



**Frontenac County Council Meeting
Wednesday, February 16, 2022 – 9:00 a.m.**

**Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.**
Meeting to be held in combination of in person and Virtual
Electronic Format,
and live streamed on the County of Frontenac's YouTube
Channel

<https://youtu.be/yrNKZfiSiEU>

Agenda

Call to Order

Closed Session

- a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held December 15, 2021
2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - as it relates to a request made under the Municipal Freedom of Information and Protection of Privacy Act for legal opinions provided to Council and received by Council in Closed Session
3. Labour relations or employee negotiations - as it relates to the upcoming negotiations with CUPE 2290

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Approval of Addendum

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

- a) Minutes of Meeting held January 19, 2022

Resolved That the minutes of the regular Council meeting held January 19, 2022 be adopted.

Deputations and/or Presentations

Proclamations

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

21 - 37

- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

Unfinished Business

Recommend Reports from the Chief Administrative Officer

38 - 42

- a) **2022-014**
Corporate Services
2021 Frontenac Howe Islander Petition for Subsidy
Recommendation:

Resolved That the Council of the County of Frontenac accept the Corporate Services –2021 Frontenac Howe Islander Ferry Petition for Subsidy report;

And Further That Council authorize the Clerk to petition the Ministry of Transportation for \$1,051,762.52.

43 - 46

- b) **2022-015**
Corporate Services
County of Frontenac Climate Action Plan
Recommendation:

Be It Resolved That the Council of the County of Frontenac authorize staff to hire a summer student to work with staff on the initial first steps of investigating a Climate Action Plan, to include the establishment of a “State of the County” report/dashboard and the County’s roadmap towards carbon neutrality by 2050, to be expensed from the \$30,000 ECDM allocation.

47 - 50

- c) **2022-016**
Office of the Chief Administrative Officer
Expropriation of Lands for the Purposes of the K&P Trail

Recommendation:

Resolved That the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail report;

And Further That the Clerk be directed to introduce a by-law later in the meeting to authorize an application to Approve the Expropriation of Lands for the purposes of the K&P Trail.

51 - 54

- d) **2022-017**
Emergency and Transportation Services
2021 Legislated Response Time Standard Performance Plan -
Reporting to the Ministry of Health and Long-Term Care (MOHLTC)

Recommendation:

Resolved That the Council of the County of Frontenac receive the Emergency and Transportation Services - 2021 Legislated Response Time Standard Performance Plan Reporting to Ministry of Health and Long-Term Care (MOHLTC) for information,

And Further That the 2021 Response Time Standard Performance Plan outcomes for the County of Frontenac be reported to the Director, Emergency Health Regulatory and Accountability Branch, Ministry of Health and Long-Term Care as required by legislation.

55 - 57

- e) **2022-018**
Office of the Chief Administrative Officer
Proposed Employee Participation in the Frontenac Lennox
Addington Ontario Health Team

Recommendation:

Whereas, the County of Frontenac and the County of Lennox & Addington have been granted a tentative seat at the senior decision-making table of the Frontenac Lennox Addington Ontario Team;

And Whereas, our participation includes the opportunity to assign County employees to various working groups;

Now Therefore, be it resolved that the County of Frontenac appoint the following employees:

Kelly Pender, Resources and Finance
Marc Goudie, Coordinated Discharge
Matt Mills, Communications and Engagement
Susan Brant, Long-Term Care Network
Kevin Farrell, Health Homes

And Further that employee assignment may be substituted by the Chief Administrative Officer depending upon availability and the expertise required;

And Further that employee participation be contingent upon continued representation by the Warden at the senior decision-making table.

58 - 60

- f) **2022-019**
Planning and Economic Development
Approval of 50% of fencing costs along the K&P Trail for farming
activities at 1502 Ball Road

Recommendation:

Resolved That the Council of the County of Frontenac receive Report 2022-019 Planning and Economic Development – Fencing Request

And Further That the Council of the County of Frontenac authorize staff to provide the owner with \$9,222.50 to assist in the cost of fencing for property located at 1502 Ball Road, legally described as HINCHINBROOKE CON 1 PT LOT;17 in the Township of Central Frontenac.

61 - 85

- g) **2022-020**
Office of the Chief Administrative Officer
Eastern Ontario Wardens' Caucus – Third Party Review – Long-Term Care Capital Construction Funding

Recommendation:

Be It Resolved That the County of Frontenac receive and endorse the Eastern Ontario Wardens' Caucus report regarding Long-Term Care Capital Construction, dated January 6, 2022;

And Further That the County of Frontenac join with the EOWC in advocating for the Province to amend the funding formula such that municipal capital funding for Long-Term Care Construction be fully paid by the Province of Ontario;

And Further That a copy of this motion and the full report be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Long-Term Care, The Honourable Christine Elliott, Minister of Health, The Honourable Peter Bethlenfalvy, Minister of Finance, Ms. Debbie Robison, Chair, Eastern Ontario Wardens' Caucus, Mr. Jamie McGarvey, President, Association of Municipalities of Ontario, Mr. Bryan Paterson, Mayor, City of Kingston, Ms. Lisa Levin, CEO, AdvantAge Ontario.

86 - 89

- h) **2022-021**
Fairmount Home
Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration

Recommendation:

Resolved That Council of the County of Frontenac receive the Fairmount Home Long-Term Care Home Service Accountability Agreement – Schedule E – Form of Compliance Declaration Report;

And Further That the Council of the County of Frontenac direct the Clerk to sign the Long-Term Care Home Service Accountability Agreement Schedule E – Form of Compliance Declaration and return to Ontario Health as required under the *Local Health System Integration Act*.

90 - 93

- i) **2022-022**
Fairmount Home
Fixing Long-Term Care Act, 2021 – Proposed Phase 1 Regulation
Recommendation:

Be It Resolved That the Council of the County of Frontenac receive the Fairmount Home – *Fixing Long-Term Care Act, 2021 – Proposed Phase 1 Regulation* report.

Information Reports from the Chief Administrative Officer

94 - 97

- a) **2022-023**
Corporate Services
Queen's University Archives Annual Report to the County of Frontenac for 2021

98 - 99

- b) **2022-024**
Fairmount Home – Quarterly Update Activity Report Q4

Reports from Council Liaison Appointees

100 - 103

- a) Councillor Martin 2022-01 - Fairmount Update

Reports from External Boards and Committees

Reports from Advisory Committees of County Council

104 - 114

a) **Report of the Community Development Advisory Committee**

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

That the Report received from the Community Development Advisory Committee be received and adopted.

Report of the Community Development Advisory Committee

The Community Development Advisory Committee reports and recommends as follows:

1. **2022-009**

**Community Development Advisory Committee
County-wide Community Improvement Plan Engagement
Plan**

Be It Resolved That Council endorse the direction and actions related the County-wide Community Improvement Plan Engagement Plan as noted in the report.

2. **2022-010**

**Community Development Advisory Committee
Frontenac Guide**

Be It Resolved That the County of Frontenac continue the partnership with Frontenac News to create, develop, design, produce and distribute a Frontenac Guide for residents and visitors in 2022.

3. **2022-012**

**Community Development Advisory Committee
Trail Activation Project**

Be It Resolved That Frontenac County Economic Development move forward with the Trail Activation Project beginning in 2022.

Return to Council

a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Municipality of Shuniah regarding a Resolution regarding the postponement of a Province wide assessment
[Distributed to Members of County Council January 21, 2022]
- b) From the Town of Bracebridge regarding a resolution support for increased funding for sexual assault services
[Distributed to Members of County Council January 21, 2022]
- c) From the Town of Mono regarding a Joint Letter to Attorney General, Addressing POA Court Backlog
[Distributed to Members of County Council January 21, 2022]
- d) From the Town of Plympton-Wyoming regarding a resolution to Support Fire Safety Measures
[Distributed to Members of County Council January 21, 2022]
- e) From Rural Frontenac Community Services providing its Q4, 2021 Transportation report
[Distributed to Members of County Council January 28, 2022]
- f) From Southern Frontenac Community Services providing its Q4 2021 Transportation report
[Distributed to Members of County Council January 28, 2022]
- g) From the City of Brantford regarding a resolution on Closing the Revolving Door of Justice
[Distributed to Members of County Council January 28, 2022]
- h) From the City of Brantford regarding a resolution on Revolving Door of Justice - Accountability for Sureties and Swift Justice
[Distributed to Members of County Council January 28, 2022]
- i) From the Township of Adjala Tosorontio regarding a resolution to Support Request for Rural Municipalities
[Distributed to Members of County Council January 28, 2022]

- j) From the Multi-Municipal Wind Turbine Working Group regarding an Invitation for New Membership
[Distributed to Members of County Council February 4, 2022]
- k) From the Town of Halton Hills regarding a Resolution to Dissolve the Ontario Land Tribunal
[Distributed to Members of County Council February 11, 2022]
- l) From the Township of Perth South regarding a resolution on Catch and Release Justice
[Distributed to Members of County Council February 11, 2022]
- m) From the Township of South Glengarry regarding a resolution on Abandoned Cemeteries
[Distributed to Members of County Council February 11, 2022]
- n) From the Township of South Glengarry regarding a resolution on Joint and Several Liability
[Distributed to Members of County Council February 11, 2022]
- o) From the University Hospitals Kingston Foundation thanking the Warden and Council for Frontenacs contribution
[Distributed to Members of County Council February 11, 2022]
- p) From the Municipality of Central Elgin regarding a resolution respecting Joint and Several Liability
[Distributed to Members of County Council February 11, 2022]
- q) From the Municipality of Shuniah regarding a resolution on the urgent need for physicians in Northern Ontario
[Distributed to Members of County Council February 11, 2022]

Other Business

Public Question Period

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading
Resolved That leave be given the mover to introduce by-laws a) and b) that have been circulated to all Members of County Council and that by-laws a) and b) be read a first and second time.
- b) Third Reading
Resolved That by-laws a) and b) be read a third time, signed, sealed and finally passed.

By-Laws

115 - 116

- a) To Authorize an Application to Approve the Expropriation of Land
[Proposed By-law No. 2022-0004]

117 - 118

- b) To confirm all actions and proceedings of County Council on February 16, 2022
[Proposed By-law No. 2022-0005]

Adjournment



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Minutes of the Regular Meeting of Council January 19, 2022

A regular meeting of the Council of the County of Frontenac was held in electronic format, hosted at the County Administrative Office, 2069 Battersea Road, Glenburnie on Wednesday, January 19, 2022 and was called to order at 9:30 a.m.

It was observed at 9:41 a.m that the meeting was not livestreaming. The meeting recessed until 9:48 when the livestream was up and commenced at Approval of the Addendum.

Present Warden Denis Doyle, Deputy Warden Ron Higgins, Councillors
Electronically: Ron Vandewal, Fran Smith, Bruce Higgs, Bill MacDonald, Alan
Revill and Gerry Martin

Also Present
Electronically:

County:
Kelly Pender, Chief Administrative Officer
Jannette Amini, Manager of Legislative Services/Clerk
Alex Lemieux, Director of Corporate Services/Treasurer
Gale Chevalier, Chief/Director of Emergency & Transportation Services
Joe Gallivan, Director of Planning and Economic Development
Susan Brant, Administrator, Fairmount Home
Barb McCulloch, Director of Human Resources
Kevin Farrell, Manager of Continuous Improvement
Richard Allen, Manager of Economic Development

Closed Session

Approval of Addendum

Motion #: 1-22 Moved By: Councillor MacDonald
Seconded By: Councillor Higgs

Resolved That the addendum for the January 19, 2022, meeting of the Council of the County of Frontenac be approved.

Carried
(a 2/3 vote was received)

Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

Adoption of Minutes

a) Minutes of Meeting held December 15, 2021

Motion #: 2-22 Moved By: Councillor Smith
Seconded By: Deputy Warden Higgins

Resolved That the minutes of the regular Council meeting held December 15, 2021, be adopted.

Carried

Deputations and/or Presentations

Proclamations

Move into Committee of the Whole

Motion #: 3-22 Moved By: Councillor Vandewal
Seconded By: Councillor Martin

That Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Carried

Briefings

- a) **Mr. Kelly Pender**, Chief Administrative Officer, provided Council with his monthly CAO briefing.

Council recessed at 9:41 am due to lack of livestreaming and reconvened at 9:48 am and began the meeting over again.

Unfinished Business

Recommend Reports from the Chief Administrative Officer

a) 2022-003

Office of the Chief Administrative Officer

Support of the Association of Municipalities of Ontario (AMO)

Submission to the Attorney General on Liability and Insurance Cost Reforms

Motion #: 4-22

Moved By:

Councillor Revill

Seconded By: Councillor MacDonald

Whereas municipal governments provide essential services to the residents and businesses in their communities; and

Whereas the ability to provide those services is negatively impacted by exponentially rising insurance costs; and

Whereas one driver of rising insurance costs is the legal principle of ‘joint and several liability,’ which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

Whereas, the Government of Ontario has the authority and responsibility for the legal framework of ‘joint and several liability;’ and

Whereas the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

Whereas the Association of Municipalities of Ontario on behalf of municipal governments has provided recommendations [in this source document](#) to align municipal liability with the proportionate responsibility for incidents and capping awards;

Now Therefore Be It Resolved That the Corporation of the County of Frontenac does hereby support AMO's recommendations; and

And Further That the Corporation of the County of Frontenac does hereby call on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address “joint and several liability” before the end of the government’s current term so that municipalities can continue to offer high quality services to their communities.

And Further That a copy of this resolution be forwarded to The Honourable Doug Downey, Attorney General of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO) President Jamie McGarvey, and the Eastern Ontario Warden's Caucus (EOWC) Chair.

Carried

b) **Consultant Briefing:** Mr. Wayne Robinson briefed the Committee of the Whole with respect to the recommendations and actions regarding the merits of requiring Trail Permits for motorized vehicles on the K&P Trail and responded to questions on same.

[See Recommend Reports from the Chief Administrative Officer, clause c)]

c) **2022-005**
Planning and Economic Development
Report from Mr. Wayne Robinson regarding the merits of requiring
Trail Permits for motorized vehicles on the K&P Trail

Motion #: 5-22 Moved By: Councillor Higgs
Seconded By: Councillor Smith

Be It Resolved That the Council of the County of Frontenac receive the report from Mr. Wayne Robinson regarding the merits of requiring Trail Permits for motorized vehicles on the K&P Trail;

And Further That the County of Frontenac direct staff to prepare a comprehensive By-law on the Care and Use of the K&P Trail, including the requirement for trail permits for all motorized vehicles;

And Further That staff be directed to continue to work with Mr. Robinson in negotiating with the Ontario Federation of ATV's (OFATV), the Eastern Ontario Trails Alliance (EOTA) and the Ontario Federation of Snowmobile Clubs (OFSC) on the development of a Joint Usage Agreement for the K&P Trail;

And Further That staff bring back a report and By-law to Council for final consideration in Q2, 2022.

Carried

**d) 2022-006
Corporate Services
2022 User Fees and Charges By-Law**

Motion #: 6-22 Moved By: Councillor Martin
Seconded By: Councillor Vandewal

Resolved That County Council receive the Corporate Services – 2022 User Fees and Charges By-Law report;

And Further That Council pass a by-law later in the meeting to Impose User Fees and Charges for Services and rescind By-law 2021-0001 being a By-law to Impose User Fees and Charges for Services.

Carried

e) **2022-007**
Corporate Services
2022 Temporary Borrowing By-Law

Motion #: 7-22 Moved By: Councillor MacDonald
Seconded By: Councillor Revill

Resolved That Council of the County of Frontenac accept the Corporate Services – Finance - 2022 Temporary Borrowing By-Law report;

And Further That the Clerk be directed to introduce a by-law later in the meeting to authorize current borrowings from time to time during 2022.

Carried

**f) 2022-008
Corporate Services
Setting of the 2023 County Budget Deliberations and Solicitation of
Public Input**

Motion #: 8-22 Moved By: Councillor Smith
Seconded By: Councillor Higgs

Resolved That the Council of the County of Frontenac receive the Corporate Services – Setting of the 2023 County Budget Deliberations and Solicitation of Public Input report for information;

And Further That the Council of the County of Frontenac confirm the following dates for the New Council Orientation and 2023 Budget Deliberations:

October 1 to November 30, 2022 2023 Frontenac County Budget project open on engagefrontenac.ca for public engagement

Tuesday, January 17, 2023

New Council Orientation – Introduction to Council
and the County of Frontenac

Wednesday, January 18, 2023	New Council Orientation – Introduction to External Agencies and Public Meeting for the Solicitation of Public Input into the 2023 budget (as part of the Regular Council meeting)
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Wednesday, February 8, 2023 Council Presentation – 2022 KPIs, 2023
Business Plans & Project Proposals Detailed
Budget Presentation

Thursday, February 9, 2023 Council Presentation – 2022 KPIs, 2023
Business Plans & Project Proposals Detailed
Budget Presentation

Wednesday, February 15, 2023 Council Presentation – Detailed Budget Presentation

Carried

g) 2022-009
Planning & Economic Development
Extension of Approval of Draft Plan of Subdivision – 2292 Sands
Road Township of South Frontenac – County File #10T-2011/002

Motion #: 9-22 Moved By: Councillor Vandewal
Seconded By: Councillor Martin

Resolved That the Council of the County of Frontenac receive the Planning & Economic Development – Extension of Approval of Draft Plan of Subdivision – 2292 Sands Road Township of South Frontenac – County File #10T-2011/002;

And Further That the Council of the County of Frontenac **deny** the request for extension for the draft approval for the plan of subdivision for 2292 Sands Road, Battersea.

