



**Frontenac County Council Meeting
Wednesday, October 18, 2017 – 9:00 a.m.
Kingston Frontenac Rotary Auditorium,
2069 Battersea Road, Glenburnie
Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.**

AGENDA

Page

Call to Order

Closed Session

a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held September 20, 2017
2. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to the potential expropriation of land for the K&P Trail.
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - as it relates to the litigation matter concerning the lifting of heavy vehicles restrictions on the Howe Island Ferry.
4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - as it relates to the litigation matter concerning the lifting of heavy vehicles restrictions on the Howe Island Ferry.
5. Labour relations or employee negotiations - as it relates to upcoming negotiations with CUPE 109 and current grievances with OPSEU 462

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Approval of Addendum

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

a) Minutes of Meeting held September 20, 2017

7 - 23

Resolved That the minutes of the regular Council meeting held September 20, 2017 be adopted.

Deputations and/or Presentations

- 24 - 38 a) **Patricia Enright**, Chief Librarian/CEO, Kingston Frontenac Public Library, will present to County Council, as part of its public outreach, highlight the library programs, services and new buildings along with an overview of the Library's draft 2018 budget.
- 39 - 63 b) **Doug Struthers** will provide County Council with the Rideau Corridor Landscape Strategy Awards Ceremony Presentation.

Proclamations

- a) **GIS Day
November 15, 2017**
Whereas Geography Awareness Week is November 12 - 18, 2017;

And Whereas National Geographic Information System (GIS) Day is November 15, 2017;

And Whereas Geography Awareness Week promotes GIS and geographic literacy;

And Whereas GIS is an important part of geography awareness;

And Whereas the County of Frontenac is committed to expanding GIS awareness throughout the County in order to showcase real-world applications with GIS.

Now Therefore Be It Resolved That the Council of the County of Frontenac hereby proclaims November 15, 2017 as GIS Day in Frontenac County.

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

- 64 - 75 a) **Ms. Bonnie Carter**, Occupational Health Nurse, will provide Council with a presentation on the national Psychological Safety Standard, the County's role in the research project for this Standard, and the current initiatives underway at the County of it's implementation.

- b) **Alison Vandervelde**, Community Development Officer, will provide County Council with a briefing on the Brand Ambassador Program.
- c) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

76 - 92

Unfinished Business

Recommend Reports from the Chief Administrative Officer

93 - 95

- a) **2017-132**
Corporate Services
Frontenac-Howe Islander Ferry Fees and Fares Schedule
Recommendation

Resolved That the Council of the County of Frontenac receive the Corporate Services – 2018 Frontenac-Howe Islander Ferry Fees and Fares Schedule report;

And Further That a by-law be introduced later in the meeting to adopt the 2018 Frontenac-Howe Islander Ferry Fees and Fares Schedule.

96 - 99

- b) **2017-133**
Corporate Services
Clarification with Ministry of Finance Regarding Frontenac
Transportation Services being an Eligible Public Transit Services
Recommendation

Resolved That the Council of the County of Frontenac receive the Corporate Services – Clarification with Ministry of Finance regarding Frontenac Transportation Services being an Eligible Public Transit Service report for information;

And Further That the Council of the County of Frontenac requests The Honourable Charles Sousa, Minister of Finance, to provide written clarification that rural transportation systems such as Frontenac Transportation Services are eligible Public Transit Services;

And Further That a copy of this resolution and report be sent to The Honourable Diane Lebouthillier, Minister of National Revenue, Scott Reid, MP, Lanark, Frontenac, Kingston, Mark Gerretsen, MP, Kingston and the Islands, Randy Hillier, MPP, Lanark, Frontenac, Lennox & Addington, Sophia Kiwala, MPP, Kingston and the Islands, and The Eastern Ontario Wardens Caucus.

Information Reports from the Chief Administrative Officer

100 - 101

- a) **2017-134**

Corporate Services

Approval of Continuous Improvement Fund (CIF) to develop a regional approach to waste diversion in Frontenac County

102 - 113

- b) **2017-135**
Corporate Services
Coming into Force of Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017

Reports from Council Liaison Appointees

- a) Emergency and Transportation Services - Councillor Nossal
- b) Long Term Care (Fairmount Home) - Councillor Inglis
- c) Corporate Services - Councillor Dewey
- d) Planning and Economic Development - Councillor McDougall

Reports from External Boards and Committees

- a) Kingston Frontenac Library Board Update - Warden Vandewal
- b) KFL&A Public Health Board Update - Councillor Doyle
- c) RULAC, LSR and other Updates
- d) Algonquin Land Claim Update - Councillor Inglis
- e) Frontenac County Youth Justice Advisory Committee Update - Councillor Nossal
- f) Housing and Homelessness Committee Update - Councillor McDougall
- g) Rideau Corridor Landscape Steering Committee Update - Councillor McDougall
- h) Mississippi Rideau Tay Rural Health Hub Organizing Committee - Councillor Smith
- i) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Councillor Doyle

Reports from Advisory Committees of County Council

114

- a) **Report of the Community Development Advisory Committee**

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

THAT the Report received from the Community Development Advisory Committee be received and adopted.

Report of the Community Development Advisory Committee

The Community Development Advisory Committee reports and recommends as follows:

1. **2017-128
Community Development Advisory Committee
Goat Milk in Frontenac – Next Steps**

Be It Resolved That the staff be directed to continue to collaborate with Kingston Economic Development, City of Kingston, OMAFRA, Feihe, Ontario East and other EDO's to determine a plan of action;

And Further That staff provide additional progress reports to the Community Development Advisory Committee in Q2 and Q4 of 2018, including any recommended courses of action.

Trailhead and in regard to the expansion of motorized off-road vehicle use on the K&P Trail.

Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) June 28, 2017 KFL&A Board of Health Meeting Minutes
[Distributed to Council on September 22, 2017]

- b) September 25, 2017 KFHC Agenda Package
[Distributed to Council on September 29, 2017]
- c) Municipality of Killarney Resolution - Proposed Changes to Ambulance Fire Protection & Prevention Act
[Distributed to Council on September 29, 2017]
- d) City of Niagara Falls Invitation to 65th Annual Ontario Small Urban Municipal Conference & Trade Show
[Distributed to Council on October 13, 2017]
- e) From the Rideau Corridor Landscape Strategy Providing its Award Recipient Announcements
[Distributed to Council on October 13, 2017]

Other Business

Public Question Period

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading
Resolved That leave be given the mover to introduce by-laws a) and b) that have been circulated to all Members of County Council and that by-laws a) and b) be read a first and second time.
- b) Third Reading
Resolved That by-laws a) and b) be read a third time, signed, sealed and finally passed.

By-Laws

- 115 - 117 a) To Establish 2018 Howe Island Ferry Fees and Fares
(Proposed By-Law No. 2017-0037)
- 118 - 119 b) To Confirm All Actions and Proceedings of County Council
on October 18, 2017
(Proposed By-Law No. 2017-0038)

Adjournment



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Minutes of the Regular Meeting of Council September 20, 2017

A regular meeting of the Council of the County of Frontenac was held in the Kingston Frontenac Rotary Auditorium of the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, September 20, 2017 and was called to order at 9:00 a.m. Regular business commenced at 9:45 a.m.

There was a "Closed Meeting" of the Committee of the Whole from 9:00 a.m. to 9:40 a.m.

Present: Warden Ron Vandewal, Deputy Warden Ron Higgins,
Councillors Denis Doyle, Fran Smith, Natalie Nossal, Tom
Dewey, John Inglis and John McDougall

Also Present: **County:**
Kelly Pender, Chief Administrative Officer
Paul Charbonneau, Chief/Director of Emergency &
Transportation Services
Joe Gullivan, Director of Planning and Economic Development
Susan Brant, Director of Corporate Services/Treasurer
Lisa Hirvi, Administrator-Fairmount Home
Jannette Amini, Manager of Legislative Services/Clerk
Marco Smits, Communications Officer
Alison Vandervelde, Community Development Officer
Richard Allen, Manager of Economic Development

Media:
Jeff Green, The Frontenac News and Elliot Ferguson, The
Kingston Whig Standard

1 Closed Session

Motion #: 128-17 Moved By: Councillor Dewey
Seconded By: Councillor Nossal

Resolved That Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held June 21, 2017

4 Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

5 Adoption of Minutes

a) Minutes of Meeting held July 19, 2017

Motion #: 131-17 Moved By: Councillor McDougall

Seconded By: Councillor Dewey

Resolved That the minutes of the regular Council meeting held July 19, 2017 be adopted.

Carried

6 Deputations and/or Presentations

a) On behalf of the Paramedic Chiefs of Canada, Mr. Ed McPherson presented Chief Paul Charbonneau with a Certificate of Recognition for 40 years of service.

b) The Frontenac Paramedic Services Ride for Heart Team presented Council with a defibrillator, which was donated through the fundraising done by the FPS Ride for Heart Team.

7 Proclamations

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8 Move into Committee of the Whole

Motion #: 132-17 Moved By: Councillor Nossal

Seconded By: Councillor Smith

That Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Carried

9 Briefings

a) Mr. Kelly Pender, Chief Administrative Officer and Ms. Susan Brant, Director of Corporate Services/Treasurer, provided County Council with a briefing on the Budget Policy Review.
[See Information Reports from the Chief Administrative Officer clause c)]

12 Information Reports from the Chief Administrative Officer

- a) **2017-119**
Corporate Services - Finance
2017 2nd Quarter Financial Summary
- b) **2017-120**
Fairmount Home
Quarterly Update Activity Report
- c) **2017-121**
Corporate Services
Review of Budget Policy
- d) **2017-122**
Emergency and Transportation Services
Emergency Response Vehicle (ERV) - Support Strategy
- e) **2017-123**
Fairmount Home
Sewage System Assessment Report
- f) **2017-124**
Corporate Services
Restructuring Report - Reporting Out of Direction Provided in Closed Session

13 Reports from Council Liaison Appointees

- a) **Emergency and Transportation Services - Councillor Nossal**

Councillor Nossal provided an overview of the Emergency and Transportation Services liaison activities since the last Council meeting.

- b) **Long Term Care (Fairmount Home) - Councillor Inglis**

Councillor Inglis provided an overview of the Fairmount Home liaison activities since the last Council meeting.

- c) **Corporate Services - Councillor Dewey**

Councillor Dewey provided an overview of the Corporate Services liaison activities since the last Council meeting.

80km/hr to 60km/hr to permit the safe crossing of Road 38 by users of the K&P Trail.

**2. 2017-104
Community Development Advisory Committee
Potential for Motorized Vehicles to access portions of K&P Trail from
Bellrock Road to Craig Road**

Be It Resolved That staff investigate the potential for motorized off-road vehicles to have access to the K&P Trail from Bellrock Road to Craig Rd,

And Further That staff work with the EOTA to engage the local community, trail users, businesses and other stakeholders in regard to the design of the Verona Trailhead and in regard to the expansion of motorized off-road vehicle use on the K&P Trail.

Carried

16 Return to Council

Motion #: 146-17 Moved By: Councillor Nossal
Seconded By: Councillor Smith

That Council revert from Committee of the Whole Council, to Council.

Carried

17 Adoption of the Report of the Committee of the Whole Council

Motion #: 147-17 Moved By: Deputy Warden Higgins
Seconded By: Councillor Inglis

That the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Carried

18 Motions, Notice of Which has Been Given

**a) Support for the Eastern Ontario Wardens' Caucus Resolution
Definition for Rural and Northern Communities Infrastructure Fund**

Motion #: 148-17 Moved By: Councillor Smith
Seconded By: Warden Vandewal

Whereas the Government of Canada announced a \$2-billion investment towards infrastructure improvements for rural and northern communities in Canada in its 2017 Budget; and,

Whereas the Ontario government will be doubling the provincial gas tax from 2 cents per litre to 4 cents per litre by 2022; and,

Whereas if the Ontario Gas Tax Program eligibility requirements mirrored the Federal Gas Tax Program, rural municipalities would receive upwards of \$40 million per year in additional infrastructure funding under a 4 cents per litre provincial gas tax;

Be It Resolved That the County of Frontenac support the Eastern Ontario Wardens' Caucus (EOWC) and the Western Ontario Wardens' Caucus (WOWC) adopting the Ontario Federation of Agriculture's (OFA) position that the Provincial Gas Tax funding criteria needs to be aligned with the Federal Gas Tax funding criteria, for any increase in funding additional to the current two cents per litre;

And Further That the County of Frontenac supports the EOWC and WOWC coordinating advocacy efforts and messaging with the OFA to present a united voice of rural Ontario to the Ontario government on this issue;

And Further That this resolution be circulated to the Eastern Ontario Wardens' Caucus (EOWC), the Western Ontario Wardens' Caucus (WOWC) and Frontenac Member Municipalities.

