



Frontenac County Council Meeting
Wednesday, July 19, 2023 – 9:00 a.m.
Township of South Frontenac Council Chamber,
4432 George Street, Sydenham, ON
Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.
https://youtube.com/live/vX_RzERH_Bw?feature=share

Agenda

Page

Call to Order

Roll Call

Closed Session

a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held June 21, 2023
2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - as it relates to the Appeal of Conditions of Draft Approval to the Ontario land Tribunal.

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Approval of Addendum

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

a) Minutes of Meeting held June 21, 2023

Resolved That the minutes of the regular Council meeting held June 21, 2023 be adopted.

Delegations and/or Presentations

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Proclamations

a) **Open Farm Days
September 1 to October 15, 2023**

Whereas the County of Frontenac recognizes the importance of agriculture in the region; and,

Whereas Frontenac County believes a strong agricultural economy is essential for enduring communities, for the health of our residents, and to establish a strong community in support of food security for our citizens as well as our businesses, and organizations; and,

Whereas Frontenac County has a vision of a strong agriculture community that is rooted in the character of Frontenac and its residents: welcoming, natural, healthy, clean, tranquil, entrepreneurial, and rural by choice and conviction; and

Whereas the County of Frontenac is committed to supporting agriculture to grow businesses, attract more visitors and expand the tax base;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby declares September 1 to October 15, 2023, as Open Farm Days in Frontenac County, and reminds individuals of the importance of this six-week celebration which supports local agriculture and food businesses in our communities

And Further That the County encourages all residents to support local farms and food businesses by participating in this series of events.

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

Unfinished Business

Consent Reports from the Chief Administrative Officer

Committee of Management of Fairmount Home

- a) **That** Committee of the Whole Council adjourn and meet as Committee of Management of Fairmount Home, with the Deputy Warden in the Chair.

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- b) **2023-088**
Fairmount Home – CARF Accreditation

Please Note: The information being provided by CARF, which the County does not have control over, is not in an accessible format but can be provided upon request.

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- c) **2023-091**
Fairmount Home – Quarterly Update Activity Report
- d) **That** the Committee of Management of Fairmount Home adjourn and revert back to Committee of the Whole Council.

Recommend Reports from the Chief Administrative Officer

- a) **Staff Briefing:** Mr. Dmitry Kurylovich, Community Planner. will brief the Committee of the Whole with respect to the Summary of Proposed Changes to the Natural Heritage Policies of the Provincial Policy Statement/Provincial Planning Statement.

[See Recommend Reports from the Chief Administrative Officer, clause b)]

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- b) **2023-090**
Planning and Economic Development
Summary of Proposed Changes to the Natural Heritage Policies of the Provincial Policy Statement/Provincial Planning Statement.

Recommendation:

Be It Resolved That Council receives for information the Administrative Report entitled “Summary of Proposed Changes to the Natural Heritage Policies of the Provincial Policy Statement/Provincial Planning Statement; and,

That Council direct the Clerk to submit comments about the proposed changes as outlined in Appendix A of this report to the Province through the Environmental Registry of Ontario.

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- c) **2023-082**
Corporate Services
Loan Application to Ontario Infrastructure and Lands Corporation

Recommendation:

Be It Resolved That the Corporate Services – New Loan Application to Ontario Infrastructure and Lands Corporation report be received;

And Further That Council of the County of Frontenac pass a by-law later in the meeting authorizing the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the “municipality”); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC.

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- d) **2023-081**
Planning & Economic Development
New Capital Purchase of a Fleet Vehicle

Recommendation:

Be It Resolved That the Council of the County of Frontenac receive the report “Planning & Economic Development – New Capital Purchase of a Fleet Vehicle”;

And Further That the Council of the County of Frontenac approve the purchase of a new fleet vehicle for Planning & Economic Development;

And Further That Council authorize the use of the Capital Replacement Reserve in 2023 to offset the cost of the vehicle.

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- e) **2023-084**
Office of the Chief Administrative Officer
Appointment of an Integrity Commissioner for the County of Frontenac

Recommendation:

Be It Resolved That Cunningham, Swan, Carty, Little & Bonham LLP (led by Tony Fleming) be appointed as the Integrity Commissioner for the County of Frontenac;

And Further That the Clerk be directed to bring forward later in the meeting the necessary appointment by-law for Councils consideration;

And Further That the Warden and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham LLP for the provision of services of an Integrity Commissioner;

And Further That a copy of this resolution be circulated to all member municipalities in Frontenac County.

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- f) **2023-086**
Corporate Services
Recognition of Land Acknowledgement for the Frontenacs

Recommendation:

Be It Resolved That the Council of the County of Frontenac adopt the following Land Acknowledgment to be read at the beginning of meetings held by the County of Frontenac, including County Council and Advisory Committee meetings:

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

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- g) **2023-089**
Office of the Chief Administrative Officer
Frontenac County Strategic Plan 2023-2026

Recommendation:

Be It Resolved That the Council of the County of Frontenac receive for information the Office of the Chief Administrative Officer –Frontenac County Strategic Plan 2023-2026 report;

And Further That the Clerk be authorized to bring forward a by-law later in the meeting adopting the Frontenac County Strategic Plan 2023-2026 attached to this report as Appendix A.

Information Reports from the Chief Administrative Officer

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- a) **2023-085**
Corporate Services
Quarterly Joint Administrative Facility Update

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- b) **2023-087**
Frontenac Paramedics
2022 Ambulance Service Review

Please Note: The information provided by the Ministry of Health, which the County does not have control over, is not in an accessible format but can be provided upon request.

Reports from Advisory Committees of County Council

a) **Report of the Planning and Economic Development Advisory Committee**

All items listed on the Planning and Economic Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Planning and Economic Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Planning and Economic Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

Report of the Planning and Economic Development Advisory Committee

That the Report received from the Planning and Economic Development Advisory Committee be received and adopted.

Report of the Planning and Economic Development Advisory Committee

The Planning and Economic Development Advisory Committee reports and recommends as follows:

1. 2023-078

Planning and Economic Development

Application for Extension of Draft Plan of Condominium Approval, Ardoch Lake Condominium, Township of North Frontenac (File Number 10CD-2012-001).

Be It Resolved That the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Ardoch Lake Condominium, Township of North Frontenac (File Number 10CD-2012-001) be received; and,

Further That the Council of the County of Frontenac extend the draft approval for the plan of condominium for Ardoch Lake for a period of two years, to July 19, 2025.

2. 2023-080

Planning and Economic Development Advisory Committee Business Updates

Be it Resolved That FAM Tours to Wolfe Island and other areas of Frontenac County be included as part of Economic Development 2024 Business Plan, subject to available budget and staff time.

Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From David Arbuckle, Executive Director of AMCTO regarding the County of Frontenac Certificate of Merit, EA Danby Award
[Distributed to Members of County Council June 23, 2023]
- b) From the City of Quinte West regarding a resolution on Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
[Distributed to Members of County Council June 23, 2023]
- c) From the FACSFLA regarding staffing reductions
[Distributed to Members of County Council June 23, 2023]
- d) From the Town of the Archipelago regarding a resolution on Surplus Proceeds from Tax Sales
[Distributed to Members of County Council June 23, 2023]
- e) From the City of Woodstock regarding a resolution concerning Highway Traffic Act Amendments
[Distributed to Members of County Council June 30, 2023]
- f) From the EOWC providing its Spring 2023 Newsletter
[Distributed to Members of County Council June 30, 2023]
- g) From the Fairmount Home Family Council regarding its request for increased recreational staffing
[Distributed to Members of County Council June 30, 2023]

- h) From the Town of Petrolia regarding a resolution of support of Parry Sound & Essex Motion on tax sale funds
[Distributed to Members of County Council June 30, 2023]
- i) Frontenac County Strategic Plan - Public Survey Raw Data
[Distributed to Members of County Council June 30, 2023]
- j) From Elgin County regarding a resolution of Support for Town of Petrolia Resolution on Childcare Spaces
[Distributed to Members of County Council July 14, 2023]
- k) From Elgin County regarding a resolution of Support for Town of Petrolia Resolution on Childcare Spaces
[Distributed to Members of County Council July 14, 2023]
- l) From the Municipality of Grey Highlands regarding a Resolution concerning Bill 5 strengthening Codes of Conduct
[Distributed to Members of County Council July 14, 2023]
- m) From the Municipality of Grey Highlands regarding a resolution concerning School Bus Arms
[Distributed to Members of County Council July 14, 2023]
- n) From the Township of Whitewater Region regarding a resolution declaring intimate partner violence as an epidemic
[Distributed to Members of County Council July 14, 2023]
- o) From the Rural Frontenac Community Services providing its Q1&2 Transportation Reports
[Distributed to Members of County Council July 14, 2023]
- p) From the Municipality of Grey Highlands regarding a Resolution concerning Bill 5 strengthening Codes of Conduct
[Distributed to Members of County Council July 14, 2023]
- q) From the Municipality of Grey Highlands regarding a resolution concerning School Bus Arms
[Distributed to Members of County Council July 14, 2023]
- r) From the Township of Whitewater Region regarding a resolution declaring intimate partner violence as an epidemic
[Distributed to Members of County Council July 14, 2023]

Other Business

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading
Resolved That leave be given the mover to introduce by-laws a) through e) that have been circulated to all Members of County Council and that by-laws a) through e) be read a first and second time.

b) Third Reading

Resolved That by-laws a) through e) be read a third time, signed, sealed and finally passed.

By-Laws

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a) To approve the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the “municipality”); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC
[Proposed By-law No. 2023-036]

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b) To Appoint an Integrity Commissioner for the Corporation of the County of Frontenac
[Proposed By-law No. 2023-037]

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c) To Adopt a Frontenac County Strategic Plan 2023-2026
[Proposed By-law No. 2023-038]

d) To Authorize the Warden and Clerk to Execute an Agreement
[Proposed By-law No. 2023-039]

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e) To confirm all actions and proceedings of County Council on July 19, 2023
[Proposed By-law No. 2023-040]

Adjournment



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Minutes of the Regular Meeting of Council June 21, 2023

A regular meeting of the Council of the County of Frontenac was held in the Township of South Frontenac Council Chamber, 4432 George Street, Sydenham on Wednesday, June 21, 2023 at 9:00 AM.

There was a "Closed Meeting" of the Committee of the Whole from 9:00 am to 9:24 am, with regular business commencing at 9:30 am.

Roll Call

Present: Warden Ron Vandewal, Deputy Warden Fran Smith, Councillors Fred Fowler, Nicki Gowdy, Judy Greenwood-Speers, Ray Leonard, Gerry Lichty, and Bill Saunders

Also Present: **County:**
Richard Allen, Manager of Economic Development
Jannette Amini, Manager of Legislative Services/Clerk
Susan Brant, Administrator-Fairmount Home
Gale Chevalier, Chief/Director of Emergency & Transportation Services
Kevin Farrell, Manager of Continuous Improvement
Joe Gallivan, Director of Planning and Economic Development
Dmitry Kurylovich, Community Planner
Alex Lemieux, Director of Corporate Services/Treasurer
Barb McCulloch, Director of Human Resources
Brianna McEathron, Executive Assistant to the CAO
Matt Mills, Communications Officer
Kelly Pender, Chief Administrative Officer

Closed Session

Motion #: 118-23 Moved By: Councillor Greenwood-Speers
Seconded By: Deputy Warden Smith

Resolved That Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held April 19, 2023
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - as it relates to the Township of North Frontenac Seniors Housing criteria.

Recommend Reports from the Chief Administrative Officer

- a) **Consultant Briefing:** Mr. Jason Kipfer, Explorer Solutions Inc. briefed the Committee of the Whole on the Draft Frontenac County Strategic Plan 2023-2026.

[See Recommend Reports from the Chief Administrative Officer, clause b)]

- b) **2023-073
Office of the Chief Administrative Officer
Draft Frontenac County Strategic Plan 2023-2026**

Motion #: 127-23 Moved By: Councillor Greenwood-Speers
Seconded By: Councillor Saunders

Be It Resolved That the Council of the County of Frontenac receive for information the Office of the Chief Administrative Officer – Draft Frontenac County Strategic Plan 2023-2026 report;

And Further That the Council of the County of Frontenac approve the Draft Frontenac County Strategic Plan 2023-2026 attached to this report as Appendix A as amended to move Paramedic Services up to Priority 1.

Carried

Motions 129-23 and 130-23 were considered respectively at this time.

(Please refer to page 12)

- c) **2023-068
K&P Trail
Elbow Creek Bridge Replacement Update**

Motion #: 128-23 Moved By: Councillor Gowdy
Seconded By: Councillor Leonard

Be It Resolved That Council authorize the Warden and Clerk to enter into a contribution agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge.

And Further That Council authorize the Warden and Clerk to execute any agreements associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application.

Carried

The below motions (clauses d) and e)) were considered after clause b)

Warden Vandewal exited the meeting at 11:48 a.m.

Councillor Leonard exited the meeting at 11:48 a.m.

**f) 2023-075
K&P Trail
Land Conveyance and Transactions with North Frontenac**

Motion #: 131-23 Moved By: Councillor Saunders
Seconded By: Councillor Gowdy

Be It Resolved That the Warden and Clerk be authorized to enter into an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00);

And Further That the County Clerk is hereby further authorized to execute all closing documents as may be required in order to complete the subject transaction, and to do all other things as may be reasonably be required to close and complete the foregoing transaction;

And Further That staff work with the Township of North Frontenac to establish an Agreement with use of identified road allowances outlining the responsibilities of each party for the trail and road management when the two uses intersect.

Carried

Information Reports from the Chief Administrative Officer

- a) **2023-067
Corporate Services
2022 Reserve and Reserve Funds**
- b) **2023-070
Corporate Services
2023 Accessibility for Ontarians with Disabilities (AODA) Compliance
Audit**
- c) **2023-071
Frontenac Paramedics
Partial Refresh of the Paramedic Services 2019 Situational Overview
Report**

Reports from Advisory Committees of County Council

Return to Council

Motion #: 132-23 Moved By: Councillor Leonard
Seconded By: Councillor Fowler

That Council revert from Committee of the Whole Council, to Council with the Deputy Warden remaining in the Chair.

Carried

- launch of SEOPAF
[Distributed to Members of County Council May 26, 2023]
- k) From the EOWC regarding a Resolution in support of SEOPAF
[Distributed to Members of County Council May 26, 2023]
 - l) From the EOWC regarding New Releases of Partial Refresh of the
Paramedic Services 2019 Situational Overview Report
[Distributed to Members of County Council May 26, 2023]
 - m) From the Municipality of West Grey regarding a resolution supporting
School Bus Stop Arm Cameras
[Distributed to Members of County Council May 26, 2023]
 - n) Appendices EOWC Frontentac Paramedics
[Distributed to Members of County Council June 2, 2023]
 - o) From Lanark County regarding a letter of support for legislative measures
to help first responders from violence
[Distributed to Members of County Council June 2, 2023]
 - p) From the Hon. Jim Karygiannis regarding the Opiod Crisis in our
Communities
[Distributed to Members of County Council June 2, 2023]
 - q) From the Town of Fort Erie providing its letter to Minister Clark regarding
protection of privacy under the Elections Act
[Distributed to Members of County Council June 2, 2023]
 - r) From the Town of Fort Erie providing its letter to Minister Mulroney
regarding Highway Traffic Act Amendments
[Distributed to Members of County Council June 2, 2023]
 - s) From the Town of Fort Erie providing its letter to Premiere Ford regarding
changes to the PPS
[Distributed to Members of County Council June 2, 2023]
 - t) From the Town of Plympton-Wyoming regarding a Resolution for Tweed
regardubg Bell-Hydro Infrastructure
[Distributed to Members of County Council June 2, 2023]
 - u) From the Town of Newmarket regarding a resolution stopping the
Harassement of local leaders
[Distributed to Members of County Council June 9, 2023]
 - v) From the town of Parry Sound regarding a resolution to reinstate legislation
to permit retention of tax sale proceeds
[Distributed to Members of County Council June 16, 2023]
 - w) From the Town of Parry Sound regarding a resolution for additional
resources to combat opioid, mental health and homelessness
[Distributed to Members of County Council June 16, 2023]

Other Business

of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT)

Proposed By-law No. 2023-029]

- e) To Authorize an Application to Approve the expropriation of land
[Proposed By-law No. 2023-030]
- f) To Authorize an Application to Approve the expropriation of land
[Proposed By-law No. 2023-031]
- g) To Authorize an Application to Approve the expropriation of land
[Proposed By-law No. 2023-032]
- h) To Authorize an Application to Approve the expropriation of land
[Proposed By-law No. 2023-033]
- i) To authorize the Warden and Clerk to execute an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00).
[Proposed By-law No. 2023-034]
- j) To confirm all actions and proceedings of County Council on June 21, 2023
[Proposed By-law No. 2023-035]

Adjournment

Motion #: 136-23 Moved By: Councillor Saunders
Seconded By: Councillor Gowdy

That the meeting hereby adjourn at 11:57 a.m.

Carried

Ron Vandewal, Warden

Jannette Amini, Clerk

Administrative Report

July 19, 2023
Report 2023-07



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CAO Schedule – July

- Planning and Economic Development Committee Meeting – July 5th
- EOWC Wardens' Caucus Meeting – July 13th & 14th
- Bi-Weekly Joint Administrative Facility Meeting – July 4th & July 18th
- County of Frontenac New Hire Orientation – July 17th
- Frontenac County Council – July 19th
- Attendance Review Committee – July 19th
- Succession Planning Update Meeting – July 19th
- Old House Staff Meeting - July 20th
- United Way Touchbase Meeting – July 20th
- Joint Frontenac CAOs Meeting – July 24th
- EOWC LTC Working Group Meeting – July 25th
- EOWC Housing Meeting – July 26th



FRONTENAC

Update – EOWC and EOLC

- EOWC
- Cobourg
 - **Wardens’ Caucus Meeting**
 - July 13th & July 14th
 - 7 in 7 Housing Business Case
 - PEC Tribunal Decision re LTC
 - **EOWC LTC Working Group Meeting**
 - July 25th
- EOLC Regular Board Meeting
 - July 6th



FRONTENAC

AMO Communications

- Please complete this [six-minute survey](#) on AMO's brand and digital communications. Help AMO shape our future brand and member engagement!

AMO has issued a call for expression of interests for building the AMO 2024 list of nominees for the Municipal Property Assessment Corporation (MPAC) Board of Directors. Application deadline has been extended - [apply now](#).

Federal Matters

- Learn more about the [Housing Accelerator Fund](#) by attending a virtual information webinar on July 13 or 18. Applications are due August 18.



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AMO Communications (2)

Eyes on Events

- AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.
- We are offering a number of training opportunities focused on both the fundamentals of land use planning and strategic decision making at this years conference, Saturday, August 19 and Sunday, August 20. [Register today](#) for one of the limited spots.
- Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today](#).



FRONTENAC

AMO Communications (3)

Eyes on Events (2)

- Understanding your role and responsibilities as an elected official when it comes to [Human Rights & Equity](#) is critical. This training examines your legislative responsibilities and understanding what equity means and how it can be implemented. [Register today](#) to build your knowledge in these complex areas.
- Join Local Authority Services (LAS) and Intact Public Entities (IPE) in discussion on Navigating the Road to Resilience in examination of critical municipal risk issues such as climate resiliency, cyber security, risk data management and more. [Register today](#) as space is limited. Deadline to Register: September 27.
- The AMO and Local Authority Services (LAS) are pleased to be hosting the 2023 Municipal Energy Symposium on November 2- 3 at the Novotel Centre Toronto. [Registration](#) is now open. Space is limited.



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Howe Island Ferry – 2nd Quarter Report

Second Quarter Report – 2 Year Comparison

Small Vehicle	Large Vehicle	Bikes	Passengers	Vehicles Left	Voyages
2023					
49,032	1390	268	74103	4885	12307
2022					
51,838	2340	362	78163	3234	12354



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Howe Island Ferry – 2nd Quarter Report (2)

Scheduled Shutdowns	Unscheduled Shutdowns	Other Activities
2023		
8	1	The following recorded: 19 days - Township Ferry was away at Drydock. Numerous Contractors working on different jobs travelling. Agricultural Drainage Crew working on Island.
2022		
7	3	The following recorded: Numerous Contractors working on Island. Township Crews travelling from Wolfe Island to Howe Island. Township Contractors travelling to the Island to work.



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Howe Island Ferry – 2nd Quarter Report (3)

1. Small Vehicles are down - 2806
2. Large Vehicles are down - 950
3. Bikes are down - 94
4. Passengers are down by - 4060
5. Voyages are down by - 47 trips

The following reflects the numbers of voyages:

Month	2023	2022	Difference
April	3952	3868	Up 84 trips from last year
May	4029	4126	Down 97 trips from last year
June	4326	4360	Down 34 trips from last year



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Howe Island Ferry – 2nd Quarter Report (3) – Left behind Vehicles are up by 1651

The Vehicles left were due to some of the following:

- I. The Howe Islander (Township Ferry) was away for 12 days in April creating extra traffic for the Big Vessel. The Frontenac Howe Islander left 674 vehicles behind during this time out of the 746 total vehicles for the month of April.
- II. The Howe Islander (Township Ferry) was away for 7 days in May creating extra traffic for the Big Vessel. The Frontenac Howe Islander left 1193 vehicles behind during this time out of the 2872 total vehicles for the month of May.
- III. Heavy Equipment moving back and forth to the Island during the month of May for Agricultural purposes.
- IV. Reduced Township Ferry hours of operation.



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Administrative Building Redevelopment

Administrative Building Redevelopment update as of July 15, 2023

A bi-weekly progress meeting between County Administration, Cataraqui Regional Conservation Authority, Colbourne & Kembel, Architects Inc., and Emmons & Mitchell Construction limited representatives to discuss the construction progress

- [Click to watch the Administrative Building Redevelopment Video](#)



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East Addition Renovation





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Frontenac Paramedic Base Development 2069 Battersea Road





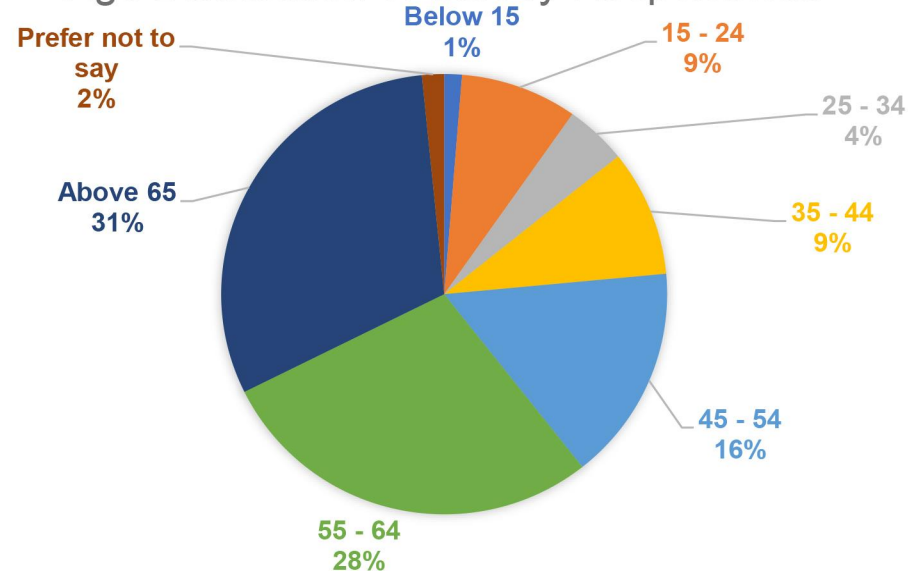
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2023-2026 Council Strategic Planning updates

Public Consultation

- 703 survey responses collected as of 15 May.
- Public survey collection extended past May 8 to gather more responses from underrepresented 15-24 age demographic.

Age Distribution of Survey Respondents





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2023-2026 Council Strategic Planning updates (2)

Strategic Plan Development

- County, Township, and City of Kingston senior staff leadership one-one interviews with consultant completed.
- Draft County Strategic Plan and presentation anticipated from Explorer Solutions in June.
- Final report submission and presentation anticipated in July.



FRONTENAC

Human Resources Update

- **Recruitment**
 - 263 postings YTD July 17th
 - Occupational Health Nurse – Breanne Marshall commences August 21st
 - ADOC IPAC Payton Hunt – commences August 8th

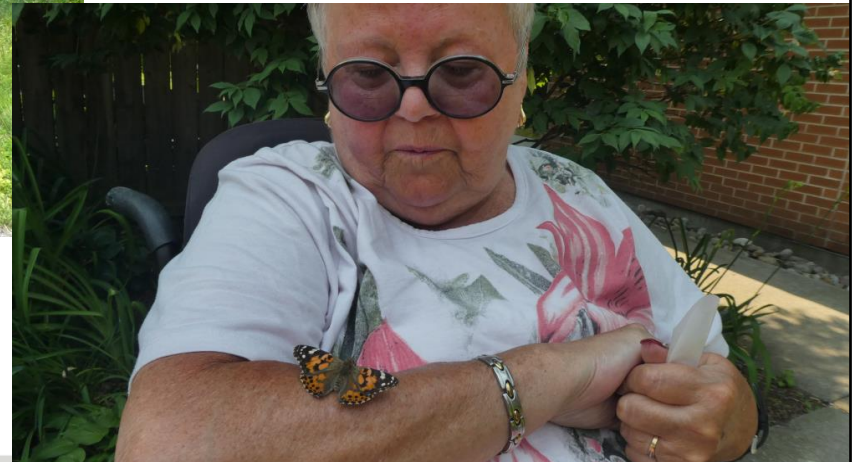
- **Labour Relations**
 - CUPE 2290 – interest arbitration date November 10th; additional day of bargaining set for October 2nd
 - Arbitration – OPSEU family status for July 17th - withdrawn

- **HRIS**
 - Training (skills, education, and certificates) go live end of July
 - Labour Relations (grievances/discipline) [now live](#)
 - Onboarding now live
 - Document management and the message panel [now live](#)
 - Performance Management and Succession Management remain in testing
 - StarGarden working on revisions to scheduling module

- **Miscellaneous**
 - Bonnie Carter retirement – Fairmount Auditorium – August 31; 1-3 p.m.

Fairmount Home Update

On June 26, Fairmount Home hosted its annual Butterfly Release to honour lives of our residents who have passed during the year.



Fairmount Home Update 2

On July 11, Residents' Council planted two dwarf lilac trees to honour residents and staff for standing strong together during the pandemic





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Engagement & Communications Update, June 2023



The most engaged-with social media post in June by a huge margin was a post and set of pictures showing the Wolfe Islanders III and IV together at Kingston. This one seemed to resonate with audiences because it illustrates the size difference between the two vessels.