Carried

Information Reports from the Chief Administrative Officer

- | | |
|----|---|
| a) | 2022-002
Corporate Services
2021 Accessibility for Ontarians with Disabilities (AODA) Compliance Report |
| b) | 2022-004
Corporate Services
2021 Annual Report on Delegation of Authority |

Reports from Council Liaison Appointees

Reports from External Boards and Committees

Reports from Advisory Committees of County Council

a) Report of the Frontenac Accessibility Advisory Committee

All items listed on the Frontenac Accessibility Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Frontenac Accessibility Advisory Committee Report to be separated from that motion and considered separately, whereupon the Frontenac Accessibility Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

Motion #: 10-22 Moved By: Councillor Martin
Seconded By: Councillor MacDonald

That the Report received from the Frontenac Accessibility Advisory Committee be received and adopted.

Report of the Frontenac Accessibility Advisory Committee

The Frontenac Accessibility Advisory Committee reports and recommends as follows:

1. **2022-001**
Frontenac Accessibility Advisory Committee
2021 Annual Accessibility Status Report

That in accordance with Ontario Regulation 91/11: Integrated Accessibility Standards section 4(3), that a copy of this Annual Accessibility Status Report be posted to the County of Frontenac Website;

And Further That in accordance with Ontario Regulation 91/11: Integrated Accessibility Standards section 4(3.1) and (3.2), that a copy of this Annual Status Report be forwarded to the Frontenac Lower Tiers for posting on their respective websites.

Carried

Return to Council

Motion #: 11-22 Moved By: Councillor Revill
Seconded By: Councillor Smith

That Council revert from Committee of the Whole Council, to Council.

Carried

Adoption of the Report of the Committee of the Whole Council

Motion #: 12-22 Moved By: Deputy Warden Higgins
Seconded By: Councillor Martin

That the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Carried

Motions, Notice of Which has Been Given

a) Proposed Public Meeting and Consultation regarding the Communal Services project

Motion #: 13-22 Moved By: Deputy Warden Higgins
Seconded By: Councillor Martin

That the County Planning Department schedule a Communal Services Public Meeting, in addition to public consultations, to address any concerns by the community at large;

And Further That all Township Councils be invited to said meeting.

Carried

b) Proposed Community Paramedicine Services for the Township of North Frontenac

Motion #: 14-22 Moved By: Deputy Warden Higgins
Seconded By: Councillor Revill

That the County investigate the possibility of implementing a Community Paramedicine program for North Frontenac seniors, utilizing the Robertsville Paramedics if possible.

Carried

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Township of Mulmur regarding a resolution on Truth and Reconciliation Calls to Actions
[Distributed to Members of County Council December 17, 2021]
- b) From Tay Valley Township regarding a Resolution on Province-Wide Assessment Update
[Distributed to Members of County Council December 17, 2021]
- c) From the City of Sarnia regarding a resolution sent to the Prime Minister and Premier on Catch and Release Justice
[Distributed to Members of County Council December 17, 2021]
- d) From the Municipality of Shuniah regarding a resolution on Conversion Therapy
[Distributed to Members of County Council December 17, 2021]
- e) From the Southern Frontenac Community Services Corporation providing its December 2021 Newsletter
[Distributed to Members of County Council December 17, 2021]

- f) From the Town of Fort Erie regarding support of City of St. Catharines resolution on Childcare Program
[Distributed to Members of County Council December 17, 2021]
- g) From the Township of North Frontenac regarding a Resolution requesting the County hold a Public Meeting on Communal Services
[Distributed to Members of County Council December 17, 2021]
- h) From the Village of Hilton Beach regarding a resolution urging the Province to direct MPAC to proceed with assessment update
[Distributed to Members of County Council December 17, 2021]
- i) Media Release from Dufferin County announcing its 145th Warden, Shelburne Mayor Wade Mills
[Distributed to Members of County Council December 17, 2021]
- j) From the Ministry of Northern Development, Mines and Natural Resources regarding Excess soil municipal notification
[Distributed to Members of County Council January 7, 2022]
- k) From the Town of Bradford West Gwillimbury regarding a resolution Against Quebec's Bill 21
[Distributed to Members of County Council January 7, 2022]
- l) Memorandum from Deputy Minister regarding Omicron Testing and Isolation Guidelines and O'Reg 157-20
[Distributed to Members of County Council January 7, 2022]
- m) From the United Counties of Stormont Dundas Glengary regarding invitation to Rural Education Symposium
[Distributed to Members of County Council January 14, 2022]
- n) From the Town of Niagara-on-the-Lake regarding a resolution supporting City of St. Catharines National Childcare Program
[Distributed to Members of County Council January 14, 2022]

Other Business

Public Question Period

By-Laws – General By-laws and Confirmatory By-law

a) First and Second Reading

Motion #: 15-22 Moved By: Councillor MacDonald
Seconded By: Councillor Higgs

Resolved That leave be given the mover to introduce by-laws b) through d) that have been circulated to all Members of County Council and that by-laws b) through d) be read a first and second time.

Carried

Administrative Report

February 16, 2022
Report 2022-02



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CAO Schedule

- EOWC Wardens meeting, January 21
- ROMA virtual conference January 23-25
- Collective Bargaining – OPSEU – Feb 2-3
- Ontario Long-term Care Association, Feb 7
- OLTC Interview re: Capital Re/Development February 9
- EOLC Board Meeting, February 9
- Emergency Management Program Committee meeting, February 10
- County Council, February 16
- Procedural By-Law Review Committee, February 16
- Procedural By-Law Review Committee, February 23



FRONTENAC

Update – EOWC and EOLC

- EOWC

- January 21 EOWC meeting
- Budget approved
- Delegations at ROMA January 24/25
- Eastern Ontario Wardens' Caucus – Third Party Review Long-Term Care Capital Construction Funding

[Review of Eastern Ontario Long Term Facilities \(Phase 1 Report\)](#) and [Review of Eastern Ontario Long Term Care Facilities \(Phase 2 Report\)](#)

- EOLC

- EOLC Board meeting, February 9
- EOI for Expression of Interest for Services
- Project Updates



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ROMA Update

- ROMA Conference held virtually – Jan 22-23
- EOWC delegations held with:
 - Multi Ministers
 - Liberal Caucus
 - NDP Caucus
- Discussed three priorities
 - 1) Healthcare transformation and OHTs,
 - 2) Affordable Attainable Housing
 - 3) Long-term care capital funding
- Joint L&A/County meeting with Minister of Health re OHT membership for municipalities and ongoing OHT operational funding



FRONTENAC

AMO Provincial and Federal Matters

Provincial Matters

- The government has a community housing [regulatory posting](#) for public comment until February 18. The changes are expected to be potentially significant for municipalities and District Social Administration Boards concerning community housing service agreements, service levels, and access. AMO will provide a submission in response to the posting.
- The Ministry of the Solicitor General is proposing updated standards of care for dogs kept outdoors under the PAWS Act. The [consultation](#) is open for comment until March 7, 2022.
- Applications are now open for the 2022-23 Inclusive Community Grants program. Funding is available for local projects that will help older residents and people with disabilities participate in community life. The deadline to apply is March 3, 2022. Information and how to apply is found on the government [website](#).



FRONTENAC

Fairmount Home Redevelopment Options RFP Timeline

Request for Proposals - Action	Date
Request for Proposals Issued	Monday, January 31, 2022
Mandatory Site Visit (Attendance Confirmation Required)	Tuesday, February 22, 2022 at 11 a.m. or 1 p.m.
Deadline for Questions	Thursday, March 3, 2022 at 2:00 p.m.
Deadline for Proposal Submission	Wednesday, March 16, 2022 at 3:00 p.m.
Interviews – In Person with Key Project Team Members	Tuesday, March 29, 2022
Notification of Award	Monday, April 4, 2022



FRONTENAC

Fairmount Home RFP for the HVAC replacement Timelines

Request for Proposals - Action	Date
Request for Proposals Issued	Monday, February 14, 2022
Mandatory Site Visit (Attendance Confirmation Required)	Tuesday, March 1, 2022 at 11 a.m. or 1 p.m. and Wednesday, March 2, 2022 at 11 a.m.
Deadline for Questions	Thursday, March 10, 2022 at 2:00 p.m.
Deadline for Proposal Submission	Wednesday, March 30, 2022 at 3:00 p.m.
Interviews – In Person with Key Project Team Members	Tuesday, April 5, 2022
Notification of Award	Monday, April 11, 2022



FRONTENAC

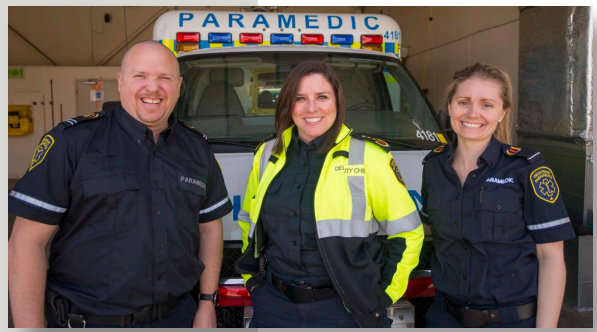
Admin Office Project Update

- Tender
- Vendor responses – March 2022
- Contract awarded
- April or May and begin project.
- Phasing and timing TBD

**ALL SUBJECT TO FINAL APPROVALS BY COUNTY
COUNCIL AND CRCA**



Communications Update, month ending January 31, 2022



Website Pageviews	
FrontenacCounty.ca	36,261
InFrontenac.ca	6,502
FrontenacMaps.ca	5,239
Social Media Engagement	
County Facebook & Instagram	4,642
County Twitter	145
County Youtube	331
FPS Twitter	1,332
Visit Frontenac Facebook & Instagram	87
Visit Frontenac Twitter	19
Fairmount Facebook	926
H.I. Ferry Twitter	1,916
Total engagements in December	57,400
Change from November 2021	3%
Change from December 2020	37%



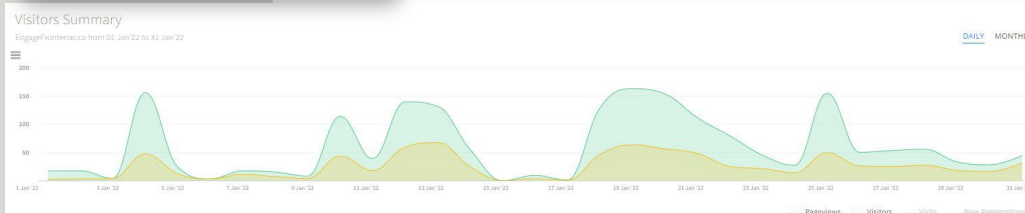
FRONTENAC

Around Frontenac:



Engage Frontenac:

Slow but steady growth and engagement on this platform with 1,100 visits in January. The top-performing project in January on the platform was the 'Name a South Frontenac Snow Plow' effort, which accounted for about half the visits for the month.



Highlights

TOTAL VISITS	MAX VISITORS PER DAY	NEW REGISTRATIONS
1.1 k	67	41
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
183	406	761

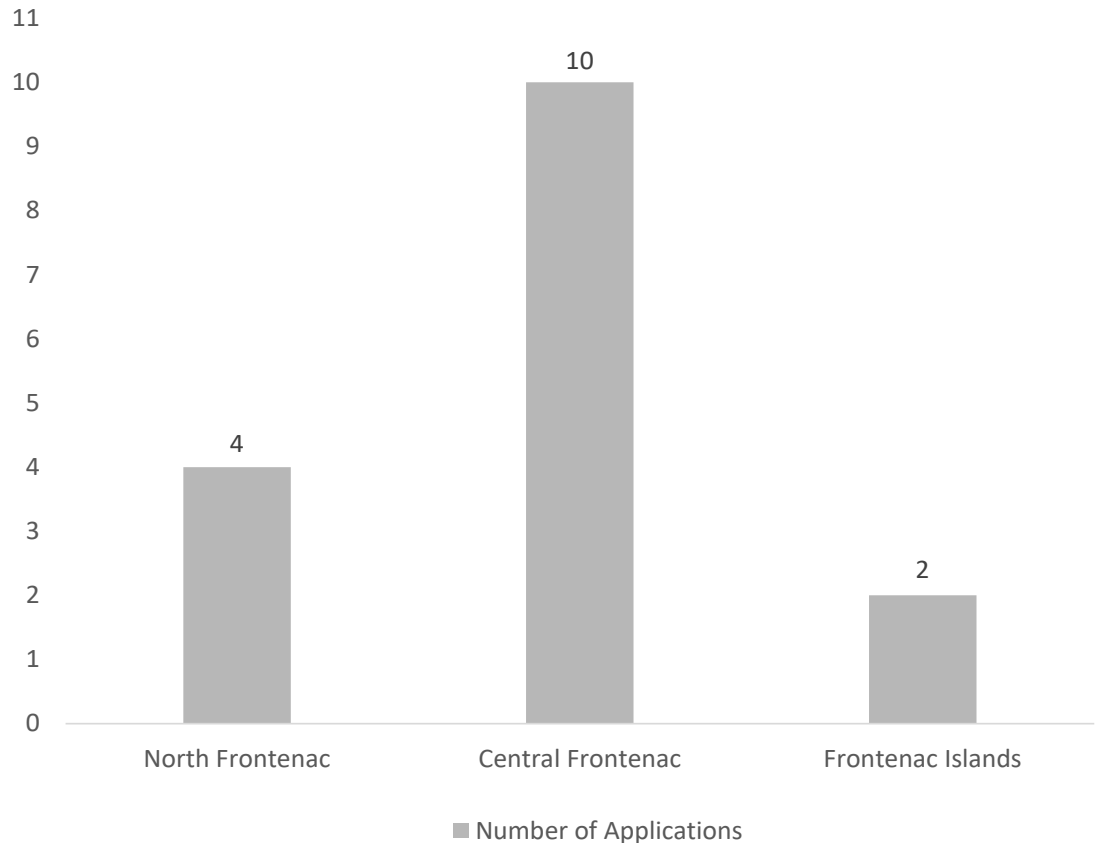


Planning Department Update

- **North Frontenac RV By-Law**
 - Revisions to the North Frontenac RV By-Law are being presented to township council on February 25, along with an associated zoning by-law amendment.
- **Sharbot Lake School Site Redevelopment – Communal Services Feasibility Study**
 - Work on the feasibility study for redeveloping the former Sharbot Lake school site on communal services is progressing well. A virtual open house will be held on February 17 to review the preliminary work from the consulting team and answer questions from the public.
- **Administrative Updates**
 - Staff are in the process of conducting research on several administrative process improvements, including planning fees and delegated authority, as well as recent provincial changes to the Planning Act. Reports will be provided to township councils in the coming months.

Planning Application Update - Townships

- Applications in Central were high for February, with some COA and Council applications this month for both North and the Islands.
- With a record number of 174 applications processed in 2021, this year is expected to continue to be busy, especially once winter is over and septic inspections resume.





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Economic Development

Regional Working Table Meeting

On February 3, County Economic Development staff met with colleagues from each of the townships as well as from Frontenac Business Services to share information on various local and regional economic development initiatives. This working table was a key recommendation in the [2020 Blackline Economic Development Service Delivery review](#), and regular meetings will take place on a monthly basis.

Tourism Website Address

www.infrontenac.ca is now www.visitfrontenac.ca to reflect the tourism focus of the website. A key recommendation emerging as part of the Destination Development plan process is to improve wayfinding and information.



FRONTENAC

K&P Trail

All trail users are reporting some of the best and most consistent conditions in several years. The K&P was the first snowmobile trail open for use in Southern Ontario, and the Verona Trailhead lot was full for the first official weekend of open trails. To check trail status, visit www.gosnowmobiling.ca

From L&A Ridgerunners Snowmobile Club:

“We have had record traffic on the K and P! The owner of Muddy Waters restaurant said that at one point last weekend she had 21 Snowmobiles in her driveway at once. On a different note she is all for ATV traffic on K and P also! Godfrey General Store reports the very same thing very busy every day from Snowmobile traffic.”





FRONTENAC

Human Resources Update

- 2022 – 54 postings YTD (including 24 PT paramedic positions)
- Deputy Chief of Operations recruitment
- CUPE 109 bargaining – Jan 24, Mar 1, 3, 10;
OPSEU – Feb 2, 23, 24; CUPE 2290 – May 3, 4, 5
- Equity, diversity and inclusion training with Amorell Saunders N'Daw
- HRIS RFP with UCLG – December; Proponent presentations – January 6-13
 - Frontenac award to Star Garden
 - Needs Assessment underway
 - UCLG selected an alternate software vendor



FRONTENAC

Congratulations Councillor Bruce Higgs

Bruce Higgs is
recognized for all his
contributions with Rotary.

Photos from the Rotary Club of
Gananoque



Club
Rotarians at
the Rotary
Project Fair in
Colombia





FRONTENAC

Other Staff Updates

- Congratulations to Lori Woodcox, Fairmount Home Executive Assistant
- Congratulations to Breanne Marshall, Fairmount Home Assistant Director of Care – Infection, Prevention and Control position.
- Announcement of Deputy Chief Edward's resignation. She will be departing Frontenac County in March 2022.



Report 2022-014

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Alex Lemieux, Director of Corporate Services/Treasurer
Date of meeting: February 16, 2022

Re: Corporate Services – 2021 Frontenac Howe Islander Petition for Subsidy

Recommendation

Resolved That the Council of the County of Frontenac accept the Corporate Services – 2021 Frontenac Howe Islander Ferry Petition for Subsidy report;

And Further That Council authorize the Clerk to petition the Ministry of Transportation for \$1,051,762.52.

Background

The operating agreement with the Ministry of Transportation (MTO) for the Frontenac Howe Islander Ferry came into effect in January 2004.

