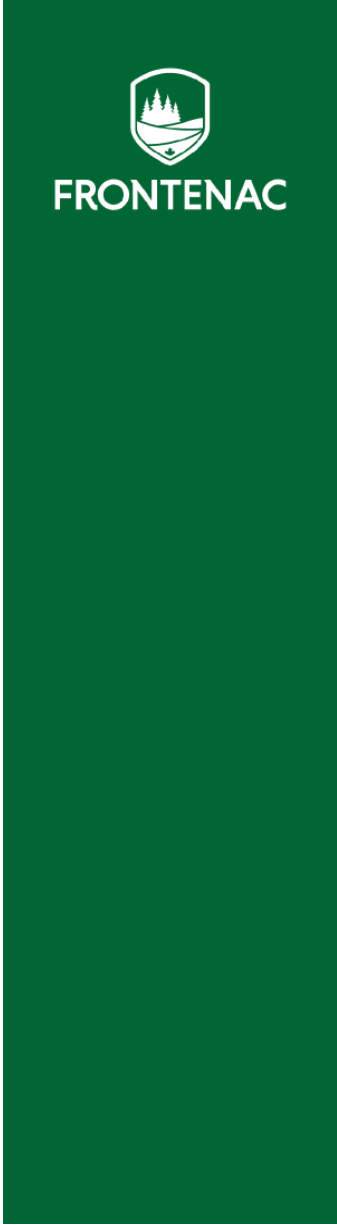
They greet all of their customers by name, remember their brands of choice, and swap stories about pups, feed, and other aspects of farm life. Which they know all about since they run their own farm while operating a successful business #inFrontenac.

Please share this post and show some love for Bill and Kerry, who honestly love providing the best quality products for your pets and livestock.

|                                           |                         |                              |
|-------------------------------------------|-------------------------|------------------------------|
| <b>21,861</b> People Reached              |                         |                              |
| <b>1,304</b> Reactions, Comments & Shares |                         |                              |
| <b>862</b><br>Like                        | <b>302</b><br>On Post   | <b>560</b><br>On Shares      |
| <b>77</b><br>Love                         | <b>38</b><br>On Post    | <b>39</b><br>On Shares       |
| <b>63</b><br>Comments                     | <b>40</b><br>On Post    | <b>23</b><br>On Shares       |
| <b>303</b><br>Shares                      | <b>303</b><br>On Post   | <b>0</b><br>On Shares        |
| <b>3,595</b> Post Clicks                  |                         |                              |
| <b>542</b><br>Photo Views                 | <b>0</b><br>Link Clicks | <b>3,053</b><br>Other Clicks |
| <b>NEGATIVE FEEDBACK</b>                  |                         |                              |
| <b>8</b> Hide Post                        | <b>2</b> Hide All Posts |                              |
| <b>0</b> Report as Spam                   | <b>0</b> Unlike Page    |                              |

## Bill and Kerry Arthur of Sydenham Pet & Farm Supply

This post was shared more than 300 times and interacted with more than 1,300 times. It reached an astonishing 21,000 people which is almost as many people as live in the County. "There is definitely a spike in (Facebook) likes (for us) which is awesome. So many people have told us that they have shared it to their page :) I think this is a fantastic initiative and a great way to promote #inFrontenac and local businesses"



# Twitter Stats FPS November

Nov 2016 - 30 days [Analytics](#) Frontenac Paramedics

TWEET HIGHLIGHTS

---

NOV 2016 SUMMARY

|                 |       |                              |       |
|-----------------|-------|------------------------------|-------|
| Tweets          | 53    | Tweet Impressions            | 146K  |
| Profile visits  | 5,390 | Mentions                     | 61    |
| New Subscribers | 64    | Followers as of Nov 30, 2016 | 2,311 |

**Top mention** earned 507 engagements

**CERT Kingston**  
@CERT\_Kingston - Nov 5

Notch Hill Fire Update:  
1 patient Treated by @FPSParamedics for smoke inhalation.  
[pic.twitter.com/jTEQP4Z1zK](http://pic.twitter.com/jTEQP4Z1zK)

1

[View Tweet](#)

**Top Tweet** earned 13.3K impressions

Thank you so much to the person(s) who left these @TimHortons cards on our ambulance window in downtown #YGK  
[pic.twitter.com/72PyFqOcC1](http://pic.twitter.com/72PyFqOcC1)

2 43 239

[View Tweet activity](#) [View all Tweet activity](#)

**Top Follower** followed by 33K people

How are you giving back over the holidays?  
[@foodbankscanada](#)

**Food Banks Canada**  
@foodbankscanada [FOLLOWS YOU](#)

Food Banks Canada is the national charitable organization representing the food bank community across Canada.

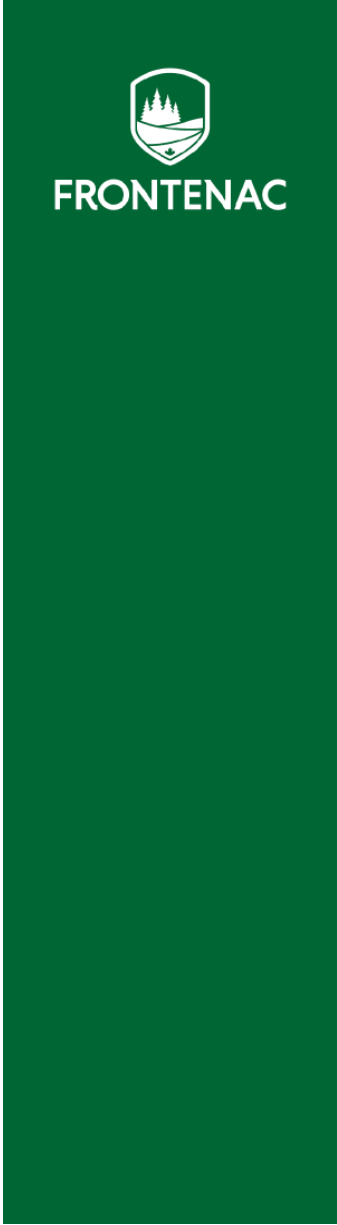
[View profile](#) [View followers dashboard](#)

**Top media Tweet** earned 5,393 impressions

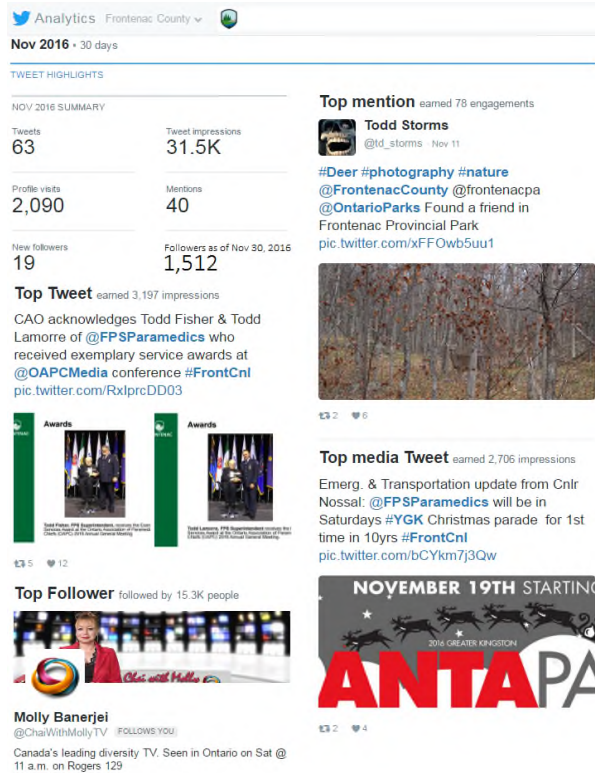
Who knew Frontenac paramedics could sing like that? Thank you Kathryn for leading the carolling #YGK [pic.twitter.com/1ScEDdA90o](http://pic.twitter.com/1ScEDdA90o)

1 13 33

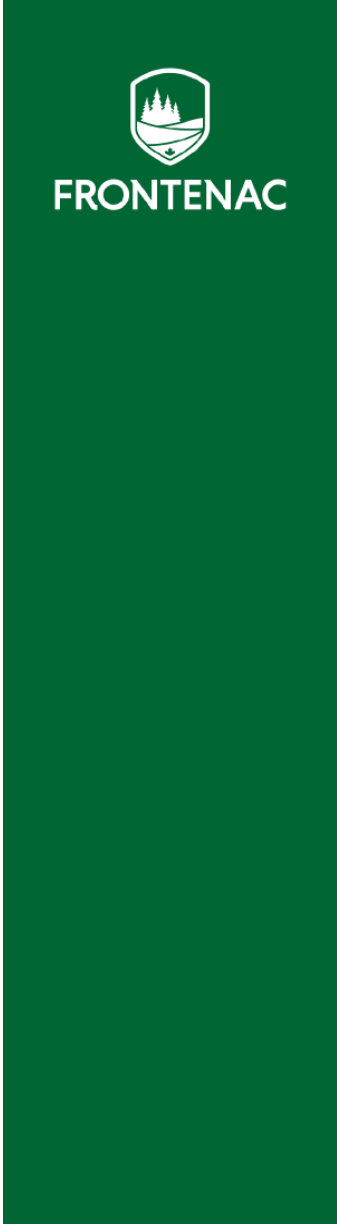
[View Tweet activity](#) [View all Tweet activity](#)



# Twitter Stats County – November



The **top FPS tweet for November** was a very nice feel good story, the fact that a “stranger” left Tim Hortons gift cards on the window of one of our ambulances down town, but it also became our most liked tweet **ever**. It was liked more than 230 times and seen by 13,000 people and because of that exposure it was mentioned on many morning radio shows and other websites.

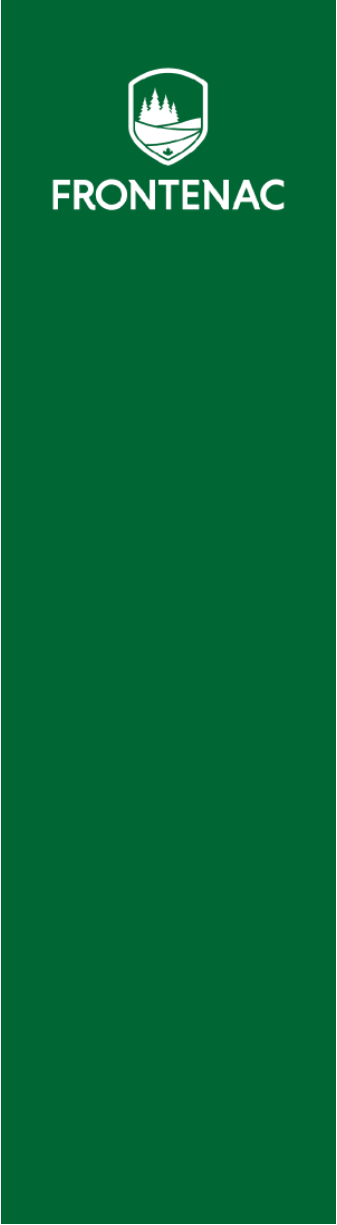


# Community

County of Frontenac workplace campaign raised **\$6330.95** for the United Way serving KFL&A. Way to Go!