Website Pageviews

FrontenacCounty.ca	22,358
VisitFrontenac.ca	17,817
FrontenacMaps.ca	8,991
EngageFrontenac.ca	3,000

Social Media Engagement

County Facebook & Instagram	12,468
County Twitter	226
County Youtube	730
FPS Twitter	1,198
Visit Frontenac Facebook & Instagram	3,032
Visit Frontenac Twitter	1
Fairmount Facebook	3,303
K&P Trail Twitter	2
K&P Trail Facebook Group	2,155
H.I. Ferry Twitter	1,118

Total engagements in June	76,399
Change from May 2022	18%
Change from April 2023	24%



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Engagement & Communications Update, June, 2023

Highlights:

Top-performing material:

- Social posts from June 22 showing construction on the new Frontenac Paramedics base.
- Frontenac Paramedics Ride for Pride, June 28, performed very well on social and was covered in media.
- Fairmount Home Butterfly Release ceremony performed well on the County Youtube channel.

Upcoming, ongoing comms work:

- Fairmount Home recruitment campaign
- Paramedics ride-along
- Wolfe Island ferry project comms ctee.
- Neighbours Saving Neighbours
- Queen's joint comms enforcement ctee.
- FLA/OHT comms ctee.





FRONTENAC

Planning Department Update

- **Provincial Policy Statement (PPS) and Natural Heritage Policies**

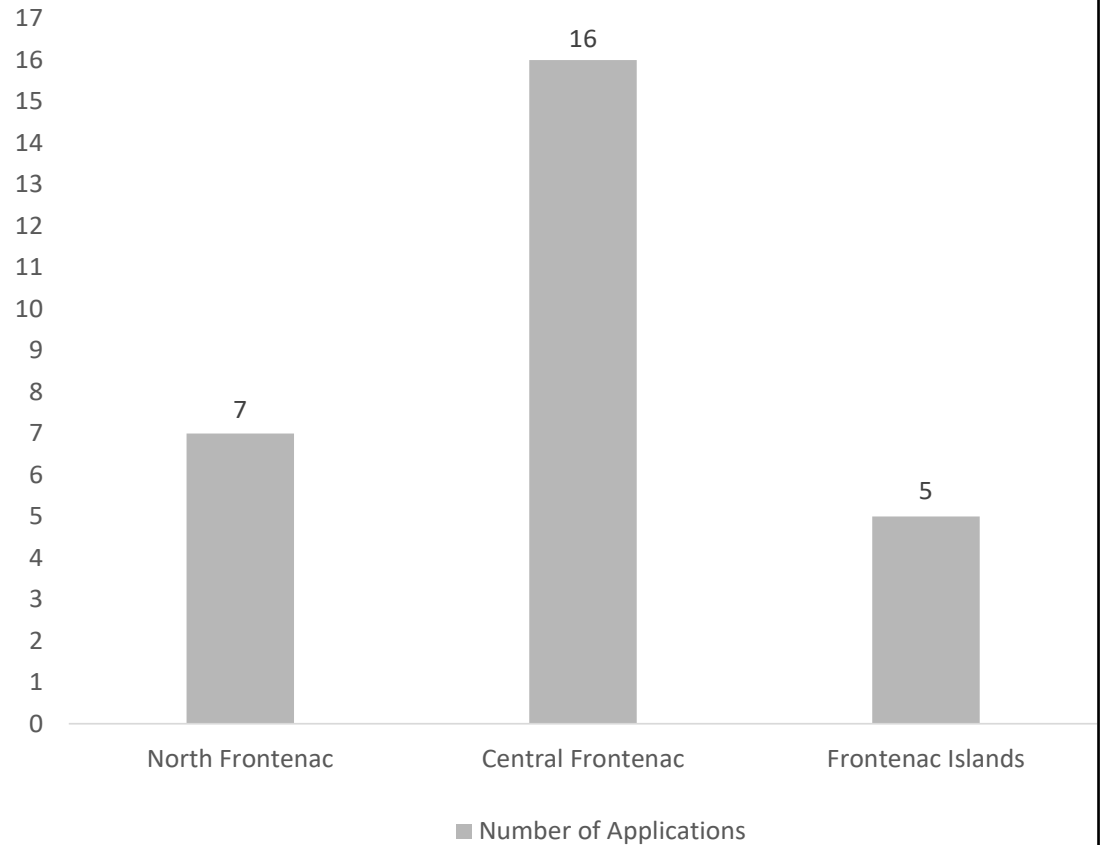
In April, the Province released a new draft PPS, excluding natural heritage policies. On June 16, the Province released the natural heritage policies and related definitions. The commenting period on the draft PPS closes on August 4. County staff had previously provided County Council with a summary and recommended comments on the draft PPS. Additional information and comments specific to the natural heritage policies are being presented to Council at the July meeting.

- **Natural Heritage Consultant**

County planning staff have been working with the CAOs and planning staff at each of the townships to prepare a Request for Proposals (RFP) to obtain the services of a consultant to undertake natural heritage reviews of planning applications and environmental impact studies. This service is a temporary measure to address the fact that Bill 23 prevents the conservation authorities from providing this service. The RFP closed on July 12th and 9 proposals were received. Staff at the County and the townships are reviewing the proposals and plan to have a consultant on retainer by the end of the month.

Planning Application Update (June & July) - Townships

- Application numbers for June and July continue to be high for Central Frontenac.
- Staff continue to receive a steady volume of development inquiries and applications for all three townships and anticipate that these numbers will continue through to this fall.





FRONTENAC

Economic Development Update



Open Farms Days

September 1 – October 15

The new event website will launch on August 2 with a marketing campaign to support the various events, workshops, markets and other experiences that will take place this year.

UPCOMING OPEN FARM DAYS EVENTS



FARMING EXPERIENCE

Loughborough Heritage Orchard

16/09/2023 | 3:00 pm

September 16 is the official opening of our organic apple orchard's U-Pick Season. Come stroll amongst our 80 year old...

[VIEW EVENT >](#)



COMMUNITY EVENTS

Frontenac County Plowing Match

10/09/2023 | 10 a.m. to 3 p.m.

Come meet the members of Frontenac County Plowman's Association. Watch plowmen compete in the skills of plowing to achieve the...

[VIEW EVENT >](#)



COMMUNITY EVENTS, FARMING EXPERIENCE

Kingston Area Seed System Initiative

No Event Date | No Event Time

Visit our seed-saving gardens at Lakeside Community Garden (corner of Front Road and Days Road, Kingston) and learn about saving...

[VIEW EVENT >](#)



Report 2023-088

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Susan Brant, Administrator, Fairmount Home
Date of meeting: July 19, 2023
Re: **Fairmount Home – CARF Accreditation**

Recommendation

This report is for information purposes only.

Background

Fairmount Home's (Fairmount) CARF accreditation expired June 30, 2023. The CARF surveyors completed the accreditation review on April 27, 2023 and April 28, 2023.

CARF accreditation involves demonstrating conformance to the applicable CARF standards, evidenced through observable practices, verifiable results over time, and comprehensive supporting documentation. The survey of Fairmount Home and its services and programs consisted of the following activities:

- Interviews with Fairmount's leadership and staff including shared services such as Financial Services, Human Resources, Information Systems, Continuous Improvement and Legislative Services.
- Interviews with residents, families/substitute decision makers, Residents' Council and Family Council.
- Direct observation of the home's operations and service delivery practices.
- Review of the home's documents, which may include policies; plans; written procedures; governing documents such as bylaws; financial statements; and other documents necessary to determine conformance to standards.

- Review of documents related to program/service design, delivery, outcomes, and improvements, such as program descriptions, records of services provided, documentation of review of program resources and service conducted and program evaluations.
- Review of records of current and former persons served.

The Ministry of Long-Term Care (MLTC) was notified of the three-year accreditation to ensure the Quality Attainment Premium (QAP) funding continues to support the home.

Comment

On June 15, 2023, Fairmount was notified that CARF accreditation was issued based on the recent survey. Fairmount received the Three-Year Accreditation, which is the maximum duration for accreditation with CARF. The accreditation, as a Person-Centred Long-Term Care Community, is effective until November 30, 2025. CARF's letter to the Administrator reads, "This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to the standards".

The CARF Accreditation Report is attached as appendix A and is intended to support continuous quality improvements for Fairmount's programs and services. The report outlines thirteen standards related to the care and services provided that met or exceeded the CARF standards. The report also identified nine strengths, three consultations and six recommendations. Quality Improvement Plans (QIP) will be prepared for the recommendations and submitted within 90 days to ensure accreditation is retained. The following is a summary of the recommendations:

- Strategic Planning
 - Standard 1.C.2.d. & e. – While the organization has developed a solid strategic plan that is specific to the organization and outlines a number of key strategic directions, the plan is not reviewed on an annual basis or updated. The organization is urged to implement a strategic plan that is reviewed at least annually for relevance and updated as needed.
- Workforce Development and Management
 - Standard 1.I.7.e. – While the organization has a policy that outlines the process and frequency for conducting performance appraisals and has developed a solid tool for performance appraisals, it was noted that not all employees received a performance appraisal within the guidelines outlined in the policies. The organization should implement written procedures for performance appraisal that address timeframes/frequencies related to the performance appraisal.
- Technology

- Standard 1.J.5.a.-c.(2) – While the organization is planning to implement formal cybersecurity training in 2023, there was no evidence that this training was provided to personnel on a regular basis prior to this year. The organization should provide documented training to personnel on cybersecurity and on the technology used in performance of their job duties, including initial training and ongoing training.
- Accessibility
 - Standard 1.L.2.a. - c. – While the County of Frontenac develops an accessibility plan, there was no evidence of an accessibility plan specifically for Fairmount Home. The organization should implement an accessibility plan that includes, for all identified barriers, actions to be taken and timelines. The plan should be reviewed at least annually for relevance, including progress made in the removal of identified barriers and areas needing improvement, and be updated as needed.
- Program/Service Structure
 - Standard 2.A.10.e. – The organization has a number of admission documents that are signed by the person served or substitute decision maker. However, the admission agreement does not cover all of the elements contained in the standard. It is recommended that the organization include refund policies in the written agreement.
- Care Process for Specific Diagnostic Categories
 - Standard 2.C.6.c. – d. – There is no evidence of education provided to volunteers that addresses post-incident debriefing opportunities and therapeutic approaches to behaviour. It is recommended that Fairmount Home provide documented competency-based training to volunteers that includes post-incident debriefing opportunities and a therapeutic approach to behaviour. As part of this approach, the organization might consider using elements of evidence-based dementia training resources for volunteers.

The CARF Benchmarking Data report for Fairmount is also attached as appendix B. The report benchmarks Fairmount's conformance to the standards against comparison groups including organizations in aging services, government entities, Ontario, and organizations with a similar number of staff and persons served. The report provides benchmarks (mean % of conformance) for each section of the quality framework. Fairmount's percent of conformance was no less than 89.6% in each section.

Thank you to Fairmount and County staff for their continued dedication to quality improvement, which was evident in the accreditation survey and results.

Strategic Priority Implications

Continuing County Priorities: Continually improve customer and financial services

Financial Implications

The MLTC was notified of the accreditation award, so the QAP funding will continue without interruption. Currently, the QAP funding is \$0.37 per approved bed per day, which is \$17,286 per annum.

Organizations, Departments and Individuals Consulted and/or Affected

CARF Canada

Fairmount residents, staff, volunteers, family members, community partners

County of Frontenac staff



Report 2023-091

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Susan Brant, Administrator
Date of meeting: July 19, 2023
Re: **Fairmount Home – Quarterly Update Activity Report**

Recommendation

This report is for information purposes only.

Background

The following information is an update regarding the activities at Fairmount Home (“Fairmount”) from April 1, 2023, to June 30, 2023, as well as significant updates in July 2023.

Comment

Ministry of Long-Term Care

During the period, there were six critical incidents logged with the Ministry of Long-Term Care (MLTC). Two of the critical incidents were related to a resident falling with an injury, two of the critical incidents were related to alleged resident to resident abuse and two critical incidents were related to internet outages caused by external theft of copper wiring on Battersea Road again.

A MLTC inspection was conducted on June 28, 2023 – July 4, 2023, in relation to the two critical incidents for a resident falling with an injury mentioned in the paragraph above. There were no findings with respect to the inspection.

The public versions of the reports are posted at Fairmount for public review. The Ministry of Health and Long-Term Care publishes the [Reports on Long-Term Care Homes](#) on its website.

Thank you to the management and staff who were diligent in managing the incidents and who worked professionally with the Ministry Inspectors. The legislated reporting was completed as required to Ministries including the MLTC and Ministry of Labour.

Public Health Inspection

KFL&A Public Health conducted a routine inspection on June 12, 2023 in the café, main kitchen, and serveries. There were no violations. Thank you to the management and staff who work professionally with the public health inspector. The [Food Establishment and Restaurant Reports](#) are posted on its website.

Sustainability Implications

Not applicable

Strategic Priority Implications

Not applicable

Organizations, Departments and Individuals Consulted and/or Affected

Fairmount Home Management Team



Report 2023-090

Council Recommend Report

To: Warden and Members of County Council

From: Kelly Pender, Chief Administrative Officer

Prepared by: Dmitry Kurylovich, Community Planner

Date of meeting: July 19, 2023

Re: **Planning and Economic Development – Summary of Proposed Changes to the Natural Heritage Policies of the Provincial Policy Statement/Provincial Planning Statement.**

Recommendation

Be It Resolved That Council receives for information the Administrative Report entitled “Summary of Proposed Changes to the Natural Heritage Policies of the Provincial Policy Statement/Provincial Planning Statement; and,

That Council direct the Clerk to submit comments about the proposed changes as outlined in Appendix A of this report to the Province through the Environmental Registry of Ontario.