The terms of the agreement require the County of Frontenac to prepare and deliver a statement reconciling the actual operating costs and revenues for each calendar year by February 15 of the following year.

In 2021, the County of Frontenac the parties agreed that 10% of the costs for the Director of Transportation would be covered by MTO and the remaining 90% would be covered through pass and ticket revenue.

Comment

The financial information forwarded to MTO is presented in Appendix A to this report.

The contract with MTO authorizes the County to retain a reserve to which ticket and pass revenue over the 20% of expenditures can be allocated annually. The reserve balance cannot exceed 5% of the operating expenditures.

Through the Memorandum of Understanding for operating the Howe Islander County and Township ferries and pooling revenue through the fees and fares schedule, any revenue received will be distributed as follows:

- i. The County's revenue needs from the annual fees and fares will be satisfied first.
- ii. The revenues in excess of the County's requirements will be forwarded to the Township to meet its revenue requirements only.
- iii. Any excess funded collected by year-end will be drawn from the reserve held by the County
- iv. Any shortfall of funds collected by year-end will be drawn from the reserve held by the County.
- v. The funds set aside in the reserve will be brought forward for consideration when setting the annual fees and fares schedule

Any shortfall of revenues experienced in any year that cannot be covered by a withdrawal from the County's reserve will be deemed to be a deficit of the Township solely.

Sustainability Implications

The operation of the Frontenac Howe Islander Ferry ensures the long-term viability of the community on Howe Island.

Financial Implications

In accordance with the agreement, the Provincial subsidy totals \$1,051,762.52 for 2021. This is calculated as 80% of the gross expenditure in 2020 and 10% of the cost of contracted services for the Director of Transportation.

There was a shortfall of \$34,825.52 in ticket revenue from 2020 which the County of Frontenac will be petitioning MTO to hold on to excess revenues from 2021 to make up the deficit. Any shortfall of revenues experienced in any year that cannot be covered by ticket revenue or a withdrawal from the County's revenue reserve will be deemed to be a deficit of the Township solely.

Organizations, Departments and Individuals Consulted and/or Affected

Marine Services
Township of Frontenac Islands
Ministry of Transportation

Appendix A – Submission of costs to MTO to operate the Frontenac Howe Islander Ferry

Operating Costs	Eligible Expenditures
Salaries, Wages & Benefits	
Wages	912,220.00
Benefits	216,399.00
WSIB / EHT	55,283.00
Materials & Supplies:	
Repairs/Maintenance Supplies	15,817.00
Tickets	4,309.00
Fuel	1,002.00
Cables	0.00
Services:	
Hydro	0.00
Phone, Cell Phones	4,453.00
Insurance	9,242.00
Audit Fee	1,666.00
Legal Costs	26,147.00
Sundry, Health & Safety	33,719.00
Machine Rental	0.00
Mileage	3,401.00
Lease	4,770.33
Subtotal **	1,288,428.33
Administration costs **	25,768.57
Total Operating Costs **	1,314,196.90
80% of Eligible Operating Costs **	1,051,357.52
Revenues:	
Ferry Passes	149,291.00
Ferry Fares	176,029.00
Other Revenue	41.00
Total Revenues **	325,361.00
20% of Operating Costs **	262,839.38
Revenues in excess of 20% of operating costs **	62,521.62
Other Costs Outside of 80%/20% Split:	
Director of Transportation	4,050.00
MTO Portion (10%)	405.00
Municipal Portion (90%)	3,645.00

Recommend Report to Council
Corporate Services –2021 Frontenac Howe Islander Ferry Petition for Subsidy
February 16, 2022

Page 4 of 5

20% of Operating plus Other Costs (Municipal Portion)	266,484.38
Revenues in excess of 20% of operating costs plus other costs	58,876.62
FERRY REVENUE RESERVE:	
To Revenue Reserve 2021	0.00
Balance in Reserve	-34,825.52
TOTAL FERRY RESERVE **	-34,825.52
5% OF OPERATING COSTS **	65,709.84
Ferry Revenue Reserve	24,051.10
in excess of 5% of Operating **	
Subsidy Payable:	
80% of Operating Costs **	1,051,357.52
MTO Share of Other Costs	405.00
Less:	
Revenues in excess of 20% of Operating Costs	0.00
Total Annual Subsidy	1,051,762.52
Prior year adjustment	0.00
TOTAL SUBSIDY PAYABLE -	1,051,762.52



Report 2022-015

Council Recommend Report

To: Warden and Council of the County of Frontenac

From: Kelly Pender, Chief Administrative Officer

Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Kevin Farrell, Manager of Continuous Improvement/GIS

Date of meeting: February 16, 2022

Re: **Corporate Services – County of Frontenac Climate Action Plan**

Recommendation

Be It Resolved That the Council of the County of Frontenac authorize staff to hire a summer student to work with staff on the initial first steps of investigating a Climate Action Plan, to include the establishment of a “State of the County” report/dashboard and the County’s roadmap towards carbon neutrality by 2050, to be expensed from the \$30,000 ECDM allocation.

Background

The Paris Agreement, adopted in 2015, aims to strengthen the global response to the threat of climate change by keeping a global temperature rise this century well below 2 degrees Celsius above pre-industrial levels. The agreement also aims to strengthen the ability of countries to deal with the impacts of climate change, through appropriate financial flows, a new technology framework and an enhanced capacity building framework.

The UN Secretary-General proposed [six climate-positive actions](#) for governments to take once they go about building back their economies and societies after COVID-19, those being:

1. Green transition: Investments must accelerate the decarbonization of all aspects of our economy.
2. Green jobs and sustainable and inclusive growth.
3. Green economy: making societies and people more resilient through a transition that is fair to all and leaves no one behind.
4. Invest in sustainable solutions: fossil fuel subsidies must end, and polluters must pay for their pollution.
5. Confront all climate risks
6. Cooperation – no country can succeed alone.

Governments around the world have spent considerable time and effort in recent years to develop plans to chart a safer and more sustainable future for their citizens.

With global emissions now reaching record levels and showing no sign of peaking, UN Secretary-General António Guterres called on all leaders to come to New York on 23 September 2019 for the Climate Action Summit with concrete, realistic plans to enhance their nationally determined contributions by 2020, in line with reducing greenhouse gas emissions by 45 per cent over the next decade, and to net zero emissions by 2050.

In Canada, the Federal Government has set a target of Net-Zero Emissions by 2050. The measures announced in [Canada's strengthened climate plan "A Healthy Environment and a Healthy Economy"](#), at the [UN climate change conference \(COP26\)](#), and [Budget 2021](#) will help Canada meet its enhanced Paris Agreement target to reduce emissions by 40-45% from 2005 levels by 2030 and is currently seeking public input via an [online questionnaire](#) on ways we can achieve this.

The *Canadian Net-Zero Emissions Accountability Act*, which became law on June 29, 2021, enshrines in legislation Canada's commitment to achieve net-zero emissions by 2050. The Act ensures transparency and accountability as the government works to deliver on its targets.

The Minister of Environment and Climate Change will establish the country's 2030 Emissions Reduction Plan by the end of March 2022. The Act requires public participation and independent advice to guide the Government of Canada's efforts. The plan will be informed by consultations with provinces, territories, Indigenous Peoples, the Net-Zero Advisory Body, and interested Canadians on what is needed to reach Canada's more ambitious climate target of 40-45% emissions reductions by 2030.

In 2019, the County of Frontenac produced a comprehensive Energy Conservation and Demand Management (ECDM) Plan to satisfy the requirements of the *Electricity Act*, 1998, specifically through O. Reg. 507/18 regarding its obligations and meet its vision to reduce greenhouse gas emissions by its activities. The County retained Red Squirrel Conservation Services, a local non-profit organization that provides energy conservation and water protection programs, services and education in Eastern Ontario, to carry out the project.

The Plan identifies a set of initiatives and includes a timeline for implementation that sets a goal for the County of reducing its carbon emissions by 1% annually. To move the ECDM forward, in 2019 County Council allocated \$30,000 of its Municipal Modernization Fund be used to support the Energy Conservation and Demand Management Plan.

Comment

The Manager of Continuous Improvement and the Manager of Legislative Services/Clerk have taken on the lead roles of oversight of the County's ECDM and its requirements in terms of climate action. In 2019, both carried out a review of the recommendations and upgrades identified in the ECDM to determine which projects would best fit within the \$30,000 budget allocation, using a comparison of annual savings and simple payback (in years) as a key factor. Most if not all projects involved

Fairmount Home as it was yet to be seen how the province's mandate around proposed changes to land ambulance would affect the service. Although some projects were completed, the monitoring of this initiative took a back seat during the global health crisis of 2020 and 2021. To date, none of the \$30,000 has been drawn upon, with the upgrades that had occurred being absorbed into building maintenance given the low costs.

Both Managers are currently registered for the March 31/April 1, 2022 AMO – LAS Virtual Municipal Energy Symposium as a first step in once again moving the County's ECDM forward as well as learning more around municipal obligations regarding carbon neutrality as 2050 approaches.

Staff are looking for Council authorization to use a portion of the \$30,000 allocation towards the ECDM towards the hiring of a summer student to work with both Managers and the Finance team on this project. Part of the role of the summer student would be to:

- a. Identify what our obligations are with respect to carbon neutrality by 2050
- b. Gather all the existing reports
- c. Establish a "state of the County" report/dashboard
- d. Provide recommendations for next steps.

In addition, over the longer-term the County Planning Department will have a role in the County's climate action responsibilities in terms of the Official Plan, Regional Community Improvement Plans (CIPs), Communal Services and Natural Heritage.

The outcomes of this project would assist in getting the County's house in order in terms of the impending 2050 deadline of becoming carbon neutral and identify "best bets" for potential grant applications.

Strategic Priority Implications

The Strategic Plan identifies "Forces for Change: Highlights from the Situation Analysis"

It states the County is making strategic decisions within a general climate of uncertainty and change — in provincial/federal policy, funding and program expectations; economic and environmental trends; and changes in how we 'look after ourselves and our neighbours' as well as having a complete understanding of its revenues and expenditures to ensure County taxpayer interests are respected.

In addition, feedback conveyed a general, pragmatic desire for protection of the natural environment and a sense we should all 'do our part' in addressing impacts of climate change.

Priority 3.3 Continue to pursue collaborative opportunities to achieve service and cost efficiencies and other economies.

Financial Implications

The cost of a summer student on a 16-week contract is \$9,675.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer



Report 2022-016

Recommend Report to Council

To: Warden and Members of County Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Kevin Farrell, Manager of Continuous Improvement/GIS
Date of meeting: February 16, 2022

Re: Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail

Recommendation

Resolved That the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail report;

And Further That the Clerk be directed to introduce a by-law later in the meeting to authorize an application to Approve the Expropriation of Lands for the purposes of the K&P Trail.

Background

In 2020, Phase 5 of the Frontenac K&P Trail was completed from Sharbot Lake to Clarendon Station, reaching a total of approximately 70 kilometres of developed trail in Frontenac County. As per County Council direction earlier this year, staff are now in the process of acquiring land for Phase 6 of development between Clarendon Station and the boundary with Lanark County. Most of this development will take place within the Township of North Frontenac.

Council has been updated on a number of occasions on the progress of land negotiations and have authorized, by by-law, a majority of the purchases required; however three (3) properties have been identified as difficult and require expropriation.

Section 6(1) of the *Municipal Act, 2001* provides that the power of a municipality to acquire land includes the power to expropriate in accordance with the *Expropriations Act*.

Comment

The County's efforts to purchase three sections of privately owned lands at market value for the purpose of connecting the Frontenac K&P Trail have been unsuccessful and staff have determined that it is now necessary and in the public interest to apply for approval to expropriate these private lands. The purpose of acquiring these three parcels of land is to link two sections of the Frontenac K&P Trail and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

Before an expropriation can occur, the Expropriating Authority must make an application to the Approval Authority for approval to expropriate land. In some cases, as is the case with the County of Frontenac, the Expropriating Authority and the Approval Authority are the same entity. Section 5(1) of the *Expropriation Act* states that:

Approving authority

5 (1) Subject to subsections (4), (5) and (6), the approving authority in respect of an expropriation shall be the Minister responsible for the administration of the Act in which the power to expropriate is granted, except that,

(a) where a municipality or a local board thereof, other than an elected school board, expropriates lands for municipal purposes, the approving authority shall be the council of the municipality.

Pursuant to Section 6(1) of the *Expropriations Act*, upon applying for approval, a Notice of Intention for approval to expropriate must be served on each registered owner. The Notice of Application for Approval to Expropriate must also be published in a local newspaper for three consecutive weeks. Once the landowner receives a Notice of Application for Approval to Expropriate they have 30 days in which to exercise the option of requesting a Hearing of Necessity. A Notice of Possession indicating the date on which the expropriating authority requires possession of the lands, and a Notice of Election, which permits the owner to select one of three dates upon which compensation for the lands expropriated will be based are also required.

The purpose of this report is to seek from the Approval Authority (that being County Council) approval to expropriate three (3) parcels of land being legally described as:

- a. Part of Lots 2 and Lot 3, Concession 8, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002 and PIN 36209-0011
- b. Part of Lot 3, Concession 8, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010
- c. Part of Lots 4 and 5, Concession 9, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0020 SRO (LT)

Upon approval, staff, in consultation with the County's solicitors will commence the expropriation process.

Sustainability Implications

Priority 2.1: To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

Priority 3.1: Work with the townships, other municipalities and levels of government on broad infrastructure issues — ranging from environmental concerns to regional transportation strategies for residential, social and economic purposes, and access to funding.

Financial Implications

There is the presumption of full compensation for all losses caused by an expropriation. The *Expropriations Act* provides for the following with respect to costs afforded the landowner:

Compensation

13 (1) Where land is expropriated, the expropriating authority shall pay the owner such compensation as is determined in accordance with this Act. R.S.O. 1990, c. E.26, s. 13 (1).

Idem

(2) Where the land of an owner is expropriated, the compensation payable to the owner shall be based upon,
(a) the market value of the land;
(b) the damages attributable to disturbance;
(c) damages for injurious affection; and
(d) any special difficulties in relocation,

but, where the market value is based upon a use of the land other than the existing use, no compensation shall be paid under clause (b) for damages attributable to disturbance that would have been incurred by the owner in using the land for such other use. R.S.O. 1990, c. E.26, s. 13 (2).

Market value

14 (1) The market value of land expropriated is the amount that the land might be expected to realize if sold in the open market by a willing seller to a willing buyer. R.S.O. 1990, c. E.26, s. 14 (1).

Based on survey and appraisal reports performed on behalf of the County to date, the market value of the lands falls within the parameters of negotiation authorized by Council at its March 2016 meeting. Appraisal and expropriation plan fees for the properties are estimated to total \$7,500.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer
Phil Piasetzki, Deputy Treasurer
Joe Gallivan, Director of Planning and Economic Development
Richard Allen, Manager of Economic Development
Tony Fleming and David Munday, Cunningham Swan



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Report 2022-017

Recommend Report to Council

To: Warden and Council of the County of Frontenac

From: Kelly J. Pender, Chief Administrative Officer

Prepared By: Gale Chevalier, Chief of Paramedic Services/Director
Emergency & Transportation Services

Date of Meeting: February 16, 2022

Re: **Emergency and Transportation Services - 2021 Legislated
Response Time Standard Performance Plan - Reporting to the
Ministry of Health and Long-Term Care (MOHLTC)**

Recommendation

Resolved That the Council of the County of Frontenac receive the Emergency and Transportation Services - 2021 Legislated Response Time Standard Performance Plan Reporting to Ministry of Health and Long-Term Care (MOHLTC) for information,

And Further That the 2021 Response Time Standard Performance Plan outcomes for the County of Frontenac be reported to the Director, Emergency Health Regulatory and Accountability Branch, Ministry of Health and Long-Term Care as required by legislation.

Background

At its meeting held September 16, 2020 County Council passed the following resolution:

Motion #: 123-20 Moved By: Councillor McDonald
Seconded By: Councillor Higgins

Resolved That the Council of the County of Frontenac receive the Emergency and Transportation Services - 2021 Legislated Response Time Performance Plan report for information;

And Further That Council direct the Clerk to introduce a by-law later in the meeting adopting the response time standards as outlined in this report.

Carried as Amended

(See motion to Amend below which was Carried)

Motion to amend

Motion #: 123-20 Moved By: Councillor Doyle
Seconded By: Councillor Revill

Be It Resolved That the motion be amended to add an additional clause:

And Further That a copy of the report, the clause d) presentation on Response Time Standards and future challenges, and the YouTube link to today's meeting be forwarded to the City of Kingston for their information.

Carried

The County of Frontenac set the following criteria under Regulation 257/00, as amended, for its response time targets for 2021:

For the calendar year of 2021, from January 1 to December 31,

i. Designated Delivery Agent (DDA) - Sudden Cardiac Arrest:

48 percent of the time, within 6 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavor to have a person equipped and ready to use an AED at the location of a patient determined to be in sudden cardiac arrest.

Performance 2021: 47.22%

ii. EMS Designated Delivery Agent - CTAS 1:

70 percent of the time, within 8 minutes from the time ambulance dispatch conveys the call information to the paramedic, the County of Frontenac will endeavor to have a **Paramedic** as defined by the *Ambulance Act* and duly equipped at the location of a patient determined to be CTAS 1.