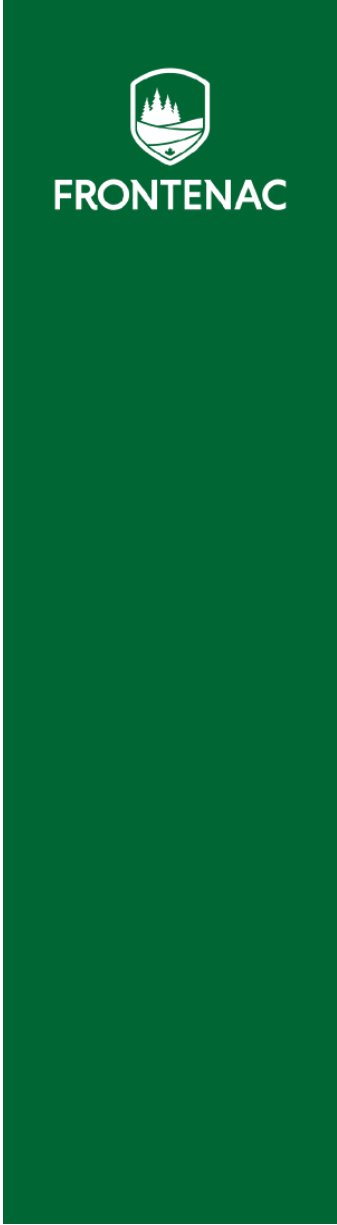
Special thank you to the Campaign Team: Katie Johnson (Fairmount Home), Jennifer Dawson (Emergency and Transportation Services); Kym St. Pierre (Fairmount Home); Trina Jones (Corporate Services); Cassandra Drady (Fairmount Home); Angelique Tamblyn, Employee Campaign Coordinator (Corporate Services)





## Staff Announcements

- Anne Marie Young, Manager of Economic Development retired December 16, 2016
- Announcement pending re new Manager of Economic Development, start date TBD



## Upcoming 2017 Conferences

- **EOWC AGM** – January 5-6, Kingston
- **ROMA Annual Conference** – January 29-31, 2017
- **OGRA Annual Conference**, February 26 - March 1, 2017, Toronto
- **FCM Conference** June 1-4, 2017, Ottawa
- **AMCTO Conference** June 11-14, Huntsville
- **AMO Conference**, August 2017, Ottawa



**Report 2016-138**

**Council Recommend Information Report**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Paul J. Charbonneau,  
Chief of Paramedic Services /Director of Emergency &  
Transportation Services  
**Date prepared:** December 12, 2016  
**Date of meeting:** December 21, 2016

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**Re: Emergency and Transportation Services – Request to Reconsider Decision of the Lifting of the Heavy Vehicle Restrictions to Vehicles Supporting Agricultural Operations**

---

**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Emergency and Transportation Services – Request to Reconsider Decision of the Lifting of the Heavy Vehicle Restrictions to Vehicles Supporting Agricultural Operations report;

**And Further That** the Council of the County of Frontenac receives the correspondence from Kurtis R. Andrews, Farm & Animal Welfare Lawyer, dated December 12, 2016 and J.G. Cowan WeirFoulds LLC, dated December 12, 2016;

**And Further That** the County of Frontenac take no further action.

**Background**

At a closed session of County Council held November 16, 2016, Council received a legal opinion from its Solicitor regarding the Howe Island Ferry Operations. As a result, Warden Smith reported in open session that staff have been directed to follow the legal opinion of Mr. Tony Fleming, the County Solicitor, with respect to the practice of restricting heavy vehicles that support agricultural operations.

**Comment**

On December 12, 2016, the County of Frontenac received correspondence from Kurtis R. Andrews, Farm & Animal Welfare Lawyer and Jeff G. Cowan, WeirFoulds LLC, representing members of Howe Island with concerns over council’s recent decision to amend their practice, with regards to loading vehicles supporting agricultural operations. Both letters are appended to this report, Schedule “A”.

Although the legal basis for the civil actions threatened against the County is unclear in the correspondence, Mr. Fleming notes that regarding the establishment of policy (and in this instance, the policy related to Restricting Heavy Vehicles), Part XI of the *Municipal Act* states:

**Policy decisions**

**450.** No proceeding based on negligence in connection with the exercise or non-exercise of a discretionary power or the performance or non-performance of a discretionary function, if the action or inaction results from a policy decision of a municipality or local board made in a good faith exercise of the discretion, shall be commenced against,

- (a) a municipality or local board;
- (b) a member of a municipal council or of a local board; or
- (c) an officer, employee or agent of a municipality or local board. 2001, c. 25, s. 450.

Council is entitled to consider its policy decisions in the manner it has and is within its legal rights to revise the policy with respect to loading vehicles supporting agricultural operations. Staff have received and reviewed the above request as well as sought legal counsel and it is recommended that council take no further action, thereby confirming the previous direction provided to staff.

**Sustainability Implications**

Good governance is critical to the sustainability of a community and provides the necessary framework to guide members of council fairly and courteously through meetings of council and committees aids good decision-making.

**Financial Implications**

There are no financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Tony Fleming, Cunningham Swan  
Jannette Amini, Manager of Legislative Services/Clerk

**KURTIS R. ANDREWS**

Farm & Animal Welfare Lawyer

P.O. Box 12032 Main P.O., Ottawa, Ontario, K1S 3M1

tel: 613-565-3276; fax: 613-565-7192; email: kurtis@kurtisandrews.ca

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**VIA FAX: 613 548-8460**

December 12, 2016

Jannette Amini  
Manager of Legislative Services /Clerk, Frontenac County  
2069 Battersea Road  
Glenburnie, Ontario, K0H 1S0

Dear Ms. Amini:

**Re: Heavy vehicle restrictions on Howe Island ferry**

---

I am writing to you regarding the decision to lift weight related restrictions on vehicles supporting farm operations on the Howe Island County ferry. I have been retained to represent residents of Howe Island who are concerned about this decision, and I respectfully ask the County to review and reverse this decision for the following reasons.

My practice happens to focus on agricultural law in Ontario. As part of my practice, I am very familiar with the *Farming and Food Production Protection Act* [FFPPA]. I know the Act's scope and limitations very well.

It is my understanding that the County decided to lift restrictions pertaining to farm-vehicles upon the belief that the subject policy was in contravention of the FFPPA. I can assure you that this interpretation of the FFPPA is incorrect. The former policy was not illegal.

The FFPPA (by way of ss. 6 & 7) pertains only to by-laws that have the effect of limiting a normal farm practice. The Act does not apply to any sort of policy or administrative decision rendered by a municipality. This is not only my opinion, but it is a fact that was recently confirmed directly to me by the Normal Farm Practices Board. The powers and jurisdiction of the Board are strictly limited to only that which are provided by the FFPPA – a principle that was confirmed by the Ontario Court of Appeal in 2011.

The purpose of the FFPPA is to protect farmers from civil and regulatory offence liability that might arise by employing a normal farm practice. It is not intended to, *per se*, act as a mechanism of quasi-judicial review with respect to administrative decisions. Put another way, if a commercial farm-vehicle was loaded onto the ferry during restricted hours, there would be no contravention of a by-law that would expose a farmer to penal consequences. By all accounts, the practice of restricting commercial travel on the Howe Island ferry was merely a policy decision. As a result, the FFPPA does not apply nor does it have any effect on the decision.

I therefore respectfully ask the County to review its decision and properly reverse it to reflect the fact that the former policy was not illegal.

If necessary, I encourage you to satisfy yourself regarding what I have stated above by contacting the Normal Farm Practices Board and put the question directly to them. If this is not enough to satisfy the County, I respectfully suggest that the County employ section 7(2) of the FFPPA (which it should have done from the beginning) and apply to the Board to determine if

the former restrictions were legal. I note that such an application is relatively straightforward and quick to resolve.

I appreciate the fact that the County simply acted in error, erroneously believing that the former policy broke the law and it had no choice but to lift the farm-vehicle restrictions. However, by making this error, the County has now exposed itself to civil court liability. While we would prefer it if the County would simply rectify its error by reversing its decision, I have instructions to commence court proceedings in the event that the County declines to do so.

I understand that there will be another opportunity for concerned citizens to be heard regarding this matter on December 21, 2016. I ask that this letter be included on the agenda. I also respectfully ask the County to reply to me and indicate if it will, at a minimum, review this matter from a legal standpoint before then.

Please also ensure that this letter is forwarded to all members of council.

Thank you and best regards,



Kurtis R. Andrews

- cc. *Warden Frances Smith, via email: mayor\_smith@centralfrontenac.com*  
*Deputy Warden Ron Vandewal, via email: ron.vandewal@frontenacounty.ca*  
*Councillor John McDougall, via email: john.mcdougall@frontenacounty.ca*  
*Councillor Tom Dewey, via email: tdeweyone@gmail.com*  
*Councillor Natalie Nossal, via email: nossaln@hotmail.com*  
*Councillor Denis Doyle, via email: denisdoyl@kos.net*  
*Councillor Ron Higgins, via email: ron.higgins@xplornet.com*  
*Councillor John Inglis, via email: john@lwl.ca*  
*Mr. Kelly Pender, CAO, via email: kpender@frontenacounty.ca*

Barristers & Solicitors

**WeirFoulds**LLP

December 12, 2016

**Jeff G. Cowan\***

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\*Partner through a Professional Corporation

BY EMAIL AND FAX  
(613-548-8460) [jamini@frontenacounty.ca](mailto:jamini@frontenacounty.ca)

Warden Smith and Members of Council  
c/o Jannette Amini,  
Manager of Legislative Services /Clerk,  
County of Frontenac  
2069 Battersea Road  
Glenburnie, Ontario, K0H 1S0

Dear Warden and Members of Council:

**Re: Howe Island Ferry Service Vehicle Restrictions**

We have been retained by Howe Island residents with respect to Council's decision of November 16, 2016 to lift loading restrictions on farm vehicles on the Howe Island County ferry.

We understand that Council's decision was made in the belief that the restrictions were in contravention of the *Farming and Food Production Protection Act, 1998* ("FFPPA"), in response to a letter dated October 28, 2016 to Councillor Nossal from Robin Craig. Our clients were informed that Council felt that it "was breaking the law" by having the very limited restrictions on such vehicles in the first place. Our clients were not provided with any opportunity to challenge this legal basis for the decision before it was made in closed session as a result of legal advice it received, or thereafter, and the restrictions were immediately removed on the same date. Further, it appears no resolution was passed by Council to implement its decision.

A request for the basis of the legal opinion Council received was denied, on the grounds it was discussed in closed session. Accordingly, so that there is a level playing field, we request that Council waive Section 6.9 of its Procedural By-law in order to release this information to the public.

Our clients' position is that Council's interpretation of the *FFPPA*, especially regarding its scope and application, is incorrect.

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The *FFPPA* has application only to municipal by-laws that have the effect of limiting a normal farm practice. The Act does not prevent or prohibit decisions rendered by a municipality other than by by-law. The Normal Farm Practices Board has no jurisdiction in such a case, and they have declined jurisdiction whenever appropriate. The Ontario Court of Appeal in its 2011 *Oakville(Town) v. Read* decision affirmed the limited application of *FFPPA*, in that case upholding a municipal zoning bylaw that actually prohibited agricultural uses.

Inquiries have been made of municipal staff for any such by-law that imposes such restrictions, and they and we have been unable to locate any such by-law. The only by-laws that relate to the ferry service deal only with fees and fares, e.g. By-laws 2015-0046 and 2016-0037.

As a result, the *FFPPA* does not apply, nor does it have a purpose to serve in these circumstances. The very purpose of the *FFPPA*, as found by the Ontario Court of Appeal, was anchored in the concern for “unduly restrictive” or “unnecessarily restrictive” municipal by-laws. The restrictions in issue were only applicable for 2 hours out of 24 hours each way, and then only if space was not otherwise available on the ferry. They have been part of the normal operation of farm equipment on Howe Island since at least 2003. There is no factual basis on which Council could have determined such restrictions are unduly restrictive, even if the *FFPPA* were applicable to ferry crossings, quite apart from the lack of a by-law.

Our information is that the limited vehicle restrictions are considered by staff to be a policy of Council, presumably enacted by resolution, and they have been in place since at least 2003. They were enacted for valid policy reasons then and which continue to be so. They are consistent with the Official Plans of both the County and the Township of Frontenac Islands, which recognize Howe Island has benefited from rapid growth in its permanent residential population, and the sustainability of that community depends on the appropriate vehicle accessibility of the ferry service. This population growth is based on in-migration and employment generation in the Kingston area for Howe Island residents, such that there is nearly total reliance on the ferry service by the residents.

Thus Council’s decision was wrong in fact and in law, and contrary to Official Plan policies.

Even if the *FFPPA* were to become applicable, given the concern in the community, and Council’s past decision in 2007 maintaining the restrictions, Council should at the very least have applied to the Normal Farm Practices Board to determine the legality of the restrictions. Such a proceeding would have permitted the many more Howe Island residents than those identified in the October 28, 2016 letter who are adversely affected by Council’s decision, to have an independent determination of the issue.

Barristers & Solicitors

**WeirFoulds**<sup>LLP</sup>

We therefore request Council to review its decision and reverse it, to reflect the fact that the former policy was not, in fact, in contravention of the law, and was an appropriate response for all residents of Howe Island, given the very limited restrictions. If necessary, our clients will take appropriate legal proceedings to set aside Council's decision of November 16, 2016.

We understand that deputations will be made concerning this issue at Council on December 21, 2016. We ask that the County, or its solicitor, reply to this letter and indicate if it will consider a review of its decision. We also ask for a copy of the resolution of Council to remove the restrictions. In any event, please confirm that this correspondence will be placed on Council's agenda for December 21, 2016, and be provided to the Warden and all members of Council.