Background

On April 6, 2023, the Province of Ontario announced changes to the Provincial Policy Statement, 2020 and asked interested parties to provide input through the Environmental Review of Ontario (ERO) Posting Number 019-6813. When these changes were initially announced, the Natural Heritage policies, including all definitions, were omitted from the document. On May 17, 2023, County planning staff delivered an information report (Report Number 2023-065) that outlined the changes proposed by the revised PPS as well as changes to the *Planning Act* proposed by Bill 97. In that report, planning staff noted that once the natural heritage policies were available, that another information report would be prepared for Council’s consideration.

On June 16, 2023, the Province revised the proposed PPS policies to include natural heritage policies and related definitions. The commenting period for ERO Posting Number 019-6813 was also extended to August 4, 2023.

To summarize, the proposed natural heritage policies and definitions in the proposed new Provincial Planning Statement have remained largely unchanged from PPS 2020. Some minor changes and important considerations are discussed below.

Comment

Natural Heritage Policies

Policies have been moved to a different Section of the PPS, but no actual policy or wording changes have been made to the policies compared to PPS 2020.

Definition of Natural Heritage Features and Areas

The reference to habitat of endangered and threatened species has been removed from the definition of Natural Heritage Features and Areas and are now separately defined. Habitat of endangered and threatened species are still regulated and protected by Section 2 of the *Endangered Species Act, 2007*.

Definition of Wetlands

Since wetlands are typically evaluated based on criteria that includes hydrogeological connection, presence of certain species of plants and animals, and overall function within an ecosystem, the changes to the definition will have no impact on protection of wetlands.

Additional language has been added to clarify that lands that are periodically soaked or are being used for agricultural purposes which no longer exhibit wetland characteristics are not wetlands.

References to Evaluation Criteria Under the Definition of “Significant”

Under the definition of Significant, the reference to the Ministry of Natural Resources and Forestry has been removed in the context of evaluation criteria and procedures for identifying provincially significant wetlands and Areas of Natural and Scientific Interest. The definition now more broadly refers to evaluation criteria and procedures without identifying a specific ministry.

Although this change is minor, it signifies that evaluation criteria and procedures for evaluation of significant wetlands could now originate from sources other than the Ministry of Natural Resources and Forestry, a ministry that has traditionally been involved in developing policies surrounding the management of wetlands. At this point it is difficult to evaluate and speculate the future impact of this change, however staff will continue to monitor changes to best practice documentation and criteria that the province publishes. Any significant or concerning changes will be brought back to Council.

Financial Implications

No immediate financial implications.

Organizations, Departments and Individuals Consulted and/or Affected

County of Frontenac
Township of North Frontenac
Township of Central Frontenac
Township of South Frontenac
Township of Frontenac Islands

Attachments:

Appendix 1 – County Response to Changes to the Natural Heritage Policy Changes
(ERO 019-6813)

Appendix 1: Recommended Responses to ERO Postings.

County Response to Changes to the Natural Heritage Policy Changes (ERO 019-6813)

Frontenac County is fortunate to have hundreds of lakes, rivers, and wetlands covering its geography, including pristine lakes on the Canadian Shield, Lake Ontario and the Saint Lawrence River waterbodies surrounding Wolfe and Howe Islands, as well as the southern section of the Rideau Canal National Historic Site and UNESCO World Heritage Site, Areas of Natural and Scientific Interest, and numerous local and provincially significant wetlands. These features form the backbone of the County's economy and cultural identity. The County takes pride and responsibility in ensuring that these features are managed in a sound and sustainable manner.

The County is pleased to see that the Natural Heritage Policies of the Provincial Planning Statement remain largely unchanged from PPS 2020. The County notes that under the definition of "Significant", the reference to the Ministry of Natural Resources and Forestry has been removed in the context of evaluation criteria and procedures for identifying provincially significant wetlands and Areas of Natural and Scientific Interest.

The County urges the Province to ensure that all changes to evaluation criteria and procedures continue to be based on best practices, modern science, and be subject to public consultation.



Report 2023-082

Council Recommend Report

To: Warden and Council of the County of Frontenac
From: Kelly Pender, Chief Administrative Officer
Prepared by: Alex Lemieux, Director of Corporate Services/Treasurer
Date of meeting: July 19, 2023
Re: **Corporate Services – Loan Application to Ontario
Infrastructure and Lands Corporation**

Recommendation

Be It Resolved That the Corporate Services – New Loan Application to Ontario Infrastructure and Lands Corporation report be received;

And Further That Council of the County of Frontenac pass a by-law later in the meeting authorizing the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the “municipality”); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC.

Background

On June 8, 2022, Council authorized the Warden and Clerk to enter into an agreement with Emmons & Mitchell Construction (2000) Ltd for the Renovations & Additions for a Joint Admin Facility for the County of Frontenac and Cataraqui Regional Conservation Authority in the amount of Four Million, Four Hundred and Ninety Thousand (\$4,490,000.00), subject to the approval by the Cataraqui Region Conservation Authority (CRCA).

On June 15, 2022, both the County of Frontenac and Cataraqui Conservation endorsed recommendations to continue its participation in the Joint Administration Facility project.

Outlined in Report 2022-078 dated July 19, 2022, Council passed a by-law to enter into a Rate Letter of Agreement with OILC to borrow up to \$2,500,000. The tendered amount for construction was \$4,490,000 and the anticipated occupancy date was July 2023. The loan agreement was fully executed on September 9, 2022, and borrowing was required to be complete within one year of execution. The \$2,500,000 amount was chosen in line

with our capital forecast policy to borrow 50% on building projects, and to give some margin in the event of change orders of cost overruns.

Comments

As of July 7, 2023, the tendered price including approved change orders is \$5,335,384. There are contemplated change orders in development which have not been costed or approved which would increase the total price further.

Based on the original application, the County would be required to borrow funds prior to completion of the project and less than 50% of the value of construction. Proceeds of the loan to fund short-term cash flow is not a concern for the County. It is not possible to amend an application to borrow more than originally requested, and should Council wish to borrow a higher amount, a new application would need to be submitted.

Council has two options to consider which are outlined below:

1. Status Quo - Borrow \$2,500,000 based on original application

- No action required with regards to recommendation above
- Council would have to call a special meeting before September 2, 2023 to pass a by-law to enter into debenture agreement with OILC
- Borrowing rate would be locked in one week prior to the Council meeting date
- Interest payments would begin as of the date of debenture issue

2. Submit a new application to borrow up to \$4,000,000

- Council would be required to pass a new by-law to enter into a Rate Offer Letter Agreement with OILC
- Staff would finalize application with OILC – The approval process generally takes 3 to 4 weeks
- Borrowing could occur at any time within one year of approval
- The recommended application amount is for up to \$4,000,000 to provide a sufficient buffer to avoid having to reapply again. The application amount is the maximum limit and can be reduced at time of borrowing, but not increased.
- Similar to above, the borrowing rate would be locked in one week prior to the Council meeting date and Council would need to pass a by-law to enter into a debenture agreement. The timing could likely be coordinated to fall in line with a regular Council meeting.

Staff reached out to TD Bank and OILC for pricing on a fixed rate 20-year debenture to borrow \$2,500,000 in June 2022. OILC offered the lowest Interest rate of the two

financing institutions. The indicative rate as of June 29, 2022 through Infrastructure Ontario was 4.66% on a fixed 20-year loan,

As part of the application for a loan with OILC, a by-law is required to approve the submission of an application for the long-term financing for the Administrative Building Redesign. The recommendation from staff is to pass the by-law later in the meeting. This by-law does not require the County to enter into a borrowing agreement immediately and would allow the County to borrow funds within the next 12 months.

Financial Implications

There are no immediate financial implications with the submission of the application to provide authorization to enter into a long-term borrowing by-law with OILC. The subsequent financial implications would come later after Council entered into a debenture agreement with OILC.

As outlined in Report 2022-078, the indicative rate last year was 4.66%. There has been little change since then with the indicative 20-year borrowing rate standing at 4.69% as of July 7, 2023.

CRCA's portion is assumed to be fully financed, with their lease payment based on a total square footage of 31.8% representing their cost of construction, net of any costs to remedy pre-existing conditions for which the County had a legal obligation (i.e. asbestos). Assuming borrowing of \$3,000,000, annual payments for the County would be \$237,206 for the duration of the agreement beyond 2024 which would be offset by lease payments from CRCA of \$129,283.

If the County was to borrow \$2,500,000 in September 2023, the County would incur \$65,123 in debenture payments with no offset from rent revenue in 2023. Since CRCA's portion is assumed to be fully financed, there would be no change to the CRCA rent recovery with either option.

Strategic Priorities Implications

Priority 2 Explore new funding sources and invest wisely in critical long-term infrastructure.

- 2.1 To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

- 2.4 Finalize plans and financing to replace/construct/renovate aging County buildings now used for administration services (through a shared administrative facility if possible).

Organizations, Departments and Individuals Consulted and/or Affected

Cataraqui Region Conservation Authority
Infrastructure Ontario



Report 2023-081

Council Recommend Report

To: Warden and Members of County Council
From: Kelly J. Pender, Chief Administrative Officer
Prepared by: Joe Gallivan, Director, Planning & Economic Development
Date of meeting: July 19, 2023
Re: **Planning & Economic Development – New Capital Purchase of a Fleet Vehicle**

Recommendation

Be It Resolved That the Council of the County of Frontenac receive the report “Planning & Economic Development – New Capital Purchase of a Fleet Vehicle”;

And Further That the Council of the County of Frontenac approve the purchase of a new fleet vehicle for Planning & Economic Development;

And Further That Council authorize the use of the Capital Replacement Reserve in 2023 to offset the cost of the vehicle.

Background

The Planning & Economic Development Department maintains a fleet of four vehicles for travel across the County:

- 2009 Ford Escape
- 2010 Toyota Highlander
- 2013 Smart Car
- 2016 Ford Explorer

The 2009 and 2010 vehicles were previously used by Frontenac Paramedic Services before being transferred/purchased by Planning & Economic Development.

The vehicles are used not only by the Planning & Economic Development Department, but also used extensively by the GIS Group for their field work with respect to civic addressing and drone flights. The vehicles, when not required by Planning and Economic Development staff, are also used by Corporate Services staff.

Comment

The costs of maintaining the 2009 Escape and the 2010 Highlander that have been used by the County for the past fourteen years, and the need to keep these vehicles safe and roadworthy, has increased in the past two years due to general wear and tear as they have aged, and have required replacement parts for such items as brakes, ball joints, struts, and batteries. The maintenance costs are expected to increase further in the next year or two. Staff recommend that Council support the purchase of a new vehicle at this time to replace the Ford Escape rather than in 2024 so that a new vehicle can be added to the fleet prior to the Winter.

Financial Implications

The purchase price of a new vehicle is estimated to be \$45,000. The new vehicle will need to be either a 4X4 or an all-wheel drive due to the need to travel on many private (cottage) roads for site visits for planning applications as well as Winter driving.

The vehicle was planned to be replaced in 2024. Given the condition of the vehicle in question, staff recommend that the vehicle be replaced, and that the offsetting contribution from the Capital Replacement Reserve be accelerated into 2023.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer



Report 2023-084

Council Recommend Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: July 19, 2023
Re: **Office of the Chief Administrative Officer – Appointment of an Integrity Commissioner for the County of Frontenac**

Recommendation

Be It Resolved That Cunningham, Swan, Carty, Little & Bonham LLP (led by Tony Fleming) be appointed as the Integrity Commissioner for the County of Frontenac;

And Further That the Clerk be directed to bring forward later in the meeting the necessary appointment by-law for Councils consideration;

And Further That the Warden and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham LLP for the provision of services of an Integrity Commissioner;

And Further That a copy of this resolution be circulated to all member municipalities in Frontenac County.

Background

Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016 amended the *Municipal Act, 2001* and the *Municipal Conflict of Interest Act*. A new subsection 223.3 (1.1) of the *Municipal Act* now requires municipalities in Ontario to appoint an Integrity Commissioner for both council and its boards.

In 2018, the County of Frontenac began the procurement process inclusive of its lower tier municipalities to retain and appoint a Joint Integrity Commissioner. Through this process, County Council appointed the law firm of Aird Berlis, with the team being led by John Mascarin, as Integrity Commissioner. The term of the contract was set to expire September 30, 2022 but included a renewal clause to extend the contract annually.

In June, 2022, County Council authorized the County of Frontenac to exercise its option to continue the services of Aird & Berlis as Integrity Commission for an additional one-year term, which expires September 30, 2023

Comment

With the contract set to expire at the end of September 2023, the County of Frontenac issued a Request for Quotations (RFQ) for the services of an Integrity Commissioner on May 1, 2023 with a closing date of May 30, 2023. Included in the County RFQ were the four member municipalities of the Townships of North, Central and South Frontenac and Frontenac Islands.

