



**Inaugural Meeting of Frontenac County Council  
Wednesday, December 19, 2018 – 9:30 a.m.  
The Kingston Frontenac Rotary Auditorium,  
2069 Battersea Road, Glenburnie, ON**

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**AGENDA**

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**1. Declaration of Office to Councillors**

The Honourable Madam Justice Anne Trousdale will administer the Declaration of Office to County Councillors in unison.

**2. Election of Warden**

To be conducted by the County Clerk

**3. Election of Deputy Warden**

To be conducted by the County Clerk

**4. Declaration of Office to Warden and Deputy Warden**

The Honourable Madam Justice Anne Trousdale will administer the Declaration of Office to the Warden and Deputy Warden

**5. Dressing of Chain of Office**

The Honourable Steve Clark, Minister of Municipal Affairs and Housing will place the Chain of Office on the Warden

**6. Warden's Inaugural Address**

**7. Greetings from the Honourable Steve Clark, Minister of Municipal Affairs and Housing**

**8. Greetings from Local Dignitaries**

1. Mark Gerretsen, MP, Kingston and the Islands
2. Scott Reid, MP, Lanark-Frontenac-Kingston
3. Randy Hillier, MPP, Lanark-Frontenac-Kingston
4. Bryan Paterson, Mayor, City of Kingston

**9. Appointments to External Boards and Committees**

- a) **Consideration of appointments to the following External Boards and Committees:**

**Kingston Frontenac Lennox and Addington Public Health Board**

1 Member of Council

**Kingston Frontenac Public Library Board**

1 Member of Council

2 Members from the Community

[Applications distributed separately from the agenda.]

**Housing and Homelessness Advisory Committee**

1 Member of Council

**Food Policy Council of Kingston, Frontenac, Lennox and Addington**

1 Member of Council

**10. Time Sensitive Business**

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- a) **2018-137  
Corporate Services  
Interim Approval of 2019 Expenditures**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive the *Corporate Services – Interim Approval of 2019 Expenditures* report;

**And Further That** Council direct the Treasurer to continue to pay 2019 accounts and payroll in accordance with the amounts approved for the 2018 budget until such time as the 2019 budget has been adopted.

**11. Warden's Closing Remarks**

**12. By-Laws**

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- a) To Appoint the Warden and the Deputy Warden  
[Proposed No. No. 2018-0039]

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- b) To appoint Members of Council and Members of the Community to External Boards and Committees for the Term of Council  
[Proposed No. No. 2018-0040]

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- c) To Confirm the Proceedings of Council  
[Proposed No. No. 2018-0041]

**13. Adjournment**



**Report 2018-137**

**Council Recommend Report**

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Susan Brant, Director of Corporate Services/Treasurer  
**Date of meeting:** December 19, 2018  
**Re:** **Corporate Services – Interim Approval of 2019 Expenditures**

**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the *Corporate Services – Interim Approval of 2019 Expenditures* report;

**And Further That** Council direct the Treasurer to continue to pay 2019 accounts and payroll in accordance with the amounts approved for the 2018 budget until such time as the 2019 budget has been adopted.

**Background**

Under the *Municipal Act, 2001, S.O. 2001, Chapter 25*, as amended, Section 289(1) states that an upper-tier municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the upper-tier municipality.

**Comment**

Given that the 2019 budget process will not be completed before the end of the year begins, it is reasonable to request authorization from Council to continue to pay salaries and general operating expenses in the same manner that these were budgeted for in 2018 until such time as the 2019 budget is passed, in addition to the expenses associated with approved activities and projects.

**Sustainability Implications**

Within *Directions for Our Future*, the vision statement associated with Capacity Building and Governance states that “Government decision-making processes are clear, forward thinking and focused on the longer term”. Authority needs to be provided to continue to pay salaries and operating expenses into 2019. At the same time, this information is being shared publicly.

**Organizations, Departments and Individuals Consulted and/or Affected**

**By-Law No. 2018-0039**

**Of**

**The Corporation of the County of Frontenac**

being a by-law to appoint the Warden and the Deputy Warden for the 2019 Council year

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**Whereas** Section 5 of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council and by by-law, unless the municipality is specifically authorized to do otherwise;

**And Whereas** Section 11 of the *Municipal Act* provides that an upper-tier municipality may pass by-laws respecting its governance structure of the municipality;

**And Whereas** Section 233 of the *Municipal Act* provides that if the term of office of an appointed head of council of an upper-tier municipality is one year, the council of the upper-tier municipality shall, in each year of its term, appoint the head of council at its first meeting;

**And Whereas** Procedural By-law 2013-0020 states that the term of office for the Warden and Deputy Warden are for a one year term during the term of Council;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** Councillor \_\_\_\_\_, be and is hereby appointed as the Warden for the 2019 Council year.
2. **That** Councillor \_\_\_\_\_, be and is hereby appointed as the Deputy Warden for the 2019 Council year.
3. **That** all previous by-laws or parts of by-laws that conflict with this by-law are hereby rescinded.
4. **That** this by-law shall take effect on the date of its final passing.

Read a first and second time this 19<sup>th</sup> day of December, 2018.

Read a third time and finally passed this 19<sup>th</sup> day of December, 2018.

**The Corporation of the County of Frontenac**

\_\_\_\_\_  
\_\_\_\_\_, Warden

\_\_\_\_\_  
Jannette Amini, Clerk

**By-Law No. 2018-0040**

**Of**

**The Corporation of the County of Frontenac**

being a by-law to appoint Members of Council and Members of the Community to External Boards and Committees for the Term of Council

**Whereas** Section 5 of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council and by by-law, unless the municipality is specifically authorized to do otherwise;

**And Whereas** the Council of the Corporation of the County of Frontenac deems it expedient to appoint Members of Council and Members of the Community to external boards and committees for the term of council;

**Now Therefore, The Council of the Corporation of the County of Frontenac** hereby enacts as follows:

1. **THAT** Council make the following appointments to external boards and committees for the term of council:

<b>BOARD/COMMITTEE</b>	<b>NUMBER OF APPOINTEES</b>
Kingston Frontenac Public Library Board	1 Member of County Council: <b>Councillor</b> _____ 2 Members from the Community: <b>and</b> _____
KFL&A Public Health Board	1 Member from County Council: <b>Councillor</b> _____
Housing and Homelessness Advisory Committee	1 Member from County Council: <b>Councillor</b> _____
Food Policy Council of Kingston, Frontenac, Lennox and Addington	1 Member from County Council: <b>Councillor</b> _____

2. **THAT** all previous by-laws or parts of by-laws that conflict with this by-law are hereby rescinded.
3. **THAT** this by-law shall take effect on the date of its final passing.

Read a first and second time this 19<sup>th</sup> day of December, 2018.

Read a third time and finally passed this 19<sup>th</sup> day of December, 2018.

**The Corporation of the County of Frontenac**

\_\_\_\_\_  
\_\_\_\_\_, Warden

\_\_\_\_\_  
Jannette Amini, Clerk

**By-Law No. 2018-0041**

**of**

**The Corporation of the County OF Frontenac**

being a by-law to confirm all actions and proceedings of County Council on  
December 19<sup>th</sup>, 2018

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**Whereas** Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

**Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

**Whereas** Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

**Whereas** the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on, December 19<sup>th</sup>, 2018 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on, December 19<sup>th</sup>, 2018 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on December 19<sup>th</sup>, 2018 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 19<sup>th</sup> day of December 2018.

Read a Third Time and Finally Passed, Signed and Sealed this 19<sup>th</sup> day of December 2018.

**The Corporation of the County Of Frontenac**

\_\_\_\_\_  
\_\_\_\_\_, Warden

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Jannette Amini, Clerk