Yours truly,

**WeirFoulds LLP**



Jeff G. Cowan

JGC/dh

cc: Mr. Kelly Pender, CAO, [ [kpender@frontenacounty.ca](mailto:kpender@frontenacounty.ca) ]  
cc: Clients  
9928580.1

**KURTIS R. ANDREWS**

Farm & Animal Welfare Lawyer

P.O. Box 12032 Main P.O., Ottawa, Ontario, K1S 3M1

tel: 613-565-3276; fax: 613-565-7192; email: kurtis@kurtisandrews.ca

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**VIA FAX & EMAIL: 613 548-8460; jamini@frontenacounty.ca**

December 15, 2016

Jannette Amini  
Manager of Legislative Services /Clerk, Frontenac County  
2069 Battersea Road  
Glenburnie, Ontario, K0H 1S0

Dear Ms. Amini:

**Re: Heavy vehicle restrictions on Howe Island ferry**

---

This letter follows my correspondence sent to you on Monday, December 12, 2016, regarding the County's decision to lift weight related restrictions on vehicles supporting farm operations on the Howe Island County ferry. We have received no reply or acknowledgement of receipt.

Our goal is simply to see the County make things right, and we are prepared to work with the County to achieve this goal as amicably as possible. However, if the County is inclined to maintain the *status quo*, we believe that it is in the best interests of the residents of Howe Island to understand the error made by the County prior to the public meeting scheduled for December 21, 2016.

We respectfully ask that the County reply to the issues we raised in our letter no later than 3:00 p.m. on Monday, December 19, 2016. If we do not receive a satisfactory response by then, we will endeavor to raise public awareness of the County's error in advance of the public meeting.

Thank you once again for your attention, and we look forward to your reply.

Best regards,



Kurtis R. Andrews

*cc. Warden Frances Smith, via email: mayor\_smith@centralfrontenac.com  
Deputy Warden Ron Vandewal, via email: ron.vandewal@frontenacounty.ca  
Councillor John McDougall, via email: john.mcdougall@frontenacounty.ca  
Councillor Tom Dewey, via email: tdeweyone@gmail.com  
Councillor Natalie Nossal, via email: nossaln@hotmail.com  
Councillor Denis Doyle, via email: denisdoyle@kos.net  
Councillor Ron Higgins, via email: ron.higgins@xplornet.com  
Councillor John Inglis, via email: john@lwl.ca  
Mr. Kelly Pender, CAO, via email: kpender@frontenacounty.ca*

Barristers & Solicitors

**WeirFoulds**LLP

December 16, 2016

**Jeff G. Cowan\***  
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BY EMAIL AND FAX  
(613-548-8460) [jamini@frontenacounty.ca](mailto:jamini@frontenacounty.ca)

Warden Smith and Members of Council  
c/o Jannette Amini,  
Manager of Legislative Services /Clerk,  
County of Frontenac  
2069 Battersea Road  
Glenburnie, Ontario, K0H 1S0

Dear Warden and Members of Council:

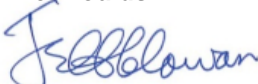
**Re: Howe Island Ferry Service Vehicle Restrictions**

We have received no response to our letter of December 12, acknowledgment of receipt of the letter, or confirmation it will be placed on Council's agenda as requested.

Will a response be provided to us before Council meets? If not, please provide us with a copy of the November 16, 2016 resolution of Council lifting the limited restrictions.

Yours truly,

**WeirFoulds LLP**



Jeff G. Cowan

JGC/dh

cc: Mr. Kelly Pender, CAO, [[kpender@frontenacounty.ca](mailto:kpender@frontenacounty.ca) ]  
cc: Clients

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**Report 2016-139**

**Council Recommend Report**

**To:** Warden and Council

**From:** Kelly J. Pender, Chief Administrative Officer

**Prepared by:** Paul J, Charbonneau, Chief of Paramedic Services/Director of  
Emergency Services  
Mark Podgers, Community Emergency Management Coordinator

**Date of meeting:** December 21, 2016

**Re:** **Emergency and Transportation Services – County of Frontenac  
Emergency Management Program Compliance**

---

**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Emergency and Transportation Services – County of Frontenac Emergency Management Program Compliance report;

**And Further That** the Council of the County of Frontenac designates the Chief of Paramedic Services/Director of Transportation and Emergency Services as the senior municipal official to the County of Frontenac Emergency Management Program Committee (EMPC);

**And Further That** the Council of the County of Frontenac designates Mark Podgers as the Emergency Management Program Coordinator;

**And Further That** the Council of the County of Frontenac appoints the Emergency Management Program Coordinator as Chair of the Emergency Management Program Committee (EMPC);

**And Further That** the Council of the County of Frontenac appoints the County of Frontenac Communications Officer as the Emergency Information Officer.

**Background**

In 2016 the OFMEM advised the Community Emergency Management Coordinators (CEMC's) across Ontario that it will require the Emergency Management Program

Committee (EMPC) Chair to be appointed by Council. The OFMEM advised in writing that failing to appoint a chair of the EMPC by many municipalities, may result in non-compliance, and gives municipalities until December 31, 2016 to rectify.

The *Emergency Management Civil Protection Act*, R.S.O 1990 O. Reg 380/04 requires that council designate a senior municipal official to the Emergency Management Program Committee, appoint an Emergency Management Program Coordinator and appoint the Chair of the Emergency Management Program Committee in order to meet compliance under the act and its regulation.

**Comment**

It should be noted that Section 11 (4) requires that: The council shall appoint one of the members of the committee to be the chair of the committee. As such, the appointment of the chair cannot be delegated to the Emergency Management Program Coordinator or to the committee itself.

**Sustainability Implications**

This committee is responsible for upholding council's commitment to, and promotion of strong, resilient, diverse, rural communities through a comprehensive emergency management planning and education program.

**Financial Implications**

There are no financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Office of the Fire Marshal and Emergency Management.



**Report 2016-140**

**ADMINISTRATIVE REPORT**

**To:** Warden and Council Members of the County of Frontenac

**From:** Kelly J. Pender, Chief Administrative Officer

**Prepared by:** Paul J. Charbonneau, Chief of Paramedic Services/ Director of Emergency & Transportation Services

**Date prepared:** November 15, 2016

**Date of meeting:** December 21, 2016

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**Re:** **Emergency and Transportation Services – Paramedic National Research Database – Data Sharing Agreement**

---

**Recommendation**

**Resolved That** the Council of the County of Frontenac accept the Emergency and Transportation Services – Paramedic National Research Database – Data Sharing Agreement report for information;

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to execute the Data Sharing Agreement between the County of Frontenac and the Paramedic Chiefs of Canada (PCC).

**Background**

At its meeting on April 17, 2013 County Council received a report regarding a new initiative entitled “*National Emergency Medical Services Database*”. By the motion below Council approved our participation in the Pilot Project.



**Organizations, Departments and Individuals Consulted and/or Affected**

Paramedic Chiefs of Canada (PCC)  
Ontario Association of Paramedic Chiefs (OAPC)  
Interdev Technologies  
Dave Millard, Manager of Information Services

**Data Sharing Agreement**

This Data Sharing Agreement (the “**Agreement**”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 between:

**Paramedic Chiefs of Canada (PCC),**

a non-share capital corporation incorporated under Part II of the *Canada Corporations Act*

(“**PCC**”)

- and -

**The Corporation of the County of Frontenac,**

a corporation incorporated under the laws of Ontario

(“**Emergency Services Provider**”)

(each a “**Party**” and together, the “**Parties**”)

**RECITALS**

- A. PCC owns the application programming interface (API), servers, and the National Emergency Medical Services (EMS) Database (“**National EMS Database**”) containing non-identifying EMS incident data from participating emergency service providers that can be used by PCC, emergency service providers and others for certain Permitted Purposes (defined below);
- B. Emergency Services Provider maintains an electronic patient care record (“**ePCR**”) in connection with the provision of emergency services and agrees to contribute certain data as set forth below;
- C. PCC agrees to safeguard the data contributed by the Emergency Services Provider as contained within the National EMS Database and to provide access to such information in accordance with the terms and conditions of this Agreement.

**Now Therefore**, in consideration of the foregoing and other good and valuable consideration, the parties agree as follows:

**1. Contribution And Permitted Purpose**

- 1.1** The Emergency Services Provider agrees to disclose and contribute certain non-identifying data from its ePCR as described in Appendix A (the “**Limited Data Set**”) to PCC to populate the National EMS Database, subject to the terms set forth in this Agreement. The Parties agree to transfer the Limited Data Set in a secure manner in accordance with the transfer protocol described in Appendix B. The Parties shall, from time to time, determine in writing, the frequency and timetable to be used for the transfer of the Limited Data Set under this Agreement.
- 1.2** The Parties acknowledge that the National EMS Database is being created with the intention of sharing the Limited Data Set as part of the National EMS Database, and the Emergency Services Provider consents to usage and sharing of the Limited Data Set as part of the National EMS Database by:
  - (a) PCC;

– 2 –

- (b) other Contributors (defined below); and
- (c) third party organizations who have entered into an agreement with the PCC (such as university, research or non-profit entities);

for the Permitted Purposes, or for such other purposes as may be approved in writing by the Committee, or as may be agreed to in writing with the Emergency Services Provider from time to time. The term “**Permitted Purposes**” means approved planning, analysis, quality improvement and research purposes. The term “**Contributors**” means other emergency services providers throughout Canada who enter into a data sharing agreement with PCC.

**1.3** Further, the Emergency Services Provider acknowledges and agrees that:

- (a) PCC may charge a fee to the Emergency Services Provider and others for access to the National EMS Database in order to maintain the database. PCC may charge such fees by itself or through its designated service provider. A description of the fee schedule is listed in Appendix C, under the heading “Fee Chart”. The Emergency Services Provider agrees to pay any fees which may be applicable, as listed in Appendix C. PCC reserves the right to update Appendix C from time to time, to reflect any changes in the agreement between PCC and its designated service provider, provided such updates are approved by the Committee (defined below);
- (b) It will not access, copy, duplicate, republish or use the National EMS Database except for the Permitted Purposes;
- (c) If the Emergency Services Provider accesses the National EMS Database for the purpose of any report, publication, white paper, research or similar document (a “**Publication**”):
  - (i) The Publication shall not disclose any personal information about any identifiable individual;
  - (ii) The Publication shall not name any other emergency service provider without the prior written consent of that emergency service provider;
  - (iii) Formal credit shall be cited referencing the PCC / Paramedic Chiefs of Canada.
- (d) If the Emergency Services Provider was an original contributor to the National EMS Database pilot project (“**Pilot Project**”) under a data sharing agreement with the PCC, the Parties agree that the data contributed to pursuant to the Pilot Project shall be covered by this Agreement as part of the Limited Data Set.

**1.4** The Emergency Services Provider represents and warrants that it has the right and authority to contribute the Limited Data Set to the National EMS Database.

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**2. Statutory Compliance**

- 2.1** It is acknowledged by the Parties that the National EMS Database consists solely of non-identifying information and does not contain personal information about any identifiable individual. . The Emergency Service Provider agrees to contribute only the Limited Data Set and agrees not to contribute any personal information about any identifiable individual.
- 2.2** Notwithstanding section 2.1 above, in operating and using the National EMS Database, the Parties agree to comply with any applicable laws, this Agreement and industry standards related to the architecture, technology, privacy and security of the National EMS Database and any data derived therefrom.

**3. Obligations of PCC**

- 3.1** PCC (including without limitation its agents, employees, officers, directors, and volunteers) shall not use or disclose the Limited Data Set except as permitted under the terms of this Agreement or as required by law.
- 3.2** PCC shall use appropriate safeguards to prevent use or disclosure of the Limited Data Set other than as permitted under this Agreement.
- 3.3** PCC shall notify Emergency Services Provider of any use or disclosure of the Limited Data Set in violation of this Agreement by PCC, its agents, employees, officers, directors, or volunteers, or by any third party promptly upon PCC having knowledge of any such violation. Such notice shall be made by telephone, followed by written particulars of the incident. The Parties shall work cooperatively to try to mitigate the impact of any privacy or security breach.
- 3.4** PCC shall ensure that its agents, contractors and subcontractors (collectively “**Contractors**”) to whom it provides any portion of the Limited Data Set shall comply with all restrictions and conditions that apply to PCC with respect to the use of the Limited Data Set and that no Contractor shall use or disclose such information except as permitted under the terms of this Agreement or as required by law. PCC further agrees that it shall obtain and maintain, throughout the term of this Agreement, an agreement with each Contractor that has or will have access to the Limited Data Set by or through PCC, under which such Contractor agrees to be bound by the same restrictions, terms and conditions that apply to PCC pursuant to this Agreement.