The County received 3 RFQ submissions which were reviewed by the Evaluation Committee comprised of the Frontenac Clerk's Group. Each submission was evaluated against the criteria set out in section 4.1 of the RFQ, as follows:

4.1 Proposal Evaluations will be carried out based on the following criteria:

Best Value Evaluation Criteria	Weighted Score
Individual/Company Profile	5
Demonstrated Related Experience	40
Approach and Methodology	15
Integrity Individual/ Team	10
Integrity Individual/team's approach to a regional Integrity Commissioner	
Cost Factor – Tender Form (Separate Envelope)	30
Total	100

A review of the proposals was undertaken by the group in accordance with the evaluation criteria, including an Interview component with all 3 of the submissions.

After the evaluation process was complete, Cunningham, Swan, Carty, Little & Bonham LLP was the proponent with the highest total score. The team will be led by Tony Fleming, who brings a wealth of knowledge both from a legal and municipal perspective has XX years of municipal experience. The firm is local, located in Kingston, and their clear, concise proposal demonstrated with strong familiarity of the joint model for the delivery of Integrity Commissioner services. The proposal was clear, concise and The evaluation committee the group is confident in the teams Cunningham, Swan, Carty,

Commented [AL1]: Can that be reworded as something for quantitative like, "who has XX years of municipal legal experience" if we have it? I'm guessing that may be in the bio with the RFP submission?

| Little & Bonham LLP's abilities based on experience and extensive knowledge on various topics. In addition, the informal complaints system approach versus immediate investigation is very desirable.

The County's current contract with Aird Berlis expires September 30, 2023. It is the recommendation that the By-law being brought forward later in the meeting come into force October 1, 2023 and that staff proceed with an agreement with Cunningham, Swan, Carty, Little & Bonham LLP.

Clerks in the respective local municipalities have indicated that they will be or have brought similar reports recommending the appointment of Cunningham, Swan, Carty, Little & Bonham LLP, with Tony Fleming as the lead, for IC commissioner contracts, to commence October 1, 2023.

Strategic Priorities Implications

Financial Implications

The 2023 County Governance Budget includes \$10K for Integrity Commissioner services. Cunningham, Swan, Carty, Little & Bonham LLP does not require a retainer fee; however, there will be ongoing budget needs for the costs of investigations, reports and information provided to members which will be charged at \$295 + H.S.T. per hour plus any required travel costs.

Each local municipality would be responsible for all costs associated with investigations in their local municipality.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer
Tara Mieske, Clerk, Township of North Frontenac
Cathy McMunn, Clerk/Administrator, Township of Central Frontenac
James Thompson, Clerk, Township of South Frontenac
Vanessa Latimer, Clerk, Township of Frontenac Islands



Report 2023-086

Recommend Report to Frontenac Councils

To: Warden and Council of the County of Frontenac
From: Kelly Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: July 19, 2023
Re: Corporate Services – Recognition of Land Acknowledgement for the Frontenacs

Recommendation

Be It Resolved That the Council of the County of Frontenac adopt the following Land Acknowledgment to be read at the beginning of meetings held by the County of Frontenac, including County Council and Advisory Committee meetings:

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

Background

In September, 2021, a report was sent to County Council, with similar reports presented to Township Councils regarding the Truth and Reconciliation Commission of Canada: Calls to Action and Municipal Recognition of September 30th as National Day for Truth and Reconciliation

At that time, County Council committed to recognizing September 30th as the National Day for Truth and Reconciliation (National Orange Shirt Day) as well as authorized staff to work with the Frontenac Municipalities to proceed with the investigation of options for the implementation of the Truth and Reconciliation Commission of Canada: Calls to

Action, including a Land Acknowledgment for adoption by the County, which included reaching out to the Indigenous Community in Frontenac to guide the County in its decision making process.

As noted in the report, the Truth and Reconciliation Commission of Canada (TRC) was established as one of the outcomes of the Indian Residential Schools Settlement Agreement (IRSSA) between the Government of Canada, the churches, the survivors of the residential schools system and various Indigenous organizations in 2007. The purpose of the TRC was to rectify the legacy of residential schools and further the process of reconciliation in Canada. Over six years, the TRC recorded testimonies from over 6,000 survivors, and their families, and created a historical record of the residential schools system.

The TRC presented 94 Calls to Action as part of its final report, thirteen of which apply to all levels of government, and five that are directly within the authority of a municipal government. Municipalities across the country have implemented various actions to answer this important call.

Adopting a Land Acknowledgement is one of several acts of Reconciliation the County is able to take on the path through reconciliation. A territorial or land acknowledgement is an act of reconciliation that involves making a statement recognizing the traditional territory of the Indigenous people who called the land home before the arrival of settlers. Inspired by the Calls to Action contained in the TRC, land acknowledgements are a necessary first step toward honouring the original occupants of a place. They also help Canadians recognize and respect Indigenous peoples' inherent kinship beliefs when it comes to the land. When developing a land acknowledgment, it is important to understand:

- The Indigenous people to whom the land belongs.
- The history of the land and any related treaties.
- Names of living Indigenous people from these communities.
- Indigenous place names and language.
- Correct pronunciation for the names of the Tribes, places, and individuals that you're including.

Responding to these Calls to Action furthers Reconciliation within the County and helps move the County forward in meaningful partnerships with its Indigenous Community partners and residents.

Comments

The Frontenac Clerk's group meet on a regular basis to discuss themes and issues of common interest among the Frontenac municipalities, with the review and development of a common land acknowledgement being one of those themes, to allow a County wide Frontenac approach to the development of a land acknowledgement. As part of those discussions, it was felt that in developing and bringing forward to Council a proposed

land acknowledgment, that the report also contains an educational piece on the history of the land and Treaties.

What is a treaty?

Treaties are agreements made between the Government of Canada, Indigenous groups and often provinces and territories that define ongoing rights and obligations on all sides.

These agreements set out continuing treaty rights and benefits for each group. Treaty rights and Aboriginal rights (commonly referred to as Indigenous rights) are recognized and affirmed in Section 35 of the *Constitution Act, 1982* and are also a key part of the United Nations Declaration on the Rights of Indigenous Peoples which the Government of Canada has committed to adopt.

Treaties with Indigenous peoples include both:

- historic treaties with First Nations
- modern treaties (also called comprehensive land claim agreements) with Indigenous groups

Brief History

Starting in 1701 in the British colonies of North America (these would later become parts of Canada) and the British Crown entered into treaties with Indigenous groups to support economic and military relations.

Over the next two hundred years, the Crown signed treaties that defined the respective rights of Indigenous peoples and European newcomers to use the North American lands that Indigenous peoples traditionally occupied. The historic treaties signed after 1763 provided large areas of land, occupied by First Nations, to the Crown (transferring their Aboriginal title to the Crown) in exchange for reserve lands and other benefits.

The treaty-making process was formally established by the Royal Proclamation of 1763.

In 1764, the Seneca peoples signed a treaty with the Crown in what was likely the first land surrender after the Royal Proclamation. It gave the British access to lands on the Niagara River for the purposes of transportation and communication. Early agreements such as this were often about maintaining alliances with Indigenous peoples.

Subsequent treaties, including those after the American Revolution (1775—83) and War of 1812, were increasingly about surrendering lands for settlement, as supporters of the British (including the Loyalists) came to Upper Canada looking for a new home. In many of these treaties, Indigenous peoples received cash payments (either one-time or annual, depending on the agreement), reserves (in some cases) and other goods in return for the surrender of their traditional lands.

Number of treaties:

- 70 treaties recognized Federally. More likely exist but not formally recognized.

- Ontario is subject to more than 40 treaties, depending on your source of information.
- 92% of people live on treaty land in Upper Canada.

Relevancy to Municipal Governments:

- TRC Claim to Action # 57: We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations

Treaties covering the lands of Frontenac County.

Crawford Purchases – 1783

- One of the first land-surrender treaties to be negotiated in Ontario.
- Two agreements.
- Negotiated between William Crawford and Chief Mynass of the Mississauga at Carleton Island (just south of Wolfe Island).
- Purchases were designed to provide land to Loyalists who fought on behalf of the British during the American Revolution, including Indigenous allies and United Empire Loyalists.
- Settler history claims this treaty included all lands within 1 day travel (interpreted by settlers as 2-3 townships inland) along the north shoreline of St. Lawrence/Lake Ontario from Toniata/Jones Creek (near Mallorytown) to a river in the Bay of Quinte, and all islands.
- Mississauga recollection of the terms was that they had surrendered their rights to an area determined by how far the sound of a gunshot carried. Mississauga also claim that the treat was about land sharing rather than land surrender, as the concept of land ownership did not exist in indigenous culture and governance.
- Original treaty text did not survive, there is no treaty documentation, and no reports/minutes on talks between Captain Crawford and Chief Mynass.
- When British surveyors arrived to lay out lots for townships, they learned that Chief Mynass did not control all the territory he claimed, which included the southern portion of traditional Algonquin territory.
- The only references to the wording of the agreement were mentioned in two letters, one from William Crawford to Sir John Johnson and a second from Johnson to Sir Frederick Haldimand.
- Mississauga received a one time transfer of clothing, ammunition, and coloured cloth.

- A portion of this treaty land is part of the Algonquin land claim.

Treaty 27¼ – 1819 Rideau Purchase

- Enabled northward expansion of the Crawford Purchase settlements.
- Lands extend from the approximate day location of Sharbot Lake – Marmora – Bancroft – Dacre (North of Calabogie) – up to Pembroke – Ottawa River to west end Ottawa
- May 31, 1819, John Ferguson met with 159 Mississaugas of the Bay of Quinte Region and 98 from the Kingston area who claimed the area of the intended purchase
- 2.748 million acres sold for 642 pound, 10 shillings.
- Similar to the Crawford Purchase, a portion of the lands included in this land surrender appear to have been part of original Algonquin territory.
- A portion of this treaty land is part of the Algonquin land claim.
- Rideau Purchase Treaty can be found here: <https://www.rcaanc-cimac.gc.ca/eng/1370372152585/1581293792285#ucls20> and here <https://www.williamstreatiesfirstnations.ca/wp-content/uploads/2018/05/Rideau-Purchase-No.-27-14.pdf>

Disclaimer

- The information presented in this document is distilled and is only intended to provide a simplistic background on the treaties that make up the lands of present day Frontenac County.
- There was great effort put into ensuring the information presented in this document is factual and can be confirmed by legitimate and trusted sources. That being said, the information in this document has not been peer-reviewed by a person that is qualified and knowledgeable in the history of the Upper Canada land surrenders. As such, the information presented in this document should only be used as a starting block for discussions surrounding the above-noted treaties. The information presented in this document is not guaranteed to be correct.

Sources and Further Reading:

- **Map of Ontario Treaties and Reserves:** <https://www.ontario.ca/page/map-ontario-treaties-and-reserves>
- Take note that native-land.ca indicates that the west portion of the Crawford Purchase is Treaty 57. This is incorrect as historical texts and the Ontario Treaty Map clearly indicate that Treaty 57 refers to a strip of land near on the east side of the City of Cornwall.

- **Concepts of Extinguishment in the Upper Canada Land Surrender Treaties, 1764–1862 , Jean-Pierre Morin:**
<https://ir.lib.uwo.ca/cgi/viewcontent.cgi?article=1367&context=aprci>
- **Indian Land Surrenders in Ontario 1763-1867, R. Surtees:**
https://publications.gc.ca/collections/collection_2017/aanc-inac/R5-350-1983-eng.pdf
- **The Canadian Encyclopedia: Crawford Purchase:**
<https://www.thecanadianencyclopedia.ca/en/article/crawford-purchase>
- **The Canadian Encyclopedia: Upper Canada Land Surrenders**
<https://www.thecanadianencyclopedia.ca/en/article/upper-canada-land-surrenders>

Land Acknowledgment

In developing the proposed land acknowledgment, Township staff had the benefit of consultations with two members of the Indigenous community in the Frontenacs: It was expressed that any land acknowledgment should be kept simple. The land acknowledgment is based on a respect and understanding that we sit on unceded First Nations lands.

Strategic Priorities Implications

Other Important and Continuing County Priorities, identifies:

- Continually improve customer and financial services.
- Maintain a strong organization and positive work culture through leadership, human resources, training and development, physical and IT infrastructure, and partnerships.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Dmitry Kurylovich, Community Planner
Township of North Frontenac
Township of Central Frontenac
Township of South Frontenac
Township of Frontenac Islands



Report 2023-089

Council Recommend Report

To: Warden and Council of the County of Frontenac
From: Kelly Pender, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: June 19, 2023
Re: **Office of the Chief Administrative Officer – Frontenac County Strategic Plan 2023-2026**

Recommendation

Be It Resolved That the Council of the County of Frontenac receive for information the Office of the Chief Administrative Officer –Frontenac County Strategic Plan 2023-2026 report;

And Further That the Clerk be authorized to bring forward a by-law later in the meeting adopting the Frontenac County Strategic Plan 2023-2026 attached to this report as Appendix A.

Background

At its December 21, 2022, regular meeting, County Council approved an agreement with Explorer Solutions to lead the 2023-2026 Council Strategic Plan.

Following an extensive consultation process by Explorer Solutions, which included online input from more than 700 residents across the Frontenacs, local consultations in public sessions with each member Township Council, as well as a presentation to County Council to allow members to provide input on each of the major strategic issues as well as determine their status in terms of being a priority of this Council, Council, at its regular meeting held June 21, 2023 received a draft 2023-2026 Strategic Plan and subsequently passed the following resolution, being Recommend Reports from the Chief Administrative Officer, clause d):



FRONTENAC
COUNTY OF FRONTENAC • ONTARIO

Frontenac County Strategic Plan (2023 – 2026)

Introduction

Over the current term of council, the Strategic Plan (the plan) will inform and guide the decision-making efforts of County Council necessary to achieve the strategic priorities laid out in the plan.

With a population of 29,295 residents plus seasonal visitors, Frontenac County is comprised of four townships and covers approximately 4,000-square-kilometres of rural land nestled around a city of more than 132,000 residents.

While the County operates within a larger provincial, national and international context, much of the County remains embedded within the City of Kingston's economy which provides an array of employment opportunities and access to additional healthcare, social service and educational supports and services.

The development of the strategic priorities and objectives were informed by the results of a comprehensive engagement process with input received from township and county councils, local residents, youth and young professionals. The recommendations further considered the county's composition, demographics, geography and local context for relevancy and suitability.

Executive Summary: Frontenac County Strategic Plan (2023 – 2026)

The Guiding Vision for Frontenac County

To be a thriving and sustainable County that balances economic growth, environmental preservation, and individual lifestyles, ensuring a vibrant and inclusive community for current and future generations in Frontenac.

The County of Frontenac Mission (Statement of Purpose)

Our mission is committed to proactively promote and support managed growth in Frontenac County, leveraging its economic potential, while preserving the County's distinct natural environment and respecting the diverse lifestyle choices of our residents.

Strategic Priorities (2023 – 2026)

1. Develop a Regional Approach to Overcome Infrastructure Issues and Maximize Infrastructure Development Opportunities

- Support member municipalities in their efforts to maintain and improve roads and bridges.
- Develop strategies to improve regional transportation connectivity and accessibility.
- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services.

2. Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County

- Work with Townships to improve and sustain the villages and hamlets across the region.
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac.
- Support different forms of housing such as small apartments, affordable houses, and seniors housing.
- Provide business support and resources to existing and prospective businesses.
- Attract new investments and businesses to Frontenac County.
- Support workforce development initiatives to create job opportunities and retain talent.

3. Strengthen Quality of Life through Enhanced Service Delivery

- Focus on Frontenac Paramedics
 - Improve response times and coverage throughout Frontenac County.
 - Increase the number of paramedics to meet the growing demand for services.
 - Provide additional facilities for Frontenac Paramedics that will effectively meet steadily growing demand for services and accommodate more paramedic training.
- Focus on Fairmount Home
 - Improve the quality of care and services provided to residents.
 - Expand the capacity to accommodate more residents.
 - Enhancing staff training and development opportunities.

- Focus on Social Services and Housing
 - Ensure equal and fair access to social services, childcare, and social housing for County residents.
 - Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing.
 - Invest additional resources in the availability of affordable housing and related services.

4. Maximize Administrative Leadership within the County Administration

- Ensure efficient and responsible financial management of County resources.
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).
- Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

Explore Supplementary Initiatives to Address Emerging Needs

Stemming from the county-wide consultation process, a recurring theme emerged with a focus on having Frontenac County consider environmental stewardship and sustainability in its policy development and recommendations.

- Collaborate with regional, provincial, and federal agencies, as well as community organizations and Indigenous communities, to leverage expertise, resources, and funding for environmental initiatives.
- Establish a baseline inventory of County administration's carbon emissions to track progress and identify areas for targeted reduction efforts.
- Engage residents, businesses, educational institutions, and community organizations in collaborative efforts to address environmental challenges and promote sustainable practices.

Extensive consultation attracted online input from 703 residents (including 109 seasonal residents and 76 youth and young professionals). Local consultations were conducted with each of the four townships and county councils in public session. Individual meetings were held with nine senior staff members from the four townships and County administration. For the services which Frontenac County and the City of Kingston collaborate on and financially support together, they were discussed with two senior members of the city's senior leadership team.

Overview of Strategy Development Process:

Project initiation commenced in January 2023, followed by an in-depth review of relevant background documents, reports and studies, necessary to increase the understanding and situational context of the contracted Project Team.

Throughout February and March, each Township and County Council received a project briefing and participated in a discussion, facilitated and led by the Project Team, during each council's scheduled monthly session. During each discussion, council members were asked to comment on a series of questions designed to garner insights capable of helping guide the actions of County council forward over this term of council and how those strategies could provide reciprocal value back to the townships.

Throughout April and early May, a comprehensive online survey was promoted to residents of each township, where the thoughts, opinions and ideas were captured from 703 residents, including 109 who identified as seasonal residents (compared to the 210 and 71 collected respectfully in 2019). A special outreach strategy was deployed to ensure the voice of youth and young professionals was also captured, which resulted in 109 individuals under the age of 35 having participated. Of the responses captured by those currently residing in Frontenac County, North Frontenac represented 16%, Central Frontenac 14%, South Frontenac 21% and Frontenac Islands 49%.

Additionally, two open houses were offered to residents (one in each South Frontenac and North Frontenac) and nine individual meetings were held with senior staff members from the county, townships including one meeting the City of Kingston (regarding services that are jointly supported by both Frontenac County and the City of Kingston).

All input was compiled and presented, including the draft strategic plan to the County's senior leadership team on May 29 and County Council on June 21. A revised draft was presented to County Council on July 17, 2023 for approval.

1. Develop a Regional Approach to Overcome Infrastructure Issues and Maximize Infrastructure Development Opportunities

This priority leverages the county's regional reach to further strengthen its support role with each individual township to meet their infrastructure needs. While a number of infrastructure-related needs were identified for improvement throughout the consultation and engagement process, the prevailing focus for this term of this council in this strategic priority is tied to transportation.

Objectives in support of this strategy:

- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services.
- Support member municipalities in their efforts to maintain and improve roads and bridges.
- Develop strategies to improve regional transportation connectivity and accessibility.

Direction for Development of Operational Plans:

- In supporting ferry service to the islands, it is understood that the ferry asset is owned by Ontario's Ministry of Transportation, is governed by Transport Canada and its daily operations and collection of fees are handled by Frontenac County.
- The County can continue supporting the Township of Frontenac Islands to ensure they have a platform by which their priorities and funding requests are openly conveyed to the appropriate provincial and federal government agencies.
- To ensure that county-wide roads and bridges maintain their current level of service, the County should explore opportunities for partnership with the townships to unlock provincial and federal infrastructure funding.
- The County will ensure that residents are empowered to share their thoughts, opinions and ideas to better regional transportation connectivity and accessibility. The County will also strengthen coordination and communication between transportation service providers and local governments.

2. Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County

As the second pillar for establishing a strong foundation by which to guide the county's priorities during this term of council, this strategic priority focuses on strengthening collaboration between regional and sub-regional levels of government to ensure economic prosperity through collaborative efforts focused on business retention, expansion and attraction, while ensuring businesses have access to workforce development tools and initiatives to create job opportunities and retain talent.

Progressing sustainable economic growth and developing relevant regional tools and policies in partnership with townships will help improve and sustain the villages and hamlets across the region.

The County, in collaboration with townships, must develop new policies that increase the number and variety of housing stock to meet the needs of residents through their various stages of life.

Objectives in support of this strategy:

- Work with Townships to improve and sustain the villages and hamlets across the region.
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac.
- Support different forms of housing such as small apartments, affordable houses, and seniors housing.
- Provide business support and resources to existing and prospective businesses.
- Attract new investments and businesses to Frontenac County.
- Support workforce development initiatives to create job opportunities and retain talent.

Direction for Development of Operational Plans:

- Ensure that the community is consulted and that townships are included in all phases of planning.
- Develop policies that mitigate development impacts on the county's many environmental assets and features.
- Develop policies that increase the number and variety of housing stock to meet the needs of residents through their various stages of life.
- Encourage the exploration of new technologies tied to communal services that can encourage residential development in strategic areas throughout the county.
- Identify efficiencies in partnership with townships to more effectively deliver and streamline the delivery of economic development services and supports necessary to retain, expand and attract business investment in the county.

3. Strengthen Quality of Life through Enhanced Service Delivery

This priority focuses on strengthening the quality of life through enhanced service delivery of Frontenac Paramedics, Fairmount Home and social services and housing throughout the county.

Beyond contributing to regional economic prosperity, the county has a responsibility to its residents by ensuring the efficient and effective delivery of its paramedic services, that capacity and quality of care is available to its aging residents, and that residents have equal and fair access to social services, childcare and social housing.

Objectives in support of this strategy:

- Focus on Frontenac Paramedics
 - Improve response times and coverage throughout Frontenac County.
 - Increase the number of paramedics to meet the growing demand for services.
 - Provide additional facilities for Frontenac Paramedics that will effectively meet steadily growing demand for services and accommodate more paramedic training.
- Focus on Fairmount Home
 - Improve the quality of care and services provided to residents.
 - Expand the capacity to accommodate more residents.
 - Enhance staff training and development opportunities.
- Focus on Social Services and Housing
 - Ensure equal and fair access to social services, childcare, and social housing for County residents.
 - Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing.
 - Invest additional resources in the availability of affordable housing and related services.

Direction for Development of Operational Plans:

- Ensure that the community and the townships are consulted to better understand, define and quantify the demand for county-wide paramedic services, retirement housing, social services and social housing.
- Establish open, transparent and frequent communication with the City of Kingston to ensure the efficient and effective delivery of Frontenac Paramedics, Fairmount Home, and social services and housing to county residents in a manner that ensures their long-term viability and sustainability.
- Support the integration of proven technologies capable of minimizing paramedic response times to medical emergencies.

- Encourage the development of affordable and social housing in areas that are best served with supporting infrastructure and amenities in proximity (such as public transit, grocery stores, elementary schools, childcare, health clinics and social services).
- Identify best return on investment scenario to guide decision-making on increasing capacity of the Fairmount Home.

4. Maximize Administrative Leadership within the County Administration

Throughout this term of Council, the County, supported by its Corporate Services' division will continue to take a leadership role in providing the administrative support necessary to champion the strategic priorities and objectives laid out in this 2023-2026 Strategic Plan.

County Administration will continue to be the catalyst that brings together the Townships to discuss, debate and develop mutually beneficial solutions that will help guide the County and its townships forward in an ethical and sustainable manner.

Objectives in support of this strategy:

- Ensure efficient and responsible financial management of County resources.
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).
- Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

Direction for Development of Operational Plans:

- To justify the short- and long-term financial implications tied to investments in major economic and/or infrastructure-related projects.
- Incorporate best practices to enhance community outreach and awareness, while providing accessible platforms that empower and allow residents to voice their thoughts, opinions and ideas.
- Maintain open, transparent and frequent communication with the City of Kingston to ensure the efficient and effective delivery of Frontenac Paramedics, Fairmount Home and social services and housing for county residents.

VISION, MISSION & STRATEGIC PRIORITIES



VISION

To be a thriving and sustainable County that balances economic growth, environmental preservation, and individual lifestyles, ensuring a vibrant and inclusive community for current and future generations in Frontenac.

MISSION

Our mission is committed to proactively promote and support managed growth in Frontenac County, leveraging its economic potential, while preserving the County's distinct natural environment and respecting the diverse lifestyle choices of our residents.

01



DEVELOP A REGIONAL APPROACH TO OVERCOME INFRASTRUCTURE ISSUES AND MAXIMIZE INFRASTRUCTURE DEVELOPMENT OPPORTUNITIES

02



CONTRIBUTE TO THE PROGRESS OF SUSTAINABLE ECONOMIC GROWTH AND PROSPERITY THROUGHOUT THE COUNTY

03



STRENGTHEN QUALITY OF LIFE THROUGH ENHANCED SERVICE DELIVERY

04



MAXIMIZE ADMINISTRATIVE LEADERSHIP WITHIN THE COUNTY ADMINISTRATION

05



EXPLORE SUPPLEMENTARY INITIATIVES TO ADDRESS EMERGING NEEDS

VISION, MISSION & STRATEGIC PRIORITIES



01



01 OVERCOME INFRA. ISSUES & MAXIMIZE DEV. OPPORTUNITIES

- Support the member municipalities in their efforts to maintain and improve roads and bridges
- Develop strategies to improve regional transportation connectivity and accessibility
- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services

02



02 PROGRESS SUSTAINABLE ECONOMIC GROWTH & PROSPERITY

- Work with the Townships to improve and sustain the villages and hamlets across the region
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac
- Support different forms of housing such as small apartments, affordable houses, and seniors housing
- Provide business support and resources to existing and prospective businesses
- Attract new investments and businesses to Frontenac County
- Support workforce development initiatives to create job opportunities and retain talent

03



03 STRENGTHEN QUALITY OF LIFE THROUGH ENHANCED SERVICE DELIVERY

Frontenac Paramedics

- Improve response times and coverage throughout Frontenac County
- Increase the number of paramedics to meet the growing demand for services
- Provide additional facilities for Frontenac Paramedics that will effectively meet the steadily growing demand for services and accommodate more paramedic training

Fairmount Home

- Improve the quality of care and services provided to residents
- Expand the capacity to accommodate more residents
- Enhance staff training and development opportunities

Social Services & Housing

- Ensure equal and fair access to social services, childcare, and social housing for County residents
- Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing
- Invest additional resources in the availability of affordable housing and related services (i.e., rent assistance)

04



04 MAXIMIZE ADMIN. LEADERSHIP

- Ensure efficient and responsible financial management of County resources
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees)
- Ensure community engagement remains a continued priority and developed dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities

05



05 EXPLORE SUPPLEMENTARY INITIATIVES

- Collaborate with regional, provincial, and federal agencies, as well as community organizations and Indigenous communities, to leverage expertise, resources, and funding for environmental initiatives.
- Establish a baseline inventory of County administration's carbon emissions to track progress and identify areas for targeted reduction efforts.
- Engage residents, businesses, educational institutions, and community organizations in collaborative efforts to address environmental challenges and promote sustainable practices.



Report 2023-041

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Brianna McEathron, Executive Assistant
Date of meeting: July 19, 2022
Re: **Corporate Services – Quarterly Joint Administrative Facility Update**

Recommendation

This report is for information purposes only.

Background

A Request for Tender was issued and closed on June 1, 2022; Emmons & Mitchell (2000) Ltd was awarded the contract. As directed by County Council, staff were instructed to enter into an agreement with Emmons & Mitchell (2000) Ltd for the Renovations & Additions for the Joint Admin Facility for the County of Frontenac and Cataraqui Conservation Authority:

- b) **2022-058**
Office of the Chief Administrative Officer
Review and Award of the RFP for the Renovations & Additions for Joint Admin Facility for the County of Frontenac and Cataraqui Regional Conservation Authority

Moved By: Deputy Warden Doyle
Seconded By: Councillor Martin

Be It Resolved That the Office of the Chief Administrative Officer – Review and Award of the RFP for the redevelopment of the Administrative Building report be received;

And Further That the Council of the County of Frontenac authorize the Warden and Clerk to enter into an agreement with Emmons & Mitchell Construction (2000) Ltd for the Renovations & Additions for Joint Admin Facility for the County of Frontenac and

Cataraqui Region Conservation Authority in the amount of Four Million, Four Hundred and Ninety Thousand (\$4,490,000.00), subject to the approval by the Cataraqui Region Conservation Authority (CRCA).

Comment

County staff vacated the building on July 15, 2022, and the Construction for the Joint Admin Facility began on July 18, 2022.

A bi-weekly progress meeting between County Administration, Cataraqui Regional Conservation Authority, Colbourne & Kembel, Architects Inc., and Emmons & Mitchell Construction limited representatives to discuss the construction progress.

As of July 4, 2023, the following has been completed or is about to commence:

Level 0 – Basement

- Glazed Partitions Installed. Film will follow.

Main Building

- No work anticipated to proceed in the north addition until the concrete floor is poured and the roof is on.
- East addition – Footing forming, and rebar installation has proceeded.

Additions and Exterior Improvements:

- Level 1 - Drywall proceeding
- Level 2 – Mudding and Taping is proceeding once all boarding is complete as well as final floor patching.

Strategic Priority Implications

Priority 2 Explore new funding sources and invest wisely in critical long-term infrastructure.

- 2.1 To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.
- 2.4 Finalize plans and financing to replace/construct/renovate aging County buildings now used for administration services (through a shared admin facility if possible).

Priority 3 Champion and coordinate collaborative efforts with partners to resolve complex problems otherwise beyond the reach of individual mandates and jurisdictions.

- 3.1 Work with the townships, other municipalities and levels of government on broad infrastructure issues — ranging from environmental concerns to regional transportation strategies for residential, social and economic purposes, and access to funding.
- 3.3 Continue to pursue collaborative opportunities to achieve service and cost efficiencies and other economies through cost-sharing and shared services.

Financial Implications

The following change orders have been authorized as issues which have been uncovered during the renovation have required changes to the original plans. A summary of those items and costs as of July 15, 2023 can be found below. Note that as previously reported, asbestos removal will be funded through reserves. (See report 2022-104 on the September 21, 2022 Council agenda).

Number	Description	Cost
CCO2	Changes in ductwork to lower level of east addition	\$4,355
CO-08	Relocation of generator and propane tank	\$9,524
CCN4	Move electrical, phone, internet entry point from addition to be demolished	\$48,017
CO-05	Asbestos removal in Bud Clayton Room	\$23,010
CD-02	Asbestos-containing plaster removal on first/second floor	\$116,987
CO-06	Refinishing ceilings after removal of asbestos-containing plaster	\$15,373
CO-07	Asbestos removal in basement	\$47,887
CO-10	Additional Excavation – North Addition	\$4,184
CO-11	Investigate Basement Slab	\$4,869
CO-12	CRCA Area Bulkheads – Framing/Drywall, CRCA Area Bulkheads – Glass Credit - \$1,813	\$10,329
CO-13	Excavation for Biofiltration system, 3 additional trees	\$33,526

CO-14	Asbestos Removal in Bud Clayton Room	\$48,375
CO-15	Site Works to extend Fibre location to new demark	\$8,037
CO-16	Revised North Addition Credits	-\$8,640
CO-17	All revisions to the CRCA office layout	\$2,066
CO-19	Level 0 – Electrical and drywall revisions, Drywall and additional patching, labourers for demolition and cutting of drywall	\$12,541
CO-21	Asbestos Abatement on duct insulation in attic, duct fireproofing in corridor 113 and textured plaster finish in the lobby area	\$4,381
CO-22	CD-04: Additional excavation required at North Addition CD-05: Additional excavation and removal of existing subgrade electrical to the existing parking lot light fixtures	\$15,020
CO-23	Revised Site Lighting	\$38,182
CO-24	Fireproofing patching in level 0 of Fairmount	\$8,140
CO-25	Level 2, Infill Framing	\$22,247
CO-26	Level 2, Floor Framing Correction	\$4,756
CO-27	Daylighting, Hydro Excavation of Historic Building, Subtrade, Basement Slab Lowering	\$28,516
CO-28	Valve Replacement – Radiator work, time, and material	\$29,525
CO-29	South Frain Field Missed in CO-13	\$9,600
CO-30	Electrical Revisions throughout all levels of the buildings as per drawings	\$45,504
CO-31	Revisions to Stairwell	\$27,322
CO-32	Basement Plumbing Revisions	-\$6,756

CO-33	South Addition Excavations & Sanitary Replacement	\$30,185
CO-34	Heritage Basement Post and Foundation Revisions	\$14,001
CO-35	Second Floor Structural Wall Infill	\$3,031
CO-36	Moisture Resistant GWV in Basement (Paint Credit)	-\$969
CO-37	Concrete Revisions in Basement and Lift Credit	\$30,572
CO-38	Additional Excavation – East Addition	\$38,335
CO-39	Lobby Flooring Abatement	\$7,158
CO-40	Soil Stabilization for South Addition	\$5,020
CO-41	Lintel At Reception Desk	\$5,989
CO-42	Window Infill Credit	-\$1,156
CO-43	Additional Backfill for Deleted South Addition	\$9,214
CO-44	East Addition Steel Upgrade and Underpinning	\$36,302
CO-45	Mechanical Revisions following Deleted South Addition	\$60,825
Total	As of July 15, 2023	\$845,384.00

Organizations, Departments and Individuals Consulted and/or Affected

County Administration
 Cataraqui Region Conservation Authority (CRCA)
 Colbourne & Kembel, Architects Inc.
 Emmons & Mitchell Construction Limited.



Report 2023 - 087

Council Information Report

To: Warden and Council
From: Kelly Pender, Chief Administrative Officer
Prepared by: Gale Chevalier, Paramedic Chief/Director
Emergency and Transportation Services
Date of meeting: July 19, 2023
Re: Frontenac Paramedics--2022 Ambulance Service Review

Recommendation

This report is for information only.

Background

As a requirement to maintain a license to operate a land ambulance service, the *Ambulance Act* requires that all Paramedic Services in the Province of Ontario pass a Ministry of Health Service Review every three years.

Due to ongoing COVID-19-related restrictions, all 2022 reviews were conducted via off-site inspection. Frontenac Paramedics' (FP) review was conducted on July 19, 2022. A preliminary report was received on August 26, 2022, which identified six (6) observations requiring a response. A response was provided on September 8, 2022, and the final report was received on June 14, 2023 (attached).

Frontenac Paramedics was successful in meeting the legislated requirements for certification and an updated license was issued through to September 25, 2025.

Comment

To meet certification standards, a Paramedic service must meet two thresholds:

1. 90%+ for Patient Care (which represents 70% of the overall inspection)

AND

2. 90%+ overall score (Patient Care 70%, Quality Assurance 20%, Administration 10%).

The six observations noted by the Ministry, and Frontenac Paramedic's response include:

- Oxygen testing equipment had not always been calibrated according to the manufacturer's specifications (calibration test was due May 2020 but was not completed until June 2020).

Service response indicated calibration was performed before the equipment was used for testing in September 2020. A reminder has been added to our tracking software to ensure we do not miss future deadlines.

- Documentation demonstrated the service provider does not always make recommendations to staff after auditing Incident Reports (IR) regarding completeness and accuracy.

Service response clarified that FP had switched to a new documentation platform at the end of 2021 and no longer had access to the old system documentation related to IR feedback. A process has been put in place to save examples of feedback in a review file.

- Completed incident reports were not always transmitted to Field Office according to OADS timeframes.

Service response was that FP has implemented more formal timelines for reviewing IRs to meet these OADS timeframes.

- The service provider did not always demonstrate they met their Response Time Performance Plan.

FP noted that 2020 RTS reviewed occurred during a global pandemic where resources were put under extra strain. We are working on implementing a 10-Year Human Resources and Facilities Master Plan which includes increasing staffing levels to attempt to meet our RTS.

- Documentation demonstrates the service did not always have sufficient staff at each level of qualification to meet their written deployment plan (instances of staffing levels below approved deployment plan minimum).

FP acknowledged the observation and reported over the review period we have run multiple recruitment competitions and brought on additional staff but have been unable to recruit as many Paramedics as required. We will continue with ongoing recruitment efforts.

- New and updated Policies and Procedures are not always communicated to staff (service provider does not require staff to acknowledge they have read policy changes).

Service response clarified that all updated policies and procedures are distributed via County email. Staff are required to check emails every shift. It is expected that Paramedics as professionals will ensure they are informed on these updates. We have implemented a process for checking that staff have read and acknowledged policy and procedure updates.

Frontenac Paramedics' response to these observations were acknowledged and accepted by the Ministry and no further follow-up inspections were required or conducted.

Strategic Priorities Implications

To Provide High Quality Patient Care

To Ensure Effective Operations and Continued Leadership

Financial Implications

None at this time.

Organizations, Departments and Individuals Consulted and/or affected.

N/A



Committee Report

To: Warden and Council Members of the County of Frontenac
From: Brianna McEathron, Executive Assistant to the CAO
Date of meeting: July 19, 2023

Re: Planning and Economic Development Advisory Committee – Report to Council

All items listed on the Planning and Economic Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Planning and Economic Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Planning and Economic Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Planning and Economic Development Advisory Committee reports and recommends as follows:

- 2023-078**
Planning and Economic Development
Application for Extension of Draft Plan of Condominium Approval, Ardoch Lake Condominium, Township of North Frontenac (File Number 10CD-2012-001)

Be It Resolved That the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Ardoch Lake Condominium, Township of North Frontenac (File Number 10CD-2012-001) be received; and,

Further That the Council of the County of Frontenac extend the draft approval for the plan of condominium for Ardoch Lake for a period of two years, to July 19, 2025.

**2. 2023-080
Planning and Economic Development Advisory Committee
Business Updates**

Be it Resolved That FAM Tours to Wolfe Island and other areas of Frontenac County be included as part of Economic Development 2024 Business Plan, subject to available budget and staff time.



FRONTENAC

Minutes of the Planning and Economic Development Advisory Committee Meeting July 5, 2023

A meeting of the Planning and Economic Development Advisory Committee was held in the Verona Lions Hall, 4504 Sand Rd, Verona, on Wednesday, July 5, 2023 at 10:00 AM

Present:

Councillor Fred Fowler
Councillor Judy Greenwood-Speers
Deputy Warden Fran Smith
Warden Ron Vandewal
Leona Fleischmann
Mike Hage
Phil Leonard
Jim McIntosh

Staff Present:

Brianna McEathron, Executive Assistant to the CAO (Recording Secretary)
Richard Allen, Manager of Economic Development
Sonya Bolton, Manager of Community Planning
Debbi Miller, Community Development Officer
Joe Gallivan, Director of Planning and Economic Development
Kelly Pender, Chief Administrative Officer

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Public Meeting

Notice of Collection – Personal information collected as a result of this public meeting is collected under the authority of the *Municipal Act* and will be used to assist in making a decision on these matters. All names, addresses, opinions and comments may be collected and may form part of the minutes which will be available to the public. Questions regarding this collection should be forwarded to Jannette Amini, Manager of Legislative Services/Clerk.

The following is a public meeting to present the request to extend the allowance of ATV's on the K&P Trail south of Verona to Harrowsmith in a public forum. Following the

presentation by staff on the history and use of the K&P Trail, the meeting was opened to the public for comments and questions.

a) **2023-079**
K&P Trail
Request to Extend ATV Access on the K&P Trail, Verona to Harrowsmith

The following is a Public Meeting regarding the request to extend ATV use on the K&P Trail south of Verona to Harrowsmith. The following individuals have registered to speak:

1. John Abrams
2. Heather Keeling
3. Pat McNamee
4. Marc Moeys

Deputy Warden Smith explained the purpose of the public meeting and reviewed the procedure for the public meeting.

Mr. Richard Allen, Manager of Economic Development, provided a presentation on the history and use of the K&P Trail.

Deputy Warden Smith provided members of the public with an opportunity to provide comment, beginning with those who registered in advance with the Clerk.

John Abrams spoke against the request to extend ATV use on the K&P Trail south of Verona to Harrowsmith. Mr. Abrams provided the results of his petition which was signed by 369 members of the community. He noted that he walked past the wide section of the K&P Trail at Graham Road and that himself and his family were almost ran off the road.

Councillor Greenwood-Speers asked if any members of the survey were business owners. Mr. Abrams noted that he did not specifically go to businesses to ask for this information.

Heather Keeling spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith. Ms. Keeling provided a presentation to the Planning and Economic Development Advisory Committee which can be found in the clerk's office.

Pat McNamee spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith. Mr. McNamee provided a written submission to the Planning and Economic Development Advisory Committee which will be available in the clerk's office. Mr. McNamee asked the committee if the public is allowed to carry firearms on the K&P Trail. Councillor Fowler noted that you can carry firearms in a case on the trail but, you are not able to fire the weapon from those trails.

Marc Moeys spoke in support of the extension of ATV use of the K&P Trail south of Verona to Harrowsmith and provided the committee with information regarding the Verona ATVs Trail Warden program to implement safe usage of the trail.

Councillor Greenwood-Speers asked about the Verona ATVs Trail Warden program and if any of these members have taken the By-Law enforcement course. Mr. Moeys noted that no, these members have not taken this course. Councillor Greenwood-Speers asked about the speed limits of ATVs. Mr. Moeys noted that in-community zones ATVs are required to reduce their speed.

Rod Wallace spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Councillor Greenwood-Speers asked about the snowmobile liability insurance amounts. A member of the snowmobile club noted that it was 15 million. Councillor Greenwood-Speers asked for Mr. Moeys to provide the insurance amount for the ATV club. Mr. Moeys answer to the question regarding the liability insurance amount for ATVs was deferred and will be provided to Councillor Greenwood-Speers by Mr. Moeys.

Gordan Smith spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Warden Ron Vandewal noted that it is not fair to state that the trail is exclusively not motorized as there are many cyclists that have purchased motorized bikes which are used on this trail.

Councillor Greenwood-Speers asked about the liability insurance that the cyclist is required to carry. Mr. Smith noted that the cyclist club carries 2 million dollars.

Robin Ellis spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Margaret Cowton spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Tim Ross spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith. Mr. Ross noted that snowmobile users as well as ATV users that are not registered with the clubs that have been mentioned and would not have access to the liability claims mentioned.

Councillor Greenwood-Speers noted that her research has indicated that insurance is not required by young drivers and motorized vehicles on trails which is concerning.

Mike Veryzer spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Councillor Greenwood-Speers asked if a survey has been conducted by the County. Mr. Allen noted that there was a letter sent out to the adjacent landowners asking them to provide note or comment and attend this meeting.

Miriam Delaney spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Todd Norris spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Bob Brown spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith.

Carolyn Bonta spoke against the request to extend ATV use of the K&P Trail south of Verona to Harrowsmith. Ms. Bonta noted that the agenda package that was provided lacked prior and post data that would indicate how the use has changed for other users since the pilot program began.

Councillor Greenwood-Speers asked about the methodology used to conduct the pilot program produced by the County which usually includes the pre and post information. She noted that since she is not a prior council member that she would like to request that Mr. Allen provide this information to the committee. Mr. Allen noted that he will forward previous recommendations and considerations that were made by the previous council and committee members.

Mr. Hage asked if there are any comparisons between pedestrian and motorized vehicles sharing trails and the number of incidents or casualties that have taken place. Mr. Allen noted that he is not aware of any of those data sets but, that many of these trails whether they are motorized or non-motorized are normally managed by outside membership.

Mr. Hage asked if there are any records from this pilot about the number of accidents or incidents that occurred. Deputy Warden Smith noted that from Central Frontenac to North Frontenac we have had multi-use trails both north, south, east, and west for 20 years now and that there have been very few accidents.

Mr. Hage asked if the committee can receive a study that relates to the potential hazards, safety and accidents on the trail which would allow them to make a better decision in going forward with the extension of ATV use of the K&P Trail south of Verona to Harrowsmith. Councillor Fowler noted that these incidents are handled by the OPP and would have an incident log in their data base for this research.

Councillor Greenwood-Speers wanted to note that she conducted her own research and on Stats Canada in 2013-2019 on terrain vehicle fatalities and 60% of the fatalities for males are for 35 and over and 26% was at the 20 to 34 year-old range and 85% of accidents were male. This information does not include the catastrophic injuries just the fatalities and of that 51% alcohol and drug related 33% road conditions or curve

unreported fatalities. She also noted that 33% were not wearing a helmet or safely wearing a helmet so there are states that can be obtained.

Deputy Warden Smith noted that if the committee wishes to defer this decision and get more information this will be provided by Mr. Allen.

Full comments from the Planning and Economic Development Advisory Committee and Public participants can be viewed on the livestream link at:

<https://youtube.com/live/fax7upxXx1k?feature=share>

Moved By: Mr. Leonard
Seconded By: Councillor Fowler

That the Planning and Economic Development Advisory Committee defer the decision to extend the ATV use on the K&P Trail South of Verona to Harrowsmith until the committee receives more information from the Manager of Economic Development on the safety, liability, bylaw enforcement, comparables and additional use data.

Carried

3. Adoption of the Agenda

Moved By: Warden Vandewal
Seconded By: Mr. McIntosh

That the agenda for the July 5, 2023 meeting of the Planning and Economic Development Advisory Committee be adopted.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

5. Adoption of Minutes

a) Minutes of Meeting held May 3, 2023

Moved By: Mr. Leonard
Seconded By: Ms. Fleischmann

That the minutes of the Planning and Economic Development Advisory Committee meeting held May 3, 2023 be adopted.

Carried

6. **Deputations and/or Presentations**
7. **Briefings**
8. **Reports to the Planning Advisory Committee**

- a) **2023-078
Planning and Economic Development Department
Application for Extension of Draft Plan of Condominium Approval,
Ardoch Lake Condominium, Township of North Frontenac (File
Number 10CD-2012-001)**

Moved By: Mr. Leonard
Seconded By: Mr. McIntosh

Be It Resolved That the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Ardoch Lake Condominium, Township of North Frontenac (File Number 10CD-2012-001) be received; and,

Further That the Council of the County of Frontenac extend the draft approval for the plan of condominium for Ardoch Lake for a period of two years, to July 19, 2025.

Carried

Warden Vandewal noted that there was another subdivision in South Frontenac that was extended several times then County Council decided that all the previous conditions would not be applicable now and it was turned down. He noted that the applicants can still appeal this decision and wanted to know if this is the case with this application and do they meet the current conditions. Ms. Bolton noted that with respect to this application, it was only approved in 2020 and within this time there was a pandemic. She noted that the department is cautious about the approval of extensions due to the change in regulations and outdated studies but feels that since this application has only been approved for two-years an extension is warranted.

Councillor Greenwood-Speers asked about clarification regarding this file start date and timeline. Mr. Gallivan noted that this file has gone through two different owners. He noted that originally this application had 40 lots on this property, and it became very clear that neither the County or the township would support that kind of density.

Councillor Fowler noted that this application had a lot of resistance from outside groups. He noted that he would like to see this project move forward. North Frontenac Township did pass a resolution to support this application which will come forward to County Council.

Mr. Jim McIntosh asked if a 2-year extension is adequate for them to complete all requirements. Ms. Bolton noted that a 2-year extension should be sufficient for this application.

**b) 2023-080
Planning and Economic Development Advisory Committee
Business Updates**

Moved By: Councillor Greenwood-Speers
Seconded By: Councillor Fowler

Be it Resolved That FAM Tours to Wolfe Island and other areas of Frontenac County be included as part of Economic Development 2024 Business Plan, subject to available budget and staff time.

Carried

9. Communications

- a) Correspondence received from Peter Lublink regarding his opposition to extend the allowance of ATV's on the K&P Trial south of Verona to Harrowsmith
[Distributed to Members of the Planning and Economic Development Advisory Committee July 4, 2023]
- b) Correspondence received from Jim Pond regarding his position to extend the allowance of ATV's on the K&P Trial south of Verona to Harrowsmith
[Distributed to Members of the Planning and Economic Development Advisory Committee July 4, 2023]
- c) Correspondence received from Donald Workman regarding his opposition to extend the allowance of ATV's on the K&P Trial south of Verona to Harrowsmith
[Distributed to Members of the Planning and Economic Development Advisory Committee July 4, 2023]
- d) Correspondence received from Dave Coughlan regarding his opposition to extend the allowance of ATV's on the K&P Trial south of Verona to Harrowsmith
[Distributed to Members of the Planning and Economic Development Advisory Committee July 4, 2023]

10. Other Business

11. Next Meeting

The next meeting of the Planning and Economic Development Advisory Committee is scheduled for Wednesday, August 16, 2023 at 10:00 a.m. at the Township of South Frontenac Council Chamber.

12. Adjournment

Moved By: Mr. Hage
Seconded By: Ms. Fleischmann

That the meeting here adjourn at 1:00 p.m.

Carried

By-Law No. 2023-036

of

The Corporation of the County of Frontenac

Being a By-Law to approve the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the "municipality"); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC

Whereas the *Municipal Act, 2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**") authorizing the capital work(s) described in column (2) of Schedule "A" ("**Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A", subject in each case to approval by OILC of the long-term financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

And Whereas before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit**"), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "**Authorized Expenditure**" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

And Whereas subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

And Whereas the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

And Whereas OILC has invited Ontario municipalities desirous of obtaining long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

And Whereas the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC, substantially in the form of Schedule “B” hereto and forming part of this By-law (the “**Application**”);

And Whereas OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

And Whereas at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement substantially in the form as provided to the Municipality on or prior to the date of this By-law (the “**Rate Offer Letter Agreement**”);

Now Therefore Be It Resolved That the Council of the County of Frontenac enacts as follows:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in the maximum principal amount of \$2,500,000, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Warden and the Treasurer are hereby authorized to execute and deliver for and on behalf of the Municipality the Rate Offer Letter Agreement under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. Subject to the terms and conditions of the Rate Offer Letter Agreement, the Warden and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Rate Offer Letter Agreement (the “**Debentures**”); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital

Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Debentures issued pursuant to the Rate Offer Letter Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
6.
 - (a) The Warden and the Treasurer are hereby authorized to execute and deliver the Rate Offer Letter Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the terms and conditions that apply to the Municipality as set out in the Rate Offer Letter Agreement and to perform the Obligations of the Municipality under the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

Schedule "A"
to By-Law Number 2023-036
(Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
2021-0037	Administrative Building Addition and Redesign	\$5,500,000	\$4,000,000

By-law No. 2023-0036 - to approve the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the "municipality"); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC
 July 19, 2023

Schedule "B"
to By-Law Number 2023-036

Please insert the OILC Application into Schedule "B".

By-law No. 2023-0036 - to approve the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for the long-term financing of certain capital work(s) of the Corporation of the County of Frontenac (the "municipality"); and to authorize the entering into of a Rate Offer Letter Agreement pursuant to which the municipality will issue debentures to OILC
July 19, 2023

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By-Law Number 2023-037

of

The Corporation of the County of Frontenac

being a by-law to Appoint an Integrity Commissioner for the Corporation of the County of Frontenac

Whereas the *Municipal Act, 2001*, as amended provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of by-laws;

And Whereas the *Municipal Act* authorizes the County to establish codes of conduct for members of Council and to appoint an Integrity Commissioner who reports to Council;

And Whereas County Council adopted a Code of Conduct for Council and members of Committees in 2019;

And Whereas an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the municipality;

And Whereas the *Municipal Act*, Part V.1, Accountability and Transparency, mandates that all municipalities in Ontario appoint an Integrity Commissioner whose powers and duties are out in the *Municipal Act, 2001*;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** Cunningham Swan through its lead Tony Fleming is hereby appointed as the County of Frontenac Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the *Municipal Act*.
2. **That** upon appointment Cunningham Swan will have all the functions, powers and duties of an integrity commissioner as set out in Part V.1, Accountability and Transparency, of the *Municipal Act*, and in addition such functions, powers and duties as may be assigned by Council from time to time.
3. **That** the County of Frontenac hereby indemnifies and saves harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the *Municipal Act*, or a by-law passed thereunder, or an alleged neglect or default in the performance in good faith of the function, duty or authority.

4. **That** all actions taken and required to be taken by the Warden and Clerk on behalf of the Corporation of the County of Frontenac to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized, confirmed and ratified.
5. **That** should any sections of this by-law, including any section or part of any schedules attached hereto be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.
6. **That** this By-law shall come into force and take effect October 1, 2023.

Read a First and Second Time this 19th day of July, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 19th day of July, 2023.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, County Clerk

By-Law No. 2023-038

of

The Corporation of the County of Frontenac

Being a By-Law to Adopt a Frontenac County Strategic Plan 2023-2026

Whereas the Council of the County of Frontenac wishes to set goals and priorities for the County of Frontenac during its term of Council;

And Whereas the County of Frontenac carried out extensive public consultation to determine and develop its goals and priorities for 2023-2026;

And Whereas the Council of the County of Frontenac deems it expedient to adopt a County of Frontenac Strategic Plan 2023-2026;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac authorizes the following:

1. **That** Council hereby adopts the County of Frontenac Strategic Plan 2023-2026 attached hereto as Schedule "A" to this by-law;
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 19th day of July, 2023

Read a Third Time, Signed, Sealed and Finally Passed this 19th day of July, 2023.

The Corporation of the County of Frontenac

Ron Vandewal, Warden

Jannette Amini, Clerk

By-Law No. 2023-040

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
July 19, 2023

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on July 19, 2023 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on July 19, 2023, be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on July 19, 2023 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

