



**Frontenac County Council Meeting  
Wednesday, June 20, 2018 – 9:00 a.m.  
Kingston Frontenac Rotary Auditorium,  
2069 Battersea Road, Glenburnie  
Council will resolve into Closed Meeting  
and will reconvene as regular Council at 9:30 a.m.**

---

## **AGENDA**

Page

### **Call to Order**

### **Closed Session**

- a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held April 18, 2018
2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - as it relates to the litigation around the Howe Island Ferry lifting of heavy vehicle restrictions that support agricultural operations

**Resolved That** Council rise from Committee of the Whole closed session with/without reporting

### **Approval of Addendum**

### **Disclosure of Pecuniary Interest and General Nature Thereof**

### **Adoption of Minutes**

- a) Minutes of Meeting held May 16, 2018

**Resolved That** the minutes of the regular Council meeting held May 16, 2018 be adopted.

### **Deputations and/or Presentations**

### **Proclamations**

### **Move into Committee of the Whole**

- a) **That** Council adjourn and meet as Committee of the Whole Council, with

9 - 22

the Deputy Warden in the Chair.

**Briefings**

- 23 - 35
- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.
  - b) **Mr. Richard Allen**, Manager of Economic Development, will provide Council with a briefing on the status of the K&P Trail Construction. [See Information Reports from the Chief Administrative Officer, clause c)]

**Unfinished Business**

**Recommend Reports from the Chief Administrative Officer**

- 36 - 40
- a) **2018-078**  
**Office of the Chief Administrative Officer**  
**Permitted and Restricted Uses of the Verona Trail Head Lands**  
**Recommendation**  
  
**Be It Resolved That** staff be directed to commence the process of bringing forward for Councils consideration a By-law to Regulate and Control the Parking of Vehicles on Property owned by the County of Frontenac.
- 41 - 42
- b) **2018-079**  
**Emergency and Transportation Services**  
**Capital Purchase of New Defibrillator/Monitors and Panasonic Tablets**  
**Recommendation**  
  
**Be It Resolved That** the Council of the County of Frontenac accept the Emergency and Transportation Services – Capital Replacement of Defibrillator/Monitors and purchase of additional eACR Tablets report for information,  
  
**And Further That** the Council of the County of Frontenac approve the replacement of twenty-two (22) LIFEPAK 15 Defibrillator/Monitors and purchase of ten (10) new eACR tablets.
- 43 - 57
- c) **2018-080**  
**Planning & Economic Development**  
**Extension of Approval of Draft Plan of Subdivision**  
**2292 Sands Road Township of South Frontenac**  
**County File #10T-2011/002**  
**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Planning and Economic Development - Extension of Approval of Draft Plan of Subdivision - 2292 Sands Road Township of South Frontenac - County File #10T-2011/002 report for information;

**And Further That** the Council of the County of Frontenac extend the draft approval for the plan of subdivision for 2292 Sands Road, Battersea, to July 17, 2019, based on the attached conditions detailed in Appendix B, approved by County Council July 17, 2013.

58 - 62

- d) **2018-081**  
**Planning and Economic Development**  
**Request for ATV Use on K&P Trail**  
**July 7, 2018**  
**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac accept the Planning and Economic Development - request for ATV Use on K&P Trail - July 7, 2018 report for information;

**And Further That** the Council of the County of Frontenac authorize The Verona Lions Club use of the K&P Trail for Motorized Off-Road Vehicles along Verona Street between Verona Sand Road and Prince Charles Elementary School on July 7, 2018.

63 - 74

- e) **2018-082**  
**Planning & Economic Development**  
**Extension of Approval of Draft Plan of Condominium**  
**Cranberry Cove**  
**County File 10CD-2012/002**  
**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Planning and Economic Development – Extension of Approval of Draft Plan of Condominium – Cranberry Cove – County File 10CD-2012/002 report for information;

**And Further That** the Council of the County of Frontenac extend the draft approval for the plan of condominium for Cranberry Cove, to July 16, 2018, based on the attached conditions detailed in Appendix B, approved by County Council July 16, 2014.

75 - 76

- f) **2018-084**  
**Fairmount Home**  
**Ministry Funding for Specialized Care**

**Recommendation**

**Whereas** the Ministry of Health and Long-Term Care is investing in staffing of Long Term Care homes, and Long Term Care homes will receive annualized base funding to create and fill a net new full-time equivalent position requiring a qualified registered nurse to provide direct and specialized care to Long Term Care residents.

**Be it Resolved That** the Council of the County of Frontenac accept the creation of a net new full-time equivalent position, Assistant Director of Care - Resident Services, effective October 1, 2018.

77 - 78

- g) **2018-085  
Fairmount Home  
Parking Lot Repairs  
Recommendation**

**Be It Resolved That** the Council of the County of Frontenac approve the increase of the 2018 budget from \$25,000 to \$51,712 for the minor repairs to the parking lots and laneways.

**And Further That** the staff be directed to prepare a multi-year plan for the repair or replacement of the parking lots and laneways, to be presented in the 2019 budget cycle.

79 - 80

- h) **2018-086  
Corporate Services  
Federation of Canadian Municipalities Municipal Asset  
Management Program Funding  
Recommendation**

**Be It Resolved That** the Council of the County of Frontenac accept the Corporate Services – Federation of Canadian Municipalities (FCM) Municipal Asset Management Program (MAMP) Funding report for information;

**And Further That** the Council of the County of Frontenac authorize staff to apply for the maximum contribution of \$50,000 from the FCM MAMP funding program to augment the County's reserve allocations for asset condition assessment.

**And Further That** the Council of the County of Frontenac authorize the Clerk to provide a copy of the resolution acknowledging that staff is submitting the application along with Council's commitment to the condition assessment project including a declaration of the municipal contribution from the County Operations Reserve.

- 81 - 83            i)    **2018-090**  
**Office of the Chief Administrative Officer**  
**Communication of County of Frontenac Issues and Priorities to the**  
**new Provincial Government**

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac confirm the following as issues and priorities of the County of Frontenac:

1. Cell gap coverage
2. Broadband speed and access
3. Public Safety Network
4. Infrastructure funding
5. OPP costs
6. Long Term Health Care
7. Business Education Tax
8. Upload highway 38 back to the Province or provide the funding to maintain and sustain this infrastructure
9. End the double hatter issue for volunteer fire fighters
10. Community Medicine delivered by Paramedics.

- 84 - 86            j)    **2018-091**  
**Planning and Economic Development**  
**North Frontenac Telephone Company (NFTC) request for access to**  
**the K&P Trail for fibre build**

**Recommendation:**

**Be It Resolved That** Council of the County of Frontenac provide consent to the North Frontenac Telephone Company to install fibre-optic infrastructure in the K&P Trail,

**And Further That** staff be directed to prepare an agreement between the County of Frontenac and the North Frontenac Telephone Company in regard to providing access to the K&P Trail for installation of buried fibre optic cable.

**Information Reports from the Chief Administrative Officer**

- 87 - 88            a)    **2018-083**  
**Fairmount Home**  
**Lighting Replacement**
- 89 - 94            b)    **2018-087**  
**Corporate Services**  
**2018 First Quarter Financial Summary**
- 95 - 103          c)    **2018-088**  
**Planning and Economic Development**

## **K&P Trail Construction update**

### **Reports from Council Liaison Appointees**

- a) Emergency and Transportation Services - Councillor Nossal
- b) Long Term Care (Fairmount Home) - Councillor Inglis
- c) Corporate Services - Councillor Dewey
- d) Planning and Economic Development - Councillor McDougall

### **Reports from External Boards and Committees**

- a) Kingston Frontenac Library Board Update - Councillor Nossal
- b) KFL&A Public Health Board Update - Deputy Warden Doyle
- c) RULAC, LSR and other Updates
- d) Algonquin Land Claim Update - Councillor Inglis
- e) Housing and Homelessness Committee Update - Councillor McDougall
- f) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Deputy Warden Doyle

### **Reports from Advisory Committees of County Council**

#### **Return to Council**

- a) **That** Council revert from Committee of the Whole Council, to Council.

#### **Adoption of the Report of the Committee of the Whole Council**

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

#### **Motions, Notice of Which has Been Given**

#### **Giving Notice of Motion**

#### **Communications**

#### **That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) From EEDI and TREC Solarshare an Notice of a Proposal to engage in a Solar Facilities on buck Bay Rd in South Frontenac Township [Distributed to Members of County Council May 18, 2018]
- b) From the County of Renfrew of the Adoption of an Official Plan

- Amendment in Accordance with Sections 17 and 26 of the Planning Act  
[Distributed to Members of County Council May 18, 2018]
- c) From the New Leaf Link inviting us to an Open House and Fundraiser  
[Distributed to Members of County Council May 18, 2018]
  - d) From the OGRA Municipal Alliance an invitation to join the preferred  
Autonomous Vehicles Test Corridor  
[Distributed to Members of County Council May 18, 2018]
  - e) From the Solar Provider Group to notify County of Frontenac on their  
intentions to construct a solar facility on Murton Rd, 3348  
[Distributed to Members of County Council May 25, 2018]
  - f) From the Solar Provider Group to notify County of Frontenac on their  
intentions to construct a solar facility on Murton Rd, 3358  
[Distributed to Members of County Council May 25, 2018]
  - g) From the Solar Provider Group to notify County of Frontenac on their  
intentions to construct a solar facility on Railton Rd, 3833  
[Distributed to Members of County Council May 25, 2018]
  - h) From Allen and Partners to Thank Mrs. Susan Brant, Director of  
Corporate Services  
[Distributed to Members of County Council May 25, 2018]
  - i) From the Corporation of the Municipality of Killarney an resolution No.  
18-159  
[Distributed to Members of County Council May 25, 2018]
  - j) From Kingston and Frontenac Housing Corporation Agenda for 05-2018  
[Distributed to Members of County Council May 25, 2018]
  - k) From the Municipality of Tweed to announce the upcoming Teeny Tiny  
Summit on June 14, 2018  
[Distributed to Members of County Council May 25, 2018]
  - l) From the Southern Frontenac Community Services regarding 29th  
Annual General Meeting on June 22, 2018  
[Distributed to Members of County Council May 25, 2018]
  - m) From the Kingston Frontenac Public Library Board regarding the  
Minutes of Regular Meeting #2018-04  
[Distributed to Members of County Council May 25, 2018]
  - n) From the Kingston Frontenac Public Library Board regarding the  
Minutes of Regular Meeting #2018-03  
[Distributed to Members of County Council May 25, 2018]
  - o) From the East Ferris Municipality regarding Regular Council Meeting  
that resolved resolution #2018-165 to Approve Landfill Projects  
[Distributed to Members of County Council May 25, 2018]
  - p) From the City of Hamilton regarding a Resolution for the Right to

Approve Landfill Developments

[Distributed to Members of County Council May 25, 2018]

- q) From the City of Quinte West regarding the Resolution of Cannabis Grace Period Request  
[Distributed to Members of County Council June 1, 2018]
- r) From the KFL&A Board of Health providing its Minutes of Meeting held April 25 2018  
[Distributed to Members of County Council June 1, 2018]
- s) From Warden Higgins regarding citizen concerns of the proposed Johnston Point Plan of Subdivision  
[Distributed to Members of County Council June 8, 2018]
- t) From Ontario Aggregate Resources Corporation, 2017 Annual Report  
[Distributed to Members of County Council June 8, 2018]
- u) To Mayors and Council Members regarding Cross-Country Consultations on air passenger right and the aviation ecosystem  
[Distributed to Members of County Council June 15, 2018]

**Other Business**

**Public Question Period**

**By-Laws – General By-laws and Confirmatory By-law**

- a) First and Second Reading  
**Resolved That** leave be given the mover to introduce by-law a) that has been circulated to all Members of County Council and that by-law a) be read a first and second time.
- b) Third Reading  
**Resolved That** by-law a) be read a third time, signed, sealed and finally passed.

**By-Laws**

**104 - 105**

- a) To Confirm all Actions and Proceedings of County Council

**Adjournment**

















**Further That** Council express their sincere appreciation to EORN and the EOWC for their efforts to improve cellular coverage and capacity in Frontenac County and Eastern Ontario.

**Carried**

**Information Reports from the Chief Administrative Officer**

- a) **2018-064  
Emergency and Transportation Services  
2017 Year in Review**
- b) **2018-065  
Emergency and Transportation Services  
Medical Tiered Response Program Agreement - Criteria**
- c) **2018-077  
Fairmount Home  
Quarterly Update Activity Report**

**Reports from Council Liaison Appointees**

- a) **Emergency and Transportation Services - Councillor Nossal**

Councillor Nossal provided an overview of the Emergency and Transportation Services liaison activities since the last Council meeting.

- b) **Long Term Care (Fairmount Home) - Councillor Inglis**

Councillor Inglis provided an overview of the Fairmount Home liaison activities since the last Council meeting.

- c) **Corporate Services - Councillor Dewey**

Councillor Dewey provided an overview of the Corporate Services liaison activities since the last Council meeting.

- d) **Planning and Economic Development - Councillor McDougall**

Councillor McDougall provided an overview of the Planning and Economic Development liaison activities since the last Council meeting.

**Reports from External Boards and Committees**

- a) **Kingston Frontenac Library Board Update - Councillor Nossal**





- a) From the Corporation of the Town of Amherstburg at a Regular meeting on April 9, 2018 Council has passed the following Resolution #20180409-107  
[Distributed to Members of County Council April 20, 2018]
- b) From the Ministry of Agriculture, Food & Rural Affairs are accepting Applications for 2018  
[Distributed to Members of County Council April 20, 2018]
- c) From the Ministry of Citizenship and Immigration, encourage to submit a nomination for the Champion of Diversity Award 2018  
[Distributed to Members of County Council April 20, 2018]
- d) From AMO regarding the 2018 – 2020 board of Directors Call for Nominations  
[Distributed to Members of County Council April 27, 2018]
- e) From Ross Sutherland Councillor of South Frontenac, Loughborough District regarding Johnston's Point  
[Distributed to Members of County Council April 27, 2018]
- f) From Meela Melnik-Proud, Matt Rennie and Evonne Potts regarding Johnston's Point  
[Distributed to Members of County Council April 27, 2018]
- g) From the KFL&A Board of Health General providing its Meeting Minutes for March 28, 2018  
[Distributed to Members of County Council April 27, 2018]
- h) From the Municipality of East Ferris regarding its Council resolution addressing the wolf population.  
[Distributed to Members of County Council April 27, 2018]
- i) From the Township of Uxbridge regarding Council resolution addressing Bill 16, Respecting Municipal Authority over landfilling sites, File A-00G  
[Distributed to Members of County Council April 27, 2018]
- j) From the Kingston Frontenac Public Library providing the County of Frontenac with an Annual report regarding the success from the past year.  
[Distributed to Members of County Council April 27, 2018]
- k) Memorandum to County Council from the Director of Planning and Economic Development regarding Johnston Point  
[Distributed to Members of County Council April 27, 2018]
- l) From the City of Kingston providing the County of Frontenac with a Housing and Homelessness Report May 1, 2018.  
[Distributed to Members of County Council May 4, 2018]
- m) From the Town of Lakeshore regarding Renovation and Demolition of buildings with Hazardous Materials  
[Distributed to Members of County Council May 4, 2018]
- n) From Morrison Hershfield LTD a Notice of Study Commencement regarding Wolfe Island Ferry Dock  
[Distributed to Members of County Council May 4, 2018]
- o) From the Kingston and Frontenac Housing Corporation with an Agenda 04-2018  
[Distributed to Members of County Council May 4, 2018]
- p) From the Minister of Seniors Affairs regarding that June is Ontario's 34th annual Seniors Month  
[Distributed to Members of County Council May 11, 2018]
- q) From the County of Renfrew regarding Notice of the Adoption of an Official





# Administrative Report

June 20, 2018  
Report 2018-5



Mr. Kelly Pender , Chief Administrative Officer, will provide Council wi...

AGENDA ITEM #a)

# CAO Schedule June 2018

- FCM Conference, May 30 to June 5, Halifax, Nova Scotia
- Long Term Care Workshop, June 11, Fairmount Home
- EOLC meeting, June 11, 2018, County of Frontenac
- Frontenac CAO's meeting, June 18, South Frontenac
- CFDC Annual General Meeting, June 19, Verona
- Superior Court, Osgoode Hall, Sorensen et al and the County of Frontenac, June 21, Toronto
- Southern Frontenac Community Services 29th Annual General Meeting/ Breakfast June 22, Sydenham



## EOWC/EOLC Update

- EOWC meeting taking place today in Gananoque – looking at priorities for AMO discussions with the new government
- EOLC continues to meet regularly through the summer on the Eastern Ontario Economic Development Strategy refresh with MDB Insights
  - » Targeting the Ontario East Conference in September for the launch



# AMCTO Regulatory Proposals

**Fire Services Regulations Finalized:** The Ministry of Community Safety and Correctional Services passed three new regulations governing fire services in Ontario.



# AMCTO Resources

- **Updated Freedom of Information (FOI) and Protection of Privacy Manual:** The province has recently [updated its manual](#) for freedom of information (FOI) and protection of privacy.
- **New Asset Management Resources:** The Minister of Infrastructure wrote to Mayors, CAOs, and Stakeholders to provide an update on [new asset management resources](#) available to municipalities.
- **New Map of Ontario Treaty Obligations:** The Government of Ontario has created an [interactive map](#) of all Ontario's treaty obligations and First Nations reserves.

# AMCTO Resources

- **New Cannabis Briefing Deck:** The Ministry of the Attorney General's Cannabis Legalization Secretariat, in partnership with the Association of Municipalities of Ontario (AMO), has prepared a comprehensive [briefing deck](#) for the municipal sector.
- **Bill 68 Resources:** As part of our mission to support the implementation of Bill 68, AMCTO has a range of resources to help municipalities, including a bill 68 [implementation schedule](#), an [updated list](#) of municipal integrity commissioners, and a [backgrounder](#) on changes to closed meeting rules.
- **AMCTO List of Integrity Commissioners:** AMCTO has created a [database of integrity commissioners](#). If the integrity commissioner listed for your municipality is missing or out-of-date, please [send us an email](#).

## OCIF Funding

- Every two years, the County and Townships are eligible for \$1.9M in OCIF top up funding for a regional roads/ regional core infrastructure funding
  - » Staff currently investigating options to access this funding
  - » Over a 6 year period, this could inject up to an additional \$5.9M of Federal/Provincial infrastructure
  - » OCIF is the preferred capital funding mechanism

# Economic Development

## Trans Canada Trail Funding

In addition to existing RED funding, the County has been granted \$24,000 to assist with production and installation of K&P Trail wayfinding signs

## Web Content Development

Local Bloggers Heidi & Mike have been tweeting, blogging and posting to Instagram their Frontenac adventures. Please comment, share and promote when posted online.

## Frontenac Ambassador Engagement

- 136 Total Ambassadors
- 66.4% Average newsletter opens
- 25.2% Average newsletter clicks



May 2018 • 31 days Frontenac County

TWEET HIGHLIGHTS

MAY 2018 SUMMARY

Tweets 76 Tweet impressions 48.8K

Profile visits 1,390 Mentions 80

New followers 34 Followers as of May 31, 2018 2,059

Top Tweet earned 6,828 impressions

Council will support the bid by @VisitKingston1 to host the 2020 Brier [ow.ly/cbbP30k0HLv](http://ow.ly/cbbP30k0HLv) All in favour. @RTO9\_CA @CurlingCanada #VisitKingston #FrontCnl [pic.twitter.com/Zi04ZRCFF](http://pic.twitter.com/Zi04ZRCFF)



1 3 5

Top media Tweet earned 2,373 impressions

Council passes motion to adopt Psychological Health & Safety in the Paramedic Service Organization Standard as best practice and research and key guidance & concepts in the continued development of @FPSParamedics Mental Wellness Program for its paramedics All in favour

#FrontCnl [pic.twitter.com/5aZrRFDqGu](http://pic.twitter.com/5aZrRFDqGu)

Psychological health and safety in the Paramedic Service Organization Recommendation:

Be It Resolved That the Council of the County of Frontenac accept the Emergency and Transportation Services – Psychological Health and Safety in the Paramedic Service Organization Standard report for information.

And Further That the Council of the County of Frontenac adopt the Psychological Health and Safety in the Paramedic Service Organization Standard as best practice and research, as well as key guidance and concepts in the continued development of Frontenac Paramedic Services Mental Wellness Program for its paramedics.

1 2 14

Top Follower followed by 8,461 people



Parachute

@parachutecanada **FOLLOWS YOU**

Parachute is a national, charitable organization dedicated to preventing injuries and saving lives. #ConcussionEd #CrossSAFE #VisionZero #ParachuteVZ

# Twitter Update

# Paramedic Services Week May 29 – June 2



Administrative Report, Frontenac County Council, June 20, 2018



# Survivor story – Jim Keech

- Front page newspaper coverage
- [Prime time CKWS news](#)
- Multiple radio stations



# Fairmount Home Butterfly Release June 2



# First Responders for PTSD Golf Tournament June 8, 2018 It was a great success! Thank You!





**Report 2018-078**

**Council Recommend Report**

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk  
**Date of meeting:** June 20, 2018  
**Re:** **Office of the Chief Administrative Officer – Permitted and Restricted Uses of the Verona Trail Head Lands**

---

**Recommendation**

**Be It Resolved That** staff be directed to commence the process of bringing forward for Councils consideration a By-law to Regulate and Control the Parking of Vehicles on property owned by the County of Frontenac.

**Background**

In 2016, Frontenac County Council provided direction to purchase and remediate the property at 6503 Road 38 (corner of Bellrock Road and Road 38) for the purpose of developing a public trail access point. The property is located near the southern end of the village of Verona, and is referred to as the “Verona Trailhead” for the remainder of this report. The remediation is now complete and the lot has been restored to gravel fill, with minor improvements until further direction is provided by Council.

In the late fall of 2017 public consultation in the form of an open house event in partnership with the Verona Community Association, and an open public survey, was conducted to solicit design suggestions for the Verona Trailhead. The open house and survey also sought feedback in regards to the use of ATV’s on the K&P Trail from Bellrock Road to Craig Road.

Using in-house resources, staff developed a design for the property which incorporates suggestions from the public feedback as well as accessible design standards which has been endorsed by the Accessibility Advisory Committee, the Community Development Advisory Committee and the Township of South Frontenac Public Works.

**Comment**

As part of the 2019 budget process, staff will be bringing forward a project proposal regarding the development of this site. Currently with the site undeveloped, a number of

issues have arisen and staff have on numerous occasions, and continue to receive, complaints including the parking of transport trailers, the space being used for commercial activity, and idling which have led to concerns over noise and traffic/pedestrian safety. Concerns have also been expressed of the potential of motor vehicle accidents occurring at the Bell Rock Road/Road 38 intersection as these heavy vehicles enter local traffic.

As noted, the site is currently undeveloped, leaving the lot open to interpretation and flexible use. Other uses that have been observed are the use of the site as a car park for carpooling, congregation of vehicles in the evening, use by the farmers market and yard sales.

It is anticipated by staff that the parking of heavy vehicles may lessen once the site improvements have been made, including identified parking areas, curbing, landscaping, and signage as it will become difficult for these large vehicles to enter and exit the lot; however Council has yet to commit the funds to the development of this lot.

### **Options for Discussion**

#### **Option 1**

#### **Implementation of a By-law to Regulate and Control Parking in the lot**

As noted in the Background of the report, the property was purchased with the intent to develop a trailhead for access to the K&P Trail in Verona. This is the first of 4 anticipated trailheads, with one being developed in each of the Townships. The number of transports being observed on any given day ranges from 1 to 3, which take up a large portion of the site and creates a barrier for trail users coming to the region to enjoy the trail. The implementation of a parking by-law to regulate and control parking in the lot would provide the County with control over the uses of the lot including provisions to prohibit heavy vehicles and establish controlled parking. The Parking by-law would be amended in the future to include other properties the County purchases as parking areas for Trail Heads or other uses.

For Council's consideration, staff will also investigate for inclusion in the by-law other uses/regulations for the site including the provision for permits for special or alternate uses such as the farmers market which would provide the County with the ability to control/limit these other uses from taking up a large portion of the lot during peak trail use times such as weekends; designated parking spaces for trailers to ensure trailers can be accommodated; and controlled use of extended lengths of stay to ensure the lot continues to provide available parking for its intended use.

Given that the intent of the by-law is to control, regulate or prohibit an activity, a penalty section would be included in order to make the by-law enforceable. Section 425 of the Municipal Act provides the authority for municipalities to create offences and Section 429 enables a municipality to establish a system of fines. In order for the County of Frontenac to enforce offences in its parking by-law, a number of process must occur including:

- Draft By-law for solicitor review (and public consultation)  
Care and attention to detail is necessary when preparing a by-law, specifically a by-law that will prohibit certain activities and create offences for contravention, given that the consequences of a poorly drafted by-law invalidate or void the by-law and can be set aside by the courts in whole or in part. A draft parking by-law should be reviewed by the County Solicitor.
- By-law approved by Council
- Once approved by Council, application must be made to the Ministry of the Attorney General's Office for approval of set fines.

The authority for municipalities to commence proceedings with respect to parking infractions is found under Part II of the Provincial Offences Act. Section 91.1 (1) of the Act states that the Chief Justice of the Ontario Court of Justice may specify an amount as the set fine for the purpose of proceedings under Part I or II for any offence.

With respect to enforcement, Section 15 (1) of the Provincial Offences Act requires that a provincial offences officer issue a certificate of parking infraction certifying that a parking infraction has been committed. The County of Frontenac currently has an agreement in place with Ken Gilpin (Municipal Law Enforcement Inc.) as the County Weed Inspector and there is the option to include parking enforcement in the agreement. Municipal Law Enforcement Inc which is available 24/7 has a staff member on call and is able to enforce parking restrictions outside of normal business hours, including parking overnight. Mr. Gilpin also works with the Townships as a By-law Enforcement Officer.

In order to escalate a Parking Infraction to ensure payment, an agreement is required between the municipality and the Ministry of Transportation for access to its Authorized Requester Information Services (ARIS). The County currently has an agreement in place with MTO for the use of ARIS to obtain drivers abstract information for staff required to drive County vehicles. This is administered through both Human Resources and Frontenac Paramedic Services. If Council wishes to move forward with the implementation of a parking by-law, the agreement will require amendments to include vehicle registration.

The Township of South Frontenac also has a parking by-law and an agreement with the MTO for access to ARIS; however in preliminary discussions with Township staff, County staff have been advised that the Township is currently unable to take on this responsibility. Given that there will eventually be four trail heads, a longer term solution will be required.

## **Option 2**

### **Status Quo**

The County does have the option to do nothing at this time, however, neighbouring residents do have legitimate concerns with current use of the property.

1. Noise

The recurring issue of concern appears to be the disturbing noise made by these heavy vehicles as well as the congregation of vehicles using the lot as a hangout. The prohibiting and regulating of noise falls under the jurisdiction of the Township of South Frontenac and is regulated pursuant to Township of South Frontenac By-law 2015-41. A review of By-law 2015-41 would indicated that it is prohibited to operate an engine or motor in, or on, any motor vehicle or item of attached auxiliary equipment for a continuous period exceeding five minutes, while such vehicle is stationary in a Residential Area, pending limited circumstances, with a "motor vehicle" being defined as a vehicle or any other device employed to transport a person or persons or goods from place to place propelled, driven or drawn by any means other than by muscular, gravitational or wind power, including but not limited to motor vehicle, motorcycle, motorized snow vehicle, motor assisted bicycle, trailer, farm tractor, road building machine. The By-law defines a residential area as per the municipality's zoning by-law with the area surrounding the site zoned UR1 (Urban Residential First Zone) and the site itself zoned UC (Urban Commercial).

Residents would need to contact By-law services to submit a complaint, with noise complaints addressed in a timely manner. It does require investigation by by-law services.

2. Potential of Motor Vehicle Accidents

Traffic and safety concerns are always an issue with respect to road safety, specifically when any vehicle is entering a highway. These safety issues, given the site is located within a vibrant community, would not be limited to this specific site. It is generally accepted that Highway 38 experiences increased traffic volumes presumably at least partially related to regional transportation pressures and it being a main artery into and out of the City of Kingston. The issue of traffic volume; however is a separate one to speeding. Options available to increase road safety for pedestrians and vehicles in high traffic/high pedestrian areas is the setting of appropriate speed limits. Speed limits to the north and south of the site are as follows, with the speed limits directly adjacent to the site noted in bold:

South Bound Traffic	50 km/h at the Verona sign entrance to Prince Charles Public School 40 km/h from Prince Charles Public School to just past the Pentecostal Assembly (6829 Hwy. 38) <b>50 km/h from Pentecostal Assembly (6829 Hwy. 38) to intersection of Bellrock Road and Hwy. 38</b> 60 km/h at the intersection of Bellrock Road and Hwy. 38 (past the existing entrance to the subject site) to 100 m south of Foodland 80 km/h approximately 100 m south of Foodland
North Bound Traffic	60 km/h approximately 100 m south of Foodland to the intersection of Bellrock Road and Hwy. 38 <b>50 km/h at the intersection of Bellrock Road and Hwy. 38 (just prior to the existing entrance to the subject site) to the Pentecostal Assembly (6829 Hwy. 38)</b>

40 km/h from the Pentecostal Assembly (6829 Hwy. 38) to the end of the Prince Charles Public School property  
50 km/h from the end of the Prince Charles Public School property approximately 100 m past Desert Lake Road

Traffic safety and road safety concerns, including the setting of speed limits falls within the jurisdiction of the Township of South Frontenac. The County of Frontenac would encourage the Township of South Frontenac to review speed limit/traffic signage of the area in order to quantify the safety issues being expressed by residents, then to identify, prioritize, and plan a set of mitigation measures to address those safety issues.

**Sustainability Implications**

Development and signage for all trail heads will be required to meet accessibility requirements in accordance with the Accessibility for Ontarians with Disabilities Act, 2005

**Financial Implications**

There are no financial implications directly associated with this report. Should a by-law be approved, a fee will be charged for enforcement activities and costs will be incurred for signage.

**Organizations, Departments and Individuals Consulted and/or Affected**

Joe Gallivan, Director of Planning and Economic Development  
Susan Brant, Director of Corporate Services/Treasurer  
Richard Allen, Manager of Economic Development



**Report 2018-079**

**Council Recommend Report**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Paul J. Charbonneau, Chief Paramedic/Director  
**Date of meeting:** June 20, 2018  
**Re:** **Emergency and Transportation Services – Capital Replacement of Defibrillator/Monitors and Purchase of Additional eACR Tablets**

---

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac accept the Emergency and Transportation Services – Capital Replacement of Defibrillator/Monitors and purchase of additional eACR Tablets report for information,

**And Further That** the Council of the County of Frontenac approve the replacement of twenty-two (22) LIFEPAK 15 Defibrillator/Monitors and purchase of ten (10) new eACR tablets.

**Background**

The LIFEPAK 15 Defibrillator/Monitor is the current Defibrillator/Monitors equipment carried by Frontenac Paramedic Services (FPS) for vital sign evaluation and diagnosis of patients.

**Comment**

FPS normally replaces defibrillators on a five (5) year rotational basis. We have held off on that replacement because of the anticipated introduction of a new, more advanced unit that will facilitated advanced patient care. We have now learnt that introduction of that new unit will be delayed for one (1) to two (2) years. Our current units are between five (5) and nine (9) years old.

Our current units are starting to show signs of age and are of an older software and hardware version. We have consulted with Physio-Control (now owned by Stryker Corporation) regarding replacing the units now, however this raises concerns of the residual value when the new model is released. Stryker has quoted to sell us

LIFEPACK 15 V4 with a significant discount and offered a high trade-in value for our current aging units.

In addition, a guaranteed residual value, for trade-in, of the new units to be no less than 90% (normally 80%) 1<sup>st</sup> year from delivery of the June 2018 purchase, no less than 79% (normally 59%) 2<sup>nd</sup> year from delivery of June 2018 purchase and no less than 67% (normally 39%) 3<sup>rd</sup> year from delivery of June 2018 purchase.

Additionally, the new defibrillators will allow for better data transfer and patient electronic Ambulance Call Report (eACR) completion. However, to take advantage of that opportunity we will require additional tablets. The additional tablets will allow for two (2) tablets per ambulance to ensure timely eACR completion as required by the MOHLTC Documentation Standard.

**Sustainability Implications**

Regular review of replacement schedules ensures the County is managing its patient care assets by controlling both capital investments and maintenance expenses.

**Financial Implications**

The purchase price of the twenty-two (22) LIFEPAC 15 Defibrillator/Monitor is \$512,144.00 after trade-in of existing units. The purchase will be funded from the FPS Equipment Replacement Reserve.

The purchase of new units will trigger an ~\$18,000 savings in the 2018 Biomed Repairs budget due to the new units having a one (1) year 100% warranty.

The purchase price of the ten (10) eACR tablets is \$50,000. The tablets are new capital that could be borrowed from the equipment reserve to be levied over three (3) years to replenish the reserve. The additional tablets will increase the annual contribution to the reserve; during the three (3) years to reimburse the purchase, the annual contribution will increase by \$33,334 and after the reimbursement the annual contribution will increase by \$16,667.

The purchase of new eACR tablets will have an ongoing cost of \$601.33 per month for support services.

**Organizations, Departments and Individuals Consulted and/or Affected**

Interdev Technologies  
Stryker





**Comment**

The subject property is 23 hectares (56.8 acres) in size and is located in the Township of South Frontenac on Sands Road, in the southern portion of the hamlet of Battersea. The lands are currently occupied with an existing single detached dwelling. A large wooded ridge dominates the northern and western portions of the property, with the lands generally rural in character sloping toward nearby wetlands. The surrounding area contains mostly rural single detached lots, wooded areas and farmland, and a wetland is located just north of the property.

It is legally described as Parts 9 & 10, Concession 9, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac. A map of the subject site is attached as Appendix A.

The plan of subdivision would see the creation of a residential subdivision consisting of 15 single detached lots, two stormwater blocks, a public roadway, a road allowance that would allow a possible future connection to the existing hamlet of Battersea, and a block for the existing home. The plan was originally submitted in 2011 and was the third version of the plan that the applicant had prepared in response to comments from agencies, South Frontenac Council and the public.

Section 50.1 of the *Planning Act* States:

**Lapse of approval**

[\(32\)](#) In giving approval to a draft plan of subdivision, the approval authority may provide that the approval lapses at the expiration of the time period specified by the approval authority, being not less than three years, and the approval shall lapse at the expiration of the time period, but if there is an appeal under subsection (39) the time period specified for the lapsing of approval does not begin until the date the Municipal Board's decision is issued in respect of the appeal or from the date of a notice issued by the Board under subsection (51). 1994, c. 23, s. 30; 2006, c. 23, s. 22 (6).

**Extension**

[\(33\)](#) The approval authority may extend the approval for a time period specified by the approval authority and may further extend it but no extension is permissible if the approval lapses before the extension is given. 1994, c. 23, s. 30.

The approval for this draft plan of subdivision expires on July 17, 2018. The County of Frontenac is in receipt of a request from Fotenn Consulting on behalf of the applicant for an extension of draft for an additional one (1) year. Since obtaining draft subdivision approval, one of the two owners, Roger Ouellette, regrettable passed away. His wife, Roberta Ouellette, is not in a position to satisfy the draft conditions and is therefore attempting to sell the lands. A one year extension was granted in 2016 and again in 2017; however, Ms. Ouellette has not been successful in selling the property. An additional one year extension is being requested to allow the owner to sell the lands before draft approval expires. A copy of the correspondence from Fotenn Consulting is attached to this report as Appendix C.

The Township of South Frontenac has advised that it is aware of the situation and has no objections to the proposed extension.

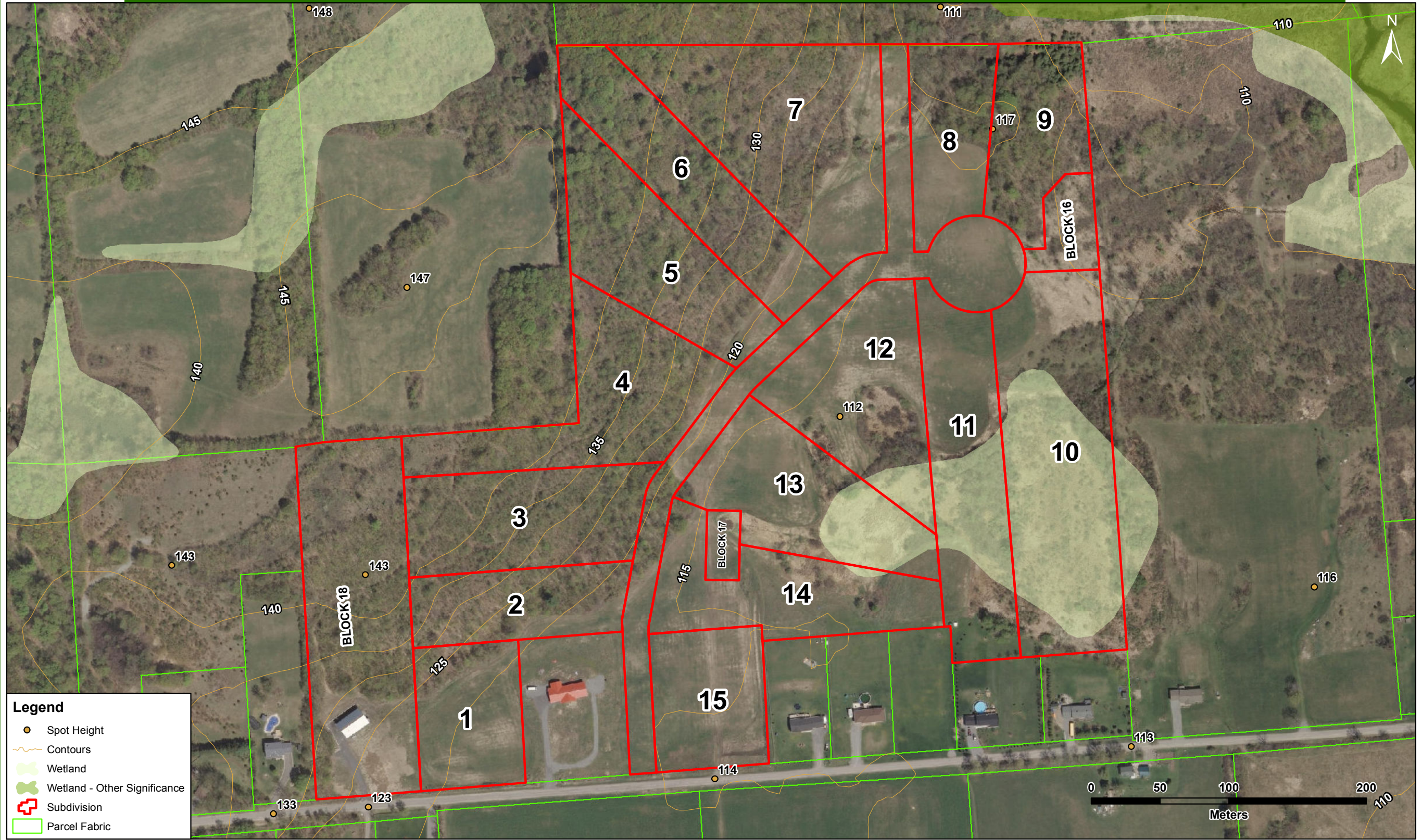
**Financial Implications**

There are no financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Township of South Frontenac

# 2292 SANDS ROAD, BATTERSEA - SUBDIVISION



Data Source: OGDE, MPAC & The County of Frontenac. Created: July 4th, 2013 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.

**DRAFT PLAN of SUBDIVISION of  
Part of LOTS 9 and 10, CONCESSION 9  
Geographic Township of Pittsburgh  
(Former Municipal Township of Storrington)  
TOWNSHIP of SOUTH FRONTENAC  
COUNTY of FRONTENAC**

SCALE = 1:1000  
0 25 50 75 100metres

**HOPKINS, CORMIER & CHITTY SURVEYING  
CONSULTANTS INC.  
-2011-**

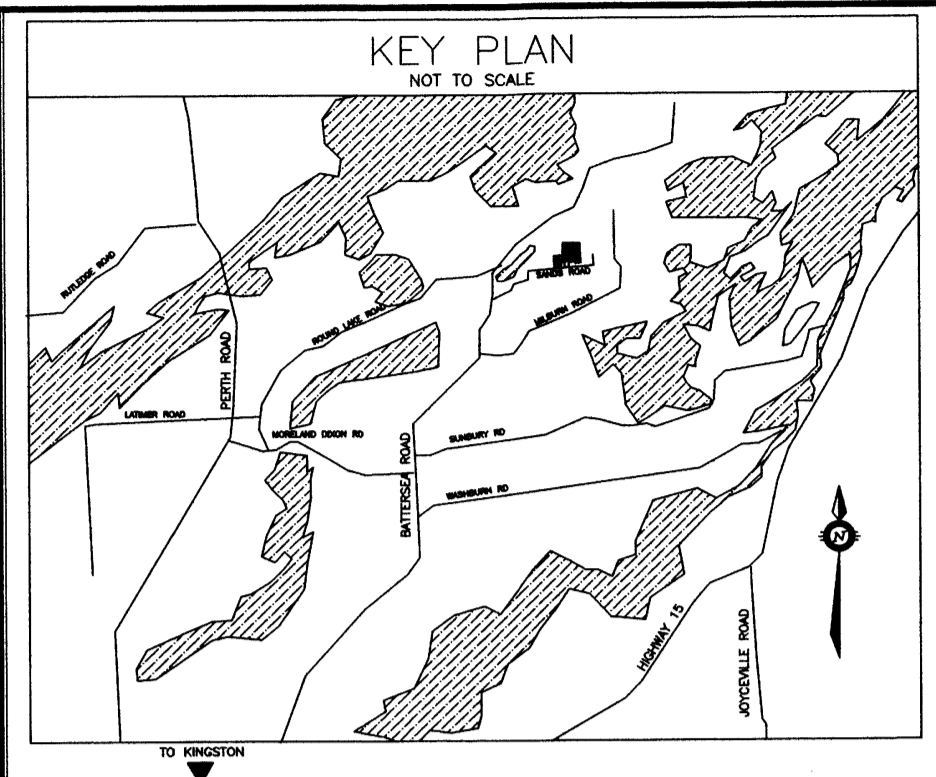
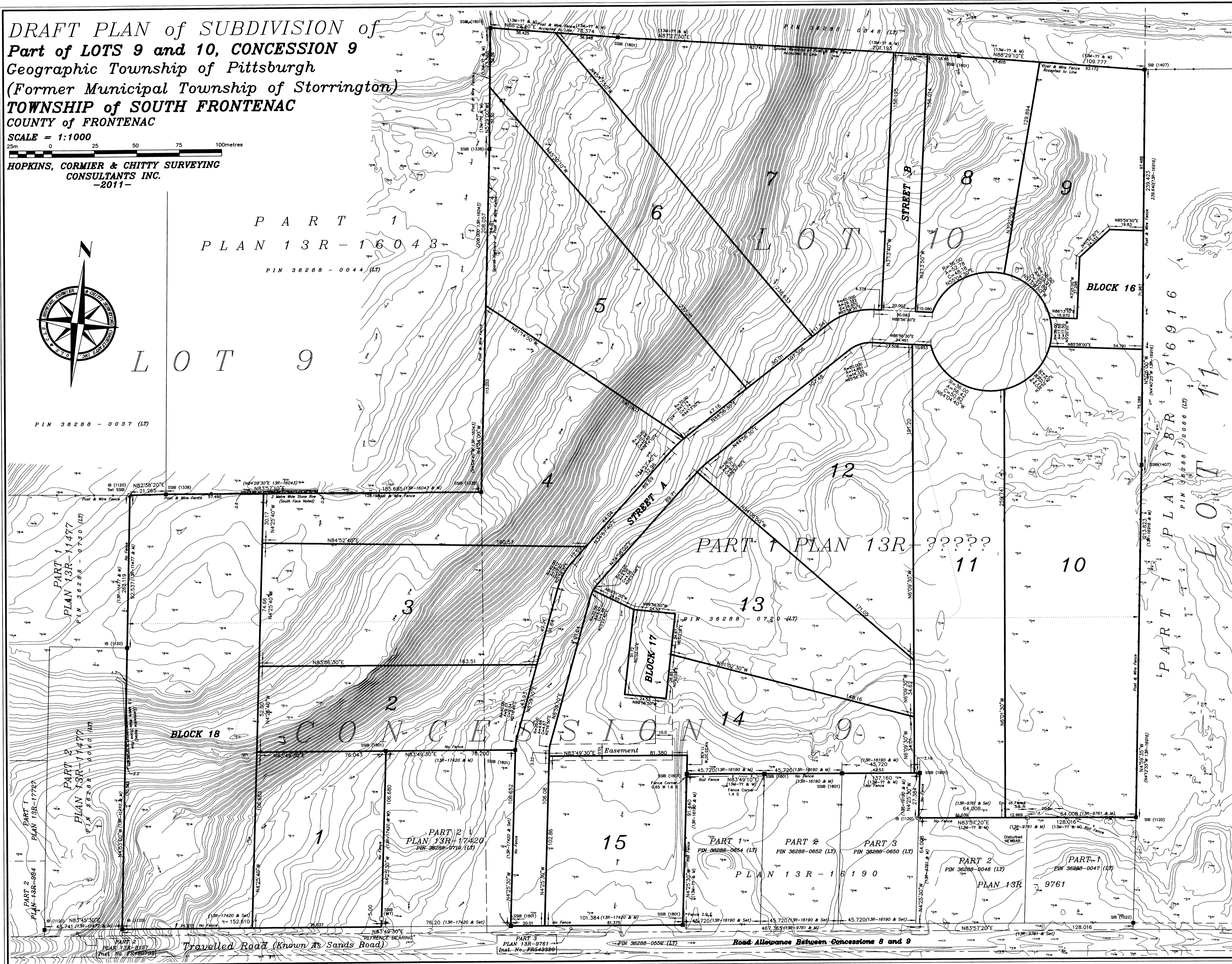


**PART 1  
PLAN 13R-16043**

PIN 36288-0044 (LT)

**LOT 9**

PIN 36288-0037 (LT)



**ADDITIONAL INFORMATION REQUIRED UNDER SECTION 51.17(A-L) OF THE PLANNING ACT**

- a: Shown On Draft Plan
- b: Shown On Draft Plan
- c: All Lands Owned, or in Which the Applicants Have An Interest Are Shown On the Key Plan.
- d: Residential Single Units
- e: Residential Single Units
- f: Shown On Draft Plan
- g: Shown On Existing Conditions & Proposed Subdivision Plan
- h: Private Wells
- i: Sandy Loam and Clay Loam with Limestone Close to Surface
- j: Shown On Draft Plan
- k: Stormwater, Road Maintenance, Garbage Collection, Phone, Hydro
- l: None

**OWNER'S CERTIFICATE**

I, Roger Ouellette, hereby authorize Hopkins, Cormier & Chitty Surveying Consultants Inc. to prepare and submit this plan to the County of Frontenac for review and approval.  
SIGNED: *Roger Ouellette* DATE: *April 26, 2013*  
ROGER OUELLETTE  
OWNER

**SITE DATA**

LAND USE	UNITS	AREA ±	DENSITY
RESIDENTIAL	LOTS 1 TO 15 & 18	22.438ha / 224380.000sq.m.	85.087%
ROADS / STREETS	STREETS A & B	1.689ha / 16829.237 Sq.m.	7.025%
BLOCKS (Storm Water)	16 & 17	0.419ha / 4126.049sq.m.	1.725%
RESERVES	NONE		
TOTAL SITE AREA		23.966ha / 239653.820sq.m.	

**BEARING NOTE:**

BEARINGS ARE ASTRONOMIC AND ARE DERIVED FROM THE NORTHERLY LIMIT OF PART 3 REFERENCE PLAN 13R-9761, HAVING A BEARING OF N85°49'10"E AND BEING DESIGNATED HEREON AS "REFERENCE BEARING".

**LEGEND:**

- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
- denotes Planted Survey Monument
- denotes Found Survey Monument
- SIB Standard Iron Bar
- SCIB Short Standard Iron Bar
- IB Iron Bar
- IRB Iron Bar (round)
- RB Rock Bar
- RPL Rock Plug
- (WT) Witness
- (M) Measured
- (RP) Registered Plan
- (HP) Hydro Pole
- (1120) James A. Minnas - O.L.S.
- (1801) Hopkins, Cormier & Chitty Surveying Consultants Inc - O.L.S.
- (1388) Clancy & Hopkins Ltd. - O.L.S.
- (1407) Orange W. Elliott Ltd. - O.L.S.

----- Denotes area subject to Plan of Subdivision

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO ADJACENT LANDS ARE CORRECTLY SHOWN.  
REVISED: APRIL 22, 2013  
REVISED: AUGUST 27, 2011  
DATE: OCTOBER 17, 2011  
*Phil W. Chitty*  
PHIL W. CHITTY - O.L.S.

Party Chief:	Instrument:	Checked By:	Plan By:
<b>HOPKINS, CORMIER &amp; CHITTY SURVEYING CONSULTANTS INC.</b> Ontario Land Surveyors www.hopkinscormier.com			

634-838 MORRIS COURT  
KINGSTON, ONTARIO K7P-2R9  
Tel: (613) 364-9266  
Fax: (613) 364-3518  
PROJECT No. 2010-031-3  
LOT 9/10 CONCESSION 9  
TOWNSHIP OF STORRINGTON

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

**CONDITIONS TO APPROVAL**

**The conditions of approval for the draft plan of subdivision are as follows:**

**1. Approved Draft Plan:**

That this conditional approval applies to the Draft Plan of Subdivision, dated April 26, 2013, prepared and certified by Hopkins, Cormier, and Chitty Surveying Consultants Inc OLS. which shows the following:

- 15 lots for single detached dwellings (Lots 1-15);
- Two stormwater blocks (Blocks 16 and 17)
- 1 block for an existing single detached dwelling (Block 18)
- One public road (Street A)
- One future road allowance (Street B)

**2. Subdivision Agreement:**

That the owners of the subject land enter into a subdivision agreement with the municipality, prepared to the satisfaction of the municipality, to be registered on title of the subject land.

**3. Financial Requirements:**

- A.** That the owner agree in writing to satisfy all the requirements, financial and otherwise of the municipality concerning the provision of roads, installation of services and drainage, in accordance with the municipality's standards and procedures.
- B.** That the Owner shall reimburse the Township of South Frontenac and County of Frontenac for all legal, engineering, planning, administrative expenses and permit fees including the cost of any peer review that the Township of South Frontenac or County of Frontenac may require in relation to the subdivision.

**4. Access:**

- A.** That the road allowance included in this draft plan as 'Street A' shall be shown and constructed to Township standards for public roads with paved asphalt surfacing and that the road be dedicated as a public highway.
- B.** That visual screening in the form of fencing and/or earthen berms and/or trees may be required to be constructed along the east and west side of the new road allowance where it abuts the existing neighbouring property and Lot 15 at Sands Road. After final grading of the new road is completed, the Township will determine the extent of buffering required based on providing an adequate measure of privacy for Lot 15 and the existing property-owner who could be negatively affected by the traffic on the new street.
- C.** That the street shall be named to the satisfaction of the municipality.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

- D. That any dead ends and open sides of road allowance created by this plan of subdivision shall be terminated in 0.3 metre reserves to be conveyed to and held in trust by the municipality and that 'Street B' which is a 20 metre wide area of land, be dedicated to the Township extending north from the new street and ending at the northern limit of the subject land to be for the purpose of providing a future road access to the north.
- E. That a 1.5 metre wide concrete sidewalk be constructed to a standard satisfactory to the Township along the southeast side of the road allowance from Sands Road in the south and terminating at the cul-de-sac in the north and that the technical drawings prepared by EXP services Inc. be revised to show this sidewalk in relation to ditching and stormwater flows. The Township acknowledges that the 20 metre wide road allowance may be required to be further widened to accommodate this construction.

**5. On-Site Sewage Disposal and Water Systems:**

- A. That the recommendations outlined in the letter dated November 14, 2012 and July 5, 2013 from KFL&A Public Health to the County of Frontenac, be addressed to the satisfaction of the municipality.
- B. That all requirements and recommendations specified in the Hydrogeology, Terrain Analysis and Nitrate Impact Assessment Report, revised dated April 9, 2013, from EXP Services Inc., and associated drawings be complied with.
- C. That any existing wells and or septic systems that may be present on the site and are not to be used as part of the plan of subdivision be decommissioned as per applicable regulations.

**6. Environment**

- A. That all conditions outlined in the letters dated October 29, 2012 and May 29, 2013 from the Cataraqui Region Conservation Authority to the County of Frontenac, be addressed to the satisfaction of the municipality.
- B. That the 30 metre setback from the wetland as illustrated by a grey dashed line on the 'Site and Existing Conditions Plan C-01', by EXP Services Inc, revision date 13/04/17, be identified on Lots 6 through 14 with a line of shrubs with a minimum height of 0.5 metres to be installed by the developer and maintained by each future Lot-owner for the purpose of defining a no-build area on each of these lots.
- C. That a development agreement be entered into and registered on the title of Lots 6 through 14 which would require each Lot-owner to maintain a line of shrubs defining the 30 metre setback from the wetland and which would impose prohibitions on development within the area of each Lot that lies within the 30 metre setback from the wetland in accordance with the recommendations of the Environmental Impact Statement, dated March 5, 2011, from Ecological Services, and the Township's environmental protection policies.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

- D. That recommendation number two of the EIS (Ecological Services, March 5, 2011) regarding the maintenance of a 15 m no disturbance area adjacent to the swamp areas be implemented through site plan control, development agreements, or other such means as deemed appropriate by the Township.
- E. That prior to final approval, the County of Frontenac is to be advised by the municipality that this proposed subdivision conforms to the Zoning By-law in effect of the Township of South Frontenac including that the wetland within Lots 6 through 14 be zoned Environmental Protection (EP) Zone and that the zoning is satisfactory to the Cataraqui Region Conservation Authority.
- F. That the recommendations of the Environmental Impact Statement (EIS) dated March 5, 2011, be implemented including the recommendation to complete a 'Woodland Preservation Plan' prepared by a qualified professional to maintain the ecological integrity of the woodlands on the high-ground in the northwest portion of the property and to ensure that it is not fragmented in accordance with the specifications presented in the EIS.
- G. That the recommendations of the 'Woodland Preservation Plan' for preserving the woodlands on the high ground on the northwest portion of the subdivision be incorporated into an agreement to be entered into and registered on the title of Lots 2 through 7. The agreement shall require each Lot-owner to maintain the trees as specified in the Plan.
- H. That the Subdivision Agreement include text to the satisfaction of the Township and the CRCA to provide notice to purchasers of Lots 5 to 14 inclusive and Blocks 16 and 17 that site alteration and construction (including but not limited to buildings, structures, filling and grading) on these lots will require permission under Ontario Regulation 148/06: Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses prior to commencing these activities.
- I. That the Subdivision Agreement include text to the satisfaction of the Township and the CRCA notifying the Owner that permission will be required under Ontario Regulation 148/06: Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses prior to commencing rough grading, stockpiling, etc. associated with this subdivision.

**7. Stormwater**

- A. That a lot grading and drainage plan and a sediment and erosion control plan be completed and approved to the satisfaction of the Township of South Frontenac and the Cataraqui Region Conservation Authority ('CRCA'), and be included in the Subdivision Agreement between the Owner and the Township.
- B. That a stormwater management plan be prepared by a qualified Professional Engineer and approved to the satisfaction of the Township and the CRCA, and that appropriate text to implement its findings be included in the Subdivision Agreement.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

- C.** That site drainage design, construction and maintenance be in accordance with the recommendations contained in the 'Stormwater Management Report for the Sands Road Residential Development', revised dated April, 2013 by EXP Services Inc., and associated drawings including the construction of ditches, culverts and stormwater management facilities designed and constructed to the satisfaction of the municipality on Blocks '16' and '17' and that such facilities be dedicated to the Township of South Frontenac.
- D.** That the blocks to be dedicated to the Township for the two stormwater management ponds be designed with a minimum of 10 metres of frontage on the new street to provide direct access for drainage and maintenance of the stormwater management facilities.

**8. Parkland Dedication:**

That the owner convey up to five percent of the land included in the plan to the municipality for park purposes. Alternatively, the municipality may require cash-in-lieu for all or a portion of the conveyance.

**9. Human Remains:**

The subdivision agreement shall contain a clause providing that any Owner(s) be advised, and also that a notice be placed in the purchase and sale agreement alerting any prospective purchasers that in the event that human remains are discovered during construction or site development of a lot, that the property owner shall immediately contact the OPP, the Ministry of Tourism, Culture and Sport and the Registrar or Deputy Registrar of the Cemeteries Unit of the Ministry of Consumer Services.

**10. Archaeological Resources:**

- A.** That the subdivision agreement include all recommendations contained in the Stage 1 Archaeological Assessment Report dated June 2011, from Golder Associates Ltd.
- B.** That the archaeological resource identified in the Stage 2 Archaeological Assessment Report, dated October 11, 2011 by Abacus Archaeological Services on Lot 4 in the subdivision and further noted in the letter dated October 10, 2012 from the Ministry of Tourism, Culture and Sport, be protected by way of special zoning on Lot 4 and that any required future measures to protect the feature be implemented to the satisfaction of the Township.

**11. On-Site Works**

- A.** That all entrances to the lots including entrance culverts be located and constructed to the satisfaction of the Township.
- B.** That all servicing including Bell, Hydro etc. be installed underground.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

- C. That, prior to final approval, the municipality shall be satisfied that all servicing issues are resolved such as road and sidewalk construction, Canada Post, Bell Canada, and stormwater pond construction.
- D. That, the subdivision agreement include a requirement that one tree be planted in the front yard of each of the fifteen lots in the subdivision of a size, type and location specified in the Township's Site Plan Guidelines.
- E. That, prior to final approval, street lighting shall be installed according to Township standards and to the satisfaction of the municipality.
- F. That, prior to final approval, street signage shall be installed according to Township standards and to the satisfaction of the municipality.

**12. Revisions to Draft Plan:**

- A. That Prior to Final Subdivision Approval, the Owner shall submit a revised Block Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval.

- 13. That where final engineering design(s) result in minor variations to the Plan (e.g., in the configuration of lots, etc.), these may be reflected in the Final Plan subject to the satisfaction of the Township of South Frontenac and the County of Frontenac.

**Community Mailboxes:**

- A. That Prior to Final Plan Approval, the Owner shall, in consultation with and to the satisfaction of Canada Post, identify the method of mail delivery. If community mailboxes are required, the location of the community mailboxes within the Plan shall be identified on drawings for approval by the Township. The locations of these community mailboxes shall be identified in the notice to future purchasers of the lots within the Subdivision.
- B. The Owner shall, if required, provide detailed design plans for the community mailboxes including a landscape plan.
- C. If required, the Owner shall provide a suitable temporary community mailbox location to the satisfaction of the Township.

**14. Bell Canada**

- A. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the Developer shall be

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

required to demonstrate to the Municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e., 911 Emergency Services).

- B.** The Owner shall agree in the Agreement, in words satisfactory to Bell Canada, to grant to Bell Canada any easements that may be required for telecommunication services. Easements may be required subject to final servicing decisions. In the event of any conflict with existing Bell Canada facilities or easements, the owner/developer shall be responsible for the relocation of such facilities or easements.
- C.** The Owner shall be required to enter into an agreement (Letter of Understanding) with Bell Canada complying with any underground servicing conditions imposed by the Municipality, and if no such conditions are imposed the owner shall advise the municipality of the arrangement made for such servicing.

**15. General conditions:**

- A.** That when requesting final Approval from the County of Frontenac, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the lots/blocks thereon conform to the frontage and area requirements of the Zoning By-Law.
- B.** That the lands within this Draft Plan shall be appropriately zoned by a Zoning By-Law which has come into effect in accordance with the provisions of the Planning Act.

**16. Clearance Letters:**

- A.** That Prior to Final Subdivision Approval, the County of Frontenac shall be advised that all Conditions of Draft Plan Approval have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.
- B.** That Prior to Final Subdivision Approval, the County is to be advised in writing by the Township of South Frontenac the method by which conditions 1 to 15 have been satisfied.
- C.** That Prior to Final Subdivision Approval, the County is to be advised in writing by KFL&A Public Health the method by which conditions 5 A and B have been satisfied.
- D.** That Prior to Final Subdivision Approval, the County is to be advised in writing by the Cataraqui Region Conservation Authority the method by which conditions 6) and 7) A to C have been satisfied.
- E.** That Prior to Final Subdivision Approval, the County is to be advised in writing by Canada Post the method by which condition 13 has been satisfied.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

- F. That Prior to Final Subdivision Approval, the County is to be advised in writing by Bell Canada the method by which condition 14 has been satisfied.

**17. Lapsing Provisions:**

- A. That pursuant to Section 51(32) of the *Planning Act*, this Draft Plan Approval shall lapse at the expiration of three (3) years from the date of issuance of Draft Plan Approval if final approval has not been given, unless an extension is requested by the Owner and, subject to review, granted by the approval authority.
- B. That pursuant to Section 51(33) of the *Planning Act*, the Owner may submit a request to the approval authority for an extension of the Draft Plan Approval. The extension period shall be for a maximum of three (3) years and must be submitted prior to the lapsing of Draft Plan Approval. Further extensions may be considered at the discretion of the Township and the County.

<b>Applicant: Roger and Roberta Ouellette</b>	<b>Date of Decision: July 17, 2013</b>
<b>File No.: 10T-2008/002</b>	<b>Date of Notice:</b>
<b>Municipality: Township of South Frontenac in the County of Frontenac</b>	<b>Last Date of Appeal:</b>
<b>Subject Lands: 2292 Sands Road</b>	

**Notes To Draft Approval**

1. It is the applicant's responsibility to fulfill the foregoing Conditions of Draft Plan Approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Frontenac.
2. When requesting Final Approval, the applicant will submit an account of how each Condition of Draft Approval has been satisfied along with the appropriate clearance letter from the Agency, Ministry or body requesting the condition.
3. Prior to Final Subdivision Approval, the applicant shall submit to the County of Frontenac for review four (4) draft copies of all Reference Plans and Surveys and three (3) draft copies of the Final M-Plan.
4. When requesting final approval, such a request must be directed to the Deputy Clerk, and be accompanied with:
  - Eight (8) mylars and four (4) paper prints of the completed Final M-Plan;
  - Four (4) copies of all Reference Plans and (4) copies of all Conveyance Documents for all easements and lands being conveyed to the Municipality; and,
  - A Surveyor's Certificate to the effect that the lots and blocks on the Plan conform to the Zoning By-Law with respect to lot area and lot frontage.
  - A digital file in AutoCad format.
5. All measurements in subdivision final plans must be presented in metric units.
6. The Final Plan approved by the County of Frontenac must be registered within thirty (30) days or the County of Frontenac may, under Subsection 51(59) of the *Planning Act*, withdraw it approval.
7. Clearances are required from the following agencies:
  - Township of South Frontenac
  - KFL&A Public Health
  - Cataraqui Region Conservation Authority
  - Canada Post
  - Bell Canada

May 17, 2018

**Ms. Jannette Amini**  
Clerk  
County of Frontenac  
2069 Battersea Road  
Glenburnie ON, K0H 1S0

**KINGSTON**  
The Woolen Mill  
6 Cataraqui St, Suite 108  
Kingston, ON K7K 1Z7  
T 613.542.5454

[fotenn.com](http://fotenn.com)

**RE: Request for Extension of Draft Approved Plan of Subdivision**  
**Applicant: Roberta Ouellette**  
**File No.: 10T-2011/002**

---

Dear Ms. Amini,

The purpose of this letter is to request an extension for draft approval of the plan of subdivision referenced above, for an additional one (1) year. Since obtaining draft subdivision approval, one of the two owners, Roger Ouellette, regrettably passed away. His wife, Roberta Ouellette, is not in a position to satisfy the draft conditions and is therefore attempting to sell the lands. A one year extension was granted in 2016 and again in 2017; however, Ms. Ouellette has not been successful in selling the property. An additional one year extension is being requested to allow the owner to sell the lands before draft approval expires.

Should you require any additional information, please do not hesitate to contact me at 613.542.5454 ext. 221.

Sincerely,



Mike Keene, MCIP RPP  
Associate Director, Planning + Development  
**Fotenn Consultants Inc.**

**FOTENN** Planning  
+ Design



**Report 2018-081**

**Recommend Report to Council**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Richard Allen, Manager of Economic Development  
**Date of meeting:** June 20, 2018  
**Re:** **Planning and Economic Development – Request for ATV Use on K&P Trail – July 7, 2018**

---

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac accept the Planning and Economic Development - request for ATV Use on K&P Trail - July 7, 2018;

**And Further That** the Council of the County of Frontenac authorize The Verona Lions Club use of the K&P Trail for Motorized Off-Road Vehicles along Verona Street between Verona Sand Road and Prince Charles Elementary School on July 7, 2018.

**Background**

Planning and Economic Development staff received a written request from the Verona Lions Club to open trail gates in Verona for use during an ATV Run event on July 7, 2018. (Exhibit A).

At its meeting on May 16, 2018 County Council chose to keep the K&P Trail free of motorized vehicles from Bellrock Road north to Craig Road.

**Be It Resolved That** motorized off-road vehicles not be permitted access to the K&P Trail from Bellrock Road to Craig Road as per current policy;

**And Further That** ATV detour signage be established from the Trailhead location through the village of Verona along Road 38 to the K&P Trail intersection at Craig Road;

**And Further That** the County of Frontenac remain open to options for future access from the Verona Street portion of the K&P Trail to Road 38.

**Comment**

While the request from the Verona Lions Club runs contrary to Council's decision above, Staff have been made aware that the Verona Pentecostal Assembly located at 6829 Road 38 has granted the Verona Lions Club permission for ATV users to cross the parking lot on their property from Verona Street to Road 38 during the event. Communications with the Verona Lions Club indicate this "would not be ideal" however, it would be satisfactory (see Appendix A).

As this route resembles the proposed compromise in [Report 2018-073](#), staff recommend that K&P Trail access to motorized off-road vehicles be limited to the Verona Street portion of the K&P Trail between Verona Sand Road and the Verona Pentecostal Assembly. As a result, no gates will need to be opened for the ATV run event.

**Sustainability Implications**

Development of the K&P Trail is a key economic strategy for the County and included in the Directions for Our Future, the Economic Development Charter and has been the subject of four studies since 2009. Growth of trail-based events are an indicator of success.

**Financial Implications**

There are no financial implications for this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

Trans Canada Trail Organization  
Verona Lions Club  
Verona Pentecostal Assembly

**Richard Allen**

---

**From:** E&K MACLEAN [REDACTED]  
**Sent:** April 22, 2018 7:49 PM  
**To:** Richard Allen  
**Subject:** Verona Lions Trail request

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

I am writing to you as the President of the Verona Lions Club. As you may be aware, the Verona Lions Club is going to run an ATV Poker Run from the Lions Centre on Sand Road on July 7, 2018. I understand that the county is still in deliberation as to whether or not to allow ATV travel on the K&P Trail through the Village of Verona. To date it is my understanding that the gates are to remain closed for the 2018 summer season. In regards to the Verona Lions ATV Poker Run, I believe it would be a safer option to ride the participants through Verona on the trail rather than on Road 38. To this end, as President of the Verona Lions Club, I would like to make a formal request to Frontenac County to have the gates through Verona opened for the Day on July 7, 2018.

I have spoken to Denis McGinn of the L&A Ridge Runners Snowmobile Club (key holder) and he has agreed to open the gates on the above day pending approval from yourself (Frontenac County).

Hoping we can gain approval in a timely manner so we can finalize our planned route and have maps, etc. sent to print.

Any help you can give in this matter would be appreciated.

Yours truly,  
Eric MacLean  
Verona Lions President

**Richard Allen**

---

**From:** E&K MACLEAN [REDACTED]  
**Sent:** May 15, 2018 5:16 PM  
**To:** Richard Allen  
**Subject:** Re: Verona Lions Trail request

Hello Richard,

On Thursday, May 3, 2018 I received a phone call from Councillor John McDougall addressing the trail gate request. He spoke of the political and contractual stumbling blocks to opening the gates to ATV's and suggested that an alternative to this option would be to have part of the guard rail between Verona Road and the Pentecostal church removed to allow access from Verona Road through the church parking lot to Road 38. This, although not being the ideal option, would be better than running the entire distance through Verona to Craig Road. If this is the solution you support, please contact John McDougall and have him forward a copy of the proposal and consent from the church to allow access using their parking lot through your office.

Respectfully,

Eric MacLean

President, Verona Lions Club

---

**From:** Richard Allen <rallen@FRONTENACCOUNTY.CA>  
**Sent:** April 30, 2018 9:07 PM  
**To:** E&K MACLEAN  
**Subject:** Re: Verona Lions Trail request

Hello Erik,

I will need to consult with County Council on this request. I expect to bring it to the next meeting and will confirm once the agenda is finalized.

Best,

**Richard Allen**  
Manager of Economic Development  
Planning and Economic Development  
County of Frontenac  
[2069 Battersea Road,](#)  
[Glenburnie ON K0H 1S0](#)  
Phone: [613-548-9400 ext. 330](#)  
Mobile: [613-483-9767](#)  
Fax: [613-548-8460](#)  
[rallen@frontenacounty.ca](mailto:rallen@frontenacounty.ca)

[www.infrontenac.ca](http://www.infrontenac.ca)

On Apr 22, 2018, at 7:48 PM, E&K MACLEAN [REDACTED] wrote:

I am writing to you as the President of the Verona Lions Club. As you may be aware, the Verona Lions Club is going to run an ATV Poker Run from the Lions Centre on Sand Road on July 7, 2018. I understand that the county is still in deliberation as to whether or not to allow ATV travel on the K&P Trail through the Village of Verona. To date it is my understanding that the gates are to remain closed for the 2018 summer season.

In regards to the Verona Lions ATV Poker Run, I believe it would be a safer option to ride the participants through Verona on the trail rather than on Road 38. To this end, as President of the Verona Lions Club, I would like to make a formal request to Frontenac County to have the gates through Verona opened for the Day on July 7, 2018.

I have spoken to Denis McGinn of the L&A Ridge Runners Snowmobile Club (key holder) and he has agreed to open the gates on the above day pending approval from yourself (Frontenac County).

Hoping we can gain approval in a timely manner so we can finalize our planned route and have maps, etc. sent to print.

Any help you can give in this matter would be appreciated.

Yours truly,

Eric MacLean  
Verona Lions President

---

Think about our environment. Print only if necessary.

Confidential: This email and any attachments transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you received this email in error, please notify the sender by return email and delete the email immediately. If you are not the intended recipient, be aware that disclosing, copying, distributing or using the content of this transmission is strictly prohibited.



dated July 11, 2014 noted as Appendix B to this report, as amended to include the Cataraqui Region Conservation Authority conditions dated July 14, 2014 (a copy of which was distributed at the meeting);

**And Finally That** the Clerk be authorized to issue draft approval by signing the required documents and making any technical corrections to the conditions as needed.

**Carried**

At its regular meeting held June 21, 2017, Council extended the draft approval passed via the following resolution:

- b) 2017-082  
Planning & Economic Development  
Extension of Approval of Draft Plan of Condominium – Cranberry  
Cove – County File 10CD-2012/002**

Motion #: 102-17 Moved By: Councillor Doyle  
Seconded By: Councillor Smith

**Resolved That** the Council of the County of Frontenac receive the Planning & Economic Development – Extension of Approval of Draft Plan of Condominium – Cranberry Cove – County File 10CD-2012/002;

**And Further That** the Council of the County of Frontenac extend the draft approval for the plan of condominium for Cranberry Cove, to July 16, 2018, based on the attached conditions detailed in Appendix B, approved by County Council July 16, 2014.

**Carried**

**Comment**

The subject property is 25.5 hectares (63 acres) and is located at Carrying Place Road and Cranberry Cove Lane, with water frontage on Cranberry Lake, northeast of the hamlet of Battersea in the Township of South Frontenac. The application is for the creation of a residential vacant land condominium consisting of 13 single detached units, one storage garage unit, one parking area unit, three common element private condominium roads, one private open space block, one lake access easement block and two 30 centimetre reserve blocks.

It is legally described as Parts 1, 6 & 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac. A map of the subject site is attached as Appendix A.

Section 50.1 of the *Planning Act* States:

**Lapse of approval**

(32) In giving approval to a draft plan of subdivision, the approval authority may provide that the approval lapses at the expiration of the time period specified by the approval authority, being not less than three years, and the approval shall lapse at the expiration of the time period, but if there is an appeal under subsection (39) the time period specified for the lapsing of approval does not begin until the date the Municipal Board's decision is issued in respect of the appeal or from the date of a notice issued by the Board under subsection (51). 1994, c. 23, s. 30; 2006, c. 23, s. 22 (6).

**Extension**

(33) The approval authority may extend the approval for a time period specified by the approval authority and may further extend it but no extension is permissible if the approval lapses before the extension is given. 1994, c. 23, s. 30.

The approval for this draft plan of condominium expires on July 16, 2017. The County of Frontenac is in receipt of a request from Fotenn Consultants Inc. on behalf of the applicant for an extension of draft for an additional one (1) year. Since obtaining draft condominium approval, the majority of draft conditions have been satisfied and the few outstanding conditions are currently being fulfilled. The request for an extension for draft approval of the plan of vacant land condominium referenced above, for an additional one (1) year will provide sufficient time to address the remaining conditions prior to the lapsing date. A copy of the correspondence from Fotenn Consultants Inc. is attached to this report as Appendix C.

The Township of South Frontenac has advised that it is aware of the situation and has no objections to the proposed extension.

**Financial Implications**

There are no financial implications associated with this report.

**Organizations, Departments and Individuals Consulted and/or Affected**

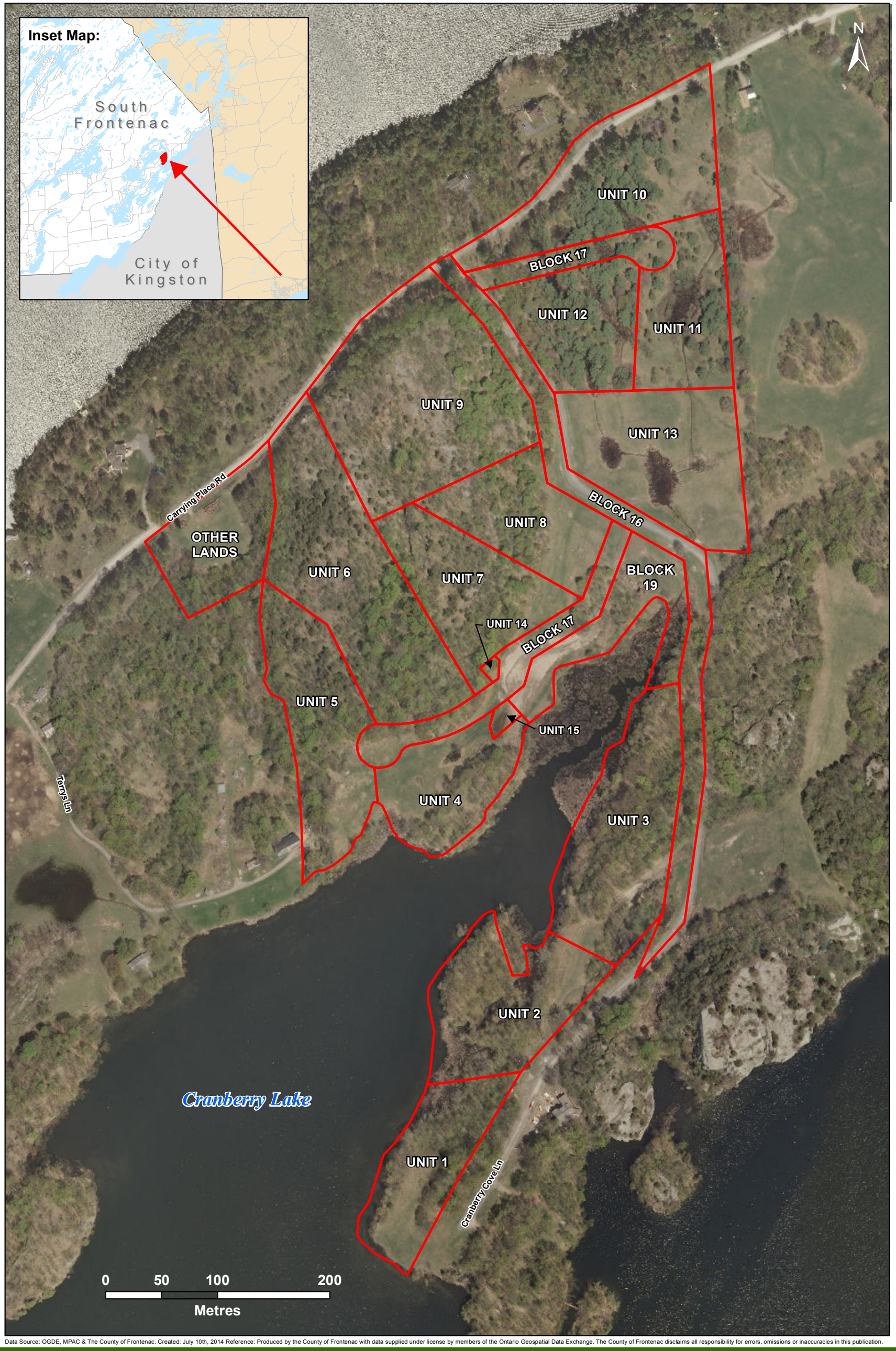
Township of South Frontenac



# CRANBERRY COVE CONDOMINIUM



Inset Map:



Data Source: OGDE, MPAC & The County of Frontenac. Created: July 10th, 2014 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

**CONDITIONS TO APPROVAL**

**The conditions of approval for the draft plan of condominium are as follows:**

**1. Approved Draft Plan:**

That this conditional approval applies to the Draft Plan of Vacant Land Condominium, dated 01/04/12, revised May 30, 2014 prepared and certified by Clancy and Hopkins Surveying Limited, OLS, which shows the following:

- 13 units for single detached dwellings (Units 1-13);
- 1 storage garage (Unit 14)
- 1 parking area (Unit 15)
- Three road blocks (Blocks 16-18)
- One common element open space block (Block 19)
- One easement block (Block 20)
- Two 0.3 m reserves (Blocks 21 & 22)

**2. Condominium Agreement:**

That the owners of the subject land enter into a plan of vacant land condominium agreement with the municipality, prepared to the satisfaction of the municipality, to be registered on title of the subject land.

**3. Financial Requirements:**

- A.** That the owner agree in writing to satisfy all the requirements, financial and otherwise of the municipality concerning the provision/upgrading of roads, installation of services and drainage, in accordance with the municipality's standards and procedures.
- B.** That the Owner shall reimburse the Township of South Frontenac and County of Frontenac for all legal, engineering, planning, administrative expenses and permit fees including the cost of any peer review that the Township of South Frontenac or County of Frontenac may require in relation to the condominium.

**4. Access**

- A.** That the road allowances included in this draft plan identified as Block 16 Common Element', 'Block 17 Common Element' and 'Block 18 Common Element' shall be shown and constructed to Township standards for new private lanes.
- B.** That a portion of Carrying Place Road from the existing fire hall on the road to the entranceway to the development (approximately 712 metres) be surface treated to the satisfaction of the Township.

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

- C. That the new lanes identified as 'Block 17 Common Element' and Block 18 Common Element' shall be named to the satisfaction of the municipality.
- D. That 0.3 metre reserves be identified by survey along the road allowance of Carrying Place Road where it abuts proposed units 6, 9, and 10 to be conveyed to and held in trust by the municipality for the purpose of denying additional access onto Carrying Place Road.
- E. That, prior to final approval, street signage shall be installed according to Township standards and to the satisfaction of the municipality.

**5. Declaration, Easements and Joint Use Agreement**

- A. That the easements referred to in the August 13, 2013 letter from Soloway Wright to the County of Frontenac be created within the declaration of a condominium, with the proposed additional access from the island located at Part 2, Plan 13R-8978 being subject to confirmation that the proposed easement is to the Township's satisfaction
- B. That Cranberry Cove Lane be subject to a joint use agreement (or other similar legal agreement), to be registered on title, between the condominium corporation/declarant and the properties listed in the August 13, 2013 letter from Soloway Wright to the County of Frontenac to the satisfaction of the Township.

**6. On-Site Sewage Disposal and Water Systems:**

- A. That the recommendations outlined in the letter dated January 10, 2014 from KFL&A Public Health to the County of Frontenac, be addressed to the satisfaction of the municipality and KFL&A Public Health
- B. That all requirements and recommendations specified in the Hydrogeology, Terrain Analysis and Nitrate Impact Assessment Report, revised dated April 9, 2013, from Lissom Soil and Water Inc., and 'Cranberry Cove Nitrate Attenuation Calculations' from Greer Galloway Group Inc., dated November 12, 2013, and project letter dated March 15, 2014 and all associated drawings and peer review recommendations be complied with.
- C. That any existing wells and or septic systems that may be present on the site and are not to be used as part of the plan of condominium be decommissioned as per applicable regulations.

**7. Environment**

- A. That the recommendations of the Environmental Impact Statement (EIS) dated January 12, 2012 prepared by Ecological Services, be implemented

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

including the requirement that all development be set back a minimum of 35 metres from the high water mark of Cranberry Lake and inland ponds.

- B.** That all conditions and issues outlined in the letters dated November 26, 2012 and December 12, 2013 from the Cataraqui Region Conservation Authority/Rideau Waterway Development Review Team to the County of Frontenac, be addressed to the satisfaction of the municipality and Rideau Waterway Development Review Team.
- C.** That a practical building envelope in compliance with the Zoning By-law and EIS be identified to the Township's satisfaction on Unit 2
- D.** That the area on 'Block 19 Common Element' near Unit 14 at the narrowest point between the lane and the water's edge be vegetated with natural species of shrubs and trees as identified in the Township's Site Plan Guidelines and to the satisfaction of the Township.
- E.** That notice be provided to future purchasers advising them of the applicable CRCA and Parks Canada regulations, and any particular environmental restrictions on individual lots, in wording and in a manner to the satisfaction of the Rideau Waterway Development Team and the Township
- F.** That an agreement be registered on the subject land applying to all of the proposed units to deal with setting out the municipality's limited service policies to recognize that there is no commitment or requirement by the municipality to assume responsibility for ownership or maintenance of the private lanes within the plan. In addition, the agreement applying to Units 1-5 shall set out the municipality's standard environmental protection policies requiring that the area within 35 metres of the highwater mark of the lake be maintained in a natural state for soil and vegetation.

**8. Stormwater**

- A.** That a lot grading and drainage plan and a sediment and erosion control plan be completed and approved to the satisfaction of the Township of South Frontenac and the Cataraqui Region Conservation Authority ('CRCA'), and be included in the Condominium Agreement between the Owner and the Township.
- B.** That a stormwater management plan be prepared by a qualified Professional Engineer and approved to the satisfaction of the Township and the CRCA, and that appropriate text to implement its findings be included in the Condominium Agreement.
- C.** That, prior to final approval, the Township shall be satisfied that all servicing issues are resolved such as lane construction; stormwater drainage, design, and maintenance; and the construction and design of ditches and culverts.

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

**9. Parkland Dedication:**

That the owner convey up to five percent of the value of the land in the form of cash-in-lieu of parkland.

**10. Human Remains:**

The condominium agreement shall contain a clause providing that any Owner(s) be advised, and also that a notice be placed in the purchase and sale agreement alerting any prospective purchasers that in the event that human remains are discovered during construction or site development of a lot, that the property owner shall immediately contact the OPP, the Ministry of Tourism, Culture and Sport and the Registrar or Deputy Registrar of the Cemeteries Unit of the Ministry of Consumer Services (or the applicable agencies at the time of final approval).

**11. Archaeological Resources:**

- A.** That all recommendations of the Archaeological Assessment (Stage 1-2 & Stage 3) Report, dated June 4, 2010 by Adams Heritage and further revised May 2013 be implemented to the satisfaction of the Township.
- B.** That if during the process of development any archaeological resources or human remains of Aboriginal interest are encountered, the Algonquins of Ontario Consultation Office will be contacted immediately at:

Algonquins of Ontario Consultation Office  
 31 Riverside Drive, Suite 101  
 Pembroke, Ontario K8A 8R6  
 Telephone: (613) 735-3759  
 Fax: (613) 735-6307  
 email: algonquins@nrtco.net

**12. Utilities and On-Site Works**

- A.** That a garbage pick-up area be included on the plan at a location near Carrying Place Road and to the satisfaction of the Township.
- B.** That an easement be included and a dry fire hydrant shall be constructed at a location to be determined to provide for a Dry Hydrant - this hydrant and the access to it shall be left unobstructed and accessed by the Township for inspection anytime year round and shall be maintained 100 percent, twelve months per year by the Corporation which requirement shall be incorporated into the final condominium agreement. Construction of the hydrant and all maintenance costs shall be borne by the developer/condominium corporation and shall be to the satisfaction of the Township

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

- C. That, subject to the requirements of Canada Post, any mail boxes shall be placed at a location near the entrance to the development near Carrying Place Road and to the satisfaction of the Township.
- D. That prior to final approval, the Owner satisfy the Township that public utilities, including without limitation Bell Canada, Hydro One, etc., are adequate to service the proposed development.
- E. That, prior to final approval, street lighting shall be installed at the entrance to the development at Carrying Place Road such lighting to also illuminate any garbage pick-up area and mail box location.

**13. Revisions to Draft Plan:**

- A. That Prior to Final Condominium Approval, the Owner shall submit a revised Block Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval.
- B. That where final engineering design(s) result in minor variations to the Plan (e.g., in the configuration of lots, etc.), these may be reflected in the Final Plan subject to the satisfaction of the Township of South Frontenac and the County of Frontenac.

**14. General conditions:**

- A. That when requesting final Approval from the County of Frontenac, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the lots/blocks thereon conform to the frontage and area requirements of the Zoning By-Law.
- B. That prior to final approval, the County of Frontenac is to be advised by the municipality that this proposed subdivision conforms to the Zoning By-law in effect of the Township of South Frontenac including that the zoning is satisfactory to the Cataraqui Region Conservation Authority.
- C. That the Owner submit a draft Vacant Land Condominium Declaration for approval by the Township and County to ensure all conditions of approval will be satisfied

**15. Clearance Letters:**

- A. That Prior to Final Condominium Approval, the County of Frontenac shall be advised that all Conditions of Draft Plan Approval have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

- B.** That Prior to Final Condominium Approval, the County is to be advised in writing by the Township of South Frontenac the method by which conditions 1 to 14 have been satisfied.
- C.** That Prior to Final Condominium Approval, the County is to be advised in writing by KFL&A Public Health the method by which condition 6A has been satisfied.
- D.** That Prior to Final Condominium Approval, the County is to be advised in writing by the Cataraqui Region Conservation Authority/Rideau Waterway Development Review Team the method by which conditions 7 and 8 have been satisfied.

**16. Lapsing Provisions:**

- A.** That pursuant to Section 51(32) of the *Planning Act*, this Draft Plan Approval shall lapse at the expiration of three (3) years from the date of issuance of Draft Plan Approval if final approval has not been given, unless an extension is requested by the Owner and, subject to review, granted by the approval authority.
- B.** That pursuant to Section 51(33) of the *Planning Act*, the Owner may submit a request to the approval authority for an extension of the Draft Plan Approval. The extension period shall be for a maximum of three (3) years and must be submitted prior to the lapsing of Draft Plan Approval. Further extensions may be considered at the discretion of the Township and the County.

<b>Applicant: Gary Thomson</b>	<b>Date of Decision: July 16, 2014</b>
<b>File No.: 10CD-2012/002</b>	<b>Date of Notice:</b>
<b>Subject Lands: Cranberry Cove Condominium Parts 1, 6 &amp; 7 Plan 13R-8978, Except Parts 1-5, Plan 13R-18799, and Part 1, Plan 13R-19396, Part of Lot, Concession 10, Geographic Township of Pittsburgh, Township of South Frontenac, County of Frontenac</b>	

**NOTES TO DRAFT APPROVAL**

1. It is the applicant's responsibility to fulfill the foregoing Conditions of Draft Plan Approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Frontenac.
2. When requesting Final Approval, the applicant will submit an account of how each Condition of Draft Approval has been satisfied along with the appropriate clearance letter from the Agency, Ministry or body requesting the condition.
3. Prior to Final Condominium Approval, the applicant shall submit to the County of Frontenac for review draft digital copies of all applicable Reference Plans, Surveys and, the M-Plan.
4. When requesting final approval, such a request must be directed to the Clerk, and be accompanied with:
  - Five (5) mylars and five (5) paper prints of the completed Final M-Plan;
  - Four (4) copies of all Reference Plans and (4) copies of all Conveyance Documents for all easements and lands being conveyed to the Municipality;
  - A copy of the condominium agreement and the condominium declaration
  - A Surveyor's Certificate to the effect that the lots and blocks on the Plan conform to the Zoning By-Law with respect to lot area and lot frontage;
  - A digital file in AutoCad format; and,
  - An application fee in accordance with the County's applicable fee by-law.
5. All measurements in condominium final plans must be presented in metric units.
6. The Final Plan approved by the County of Frontenac must be registered within thirty (30) days or the County of Frontenac may, under Subsection 51(59) of the *Planning Act*, withdraw it approval.
7. Clearances are required from the following agencies:
  - Township of South Frontenac
  - KFL&A Public Health
  - Cataraqui Region Conservation Authority/Rideau Waterway Development Team

May 28, 2018

**Ms. Jannette Amini**  
Clerk  
County of Frontenac  
2069 Battersea Road  
Glenburnie ON, K0H 1S0

**KINGSTON**  
The Woolen Mill  
6 Cataraqui St, Suite 108  
Kingston, ON K7K 1Z7  
T 613.542.5454

[fotenn.com](http://fotenn.com)

**RE: Request for Extension of Draft Approved Plan of Condominium  
Applicant: Magenta Waterfront Development Corporation  
File No.: 10T-2012/002 (Cranberry Cove)**

Dear Ms. Amini,

Cranberry Cove is a vacant land condominium containing 13 waterfront residential lots. The development was draft approved in July 2014 subject to 16 conditions that are to be fulfilled prior to obtaining final plan of condominium. Since obtaining draft condominium approval, the applicant has been satisfying the conditions of approval. A one-year extension was granted in 2017; however, there are a few outstanding conditions that are in the process of being fulfilled.

The purpose of this letter is to request an extension for draft approval of the plan of vacant land condominium referenced above, for an additional one (1) year. This will provide sufficient time to address the remaining conditions prior to the lapsing date.

Should you require any additional information, please do not hesitate to contact me at 613.542.5454 ext. 222.

Sincerely,



Jennifer Garrah, MCIP RPP  
Senior Planner  
**Fotenn Consultants Inc.**



**Report 2018-084**

**Council Recommend Report**

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Lisa Hirvi, Administrator, Fairmount Home  
**Date of meeting:** June 20, 2018

**Re:** **Fairmount Home – Ministry Funding for Specialized Care**

---

**Recommendation**

**Whereas** the Ministry of Health and Long-Term Care is investing in staffing of Long Term Care homes, and Long Term Care homes will receive annualized base funding to create and fill a net new full-time equivalent position requiring a qualified registered nurse to provide direct and specialized care to Long Term Care residents.

**Be It Resolved That** the Council of the County of Frontenac accept the creation of a net new full-time equivalent position, Assistant Director of Care - Resident Services, effective October 1, 2018.

**Background**

The Ministry of Health and Long-Term Care (MOHLTC) is investing in staffing of Long Term Care (LTC) homes as part of the commitment as announced in the 2018 budget and the recently launched Aging with Confidence: Ontario's Action Plan for Seniors.

Effective July 1, 2018 each licensed LTC home will receive annualized base funding of \$106,000 (\$79,552 in 2018-19 funding year) to create and fill a net new full time equivalent (FTE) position requiring a qualified registered nurse. Any remaining portion of the funding after hiring a net new position may be used to supplement direct care hours provided by existing direct care staff.

Furthermore, LTC homes will have a phase-in period of two years, starting from July 1, 2018, to create and fill the new position. The phased in approach will provide LTC homes with greater flexibility in recruitment and facilitate an immediate impact on direct resident care hours.

**Comment**

The objective of the funding is to increase specialized care and the direct care hours provided to LTC residents pre and post admission. Fairmount will create a net new position, Assistant Director of Care (ADOC) - Resident Services. The key responsibilities for the new position will be to facilitate resident admissions and discharges from the home, manage resident care concerns and complaints, facilitate resident care conferences and manage contracts and mandatory programs specific to resident services. Also, the new position will manage the recreational and social activities program, volunteer program and support quality improvement initiatives to ensure quality resident care and professional practice.

For the ADOC - Resident Services position, the annual cost for salary and benefits is approximately \$125,948, which is \$19,948 more than the \$106,000 in ministry funding. This new permanent full-time position will begin on October 1, 2018. For the initial fiscal period ending March 31, 2019, the remaining portion of the funding is approximately \$16,751, which will be used for direct care hours for LTC residents. For example, registered nurse hours dedicated to behavioural support and/or personal support worker (PSW) hours. In the 2019-20 fiscal year and beyond, the ministry funding will be used towards the ADOC - Resident Services; there will be no funding remaining to supplement direct care hours provided by existing direct care staff.

**Sustainability Implications**

The MOHLTC has made a commitment to investing in LTC homes as part of its recently launched Aging with Confidence: Ontario's Action Plan for Seniors. Therefore, it is expected that this new ministry funding will continue as part of LTC homes' annualized base funding.

**Financial Implications**

For fiscal 2018-19, the ministry funding is sufficient to cover the salary and benefit costs for the new position, ADOC - Resident Services. There will be funds remaining due to the delayed start date for the new position; the remaining portion will be used for direct care hours for LTC residents.

The MOLHTC funding is not sufficient to cover the full annual salary and benefit costs post fiscal 2018-19; therefore, municipal contributions will be required. The estimated municipal contributions for fiscal 2019-20 is estimated at \$25,000 (County share \$8,000), which will increase by approximately \$5,000 per year (County share \$1,600) due to increases in salary step, cost of living and benefits.

**Organizations, Departments and Individuals Consulted and/or Affected**

County of Frontenac; Fairmount Home



**Report 2018-085**

**Council Recommend Report**

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Tom Mercer, Manager of Environmental Service  
**Date of meeting:** June 20, 2018  
**Re:** Fairmount Home – Parking Lot Repairs

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac approve an increase of the 2018 budget from \$25,000 to \$51,712 for the minor repairs to the parking lots and laneways.

**And Further That** the staff be directed to prepare a multi-year plan for the repair or replacement of the parking lots and laneways, to be presented in the 2019 budget cycle.

**Background**

As indicated in a 2017 project proposal, the parking lot infrastructure at 2069 Battersea Road, Glenburnie is in need of repair. The laneways and parking lots are estimated to be between 25 and 30 years of age. Due to the nature and volume of traffic at the site, Ontario Provincial Standards (OPS) for roadway construction are recommended for both the substrate and paving surfaces of the parking lot and laneways.

Current parking lots and laneways are divided between 2” and 3” “lifts”, which refers to the differing depths of asphalt and how it is installed. The approximate division between the areas of 2” and 3” asphalt are 64,200 and 66,800 square feet (sq. ft.), respectively.

Council approved \$25,000 for minor repairs in 2018.

A Request for Quotation (RFQ) was issued in April 2018 to address the areas of the parking lot which were identified as those of highest concern. This resulted in three bid submissions, with the lowest bid coming in at \$34,500. The lowest bid would address

10,044 sq. ft. and consist of a 2" asphalt thickness. The other submissions provided for asphalt thickness of 3" and 4" at a cost of \$51,712 and \$67,891 plus taxes, respectively.

**Comment**

During the 2018 RFQ site visit, all proponents stated that crack filling would be ineffective due to the volume and type of cracking throughout the parking infrastructure. All submissions received were quoted on the basis of the removal of the existing asphalt and its subsequent replacement.

At the conclusion of the RFQ process, the Manager of Environmental Services requested budget pricing for large scale replacement, which is detailed in the Financial Implications section.

**Sustainability Implications**

The parking lot and laneway infrastructure is crucial to the safety of persons utilizing the services provided at 2069 Battersea Road, Glenburnie.

**Financial Implications**

Budget estimates provided by A&A Asphalt are as follows and are based on replacement of the square footages identified in the background section:

- 3" areas, estimated at 66,800 sq. ft. removed and reinstated at \$3.75 per square foot = \$250,500
- 2" areas, estimated at 64,200 sq. ft. removed and reinstated at \$3.25 per square foot = \$208,650
- Pricing provided by A&A Asphalt in the 2018 RFQ for minor repairs equaled \$4.30 per sq. ft. totaling \$51,712 at a finished depth of 3". Volume discounts apply.

**Organizations, Departments and Individuals Consulted and/or Affected**

Consulted

- Township roads engineers (2017)
- A&A Asphalt, Kiley Paving, Wilmac Paving
- Fairmount Maintenance

Affected

- Fairmount residents, visitors
- General public
- Employees



**Report 2018-086**

**Recommend Report to Council**

**To:** Warden and Members of County Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Susan Brant, Director of Corporate Services/Treasurer  
**Date of meeting:** June 20, 2018  
**Re:** **Corporate Services – Federation of Canadian Municipalities  
Municipal Asset Management Program Funding**

---

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac accept the Corporate Services – Federation of Canadian Municipalities (FCM) Municipal Asset Management Program (MAMP) Funding report for information;

**And Further That** the Council of the County of Frontenac authorize staff to apply for the maximum contribution of \$50,000 from the FCM MAMP funding program to augment the County's reserve allocations for asset condition assessment.

**And Further That** the Council of the County of Frontenac authorize the Clerk to provide a copy of the resolution acknowledging that staff is submitting the application along with Council's commitment to the condition assessment project including a declaration of the municipal contribution from the County Operations Reserve.

**Background**

The Municipal Asset Management Program is a five year, \$50 million program funded by Infrastructure Canada to support Canadian municipalities with the development of asset management plans. The grant funding program's focus is to assist with the development of stronger asset management plans and infrastructure investment decisions. The 2015 budget included Council approval for an asset condition assessment project with \$5,000 in annual reserve contributions to the County Operations Reserve to support condition assessment in five year intervals.

Moved By: Councillor Vandewal  
Seconded By: Councillor Higgins

**THAT** the Asset Condition Assessment Project be included in the final budget for Council consideration at a cost of \$25,000, with reserve contributions of \$5,000 to commence in 2016.

**CARRIED**

The MAMP funding must represent no more than 80% of the eligible project costs. Therefore, should the funding application be successful for the full \$50,000 applied for, the County will be required to put forth a minimum of \$12,500, or 20%, towards eligible project costs. The County's contributions would be taken from the previously allocated amounts for condition assessments in the County Operations Reserve in 2018.

**Comment**

The condition assessment funds will be utilized to assess the condition of:

- The bridges on the K&P trail
- Fairmount Home building particularly roofing
- Old House building and elevator
- Ambulance stations in Sydenham, Robertsville, and Wolfe Island
- Ferry building

**Sustainability Implications**

Governance – appropriate stewardship of County resources.

**Financial Implications**

20% of eligible project costs, up to a maximum of \$12,500, would come from the County Operations Reserve. The remaining 80% of costs would be externally funded through 2018 FCM MAMP funding.

If the County does not receive the full \$50,000 applied for, the scope of the condition assessments undertaken would be revisited so that the County contribution does not exceed 20% of eligible costs.

**Organizations, Departments and Individuals Consulted and/or Affected**

Paul J. Charbonneau, Chief Paramedic/Director Emergency and Transportation Services  
Richard Allen, Manager of Economic Development



**Report 2018-090**

**Council Recommend Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Kelly Pender, Chief Administrative Officer  
Jannette Amini, Manager of Legislative Services/Clerk

**Date of meeting:** June 20, 2018

**Re:** **Office of the Chief Administrative Officer – Communication of County of Frontenac Issues and Priorities to the new Provincial Government**

---

**Recommendation**

**Be It Resolved That** the Council of the County of Frontenac confirm the following as issues and priorities of the County of Frontenac:

1. Cell gap coverage
2. Broadband speed and access
3. Public Safety Network
4. Infrastructure funding
5. OPP costs
6. Long Term Health Care
7. Business Education Tax
8. Upload highway 38 back to the Province or provide the funding to maintain and sustain this infrastructure
9. End the double hatter issue for volunteer fire fighters
10. Community Medicine delivered by Paramedics.

**Background**

On June 7, 2018, a general election was held in the province of Ontario which saw the Progressive Conservative Party win a majority government. The election results also saw Randy Hillier, PC, re-elected to as MPP for Lanark—Frontenac—Lennox and

Addington. As a result, MPP Hillier has requested a meeting with the County of Frontenac to discuss the County of Frontenac's issues and priorities.

**Comment**

During its current term, Frontenac County Council has had its attention focused on a number of issues that face the County and the region as a whole. It has on numerous occasions received reports and updates from the Eastern Ontario Rural Network (EORN) regarding cell gap coverage and broadband speed and access which is required in order for Eastern Ontario to remain economically competitive and all of the lower tiers have struggled with the infrastructure costs and the lack of a stable source of infrastructure funding that is fair and equitable to all municipalities. This was seen in Council's resolution of September 20, 2017 in which Council supported the Eastern Ontario Warden's Caucus (EOWC) resolution in its call to the Ontario government to establish a definition of 'rural' for any funding involving the Government of Canada's Rural and Northern Communities Infrastructure Fund to include the option of population density as the proposed definition would have eliminated most Counties and rural single-tier municipalities in eastern Ontario. At that same meeting, Council supported the EOWC resolution to align the funding criteria for Provincial Gas Tax funding with that of the Federal Gas Tax funding criteria as the current criteria only provided funding for transit services, which eliminated rural municipalities from being eligible to receive any portion of this funding.

With respect to Long Term Health Care the environment has changed significantly in the past 5 years and continues to change as we see more residents requiring extensive or complete support with daily activities. This increase has gone from 77% to 85% in the areas of cognitive impairment and dementia and 46% of residents exhibiting some level of aggressive behaviour. The challenges faced by Fairmount Home are:

- Resident level of care – significant changes e.g. cognitive impairment, aggressive behaviours
- Family members – increasing expectations
- Legislation changes e.g. monetary penalties
- Ministry reporting & investigations – public reporting of performance levels
- Operating expenditures vs. provincial funding
- Labour relations in changing environment

Community Paramedicine which is delivered by Paramedics includes three parts:

1. The traditional Community Paramedicine program in the townships at a cost \$15,000 which is entirely locally funded.
2. The new Community Paramedicine program which is 100% provincially funded. The County receives \$109,375 but is primarily Kingston focused in the aim of patient diversion from the emergency room and reducing paramedic visits.

3. The new injection site program is funded 100% by the LHIN through the health unit to the amount of \$87,000.

As noted, the only portion of the Community Paramedicine program funded solely by the County was the initial program set up on Frontenac Islands, which was a County led initiative prior to the Province establishing Community Paramedicine funding as it was seen as a community benefit.

With respect to Public Safety Network, OPP costing, the Business Education Tax, the uploading of highway 38 back to the Province or provide the funding to maintain and sustain this infrastructure, and ending the double hatter issue for volunteer fire fighters, these are not responsibilities that fall under the jurisdiction of the County of Frontenac; however are issues that all the Frontenacs have expressed concerns over and the County fully supports addressing these issues on the Townships behalf.

### **Sustainability Implications**

Many services provided by the municipal sector are heavily dependent on provincial funding. In order for these services to remain sustainable, a commitment from the Province to provide a reliable and equitable funding stream is required to ensure current operational requirements and long term sustainability.

### **Financial Implications**

There are no financial implications directly associated with this report.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Joe Gallivan, Director of Planning and Economic Development  
Susan Brant, Director of Corporate Services/Treasurer  
Paul Charbonneau, Chief Paramedic/Director of Emergency and Transportation Services  
Lisa Hirvi, Administrator, Fairmount Home



**Report 2018-091**

**Council Recommend Report**

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Richard Allen, Manager of Economic Development  
**Date of meeting:** June 20, 2018

**Re:** **Planning and Economic Development – North Frontenac Telephone Company (NFTC) request for access to the K&P Trail for fibre build**

---

**Recommendation**

**Be It Resolved That** Council of the County of Frontenac provide consent to the North Frontenac Telephone Company to install fibre-optic infrastructure in the K&P Trail,

**And Further That** staff be directed to prepare an agreement between the County of Frontenac and the North Frontenac Telephone Company in regard to providing access to the K&P Trail for installation of buried fibre optic cable.

**Background**

On May 29, 2018 the County received a request from Grant Roughley of the North Frontenac Telephone Company (NFTC) for access to the K&P Trail from Fish Creek Road to Orser Road to install fibre optic cable that will allow the expansion of their internet services to communities located along Road 38 (see Appendix A). Richard Allen, Manager of Economic Development and Kevin Farrell, Manager of Continuous Improvement met with Mr. Roughley to discuss the proposal further, and to better understand the impact of the proposed installation.

**Comment**

The expansion of broadband internet and cellular services through Frontenac has been a priority of County Council, as demonstrated by the consistent support provided to the EORN project, including recently at the meeting of Council on May 16, 2018.

The availability of additional broadband infrastructure in communities located along Road 38 will make them more attractive to businesses and residents, as internet access is a key factor when selecting a new home or business location. In addition, existing businesses and residents may benefit from additional options for broadband service, with existing businesses realizing increases in productivity and the ability to expand services with online access. Staff note that, NFTC is a private business and that it must compete with others in the market to provide competitive pricing – new competition for broadband services will improve the variety and options for local businesses and residents in the market.

The proposed installation of the fibre optic cable would be at a depth of 18 to 24 inches in the rail bed base of the trail through a narrow trench. Installation is proposed to take place in the fall of this year and will be conducted in a manner that ensures that the trail can continue, especially on weekends. NFTC confirmed with staff that no costs associated with this project will be assumed by the County.

Staff are seeking the consent of council to proceed with this project and for direction to create an access agreement with the North Frontenac Telephone detailing responsibilities of each party.

County Council, at its regular meeting held September 17, 2014 passed a County of Frontenac Land Use Policy which was established to provide a decision making framework for Council, staff and other stakeholders to ensure that the most efficient and least intrusive measure is applied to requests for use of lands owned by the County. The above request falls within the jurisdiction of the Land Use Policy and the agreement with NFTC, will come back to Council for authorization.

### **Sustainability Implications**

Economic Development and Communications is a focus area identified in the Frontenac Community Sustainability Plan, Directions for our Future. Key indicator of success in this focus area include increasing number of internet service providers, and new investments in broadband and cellular infrastructure.

### **Financial Implications**

No costs associated with this project will be the responsibility of the County.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Eastern Ontario Trails Alliance  
L&A Ridge Runners



May 29<sup>th</sup>, 2018

County of Frontenac  
2069 Battersea Road  
Glenburnie, ON  
K0H 1S0

Att: Kelly Pender, Chief Administrative Officer

RE: NFTC fibre optic cable installation

Dear Mr Pender:

This letter will confirm our request for access to the Rail Trail running from the Parham area in Central Frontenac south to the intersection of the Rail Trail and Murton Road in South Frontenac. The access is requested for the purpose of installing a buried, fibre optic cable to be connected to our telecommunications network based in Sharbot Lake. This installation will result in the opportunity for fibre optic network connectivity for many of the residents along Highway 38 from Parham to Verona. It is our hope that this can be tabled at the upcoming council meeting in June of this year.

I am available to attend the council meeting to provide additional information or answer any questions related to this request and our construction plans.

Thank you,

A handwritten signature in blue ink, appearing to read "Grant Roughley", is written over the "Thank you," text.

Grant Roughley  
North Frontenac Telephone Corporation



**Report 2018-083**

**Council Information Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Tom Mercer, Manager of Environmental Services, Fairmount Home  
Lisa Hirvi, Administrator, Fairmount Home

**Date of meeting:** June 20, 2018

**Re:** **Fairmount Home – Lighting Replacement**

---

**Recommendation**

Not applicable

**Background**

In February 2017, the Ministry of Health and Long-Term Care (MOHLTC) conducted its Annual Resident Quality Inspection (RQI), which included a written notification (WN) that the licensee failed to ensure that required levels of lighting were provided in all areas of the long term care home including a minimum of 215.28 lux of continuous, consistent lighting throughout corridors, residents' rooms, en-suite washrooms and common area washrooms. The voluntary plan of correction (VPC) is for the licensee to ensure that the required levels of lighting are provided in all areas of the long term care home.

**Comment**

The Manager of Environmental Services, Tom Mercer, actively worked with Lighting FX to source LED bulbs and fixtures, as well as, with CLEAResult that is contracted by Ontario Hydro to manage and promote energy conservation efforts for rebates (SaveOnEnergy).

A request for quotations (RFQ) was issued on May 7, 2018 for the initial phase of the LED retrofit, which includes the resident en-suite washrooms and corridor ceiling lights. The contract was awarded for \$26,804 plus taxes for the cost for supply and installation. This cost will be reduced by the SaveOnEnergy rebate totalling \$5,400 for the initial phase.

The final phase will address the residents' rooms, corridor wall lighting and dining rooms. This final phase will be completed early 2019. The financial implications are outstanding at this time.

**Sustainability Implications**

The lighting fixtures chosen meet the lighting level requirements under the *Long-Term Care Homes Act, 2007*. Furthermore, the lighting fixtures are energy efficient and will provide for savings in energy consumption and costs.

**Financial Implications**

The lighting replacement costs were not budgeted for 2018. The net cost of the supply and installation for the initial phase will be funded using the Fairmount operating reserve, which will be replenished in 2019.

The lighting replacement costs for the final phase are unknown at this time. However, the 2019 budget will include the net cost to complete this lighting project.

**Organizations, Departments and Individuals Consulted and/or Affected**

Fairmount Home  
County of Frontenac  
Lighting FX Inc.  
Ontario Hydro/CLEARresult



**Report 2018-087**

**Council Information Report**

**To:** Warden and Council  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Susan Brant, Director of Corporate Services/Treasurer  
**Date of meeting:** June 20, 2018  
**Re:** **Corporate Services – 2018 First Quarter Financial Summary**

**Recommendation**

This report is for information purposes only.

**Background**

The County of Frontenac financial summary for the first quarter of 2018 is attached.

**Comment**

Most variances are primarily due to timing with additional context provided below:

**Revenue**

User Charges

- Resident revenues are currently over budget but are reconciled at year end against Provincial revenue, so that the total amount received from the Province and the residents is within the prescribed Ministry of Health funding for Fairmount Home.
- Ferry pass and ticket sales are at the budgeted amounts for both tickets and passes through the first quarter.

**Provincial/Federal Funding**

- Funding for Fairmount Home is over budget by \$13,190 over budget through the first quarter.
- The Provincial transfer for the Ferry is \$9,327 under budget, but will be reconciled at year end.
- Funding for a paramedic research project has resulted in \$196,700 in unbudgeted revenue. The County acts as a flow-through between the federal government and the research organization for this project, and there is an associated \$196,700 unbudgeted expense.
- An Ontario Community Infrastructure Fund grant resulted in \$50,000 in unbudgeted revenue as well as \$120,177 from the Ontario Municipal Commuter Cycling Program.
- Funding from the RED program is \$35,587 under budget primarily due to the timing of the payments.

**Other Income**

- Provincial offences net revenue is currently under budget by \$24,346, but will be reconciled at year end with the City of Kingston.
- Investment income is over budget by \$14,662. The higher than anticipated returns have been the result of the County diversifying its holdings into a high interest savings account with The Investment One Program as well as Guaranteed Investment Certificates and bonds in accordance with Ontario Regulation 438/97.
- Funding from the MicroFit projects as well as other recoveries are under budget due to the timing of the payments.

**City of Kingston Contribution**

- City of Kingston contributions will be reconciled at year end.

**Expenses**

**Salaries and Benefits**

- Fairmount Home is \$5,909 under budget for salaries and benefits through the first quarter.
- Frontenac Paramedic Services is \$38,339 over budget in salaries and benefits due to sick leave through the first quarter.

**Materials**

- Timing for purchases account for most of the variances.

**Contracted Service**

- Timing accounts for most of the variance as projects are not all underway. There is also the corresponding unbudgeted expenses of \$196,700 for the paramedic research project that is included in the Provincial/Federal revenue variance.
- Insurance costs represent a high portion of the Contracted Service line and the costs are incurred at the start of the year. Schedule 2 Excess Workers' Compensation Indemnity insurance will be offset with the savings in WSIB premium at year end.


**External Transfers:** These are processed at year end.


**Sustainability Implications**


Within Directions for Our Future, the vision statement associated with Capacity Building and Governance states that "Government decision-making processes are clear, forward thinking and focused on the longer term". By reviewing quarterly financial statements, Council can assure itself that the direction given through the 2018 budget is being carried out. At the same time, this information is being shared publicly

**Organizations, Departments and Individuals Consulted and/or Affected**

Senior Leadership Team  
Alex Lemieux, Deputy Treasurer

 <b>County of Frontenac</b> County of Frontenac For period ending March 31, 2018					
	2018	2018	March	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
<b>Operating Revenue</b>					
Taxation from Other Governments	70,000	7,850		(7,850)	
User Charges	3,388,988	922,010	940,635	18,625	27.76%
Payments in Lieu of Taxes	42,897	3,740		(3,740)	
Federal and Provincial	15,703,109	3,872,667	4,204,081	331,414	26.77%
Other Municipalities	21,667	21,667		(21,667)	
Provincial Offences Net Revenue	127,195	31,800	7,454	(24,346)	5.86%
Investment Income	140,000	34,997	49,659	14,662	35.47%
Other	582,373	150,488	115,110	(35,378)	19.77%
Transfers from Obligatory Reserve	801,884				
Transfers from Reserve	421,761	151,465	20,415	(131,050)	4.84%
<b>Total Operating Revenue</b>	<b>21,299,874</b>	<b>5,196,684</b>	<b>5,337,354</b>	<b>140,670</b>	<b>(25.06%)</b>
<b>Operating Expense</b>					
Salaries & Benefits	27,019,294	6,377,028	6,430,302	53,274	23.80%
Materials	3,115,870	714,741	527,645	-187,096	16.93%
Contracted Services	7,778,803	2,340,179	2,379,017	38,838	30.58%
Rents & Financing	233,426	50,575	54,045	3,470	23.15%
External Transfers	181,361		31,500	31,500	17.37%
Depreciation	1,452,373	363,093	374,930	11,837	25.81%
Reserve Transfers	1,505,204	149,379	76,250	-73,129	5.07%
Unapproved Projects					
<b>Total Operating Expense</b>	<b>41,286,331</b>	<b>9,994,995</b>	<b>9,873,689</b>	<b>-121,306</b>	<b>23.92%</b>
Net Municipal Contribution	19,986,457	4,798,311	4,536,335	-261,976	22.70%
LESS: Depreciation	(1,452,373)	(363,093)	(374,930)	(11,837)	(25.81%)
Net Municipal Contribution LESS Depreciation	18,534,084	4,435,218	4,161,405	-273,813	22.45%
City of Kingston	-9,007,538	-2,246,036	-2,251,885	-5,849	25.00%
<b>County Contribution - Operating</b>	<b>9,526,546</b>	<b>2,189,182</b>	<b>1,909,520</b>	<b>-279,662</b>	<b>20.04%</b>
Capital Revenue	1,348,319	658,994		(658,994)	
Capital Expense	1,561,346	160,719		-160,719	0.00%
Net Capital Expense	213,027	-498,275	0	498,275	0.00%
City of Kingston - Capital	-191,871	-129,565		129,565	0.00%
<b>County Contribution - Capital</b>	<b>21,156</b>	<b>-627,840</b>	<b>0</b>	<b>627,840</b>	<b>0.00%</b>
County Contribution - Debenture	210,295	81,973	83,827	1,854	39.86%
<b>Total Requisition</b>	<b>9,757,997</b>	<b>1,643,315</b>	<b>1,993,347</b>	<b>350,032</b>	<b>20.43%</b>

 <b>County of Frontenac</b> Fairmount - County For period ending March 31, 2018					
	2018	2018	March	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
<b>Operating Revenue</b>					
User Charges	3,120,586	770,304	791,049	20,745	25.35%
Federal and Provincial	6,012,360	1,484,790	1,497,980	13,190	24.92%
Other	198,838	48,945	44,229	(4,716)	22.24%
Transfers from Reserve	81,923	22,694	20,415	(2,279)	24.92%
<b>Total Operating Revenue</b>	<b>9,413,707</b>	<b>2,326,733</b>	<b>2,353,673</b>	<b>26,940</b>	<b>(25.00%)</b>
<b>Operating Expense</b>					
Salaries & Benefits	9,896,287	2,303,590	2,297,681	-5,909	23.22%
Materials	1,064,399	273,817	257,922	-15,895	24.23%
Contracted Services	1,349,084	374,560	339,074	-35,486	25.13%
Depreciation	545,199	136,299	140,793	4,494	25.82%
Reserve Transfers	122,941	75,908	30,000	-45,908	24.40%
Unapproved Projects					
<b>Total Operating Expense</b>	<b>12,977,910</b>	<b>3,164,174</b>	<b>3,065,470</b>	<b>-98,704</b>	<b>23.62%</b>
Net Municipal Contribution	3,564,203	837,441	711,797	-125,644	19.97%
LESS: Depreciation	(545,199)	(136,299)	(140,793)	(4,494)	(25.82%)
Net Municipal Contribution LESS Depreciation	3,019,004	701,142	571,004	-130,138	18.91%
City of Kingston	-2,007,207	-501,801	-501,802	-1	25.00%
<b>County Contribution - Operating</b>	<b>1,011,797</b>	<b>199,341</b>	<b>69,202</b>	<b>-130,139</b>	<b>6.84%</b>
Capital Revenue	66,163	50,694		(50,694)	
Capital Expense	238,882	144,791		-144,791	
Net Capital Expense	172,719	94,097	0	-94,097	
City of Kingston - Capital	-162,440	-129,565		129,565	0.00%
<b>County Contribution - Capital</b>	<b>10,279</b>	<b>-35,468</b>	<b>0</b>	<b>35,468</b>	<b>0.00%</b>
County Contribution - Debenture	210,295	81,973	83,827	1,854	39.86%
<b>Total Requisition</b>	<b>1,232,371</b>	<b>245,846</b>	<b>153,029</b>	<b>-92,817</b>	<b>12.42%</b>

 <b>County of Frontenac</b> FPS - County For period ending March 31, 2018					
	2018	2018	March	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
<b>Operating Revenue</b>					
User Charges					
Federal and Provincial	8,722,429	2,127,888	2,335,289	207,401	26.77%
Investment Income			2	2	
Other			2,028	2,028	
Transfers from Reserve	2,950				
<b>Total Operating Revenue</b>	<b>8,725,379</b>	<b>2,127,888</b>	<b>2,337,319</b>	<b>209,431</b>	<b>(26.79%)</b>
<b>Operating Expense</b>					
Salaries & Benefits	14,332,305	3,427,764	3,466,103	38,339	24.18%
Materials	901,565	229,297	218,835	-10,462	24.27%
Contracted Services	1,352,771	527,629	679,339	151,710	50.22%
Rents & Financing	233,176	50,514	53,990	3,476	23.15%
Depreciation	611,163	152,790	151,139	-1,651	24.73%
Reserve Transfers	847,175				
Unapproved Projects					
<b>Total Operating Expense</b>	<b>18,278,155</b>	<b>4,387,994</b>	<b>4,569,406</b>	<b>181,412</b>	<b>25.00%</b>
Net Municipal Contribution	9,552,776	2,260,106	2,232,087	-28,019	23.37%
LESS: Depreciation	(611,163)	(152,790)	(151,139)	1,651	(24.73%)
Net Municipal Contribution LESS Depreciation	8,941,613	2,107,316	2,080,948	-26,368	23.27%
City of Kingston	-7,000,331	-1,744,235	-1,750,083	-5,848	25.00%
<b>County Contribution - Operating</b>	<b>1,941,282</b>	<b>363,081</b>	<b>330,865</b>	<b>-32,216</b>	<b>17.04%</b>
Capital Revenue	673,856				
Capital Expense	711,536		-68,711	-68,711	9.66%
Net Capital Expense	37,680		-68,711	-68,711	182.35%
City of Kingston - Capital	-29,431		-7,358	-7,358	(25.00%)
<b>County Contribution - Capital</b>	<b>8,249</b>		<b>-76,069</b>	<b>-76,069</b>	<b>922.16%</b>
<b>Total Requisition</b>	<b>1,949,531</b>	<b>363,081</b>	<b>254,796</b>	<b>-108,285</b>	<b>13.07%</b>



**Report 2018-088**

**Council Information Report**

**To:** Warden and Members of County Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Richard Allen, Manager of Economic Development  
**Date of meeting:** June 20, 2018

**Re: Planning and Economic Development – K&P Trail Construction Update**

---

**Recommendation**

This report is for information purposes only.

**Background**

In December of 2016 construction began on the Tichborne to Sharbot Lake portion of the K&P Trail with the support of \$247,000 of matching funding from the Canada 150 Infrastructure program (CIP 150).

[Report 2017-118](#) highlighted the significant challenges with construction associated with the development of this section of trail and highlighted the need for additional capital dollars to continue development. The challenges identified in the report were:

1. Departure from Rail Bed
2. Road Crossings
3. Accessibility Considerations
4. Property Acquisition Process

Council directed staff to pursue the strategies outlined in [Report 2017-118](#) to respond to these challenges and were directed to seek grant funding to overcome financial aspects of these challenges.

The Community Development Advisory Committee received [Report 2018-013](#) with an update on construction progress on February 8, 2018. This report described progress made on segments 7, 8, and 9 and flooding challenges associated with segment 3.

Appendix B describes each of the identified construction segments and the scope of work and current status.

**Comment**

Staff have responded to the above delays and challenges by employing the four strategies outlined in [Report 2017-118](#). Progress on each strategy is outlined below.

1. **Prioritize Trail Sections** - County staff prioritized the construction of sections of trail that did not require complex construction efforts in 2017, and were able to substantially complete work between St. George's Lake and Clement Road (Segments 7- 9).

During this time work was also done to extend the trail approximately 1 kilometre north of Bradshaw Road until the contractor reached the flooded portion of trail (segment 3). Unfortunately, this flooded portion covers approximately 1000 metres of trail, sometimes to a depth of two feet. To surpass this, significant amounts of material will be required to connect the trail between Vinkle Road and Bradshaw Road.

In order to achieve the most development with existing dollars, staff worked with the contractor and engineering consultant to develop a functional trail that may require additional material build up over the next few years. This reduced aggregate costs per kilometre, however the trail quality will not match the standard set for the K&P south of Tichborne.

Construction has begun on June 11, 2018 to connect the K&P Trail from Brewer Road to Wagner Road (Segment 11).

2. **Detailed Scope of Work and Cost Estimates** – Segments 4 and 5 (See Appendix B and C) comprise approximately 2.25 kilometres of undeveloped Trail. These segments contain several complex challenges including two departures from the rail bed, structure demolition and significant flooding. The high level cost estimates for these combined segments reach \$206,250.

Due to the complex nature of the construction and possible environmental impacts, staff recommend contracting an engineering firm to conduct an assessment and to develop detailed designs that incorporate the expected challenges. The anticipated cost of this additional preparatory work is \$25,000 and will be planned for 2019.

3. **Delay Complex Construction to 2018** – Due to a lack of capital funds and the need to develop a clear construction plan as discussed above, complex construction on segments 4 and 5 will not be possible in 2018. This work will need to be delayed until 2019 or 2020.

Staff are actively seeking solutions to the flooding on segment 3.

4. **Seek Additional Funding** – Report [2017-118](#) directed staff to seek funding for segments 3, 7 & 9. While work remains outstanding on segment 3, work has now been substantially completed on segments 7, 9. In addition, staff have been able to address segment 11 with existing funding.

It is important to note that most funding partners require matching dollars for their programs. There are no operating dollars or reserves remaining for capital trail development that can be used for this purpose.

The K&P Trail from Orser Road to Tichborne has largely been funded through the use of both the direct application of Federal Gas Tax funds and leveraging these funds to attract project funding partners. For example, Federal Gas Tax funds were matched to Trans Canada Trail funds for the development of the trail from Boyce Road to Craig Road. In other words, the development of this trail section required no use of funds acquired through property tax levy. A historical list of trail funding sources is available in Appendix A of this report.

In September 2017, Council provided direction for staff to pursue financing options to provide the matching dollars for the completion of trail development projects.

**Grant Submission Results:**

- a. **Ontario Community Infrastructure Fund** – Continuing to explore partnership with Central Frontenac to use baseline funds of \$50,000 for road related construction on Hampton Road and where the K&P Trail crosses Tryon Road.
- b. **Trans Canada Trail Submission** – Support was not granted by the Trans Canada Trail to an application submitted in 2017. This is primarily due to the organizations policy to fund only “green” trails that do not include motorized uses.
- c. **Ontario Trillium Foundation** – As of 2017, Frontenac County is no longer eligible for Trillium Capital Funding due to population size. Central Frontenac has already pursued grants under this program for other recreation and trail developments.

**Segment Priority for 2018**

Construction is currently underway for segment 11 (Brewer Road to Wagner Road) and staff are pursuing options for the completion of segment 3.

Segments 4 and 5 will be delayed until base funding is resolved through the 2019 and 2020 County budget process. Staff will complete detailed engineering work to establish a project plan with detailed cost estimates. A report will be brought to council with this information prior to construction.

**Sustainability Implications**

This project supports a number of focus areas adopted in Directions for Our Future and is directly identified in Sustainable Actions 2014 under the economic pillar of sustainability as Trail Network Development. The project supports the development of a network of trails in the County facilitating recreation and transportation networks and promoting active lifestyles.

**Financial Implications**

The Tichborne to Sharbot Lake development phase of K&P Trail construction has been funded initially by Frontenac County reserve funds and the Canada 150 Infrastructure fund with equal shares of \$247,000 totalling \$494,000 in funding.

Exhibit A provides a general estimate of the remaining work for each segment of this project, identifying approximately \$654,550 of work remaining to complete the trail to Sharbot Lake. This estimate does not include additional costs related to signage and edge protection as required by the Design of Public Spaces Standard.

Staff are currently investigating options to access Ontario Community Infrastructure Funds – Top Up (OCIF). The County is eligible for a total of \$1.9M (every two years) in OCIF top up for regional core infrastructure. Although this excludes trails, if successful, it could be used to offset Gas Tax transfers to the Townships, thereby allowing Gas Tax funds to be used for trails, while keeping municipalities whole (or better off).

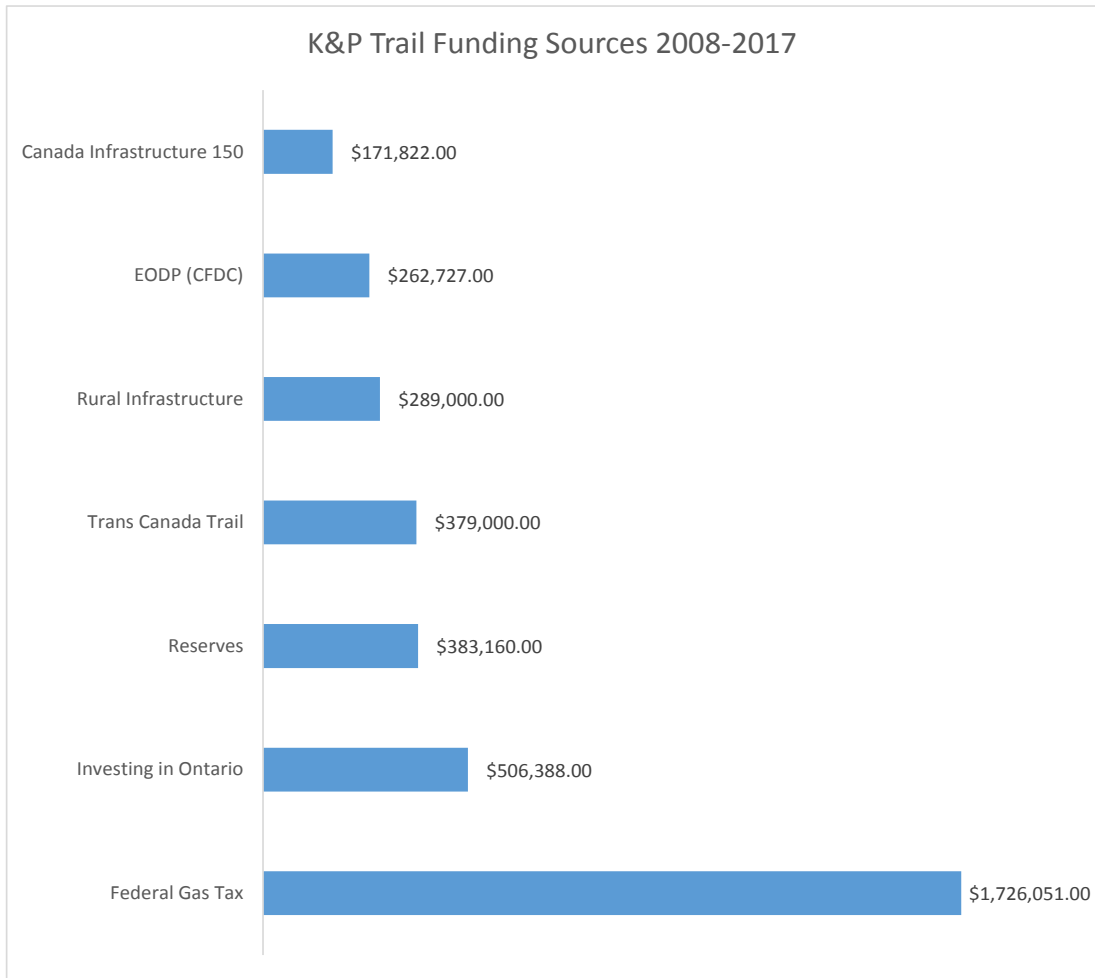
**Organizations, Departments and Individuals Consulted and/or Affected**

Susan Brant, Director of Corporate Services/Treasurer  
Central Frontenac Township Public Works Department  
Kevin Farrell, Manager of Continuous Improvement  
Greer Galloway Engineers  
Crain's Construction

**Appendix A: K&P Trail Funding Sources including bridges**

<b>Year</b>	<b>Amount</b>	<b>Source of Funding</b>
2008	\$289,000	Rural Infrastructure
2009	\$4,838	Investing in Ontario
2010	\$93,082	Investing in Ontario
	\$11,700	CFDC EODP
2011	\$36,000	Trans Canada Trails
2012	\$154,991	Investing in Ontario (reserve)
2013	\$6,477	Investing in Ontario (reserve)
	\$228,000	Trans Canada Trails
	\$466,013	Federal Gas Tax
2014	\$450,606	Federal Gas Tax
2015	\$564,296	Federal Gas Tax
2014/2015	\$115,000	Pan Am Trans Canada Trail
2015	\$31,027	CFDC EODP
	\$220,000	CFDC EODP
2016	\$83,521	Land Acquisition Reserve
	\$104,765	Investing in Ontario (reserve)
2017	\$299,639	Transferred from Frontenac Renovates reserve for K&P Land Acquisition & Verona Trailhead
2017	\$142,235	Investing in Ontario (reserve)
	\$171,822	Canada 150 Infrastructure Funding
	\$245,136	Federal Gas Tax
<b>Total</b>	<b>\$3,718,148</b>	

**Appendix A: K&P Trail Funding Sources including bridges**



**K&P Trail: Tichborne to Sharbot Lake**  
 Scope of Work and Progress Report  
 Updated: June 14, 2018

	Segment	KM#'s	Total KM	Scope of Work	Estimated Cost	Actual Cost	Estimated Completion	Comment
1	Tichborne CN Line to Hampton Rd	62 – 62.75	0.75	<ul style="list-style-type: none"> <li>Repair and Compact Granular Base</li> </ul>	N/A	\$140,015.43	Substantially Complete	Material in place, but needs compaction and clean up.
2	Hampton Rd	62.75 – 63	0.25	<ul style="list-style-type: none"> <li>Regrade and Stabilize Side Slopes</li> <li>Double Surface Treatment with Townships Annual Program</li> </ul>	\$13,000		Q4 2017 Q4 2018	<ul style="list-style-type: none"> <li>Additional funds required to complete work. Staff will pursue a strategy to use OCIF funding for the road work with Central Frontenac.</li> </ul>
	Road 38 Crossing at Hampton Rd (East Side)	63	0	<ul style="list-style-type: none"> <li>Guide Beam on Hampton Rd</li> <li>Install reflective signage, arrows, etc to assist road users with curve.</li> <li>Add material on east side of crossing to bring access point to grade</li> <li>Install fencing to prevent trail users from inadvertently falling into wetland (100m)</li> </ul>	\$10,000	\$8486.80	Complete	
3	RD38 & Bradshaw Rd to Tealville	63 – 64.5	1.5	<ul style="list-style-type: none"> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> </ul>	\$192,500	\$28,399.79	Substantially Complete	<ul style="list-style-type: none"> <li>1 Dec 2017: Grubbing complete to KM 64.5 – limited by flooding of rail bed</li> <li>In order to complete work making best use of available dollars, stone dust surface treatment has not been employed, but is desired.</li> </ul>
		64.5 – 66.5	2	<ul style="list-style-type: none"> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> <li>Evaluate and Remedy Several significant Drainage Issues</li> </ul>		Q4 2018	<ul style="list-style-type: none"> <li>Severe flooding between KM 64.5 and 66.5</li> <li>Additional Funds necessary to complete work.</li> </ul>	
		66.5 – 68.25	1.75	<ul style="list-style-type: none"> <li>Complete</li> </ul>		Costs included with Segment 1	Complete	<ul style="list-style-type: none"> <li>Work substantially complete from KM 66.5 to KM 68.25</li> </ul>
4	Tealville	68.25 – 69	0.75	<ul style="list-style-type: none"> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> <li>Additional clearing, grubbing and grading for Tealville diversion</li> <li>Additional granular base for Tealville Diversion</li> <li>Installation of 2 525mm HDPE Culverts</li> </ul>	\$88,250		2019	<ul style="list-style-type: none"> <li>Off rail bed work requiring additional base fill and additional construction costs. Survey completed.</li> </ul>
5	Crow Lake Rd to Shibley Rd	69 – 70.5	1.5	<ul style="list-style-type: none"> <li>Demolition &amp; Disposal of abandoned home in rail bed at Crow Lake Rd</li> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> <li>Additional clearing, grubbing and grading of surveyed path over hill and around homes constructed on rail bed. (125 m)</li> </ul>	\$118,000		2019	<ul style="list-style-type: none"> <li>Off railbed work requiring fill and additional costs. Survey Underway. Additional funds required to complete work.</li> </ul>
6	St. Georges Lake		N/A	<ul style="list-style-type: none"> <li>Dewatering and Environmental Protection</li> <li>Culvert replacement at St. George's Lake</li> <li>Trail and bank restoration</li> </ul>	\$16,500	\$7638.80	Complete	
7	Shibley Rd to Tryon Rd	70.5 – 71.5	1	<ul style="list-style-type: none"> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> </ul>	\$55,000	\$24,134.21	Substantially Complete	<ul style="list-style-type: none"> <li>Works completed in December 2017. Additional grading and compaction required, as well as a new culvert. Additional work contracted for June 2018.</li> <li>In order to complete work making best use of available dollars, stone dust surface treatment has not been employed, but is desired.</li> </ul>

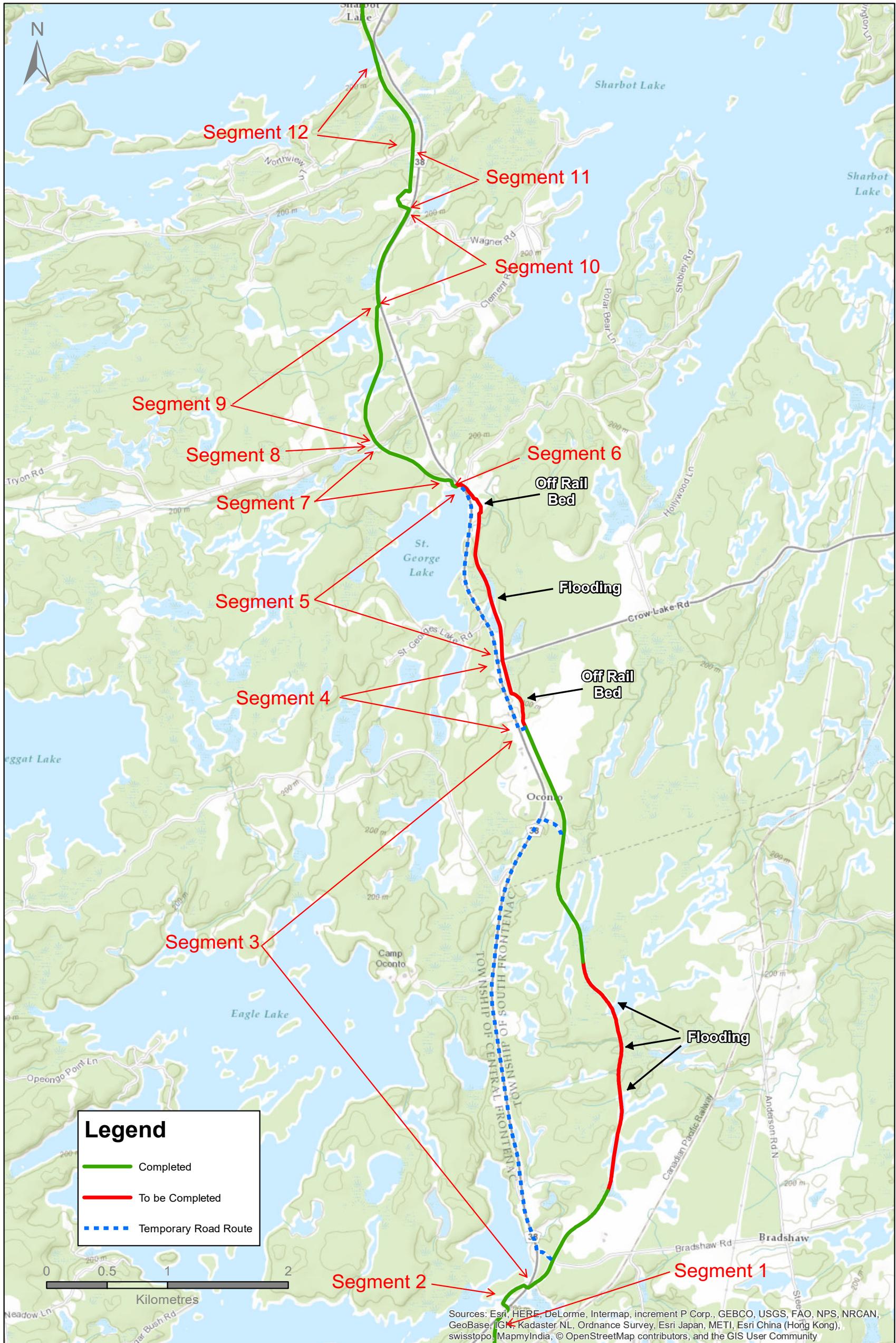
**K&P Trail: Tichborne to Sharbot Lake**  
 Scope of Work and Progress Report  
 Updated: June 14, 2018

8	Tryon Rd Improvements			<ul style="list-style-type: none"> <li>Reconstruct intersection of Tryon Road &amp; K&amp;P Trail to Eliminate Visibility Issues.</li> </ul>	\$25,000		Q4 2018	<ul style="list-style-type: none"> <li>Additional funds required to complete work. Staff will pursue a strategy to use OCIF funding for the road work with Central Frontenac.</li> </ul>
9	Tryon Rd to Clement Rd	71.5 – 72.5	1	<ul style="list-style-type: none"> <li>Placement of fill as per specification</li> <li>Grading and compaction as per specification</li> </ul>	\$55,000	\$24,134.20	Substantially Complete	<ul style="list-style-type: none"> <li>Works completed in December 2017. Additional grading and compaction required.</li> <li>In order to complete work making best use of available dollars, stone dust surface treatment has not been employed, but is desired.</li> </ul>
10	Clement Rd to Wagner Rd	72.5 – 73.5	1	<ul style="list-style-type: none"> <li>Grade, Compact and Stabilize side Slopes with Topsoil/Organics</li> <li>Install fencing from 72.5 to 73 to prevent trail users from falls.</li> <li>Improve grade near 73.5 to improve trail experience, drainage, and protect trail users from falls.</li> </ul>	\$20,000		Q4 2018	<ul style="list-style-type: none"> <li>Substantially complete. Material audit underway with engineering assessment of slope.</li> </ul>
11	Wagner Rd to Brewer Rd	73.5 - 74	0.5	<ul style="list-style-type: none"> <li>Clear, Grub and Grade existing Trail</li> <li>Supply, Place and Compact Granular Base</li> <li>Additional Clearing, Grubbing, and Grading for Trail Diversion (250 m)</li> <li>Additional Granular Base for Trail Diversion</li> </ul>	\$71,300		Under Construction	<ul style="list-style-type: none"> <li>Off railbed work requiring fill and additional costs. Construction began June 7, 2018.</li> </ul>
12	Brewer Rd to Sharbot Lake	74 - 75	1	<ul style="list-style-type: none"> <li>Complete</li> </ul>		Costs included with Segment 1	Complete (November 2016)	
	<b>TOTALS</b>	<b>61 – 75</b>	<b>13.5</b>				<b>Final Completion: TBD</b>	

	Segment	KM#’s	Total KM	Scope of Work	Estimated Cost	Actual Cost	Estimated Completion	Comment
13	Trail Signs	21 – 75	55	<ul style="list-style-type: none"> <li>Design wayfinding signage for 55 km of Trail including key information such as:                             <ul style="list-style-type: none"> <li>Length of segment</li> <li>Slope and Cross slope</li> <li>Amenities</li> </ul> </li> </ul>	\$100,000		Q3 2018	<ul style="list-style-type: none"> <li>Trail signs are being completed for entire length of K&amp;P Trail from Orser Road to Sharbot Lake to meet accessibility requirements and improve wayfinding.</li> <li>Design under way</li> <li>Funded via RED Grant and Trans Canada Trail Grant</li> </ul>
14	Edge Protection	62-75	13	<ul style="list-style-type: none"> <li>For new segments of trail with steep inclines or water adjacent to it, edging must be provided to indicate to trail users they are at the edge of trail.</li> </ul>	Unknown		Q3 2018	<ul style="list-style-type: none"> <li>Required as per AODA. Additional funds required to complete work.</li> </ul>



# FRONTENAC K&P TRAIL



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Data Source: OGDE, MPAC & The County of Frontenac. Created: June 7th, 2018 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.

**By-Law No. 2018-0023**

**of**

**The Corporation of the County OF Frontenac**

being a by-law to confirm all actions and proceedings of County Council on  
June 20, 2018

---

**Whereas** Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

**Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

**Whereas** Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

**Whereas** the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on June 20, 2018 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on June 20, 2018 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on June 20, 2018 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 20<sup>th</sup> day of June 2018.

Read a Third Time and Finally Passed, Signed and Sealed this 20<sup>th</sup> day of June 2018.

**The Corporation of the County Of Frontenac**

\_\_\_\_\_  
Ron Higgins, Warden

\_\_\_\_\_  
Jannette Amini, Clerk