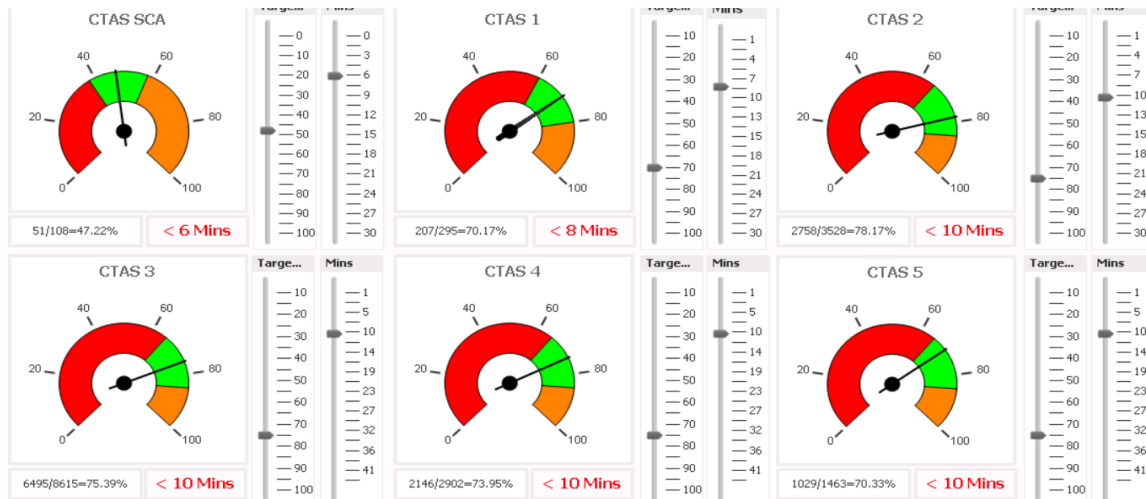
Performance 2021: 70.17%

iii. EMS Designated Delivery Agent - CTAS 2, 3, 4, 5:

The County of Frontenac will endeavor to have a PARAMEDIC as defined by the *Ambulance Act*, duly equipped at the location of a patient determined to be CTAS 2, 3, 4, 5 within a period of time determined appropriate by the DDA and noted below in Table 1, or as resources permit (level of effort):

Table 1, CTAS 2, 3, 4, 5 EMS Delivery Agent Commitment

CTAS	Target time from paramedic received until on scene	% Target/Actual
2	10 minutes	75%/78.17%
3	10 minutes	75%/75.39%
4	10 minutes	75%/73.95%
5	10 minutes	75%/70.33%



Comment

The County of Frontenac did not meet the response time standard set for CTAS Sudden Cardiac Arrest with the result falling just under the 48% target at 47.22%. This standard measures the time for **any** person with an AED to reach the patient. This can include bystanders, fire fighters, police, etc. and is largely beyond the control of Frontenac Paramedics. This response time may have been impacted by the pandemic with ongoing public restrictions, and the need for additional PPE required to approach a patient, resulting in fewer citizen bystanders responding to arrests or delay for donning of PPE by first responders.

The County of Frontenac also did not meet the RTS target for CTAS 4 and CTAS 5 patients. These calls often are dispatched as code 3 and include interfacility transfers. Deployment plan language of Frontenac Paramedics and surrounding services does allow for delay in responding to code 3 calls under certain operational conditions.

Frontenac Paramedics will continue to implement and monitor the recommendations of the ORH Study to ensure our Response Time Standard is met.

Strategic Priorities Implications

To Provide High Quality Patient Care

To Ensure Effective Operations and Continued Leadership

Financial Implications

None at this time.

Organizations, Departments and Individuals Consulted and/or Affected

Marc Goudie, Deputy Chief Frontenac Paramedics



Report 2022-018

Council Recommend Report

To: Warden and Council

From: Kelly Pender, Chief Administrative Officer

Prepared by: Kelly Pender, Chief Administrative Officer

Date of meeting: February 16, 2022

Re: **Office of the Chief Administrative Officer – Proposed Employee Participation in the Frontenac Lennox Addington Ontario Health Team**

Recommendation

Whereas, the County of Frontenac and the County of Lennox & Addington have been granted a tentative seat at the senior decision-making table of the Frontenac Lennox Addington Ontario Team;

And Whereas, our participation includes the opportunity to assign County employees to various working groups;

Now Therefore, be it resolved that the County of Frontenac appoint the following employees:

Kelly Pender, Resources and Finance
Marc Goudie, Coordinated Discharge
Matt Mills, Communications and Engagement
Susan Brant, Long-Term Care Network
Kevin Farrell, Health Homes

And Further that employee assignment may be substituted by the Chief Administrative Officer depending upon availability and the expertise required;

And Further that employee participation be contingent upon continued representation by the Warden at the senior decision-making table.

Background

The County of Frontenac and the County of Lennox & Addington have been negotiating for a seat at the senior decision-making table (the Transitional Leadership Collaborative) for the Frontenac Lennox Addington Ontario Health Team (FLA-OHT) for over two years.

At the invitation of the Executive Lead for the Ontario Health Team (OHT), the Wardens of the two Counties participated in their first OHT meeting on January 20, 2022. A decision regarding continued County membership at the OHT table will be made as the TLC transitions to a full maturity state.

Comment

At maturity, OHTs will be responsible for making decisions regarding service delivery and resource allocation for healthcare in the regions they serve. The current priority areas of the FLA-OHT include:

- Aging Well at Home
- Palliative Care Partnerships
- Addictions and Mental Health Integration
- Coordinated Discharge

These aims align with County service delivery including, paramedics, community paramedicine and long-term care.

As part of our participation on the TLC we are able to contribute to the various working tables/ committees that will support the Wardens and the members of the TLC in their decision making.

The purpose of this report is to seek Council approval for County employees to participate on the various working tables.

We have advised the FLA-OHT leadership that the staff participation on the working groups is contingent upon each County continuing to have representation on the senior most decision-making committee of the OHT.

Each working table/committee generally meets every second month.

The staff recommendation would delegate authority to substitute designated employees depending upon availability and employee expertise.

Strategic Priority Implications

Champion and coordinate collaborative efforts with partners to resolve complex problems otherwise beyond the reach of individual mandates and jurisdictions.

Financial Implications

Employees will represent the committees during their regular working hours and will not receive compensation for their participation.

Organizations, Departments and Individuals Consulted and/or Affected

Denis Doyle, Warden, County of Frontenac
Ric Bresee, Warden, County of Lennox & Addington
Brenda Orchard, Chief Administrative Officer, County of Lennox & Addington
Dr. Kim Morrison, Executive Lead, FLA-OHT



Report 2022-019

Council Recommend Report

To: Warden and Members of County Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Richard Allen, Manager of Economic Development
Date of meeting: February 16, 2022
Re: **Planning and Economic Development – Approval of 50% of fencing costs along the K&P Trail for farming activities at 1502 Ball Road**

Recommendation

Resolved That the Council of the County of Frontenac receive Report 2022-019 Planning and Economic Development – Fencing Request

And Further That the Council of the County of Frontenac authorize staff to provide the owner with \$9,222.50 to assist in the cost of fencing for property located at 1502 Ball Road, legally described as HINCHINBROOKE CON 1 PT LOT;17 in the Township of Central Frontenac.

Background

The Council of the County of Frontenac at its regular meeting held on March 15, 2017 received [Report 2017-037](#) with respect to requests for fencing to be provided by the County to abutting land owners of the K&P Trail. At that same meeting, County Council passed Motion #: 48-17:

That with respect to fencing abutting County owned trail lands, the County of Frontenac confirm as follows:

1. In accordance with the Line Fences Act, Sec 20, where a land owner provides proof of farming activities and where trail lands were purchased from a railway company, that the County will be 100% responsible for the construction and maintenance of fencing along the property line;

2. Where a land owner provides proof of farming activities and where trail lands were purchased from a person or entity other than a railway company, that the County will be 50% responsible for the construction and maintenance of fencing along the property line, with the property owner having the choice of sharing equally in the construction and installation of the fence or having the County supply the fence;
3. Where special circumstances warrant a fence abutting where farming activities are not present, Council will make an individual determination on a case by case basis; and

Notwithstanding any of the above, the rights of any property owner to exercise their rights under the *Line Fences Act* remain.

The above constitutes Frontenac K&P Trail fencing request policy. In addition, The County of Frontenac previously approved the [Frontenac Trails Master Plan](#) in the fall of 2009. In the plan it states the following regarding fencing:

8.3 Fencing

Fencing is a concern of some landowners. The costs involved in the installation or repair of fences along a right-of-way can be significant. Fencing can be required for pasture and farmland registered with the Ontario Farm Business Registration. In the development of the Cataraqui Trail, the Cataraqui Regional Conservation Authority split the cost of fencing 50/50 with the landowner, supplying the materials while the landowner installed the fencing where required.

Comment

The owner has requested a new fence be erected on a property along the east side of the K&P Trail located near at 1502 Ball Road in Central Frontenac Con 1, PT Lot 17, Con 2, PT Lot 16, in Central Frontenac. The fence requested would be approximately 2200 feet in length and the estimated cost is estimated to be \$18,445.00 plus HST. The owner has provided a Farm Registration Number which has been filed with the County office in compliance to the terms required for this request as per the *Line Fences Act*. Staff have visited the location and confirmed that the existing fence is deteriorated and no longer of use.

The owner has requested that the County use 50% of the quoted cost of fencing and will use those funds to purchase supplies and install the fence himself.

It is important to note that previous interpretations of this policy have seen the County supply funds for fencing materials only and did not include the labour of farmer installing the fence. It is staff's recommendation in this report to provide 50% of the quoted cost of installation, which may include both materials and labour of the owner. A similar agreement was reached for another fencing installation at a different location with this same owner in 2017.

This agreement would be subject to the following assumptions:

1. Owner and County agree that the County will pay the owner a maximum of \$9,222.50 to construct a standard, 8 line page wire boundary fence using cedar and t bar posts with a strand of barbed wire across the top along the property line for 2200 feet.
2. The County will provide the owner with the sum of \$4,500.00 as a deposit towards the purchase of fencing to be installed on the property line by the owner.
3. The owner will complete the installation of the fence by July of 2022.
4. Upon completion of the fencing, the parties will together review the fence installation to confirm site location and completion of the construction.
5. Subject to the parties satisfaction regarding step 3 above, the County will then pay the \$4722.50 balance remaining.
6. The parties agree that all steps above will be exercised in an expedient manner.

Financial Implications

The quoted cost of fencing the subject property is \$18,445.00. The agreement to provide the owner with 50% of the quoted cost for materials will total \$9,222.50. This cost is within the 2022 K&P Trail operational budget.

Strategic Priority Implications

None.

Organizations, Departments and Individuals Consulted and/or Affected

Township of Central Frontenac



FRONTENAC



Report 2022-020

Council Recommend Report

To: Warden and Council

From: Kelly Pender, Chief Administrative Officer

Prepared by: Kelly Pender, Chief Administrative Officer
Susan Brant, Administrator, Fairmount Home
Alex Lemieux, Director of Corporate Services/ Treasurer

Date of meeting: February 16, 2022

Re: **Office of the Chief Administrative Officer – Eastern Ontario
Wardens' Caucus – Third Party Review – Long-Term Care
Capital Construction Funding**

Recommendation

Be It Resolved That the County of Frontenac receive and endorse the Eastern Ontario Wardens' Caucus report regarding Long-Term Care Capital Construction, dated January 6, 2022;

And Further That the County of Frontenac join with the EOWC in advocating for the Province to amend the funding formula such that municipal capital funding for Long-Term Care Construction be fully paid by the Province of Ontario;

And Further That a copy of this motion and the full report be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Long-Term Care, The Honourable Christine Elliott, Minister of Health, The Honourable Peter Bethlenfalvy, Minister of Finance, Ms. Debbie Robison, Chair, Eastern Ontario Wardens' Caucus, Mr. Jamie McGarvey, President, Association of Municipalities of Ontario, Mr. Bryan Paterson, Mayor, City of Kingston, Ms. Lisa Levin, CEO, AdvantAge Ontario.

Background

The Eastern Ontario Wardens' Caucus (EOWC) has produced three reports on behalf of the member long-term care homes owned by the Caucus municipalities. The first two reports pertained to operational matters, including four hours of care, red-tape reduction, and Provincial funding. These reports were presented to the Province at the 2021 ROMA conference and reviewed by Council at their meeting on February 21, 2021. The prior reports can be found on the EOWC website: [Review of Eastern Ontario Long Term Facilities \(Phase 1 Report\)](#) and [Review of Eastern Ontario Long Term Care Facilities \(Phase 2 Report\)](#).

The original two EOWC reports also provided individual participating municipalities with benchmarking information about their home, the pandemic response of the homes, plus detailed information regarding the challenge with achieving four hours of care.

A third report was commissioned by the Caucus in October 2021 to look at the Provincial funding formula for LTC capital projects. The report was presented to the Minister of Long-Term Care at the recent ROMA conference. A copy of the full report is attached, Appendix A.

The purpose of this report is to provide County Council with advice regarding potential further action regarding the third report and examine the impact for any re-development of Fairmount Home.

Comment

The Fixing Long-Term Care Act, 2021, S.122 (1) requires the County of Frontenac (and all Southern Upper or Single Tier municipalities) to "establish and maintain" a minimum of one Long-Term Care Home.

Fairmount Home is a 128-bed facility that was extensively renovated in 2002. Subsequently, in 2013-2014 the Home's auditorium underwent a renovation. The age of Fairmount, combined with a Provincial effort to increase the number of beds and changing standards necessary to deal more effectively with viral/bacterial outbreaks, means that the County will be facing a decision regarding the future of the home over the next two-to-five-year period. The findings of the third EOWC LTC report provides insight into the eventual costs that are likely to be incurred by Frontenac.

During the 2019 round of Municipal Modernization Funding (MMF) from the Province, the County committed \$70,000 to examine the future of Fairmount Home and the potential options for re-development/ re-construction. The MMF project will be proceeding over the next six to eight months, with a target of the fall for Council to be reviewing the results of the study, with a decision being made by the new County Council in 2023.

Recommend to Council
Office of the CAO - Eastern Ontario Wardens' Caucus - Third Party Review Long-Term Care Capital Construction Funding
February 16, 2022

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In 2018, the County made a submission to the Province to add 32 beds to Fairmount, but given changing circumstances declined the option to proceed.

The new EOWC report is very timely for the County as it is focused on the amount of Provincial subsidy associated with a new capital LTC project. The consultant (KPMG) used the construction of the new Golden Plough Lodge (GPL) owned and operated by Northumberland County to illustrate the cost impact. The GPL was tendered before COVID and is being constructed during COVID. As such, project costs would likely be higher if tendered now.

The report examined five areas of concern with the Provincial funding formula for new construction, in particular that the formula will:

1. Not fully fund the capital costs for projects
2. Not adequately compensate for interest on borrowing
3. Adversely affect the borrowing capacity of a municipality and the Annual repayment Limit (ARL) as prescribed by the Province
4. Negatively impact rural municipal homes as a result of market segmentation model implemented by the Province
5. Not recognize local priorities like larger room sizes and common spaces for the comfort of residents and COVID related social distancing requirements.

While there are several variables that need to be taken into consideration when comparing any potential Fairmount project to GPL, the simple conclusion is that Provincial funding for LTC construction falls short of the total cost of a LTC construction project, leaving local taxpayers with responsibility for the shortfall. Staff will be working with the consultant to adapt the report and develop a high-level impact of a renovation or re-build for Fairmount.

The high-level findings of the report for GPL are as follows:

1. The unfunded capital funding requirement to cover the cost of the GPL project is \$105.6M based on the original contract budget which represents the excess of cost to service a \$93.5M 25-year debenture and provincial funding received.
2. The implication of this additional capital funding requirement for the additional tax increases to households within Northumberland County is above an already increasing amount of core infrastructure requirements. (An additional \$56.82/yr. tax increase for each County household for 30 years)
3. Provincial funding formulas are static based on the number of beds and do not consider any factors that improve the overall end product of the home (e.g., LEED certification)
4. Construction funding subsidy rates would have to more than triple to cover the project costs
5. The cost of interest to service the \$93.5M 25-year debenture taken to cover the cost of construction is \$50.6M or 54% of the principal amount based on the

current amortization payment schedule. (Note: Increasing interest rates will increase this amount)

The EOWC has already commenced their advocacy with the Provincial government. Considering the long-term cost implication for County residents, Frontenac should join in their efforts and advocate for a change in the funding formula and call on the Province to fully fund this critical health infrastructure.

Strategic Priority Implications

Priority 2

Explore new funding sources and invest wisely in critical long-term infrastructure.

- 2.1 Design a framework, explore options and initiate plans for development of a long-term care facility that will meet Fairmount Home's mandate.

Priority 3

Champion and coordinate collaborative efforts with partners to resolve complex problems otherwise beyond the reach of individual mandates and jurisdictions.

- 3.3 Continue to pursue collaborative opportunities to achieve service and cost efficiencies and other economies through cost-sharing and shared services.

Other Important and Continuing County Priorities:

- Implement strategic plans for **Fairmount Home** and **Frontenac Paramedics**.
- Continually improve **customer and financial services**.
- Maintain a **strong organization and positive work culture** through leadership, human resources, training and development, physical and IT infrastructure, and partnerships.

Financial Implications

There are no short-term financial implications associated with this report, however, the long-term implication for residents is significant.

County staff will work with KPMG to adapt the financial model to two potential scenarios for Fairmount:

1. A \$60M renovation and addition
2. A \$120M re-development

While both amounts are speculative, based upon the GPL project, the order of magnitude is not unreasonable. Proceeding in the manner, combined with the MMF project, should give Council a reasonable estimate of the local impact of the current Provincial capital funding model and a strong third party validated local cost implication for our advocacy.