Carried

19 Giving Notice of Motion



20 Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) University Hospitals Kingston Foundations 2016-2017 Giving Report
[Distributed to Council on July 21, 2017]
- b) From Katie Johnson Inviting Council to Attend the Presentation of Dementia Funding
[Distributed to Council on July 28, 2017]
- c) From Switzer Litigation Providing and Overview of its External Legal Defence Services
[Distributed to Council on July 28, 2017]
- d) From the Independent Electricity System Operator Providing its Reliability in a Changing Sector 2016 Annual Report
[Distributed to Council on July 28, 2017]
- e) From MPP Jones Regarding Bill 141
[Distributed to Council on August 4, 2017]
- f) From Bell Canada Regarding Reporting of Damage to Bell Infrastructure
[Distributed to Council on August 4, 2017]
- g) Flyer From EOWC re: Building a Stronger Future for Rural Eastern Ontario

- h) [Distributed to Council on August 18, 2017]
Notice of Public Information Centre Regarding Wolfe Island Ferry and Docking Improvements
- i) [Distributed to Council on August 18, 2017]
From the Ministry of Indigenous Relations and Reconciliation Regarding Invitation to Attend Municipal Education Session ALC
- j) [Distributed to Council on August 25, 2017]
Sydenham Lakes and Trails Festival Thank you Letter
- k) [Distributed to Council on September 8, 2017]
The Land Trust News- July 2017 Issue
- l) [Distributed on September 8, 2017]
From the Southern Frontenac Community Services providing its 2017 Fall Edition Newsletter.
- [Distributed to Council on September 15, 2017]

21 Other Business



22 Public Question Period



23 By-Laws – General By-laws and Confirmatory By-law

a) First and Second Reading

Motion #: 150-17 Moved By: Councillor McDougall
Seconded By: Councillor Inglis

Resolved That leave be given the mover to introduce by-laws a) through f) that have been circulated to all Members of County Council and that by-laws a) through f) be read a first and second time.

Carried

b) Third Reading

Motion #: 151-17 Moved By: Councillor McDougall
Seconded By: Councillor Inglis

Resolved That by-laws a) through f) be read a third time, signed, sealed and finally passed.

Carried

By-Laws

- a) To Adopt a 2018 Legislative Response Time Performance Plan
(Proposed By-Law No. 2017-0031)
- b) To Approve The Appointment of Positions to the Emergency Management
Program Committee
(Proposed By-Law No. 2017-0032)
- c) To Authorize the Warden and Clerk to Execute a Lease Agreement with the
Kingston Archery Club to Allow Continued use of the County Property
(Proposed By-Law No. 2017-0033)
- d) To Exit the Property Tax Capping Program for the Commercial Classes
(Proposed By-Law No. 2017-0034)
- e) To authorize the Warden and Clerk to sign a declaration of interest to
participate in the Ontario Municipal Commuter Cycling Program for 2017
(Proposed By-Law No. 2017-0035)
- f) To Confirm All Actions and Proceedings of Council
(Proposed By-Law No. 2017-0036)

24 Adjournment

Motion #: 152-17 Moved By: Councillor Smith
Seconded By: Deputy Warden Higgins

That the meeting hereby adjourn at 1:03 p.m.

Carried

Ron Vandewal, Warden

Jannette Amini, Clerk



Kingston Frontenac Public Library

County of Frontenac Council
October 18, 2017



CANADIAN LIBRARY MONTH

OCTOBER 2017

A Visit Will Get You Thinking.



A Visit Will Get You Thinking.

#OPLW

WWW.OPLW.CA

ONTARIO PUBLIC LIBRARY WEEK

OCTOBER 15 - 21, 2017

WHAT WILL YOU DISCOVER BY USING YOUR LIBRARY CARD?



Frontenac County Statistics



11
Branches



6,600
Cardholders Registered in
Frontenac County Branches



78,050
Circulation



10,087
Internet/WiFi



14,970
Questions Answered

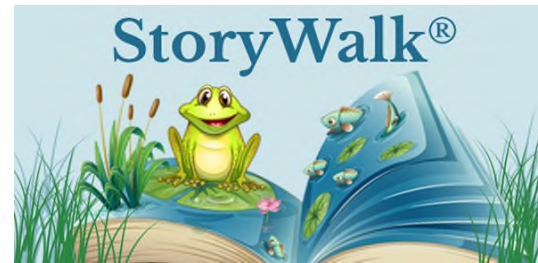


Kingston Frontenac Public Library Programming and Outreach

Mini
**Maker
Faire**
Arden



LEGO My Library





Kingston Frontenac Public Library Go Explore #InFrontenac

- Partnership
 - Frontenac County
 - Friends of the Library
 - Cataraqui Region Conservation Authority
 - Ontario Parks
 - Friends of Bon Echo Park
- Media buzz
 - CBC Ontario Morning
 - CKWS-TV
 - Local newspapers
- Social Media buzz
 - 18,390 people reached through four FB posts



#INFRONTENAC

Hike it Baby families will definitely be taking advantage of this! <3 Thank you so much!!



Kingston Frontenac Public Library Facility Development Township of Central Frontenac



Mountain Grove Branch

Parham Branch





Operating and Capital Budgets Context

Agreement between the City of Kingston and the County of Frontenac (January 27, 1998)

- City of Kingston shall be responsible for 87% of the cost
- County of Frontenac and four Townships shall be responsible for 13% of the cost

Facility costs

- City of Kingston provides funding to the Library Board to operate and maintain the five branches in the City
- Townships operate and maintain facilities for the branches in the County.
- These costs are not part of the 87/13 funding formula
- County responsible for percentage of operating costs for Administration/Technical Services in Central Branch in 2018



Operating and Capital Budgets Context

Public Libraries Act, R.S.O. 1990, c. P.44

s. 24 (6) A union board shall submit with its estimates a statement as to the proportion of the estimates that is to be charged to each of the municipalities, and if the estimates of the board are approved or amended and approved by the councils of the municipalities representing more than one-half of the population of the area for which the board was established, they are binding on all municipalities.



Operating and Capital Budgets Context

Changing and increasing demand for services

- Programs for print and digital literacies, lifelong learning, culture and recreation
- Use of library space for work, study and collaboration
- Use of the Library's virtual branch-website, e-content and self-service

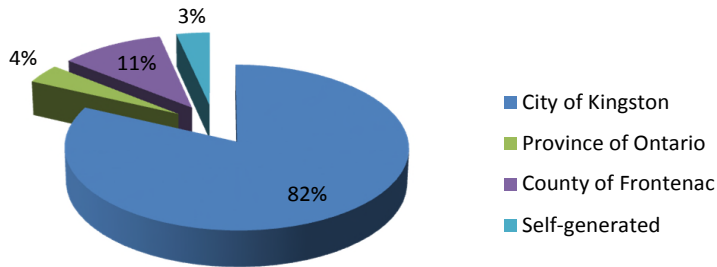


Operating and Capital Budgets Context

- Provincial funding for online databases ended December 31, 2015 and for Internet connectivity decreased in 2016
- Review of provincial operating funding (Public Library Operating Grant)
- Decreasing/stagnant self-generated revenues
 - Closure of the Central Branch for renovations
 - Increasing use of e-collections
- Declining value of the Canadian dollar
- Negotiated increases with our union and non-union groups
- Potential impact of Bill 148



2018 Draft Operating Budget Revenue (including City of Kingston facilities)



- City of Kingston
– \$6,360,799
- County of Frontenac
– \$ 831,347
- Province of Ontario
– \$ 297,138
- Self-generated
– \$ 266,750
- **Total**
– **\$7,756,034**

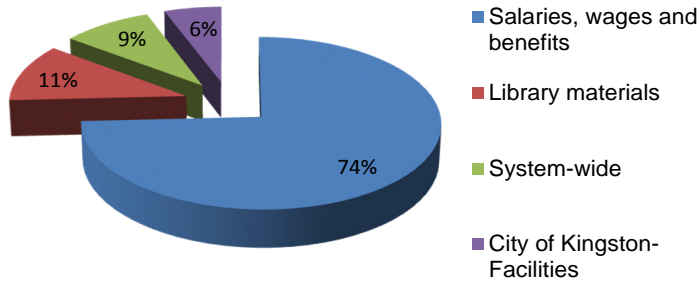


2018 Draft Operating Budget
Revenue (including City of Kingston facilities)

2018	2017	Variance	Percentage
County of Frontenac			
\$ 831, 347	\$ 807,618	\$ 23,729	2.94%
City of Kingston			
\$6,360,799	\$6,193,238	\$167,561	2.71%
Province of Ontario			
\$ 297,138	\$ 297,138	\$ 0	0%
Self-generated (donation, fines, meeting room rentals, grants)			
\$ 266,750	\$ 247,905	\$ 18,845	7.60%



2018 Draft Operating Budget Expenditures (including City of Kingston facilities)



- Salaries, wages and benefits
– \$5,755,558
- Library materials
– \$863,022
- System-wide
– \$696,752
- City of Kingston-Facilities
– \$440,702



2018 Draft Operating Budget
Expenditures (including City of Kingston facilities)

2018	2017	Variance	Percentage
Staffing			
\$5,670,504	\$5,670,501	\$ 85,057	1.50%
Library materials			
\$ 863,022	\$ 850,121	\$ 12,901	1.52%
System-wide (internet, audit, insurance, courier, etc.)			
\$ 696,752	\$ 684,092	\$ 12,660	1.85%
City of Kingston facilities			
\$ 440,702	\$ 341,185	\$ 99,517	29.1%



Thank you for
your support of
the Kingston
Frontenac Public
Library





RIDEAU CORRIDOR RECOGNITION AWARDS CEREMONY

OCTOBER 6, 2017

THE STATION THEATRE, SMITHS FALLS

CATEGORY: Community Building

NOMINEES:

- Friends of Andrewsville Bridge
- Friends of Foley Mountain
- Rebecca Whitman, Foley Mountain
- Seeley's Bay & Area Residents Association
- Scott Cameron, Rideau Ferry

Honourable Mention: Rebecca Whitman, Supervisor Foley Mountain Conservation Area

“Rebecca’s pride in the Rideau corridor shines through her work. She is a passionate advocate for the protection of the natural environment and believes that education of the next generation is key to sustaining the local ecosystem to benefit humans, flora and fauna.”

- Since 2008, has led youth environmental education program for over 5,000 annual participants
- Combines modern technology with traditional outdoor activities
- Environmental awareness, importance of responsible stewardship, conservation of local environment



Award of Merit: Seeley's Bay & Area Residents' Association

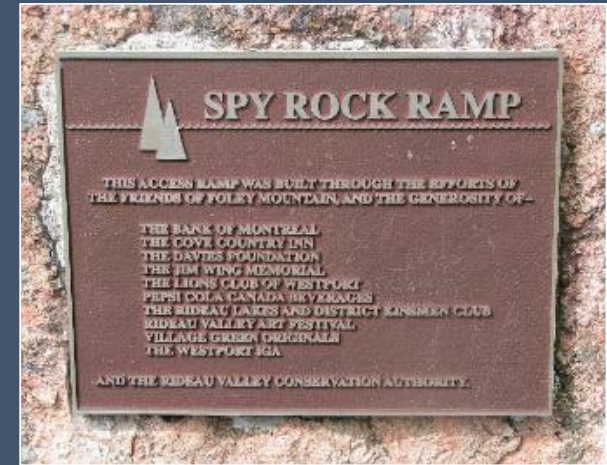
Seeley's Bay Steps Up community revitalization project, launched in 2010

- community-driven multi-faceted plan to celebrate, protect and promote this heritage community in its unique location within two World Heritage Sites
- Eco-friendly affordable outdoor recreational activities
- Authentic rural village experience
- Village branding and promotions
- Haskin's Point revitalization
- Shoreline renaturalization
- Red Chairs program
- Small Halls Festival, Red Canoefest



Award of Merit: Friends of Foley Mountain

- Support and enhance Foley Mountain Conservation Area since 1996
- Community-based group of volunteers
- Since 2007, have raised over \$100,000 to develop a universally-accessible trail, install solar panels and purchase educational material for youth education programs
- Over 5,000 students and hundreds of adult visitors experience the beauty of the Upper Rideau Lake area and learn about and appreciate its ecological importance



Award of Excellence: Scott Cameron

“He is central to all of the projects and events that have put the hamlet of Rideau Ferry on the map and in the news over the last 10 years. Scott has earned the moniker ‘Mr. Rideau Ferry’ for his tireless work and advocacy for his community that has made it a go-to destination on the Rideau Canal”

- Bi-Annual Rideau Ferry Vintage Race Boat Regatta
- 2015 and 2017 Rock the Docks music events
- Construction of the Township public docks



CATEGORY: Environmental Stewardship

NOMINEES:

- Friends of Andrewsville Bridge
- Friends of Foley Mountain
- Murphy's Point Provincial Park and Friends of Murphy's Point Park
- Perth Wildlife Reserve Conservation Area
- Seeley's Bay & Area Residents Association

Honourable Mention: Murphy's Point Provincial Park & Friends of Murphy's Point Park

