



Frontenac County Council Meeting
Wednesday, February 17, 2021 – 9:00 a.m.
Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.
Meeting to be held in Virtual Electronic Format,
and live streamed on the County of Frontenac's YouTube
Channel
<https://youtu.be/0aHwQrf7ups>

Agenda

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Call to Order

Closed Session

a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held January 20, 2021
2. Labour relations or employee negotiations - as it relates to negotiation updates with CUPE Local 2290
3. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - as it relates to Ontario Health Teams

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Approval of Addendum

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

a) Minutes of Meeting held January 20, 2021

Resolved That the minutes of the regular Council meeting held January 20, 2021 be adopted.

Deputations and/or Presentations

Proclamations

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

- a) **Ms. Alison Vandervelde**, Acting Manager, Economic Development, **Ms. Nicole Whiting**, Executive Director, Ontario's Highlands Tourism Organization and **Ms. Bonnie Ruddock**, Executive Director, Region 9 Regional Tourism Organization will brief the Committee of the Whole with the Destination Development Plan
[See Recommend Reports from the Chief Administrative Officer, clause a)]
- b) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.
- c) **Mr. Kelly Pender, CAO** and **Ms. Susan Brant, Administrator** will provide Council with a briefing regarding the recent Eastern Ontario Wardens' Caucus report on the status of Long-Term Care in municipal homes owned and operated by EOWC members
[See Information Reports, clause b)]

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Unfinished Business

Recommend Reports from the Chief Administrative Officer

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a) **2021-018**
Planning and Economic Development
Destination Development Plan
Recommendation

Whereas County Council has prioritized tourism as part of the County's response to COVID-19; and

Whereas the development of a Destination Development Plan has been approved as part of the Planning & Economic Development 2021-2025 Business Plan;

Therefore Be It Resolved That the Council of the County of Frontenac authorize the Warden and Clerk to enter into an agreement with Regional Tourism Organization 9 and Ontario's Highland's Tourism Organization for the purpose of developing a Destination Development Plan for Frontenac County;

And Further That Council authorize the expenditure of \$38,000 from the Community Development Reserve for project execution, split equally over the 2021 and 2022 budget years.

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b) **2021-015**
Corporate Services
2020 Frontenac Howe Islander Petition for Subsidy
Reccomendation

Resolved That the Council of the County of Frontenac accept the Corporate Services –2020 Frontenac Howe Islander Ferry Petition for Subsidy report;

And Further That Council authorize the Clerk to petition the Ministry of Transportation for \$872,129.65.

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- c) **2021-016**
Office of the Chief Administrative Officer Clarification on County of Frontenac Approved 2021 Budget Requisition for the City of Kingston share of Land Ambulance Services and Fairmount Home for the Aged Recommendation

Whereas the County of Frontenac is the Service Manager for Fairmount Home and Frontenac Paramedic Services; and,

Whereas the County reviewed its draft budget on October 20 and 21, 2020 and passed its 2021 budget on December 16, 2020 through By-law 2020-0049; and,

Whereas the 2021 budget included budget requisitions for Fairmount Home and Frontenac Paramedic Services; and,

Whereas the Director of Corporate Services/Treasurer provided the City of Kingston with the draft requisition amounts on October 22, 2020 and confirmed these amounts as final on January 20, 2021; and,

Whereas the City of Kingston in a letter dated February 1, 2021 requested a more formal notification of the budget requisition:

Now Therefore Be It Resolved That the Council of the County of Frontenac confirms that the City of Kingston budget requisition for the Fairmount Home and Frontenac Paramedic Services remain as provided by the County Director of Corporate Services/Treasurer, at \$12,751,183 as follows:

Fairmount Home \$3,949,865
Frontenac Paramedic Services \$8,801,318

And that a copy of this motion be forwarded to the City of Kingston.

Information Reports from the Chief Administrative Officer

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- a) **2021-017**
Fairmount Home
Quarterly Update Activity Report

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- b) **2021-020**
Office of the Chief Administrative Officer
Eastern Ontario Wardens' Caucus – Long Term Care Report

Reports from Council Liaison Appointees

- a) Emergency and Transportation Services - Councillor Higgs
- b) Long Term Care (Fairmount Home) - Councillor Martin
- c) Corporate Services - Councillor MacDonald
- d) Planning and Economic Development - Councillor Revill

Reports from External Boards and Committees

- a) Kingston Frontenac Library Board Update - Councillor Revill
- b) KFL&A Public Health Board Update - Councillor Doyle
- c) Housing and Homelessness Committee Update - Warden Smith
- d) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Councillor Higgs

Reports from Advisory Committees of County Council

Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

- a) **Resolution of Support for Xplornet Communications Inc.'s Application to the Universal Broadband Fund (UBF) for expansion of high speed Internet**

[See Communications w) and x)]

Moved by: Councillor Revill

Seconded by: Warden Vandewal

Be It Resolved That Council of the County of Frontenac supports Xplornet Communications Inc.'s application to the Universal Broadband Fund (UBF) for expansion of high speed Internet access within South Frontenac including fibre to the home (FTTH) and 5G wireless broadband coverage within the Township.

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Corporation of the Municipality of Mississippi Mills Regarding Revisions to Municipal Elections
[Distributed to Members of County Council January 22, 2021]
- b) From the Kingston Frontenac Housing Corporation providing January 25, 2021 Board Package
[Distributed to Members of County Council January 22, 2021]
- c) Email from the Salvation Army Kingston Regarding an Open House after the COVID-19 Pandemic
[Distributed to Members of County Council January 22, 2021]
- d) From the Town of Plympton-Wyoming regarding resolution in Support of Matachewan resolution on Grant Deadlines
[Distributed to Members of County Council January 22, 2021]
- e) From the Town of Plympton-Wyoming regarding resolution in Support of SWM resolution on Drainage and Railways
[Distributed to Members of County Council January 22, 2021]
- f) From the Township of Laird Regarding an Interim Cap on Gas Plant and Greenhouse Gas Pollution
[Distributed to Members of County Council January 22, 2021]
- g) From the Township of South-West Oxford Regarding Automatic Speed Enforcement
[Distributed to Members of County Council January 22, 2021]
- h) From the United Counties of Stormont, Dundas & Glengarry Regarding the Reopening of Small Businesses
[Distributed to Members of County Council January 22, 2021]
- i) Letter of Support from Perth County Regarding Extension of Grant Deadlines
[Distributed to Members of County Council January 22, 2021]
- j) From the Township of North Frontenac Regarding Tri-Board Student Transportation Services RFP
[Distributed to Members of County Council January 22, 2021]
- k) From the City of Port Colborne Regarding Amending the AGCO Licensing and Application Process for Cannabis Retail Stores
[Distributed to Members of County Council January 29, 2021]
- l) From the City of Port Colborne Regarding Drainage Matters on CNR Lands
[Distributed to Members of County Council January 29, 2021]

- m) From the Municipality of Grey Highlands Regarding Insurance Rate Increases
[Distributed to Members of County Council January 29, 2021]
- n) From the Town of Bracebridge Regarding Infrastructure Funding
[Distributed to Members of County Council January 29, 2021]
- o) Letter of Support from the Municipality of West Nipissing Regarding Emergency Operational Funding
[Distributed to Members of County Council January 29, 2021]
- p) From the City of Port Colborne Regarding Unlicensed and Unmonitored Cannabis Grow Operations
[Distributed to Members of County Council January 29, 2021]
- q) From the Township of Glengarry Regarding a request to the Province of Ontario to Allow Small Businesses to Open
[Distributed to Members of County Council January 29, 2021]
- r) Letter of Support from the Town of Gore Bay Regarding the Increased Cost of Municipal Insurance
[Distributed to Members of County Council January 29, 2021]
- s) From the Township of Frontenac Islands Regarding Concerns Around the K&P Trail Initiative
[Distributed to Members of County Council January 29, 2021]
- t) Presentation from Eastern Ontario's Leadership Council to Rural Ontario Municipal Association
[Distributed to Members of County Council January 29, 2021]
- u) From the Township of North Frontenac Regarding ROMA Conference 2021
[Distributed to Members of County Council January 29, 2021]
- v) From South Frontenac Community Services Regarding Transportation Reporting 2019
[Distributed to Members of County Council January 29, 2021]
- w) Resolution of Support from South Frontenac Township Regarding the Xplornet Universal Broadband Fund
[Distributed to Members of County Council January 29, 2021]
- x) Letter from the Township of South Frontenac Regarding the Universal Broadband Fund
[Distributed to Members of County Council January 29, 2021]
- y) From Southern Frontenac Community Services providing its February 2021 Newsletter
[Distributed to Members of County Council February 5, 2021]
- z) From the County of Perth regarding letter to Premier Ford on significant Negative Impacts of CVA in Rural Communities
[Distributed to Members of County Council February 5, 2021]