Organizations, Departments and Individuals Consulted and/or Affected

Eastern Ontario Wardens' Caucus
KPMG

Recommend to Council
Office of the CAO - Eastern Ontario Wardens' Caucus - Third Party Review Long-Term Care Capital Construction
Funding
February 16, 2022

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EASTERN ONTARIO WARDENS' CAUCUS LONG-TERM CARE CAPITAL CONSTRUCTION

Final Report
January 6th, 2022

Eastern Ontario Wardens' Caucus – Long-Term Care Capital Construction

Disclaimer

This final report has been prepared by KPMG LLP ("KPMG") for the Eastern Ontario Wardens' Caucus ("Client") pursuant to the terms of our Letter of Engagement with the Client dated October 10, 2021. KPMG neither warrants nor represents that the information contained in this final report is accurate, complete, sufficient or appropriate for use by any person or entity other than Client or for any purpose other than set out in the engagement letter. This final report may not be relied upon by any person or entity other than Client, and KPMG hereby expressly disclaims any and all responsibility or liability to any person or entity other than Client in connection with their use of this final report.

This final report is based on information and documentation that was made available to KPMG at the date of this final report. KPMG has not audited or otherwise attempted to independently verify the information provided unless otherwise indicated. Should additional information be provided to KPMG after the issuance of this final report, KPMG reserves the right (but will be under no obligation) to review this information and adjust its comments accordingly.

Pursuant to the terms of our engagement, it is understood and agreed that all decisions in connection with the implementation of advice and recommendations as provided by KPMG during the course of this engagement shall be the responsibility of, and made by, the Eastern Ontario Wardens' Caucus. KPMG has not and will not perform management functions or make management decisions for the Eastern Ontario Wardens' Caucus.

This final report may include or make reference to future oriented financial information. Readers are cautioned that since these financial projections are based on assumptions regarding future events, actual results will vary from the information presented even if the hypotheses occur, and the variations may be material.

Comments in this final report are not intended, nor should they be interpreted, to be legal advice or opinion.

KPMG has no present or contemplated interest in the Eastern Ontario Wardens' Caucus nor are we an insider or associate of the Eastern Ontario Wardens' Caucus. Accordingly, we believe we are independent of the Eastern Ontario Wardens' Caucus and are acting objectively.



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Project Overview

Project Overview



Project Objectives – *How will we define success?*

KPMG was engaged to assist in the development of a financial model to test and validate the impacts of the current Provincial capital funding formula and calculate the cost of capital for the construction of a long-term care home.

KPMG developed a pro-forma budget model that calculates the cost of capital over the amortization period of the home. The financial model has the ability to calculate:

- The impact of a 15% increase in construction costs over the course of the project
- The impact of “over-building” by 10% on the overall size of the facility to permit the construction of amenities not supported by Provincial funding
- The impact of “green” construction elements that are required to meet emissions commitments, but are not recognized by the Provincial funding formula
- The application of the four market segments funding on similar hypothetical construction
- The impact of a zero-interest loan provided by a senior level of government

The findings from the project will assist other EOWC member municipalities with their construction planning and inform advocacy efforts with the Federal and Provincial Governments.

Project Drivers – *What problem are we trying to solve?*

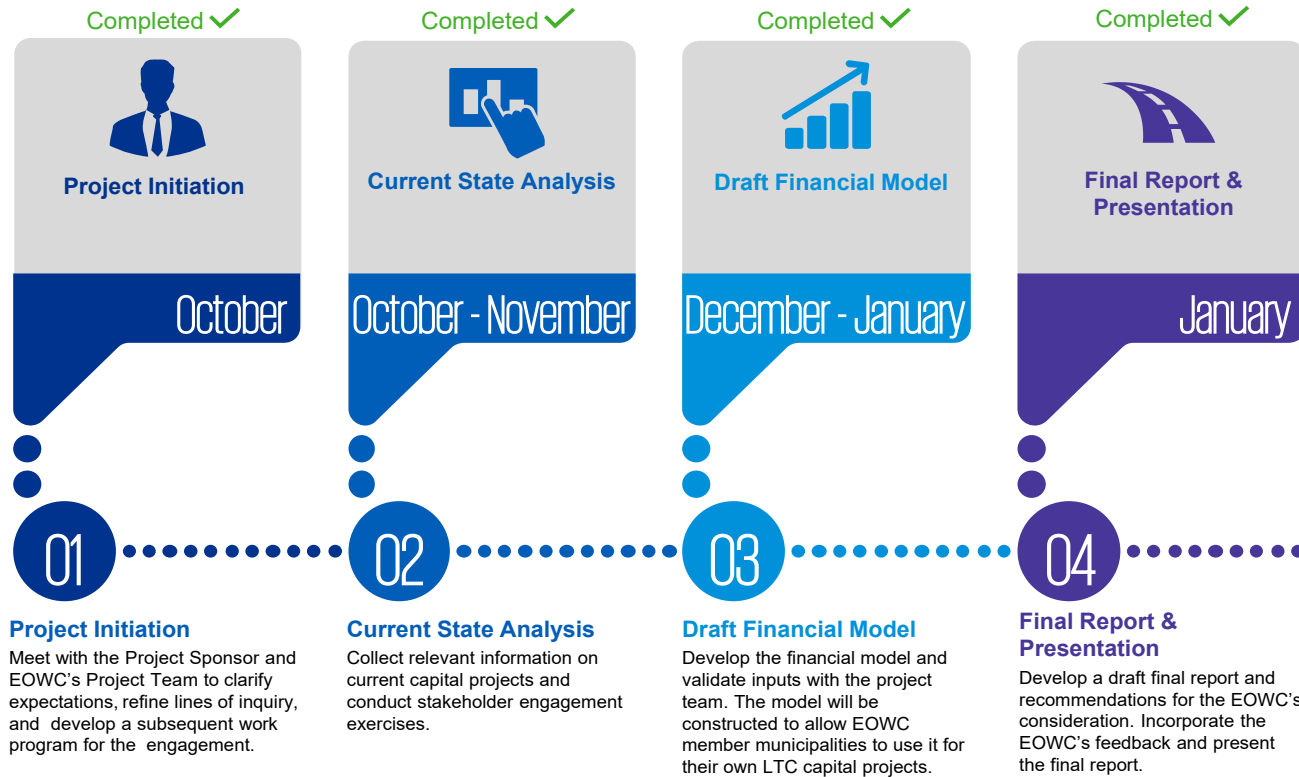
The EOWC is concerned that Provincial funding for the capital costs related to the construction of new long-term care homes will:

1. Not fully fund the capital costs for projects
2. Not adequately compensate for interest on borrowing
3. Adversely affect the borrowing capacity of a municipality and the Annual Repayment Limit (ARL) as prescribed by the Province
4. Negatively impact rural municipal homes as a result of market segmentation model implemented by the Province
5. Not recognize local priorities like larger room sizes and common spaces for the comfort of residents and COVID related social distancing requirements.

Project Schedule

Project Timeline

This engagement commenced on October 27, 2021, and will be complete once the final report is submitted to the EOWC on January 6, 2022.



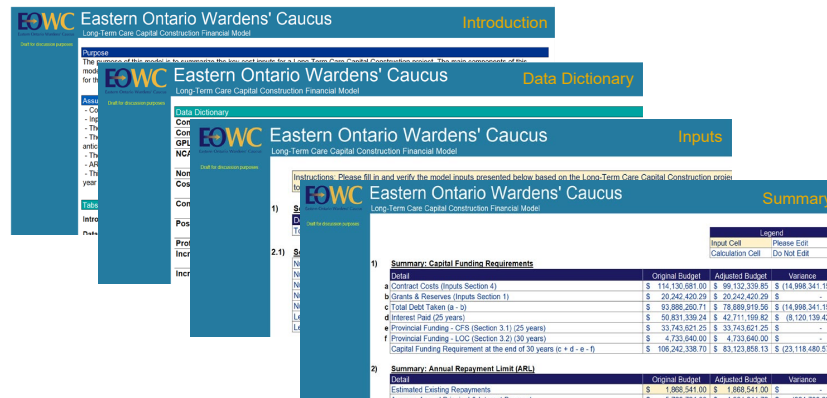
Overview of Financial Model

Overview of Financial Model

The purpose of the Long-Term Care Capital Construction Financial Model is to provide a summary of the capital funding requirements, which is defined as the funds that will be required to repay the long-term debenture used to finance the project, in excess of provincial funding sources received.

The financial model is an excel spreadsheet document, which includes the following tabs;

1. **Introduction** – provides an overview of the model's purpose, underlying assumptions and tabs included
2. **Data Dictionary** – defines key terms included within the financial model
3. **Inputs** – includes the costs and key inputs as editable values that are subsequently used in the calculation of capital funding requirements
4. **Summary** – provides an overview of the resulting model, including the capital funding requirement and impact on annual payment limit (ARL)



The baseline model has been prepared to re model the Golden Plough Lodge (GPL) by the County of Northumberland. Instructions are also included in the introduction tab which can be used by EOWC member municipalities to assist with their construction planning and inform advocacy efforts with the Federal and Provincial Governments.

Note: For the purposes of the analysis performed, we have considered the annual provincial funding amounts and other funding amounts received, for example construction funding subsidies (CFS), level of care (LOC) and Ministry of Health (MOH) grants for the remodeling of the GPL.



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Overview of Financial Model – Findings for Northumberland County

The remodel of the Golden Plough Lodge (GPL) started in 2016 and is anticipated to be completed in 2023. Upon completion, the following key metrics will be achieved:



180 Total
Beds



\$6.4M in Grants
Received



\$1.5M in Annual
Provincial Funding



LEED Silver Compliance

The financial model that has been prepared has resulted in the following key findings;

01

Capital Funding Deficit

Provincial funding received is insufficient to cover the cost of debt relating to construction

No Incentive to Build Above Ministry Minimums

Costs to improve amenities and meet LEED standards above ministry minimums are not covered by provincial funding

02

03

Non-Residential Construction Inflation

Increasing costs of construction in recent years have caused the cost of construction to increase

Static Funding Formulas

Provincial funding formulas incorporate small differences in funding based on market segment, but do not reflect cost of construction

04

05

Impact on ARL

Debt incurred to finance construction imposes a substantial strain on the municipalities ability to take on future projects

Significant Interest on Debt

Interest paid over the course of the 25 year debenture is a significant cost incurred, which is currently not funded

06



Financial Model Insights

Summary of Financial Model Insights

1. Capital Funding Deficit

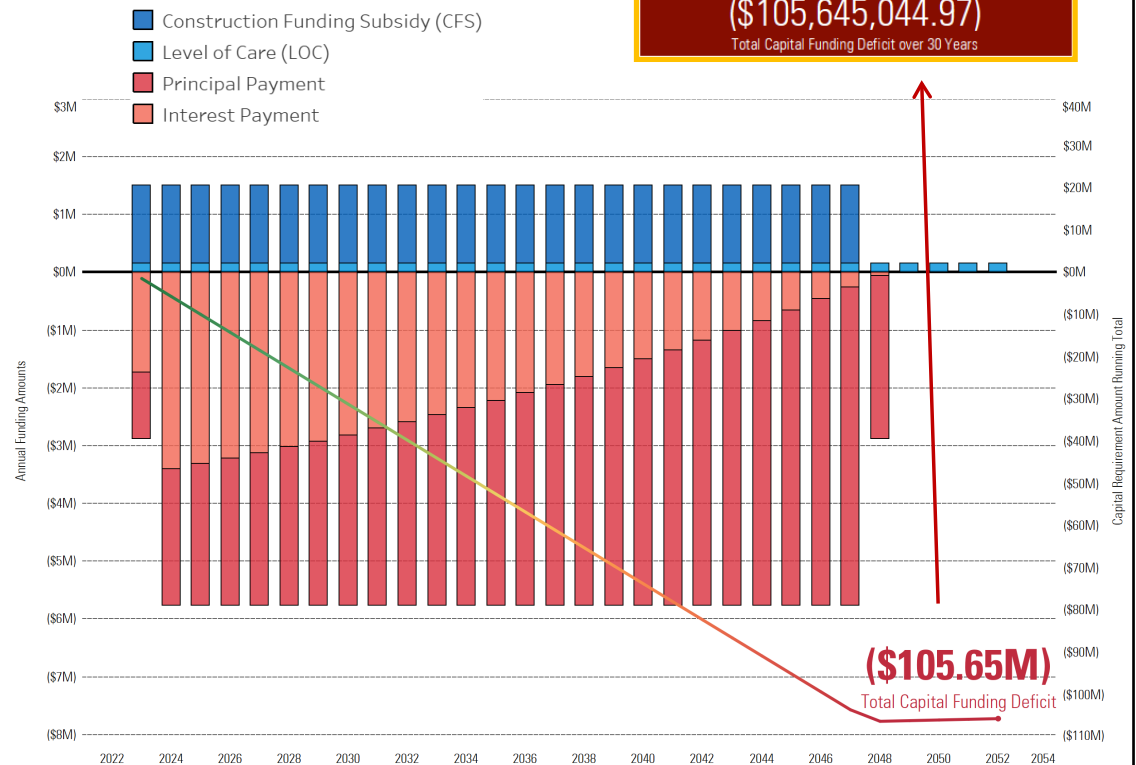
Funding received by the province over the life of the 25-year debenture used to finance the construction costs of the project are insufficient from an operational perspective.

Over a 30 year period, to account for the extra 5 years that the LOC funding is received, a **total capital funding requirement of \$105,645,045** is accumulated based on the original contract budget. In addition to an already growing gap in core infrastructure needs, an **additional increase of \$72.40 in taxes annually (for 30 years) required for each household** within Northumberland County would be required to cover project costs.



A deficit of approximately \$4.3M is incurred annually in order to make the principal & interest payments over 25 years (\$5.8M annually).

Provincial funding amounts (\$1.5M annually) relating to CFS received over 25 years (~\$1.35M annually) and LOC received over 30 years (~\$150K) do not fully cover the cost of debt.



Summary of Financial Model Insights

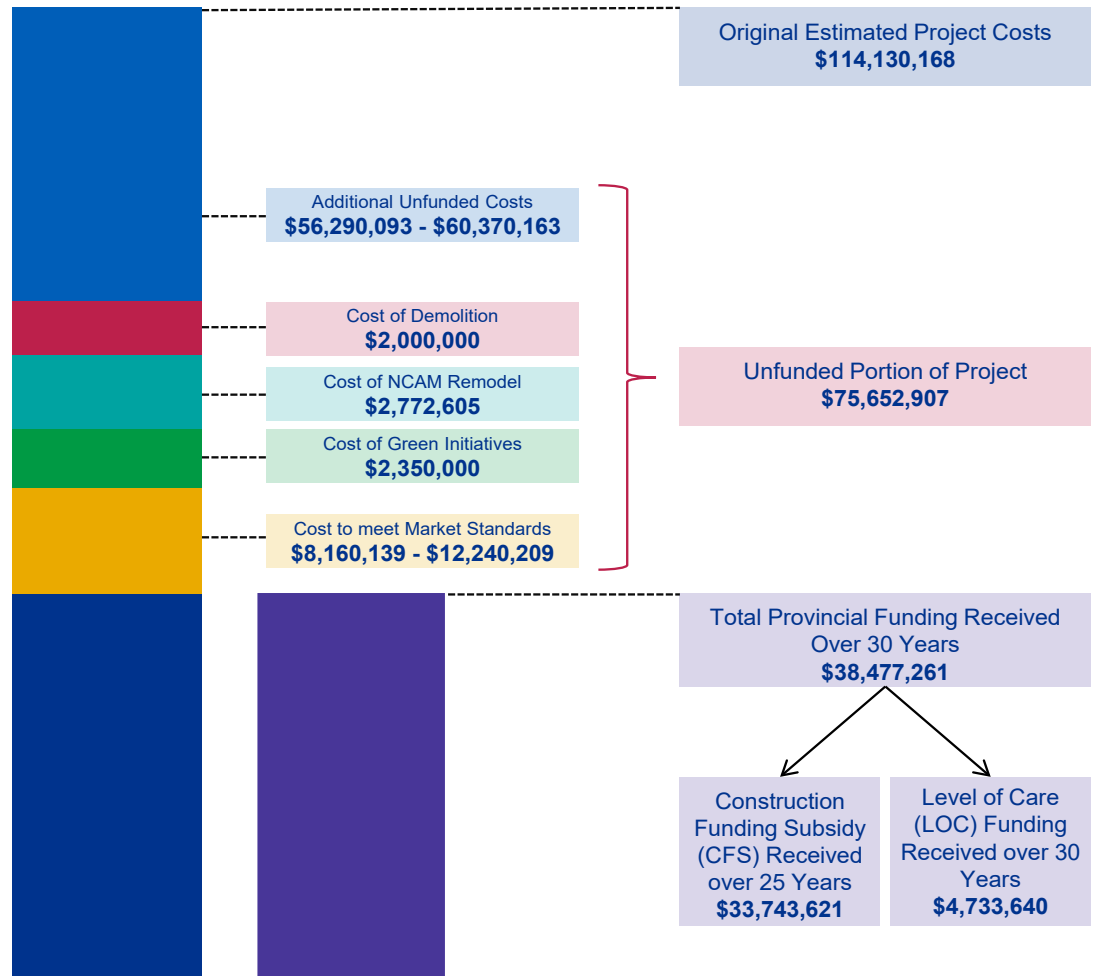
2a. No Incentive to Build Above Ministry Minimums

Provincial funding formulas calculated based on **static per diem rates multiplied by the number of beds** within a long-term care facility.

Costs to meet Market Standards are estimated between 10% (\$8,160,139) and 15% (\$12,240,209) to create more livable rooms with square footage above ministry minimums to provide an adequate amount of space for residents. Costs of green initiatives (\$2.3M) to achieve LEED silver certification improve the building life cycle but are no longer compensated in the updated ministry funding model (previously an extra dollar per diem, per bed).



Overall, the provincial funding received over a 30 year period (**\$38M**) is **insufficient to cover the estimated project costs (\$114M)** without undertaking significant debt to cover the project costs.



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Summary of Financial Model Insights

2b. Adjusted Capital Funding Deficit

Reducing the overall contract amount to exclude project costs relating to the factors noted on the previous slide, the capital funding deficit **decreases from \$105.6M to \$82.9M**.

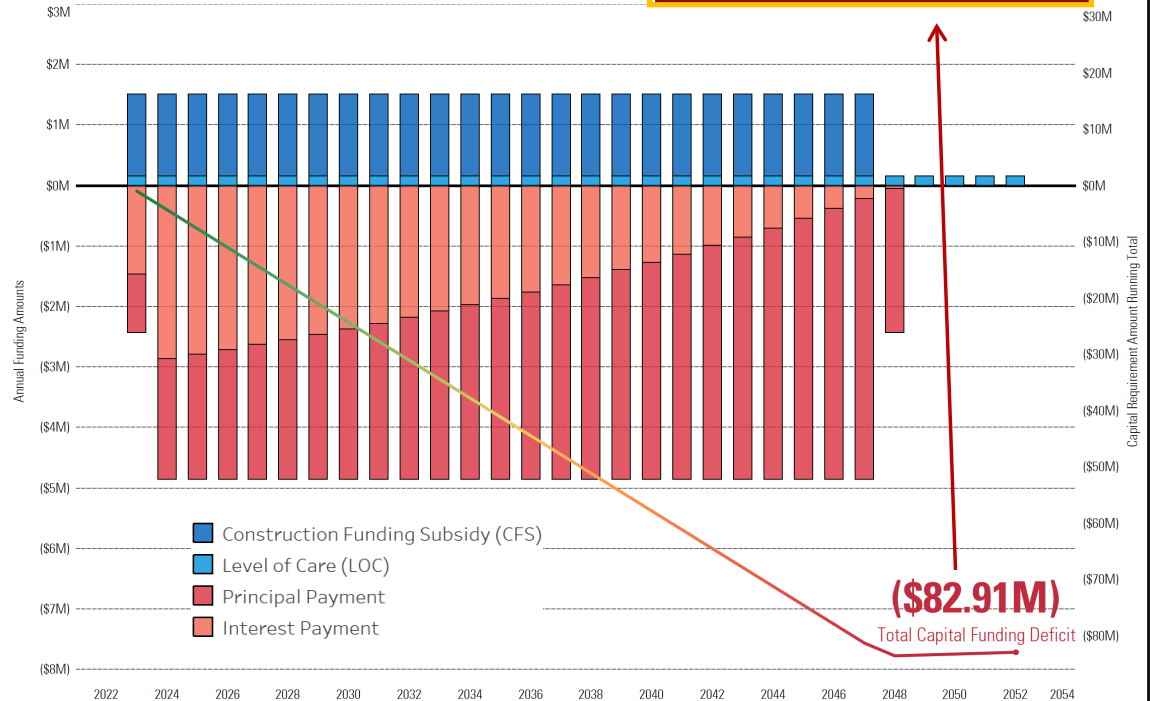
Funding received by the province over the life of the 25-year debenture is still insufficient in this case to cover the cost of the project. The \$82.9M capital funding deficit would cause further increases to an already growing gap in core infrastructure needs with an estimated increase of an **additional increase of \$56.82 in taxes annually (for 30 years) required for each household** within Northumberland County to cover project costs of this project.



A deficit of approximately \$3.3M is incurred annually in order to make the principal & interest payments over 25 years (\$4.9M annually).

Provincial funding amounts (\$1.5M annually) relating to CFS received over 25 years (~\$1.35M annually) and LOC received over 30 years (~\$150K annually) do not fully cover the cost of debt.

\$1,349,744.85	\$157,788.00
Annual Provincial Funding (CFS)	Annual Provincial Funding (LOC)
\$1,507,532.85	
Total Annual Provincial Funding	
\$4,855,531.99	
Annual Principal & Interest Payments	
(\$3,347,999.14)	
Annual Capital Funding Deficit	
(\$82,911,038.41)	
Total Capital Funding Deficit over 30 Years	



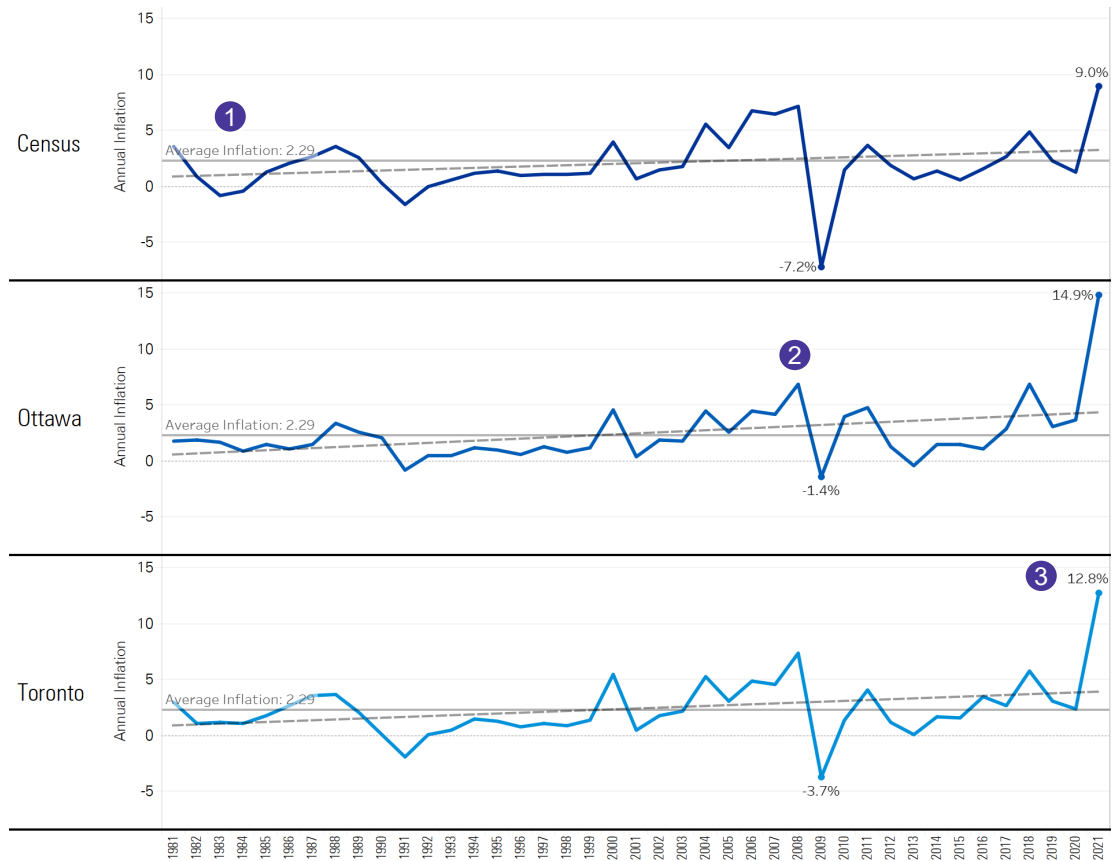
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Summary of Financial Model Insights

3. Non-Residential Construction Inflation

Inflation amounts for non-residential construction are at an all-time high across Canada, with an average inflation amount of approximately 9% in 2021. Amongst the 11 metropolitan regions analyzed, Toronto (12.8%) and Ottawa (14.9%) are the highest.

Increases in the cost of construction due to inflation are factored into the original budget to remodel the GPL. However, future long-term care home projects will need to budget for substantial increases in the cost of construction which are currently not considered in provincial funding formulas. Continued increases in inflation will generate proportional increases capital funding requirements for upcoming projects.



Source: Statistics Canada Building construction price indexes

- 1 Average inflation amounts over the last 40 years have been approximately 2.29%
- 2 The comparable last peak in inflation amounts was in 2008 at approximately 7.1%
- 3 Inflation amounts in 2021 is the highest recorded amount in the 40 year time-span

Summary of Financial Model Insights

4. Static Funding Formulas

Provincial funding formulas are static in nature, apart from differences in the per diem rates depending on market segment for the construction funding subsidies and development grants received from the Ministry of Health (MOH), summarized below;

Funding Component	Large Urban	Urban	Mid Size	Rural
Maximum CFS per bed, per diem	\$23.78	\$20.53	\$20.53	\$20.78
Maximum Development Grant per bed	\$51,376	\$47,926	\$24,923	\$29,246

The construction funding subsidy recognizes differences in the location of the long-term care home, but does not consider that the costs of construction are similar across each market segment.

Level of care subsidies received are also static at \$2.40 per bed, per diem and do not factor in any additional factors to determine the amount of funding received.



To cover the entire project cost of \$114.13M, the CFS funding would have to increase from **\$20.53** to **\$66.71**, per bed per diem.



Adjustments made to the original budget include costs that are assumed to not be covered by provincial funding including the cost of building to meet market standards (assumed 10% -

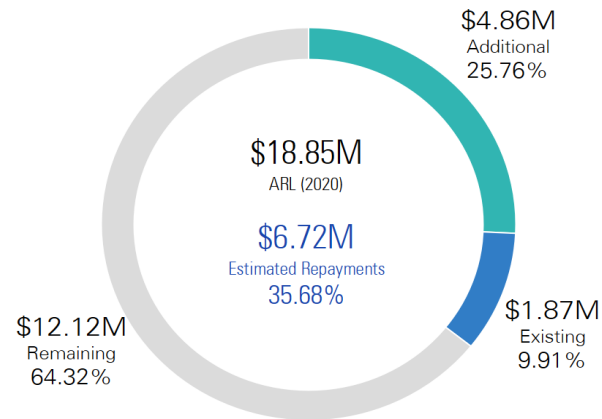
- 1 \$8.16M), the cost of green initiatives (\$2.35M), the cost of NCAM construction (\$2.77M), the cost of demolition (\$2M) and the aggregated differences in anticipated costs to complete the project (-\$0.5M) based on the GPL budget provided to KPMG.
- 2 If the GPL was considered to be within the Large Urban market segment, the shortfall of provincial funding in relation to the cost of construction would still be around \$51.05M.
- 3 Over a 25 year funding period, the differences in the total amount received between the highest funded market segment, large urban (\$48.33M) and mid-size (\$38.23M) is \$10.1M, which is equal to approximately 9% of the original project budget of \$114.13M

Summary of Financial Model Insights

5. Impact on Annual Repayment Limit (ARL)

The Capital Funding Requirements for the remodeling of the GPL will increase Northumberland County's annual repayments by \$4.86M for the next 25 years. Carrying a large portion of debt payments will hinder the counties ability to propose any additional capital projects that would require funding as there may be a risk of the debt payments exceeding the annual limit.

Based on 2020's financial performance, the additional \$4.86M will account for approximately 26% of the estimated ARL, which is almost three times more than the counties existing repayments (\$1.87M).



In comparison to other municipalities within the Eastern Ontario Wardens' Caucus, Northumberland County will be the third highest ARL % with the additional payments being made to fund the remodel of the GPL

Municipality Name	Estimated Repayments	2020 ARL	2020 ARL %
City of Cornwall	\$6,738,066	\$30,545,412	22.06%
City of Kawartha Lakes	\$15,482,442	\$40,787,105	37.96%
County of Frontenac	\$1,324,693	\$3,892,988	34.03%
County of Haliburton	\$174,180	\$4,911,894	3.55%
County of Hastings	\$3,655,583	\$8,273,048	44.19%
County of Lanark	\$1,162,342	\$11,038,089	10.53%
County of Northumberland	\$6,724,073	\$18,846,667	35.68%
County of Renfrew	\$1,119,254	\$17,110,366	6.54%
County of Peterborough	\$1,131,208	\$12,852,488	8.80%
County of Prince Edward	\$3,688,966	\$14,808,592	24.91%
United Counties of Leeds and Grenville	\$1,604,153	\$12,920,240	12.42%
United Counties of Prescott and Russell	\$1,171,069	\$14,392,238	8.14%
United Counties of Stormont, Dundas and Glengarry	\$4,826	\$13,722,871	0.04%

Source: 2020 FIR Data (<https://efis.fma.csc.gov.on.ca/fir/MultiYearReport/MYCIndex.html>)

Summary of Financial Model Insights

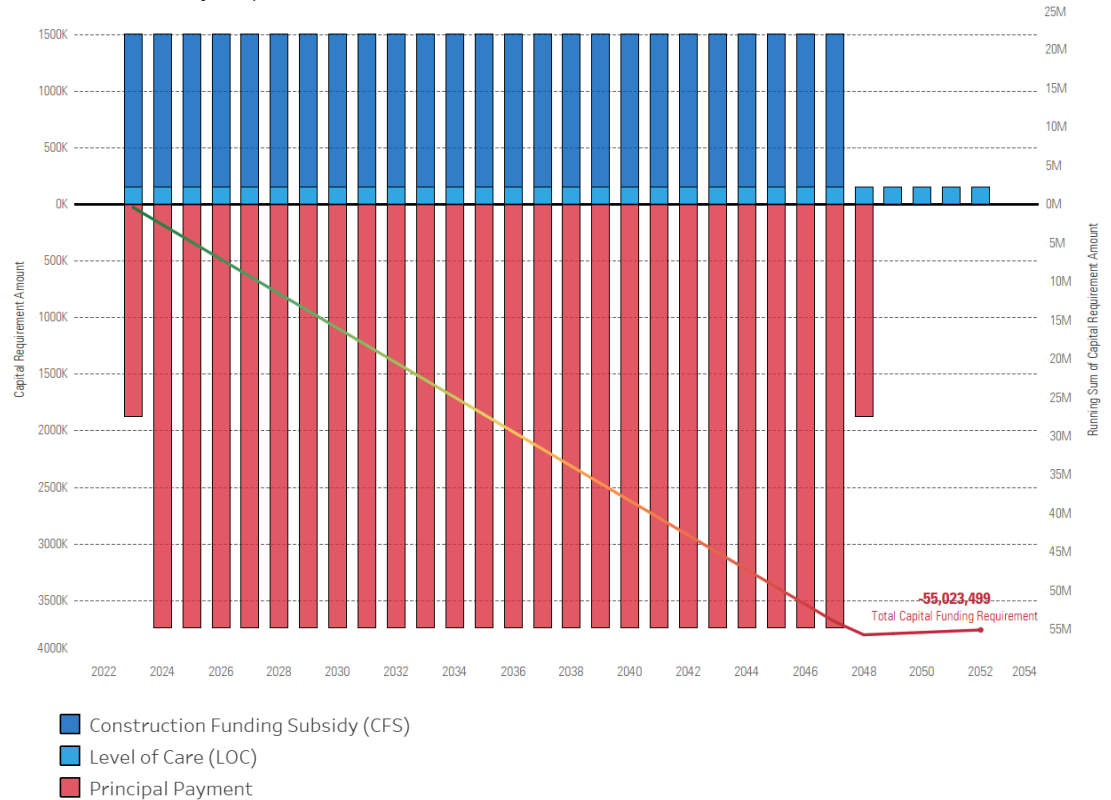
6. Significant Interest Incurred on Debt

Interest payments are a substantial contributor to the overall capital funding requirements for the project. Over 25 years, a total of \$50.62M is paid in interest, which is 54% of the total debt taken to fund the project (\$93.5M), based on the original contract amount of \$114.13M.

Based on current estimates from Infrastructure Ontario, interest of approximately 3.7% would be accrued on the debt and paid out over the 25 year period.



If Northumberland County were to receive an interest-free loan from Infrastructure Ontario, principle payments alone of approximately \$3.74M will generate a capital funding requirement of \$55M over the 30 year period.





Summary of Financial Model

Summary of Financial Model

1

The unfunded Capital Funding Requirement to cover the cost of the project is **\$105,645,045** based on the original contract budget which represents the excess of cost to service a **\$93,500,761 25 year debenture** and provincial funding received

2

The implication of this additional Capital Funding Requirement is the requirement for **additional tax increases to households** within Northumberland County above an already increasing amount of core infrastructure requirements

3

Provincial **funding formulas are static** based on number of beds and do not consider any factors that improve the overall end product of the home (i.e. LEED certifications)

4

Construction funding subsidy rates would have to **more than triple** to cover the project costs

5

The cost of interest to service the \$93,500,761 25-year debenture taken to cover the cost of construction is **\$50,621,546 or 54% of the principal amount** based on the current amortization payment schedule



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The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavour to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

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FRONTENAC



Report 2022-021

Council Recommend Report

To: Warden and Council of the County of Frontenac

From: Kelly Pender, Chief Administrative Officer

Prepared by: Susan Brant, Administrator, Fairmount Home

Date of meeting: February 16, 2022

Re: Fairmount Home – Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration

Recommendation

Resolved That Council of the County of Frontenac receive the Fairmount Home Long-Term Care Home Service Accountability Agreement – Schedule E – Form of Compliance Declaration Report;

And Further That the Council of the County of Frontenac direct the Clerk to sign the Long-Term Care Home Service Accountability Agreement Schedule E – Form of Compliance Declaration and return to Ontario Health as required under the *Local Health System Integration Act*.

Background

The Long-Term Care Home Service Accountability Agreement (LSAA) is the service accountability agreement between a long-term care home licensee and Ontario Health and is required by the *Local Health Systems Integration Act* (LHSIA). It assists Ontario Health in fulfilling its obligations to the Ministry of Long-Term Care (MLTC), the Province and the taxpayers in respect of funding as well as its obligations under LHSIA to plan, fund and integrate the local health system. The current LSAA covers a three-year period ending March 31, 2022 and includes reporting requirements.

Comment

The LSAA reporting requirements include annual completion of Schedule E – Form of Compliance Declaration that is attached. After consultation with the appropriate officers and management, the Administrator believes that Fairmount Home has fulfilled its obligations during the reporting period from January 1, 2021 to December 31, 2021.

Sustainability Implications

Not applicable

Financial Implications

If the LSAA Schedule E – Form of Compliance Declaration is not signed, Ontario Health will discontinue the flow of funds to Fairmount Home.

Organizations, Departments and Individuals Consulted and/or Affected

Consulted

- Fairmount Home, Management
- Director of Corporate Services/Treasurer

Affected

- County of Frontenac - Fairmount Home
- Ontario Health
- Ministry of Long-Term Care

Schedule E – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Service Accountability Agreement

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Board of Directors (the “Board”) of the Corporation of the County of Frontenac (the “HSP”)

For: Fairmount Home (the “Home”)

Date: February 16, 2021

Re: January 1, 2021 – December 31, 2021 (the “Applicable Period”)

The Board has authorized me, by resolution dated **February 16, 2021**, to declare to you as follows:

After making inquiries of the **Administrator, Susan Brant** and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that

- (i) it has complied with the provisions of:
 - a. the *Local Health System Integration Act, 2006*, for the period of January 1, 2021 to March 31, 2021;
 - b. the *Connecting Care Act, 2019*, for the period of April 1, 2021 to December 31, 2021; and
 - c. any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2021.

Jannette Amini,
Manager of Legislative Services/Clerk

Schedule E – Form of Compliance Declaration Cont’d.

Appendix 1 - Exceptions

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

Not applicable



Report 2022-022

Council Recommend Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Susan Brant, Administrator
Date of meeting: February 16, 2022
Re: **Fairmount Home – *Fixing Long-Term Care Act, 2021 – Proposed Phase 1 Regulation***

Recommendation

Be It Resolved That the Council of the County of Frontenac receive the Fairmount Home – *Fixing Long-Term Care Act, 2021 – Proposed Phase 1 Regulation* report.

Background

The following information is an update regarding Phase 1 of the proposed regulation for Schedule 1 of Bill 37 entitled *Fixing Long-Term Care Act, 2021*.

Comment

On January 18, 2022, the Ministry of Long-Term Care (MLTC) released the proposed Phase 1 regulation. Regulations will be developed in stages with the first phase focusing on provisions of the Act, that must be in operation when the Act comes into force in April 2022.

Key changes introduced by the Phase 1 Regulations include:

- 1) Emergency Planning
 - Details on who to consult when developing and updating emergency management plans
 - Four additional emergency events to plan for epidemics, pandemics, outbreaks of communicable disease, gas leaks, natural disasters, and boil water advisories

- Additional requirements for evacuation planning
- Specification for resources, equipment and entities required in responding to emergencies
- Plan for provision of food, fluid, and drugs
- Specification for plan activation
- Specification for communication
- Evaluation within 30 days following emergency declared over, including feedback from entities involved in the emergency response
- Additional emergency events that are subject to testing such as gas leaks and boil water advisories
- Additional requirements for recovery from an emergency
- Additional requirements for pandemic and epidemic planning
- Ministry of Health must be invited to participate in emergency planning
- IPAC Lead must be involved in pandemic and outbreak planning
- Requirement and content relating to an Attestation Statement confirming compliance with emergency planning requirements

2) Quality of Care

- Ensure caregivers are defined as essential visitors who must be provided access during a pandemic and outbreaks as outlined in the LTCH's Visitor Policy
- Requirement for LTCHs to provide residents with care and services that integrate a palliative care philosophy that includes a holistic and comprehensive assessment of a resident's needs, improvements to a resident's quality of life, symptom management, psychosocial supports, and end-of-life care, subject to a resident's consent
- Quality improvement committee and mandatory reporting on quality initiatives

3) Resident Safety

- IPAC program requirements that clarify and expand the Infection Prevention and Control (IPAC) role including improvements to resident safety and quality of life

- Additional requirements on dealing with complaints
- Additional requirements on reports relating to critical incidents
- Additional protection for whistleblowers
- Improve the oversight of the Medical Director by clarifying their roles and responsibilities

4) Staffing

- Targets for attainment of an average of four hours of care per resident per day

5) Accountability, Enforcement and Transparency

- Requirements to post contact information for Administrator, Medical Director, Director of Resident Care, and IPAC Lead on LTCH's website
- Requirement to post emergency plan and visitor policy on LTCH's website
- Table in the regulation sets out requirements subject to Administrative Monetary Penalties and the amount of those penalties

Phase 2 of the Regulation is expected later in 2022 with a focus on elements of the Act that require consultation with residents, families, home operators, and other stakeholders. The MLTC has estimated the average annual compliance cost for LTCHs is approximately \$36,000, which is likely a very low estimate of the financial impact for homes.

Unless the final regulation outlines an implementation date, the regulations will come into full force on the date they are filed, and licensees must comply as of that date.

The Association of Municipalities of Ontario and AdvantAge Ontario are providing responses to the MLTC on the proposed Phase 1 regulations. Responses must include advocacy for the following:

- Full costing and funding by the Province of Ontario
- Providing clear guidance that allows for local flexibility to meet the unique needs of residents
- Support for compliance including tools, resources, and coaching on best practices as opposed to being solely punitive by applying administrative monetary penalties
- Support the implementation of culturally appropriate service delivery by consulting with Indigenous peoples and ethno-cultural groups

Sustainability Implications

Not applicable

Strategic Priority Implications

Not applicable

Organizations, Departments and Individuals Consulted and/or Affected

Association of Municipalities of Ontario

AdvantAge Ontario

[John Risk Law, Navigating Regulations](#), Review of Bill 37

Fairmount Home Management Team

Recommend Report to Council

Fairmount Home – Bill 37, Providing More Care, Protecting Seniors, and Building More Beds Act, 2021, Schedule 1

Fixing Long Term Care Act, 2021

February 16, 2022

Page 4 of 4



Report 2022-023

Information Report to Council

To: Warden and Members of County Council

From: Kelly Pender, Chief Administrative Officer

Prepared by: Jannette Amini, Manager of Legislative Services/Clerk

Date of meeting: February 16, 2022

**Re: Corporate Services – Queen's University Archives Annual Report to the
County of Frontenac for 2021**

Recommendation

This report is for information purposes only.

Background

The County's archival records are housed at Queen's University, in Kathleen Ryan Hall, home of Queen's University Archives. These archival records, formerly located at the Frontenac County Court House, were sent to Queen's University for archival purposes in 1998 following the amalgamation of the City of Kingston and the County of Frontenac. These records include County Council minutes and by-laws, correspondence dating from 1837 to 1970, administrative, legal and financial records, engineering reports, census records, County planning records, taxation records, architectural drawings, maps, photographs and education records dated 1842 to 1975, including those of Sydenham High School.

Comment

Since 2015, Queen's University and the County of Frontenac have operated under a formal agreement to have Queen's University Archives house and manage the County's archival records. In accordance with the terms of agreement, Queen's University Archives is asked to provide an annual report on the condition of the collection, any loans that may be made from the collection, and to provide relevant user statistics.

There were no loans made to the County, from the County of Frontenac Collection, this past reporting period; however, during 2021, 3 recorded inquiries were received via e-mail concerning the County's archival collection, 2 by County staff and 1 made by a community member. Despite subsequent waves of COVID-19 in 2021, the Archives

was able to have users onsite for most of 2021, either through regular drop-in hours when restrictions permitted, or by appointment. In either format the Archives typically offered 40 public service hours per week, which is consistent with pre-pandemic hours of operation.

The report identifies that the County also made transfers this year to its collection at Queen's Archives. As a result of the continued project of reviewing documents that were housed in the basement of the Administrative Building following the 1998 Amalgamation, in July 2021, the County transferred 13 boxes of records and 4 rolled drawings (County Court House) to the Archives (Accession 2021-015). A number of these old documents date back to the mid 1800's and are in their original format (handwritten). The documents appear to be the original land deeds from Queen Victoria (via the federal government of the time) deeding to the United Counties of Frontenac, Lennox & Addington, lands in the City of Kingston for what would become the location of the County Court House. In addition, there were a number of original contracts (again handwritten) for what staff assumed was in regard to the construction and development of the Court House. These records are of significant historical value and will be much better preserved by the team at Queen's.

The report also notes a number of initiatives that Queen's Archives took in 2021 including the continuing role of a Conservator to develop a comprehensive conservation program for the library system, including the Queen's University Archives.

Attached as Appendix A is the Queen's University Archives Annual Report to the County of Frontenac for 2021.

Strategic Priorities Implications

Priority 3 Champion and coordinate collaborative efforts with partners to resolve complex problems otherwise beyond the reach of individual mandates and jurisdictions.

3.3 Continue to pursue collaborative opportunities to achieve service and cost efficiencies and other economies through cost-sharing and shared services.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer
Ken Hernden, Queen's University Archivist & Associate University Librarian

QUEEN'S UNIVERSITY ARCHIVES
ANNUAL REPORT TO THE COUNTY OF FRONTENAC
FOR 2021

PREAMBLE

Since 2015, Queen's University and the County of Frontenac have operated under a formal agreement to have Queen's University Archives house and manage the County's archival records. In accordance with the terms, Queen's University Archives makes an annual report on the condition of the collection, any loans that may be made from the collection, and provides relevant user statistics.

For the calendar year 2021, the Archives is pleased to submit the following report.

CONDITION OF THE COLLECTION

Overall, the condition of the collection remains stable. The collection is housed in a climate-controlled environment and material is not subject to rapid fluctuations in temperature and humidity. Some degradation of certain items is inevitable due to use by County residents and County staff alike. The Archives monitors such material constantly and recommends appropriate conservation treatment as required.

LOANS FROM THE COLLECTION

There were no loans made to the County, from the County of Frontenac Collection, this past reporting period.

TRANSFERS TO THE COLLECTION

In July 2021, the County transferred 13 boxes of records and 4 rolled drawings (County Court House) to the Archives (Accession 2021-015).

STATISTICS

During 2021, three recorded inquiries were received via e-mail concerning the County's archival collection. Two requests concerning County records were made by County staff and one by a community member. Inquiries in 2021 largely concerned bylaws and records documenting historical road closures in the County, as well as the transfer of additional records to the Archives.

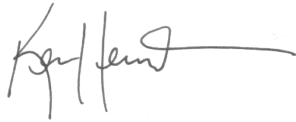
Despite subsequent waves of COVID19 in 2021, the Archives was able to have users onsite for most of 2021 in some form from by appointment to regular drop-in hours. In either format the Archives typically offered 40 public service hours per week, which are the pre-pandemic hours of operation as well.

CONSERVATION

The Library's new Conservator, Natasa Krsmanovic, was hired into a continuing role at the end of 2020 to develop a comprehensive conservation program for the library system, including the Queen's University Archives. She is basing the program on the *Conservation Assessment 2019* report, which identified, assessed, and provided recommendations concerning the system's conservation needs. In late 2020 the Archives upgraded its environmental monitoring

capabilities by adding 15 HOBO dataloggers to our collection areas (including the County's collection spaces). The dataloggers facilitate data recording several times per minute and allow staff to acquire and analyze the data digitally. In 2021, the Library agreed to fund two Master of Art Conservation graduate internships each year, which are shared between the Archives and the W. D. Jordan Rare Books and Special Collections. These provide an additional part-time paraprofessional each Fall/Winter term and full-time paraprofessional for 12 weeks each summer. Also in 2021, the Library hired a permanent Conservation Technician position, also shared between Archives and Special Collections. The Library is also making investments renovate the Archives Reading Room and back of house spaces (offices, vaults, conservation spaces, and receiving rooms) in 2022. Planning and requirements were determined for each project at the end of 2021.

Respectfully submitted by

A handwritten signature in black ink, appearing to read 'Ken Hernden', with a long horizontal flourish extending to the right.

Ken Hernden, BA (hons.), MLIS
University Archivist & Associate University Librarian



Report 2022-024

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Susan Brant, Administrator
Date of meeting: February 16, 2022
Re: **Fairmount Home – Quarterly Update Activity Report**

Recommendation

This report is for information purposes only.

Background

The following information is an update regarding the activities/challenges at Fairmount Home ("Fairmount") from October 1, 2021 to December 30, 2021 as well as significant updates in January 2022.

Comment

Ministry of Health and Long-Term Care

During the fourth quarter, there were three critical incidents logged with the Ministry of Long-Term Care (MLTC). The critical incidents included one incident of alleged resident to resident physical abuse, one incident related to a resident injury as well as one critical incident related to a resident fall with an injury.

The public versions of all MLTC inspection reports are posted at Fairmount for public review. The reports are also available on the [Ministry's Reports on Long-Term Care Homes](#) website.

Outbreak

During the fourth quarter, there were two outbreaks declared. Kingston, Frontenac, Lennox & Addington (KFL&A) Public Health declared one enteric outbreak from November 13, 2021 – November 29, 2021, which impacted three (3) residents. A

COVID-19 outbreak was also declared on December 28, 2021 – January 24, 2022 with seven (7) residents impacted.

Thank you to the management and staff who were diligent in managing the outbreaks. The legislated reporting was completed to the required Ministries including the MLTC, Ministry of Labour and KFL&A Public Health.

Public Health Inspection

KFL&A Public Health conducted a routine inspection on December 3, 2021 in the main kitchen and serveries. There were no violations. Thank you to the management and staff who work professionally and cooperatively with the public health inspector. The [Food Establishment and Restaurant Reports](#) are posted on its website.

Ministry of Labour Inspection

On January 12, 2022, the Ministry of Labour conducted an audit for compliance with the Occupational Health and Safety Act including the following measures and procedures:

- Information and Instruction to Workers and Supervisor Competency
- Joint Health and Safety Committee Involvement
- Physical Distancing Measures
- Screening Measures
- Cleaning and Disinfecting, Housekeeping and Waste
- Hand Hygiene
- Personal Protective Equipment
- Infection Prevention and Control
- Administration Review
- Physical Inspection of kitchen, laundry, maintenance, staff lunch and break room areas

There were no issues identified that required follow up from the Ministry of Labour. Thank you to the management and staff who work professionally and cooperatively with the Occupational Health & Safety Inspector.

Sustainability Implications

Not applicable

Strategic Priority Implications

Not applicable

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Home Management Team



**Activity Update
January 2022**

Nursing & IPAC	• Fairmount Home was declared in a COVID outbreak from December 28, 2021- January 24, 2022. Seven residents were affected and no staff member was linked to the outbreak. All staff are required to wear N95 masks and protective eyewear when working on resident home areas • Approximately 78% of our residents have received their 4th dose of the COVID-19 vaccine. We continue to pursue consents to administer the 4th dose to the remaining residents. • COVID-19 vaccine clinics are held in the home for staff. The Ministry of Long-Term Care (MLTC) has mandated staff receive their 3rd booster if they are eligible by Jan 28, 2022. • PPE audits continue daily and staff are compliant with wearing the proper PPE • The Ministry of Labour completed a health organization audit on January 12, 2022, that included auditing IPAC practices, no follow-up was required • Recruitment is underway for a permanent Infection Prevention & Control lead
Resident Care	• Plans are progressing to prepare for the replacement of the nursing electronic health record system on March 1, 2022 to PointClickCare • The home has hired a new PT4 Recreationist with the new provincial funding for allied health professionals. The position provides direct support to the home's residents and ensures progression to the MLTC's mandate for direct hours of care from allied health care professionals in <u>Bill 37, Schedule 1, Fixing Long-Term Care Act, 2021</u>. • Our music therapy provider, Find Your Voice, was able to secure a grant for the first 6 months of 2022 to increase group and 1:1 music therapy in the home • The home received a \$5,000 donation from the Dementia Society of America that will be used towards additional programs for our residents living with dementia.
Environmental Services	• Annual fire drill for vulnerable occupancies was held on December 22; due to covid restrictions this was a tabletop evacuation exercise • Home wide fire alarm end device upgrade was completed in December • Auditorium was used for COVID positive residents; auditorium was not equipped with emergency/generator power. Temporary emergency power lines were run to this area. Plan is to have the emergency power lines installed permanently in mid-February. • Oxivir disinfectant supplies from many distributors have run out due to COVID demands; sourced out other suppliers and stocked up a one month supply. • Purchased 1,500 additional isolation gowns as the home wide outbreak

Fairmount Home Update

	required staff members to change their gown with each resident encounter during their shift • Purchased 25 HEPA air purifiers that have been placed in areas of the home deemed high risk for air borne transmission of infectious diseases
Dietary Services	• Christmas dinner fine dining meals were served on Dec 20th for the second floor and Dec 21st for the first floor. Meal consisted of roast turkey, stuffing, cranberry salsa, gravy, mashed potatoes, dinner roll, and green beans with Christmas gift box cakes for dessert. • Residents had mini pancakes and omelets for Christmas Day breakfast and special pork medallions for lunch • 1st floor rental dishwasher had an irreparable issue mid-December, we were down a dishwasher for almost 3 weeks until the new one was installed



**Activity Update
February 2022**

Nursing & IPAC	- Most residents have received their 4th dose of the COVID-19 vaccine while some residents are not due until March 2022. As of April 2022, all residents who have provided consent should have received their 4th dose. - Eight rooms on the Lilac Terrace home area have been designated as a temporary isolation area that will provide a private isolation space for residents as opposed to the auditorium. The Ministry of Long-Term Care (MLTC) have confirmed these isolation rooms will not impact the occupancy rate used in the calculation of the home's provincial fund subsidy. Eight rooms have been designated for isolation since April 2020 as communicated to the MLTC and the LHIN in a letter issued by the County. - We are pleased to welcome our Assistant Director of Care in Infection Prevention & Control, Breanne Marshall started on February 7, 2022.
Resident Care	- Staff are working diligently on the implementation plans for the replacement of the nursing electronic health record system on March 2, 2022 to Point Click Care. The project team continues to build the system, transfer resident data and train the staff. - Additional music therapy has been implemented using auxiliary funds for 2022 as approved by donor, Kathy Rodgers. - Social absences have resumed for residents that have received 3 doses of the COVID-19 vaccine
Environmental Services	- Temporary wall and double doors were installed on Lilac Terrace for new isolation area. Awaiting a quote for installation of permanent fire doors on the north side of the building. - Investigation options for no touch dispensers for paper towel, soap, and motion censored lighting as an infection prevention measure. - Water Treatment Service was awarded to MK Services and Consulting, change will see savings of \$1,400 per year for the same service level.
Dietary Services	Special meals - Feb 1 – Chinese New Year Lunch: hot & sour soup, pork chow mein, bok choy, Chinese egg tarts. - Feb 14 – Valentine's Day: heart shaped ravioli

Fairmount Home Update

	
Other	Ontario's Fall Economic Statement included a number of commitments for seniors' care and LTC including: Funding to ensure the remaining 12,000 unallocated older LTC home beds can be redeveloped, Investing \$57.6 million beginning in 2022/23 to hire 225 nurse practitioners (75 NPs per year for three years). A series of health human resources commitments, including investing \$342 million to strengthen the nursing workforce by adding over 5,000 new and upskilled RNs and RPNs as well as 8000 PSWs in health care. Investing an additional \$8.9 million in 2021-22 for COVID-19 supports in congregate care settings and \$11 million this year for similar supports for retirement housing. Investing \$12.4 million over two years to continue access to mental health and addictions supports for health and LTC workers. Providing \$548.5 million over three years in home and community care - Barb McCulloch and Susan Brant attended two Human Health Resources training session with agenda items including human resource challenges in LTC, best practices in recruitment, and retention challenges. - Susan also attended an AdvantAge Ontario Administrators meeting to discuss plans for attaining four hours of resident care per day, staffing challenges, and implications of the new LTC legislation Bill 37 Providing More Care, Protecting Seniors, and Building More Beds Act, 2021



Committee Report

To: Warden and Council Members of the County of Frontenac
From: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: February 16, 2022

Re: Community Development Advisory Committee – Report to Council

All items listed on the Community Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Community Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Community Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Community Development Advisory Committee reports and recommends as follows:

1. 2022-009

**Community Development Advisory Committee
County-wide Community Improvement Plan Engagement Plan**

Be It Resolved That Council endorse the direction and actions related the County-wide Community Improvement Plan Engagement Plan as noted in the report.

2. 2022-010

**Community Development Advisory Committee
Frontenac Guide**

Be It Resolved That the County of Frontenac continue the partnership with Frontenac News to create, develop, design, produce and distribute a Frontenac Guide for residents and visitors in 2022.

3. 2022-012

**Community Development Advisory Committee
Trail Activation Project**

Be It Resolved That Frontenac County Economic Development move forward with the Trail Activation Project beginning in 2022.



Report 2022-009

Committee Recommend Report

To: Chair and Members of the Community Development Advisory Committee

From: Richard Allen, Manager of Economic Development

Date of meeting: February 10, 2022

Re: **Community Development Advisory Committee – County-wide Community Improvement Plan Engagement Plan**

Recommendation

Be it Resolved That Council endorse the direction and actions related the County-wide Community Improvement Plan Engagement Plan as noted in the report.

Background

A Community Improvement Plan (CIP) is a tool that allows a municipality to direct funds and implement policy initiatives toward a specifically defined project area. Community Improvement Plans are intended to encourage revitalization initiatives and/or stimulate development and redevelopment. CIPs are enabled through Part IV of the Ontario Planning Act, R.S.O. 1990. Through prior efforts of the County, Frontenac is one of only eight upper-tier municipalities that have authority under Ontario Reg. 221/07 to implement a regional CIP.

As part of the 2022-2026 Budget and Business Plan presentations, County Council approved a project proposal to complete a [County-wide Community Improvement Plan Study](#). The purpose of this project is to review the current suite of community improvement plans available in Frontenac County, and to make recommendations on the best approach to establishing a County-wide plan, providing incentives for investment throughout the region.

Since 2012, Frontenac County has established 5 Community Improvement Plans with respective project areas. While the County led the initial development of each plan, the Townships have been responsible for administration and updates to each plan.

- Verona (2012 – No longer available)
- Sharbot Lake (2012)
- Marysville (2013)

- Harrowsmith (2016)
- North Frontenac (updated 2020)

To date, the only program available in a regional fashion is the North Frontenac Community Improvement Plan – the other plans are limited to main streets and settlement areas within the named villages.

This report outlines the scope of the study to review the existing suite of Community Improvement Plans along with establishing a set of County-wide priorities and objectives to establish a framework to form the basis of a new community improvement plan to be implemented throughout Frontenac County.

Comment

A project team will be created to oversee the work of the engagement and development of the CIP Strategy that will involve staff from Economic Development, Planning & Finance. This team will review project progress on a regular basis and provide project updates to the Community Development Advisory Committee as well as communicate with our partners in economic development at the Townships and Frontenac Business Services.

The County will seek consultant services to complete a County-wide Community Improvement Plan Strategy, outlining the results of the background study and outlining the steps necessary to implement a regional community improvement plan including, if necessary, modifications to existing plans.

Review of existing Community Improvement Programs and related policies in Frontenac County

The consultant will review the existing community improvement plans and evaluate the performance of such plans, including the number of applications and the return on investment of public funds.

This review will also recommend changes that ensure alignment with the forthcoming regional plan, including the stacking of incentives and/or the elimination of duplicate programs with an opportunity to look at a streamlined application process to funnel all applications through one process.

Establish Community Vision and Economic Development Priorities

The 2020 Service Delivery Review of Frontenac Economic Development outlined four key opportunities to make better use of existing resources in the Economic Development Department. The first recommendation was for the County to establish concrete priorities for Economic Development, ideally determining the underlying reason for Economic Development activities and setting outcomes to work towards and contribute to through those activities.

Currently the Economic Development Team is guided by the [Charter for Economic Development](#), established in 2015. As part of the priority setting requirement for a Community Improvement Plan, staff propose a visioning exercise to update the charter and define a new set of clear priorities.

With consultant support, County staff will lead a series of workshops to clarify a vision for Frontenac communities. These workshops will be facilitated in partnership with the Townships and Frontenac Business Services and include diverse representation of various business sectors and perspectives, with the goal of determining “What do we want our community to be?” These workshops will also identify related outcomes or indicators that demonstrate progress towards that result.

The results of the visioning will be presented to the community at large to confirm the vision and prioritize related outcomes. County Council will be included in the process and confirm the proposed vision and priorities. These priorities will be used to define the types of programs and incentives offered through the County-wide CIP. Such priorities could include a range of options from environmental initiatives to housing and more traditional projects such as façade improvement.

It is anticipated that the community engagement work for the community vision and economic development priorities will take place in May and June of 2022.

Review of Industry Best Practices

The consultant will recommend a suite of potential incentive programs and tools that can be used to achieve the goals established through the priority setting process, including recommendations for funding and administering these programs.

Key best practices to be reviewed include:

1. Types of Incentives

There are a number of grant programs, rebates and other incentives offered by municipalities as part of their respective CIP initiatives. These programs may be offered to reduce certain barriers to development or to encourage certain types of investment within the priorities established by the CIP program. They can include matching grants, loan programs, tax-incremental equivalent grants, municipal services, or even business coaching. In addition to cataloguing types of programs, the consultant will provide analysis on which types of programs that are most effective and well utilised.

2. Collaboration between Regions (Counties) and Municipalities (Townships)

The consultant will examine different methods of collaboration between regions and their respective municipalities in terms of CIP coordination and delivery in order to select the approach that is the best fit in Frontenac County.

3. Performance Measurement of CIP programs

Performance measurement can be used to evaluate the suitability of applications to the program through scoring, as well as to determine the level of eligibility a successful application may have for the program. For example, an application that meets multiple priorities and scores high on each priority could be considered for additional incentives. Incentive levels may also be determined based on investment amounts, which would factor into the scoring.

In addition, the performance measurement of the CIP program helps communicate to Council and the community on the effectiveness of the program and the return on investment for successful applications. These measurements can inform adjustments to the program during regular review periods.

4. Unique Programs

While CIP programs are used widely across Ontario to promote investment, some programs make use of unique policies, partnerships or other approaches to further the goals of the municipality. The consultant will provide 3-5 case studies of unique programs that stand out for their strategic use or unique approach.

Presentation of County-wide CIP Recommendations & Implementation Strategy

Once the above tasks have been completed, the consultant will work with the project team to develop a set of recommendations along with an implementation strategy for presentation to the Community Development Advisory Committee and, subsequently, County Council for approval.

Recommendations will include but not be limited to:

- Potential amendments to existing CIP Plans
- Policies and programs for a County-wide Community Improvement Plan (CCIP)
- Recommended financial plan to fund and administer the CCIP
- Recommendations for coordination between economic development partners on program delivery, both at local and county levels.

Once County Council has received the recommendation and Implementation Strategy, it will determine if implementation should proceed.

Financial Implications

\$40,000 has been approved to evaluate a County-wide Community Improvement Plan as part of the 2022 County Budget process. The review will include a financial plan along with recommendations for implementation when presented to Council.

Strategic Priorities

At its meeting on June 19, 2019, County Council approved [Frontenac County Strategic Plan 2019-2022](#). This project is aligned with the intent of the priorities listed below.

Priority 1.2: Refine and invest in efforts to accelerate economic development — to grow businesses, attract more visits and expand the tax base.

Priority 2.1: To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

Priority 3: Champion and coordinate collaborative efforts

This project also supports the first recommendation of the [Economic Development Service Delivery Review](#) presented to County Council in 2020. This recommendation stated that County Council should set clear Economic Development Priorities that direct the Economic Development Team to focus resources on identified goals.

Organizations, Departments and Individuals Consulted and/or Affected

Community Development Advisory Committee
Frontenac County Council and staff
South Frontenac Township
North Frontenac Township
Central Frontenac Township
Frontenac Islands Township
Frontenac Business Services



FRONTENAC

Minutes of the Community Development Advisory Committee Meeting February 10, 2022

<https://youtu.be/VcA1KaBp-g8>

A meeting of the Community Development Advisory Committee was held in virtual electronic format, hosted at the County Administrative Office, 2069 Battersea Road, Glenburnie on Thursday, February 10, 2022 at 10:00 AM

Present Electronically:

Betty Hunter, Chair
Councillor Alan Revill, Council Liaison
Lisa Henderson
Deputy Warden Denis Doyle (late 10:11 a.m.)
Marlene Spruyt
Greg Rodgers

Regrets:

Wilma Kenny, Vice Chair
Ella Vanderburgt

Staff Present Electronically:

Jannette Amini, Manager of Legislative Services/Clerk (Recording Secretary)
Richard Allen, Manager of Economic Development
Debbi Miller, Community Development Officer
Joe Gallivan, Director of Planning and Economic Development

1. Call to Order

The Chair called the meeting to order at 10:00 a.m. and requested that, in the absence of the Ms. Kenny, Vice-Chair, someone offer to act as Vice-Chair for today's meeting. Councillor Revill offered to act as Vice-Chair.

2. Adoption of the Agenda

Moved By: Councillor Revill
Seconded By: Ms. Henderson

That the agenda for the February 10, 2022 meeting of the Community Development Advisory Committee be adopted.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

4. Adoption of Minutes

a) Minutes of Meeting held December 9, 2021

Moved By: Ms. Henderson

Seconded By: Ms. Spruyt

That the minutes of the Community Development Advisory Committee meeting held December 9, 2021 be adopted.

Carried

5. Deputations and/or Presentations

6. Reports to the Community Development Advisory

**a) 2022-009
Community Development Advisory Committee
County-wide Community Improvement Plan Engagement Plan**

Moved By: Deputy Warden Doyle

Seconded By: Councillor Henderson

Be it Resolved That Council endorse the direction and actions related the County-wide Community Improvement Plan Engagement Plan as noted in the report.

Carried

Mr. Allen provided an overview of the report.

Regarding questions on how long taxes are deferred and where the funding comes from for a CIP, Mr. Allen responded that it is only County tax dollars that are deferred, and this would be based on the scope of the investment which are scored based on type and size. In terms of how the CIP is funded, past funding came from a partnership between the County and OMAFRA through Provincial Gas Tax funding. Funding for this CIP will come from the County.

To the question of if this County wide CIP will void current CIP programs, Mr. Allen noted that there can be multiple layers of programs happening at once and the study will look at how best to move all programs forward.

**b) 2022-010
Community Development Advisory Committee
Frontenac Guide**

Moved By: Ms. Spruyt
Seconded By: Councillor Revill

Be It Resolved That the County of Frontenac continue the partnership with Frontenac News to create, develop, design, produce and distribute a Frontenac Guide for residents and visitors in 2022.

Carried

Mr. Allen provided an overview of the report.

**c) 2022-011
Community Development Advisory Committee
Sharbot Lake Downtown Revitalization Plan Update**

Mr. Allen introduced Ms. Barbary who was available to respond to questions.

Regarding questions around the Government docks and if they will be re-built, Ms. Barbary noted the numerous workshops that have taken place to identify issues and at this time, this is only conceptual to get the conversation started. Outside of this plan, there are no changes in progress for the government docks which are owned by the Ministry of Oceans and Fisheries; however, a lot of dialogue is happening and this plan can support greater infrastructure to take this to the next level.

**d) 2022-012
Community Development Advisory Committee
Trail Activation Project**

Moved By: Ms. Spruyt
Seconded By: Mr. Rodgers

Be It Resolved That Frontenac County Economic Development move forward with the Trail Activation Project beginning in 2022.

Carried

Ms. Miller provided an overview of the report

Regarding questions around the cost of signage Ms. Miller noted that the intention of the program is that businesses will cover the cost of the signage so there is no budget impact.

Regarding questions around any work with local business to install bike racks, Mr. Allen noted that in the past, the County has done some work with businesses to promote cycling infrastructure and have also been working with Ontario By Bike. Staff will work to promote connections between Ontario By Bike and local businesses; however the

County does not have much control over bicycle infrastructure but staff will have these discussions with our partners at the Townships and will pass this information along to businesses.

**e) 2022-013
Community Development Advisory Committee
Community Profile ArcGIS Dashboard**

Ms. Miller provided an overview of the report and invited Ms. Hutchinson and Mr. Allen to provide a demonstration of the dashboard.

7. Communications

8. Other Business

9. Next Meeting

- a) The next meeting of the Community Development Advisory Committee is scheduled for Thursday, April 14, 2022

10. Adjournment

Moved By: Councillor Revill

Seconded By: Ms. Henderson

That the meeting hereby adjourn at 10:44 a.m.

Carried

By-Law No. 2022-0004

Of

The Corporation of the County of Frontenac

Being a By-Law to Authorize an Application to Approve the Expropriation of Land

Whereas the Governments of Canada and Province of Ontario support and promote the establishment and maintenance of public trails for the purpose of providing important recreational, cultural, health, economic and transportation opportunities and linkages within and between communities;

And Whereas The Corporation of the County of Frontenac (the "County") acquired a substantial portion of the former Kingston & Pembroke Railway bed lying within the County of Frontenac for the purpose of operating it as a public trail system (the "Frontenac K&P Trail");

And Whereas the Frontenac K&P Trail is part of a larger network of public trails throughout Ontario and across Canada;

And Whereas the County and its constituent municipalities adopted the County of Frontenac Master Trails Plan in 2009 for the purpose of articulating a shared vision among the various stakeholders and making recommendations for the management and design of trails within the County of Frontenac;

And Whereas the County has undertaken a program of upgrading and improving the Frontenac K&P Trail for the purpose of promoting sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County;

And Whereas the County's efforts to purchase two sections of privately owned lands at market value with clear and unencumbered title for the purpose of connecting the Frontenac K&P Trail have been unsuccessful;

And Whereas the County has determined that it is now necessary and in the public interest to apply for approval to expropriate these private lands for the purpose of linking the two sections of the Frontenac K&P Trail and thereby ensuring its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Corporation of the County of Frontenac be and is hereby authorized to apply for approval to expropriate the following lands:
 - a. Part of Lots 2 and Lot 3, Concession 8, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002 and PIN 36209-0011;
 - b. Part of Lot 3, Concession 8, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010
 - c. Part of Lots 4 and 5, Concession 9, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being part of PIN 36209-0020 SRO (LT)
2. **That** the purpose of the application to expropriate the lands described in Section 1 shall be to link two sections of the Frontenac K&P Trail and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan
3. **That** the Chief Administrative Officer be and is hereby authorized to submit the application for approval to expropriate to the approving authority and to take all other actions necessary to complete the expropriation of the foregoing lands in accordance with the requirements of the Expropriations Act.
4. **That** this By-Law shall come into force and take effect on the day it is passed.

Read a First and Second Time this 16th day of February, 2022.

Read a Third Time, Signed, Sealed and Finally Passed this 16th day of February, 2022.

The Corporation of the County of Frontenac

Denis Doyle, Warden

Jannette Amini Clerk

By-Law No. 2022-0005

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
February 16, 2022

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on February 16, 2022 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on February 16, 2022, be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on February 16, 2022 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 16th day of February, 2022

Read a Third Time and Finally Passed, Signed and Sealed this 16th day of February, 2022.

The Corporation of the County of Frontenac

Denis Doyle, Warden

Jannette Amini, Clerk