**4. Datarights**

- 4.1** PCC does not claim any rights of ownership in the Emergency Service Provider’s ePCR or Limited Data Set. PCC has the right to analyze, collect, aggregate and anonymize data (including the Limited Data Set) as part of the National EMS Database, as contributed by the Emergency Services Provider and the Contributors, subject to the following:
- (a) All aggregated data will be stripped of identifiers (such as personal information) that would identify specific individuals;
  - (b) PCC will not contact nor permit anyone to contact any individual who may be a subject within the Limited Data Set without required consents; and

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– 4 –

PCC will have rights hereunder to own and use such anonymized and aggregated data for purposes permitted under Section 1.2.

- 4.2 Emergency Services Provider will not remove any copyright or other notices which may appear on the EMS National Database.

**5. Access and use of National EMS Database**

- 5.1 Access and use of the National EMS Database shall be managed by a committee of the PCC (the “**Committee**”) with representation from PCC members representing various providers, which will oversee the access and use of the data.

- 5.2 Access to the National EMS Database shall be determined by the Committee in accordance with established need and predetermined criteria.

**6. Term and Termination**

- 6.1 The term of this Agreement shall commence as of the effective date set forth above and shall be in effect for a term of one year and shall automatically renew from year-to-year until terminated under this Agreement..

- 6.2 Any of the Parties may terminate this Agreement at any time by providing 10 days’ written notice.

- 6.3 Upon Emergency Services Provider’s knowledge of a material breach by PCC, Emergency Services Provider shall provide PCC with written notice of the breach and an opportunity to cure the breach within 30 calendar days of receipt of such notice. PCC shall immediately take steps to mitigate the breach and shall cure the breach within the 30 day notice period. If PCC fails to mitigate and cure the breach within the notice period Emergency Services Provider may immediately terminate this Agreement.

- 6.4 PCC may terminate this Agreement at any time, without fault or liability if funding is no longer provided to support the National EMS Database.

- 6.5 If this Agreement is terminated, then Emergency Service Provider will cease its access of the National EMS Database. The rights of the Parties under Section 4.1 shall remain in effect for the Permitted Purposes notwithstanding any termination of this Agreement.

- 6.6 PCC reserves the right to suspend access rights in the event of any breach of this Agreement by the Emergency Services Provider.

**7. Indemnification& Limitation of Liability**

- 7.1 Emergency Services Provider and PCC shall each defend, indemnify and hold harmless the other from and against any and all claims, losses, causes of action, judgments, damages and expenses including, but not limited to attorney’s fees, to the extent caused by or arising out of any breach of this Agreement or failure to perform the obligations hereunder, by the indemnifying party, its employees, officers, volunteers or Contractors. The indemnity obligations set forth in this Section 7 shall survive termination of this Agreement.

– 5 –

**7.2** PCC will not be liable for any indirect, incidental or consequential damages, arising out of or in connection with the use the National EMS Database. In any event, Emergency Services Provider agrees that the aggregate liability of PCC for damages shall be limited to the amount paid by Emergency Services Provider to use the National EMS Database.

**8. Miscellaneous**

**8.1** Severability - Should any provision of this Agreement be found to be invalid by a court of competent jurisdiction, that provision shall be deemed severed, and the remainder of this Agreement shall remain in full force and effect.

**8.2** Governing Laws – This Agreement shall be governed by the laws of the province in which the EMS Service Provider is located and the federal laws applicable therein. The Parties consent and submit to the exclusive jurisdiction of the courts of such Province in any action or proceeding instituted under this Agreement.

**8.3** Entire Agreement - This Agreement contains all of the agreements, representations and understanding of the Parties and supersedes and replaces any and all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. Any amendment to this Agreement must be in writing and signed by duly authorized officers of each party.

**8.4** Amending Procedure and Schedule Amendments - This Agreement and any Schedules may be amended by the written agreement of the Parties.

**8.5** Changes that Affect the Agreement - The Parties undertake to give one another written notice of any changes in legislation, regulations or policies respecting those Parties that are likely to affect this Agreement.

**8.6** Independent Contractors - This Agreement does not constitute and shall not be construed as constituting a partnership or joint venture between the Parties. Except as expressly set out herein, no Party shall have any right to obligate or bind any other Party in any manner whatsoever. Each Party shall ensure that neither it nor any of its agents represents to any third party that it or they have authority to bind any other Party.

**8.7** Assignment - This Agreement shall not be assigned without the written consent of both Parties

**8.8** Survival. The Parties agree that Sections 1.2, 4.1, 7.2 and 8.2 shall survive termination of this Agreement.

**In Witness Whereof**, the parties have caused this Agreement to be executed by their duly authorized representatives effective as of the day and year set forth above.

- 6 -

)  
) Paramedic Chiefs of Canada  
)  
) Per: \_\_\_\_\_  
) Name:  
) Title:  
)  
) Per: \_\_\_\_\_  
) Name:  
) Title:  
)  
) The Corporation of the County of  
) Frontenac  
)  
) Per: \_\_\_\_\_  
) Name:  
) Title:  
)  
) Per: \_\_\_\_\_  
) Name:  
) Title:  
)

- 7 -

**Appendix A: ePCR Data elements to be collected / shared**

**Phase 1**

Response Information

- Service / Station
- Geographic location (Lat/Long or UTM to 1 KM)
- Municipality
- Vehicle Information
- Dispatch Details / Times
- Crew Level
- Call Type

Clinical Information

- Chief Complaint
- Incident History
- Relevant Past History
- Medications
- Allergies
- Treatment prior to Arrival
- Cardiac Arrest Information

Physical Exam

- Vital Signs
- Age/Gender/Weight
- General Appearance
- Head/Neck
- Chest
- Abdomen
- Back/Pelvis
- Extremities

Treatment

- Procedures
- Results
- Time

Destination / Facility

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- 8 -

| <b>DataSet High Level Elements</b> |                                                                                |                                                                                                                |                         |
|------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Parent Element</b>              | <b>Represents</b>                                                              | <b>Note</b>                                                                                                    | <b># of Data Points</b> |
| ACRData                            | All primary data that exists only once per call                                | Master table for all queries. One record per patient care session.                                             | 203                     |
| ACRCrewGrid                        | Paramedic Crew assigned to the call                                            | Can be 1 or many and may include non-paramedic crew members.                                                   | 7                       |
| ACRFluidBalanceGrid                | Total Fluid in and Fluid out from a patient during the call                    | This is important in the fluid management of the patient. The type of fluid generally indicates the direction. | 6                       |
| ACRProceduresGrid                  | Any time stamped event important to the chronology of the call                 |                                                                                                                | 6                       |
| ACRProcedureAnswers Grid           | Any additional datapoints for each procedure. Each datapoint is a separate row |                                                                                                                | 8*                      |
| ACRTime                            | All times for all tables                                                       | All time fields broken down into date, time, and datetime                                                      | 6                       |

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**Appendix B: Data Transfer Process**

**Option 1**

\_\_\_\_\_ Direct upload from Interdev hosted iMEDIC client servers to Interdev hosted PCC National Paramedic Services Server.

**Option 2**

\_\_\_\_\_ Upload via the Web services based API as made available by the PCC and Interdev.

**Option 3**

**Other Data transfer process (describe)**

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– 10 –

**Appendix C: Fee Structure****1. PCC Members and Interdev Clients**

Interdev has agreed not to charge either PCC or the Emergency Service Providers that use iMEDIC and are clients of Interdev for the transfer of their data to the National EMS Database who are members in good standing with PCC. By submitting data, those Emergency Service Providers will have access to the dashboard, analytics, Citrix accounts and the use of reports at no additional costs.

**2. Non PCC Members But Interdev Clients**

Those iMEDIC clients that are not members of the PCC will be invoiced at \$100/month by Interdev. This is the same access to analytics as listed in #1 above.

**A) Sending data****Option #1 Converted API Data**

Interdev has agreed to receive the data from Emergency Service Providers who are not iMEDIC clients if the data has been converted to the PCC provided web API and they are a member in good standing with PCC. The cost for the initial Citrix license to the Emergency Service Provider would be \$750, and \$200 annually ongoing cost to maintain that license.

**Option #2 Non Converted Data**

If the Emergency Service Provider wishes to have Interdev convert the data to the PCC web API then that arrangement needs to be negotiated between Interdev and the Emergency Service Provider.

**B) Viewing the Database**

Those Emergency Service Providers that are contributing their data to the National EMS Database can access the National EMS Database through the analytics environment. Any third party agency can request the raw data or access to the Analytics from the National EMS Database. This raw data or access will be provided in a variety of formats and the exact format will be decided upon based on the amount of data and other considerations. The approval for access and associated costs will be decided upon by the PCC.

**Description of Fee Chart:**

**“PCC Member”:** A current PCC member with membership in good standing.

**“iMEDIC Client”:** A current iMEDIC client hosted in Interdev’s hosting infrastructure.

**“Contributor”:** An Emergency Service Provider submitting their data to the PCC National EMS Database

**“API”:** Emergency Service Provider that submits their data to the National PCC Database using the published API. The development and support of the data feed is the responsibility of the Emergency Service Provider.

**“Custom Interface”:** Emergency Service Provider that wishes to submit their data to the National EMS Database but would like Interdev to create and maintain the interface. The development and implementation cost of this feed to be agreed upon between Interdev and the Emergency Service Provider.

**“Need Citrix”:** A Citrix license is required for each individual who wishes to report and analyze the National EMS Database data. This cost is a per-user amount and covers the Citrix and Server access license. Note that the Citrix licenses have an initial cost per user and a yearly maintenance.

**“One Time”:** These are the one time setup charges for any setup or configuration that has to be done to enable access or purchase licenses.

**“Annual”:** These charges are billed annually and cover the cost to maintain and support the process.

**Fee Chart:**

| Scenario | PCC Member | iMEDIC Client | API | Need Citrix | One Time      | Annual               |
|----------|------------|---------------|-----|-------------|---------------|----------------------|
| 1        | Y          | Y             | N   | N           | \$0           | \$0                  |
| 2        | Y          | N             | Y   | Y           | \$750/lic.    | \$200/lic.           |
| 3        | N          | Y             | N   | N           | \$0           | \$1,200              |
| 4        | N          | N             | Y   | Y           | \$750/lic.    | \$1,200 + \$200/lic. |
| 5        | N          | N             | N   | Y           | As Negotiated | \$1,200 + \$200/lic  |



**Report 2016-141**

**Council Recommend Report**

**To:** Warden and Council

**From:** Kelly J. Pender, Chief Administrative Officer

**Prepared by:** Joe Gallivan, Director  
Planning & Economic Development

**Date of meeting:** December 16, 2016

**Re:** **Planning and Economic Development – Frontenac County  
Response to the Ontario Municipal Board Review**

---

**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Planning and Economic Development – Frontenac County Response to the Ontario Municipal Board Review for information;

**And Further That** a copy of the Planning and Economic Development – Frontenac County Response to the Ontario Municipal Board Review report be submitted to the Ontario Municipal Board Review, Ministry of Municipal Affairs, Provincial Planning Policy Branch, 777 Bay Street, 13th Floor, Toronto, ON M5G 2E5 as the County of Frontenac’s Official comments regarding the review of the Ontario Municipal Board.

**Background**

For the past year, the Province of Ontario has been working on a review of the practices of the Ontario Municipal Board (OMB). In October, 2016, the Province released a “Public Consultation Document” that provided a list of options and possible changes to the operation of the OMB (web link to document can be viewed [here](#)). As the document states in the introduction:

“The Ontario government sees a continuing need for the OMB in Ontario’s land use planning system. That is why (the Province) is exploring changes to make sure that the Board’s role is appropriate, open and fair.

It is important that Ontario continue to have an independent appeal tribunal that can resolve land use disputes – not having an OMB would result in more appeals to the courts.”

The purpose of this report is to provide Council with recommendations with respect to a number of proposed changes to the OMB and its relationship with citizens.

**Comment**

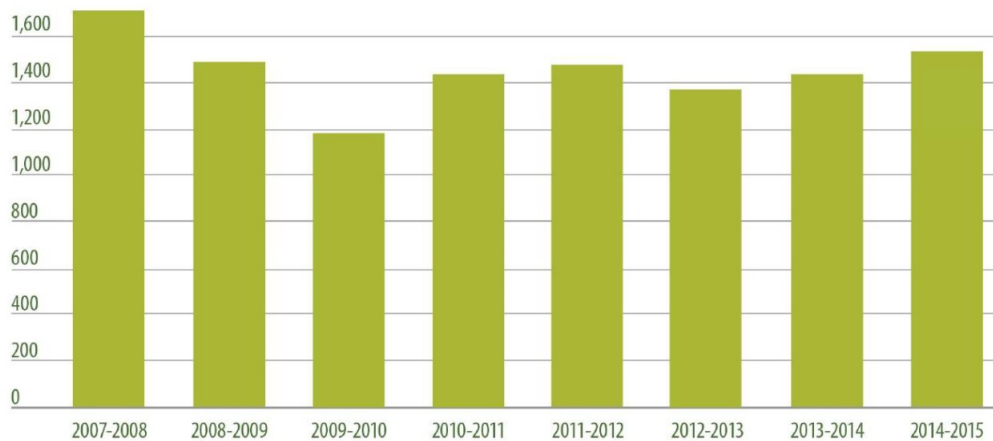
The OMB Review was organized on five themes which are discussed below, with staff recommendations for Council’s consideration.

**Theme #1 – Jurisdiction and Powers**

The OMB Review noted that a common concern heard during the consultation was that the scope of issues dealt with by the Board is too broad. As a result, it is argued, too many planning matters are appealed to the OMB which can be time consuming and costly for all parties involved.

The review illustrated the amount of appeals heard by the Board in the past five years:

**Planning Act - Files Received by the OMB<sup>2</sup>**

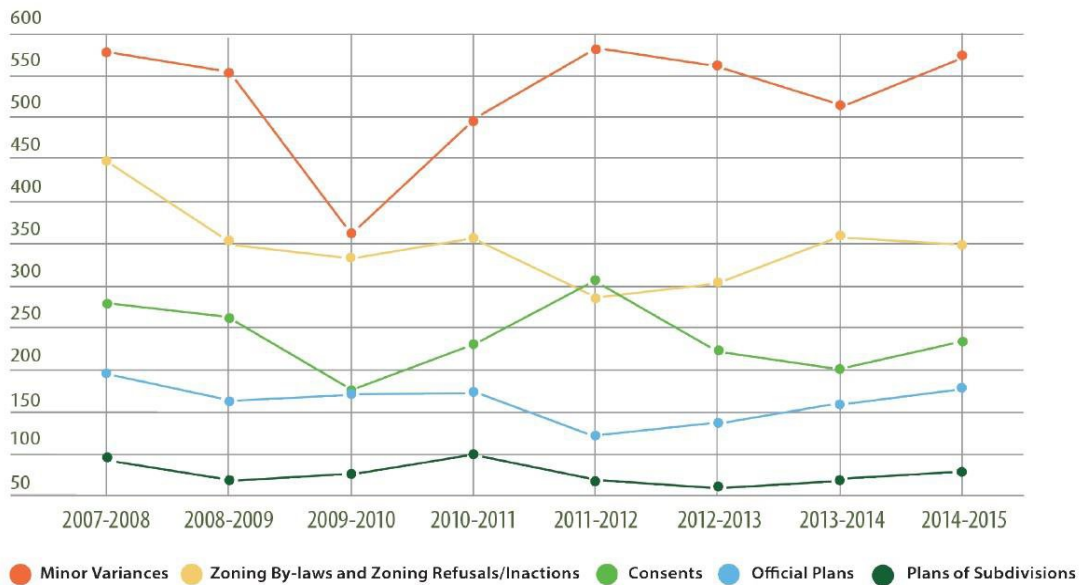


Source: *Review of the Ontario Municipal Board: Public Consultation Document* (October 2016)

As can be seen by the chart the Board has received an average of 1,400 appeals per year over the past eight years. Two thirds of these appeals were within the Greater Toronto Area, while only 13% were in Eastern Ontario.

The Review also provided a chart that illustrates the workload of the Board by application type:

### Planning Act Files Received by the OMB by Application Type<sup>4</sup>



Source: *Review of the Ontario Municipal Board: Public Consultation Document* (October 2016)

In terms of volume, the chart indicates that the Board deals primarily with what can be described as “local” or neighbourhood planning issues: minor variances and consents, which represent approximately 70% of all appeals filed on annual basis. Although these hearings are generally shorter in duration than appeals filed on policy issues such as Official Plans and Official Plan Amendments, they still consume time for hearing dates and scheduling that can affect the Board’s ability to set aside adequate time (i.e., five to fifteen days) for policy appeals.

**Recommendation:** County Council support a proposal that planning decisions which are made by a Township Committee of Adjustment cannot be appealed to the OMB, on the basis that these planning decisions are local matters that are generally site-specific and are not of Provincial interest.

#### Theme #2 – Citizen Participation

The OMB Review recognized that there have been concerns raised by citizens about their ability to participate in OMB hearings. Two main concerns raised were:

- (1) Cost – the cost to participate in a hearing – especially appeals involving Official Plans and Official Plan Amendments, rezonings, and subdivisions -- can be high. In the experience of County planning staff the cost of retaining a solicitor, planner, and other experts can cost \$5,000 to \$10,000 per day at a hearing (including preparation time). As noted in the review, these costs can discourage participation.

- (2) Fairness – citizens have noted that the OMB process, which is very similar to a court, can be confusing and challenging to understand. The OMB website contains a significant amount of information on the process ([view weblink](#)); however once a hearing begins it can be challenging for a citizen or citizen groups to understand the rules and procedures if the opposing party has legal representation and they do not.

**Recommendation:** County Council support the following measures listed in the OMB Review that can improve citizen participation and the OMB hearing experience:

- (a) Expand the size of the OMB Citizen Liaison Office (CLO) including new staff such as planners and lawyers that would be available to work with the public;
- (b) Support a funding program to help citizens retain their own planning experts and/or lawyers.
- (c) Support a requirement for mandatory mediation prior to any OMB hearing that involves a rezoning, subdivision, Official Plan Amendment, or comprehensive updates to Official Plans and Zoning By-laws.

### **Theme #3 – Clear and Predictable Decision-Making**

Comments received from citizens at earlier stages of this consultation process included a need for OMB members to be well-qualified and receive appropriate training. There was also a suggestion that more than one Board member should be involved in a hearing that involves complex planning issues.

**Recommendation:** County Council support the following measures listed in the OMB Review that could result in improved decision-making:

- (a) that the OMB use multi-member panels to conduct complex hearings; and
- (b) that the Board hire additional members to reduce the time period between the filing of an appeal and the actual hearing date.

### **Theme #4 – Modern Procedures and Faster Decisions**

The OMB Review is considering making changes to the Board's actions that will result in a more streamlined process to make the appeal system more accessible to the public and promote faster decision-making. In particular a number of public comments have stated that OMB hearings seem adversarial and "too court-like", and support a less formal process.

**Recommendation:** County Council support the following proposals listed in the OMB Review to make the Board hearings easier for citizen participation:

- (a) make changes to the *Ontario Municipal Board Act* that would allow the Board to adopt less complex and more accessible hearing procedures; and

- (b) allow for the use of “active adjudication” which would allow an impartial adjudicator to play an active role in OMB hearings, help citizens understand rules and procedures and work with them on issues and evidence, and have the ability to question witnesses.

**Theme #5 – Alternative Dispute Resolution/Fewer Board Hearings**

The Province has received comments that most people would choose to avoid the formal appeal process whenever possible. It is important to remember that, with the exception of developers, many people only go through the planning application one time and the entire process can seem confusing and complex particularly if an application reaches the appeal stage.

Mediation is available for any appeal however it is optional and is very seldom used as both parties need to agree (note: according to the review, only 4% of appeals were resolved through mediation in 2015-2016).

**Recommendation:** County Council support the following proposed changes to promote other methods of solving an appeal outside a formal OMB hearing:

- (a) hire new Provincial staff to act as mediators for appeals;
- (b) require all appeals to be considered by a mediator before a hearing is scheduled.

**Sustainability Implications**

Making changes to the operation of the Ontario Municipal Board to make it more accessible and less confrontational to the public is supported by all four pillars (social, cultural, economic, and environmental) of *Directions for Our Future*.

**Financial Implications**

There are no financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

All Four Townships



**Report 2016-142**

**Council Recommend Report**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Marian VanBruinessen, Director of Corporate Services/Treasurer  
**Date of meeting:** December 21, 2016

**Re: Corporate Services – Finance – 2017 Tax Rate**

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**Recommendation**

**Whereas** the 2016 Assessment roll for the 2017 tax calculations was received on December 12, 2016;

**Resolved That** Council of the County of Frontenac accept this Corporate Services – 2017 Tax Rate report;

**And Further That** Council consider a By-law, introduced later in the meeting, to establish the 2017 tax rates.

**Background**

The Budget policy adopted in July 2015, indicates that County Council will pass the budget prior to yearend in non-election years.

The Municipal Property Assessment Corporation (MPAC) distributed the 2016 roll for the 2017 tax year in mid December.

**Comment**

**Assessment** in the County has increased by 4.67% since the 2012 reassessment. Increases are phased in over the next four years, but decreases take place in 2017. For that reason there is an overall decrease in the phased in CVA in 2017.

At the same time, the growth in assessment estimated for 2017 is 1.15%

**2016 CVA Assessment for 2017 tax year.**

| <b>Tax Class</b>               | <b>2016<br/>Current Value Assessment<br/>for 2017 tax year<br/>\$</b> | <b>2015-2016<br/>% change</b> |
|--------------------------------|-----------------------------------------------------------------------|-------------------------------|
| Residential & Farm Residential | 5,229,875,007                                                         | -0.84%                        |
| Multi-Residential              | 5,696,750                                                             | 5.18%                         |
| Commercial Occupied            | 48,164,736                                                            | 0.59%                         |
| Commercial Vacant              | 894,871                                                               | 3.02%                         |
| Parking Lot                    | 36,625                                                                | 6.16%                         |
| Industrial Occupied            | 14,633,313                                                            | 15.25%                        |
| Industrial Vacant              | 734,600                                                               | 74.83%                        |
| Farmland                       | 131,807,930                                                           | 21.28%                        |
| Managed Forests                | 21,271,584                                                            | -1.75%                        |
| Payments in Lieu (PIL)         | 19,201,600                                                            | -8.90%                        |
| Exempt                         | 133,183,560                                                           | -8.76%                        |
| <b>TOTAL</b>                   | <b>5,605,500,576</b>                                                  | <b>-0.59%</b>                 |

The County relies heavily on its residential ratepayers as 93.30% of current value assessment and 97.98% of weighted taxable assessment is residential.

The following table depicts the shift in total share of the assessment between tax classes.

| <b>Tax Class</b>               | <b>2016<br/>% total</b> | <b>2017<br/>% total</b> |
|--------------------------------|-------------------------|-------------------------|
| Residential & Farm Residential | 93.53%                  | 93.30%                  |
| Multi-Residential              | 0.10%                   | 0.10%                   |
| Commercial Occupied            | 0.85%                   | 0.86%                   |
| Commercial Vacant              | 0.02%                   | 0.02%                   |
| Parking Lot                    | 0.00%                   | 0.00%                   |
| Industrial Occupied            | 0.23%                   | 0.26%                   |
| Industrial Vacant              | 0.01%                   | 0.01%                   |
| Farmland                       | 1.93%                   | 2.35%                   |
| Managed Forests                | 0.38%                   | 0.38%                   |
| Payments in Lieu (PIL)         | 0.37%                   | 0.34%                   |
| Exempt                         | 2.59%                   | 2.38%                   |

The following table shows the shift in each Township's share of the overall weighted assessment in the County.

| <b>Share of Taxable Weighted Assessment</b> |        |        |
|---------------------------------------------|--------|--------|
|                                             | 2017   | 2016   |
| Frontenac Islands                           | 9.38%  | 9.86%  |
| South Frontenac                             | 58.32% | 57.89% |
| Central Frontenac                           | 16.29% | 16.35% |
| North Frontenac                             | 16.01% | 15.90% |

**Budget Levy Increase:** Growth in assessment, in addition to a transfer from the stabilization reserve, is used to mitigate the budget levy increase bringing it close to CPI, Ontario, August 2016 which was 1.5%. Council agreed to phase in the Land Ambulance base increase, bringing the base before project proposals to 1.91%. With the addition of the 2017 project proposals (.59%) or a 2.5% budget increase. The dedicated capital levy of .65% brings the overall tax increase in 2017 to 3.15%

| <b>2017 Levy Increase Before Project Proposals</b> |                                                        |         |                |              |
|----------------------------------------------------|--------------------------------------------------------|---------|----------------|--------------|
|                                                    |                                                        |         | \$             | %            |
| A                                                  | 2016 Levy                                              |         | 8,966,273      |              |
| B                                                  | 2017 Levy before project proposals                     |         | 9,287,891      |              |
| C                                                  | Levy increase                                          | B-A     | 321,618        | 3.59%        |
| D                                                  | 1/3 of Land Ambulance levy increase                    |         | -37,022        |              |
| E                                                  | Estimated Growth                                       |         | -103,112       | -1.15%       |
|                                                    | C-D-E                                                  |         | 181,484        | 2.02%        |
| F                                                  | Transfer from Stabilization Reserve                    |         | 46,984         | 0.52%        |
| G                                                  | Levy increase at 1.5%                                  |         | 134,500        | 1.50%        |
| H                                                  | Land ambulance operational costs outside of mitigation | D       | 37,022         | 0.41%        |
| I                                                  | <b>2017 Levy Before project proposals</b>              | G+H     | <b>171,522</b> | <b>1.91%</b> |
|                                                    | <b>2017 Project Proposals</b>                          |         |                |              |
|                                                    | Project Proposals - outside of mitigation              | 134,818 |                |              |
|                                                    | Projects deleted by Council                            | -3,000  |                |              |
|                                                    | Projects added by Council                              |         |                |              |
|                                                    | Projects deferred                                      | -17,345 |                |              |
|                                                    | Projects phased in                                     | -15,408 |                |              |
|                                                    | Stabilization reserve transfer                         | -46,427 |                |              |
| J                                                  | <b>Project Proposals revised</b>                       |         | <b>52,639</b>  | <b>0.59%</b> |
| K                                                  | <b>External Agency - CFDC request</b>                  |         |                | <b>0.00%</b> |
| L                                                  | Levy increase after mitigation                         | I+J+K   | 224,161        | 2.50%        |
| M                                                  | Dedicated Capital levy 2016                            |         | 58,281         | 0.65%        |
|                                                    | <b>Total increase</b>                                  | L + M   | <b>282,442</b> | <b>3.15%</b> |

**County Tax Rate:** Each ratepayer in the County pays the same County rate within the same tax class. The tax rate calculations are shown in Schedules A – C. The residential tax rate is .0017520068, which will result in an additional \$8.35 per \$100,000 of residential assessment.

Schedule A provides the tax rate by RTC code and by Township. Schedule B provides the Payments in Lieu for 2017. Schedule C provides the weighted assessment and tax rate calculation.

**Sustainability Implications**

Sustainability is dependent on good governance and stewardship of County resources.

**Organizations, Departments and Individuals Consulted and/or Affected**

MPAC

**Schedule A**  
**COUNTY OF FRONTENAC**  
**2017 Budget**

| SCHEDULE A: 2017 SUMMARY OF TAXES RAISED BY COUNTY OF FRONTENAC TAX RATES SET OUT BELOW |                    |            |                |                      |            |                  |                    |            |                  |                    |            |                  |
|-----------------------------------------------------------------------------------------|--------------------|------------|----------------|----------------------|------------|------------------|--------------------|------------|------------------|--------------------|------------|------------------|
| Assessment Class                                                                        | Frontenac Islands  |            |                | South Frontenac      |            |                  | Central Frontenac  |            |                  | North Frontenac    |            |                  |
|                                                                                         | CVA                | Tax Rate   | Dollars Raised | CVA                  | Tax Rate   | Dollars Raised   | CVA                | Tax Rate   | Dollars Raised   | CVA                | Tax Rate   | Dollars Raised   |
| Residential & Farm Residential                                                          | 474,353,975        | 0.00175201 | 831,073        | 3,057,468,981        | 0.00175201 | 5,356,715        | 851,460,013        | 0.00175201 | 1,491,766        | 846,592,038        | 0.00175201 | 1,483,237        |
| Multi-residential                                                                       | 0                  | 0.00175201 | 0              | 4,922,500            | 0.00175201 | 8,624            | 774,250            | 0.00175201 | 1,356            | 0                  | 0.00175201 | 0                |
| Commercial Occupied                                                                     | 3,952,039          | 0.00175201 | 6,924          | 22,485,340           | 0.00175201 | 39,395           | 10,139,771         | 0.00175201 | 17,765           | 4,416,180          | 0.00175201 | 7,737            |
| Commercial Vacant                                                                       | 0                  | 0.00122641 | 0              | 528,566              | 0.00122641 | 648              | 262,087            | 0.00122641 | 321              | 88,275             | 0.00122641 | 108              |
| Commerical New Construction                                                             | 692,375            | 0.00175201 | 1,213          | 4,294,849            | 0.00175201 | 7,525            | 918,550            | 0.00175201 | 1,609            | 1,265,632          | 0.00175201 | 2,217            |
| Commerical Excess New Construction                                                      | 0                  | 0.00122641 | 0              | 0                    | 0.00122641 | 0                | 0                  | 0.00122641 | 0                | 15,943             | 0.00122641 | 20               |
| Parking Lot                                                                             | 0                  | 0.00175201 | 0              | 36,625               | 0.00175201 | 64               | 0                  | 0.00175201 | 0                | 0                  | 0.00175201 | 0                |
| Industrial Occupied                                                                     | 29,375             | 0.00175201 | 51             | 1,501,968            | 0.00175201 | 2,631            | 382,495            | 0.00175201 | 670              | 781,400            | 0.00175201 | 1,369            |
| Industrial Vacant                                                                       | 0                  | 0.00113881 | 0              | 597,425              | 0.00113881 | 680              | 0                  | 0.00113881 | 0                | 19,400             | 0.00113881 | 22               |
| Industrial New Construction                                                             | 10,171,150         | 0.00175201 | 17,820         | 1,718,700            | 0.00175201 | 3,011            | 0                  | 0.00175201 | 0                | 48,225             | 0.00175201 | 84               |
| Industrial Excess New Construction                                                      | 99,675             | 0.00113881 | 114            | 18,100               | 0.00113881 | 21               | 0                  | 0.00113881 | 0                | 0                  | 0.00113881 | 0                |
| Farmland                                                                                | 45,556,150         | 0.00043800 | 19,954         | 70,906,580           | 0.00043800 | 31,057           | 13,818,900         | 0.00043800 | 6,053            | 1,526,300          | 0.00043800 | 669              |
| Managed Forests                                                                         | 280,375            | 0.00043800 | 123            | 8,616,984            | 0.00043800 | 3,774            | 9,045,275          | 0.00043800 | 3,962            | 3,328,950          | 0.00043800 | 1,458            |
| <b>TOTALS</b>                                                                           | <b>535,135,114</b> | <b>0</b>   | <b>877,271</b> | <b>3,173,096,618</b> |            | <b>5,454,146</b> | <b>886,801,341</b> |            | <b>1,523,503</b> | <b>858,082,343</b> |            | <b>1,496,922</b> |

**Schedule B**  
**COUNTY OF FRONTENAC**  
**2017 Budget**

| 2017 SUMMARY OF TAXES RAISED BY PAYMENTS-IN-LIEU TO COUNTY OF FRONTENAC TAX RATES SET OUT BELOW |                   |            |                |                 |            |                |                   |            |                |                 |            |                |
|-------------------------------------------------------------------------------------------------|-------------------|------------|----------------|-----------------|------------|----------------|-------------------|------------|----------------|-----------------|------------|----------------|
| Assessment Class                                                                                | Frontenac Islands |            |                | South Frontenac |            |                | Central Frontenac |            |                | North Frontenac |            |                |
|                                                                                                 | CVA               | Tax Rate   | Dollars Raised | CVA             | Tax Rate   | Dollars Raised | CVA               | Tax Rate   | Dollars Raised | CVA             | Tax Rate   | Dollars Raised |
| Residential & Farm Residential                                                                  | 127,150           | 0.00175201 | 223            | 2,474,800       | 0.00175201 | 4,336          | 2,520,925         | 0.00175201 | 4,417          | 4,636,550       | 0.00175201 | 8,123          |
| Multi-residential                                                                               | 0                 | 0.00175201 | 0              |                 | 0.00175201 | 0              |                   | 0.00175201 | 0              |                 | 0.00175201 | 0              |
| Commercial Occupied                                                                             | 392,225           | 0.00169267 | 664            | 4,127,725       | 0.00169267 | 6,987          | 1,775,525         | 0.00169267 | 3,005          | 3,008,540       | 0.00169267 | 5,092          |
| Commercial Vacant                                                                               | 0                 | 0.00122640 | 0              |                 | 0.00122640 | 0              |                   | 0.00122640 | 0              | 33,200          | 0.00122640 | 41             |
| Parking Lot                                                                                     | 0                 | 0.00122640 | 0              |                 | 0.00122640 | 0              |                   | 0.00122640 | 0              |                 | 0.00122640 | 0              |
| Landfill                                                                                        | 0                 | 0.00000000 | 0              | 80,275          | 0.00175201 | 141            | 8,725             | 0.00175201 | 15             | 15,960          | 0.00175201 | 28             |
| Industrial Occupied                                                                             | 0                 | 0.00175201 | 0              |                 | 0.00175201 | 0              |                   | 0.00175201 | 0              |                 | 0.00175201 | 0              |
| Industrial Vacant                                                                               | 0                 | 0.00113880 | 0              |                 | 0.00113880 | 0              |                   | 0.00113880 | 0              |                 | 0.00113880 | 0              |
| Farmland                                                                                        | 0                 | 0.00043800 | 0              |                 | 0.00043800 | 0              |                   | 0.00043800 | 0              |                 | 0.00043800 | 0              |
| Managed Forests                                                                                 | 0                 | 0.00043800 | 0              |                 | 0.00043800 | 0              |                   | 0.00043800 | 0              | 0               | 0.00043800 | 0              |
| <b>TOTALS</b>                                                                                   | 519,375           |            | 887            | 6,682,800       |            | 11,463         | 4,305,175         |            | 7,437          | 7,694,250       |            | 13,284         |

**Schedule C**

**County of Frontenac**

**2017 Budget**

**County of Frontenac Tax Rate Calculation**

| <b>Assessment Class</b>            | <b>Current Value Assessment</b> | <b>Tax Ratio</b> | <b>Weighted Assessment</b> |
|------------------------------------|---------------------------------|------------------|----------------------------|
| Residential & Farm Residential     | 5,229,875,007                   | 1.0000           | 5,229,875,007              |
| Multi-residential                  | 5,696,750                       | 1.0000           | 5,696,750                  |
| Commercial Occupied                | 40,993,330                      | 1.0000           | 40,993,330                 |
| Commercial Vacant                  | 878,928                         | 0.7000           | 615,250                    |
| Commercial New Construction        | 7,171,406                       | 1.0000           | 7,171,406                  |
| Commercial Excess New Construction | 15,943                          | 0.7000           | 11,160                     |
| Parking Lot                        | 36,625                          | 1.0000           | 36,625                     |
| Industrial Occupied                | 2,695,238                       | 1.0000           | 2,695,238                  |
| Industrial Vacant                  | 616,825                         | 0.6500           | 400,936                    |
| Industrial New Construction        | 11,938,075                      | 1.0000           | 11,938,075                 |
| Industrial Vacant New Construction | 117,775                         | 0.6500           | 76,554                     |
| Farmland                           | 131,807,930                     | 0.2500           | 32,951,983                 |
| Managed Forests                    | 21,271,584                      | 0.2500           | 5,317,896                  |
|                                    | <b>5,453,115,416</b>            |                  | <b>5,337,780,209</b>       |

|                                             |                  |
|---------------------------------------------|------------------|
| County of Frontenac Levy for 2017 is        | 9,293,546        |
| Dedicated levy for capital asset management | 58,281           |
| <b>Total levy</b>                           | <b>9,351,827</b> |

|                          |                     |
|--------------------------|---------------------|
| The Tax Rate Required is | <b>0.0017520068</b> |
|--------------------------|---------------------|

|           |
|-----------|
| Tax Rates |
|-----------|

|                                    |            |
|------------------------------------|------------|
| Residential & Farm Residential     | 0.00175201 |
| Multi-residential                  | 0.00175201 |
| Commercial Occupied                | 0.00175201 |
| Commercial Vacant                  | 0.00122640 |
| Commercial New Construction        | 0.00175201 |
| Commercial Excess New Construction | 0.00122640 |
| Parking Lot                        | 0.00175201 |
| Industrial Occupied                | 0.00175201 |
| Industrial Vacant                  | 0.00113880 |
| Industrial New Construction        | 0.00175201 |
| Industrial Vacant New Construction | 0.00113880 |
| Farmland                           | 0.00043800 |
| Managed Forests                    | 0.00043800 |



**Report 2016-143**

**Recommend Report to Council**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Marian VanBruinessen, Director of Corporate Services/ Treasurer  
**Date of meeting:** December 21, 2016

**Re: Corporate Services – 2016 Fairmount Home Accounts Receivables Write-Offs**

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**Recommendation**

**Resolved That** the Council of the County of Frontenac receive this Corporate Services – 2016 Fairmount Home Accounts Receivable Write-Offs report;

**And Further That** Council authorize the Treasurer to write off accounts totalling \$14,339.49.

**Background**

The Ministry of Health and Long Term Care provides funding to Long Term Care Homes and sets standard rates for resident payments. Residents are billed monthly for their share of the accommodation and any other miscellaneous expenditures that have occurred in that month. Overdue accounts are assessed regularly and payment notices forwarded to residents and responsible family members. When the overdue amount exceeds \$5,000, legal action is taken to recoup funds.

**Comment**

The largest overdue account has been reported to the Ministry of Health and Long Term Care as misuse/misappropriation of resident's money and is also under police investigation, but recent reports suggest that the funds will not be collectible. Other overdue accounts relate to deceased residents whose estates did not provide sufficient funds to cover the final payment.

**Financial Implications**

At this time, the Treasurer is requesting Council approval to write off those revenues deemed to be uncollectible in the total amount of \$14,339.49.

**Organizations, Departments and Individuals Consulted and/or Affected**

Lisa Hirvi, Interim Administrator, Fairmount Home



**Report 2016-144**

**Council Recommend Report**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Marian VanBruinessen, Director of Corporate Services/Treasurer  
**Date of meeting:** December 21, 2016

**Re: Corporate Services - 2017 Tax Ratios and Tax Rate Reductions**

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**Recommendation**

**Resolved That** Council of the County of Frontenac accept this Corporate Services – 2017 Tax Ratios and Tax Rate Reductions report;

**And Further That** Council consider a by-law, introduced later in the meeting, to re-confirm for 2017 the tax ratios and tax rate reductions currently in place.

**Background**

Under the Municipal Act, subsection 308 (2) requires that the County establish tax ratios. Tax ratios are defined in subsection 308 (3) as “the ratios that the tax rate for each property class must be to the tax rate for the residential property class where the residential property class tax ratio is 1”.

The County is required under section 308 (5) of the *Act* to pass a by-law on or before April 30<sup>th</sup> each year to establish tax ratios for that year for the upper-tier municipality and its lower tiers.

The tax ratio for the managed forests property class prescribed under the *Assessment Act* is 0.25.

The tax ratio for the farm property class prescribed under the *Assessment Act* is 0.25 or such lower tax ratio as the upper-tier municipality or single-tier municipality may establish.

Vacant commercial property is assessed at 70% of the commercial rate and vacant industrial property is taxed at 65% of the industrial as prescribed in the *Act*. In 1998 after consultation with elected representatives of the four Townships, the County deemed it expedient to establish tax ratios that are within the “range of fairness”.

**Comment**

It is necessary to review the tax ratio by-law each year prior to the presentation of a new budget. In 1998 it was agreed that all assessment classes should be taxed equally, excluding those for which special consideration must be given according to legislation. At that time, and it continues, this acceptance of fair taxing practices can be implemented without having significant implications for any one property class. The current tax ratios and tax rate reductions are:

| <b>ASSESSMENT CLASS</b>        | <b>TAX RATIO</b> |
|--------------------------------|------------------|
|                                |                  |
| Residential & Farm Residential | 1.0000           |
| Multi-Residential              | 1.0000           |
| Commercial Occupied            | 1.0000           |
| Industrial Occupied            | 1.0000           |
| Landfills                      | 1.0000           |
| Pipeline                       | 0.7000           |
| Farmland                       | 0.2500           |
| Managed Forests                | 0.2500           |

| SUBCLASSES                                                                               | TAX RATE REDUCTION |
|------------------------------------------------------------------------------------------|--------------------|
| Vacant Land, Vacant Units and Excess Land<br>in the Commercial Property Class            | 30%                |
| Vacant Land, Vacant Units and Excess Land<br>Subclasses in the Industrial Property Class | 35%                |
| First Subclass of Farmland<br>Awaiting Development for all Property Classes              | 65%                |
| Second Subclass of Farmland Awaiting<br>Development for all Property Classes             | 30%                |

Despite some of the inaccuracies associated with a province wide assessment system, the basis of MPACs farm property assessment is fair and equitable. Property owners are given the opportunity to request reconsideration and appeal their assessments. At the end of the day assessed value should reflect actual value. Market forces have led to farm property owners experiencing large capital gains on their properties. Farm properties represent 2.35% of the current value assessment in the County.

Farmers will continue to receive a 75% discount on their taxation and any reduction in farm tax ratio would shift this burden to the other tax classes. This would be primarily residential which is 93.30% of the current value assessment and 97.98% of weighted taxable assessment in Frontenac County.

Previous reassessments (2008) saw waterfront properties bear the brunt of property value/assessment increases. No tax relief was afforded to this group as the assessment were based on defensible market values.

While the Eastern Ontario County Treasurers' have long lobbied for fair administration of the farm tax rebate program, and the need to recover the lost revenue from the farm tax rebate download, that argument would be negated if the EOWC municipalities are willing to absorb additional farm tax rebate reductions, and therefore the farm tax ratio of 0.25 should not be changed.

An additional tax class, Landfills, has been added for the 2016 reassessment. These properties were previously classed as commercial, but there was a request for greater municipal flexibility in relation to these properties. However at this time there are no parameters around the tax ratio for this new tax class. In discussion with the Township

Treasurers it was determined that it is appropriate to keep this at the residential tax rate similar to its prior treatment. There are no commercial land fill sites in the County and the total assessment for landfills is \$104,950 under Payments in Lieu.

**Sustainability Implications**

Within Directions for Our Future, the vision statement associated with Capacity Building and Governance states that “Government decision-making processes are clear, forward thinking and focused on the longer term”. In 1998 County Council decided to tax all classes equally and maintain a competitive tax structure.

**Financial Implications**

**Organizations, Departments and Individuals Consulted and/or Affected**

Township of North Frontenac  
Township of South Frontenac  
Township of Central Frontenac  
Township of Frontenac Islands



**Report 2016-145**

**Council Recommend Report**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Marian VanBruinessen, Director of Corporate Services/Treasurer  
**Date of meeting:** December 21, 2016

**Re: Corporate Services – 2016 Federal Gas Tax Allocation**

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**Recommendation**

**Resolved That** Council of the County of Frontenac accept the Corporate Services – 2016 Federal Gas Tax Distribution By-law report;  
**And Further That** the Clerk be directed to bring forward a by-law to authorize the distribution of Federal Gas Tax to the Townships in 2016.

**Background**

The County is bound by the terms and conditions of the Federal Gas Tax Agreement with the Association of Municipalities of Ontario (AMO).

**Comment**

Through the 2016 budget process, the Federal Gas Tax received in 2016, \$801,884, was to be distributed to the Township by weighted assessment as follows:

|                                  | WA<br>assessment<br>distribution<br>2016 |           |
|----------------------------------|------------------------------------------|-----------|
| Township of Frontenac<br>Islands | 9.86%                                    | \$79,093  |
| Township of South<br>Frontenac   | 57.89%                                   | \$464,189 |

|                               |        |                  |
|-------------------------------|--------|------------------|
| Township of Central Frontenac | 16.35% | \$131,141        |
| Township of North Frontenac   | 15.90% | \$127,461        |
|                               |        | <u>\$801,884</u> |

In addition, other Federal Gas Tax funds are forwarded to the Townships for Community Improvement Plans, Eco-tourism projects and Smaller Scale sustainability projects. As the total amounts of those distributions are not known until later in the year the Bylaw must include those additional transfers.

The Bylaw includes the following additional transfers;

Central Frontenac: \$10,000 – Small Scale – Improvements to multi use trail

Frontenac Islands: \$2,415 – EcoTourism Howe Island Ferry

\$4,000 – Community Improvement Plan (Marysville)

South Frontenac: \$500.00 – Small Events – (South Frontenac Rides)

\$30,000 – Trail improvements in South Frontenac

North Frontenac: \$53,643.80 – Eco Tourism – Clar Mill Hall Community Grounds

\$5,600 – Community Improvement Plan

**Sustainability Implications**

Governance – appropriate stewardship of County resources.

**Financial Implications**

A transfer from the Federal Gas Tax Reserve to the Townships as identified in the bylaw is required.

**Organizations, Departments and Individuals Consulted and/or Affected**

Township Treasurers  
Anne Marie Young, Manager of Economic Development



**Report 2016-146**

**Recommend Report to Council**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Marian VanBruinessen, Director of Corporate Services/ Treasurer  
Paul Charbonneau, Chief of Paramedic Services  
**Date of meeting:** December 21, 2016

**Re: Corporate Services – 2017 DRAFT Budget Revision**

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**Recommendation**

**Resolved That** the Council of the County of Frontenac receive this Corporate Services – 2017 Draft Budget Revision Report

**And Further That** Council amend the budget to reflect the adjustments outlined in the report.

**Background**

Committee of the Whole considered the budget on November 23, 2016 and recommended adoption of the amended budget to County Council.

**Comment**

This report brings to Council's attention, Information received or identified after November 23<sup>rd</sup> and the budget implications.

It has been identified that \$5,400 related to the Community paramedicine program was incorrectly carried in the Land Ambulance base budget. The Community paramedicine program and associated revenue were dealt with as a project proposal outside of the base budget, so the Land Ambulance budget will be reduced by \$5,400.

On December 12<sup>th</sup> we received notice from MPAC that the increase to the MPAC requisition in 2017 will be 2.65%, \$12,600 more than originally budgeted. The adjustment has been made and offset by a transfer from the Stabilization reserve.

Assessment information received on December 12<sup>th</sup> indicates that assessment growth is 1.15% (originally estimated at 1.00%), reducing the requirement from the Stabilization reserve to meet the targeted increase.

In addition, the assessment role indicates that the PIL revenue anticipated in the original budget will be \$9,133 less than estimated. A transfer from the stabilization reserve has been added to offset that difference.

The adjustments required are identified below.

**Financial Implications**

To maintain the service delivery and net levy increase as recommended by Committee of the Whole, the following adjustments are proposed.

- Line B 2017 Levy before project proposals is increased by \$27,133 ( \$5,400 + \$12,600 + \$9,133)
- Line F Transfer from Stabilization reserve is increased by \$13,802 to offset the adjustments (+\$27,133 less \$13,331 increase in growth)

The overall increase remains at 3.15% (2.5% levy plus .65% dedicated levy for capital).

| <b>2017 Levy Increase Before Project Proposals</b> |                                                        |       |         |                |              |
|----------------------------------------------------|--------------------------------------------------------|-------|---------|----------------|--------------|
|                                                    |                                                        |       |         | \$             | %            |
| A                                                  | 2016 Levy                                              |       |         | 8,966,273      |              |
| B                                                  | 2017 Levy before project proposals                     |       |         | 9,287,891      |              |
| C                                                  | Levy increase                                          | B-A   |         | 321,618        | 3.59%        |
| D                                                  | 1/3 of Land Ambulance levy increase                    |       |         | -37,022        |              |
| E                                                  | Estimated Growth                                       |       |         | -103,112       | -1.15%       |
|                                                    | C-D-E                                                  |       |         | 181,484        | 2.02%        |
| F                                                  | Transfer from Stabilization Reserve                    |       |         | 46,984         | 0.52%        |
| G                                                  | Levy increase at 1.5%                                  |       |         | 134,500        | 1.50%        |
| H                                                  | Land ambulance operational costs outside of mitigation | D     |         | 37,022         | 0.41%        |
| I                                                  | <b>2017 Levy Before project proposals</b>              | G+H   |         | <b>171,522</b> | <b>1.91%</b> |
|                                                    | <b>2017 Project Proposals</b>                          |       |         |                |              |
|                                                    | Project Proposals - outside of mitigation              |       | 134,818 |                |              |
|                                                    | Projects deleted by Council                            |       | -3,000  |                |              |
|                                                    | Projects added by Council                              |       |         |                |              |
|                                                    | Projects deferred                                      |       | -17,345 |                |              |
|                                                    | Projects phased in                                     |       | -15,408 |                |              |
|                                                    | Stabilization reserve transfer                         |       | -46,427 |                |              |
| J                                                  | <b>Project Proposals revised</b>                       |       |         | <b>52,639</b>  | <b>0.59%</b> |
| K                                                  | <b>External Agency - CFDC request</b>                  |       |         |                | <b>0.00%</b> |
| L                                                  | Levy increase after mitigation                         | I+J+K |         | 224,161        | 2.50%        |
| M                                                  | Dedicated Capital levy 2016                            |       |         | 58,281         | 0.65%        |
|                                                    | <b>Total increase</b>                                  | L + M |         | <b>282,442</b> | <b>3.15%</b> |

**Organizations, Departments and Individuals Consulted and/or Affected**



**Report 2016-147**

**Information Report to Council**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk  
**Date of meeting:** December 21, 2016

**Re: Corporate Services – Status Update of Council Abeyance List**

**Recommendation**

This report is for information purposes only.

**Background**

Council periodically passes miscellaneous motions directing staff to bring back reports of specific matters. The Clerk’s Office tracks these items on an abeyance list which is reviewed monthly at Senior Leadership meetings. Once a report has been presented to Council on an item in the abeyance list, the matter is removed from abeyance.

**Comment**

As of December 1, 2016, the follow items remain on the abeyance list along with each items respective status:

**Council Abeyance List 2016**

|   | <b>Date Item Placed in Abeyance</b> | <b>Description of Item</b>                                                                                                                                                                                                                       | <b>Status</b>                                                                                                                                                                                                                                                                     |
|---|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Mar. 18/15 Council Mtg.             | commission a study to assess potential opportunities to reduce costs and improve service delivery with regards to Policing and Fire throughout the County of Frontenac which identifies the current state and compare with potential options and | <b>Police</b> complete July 15/15 report 2015-070<br><br><b>Fire Services</b> Discussed at the December 2016 CAO’s Group meeting. No action recommended. North Frontenac has recently completed a fire review and Central Frontenac is now entering phase 2 of their fire review. |

|   |                        |                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |                        | broken out into two elements one being policing and the other being fire.                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2 | July 15/15 Council Mtg | Police Report 2015-070 was amended that directed staff to invite an AMO Rep to a future Council meeting                                                                                                         | The CAO has followed up with Pat Vanini, Executive Director of AMO who has advised that a representative from AMO will not attend a municipal Council meeting to speak to this issue until it has been discussed at the AMO Board of Directors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3 | July 15/15 Council Mtg | <p><b>Improvement of Rural Healthcare and Social Services</b></p> <p>That staff be directed to prepare a report for the budget deliberations to address the issues raised in Councillor McDougall's report;</p> | <p>Council received report 2016-058, Office of the Chief Administrative Officer – Strategic Priorities – Status Report on May 18, 2016 and confirmed its 3 strategic priorities of:</p> <ol style="list-style-type: none"> <li>1. Meet the Aging Tsunami challenge for Frontenac Seniors</li> <li>2. Meet the emerging “post landfill” Solid Waste Management challenge for Frontenac residents.</li> <li>3. Respect for the Taxpayer and Focused Economic Development]</li> </ol> <p>All 2017-2021 Departmental business plans have been based upon these 3 strategic goals.</p> <p>The results of the public survey that was conducted in the fall indicates that there is strong public support (68%) of respondents supporting County involvement in improved availability of healthcare services; more strongly as partner (36%).</p> <p>For the County and staff to move forward on this item would require an amendment to a departments Business Plan and would require Council to amend its strategic priorities.</p> <p>In the absence of any further direction from Council, this item will be removed from the abeyance list.</p> |
| 4 | November 18, 2015      | Declaration of Intent of the County of Frontenac to Comply with the Compact of                                                                                                                                  | Municipalities are now required to report greenhouse gas (GHG) emissions to the Province in accordance with:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|             |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council Mtg | Mayors on Green House Gas Emissions was deferred to the County CAO's meeting with a report back to Council in January, 2016 | <p><a href="https://www.ontario.ca/page/report-greenhouse-gas-ghg-emissions">https://www.ontario.ca/page/report-greenhouse-gas-ghg-emissions</a> and Ontario Reg 452/09<br/> <a href="https://www.ontario.ca/laws/regulation/090452">https://www.ontario.ca/laws/regulation/090452</a></p> <p>This reporting includes the 3 criteria of complying with the Compact of Mayors, those being</p> <ol style="list-style-type: none"> <li>1. Take inventory of GHG with breakdown of buildings and transport sectors, identify climate hazards and report on same;</li> <li>2. Create Reduction Targets and Establish a System of Measurement</li> <li>3. Establish an Action Plan</li> </ol> <p>As such, both the Townships and the County are complying with the Compact of Mayors, with a formal declaration being redundant as this is now mandatory in Ontario.</p> <p>Pending no further direction from Council, this item will be removed from the abeyance list</p> |
|-------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Sustainability Implications**

Good governance is critical to the sustainability of a community and provides the necessary framework to guide members of council fairly and courteously through meetings of council and committees aids good decision-making.

**Financial Implications**

There are no financial implications directly associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Marian VanBruinessen, Director of Corporate Services/Treasurer



**Report 2016-148**

**Information Report to Council**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Lisa Hirvi, Interim Administrator at Fairmount Home  
**Date of meeting:** December 21, 2016  
**Re:** **Fairmount Home Level of Care – Personal Support Worker (PSW) Shift Continuation**

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**Background**

Residents are entering into long term care homes, including Fairmount, with increasingly complex care requirements. Fairmount's staffing levels do not match the resident care needs required. Therefore, delivering safe, quality, dignified and resident-centered care has become more challenging.

On July 20, 2016, Council responded to this challenge by approving the recommendation to trial a seven and one half (7 ½) hour PSW shift for the period September 1, 2016 to December 31, 2016.

During the 2017 budget process, the Committee of the Whole was presented with and supported a project proposal for the continuation of the PSW shift as long as circumstances warrant. Furthermore, the Committee of the Whole requested the follow-up report for Council at its meeting on December 21, 2016, rather than waiting until January 2017.

**Comment**

Fairmount's business plan includes three objectives that are to 1) improve quality care, 2) reduce the occurrence and effect of illness/injury and 3) maximize the use of non-municipal funding resources.

Since reporting to Council on July 20, 2016, the residents' complexity of care requirements remain unchanged, which is supported by the case mix index (CMI) figures that are consistent between quarters. However, there has been an increase in the number of residents with concerning responsive behaviours that requires more supervision from staff. Furthermore, families' expectations for their loved ones continue to increase.

Overall, the implementation of the PSW shift has helped in delivering quality care to residents. The Director of Resident Care has noted fewer family complaints. The Registered Practical Nurses have noticed an improvement in call bell response times. Residents and families have shared positive feedback about the new PSW position. The preliminary results of the 2016 Resident Family Satisfaction Survey identified positive feedback about all staff; however, there were also comments about insufficient staffing to provide resident care. Lastly, there has been a slight decrease in reportable critical incidents to the Ministry of Health and Long Term Care.

There have been improvements in staff safety. For the nursing staff on the day shift, there have been fewer workplace injury incidents reported during the three (3) month period ending November 30, 2016 when compared to the same period in 2015. Also, there were fewer workplace injury incidents reported on the day shift when compared to the evening shift during the same three (3) month period. There was a decrease in the sick time for nursing staff when comparing the 2016 results to 2015 for the three (3) month period ending November 30. Furthermore, nursing staff completed a workload survey before and after the implementation of the new PSW shift. The November 2016 results of the workload survey indicate that staff feel more supported by Management, have higher job satisfaction, a decrease in workload and an increase in staff morale. Staff report a higher percentage of quality care given that helps to manage stress and burnout.

Fairmount's third objective is to maximize the use of non-municipal funding resources. Staff have demonstrated their commitment to documentation to ensure that residents' average care requirements are accurately reflected in the CMI. The CMI has increased annually since 2012-2013. Also, Fairmount continues to seek funding opportunities to improve resident care and services. Fairmount's Auxiliary is dedicated to its fundraising efforts and contributes to special programming and equipment. In December 2016, the Community Foundation for Kingston & Area approved a grant request for a project that will engage the residents in celebrating Canada's 150th Anniversary with members of the indigenous community. In September 2016, Fairmount submitted an application to the SE LHIN for in-house resources for behavioral support to its residents; the SE LHIN funding announcements are pending.

Action continues to increase base funding from the ministry for long term care homes. In October 2016, Fairmount met with a SE LHIN representative and shared information about the changes in complexities of care for its residents. The Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) continues to urge government to make budget allocation decisions that will directly benefit long term care residents including increased level of care, dedicated behaviour support teams, increased designated behaviour units and increased raw food funding. Other organizations continue to actively advocate for a legislated four (4) hour daily care standard, for example, Canadian Union of Public Employees (CUPE) and its Time to Care campaign.

### **Sustainability Implications**

The funding for nursing and personal care (NPC) is directly affected by the CMI. The 2017 budget includes estimated funding increases for both the CMI and base funding. The continuation of the PSW shift has been accounted for in the 2017 budget using the

estimated CMI increase. The continuation of the PSW shift will be dependent upon the resident care requirements and the CMI.

**Financial Implications**

PSW wages and benefits are estimated at \$85,800 per year. This figure is based on a 7.5 hour shift per day for 365 days per annum (1.40 FTE) and is included in the 2017 draft budget recommended to Council by Committee of the Whole.

**Organizations, Departments and Individuals Consulted and/or Affected**

Fairmount Home, County of Frontenac



**Report 2016-149**

**Council Recommend Information Report**

**To:** Warden and Members of County Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Anne Marie Young  
**Date of meeting:** December 21, 2016  
**Re:** **Planning and Economic Development – Frontenac K&P Trail Update**

**Recommendation**

This report is for information purposes only.

**Background**

The unopened portion of the K&P rail bed, acquired by the County of Frontenac in 2008, runs through the Township of South Frontenac and part of the Township of Central Frontenac. The County's acquisition of the land was undertaken as part of its economic stimulation efforts. The development of this multi-use trail offers an alternative transportation network for our residents and visitors, links us into the Trans Canada Trail system, connects our communities, and provides healthy lifestyle and recreational opportunities. County Council adopted the implementation of the Frontenac K&P Trail at its October 2009 regular meeting. Since that time the construction has proceeded in phases and to date five bridges have been reconstructed as well as approximately 42 km of trail has been developed.

**Comment**

A Request for Quotation (RFQ) for the development of the Frontenac K&P Trail – Final Phase – Tichborne to Sharbot Lake was issued to develop the trail in the Township of Central Frontenac. Approximately 4 km of the 12km remaining will be developed before the end of 2017. Seven submissions were received as follows:

| Name                         | Amount        |
|------------------------------|---------------|
| Crains' Construction Limited | \$ 137,593.50 |

|                     |               |
|---------------------|---------------|
| Cruikshank group    | \$ 195,218.00 |
| L.A. Knapp Inc.     | \$ 214,284.90 |
| Kelly Paving        | \$ 304,503.00 |
| Bricaza Corporation | \$ 323,249.60 |
| D&G Landscaping     | \$ 389,637.00 |
| CSI Group           | \$ 483,245.00 |

The submissions were evaluated by County staff. The successful proponent is Crains' Construction Limited for the amount of \$137,593.50 plus HST.

**Note:** Several components of the development could not be determined in actual amounts before the RFQ was issued due to on-going land negotiations. Unit prices are guaranteed for a year by the proponent for the remainder of the development. It is expected the price of the actual build will come in more than the bid.

**Sustainability Implications**

This project supports a number of focus areas adopted in *Directions for Our Future* and is directly identified in *Sustainable Actions 2014* under the economic pillar of sustainability as – Trail Network Development. The project supports the development of a network of trails in the County facilitating recreation and transportation networks and promoting active lifestyles.

**Financial Implications**

The Development of the Frontenac K&P Trail–Final is funded by the Canada 150 Community Infrastructure Program and the Investing in Ontario Fund for a total \$494,000.

**Organizations, Departments and Individuals Consulted and/or Affected**

Township of Central Frontenac  
Residents of the County of Frontenac



**COMMITTEE REPORT**

**To:** Warden and Council Members of the County of Frontenac

**From:** Jannette Amini  
Manager of Legislative Services/Clerk

**Date of meeting:** December 21, 2016

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**Re: Committee of the Whole – Report to Council**

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The Committee of the Whole reports and recommends as follows:

1. **2016-132  
Corporate Services  
2017 Draft Budget**

**Resolved that** the Committee of the Whole of the County of Frontenac accept this Corporate Services – 2017 Draft Budget report and 2017 Draft Budget document (Appendix B) for discussion;

**And further that** the Committee of the Whole of the County of Frontenac recommend inclusion of the 2017 Project Proposals presented in (Appendix A); subject to the following being removed from the 2017 Budget:

- Community Opportunities Grants proposal;
- Community Schools Alliance proposal;
- North Frontenac ATV Festival proposal;
- Option 1 for operating funds to CFDC proposal.

**And finally that** the Committee of the Whole of the County of Frontenac recommend that the Council of the County of Frontenac pass a by-law at its meeting on December 21, 2016 approving the 2017 Budget (as amended).