Adopt a Gray Ratsnake Program

"For 10 years, the Adopt a Snake program has presented demonstrations of captive ratsnakes to foster understanding of the snakes, provided updates to adopters, who help fund tracking chips in snakes, and funded two years of radiotelemetry to locate critical habitat

- Conserves Species at Risk and its critical habitat
- Educates the public about the unique landscape comprising southern boreal forest and temporal forest
- Promotes the sustainability of the canal corridor by protecting a unique ecosystem within it and the diversity of wildlife which calls it home



Murphys Point - Natural Heritage Education
by Ontario Parks



Award of Merit: Friends of Foley Mountain

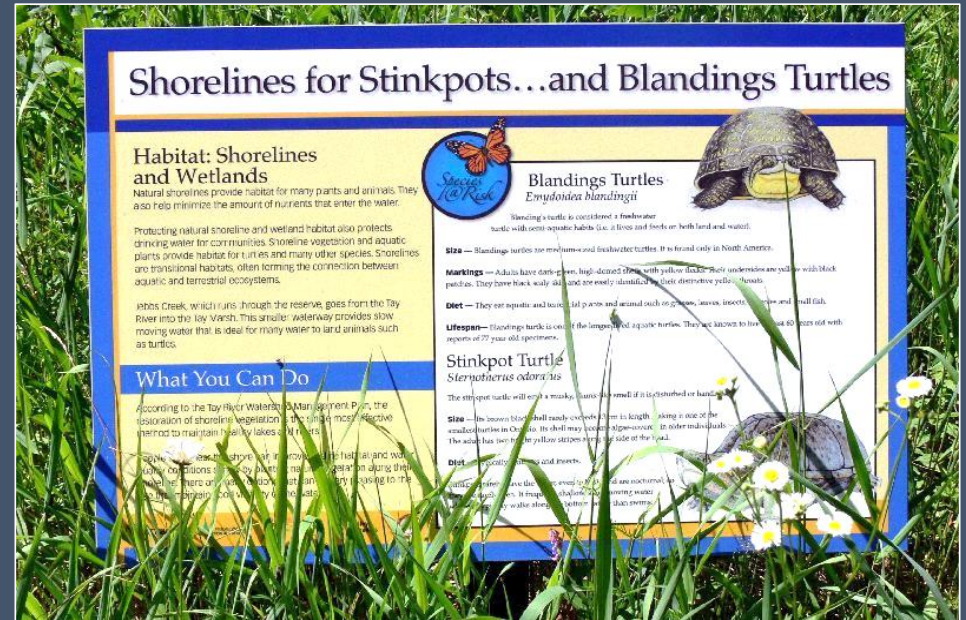
- Support and enhance Foley Mountain Conservation Area since 1996
- Non-profit charitable organization of volunteers
- Supported development of the Silversides Outdoor Learning Centre and the installation of a solar energy system
- Support the outdoor environmental youth education program to help students understand the natural environment and their relationship with it
- Volunteer at the Visitor Centre and at festivals
- Raise awareness and knowledge about environmental protection through newsletters and newspaper articles



Award of Excellence: Perth Wildlife Reserve

“The PWR is a model, in many ways, for how the environment and heritage of the Rideau Corridor (Tay Canal) may be enhanced through a range of creative and quality protection and awareness-building activities, as the RVCA and community volunteers carry out at this site.”

- Protects a sensitive environment where Tay Canal intersects the Tay Marsh PSW and Jebbs Creek wetland
- Butterfly Garden and Trail with bluebird nesting boxes
- Bird-watching tours from the Observation Tower; Tay Marsh Lookout and interpretation
- Interpretive panels on natural and cultural heritage
- Platforms for turtles
- Protected areas to support Species at Risk



CATEGORY: Design

NOMINEES:

- Friends of Andrewsville Bridge
- Seeley's Bay & Area Residents Association
- Township of Drummond-North Elmsley

Award of Merit: Seeley's Bay & Area Residents' Association

Seeley's Bay Steps Up community revitalization project, launched in 2010

- Branding and new entrance signage that reflects a rural village situated on the water
- Haskin's Point swimming hole based on historic photos and designed to integrate with the rocky shoreline
- Accessible low dock paddling station
- Cohesive, attractive park furniture and related structures
- Use of native species plantings
- Shoreline renaturalization demonstration



Award of Excellence: Township of Drummond-North Elmsley

Rideau Ferry Public Docks

“A collaborative project to transform what was a utilitarian, largely unused area of land into an integral public space for residents and tourists alike.”

- Features 180 ft. of docks, gazebo, public washrooms, and a picnic area
- Adaptive reuse of +100 year old original bridge deck as new picnic area
- Compact, high quality design that complements and integrates with waterfront residential & tourist commercial village core
- Enhanced vegetation and professionally landscaped and maintained



CATEGORY: Heritage Conservation & Promotion

NOMINEES:

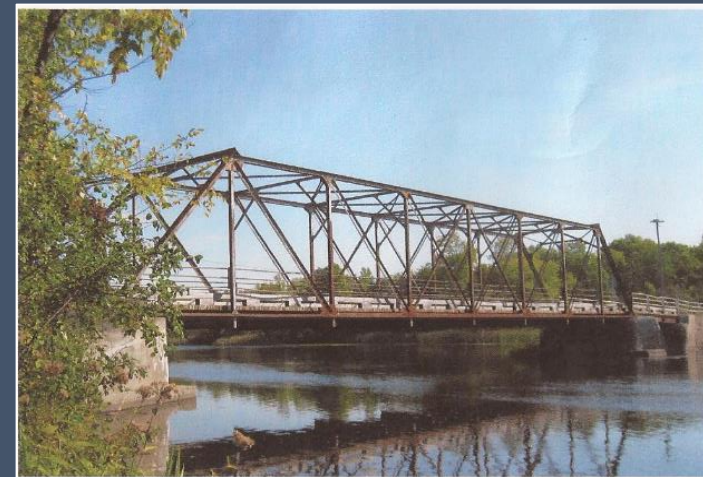
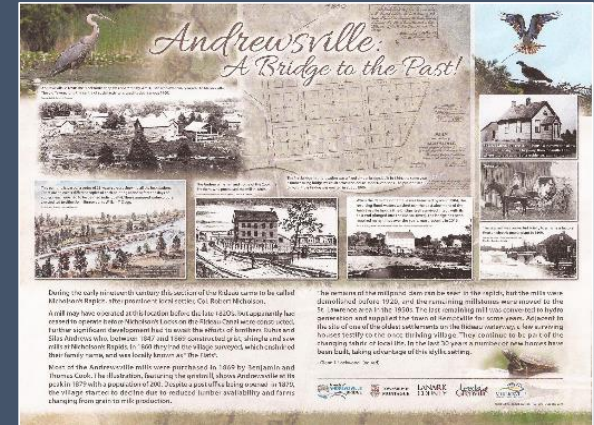
- Dr. Laura Murray, Inner Harbour, Kingston
- Friends of Andrewsville Bridge
- Murphy's Point Provincial Park and Friends of Murphy's Point Park
- Perth Wildlife Reserve Conservation Area
- Seeley's Bay & Area Residents Association

Award of Merit – Heritage Conservation: Friends of Andrewsville Bridge

Protection of Andrewsville Bridge and Interpretive Plaque

“Friends of Andrewsville Bridge have been a strong steward of the Andrewsville Bridge landscape, maintaining and promoting it as a heritage and aesthetically pleasing Rideau Canal crossing. FAB began as a community effort based on the desire of its members to protect this heritage community asset.”

- Saved from closure a functional single lane truss bridge, unique on the Rideau canal system
- Protects the local landscape character
- Interpretive plaque to recognize the bridge as part of the local history and community



Award of Merit - Heritage Promotion: Dr. Laura Murray

Great Cataraqui River, Inner Harbour, Kingston

“Dr. Murray’s work tells the story of the southern stretch of the Rideau Canal system, bringing its dynamic past to light. Her tours are inspiring, offering a chance to appreciate the human activity that occurred in the area and to understand the river’s cultural heritage.”

- Several years spent collecting oral histories (65+ interviews) and conducting research
- Writes and leads walking tours
- Supports protection of the cultural landscape and increases public awareness of why protecting the Inner Harbour is important



SWIHHP SECOND SUMMER SEASON LAUNCH

DOUGLAS FLUHRER PARK MAY 7, 2016

10-11:30 am — Walking Tour: Life and Labour in the Inner Harbour
 1:30-1 pm — Visite Guidée: Vie et travail dans le secteur Inner Harbour
 9-3 pm — See the park transformed into the rail yard it once was!

THE INNER HARBOUR HISTORY PROJECT builds history from public archives, from family archives, and from our own memories. We are eager to hear from you and to learn about life in this part of Kingston. See our website or contact us at swihhp@gmail.com.

Join these walking tours and other Jane's Walks. For more information, visit janeswalk.org/canada/kingston.
 Download the Kingston Tours app for free from iTunes or download the 'Life and Labour in the Inner Harbour' app from Google Play.

SWIHHP

Award of Excellence: Murphy's Point Provincial Park & Friends of Murphy's Point Park

Silver Queen Mine heritage tours and interpretation program

"There is no other living history presentation of the industrial mining history associated with the Rideau Canal besides the tours of the Silver Queen Mine."

- Enhances the understanding of mining history along the Rideau Canal and its role in shipping to England and the United States
- Celebrates the heritage character of the canal corridor and conserves important cultural heritage features
- Special events, open hours tours, costumed interpretation, theatrical spirit walks



CATEGORY: Economic Development

NOMINEES:

- Friends of Foley Mountain
- Seeley's Bay & Area Residents Association

Award of Excellence: Seeley's Bay & Area Residents' Association

Seeley's Bay Steps Up community revitalization project, launched in 2010

"The revitalization plan is intended to help sustain and support local businesses, and to improve the overall quality of life for all area residents, both seasonal and full-time."

- Phase 1 – critical infrastructure for main street and new tourism products such as new paddling station, parkette nodes, Red Canoefest
- Phase 2 – Marketing, brand promotion, signage, education, assisting local businesses' online presence and capitalization of brand





CONGRATULATIONS
to all nominees and award winners
this evening!!

PSYCHOLOGICAL SAFETY STANDARD

Canadian Safety Association (CSA)

B. Carter, COHN,

Psychological health

comprises our ability to think, feel and behave in a manner that enables us to perform effectively in our work environments, our personal lives, and in society at large.

Psychological safety

is different - it deals with the risk of injury to psychological well-being that an employee might experience. **Improving the psychological safety of a work setting involves taking precautions to avert injury or danger to employee psychological health.**

It is important to note that psychological health problems occur on a *spectrum*, from mild psychological difficulties on one end to severe psychological disorders on the other. The most common psychological health problems in the workplace are anxiety and depression. These conditions account for a large proportion of the negative impacts on employees and employers.

-Guarding Minds @ Work

A Psychologically Safe Workplace

A work environment which does not cause employees distress

Guarding Minds At Work identified 13 key components that contribute to a psychologically safe workplace.

For each of the components there is a list of suggested initiatives.

Why is Psychological Health & Safety Important?

(Guarding Minds@Work)

The Legal Case:

Examples of conduct that contravene this standard and may result in mental injury are: bullying; harassment; discrimination; and the imposition of unreasonable work demands coupled with refusing employees minimal levels of control over workload and work pace.

The overall effect of the new legal standards is that types of conduct that would most likely have been tolerated in the workplace even five years ago are no longer acceptable to the majority of judges and arbitrators. Given this, it is in employers' best interest to act in a manner that prevents the risk of legal consequences.

The Business Case:

A recent study found that, compared to a variety of common disorders (e.g. asthma, migraine, arthritis), depression caused the greatest decline in work productivity and focus.

Reduced psychological health and safety contributes to accidents, incidents and injuries. Most jobs require employees to have good concentration, social skills and the ability to solve problems effectively. These skills are undermined by most mental health conditions.

Reduced psychological health and safety contributes to conflict and grievances. If one member of a team is struggling, the whole team is compromised.

The Health Case:

Workplace factors may increase the likelihood of the occurrence of a mental disorder, make an existing disorder worse, and impede effective treatment and rehabilitation.

Workplace factors may contribute directly to mental distress (demoralization, depressed mood, anxiety, burnout, etc.). Mental distress may not reach the level of a diagnosable mental disorder, and yet be a source of considerable suffering for the employee, productivity loss for the employer, and legal consequences if "toxic work conditions" are judged to have contributed to an employee's suffering and disability.