- aa) From the Municipality of Meaford regarding Resolution of Support for grant deadline extensions for Ontario municipalities
[Distributed to Members of County Council February 5, 2021]
- ab) From the Township of Asphodel-Norwood requesting deadline extension for Community Safety & Well-Being (CSWB) Plans
[Distributed to Members of County Council February 5, 2021]
- ac) From the Township of Baldwin regarding the closure of the Ontario Fire College Gravenhurst
[Distributed to Members of County Council February 5, 2021]
- ad) From the Township of Lake of Bays Regarding Change to Schedule 8 of the Provincial Budget Bill 229
[Distributed to Members of County Council February 5, 2021]
- ae) From the Township of Lake of Bays Regarding the Ontario Fire College
[Distributed to Members of County Council February 5, 2021]
- af) From the Township of Lake of Bays Regarding the Request for Municipal Infrastructure Funding Opportunities
[Distributed to Members of County Council February 5, 2021]
- ag) From the Township of Lake of Bays Regarding the Request for Revisions to the Municipal Election Act.
[Distributed to Members of County Council February 5, 2021]
- ah) News release from the EOWC regarding its Comprehensive review of Eastern Ontario Long-Term Care facilities
[Distributed to Members of County Council February 5, 2021]
- ai) From the Town of Orangeville Regarding Green House Gas Emissions
[Distributed to Members of County Council February 12, 2021]
- aj) Letter from Guelph-Eramosa Township Regarding Advocacy for Reform - MFIPPA Legislation
[Distributed to Members of County Council February 12, 2021]
- ak) Township of Faraday Support for County of Frontenac resolution for AODA compliance extension
[Distributed to Members of County Council February 12, 2021]
- al) From the City of St. Catherines Regarding Universal Paid Sick Days in Ontario
[Distributed to Members of County Council February 12, 2021]
- am) From the Township of Conmee Regarding Criminal Records and Municipal Election Candidates
[Distributed to Members of County Council February 12, 2021]
- an) From the Township of Georgian Bay Regarding Insurance Premiums
[Distributed to Members of County Council February 12, 2021]

- ao) From the Town of Gravenhurst Regarding the Ontario Fire College
[Distributed to Members of County Council February 12, 2021]

Other Business

- a) **Motion of Support for Election of Councillor Frances Smith to the Eastern Ontario Regional Network (EORN) Board of Directors**

Whereas Councillor Frances Smith was first elected to the EORN Board in 2017 and re-elected in 2019;

And Whereas Councillor Frances Smith has expressed her intention to run for re-election to the EORN Board;

Therefore Be It Resolved That the Council of the County of Frontenac supports and endorses Councillor Frances Smiths bid for re-election to the Eastern Ontario Regional Network (EORN) Board of Directors

- b) **Confirmation of appointment to the Joint Frontenac Accessibility Advisory Committee**

[Applications distributed separately from the agenda.]

That Janet MacDonald be appointed as the Community Representative of the Township of Frontenac Islands to the Joint Accessibility Advisory Committee whose terms shall expire November 30, 2022;

And Further That By-law 2013-0020 be amended accordingly.

Public Question Period

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading

Resolved That leave be given the mover to introduce by-laws a) through d) that have been circulated to all Members of County Council and that by-laws a) through d) be read a first and second time.

- b) Third Reading

Resolved That by-laws a) through d) be read a third time, signed, sealed and finally passed.

By-Laws

- 59** a) To authorize the execution of an Agreement with the Canadian Union of Public Employees, Local 2290 in accordance with the Arbitration Award
[Proposed By-law No. 2021-0005]
- 60** b) To Authorize the Warden and Clerk to Execute a Memorandum of Understanding with the Regional Tourism Organization 9 (RTO 9) and Ontario's Highland's Tourism Organization for the purpose of completing a Destination Development Plan for Frontenac County
[Proposed By-law No. 2021-0006]
- 61** c) To amend By-law No. 2013-0020 (Appointment to the Joint Frontenac Accessibility Advisory Committee)
[Proposed By-law No. 2021-0007]
- 62 - 63** d) To confirm all actions and proceedings of County Council on February 17, 2021
[Proposed By-law No. 2021-0008]

Adjournment

**b) 2021-002
Corporate Services
2021 User Fees and Charges By-Law**

Motion #: 9-21 Moved By: Councillor Higgins
Seconded By: Councillor Smith

Resolved That County Council receive the Corporate Services – 2021 User Fees and Charges By-Law report;

And Further That Council pass a by-law later in the meeting to Impose User Fees and Charges for Services and rescind By-law 2020-0001 being a By-law to Impose User Fees and Charges for Services.

Carried

**c) 2021-004
Corporate Services
Amendments to Investment Policy**

Motion #: 10-21 Moved By: Councillor Higgs
Seconded By: Councillor Martin

Be It Resolved That County Council receive the Corporate Services – Amendment to Investment Policy report.

And Further That the Clerk be directed to bring forward a by-law to establish an Investment Policy attached to this report as Appendix A;

And Further That By-law 2016-0001 be hereby repealed.

Carried

**d) 2021-005
Office of the Chief Administrative Officer
Vaccination Roll Out of Long Term Care Home Employees**

Motion #: 11-21 Moved By: Councillor MacDonald
Seconded By: Councillor Revill

Be It Resolved That the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Vaccination Roll Out of Long Term Care Home Employees report for information;

And Further That the County of Frontenac requests that Kingston Health Sciences Centre and KFL&A Public Health work with local municipalities to implement local options for the delivery of vaccinations to front line workers and the community.

And Further That the County of Frontenac express our sincere thanks to KHSC and KFL&A Public Health for their leadership on COVID-19 vaccinations delivery and pledge our support for the program.

Carried

**e) 2021-006
Planning & Economic Development
Extension of Approval of Draft Plan of Subdivision – 2292 Sands Road
Township of South Frontenac – County File #10T-2011/002**

Motion #: 12-21 Moved By: Councillor Higgins
Seconded By: Councillor Martin

Resolved That the Council of the County of Frontenac receive the Planning & Economic Development – Extension of Approval of Draft Plan of Subdivision – 2292 Sands Road Township of South Frontenac – County File #10T-2011/002;

And Further That the Council of the County of Frontenac extend the draft approval for the plan of subdivision for 2292 Sands Road, Battersea, to January 29, 2022.

Carried

**f) 2021-007
Planning & Economic Development
Extension of Approval of Draft Plan of Condominium –Township of
South Frontenac (Johnson Point) – County File #10CD-2014/001**

Motion #: 13-21 Moved By: Councillor Revill
Seconded By: Councillor MacDonald

Resolved That the Council of the County of Frontenac receive the report titled Planning and Economic Development – Extension of Approval of Draft Plan of Condominium – Johnston Point – County File 10CD-2014/001;

And Further That the Council of the County of Frontenac extend the draft approval for the plan of condominium for Johnston Point for a period of six (6) months, to July 30, 2021.

Carried

**g) 2021-010
Planning and Economic Development
Sharbot Lake Downtown Revitalization Update**

Motion #: 14-21 Moved By: Councillor Higgs
Seconded By: Councillor Smith

Be It Resolved That the Council of the County of Frontenac support the Township of Central Frontenac in the completion of an application to the Rural Economic Development (RED) Program for the purpose of implementing the forthcoming Downtown Revitalization Program in the Village of Sharbot Lake;

And Further That the Council of the County of Frontenac agree to serve as co-applicant for the project, sharing responsibility for project implementation;

And Further That Council allocate \$2,000 from the Community Development Reserve towards the implementation project should the said application be successful;

And Further That the Warden and the Clerk be authorized to enter into an agreement with the Province of Ontario should the said application be successful.

Carried

Information Reports from the Chief Administrative Officer

- a) **2021-003
Corporate Services
Annual Report on Delegation of Authority**
- b) **2021-008
Planning & Economic Development
Final Approval – Cranberry Cove Vacant Land Condominium – County
File 10CD-2012/002**
- c) **2020-009
Corporate Services
2019 Accessibility for Ontarians with Disabilities (AODA) Compliance
Audit Update**

Reports from Council Liaison Appointees

- a) **Emergency and Transportation Services - Councillor Higgs**

Councillor Higgs provided an overview of the Emergency and Transportation Services liaison activities since the last Council meeting.

- b) **Long Term Care (Fairmount Home) - Councillor Martin**

Councillor Martin provided an overview of the Long Term Care (Fairmount Home) liaison activities since the last Council meeting.

- c) **Corporate Services - Councillor MacDonald**

Councillor MacDonald provided an overview of the Corporate Services liaison activities since the last Council meeting.

- d) **Planning and Economic Development - Councillor Revill**

Councillor Revill provided an overview of the Planning and Economic Development liaison activities since the last Council meeting.

Reports from External Boards and Committees

a) Kingston Frontenac Library Board Update - Councillor Revill

Councillor Revill provided an overview of the Kingston Frontenac Library Board activities since the last Council meeting.

b) KFL&A Public Health Board Update - Councillor Doyle

Councillor Doyle provided an overview of the KFL&A Public Health Board activities since the last Council meeting.

c) Housing and Homelessness Committee Update - Warden Smith

No Report.

d) Food Policy Council of Kingston, Frontenac, Lennox and Addington - Councillor Higgs

Councillor Higgs provided an overview of the Food Policy Council of Kingston, Frontenac, Lennox and Addington activities since the last Council meeting.

- turnaround time for grant applications
[Distributed to Members of County Council December 18, 2020]
- h) Letter to Town of Amherstburg from Lake of Bays regarding AODA Website Compliance Extension Request
[Distributed to Members of County Council December 18, 2020]
- i) Letter to Essa Township from the Lake of Bays regarding Bill 229
[Distributed to Members of County Council December 18, 2020]
- j) From Southwest Middlesex regarding resolution CN Drainage matters
[Distributed to Members of County Council December 18, 2020]
- k) Letter to Southwest Middlesex from the Township of Perth regarding support for its Drainage resolution
[Distributed to Members of County Council December 18, 2020]
- l) From the Township of North Frontenac regarding motion to support Conservation Authorities LiDAR Partnership
[Distributed to Members of County Council December 24, 2020]
- m) From the Town of Lincoln supporting the City of Belleville resolution regarding Accessibility for Ontarians with Disabilities Act
[Distributed to Members of County Council December 24, 2020]
- n) From the Town of Lincoln supporting Loyalist Township funding for community groups, service clubs affected by pandemic
[Distributed to Members of County Council December 24, 2020]
- o) From the Town of Lincoln regarding supporting the Town of Plympton Wyoming funding for community groups affected by pandemic
[Distributed to Members of County Council December 24, 2020]
- p) From the Town of Kingsville regarding letter to Premier Ford in support for Small Businesses
[Distributed to Members of County Council December 24, 2020]
- q) From the Southern Frontenac Community Services providing its Newsletter Dec 2020-Jan 2021
[Distributed to Members of County Council December 24, 2020]
- r) From Town of Amherstburg Regarding Development Approval Requirements for Landfills (Bill 197)
[Distributed to Members of County Council January 8, 2021]
- s) From the Region of Peel Regarding Property Tax Exemption for Veteran Clubs
[Distributed to Members of County Council January 8, 2021]
- t) From the Township of Huron-Kinloss providing Letter of Support for Property Tax Exemptions for Veteran Clubs
[Distributed to Members of County Council January 8, 2021]
- u) From the Municipality of Charlton and Dack regarding Insurance Premiums
[Distributed to Members of County Council January 8, 2021]
- v) From the Township of Central Frontenac providing resolution of support for AODA correspondence
[Distributed to Members of County Council January 15, 2021]
- w) Letter from the University Hospitals Kingston Foundation Regarding Kingston Health Science Centre and Providence Care's COVID-19
[Distributed to Members of County Council January 15, 2021]
- x) Letter of Support from the Township of Larder Lake Regarding the Province

Administrative Report

February 17, 2021
Report 2021-02



FRONTENAC



FRONTENAC

CAO Schedule

- Provincial- Municipal COVID 19 MOU Technical Working Group, January 21
- EOWC Wardens meeting, January 22
- ROMA Virtual Conference January 25-26
- EOWC Delegations, January 25
- EOLC Multi Ministers Meeting, January 26
- EOLC meeting, February 9
- EOWC CAO's Planning Meeting, February 12
- County Council, February 17
- Administrative Building Design Task Force, February 17



FRONTENAC

Update on Funding Announcement

- TBD



FRONTENAC

Update – EOWC and EOLC

- EOLC meeting, February 9
- EOWC CAO's Planning Meeting, February 12



FRONTENAC

AMO Provincial Matters

- The [Electrical Safety Authority](#) (ESA) and electrical utilities have seen an [increase of stockpiling of dirt and snow](#) under overhead powerlines. Stockpiling of materials under overhead high voltage powerline or near transformer stations can create hazards to members of the public and workers using high reach equipment.
- The [Skills Development Fund](#) will support projects that address pandemic-induced barriers to hiring, training, and retaining workers. Municipalities are eligible to apply. Please submit proposals by February 28, 2021.
- The \$4.5 million [Seniors Community Grant Program](#) will support over 180 projects led by non-profits, local services boards, and Indigenous groups this year. These projects will help seniors stay connected with their community during the pandemic.



FRONTENAC

AMO Federal Matters

- The Healthy Communities Initiative is a \$31 million dollar investment from the federal government to support a broad range of organizations, including municipal governments, for projects that help communities with safe and vibrant public spaces, improving mobility options and providing innovative digital solutions to connect people and improve health.

Organizations can [apply](#) up until **March 9, 2021**.



FRONTENAC

Communications Update January, 2021

Website Pageviews

FrontenacCounty.ca	28,509
InFrontenac.ca	4,203
FrontenacMaps.ca	6,765

Social Media Engagement

County Facebook	2,209
County Twitter	246
County Instagram	354
FPS Twitter	643
Fairmount Facebook	2,328
H.I. Ferry Twitter	277

Total engagements 45,615

The most-visited page on County websites in January:
[Careers.Frontenacounty.ca](https://careers.frontenacounty.ca)





FRONTENAC

Communications Update

Public audiences were most actively engaged on social media in January with Frontenac Paramedics' contribution to the Bell Let's Talk campaign against the stigma associated with mental illness.

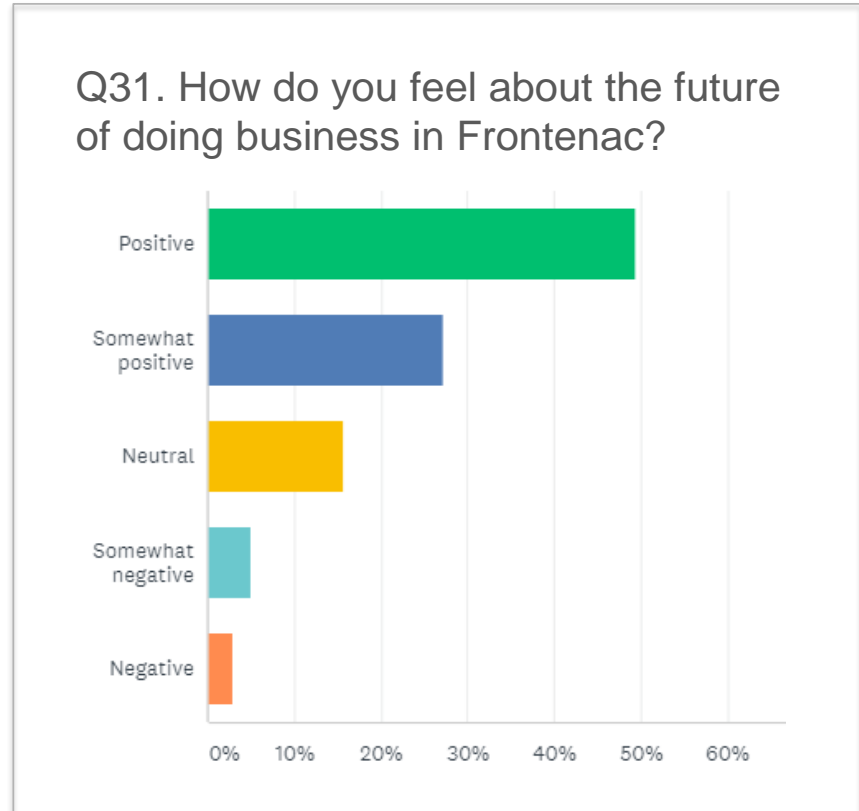


Audiences also showed very strong interest in shared photos of Fairmount Home residents as they received their first COVID-19 vaccinations.



Economic Development Update

- Richard away until early March
- Retired Public Works Manager Steve Keeley advising on trail issues
- Annual Business Survey received 141 responses, analysis coming soon
- Continue to welcome new Ambassadors into program
- RTO capital funding programs fully subscribed, some applications made by Frontenac operators



FRONTENAC



Report 2021-018

Council Recommend Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Alison Vandervelde, Acting Manager, Economic Development
Date of meeting: February 17, 2021
Re: **Planning and Economic Development – Destination Development Plan**

Recommendation

Whereas County Council has prioritized tourism as part of the County's response to COVID-19; and

Whereas the development of a Destination Development Plan has been approved as part of the Planning & Economic Development 2021-2025 Business Plan;

Therefore Be It Resolved That the Council of the County of Frontenac authorize the Warden and Clerk to enter into an agreement with Regional Tourism Organization 9 and Ontario's Highland's Tourism Organization for the purpose of developing a Destination Development Plan for Frontenac County;

And Further That Council authorize the expenditure of \$38,000 from the Community Development Reserve for project execution, split equally over the 2021 and 2022 budget years.

Background

In 2015, the Charter for Economic Development in the Frontenacs identified "Trips and Trails" as one of three priority themes, and described recreation, active transportation, and tourism as areas for business and assessment growth opportunities. Since then, Frontenac County's Economic Development team has assumed an increasingly significant role with respect to tourism in the region.

In 2016, the Frontenac Regional Brand identified the primary audience as those who live and work in the region, with the secondary audience being potential visitors, investors, and residents from outside the region.

In 2017 as part of the “Advancing Economic Development Through Collaboration” program, the County undertook an Accommodation Review and Strategy for Growth which outlined the need for the County to take a holistic view on destination development, marketing, tourism attractions and accommodations. Shortly thereafter, the County embraced the role of Destination Management Organization, filling a gap left by the closure of the Land O’Lakes Tourist Association.

Also in 2017, five priorities were established for the Frontenac Ambassador Program, which included “Tourism: Promote Frontenac as a visitor destination to audiences outside the region”. All five priorities are reviewed and confirmed annually with tourism remaining consistently high in the list.

In 2018, and also as part of the “Advancing Economic Development Through Collaboration” program, the County launched a visitor marketing campaign for Wolfe Island, encouraging visitors to travel to the Island by bike or by foot. This included a website, social media campaign and visitor guide. In addition, the Economic Development team began developing strong relationships with the two Regional Tourism Organizations that support Frontenac: Ontario’s Highlands and RTO 9.

In 2019, efforts to increase year-round tourism included partnering with the Frontenac News on the development and distribution of the 40 page ad-supported Frontenac Visitor Guide. Throughout 2019, Frontenac County social media channels saw significant growth among a visitor audience. Staff continued to regularly contribute content to the RTO marketing programs.

In 2020, as one part of the response to COVID-19, infrontenac.ca was converted to a tourism website and new Visit Frontenac social media channels were established. At the end of 2020, the Economic Development Services Review was completed and the recommendation to focus on activities that support attracting investment to the region included the caveat that “community and destination development are necessary to lay a foundation for growing the visitor economy. Tourism attraction should be secondary to this development work”.

In 2020, at its regular meeting on May 20 County Council approved [revisions to the Economic Development 2020-2025 Business Plan](#) which focused on four pillars of support to the local economy in response to COVID-19. One of the pillars was to “Prioritize Tourism” as this sector plays a significant role in Frontenac’s economy and was likely to be hit hardest by travel restrictions and other limitations caused by COVID-19. The creation of a Destination Development Plan was identified as an important step in elevating and aligning the various tourism assets in Frontenac County.

Comment

A Destination Development Plan is a 5-10 year road map that aligns government, economic development, community and tourism priorities. It addresses the interactions between visitors, the industry that serves them, the community that hosts them, and the

environment in order to deliver a more sustainable and equitable year-round local economy.

The mandate of Ontario’s Regional Tourism Organizations is to provide leadership and coordination to support competitive and sustainable tourism regions. As such, partnership with Ontario’s Highland’s and RTO 9 is essential to the success of this project.

Within the last two years, Ontario’s Highlands has successfully partnered on two other destination development projects in Eastern Ontario, with the Ottawa Valley and the Haliburton Highlands. Following these successful projects, Ontario’s Highlands will co-lead the destination development process with Frontenac County, with additional support and resources from RTO 9. Ontario’s Highland’s will coordinate with MMGY NextFactor – Ontario’s Highland’s choice consulting firm – to complete a destination assessment and subsequent destination plan.

The success of the Frontenac County Destination Development Plan will hinge on the participation of many partners:

Organization	Role
Frontenac County	Project oversight and management, support in data collection and analysis, coordination of stakeholder engagement and communications, review of draft recommendations, implementation of final plan through annual work plans and ongoing collaboration with partner agencies.
Frontenac Townships	Provision of existing studies and plans for analysis, significant contribution to development of draft plan through stakeholder engagement sessions, implementation of select final plan recommendations as appropriate and as resources allow, contribution to ongoing collaborative implementation efforts.
Ontario’s Highlands	Development of Partnership Agreement with Frontenac County and RTO 9, execution of vendor contract with MMGY, provision of Eastern Ontario industry perspective and expert guidance on project management and draft recommendations.
RTO 9	Participation in Partnership Agreement with Frontenac County and Ontario’s Highlands, provision of Eastern Ontario industry perspective and expert guidance on project management and draft recommendations.
MMGY NextFactor	Facilitate the Destination Assessment and creation of the Destination Development Plan, as outlined below.

The process of creating a destination development plan will require extensive stakeholder engagement and will include a range of town halls, focus groups and one-on-one meetings to capture an understanding of Frontenac County's current state as a visitor destination and how stakeholders would like to see the destination evolve.

The following outcomes are expected:

- Recommendations that are in alignment with existing public and private sector strategic planning initiatives in Frontenac County
- Identification of rural assets, products, amenities, programming and experiences that will guide and optimize the long-term, sustainable planning and development of the local visitor economy
- A customized strategic framework with specific goals and initiatives for short, medium and long-term development and investment, based on extensive community engagement and destination research across Frontenac County
- A shared vision for how the rural communities can shape their physical, social and cultural attributes and assets to create a stronger sense of place
- Identification of placemaking opportunities that enhance tourism development, local quality of life, talent attraction and economic development
- An action strategy for marketing Frontenac County to regional visitors
- Recommendations for how the County, community and stakeholders will implement the plan, including key roles, timelines and KPIs
- Recommendations for developing internal capacities for increasing tourism development and visitor spend County-wide

The project will be completed over approximately 12 months, commencing in March 2021 with delivery of the final plan expected in spring of 2022.

The project will take place over five-phases:

Phase 1: Initiation, Research & Analysis

A thorough analysis of existing public and private sector development plans; visitor, community and economic development data; and key government priorities. Phase 1 also includes an in depth destination assessment and survey of key stakeholders and officials.

Phase 2: Asset & Sector Mapping

Identification of infrastructure, assets and experiences in the region and mapping convergence and overlap. This phase will include outreach to community partners to support and validate the data gathered.

Phase 3: Industry & Community Engagement

A comprehensive series of focus groups, workshops and interviews to assess the opportunities and challenges relating to infrastructure, assets and experiences in the

region, as well as future developments. Engagement includes stakeholders both within and outside the visitor industry.

Phase 4: Visioning Workshop

A public forum that provides an opportunity for anyone in the region to provide feedback on the full contents of the Destination Development Plan. This is where all of the research, analysis, industry and community engagement, and strategic deliverables begin to take shape.

Phase 5: Plan Development & Delivery

The formal creation of the Destination Development Plan begins at the start of Phase 5. This will be a highly collaborative process throughout, where the consultant will share updates with the client and Frontenac County stakeholders on a regular basis.

Strategic Priority Implications

Priority 1.2:

Refine and invest in efforts to accelerate economic development — to grow businesses, attract more visits and expand the tax base.

Priority 3.2:

Play a leadership role on communications to promote shared messaging for all regional initiatives such as economic development, tourism and lifestyle opportunities, and broadband and cell services.

Financial Implications

The Frontenac County contribution of \$38,000 for this project has been allocated from the Community Development Reserve, split equally over 2021 and 2022 budget years.

Through this partnership, Ontario's Highland's will contribute \$12,000 and an application has been made to RTO 9's Drive for Excellence Program for a \$20,000 contribution.

Organizations, Departments and Individuals Consulted and/or Affected

Frontenac County Planning and Economic Development Department
Regional Tourism Organization 11
Regional Tourism Organization 9
Haliburton Highlands
Ottawa Valley Tourism Association
Frontenac Islands Township
South Frontenac Township
Central Frontenac Township
North Frontenac Township
Rural Frontenac Tourism Group



Report 2021-015

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Alex Lemieux, Director of Corporate Services/Treasurer
Date of meeting: February 17, 2021

Re: Corporate Services – 2020 Frontenac Howe Islander Petition for Subsidy

Recommendation

Resolved That the Council of the County of Frontenac accept the Corporate Services – 2020 Frontenac Howe Islander Ferry Petition for Subsidy report;

And Further That Council authorize the Clerk to petition the Ministry of Transportation for \$872,129.65.

Background

The operating agreement with the Ministry of Transportation (MTO) for the Frontenac Howe Islander Ferry came into effect in January 2004.

The terms of the agreement require the County of Frontenac to prepare and deliver a statement reconciling the actual operating costs and revenues for each calendar year by February 15 of the following year.

Comment

The financial information forwarded to MTO is presented in Appendix A to this report.

The contract with MTO authorizes the County to retain a reserve to which ticket and pass revenue over the 20% of expenditures can be allocated annually. The reserve balance cannot exceed 5% of the operating expenditures.

Through the Memorandum of Understanding for operating the Howe Islander County and Township ferries and pooling revenue through the fees and fares schedule, any revenue received will be distributed as follows:

- i. The County's revenue needs from the annual fees and fares will be satisfied first.
- ii. The revenues in excess of the County's requirements will be forwarded to the Township to meet its revenue requirements only.
- iii. Any excess funded collected by year-end will be drawn from the reserve held by the County
- iv. Any shortfall of funds collected by year-end will be drawn from the reserve held by the County.
- v. The funds set aside in the reserve will be brought forward for consideration when setting the annual fees and fares schedule

Any shortfall of revenues experienced in any year that cannot be covered by a withdrawal from the County's reserve will be deemed to be a deficit of the Township solely. \$562 was applied from the revenue reserve for 2020 to offset the revenue shortfall in 2020. As of the end of December 2020, the balance in the reserve is \$0. As per the Memorandum of Understanding, Frontenac Islands will be invoiced for the \$34,825.52 shortfall in revenue.

Commented [AL1]: Do we need to spell out the plan to recoup the amount invoiced to Frontenac Islands?

Commented [AL2]:

Sustainability Implications

The operation of the Frontenac Howe Islander Ferry ensures the long-term viability of the community on Howe Island.

Financial Implications

In accordance with the agreement, the Provincial subsidy totals \$872,129.65 for 2020. This is calculated as 80% of the gross expenditure in 2020 of \$1,090,162.06.

Organizations, Departments and Individuals Consulted and/or Affected

Marine Services
Township of Frontenac Islands
Ministry of Transportation

Appendix A – Submission of costs to MTO to operate the Frontenac Howe Islander Ferry

Operating Costs	Eligible Expenditures
Salaries, Wages & Benefits	
Wages	788,656.00
Benefits	184,466.00
WSIB / EHT	38,298.00
Materials and Supplies:	
Repairs/Maintenance Supplies	17,502.00
Tickets	1,677.00
Fuel	75.00
Cables	0.00
Services:	
Hydro	0.00
Phone, Cell Phones	3,033.00
Insurance	9,244.00
Audit Fee	1,650.00
Legal Costs	725.00
Sundry, Health & Safety	17,959.00
Machine Rental	0.00
Mileage	731.00
Lease	4,770.33
Subtotal **	1,068,786.33
Administration costs **	21,375.73
Total Operating Costs **	1,090,162.06
80% of Eligible Operating Costs **	872,129.65
Revenues:	
Ferry Passes	118,638.00
Ferry Fares	63,909.00
Other Revenue	659.89
Total Revenues **	183,206.89
20% of Operating Costs **	218,032.41
Revenues in excess of 20% of operating costs **	-34,825.52
Ferry Revenue Reserve:	
To Revenue Reserve 2019	0.00
Balance in Reserve	562.85
Total Ferry Reserve **	0.00
5% of Operating Costs **	54,508.10
Ferry Revenue Reserve	0.00

Recommend Report to Council
 Corporate Services –2020 Frontenac Howe Islander Ferry Petition for Subsidy
 February 17, 2021

in excess of 5% of Operating **	0.00
Subsidy Payable:	
80% of Operating Costs **	872,129.65
Less:	
Revenues in excess of 20% of Operating Costs	0.00
Total Annual Subsidy	872,129.65
Prior year adjustment	0.00
Total Subsidy Payable -	872,129.65



Report 2021-016

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac

From: Kelly J. Pender, Chief Administrative Officer

Prepared by: Kelly J. Pender, Chief Administrative Officer

Date of meeting: February 17, 2021

Re: Office of the Chief Administrative Officer – Clarification on County of Frontenac Approved 2021 Budget Requisition for the City of Kingston share of Land Ambulance Services and Fairmount Home for the Aged

Recommendation

Whereas the County of Frontenac is the Service Manager for Fairmount Home and Frontenac Paramedic Services; and,

Whereas the County reviewed its draft budget on October 20 and 21, 2020 and passed its 2021 budget on December 16, 2020 through By-law 2020-0049; and,

Whereas the 2021 budget included budget requisitions for Fairmount Home and Frontenac Paramedic Services; and,

Whereas the Director of Corporate Services/Treasurer provided the City of Kingston with the draft requisition amounts on October 22, 2020 and confirmed these amounts as final on January 20, 2021; and,

Whereas the City of Kingston in a letter dated February 1, 2021 requested a more formal notification of the budget requisition:

Now Therefore Be It Resolved That the Council of the County of Frontenac confirms that the City of Kingston budget requisition for the Fairmount Home and Frontenac Paramedic Services remain as provided by the County Director of Corporate Services/Treasurer, at \$12,751,183 as follows:

Fairmount Home \$3,949,865
Frontenac Paramedic Services \$8,801,318

And that a copy of this motion be forwarded to the City of Kingston.

Background

The City of Kingston (City) and the County of Frontenac have an agreement in place for the Apportionment of Costs for each of the Consolidated Municipal Service Management (CMSM) services. The agreement was last amended in 2003, as a result of the City providing written notice that it wanted to renegotiate the terms of the Local Service Realignment (LSR) agreement, taking the position that weighted assessment is the most equitable method of apportioning LSR costs. Neither the agreement nor the Amalgamation Order permit either party with the ability to refuse payment.

On September 9, 2019, the Chief Administrative Officer received correspondence from the Clerk for the City of Kingston, advising that Kingston City Council, at its regular meeting held September 3rd, passed the following resolution supporting Option 2 of Report Number 67:

That Council support option 2 and approve the County of Frontenac 2019 budget allocation of \$9,893,642 as presented by County staff during budget deliberations and as proposed by the City at the June 26, 2019 RULAC meeting, including an allocation for Land Ambulance Services in the amount of \$7,573,927 and for Fairmount Home for the Aged in the amount of \$2,319,715; and

That the 2019 County of Frontenac budget allocation be funded as follows:

\$9,646,004 from the budget envelopes previously approved in 2019 operating budget;

\$150,000 from contingency funds previously approved in 2019 operating budget;

\$97,638 from the Working Fund Reserve.

The City of Kingston subsequently short paid the County of Frontenac invoices on September 10, 2019 as per the above resolution. As per Council's direction, legal proceedings were commenced.

Mediation with the City of Kingston occurred on June 25, 2020 via video conference. As a result of the mediation, all outstanding invoices for 2019 and 2020 owed by the City of Kingston to the County of Frontenac were paid in September 2020.

Comment

On February 1, 2021, the County received correspondence from Ms. Desiree Kennedy, Chief Financial Officer and City Treasurer for the City of Kingston, which among other things, advised the County of Frontenac that the following resolution was passed by Kingston City Council at its meeting held August 11, 2020, being New Motions, clause 1:

Moved by Mayor Paterson
Seconded by Councillor Boehme

Whereas the City of Kingston and the County of Frontenac are parties to a long standing shared services arrangement as required by the Province whereby one municipality provides the other with services that are cost shared between the parties and, in particular, under which the County provides the City with Land Ambulance Services and Fairmount Home for the Aged for which the City provides the majority of funding; and

Whereas on September 3, 2019, pursuant to Council Report Number 19-136 provided in open session, Council approved the following resolution to help manage expenses and ongoing budgetary increases in the range of 10% related to these particular shared services:

That Council support option 2 and approve the County of Frontenac 2019 budget allocation of \$9,893,642 as presented by County staff during budget deliberations and as proposed by the City at the June 26, 2019 RULAC meeting, including an allocation for Land Ambulance Services in the amount of \$7,573,927 and for Fairmount Home for the Aged in the amount of \$2,319,715; and

Whereas the County of Frontenac by letter dated October 8, 2019 required a mediation be held in the matter of the 2019 budget for the Land Ambulance Services and Fairmount Home for the Aged based on the position that the County has the sole authority to set the budget for these shared services based on (i) prior agreement on this matter as well as (ii) allocation of responsibility and liability for provision of these service by the Province; and

Whereas these shared services are recognized as essential and vital services to our residents, particularly during the current pandemic and, in recognition of this, on April 21, 2020 City Council approved a one-time contribution to the County of Frontenac of \$240,000 to continue to support Land Ambulance services; and

Whereas the County of Frontenac provided an update to their budget for these services on May 5, 2020 which indicated that

- i. the actual cost of operating Fairmount Home for the Aged was in fact under budget and less than the amount approved by the City by \$28,236 but that

- ii. the actual costs for Land Ambulance Services exceeded the amount approved by the City by \$629,055; and

Whereas the Mediation was held on June 25, 2020 and adjourned without any agreement to adopt a joint decision-making process for shared services budget preparation.

Therefore Be It Resolved That Council direct staff as follows:

That the City Treasurer pay the remaining budget allocation for Land Ambulance Services, as requested by the County of Frontenac, for the years 2019 and 2020 in the amount of \$629,055 and 240,753 respectively, net of the one-time contribution of \$240,000 paid in 2020; and

That the City Treasurer recover for 2019 and pay for 2020 the remaining budget allocation for Fairmount Home for the Aged, as requested by the County of Frontenac, in the amount of a recovery of \$28,236 for 2019 and a payment of \$515,164 for 2020; and

That the total remaining budget allocation to be paid in the amount of \$1,116,736 be funded from the Working Fund Reserve; and

That beginning with the 2021 budget, the Treasurer will no longer include annual budget requests for the shared services provided by the County in the City's annual budget and related property tax requirement for the City of Kingston, but will instead fund the City's share of these services as a separate component on the City's property tax billing, based on an annual requisition received from the County; and

That since the City of Kingston has no decision making authority related to the budget for Land Ambulance Services and Fairmount Home for the Aged managed by the County, that any resident inquiries received by municipal staff related to the provision of and budgeting for these services be directed by municipal staff to the County administration.

Carried

Ms. Kennedy's correspondence is asking, in accordance with the motion passed by City Council, that the County forward its approved 2021 budget requisition for the City's share of the Land Ambulance Services and Fairmount Home, with accompanying details, to her attention at its earliest convenience.

Council may also note, through an article published by the Kingston Whig Standard on January 27, 2021, that Ms. Lanie Hurdle, the City's CAO, during the City's January 26 budget deliberations, advised City Council that the City had not yet received official notice about paramedic and long-term care costs from the County.

Staff can confirm that Alex Lemieux, Director of Corporate Services/Treasurer provided these figures to the City in October following the County's budget deliberations as well as confirming on January 20, 2021 that the County had approved its budget and that there were no change to the final numbers. Attached to this report as Appendix B is the document that would have been sent to the City on January 20 with detail on the operating revenue and expenses for Fairmount Home and Frontenac Paramedics, as well as the portion requisitioned from the City of Kingston.

Sustainability Implications

Other Important and Continuing County Priorities:

- Implement strategic plans for **Fairmount Home** and **Frontenac Paramedics**.
- Continually improve **customer and financial services**.

Financial Implications

The requisition for the City's share for Fairmount Home for 2021 is \$3,949,865, up from \$3,663,368 in 2020.

The requisition for the City's share of Land Ambulance for 2021 is \$8,801,318, up from \$8,193,376 in 2020.

Organizations, Departments and Individuals Consulted and/or Affected

Gale Chevalier, Chief/Director of Emergency and Transportation Services
Susan Brant, Administrator, Fairmount Home
City of Kingston



where history and innovation thrive

City of Kingston

216 Ontario St.
Kingston, ON K7L 2Z3
613-546-4291

Delivered by email: kpender@frontenacounty.ca

February 1, 2021

County of Frontenac
2069 Battersea Rd.
Glenburnie, ON K0H 1S0

Attention: Kelly Pender, Chief Administrative Officer

Dear Mr. Pender:

On August 11, 2020 City of Kingston Council moved and carried the attached motion which contained the following excerpt:

“That beginning with the 2021 budget, the Treasurer will no longer include annual budget requests for the shared services provided by the County in the City’s annual budget and related property tax requirement for the City of Kingston, but will instead fund the City’s share of these services as a separate component on the City’s property tax billing, based on an annual requisition received from the County”.

In accordance with this motion, please forward the County of Frontenac’s approved 2021 budget requisition for the City’s share of the Land Ambulance Services and Fairmount Home for the Aged, with accompanying details, to my attention at your earliest convenience. The requisitioned amount will be incorporated into the City’s 2021 property tax billing as a separate component. The City will continue to flow 1/12 of your annual requirement on a monthly basis.

Best regards,

Desirée Kennedy, CPA, CA
Chief Financial Officer and City Treasurer
dkennedy@cityofkingston.ca / 613-546-4291, extension 2220

Attachment: Excerpt of motion carried at City Council Meeting 2020-22 held on Tuesday, August 11, 2020

cc: Lanie Hurdle, Chief Administrative Officer, City of Kingston
Lana Foulds, Director of Financial Services, City of Kingston

Website: CityofKingston.ca Facebook: [TheCityofKingston](https://www.facebook.com/TheCityofKingston) Twitter: [@CityofKingston](https://twitter.com/CityofKingston) YouTube: [TheCityofKingston](https://www.youtube.com/TheCityofKingston)



City Council Meeting 2020-22
Tuesday, August 11, 2020 at 5:32 pm

New Motions

1. Moved by Mayor Paterson
Seconded by Councillor Boehme

Whereas the City of Kingston and the County of Frontenac are parties to a long standing shared services arrangement as required by the Province whereby one municipality provides the other with services that are cost shared between the parties and, in particular, under which the County provides the City with Land Ambulance Services and Fairmount Home for the Aged for which the City provides the majority of funding; and

Whereas on September 3, 2019, pursuant to Council Report Number 19-136 provided in open session, Council approved the following resolution to help manage expenses and ongoing budgetary increases in the range of 10% related to these particular shared services:

That Council support option 2 and approve the County of Frontenac 2019 budget allocation of \$9,893,642 as presented by County staff during budget deliberations and as proposed by the City at the June 26, 2019 RULAC meeting, including an allocation for Land Ambulance Services in the amount of \$7,573,927 and for Fairmount Home for the Aged in the amount of \$2,319,715; and

Whereas the County of Frontenac by letter dated October 8, 2019 required a mediation be held in the matter of the 2019 budget for the Land Ambulance Services and Fairmount Home for the Aged based on the position that the County has the sole authority to set the budget for these shared services based on (i) prior agreement on this matter as well as (ii) allocation of responsibility and liability for provision of these service by the Province; and

Whereas these shared services are recognized as essential and vital services to our residents, particularly during the current pandemic and, in recognition of this, on April 21, 2020 City Council approved a one-time contribution to the County of Frontenac of \$240,000 to continue to support Land Ambulance services; and

Whereas the County of Frontenac provided an update to their budget for these services on May 5, 2020 which indicated that

- (i) the actual cost of operating Fairmount Home for the Aged was in fact under budget and less than the amount approved by the City by \$28,236 but that
- (ii) the actual costs for Land Ambulance Services exceeded the amount approved by the City by \$629,055; and

Whereas the Mediation was held on June 25, 2020 and adjourned without any agreement to adopt a joint decision-making process for shared services budget preparation.

Therefore Be It Resolved That Council direct staff as follows:

That the City Treasurer pay the remaining budget allocation for Land Ambulance Services, as requested by the County of Frontenac, for the years 2019 and 2020 in the amount of \$629,055 and 240,753 respectively, net of the one-time contribution of \$240,000 paid in 2020; and


That the City Treasurer recover for 2019 and pay for 2020 the remaining budget allocation for Fairmount Home for the Aged, as requested by the County of Frontenac, in the amount of a recovery of \$28,236 for 2019 and a payment of \$515,164 for 2020; and


That the total remaining budget allocation to be paid in the amount of \$1,116,736 be funded from the Working Fund Reserve; and


That beginning with the 2021 budget, the Treasurer will no longer include annual budget requests for the shared services provided by the County in the City's annual budget and related property tax requirement for the City of Kingston, but will instead fund the City's share of these services as a separate component on the City's property tax billing, based on an annual requisition received from the County; and


That since the City of Kingston has no decision making authority related to the budget for Land Ambulance Services and Fairmount Home for the Aged managed by the County, that any resident inquiries received by municipal staff related to the provision of and budgeting for these services be directed by municipal staff to the County administration.

Carried

 County of Frontenac Fairmount - Summary Segmented 5 Year Budget								
	2020	2021	2020-2021	2020-2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Projected	Projected	Projected	Projected
	\$	\$	Variance \$	Variance	Budget	Budget	Budget	Budget
Operating Revenue								
User Charges	3,287,280	3,303,789	16,509	(0.50%)	3,345,030	3,386,872	3,429,326	3,472,402
Federal and Provincial	6,360,243	6,541,949	181,706	(2.86%)	6,447,131	6,504,707	6,562,944	6,621,595
Other	113,893	114,939	1,046	(0.92%)	115,842	116,759	117,689	117,937
Transfers from Reserve	29,284	25,000	(4,284)	14.63%	35,000	25,000	25,000	35,000
Total Operating Revenue	9,790,700	9,985,677	194,977	(1.99%)	9,943,003	#####	#####	#####
Operating Expense								
Salaries & Benefits	#####	#####	336,173	3.00%	#####	#####	#####	#####
Materials	1,174,179	1,322,788	148,609	12.66%	1,170,905	1,175,292	1,187,964	1,201,174
Contracted Services	1,340,496	1,400,583	60,087	4.48%	1,333,860	1,337,379	1,350,638	1,315,390
Depreciation	579,939	591,538	11,599	2.00%	603,369	615,436	627,745	627,745
Reserve Transfers	58,833	58,833			48,833	48,833	48,833	48,833
Unapproved Projects			0	#DIV/0!	477,615	673,082	872,126	1,018,386
Total Operating Expense	#####	#####	556,468	3.87%	#####	#####	#####	#####
Net Municipal Contribution	4,584,568	4,946,059	361,491	7.88%	5,459,397	5,830,596	6,180,442	6,421,634
LESS: Depreciation	(579,939)	(591,538)	(11,599)	(2.00%)	(603,369)	(615,436)	(627,745)	(627,745)
Net Municipal Contribution LESS Depreciation	4,004,629	4,354,521	349,892	8.74%	4,856,028	5,215,160	5,552,697	5,793,889
City of Kingston	#####	#####	(237,926)	8.74%	#####	#####	#####	#####
County Contribution - Operating	1,281,481	1,393,447	111,966	8.74%	1,553,929	1,668,851	1,776,863	1,854,044
Capital Revenue	71,015	124,258	53,243	(74.97%)	37,390	33,545	49,445	50,641
Capital Expense	334,878	406,306	71,428	21.33%	116,843	104,828	154,516	158,253
Net Capital Expense	263,863	282,048	18,185	6.89%	79,453	71,283	105,071	107,612
City of Kingston - Capital	(227,717)	(276,288)	(48,571)	21.33%	(79,453)	(71,283)	(105,071)	(107,612)
County Contribution - Capital	36,146	5,760	(30,386)	(84.06%)				
County Contribution - Debenture								
County-Transfer to Long term Debt	1,324,693	1,408,157	83,464	6.30%	1,114,042			
Debt Charges	206,657	123,193	(83,464)	(40.39%)	34,470			
City Contribution to LT Debt FMT	(712,503)	(712,503)			(534,377)			
Provincial Contribution to Redevelopment	(483,552)	(483,552)			(362,664)			
Transfer from FRO Reserve	(125,000)	(125,000)			(93,750)			
Total County Contribution - Debenture	210,295	210,295			157,721			
City of Kingston Requisition	3,663,368	3,949,865	286,497	7.82%	3,915,929	3,617,592	3,880,905	4,047,457
City of Kingston Share	68.000%	68.000%						

 County of Frontenac FPS Summary Segmented 5 Year Budget								
	2020	2021	2020-2021	2020-2021	2022	2023	2024	2025
	Budget	Budget	Budget	Budget	Projected	Projected	Projected	Projected
	\$	\$	Variance \$	Variance	Budget	Budget	Budget	Budget
Operating Revenue								
Federal and Provincial	8,947,134	9,549,706	602,572	(6.73%)	9,736,023	10,021,088	10,314,705	10,617,131
Transfers from Reserve	125,285		(125,285)	100.00%				
Total Operating Revenue	9,072,419	9,549,706	477,287	(5.26%)	9,736,023	10,021,088	10,314,705	10,617,131
Operating Expense								
Salaries & Benefits	#####	#####	971,622	6.19%	#####	16,729,089	17,031,154	17,339,802
Materials	1,055,975	1,209,363	153,388	14.53%	1,070,448	1,075,510	1,080,091	1,080,946
Contracted Services	1,527,066	1,624,029	96,963	6.35%	1,639,215	1,681,049	1,691,089	1,691,045
Rents & Financing	226,527	228,078	1,551	0.68%	231,178	234,368	237,550	240,754
Depreciation	883,312	891,312	8,000	0.91%	897,312	905,312	913,312	913,312
Reserve Transfers	883,794	901,470	17,676	2.00%	919,499	937,888	955,970	955,970
Unapproved Projects			0	#DIV/0!	665,792	685,766	1,412,677	1,455,058
Total Operating Expense	#####	#####	1,249,200	6.16%	#####	22,248,982	23,321,843	23,676,887
Net Municipal Contribution	#####	#####	771,913	6.89%	#####	12,227,894	13,007,138	13,059,756
LESS: Depreciation	(883,312)	(891,312)	(8,000)	(0.91%)	(897,312)	(905,312)	(913,312)	(913,312)
Net Municipal Contribution LESS Depreciation	#####	#####	763,913	7.41%	#####	11,322,582	12,093,826	12,146,444
City of Kingston	#####	#####	(628,265)	7.69%	#####	(8,996,810)	(9,609,633)	(9,651,443)
County Contribution - Operating	2,139,587	2,275,235	135,648	6.34%	2,294,717	2,325,772	2,484,193	2,495,001
Capital Revenue	618,907	461,310	(157,597)	25.46%	832,645	1,720,507	1,488,003	732,835
Capital Expense	644,551	461,310	(183,241)	(28.43%)	832,645	1,720,507	1,488,003	732,835
Net Capital Expense	25,644		(25,644)	(100.00%)				
City of Kingston - Capital	(20,323)		20,323	(100.00%)				
County Contribution - Capital	5,321		(5,321)	(100.00%)				
County Contribution - Debenture				#DIV/0!				
Total Requisition	8,193,376	8,801,318	607,942	7.42%	8,876,684	8,996,810	9,609,633	9,651,443
City of Kingston Share	79.253%	79.459%						

 County of Frontenac Fairmount - Summary Segmented 5 Year Budget								
Major Improvements								
External Fuel Tank - Generator		18,000						
Total Major Improvements		18,000						
Capital-Equipment Replacements								
bearings, motor cover, additional testing		20,000						
Beds-frames, side rails		39,130						
Fire Panel End Device Replacement		90,000						
Fridge Shelving - Sara		13,000						
Lighting Upgrade LED		20,000						
Parking lot General Repairs and		20,000						
Resident room Flooring x3 units		20,400						
Small water softener replacement		15,000						
Utility Van		30,000						
hand rail replacement		14,600						
lifts		16,646						
mattresses		8,112						
wall protection		15,000						
broda chair-shower or non		6,000						
maxi twin floor lift		16,000						
Boiler replacement		16,500						
Expansion Tank Replacement		12,000						
Total Capital-Equipment Replacements		372,388						
Capital-IT Replacement								
Tablets 1North		15,918						
Total Capital-IT Replacement		15,918						
Total Capital Expense		406,306						
City of Kingston - Contribution	68%	276,288						

 County of Frontenac FPS Summary Segmented 5 Year Budget								
Capital-Equipment Replacements								
Defibrillator (1)		38,468						
Total Capital-Equipment Replacements		38,468						
Capital-IT Replacement								
Tablets (10)		45,915						
Total Capital-IT Replacement		45,915						
Capital Vehicle Replacement								
Ambulance - New (1)		159,428						
Ambulance - Remount (2)		217,499						
Total Capital Vehicle Replacement		376,927						
Total Capital Expense		461,310						
LESS: Joint Reserve Transfers		-461,310						
City of Kingston - Contribution		0						



Report 2021-017

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Susan Brant, Administrator
Date of meeting: February 17, 2021
Re: Fairmount Home – Quarterly Update Activity Report

Recommendation

This report is for information purposes only.

Background

The following information is an update regarding the activities/challenges at Fairmount Home (“Fairmount”) from October 1, 2020 to December 31, 2020 as well as significant updates in January 2021.

Comment

Ministry of Long-Term Care – Inspections

During the period of October 1, 2020 to January 31, 2021, there were two (2) complaints and critical incidents logged with the Ministry of Long-Term Care (MOLTC) related to resident care. A ministry inspection was conducted January 25-29, 2021.

The ministry inspection was conducted in relation to a resident fall, improper storage of a hazardous substance and resident rights. The ministry inspection related to the critical incidents resulted in a written notification (WN) and a voluntary plan of correction (VPC) for achieving compliance to ensure all hazardous substances are kept inaccessible to residents at all times. Management has prepared a VPC to achieve compliance with Ministry Guidelines.

The ministry inspection was also conducted in relation to two complaints regarding a resident's right to privacy, communication and plan of care which resulted in two written notifications. One written notification identified the licensee's obligation to fully respect and promote the resident's right to be afforded privacy in caring for their personal needs. The second written notification advised the licensee must ensure the home's laundry service has a process to report and locate residents' lost clothing and personal items.

The public versions of the reports are posted at Fairmount for public review. The Ministry of Health and Long-Term Care publishes the [Reports on Long-Term Care Homes](#) on its website.

Thank you to the management and staff who worked professionally and cooperatively with the ministry inspector.

Outbreaks

During the fourth quarter, there were two outbreaks declared. Kingston, Frontenac, Lennox & Addington (KFL&A) Public Health declared one enteric outbreak from November 29, 2020 – December 5, 2020 which impacted four (4) residents. A COVID-19 outbreak was also declared on December 9, 2020 – December 31, 2020 with one (1) resident and one (1) staff member impacted.

Thank you to the management and staff who were diligent in managing the outbreaks. The legislated reporting was completed to the required Ministries including the MOLTC, Ministry of Labour and KFL&A Public Health.

COVID-19 Immunizations

KFL&A Public Health with the assistance of staff from Fairmount Home and Frontenac Paramedics provided our residents with their first dose of the Pfizer vaccine on January 20, 2021. The second dose of the Pfizer vaccine was provided to our residents on Thursday, February 11, 2021. Thank you to the management and staff who work professionally and cooperatively with public health employees.

Strategic Priority Implications

Not applicable

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Home staff, residents, volunteers
Frontenac County staff



Report 2021-020

Council Information Report

To: Warden and Council

From: Kelly Pender, Chief Administrative Officer

Prepared by: Kelly Pender, Chief Administrative Officer
Susan Brant, Administrator, Fairmount Home

Date of meeting: February 17, 2021

Re: **Office of the Chief Administrative Officer – Eastern Ontario
Wardens’ Caucus – Long-Term Care Report**

Recommendation

This report is for information only.

Background

The County of Frontenac is a member of the Eastern Ontario Wardens’ Caucus. A 2020 priority of the EOWC was to advocate for the long-term care priorities of the Caucus members, including four hours of care per resident, increased funding and reduced red tape.

Comment

As part of the recently completed ROMA conference the EOWC presented the findings of an independent review of the 15 municipal homes in the Caucus. The full report can be found on the EOWC website: [Review of Eastern Ontario Long Term Facilities \(Phase 1 Report\)](#) and [Review of Eastern Ontario Long Term Care Facilities \(Phase 2 Report\)](#)

Strategic Priority Implications

Priority 3

Champion and coordinate collaborative efforts with partners to resolve complex problems otherwise beyond the reach of individual mandates and jurisdictions.

- 3.3 Continue to pursue collaborative opportunities to achieve service and cost efficiencies and other economies through cost-sharing and shared services.

Other Important and Continuing County Priorities:

- Implement strategic plans for **Fairmount Home** and **Frontenac Paramedics**.
- Continually improve **customer and financial services**.
- Maintain a **strong organization and positive work culture** through leadership, human resources, training and development, physical and IT infrastructure, and partnerships.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Eastern Ontario Wardens' Caucus

By-Law No. 2021-0005

of

The Corporation of the County of Frontenac

being a by-law to authorize the execution of an Agreement with the Canadian Union of Public Employees, Local 2290 in accordance with the Arbitration Award

Whereas the Canadian Union of Public Employees has been designated by the Labour Relations Board as the bargaining agent to represent the unionized Fairmount Home and County Administration staff; and,

Whereas the negotiating committees of the Union and the County of Frontenac attended interest arbitration on July 31, 2020; and,

Whereas the Arbitration Board awarded its decision on January 25, 2021; and,

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise:

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk are hereby authorized to execute a Collective Agreement with the Canadian Union of Public Employees, Local 2290 in accordance with the Arbitration Award dated January 25, 2021; and,
2. **That** the agreement shall be attached to and form part of this by-law.
3. **That** this By-law shall come into force and take effect as of the final passing thereof.

Read a first and second time this 17th day of February, 2021.

Read a third time and finally passed this 17th day of February, 2021.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk

By-Law Number 2021-0006
of

The Corporation of the County of Frontenac

being a by-law to Authorize the Warden and Clerk to Execute a Memorandum of Understanding with the Regional Tourism Organization 9 (RTO 9) and Ontario's Highland's Tourism Organization for the purpose of completing a Destination Development Plan for Frontenac County

Whereas the County of Frontenac is looking to completing a Destination Development Plan for Frontenac County; and,

Whereas the mandate of Ontario's Regional Tourism Organizations is to provide leadership and coordination to support competitive and sustainable tourism regions; and,

Whereas a partnership with Ontario's Highland's and RTO 9 is essential to the success of a Destination Development Plan

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** the Council of the County of Frontenac authorize the Warden and Clerk to Execute a Memorandum of Understanding with the Regional Tourism Organization 9 (RTO 9) and Ontario's Highland's Tourism Organization for the purpose of completing a Destination Development Plan for Frontenac County
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17th day of February, 2021.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of February, 2021.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk

BY-LAW NO. 2021-0007

OF

The Corporation of the County Of Frontenac

being a by-law to amend By-law No. 2013-0020 (Appointment to the Joint Frontenac Accessibility Advisory Committee)

Whereas Section 238(2) of the *Municipal Act, 2001, S.O. 2001, c.25, as amended* (the Act) provides that Council shall pass a procedure by-law for governing the calling, place and proceedings of meetings;

And Whereas By-law No. 2013-0020, being a bylaw to provide for governing the proceedings of the Council and its committees, the conduct of members and the calling of meetings, was adopted by the Council of the Corporation of the County of Frontenac on May 15, 2013;

And Whereas By-law No. 2013-0020 sets out the County of Frontenac Advisory Committees to Council, including the appointments of its members;

And Whereas the Council of the Corporation of County of Frontenac deems it expedient to amend By-law No. 2013-0020;

Now Therefore Be It Resolved That the Council for The Corporation of the County of Frontenac hereby enacts as follows:

That Procedural By-law 2013-0020, as amended, be further amended as follows:

1. **That** Schedule B-1, Joint Accessibility Advisory Committee be amended to delete Margaret Knott, Community representative from Frontenac Islands and add Janet MacDonald as the Community representative from Frontenac Islands, whose term shall expire November 30, 2022;
2. **That** this amending by-law shall come into force and take effect on the date of final passing.

Read a First and Second Time this 17th day of February, 2021.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of February, 2021.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk

By-Law No. 2021-0008

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
February 17, 2021

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on February 17, 2021 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on February 17, 2021 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on February 17, 2021 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 17th day of February, 2021

Read a Third Time and Finally Passed, Signed and Sealed this 17th day of February, 2021.

The Corporation of the County Of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk