



**Frontenac County Council Meeting
Wednesday, October 17, 2018 – 9:00 a.m.
Kingston Frontenac Rotary Auditorium,
2069 Battersea Road, Glenburnie
Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.**

AGENDA

Page

Call to Order

Closed Session

- a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held September 19, 2018
2. Labour relations or employee negotiations - as it relates to ongoing contract negotiations with CUPE Local 109
3. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to Pending Property Acquisition for Paramedic Stations

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Approval of Addendum

- a) **Resolved That** the addendum for the October 17, 2018 meeting of the Council of the County of Frontenac be approved.

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

- a) Minutes of Meeting held September 19, 2018
Resolved That the minutes of the regular Council meeting held September 19, 2018 be adopted.

Deputations and/or Presentations

- a) **The United Way of KFL&A** will provide County Council with a

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presentation on the work it has been doing for rural homelessness as part of this years campaign.

Proclamations

- a) **GIS Day
November 14, 2018**

Whereas Geography Awareness Week is November 11 - 17, 2018;

And Whereas International Geographic Information System (GIS) Day is November 14, 2018;

And Whereas Geography Awareness Week promotes GIS and geographic literacy;

And Whereas GIS is an important part of geography awareness;

And Whereas the County of Frontenac is committed to expanding GIS awareness throughout the County in order to showcase real-world applications with GIS.

Now Therefore Be It Resolved That the Council of the County of Frontenac hereby proclaims November 14, 2018 as GIS Day in Frontenac County.

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

- 25 - 37 a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

Unfinished Business

Recommend Reports from the Chief Administrative Officer

- 38 - 40 a) **2018-125
Corporate Services
Frontenac-Howe Islander Ferry Fees and Fares Schedule
Recommendation:**

Resolved That Council of the County of Frontenac receive the Corporate Services –Frontenac-Howe Islander Ferry Fees and Fares

Schedule report;

And Further That a by-law be introduced later in the meeting to adopt the 2019 Frontenac-Howe Islander Ferry Fees and Fares Schedule.

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- b) **2018-126**
Frontenac Paramedic Services
Sole Source Purchase of Emergency Sheltering Tent
Recommendation:

Resolved That the Council of the County of Frontenac accept the Frontenac Paramedic Services – Sole Source Purchase of Emergency Sheltering Tent report;

And Further That Council approve the purchase by sole source from Hamisco Industrial Sales Inc. for a Zumro Air Shelter Model 400.

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- c) **2018-127**
Corporate Services
Amendments to Procedural By-law 2013-0020 to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee
Recommendation:

Be It Resolved That the Council of the County of Frontenac receive the Corporate Services –Amendments to Procedural By-law 2013-0020 to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee report for information;

And Further That Procedural By-law 2013-0020, be amended as follows:

That Schedule B-6, Chief Administrative Officer Performance Appraisal Review Panel be deleted in its entirety and replaced with Schedule B-6, Council Executive Committee attached to this report as Appendix B.

Information Reports from the Chief Administrative Officer

Reports from Council Liaison Appointees

- a) Emergency and Transportation Services - Councillor Nossal
- b) Long Term Care (Fairmount Home) - Councillor Inglis
- c) Corporate Services - Councillor Dewey
- d) Planning and Economic Development - Councillor McDougall

Reports from External Boards and Committees

- a) Kingston Frontenac Library Board Update - Councillor Nossal
- b) KFL&A Public Health Board Update - Deputy Warden Doyle
- c) RULAC, LSR and other Updates
- d) Algonquin Land Claim Update - Councillor Inglis
- e) Housing and Homelessness Committee Update - Councillor McDougall
- f) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Deputy Warden Doyle

Reports from Advisory Committees of County Council

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a) **Report of the Community Development Advisory Committee**

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

That the Report received from the Community Development Advisory Committee be received and adopted.

Report of the Community Development Advisory Committee

The Community Development Advisory Committee reports and recommends as follows:

1. **2018-122
Community Development Advisory Committee
Open Farms in Frontenac 2018**

Be It Resolved That the County of Frontenac continue to coordinate the “Open Farms in Frontenac” event in 2019;

And Further That \$4,000 be included in the 2019 Economic Development budget to address costs associated with coordinating and marketing the Open Farms event.

And Further That given the success and projected growth of the open farms and its alignments with the Economic Development Charter, that the Open Farms be considered a priority in the

2019-2022 Economic Development Work plan

2. **2013-123**
Community Development Advisory Committee
Ferry by Foot

Be It Resolved That the County of Frontenac continue with the Ferry by Foot Campaign in 2019;

And Further That Social Media Marketing of \$250 for the Ferry by Foot program be incorporated into the 2019 Economic Development tourism development budget;

And Further That the County of Frontenac seek partners to operate the Big Sandy Bay Shuttle Bus on weekends through July and August of 2019 and report back to Council in Q2 of 2019.

3. **2018-124**
Community Development Advisory Committee
Investigation into the Establishment of a Frontenac Arts Fund

Recommend That staff continue to coordinate with the Kingston Arts Council in regard to the development of a program to support the arts in Frontenac and report back with recommendations as part of the 2020 budget process.

Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Kingston and Frontenac Housing Corporation with an Agenda 08-2018
[Distributed to Members of County Council September 21, 2018]
- b) From Karin Steiner, New Leaf Link, Thanking the Warden and others for the Access Award
[Distributed to Members of County Council September 28, 2018]
- c) From the KFL&A Board of Health providing its minutes of meeting held June 27, 2018
[Distributed to Members of County Council September 28, 2018]
- d) From the Township of Amaranth regarding Licensing Process to Take Water for Commercial Water Bottling Facilities
[Distributed to Members of County Council October 5, 2018]
- e) From the Township of Montague regarding resolution passed at the regular meeting on September 4, 2018
[Distributed to Members of County Council October 5, 2018]
- f) From the Kingston Frontenac Public Library regarding Minutes of Regular Meeting 2018-06
[Distributed to Members of County Council October 5, 2018]
- g) City of Hamilton letter supporting the Township of Amaranth re NAFTA - Dairy Supply Management Program (002)
[Distributed to Members of County Council October 12, 2018]
- h) From the Ministry of Transportation regarding AMO Conference
[Distributed to Members of County Council October 12, 2018]

Other Business

Public Question Period

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading
Resolved That leave be given the mover to introduce by-laws a) through c) that have been circulated to all Members of County Council and that by-laws a) through c) be read a first and second time.
- b) Third Reading
Resolved That by-laws a) through c) be read a third time, signed, sealed and finally passed.

By-Laws

- 59 - 61** a) To establish a fees and fares schedule for the Frontenac-Howe Islander Ferry operation for the year 2019.
[Proposed By- Law No. 2018-0034]
- 62 - 64** b) To amend By-law No. 2013-0020 (Procedural By-law) to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee.
[Proposed By- Law No. 2018-0035]
- 65 - 66** c) To confirm all actions and proceedings of County Council on October 17, 2018.
[Proposed By-Law No. 2018-0036]

Adjournment

**b) 2018-110
Frontenac Paramedic Services
Strategic Plan 2019-2023
A Collective Path**

Motion #: 152-18 Moved By: Councillor Dewey
Seconded By: Councillor Smith

Whereas a strategic plan, with a Mission Statement, is required to maintain certification with the Ministry of Health and Long Term Care as well as for effective management of the paramedic service and its limited resources;

Be It Resolved That the Council of the County of Frontenac accept the Frontenac Paramedic Services Strategic Plan 2019-2023 — A Collective Path;

And Further That Council direct staff to implement the Frontenac Paramedic Services Strategic Plan 2019-2023 — A Collective Path in the day-to-day operations of the paramedic service.

Carried

Council recessed at 11:00 a.m.

Council reconvened at 11:12 a.m.

The below clause was considered after Move into Committee of the Whole

c) Consultant Briefing: Mr. Brian Krecklo, Krecklo and Associates, briefed Council with respect to the Council Compensation Review.

[See Recommend Reports from the CAO, clause d)]

The below motion was considered after clauses c), a) and b) after Move into Committee of the Whole

**d) 2018-119
Corporate Services
Krecklo & Associates Inc. (K&A) Compensation Review for the Warden,
Deputy Warden, and Councillors of the County of Frontenac**

Motion #: 153-18 Moved By: Councillor McDougall
Seconded By: Councillor Nossal

Be It Resolved That the Council of the County of Frontenac receive the Corporate Services – Krecklo & Associates Inc. (K&A) Compensation Review for the Warden, Deputy Warden, and Councillors of the County of Frontenac report for information;

And Further That the Council of the County of Frontenac approves the Krecklo & Associates Inc. (K&A) Compensation Review for the Warden, Deputy Warden, and Councillors of the County of Frontenac and hereby implements the following:

And Further That the County of Frontenac work with the Frontenac Plowman's Association to permit the refurbished, horse drawn plow to be donated to the South Frontenac Museum.

Carried

**g) 2018-107
Corporate Services
Flag Protocol Policy**

Motion #: 158-18 Moved By: Councillor Dewey
Seconded By: Councillor Nossal

Resolved That the Council of the County of Frontenac accept the Corporate Services – Approval of a Flag Protocol Policy report for information;

And Further That the Council of the County of Frontenac approve the Flag Protocol Policy attached to this report as Appendix A:

Carried

**h) 2018-108
Planning and Economic Development
Approval of the transfer of FPS Fleet vehicles for Planning Services**

Motion #: 159-18 Moved By: Councillor McDougall
Seconded By: Councillor Inglis

Be It Resolved That the Council of the County of Frontenac accept the Planning and Economic Development – Approval of an Additional Fleet Vehicle for Planning Services report for information;

And Further That the Council of the County of Frontenac approve the transfer of the surplus FPS 2010 Toyota Highlander and the 2008 Ford Escape to the Planning and Economic Development Department;

And Further That Council authorize the transfer of Twenty Thousand, Seven Hundred and Thirty Seven Dollars (\$20,737) from the County Asset Replacement Reserve to the Joint FPS Vehicle Replacement Reserve.

Carried

**i) 2018-111
Frontenac Paramedic Services
2019 Legislated Response Time Performance Plan**

Motion #: 160-18 Moved By: Councillor Vandewal
Seconded By: Warden Higgins

Resolved That the Council of the County of Frontenac receive the Emergency and Transportation Services — 2019 Legislated Response Time Performance Plan report for information;

**m) 2018-116
Corporate Services and Fairmount Home
Sidewalk and Patio Replacement**

Motion #: 163-18 Moved By: Councillor Inglis
Seconded By: Councillor Vandewal

Be It Resolved That the Council of the County of Frontenac accept the Corporate Services and Fairmount Home – Sidewalk and Patio Replacement report for information,

And Further That the Council of the County of Frontenac authorize staff to transfer \$16,000 from the Accessibility reserve for the installation of two accessibility ramps to the County Annex.

Carried

**n) 2018-113
Corporate Services
Amendments to Procedural By-law 2013-0020 resulting from Bill 139
and Amendments to the Planning Act**

Motion #: 164-18 Moved By: Councillor Smith
Seconded By: Warden Higgins

Be It Resolved That the Council of the County of Frontenac receive the Corporate Services – Amendments to Procedural By-law 2013-0020 resulting from Bill 139 and Amendments to the Planning Act report for information;

And Further That Procedural By-law 2013-0020, be amended as follows:

That Section 1.3, Definitions be amended to add a new definition (u) “LPAT” means the Local Planning Appeal Tribunal; and,

That Section 1.3 be renumbered accordingly; and,

That Section 20, Specific Motions be amended by adding a new section 20.11 as follows:

Reconsideration of matters returned to the municipality by LPAT	20.11	Matters returned to the municipality by LPAT for a new decision shall not be subject to the rules of a motion for reconsideration.
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That Section 26, Committees, be amended by adding a new section 26.27 as follows:

Reconsideration of matters returned to the municipality by LPAT	26.27	Matters returned to the municipality by LPAT for a new decision shall not be subject to the rules of a motion for reconsideration at the Planning Advisory Committee.
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Carried

b) Long Term Care (Fairmount Home) - Councillor Inglis

Councillor Inglis provided an overview of the Long Term Care (Fairmount Home) liaison activities since the last Council meeting.

c) Corporate Services - Councillor Dewey

Councillor Dewey provided an overview of the Corporate Services liaison activities since the last Council meeting.

d) Planning and Economic Development - Councillor McDougall

Councillor McDougall provided an overview of the Planning and Economic Development liaison activities since the last Council meeting.

Reports from External Boards and Committees

a) Kingston Frontenac Library Board Update - Councillor Nossal

The minutes of the previous meeting of the Kingston Frontenac Library Board were distributed to members of Council for information.

b) KFL&A Public Health Board Update - Deputy Warden Doyle

Deputy Warden Doyle provided an overview of the Kingston, Frontenac Lennox and Addington Board of Health activities since the last Council meeting.

c) RULAC, LSR and other Updates

No report.

d) Algonquin Land Claim Update - Councillor Inglis

No report.

e) Housing and Homelessness Committee Update - Councillor McDougall

No report.

Honourable Lawrence MacAulay, Federal Minister of Agriculture and Agri-Food, The Honourable Ernie Hardeman, Provincial Minister of Agriculture, Food and Rural Affairs, Mark Gerretsen, M.P. Kingston and the Islands, Scott Reid, MP Lanark-Frontenac-Kingston, Ian Arthur, MPP, Kingston and the Islands, Randy Hillier, MPP, Lanark-Frontenac-Lennox & Addington, the Association of Municipalities of Ontario, and the Town of Amaranth.

Carried

Giving Notice of Motion



Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Ombudsman Ontario regarding the Latest Annual Report for 2017-2018 fiscal year and significant developments in recent months
[Distributed to Members of County Council July 20,2018]
- b) From Howick Township Cemetery Board regarding the request for support re Cemetery resolution
[Distributed to Members of County Council July 20,2018]
- c) From the IESO regarding information on Energy Improvements for our communities
[Distributed to Members of County Council July 20, 2018]
- d) From the Ministry of Natural Resources and Forestry regarding Minor Plan under *Aggregate Resources Act*
[Distributed to Members of County Council July 20,2018]
- e) From Randy Hillier to Warden Higgins regarding O.Reg 379-18 Firefighter Certification
[Distributed to Members of County Council July 27,2018]
- f) From Steve Clark, Minister of Municipal Affairs and Housing
[Distributed to Members of County Council July 27, 2018]
- g) From the Township of North Stormont regarding resolution on Green Energy Projects
[Distributed to Members of County Council July 27, 2018]
- h) From the City of Niagara Falls, Ontario an Resolution regarding NAFTA
[Distributed to Members of County Council 27,2018]
- i) From Meela Melnik-Proud providing Bat Activity Survey Report for Johnston Point
[Distributed to Members of County Council July 27, 2018]
- j) From the City of Hamilton regarding resolution on Cannabis Grace Period Request
[Distributed to Members of County Council August 10, 2018]
- k) From the City of Toronto regarding resolution for immediate steps to address

- gun violence
[Distributed to Members of County Council August 10; 2018]
- l) From the Community Schools Alliance inviting Council to its Annual General Meeting
[Distributed to Members of County Council August 10, 2018]
 - m) From the University Hospitals Kingston Foundation Thanking the County for its contribution
[Distributed to Members of County Council August 10, 2018]
 - n) Invitation to the Warden and Council to the K&P Trail Day in Sharbot Lake
[Distributed to Members of County Council August 10, 2018]
 - o) From the Northumberland County regarding the Farm 911-Emily Project
[Distributed to Members of County Council August 17, 2018]
 - p) From Morrison Hershfield regarding detail design of Howe Island Ferry Terminals
[Distributed to Members of County Council August 17, 2018]
 - q) From the Township of North Frontenac providing resolution calling on the Provincial Government to support rural fire services
[Distributed to Members to County Council August 17, 2018]
 - r) From the University Hospitals Kingston Foundation regarding an update on the project
[Distributed to Members of County Council August 24,2018]
 - s) From the Kingston Frontenac Public Library regarding Proclamation that Canadian Library Month is in October 2018
[Distributed to Members of County Council August 24, 2018]
 - t) From the Town of Oakville regarding Regulating the Display and Distribution of Objectionable Images motion
[Distributed to Members of County Council August 24, 2018]
 - u) The Rural Ontario Institute is pleased to provide you with the enclosed Focus on Rural Ontario 2017 Fact Sheet Series
[Distributed to Members of County Council August 24, 2018]
 - v) The Council of the Township of Selwyn passed the following Resolution at their August 7, 2018 Council meeting
[Distributed to Members of County Council August 31, 2018]
 - w) From the Community Schools Alliance providing its 2018 AGM Annual Report
[Distributed to Members of County Council September 7, 2018]
 - x) From Warden Higgins providing his 2018 AMO Report
[Distributed to Members of County Council September 7, 2018]
 - y) From Central Frontenac regarding the Trail Day
[Distributed to Members of County Council September 7, 2018]
 - z) From the Local Planning Appeal Support Centre regarding Interim Guide to Services and Eligibility
[Distributed to Members of County Council September 7, 2018]
 - aa) From the Township of South Glengarry regarding Resolution 255-18 Paramedics as Essential Service
[Distributed to Members of County Council September 14, 2018]
 - ab) From the Township of Amaranth regarding Dairy Supply Management Program -NAFTA - Resolution of Concern

Administrative Report

October, 2018
Report 2018-8



FRONTENAC

AGENDA ITEM #a)

Mr. Kelly Pender, Chief Administrative Officer, will provide Council wi...

CAO Schedule

- OAPC AGM and Fall Conference, September 20-21, London, Ontario.
- Frontenac CAO's Meeting, September 24, Central Frontenac
- City of Kingston, September 27, Kingston
- Meeting with MTO, September 28, Kingston
- Eastern Ontario Warden's Meeting, October 4-5, Haliburton
- Community Development Advisory Committee, October 11, County of Frontenac
- EOLC Strategy Committee Meeting, October 12, County of Frontenac
- County Council, October 17
- Small Business Week Networking Event with Frontenac CFDC, October 17, 5:00pm to 7:00pm, Rivendell Golf Club

EOWC and EOLC Updates

- EOWC Warden's Meeting, October 4-5, Haliburton
- Recap from the AMO Conference and MPP's Meeting, Regional Strategy on Natural Gas Expansion, Priorities and Preparation for January 2019 and Updates from EORN and EOLC.
- EOLC Meeting, October 12, County of Frontenac

AMO Update

- **2019 AMO AGM and Annual Conference** will be held at the Shaw Convention Centre and Westin Hotel in Ottawa from **August 18 to 21, 2019**.
- The demanding arena for elected officials requires knowledge and skills and a way to keep current. AMO is here to help! For the new council term ahead, AMO is pleased to offer 3 in-person training sessions: [Municipal Leadership Essentials](#) (November, 2018); [As a Member of Council What You Need to Know](#) (February/March, 2019) and [Land Use Planning: Beyond the Basics](#) (February/March, 2019).

AMCTO Update

As of Oct 17th, 2018 Ontario residents 19 and older will be able to buy marijuana on-line through the Ontario Cannabis Store website.

The government also stated that Ontario municipalities will be given a one-time chance to opt-out of permitting cannabis retail stores in their communities, before January 22, 2019.

Approximately \$40 million will be given to local governments across the province over 2 years to help with costs associated with the legalization of marijuana. On Sept. 26th, Attorney General Caroline Mulroney announced proposed legislation to establish the Alcohol and Gaming Commission of Ontario (AGCO) as the provincial regulator authorized to grant store licences, and enforce compliance, including, if necessary, revoking licences from stores that fail to comply with the conditions set by the province. The proposed legislation would allow the province to establish distance buffers separating these stores from schools.

The Govt. has committed to consult with municipalities, Indigenous communities, law enforcement, public health advocates, businesses and consumer groups on the implementation of the private retail model.



AMCTO Updates

Federal Matters

The Canada Revenue Agency (CRA) has sent a communication regarding the implementation of tax changes for elected officials starting in 2019.

Any questions related to this change should be addressed to the CRA.

<http://amo.informz.ca/AMO/data/images/2018/Canada%20Revenue%20Agency.pdf>



AMCTO Policy Spotlight

Over the past two weeks the government has released the results of two reviews of Ontario's finances under the previous Liberal government. While the reviews both noted concern about deficit-spending and Ontario's high level of debt, neither provided any evidence of fraud or abuse.

The [report of the Independent Financial Commission of Inquiry](#), released on September 21, recommended that the government adhere to the Canadian Public Sector Accounting Standards on the treatment of certain pension assets and the debt associated with the suppression of electricity rates by the Liberal government's "Fair Hydro Plan." These changes will increase the province's deficit to \$15 billion this year.

A week later the government released the results of a [line-by-line audit](#) conducted by EY Canada. Amongst the report's conclusions were recommendations that the province provide fewer services, charge more for them, sell off Crown assets, means-test more provincial programs, and consolidate some of Ontario's arms-length agencies.

<http://www.amcto.com/Blog/September-2018/Government-Releases-Results-of-Commission-and-Line>

AMCTO Policy Updates

- **Province Granted Stay on Better Local Government Act:** The Ontario Court of Appeal [issued a stay](#) on the September 10th ruling by the Ontario Superior Court that struck down parts of Bill 5, the *Better Local Government Act*.
- **Government Announces Details on Legal Cannabis Regime:** The government announced [new details](#) about its private cannabis retail model
- **OPP Warns Municipalities About Ransomware:** The Ontario Provincial Police (OPP) is [warning municipalities](#) about a recent spate of ransomware attacks targeting municipal government offices in Ontario.
- **2018 Survey of Canadian CAOs:** StrategyCorp released its [2018 survey](#) of Chief Administrative Officers (CAOs), which examines opinions of municipal leaders.
- **Province Will Not Release Mandate Letters:** Premier Doug Ford's office [confirmed](#) that it will not publicly release the mandate letters provided to cabinet ministers by the premier.

AMCTO Bills and Lawmaking

- **Government to Repeal Green Energy Act:** The government of Ontario introduced legislation that would repeal the *Green Energy Act*. Bill 34, the *Green Energy Repeal Act, 2018*, was introduced last week and passed first reading.



Congratulations to New Leaf Link Dr. Karyn Steiner - 2018 Access Award Winner



Administrative Report, Frontenac County Council, October 17, 2018



Staff Updates

Fairmount Home

- **Congratulations** Chelsea Shogren hired as new Assistant Director of Care-Resident Services. Officially in her new role as of October 1, 2018.
- **Welcome back** Katrina Lasher, Assistant Director of Care

Emergency and Transportation Services

- **Congratulations** Alexandria Moriarity, Administrative Assistant position with Emergency and Transportation Services

OAPC Conference 2018



Kelly Pender, Derek MacGillivray, Todd Fisher, Councillor Natalie Nossal, Gale Chevalier, Chief Charbonneau, Shawn Phillips, Julie Socha, Marco Smits



Chief Charbonneau, Master of Ceremonies

Communications Update



Highlights

- **35% increase** in social media followers since September 2017 (from 7,423 followers to 10,024)
- #inFrontenac hashtag used more than **500 times** on Instagram in September

Website traffic August


- www.frontenacounty.ca 20,628 page views Average time on page 1:35
- www.infrontenac.ca 5,002 page views Average time on page 2:14

Social media audience September 30

County Facebook	3,117
County Twitter	2,183
County Instagram	571
FPS Twitter	3,777
Fairmount Home Facebook	376
Howe Island Ferry Twitter	820
	+10,844
Monthly increase	 290 followers

Top mention earned 5,099 engagements

Make It Home YGK
@MIHomeYGK · Sep 1

 @FPSParamedics having a hard time making it through University Ave to reach a dangerously intoxicated person.
pic.twitter.com/r0sA1cufY1



↩ 38 ↻ 46 ❤ 60



County of Frontenac

Published by Marco Smits [?] · September 26 at 10:28 AM · 🌐

New Leaf Link received the County of Frontenac's 2018 Access Award. The award was presented at the annual Warden's Reception in North Frontenac on Saturday September 22.

Full news item  <https://bit.ly/2NHXCzx>





Report 2018-125

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Susan Brant, Director of Corporate Services/Treasurer
Date of meeting: October 17, 2018

Re: Corporate Services – Frontenac-Howe Islander Ferry Fees and Fares Schedule

Recommendation

Resolved That Council of the County of Frontenac receive the Corporate Services – Frontenac-Howe Islander Ferry Fees and Fares Schedule report;

And Further That a by-law be introduced later in the meeting to adopt the 2019 Frontenac-Howe Islander Ferry Fees and Fares Schedule.

Background

The County of Frontenac establishes its fees and fares schedule for the Frontenac-Howe Islander Ferry operation annually. The ferry links the west end of Howe Island with the mainland at Kingston.

The County has, in past discussions, indicated that the operation of the ferry should not be a financial burden to the County. Within this philosophical framework, there are a number of ways to realize the municipal funding through different fees and fares scenarios.

The agreement between the County of Frontenac and the Ministry of Transportation allows for a ferry revenue reserve to be maintained up to 5% of the current operating expenditures.

A structure for fees and fares was instated beginning in 2005 which standardized the rates charged for both the Township Ferry and the Frontenac-Howe Islander Ferry and created a common revenue account. At that time, the pass price was reduced and the ticket price increased. Having utilized this formula since 2005, it appears to meet the required contributions of both the Township and the County to the ferry operations.

Comment

The 2019 pass is again proposed to provide access to both the County and the Township ferries and the common fee structure for the Township and the County ferries is also proposed to continue.

2019 Fees and Fares

Staff propose that fees should only be collected when vehicles are coming on to Howe Island from either ferry.

In 2013 an exemption was provided for all vehicles identified as undertaking business for the Township of Frontenac Islands. No other major change is suggested in the overall principles currently in place for the fees and fares.

The County and the Township will continue to make available temporary passes to provide for short term requirements, which can be arranged at the Frontenac-Howe Islander Ferry office or the Township of Frontenac Islands' municipal office on Howe Island.

The discounted tickets to provide to visiting friends and family will be continued in 2019. One book of 10 tickets will be sold per pass holder for a price of \$45.00 to accommodate this requirement.

It is proposed that the pass price remain at the same rate as 2018 so the cost of the pass and the fees are as follows:

Annual pass for a single vehicle	* \$260.00
One additional annual pass for a single vehicle per household **	* \$66.00
Two way trip for single vehicle	\$6.00
Two way trip for single vehicle with trailer in tow	\$12.00
Additional charges for annual pass holder with trailer in tow	\$6.00
Two way trip for any heavy vehicle	\$15.00
Replacement fee per annual pass (Charged for every replacement)	\$25.00

Definitions

Single Vehicle

Single vehicle will include a car, motorcycle, van, SUV, or pickup truck.

Heavy Vehicle

Any vehicle greater than 6,000 kgs and/or 7 metres (23 feet).

* These fees will be discounted by 10% for applicants who can show documentation indicating they are 65 years of age or older during 2019.

** A second pass for \$66.00 will only be available if the second vehicle involved is registered to:

- The same individual who purchased the first full-price 2019 annual pass;
- An individual who is married to or is in a common-law relationship with the full-price 2019 annual pass purchaser;
- The dependent child of a full-price 2019 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is under the age of 18;
- The dependent child of a full-price 2019 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is over the age of 18 only if the dependent child has both the same permanent address as the full-price 2019 annual pass purchaser and is attending school full-time.

Documentation must be provided that satisfies the staff person issuing the passes.

A third pass at a reduced rate is not available.

- Township of Frontenac Islands' vehicles and vehicles which, through previous notification, the Township of Frontenac Islands identifies as undertaking Township business are exempted.

A memorandum of understanding addressing the details of this arrangement has been executed to address the sharing of revenues between the County and the Township.

The Council of the Township of Frontenac Islands considered this schedule of fees and fares at its meeting in October 9, 2018 and approved the direction recommended.

Financial Implications

Under its agreement with the Ministry of Transportation the County can reserve up to 5% of operating expense in a reserve to mitigate ferry revenue fluctuations. The proposed increase is in line with the increased costs anticipated for the service in 2019.

Organizations, Departments and Individuals Consulted and/or Affected

- D. Plumley, CAO, Township of Frontenac Islands
- C. Dwyre, Deputy Treasurer, Township of Frontenac Islands



Report 2018-126

Council Recommend Report

To: Warden and Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Paul J. Charbonneau, Chief Paramedic/Director
Emergency and Transportation Services
Date of meeting: October 17, 2018
Re: **Frontenac Paramedic Services – Sole Source Purchase of
Emergency Sheltering Tent**

Recommendation

Resolved That the Council of the County of Frontenac accept the Frontenac Paramedic Services – Sole Source Purchase of Emergency Sheltering Tent report;

And Further That Council approve the purchase by sole source from Hamisco Industrial Sales Inc. for a Zumro Air Shelter Model 400.

Background

At its regular meeting on September 20, 2017 County Council received an Information Report [2017-122 Emergency and Transportation Services – Emergency Response Vehicle \(ERV\) - Support Strategy](#). The following comments are from that report:

The current ERV - Support is scheduled to be replaced in 2018. This important piece of apparatus has been utilized many times; most recently during the large scale accident on the 401 involving dangerous goods, a fatality and the hospitalization of eighteen (18) First Responders.

In an effort to optimize the unit and make it more response ready it has been suggested that the equipment be split into two (2) vehicles and that these vehicles be utilized as the day-to-day front line Operations Superintendent vehicle. The two (2) current ERV – Command trucks, purchased in 2017, would be moved to the two (2) Deputy Chiefs; who's vehicles are also due for replacement in 2018.

Comment

Consultation with paramedics and superintendents identified three general needs related to the replacement of the ERV - Support vehicle. A need for effective environmental protection in the form of a deployable shelter, effective auxiliary lighting and a platform that was easily deployable.

All were available on 4313 but none were effective. Shelter was a component of the 4313 in the form of an attached awning. Stand-alone lighting in the form of generator powered pole Halogen lights which were inaccessible requiring long extension cords and finally the International vehicle platform.

We have addressed two of the needs. A new general purpose yet highly functional superintendent vehicle. The Ford F350 platform will complement the current Superintendent vehicle and address both day to day use as well as capacity for special deployments. The vehicle's role as the intermediate step in a scalable response operation, is readily available, can duplicate command functions as well as expansion of capabilities on the scene of an emergency or community function.

The lighting solution was primarily an internal operational solution. We have three high quality portable battery operated lights designed for deployment anywhere (Pelican 9440 tripod light.) Our challenge is to get the lights to the paramedics and have enough to meet the needs on most occasions. The addition of charging mounts into the F350 for had held Pelican lights fulfills the needs of individual paramedic beyond the helmet mount lights. There likely will be a need for additional lighting in the future.

Finally we need to replace the shelter feature of 4313. Our new Ford platform does not meet the requirements for shelter pre-existing in old ministry platform. It can however carry a vastly improved solution. Consultation with allied agencies lead us to the Zumro Air Shelter. This product is widely used and valued.

Some key points of the Zumro shelter:

- Rapid deployment
- Compatibility with allied agencies including Kingston Fire and Rescue Services (utilize three (3) of these shelters, EMAT, Ornge and DND)
- Durability
- Airtight, does not require constant air delivery
- Effective at all temperatures and weather conditions
- Privacy
- Ease of cleaning and recovery
- Safer low pressure system
- Rapid on scene repair possible

Sustainability Implications

Regular review of replacement schedules ensures the County is managing its fleet assets by controlling both capital investments and maintenance expenses.

Financial Implications

The costs of \$39,000 for this shelter are budgeted for in the Capital Replacement Reserve Fund.

Organizations, Departments and Individuals Consulted and/or Affected



Report 2018-127

Recommend Report to Council

To: Warden and Members of County Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: October 17, 2018
Re: **Corporate Services – Amendments to Procedural By-law 2013-0020 to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee**

Recommendation

Be It Resolved That the Council of the County of Frontenac receive the Corporate Services –Amendments to Procedural By-law 2013-0020 to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee report for information;

And Further That Procedural By-law 2013-0020, be amended as follows:

That Schedule B-6, Chief Administrative Officer Performance Appraisal Review Panel be deleted in its entirety and replaced with Schedule B-6, Council Executive Committee attached to this report as Appendix B.

Background

At its regular meeting held July 19, 2017, County Council approved a Chief Administrative Officer Performance Appraisal Policy. As part of the Policy, a Review Panel comprised of the Mayors of the four municipalities were mandated with carrying out the Chief Administrative Officer's Performance Appraisal.

At that same meeting, County Council passed By-law 2017-0029, being a by-law to amend By-law No. 2013-0020 (to govern the proceedings of the Council and its Committees, the Conduct of Members and the Calling of Meetings) as it relates to the establishment of the Chief Administrative Officer Performance Appraisal Review Panel (Schedule B-6, Chief Administrative Officer Performance Appraisal Review Panel). A copy of Schedule B-6, Chief Administrative Officer Performance Appraisal Review Panel is attached to this report as Appendix A.

Comment

The Committee structure facilitate the decision-making process of and works on behalf of Council to provide advice and make recommendations to Council. They are an important forum for policy debate and public input on issues within Council's area of responsibility and captures the efficiency of working in smaller groups given that Council does not repeat the detailed discussion and analysis conducted by the Committee during Council sessions.

A key advantage of utilizing the Committee structure for many issues is the practical benefit of sharing the total Council workload across a smaller group of Councillors and provide an opportunity for a smaller group of Councillors to engage with staff and the public in in-depth discussion and analysis of policy issues and options in the Committees area of responsibility. Although the Committee structure diminishes the opportunity for all Councillors to have the same deep level of understanding of the discussions that resulted in a Committee's final recommendation to Council, the County's Procedural By-law has provisions under Section 26.18 to permit members who are not members of a Committee to attend the meetings and, with consent of the Chair, take part in the discussion.

Since its establishment in 2017, the RFP process for Councils 2019-2022 Strategic Plan has been referred to the Chief Administrative Officer Performance Appraisal Review Panel given that it is comprised of the 4 Mayors. This is not the first time that Council has directed the 4 Mayors to work together in taking the lead on a project. In 2013, Council established the Service Delivery and Organization Review Committee also comprised of the four Mayors, with the addition of one citizen appointee.

Given that Council has shown a desire to have the 4 Mayors meet to provide deeper review of key issues affecting the County, staff are recommending that the Chief Administrative Officer Performance Appraisal Review Panel be renamed to the Executive Committee which would report to Council with a broader and expanded mandate that would include making recommendations on the Chief Administrative Officers Performance Appraisal, Council's strategic policy and priorities, governance policy and structure, and Council and its operations.

At its meeting held on September 19, 2018, County Council received [Report 2018-119](#), Krecklo & Associates Inc. (K&A) Compensation Review for the Warden, Deputy Warden, and Councillors of the County of Frontenac in which County Council felt that the comparator municipalities identified in the report for the County in terms of members of Council did not adequately reflect the workload/responsibilities of Frontenac County Councils and Warden. As a result, Council, amended the resolution based on comparators it felt more adequately reflected Frontenac County Council. In addition, staff were asked to use these new comparators when carrying out the next Council Compensation Review; however no formal resolution was made to clearly identify who those comparator municipalities would be. Developing base comparators for the County of Frontenac when reviewing Council

Compensation would be an example of what would fall under the mandate of an Executive Committee.

Staff are also recommending that the Executive Committee be responsible for considering nominations to serve on the County's various Boards and Committees. When first developed, the Citizen Appointments to Boards and Committees of County Council policy required that applications be considered at a meeting of the Committee of the Whole and that the Committee of the Whole make recommendations to County Council; however at the time of the development of the policy, Committee of the Whole met as a separate meeting to allow more indepth discussion on key reports prior to the reports being presented to County Council, given that at the time, Council meetings did not include adjourning and meeting as the Committee of Whole. For the County's current 3 Committees (Community Development Advisory Committee, Joint Frontenac Accessibility Advisory Committee, and the Planning Advisory Committee), more than 30 applications were received for appointments to these Committees may overwhelm a typical heavy Council agenda. Having a separate Committee that considers nominations would follow a similar process used by other municipalities such as the City of Kingston and the City of Ottawa which have a Nominations Committee or the County of Lanark and the City of Pembroke which has a Striking Committee.

By re-naming the Chief Administrative Officer Performance Appraisal Review Panel to the Executive Committee would more adequately reflect how this Committee is currently being utilized and would permit Council in the future to continue to refer matters it so choses to this Committee without the need of establishing another Committee or amending the mandate of the current Chief Administrative Officer Performance Appraisal Review Panel.

Sustainability Implications

Good governance is critical to the sustainability of a community and provides the necessary framework to guide members of council through meetings of council and committees to aid good decision-making.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

- Susan Brant, Director of Corporate Services/Treasurer
- Joe Gallivan, Director of Planning and Economic Development
- Lisa Hirvi, Administrator, Fairmount Home
- Paul Charbonneau, Chief/Director of Emergency and Transportation Services

Appendix A

Schedule B-6 – Advisory Committee to County Council

Committee Name: Chief Administrative Officer Performance Appraisal Review Panel

(Added through By-law 2017-0029 passed August 24, 2016)

Establishment of the Panel

The County of Frontenac Chief Administrative Officer Performance Appraisal Review Panel shall be comprised of the Mayors of the four municipalities who sit on the Council of the County of Frontenac.

- (i) The members of the County of Frontenac Chief Administrative Officer Performance Appraisal Review Panel shall hold office from the date of their appointment, at the pleasure of Council, up to the end of the term of Council;
- (ii) The Review Panel shall be Chaired by the sitting Warden and supported by the Manager of Human Resources.
- (iii) The Review Panel shall be considered a Committee of Council and bound by the meeting requirements of the County's Procedural By-law No. 2013-0020 and any amendments thereto, and the Municipal Act.

Terms of Reference

- (i) Goal/Vision

The vision of the County of Frontenac stated in *Directions for Our Future is Fresh with Opportunity Growing Vibrant, Innovative, Natural, Sustainable Places*. Within the context of the Values and Principles detailed, the Chief Administrative Officer Performance Appraisal Review Panel will be guided by the Vision Statement:

Fifty years into the future, the County of Frontenac is one of the most progressive municipalities in terms of community based sustainability planning because priorities and beliefs are determined through community consultation and County-wide considerations are well thought through and incorporate the four pillars of sustainability. The vision, developed to ensure the ongoing appreciation and continued improvements to our social, cultural, economic and environmental systems, strongly defines the region.

Mandate/Terms of Reference:

The Chief Administrative Officer Performance Appraisal Review Panel is responsible for carrying out the annual Performance Appraisal of the County of Frontenac's Chief Administrative Officer by the following procedure, as set out in By-law 2017-0028 being a By-Law to Adopt a Chief Administrative Officer Performance Appraisal Policy:

1. For the purpose of determining the timing of the Performance Appraisal for the CAO, the date of hire (or promotion) to the position will be utilized.
2. All communications, correspondence and forms completed during the performance appraisal process are considered confidential in order to ensure the protection of privacy of the incumbent.
3. Unless superseded by an employment contract or an engagement letter, the process outlined in this policy (including a 360° review) will also be utilized to evaluate the performance of the CAO at the conclusion of a six month probation period.
 - a. Prior to hiring (or promotion) to the position of CAO the nature of this policy will be disclosed to the potential candidate.
4. The annual PA process will proceed as follows:
 - a. In the month of the anniversary date, the CAO will provide to the review panel the following:
 - i. A list of accomplishments on a professional and personal development level. The accomplishments will be tied to the goals and objectives outline in the previous PA, or in the event of a probationary review, the goals and objectives outline in the letter of engagement.
 - ii. A completed PA form completed in draft for consideration by the panel.
 - iii. A draft outline of objectives for the upcoming year.
 - iv. Any other information deemed necessary for the evaluation of the CAO's performance (e.g., reports, research, commendations)
 - b. At least once per Council term, the Review Panel will work with the Manager of Human Resources to conduct a 360° review including Directors, Managers and front line staff. At the discretion of Council, the 360° review may include key outside stakeholders.
 - i. The 360° will be coordinated by the Manager of Human Resources in a confidential manner and provided to the Review Panel in an aggregate format that protects the confidentiality of the respondents.

- c. The Review Panel shall review their findings and provide a final draft Performance Review and objectives for the upcoming year to the CAO for review and comment.
 - d. The CAO can:
 - i. Sign the Performance Review, acknowledging the feedback
 - ii. Acknowledge but not sign the PA and provide comment to the Review Panel
 - iii. Request a subsequent meeting with the Review Panel to provide clarification.
 - e. Should a stalemate over the contents of the PA occur between the Review Panel and the CAO, the parties may agree to non-binding mediation by an objective third party.
 - f. Upon completion of the Performance Review the Chair/Warden shall provide a summary report to all of Council in closed session.
5. Should a step increase be available and approved, the effective date shall be the anniversary date for the incumbent.

Composition of the Committee

The Council of the County of Frontenac hereby appoints the following individuals to the County of Frontenac Planning Advisory Committee:

Four (4) members of County Council, those being the Mayors of each Township:

- North Frontenac – Councillor Higgins
- Central Frontenac – Councillor Smith
- South Frontenac – Councillor Vandewal
- Frontenac Islands – Councillor Doyle

Appendix B

Schedule B-6 – Advisory Committee to County Council

Committee Name: Executive Committee

Establishment of the Panel

The County of Frontenac Executive Committee shall be comprised of the Mayors of the four municipalities who sit on the Council of the County of Frontenac.

- (iv) The members of the Executive Committee shall hold office from the date of their appointment, at the pleasure of Council, up to the end of the term of Council;
- (v) The Executive Committee shall be Chaired by the sitting Warden.
- (vi) The Executive Committee shall be considered a Committee of Council and bound by the meeting requirements of the County's Procedural By-law No. 2013-0020 and any amendments thereto, and the Municipal Act.

Terms of Reference

(ii) Goal/Vision

The vision of the County of Frontenac stated in *Directions for Our Future is Fresh with Opportunity Growing Vibrant, Innovative, Natural, Sustainable Places*. Within the context of the Values and Principles detailed, the Chief Administrative Officer Performance Appraisal Review Panel will be guided by the Vision Statement:

Fifty years into the future, the County of Frontenac is one of the most progressive municipalities in terms of community based sustainability planning because priorities and beliefs are determined through community consultation and County-wide considerations are well thought through and incorporate the four pillars of sustainability. The vision, developed to ensure the ongoing appreciation and continued improvements to our social, cultural, economic and environmental systems, strongly defines the region.

Mandate/Terms of Reference:

The Executive Committee is responsible for carrying out the following:

1. the annual Performance Appraisal of the County of Frontenac's Chief Administrative Officer by the following procedure, as set out in By-law 2017-0028 being a By-Law to Adopt a Chief Administrative Officer Performance Appraisal Policy:

2. Make recommendations to County Council on the Chief Administrative Officers Performance Appraisal;
3. Make recommendations to County Council on Council's strategic policy and priorities;
4. Make recommendations to County Council on governance policy and structure;
5. Make recommendations to County Council on Council and its operations.
6. Make recommendations to County Council on appointments to committees and boards.

Composition of the Committee

The Council of the County of Frontenac hereby appoints the following individuals to the County of Frontenac Planning Advisory Committee:

Four (4) members of County Council, those being the Mayors of each Township as elected/appointed from each municipalities in accordance with the Municipal Act.



Committee Report

To: Warden and Council Members of the County of Frontenac

From: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: October 17, 2018

Re: Community Development Advisory Committee – Report to Council

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Community Development Advisory Committee reports and recommends as follows:

1. **2018-122
Community Development Advisory Committee
Open Farms in Frontenac 2018**

Be It Resolved That the County of Frontenac continue to coordinate the “Open Farms in Frontenac” event in 2019;

And Further That \$4,000 be included in the 2019 Economic Development budget to address costs associated with coordinating and marketing the Open Farms event.

And further that given the success and projected growth of the open farms and its alignments with the Economic Development Charter, that Open Farms be considered a priority in the 2019-2022 Economic Development Work plan

2. **2013-123
Community Development Advisory Committee
Ferry by Foot**

Be It Resolved That the County of Frontenac continue with the Ferry by Foot Campaign in 2019;

And Further That Social Media Marketing of \$250 for the Ferry by Foot program be incorporated into the 2019 Economic Development tourism development budget;

And Further That the County of Frontenac seek partners to operate the Big Sandy Bay Shuttle Bus on weekends through July and August of 2019 and report back to Council in Q2 of 2019.

3. **2018-124
Community Development Advisory Committee
Investigation into the Establishment of a Frontenac Arts Fund**

Recommend That staff continue to coordinate with the Kingston Arts Council in regard to the development of a program to support the arts in Frontenac and report back with recommendations as part of the 2020 budget process.



**Minutes of the Community Development Advisory Committee Meeting
October 11, 2018**

A meeting of the Community Development Advisory Committee was held in the Bud Clayton Memorial Room, County Administrative Office, 2069 Battersea Road, Glenburnie on Thursday, October 11, 2018 at 10:30 a.m.

Present:

Robert Clinton, Chair
Barrie Gilbert
Wilma Kenny
Tracy John
Councillor John McDougall, Council Liaison
Warden Ron Higgins

Regrets:

Ella Vanderburgt
Betty Hunter, Vice Chair

Staff Present:

Alison Vandervelde, Community Development Officer
Jannette Amini, Manager of Legislative Services/Clerk (Recording Secretary)

1. Call to Order

The Chair called the meeting to order at 10:30 a.m.

2. Adoption of the Agenda

Moved By: Councillor McDougall
Seconded By: Warden Higgins

That the agenda for the October 11, 2018 meeting of the Community Development Advisory Committee be adopted.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

4. Adoption of Minutes

a) Minutes of Meeting held August 9, 2018

Moved By: Ms. John
Seconded By: Councillor McDougall

That the minutes of the Community Development Advisory Committee meeting held August 9, 2018 be adopted.

Carried

5. Deputations and/or Presentations



6. Reports to the Community Development Advisory

**a) 2018-121
Community Development Advisory Committee
Frontenac Ambassador Program, Second Year Review**

This report is for information purposes only. With respect to a question on why Ambassadors felt they were not involved, Ms. Vandervelde noted there are specific Ambassadors involved with specific goals that may not have responded to the survey. She did caution that the survey questions are open to interpretation.

With respect to growth in the workforce, it was noted that transportation has been identified as an issue in retaining staff as people cannot afford the cost of transportation when working minimum wage. The Committee also had a discussion around the effects that minimum wage has had on the job market, both positive and negative. In addition, it was noted that ethics in the younger generation have shifted as people now prioritize quality/family time over part-time work.

With respect to urban migration, discussions from local realtors indicate this migration is coming, specifically from Ottawa. As a result, staff have suggested businesses might appreciate a 5 to 10 year economic outlook specifically for Frontenac.

Warden Higgins highlighted the work being done by the Eastern Ontario Warden's Caucus (EOWC) through the Eastern Ontario Regional Network (EORN) with respect to internet and cell gap coverage.

The conversation led to the public push for recreational facilities in their own municipalities so that families do not have to travel to Kingston. Examples were splash pads and skateboard parks which attract young families.

If the County is serious about tourism, the department will require additional staff in the next few years. One suggestion was that the County invest some funding in a Masters

student who would do the majority of the work; however this does require a lot of coaching and mentoring, and is not usually associated with task-oriented projects.

With respect to staff time, given the issue of limited resources, decisions need to be made on which projects to focus on.

**b) 2018-122
Community Development Advisory Committee
Open Farms in Frontenac 2018**

Moved By: Ms. John
Seconded By: Ms. Kenny

Be It Resolved That the County of Frontenac continue to coordinate the “Open Farms in Frontenac” event in 2019;

And Further That \$4,000 be included in the 2019 Economic Development budget to address costs associated with coordinating and marketing the Open Farms event.

And further that given the success and projected growth of the open farms and its alignments with the Economic Development Charter, that Open Farms be considered a priority in the 2019-2022 Economic Development Work plan

Carried As Amended

(See Motion to Amend below which was Carried)

Motion to Amend

Moved By: Warden Higgins
Seconded By: Ms. Kenny

And further that given the success and projected growth of the open farms and its alignments with the Economic Development Charter, that Open Farms be considered a priority in the 2019-2022 Economic Development Work plan

Carried

Ms. Vandervelde provide the Committee with a debrief of Wednesday night’s meeting with Open Farms participants as this information was not included in the report.
Comments included:

- Everyone liked the signage as one component of the overall effective marketing campaign.
- Seemed like most visitors were locals and would like to focus next year on drawing out the Kingston consumers.
- Visitors tended to be mostly young families and the foodie crowd but they would like to shift this more to the foodie market for next year.
- Regarding the date for next year, it was suggested to combine Open Farms with the plowing match to compliment Open Farms, and boost attendance at the plowing match. Staff will create an online survey to get individual feedback from participants before confirming the 2019 event date.

- Sales were very good across all locations. Following the success of Open Farms, some producers ran short on products for their regular customers the following week. Next year, they will plan for packaging specifically for Open Farms so as not to impact their regular sales.
- Attendance ranged from an estimate of approximately 250 to 600-700 at some locations. There was a lot of conversation among the participants around logistics and how to better handle these types of crowds next year.
- Staff have also heard from other farms that want to be involved next year.
- Comments regarding the videos were great and the farms want to do them again next year as it portrays the comradery of the farming community to the audience.
- There were positive comments around the t-shirts noting that they added to the feeling of consistency across locations, which visitors really seemed to appreciate. They were also highly visible, making farm staff and volunteers easy to identify.

It was felt that the cost of staff time should be shown in dollars so that the full cost to the County is shown. Council needs to see the impact to work plans when staff focus on specific projects that take up significant time. Regarding comments about offloading this project externally, staff cautioned that having a coordinator is what really made this project work. Without a dedicated coordinator, the event will eventually fizzle.

**c) 2013-123
Community Development Advisory Committee
Ferry by Foot**

Moved By: Ms. John
Seconded By: Warden Higgins

Be It Resolved That the County of Frontenac continue with the Ferry by Foot Campaign in 2019;

And Further That Social Media Marketing of \$250 for the Ferry by Foot program be incorporated into the 2019 Economic Development tourism development budget;

And Further That the County of Frontenac seek partners to operate the Big Sandy Bay Shuttle Bus on weekends through July and August of 2019 and report back to Council in Q2 of 2019.

Carried

It was questioned if staff were aware of how many people chose to use the bus as a result of hearing about this on social media, to which staff noted that a survey of passengers was considered; however this year, staff wanted to keep it simple. Staff will consider using a quick questionnaire on the shuttle bus next year.

It was questioned if staff could make better use of the electronic signs already at the ferry dock to better explain the ferry system; staff noted that currently, the dock area is overwhelmed with signage which is why staff focused on the social media campaign.

**d) 2018-124
Community Development Advisory Committee
Investigation into the Establishment of a Frontenac Arts Fund**

Moved By: Councillor McDougall
Seconded By: Ms. Kenny

Recommend That staff continue to coordinate with the Kingston Arts Council in regard to the development of a program to support the arts in Frontenac and report back with recommendations as part of the 2020 budget process.

Carried

The Committee suggested adding the Grace Centre to the artistic platforms and outlets in Frontenac.

7. Communications



8. Other Business

Ms. Vandervelde noted the Festival of Small Halls concert series, which is looking to seriously grow through Eastern Ontario, hosted two concerts at venues in Frontenac this year. Organizers have confirmed that due to this year's success, they will use the Grace Centre in Sydenham and the Golden Links Hall in Harrowsmith for concerts again next year as well as a potential to expand to Verona. Many of the attendees to the concerts came from Kingston and further away.

9. Next Meeting

- a) The next regular meeting of the Community Development Advisory Committee is scheduled for Thursday, December 13 at 10:30 a.m. at the County Administrative Building.

10. Adjournment

Moved By: Warden Higgins
Seconded By: Mr. Gilbert

That the meeting hereby adjourn at 12:19

Carried

By-Law No. 2018-0034

of

The Corporation of the County of Frontenac

being a by-law to establish a fees and fares schedule for the Frontenac-Howe Islander Ferry operation for the year 2019

Whereas Section 391 of the *Municipal Act, 2001, S.O. 2001, c.25, as amended* authorizes a municipality to impose fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

And Whereas the Corporation of the County of Frontenac operates a ferry to and from Howe Island known as the Frontenac-Howe Islander Ferry;

And Whereas the Council of the County of Frontenac deems it expedient to adopt the following fees and fares in relation to the Frontenac-Howe Islander Ferry operation for the year 2019;

Now Therefore Be It Resolved That the Council of the County of Frontenac hereby adopts the following fees and fares structure in relation to the Frontenac-Howe Islander Ferry operation for the year 2019:

1. The 2019 pass shall provide access to both the County and Township operated ferries.
2. A common fee structure shall apply for both the County and Township operated ferries.
4. Fees shall only be collected when vehicles are coming onto Howe Island from either the County or Township operated ferry.
5. The County and the Township will continue to make available temporary passes to provide for short term requirements, which can be arranged at the Frontenac-Howe Islander Ferry office or the Township of Frontenac Islands' municipal office on Howe Island.
6. The discounted tickets to provide to visiting friends and family will be continued in 2018. One book of 10 tickets will be sold per pass holder for a price of \$45.00 to accommodate this requirement.

7. 2019 Fees and Fares shall be established as follows:

Annual pass for a single vehicle	* \$260.00
One additional annual pass for a single vehicle per household **	* \$66.00
Two way trip for single vehicle	\$6.00
Two way trip for single vehicle with trailer in tow	\$12.00
Additional charges for annual pass holder with trailer in tow	\$6.00
Two way trip for any heavy vehicle	\$15.00
Replacement fee per annual pass (Charged for every replacement)	\$25.00

Definitions

Single Vehicle

Single vehicle will include a car, motorcycle, van, SUV, or pickup truck.

Heavy Vehicle

Any vehicle greater than 6,000 kgs and/or 7 metres (23 feet).

* These fees will be discounted by 10% for applicants who can show documentation indicating they are 65 years of age or older during 2019.

** A second pass for \$66.00 will only be available if the second vehicle involved is registered to:

- The same individual who purchased the first full-price 2019 annual pass;
- An individual who is married to or is in a common-law relationship with the full-price 2019 annual pass purchaser;
- The dependent child of a full-price 2019 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is under the age of 18;
- The dependent child of a full-price 2019 annual pass purchaser or the full-price pass purchaser's married or common-law spouse who is over the age of 18 only if the dependent child has both the same permanent address as the full-price 2019 annual pass purchaser and is attending school full-time.

8. Documentation must be provided that satisfies the staff person issuing the passes.

9. A third pass at a reduced rate is not available.

10. Township of Frontenac Islands' vehicles and vehicles which, through previous notification, the Township of Frontenac Islands identifies as undertaking Township business are exempted.

11. A memorandum of understanding addressing the details of this arrangement has been executed to address the sharing of revenues between the County and the Township.

12. That this by-law shall come into force and take effect on the date of final passing.

Read a first and second time this 17th day of October, 2018.

Read a third time and finally passed this 17th day of October, 2018.

The Corporation of the County of Frontenac

Ron Higgins, Warden

Jannette Amini, Clerk

By-Law Number 2018-0035

of

The Corporation of the County of Frontenac

being a by-law to amend By-law No. 2013-0020 (Procedural By-law) to Change the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee

Whereas Section 238(2) of the *Municipal Act, 2001, S.O. 2001, c.25, as amended* (the Act) provides that Council shall pass a procedure by-law for governing the calling, place and proceedings of meetings;

And Whereas By-law No. 2013-0020, being a bylaw to provide for governing the proceedings of the Council and its committees, the conduct of members and the calling of meetings, was adopted by the Council of the Corporation of the County of Frontenac on May 15, 2013;

And Whereas The Corporation of County of Frontenac deems it expedient to amend By-law No. 2013-0020 as it relates to Changing the Name and Mandate of the CAO Performance Appraisal Review Panel to the Executive Committee;

Now Therefore Be It Resolved That the Council for The Corporation of the County of Frontenac hereby enacts as follows:

That Procedural By-law 2013-0020 as amended be further amended as follows:

That Schedule B-6, Chief Administrative Officer Performance Appraisal Review Panel be deleted in its entirety and replaced with Schedule B-6, Council Executive Committee attached to this By-law hereto as Appendix A

That this amending by-law shall come into force and take effect on the date of final passing.

Read a First and Second Time this 17th day of October, 2018.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of October, 2018.

The Corporation of the County of Frontenac

Ron Higgins, Warden

Jannette Amini, Clerk

Appendix A to By-law 2018-0035

Schedule B-6 – Advisory Committee to County Council

Committee Name: Executive Committee

Establishment of the Panel

The County of Frontenac Executive Committee shall be comprised of the Mayors of the four municipalities who sit on the Council of the County of Frontenac.

- (i) The members of the Executive Committee shall hold office from the date of their appointment, at the pleasure of Council, up to the end of the term of Council;
- (ii) The Executive Committee shall be Chaired by the sitting Warden.
- (iii) The Executive Committee shall be considered a Committee of Council and bound by the meeting requirements of the County's Procedural By-law No. 2013-0020 and any amendments thereto, and the Municipal Act.

Terms of Reference

- (i) Goal/Vision

The vision of the County of Frontenac stated in *Directions for Our Future* is *Fresh with Opportunity Growing Vibrant, Innovative, Natural, Sustainable Places*. Within the context of the Values and Principles detailed, the Chief Administrative Officer Performance Appraisal Review Panel will be guided by the Vision Statement:

Fifty years into the future, the County of Frontenac is one of the most progressive municipalities in terms of community based sustainability planning because priorities and beliefs are determined through community consultation and County-wide considerations are well thought through and incorporate the four pillars of sustainability. The vision, developed to ensure the ongoing appreciation and continued improvements to our social, cultural, economic and environmental systems, strongly defines the region.

Mandate/Terms of Reference:

The Executive Committee is responsible for carrying out the following:

1. the annual Performance Appraisal of the County of Frontenac's Chief Administrative Officer by the following procedure, as set out in By-law 2017-0028 being a By-Law to Adopt a Chief Administrative Officer Performance Appraisal Policy;
2. Make recommendations to County Council on the Chief Administrative Officers Performance Appraisal;

3. Make recommendations to County Council on Council's strategic policy and priorities;
4. Make recommendations to County Council on governance policy and structure;
5. Make recommendations to County Council on Council and its operations.
6. Make recommendations to County Council on appointments to committees and boards.

Composition of the Committee

The Council of the County of Frontenac hereby appoints the following individuals to the County of Frontenac Planning Advisory Committee:

Four (4) members of County Council, those being the Mayors of each Township as elected/appointed from each municipalities in accordance with the Municipal Act.

By-Law No. 2018-0036

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
October 17, 2018

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on October 17, 2018 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on October 17, 2018 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on October 17, 2018 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 17th day of October 2018.

Read a Third Time and Finally Passed, Signed and Sealed this 17th day of October 2018.

The Corporation of the County Of Frontenac

Ron Higgins, Warden

Jannette Amini, Clerk