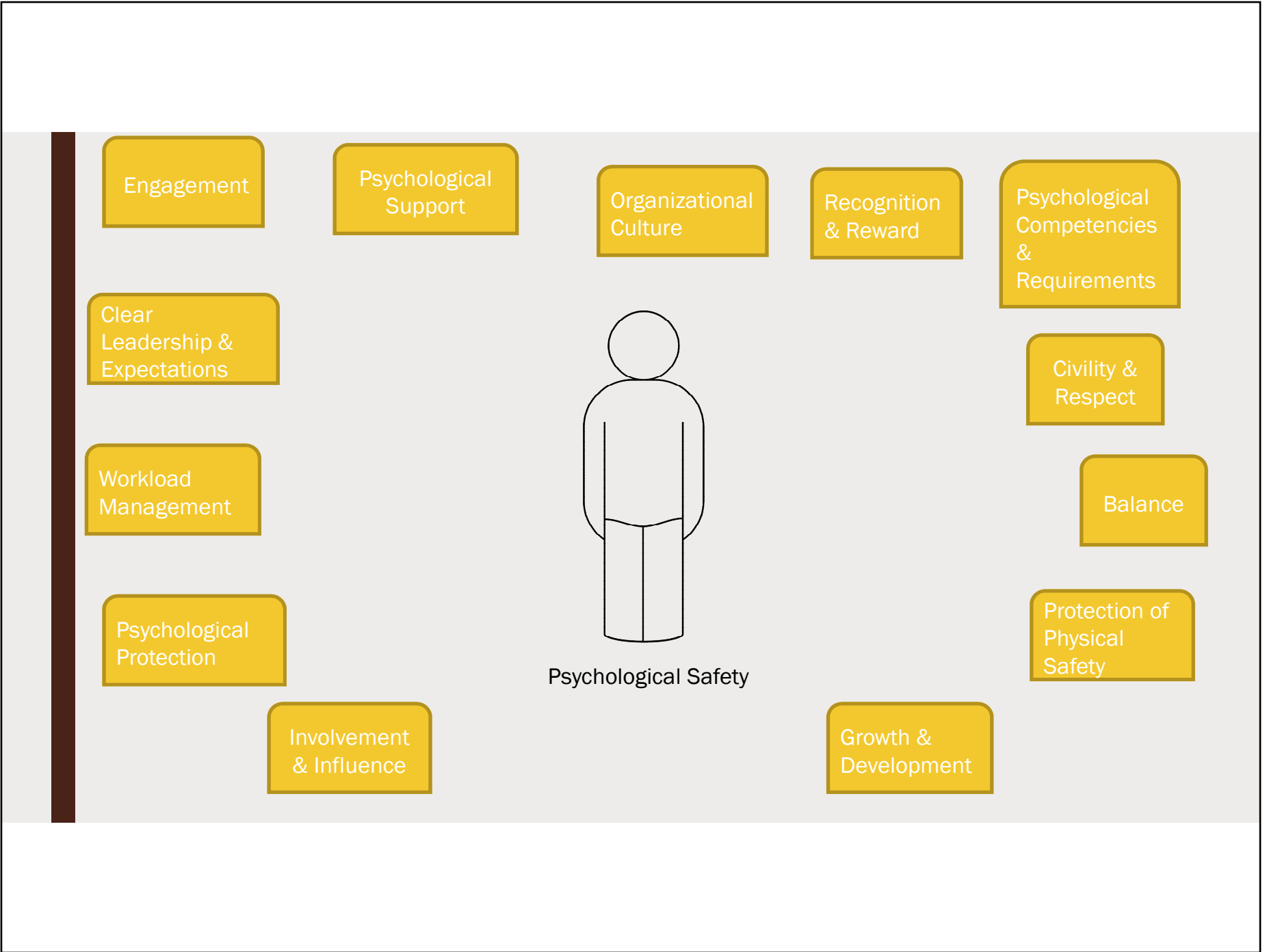
A supportive work environment can reduce the onset, severity, impact and duration of a mental health disorder.



Purpose

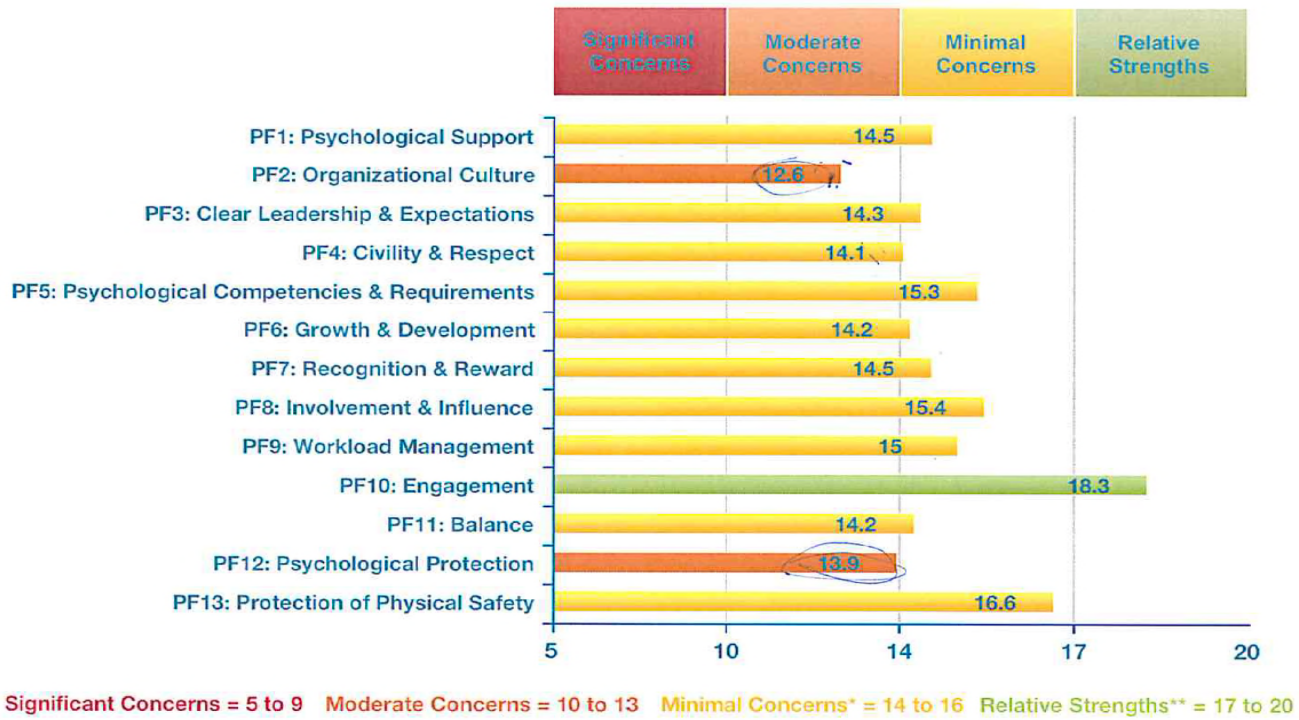
The final surveys and other data collected will establish which initiatives proved to be the most effective in improving psychological safety. These will then be incorporated into the CSA Standard when it is revised, and recommended as Best Practice.

The Standard is a means to an end. It provides management with a framework process. It is not outcome based.



MEAN RESPONSE BY PSYCHOSOCIAL FACTOR

The following graph presents your organization's GM@W Survey Results at a glance. Please note any areas of concern or relative strength within your organization. Psychosocial Factors flagged as Significant Concerns should be your top priority.



Research Measurement Tools

Qualitative & Quantitative Data

Surveys

Questionnaires

Organizational Statistics: Benefit utilization

EAP usage

STD & LTD rates

Grievances

Exit interviews

Employee incident reports

Staff feedback

Action Items to Date

- ✓ Leadership training
 - Leadership book
- ✓ Morale Committee – FPS
- ✓ R2MR– FPS
- ✓ Employee Recognition – Corporate Services
- ✓ Just Culture training
- ✓ Lean program
- ✓ Psychological accommodations
- ✓ Psychological Safety Standard education
- ✓ Mental Health 1st Aid
- ✓ MANNERS
- ✓ Compressed work week (summer)
- ✓ Staff resource library
- ✓ Blended training for management/staff
- ✓ Resiliency
- ✓ Benefits package: include CBT,
- ✓ Referral sources with EAP

Next Steps 2017

- ❖ Identifying psychological hazards
- ❖ Compassion Fatigue for Fairmount staff
- ❖ The Working Mind training
- ❖ Resiliency
- ❖ Communication workshops

Questions?



Administrative Report

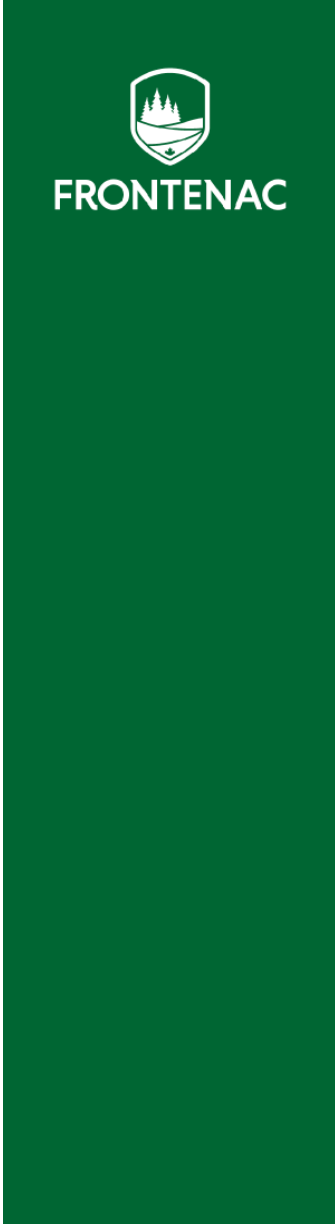
October 18, 2017
Report 2017-07



Meeting Attendance

- EOWC CAO Meeting – July 20 & 21
- Central Frontenac Council Meeting – August 8
- Community Development Advisory Committee – August 10
- AMO Annual Conference – August 13 - 16
- EOWC, WOWC Joint Meeting - August 13
- Algonquin Land Claim: Municipal Focus Group Teleconference – August 18
- Planning Advisory Committee Public Meeting Ompah – August 19
- Communal Servicing Discussion with MOECC – August 21
- Source Water Protection Update with CRCA – August 24
- EOLC Steering Committee Meeting – August 24
- CUPE 2290 Pay Equity – August 31
- Emergency Management Meeting – September 5
- EOLC Municipal Debrief Conference Call – September 7
- Planning Advisory Committee – September 11
- Reliability Management Systems (Just Culture) policy development – September 14
- EOWC CAO's Planning Meeting – September 15
- Eastern Ontario GIS Users Group Meeting – Sept 21
- EOLC Meeting – Sept 22
- Sept 27/28 – CUPE Grievance Mediation
- Ontario Paramedic Chiefs Annual Conference – September 27 – 29
- Community Development Advisory Committee – October 12





Policy Updates

- **Government Creates New Climate Change Fund:** At the Association of Municipalities of Ontario (AMO) annual conference in Ottawa, the Government of Ontario launched a new granting program that will invest in local municipal projects that reduce greenhouse gas (GHG) emissions.
- **Province Commits New Funding for Social Housing Repairs:** The Government of Ontario has set aside new funding for repairs and retrofits of social housing across the province.
- **Ontario Launches Inquiry Into Safety of Long-term Care Homes:** Ontario's Attorney General has appointed Ontario Justice Eileen Gillese to lead an independent public inquiry into the oversight of long-term care homes in Ontario.
- **Federal Government Releases Phase 2 Infrastructure Letter:** Federal Infrastructure Minister Amarjeet Sohi released a letter in July that was sent to all provincial finance ministers, outlining the details of the federal government's framework for Phase 2 infrastructure funding.



AMO Updates

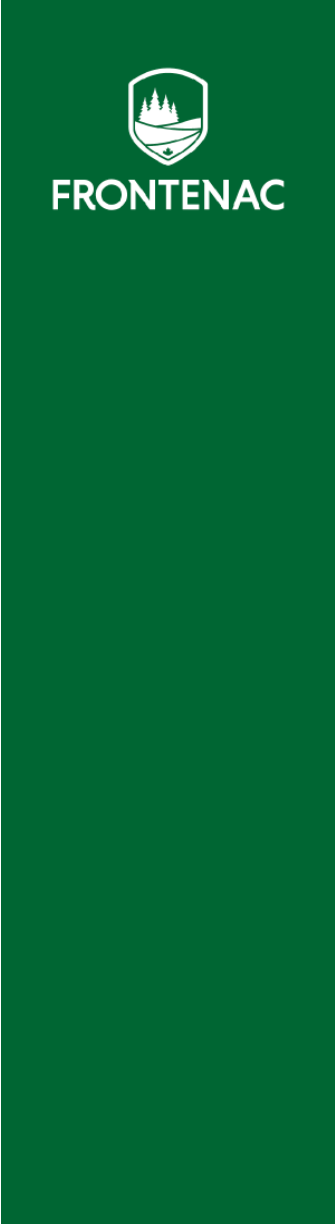
Provincial Matters

The new [Municipal GHG Challenge Fund](#) will support projects such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and making energy-efficiency upgrades to drinking water or wastewater treatment plants, to achieve long-term and cost-effective pollution reductions. Municipalities are invited to submit applications for the fund by November 14, 2017.

AMO, LAS and ROMA Events

[Check out the full program at a glance](#) for AMO's Human Services Symposium 2.0! This full day of learning explores topics such as reducing poverty, income security reform, human service integration and so much more. Don't miss out, register today.

New for 2017, the AMO Municipal Labour Relations Symposium works to promote open dialogue between elected officials and senior staff on topics related to municipal labour relations. The inaugural event explores the future of the municipal workforce in terms of the Changing Workplace Review; Performance Management; Workplace Happiness and other hot topics. Look for the [full program and registration details](#) on our website today.

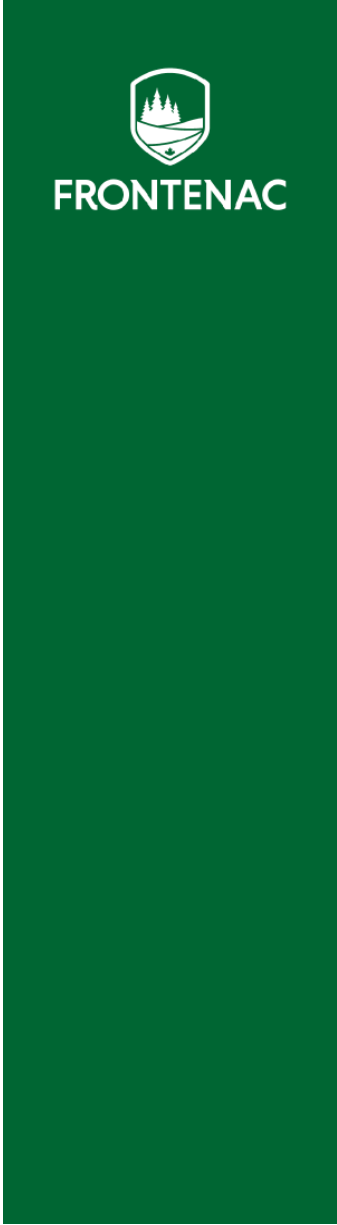


AMO Update Cont.

Provincial Matters

The Expert Panel on Public Health has released its report with advice to government concerning the future role of public health functioning within an integrated health system. Municipal governments are encouraged to respond to the government's consultation on the [report](#). Comments are due by October 31 to PHTransformation@ontario.ca. Please copy AMO on your response to Policy@amo.on.ca.

The new [Municipal GHG Challenge Fund](#) will support projects such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and making energy-efficiency upgrades to drinking water or wastewater treatment plants, to achieve long-term and cost-effective pollution reductions. Municipalities are invited to submit applications for the fund by November 14, 2017.



Bills and Lawmaking

As of July 1st a significant number of new regulations have come into effect in Ontario.

- The Ontario Seniors' Public Transit Tax Credit, which will provide a 15% refund for seniors on all eligible transit costs, will take effect
- Nearly 10,000 hectares of land will be added to the Greenbelt
- It will be easier to access water test results
- The Building Code will be amended to establish separate construction requirements for new retirements homes and to make it easier for Ontarians to build secondary suites in new homes

EOWC UPDATE

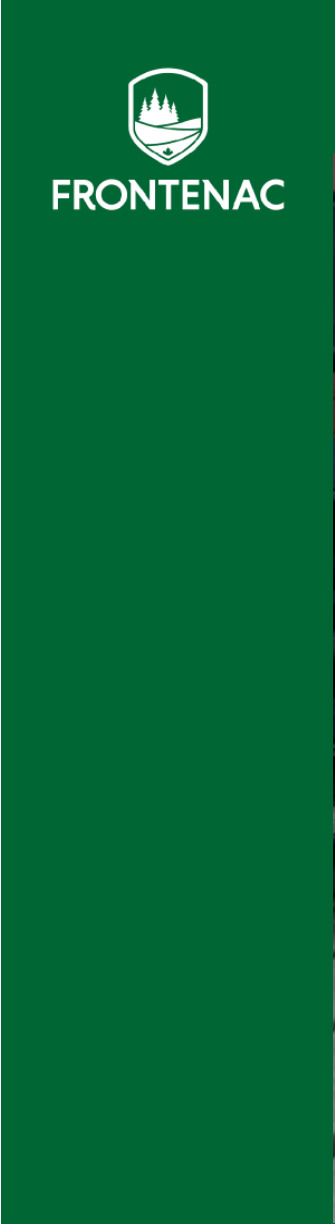
- October 16th CAO Meeting (hosted by Frontenac) – to begin process of developing a strategy for the 2018 Provincial election.
- October 19th EOWC meeting with Eastern Ontario MPPs at Queen’s Park
- October 20th EOWC meeting in Lindsay
- January 11th & 12th , 2018 Inaugural Meeting in Kingston
- Final draft of new constitution by-law to be presented for review on October 19th



EOLC UPDATE

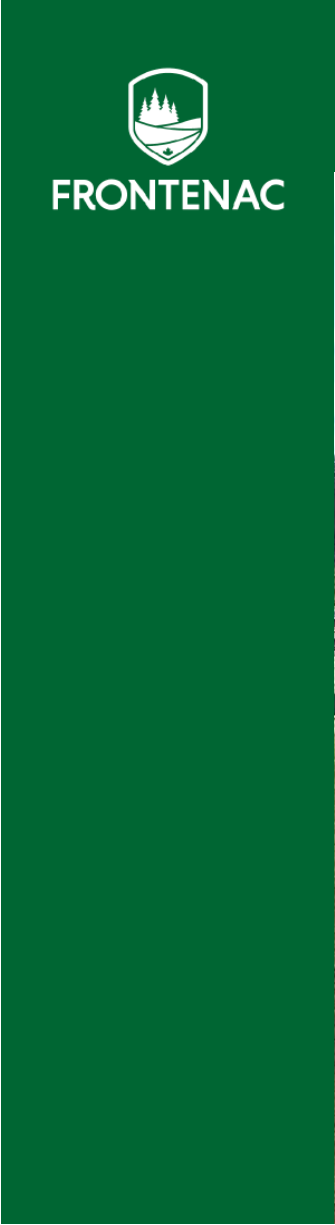
- Advised the Province, that the 2014 Economic Development Strategy met the needs of the region
- Fall communications update

EORN UPDATE



Economic Development Update





Economic Development Update



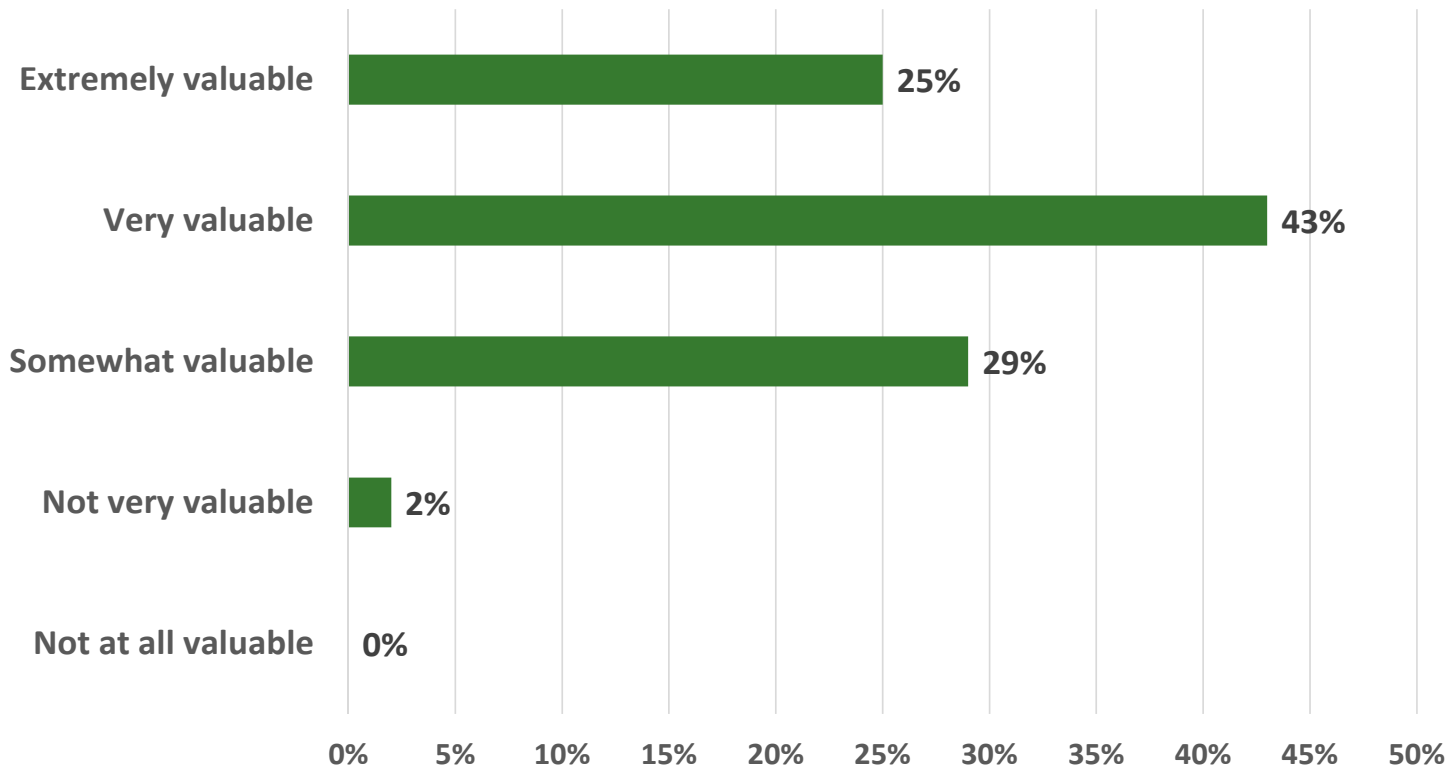


Economic Development Update

- Frontenac Brand Ambassador network now at 100
- Accommodations Strategy
 - 5 leads for new or expanded accommodations
- Production has begun on Brand Video and photo assets
- Met with Township Public Works Managers on October 2 to discuss coordination on regional signage design and the Active Transportation Master Plan
- Joined Frontenac CFDC Executive Director Anne Prichard in conversation about Frontenac Economic Development initiatives with MP Scott Reid and MPP Randy Hillier on October 11
- Grant application submitted to Trans Canada Trail on September 29
- 1st Annual Frontenac Ambassador Survey received 48 total responses (out of 100). Highlights include:
 - 68% of respondents indicated that the Ambassador program has had a positive effect
 - 53% of respondents indicated the program improved business relationships and 42.5% indicated the program has resulted in new customers
 - This survey was a review of the program and was the foundation for the draft goals for the program in 2018 (CDAC report #2017-125)



Brand Ambassador Survey

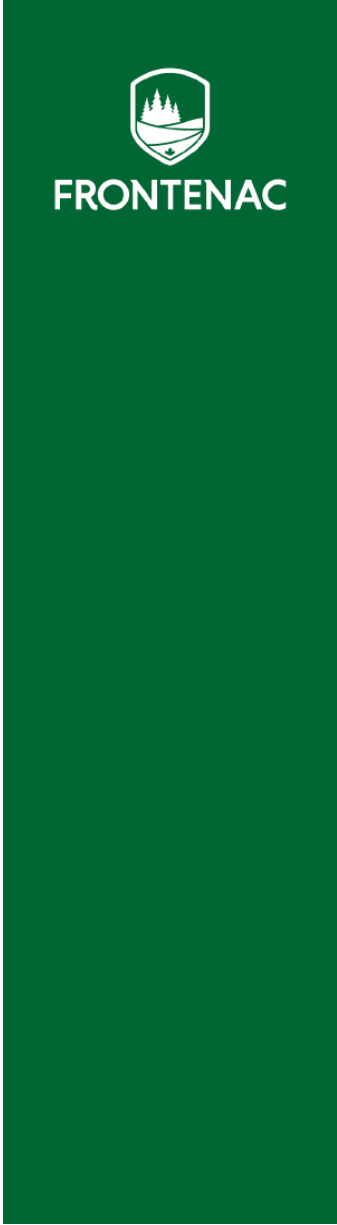


Frontenac Seniors Housing Update



FRONTENAC





Twitter Stats – FPS – September

Sep 2017 - 30 days Frontenac Paramedics

TWEET HIGHLIGHTS

SEP 2017 SUMMARY

Tweets	54	Tweet Impressions	154K
Profile visits	6,614	Mentions	164
New followers	73	Followers on Sept 30, 2017	3,075

Top mention earned 2,128 engagements

Make It Home YGK
@YGKTraffic · Sep 3

@kp_beatcop attends to what appears to be the evening's 1st injury. @FPSParamedics responding. pic.twitter.com/Hyys64VdE7



3 5 5

View Tweet

Top Tweet earned 5,654 impressions

3 vehicle collision eastbound 401 west of Joyceville Rd. Paramedics treat 1 male. #401 ^jb pic.twitter.com/AQu8PemlBN



2 10 7

Top Follower followed by 8,238 people



St. Lawrence College
@whatsinsideslc FOLLOWING YOU

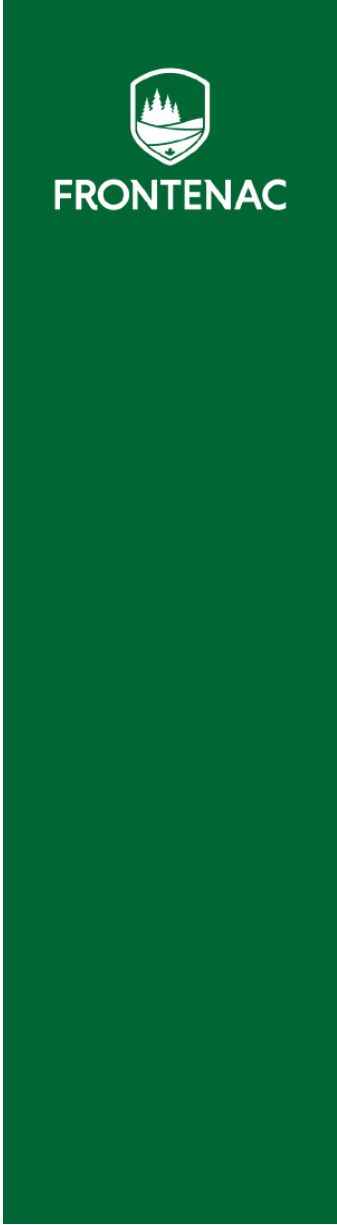
With hands-on classes taught by industry professionals, St. Lawrence College helps bring your dream job to life. #ProudtoBeSLC President and CEO: @gvollebregt

Top media Tweet earned 5,104 impressions

It's International @OverdoseDay Free naloxone kits at Street Health Centre in #YGK 10am-2pm Sharbot Lake Petro-Canada 2-4pm #endoverdose pic.twitter.com/EVkBt5EguO



1 10 14



Twitter Stats – County – September

Sep 2017 • 30 days Frontenac County

TWEET HIGHLIGHTS

SEP 2017 SUMMARY

Tweets	85	Tweet Impressions	49K
Profile visits	1,546	Mentions	52
New followers	35	Followers on Sept 30, 2017	1,833

Top Tweet earned 2,519 impressions

The [@FPSParamedics](#) [#RideforHeart](#) team presenting Council w/ a defibrillator, which was donated through their fundraising efforts [#FrontCnl](#)
pic.twitter.com/mzAEgwh0OF



6 21

Top Follower followed by 36.9K people



City of Kingston
[@cityofkingston](#) FOLLOWS YOU

News from Kingston, ON, where history and innovation thrive. We're working to become Canada's most sustainable city. Account not monitored after hours. [#yjk](#)

Top mention earned 121 engagements



Jennifer Baker
[@JenniferBakerCo](#) · Sep 23

I love this park. [@frontenacpp](#)
[@OntarioParks](#) [@FrontenacCounty](#) [#yjk](#)
[#infrontenac](#) pic.twitter.com/3AKlvzEihj



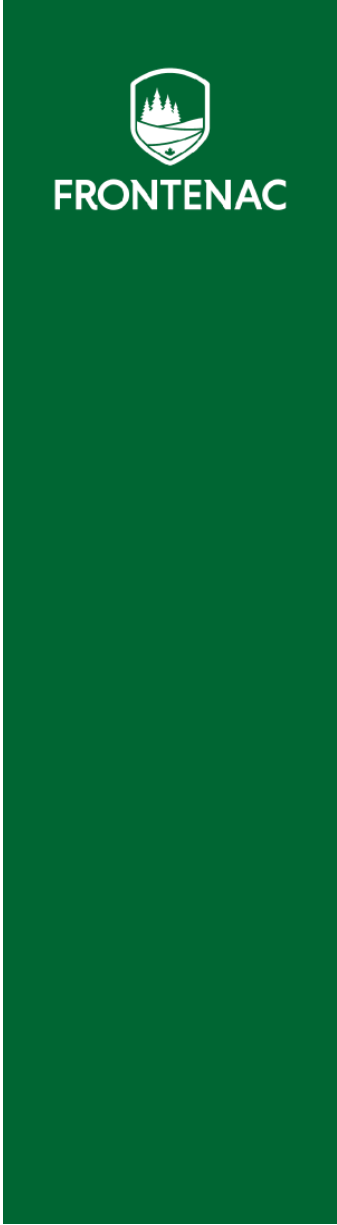
6 22

Top media Tweet earned 2,196 impressions

James Richmond of Kingston Central Ambulance Communications Centre is the first speaker at the Eastern Ontario [#GIS](#) meeting here today
pic.twitter.com/hL3gYov6sO



4 11



New: Frontenac Top Five + Moments

Home Moments Notifications Messages #FrontenacFive Tweet

#FrontenacFive

Top Latest People Photos Videos News Broadcasts

Frontenac County @FrontenacCounty · Sep 7
Join the Life Cycle Ride on Wolfe Island #inFrontenac Sept 16 & help raise funds for local hospitals #FrontenacFive uhkf.ca/events/lifecyc...

LIFE CYCLE 2017
UNIVERSITY HOSPITAL KINGSTON FOUNDATION
September 16
WOLFE ISLAND
#INFRONTENAC

4 5

Frontenac County @FrontenacCounty · Sep 30
The North Frontenac Back Roads Studio Tour is on. Check out these amazing artists #inFrontenac northfrontenacbackroadstudiotour.com #FrontenacFive

BACK ROADS STUDIO TOUR
September 30 & October 1
NORTH FRONTENAC
#INFRONTENAC

4 6

Frontenac County @FrontenacCounty · Aug 16
Have you checked out the August #FrontenacFive yet? Five great tips for having fun #inFrontenac frontenac-live.ca/events/frontenac...

THE 125TH ANNUAL PARHAM FAIR
August 19 and 20
PARHAM
#INFRONTENAC

3 4

Frontenac County @FrontenacCounty · Oct 5
October 14 is Pumpkin Festival in Battersea. Check out their Facebook page facebook.com/events/1786145... #inFrontenac #FrontenacFive

PUMPKIN FESTIVAL
October 14
BATTERSEA
#INFRONTENAC

2 1

Upcoming Meetings

- October 25th – 26th – Budget meetings
- October 30th – Planning Advisory Committee meeting
- October 30th – CAO Performance Appraisal meeting



FRONTENAC



Report 2017-132

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Susan Brant, Director of Corporate Services/Treasurer
Date of meeting: October 18, 2017

Re: Corporate Services – Frontenac-Howe Islander Ferry Fees and Fares Schedule

Recommendation

Resolved That Council of the County of Frontenac receive the Corporate Services – 2018 Frontenac-Howe Islander Ferry Fees and Fares Schedule report;

And Further That a by-law be introduced later in the meeting to adopt the 2018 Frontenac-Howe Islander Ferry Fees and Fares Schedule.

Background

The County of Frontenac establishes its fees and fares schedule for the Frontenac-Howe Islander Ferry operation annually. The ferry links the west end of Howe Island with the mainland at Kingston.

The County has, in past discussions, indicated that the operation of the ferry should not be a financial burden to the County. Within this philosophical framework, there are a number of ways to realize the municipal funding through different fees and fares scenarios.

The agreement between the County of Frontenac and the Ministry of Transportation allows for a ferry revenue reserve to be maintained up to 5% of the current operating expenditures.

A new structure for fees and fares was instated beginning in 2005 which standardized the rates charged for both the Township Ferry and the Frontenac-Howe Islander Ferry and created a common revenue account. At that time, the pass price was reduced and

the ticket price increased. Having utilized this formula since 2005, it appears to meet the required contributions of both the Township and the County to the ferry operations.

Comment

The 2018 pass is again proposed to provide access to both the County and the Township ferries and the common fee structure for the Township and the County ferries is also proposed to continue.

2018 Fees and Fares

Staff propose that fees should only be collected when vehicles are coming on to Howe Island from either ferry.

In 2013 an exemption was provided for all vehicles identified as undertaking business for the Township of Frontenac Islands. In June of 2017, a new "trailer pass" for an island resident who already possesses a vehicle annual pass was included. No other major change is suggested in the overall principles currently in place for the fees and fares.

The County and the Township will continue to make available temporary passes to provide for short term requirements, which can be arranged at the Frontenac-Howe Islander Ferry office or the Township of Frontenac Islands' municipal office on Howe Island.

The discounted tickets to provide to visiting friends and family will be continued in 2018. One book of 10 tickets will be sold per pass holder for a price of \$45.00 to accommodate this requirement.

It is proposed that the pass price be increased by 2%.

It is suggested that the cost of the pass and the fees be amended as follows:

Annual pass for a single vehicle	* \$260.00
One additional annual pass for a single vehicle per household	**\$66.00
Trailer pass - for an island resident who already possess an annual pass for a single vehicle	260.00
Two way trip for single vehicle	\$6.00
Two way trip for single vehicle with trailer in tow	\$12.00
Additional charges for annual pass holder with trailer in tow	\$6.00
Two way trip for any heavy vehicle	\$15.00
Replacement fee per annual pass (Charged for every replacement)	\$25.00

Definitions

Single Vehicle

Single vehicle will include a car, motorcycle, van, SUV, or pickup truck.

Heavy Vehicle

Any vehicle greater than 6000 kgs and/or 7 metres (23 feet).

* These fees will be discounted by 10% for applicants who can show documentation indicating they are 65 years of age or older during 2018.

** A second pass for \$66.00 will only be available if the second vehicle involved is registered to:

- The same individual who purchased the first full-price 2018 annual pass;
- An individual who is married to or is in a common-law relationship with the full-price 2018 annual pass purchaser;
- The dependent child of a full-price 2018 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is under the age of 18;
- The dependent child of a full-price 2018 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is over the age of 18 only if the dependent child has both the same permanent address as the full-price 2018 annual pass purchaser and is attending school full-time.

Documentation must be provided that satisfies the staff person issuing the passes.

A third pass at a reduced rate is not available.

- Township of Frontenac Islands' vehicles and vehicles which, through previous notification, the Township of Frontenac Islands identifies as undertaking Township business are exempted.

A memorandum of understanding addressing the details of this arrangement has been executed to address the sharing of revenues between the County and the Township.

The Council of the Township of Frontenac Islands considered this schedule of fees and fares at its meeting in October 10, 2017 and approved the direction recommended.

Financial Implications

Under its agreement with the Ministry of Transportation the County can reserve up to 5% of operating expense in a reserve to mitigate ferry revenue fluctuations.

The proposed increase is in line with the increased costs anticipated for the service in 2018.

Organizations, Departments and Individuals Consulted and/or Affected

D. Plumley, CAO, Township of Frontenac Islands

C. Dwyre, Deputy Treasurer, Township of Frontenac Islands



Report 2017-133

Recommend Report to Council

To: Warden and Members of County Council

From: Kelly J. Pender, Chief Administrative Officer

Prepared by: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: October 18, 2017

Re: **Corporate Services – Clarification with Ministry of Finance
Regarding Frontenac Transportation Services being an Eligible
Public Transit Services**

Recommendation

Resolved That the Council of the County of Frontenac receive the Corporate Services – Clarification with Ministry of Finance regarding Frontenac Transportation Services being an Eligible Public Transit Services report for information;

And Further That the Council of the County of Frontenac requests The Honourable Charles Sousa, Minister of Finance, to provide written clarification that rural transportation systems such as Frontenac Transportation Services are eligible Public Transit Services;

And Further That a copy of this resolution and report be sent to The Honourable Diane Lebouthillier, Minister of National Revenue, Scott Reid, MP, Lanark, Frontenac, Kingston, Mark Gerretsen, MP, Kingston and the Islands, Randy Hillier, MPP, Lanark, Frontenac, Lennox & Addington, Sophia Kiwala, MPP, Kingston and the Islands, and The Eastern Ontario Wardens Caucus.

Background

The Canada Revenue Agency (CRA) administers tax laws for the Government of Canada and for most provinces and territories, and administers various social and economic benefit and incentive programs delivered through the tax system.

Starting in 2017, the CRA provided a new tax credit to Ontario Seniors for the use of public transit. The Ontario Seniors' Public Transit Tax Credit (OSPTTC) provides eligible seniors with a refundable tax credit calculated as 15% of their expenses for eligible public transit services.

Citizen's are eligible to claim the OSPTTC for a tax year if they were 65 at the beginning of that year and resided in Ontario at the end of the year, with the credit being claimed on the person's income tax and benefit return.

The maximum amount of expenses that a senior can claim is \$3,000, for a maximum credit of \$450. Due to the mid-year start, the maximum amount of expenses that a senior can claim in 2017 will be \$1,500, for a maximum credit of \$225.

For 2017, only expenses incurred from July 1, 2017 to December 31, 2017 are eligible. After 2017, expenses incurred for the full year will be eligible, subject to the maximum.

Under this new OSPTTC, eligible public transit services are those that are operated by the Government of Ontario or by the government of a municipality in Ontario (including the Metrolinx-operated GO network). Seniors can claim the OSPTTC for fare paid for eligible public transit services.

In addition, the service must be:

- a short haul service of the sort that people would typically use for a return trip in a single day;
- offered to the general public; and
- operated by bus, subway, train or tram.

Specialized transit services for people with disabilities are eligible.

Short-haul public transit that runs from within Ontario to a destination outside Ontario are eligible, such as those in Windsor or Ottawa.

Long-haul and private-sector services, such as Via Rail and Greyhound, are not eligible.

Comment

Frontenac Transportation Service provides rides for adults, seniors and children living in North, Central and South Frontenac and Frontenac Islands. It provides a safe, convenient, effective volunteer transportation system for all citizens of Frontenac County, including those citizens who do not have access to a personal vehicle. The cost per ride is \$0.50 per Kilometre with subsidies available if eligible.

Seniors who pay for transportation using the Frontenac Transportation Service (FTS), do not appear to be eligible for the OSPTTC; however for many, their costs are higher, given that there are no other forms of public transportation offered in a rural area. Discussions between FTS and the South East Local Health Integration Network have suggested that a request be made directly to the Ministry of National Revenue to seek clarification around public transportation, specifically around unique forms of public transportation that are developed for

rural areas as there may be ways of interpretation that may make FTS an eligible public transit service.

Although the Frontenac Transportation Service is not operated by the municipality, which appears to be a criteria of eligibility, the County of Frontenac works with the Frontenac Transportation Services by provide funding on an annual basis in the amount of \$96,000 to ensure its strategic goal of addressing the existing gap in seniors transportation by ensuring 100% of seniors receive a timely, affordable ride to scheduled medical appointments is met.

In the year 2016-2017 FTS provided 6881 rides for seniors to medical appointments, shopping and social activities including days away. There has been a steady increase in seniors rides, with an increase of 690 rides since 2012/13 where in 2016 alone, seniors rides increased by 245 rides.

FTS also provided 2337 rides for Third Party Billing, some of whom are seniors, which includes rides for those on Ontario Disability Support Program (ODSP), Ontario Works (OW), Triboard, and Veterans Affairs. The Service has 41 volunteers drivers who drove 727,848 kms in 2015/16, with over a total of 17,638 hours, and 748,683 kms in 2016/17 with over a total of 18,377 hours.

The Cost per Ride can be broken down as follows:

	Cost to Senior	Cost of Ride
Sydenham – Kingston	\$9.10	\$21.36
Ompah – Kingston	\$58.18	\$114.80
Henderson – Kingston	\$52.78	\$94.82
Sharbot Lake – Kingston	\$42.00	\$68.96

The average cost of a ride for a resident of North Frontenac is \$42.00, for Central Frontenac is \$25.00 and for South Frontenac is \$18.00.

Staff are recommending that the County work with the Frontenac Transportation Services in asking the Ministry of National Revenue to provide written clarification that rural transportation systems such as FTS are eligible to ensure that the needs of rural seniors are treated on equal footing as those in urban centres that have easy access to more conventional public transportation systems and to ensure the Ontario Seniors' Public Transit Tax Credit (OSPTTC) in its current state is taking into account rural ontario and the transportation services that exist for rural residents.

Sustainability Implications

The County of Frontenac is connected to and conveys regional transportation networks that provide residents with access to health care, employment and other services. The Frontenac Transportation Services contributes towards the Health and Social Services element of a sustainable Frontenac where residents, both permanent and seasonal, are able to access high quality health care and professional social services,

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Susan Brant, Director of Corporate Services/Treasurer
David Townsend, Southern Frontenac Community Services
Louise Moody, Northern Frontenac Community Services



Report 2017-134

Council Information Report

To: Warden and Members of County Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Kelly Pender, Chief Administrative Officer
Date of meeting: October 18, 2017
Re: **Office of the Chief Administrative Officer – Approval of Continuous Improvement Fund (CIF) to develop a regional approach to waste diversion in Frontenac County**

Recommendation

This report is for information purposes only.

Background

In February of this year, County Council directed staff to investigate options to assist Council to make progress with the Frontenac County Waste Strategic Goal. As a result, Public Works Managers and Cambium met with CAOs on April 6th regarding the County's motion and the future of waste management resulting in a recommendation for consideration by the member municipalities.

All four (4) member municipalities passed a resolution to retain Cambium Inc. to submit a Request for Expressions of Interest to the Continuous Improvement Fund for funding a study to identify opportunities to develop a regional approach to optimize waste diversion in Frontenac County.

Comment

Cambium Inc. advised that the application to the Continuous Improvement Fund (CIF) was well-received and had passed the first stage – the Request for Expression of Interest and that Cambium Inc. would now move into the application stage, during which time it would work with its CIF Project Manager to fine-tune the application in order to position it in the best light possible prior to its submission to the approval committee.

As a result, the County of Frontenac has been notified by the Continuous Improvement Fund that it has been approved for a grant in the amount of twelve thousand dollars (\$12,000) to fund this study. It is anticipated that further funding of approximately \$45,000 will be received to fund a four season waste composition study. The combination of these two grants will provide our member municipalities with a complete

understanding of both their blue box program and waste stream, which will allow them to make decisions regarding optimization and/or negotiations with producers regarding recyclables.

Township staff will coordinate operations and provide reporting directly to their Councils. The County of Frontenac will act as the bank for the project and work with public works managers if a coordinated strategy is required.

At its regular meeting held June 21, 2017, the following motion was passed by County Council:

Be It Resolved That the Council of the County of Frontenac receives the Office of the Chief Administrative Officer – Waste Management Opportunities - Regional Approach to Optimize Waste Diversion in Frontenac County report;

And Further That Council approves retaining Cambium Inc. to submit a final grant submission to the Continuous Improvement Fund (CIF) for funding a study to identify opportunities to develop a regional approach to optimize waste diversion in Frontenac County.

And Further That should the grant submission be approved by CIF a final work plan and cost estimate be provided to County Council for their consideration prior to proceeding with the project, including Phase I and a potential Phase II.

As noted in the final resolve clause regarding a successful grant submission, a final work plan and cost estimate will be developed by the Public Works Group for consideration by County and Township Councils in 2018.

Sustainability Implications

The approval of this application puts the member municipalities in a position to collectively negotiate with producers and ultimately examine alternative waste options such as anaerobic digestion and energy from waste and will assist them in preparing for the Waste Free Ontario Act and supporting the move towards a circular economy.

Financial Implications

The County contribution for this study will be provided from the Waste Management Strategic Reserve. Once the final grant dollars are known a further report will be provided to Council.

Organizations, Departments and Individuals Consulted and/or Affected

Public Works Managers, Member Municipalities
Chief Administrative Officer, Member Municipalities
Rob Arkell, Cambium Inc.
CIF Review Staff



Report 2017-135

Information Report to Council

To: Warden and Members of County Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: October 18, 2017
Re: **Corporate Services – Coming into Force of Bill 68, Modernizing Ontario’s Municipal Legislation Act, 2017**

Recommendation

This report is for information purposes only.

Background

On November 16, 2016, the Honourable Bill Mauro, Minister of Municipal Affairs introduced Bill 68, Modernizing Ontario’s Municipal Legislation Act, 2017 (MOMLA), which was introduced in response to the Province’s review of the *Municipal Act* and *Municipal Conflict of Interest Act*. On May 30, 2017 Bill 68 received Royal Assent.

Comment

The changes made through Bill 68 will come into force in phases. While some sections of the Bill came into force on Royal Assent, many of the sections will come into force on dates to be proclaimed. A phased approach to proclamation has been confirmed, which would bring certain amendments into force on January 1, 2018 and March 1, 2019, as follows:

Phase 1: January 1, 2018

- Changes to council composition (including temporary replacement of a member of upper tier council)
- New definition of a meeting
- New closed meeting exceptions
- Electronic participation in council meetings
- Small business programs

Phase 2: March 1, 2019

Codes of Conduct

Integrity Commissioner provisions

Policy on Staff-Council relations

Policy for pregnancy/parental leave

Policy for protection of a tree canopy

The below tables provide a summary of the key amendments to the *Municipal Act* and the *Municipal Conflict of Interest Act* resulting from Bill 68, including the date that the legislation will come into force as well as the review required of County policies, procedures and by-laws that will be impacted by the changes to ensure the County's compliance.

Recommend Report to Council

Corporate Services – Coming into Force of Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017

October 18, 2017

Page 2 of 12

Summary of amendments to the Municipal Act and effective date:

Proposed Changes <i>(Municipal Act, 2001)</i>	Date Legislation comes into force	Requirements/affects on staff/Council
Codes of Conduct Codes of Conduct will be mandatory for all municipalities and local boards	March 1, 2019	The County of Frontenac currently has a Code of Conduct, with enforcement provisions set out in the section regarding the County's Integrity Commissioner. The Clerk is currently working with the Frontenac municipalities in drafting a common Council Code of Conduct which will be presented to (the new) council for approval. The content is not prescribed so municipalities can tailor their own code to meet their own needs. The new Code of Conduct will be brought forward to the new Council for approval.
Closed, Open, and Electronic Meetings There is a clearer definition of "meeting" under the open meeting provisions. The new definition requires there be (1) a quorum of council members; and (2) that those present discuss issues in a way that "materially advances" the business or decision making of council, for it to be formally considered a "meeting" that should be open to the public.	January 1, 2018	Some of these amendments, such as definitions and additional discretionary exemptions will be simple updates to the County's Procedural By-law, while others such as electronic participation at meetings, which is discretionary, will require research on best practices,

<p>There is also an expanded number of discretionary exemptions where council can meet in closed session. The new exemptions include discussions about</p> <ul style="list-style-type: none"> ➤ information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency or any of them; ➤ a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; ➤ a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; ➤ a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. <p>If a municipality or local board receives a report that a meeting or part of a meeting that was the subject matter of an investigation appears to have been closed to the public contrary to the stature or to a procedure by-law, the municipality or local board must pass a public resolution stating how it intends to address the report.</p> <p>Councillors will be able to participate in meetings electronically, provided that there is an in-person quorum of councillors. A councillor participating in a public meeting electronically cannot be counted in determining quorum. The legislation is also explicit that councillors cannot participate electronically in meetings that are closed to the public.</p>		<p>council input and citizen input, in order for Council to determine if it wishes to include electronic participation in its procedural by-law. The Act is silent on whether a member is permitted to vote electronically so it appears that the issue has been left to municipalities to determine. Either way, the procedural by-law would need to either prohibit or permit electronic voting.</p> <p>Staff will bring forward a report to the Council during Q1 of 2018 to update the Procedural By-law with respect to the definition of a meeting and the expanded exemptions for meeting in closed session.</p> <p>Given that participation in meetings electronically is discretionary, staff will be working with its municipal counterparts in early 2018 to determine best practices before bringing any recommendations to Council. Council may expect to see this report in Q2 of 2018.</p>
<p>Integrity Commission</p> <p>Integrity Commissioners have a broader role, including:</p>	<p>March 1, 2019</p>	<p>The County of Frontenac currently retains the services of</p>

<ul style="list-style-type: none"> ➤ Investigating alleged contraventions of the code of conduct and key sections of the <i>Municipal Conflict of Interest Act</i> (MCIA). ➤ Providing advice to Members of Council and local boards respecting their obligations under 1) the local code of conduct applicable to the members; 2) the local ethical behaviour procedures, rules or policies governing the members; and, 3) the MCIA. ➤ Providing educational information to the public, the municipality and Members of Council and local boards about the code of conduct and the MCIA. <p>Municipalities must provide the public with access to an Integrity Commissioner by either appointing their own Integrity Commissioner or making arrangements with an Integrity Commissioner of another municipality, or a combination of both.</p> <p>Municipalities are required to indemnify Integrity Commissioners and any person acting under their instructions for costs reasonably incurred in connection with the defence of certain proceedings.</p> <p>All requests from Members of Council or of a local board to the Integrity Commissioner for advice will now need to be in writing. The Integrity Commissioner will also be required to provide written advice in response to such requests.</p> <p>Restrictions surrounding when a request for inquiry may be filed with the Integrity Commissioner during a regular election year will apply, such as:</p> <ul style="list-style-type: none"> ➤ Requests for inquiry may not be filed between nomination day and voting day. ➤ If the Integrity Commissioner has not completed their inquiry on a complaint before nomination day, the inquiry shall be terminated on that day. ➤ Any inquiries that are terminated due to the above, the Integrity Commissioner shall not commence another inquiry unless within six weeks 		<p>Mr. Ron Price as the County's Integrity Commissioner.</p> <p>The Frontenac CAO's group have met on several occasions to discuss opportunities related to working together for common local processes and enforcement for municipal codes of conduct and are in the process of looking at a Frontenac County/Local Municipal Integrity Commissioner, pending a resolution of support from their respective Councils;</p> <p>The added responsibilities and requirements to retain an Integrity Commissioner will likely result in increased costs. For example, if the Integrity Commissioner determined that an application should be made to court for judicial decisions, the municipality would likely bear the cost of such legal action, including the costs of independent lawyers retained by the Integrity Commissioner.</p> <p>This has been identified in the Legislative Services Business Plan as a "caution" which is a known fact or recommended</p>
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<p>after voting day, the applicant or Member makes a written request that the inquiry be commenced.</p> <p>An elector or a person demonstrably acting in the public interest may submit a request for inquiry with the Integrity Commissioner.</p> <p>New authority for the Integrity Commissioner under the MCIA includes:</p> <ul style="list-style-type: none"> ➤ The ability to apply to a judge under the MCIA, after completing their own investigation, and the costs of applying to a judge would be paid by the municipality. Alternatively, if after investigating a complaint under the MCIA, an Integrity Commissioner decides not to apply to a judge, the applicant has the option to do so. ➤ Investigating alleged contraventions, with the caveat that applications may only be made within six weeks after the applicant becomes aware of the alleged contravention, unless: 1) the alleged contravention occurred six weeks before nomination day of a regular election; and, 2) the applicant applies to the Commissioner within six weeks following voting day in a regular election. 		<p>change that may have an impact on budget or future decisions.</p>
<p>Staff-Council relations</p> <p>All municipalities will be required to have a formal policy on staff-council relations, addressing the formal roles and responsibilities of public servants and members of council</p>	<p>March 1, 2019</p>	<p>To enhance consistency at both the Upper and Lower Tier, the Clerk will be working with the Frontenac municipalities in drafting a common Council-Staff Relations Policy which is a new policy that will come forward to the new council in Q1, 2019.</p>

<p>Parental Leave</p> <p>Changes will be made to ensure that parents are entitled to take time off for pregnancy or parental leave without fear of being removed from elected office. The new legislation under Section 270 will require all municipalities to have a policy on pregnancy and parental leave for council members</p> <p>Under Section 259 of the MA, the office of members of council are now protected during an absence related to pregnancy, birth, or adoption of a council member's child for up to 20 consecutive weeks.</p>	<p>March 1, 2019</p> <p>Currently in force</p>	<p>This will be a new policy that will come forward to the new council in Q1, 2019.</p>
<p>Regional Council Composition and Alternate Members</p> <p>There are a number of changes to regional council composition; however these do not affect the County of Frontenac as it is not a regional municipality.</p> <p>A lower-tier council will be able to temporarily appoint an alternate in situations where the permanent member cannot attend an upper-tier council meeting. The changes also impose several limitations to the replacement of a member of upper-tier council, including:</p> <ul style="list-style-type: none"> ➤ Not appointing more than one alternate member during the term of council (unless the seat of the member appointed as the alternate becomes vacant); ➤ Not appointing an alternate member to act in place of an alternate member appointed under section 267 (alternate in the case of a temporary vacancy of a member for more than one month); ➤ Not appointing an alternate head of council of the upper tier municipality. 	<p>January 1, 2018</p>	<p>The appointment of any alternates would be a lower tier responsibility; however amendments will be made to the County's Procedural By-law under Section 4. Membership on Council to reflect the actions required prior to taking his/her seat on County Council.</p> <p>Staff will bring forward a report to Council during Q1 of 2018 to update the Procedural By-law with respect to these changes</p>

<p>Community councils</p> <p>Under Part II – General Municipal Powers – Delegation of Powers and Duties, a new section 23.6 (1) has been added which authorizes a municipality to establish one or more community councils which are responsible for,</p> <ul style="list-style-type: none"> a) exercising the powers and duties that have been delegated to the community council by the municipality with respect to matters relating to all or part of the municipality; and b) performing the functions assigned to the community council by the municipality with respect to matters relating to all or part of the municipality, which may include the function of making recommendations to council on any matter, such as the budget. <p>A community council may include a council committee or a body having at least two members that is composed of:</p> <ul style="list-style-type: none"> ➤ one or more members of council, ➤ individuals appointed by council, or ➤ a combination of such individuals 	<p>Currently in force</p>	<p>Unlike an “Advisory Committee” of Council, who only has authority to make recommendations to Council, a Community Council is provided with “Delegated Authority” and would be able to exercise its powers, or make decisions, which would not require Council approval within the authority delegated to it. It should be noted that the under Section 23(3) of MA there are certain powers that Coouncil is not able to delegate.</p> <p>Staff will review current advisory committees and their mandates to see if this is a tool that may have of some benefit and report back to Council.</p>
<p>Municipal Elections</p> <p>The lame duck period will be shortened and the start of a new council term will now be November 15th commencing in 2022. For the upcoming 2018 regular election, the term of office shall begin on December 1, 2018 and end on November 14, 2022.</p>	<p>Currently in force.</p>	

Summary of amendments to the Municipal Conflict of Interest Act and effective date:

Proposed Changes <i>(Municipal Conflict of Interest Act)</i>	Date Legislation comes into force	Requirements/affects on staff/Council
<p>Application to Court</p> <p>Changes made will permit “An elector, an Integrity Commissioner of a municipality or a person demonstrably acting in the public interest to apply to a judge for a determination of the question of whether there has been a breach of the Act. Previously, only an “elector” could apply.</p>	<p>March 1, 2019</p>	<p>The inclusion of "person demonstrably acting in the public interest" could result in applications from a variety of different entities, noting that in common law, a "person" is considered to include a corporation, and under the Municipal Act, 2001, a "person" includes a municipality unless the context otherwise requires. The changes therefore have the potential of allowing other entities, such as corporations and other municipalities, including member municipalities, to bring forward a complaint. This is one reason for Council to consider looking at a Joint Integrity Commissioner with a common Code of Conduct.</p>

<p>Written statement re disclosure</p> <p>At a meeting where a member discloses a pecuniary interest, the member must file a written statement of the interest and its general nature with the clerk of the municipality or the secretary of the committee or local board, as the case may be.</p>	<p>March 1, 2019</p>	<p>Currently, members who declare a statement of interest do so verbally. Commencing on December 19, 2018 with the term of the new council, members will be required to provide written statements.</p>
<p>Influence</p> <p>Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter that is being considered by an officer or employee of the municipality or local board, or by a person or body to which the municipality or local board has delegated a power or duty, the member shall not use his or her office in any way to attempt to influence any decision or recommendation that results from consideration of the matter.</p>	<p>March 1, 2019</p>	<p>No action by staff is required.</p>
<p>Requirement to establish registry</p> <p>Municipalities will be required to establish and maintain a registry that tracks all registered conflicts of interest. The registry will keep copies of the required written statements as well as the declarations recorded in the minutes. The registry is required to be made available to the public.</p>	<p>March 1, 2019</p>	<p>Currently, members of Council and Committees, when declaring a pecuniary interest and general nature thereof, do so verbally and it is recorded by the Clerk in the minutes. Staff will establish a registry and commence this new procedure on December 19, 2018 with the new Council.</p>
<p>Specific Exclusions</p> <p>The amendments will include a new exclusion/exemption from the requirements of the MCI.A. Under the new provisions, if a member's suspension of pay (related to a code of conduct violation) is being considered at a meeting, the member can</p>	<p>March 1, 2019</p>	<p>This requires no new policy or procedure (updates).</p>

<p>take part in the discussions, including making submissions to council or the local board. However, the member cannot vote on the matter.</p>		
<p>Penalties</p> <p>The range of penalties for MCIA violations will be expanded, giving judges more latitude when dealing with these types of violations. In particular, under the new changes, if a judge determines that the member or former member contravened the Act, they may do any or all of the following:</p> <ul style="list-style-type: none"> ○ Reprimand the member or former member; ○ Suspend the remuneration paid to the member for a period of up to 90 days; ○ Declare the member's seat vacant; ○ Disqualify the member or former member from being a member during a period of not more than seven years; and/or ○ If the contravention has resulted in personal financial gain, require the member or former member to make restitution to the party suffering the loss or, if the party's identity is not readily ascertainable, to the municipality or local board, as the case may be. <p>In the exercise of discretion when imposing a penalty, the act also provides that the judge may consider, among other things, whether the member or former member:</p> <ul style="list-style-type: none"> ○ Took reasonable measures to prevent the contravention; ○ Disclosed the pecuniary interest and all relevant facts known to him or her to an Integrity Commissioner in a request for advice from the Commissioner and acted in accordance with that advice provided by the Commissioner, or ○ Committed the contravention through inadvertence or by reason of an error in judgement made in good faith. 	<p>March 1, 2019</p>	<p>This requires no new policy or procedure (updates) or further action from staff.</p>

Sustainability Implications

Good governance is critical to the sustainability of a community and provides the necessary framework to guide members of council fairly and courteously through meetings of council and committees aids good decision-making.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Susan Brant, Director of Corporate Services/Treasurer
Tony Fleming, County Solicitor, Cunningham Swan
Member Municipalities



Committee Report

To: Warden and Council Members of the County of Frontenac

From: Richard Allen, Manager of Economic Development

Date of meeting: October 18, 2017

Re: Community Development Advisory Committee – Report to Council

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Community Development Advisory Committee reports and recommends as follows:

1. **2017-128
Community Development Advisory Committee
Goat Milk in Frontenac – Next Steps**

Be It Resolved That the staff be directed to continue to collaborate with Kingston Economic Development, City of Kingston, OMAFRA, Feihe, Ontario East and other EDO's to determine a plan of action;

And Further That staff provide additional progress reports to the Community Development Advisory Committee in Q2 and Q4 of 2018, including any recommended courses of action.
Trailhead and in regard to the expansion of motorized off-road vehicle use on the K&P Trail.

By-Law No. 2017-0037

of

The Corporation of the County of Frontenac

being a by-law to establish a fees and fares schedule for the Frontenac-Howe Islander Ferry operation for the year 2018

Whereas Section 391 of the *Municipal Act, 2001, S.O. 2001, c.25, as amended* authorizes a municipality to impose fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

And Whereas the Corporation of the County of Frontenac operates a ferry to and from Howe Island known as the Frontenac-Howe Islander Ferry;

And Whereas the Council of the County of Frontenac deems it expedient to adopt the following fees and fares in relation to the Frontenac-Howe Islander Ferry operation for the year 2018;

Now Therefore Be It Resolved That the Council of the County of Frontenac hereby adopts the following fees and fares structure in relation to the Frontenac-Howe Islander Ferry operation for the year 2018:

1. The 2018 pass shall provide access to both the County and Township operated ferries.
2. A common fee structure shall apply for both the County and Township operated ferries.
4. Fees shall only be collected when vehicles are coming onto Howe Island from either the County or Township operated ferry.
5. The County and the Township will continue to make available temporary passes to provide for short term requirements, which can be arranged at the Frontenac-Howe Islander Ferry office or the Township of Frontenac Islands' municipal office on Howe Island.
6. The discounted tickets to provide to visiting friends and family will be continued in 2018. One book of 10 tickets will be sold per pass holder for a price of \$45.00 to accommodate this requirement.

7. 2018 Fees and Fares shall be established as follows:

Annual pass for a single vehicle	* \$260.00
One additional annual pass for a single vehicle per household	**\$66.00
Trailer pass - for an island resident who already possess an annual pass for a single vehicle	260.00
Two way trip for single vehicle	\$6.00
Two way trip for single vehicle with trailer in tow	\$12.00
Additional charges for annual pass holder with trailer in tow	\$6.00
Two way trip for any heavy vehicle	\$15.00
Replacement fee per annual pass (Charged for every replacement)	\$25.00

Definitions

Single Vehicle

Single vehicle will include a car, motorcycle, van, SUV, or pickup truck

Heavy Vehicle

Any vehicle greater than 6000 kgs and/or 7 metres (23 feet)

- * These fees will be discounted by 10% for applicants who can show documentation indicating they are 65 years of age or older during 2018
- ** A second pass for \$66.00 will only be available if the second vehicle involved is registered to:
 - The same individual who purchased the first full-price 2018 annual pass
 - An individual who is married to or is in a common-law relationship with the full-price 2018 annual pass purchaser
 - The dependent child of a full-price 2018 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is under the age of 18
 - The dependent child of a full-price 2018 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is over the age of 18 only if the dependent child has both the same permanent address as the full-price 2018 annual pass purchaser and is attending school full-time.

- 8. Documentation must be provided that satisfies the staff person issuing the passes.
- 9. A third pass at a reduced rate is not available.
- 10. Township of Frontenac Islands' vehicles and vehicles which, through previous notification, the Township of Frontenac Islands identifies as undertaking Township business are exempted.

11. A Memorandum of Understanding addressing the details of this arrangement has been executed to address the sharing of revenues between the County of Frontenac and the Township of Frontenac Islands.

12. That this by-law shall come into force and take effect on the date of final passing.

Read a first and second time this 18th day of October, 2017.

Read a third time and finally passed this 18th day of October, 2017.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk

By-Law No. 2017-0038

of

The Corporation of the County of Frontenac

being a by-law to confirm all actions and proceedings of County Council on
October 18, 2017

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on October 18, 2017 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on October 18, 2017 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on October 18, 2017 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 18th day of October 2017.

Read a Third Time and Finally Passed, Signed and Sealed this 18th day of October 2017.

The Corporation of the County Of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk