



**Frontenac County Council Meeting**  
**Wednesday, June 21, 2023 – 9:00 a.m.**  
**Township of South Frontenac Council Chamber,**  
**4432 George Street, Sydenham, ON**  
**Council will resolve into Closed Meeting**  
**and will reconvene as regular Council at 9:30 a.m.**  
<https://youtube.com/live/1-C9inblsfq?feature=share>

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## **Agenda**

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### **Call to Order**

### **Roll Call**

### **Closed Session**

a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held April 19, 2023
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - as it relates to the Township of North Frontenac Seniors Housing criteria.
3. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to property acquisitions for the K&P Trail

**Resolved That** Council rise from Committee of the Whole closed session with/without reporting

### **Approval of Addendum**

### **Disclosure of Pecuniary Interest and General Nature Thereof**

### **Adoption of Minutes**

a) Minutes of Meeting held May 17, 2023

**Resolved That** the minutes of the regular Council meeting held May 17, 2023 be adopted.

### **Delegations and/or Presentations**

11 - 21

- a) Recognition of Frontenac Paramedic Kimberly Fitzsimmons who was honoured with the Ontario Medal for Paramedic Bravery at Queen's Park after a dangerous lake rescue.

### **Proclamations**

- a) **National Indigenous Peoples Day**

 **June 21, 2023**

**Whereas**, the Constitution of Canada recognizes the existing rights of the Indigenous peoples of Canada; and,

**Whereas** in the Constitution of Canada includes the **indigenous peoples of Canada**; and,

**Whereas** the Indigenous peoples of Canada have made and continue to make valuable contributions to Canadian society and it is considered appropriate that there be, in each year, a day to mark and celebrate these contributions and to recognize the different cultures of the Indigenous peoples of Canada; and,

**Whereas** many Indigenous peoples celebrate the summer solstice, which has an important symbolism within their cultures;

**Therefore Be It Resolved That** the Council of the County of Frontenac hereby proclaims June 21, 2023 as "National Indigenous Peoples Day" in Frontenac County.

### **Move into Committee of the Whole**

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

### **Briefings**

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- a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

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- b) **Mr. Kelly Pender**, Chief Administrative Officer and **Chief Gale Chevalier**, Chief of Frontenac Paramedics will brief the Committee of the Whole on the EOWC Paramedic Study (Refresh - 2023).  
[See Information Reports from the Chief Administrative Officer, clause c)]

### **Unfinished Business**

### **Consent Reports from the Chief Administrative Officer**

**Committee of Management of Fairmount Home**

a) **That** Committee of the Whole Council adjourn and meet as Committee of Management of Fairmount Home, with the Deputy Warden in the Chair.

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b) **2023-072**  
**Fairmount Home**  
**Purchase of Ecotex Oxidation and Sanitation system**  
**Recommendation:**

**Be It Resolved That** Council authorize the purchase of the Eco3Tex® Ozone Laundry System to assist with the provision of laundry services for Fairmount Home;

**And Further That** Council authorize the use of the Strategic Project Reserve for the County share of \$5,232 from the Energy Conservation and Demand Management envelope;

**And Further That** Council authorize staff to single source the purchase of the Eco3Tex® Ozone Laundry System with respect to the time sensitive nature of the incentive on offer from Enbridge Gas.

c) **That** the Committee of Management of Fairmount Home adjourn and revert back to Committee of the Whole Council.

**Recommend Reports from the Chief Administrative Officer**

a) **Consultant Briefing:** Mr. Jason Kipfer, Explorer Solutions Inc. will brief the Committee of the Whole on the Draft Frontenac County Strategic Plan 2023-2026.

[See Recommend Reports from the Chief Administrative Officer, clause b)]

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b) **2023-073**  
**Office of the Chief Administrative Officer**  
**Draft Frontenac County Strategic Plan 2023-2026**  
**Recommendation:**

**Be It Resolved That** the Council of the County of Frontenac receive for information the Office of the Chief Administrative Officer – Draft Frontenac County Strategic Plan 2023-2026 report;

**And Further That** the Council of the County of Frontenac approve the Draft Frontenac County Strategic Plan 2023-2026 attached to this report as Appendix A.

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- c) **2023-068**  
**K&P Trail**  
**Elbow Creek Bridge Replacement Update**

**Recommendation:**

**Be It Resolved That** Council authorize the Warden and Clerk to enter into a contribution agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge.

**And Further That** Council authorize the Warden and Clerk to execute any agreements associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application.

d) **2023-069**  
**Office of the Chief Administrative Officer**  
**Consideration of Decision by the Ontario Land Tribunal for the**  
**Expropriation of Lands for the Purposes of the K&P Trail**

**Recommendation:**

**Whereas** both the Ontario Land Tribunal and County Staff have recommended that expropriation of these lands is necessary for the for the purpose of linking two sections of the Frontenac K&P Trail for the reason of ensuring its continued long-term viability as a public trail within the Frontenac County Trail System.

**Be It Resolved That** the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Consideration of the two Decisions by the Ontario Land Tribunal for the Expropriation of Lands for the Purposes of the K&P Trail report;

**And Further That** County Council affirm its decision to certify its approval of the expropriation of the lands legally described as Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT); more particularly Part 2 on the draft Expropriation Plan labelled “Project No. 2021-0733-5” and Part 1 on the draft Expropriation Plan labelled “Project No. 2021-0733-4” as set out in County Council's decision on Motion No. 42-22 at its meeting on March 16, 2022.

**And Further That** County Council affirm its decision to certify its approval of the expropriation of the lands legally described as Part of Lot 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT); as set out in County Council's decision on Motion No. 42-22 at its meeting on March 16, 2022.

**And Further That** the Warden and Chief Administrative Officer be authorized to execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363.

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- e) **2023-074**  
**Office of the Chief Administrative Officer**  
**Expropriation of Lands for the Purposes of the K&P Trail**

**Recommendation:**

**Resolved That** the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail report;

**And Further That** the Clerk be directed to introduce by-laws later in the meeting to authorize an application to Approve the Expropriation of Lands for the purpose of the K&P Trail.

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- f) **2023-075**  
**K&P Trail**  
**Land Conveyance and Transactions with North Frontenac**

**Recommendation:**

**Be It Resolved That** the Warden and Clerk be authorized to enter into an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00);

**And Further That** the County Clerk is hereby further authorized to execute all closing documents as may be required in order to complete the subject transaction, and to do all other things as may be reasonably be required to close and complete the foregoing transaction;

**And Further That** staff work with the Township of North Frontenac to establish an Agreement with use of identified road allowances outlining the responsibilities of each party for the trail and road management when the two uses intersect.

**Information Reports from the Chief Administrative Officer**

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- a) **2023-067**  
**Corporate Services**  
**2022 Reserve and Reserve Funds**

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- b) **2023-070**  
**Corporate Services**  
**2023 Accessibility for Ontarians with Disabilities (AODA)**  
**Compliance Audit**

- c) **2023-071**  
**Frontenac Paramedics**  
**Partial Refresh of the Paramedic Services 2019 Situational**  
**Overview Report**

### **Reports from Advisory Committees of County Council**

#### **Return to Council**

- a) **That** Council revert from Committee of the Whole Council, to Council.

#### **Adoption of the Report of the Committee of the Whole Council**

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

#### **Motions, Notice of Which has Been Given**

#### **Giving Notice of Motion**

#### **Communications**

#### **That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) From Diane Noble regarding the Women of Ontario Say No Information sheet  
[Distributed to Members of County Council May 26, 2023]
- b) From Meredith Staveley Watson providing the EOWC 2023 Strategic Priorities Handout  
[Distributed to Members of County Council May 26, 2023]
- c) From Northumberland County regarding a Letter to Eastern Ontario Wardens' Caucus on changes to the PPS  
[Distributed to Members of County Council May 26, 2023]
- d) From the County of Lennox and Addington regarding a resolution endorsing Bill 5 Stopping Harassment and Abuse  
[Distributed to Members of County Council May 26, 2023]
- e) From the EOWC providing its final Report on the Paramedic Services Partial Refresh  
[Distributed to Members of County Council May 26, 2023]
- f) From the EOWC regarding a Letter to MP Gerretsen to support the launch of SEOPAF  
[Distributed to Members of County Council May 26, 2023]

- g) From the EOWC regarding a Letter to MP Reid to support the launch of SEOPAF  
[Distributed to Members of County Council May 26, 2023]
- h) From the EOWC regarding a Letter to MPP Hsu to support the launch of SEOPAF  
[Distributed to Members of County Council May 26, 2023]
- i) From the EOWC regarding a Letter to MPP Jordan to support the launch of SEOPAF  
[Distributed to Members of County Council May 26, 2023]
- j) From the EOWC regarding a Letter to Warden Vandewal to support the launch of SEOPAF  
[Distributed to Members of County Council May 26, 2023]
- k) From the EOWC regarding a Resolution in support of SEOPAF  
[Distributed to Members of County Council May 26, 2023]
- l) From the EOWC regarding New Releases of Partial Refresh of the Paramedic Services 2019 Situational Overview Report  
[Distributed to Members of County Council May 26, 2023]
- m) From the Municipality of West Grey regarding a resolution supporting School Bus Stop Arm Cameras  
[Distributed to Members of County Council May 26, 2023]
- n) Appendices EOWC Frontentac Paramedics  
[Distributed to Members of County Council June 2, 2023]
- o) From Lanark County regarding a letter of support for legislative measures to help first responders from violence  
[Distributed to Members of County Council June 2, 2023]
- p) From the Hon. Jim Karygiannis regarding the Opiod Crisis in our Communities  
[Distributed to Members of County Council June 2, 2023]
- q) From the Town of Fort Erie providing its letter to Minister Clark regarding protection of privacy under the Elections Act  
[Distributed to Members of County Council June 2, 2023]
- r) From the Town of Fort Erie providing its letter to Minister Mulroney regarding Highway Traffic Act Amendments  
[Distributed to Members of County Council June 2, 2023]
- s) From the Town of Fort Erie providing its letter to Premiere Ford regarding changes to the PPS  
[Distributed to Members of County Council June 2, 2023]
- t) From the Town of Plympton-Wyoming regarding a Resolution for Tweed regardubg Bell-Hydro Infrastructure  
[Distributed to Members of County Council June 2, 2023]

- u) From the Town of Newmarket regarding a resolution stopping the Harassment of local leaders  
[Distributed to Members of County Council June 9, 2023]
- v) From the town of Parry Sound regarding a resolution to reinstate legislation to permit retention of tax sale proceeds  
[Distributed to Members of County Council June 16, 2023]
- w) From the Town of Parry Sound regarding a resolution for additional resources to combat opioid, mental health and homelessness  
[Distributed to Members of County Council June 16, 2023]

**Other Business**

**By-Laws – General By-laws and Confirmatory By-law**

- a) First and Second Reading  
**Resolved That** leave be given the mover to introduce by-laws a) through j) that have been circulated to all Members of County Council and that by-laws a) through j) be read a first and second time.
- b) Third Reading  
**Resolved That** by-laws a) through j) be read a third time, signed, sealed and finally passed.

**By-Laws**

- 197** a) To authorize the execution of a Contribution Agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge  
[Proposed By-law No. 2023-026]
- 198** b) To authorize the execution any agreements with associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application  
[Proposed By-law No. 2023-027]
- 199 - 200** c) To execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363 for lands legally described as Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT).28  
[Proposed By-law No. 2023-028]

- 201 - 202**                    d)    To execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363 for lands legally described as Part of Lot 3, Concession 8, geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT)  
Proposed By-law No. 2023-029]
- 203 - 205**                    e)    To Authorize an Application to Approve the expropriation of land  
[Proposed By-law No. 2023-030]
- 206 - 209**                    f)    To Authorize an Application to Approve the expropriation of land  
[Proposed By-law No. 2023-031]
- 210 - 213**                    g)    To Authorize an Application to Approve the expropriation of land  
[Proposed By-law No. 2023-032]
- 214 - 217**                    h)    To Authorize an Application to Approve the expropriation of land  
[Proposed By-law No. 2023-033]
- 218**                            i)    To authorize the Warden and Clerk to execute an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00).  
[Proposed By-law No. 2023-034]
- 219 - 220**                    j)    To confirm all actions and proceedings of County Council on June 21, 2023  
[Proposed By-law No. 2023-035]

**Adjournment**



# FRONTENAC



## Minutes of the Regular Meeting of Council May 17, 2023

A regular meeting of the Council of the County of Frontenac was held in the Township of South Frontenac Council Chamber, 4432 George Street, Sydenham on Wednesday, May 17, 2023 at 9:30 AM

### Roll Call

Present: Warden Ron Vandewal, Deputy Warden Fran Smith, Councillors Fred Fowler, Nicki Gowdy, Judy Greenwood-Speers, Ray Leonard, Gerry Lichty, and Bill Saunders

Also Present: **County:**  
Richard Allen, Manager of Economic Development  
Jannette Amini, Manager of Legislative Services/Clerk  
Sonya Bolton, Manager of Community Planning  
Susan Brant, Administrator-Fairmount Home  
Gale Chevalier, Chief/Director of Emergency & Transportation Services  
Rob Dillabough, Manager of Marine Services  
Joe Gallivan, Director of Planning and Economic Development  
Dmitry Kurylovich, Community Planner  
Alex Lemieux, Director of Corporate Services/Treasurer  
Barb McCulloch, Director of Human Resources  
Matt Mills, Communications Officer  
Kelly Pender, Chief Administrative Officer

### Closed Session

#### Approval of Addendum

Motion #: 99-23 Moved By: Councillor Greenwood-Speers  
Seconded By: Deputy Warden Smith

**Resolved That** the addendum for the May 17, 2023, meeting of the Council of the County of Frontenac be approved.

**Carried**  
(a 2/3 vote was received)

#### Disclosure of Pecuniary Interest and General Nature Thereof

There were none.





**That** Council direct the Clerk to submit comments about the proposed changes as outlined in Appendix A of this report to the Province through the Environmental Registry of Ontario.

**Carried**

Warden Vandewal re-entered the meeting at 10:44 a.m.

**c) 2023-061  
K&P Trail – Acquisition of the MVCA owned portion of the K&P Trail**

Motion #: 107-23 Moved By: Councillor Saunders  
Seconded By: Councillor Gowdy

**Be It Resolved That** the Warden and Clerk be authorized to enter into an Agreement of Purchase and Sale with the Mississippi Valley Conservation Authority for the Frontenac County portion of the K&P Trail section for one dollar (\$1), with a free and clear title;

**And Further That** the County Clerk is hereby further authorized to execute all closing documents as may be required in order to complete the subject transaction, and to do all other things as may be reasonably be required to close and complete the foregoing transaction.

**Carried**

- d) **Consultant Briefing:** Ms. Lori Huber, KPMG, addressed County Council regarding the audit findings report for the year ended December 31, 2022  
[See Recommend Reports from the Chief Administrative Officer, clause e)]

**e) 2023-064  
Corporate Services  
2022 County of Frontenac Audited Financial Statements**

**Please Note:** The information presented, which the County does not have control over, is not in an accessible format but can be provided upon request.

Motion #: 108-23 Moved By: Councillor Leonard  
Seconded By: Councillor Fowler

**Resolved That** the Council of the County of Frontenac receive the Corporate Services - 2022 Audited Financial Statements report;

**And Further That** the Council of the County of Frontenac approve the 2022 Audited Financial Statements of the Corporation of the County of Frontenac.

**And Finally That** the Council of the County of Frontenac approve the transfer of the year-end deficit of \$251,677 from the Stabilization Reserve.

**Carried**







## Communications

**That** Council consent to the following communications of interest to Council listed below be received and filed:

- a) From Diane Noble, on behalf of Women of Ontario say No regarding support of resolution by Sault Ste Marie  
[Distributed to Members of County Council April 21, 2023]
- b) From Dr. Ted Harvey regarding Assessment of public opinion on Bill 23 regarding the Greenbelt and housing  
[Distributed to Members of County Council April 21, 2023]
- c) From Sault Ste Marie regarding resolution of support for Bill 5 Women of Ontario say No  
[Distributed to Members of County Council April 21, 2023]
- d) From the City of Stratford regarding a Resolution on the Use of Long Term Care Funding to Support Community Care Services  
[Distributed to Members of County Council April 21, 2023]
- e) From the Town of Chatam-Kent regarding a resolution of Support for Bill 5 - Stopping Harassment and Abuse by Local Leaders  
[Distributed to Members of County Council April 21, 2023]
- f) From the Town of Port Colborne regarding a resolution on School Bus Stop Arm Cameras  
[Distributed to Members of County Council April 21, 2023]
- g) From the Township of Carlow Mayo regarding a resolution of Support for Bill 5 - Stopping Harassment and Abuse by Local Leaders  
[Distributed to Members of County Council April 21, 2023]
- h) From Women of Ontario Say No providing an information sheet on Bill 5  
[Distributed to Members of County Council April 21, 2023]
- i) From the City of Stratford regarding a resolution concerning funding and support for VIA Rail Services  
[Distributed to Members of County Council April 28, 2023]
- j) From the Federation of Northern Ontario Municipalities regarding a Resolution on Bail Reform  
[Distributed to Members of County Council April 28, 2023]
- k) From the Municipality of Dysart et al regarding a resolution concerning Tax Sales  
[Distributed to Members of County Council April 28, 2023]
- l) From the Municipality of Shuniah regarding a resolution downloaded utility costs  
[Distributed to Members of County Council April 28, 2023]
- m) From the Town of Bracebridge regarding a resolution concerning School Bus Stop Arm Camera  
[Distributed to Members of County Council April 28, 2023]
- n) From the Township of Alnwick Haldimand regarding a resolution calling on the end to homelessness  
[Distributed to Members of County Council April 28, 2023]
- o) From the Township of Alnwick Haldimand regarding a resolution on

- accuracy of the Register of Electors  
[Distributed to Members of County Council April 28, 2023]
- p) From the Township of Mulmur regarding a Resolutions on Bill 5 Stopping Harassment and Abuse of Local Leaders  
[Distributed to Members of County Council April 28, 2023]
- q) From the Township of Puslinch regarding a resolution concerning road Side Litter on Highway 401  
[Distributed to Members of County Council April 28, 2023]
- r) From the Township of the Archipelago regarding a resolution on Road Management Action on Invasive Phragmites  
[Distributed to Members of County Council April 28, 2023]
- s) From the Township of Bonfield regarding a resolution supporting action on Housing and Homelessness  
[Distributed to Members of County Council May 5, 2023]
- t) From the Township of Bonfield regarding a resolution supporting the use of LTC funding to support community care services  
[Distributed to Members of County Council May 5, 2023]
- u) From the Township of Bonfield regarding a resolution to allow municipalities to retain surplus tax sale funds  
[Distributed to Members of County Council May 5, 2023]
- v) From the Township of Bonfield regarding a resolution to lift moratorium on pupil accommodation review  
[Distributed to Members of County Council May 5, 2023]
- w) From Diane Noble of Women of Ontario regarding follow up to request endorsement for Bill 5  
[Distributed to Members of County Council May 5, 2023]
- x) From the County of Oxford regarding a Resolution supporting Bill 5 Stopping Harassment of Local Leaders  
[Distributed to Members of County Council May 5, 2023]
- y) From the Region of Peel regarding a Letter to Honourable David Lametti Eliminating Violence Against Paramedics  
[Distributed to Members of County Council May 5, 2023]
- z) From the Municipality of Wawa regarding a resolution on swearing allegiance to the King in Oath of Office  
[Distributed to Members of County Council May 12, 2023]
- aa) From the Town of Lincoln regarding a resolution concerning the Municipal Heritage Register  
[Distributed to Members of County Council May 12, 2023]
- ab) From the Municipality of Shuniah regarding a resolution on Bill 5 - Harassment & Abuse by Local Leaders  
[Distributed to Members of County Council May 12, 2023]
- ac) From the Town of Lincoln regarding a resolution concerning the Municipal Heritage Register  
[Distributed to Members of County Council May 12, 2023]
- ad) From the Township of Bonfield regarding a Resolution to protect privacy of candidates and donors  
[Distributed to Members of County Council May 12, 2023]
- ae) From the Municipality of Tweed regarding a resolution concerning





# Administrative Report

June 21, 2023  
Report 2023-06



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## CAO Schedule – June

- EOWC LTC Working Group Meeting – June 2nd
- Joint Admin Facility Bi-Weekly Meeting – June 6th & June 20th
- EOWC CAOs Planning Meeting – June 9th
- EOWC ‘7 in 7’ Touch Point Meeting – June 9th
- EOWC SPC Meeting – June 16th
- United Way Meeting – June 16th
- County of Frontenac New Hire Orientation – June 19th
- Emergency Management Program – June 20th
- FLA OHT Finance & Resources - June 20th
- Frontenac County Council – June 21st
- Leadership Team Meeting – June 21st
- Old House Staff Meeting – June 22nd
- FLAOHT Partnership Meeting – June 22nd
- EOWC HR Group Meeting – June 22nd
- First Pass – 2024 Business Plans & Project Proposals – June 26th & 27th
- EOWC SPC Meeting – June 29<sup>th</sup>
- Administrative Office Review Committee – June 29th



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## Update – EOWC and EOLC

- EOWC
  - **CAOs Planning Meeting**
  - June 9<sup>th</sup>
  - **‘7 in 7’ Touch Point Meeting**
  - June 9<sup>th</sup>
  - **LTC Working Group Meeting**
  - June 13<sup>th</sup> & June 27<sup>th</sup>
  - **SPC Meeting**
  - June 16<sup>th</sup> & June 29<sup>th</sup>
  - **HR Working Group**
  - June 22<sup>nd</sup>
- EOLC Regular Board Meeting
  - No Meetings in June



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## AMO Communications

- A free assessment of disability management programs is available until June 2024. The assessment involves an interview and produces a report. For details, visit the National Institute of Disability Management and Research [website](#).
- **Municipal Wire\***  
The Invasive Species Centre is [accepting applications](#) under the Invasive Species Action Fund until June 7, 2023. Through this program municipalities and other applicants can receive up to \$25,000 to support planning, monitoring and control of priority invasive species.



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## AMO Communications 2

### Provincial Matters

- The Ontario government is providing up to \$1.5 million through the 2023-2024 [EnAbling Change Program](#) for accessibility projects. Applications for this funding are open through to June 29.
- Organizations are invited to provide submissions to the [Electrification and Energy Transition Panel](#) via email at [energypanel@ontario.ca](mailto:energypanel@ontario.ca) until June 30 at 5:00 pm. Feedback will inform the Panel's report to the Minister of Energy.



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## AMO Communications 3

- AMO is excited about this year's Conference hosted by the City of London at RBC Place London and DoubleTree by Hilton, August 20-23. View the preliminary [program](#) and [register](#) now for this important event.
- Secure your spot in AMO's iconic councillor training this fall. This training provides councillors in all stages of their careers information, insights, and the necessary tools to be an effective local leader. [Register today.](#)
- Building on the Memorandum of Understanding (MOU) shared by AMO and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to help build indigenous cultural competency in municipal government. [Register](#) for the November 27 training.



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# Administrative Building Redevelopment

Administrative Building Redevelopment update as of June 6, 2023

A bi-weekly progress meeting between County Administration, Cataraqui Regional Conservation Authority, Colbourne & Kembel, Architects Inc., and Emmons & Mitchell Construction limited representatives to discuss the construction progress.

## Level 0 – Basement

- Most of the drywall is now complete. Painting is ongoing. Duct work is complete and sprinkler work is nearing completion.

## Main Building

- Level 1 – Office framing complete with the exception of south main corridor
- Level 2 – Electrical rough-in is complete where possible. All heating relocations has been completed. Duct work installations are complete up to floor penetrations



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# Administrative Building Redevelopment 2

## Main Building (2)

- Basement plumbing is complete from a rough-in perspective

## Additions and Exterior Improvements:

- The north addition framing is complete, and glazing has been measured. No further scope is to take place until the roofing is complete.
- South addition backfill no complete
- East addition is progressing. Under pinning of the old foundation is underway.



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Mr. Kelly Pender, Chief Administrator 2020 Officer, will provide Council wi...



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# Human Resources Update

- **Recruitment**
  - 213 postings YTD June 14th
  - 6 new hires for Fairmount in the last month
  - Occupational Health Nurse recruitment process complete and offer out
  - Acting Superintendent, temporary full-time recruitment complete
- **Labour Relations**
  - CUPE 109 agreement finalized; OPSEU agreement in progress
  - CUPE 2290 – interest arbitration date not yet determined
  - CUPE 2290 pay equity adjustments finalized and ready for payout; communication prepared
  - 3 investigations and reporting complete in June
- **HRIS**
  - Training (skills, education, and certificates) and planned to go live later this month
  - Labour Relations (grievances/discipline) go live later this month
  - Onboarding now live
  - Document management and the message panel now live
  - Performance Management and Succession Management remain in testing



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## Frontenac Paramedics Update

- Celebrated Paramedic Services Week  
May 21 to 27





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## Frontenac Paramedics Update 2

- Walk for ALS June 11
  - In memory of Paramedic Dale Hodgins





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## Congratulations to Deputy Chief of Paramedics Marc Goudie on completing the Certified Health Executive (CHE) Program





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# Fairmount Home Update

## Volunteer Recognition



Congratulations to Bill McCormick who has been volunteering for 15 years along with his companions from Sheba's Haven, and Marlene Beyette for volunteering for 5 years!

We are fortunate to have them on our care team.



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## Fairmount Home Update 2

### Walk for Alzheimer's on May 27



Resident, staff, volunteers and family members participated, and our team raised over \$3,100 for our local Alzheimer's Society.



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# E.A. Danby Certificate of Merit for Excellence in Municipal Administration



## AMCTO 85<sup>th</sup> Annual Awards Gala Frontenac LIFT Program

Awarded to municipalities that demonstrate an initiative or a willingness to explore innovative techniques that produce tangible results related to the efficiency and effectiveness of the municipal corporation.

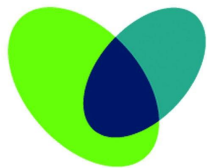


FRONTENAC

## Engagement & Communications Update, May 2023



# We're Hiring



# Fairmount Home

### Website Pageviews

FrontenacCounty.ca	20,425
VisitFrontenac.ca	15,244
FrontenacMaps.ca	9,083
EngageFrontenac.ca	5,500

### Social Media Engagement

County Facebook & Instagram	3,990
County Twitter	179
County Youtube	512
FPS Twitter	2,337
Visit Frontenac Facebook & Instagram	2
Visit Frontenac Twitter	0
Fairmount Facebook	1,603
K&P Trail Twitter	0
K&P Trail Facebook Group	1,066
H.I. Ferry Twitter	1,602

<b>Total engagements in January</b>	<b>61,543</b>
Change from May 2022	-5%
Change from April 2023	25%



FRONTENAC

## Engagement & Communications Update, May, 2023



### Highlights:

- All top performing social posts in May related to health care: Frontenac Paramedics “stork” and “save” pins May 30, Paramedic Michael Pasch’s last call May 17, and Paramedic training of Neighbours Saving Neighbours volunteers May 9.

### Upcoming and ongoing:

- Fairmount Home staff recruitment and brand ID. New advertising and campaign plans underway.
- NsN recruitment
- Communications KPIs and analytics project



FRONTENAC

## Planning Department Update

- **Zoning By-Laws – Housekeeping Amendments**

Planning staff are currently assisting both North Frontenac and Central Frontenac with housekeeping amendments to their zoning by-laws.

- **Pre-Application Consultation By-Laws**

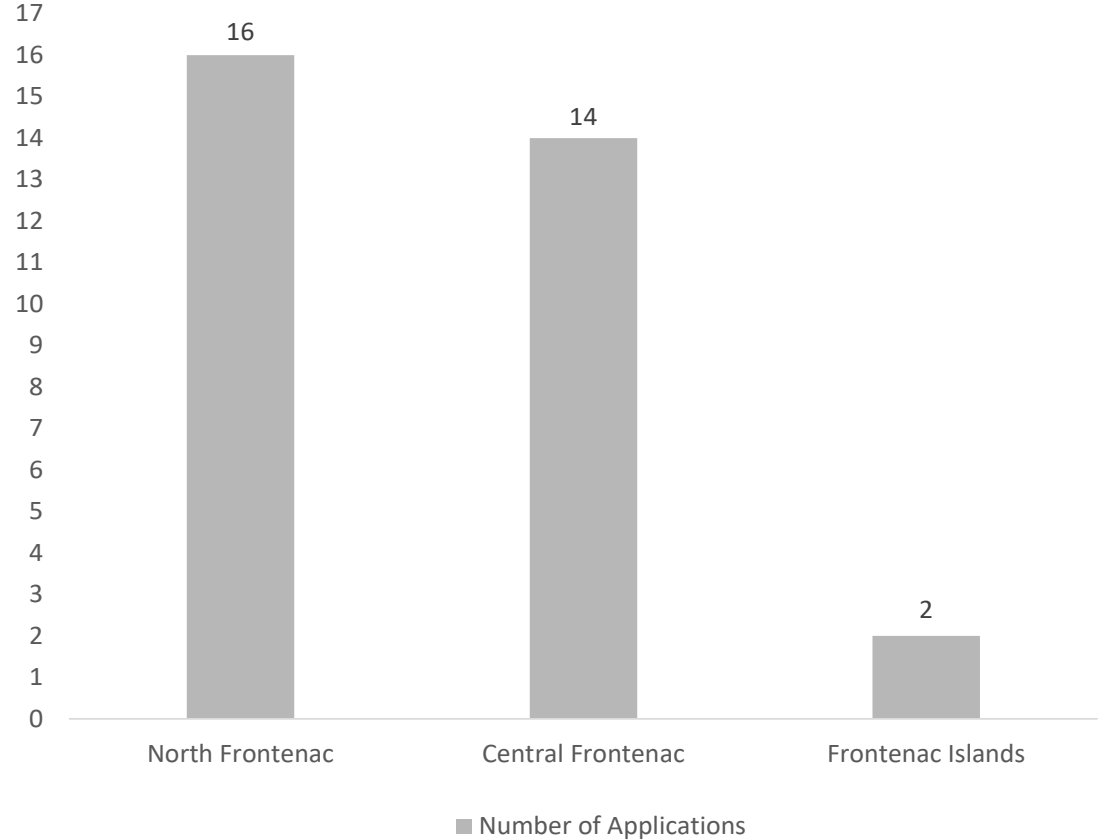
Planning staff have been assisting the townships with the development of new pre-application consultation by-laws. These by-laws require applicants to consult with staff prior to submitting a planning application and define expectations around what is a complete application. This is necessary due to provincial Bill 109, which requires the refunding of certain application fees if provincial timelines are not met.

- **Natural Heritage Consultant**

County planning staff have been working with the CAOs and planning staff at each of the townships to prepare a Request for Proposals (RFP) to obtain the services of a consultant to undertake natural heritage reviews of planning applications and environmental impact studies. This service is a temporary measure to address the fact that Bill 23 prevents the conservation authorities from providing this service.

## Planning Application Update - Townships

- Application numbers for May and June continue to be high for both North Frontenac and Central Frontenac.
- Staff continue to receive a steady volume of development inquiries and applications for all three townships and anticipate that these numbers will continue through to this fall.





FRONTENAC

## Economic Development Update

### Familiarization Tour of Wolfe Island

Despite smoky conditions, the County in partnership with island businesses, hosted over 40 people, including 24 tourism staff from Kingston, visited Wolfe Island on June 6 to learn about attractions, businesses, and tips for visiting the island.



### Business Case for Experiences Workshop

Over 15 small business owners joined in for a County staff facilitated workshop on developing tourism experiences in Frontenac County. Presentations were provided by MT Adventures, Maple Ridge Farm and the K&P Trail.





FRONTENAC

# ATV Access Extension Request



Frontenac County wants your input on allowing ATV's on the K&P Trail between Verona & Harrowsmith

- Survey open for input until June 21
- Public Meeting at the Verona Lion's Hall: Wednesday July 5, 2023 at 10:00 AM

More information at:

[www.engagefrontenac.ca](http://www.engagefrontenac.ca)



FRONTENAC

As per Council direction, a report will be brought to the Planning & Economic Development Committee on July 5, at 10:00 AM.

The meeting will be held at the Verona Lions Hall to facilitate a public meeting in advance of committee business. Please visit [www.engagefrontenac.ca](http://www.engagefrontenac.ca) for more background and information.

# EOWC Paramedic Study (Refresh – 2023)

Apexpro Consulting Inc.



# Notes

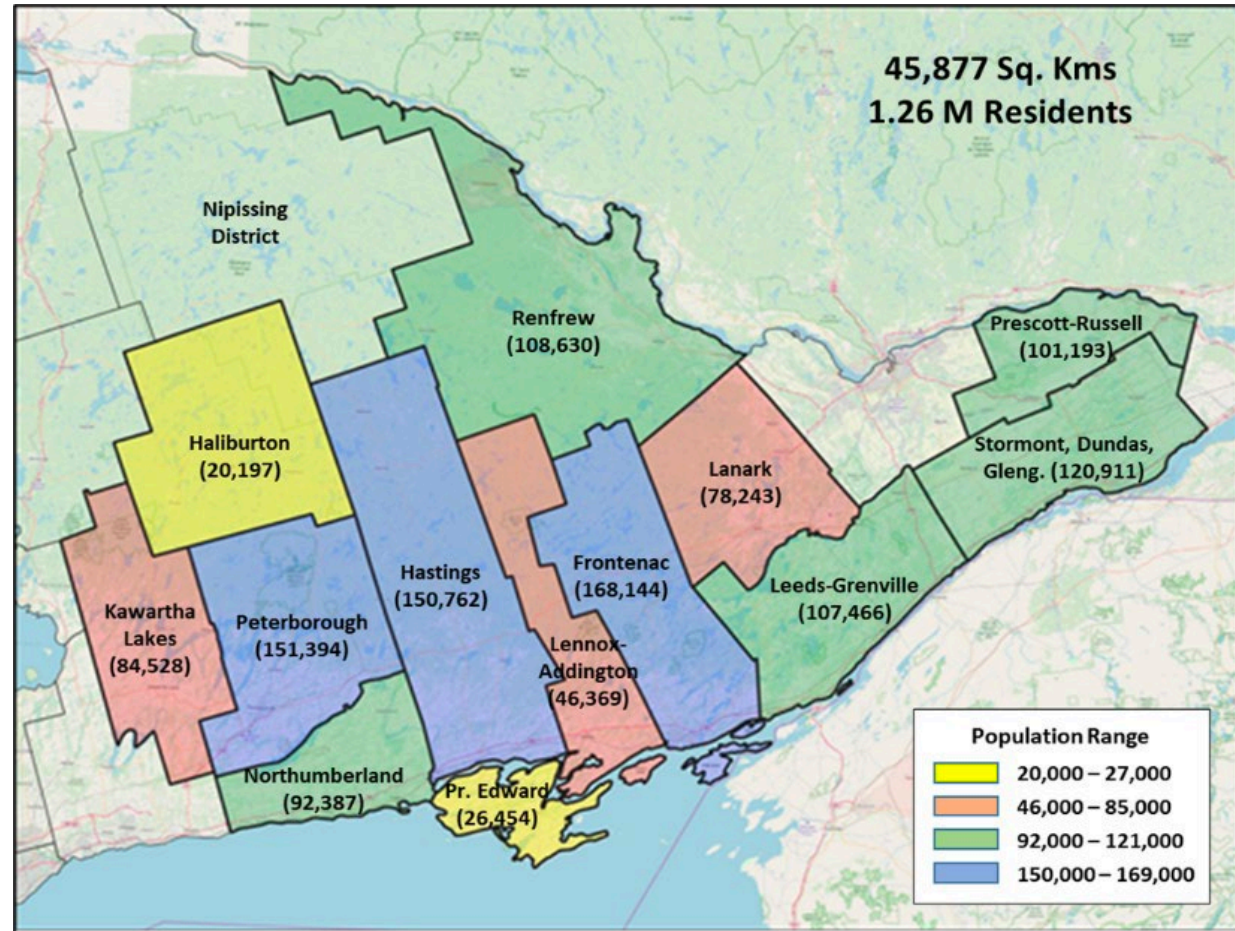
1. This report is data rich. We will provide a high-level overview but won't touch on every potential point. Questions welcome.
2. For today's purpose we will concentrate on the EOWC view and comparison. For a deeper look at Frontenac Paramedics, please refer to the Appendix document.

# Background

- The EOWC originally commissioned Apexpro in 2019 to complete a review of paramedic service performance and projected call volume changes
  - A copy of the full 2019 report can be found on the Engage Frontenac site at: <https://engagefrontenac.ca/frontenac-paramedics>
- The pandemic has changed healthcare in many ways and paramedic services were not immune to the challenges and the long-term implications

# Coverage Area for the Report

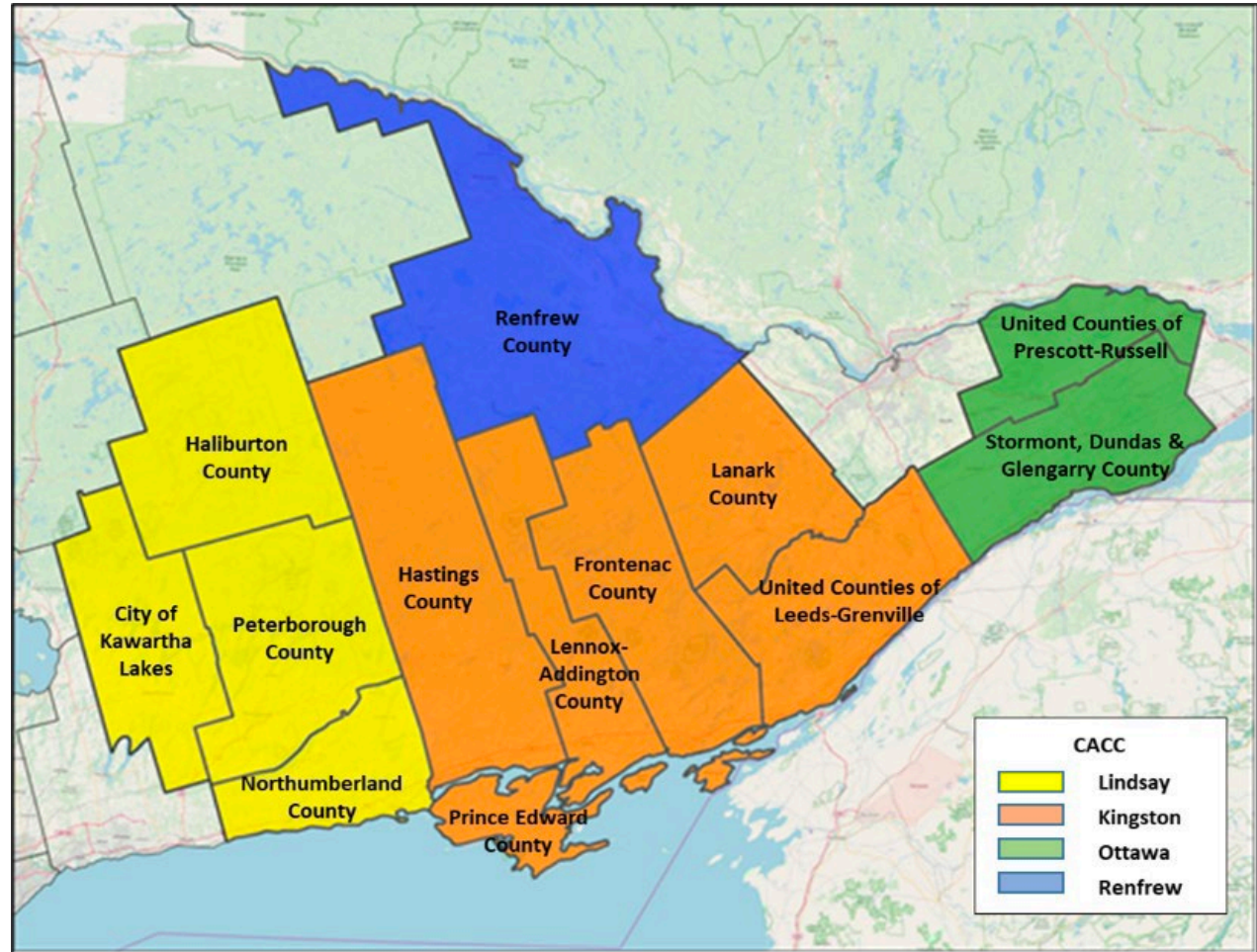
- The 12 services serve approximately 1.22M year-round residents, (approx. 1.5M including seasonal residents)
- Frontenac, Peterborough and Hastings/Prince Edward serve the three largest populations in the EOWC coverage area.



Source: Population projections published by Ontario Ministry of Finance

# Dispatch

- Frontenac is served the Provincially managed Central Ambulance Communications Centre (CACC)
- Our regional referral hospital is Kingston General
- Frontenac response is supported by Tiered Response Agreements with the five municipalities



# Background 1

The purpose of the EOWC Re-fresh report is to:

1. Perform a new (updated) environmental scan of the EOWC paramedic services, including their community paramedicine programs.
2. Develop new (updated) five-year predictive forecasts, including a sensitivity analysis to illustrate how the predictive outcomes may be impacted by variations to key input variables.
3. Identify paramedic priority areas on which the EOWC should focus.

# Background 2

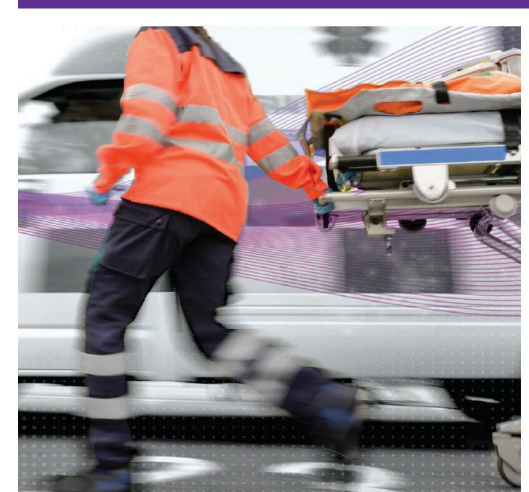
- The EOWC report is part one of a two-part program to monitor and invest in paramedic services in the most efficient manner
1. High-Level: The EOWC report provides a regional view, looks at larger trends and identifies advocacy efforts that will benefit patient care
  2. County-Level: The 2019 ORH Study is local, looking at trends, station locations and staffing requirements. Looking at 2024 for a re-fresh



FINAL REPORT

PARTIAL REFRESH OF THE 2019 EOWC PARAMEDIC SERVICES SITUATIONAL OVERVIEW

APEXPRO CONSULTING INC.  
MAY 1, 2023



Frontenac Paramedics

**Ten Year Paramedic Human Resources and Facilities Master Plan**

Final Report

September 3, 2019  
ORH/FPS/2

# Report Finding - #1

*Call volumes are increasing whereas paramedic service performance is declining.*

## **2018-2022**

- call volume increased by 18%
- responses increased by 21%
- 90th percentile response times to Priority 4 calls increased (degraded) by 14%
- average call duration increased (worsened) by 21%
- **time-on-task increased (worsened) by 46%**
- **unit utilization increased (worsened) by 32%.**

# Report Finding - #2

*Declining paramedic service performance is attributed mainly to a rapid increase in Hospital Offload Delay (OLD).*

- Between 2018 and 2022, **OLD events increased (worsened) by 161%** and offload delay **hours increased (worsened) by 383%**. ApexPro estimates that OLD currently costs EOWC paramedic services about **\$17 million a year** (about 9% of the current combined budget). This compared to a combined cost of \$4.8 million a year (about 3% of budget) in 2018.

# Report Finding - #3a

*Many services report that paramedic workloads are no longer sustainable.*

- Due to appreciable increases in call volume, **time-on-task, and hospital offload delay, unscheduled overtime is on the rise and paramedics are oftentimes requested to work extra-long shifts.** This, with few if any breaks between calls.
- The relatively high workload, over a prolonged period that commenced with the onset of COVID, is taking its toll on paramedics. Fatigue has set in. Frustration, stress, and **absenteeism are on the rise. The strain is wearing on paramedic morale. Relatively large numbers of paramedics are off work, mainly for mental health-related reasons, and increasing numbers of paramedics (including seasoned staff) have opted entirely out of health care.**
- The relatively high workload is also taking a toll on paramedic service costs, which have escalated due to various related factors including increased overtime, WSIB claims, return-to-work costs, and paramedic recruitment efforts.

# Report Finding - #3b

*Many services report that paramedic workloads are no longer sustainable.*

- Due to increases in call volume, time-on-task, and hospital offload delay:
  - unscheduled overtime is on the rise
  - Longer shifts often required
  - few if any breaks between calls.
- This is taking a toll on paramedics
  - Fatigue has set in.
  - Frustration, stress, and absenteeism are on the rise.
  - Decreased paramedic morale.
    - Large numbers of paramedics are off work, mainly for mental health-related reasons,
    - increasing numbers of paramedics (including seasoned staff) have opted entirely out of health care.
- The relatively high workload is also taking a toll on paramedic service costs, which have escalated due to various related factors **including increased overtime, WSIB claims, return-to-work costs, and paramedic recruitment efforts.**

# Report Finding - #4

*Several services report inordinate amounts of time out-of-area, this, adversely affecting local area coverage and costs.*

- Patient transfers to out-of-area regional health care facilities for medical services that are not available locally (i.e., Peterborough, Kingston, and Ottawa), are on the rise. OLD issues are reported to be more acute at regional centres and as a result, out-of-area transfers can readily consume five or more hours. More if, while out-of-area, CACC assigns the crew to an out-of-area call.
- For relatively small EOWC paramedic services (i.e., those managed by the counties of Haliburton, Lanark, Leeds-Grenville, Lennox-Addington, Northumberland, and Prescott-Russell), spending inordinate amounts of time outside their service jurisdiction has become particularly problematic, since time out-of-area adversely affects their ability to maintain local coverage. The problem is exacerbated when the service is concurrently assigned more than one out-of-area patient transfer request.

# Report Finding - #5

*EOWC community paramedicine programs are also proving beneficial in reducing 911 calls.*

- Our finding for the EOWC region, is that community paramedicine programs have helped reduce 911 responses by 10,000 to 12,000 calls a year, this equating to a 4% to 5% reduction in overall 911 call volume.
- **If EOWC community paramedicine programs did not exist, then response volumes in the EOWC region, would be 4% to 5% higher; and repeat hospital admissions, and associated health care system costs, would also be higher.**

# Service Priority Recommendations

The Priority area recommendations have been adopted as the core of the 2023/24 EOWC advocacy

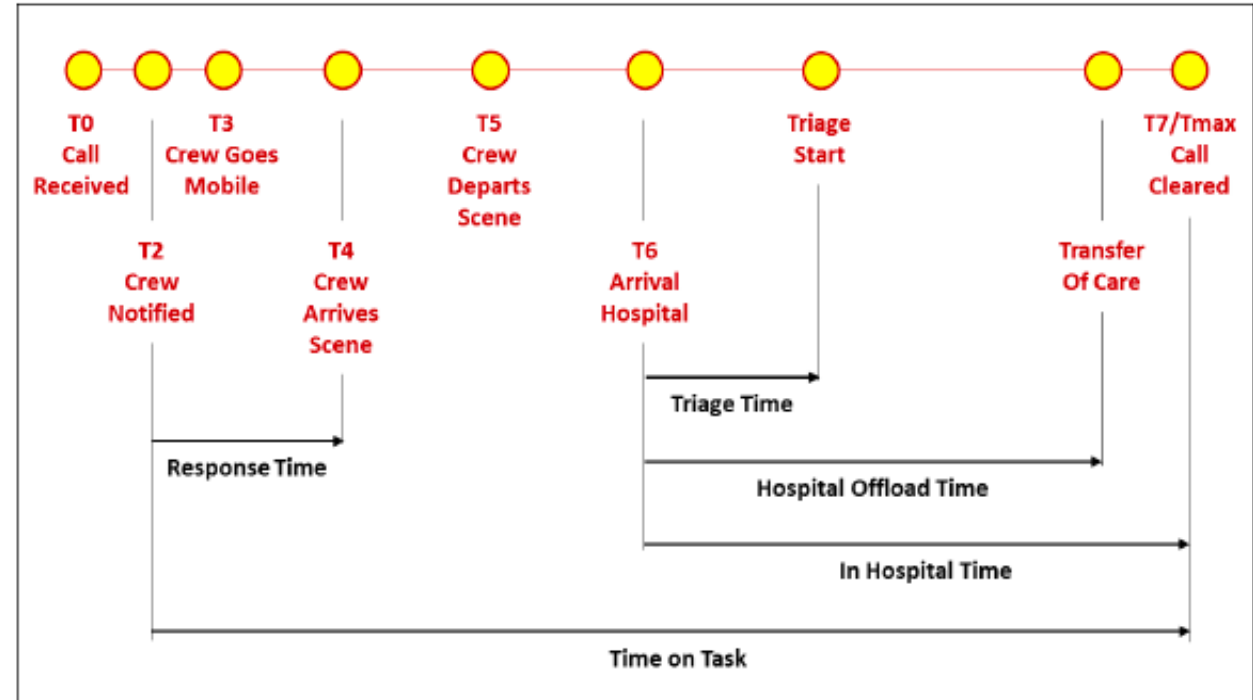
1. *Hospital offload delay (OLD) needs to be fixed.*
2. *Community paramedicine programs require a provincial commitment to permanent and predictable funding.*
3. *Dispatch needs to be modernized to ensure the deployment of resources appropriate to 911 response, and to support community paramedicine.*
4. *Community college paramedic enrolment needs to be increased.*

# All EOWC Services:

- ✓ **Are fully compliant with provincial legislation, regulations, standards, and principles for land ambulance services operating in Ontario.**
- ✓ Are responsive to the needs of their local jurisdictions.
- ✓ Are integrated into the provincial health care system, providing accessible ambulance services seamlessly across municipal jurisdictions, as directed by provincially managed dispatch centers.
- ✓ Provide patient transport between health care facilities for medically essential services.
- ✓ **Most provide care at both primary and advanced care life support levels.**
- ✓ have implemented patient focused Response Time Performance Plans (RTPP) specifying ambulance response time targets by Canadian Triage and Acuity Scale (CTAS).
- ✓ operate from either fixed stations or a central fleet centre. All use fluid deployment to maintain emergency coverage.
- ✓ **proactively backfill for one-another, providing seamless cross-border paramedic services, to fill temporary gaps in coverage.**
- ✓ collaborate with one-another, and with peers across the country, to maintain leading edge service design.
- ✓ have arrangements for fire department medical support.
- ✓ **operate community paramedicine programs**
- ✓ provide an essential public safety role in conjunction with police, fire, and municipal emergency management.

# Anatomy of a Call

- Response time is defined as the interval T2-T4, where T2 is the time that a paramedic service crew is notified of a call, and T4 is the time of their arrival on scene



# Paramedic Service Trends (2018-22)

- Over the four years, 2018-2022, EOWC paramedic **responses increased by almost 21%** whereas, both **time-on-task and unit utilization respectively increased (worsened) more appreciably, by 46% and 32%.**

	Amb Responses (Pr 1-4)	Pr4 Response Time, 90% (m:s)	Avg. Time on Scene (min's)	T.O.T. (hrs)	Avg. Call Duration (hrs)	Amb Staffing (veh-hrs)	UU (24-hr)
2018	188,206	16:36	17.21	219,856	1.17	718,290	31%
2019	192,938	16:37	17.58	234,111	1.21	742,958	32%
2020	187,627	17:02	18.73	232,313	1.24	751,349	31%
2021	209,039	17:22	18.89	269,619	1.29	769,473	35%
2022	227,267	18:51	19.02	321,053	1.41	792,266	41%
<i>Increase 2018-22</i>	<b>20.8%</b>	<b>13.5%</b>	<b>10.5%</b>	<b>46.0%</b>	<b>20.9%</b>	<b>10.3%</b>	<b>32.4%</b>

# Offload Delay (2018-22)

- Based on these 2018 statistics, one may readily conclude that across the EOWC region, OLD consumed the equivalent of **4.8 12-hour ambulance shifts each day, at the then current cost of about \$4.8 million a year**. Since, the then current base cost of EOWC paramedic service operations was \$161.6 million, one may also readily conclude that in 2018, OLD consumed 3% of the combined budget for EOWC paramedic services.

	Offload Delay Events	Offload Delay Hours	Avg. Offload Time (Hrs)	Add'l 12-Hr Amb Shifts for OLD	Op'g Cost Attributed to OLD (\$ M)	OLD as a % of Base Op'g Cost	UU (24 hr)
2018	21,402	6,614	0.81	4.8	\$4.8	3.0%	31%
2019	25,233	8,179	0.82	5.8	\$5.7	3.5%	32%
2020	24,352	7,148	0.79	5.1	\$5.2	3.0%	31%
2021	33,796	12,552	0.87	7.9	\$8.0	4.5%	35%
2022	55,932	31,972	1.07	17.2	\$17.7	9.4%	41%
<i>Increase 2018-22</i>	<b>161.3%</b>	<b>383.4%</b>	<b>32.5%</b>	<b>257.6%</b>	<b>269.7%</b>	<b>219.0%</b>	<b>32.4%</b>

# Staffing Levels (2022)

- Across the region 90% of staff are front-line paramedics

	Mg't	On-Road Superv'n	PCP (FT)	PCP (PT)	ACP (FT)	ACP (PT)	Other	Total
Frontenac PS	3	17	64	60	26	8	7	185
Haliburton County PS	3	1	32	26	0	0	1	63
Hastings-Quinte PS	3	6	49	60	45	2	6	171
Kawartha Lakes PS	3	10	23	36	20	1	4	97
Lanark County PS	2	5	40	50	11	3	2	113
Leeds-Grenville PS	3	7	60	57	14	2	4	147
Lennox-Addington PS	2	5	20	44	14	3	1	89
Northumberland County PS	3	8	41	48	18	0	4	122
Peterborough County/City PS	4	13	61	75	18	9	7	187
Prescott-Russell PS	4	8	35	31	39	5	4	126
Renfrew County PS	3	8	34	64	48	10	8	175
Cornwall-SDG PS	3	5	65	40	18	2	10	143
<b>Total</b>	<b>36</b>	<b>93</b>	<b>524</b>	<b>591</b>	<b>271</b>	<b>45</b>	<b>58</b>	<b>1,618</b>

# Facilities & Fleet (2022)

- There are a total of 79 ambulance facilities, with a combined 286 vehicles, including 177 ambulances.

	Facilities	Amb's	PRU	Command Veh's	Support Veh's	Total Vehicles	Annual Fleet Mileage (Kms)
Frontenac PS	9	17	0	9	5	31	966,093
Haliburton County PS	3	7	0	2	2	11	551,627
Hastings-Quinte PS	7	19	0	5	5	29	1,746,107
Kawartha Lakes PS	6	14	0	5	3	22	932,205
Lanark County PS	5	13	3	4	1	21	1,047,404
Leeds-Grenville PS	8	17	1	5	6	29	1,434,038
Lennox-Addington PS	5	9	2	3	1	15	588,815
Northumberland County PS	6	14	1	4	1	20	973,388
Peterborough County/City PS	6	16	0	5	5	26	1,141,226
Prescott-Russell PS	9	17	4	5	4	30	1,785,025
Renfrew County PS	7	19	7	2	2	30	2,003,070
Cornwall-SDG PS	8	15	4	3	0	22	1,402,807
<b>Total</b>	<b>79</b>	<b>177</b>	<b>22</b>	<b>52</b>	<b>35</b>	<b>286</b>	<b>14,571,805</b>

# Service Coverage (2022)

- Frontenac staggers shift times in order to improve coverage at shift changes

	Staffed Day Shifts (07:00-19:00)	Staffed Nt Shifts (19:00-07:00)	Total Number of Shifts Per Day	Annual Staffed Hrs (07:00-19:00)	Annual Staffed Hrs (19:00-07:00)	Total Annual Staffed Hours
Frontenac PS	11	10	21	44,737	37,023	81,760
Haliburton County PS	4	3	7	17,640	13,140	30,780
Hastings-Quinte PS	14	9	23	57,229	39,421	96,650
Kawartha Lakes PS	7	5	12	34,860	21,900	56,760
Lanark County PS	9	5	14	30,160	21,840	52,000
Leeds-Grenville PS	12	6	18	52,560	26,280	78,840
Lennox-Addington PS	6	4	10	26,280	17,520	43,800
Northumberland County PS	8	6	14	35,040	26,280	61,320
Peterborough County/City PS	11	7	18	48,180	30,660	78,840
Prescott-Russell PS	9	7	16	39,420	30,660	70,080
Renfrew County PS	10	7	17	43,800	30,660	74,460
Cornwall-SDG PS	11	7	18	40,768	26,208	66,976
<b>Total</b>	<b>112</b>	<b>76</b>	<b>188</b>	<b>470,674</b>	<b>321,592</b>	<b>792,266</b>

# Operating Costs (2022)

- Frontenac is in line with other services.

	Base Prog'm (\$M) (Eligible for 50% Prov'l Funding)	Fully (100%) Funded Provincial Programs (\$M)			Total Operating (\$M)
		Community Paramedics	Dedicated Offroad Nursing	Total	
Frontenac PS	\$20.66	\$2.11	\$0.24	\$2.35	\$23.01
Haliburton County PS	\$7.01	\$1.13	\$0.00	\$1.13	\$8.14
Hastings-Quinte PS	\$21.28	\$2.10	\$0.23	\$2.33	\$23.61
Kawartha Lakes PS	\$10.90	\$2.30	\$0.00	\$2.30	\$13.20
Lanark County PS	\$11.83	\$1.40	\$0.00	\$1.40	\$13.23
Leeds-Grenville PS	\$17.09	\$1.24	\$0.08	\$1.32	\$18.41
Lennox-Addington PS	\$9.89	\$1.36	\$0.00	\$1.36	\$11.25
Northumberland County PS	\$15.56	\$3.04	\$0.00	\$3.04	\$18.60
Peterborough County/City PS	\$18.33	\$4.39	\$0.45	\$4.84	\$23.17
Prescott-Russell PS	\$17.84	\$1.48	\$0.00	\$1.48	\$19.32
Renfrew County PS	\$19.22	\$4.31	\$0.00	\$4.31	\$23.53
Cornwall-SDG PS	\$17.87	\$1.19	\$0.00	\$1.19	\$19.06
<b>Total</b>	<b>\$187.32</b>	<b>\$26.11</b>	<b>\$1.00</b>	<b>\$27.11</b>	<b>\$214.43</b>

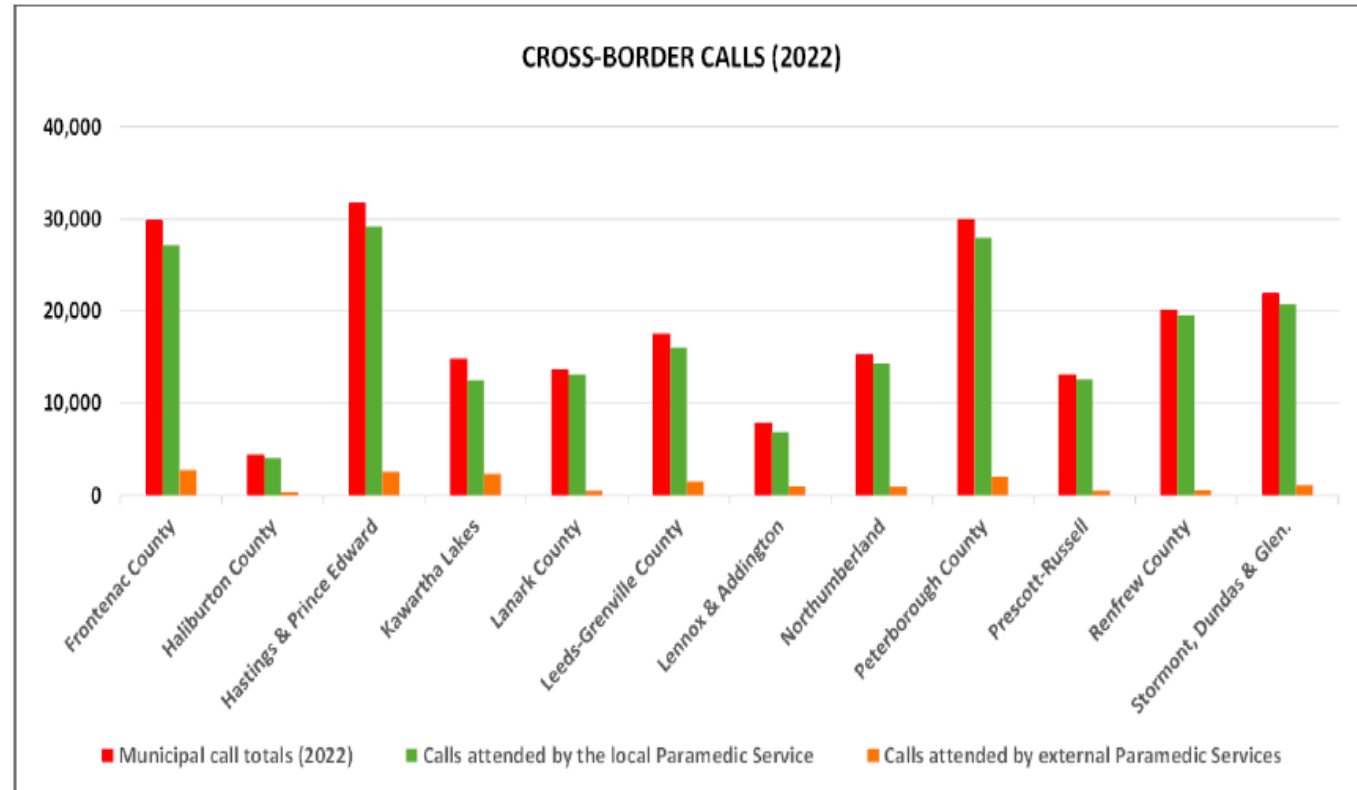
# Key Metrics (2022)

- Call volume affects cost/call.

	Calls per 100 Capita	Cost per Capita	Cost per Call	Cost / Staffed Amb Hour
Frontenac PS	17.0	\$125	\$732	\$253
Haliburton County PS	24.4	\$351	\$1,491	\$228
Hastings-Quinte PS	17.2	\$121	\$704	\$220
Kawartha Lakes PS	16.2	\$129	\$796	\$189
Lanark County PS	22.7	\$154	\$677	\$228
Leeds-Grenville PS	19.2	\$160	\$835	\$217
Lennox-Addington PS	20.4	\$215	\$1,055	\$226
Northumberland County PS	18.0	\$170	\$944	\$254
Peterborough County/City PS	19.5	\$123	\$630	\$233
Prescott-Russell PS	16.3	\$179	\$1,096	\$255
Renfrew County PS	19.3	\$178	\$920	\$258
Cornwall-SDG PS	18.3	\$149	\$815	\$267
<b>Total</b>	<b>18.4</b>	<b>\$151</b>	<b>\$819</b>	<b>\$236</b>

# Cross-Border Calls (2022)

- Frontenac has cross-border response agreements in place with our neighbours



# Community Paramedicine

- With the help of community partners, EOWC paramedic services provide health care / wellness support to elderly and vulnerable residents living at home. This includes those living in isolated areas, those who are unable to travel, those without a primary care physician, and those requiring assistance to manage chronic diseases. Health care / wellness support is provided mainly by way of in-person home visits, but also by way of virtual visits and remote patient monitoring.
- Several EOWC community paramedicine programs also provide support at Consumption and Treatment Services sites, and public vaccination clinics.
- **All EOWC paramedic services affirm that community paramedicine programs are also proving beneficial in reducing 911 calls, repeat hospital admissions, and associated health care system costs;** albeit their evidence thereto is mainly anecdotal.

**Note:** CP referrals can be made through a family physician, home care provider, Paramedic referral or self-referral

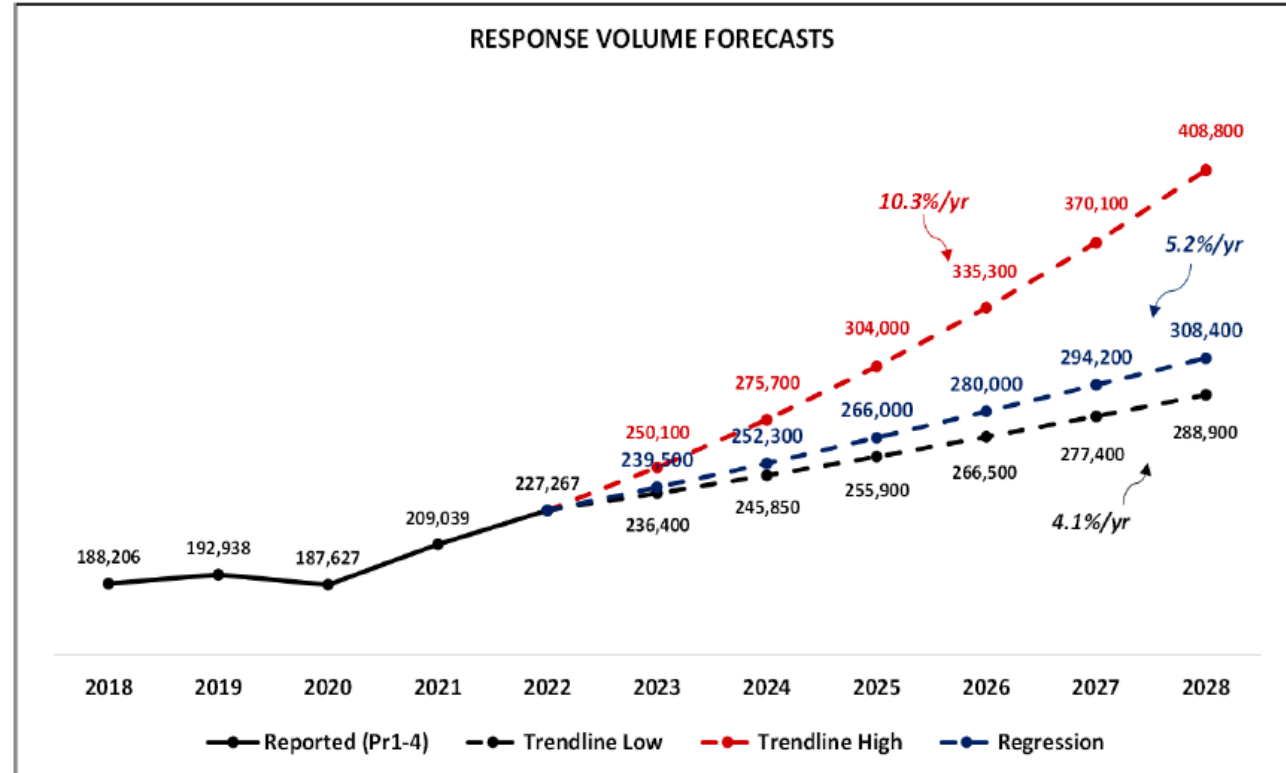
# CP Activity (2022)

**Need for permanent and predictable funding to support continuation and expansion of programs**

	Indiv'l Clients	In-Person Visits	Virtual Visits	Total Visits
FPS	500	3,500	200	3,700
HCPS	600	3,900	0	3,900
HQPS	1,000	3,400	1,200	4,600
COKLPS	1,100	1,600	2,900	4,500
LCPS	1,100	4,700	1,000	5,700
LGPS	1,800	4,400	600	5,000
LAPS	700	2,200	100	2,300
NCPS	900	3,600	1,200	4,800
PCCPS	700	4,500	1,300	5,800
PRPS	800	3,500	800	4,300
RCPS	1,900	5,700	21,600	27,300
CSDGPS	1,400	3,500	200	3,700
<b>EOWC Total</b>	<b>12,500</b>	<b>44,500</b>	<b>31,100</b>	<b>75,600</b>

# Response Volume Forecast

- In ApexPro's opinion, the "trendline low" forecast serves a useful purpose, in providing a low-end estimate of future response volume growth. Whereas the "trendline high" forecast, which is based on reactions (or over-reactions) to the COVID pandemic, is considered highly unreliable.
- ApexPro considers the "regression" forecast to be the most reliable of the three forecasts. In this forecast, the combined **response volume for the EOWC region is projected to increase by 5.2% a year, reaching 308,000+ responses by 2028.**
- Readers are advised that these forecasts are based on an underlying assumption that EOWC paramedic services will continue to deliver community paramedicine services, at roughly current levels of activity.



These are forecasts of paramedic responses to be dispatched by CACC in response to incoming 911 calls for medical assistance. They do not include community paramedicine activities which are managed independently of the 911 system. This notwithstanding, the forecasts assume continued delivery of community paramedicine services at current levels of activity.

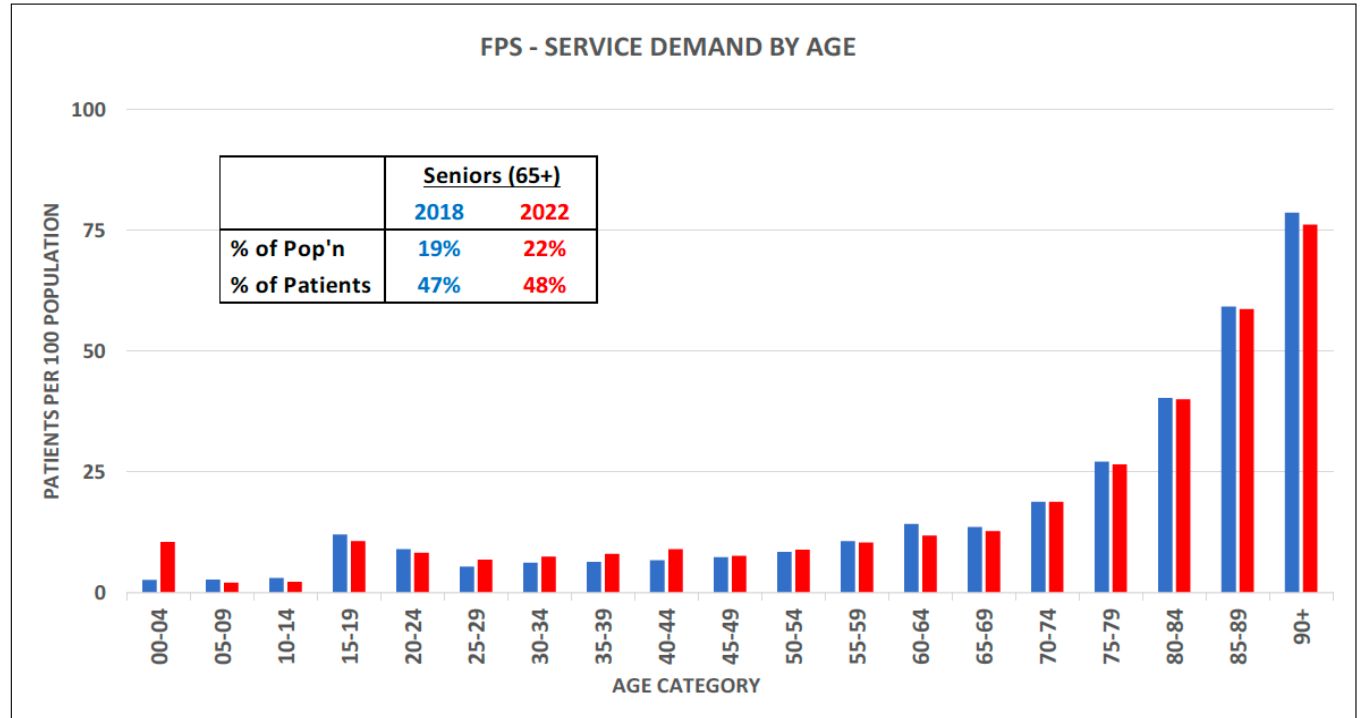


**FRONTENAC  
PARAMEDICS**

# Frontenac Paramedics: A High Level Review

# Population Forecast

- Senior population will continue to grow



# Operation Metrics

- Time on Task increased by **57.3%** and the average call duration increased by 30 minutes
- Our Unit Utilization is far exceeding industry target of .35

	Amb Responses (Pr 1-4)	Pr4 Response Time, 90% (m:s)	Avg. Time on Scene (min's)	T.O.T. (hrs)	Avg. Call Duration (hrs)	Amb Staffing (veh-hrs)	UU (24-hr)
2018	23,194	13:17	16.82	23,498	1.01	75,920	31%
2019	23,470	13:21	17.71	26,784	1.14	77,380	35%
2020	23,020	14:36	18.94	26,925	1.17	77,592	35%
2021	26,591	14:09	19.46	32,745	1.23	81,388	40%
2022	28,220	15:41	19.81	36,963	1.31	81,760	45%
<i>Increase 2018-22</i>	<b>21.7%</b>	<b>18.1%</b>	<b>17.8%</b>	<b>57.3%</b>	<b>29.3%</b>	<b>7.7%</b>	<b>46.1%</b>

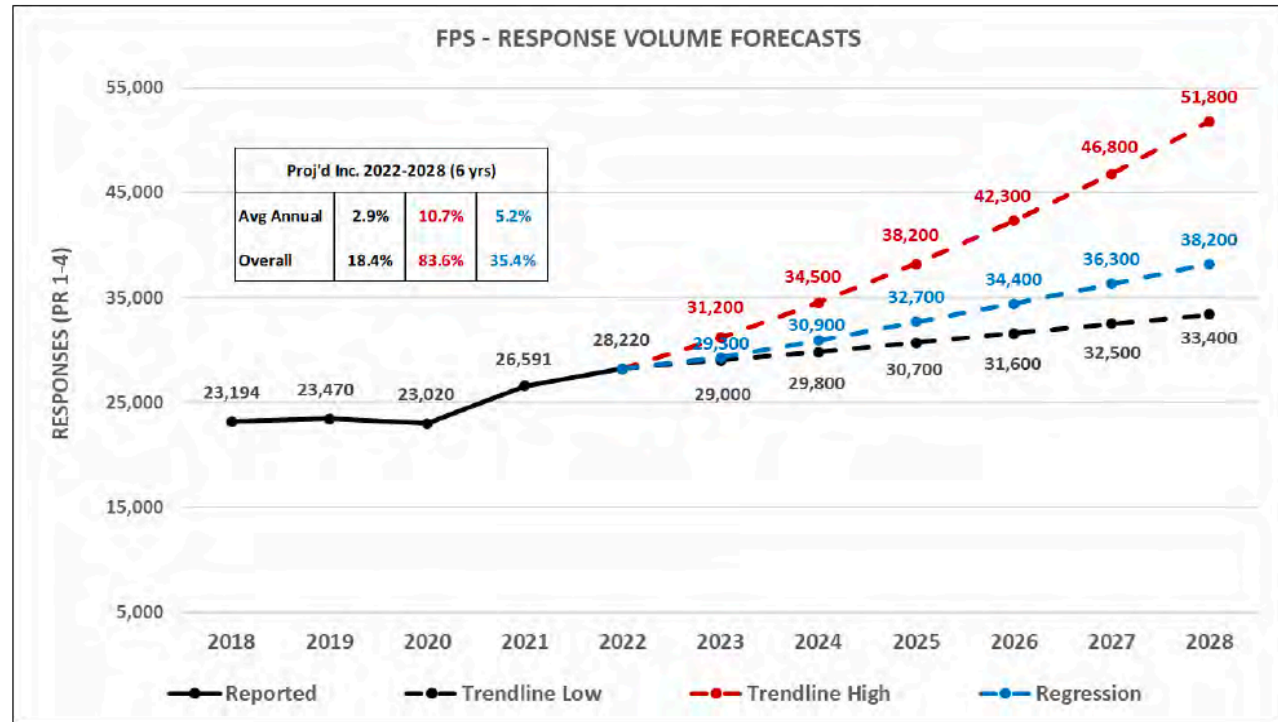
# Offload Delay #1

- Offload delay "consumed" the equivalent of 2.4 12-hour shifts per day in 2022. Up from 0.4 in 2018

	Offload Delay Events	Offload Delay Hours	Avg. Offload Time (Hrs)	Add'l 12-Hr Amb Shifts for OLD	Op'g Cost Attributed to OLD (\$ M)	OLD as a % of Base Op'g Cost	UU (24 hr)
2018	3,342	591	0.68	0.4	\$0.5	2.5%	31%
2019	4,436	867	0.70	0.6	\$0.6	3.2%	35%
2020	4,674	885	0.69	0.6	\$0.7	3.3%	35%
2021	7,151	1,784	0.75	1.0	\$1.1	5.4%	40%
2022	10,926	4,660	0.93	2.4	\$2.6	12.6%	45%
<i>Increase 2018-22</i>	<b>226.9%</b>	<b>688.5%</b>	<b>36.9%</b>	<b>439.8%</b>	<b>464.7%</b>	<b>401.3%</b>	<b>46.1%</b>

# Offload Delay #2

- The regression trendline (i.e., most likely) will see our call volume increase to **38,200 by 2028**, up from **28,220 in 2022**.



These are forecasts of paramedic responses to be dispatched by CACC in response to incoming 911 calls for medical assistance. They do not include community paramedicine activities which are managed independently of the 911 system. This notwithstanding, the forecasts assume continued delivery of community paramedicine services at current levels of activity.

# Conclusions

- The five priority areas will be the primary advocacy targets for the EOWC
- Frontenac Paramedics is experiencing similar challenges to all Eastern Ontario services
- Frontenac Paramedics benchmarks favourably to the other large services in the EOWC region.
- Frontenac is not meeting our response time standard, or the Unit Utilization target.
  - Frontenac will need to continue to invest in additional resources in order meet the demand of a growing and aging population
  - The ORH study refresh in 2024 will be critical to determining the growth trajectory and improving our response times and unit utilization



**Report 2023-072**

**Council Recommend Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Susan Brant, Administrator, Fairmount Home

**Date of meeting:** June 21, 2023

**Re:** **Fairmount Home – Purchase of Eco3Tex® Ozone Laundry System**

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**Recommendation**

**Be It Resolved That** Council authorize the purchase of the Eco3Tex® Ozone Laundry System to assist with the provision of laundry services for Fairmount Home;

**And Further That** Council authorize the use of the Strategic Project Reserve for the County share of \$5,232 from the Energy Conservation and Demand Management envelope;

**And Further That** Council authorize staff to single source the purchase of the Eco3Tex® Ozone Laundry System with respect to the time sensitive nature of the incentive on offer from Enbridge Gas.

**Background**

Fairmount Home's laundry system currently cycles 3,000 pounds of laundry per day. The current compliment of laundry machines consists of two 80-pound capacity washers, one 65-pound capacity washer and one 25-pound capacity washer. On average, the washers cycle 12 loads per day, and operate for 9 consecutive hours for 7 days per week.

Enbridge Gas is currently offering a \$12,250 incentive to commercial and industrial customers who purchase the Eco3Tex® Ozone Laundry System between April 17, 2023,

and September 30, 2023, and have the equipment installed and operational by October 31, 2023.

### **Comment**

The Eco3Tex® Ozone Laundry System converts air into 90% pure oxygen which is then electrically charged to split the oxygen atoms. By injecting ozone continuously throughout the wash cycle, harmful bacteria, viruses, and superbugs including MRSA, C-Difficile and other viruses are eliminated. These atoms reassemble to form oxygen once the wash cycle is complete.

Hot water and natural gas consumption would be reduced with an ozone laundry system. Once added to a new or existing commercial washing machine, the system generates ozone (O3), a naturally occurring molecule, which helps clean and disinfect fabrics without using hot water.

### **Strategic Priority Implications**

Priority 2: Explore new funding sources and invest wisely in critical infrastructure

- 2.1: To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

Priority 3: Champion and coordinate collaborative efforts

- 3.3: Continue to pursue collaborative opportunities to achieve service and costs efficiencies and other economies through cost-sharing and shared services.

### **Financial Implications**

The cost of purchase and installation of the Eco3Tex® Ozone Laundry System is \$28,600 with an expected life of 10 years. The incentive to purchase is \$12,250. An annual service contract would be required for \$2,200 per year for the new system.

The cost of rental would be \$595 per month with a \$15,000 one-time incentive.

An analysis of both options comparing estimated payback period, sensitivity on manufacturer's estimates, and considering purchasing versus renting can be found below. The preferred option would be to purchase the Laundry System outright. With savings at 60% of the Manufacturer's Estimate, the estimated payback for the system would be 2.92 years.

<b>Scenario 1 - Buy Unit</b>		
<b>Capital Costs</b>		
Purchase Cost	\$28,600	
Less: Enbridge Incentive	(\$12,250)	
Net Cost	\$16,350	
	Manufacturer's Estimate	60% of Manufacturer's Estimate
<b>Annual Operating Costs</b>		
Maintenance Contract	\$2,200	\$2,200
Utilities Savings	(\$13,000)	(\$7,800)
Net Annual Savings	(\$10,800)	(\$5,600)
Payback Period	1.51	2.92
<b>Scenario 2 - Rent Unit</b>		
<b>Capital Costs</b>		
Purchase Cost	\$0	
Less: Enbridge Incentive	(\$15,000)	
Net Cost	(\$15,000)	
	Manufacturer's Estimate	60% of Manufacturer's Estimate
<b>Annual Operating Costs</b>		
Rental Cost	\$7,140	\$7,140
Utilities Savings	(\$13,000)	(\$7,800)
Net Annual Savings	(\$5,860)	(\$660)
<b>Crossover Point - Rent VS Buy (Years)</b>		
Years until both options are equal	6.35	3.04
Total Savings at Crossover Point - Buy	(\$52,189)	(\$17,004)
Total Savings at Crossover Point - Rent	(\$52,189)	(\$17,004)

**Organizations, Departments and Individuals Consulted and/or Affected**

- Sara Saunders, Manager of Environmental Services, Fairmount Home
- Alex Lemieux, Director of Corporate Services/Treasurer



**Report 2023-073**

### **Council Recommend Report**

**To:** Warden and Council of the County of Frontenac  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk  
**Date of meeting:** June 21, 2023  
**Re:** **Office of the Chief Administrative Officer – Draft Frontenac County Strategic Plan 2023-2026**

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#### **Recommendation**

**Be It Resolved That** the Council of the County of Frontenac receive for information the Office of the Chief Administrative Officer – Draft Frontenac County Strategic Plan 2023-2026 report;

**And Further That** the Council of the County of Frontenac approve the Draft Frontenac County Strategic Plan 2023-2026 attached to this report as Appendix A.

#### **Background**

At its December 21, 2022, regular meeting, County Council approved an agreement with Explorer Solutions to lead the 2023-2026 Council Strategic Plan.

#### **Comment**

The process that Explorer Solutions took in the development of a draft Strategic Plan involved extensive consultation with online input from more than 700 residents across the Frontenacs in addition to local consultations in public sessions with each member Township Council.

At a special Committee of the Whole meeting held March 15, 2023, Mr. Kipfer provided a presentation to Council followed by questions posed to Council for input, including:

1. What Elements Should be Considered in Frontenac County's Updated Mission and Vision Statements?
2. What should be Frontenac County's areas of strategic focus?
3. What new areas of programming/services should be considered by Frontenac County?

4. How can/should the County's Strategic Plan help each of the Townships deliver upon their goals?
5. How can Frontenac County services be delivered more efficiently, effectively and economically?
6. How can Frontenac County advance community engagement in order to improve service to citizens?
7. What partnerships and/or collaborative opportunities can/should Frontenac County develop/strengthen?
8. Additional thoughts, comments, or suggestions for consideration in the development of Frontenac County's Strategic Plan?

In addition, nine (9) one on one meetings were held with County, Township, and City of Kingston staff.

Online consultation information was hosted on the Frontenac 2023 Strategic Plan Consultation EngageFrontenac.ca project page. The survey data collection was conducted directly by the consultant, Mr. Kipfer, and his associate at Explorer Solutions. County promotional work linked to Explorer Solutions' survey hosted on their Qualtrics account. County staff has no direct access to raw survey data.

The consultation was promoted via a campaign of direct email and on County websites and social media channels. County social media posts were amplified by Township social media channels. Councillors were encouraged to amplify via their personal and professional networks.

The 18–24-year-old demographic was not sufficiently represented in initial organic responses, so students at Granite Ridge Education Centre and Sydenham High School were directly encouraged by respective school staff to complete the survey.

Explorer Solutions hosted two open-house public engagement sessions: April 12 at Storrington Centre, Sunbury; and April 13 at Soldiers Memorial Hall, Sharbot Lake. These events were promoted on the EngageFrontenac.ca project page, via social media, direct email, and with print advertising in Frontenac News and Kingston Whig Standard.

Feedback received through all these consultation processes, which is attached to this report as Appendix B, has been processed by the consultants and highlights have been summarized, with the Draft Frontenac County Strategic Plan 2013-2026, attached to this report as Appendix A. A Strategic Plan brochure, which can be used for public distribution as a more highlight pamphlet type document on the Strategic Plan is attached as Appendix C.

### **Sustainability Implications**

Approving a strategic plan that is supported by a public consultation process will help ensure that community priorities are established and that scarce resources are allocated to those priorities.

### **Financial Implications**

There are no financial implications directly associated with this report.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Alex Lemieux, Director of Corporate Services/Treasurer  
Joe Gallivan, Director of Planning and Economic Development  
Susan Brant, Administrator, Fairmount Home  
Gale Chevalier, Chief, Director of Emergency and Transportation Services  
Kevin Farrell, Manager of Continuous Improvement  
Matt Mills, Communications Officer  
Explorer Solutions



**FRONTENAC**  
COUNTY OF FRONTENAC • ONTARIO

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## Frontenac County Strategic Plan (2023 – 2026)

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### **Introduction**

Over the current term of council, the Strategic Plan (the plan) will inform and guide the decision-making efforts of County Council necessary to achieve the strategic priorities laid out in the plan.

With a population of 29,295 residents plus seasonal visitors, Frontenac County is comprised of four townships and covers approximately 4,000-square-kilometres of rural land nestled around a city of more than 132,000 residents.

While the County operates within a larger provincial, national and international context, much of the County remains embedded within the City of Kingston's economy which provides an array of employment opportunities and access to additional healthcare, social service and educational supports and services.

The development of the strategic priorities and objectives were informed by the results of a comprehensive engagement process with input received from township and county councils, local residents, youth and young professionals. The recommendations further considered the county's composition, demographics, geography and local context for relevancy and suitability.

### **Executive Summary: Frontenac County Strategic Plan (2023 – 2026)**

#### **The Guiding Vision for Frontenac County**

To be a thriving and sustainable County that balances economic growth, environmental preservation, and individual lifestyles, ensuring a vibrant and inclusive community for current and future generations in Frontenac.

#### **The County of Frontenac Mission (Statement of Purpose)**

Our mission is committed to proactively promote and support managed growth in Frontenac County, leveraging its economic potential, while preserving the County's distinct natural environment and respecting the diverse lifestyle choices of our residents.

## **Strategic Priorities (2023 – 2026)**

### **1. Develop a Regional Approach to Overcome Infrastructure Issues and Maximize Infrastructure Development Opportunities**

- Support member municipalities in their efforts to maintain and improve roads and bridges.
- Develop strategies to improve regional transportation connectivity and accessibility.
- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services.

### **2. Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County**

- Work with Townships to improve and sustain the villages and hamlets across the region.
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac.
- Support different forms of housing such as small apartments, affordable houses, and seniors housing.
- Provide business support and resources to existing and prospective businesses.
- Attract new investments and businesses to Frontenac County.
- Support workforce development initiatives to create job opportunities and retain talent.

### **3. Strengthen Quality of Life through Enhanced Service Delivery**

- Focus on Fairmount Home
  - Improve the quality of care and services provided to residents.
  - Expand the capacity to accommodate more residents.
  - Enhancing staff training and development opportunities.
- Focus on Frontenac Paramedics
  - Improve response times and coverage throughout Frontenac County.
  - Increase the number of paramedics to meet the growing demand for services.
  - Provide additional facilities for Frontenac Paramedics that will effectively meet steadily growing demand for services and accommodate more paramedic training.

- Focus on Social Services and Housing
  - Ensure equal and fair access to social services, childcare, and social housing for County residents.
  - Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing.
  - Invest additional resources in the availability of affordable housing and related services.

#### 4. Maximize Administrative Leadership within the County Administration

- Ensure efficient and responsible financial management of County resources.
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).
- Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

#### **Explore Supplementary Initiatives to Address Emerging Needs**

Stemming from the county-wide consultation process, a recurring theme emerged with a focus on having Frontenac County consider environmental stewardship and sustainability in its policy development and recommendations.

- Collaborate with regional, provincial, and federal agencies, as well as community organizations and Indigenous communities, to leverage expertise, resources, and funding for environmental initiatives.
- Establish a baseline inventory of County administration's carbon emissions to track progress and identify areas for targeted reduction efforts.
- Engage residents, businesses, educational institutions, and community organizations in collaborative efforts to address environmental challenges and promote sustainable practices.

**Extensive consultation** attracted online input from 703 residents (including 109 seasonal residents and 76 youth and young professionals). Local consultations were conducted with each of the four townships and county councils in public session. Individual meetings were held with nine senior staff members from the four townships and county administration. For the services which Frontenac County and the City of Kingston collaborate on and financially support together, they were discussed with two senior members of the city's senior leadership team.

### **Overview of Strategy Development Process:**

Project initiation commenced in January 2023, followed by an in-depth review of relevant background documents, reports and studies, necessary to increase the understanding and situational context of the contracted Project Team.

Throughout February and March, each Township and County Council received a project briefing and participated in a discussion, facilitated and led by the Project Team, during each council's scheduled monthly session. During each discussion, council members were asked to comment on a series of questions designed to garner insights capable of helping guide the actions of County council forward over this term of council and how those strategies could provide reciprocal value back to the townships.

Throughout April and early May, a comprehensive online survey was promoted to residents of each township, where the thoughts, opinions and ideas were captured from 703 residents, including 109 who identified as seasonal residents (compared to the 210 and 71 collected respectfully in 2019). A special outreach strategy was deployed to ensure the voice of youth and young professionals was also captured, which resulted in 109 individuals under the age of 35 having participated. Of the responses captured by those currently residing in Frontenac County, North Frontenac represented 16%, Central Frontenac 14%, South Frontenac 21% and Frontenac Islands 49%.

Additionally, two open houses were offered to residents (one in each South Frontenac and North Frontenac) and nine individual meetings were held with senior staff members from the county, townships including one meeting the City of Kingston (regarding services that are jointly supported by both Frontenac County and the City of Kingston).

All input was compiled and presented, including the draft strategic plan to the County's senior leadership team on May 29 and County Council on June 21. A revised draft was presented to County Council on July 17, 2023 for approval.

## 1. Develop a Regional Approach to Overcome Infrastructure Issues and Maximize Infrastructure Development Opportunities

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This priority leverages the county's regional reach to further strengthen its support role with each individual township to meet their infrastructure needs. While a number of infrastructure-related needs were identified for improvement throughout the consultation and engagement process, the prevailing focus for this term of this council in this strategic priority is tied to transportation.

### **Objectives in support of this strategy:**

- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services.
- Support member municipalities in their efforts to maintain and improve roads and bridges.
- Develop strategies to improve regional transportation connectivity and accessibility.

### **Direction for Development of Operational Plans:**

- In supporting ferry service to the islands, it is understood that the ferry asset is owned by Ontario's Ministry of Transportation, is governed by Transport Canada and its daily operations and collection of fees are handled by Frontenac County.
- The County can continue supporting the Township of Frontenac Islands to ensure they have a platform by which their priorities and funding requests are openly conveyed to the appropriate provincial and federal government agencies.
- To ensure that county-wide roads and bridges maintain their current level of service, the County should explore opportunities for partnership with the townships to unlock provincial and federal infrastructure funding.
- The County will ensure that residents are empowered to share their thoughts, opinions and ideas to better regional transportation connectivity and accessibility. The County will also strengthen coordination and communication between transportation service providers and local governments.

## 2. Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County

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As the second pillar for establishing a strong foundation by which to guide the county's priorities during this term of council, this strategic priority focuses on strengthening collaboration between regional and sub-regional levels of government to ensure economic prosperity through collaborative efforts focused on business retention, expansion and attraction, while ensuring businesses have access to workforce development tools and initiatives to create job opportunities and retain talent.

Progressing sustainable economic growth and developing relevant regional tools and policies in partnership with townships will help improve and sustain the villages and hamlets across the region.

The county, in collaboration with townships, must develop new policies that increase the number and variety of housing stock to meet the needs of residents through their various stages of life.

### **Objectives in support of this strategy:**

- Work with Townships to improve and sustain the villages and hamlets across the region.
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac.
- Support different forms of housing such as small apartments, affordable houses, and seniors housing.
- Provide business support and resources to existing and prospective businesses.
- Attract new investments and businesses to Frontenac County.
- Support workforce development initiatives to create job opportunities and retain talent.

### **Direction for Development of Operational Plans:**

- Ensure that the community is consulted and that townships are included in all phases of planning.
- Develop policies that mitigate development impacts on the county's many environmental assets and features.
- Develop policies that increase the number and variety of housing stock to meet the needs of residents through their various stages of life.
- Encourage the exploration of new technologies tied to communal services that can encourage residential development in strategic areas throughout the county.
- Identify efficiencies in partnership with townships to more effectively deliver and streamline the delivery of economic development services and supports necessary to retain, expand and attract business investment in the county.

### 3. Strengthen Quality of Life through Enhanced Service Delivery

This priority focuses on strengthening the quality of life through enhanced service delivery of Frontenac Paramedics, Fairmount Home and social services and housing throughout the county.

Beyond contributing to regional economic prosperity, the county has a responsibility to its residents by ensuring the efficient and effective delivery of its paramedic services, that capacity and quality of care is available to its aging residents, and that residents have equal and fair access to social services, childcare and social housing.

#### **Objectives in support of this strategy:**

- Focus on Fairmount Home
  - Improve the quality of care and services provided to residents.
  - Expand the capacity to accommodate more residents.
  - Enhancing staff training and development opportunities.
- Focus on Frontenac Paramedics
  - Improve response times and coverage throughout Frontenac County.
  - Increase the number of paramedics to meet the growing demand for services.
  - Provide additional facilities for Frontenac Paramedics that will effectively meet steadily growing demand for services and accommodate more paramedic training.
- Focus on Social Services and Housing
  - Ensure equal and fair access to social services, childcare, and social housing for County residents.
  - Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing.
  - Invest additional resources in the availability of affordable housing and related services.

#### **Direction for Development of Operational Plans:**

- Ensure that the community and the townships are consulted to better understand, define and quantify the demand for county-wide paramedic services, retirement housing, social services and social housing.
- Establish open, transparent and frequent communication with the City of Kingston to ensure the efficient and effective delivery of Frontenac Paramedics, Fairmount Home, and social services and housing to county residents in a manner that ensures their long-term viability and sustainability.
- Support the integration of proven technologies capable of minimizing paramedic response times to medical emergencies.

- Encourage the development of affordable and social housing in areas that are best served with supporting infrastructure and amenities in proximity (such as public transit, grocery stores, elementary schools, childcare, health clinics and social services).
- Identify best return on investment scenario to guide decision-making on increasing capacity of the Fairmount Home.

#### **4. Maximize Administrative Leadership within the County Administration**

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Throughout this term of Council, the County, supported by its Corporate Services' division will continue to take a leadership role in providing the administrative support necessary to champion the strategic priorities and objectives laid out in this 2023-2026 Strategic Plan.

County Administration will continue to be the catalyst that brings together the Townships to discuss, debate and develop mutually beneficial solutions that will help guide the County and its townships forward in an ethical and sustainable manner.

##### **Objectives in support of this strategy:**

- Ensure efficient and responsible financial management of County resources.
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).
- Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

##### **Direction for Development of Operational Plans:**

- To justify the short- and long-term financial implications tied to investments in major economic and/or infrastructure-related projects.
- Incorporate best practices to enhance community outreach and awareness, while providing accessible platforms that empower and allow residents to voice their thoughts, opinions and ideas.
- Maintain open, transparent and frequent communication with the City of Kingston to ensure the efficient and effective delivery of Frontenac Paramedics, Fairmount Home and social services and housing for county residents.



# Engagement Summary

## **General Public / Youth Online Survey**

**Survey Open Date:** April 03, 2023

**Survey Close Date:** May 19, 2023

**Survey Distribution Channels:** EngageFrontenac, Email Newsletter, Social Media Postings

**Total Survey Respondents:** 703

## **Council Focus Groups**

Four focus groups with Townships' Councils and one focus group with County Council

## **Public Open Houses**

Two Public Open Houses held on April 12 & 13, 2023

## **One-on-One Meetings**

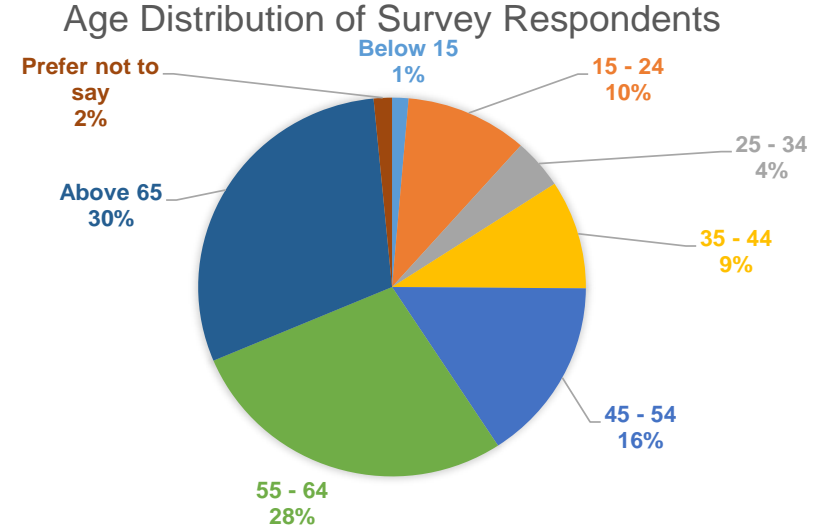
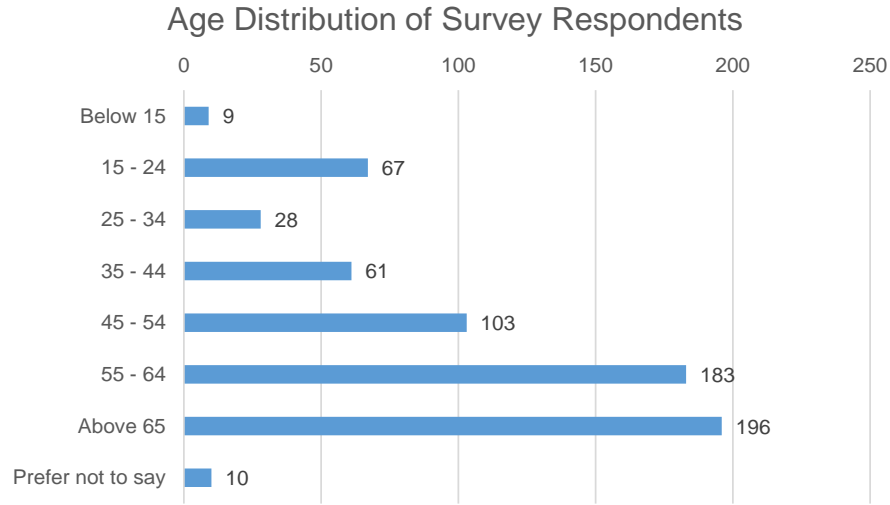
Nine (9) one-on-one meetings held with County, Township and City of Kingston staff

# Survey Results Overview



# Respondent Demographics

## Age Distribution of Survey Respondents



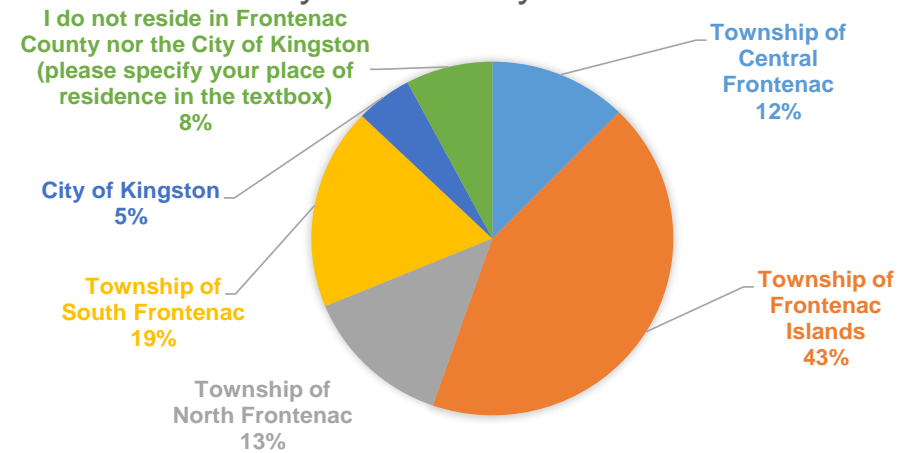
# Respondent Demographics

## Resident Location of Survey Respondents

In which township of Frontenac County do you currently reside?



In which township of Frontenac County do you currently reside?

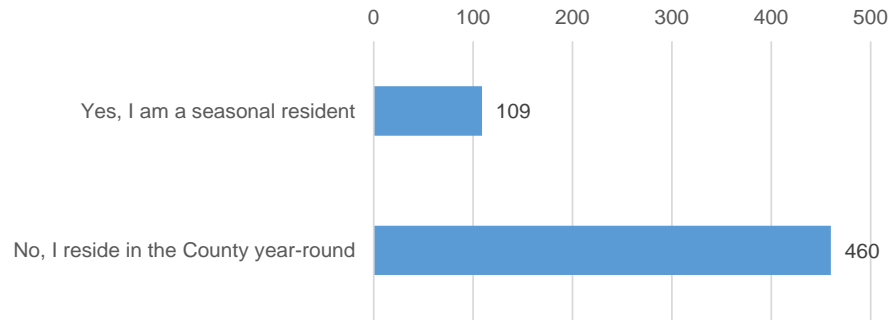


Township	Responses Received	Percentage of Response	Township Population	Distribution of Township Population	Participation Rate
Township of Central Frontenac	81	14.16%	4,892	16.70%	1.66%
Township of Frontenac Islands	282	49.30%	1,930	6.59%	14.61%
Township of North Frontenac	88	15.38%	2,285	7.80%	3.85%
Township of South Frontenac	121	21.15%	20,188	68.91%	0.60%
Total	572	100%	29,295	100%	1.95%

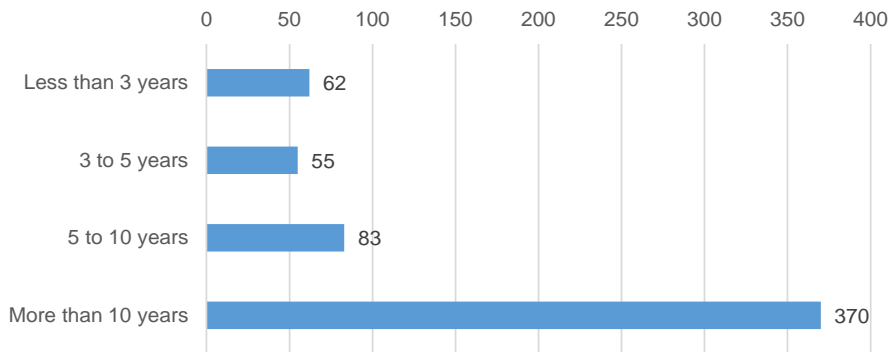
# Respondent Demographics

## Seasonal Resident / Duration of Residency in Frontenac County

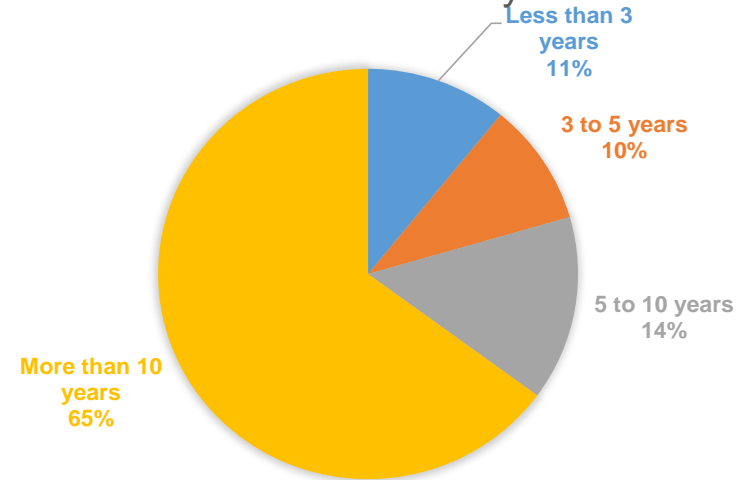
Are you a seasonal resident of the County?



How long have you been living in Frontenac County?

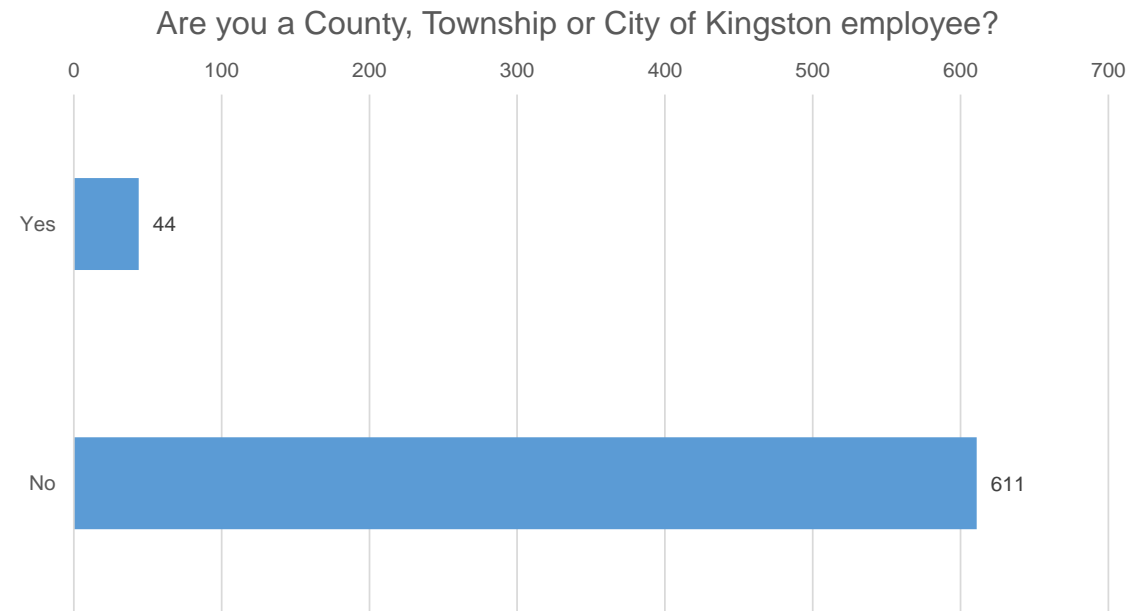


How long have you been living in Frontenac County?



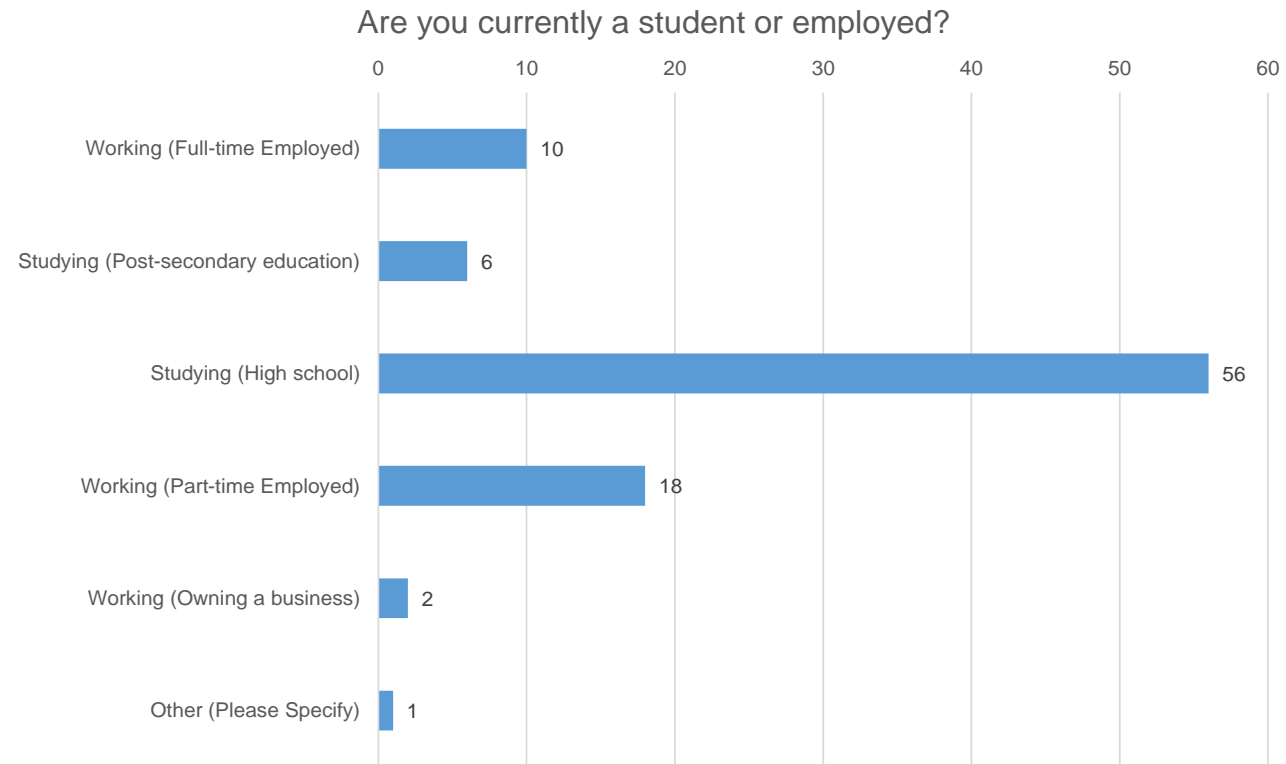
# Respondent Demographics

## Number of County, Township or City of Kingston employees



# Youth and Young Professionals (<24 years old)

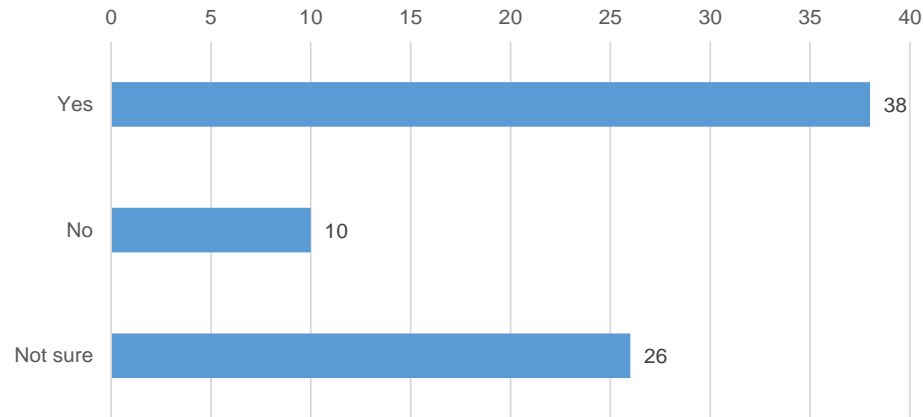
## Number Studying vs. Employed



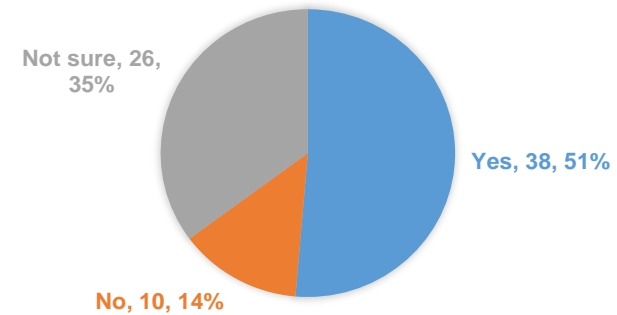
# Youth and Young Professionals (<24 years old)

## Future Plans

Do you plan on remaining in Frontenac County over the next five years?



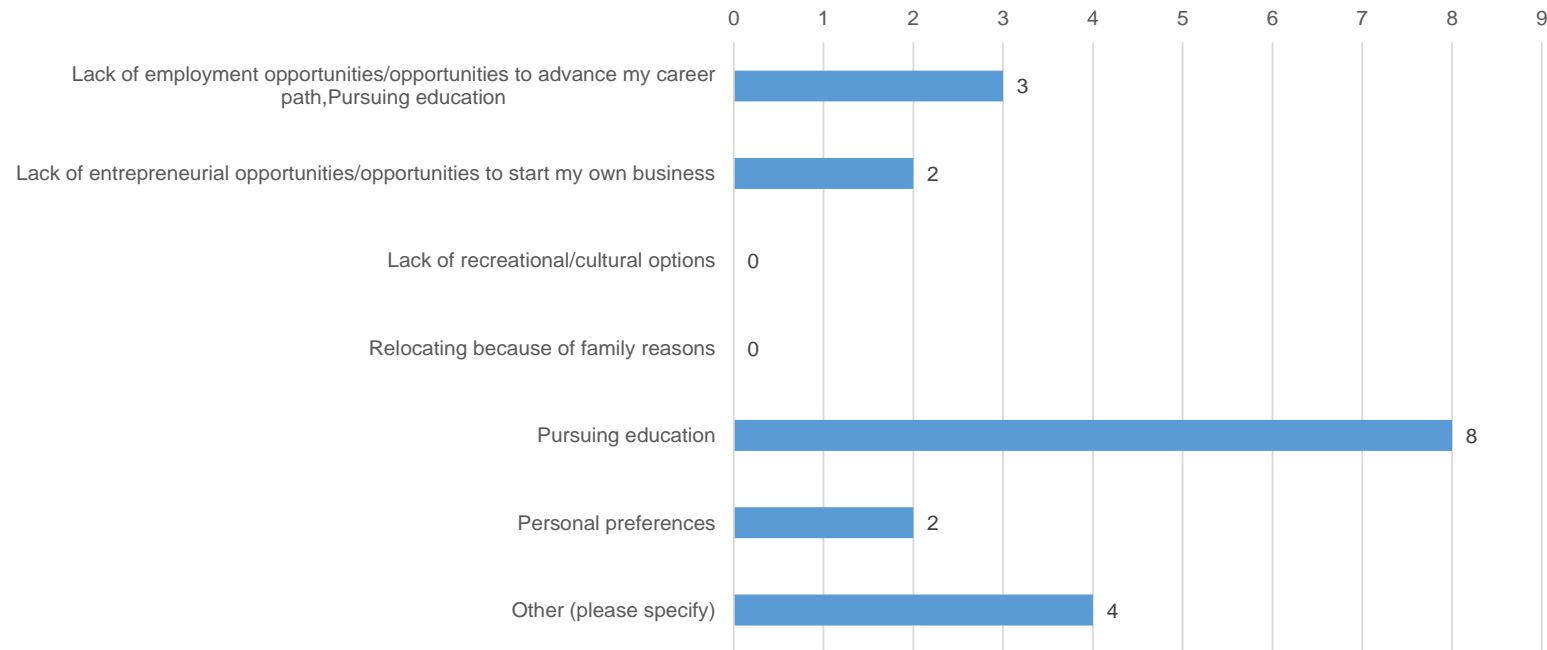
Do you plan on remaining in Frontenac County over the next five years?



# Youth and Young Professionals (<24 years old)

## Future Plans (con't)

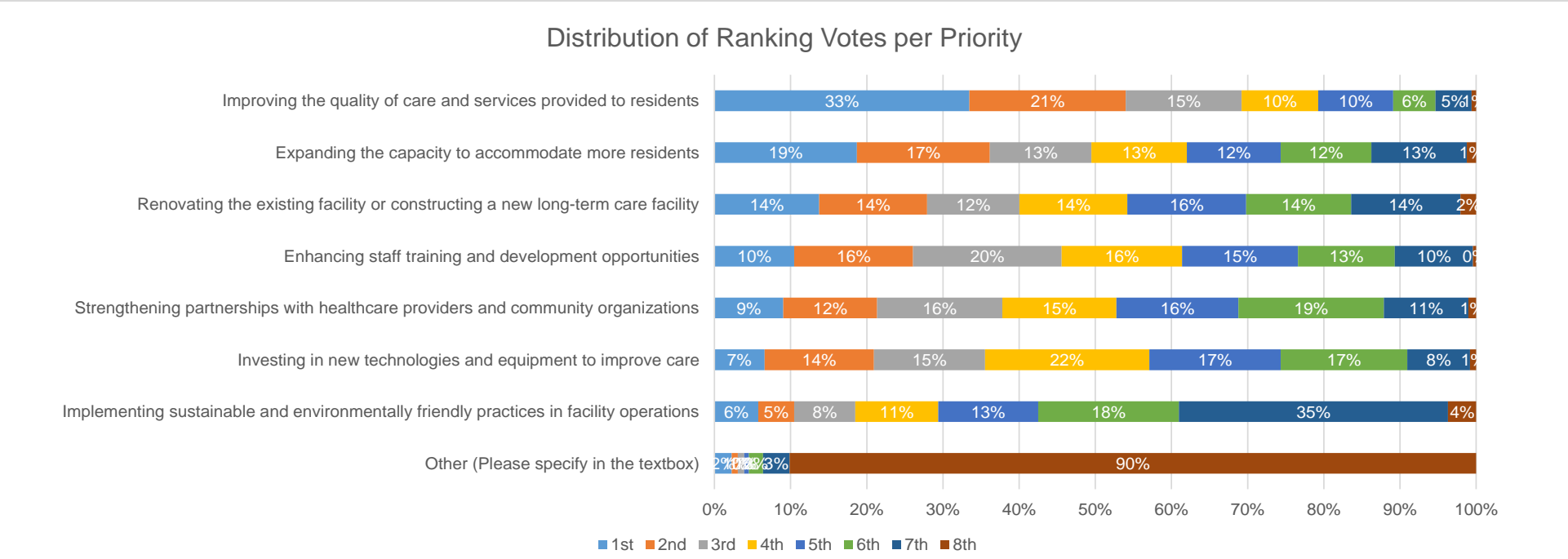
If you do not plan on remaining in Frontenac County over the next five years, why not?



Other: Lack of reliable transportation to mainland & island (Howe Island Ferry) / Lack of higher education opportunities

# Fairmount Home

## Distribution of Ranking Votes per Priority



- A stacked bar chart was created to display the results. The chart used different colors to represent the percentage of votes for a specific placement for each option.
- For example, roughly 36% of respondents voted “Improving the quality of care and services provided to residents” as their 1<sup>st</sup> (top) priority for this topic.

# Fairmount Home

## Result of Weighted Score per Priority

Ranks	1st	2nd	3rd	4th	5th	6th	7th	8th
Points	8	7	6	5	4	3	2	1

Priority Options	Vote Received per Placement							
Improving the quality of care and services provided to residents	163	100	74	49	48	27	23	3
Expanding the capacity to accommodate more residents	91	85	65	61	60	58	61	6
Renovating the existing facility or constructing a new long-term care facility	67	69	59	69	76	67	70	10
Enhancing staff training and development opportunities	51	76	95	77	74	62	50	2
Strengthening partnerships with healthcare providers and community organizations	44	60	80	73	78	93	54	5
Investing in new technologies and equipment to improve care	32	70	71	105	84	81	40	4
Implementing sustainable and environmentally friendly practices in facility operations	28	23	39	53	64	90	172	18
Other (Please specify in the textbox)	11	4	4	0	3	9	17	439

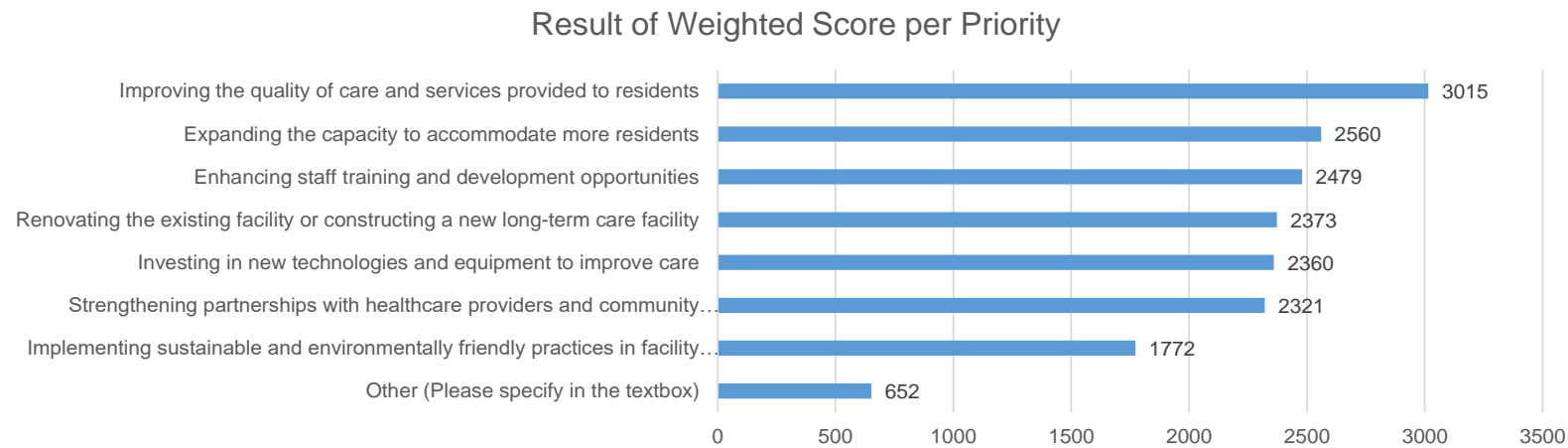
For example:

Improving the quality of care and services provided to residents

$$\begin{aligned}
 \text{Total Score} &= 163 \text{ (number of vote received for 1st priority placement)} \times 8 \text{ (points assigned for each vote)} + \\
 &\quad (100 \times 7) + (74 \times 6) + (49 \times 5) + (48 \times 4) + (27 \times 3) + (23 \times 2) + (3 \times 1) \\
 &= 3,015
 \end{aligned}$$

# Fairmount Home

## Result of Weighted Score per Priority (con't)



- In order to visualize the survey responses for the County of Frontenac's strategic priorities, a methodology was employed that took into account the rankings provided by the respondents.
- Since the answers were numeric, with 1 representing the top priority and higher numbers indicating lower priorities, the total number of vote placements for each option was initially counted.
- Next, a scoring system was implemented wherein the numeric value of each ranking was converted into points based on the total number of options provided. For instance, if there were 8 options, a ranking of 1 would receive 8 points, a ranking of 3 would receive 6 points, while a ranking of 8 would receive 1 point.
- By calculating the sum of scores for each option, the overall rank of each priority was determined.

# Fairmount Home

## Common Themes regarding Improvements to the Fairmount Home

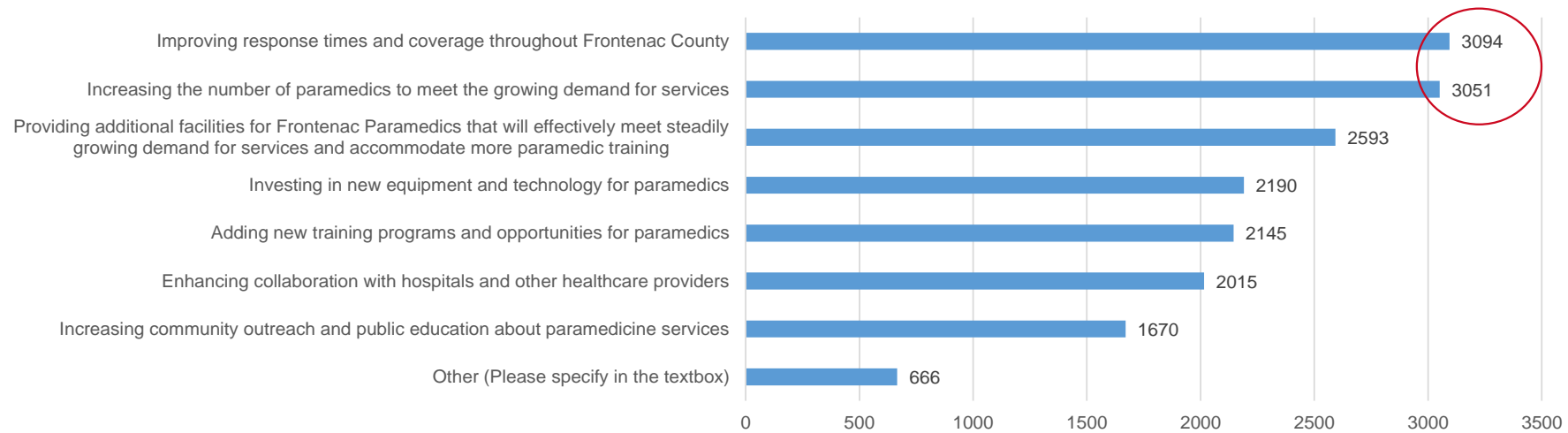
*(211 Comments Provided)*

- Increase in the number of beds and staff to improve the quality and quantity of care.
- Improve the physical facility, including updating the facilities, modernizing the infrastructure, and providing a more homelike environment for residents.
- Maintain, grow, and improve programming to promote healthy aging and prevent the need for long-term care in the future.
- Ensure inclusivity, prioritize placement for residents within Frontenac County, and consider satellite facilities to support family and work-life balance.
- Improve food quality, offer more indoor and outdoor activities, and involve residents in their care and decision-making.
- Consider renewable energy sources to reduce carbon emissions and support sustainability.

# Frontenac Paramedics

## Results of Weighted Score per Priority

Result of Weighted Score per Priority



# Frontenac Paramedics

## Common Themes regarding Improvements to Frontenac Paramedics

*(262 Comments Provided)*

### Frontenac Islands

- Need for a unique solution to meet the needs of Wolfe Island residents
- Desire to ensure that islanders have access to ambulance services or qualified medical personnel in life-threatening situations
- Suggestions for alternative transport methods and door-to-door wellness checks

### Delivery of Services

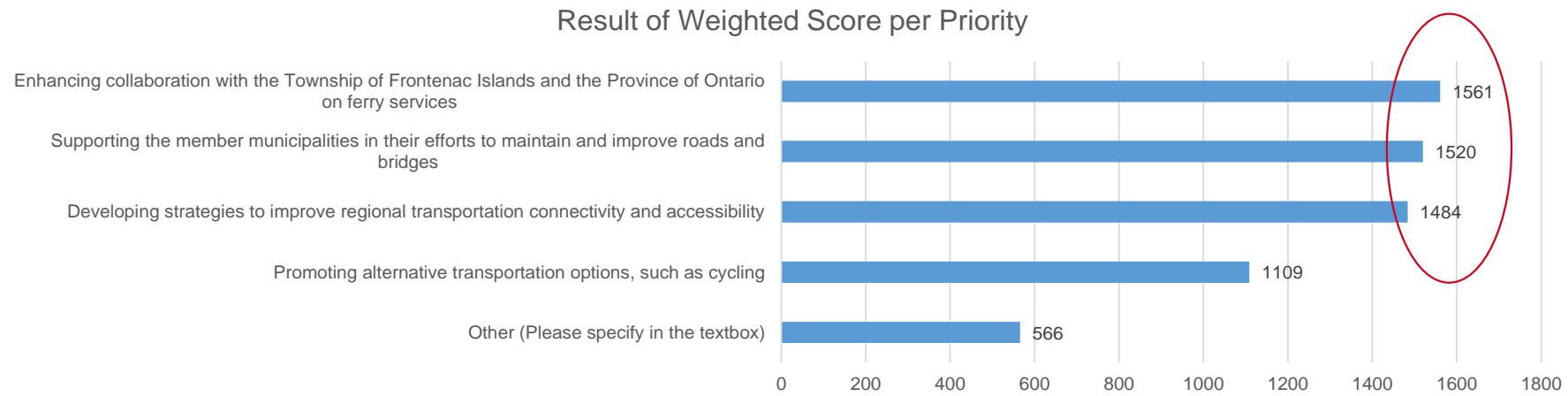
- Concerns about response time and quality of service
- Concerns about the reliability and availability of the ambulance service
- Need for another ambulance station and more paramedics to be hired
- Desire for more trained personnel and vehicles
- Need for better equipment, training, and support for paramedics to improve their ability to provide care and support public health prevention measures

### Operation

- Calls for more funding to fully staff ambulances
- Need to expand community paramedicine programming
- Desire for improved coordination and integration between different emergency response agencies to improve communication and service delivery
- Suggestions for collaboration between ambulance services, volunteer firefighters, and the ferry service

# Transportation

## Results of Weighted Score per Priority



# Transportation

## Results of Weighted Score per Priority per Township

Priorities	North Frontenac	Central Frontenac	South Frontenac	Frontenac Islands	County (All Results)
1st	Supporting the member municipalities in their efforts to maintain and improve roads and bridges	Developing strategies to improve regional transportation connectivity and accessibility	Developing strategies to improve regional transportation connectivity and accessibility	Enhancing collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services	Enhancing collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services
2nd	Developing strategies to improve regional transportation connectivity and accessibility	Supporting the member municipalities in their efforts to maintain and improve roads and bridges	Supporting the member municipalities in their efforts to maintain and improve roads and bridges	Supporting the member municipalities in their efforts to maintain and improve roads and bridges	Supporting the member municipalities in their efforts to maintain and improve roads and bridges
3rd	Enhancing collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services	Enhancing collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services	Enhancing collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services	Developing strategies to improve regional transportation connectivity and accessibility	Developing strategies to improve regional transportation connectivity and accessibility
4th	Promoting alternative transportation options, such as cycling	Promoting alternative transportation options, such as cycling	Promoting alternative transportation options, such as cycling	Promoting alternative transportation options, such as cycling	Promoting alternative transportation options, such as cycling
5th	Other (Please specify in the textbox)	Other (Please specify in the textbox)	Other (Please specify in the textbox)	Other (Please specify in the textbox)	Other (Please specify in the textbox)

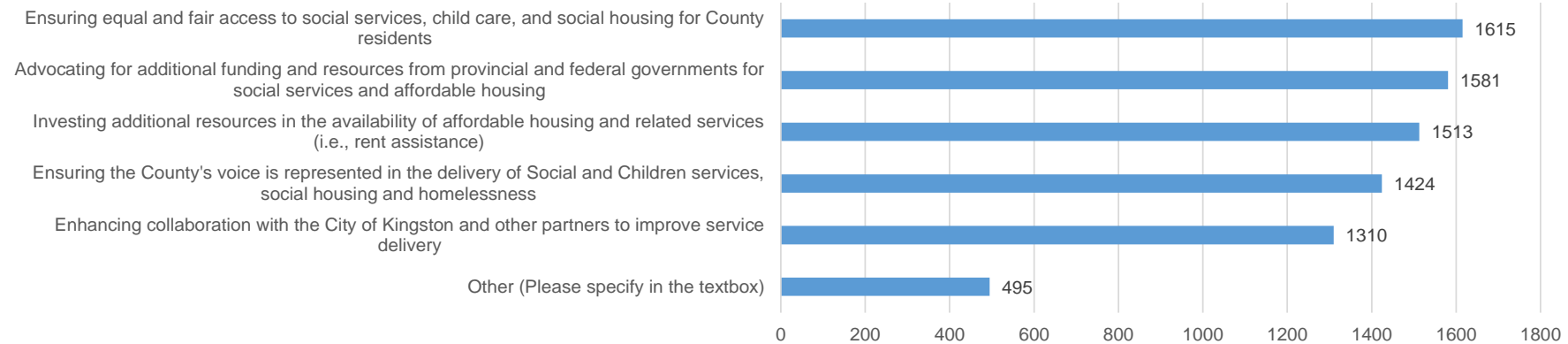




# Social Services and Affordable Housing

## Results of Weighted Score per Priority

Result of Weighted Score per Priority



# Social Services and Affordable Housing

## Common Themes regarding Improvements to Social Services and Affordable Housing (135 Comments Provided)

### Affordable Housing

- Build more affordable housing units throughout the county to accommodate vulnerable populations, young families, and the elderly.
- Support new not-for-profits to develop affordable housing and build a productive and collaborative relationship with the City of Kingston to get the County's share of Housing and Social Services investment.
- Prioritize building affordable housing over all other housing developments.
- Develop creative solutions with willing partners and apply conditions with developers to improve/increase affordable housing options.
- Repurposing older buildings for affordable housing or community centers.

### Seniors' Housing

- Increase the number of seniors' housing units, including regular maintenance and better communication between staff and residents.
- Incentivize private investors to build more seniors' housing.

# Social Services and Affordable Housing

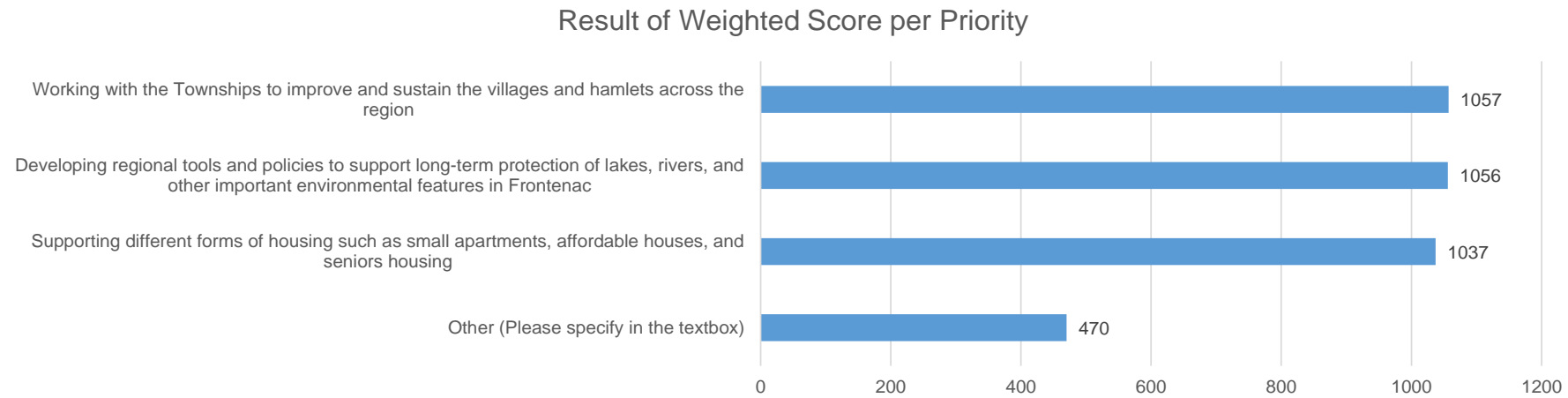
## Common Themes regarding Improvements to Social Services and Affordable Housing (con't) *(135 Comments Provided)*

### Zoning and Services

- Allow for increased ability to sever land on Wolfe Island and permit the construction of tiny homes within current property limits.
- Remove zoning restrictions that limit the construction of new housing and provide subsidies for rental housing construction.
- Changing zoning by-laws to allow for tiny homes, more trailer parks, or shared living spaces.
- Allow for the construction of multi-unit dwellings, such as row houses, and reduce the minimum square footage requirements for single homes.
- Rehab existing buildings into economical apartments and offer ownership on a sliding scale.

# Planning Services

## Results of Weighted Score per Priority



# Planning Services

## Common Themes regarding Improvements to Planning Services

*(118 Comments Provided)*

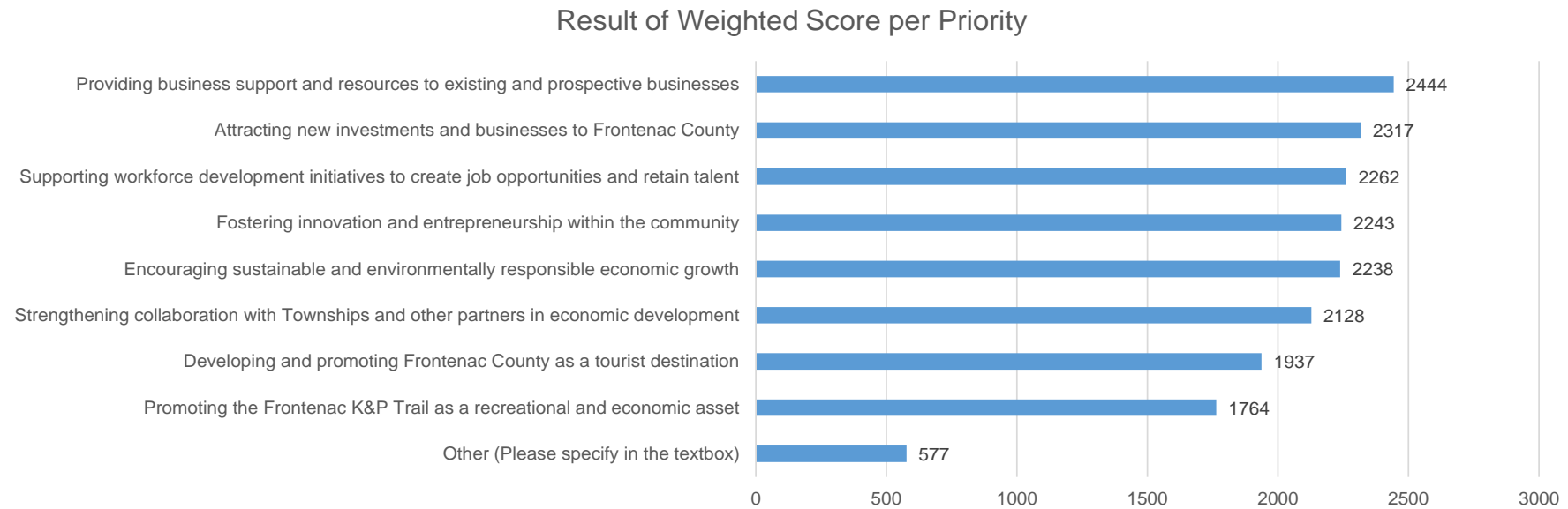
### Land Use and Development

- Encourage more condos and apartment complexes to increase competition and drive rent down.
- Develop diverse affordable housing projects, especially focused on seniors.
- Secondary suites and tiny homes as alternative land-use for residential homes.
- Do not allow Air BnB and other such rentals.
- Increased community inclusion in the planning process, including information concerning established priorities, budgets, etc.
- Stop development projects in green spaces. Focus on (affordable) housing density in already developed areas. Stop prioritizing cars in planning. Make buses, bikes, walking the more convenient option for people.
- Return planning to the townships.
  
- Ensure Frontenac Islands are included in all phases of planning.
- Concerned that growth of Marysville/Wolfe Island should not change the character of the village.
- Do not build sub-division housing on Wolfe Island.
- Support residents of Wolfe Island to develop their OWN property and amend the zoning from farming to personal use.
- Develop a waterfront park for the residents of Howe Island who do not have water access.



# Economic Development

## Results of Weighted Score per Priority



# Economic Development

## Common Themes regarding Improvements to Economic Development

*(95 Comments Provided)*

### **Tourism**

- Expand access to the K&P trail for recreational motorized vehicles and promote it as a tourist destination
- Improve signage for businesses and tourist destinations

### **Community and Workforce Development**

- Encourage pro-growth policies to attract a young and growing population
- Provide reliable internet access to everyone
- Establish partnerships with Algonquin communities for economic development
- Have Economic Development and Planning under two different departments
- Establish community projects for sustainability and economic development
- Provide more services and infrastructure for the community, such as water towers and community-run facilities (communal services)
- Improve property care and pride in villages and towns.

### **BR&E and Investment Attraction**

- Lower costs and taxes for businesses to encourage economic development
- Provide incentives for businesses to move to the area
- Cut down on bureaucratic red tape for new businesses
- Incorporate social media into action plans for businesses and tourism
- Increase support for small businesses and start-ups



# Corporate Services

## Common Themes regarding Improvements to Corporate Services

*(58 Comments Provided)*

- Strengthen communication and transparency
- Reduce costs and redundant positions
- Improve services and delivery to the community
- Focus on the needs of each community and their strategic plan goals
- Make expenses and charges associated with the County transparent to the public
- Ensure proper staffing with the proper credentials and training to deliver efficient and effective services
- Consider shared services amongst smaller towns/villages/groups
- Encourage and make it attractive for townships to have their services run by the county to save tax dollars and duplication
- Update the website information and provide training to residents on how to access information on county websites

### **Climate Actions**

- Encourage the townships to address climate change
- Encourage county buildings to have heat pumps and solar panelled roofs to address climate change.
- Provide quarterly or yearly updates on the county's greenhouse gas inventory

# Partnership Building

## Common Themes regarding Improvements to Partnership Building

*(129 Comments Provided)*

- Partnerships or collaborations with the City of Kingston to achieve a regional transportation plan, leverage sustainability initiatives, and work with surrounding jurisdictions on fostering regional cycle tourism.
- Partnerships with Algonquin communities on their Unceded, Unsurrendered Algonquin Territory to recognize/honour the Algonquin people and their stewardship of the lands and waters.
- Consolidation into a single Frontenac region, with a centralized administrative and governance model to support residents and elected officials.
- Partnerships that enhance and promote the trails in the area through tourism initiatives, such as the K&P trail.
- Collaborations with local universities and colleges to encourage graduating students to remain in the area, promote skills training in areas of the local workforce where there are deficiencies, and encourage youth involvement in communities.
- Partnerships with provincial ministries, such as MTO, Health, and Education, to better serve residents and provide needed services.
- Partnerships with tech resources to enable internet access across the county and support the recruiting of doctors.
- Partnerships with business and economic organizations to attract more businesses to the area, promote business succession planning, and provide financial planning education for residents.

# Partnership Building

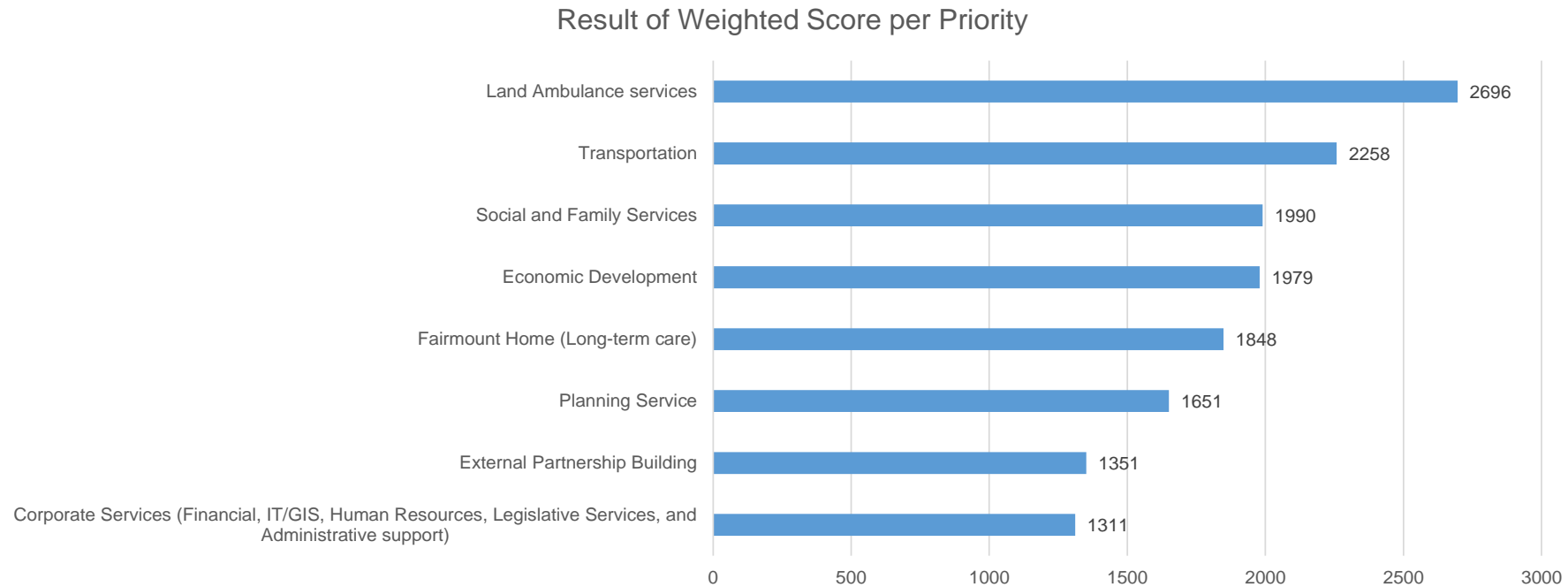
## Common Themes regarding Improvements to Partnership Building (con't)

*(129 Comments Provided)*

- Partnerships with grassroots organizations that help residents support the environment and active living for all ages.
- Partnerships to promote food/agricultural education and environmental stewardship, possibly with organizations such as No.9 Gardens.
- Better communication and cooperation with other townships and collaboration with conservation land trusts in the County to identify high priority conservation lands and sensitive areas.
- Partnerships with Eastern Ontario Trails Alliance (EOTA), Cataraqui Conservation Authority, Kingston Kids First and BGC South East to maintain and enhance trails, promote safe spaces for teens and adults, and support community initiatives.

# Overall Strategic Priorities

## Results of Weighted Score per Priority



# Overall Strategic Priorities

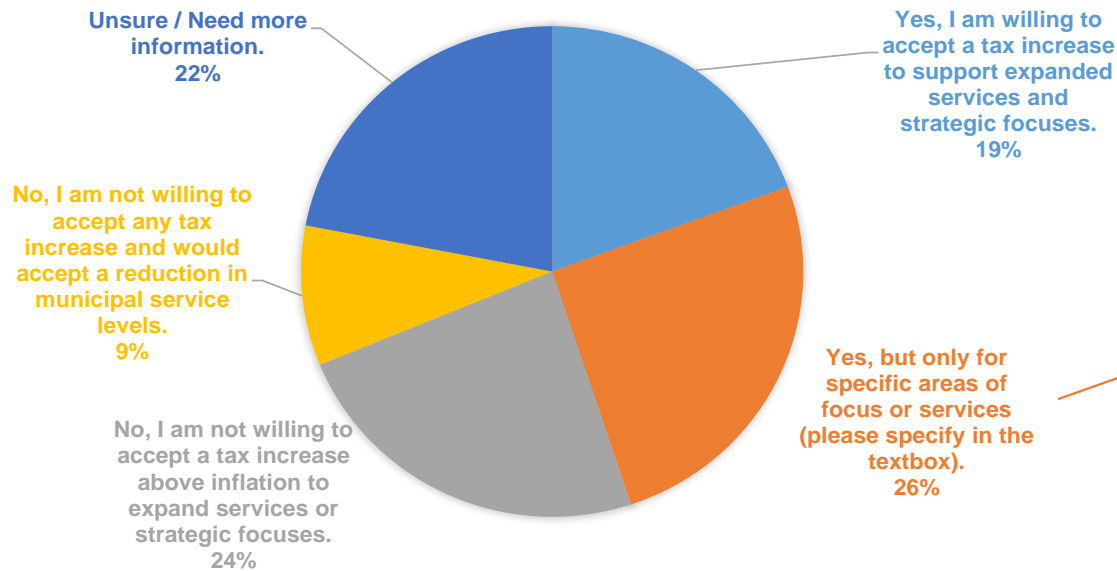
## Results of Weighted Score per Priority per Township

Priorities	North Frontenac	Central Frontenac	South Frontenac	Frontenac Islands	County (All Results)
1st	Land Ambulance services	Land Ambulance services	Land Ambulance services	Land Ambulance services	Land Ambulance services
2nd	Social and Family Services	Economic Development	Social and Family Services	Transportation	Transportation
3rd	Economic Development	Social and Family Services	Fairmount Home (Long-term care)	Economic Development	Social and Family Services
4th	Fairmount Home (Long-term care)	Fairmount Home (Long-term care)	Economic Development	Social and Family Services	Economic Development
5th	Planning Service	Transportation	Transportation	Planning Service	Fairmount Home (Long-term care)
6th	Transportation	Planning Service	Planning Service	Fairmount Home (Long-term care)	Planning Service
7th	External Partnership Building	Corporate Services (Financial, IT/GIS, Human Resources, Legislative Services, and Administrative support)	Corporate Services (Financial, IT/GIS, Human Resources, Legislative Services, and Administrative support)	External Partnership Building	External Partnership Building
8th	Corporate Services (Financial, IT/GIS, Human Resources, Legislative Services, and Administrative support)	External Partnership Building	External Partnership Building	Corporate Services (Financial, IT/GIS, Human Resources, Legislative Services, and Administrative support)	Corporate Services (Financial, IT/GIS, Human Resources, Legislative Services, and Administrative support)

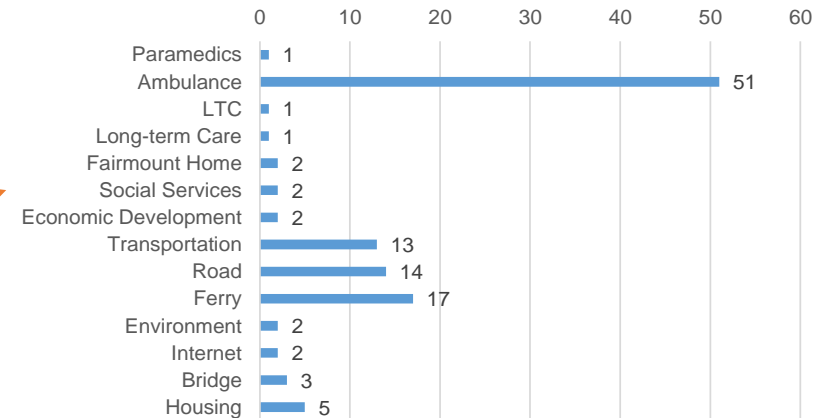
# Overall Strategic Priorities

## Willingness to accept a tax increase to enhance and/or expand the County's areas of focus or services

Would you be willing to accept a tax increase to enhance and/or expand the County's areas of focus or services?



Specific areas of focus for tax increase



# Overall Strategic Priorities

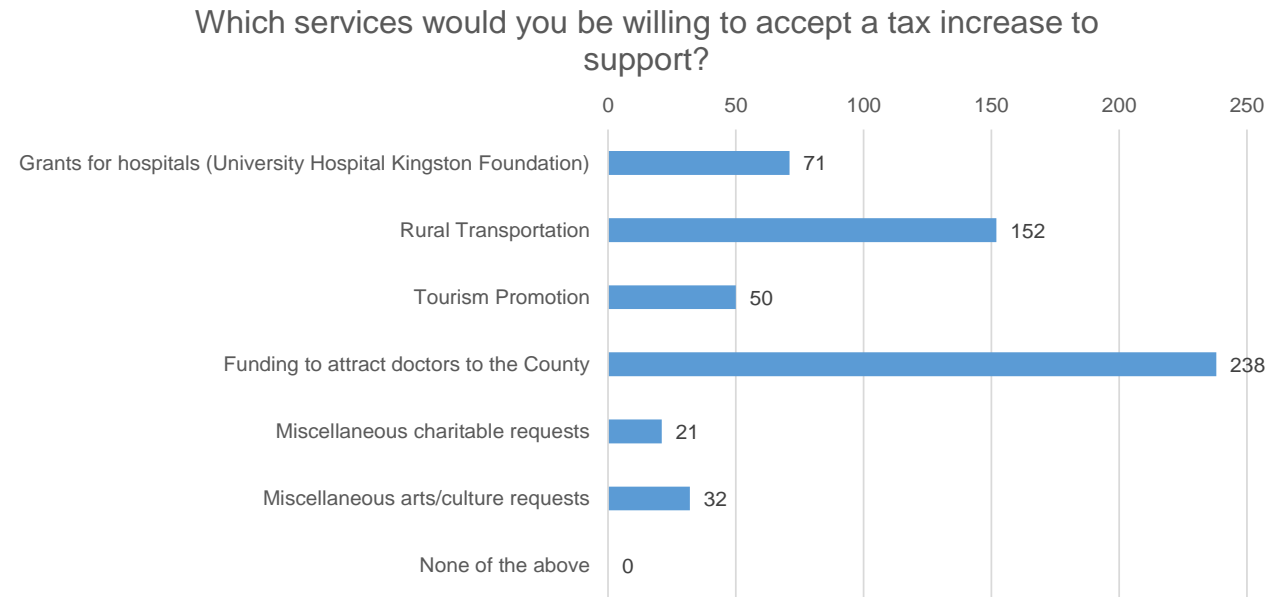
## Willingness to accept a tax increase to enhance and/or expand the County's areas of focus or services (con't)

Priorities	North Frontenac	Central Frontenac	South Frontenac	Frontenac Islands	County (All Results)
Yes, I am willing to accept a tax increase to support expanded services and strategic focuses.	14%	19%	27%	17%	19%
Yes, but only for specific areas of focus or services (please specify in the textbox).	11%	11%	23%	36%	26%
No, I am not willing to accept a tax increase above inflation to expand services or strategic focuses.	44%	38%	21%	14%	24%
No, I am not willing to accept any tax increase and would accept a reduction in municipal service levels.	15%	11%	6%	10%	9%
Unsure / Need more information.	16%	21%	23%	23%	22%

Blue: Above County Result  
 Red: Below County Result  
 Yellow: On par with County Result

# Overall Strategic Priorities

## Willing to accept a tax increase to support the following services



# Overall Strategic Priorities

## Additional Comments *(92 Comments Provided)*

- Adopt a pro-growth mindset through policy choices that create new opportunities and increase the tax base
- Appreciation for document/meeting support and the township website, and desire for the website to be fully functional
- Request for designated helicopter landing spots
- Desire for the county to do the minimum and avoid discretionary spending
- Need for cost reduction, waste elimination, and realistic expectations
- Call to allow backyard chickens
- Improve road maintenance and garbage pickup
- Support for local food and promotion of historical societies
- Strong emphasis on medical staff recruitment and support for aging in place
- Desire for self-funding growth and improvement in recreational facilities
- Call for action on climate change and green projects
- Concern about lack of focus on Island community issues
- Desire for unique regional identity and support for grassroots/citizen-led projects
- Call for efficient use of funds and reduction of government perks
- Emphasis on improving transportation infrastructure, including ferries, roads, and ambulance services
- Call for LEAN thinking and efficient resource use
- Need for timely and effective communication
- Emphasis on urgent need for long-term climate action planning

# Summary of Council Focus Group Discussions

# Summary of Council Focus Group Discussions

## Proposed County-wide Strategic Focus Areas

### Articulated in 3 Focus Group Discussions

- Advocacy for member municipalities

### Articulated in 2 Focus Group Discussions

- Broadband and cell service
- Shoreline protection
- Agriculture
- Affordable housing

### Articulated in a Single Focus Group Discussion

- Rural transportation
- Tourism
- Economic support and development
- Environmental sustainability
- Healthcare issues

- Waste diversion
- Supporting workforce development
- Senior housing development
- Regulating short-term rentals
- Cost of maintaining Road 38
- Unequal representation in county council
- Establishing baseline data
- Flexibility of upper tier support
- Establishing standard rules for short-term rentals

# Summary of Council Focus Group Discussions

## New areas of programming/services that should be considered by Frontenac County

- Prioritizing affordable housing initiatives, such as working with the province, implementing standardized rules/by-laws for short-term and term rentals, and exploring opportunities for senior housing development.
- Improving paramedic services, including addressing union issues, expanding homecare for seniors, and increasing funding to support more in-home patient care.
- Enhancing healthcare services, such as exploring funding options, increasing support for community paramedicine, and addressing limited mental health services and homelessness.
- Collaborating with municipalities to improve efficiency, including combining services, coordinating shared services, and advocating for more grants specifically targeted for the road network.
- Promoting portable water availability initiatives, such as exploring options for portable water reservoirs to accommodate climate changes.
- Supporting people in crisis by providing accommodation and maintaining subsidized housing complexes, addressing the 5+ year waiting list for subsidized housing in some communities.
- Improving transportation services, expanding EMS services, promoting and marketing health services, and exploring options for rural transportation.

# Summary of Council Focus Group Discussions

## Ways that the County's Strategic Plan can help each of the Townships deliver upon their goals

- Facilitate communication and collaboration between the county and townships, including establishing regular update channels, open communication, and County planners spending more time in the Townships to understand their priorities.
- Advocate for each township's unique resources.
- Share resources between the county and townships to reduce costs and complete projects in-house.
- Establish clear channels for information sharing between the County and residents.
- Build good working relationships between Mayors to foster a supportive environment where they can agree to disagree on some issues.
- The County's Strategic Plan should be top-down or influenced bottom-up to ensure that strategic goals feed up and/or down to one another effectively.
- The County can help townships by presenting communal services and programs to the province on a higher level and relying on the county to facilitate discussions with upper-tier government.

# Summary of Council Focus Group Discussions

## Recommendations that Frontenac County services be delivered more efficiently, effectively and economically

- Sharing resources and expertise among the townships and the County for better fiscal feasibility, including the possibility of in-house consulting services.
- Improving communication, transparency and collaboration between the County and the townships to better understand each other's needs and priorities.
- Integrating all services into a larger plan while recognizing the unique needs and priorities of different areas throughout the county.
- Providing additional funding to support township issues, particularly in the area of roads where the County may have limited expertise.
- Considering a virtual road system managed locally to reduce the need for engineering expertise at the County level.
- Building on successful programs such as the Lean 6 program to improve efficiency.
- Exploring regional cooperation among the four townships.

# Summary of Council Focus Group Discussions

## Recommendations that Frontenac County can advance community engagement in order to improve service to citizens

- Hold town hall meetings and open houses to improve communication and transparency with residents.
- Utilize local reporters to report on county council sessions and keep citizens informed.
- Increase public awareness of the county's responsibilities and how to connect with the county through social media and other communication channels.
- Address the issue of reaching those who are not tech-savvy, such as seniors or people living off the grid, through alternative communication channels like newspapers and billboards.
- Leverage the Engage Frontenac website and ensure that it is effective and user-friendly for residents, particularly those who may be reluctant to use it.
- Offer services like paramedicine and reach out to specific groups like lake associations, senior and law enforcement committees, and council representatives to improve outreach.
- Encourage residents to explore official communication channels other than Facebook groups.
- Recognize the unique needs and preferences of different age groups and communities within the county and tailor communication strategies accordingly.
- Explore partnerships with other organizations and use large townhall meetings, when appropriate, to engage with the community.
- Provide regular touchpoints with lower-tier municipalities that the county serves to give updates on what they're working on.

# Summary of Council Focus Group Discussions

## Recommendations on partnerships and/or collaborative opportunities that Frontenac County could/should develop and/or strengthen

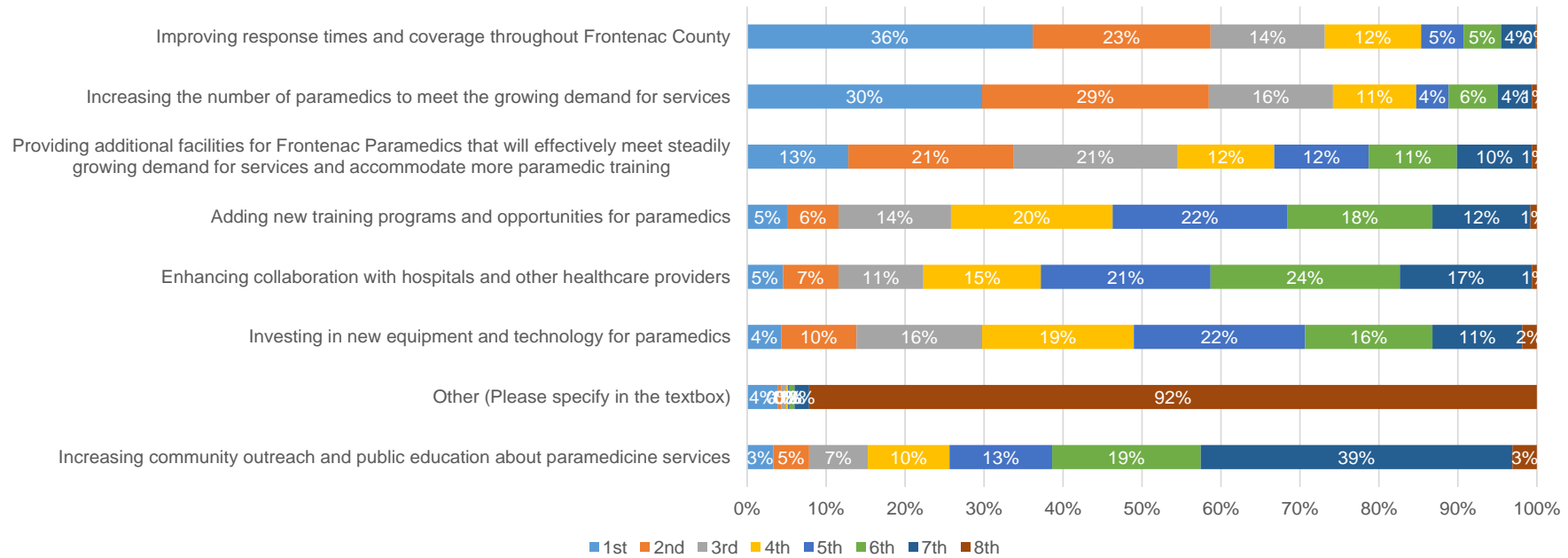
- **Provincial and higher-level partnerships:** The county should seek partnerships and collaborations with higher-level groups such as EORN and AMO, and explore any opportunities that the province could provide.
- **Healthcare and housing:** The county should collaborate with planning and communal servicing to address long-term needs, focusing on additional healthcare and affordable/attainable housing.
- **Business development:** The county should partner with Granite Ridge Education Centre to support trade/skill development and business startups, and build on existing relationships with the active CFDC.
- **Environmental partnerships:** Strong links with the Ministry of Environment on shoreline and forest should be developed/strengthened, and communal services should be explored for collaboration between counties and townships.
- **Communication and relationship building:** The county should hold more face-to-face meetings, rebuild trust, and strengthen relationships to address problems together between townships and county. Additionally, the county should focus on improving communication channels and engaging residents in order to improve service to citizens.

# Supporting Information: Other Survey Results

# Frontenac Paramedics

## Distribution of Ranked Votes per Priority

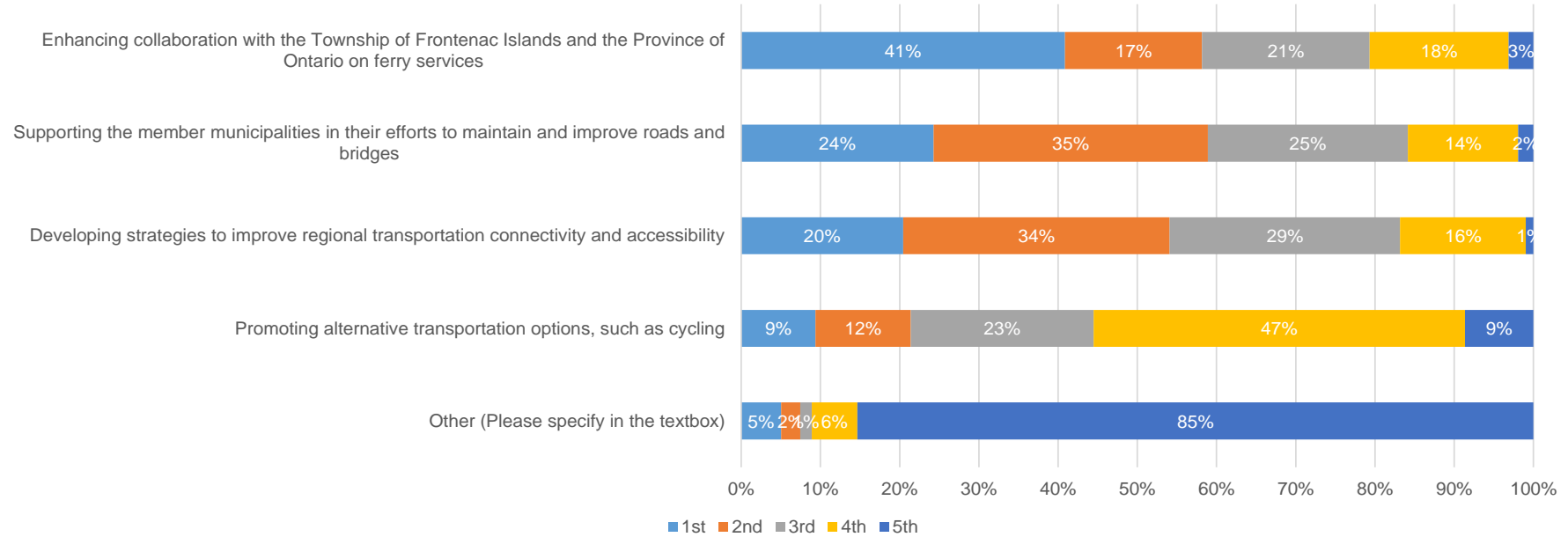
Distribution of Ranking Votes per Priority



# Transportation

## Distribution of Ranked Votes per Priority

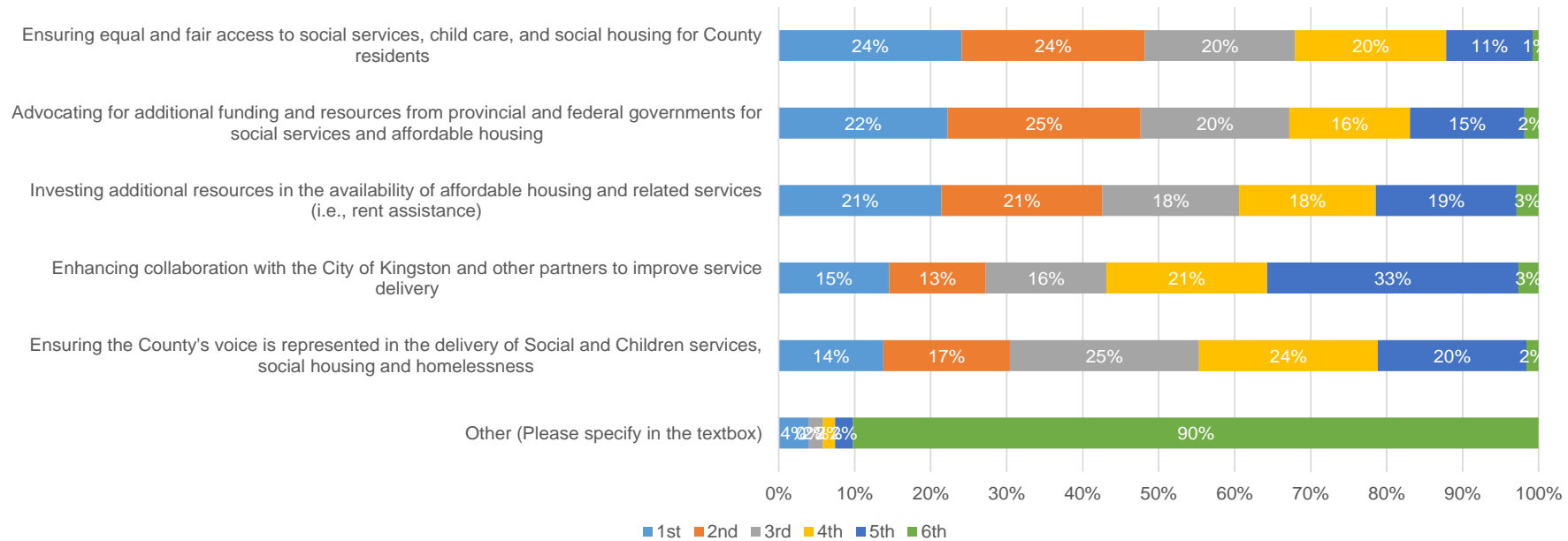
Distribution of Ranking Votes per Priority



# Social Services and Affordable Housing

## Distribution of Ranked Votes per Priority

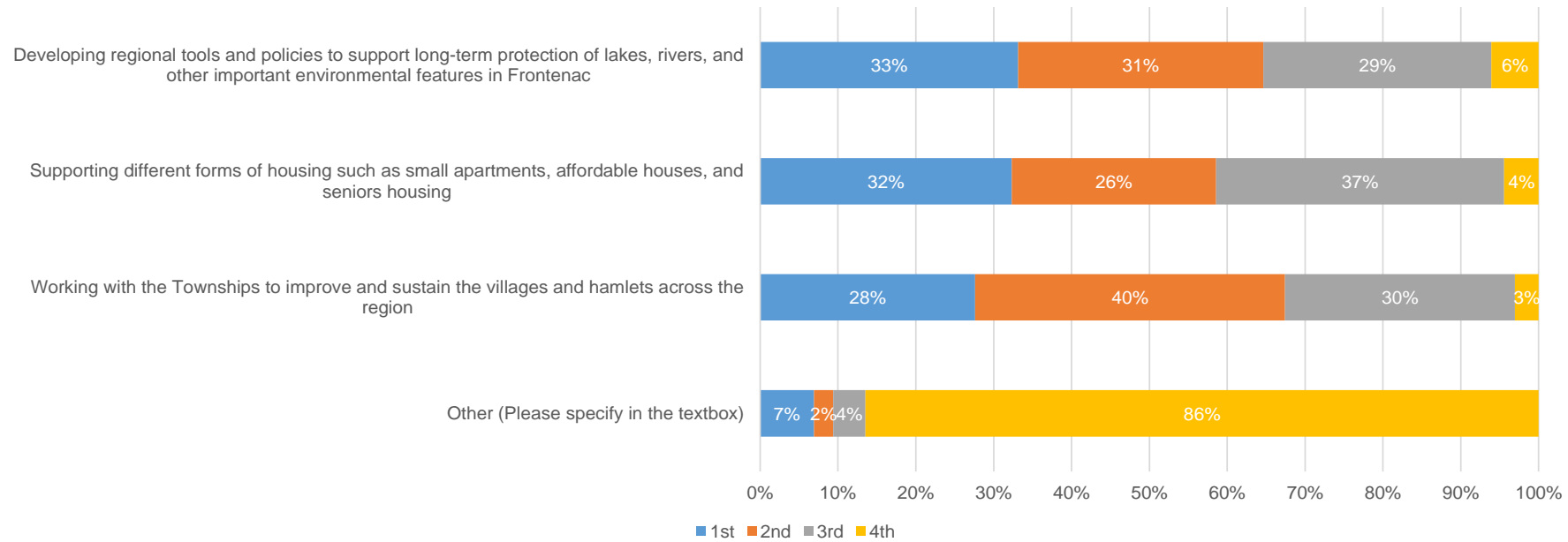
Distribution of Ranking Votes per Priority



# Planning Services

## Distribution of Ranked Votes per Priority

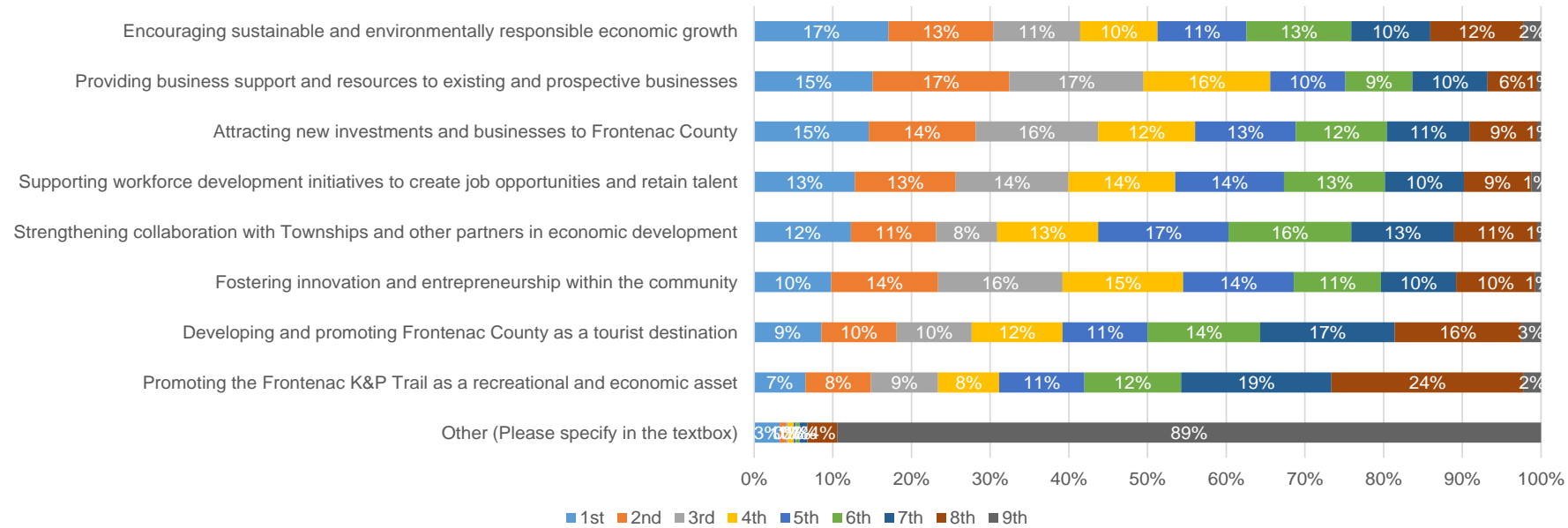
Distribution of Ranking Votes per Priority



# Economic Development

## Distribution of Ranked Votes per Priority

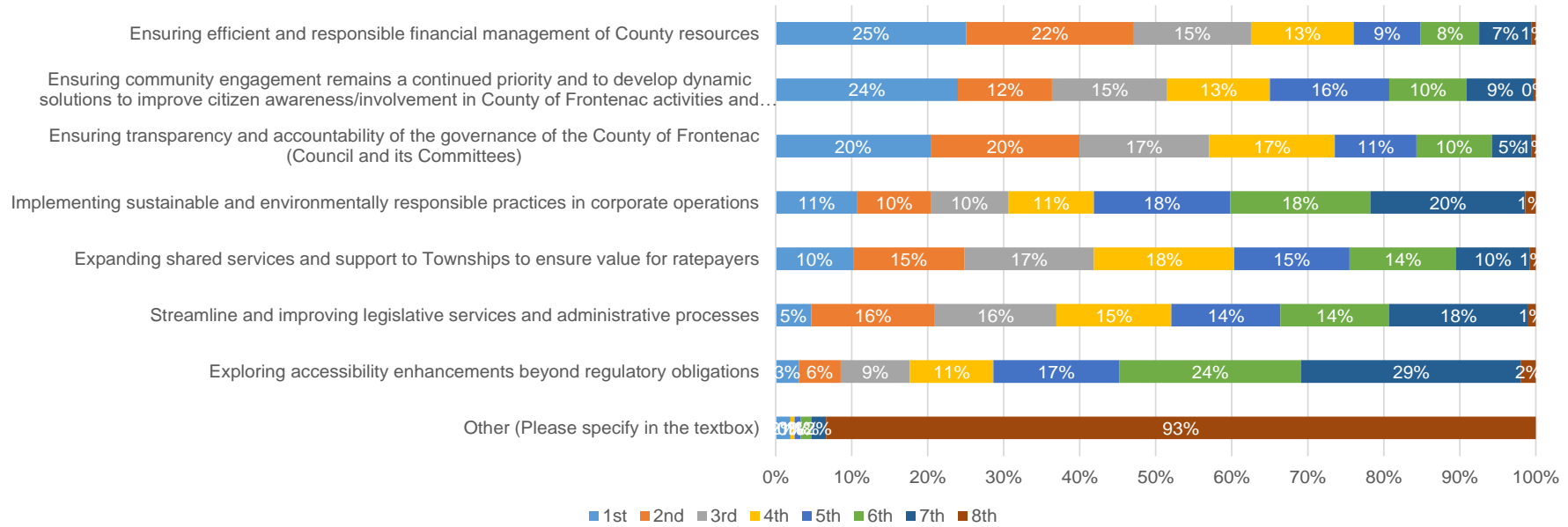
Distribution of Ranking Votes per Priority



# Corporate Services

## Distribution of Ranked Votes per Priority

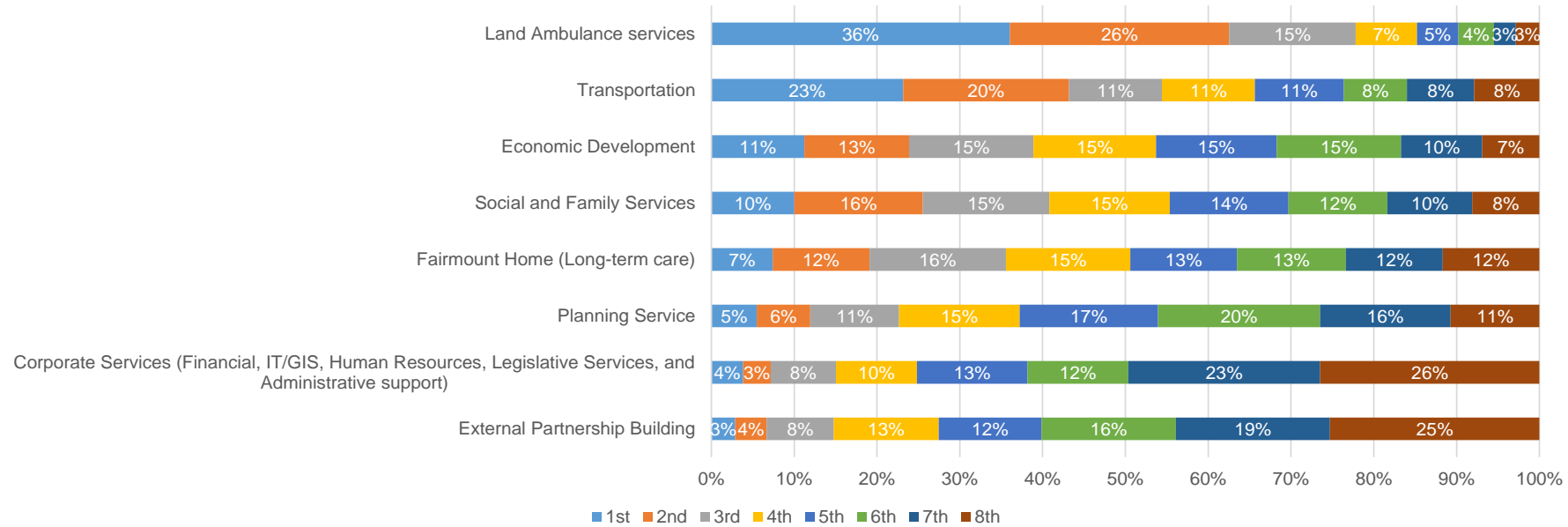
Distribution of Ranking Votes per Priority



# Overall Strategic Priorities

## Distribution of Ranked Votes per Priority

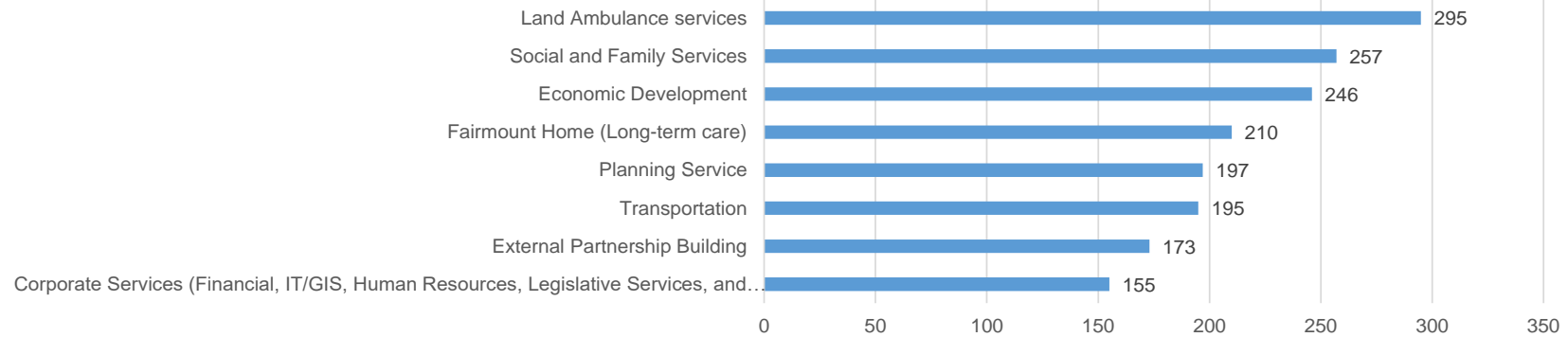
Distribution of Ranking Votes per Priority



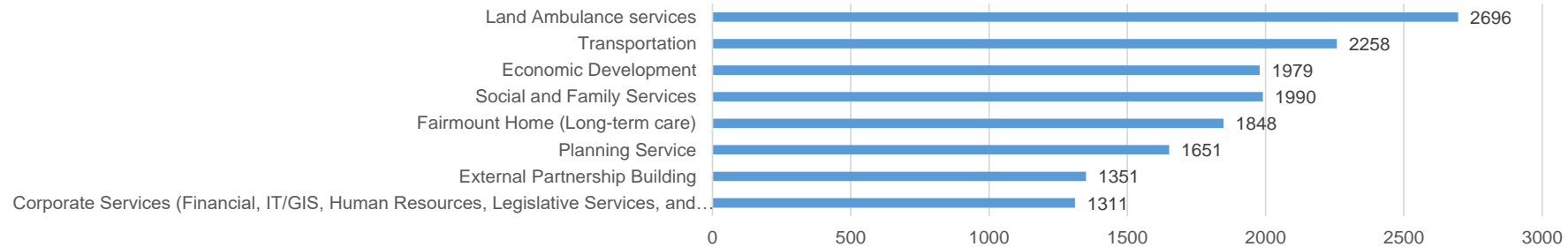
# Overall Strategic Priorities

## Results of Weighted Score per Priority per Township vs. the County

Result of Weighted Score per Priority (Township of North Frontenac)



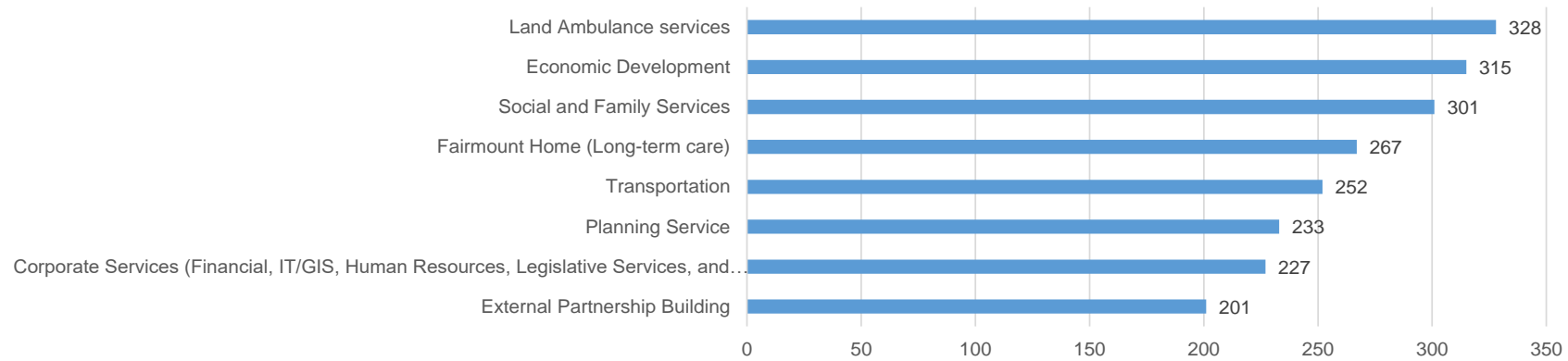
Result of Weighted Score per Priority (County)



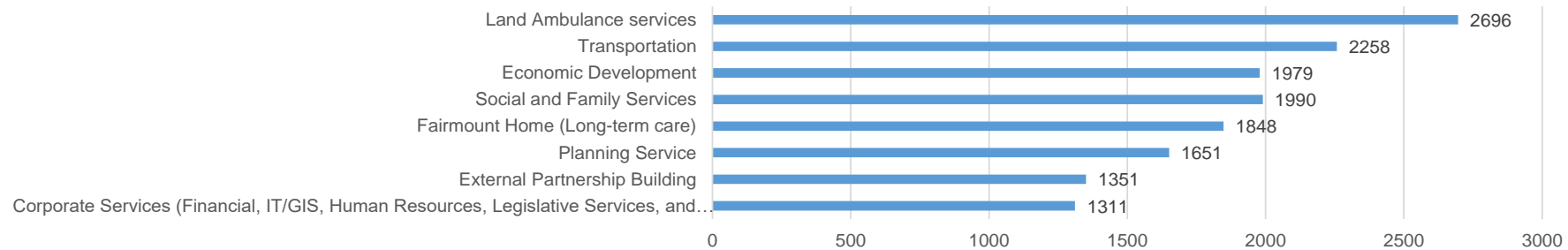
# Overall Strategic Priorities

## Results of Weighted Score per Priority per Township vs. the County (con't)

Result of Weighted Score per Priority (Township of Central Frontenac)



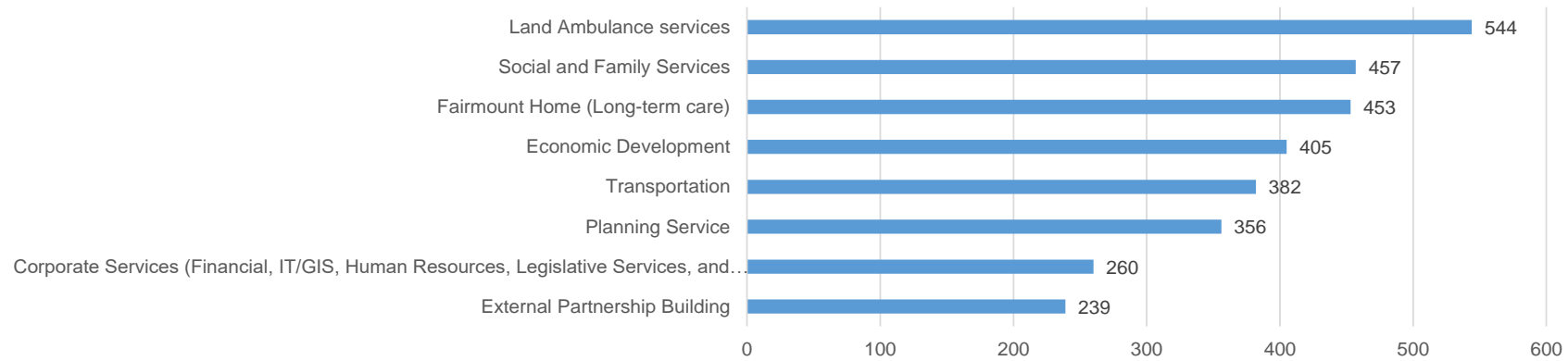
Result of Weighted Score per Priority (County)



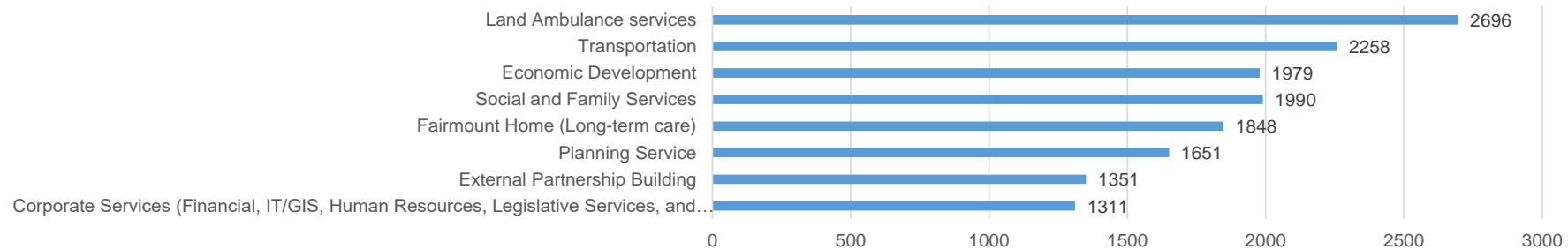
# Overall Strategic Priorities

## Results of Weighted Score per Priority per Township vs. the County (con't).

Result of Weighted Score per Priority (Township of South Frontenac)



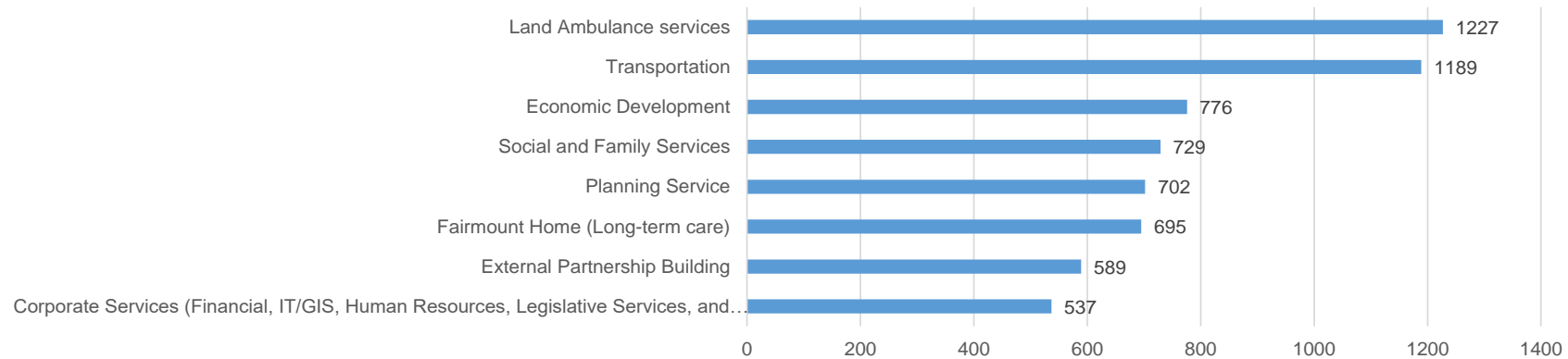
Result of Weighted Score per Priority (County)



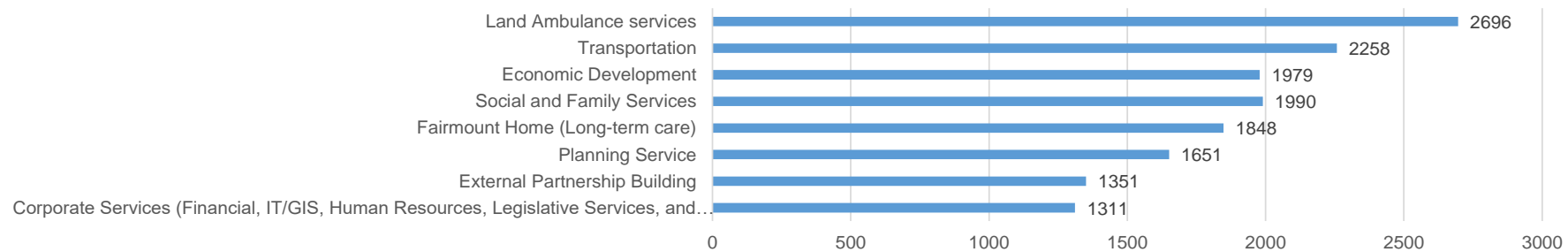
# Overall Strategic Priorities

## Results of Weighted Score per Priority per Township vs. the County (con't)..

Result of Weighted Score per Priority (Township of Frontenac Islands)



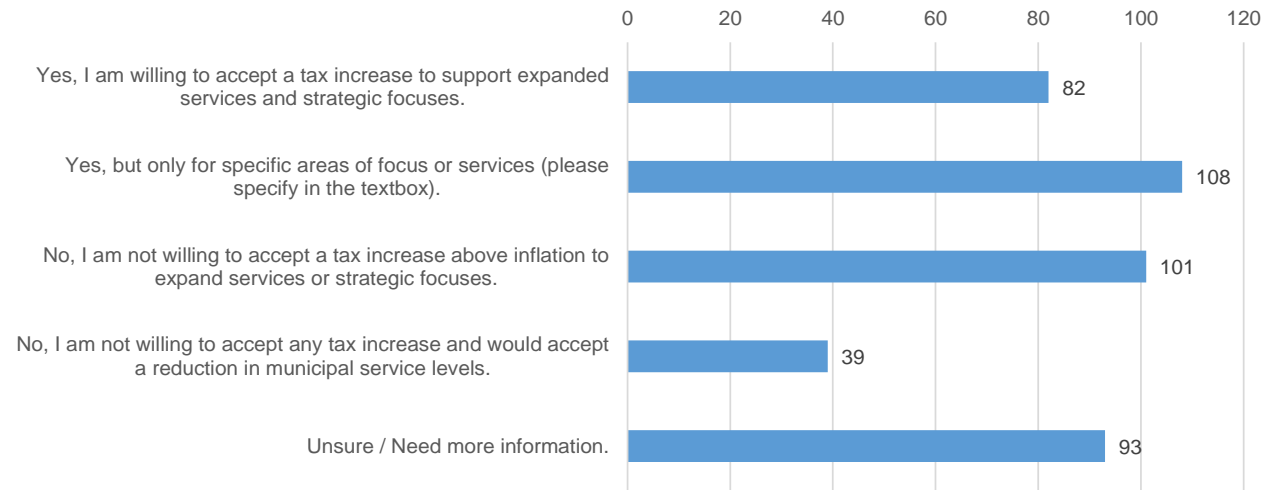
Result of Weighted Score per Priority (County)



# Overall Strategic Priorities

## Willingness to accept a tax increase to enhance and/or expand the County's areas of focus or services (con't).

Would you be willing to accept a tax increase to enhance and/or expand the County's areas of focus or services?



# VISION, MISSION & STRATEGIC PRIORITIES



## VISION

To be a thriving and sustainable County that balances economic growth, environmental preservation, and individual lifestyles, ensuring a vibrant and inclusive community for current and future generations in Frontenac.

## MISSION

Our mission is committed to proactively promote and support managed growth in Frontenac County, leveraging its economic potential, while preserving the County's distinct natural environment and respecting the diverse lifestyle choices of our residents.

01



**DEVELOP A REGIONAL APPROACH TO OVERCOME INFRASTRUCTURE ISSUES AND MAXIMIZE INFRASTRUCTURE DEVELOPMENT OPPORTUNITIES**

02



**CONTRIBUTE TO THE PROGRESS OF SUSTAINABLE ECONOMIC GROWTH AND PROSPERITY THROUGHOUT THE COUNTY**

03



**STRENGTHEN QUALITY OF LIFE THROUGH ENHANCED SERVICE DELIVERY**

04



**MAXIMIZE ADMINISTRATIVE LEADERSHIP WITHIN THE COUNTY ADMINISTRATION**

05



**EXPLORE SUPPLEMENTARY INITIATIVES TO ADDRESS EMERGING NEEDS**

# VISION, MISSION & STRATEGIC PRIORITIES



01



01 OVERCOME INFRA. ISSUES & MAXIMIZE DEV. OPPORTUNITIES

- Support the member municipalities in their efforts to maintain and improve roads and bridges
- Develop strategies to improve regional transportation connectivity and accessibility
- Enhance collaboration with the Township of Frontenac Islands and the Province of Ontario on ferry services

02



02 PROGRESS SUSTAINABLE ECONOMIC GROWTH & PROSPERITY

- Work with the Townships to improve and sustain the villages and hamlets across the region
- Develop regional tools and policies to support long-term protection of lakes, rivers, and other important environmental features in Frontenac
- Support different forms of housing such as small apartments, affordable houses, and seniors housing
- Provide business support and resources to existing and prospective businesses
- Attract new investments and businesses to Frontenac County
- Support workforce development initiatives to create job opportunities and retain talent

03



03 STRENGTHEN QUALITY OF LIFE THROUGH ENHANCED SERVICE DELIVERY

- Improve the quality of care and services provided to residents
- Expand the capacity to accommodate more residents
- Enhance staff training and development opportunities
- Improve response times and coverage throughout Frontenac County
- Increase the number of paramedics to meet the growing demand for services
- Provide additional facilities for Frontenac Paramedics that will effectively meet the steadily growing demand for services and accommodate more paramedic training
- Ensure equal and fair access to social services, childcare, and social housing for County residents
- Advocate for additional funding and resources from provincial and federal governments for social services and affordable housing
- Invest additional resources in the availability of affordable housing and related services (i.e., rent assistance)

04



04 MAXIMIZE ADMIN. LEADERSHIP

- Ensure efficient and responsible financial management of County resources
- Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees)
- Ensure community engagement remains a continued priority and developed dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities

05



05 EXPLORE SUPPLEMENTARY INITIATIVES

- Collaborate with regional, provincial, and federal agencies, as well as community organizations and Indigenous communities, to leverage expertise, resources, and funding for environmental initiatives.
- Establish a baseline inventory of County administration's carbon emissions to track progress and identify areas for targeted reduction efforts.
- Engage residents, businesses, educational institutions, and community organizations in collaborative efforts to address environmental challenges and promote sustainable practices.



Report 2023-068

### Council Recommend Report

**To:** Warden and Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Richard Allen, Manager of Economic Development  
**Date of meeting:** June 21, 2023  
**Re:** **K&P Trail – Elbow Creek Bridge Replacement Update**

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#### Recommendation

**Be It Resolved That** Council authorize the Warden and Clerk to enter into a contribution agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge.

**And Further That** Council authorize the Warden and Clerk to execute any agreements associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application.

#### Background

The Elbow Creek Bridge was constructed in 2015 along with the Fish Creek Bridge by the Guardian Bridge Rapid Construction Company using a proprietary system of prefabricated bridge construction, consisting of fibreglass and wood. In 2017 it was discovered that the Fish Creek Bridge was failing as the material sealing the bridge deck was permitting water inside the structure, causing the wood to expand and push against the construction. After significant effort by staff to contact Guardian Bridge to remedy the situation, the deck was replaced in August of 2018.

During the spring of 2021, it was discovered that a similar structural failure was taking place on the Elbow Creek Bridge. Subsequent investigations revealed that the bridge can support significant static loads but is in a deteriorating condition. In response, the County has had the bridge monitored by professional engineers and limited the size of vehicles using the bridge.

After evaluating several recommendations for replacing the bridge (as outlined in report 2022-081), it was determined that the purchase and placement of a prefabricated structure with a load limit of 12 tonnes would be the most cost-effective solution.

At its regular meeting on July 20, 2022 County Council received Report 2022-081 and authorized the use of the capital reserve to replace the deteriorating structure.

### **Comment**

Earlier this year, the County awarded Algonquin Bridge Company the contract for fabrication and delivery of a pre-built structure for \$67,425. The structure is to be delivered in late October for placement on the trail. As Algonquin Bridge will only fabricate and deliver the structure, a contractor will be hired to remove the existing bridge, prepare the site, and place the new bridge. This is estimated to cost an additional \$150,000 and the work will be tendered over the summer.

The work of replacing the bridge is expected to take 6-8 weeks, and will require a complete closure of the trail at Elbow Creek. As such, the work and trail closure has been scheduled during late fall, a very slow time for trail traffic. This schedule also permits space for additional weeks of work, if necessary, in late November prior to freeze-up or snowmobile season.

### **Oclean Lane**

The Township of Central Frontenac is replacing the bridge at Oclean Lane on a similar schedule. The Oclean Lane bridge is located near the Elbow Creek Bridge, and in order to realize any possible efficiencies, staff from Central Frontenac and the County plan to jointly tender the site works at both locations. The tender will take place over the summer.

### **Funding Support & Partnership**

In April of 2023 an application for capital funding was submitted to the Trans Canada Trail organization for \$60,000 to support the bridge replacement. On May 17, 2023 the County was informed of its success. The K&P Trail between Harrowsmith and Sharbot Lake plays a key link in the Trans Canada Trail network as it passes through Eastern Ontario.

The Upper Canada Snowmobile Region (UCSR) and L&A Ridge Runners Snowmobile Club (LARR SC) have also applied, in partnership with the County, to the Ontario Federation of Snowmobile Clubs (OFSC) for \$67,000 in funding for this project to cover the cost of the bridge purchase, however, notice of award for this application will not be delivered until July or August. UCSR is confident this funding will be approved.

Although the K&P Trail falls under the mandate of the Planning and Economic Development Advisory Committee where reports are typically vetted there first, due to the time sensitivity of the funding applications to the Trans Canada Trail organization, this report is coming directly to council



### **Financial Implications**

At its regular meeting on July 19, 2022 County Council [authorized use of up to \\$300,000 from the Capital Replacement Reserve](#) to replace the Elbow Creek Bridge and based on the potential contributions from Trans Canada Trail and the Ontario Federation of Snowmobile Clubs, staff have budgeted \$100,000 towards this project in 2023.

County staff are seeking authorization to complete a contribution agreement with Trans Canada Trail for \$60,000. Staff are also seeking authorization to complete a contribution agreement with Ontario Federation of Snowmobile Clubs if the funding application for approximately \$67,425 is successful.

UCSR and LARR Snowmobile Club may be able to secure additional funding once details of the installation costs and contracting are finalized.

The Verona District ATV Club has committed \$6,000.00 towards the project.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Alex Lemieux, Director of Corporate Services/Treasurer  
Tyson Myers, Public Works Manager at the Township of Central Frontenac  
Harold Kleywegt, Keystone Bridge Management  
Gerald Courneya, Trail Projects Manager  
Angela Morin, Trans Canada Trail  
Marc Moeys, Verona District ATV Club  
Darin McRae, Upper Canada Snowmobile Region



**Report 2023-069**

**Recommend Report to Council**

**To:** Warden and Members of County Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk  
Richard Allen, Manager of Economic Development  
Kevin Farrell, Manager of Continuous Improvement/GIS

**Date of meeting:** June 21, 2023

**Re: Office of the Chief Administrative Officer – Consideration of Decision by the Ontario Land Tribunal for the Expropriation of Lands for the Purposes of the K&P Trail**

---

**Recommendation**

**Whereas** both the Ontario Land Tribunal and County Staff have recommended that expropriation of these lands is necessary for the for the purpose of linking two sections of the Frontenac K&P Trail for the reason of ensuring its continued long-term viability as a public trail within the Frontenac County Trail System.

**Be It Resolved That** the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Consideration of the two Decisions by the Ontario Land Tribunal for the Expropriation of Lands for the Purposes of the K&P Trail report;

**And Further That** County Council affirm its decision to certify its approval of the expropriation of the lands legally described as Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT); more particularly Part 2 on the draft Expropriation Plan labelled “Project No. 2021-0733-5” and Part 1 on the draft Expropriation Plan labelled “Project No. 2021-0733-4” as set out in County Council’s decision on Motion No. 42-22 at its meeting on March 16, 2022.

**And Further That** County Council affirm its decision to certify its approval of the expropriation of the lands legally described as Part of Lot 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT); as set out in County Council’s decision on Motion No. 42-22 at its meeting on March 16, 2022.



The Hearings of Necessity were heard on November 29, 2022, and December 1, 2022, respectively. These informal inquiries are held to determine whether the proposed taking by the expropriating authority of an owner's land is "fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority" as the Act states. The courts have interpreted this test to be whether the proposed taking is "reasonably defensible".

## Comment

The Clerk has received the following two decisions:

- 1) OLT-22-004142 Decision and Order was delivered by D.S. Colbourne and issued on April 27, 2023. An amended version of the Decision was issued on June 7, 2023, to correct a technical or typographical error, a copy of which is attached to this report as Appendix A.

The decision references Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT).

In his decision, Mr. Colbourne was satisfied that as outlined by Mr. Allen, Manager of Economic Development, the taking width is reasonable in view of the overall scope of activities, and the width of the railbed itself and reiterated that the owner (the County) wishes continuing access between its two parcels created by the expropriation. For these reasons, the Tribunal finds that the taking of a fee simple interest in the land is reasonably defensible in the achievement of the County's objectives of completing the four-season, multi-use public trail system called the Frontenac K&P Trail, part of the broader K&P Trail.

- 2) OLT-22-004140 Decision and Order was delivered by D.S. Colbourne and issued June 8, 2023, a copy of which is attached to this report as Appendix B.

The decision references Part of Lot 3, Concession 8, geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT).

In his decision, Mr. Colbourne was satisfied that as outlined by Mr. Allen, Manager of Economic Development, the taking width is reasonable in view of the overall scope of activities, and the width of the railbed itself. For these reasons, the Tribunal finds that the taking of a fee simple interest in the land is reasonably defensible in the achievement of the County's objectives of completing the four-season, multi-use public trail system called the Frontenac K&P Trail, part of the broader K&P Trail.

The Act requires that County Council consider and make a decision on an objection within 90 days from the end of the objection period. Staff are satisfied that the process Council followed in order to serve its intention to expropriate meets the requirements of the Act.

The properties are required in order for the County to continue with Phase 6 of development of the K&P Trail between Clarendon Station and the boundary with Lanark County.

### **Sustainability Implications**

**Priority 2.1:** To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

**Priority 3.1:** Work with the townships, other municipalities and levels of government on broad infrastructure issues — ranging from environmental concerns to regional transportation strategies for residential, social and economic purposes, and access to funding.

### **Financial Implications**

There is the presumption of full compensation for all losses caused by an expropriation. The *Expropriations Act* provides for the following with respect to costs afforded the landowner:

#### **Compensation**

**13** (1) Where land is expropriated, the expropriating authority shall pay the owner such compensation as is determined in accordance with this Act. R.S.O. 1990, c. E.26, s. 13 (1).

#### **Idem**

(2) Where the land of an owner is expropriated, the compensation payable to the owner shall be based upon,  
(a) the market value of the land;  
(b) the damages attributable to disturbance;  
(c) damages for injurious affection; and  
(d) any special difficulties in relocation,

but, where the market value is based upon a use of the land other than the existing use, no compensation shall be paid under clause (b) for damages attributable to disturbance that would have been incurred by the owner in using the land for such other use. R.S.O. 1990, c. E.26, s. 13 (2).

#### **Market value**

**14** (1) The market value of land expropriated is the amount that the land might be expected to realize if sold in the open market by a willing seller to a willing buyer. R.S.O. 1990, c. E.26, s. 14 (1).

Based on survey and appraisal reports performed on behalf of the County to date, the market value of the lands falls within the parameters of negotiation authorized by Council at its March 2016 meeting.

**Organizations, Departments and Individuals Consulted and/or Affected**

Alex Lemieux, Director of Corporate Services/Treasurer  
Phil Piassetzki, Deputy Treasurer  
Joe Gallivan, Director of Planning and Economic Development  
Cunningham Swan  
Rivington Commercial Appraisers  
Hopkins Chitty Land Surveyors Inc.

**Ontario Land Tribunal**

655 Bay Street, Suite 1500  
Toronto ON M5G 1E5  
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**Tribunaux de l'aménagement  
du territoire Ontario**

655 rue Bay, suite 1500  
Toronto ON M5G 1E5  
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Site Web: olt.gov.on.ca



June 7, 2023

TO: All recipients of the Ontario Land Tribunal's Decision and Order issued on April 27, 2023

RE: **OLT CASE NO.: OLT-22-004143 DECISION AND ORDER ISSUED APRIL 27, 2023**

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On April 27, 2023, the Ontario Land Tribunal issued its Decision and Order ("Decision") on the above noted case.

Rule 24.4 of the Ontario Land Tribunal's *Rules of Practice and Procedure* states that the Tribunal may at any time correct a technical or typographical error made in a decision or order.

The Tribunal has corrected the Decision under the authority of this rule by:

1. By correcting the Parties Name in the Appearances section from Rose, David and Harriet Riddell- to James Riddell
2. By correcting the legal description of the lands in paragraph [12]

A corrected version of the Decision issued on April 27, 2023, is enclosed with this communication. This enclosed Decision replaces the Decision issued on April 27, 2023.

Thank you.

"Euken Lui"

EUKEN LUI  
ACTING REGISTRAR  
Encl.

**Ontario Land Tribunal**  
Tribunal ontarien de l'aménagement  
du territoire

**ISSUE DATE:** April 27, 2023

**CASE NO(S):** OLT-22-004143

**PROCEEDING COMMENCED UNDER** subsection 6(2) of the *Expropriations Act*,  
R.S.O. 1990, c. E.26, as amended

Owner: James Riddell  
Expropriating Authority: The County of Frontenac  
Property Address/Description: Part of Lots 2 & 3, Concession 8  
Municipality: Township of North Frontenac  
OLT Case No.: OLT-22-004143  
OLT Case Name: James Riddell v. County of Frontenac (County)

**Heard:** November 29, 2022 by video hearing

**APPEARANCES:**

**Parties**

**Counsel\*/Representative**

County of North Frontenac

Spencer Putnam\*

James Riddell

Bob Riddell

**DECISION DELIVERED BY D.S. COLBOURNE AND ORDER OF THE TRIBUNAL**

[1] This is a report of a Hearing of Necessity held under s. 7 of the *Expropriations Act*, RSO. 1990, Chapter E. 26, as amended (the "Act"). Informal inquiries are held to determine whether the proposed taking by the expropriating authority of an owner's land is "fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority" as the Act states. The courts have interpreted this test to be whether the proposed taking is "reasonably defensible".

[2] The County of Frontenac ("County") intends to take a portion of the owners' lands over which the railbed of the former Kingston and Pembroke Railway travels. The subject lands are south of the Robertsville Road, and east of Road 509. In total the

taking is 1.87 acres. It is composed of Parts 1 and 2 on the draft plan of survey, Tab 9, Exhibit 2.

[3] The County is in the process of completing a four-season, multi-use public trail system called the Frontenac K&P Trail, which is one segment of the broader Frontenac K&P Trail which traverses 180 kilometers north-south across multiple municipalities largely following the railbed of the Former Kingston and Pembroke Railway.

[4] Since 2009 the County has undertaken to expand and connect the Frontenac K&P Trail by acquiring those portions of the Railbed that remain under private ownership and to develop the Frontenac K&P Trail along them, in accordance with the County's Trails Master Plan (2009) and Frontenac K&P Trail Management Plan (2021).

[5] The County has considered other options for achieving this objective and determined that the acquisition of the subject lands represents the best solution.

[6] The issue in this matter appeared to be but the width of the taking, as the property owners already have agreements on some of their property with trail associations.

[7] The agent for the owners points to the Trail Master plan to indicate that the width should be more in line with those recommended for the particular purposes, although he did not specify an overall width.

[8] The witness for the authority, Richard Allen, Manager of Economic Development, for the County advises that the width of 21 metres has been acquired consistently, certainly involving lands with the old rail bed, and that the width is necessary for the combination of purposes, multi-seasonal activities, clearance, as well as for continued maintenance.

[9] The Trails Master Plan, Tab 17 Exhibit 2, – pg. 15 contains individual dimensions for each of the trail activities, widths for Walking/Hiking, Cycling, Horseback Riding,

Cross-Country Skiing, Snowmobiling and ATVing, including tread width and clearance for vegetation control.

[10] I am satisfied that as outlined by Mr. Allen, the taking width is reasonable in view of the overall scope of activities, and the width of the railbed itself.

[11] The owner wishes continuing access between his two parcels created by the expropriation. There are in the Management Plan, Tab 17, Exhibit 2, owners access arrangements.

[12] Parts of Lots 2 and 3, Concession 8, geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PINs 36209-0002 (LT) and 36209-0011 (LT), more particularly described as Part 2 on the draft Expropriation Plan labelled "Project No. 2021-0733-5" and Part 1 on the draft Expropriation Plan labelled "Project No. 2021-0733-4.

*"D.S. Colbourne"*

D.S. COLBOURNE  
VICE-CHAIR

**Ontario Land Tribunal**

Website: [olt.gov.on.ca](http://olt.gov.on.ca) Telephone: 416-212-6349 Toll Free: 1-866-448-2248

The Conservation Review Board, the Environmental Review Tribunal, the Local Planning Appeal Tribunal and the Mining and Lands Tribunal are amalgamated and continued as the Ontario Land Tribunal ("Tribunal"). Any reference to the preceding tribunals or the former Ontario Municipal Board is deemed to be a reference to the Tribunal.

**Ontario Land Tribunal**  
Tribunal ontarien de l'aménagement  
du territoire



**ISSUE DATE:** June 08, 2023

**CASE NO(S):**

OLT-22-004140

**PROCEEDING COMMENCED UNDER** subsection 6(2) of the *Expropriations Act*, R.S.O. 1990, c. E.26, as amended

Owner: Rose, David and Harriet Riddell  
Expropriating Authority: The County of Frontenac  
Property Address/Description: Part of Lot 3 Concession 8  
Municipality: Township of North Frontenac  
OLT Case No.: OLT-22-004140  
OLT Case Name: Riddell v. County of Frontenac (County)

**Heard:** December 1, 2022 by video hearing

**APPEARANCES:**

**Parties**

**Counsel\*/Representative**

County of North Frontenac

Spencer Putnam\*

Rose, David and Harriet Riddell

Bob Riddell

**DECISION DELIVERED BY D.S. COLBOURNE AND ORDER OF THE TRIBUNAL**

[1] This is a report of a Hearing of Necessity held under s. 7 of the *Expropriations Act*, RSO. 1990, Chapter E. 26, as amended (the "Act"). Informal inquiries are held to determine whether the proposed taking by the expropriating authority of an owner's land is "fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority" as the Act states. The courts have interpreted this test to be whether the proposed taking is "reasonably defensible".

[2] The County of Frontenac ("County") intends to take a portion of the owners' lands over which the railbed of the former Kingston and Pembroke Railway travels. The



[10] The witness for the authority, Richard Allen, Manager of Economic Development, for the County advises that the width of 21 metres has been acquired consistently, certainly involving lands with the old rail bed, and that the width is necessary for the combination of purposes, multi-seasonal activities, clearance, as well as for continued maintenance.

[11] The Trails Master Plan, Tab 17 Exhibit 2, – pg. 15 contains individual dimensions for each of the trail activities, widths for Walking/Hiking, Cycling, Horseback Riding, Cross-Country Skiing, Snowmobiling and ATVing, including tread width and clearance for vegetation control.

[12] The owner wishes continuing access between his three parcels created by the expropriation and the creek. There are in the Management Plan, Tab 17, Exhibit 2, owners access arrangements.

[13] I am satisfied that as outlined by Mr. Allen, the taking width is reasonable in view of the overall scope of activities, and the width of the railbed itself.

[14] For the reasons given above, the Tribunal finds that the taking of a fee simple interest in Part of Lot 3, Concession 8, as in FR738460, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010 (LT), and more particularly described as Part 1 as illustrated on the draft Expropriation Plan, and Part of Lot 2 Concession 8, east of FR560395, geographic Township of Palmerston, now in the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002 (LT) and more particularly described as Part 1 illustrated on the draft plan of expropriation are reasonably defensible in the achievement of the County's objectives of completing the four-season, multi-use public trail system called the Frontenac K&P Trail, part of the broader K&P Trail.

*"D.S. Colbourne"*

D.S. COLBOURNE  
VICE-CHAIR

**Ontario Land Tribunal**

Website: [olt.gov.on.ca](http://olt.gov.on.ca) Telephone: 416-212-6349 Toll Free: 1-866-448-2248

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**Report 2023-074**

**Recommend Report to Council**

**To:** Warden and Members of County Council  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk  
Richard Allen, Manager of Economic Development  
Kevin Farrell, Manager of Continuous Improvement/GIS  
**Date of meeting:** June 21, 2023

**Re: Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail**

---

**Recommendation**

**Resolved That** the Council of the County of Frontenac receive the Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail report;

**And Further That** the Clerk be directed to introduce by-laws later in the meeting to authorize an application to Approve the Expropriation of Lands for the purpose of the K&P Trail.

**Background**

In 2020, Phase 5 of the Frontenac K&P Trail was completed from Sharbot Lake to Clarendon Station, reaching a total of approximately 70 kilometres of developed trail in Frontenac County. As per County Council direction, staff are now in the process of acquiring land for Phase 6 of development between Clarendon Station and the boundary with Lanark County. Most of this development will take place within the Township of North Frontenac.

The previous phase of development, Phase 4: Tichborne to Sharbot Lake took place from 2016-2019 and involved over 30 parcels of land, each with a different owner. In many of these locations, the rail corridor was long out of use and had to be reconstituted, recovered from encroaching swamplands, or in some rare cases, constructed off-rail bed to avoid dwellings or other obstructions. However, only 3 of these transactions resulted in the County pursuing expropriation. This corridor now sees

an average of 45 users per day, with weekend traffic reaching up to 150-200 users when weather conditions are ideal.

As per County Council direction, staff are now in the process of acquiring land for Phase 6 of development between Clarendon Station and the boundary with Lanark County. Most of this development will take place within the Township of North Frontenac and involves lands owned by the Township of North Frontenac (5.3 km), the Mississippi Valley Conservation Authority (8 km) and approximately 11 private landowners (5.5 km).

In June 2022, Council provided staff with direction to commence the expropriation process where negotiations break down with private landowners.

Council has been updated on several occasions on the progress of land negotiations and have authorized, by by-law, some of the purchases required; however, four (4) properties have been identified as difficult negotiations and require initiation of the expropriation process.

Section 6(1) of the *Municipal Act, 2001* provides that the power of a municipality to acquire land includes the power to expropriate in accordance with the *Expropriations Act*.

### **Comment**

The County's efforts to purchase four (4) sections of privately owned lands at market value for the purpose of connecting the Frontenac K&P Trail have been unsuccessful and staff have determined that it is now necessary and in the public interest to apply for approval to expropriate these private lands. The purpose of acquiring these four (4) parcels of land is to link two sections of the Frontenac K&P Trail and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan. The sections of interest are comprised primarily of 66-foot corridors to accommodate the trail, drainage and a reasonable buffer between the trail and adjacent lands. This is a width consistent with previous acquisitions for the K&P Trail. In one case, a narrower width has been proposed as the trail travels through a narrow rock cut in this location. In other cases, additional lands are recommended to accommodate parking or existing parcels of irregular shape and composition.

Before an expropriation can occur, the Expropriating Authority must make an application to the Approval Authority for approval to expropriate land. In some cases, as is the case with the County of Frontenac, the Expropriating Authority and the Approval Authority are the same entity. Section 5(1) of the *Expropriation Act* states that:

#### **Approving authority**

5 (1) Subject to subsections (4), (5) and (6), the approving authority in respect of an expropriation shall be the Minister responsible for the administration of the Act in which the power to expropriate is granted, except that,

(a) where a municipality or a local board thereof, other than an elected school board, expropriates lands for municipal purposes, the approving authority shall be the council of the municipality.

Pursuant to Section 6(1) of the *Expropriations Act*, upon applying for approval, a Notice of Intention for approval to expropriate must be served on each registered owner. The Notice of Application for Approval to Expropriate must also be published in a local newspaper for three consecutive weeks. Once the landowner receives a Notice of Application for Approval to Expropriate, they have 30 days in which to exercise the option of requesting a Hearing of Necessity. A Notice of Possession indicating the date on which the expropriating authority requires possession of the lands, and a Notice of Election, which permits the owner to select one of three dates upon which compensation for the lands expropriated will be based are also required.

The purpose of this report is to seek from the Approval Authority (that being County Council) approval to expropriate four (4) parcels of land being legally described as:

- a. PART 1 on the draft expropriation plan prepared by Hopkins Chitty Land Surveyors Inc., Project No. 2023-0115, dated June 9, 2023 – being Part of Lot 11, Concession 10, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being a portion of PIN 36211-0087 and comprising a measured area of 0.08 Ha. The extent of the lands was set 2.5 metres from the centreline of the existing bed of the former Kingston and Pembroke Railway. The 2.5 metres was utilized since that was the approximate distance from the said centreline to face of the rock outcrop on either side of PART 1 near the south end of said PART 1.
- b. PART 1,2,3 and 4 on the draft expropriation plan prepared by Hopkins Chitty Land Surveyors Inc., Project No. 2023-0116, dated June 9, 2023 – being Part of Lots 11 and 12, Concession 10, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being a portion of PIN 36211-0083 and comprising a measured area of 1.89 Ha. Note that PART 3 and 4 are subject to right of way as per Instrument No. FR684301.
- c. PART 1 on the draft expropriation plan prepared by Hopkins Chitty Land Surveyors Inc., Project No. 2023-0117, dated June 1, 2023 – being Part of Lots 13 and 14, Concession 10, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being a portion of PIN 36211-0081 and comprising a measured area of 2.69 Ha.
- d. PART 1 and 2 on the draft expropriation plan prepared by Hopkins Chitty Land Surveyors Inc., Project No. 2023-0118, dated June 9, 2023 – being Part of Lot 15, Concession 10, Geographic Township of Palmerston, Township of North Frontenac, County of Frontenac, being a portion of PIN 36209-0219 and comprising a measured area of 0.595 Ha. Note that PART 2 is subject to easement in favour of Hydro One Networks Inc. as per Instrument No. FC106473.

Upon approval, staff, in consultation with the County's solicitors will commence the expropriation process. It is important to note, that a negotiated settlement may still be reached, even after the expropriation process has commenced.

## **Sustainability Implications**

**Priority 2.1:** To meet the needs of future capital projects, explore new sources of funding support (current and future programs), cost-sharing options and other potential economies.

**Priority 3.1:** Work with the townships, other municipalities, and levels of government on broad infrastructure issues — ranging from environmental concerns to regional transportation strategies for residential, social, and economic purposes, and access to funding.

## **Financial Implications**

There is the presumption of full compensation for all losses caused by an expropriation. The *Expropriations Act* provides for the following with respect to costs afforded the landowner:

### **Compensation**

**13** (1) Where land is expropriated, the expropriating authority shall pay the owner such compensation as is determined in accordance with this Act. R.S.O. 1990, c. E.26, s. 13 (1).

### **Idem**

(2) Where the land of an owner is expropriated, the compensation payable to the owner shall be based upon,  
(a) the market value of the land;  
(b) the damages attributable to disturbance;  
(c) damages for injurious affection; and  
(d) any special difficulties in relocation,

but, where the market value is based upon a use of the land other than the existing use, no compensation shall be paid under clause (b) for damages attributable to disturbance that would have been incurred by the owner in using the land for such other use. R.S.O. 1990, c. E.26, s. 13 (2).

### **Market value**

**14** (1) The market value of land expropriated is the amount that the land might be expected to realize if sold in the open market by a willing seller to a willing buyer. R.S.O. 1990, c. E.26, s. 14 (1).

Based on appraisal reports performed on behalf of the County to date, the market value of the lands falls within the parameters of negotiation authorized by Council.

## **Organizations, Departments and Individuals Consulted and/or Affected**

Alex Lemieux, Director of Corporate Services/Treasurer  
Joe Gallivan, Director of Planning and Economic Development  
Cunningham Swan

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Recommend Report to Council  
Office of the Chief Administrative Officer – Expropriation of Lands for the Purposes of the K&P Trail  
June 21, 2023

Page 4 of 5

Rivington Commercial Appraisers  
Hopkins Chitty Land Surveyors Inc.

**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOT 11, CONCESSION 10**  
**Geographic Township of Palmerston**  
**TOWNSHIP OF NORTH FRONTENAC**  
**COUNTY of FRONTENAC**

SCALE=1:500

10metres 0 10 20 30 40 50metres

**HOPKINS CHITTY LAND SURVEYORS INC.**  
 -2023-

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT \_\_\_\_\_ O'CLOCK ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0087 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR

**SCHEDULE A**

THE PART ENUMERATED HEREUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC

PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 11	10	Part of 36211-0087 (LT)	ROLLO, LINDSEY ANNE	0.08 Ha

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2010) COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
ORP A	4978571.63	367020.01
ORP B	4978417.70	367054.09

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (GPS) OBSERVATIONS FROM MONUMENT "A" TO "B", UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (CSRS) (2010)

FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON PLANS 13R-10926 & 13R-10946

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99978517

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. \_\_\_\_\_ DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**LEGEND:**

- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
- denotes Planted Survey Monument
  - Found Survey Monument
  - SIB Standard Iron Bar
  - SSIB Short Standard Iron Bar
  - IB Iron Bar
  - IB<sup>o</sup> Iron Bar (round)
  - RB Rock Bar
  - RPL Rock Plug
  - (WIT) Witness
  - (M) Measured
  - CC Cut Cross
  - (OU) Origin Unknown
  - (HP) Hydro Pole
  - (1352) Brian W. Kerr-O.L.S.
  - (P1) Reference Plan 13R-10946
  - (1886) Hopkins Chitty Land Surveyors Inc - O.L.S.

**SURVEYOR'S CERTIFICATE:**

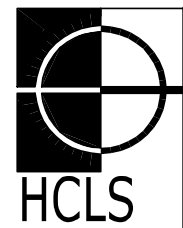
I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023

DATE: JUNE 9, 2023

PHIL W. CHITTY - O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-53529

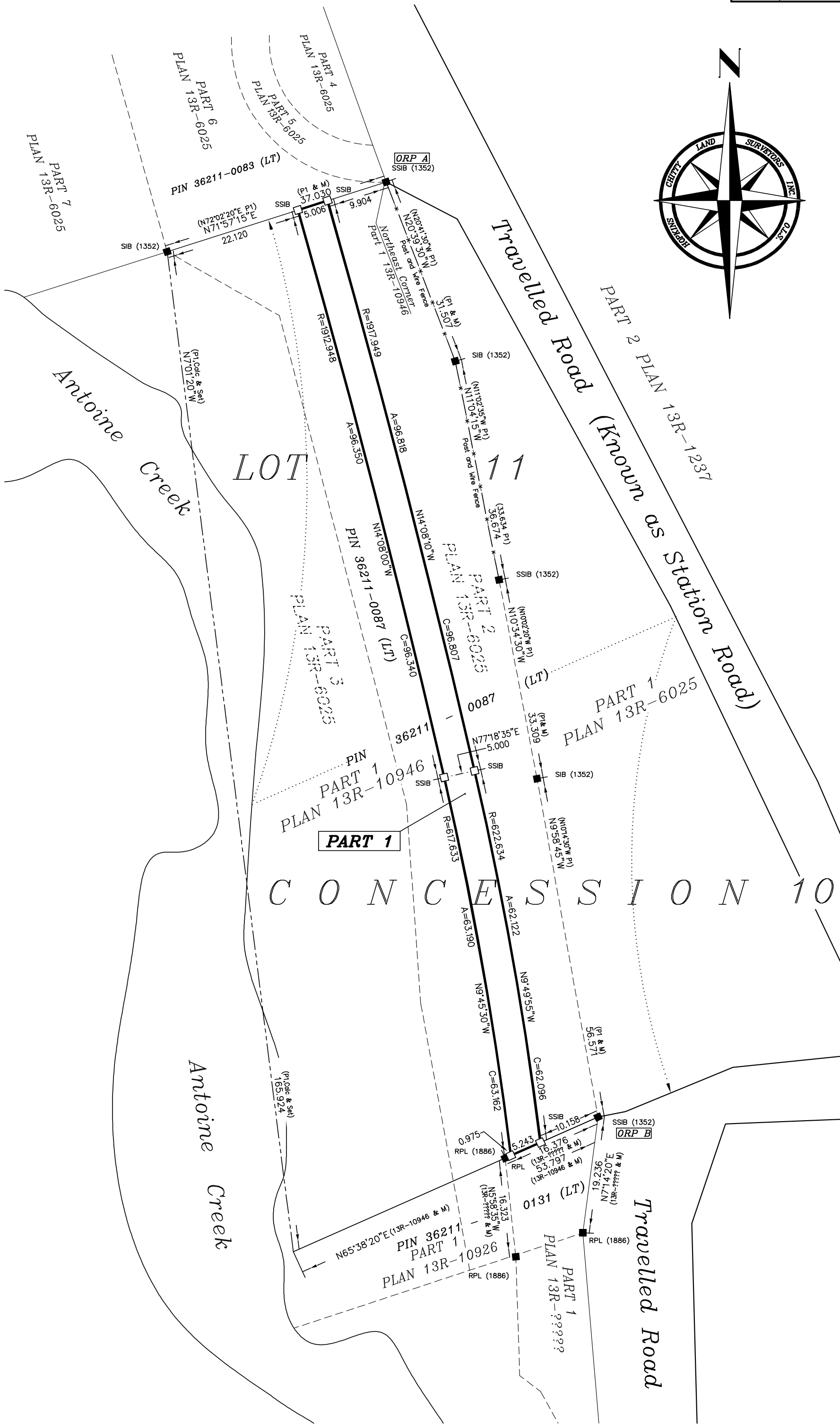
Party Chief: TJ	Instrument: MT	Checked By: JI	Plan By: RH
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**HOPKINS CHITTY**  
**LAND SURVEYORS INC.**  
**Ontario Land Surveyors**  
 www.hopkinschitty.com

1224 GARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO K7P-0C2  
 Tel (613) 384-9266  
 Fax (613) 384-3513

PROJECT No. 2023-0115  
 LOT 11, CONCESSION 10  
 TOWNSHIP OF PALMERSTON



**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOTS 11 & 12, CONCESSION 10**  
 Geographic Township of Palmerston  
**TOWNSHIP of NORTH FRONTENAC**  
 COUNTY of FRONTENAC

SCALE = 1:1000  
 25metres 0 25 50 75 100metres

**HOPKINS CHITTY LAND SURVEYORS INC.**  
 -2023-

**PLAN**  
 I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0083 (LT)  
 REPRESENTATIVE FOR THE LAND REGISTRAR

**SCHEDULE A**  
 THE PARTS ENUMERATED HEREBY REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN THE SAME IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC

PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 11 & 12				1.84 Ha
2	Part of 11	10	Part of 36211-0083 (LT)	GEDDES, RALPH DEAN BOX	212.5 m <sup>2</sup>
3	Part of 11				207.1 m <sup>2</sup>
4	Part of 12				71.7 m <sup>2</sup>

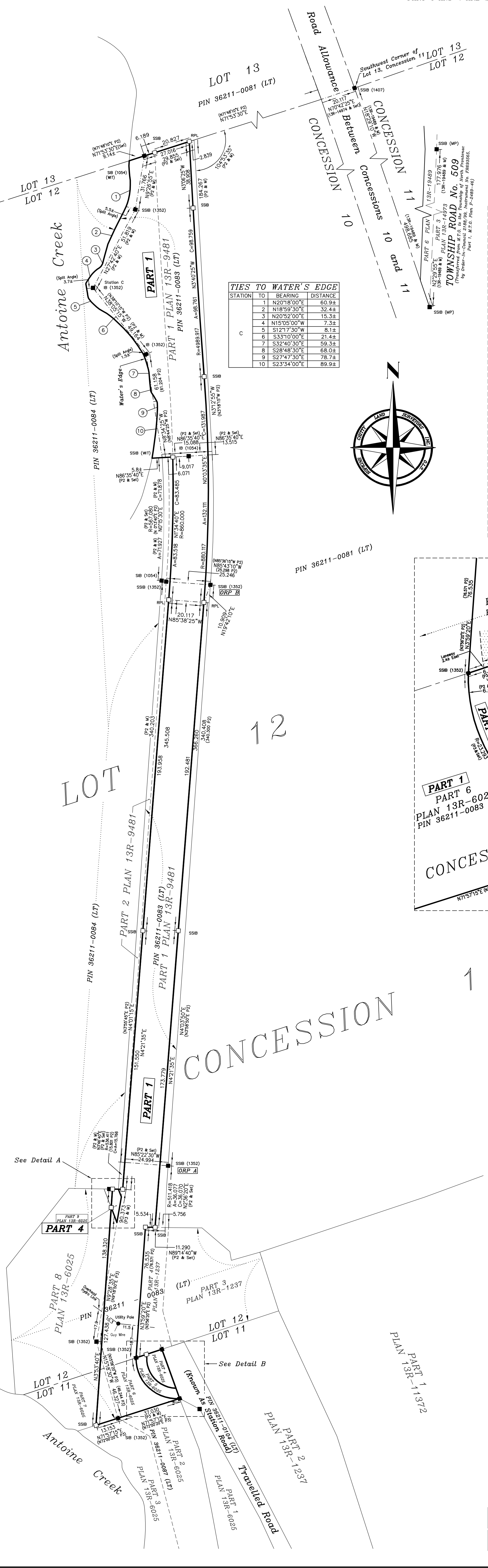
PART 3 AND 4 ARE SUBJECT TO RIGHT OF WAY PER INSTRUMENT No. FR684301

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE. UTM ZONE 18, NAD83 (CSRS) (2010). COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.R.C. 216/10

POINT ID	NORTHING	EASTING
ORP 'A'	4978707.68	367013.40
ORP 'B'	4979047.16	367037.51

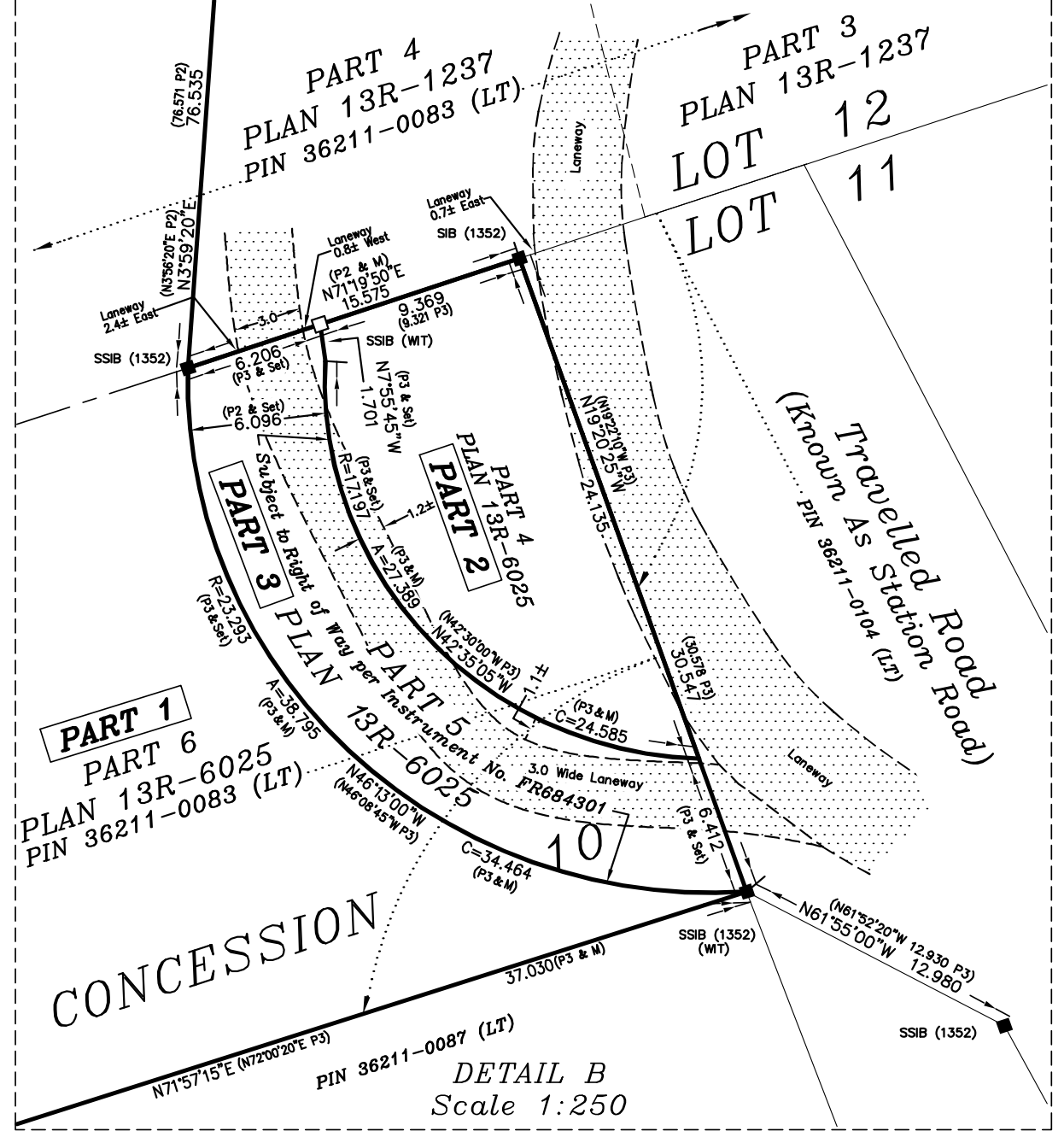
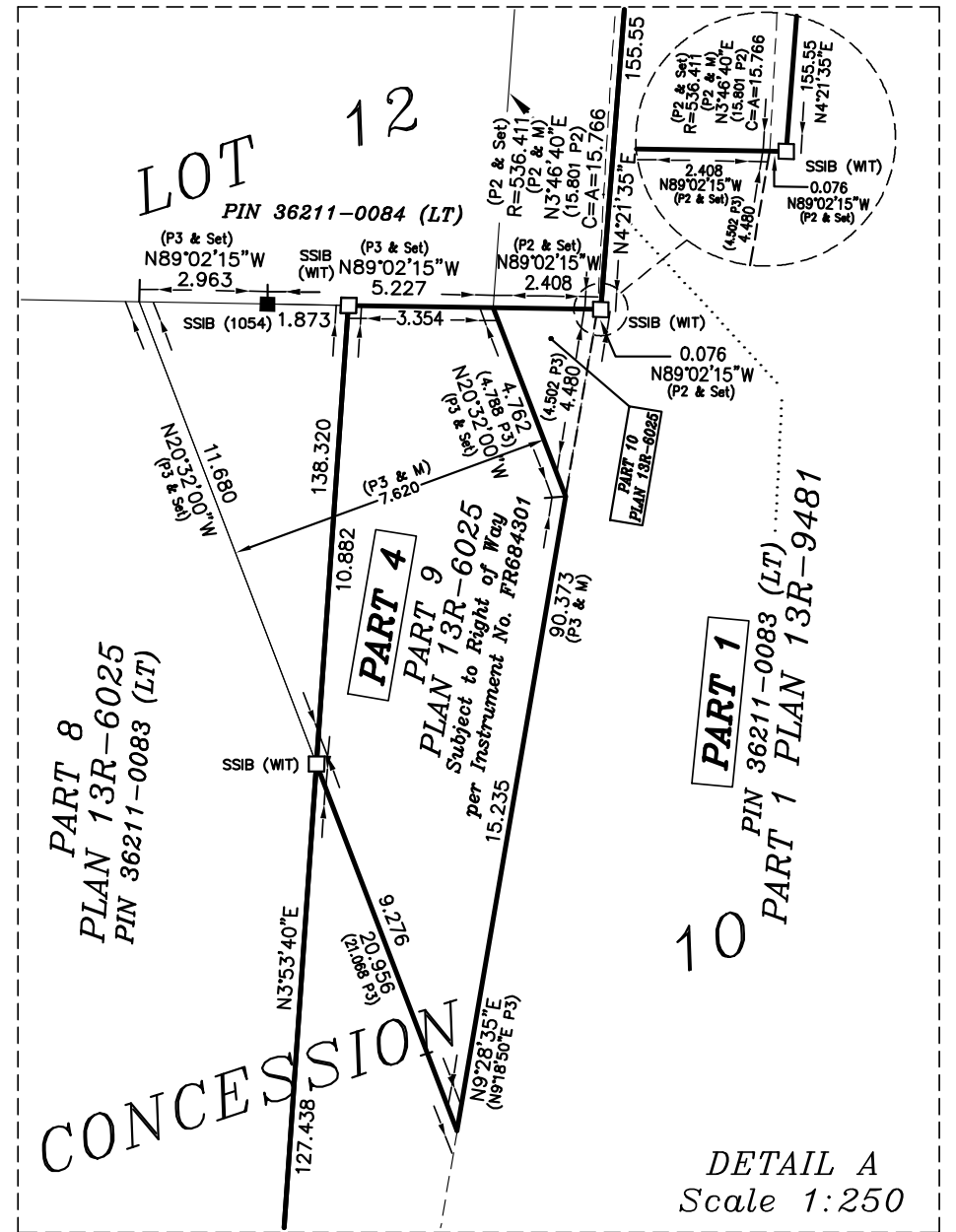
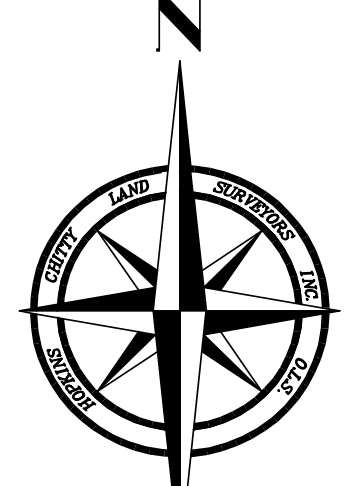
COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENT "TO B", UTM ZONE 18 (73° WEST LONGITUDE) NAD83 (CSRS) (2010)  
 FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON LOTS 11 & 12 & CONCESSION 10  
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997865  
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



**TIES TO WATER'S EDGE**

STATION	TO	BEARING	DISTANCE
1	N20°18'00"E	60.9±	
2	N18°59'30"E	32.4±	
3	N20°52'00"E	15.3±	
4	N15°05'00"W	7.3±	
5	S12°17'30"W	8.1±	
6	S33°10'00"E	21.4±	
7	S32°40'30"E	59.3±	
8	S28°48'30"E	68.0±	
9	S27°47'30"E	78.7±	
10	S23°34'00"E	89.9±	



**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PARTS 1, 2, 3, AND 4 SHOWN HEREON ARE HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. 2023-01 DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.  
 DATED AT THE COUNTY OF FRONTENAC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**CERTIFICATE OF APPROVAL:**  
 THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023 TO EXPROPRIATE THE LANDS SHOWN AS PARTS 1, 2, 3 AND 4 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

- LEGEND:**
- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
  - denotes Planted Survey Monument
  - Found Survey Monument
  - SIB Standard Iron Bar
  - SSIB Short Standard Iron Bar
  - IB Iron Bar
  - IBR Iron Bar (round)
  - RB Rock Bar
  - RPL Rock Plug
  - (WT) Witness
  - (M) Measured
  - CC Cut Cross
  - (HP) Hydro Pole
  - (1407) George W. Bracken-O.L.S.
  - (MP) McIntosh Perry Surveying Inc-O.L.S.
  - (1352) Brian W. Kerr-O.L.S.
  - (1407) Orange W. Elliot Ltd-O.L.S.
  - (P1) Reference Plan 13R-19491
  - (P2) Reference Plan 13R-9481
  - (P3) Reference Plan 13R-6025

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEY ACT, the SURVEYORS ACT, the LAND TITLES ACT and the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023.

DATE: JUNE 9, 2023  
 PHIL W. CHITTY-O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER Y-48086

Party Chief: TJ	Instrument: MT	Checked By: PFC	Plan By: RH
<b>HOPKINS CHITTY LAND SURVEYORS INC.</b> Ontario Land Surveyors www.hopkinschitty.com			
1224 GARDINERS ROAD, SUITE 102 KINGSTON, ONTARIO K7P-0G2 Tel (613) 384-9266 Fax (613) 384-3513	PROJECT No. 2023-0116 LOT 11 & 12, CONCESSION 10 TOWNSHIP OF PALMERSTON		

**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOTS 13 & 14, CONCESSION 10**  
 Geographic Township of Palmerston  
**TOWNSHIP of NORTH FRONTENAC**  
 COUNTY of FRONTENAC

SCALE = 1:1000  
 25metres 0 25 50 75 100metres

HOPKINS CHITTY LAND SURVEYORS INC.  
 -2023-

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT 0 O'CLOCK ON THE DAY OF 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0081 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR

SCHEDULE 'A'					
THE PART ENUMERATED HEREUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN THE SIMPLE IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC					
PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 13 & 14	10	Part of 36211-0081 (LT)	GILCHRIST, JACK GILCHRIST, RONALD GILCHRIST, JOHN FREDERICK GILCHRIST, DAVID GILCHRIST, LLOYD ALEXANDER GILCHRIST, JACKSON ALEN	2.69 Ha

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISION POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2011) COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O. REG. 216/10		
POINT ID	NORTHING	EASTING
ORP 'A'	4980370.49	366811.42
ORP 'B'	4980398.67	366710.00

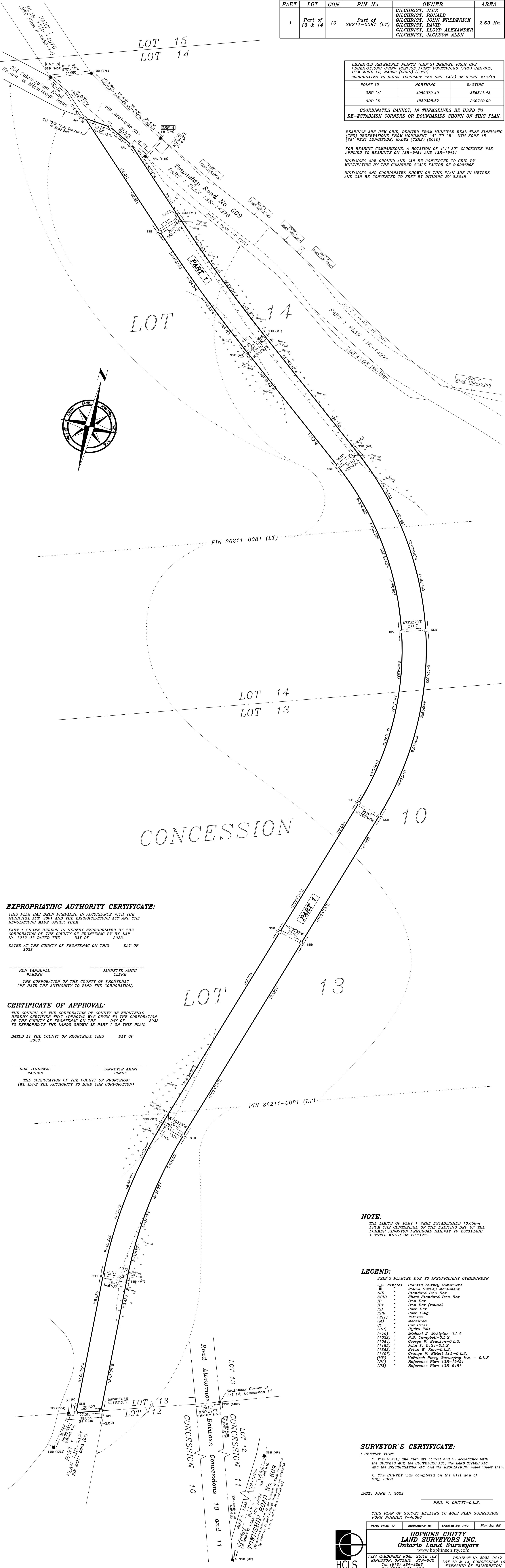
COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENTARY POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2011) COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O. REG. 216/10

FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON 13R-9481 AND 13R-19491

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999985

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. 9999-23 DATED THE DAY OF 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THIS CORPORATION)

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE DAY OF 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THIS CORPORATION)

**NOTE:**  
 THE LIMITS OF PART 1 WERE ESTABLISHED 10.058m FROM THE CENTRELINE OF THE EXISTING BED OF THE FORMER KINGSTON REMOKE RAILWAY TO ESTABLISH A TOTAL WIDTH OF 20.117m.

- LEGEND:**
- SSB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
  - denotes Planted Survey Monument
  - SMB Found Survey Monument
  - SIB Standard Iron Bar
  - SSB Short Steel Iron Bar
  - IB Iron Bar
  - IRB Iron Bar (Round)
  - RB Rock Bar
  - RFB Rock Plug
  - (WT) Witness
  - (M) Measured
  - (C) Cut Cross
  - (HP) Hydro Pole
  - (786) Michael J. McAlpine-O.L.S.
  - (1022) N.B. Campbell-O.L.S.
  - (1054) George W. Brackley-O.L.S.
  - (1185) John F. Galt-O.L.S.
  - (1303) Brian W. Kerr-O.L.S.
  - (1407) Orange W. Elliott Ltd.-O.L.S.
  - (MP) McIntosh Perry Surveying Inc. - O.L.S.
  - (P1) Reference Plan 13R-19491
  - (P2) Reference Plan 13R-9481

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT and the EXPROPRIATION ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 31st day of May, 2023.

DATE: JUNE 1, 2023  
 PHIL W. CHITTY-O.L.S.

THIS PLAN OF SURVEY RELATES TO AGLS PLAN SUBMISSION FORM NUMBER V-48066

Party Chief: TJ	Instrument: MP	Checked By: PWC	Plan By: AH
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**HOPKINS CHITTY LAND SURVEYORS INC.**  
 Ontario Land Surveyors  
 www.hopkinschitty.com

1224 CARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO, K7P-0G2  
 Tel: (613) 384-3266  
 Fax: (613) 384-3513

PROJECT No. 2023-0117  
 LOT 13 & 14, CONCESSION 10  
 TOWNSHIP OF PALMERSTON

**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOT 15, CONCESSION 10**  
**Geographic Township of Palmerston**  
**TOWNSHIP of NORTH FRONTENAC**  
**COUNTY of FRONTENAC**

SCALE = 1:1000  
 0 25 50 75 100metres

HOPKINS CHITTY LAND SURVEYORS INC.  
 -2023-

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE DAY OF 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. DATED THE DAY OF 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**SCHEDULE 'A'**

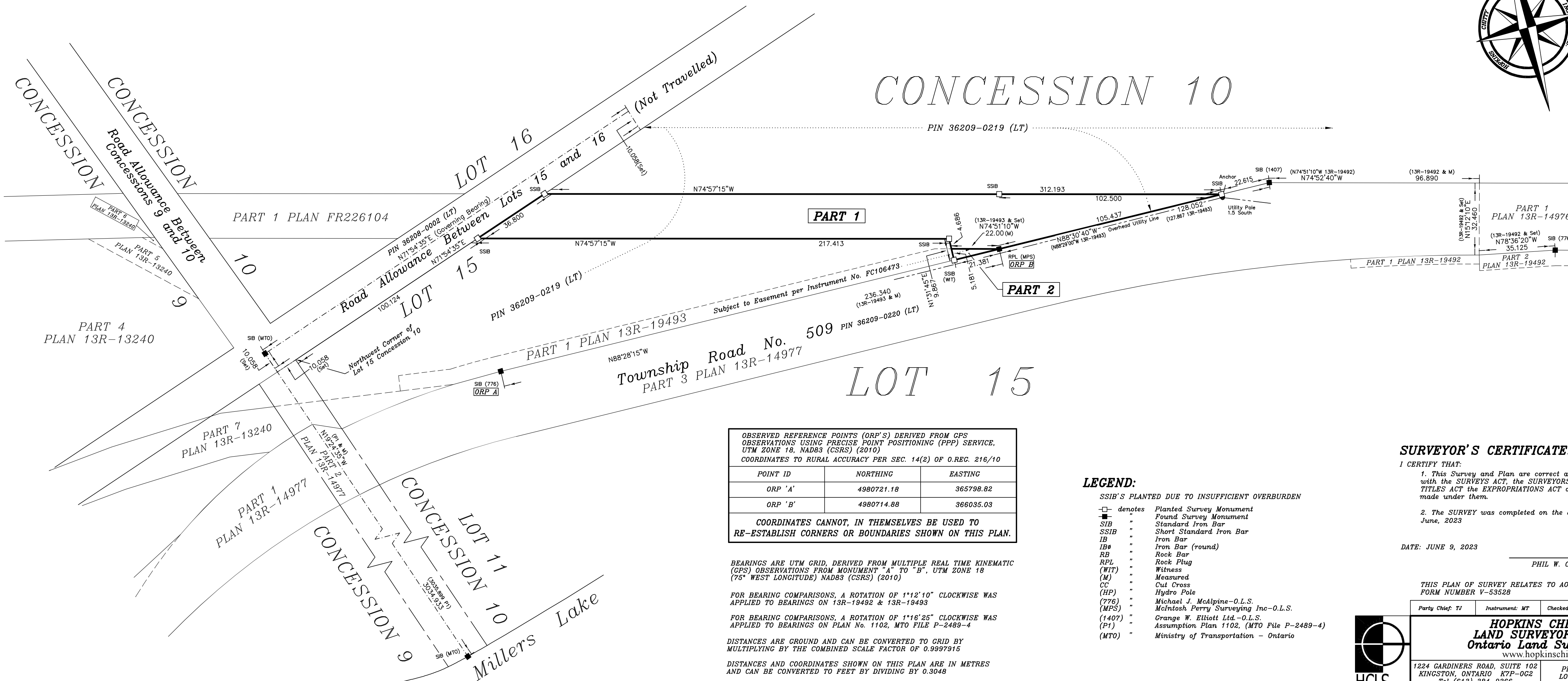
PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 15	10	Part of 36209-0219 (LT)	SARGEANT, DELMAR	0.589 Ha
2					55.38 m <sup>2</sup>

PART 2 IS SUBJECT TO EASEMENT PER INSTRUMENT No. FC106473

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT O'CLOCK ON THE DAY OF 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36209-0219 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR



OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2010)  
 COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O. REG. 216/10

POINT ID	NORTHING	EASTING
ORP 'A'	4980721.18	365798.82
ORP 'B'	4980714.88	366035.03

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENT "A" TO "B", UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (CSRS) (2010)

FOR BEARING COMPARISONS, A ROTATION OF 1°12'10" CLOCKWISE WAS APPLIED TO BEARINGS ON 13R-19492 & 13R-19493

FOR BEARING COMPARISONS, A ROTATION OF 1°16'25" CLOCKWISE WAS APPLIED TO BEARINGS ON PLAN No. 1102, MTO FILE P-2489-4

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997915

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

- LEGEND:**
- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
  - denotes Planted Survey Monument
  - denotes Found Survey Monument
  - SIB - Standard Iron Bar
  - SSIB - Short Standard Iron Bar
  - IB - Iron Bar
  - IBR - Iron Bar (round)
  - RB - Rock Bar
  - RPL - Rock Plug
  - (WIT) - Witness
  - (M) - Measured
  - (CC) - Cut Cross
  - (HP) - Hydro Pole
  - (776) - Michael J. McAlpine-O.L.S.
  - (MPS) - McIntosh Perry Surveying Inc-O.L.S.
  - (1407) - Grange W. Elliott Ltd-O.L.S.
  - (P1) - Assumption Plan 1102, (MTO) File P-2489-4
  - (MTO) - Ministry of Transportation - Ontario

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023

DATE: JUNE 9, 2023  
 PHIL W. CHITTY-O.L.S.

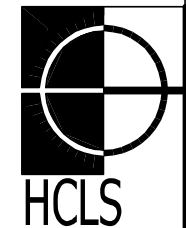
THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-53528

Party Chief: TJ	Instrument: MT	Checked By: PWC	Plan By: RH
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**HOPKINS CHITTY LAND SURVEYORS INC.**  
 Ontario Land Surveyors  
 www.hopkinschitty.com

1224 GARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO K7P-0G2  
 Tel: (613) 384-9266  
 Fax: (613) 384-3513

PROJECT No. 2023-0118  
 LOT 15, CONCESSION 10  
 TOWNSHIP OF PALMERSTON





**Report 2023-075**

### **Council Recommend Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Richard Allen, Manager of Economic Development  
Kevin Farrell, Manager of Continuous Improvement/GIS

**Date of meeting:** June 21, 2023

**Re:** **K&P Trail – Land Conveyance and Transactions with North Frontenac**

---

#### **Recommendation**

**Be It Resolved That** the Warden and Clerk be authorized to enter into an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00);

**And Further That** the County Clerk is hereby further authorized to execute all closing documents as may be required in order to complete the subject transaction, and to do all other things as may be reasonably be required to close and complete the foregoing transaction;

**And Further That** staff work with the Township of North Frontenac to establish an Agreement with use of identified road allowances outlining the responsibilities of each party for the trail and road management when the two uses intersect.

#### **Background**

Frontenac County has begun the process of acquiring the former K&P rail corridor in North Frontenac to rehabilitate the former railway into a multi-use recreational trail. The Township of North Frontenac represents the last significant area for development, consisting of approximately 20 kilometres of the total 180 km spanning from Kingston to Renfrew.

The Township of North Frontenac has already voiced its support for the development of the K&P Trail within its jurisdiction and in response to my initial outreach and

presentation on this matter, The Council of the Township of North Frontenac passed resolution #177-21 at their meeting held on April 16, 2021:

Moved by Councillor Hermer,  
Seconded by Councillor Inglis

Be It Resolved That Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac – K&P Trail Development and thanks him for his time spent today;

And That Council supports County's development of the Frontenac K&P Trail through the Township and requests Township staff work with County staff to prepare Agreements for use of Township property for the trail.

The County has identified 3000 m of former rail corridor properties that are under the control of the township and 2335 m of roadways that are necessary for use as part of the K&P Trail.

In response to correspondence from the County, at its regular meeting on June 9, 2023, the Council of the Township of North Frontenac affirmed it's support for the development of the Frontenac K&P Trail and provided direction to Township staff to prepare agreements to sell the three (3) relevant properties for a nominal sum to Frontenac County and to develop a partnership agreement with respect to road crossings and use of roads as part of the K&P Trail.

### **Comment**

### **Parcels of Interest**

There are three parcels of land that the Township of North Frontenac is willing to convey to the County of Frontenac for a nominal sum:

1. **PIN 362090012** – Located at the boundary with Central Frontenac.
2. **PIN 362090030** – Adjacent to shiner road in Mississippi station and contains two bridges.
3. **PIN 362090231** – East of 509 just south of the Mississippi river

These parcels each contain a portion of the former K&P rail corridor, and are shown in the maps included as Appendix A and B.

### **Use of Road Allowance**

There are five locations where it is not practical or possible to separate the planned route of the K&P Trail from an existing roadway, generally because the railway infrastructure is located within a road allowance, or the existing roadway has been built upon the former rail corridor. Locations of interest are as follows and can be seen in the maps included in Appendix A and B:

- **Location 1**  
Between 509 and Shiner Road along Black Creek (approx. 325 m) – The former

rail corridor, and established trail currently in use travels along this narrow spit of land between Black Creek and Road 509.

- **Location 2**  
Between Shiner Road and PIN 362090231 (approx. 1250 m) – The trail follows the shoulder of the road in this location for a short distance through Mississippi Station, then rejoins separate infrastructure located east of Road 509 but within the road allowance.
- **Location 3**  
Between PIN 262090231 across the Mississippi and up to PIN 362110105 (approx. 780 m) – The County has explored a number of options for trail development in this location, however the most cost-effective approach will be to work with the township to widen the shoulder(s) of the road to support trail traffic.
- **Location 4**  
Use of the forced road north/west of 509 as you enter Snow Road from the South. This road has been used as part of the Snowmobile trails for many years.
- **Location 5**  
Use of Road 509 for 750 m to connect Snow Road portion of trail to northward sections towards Lanark County.

In these cases, it is important for the Township and County to outline an agreement detailing responsibilities for relevant infrastructure and to ensure cooperation when the opportunities to improve these roads and trails arise.

This report seeks direction from County Council to purchase PIN 36209-0012; PIN 36209-0030, and PIN 36209-0231 from The Township of North Frontenac, for a nominal sum, in order to clearly establish responsibility for the management of the K&P Trail at these locations.

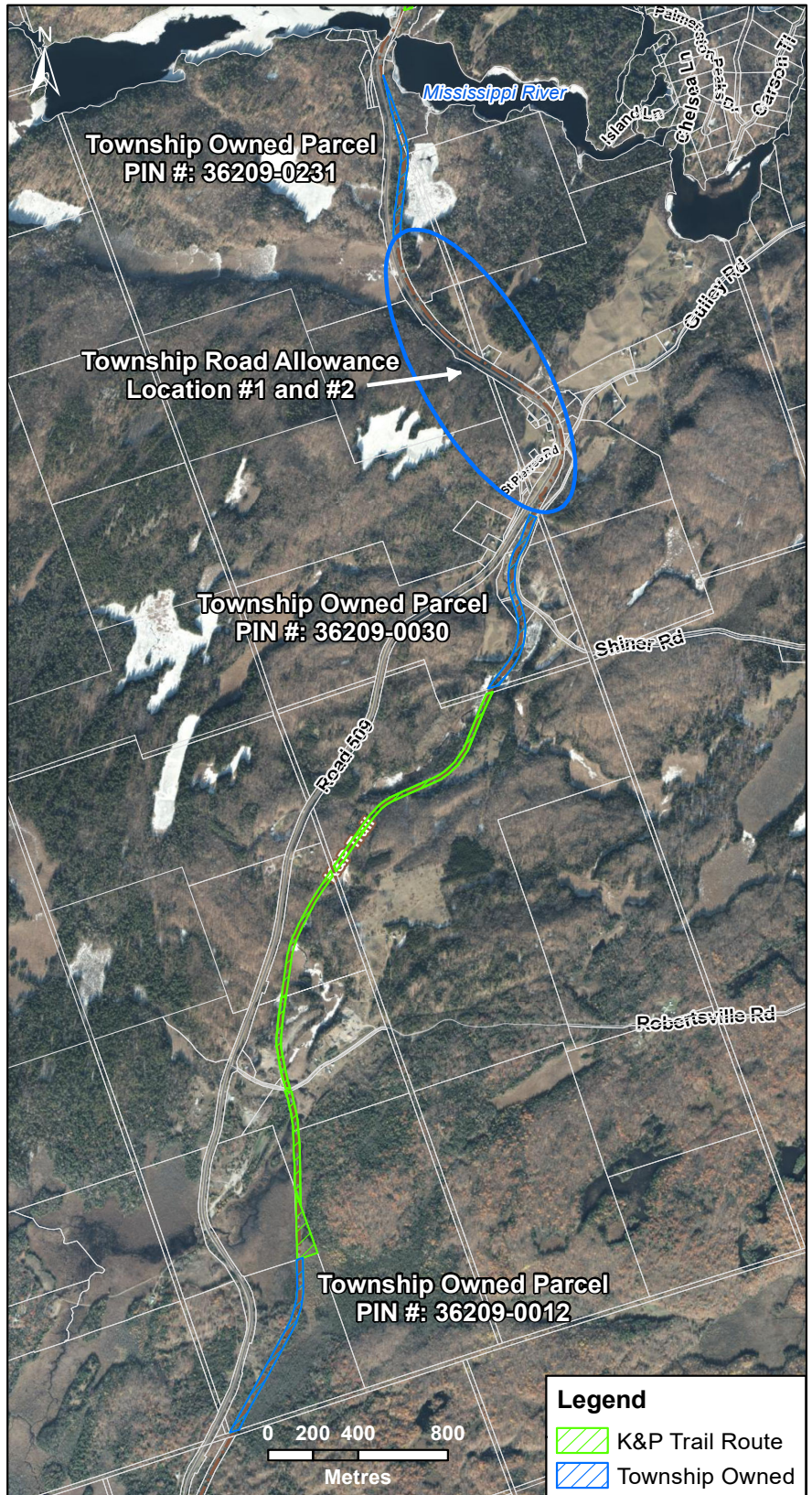
In addition, staff are seeking direction to establish an agreement with the Township of North Frontenac to outline responsibilities for trail and roads management when the two uses intersect at the 5 locations listed above.

### **Financial Implications**

The identified lands will be purchase from the Township of North Frontenac for a nominal sum.

### **Organizations, Departments and Individuals Consulted and/or Affected**

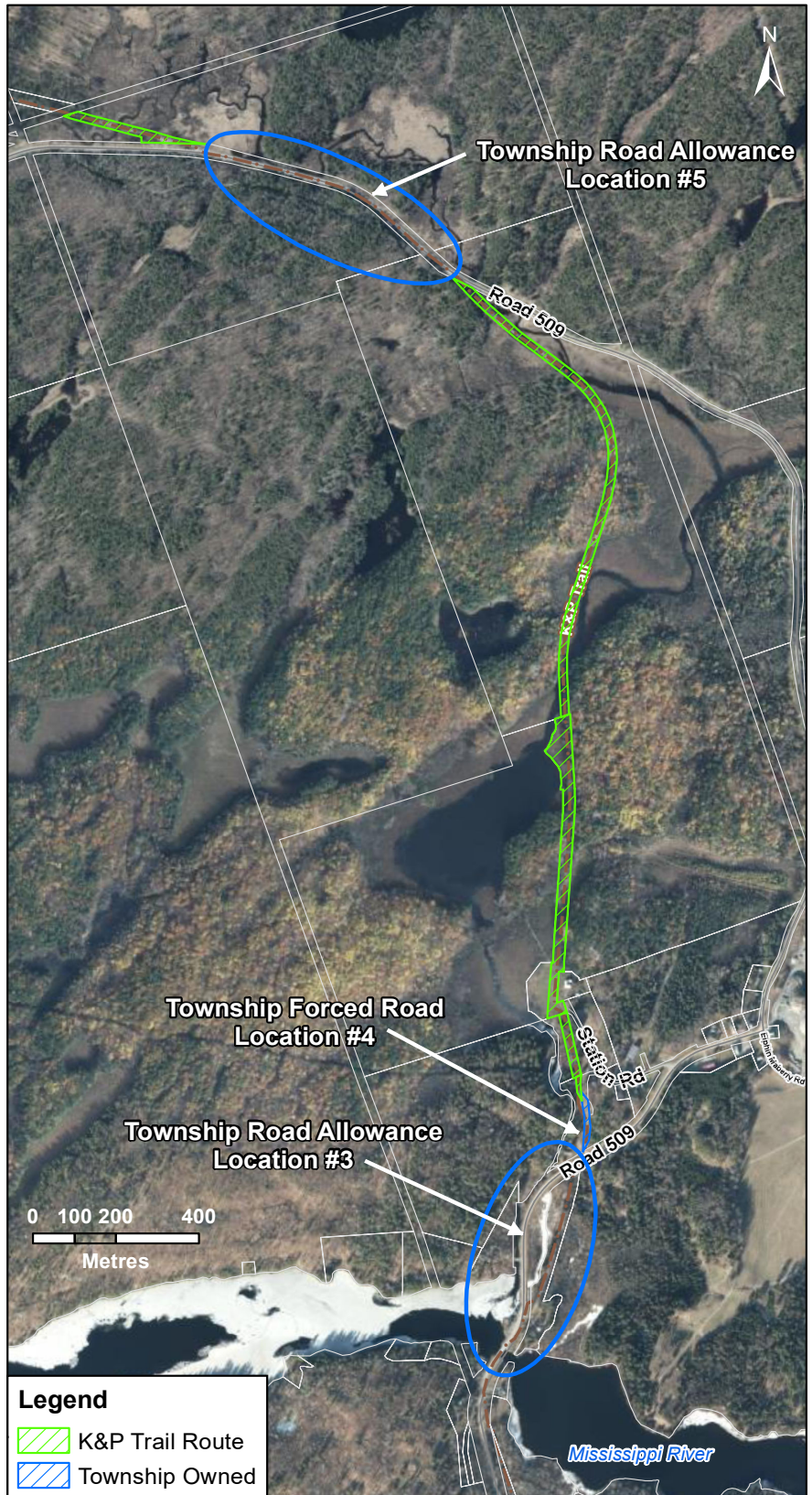
Township of North Frontenac



**Legend**

- K&P Trail Route
- Township Owned

Data Source: OGD, ESRI & The County of Frontenac. Created: 2023-05-31 Reference: Produced by the County of Frontenac with data supplied under license by members of the Ontario Geospatial Data Exchange. The County of Frontenac disclaims all responsibility for errors, omissions or inaccuracies in this publication.



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**Report 2023-067**

### **Information Report to Council**

**To:** Warden and Council Members of the County of Frontenac  
**From:** Kelly J. Pender, Chief Administrative Officer  
**Prepared by:** Alex Lemieux, Director of Corporate Services/Treasurer  
**Date of meeting:** June 21, 2023

**Re: Corporate Services – Finance – 2022 Reserve and Reserve Funds**

---

#### **Recommendation**

This report is for information purposes only.

#### **Background**

Council adopted a Reserve and Reserve Fund Policy in May 2015, which aligned the requirements and long-term direction of Council.

Reserve and Reserve funds are defined in six categories:

1. Operating Reserves
2. Capital Reserves
3. Levy Stabilization Reserves
4. Strategic Project Reserves
5. External Agency Reserves
6. Restricted Reserves

#### **Comment**

Council maintained its commitment to the Reserve and Reserve Fund Policy during its 2022 budget deliberations.

**Operating Reserves:** The operating reserves are built up to fund ongoing operations and planned expenditures which may vary from year to year (such as Workplace Safety and Insurance Board (WSIB) or severance costs), or which may occur on a cycle of

every few years. These reserves provide funding for County activities, such as asset condition assessments, compensation reviews, actuarial assessments, etc. which occur on an intermittent basis.

- The Safe Restart Reserve is comprised of funds received during 2020 and 2021 from the Ontario government to support COVID-19 operating costs and measures. These funds are to be used in 2023 and beyond to offset additional COVID-19 expenses.
- The balance on WSIB reserves continued to increase for all three business units as the budgeted premiums for WSIB exceeded the costs incurred to manage claims. However, the costs to service claims related to Paramedic Services have increased in each of the past five years. Reserve balances are sufficient for 2022, though contribution rates will need to be rebalanced as costs continue to increase and the expense relating to future liabilities increase.

	Opening Balance	Closing Balance	Net Change
<b>Operating Reserves</b>			
Working Fund Frontenac	1,220,799	1,220,799	0
FRC Sustainability Reserve	233,829	257,009	23,180
FMT Severance	142,072	145,291	3,219
Joint FP Severance	331,697	372,396	40,700
FRC Operating	13,999	20,876	6,877
FMT Operating	157,368	219,878	62,510
FP Operating	0	71,480	71,480
Corporate WSIB Reserve	111,814	166,191	54,377
Ferry WSIB reserve	35,492	64,102	28,610
Joint FPS WSIB	2,315,347	2,428,372	113,025
Community Development Reserve	47,934	62,595	14,662
Safe Restart Reserve	1,332,619	908,332	-424,287
<b>Total Operating Reserve Balance</b>	<b>5,942,969</b>	<b>5,937,320</b>	<b>-5,649</b>

**Capital Asset Management Reserves:** The capital asset management reserves are used to fund the replacement of long-lived equipment, vehicles, and buildings.

**Risk:** The Capital Asset Management Reserves are below the amount recommended by Public Sector Digest in their 2014 Asset Management Review. However, the current plan of a .65% increase per year (2022 was year eight of ten) had not included the addition of any new assets from 2014 to now, or the significant cost increases for building replacement.

Building costs represent the largest dollar amount component in our capital replacement. The table below illustrates the increase in the Non-Residential Building Consumer Price Index (BCPI) since 2014 for the Ottawa-Gatineau region. Ottawa-Gatineau is the closest comparable for Eastern Ontario; data is unavailable for the City of Kingston, and for reference, the City of Toronto has a similar increase over the reference period.

Period	Ottawa-Gatineau BCPI	Percentage Increase
Q1 2014	94.2	
Q1 2015	95.9	1.80%
Q1 2016	97.6	1.77%
Q1 2017	98.9	1.33%
Q1 2018	102	3.13%
Q1 2019	109.2	7.06%
Q1 2020	112	2.56%
Q1 2021	117.2	4.64%
Q1 2022	137.8	17.58%
Q3 2022 (Half-Year)	146.1	6.02%

Staff will be recommending an increase to the annual capital levy contribution during the 2024 budget so that the reserve balances are sufficient to meet future capital requirements.

In 2022, the incurred capital expenditures were less than what was contributed to the capital reserve. However, significant outflows from the reserve are expected with a planned Administration Building redesign.

	Opening Balance	Closing Balance	Net Change
<b>Asset Replacement</b>			
FMT Capital Reserve Fund (Rebuild)	758,310	684,352	-73,959
JOINT FPS Vehicle Replacement	849,568	1,608,381	758,813
JOINT FPS Equipment Replacement	1,923,995	2,111,874	187,879
FMT Capital Replacement	945,142	780,449	-164,693

Information Report  
Corporate Services Reserve and Reserve Funds  
June 21, 2023

FRC Ontarians with Disabilities	79,678	0	-79,678
FRC Capital Replacement	4,705,540	5,342,731	637,192
<b>Total Asset Replacement Balance</b>	<b>9,262,232</b>	<b>10,527,787</b>	<b>1,265,555</b>

**Stabilization Reserve:** Expenses offset by the Stabilization Reserve in 2022 included:

- \$10,808 for County share of oxygen tank holders on paramedic stretchers
- \$5,000 to Red Cross for support of Ukraine
- \$32,000 for rural transportation initiatives
- \$97,437 contribution to the Eastern Ontario Regional Network (EORN) for Cell Gap project

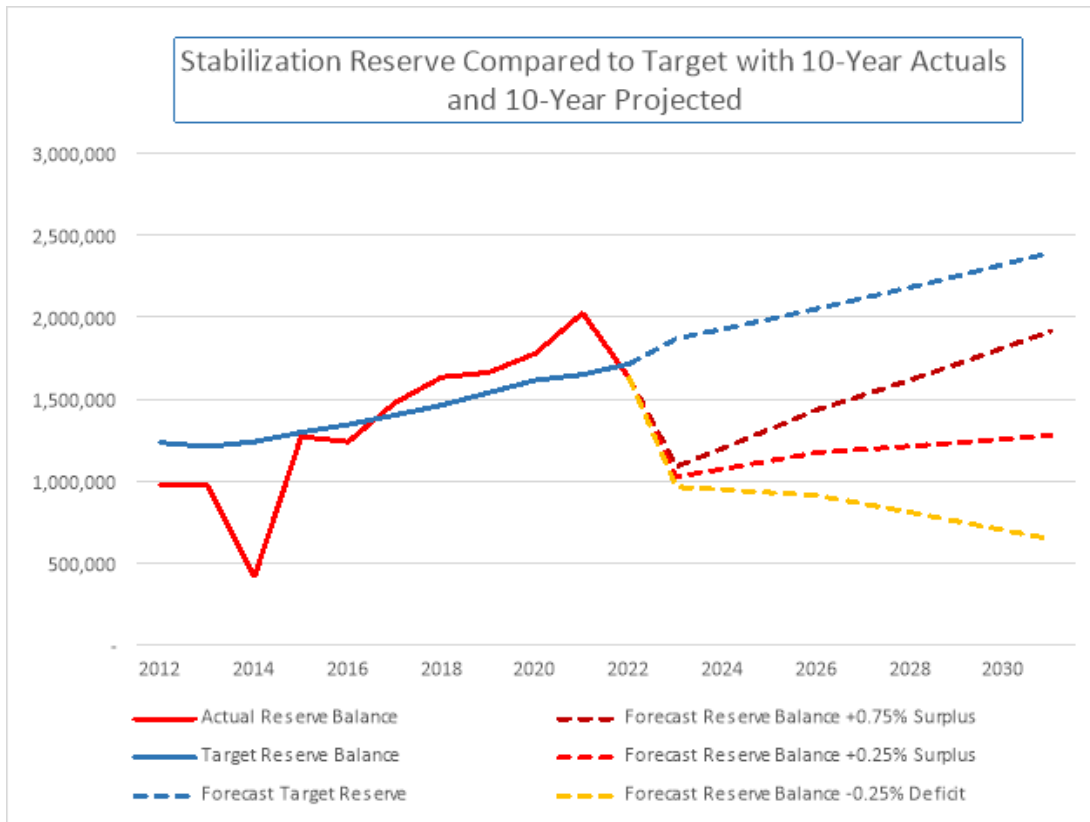
No contributions to the stabilization reserve are budgeted, with the year-end surplus making up the contributions to the reserve in years where an unallocated surplus occurs. In 2022, the unallocated deficit of \$251,676.86, was taken from the Stabilization Reserve.

**Note:** As of 2020, the Stabilization Reserve is below the amount recommended by the 2013 KPMG Service Delivery and Organization review<sup>1</sup> (recommendation #21, pg. 11 and 102). KPMG’s recommendation was for a stabilization reserve equivalent to 10% of the budgets for Frontenac Paramedics and Fairmount Home, or approximately \$3.5M for 2021.

Subsequently the reserve level was reduced by County Council to recognize the fiscal realities of meeting that goal and the addition of the dedicated 0.65% annual increase for capital replacement. The County’s reserve policy in 2015 adopted a more conservative target for its stabilization reserve of 15% of the municipal levy, or approximately \$1.72M for 2022.

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<sup>1</sup> Link to KPMG Report: [\[Link Here\]](#)



	Opening Balance	Closing Balance	Net Change
Stabilization Reserve	2,024,723	1,627,800	-396,923

**Strategic Regional:** This reserve will continue to be used for the projects identified by Council in 2015. The last remaining project relates to the funds set aside for the Seniors' Housing initiatives at the Township level.

The \$725,000 received from the Province of Ontario as Municipal Modernization Funding in 2019 has been allocated to the Strategic Project Reserve. The initiatives approved by Council in 2020 have been included in the chart below with a progress update through December 31, 2022.

**Strategic Project Reserve (20-90-91000-31009) - By Project (As of December 31, 2022)**

<b>2015 Allocation</b>	<b>Original Allocation</b>	<b>Allocation Spent</b>	<b>Remaining</b>
Waste Management Planning	\$ 100,000.00	\$ 73,473.40	\$ 26,526.60
Seniors' Housing	\$ 1,400,000.00	\$ 382,460.80	\$ 1,017,539.20
Seniors' Transportation	\$ 100,000.00	\$ 100,000.00	\$ -
Economic Development	\$ 500,000.00	\$ 500,000.00	\$ -

**2019 Allocation -  
Modernization Funding**

Long-Term Care Review	\$ 70,000.00	\$ 70,000.00	\$ -
EORN Cell Gap Project	\$ 250,000.00	\$ 250,000.00	\$ -
Communications/Engagement Tool	\$ 25,000.00	\$ 25,000.00	\$ -
Regional Roads Needs Update	\$ 40,000.00	\$ 40,000.00	\$ -
Scheduling Software	\$ 40,000.00	\$ -	\$ 40,000.00
Continuous Improvement/Planning Intern	\$ 90,000.00	\$ 70,365.70	\$ 19,634.30
Administration Facility Architectural	\$ 100,000.00	\$ -	\$ 100,000.00
Communal Services Implementation	\$ 50,000.00	\$ 50,000.00	\$ -
Energy Conservation and Demand Management	\$ 30,000.00	\$ 13,289.45	\$ 16,710.55
EOWC - Eastern Ontario Initiatives	\$ 25,000.00	\$ 25,000.00	\$ -
Municipal 511	\$ 5,000.00	\$ 3,845.77	\$ 1,154.23

Total Balance Remaining on Committed Projects			\$ 1,221,564.88
2022 Ending Reserve Balance			\$ 1,618,588.21
<b>Difference (Unallocated to Specific Projects)</b>			<b>\$ 397,023.33</b>

There is currently \$397,023 unallocated to any specific projects. This amount could be allocated to any project which Council deems to be a strategic initiative.

	<u>Opening Balance</u>	<u>Closing Balance</u>	<u>Net Change</u>
Strategic Project Reserve	1,710,556	1,618,588	-91,967

**Sustainability Implications**

Governance – appropriate stewardship of County resources.

## Financial Implications

The following table reflects the 2022 audited year end balances, summarized by reserve classification:

### 2022 Reserve and Reserve Funds

Category	2022 Actual (\$)	Performance versus requirements
Operating Reserves	5,937,320	Meets current requirements – WSIB reserve may be underfunded adjusting for future anticipate requirements
Capital Asset Reserves	10,527,787	Underfunded - Ongoing review and annual allocation
External Agency Reserves	592,772	Meets current requirements
Strategic Regional Reserves	1,618,588	Meets current requirements
Stabilization Reserve	1,627,800	Meets current requirements – Underfunded when projecting future requirements
Legally Restricted Reserves	240,299	Meets current requirements
CCBF (Federal Gas Tax) Reserve Fund	1,227,032	Meets current requirements
<b>Total</b>	<b>21,771,599</b>	

\*31% of the total reserve balance is held jointly with the City of Kingston for Land Ambulance and Fairmount Home.

From a policy perspective, most of the County's operating reserves are meeting current requirements.

- **WSIB Reserves:** Changes to annual contributions will be adjusted as a percentage of direct salaries in line with the estimated future liabilities following actuarial assessments. The next actuarial assessment is scheduled to cover 2024 through 2026.
- **Stabilization Reserve:** No action recommended at this time, though caution is advised if planning to use the stabilization reserve to offset the costs of one-off requests. The long-range trend has been small, annual increases in the stabilization reserve relating to unallocated surpluses. Staff will continue to monitor the balance in the stabilization reserve and may recommend a different course of action should the balance continue to decrease.
- **Capital Replacement Reserves:** Reserve contributions in the form of a dedicated capital levy will need to continue for some time, and likely increase going forward. Staff will bring forward an updated Long Range Financial Plan prior to budget with a long-term recommendation on how to proceed to build up the capital replacement reserve.

**Organizations, Departments and Individuals Consulted and/or Affected**

Frontenac Paramedics  
Fairmount Home  
Planning and Economic Development  
Kathie Shaw, Senior Financial Analyst



**Report 2023-070**

### **Council Information Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Jannette Amini, Manager of Legislative Services/Clerk

**Date of meeting:** June 21, 2023

**Re:** **Corporate Services – 2023 Accessibility for Ontarians with Disabilities (AODA) Compliance Audit**

---

#### **Recommendation**

This report is for information purposes only.

#### **Background**

As a broader public sector organization with one or more employees, the County of Frontenac was legally required to file a 2021 accessibility compliance report by December 31, 2021.

The Accessibility Directorate of Ontario recommends and the minister decides what must be in the report and how to present the information. These reports tell how the person or organization is complying with the standard. The report is a series of Yes or No questions, and organizations can provide additional information regarding their compliance status in a text field below each question.

As per Part III, section 15(1) of the Act, someone who is in an official position of authority in the organization must "certify" that the report is accurate.

The Manager of Legislative Services/Clerk completed the County's Compliance report on December 17, 2021.

The Compliance Report determines if organizations are compliant under the AODA and its 5 Standards, those being:

1. Customer Service Standard;
2. Information and Communication Standard;

3. Employment Standard;
4. Transportation Standard; and,
5. Design of Public Spaces Standard

The report filed by the County Clerk indicated that the County was in compliance with all 5 Standards under the AODA.

At its regular meeting held January 19, 2022, an Information [Report 2022-002](#) Corporate Services – 2021 Accessibility for Ontarians with Disabilities (AODA) Compliance Report. Most notably in the report were the requirements under the Information and Communication standard that asked as of January 1, 2021, do all your organization's internet websites conform to World Wide Web Consortium Web Content Accessibility Guidelines 2.0 Level AA (except for live captions and pre-recorded audio descriptions)? Please indicate in the comment box provided the complete names and addresses of your publicly available web content, including websites, social media pages, and apps.

The County was able to respond yes to these questions. The question also asked what Publicly available web content and comments the organization had for question 14 and the following websites were listed:

- County website - [www.frontenacounty.ca](http://www.frontenacounty.ca)
- County Civic Web Portal - <https://frontenac.civicweb.net/Portal/>
- County Youtube Channel - <https://www.youtube.com/channel/UCsIBvMTIKEITQHORDNEsNbg>
- County Facebook page - <https://www.facebook.com/FrontenacCounty>

As can be seen, all websites and social media channels fall under this category. This resulted back in 2020 of the County of Frontenac removing all inaccessible pdfs from the County's website as well as placing a notice on the County's civic web portal stating:

As of January 1, 2021, the County of Frontenac will have removed all documents from its civic web portal dated 2019 and prior. This move is necessary for the County to be in compliance with Section 14 of the Integrated Accessibility Standards under the Accessibility for Ontarians with Disabilities Act. We regret that this will create an unintended barrier to accessing these documents.

These documents will remain available to the public upon request and will be provided in an accessible format upon request.

Can't find something you are looking for? Please visit [www.frontenacounty.ca](http://www.frontenacounty.ca) or contact the Clerk at 613 548-9400 ext. 302 or by email.

## Comment

The Ministry for Seniors and Accessibility conducts desk audits on selected organizations to confirm they are in compliance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and its accessibility standards.

The ministry follows a modern regulatory approach to help obligated organizations succeed, while protecting the public interest. They also work with organization if they do not readily have these documents available or have questions on the requirements, to provide compliance support and a structured plan to enable organizations to meet the requirements.

On May 16, the Manager of Legislative Services/Clerk was notified by AODA Compliance Ontario that the County of Frontenac had been selected for an AODA desk audit.

The County had until June 6, 2023, to provide the requested documentation as per the provided checklist that outlined the documentation that the County must submit for review. On May 17<sup>th</sup>, the Clerk submitted the Checklist Notice along with the following documents in response to the Desk Audits – Accessibility for Ontarians with Disabilities Act, 2005 (AODA) - P2 -867959249 for the County of Frontenac:

- 1) 18-02-26 Accessibility Advisory Committee (FAAC) Minutes
- 2) 19-09-10 Accessibility Advisory Committee (FAAC) Minutes
- 3) 21-09-21 Accessibility Advisory Committee (FAAC) Minutes
- 4) Report 2018-011 CDAC - Verona Trailhead Design Concept
- 5) 2019-099 - Accessibility Advisory Committee - Solicitation of comments regarding progress and edging along the K&P Trail
- 6) Report 2021-085 - Accessibility Improvements to the K&P Trail
- 7) Report 2022-002 Corporate Services – 2021 Accessibility for Ontarians with Disabilities (AODA) Compliance Report
- 8) 2023 - 2027 Multi-Year Accessibility Plan
- 9) Accessible-Customer-Service-Policy Revised May 7, 2020
- 10) Annual Accessibility Status Report 2022
- 11) AODA training PowerPoint
- 12) County Orientation Schedule
- 13) How May I Help You - Accessible Customer Service Best Practices and Procedures AC
- 14) Integrated Accessibility Standards Regulation Policy
- 15) A09-HR-02-09 Orientation - 22-Dec-8
- 16) 5 Signage images of the Trail

Follow up correspondence was received on May 25<sup>th</sup>, where the below additional information was requested:

1. 5 Signage images of the Trail” for [section 80.9\(2\) of the regulation](#)
2. Information on [https://frontenacmaps.ca/pdf/kp/KP\\_Trail\\_Maps.pdf](https://frontenacmaps.ca/pdf/kp/KP_Trail_Maps.pdf), that identifies some of the required media info for the new trail, and where the media information for the below could be found, as per [section 80.9\(3\) of the Regulation](#)
- iii. The average and the minimum trail width.

- iv. The average and maximum running slope and cross slope.
- v. The location of amenities, where provided.

This resulted in the maps at [Frontenac K&P Trail - County of Frontenac \(frontenacounty.ca\)](https://www.frontenac.ca) needing to be updated to include the images that had been sent to AODA Compliance Ontario as part of the County's May 16<sup>th</sup> submission.

Both the Manager of Economic Development and the Manager of Continuous Improvement updated the site.

On June 7<sup>th</sup>, the Manager of Legislative Services/Clerk received a letter from AODA Compliance that it had concluded its desk audit of the County of Frontenac and thanked the County for providing the information requested in its previous correspondence dated May 16, 2023. AODA compliance has completed the desk audit and will not be requesting any further information at this time and thanked the County of Frontenac for helping to make Ontario accessible.

### **Strategic Priorities**

Priority 1: **Get behind plans that build community vitality and resilience in times of growth and change.**

This priority responds to high interest as well as concern shared broadly across the County that communities in the Frontenacs be well supported with infrastructure and services essential to vitality and sustainability in today's world.

### **Financial Implications**

There are no financial implications associated with this report.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Alex Lemieux, Director of Corporate Services/Treasurer  
Richard Allen, Manager of Economic Development  
Kevin Farrell, Manager of Continuous Improvement  
Accessibility Directorate of Ontario



**Report 2023-071**

### **Council Information Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Gale Chevalier, Paramedic Chief/Director  
Emergency and Transportation Services

**Date of meeting:** June 21, 2023

**Re:** **Frontenac Paramedics – Partial Refresh of the Paramedic Services 2019 Situational Overview Report**

---

#### **Recommendation**

This report is for information only.

#### **Background**

In 2019, the Eastern Ontario Warden's Caucus (EOWC) commissioned a situational overview of the paramedic services operating in the EOWC region, with a focus to perform an environmental scan including five-year predictive forecasts.

The COVID-19 pandemic significantly altered paramedic service delivery. For this reason, EOWC commissioned a "partial refresh" of the situational overview.

#### **Comment**

CAO Kelly Pender and Paramedic Chief Gale Chevalier will provide a briefing on the results of this report.

#### **Strategic Priorities Implications**

To Provide High Quality Patient Care

To Ensure Effective Operations and Continued Leadership

**Financial Implications**

None at this time.

**Organizations, Departments and Individuals Consulted and/or affected**

Marvin Rubinstein, President, AEXPRO CONSULTING INC.

**By-Law Number 2023-026**

**of**

**The Corporation of the County of Frontenac**

being a by-law to authorize the execution of a Contribution Agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge.

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**Whereas** Sections 5 of the *Municipal Act, 2001*, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

**Whereas** the County of Frontenac wishes to enter into a Contribution Agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk are hereby authorized to enter into a Contribution Agreement with Trans Canada Trail for \$60,000 to be used for the replacement of the Elbow Creek Bridge.
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**By-Law Number 2023-027**

**of**

**The Corporation of the County of Frontenac**

being a by-law to authorize the execution any agreements with associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application.

---

**Whereas** Sections 5 of the *Municipal Act, 2001*, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

**Whereas** the County of Frontenac wishes to enter into any agreements associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk are hereby authorized to execute any agreements associated with a grant from the Ontario Federation of Snowmobile Clubs, should the County be successful in its application.
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**By-Law Number 2023-028**

**of**

**The Corporation of the County of Frontenac**

being a by-law to execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363 for lands legally described as Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT).

---

**Whereas** Sections 5 of the *Municipal Act, 2001*, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

**Whereas** the County of Frontenac at its meeting held March 16, 2022 passed by-law 2022-0007 to authorize an application to Approve the Expropriation of Lands for the purposes of the K&P Trail; and,

**Whereas** Hearings of Necessity were heard on November 29, 2022, to determine whether the proposed taking by the County of Frontenac (expropriating authority) of the owner's land was "fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority" as the Act states; and,

**Whereas** OLT-22-004142 Decision and Order was delivered by D.S. Colbourne and issued on April 27, 2023. An amended version of the Decision was issued on June 7, 2023, to correct a technical or typographical error; and,

**Whereas** the Act requires that County Council consider and make a decision on an objection within 90 days from the end of the objection period; and,

**Whereas** Council is satisfied that the process Council followed in order to serve its intention to expropriate meets the requirements of the Act; and,

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** County Council affirm its decision to state its intention to expropriate lands legally described as Part of Lots 2 and 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0002(LT) and PIN 36209-0011(LT); more particularly Part 2 on the draft Expropriation Plan labelled "Project No. 2021-0733-5" and Part 1 on the draft Expropriation Plan labelled "Project No. 2021-0733-4" as set out in County Council's decision on Motion No. 42-22 at its meeting on March 16, 2022; and,

2. **That** the Warden and Chief Administrative Officer be authorized to execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363.
3. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr style="width: 80%; margin: 0 auto;"/> Ron Vandewal, Warden	<hr style="width: 80%; margin: 0 auto;"/> Jannette Amini, Clerk
---	--

**By-Law Number 2023-029**

**of**

**The Corporation of the County of Frontenac**

being a by-law to execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363 for lands legally described as Part of Lot 3, Concession 8, geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT)

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**Whereas** Sections 5 of the *Municipal Act, 2001*, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

**Whereas** the County of Frontenac at its meeting held March 16, 2022 passed by-law 2022-0007 to authorize an application to Approve the Expropriation of Lands for the purposes of the K&P Trail; and,

**Whereas** Hearings of Necessity were heard on December 1, 2022, to determine whether the proposed taking by the County of Frontenac (expropriating authority) of the owner's land was "fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority" as the Act states; and,

**Whereas** OLT-22-004140 Decision and Order was delivered by D.S. Colbourne and issued June 8, 2023; and,

**Whereas** the Act requires that County Council consider and make a decision on an objection within 90 days from the end of the objection period; and,

**Whereas** Council is satisfied that the process Council followed in order to serve its intention to expropriate meets the requirements of the Act; and,

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** County Council affirm its decision to state its intention to expropriate lands legally described as Part of Lot 3, Concession 8, Geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being part of PIN 36209-0010(LT); as set out in County Council's decision on Motion No. 42-22 at its meeting on March 16, 2022; and,
2. **That** the Warden and Chief Administrative Officer be authorized to execute the Certificate of Approval (Form 5) under the Expropriations Act R.S.O 1990, Regulation 363.

3. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/>	<hr/>
Ron Vandewal, Warden	Jannette Amini, Clerk

**By-Law Number 2023-030**

**of**

**The Corporation of the County of Frontenac**

Being a by-law to Authorize an Application to Approve the expropriation of lands legally described as Part of Lots 13 & 14, Concession 10, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being Part 1 on the Draft Plan of Expropriation appended hereto as Schedule "A", being part of PIN 36211-0081 (LT).

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**Whereas** the Governments of Canada and Province of Ontario support and promote the establishment and maintenance of public trails for the purpose of providing important recreational, cultural, health, economic and transportation opportunities and linkages within and between communities;

**And Whereas** The Corporation of the County of Frontenac (the "County") acquired a substantial portion of the former Kingston & Pembroke Railway bed lying within the County of Frontenac for the purpose of operating it as a public trail system (the "Frontenac K&P Trail");

**And Whereas** the Frontenac K&P Trail is part of a larger network of public trails throughout Ontario and across Canada;

**And Whereas** the County and its constituent municipalities adopted the County of Frontenac Master Trails Plan in 2009 for the purpose of articulating a shared vision among the various stakeholders and making recommendations for the management and design of trails within the County of Frontenac;

**And Whereas** the County has undertaken a program of upgrading and improving the Frontenac K&P Trail for the purpose of promoting sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County;

**And Whereas** the railbed of the former Kingston & Pembroke Railway travels across a parcel of privately owned land;

**And Whereas** the County's efforts to purchase the portion of these privately owned lands that includes the railbed for the purpose of extending the Frontenac K&P Trail have been unsuccessful;

**And Whereas** the County has determined that it is now necessary and in the public interest to apply for approval to expropriate a portion of these private lands for the purpose of extending the Frontenac K&P Trail along the course of the existing railbed

and thereby ensuring its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** The Corporation of the County of Frontenac be and is hereby authorized to apply for approval to expropriate the following lands:
  - a. Part of Lots 13 & 14, Concession 10, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being Part 1 on the Draft Plan of Expropriation appended hereto as Schedule "A", being part of PIN 36211-0081 (LT) - (Registered Owners: Gilchrist, Jack; Gilchrist, Ronald; Gilchrist, John Frederick; Gilchrist, David; Gilchrist, Lloyd Alexander; Gilchrist, Jackson Alen);
2. **That** the purpose of the application to expropriate the lands described in Section 1 shall be to extend the Frontenac K&P Trail along the former railbed of the Kingston & Pembroke railway and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan
3. **That** the Chief Administrative Officer be and is hereby authorized to submit the application for approval to expropriate to the approving authority and to take all other actions necessary to complete the expropriation of the foregoing lands in accordance with the requirements of the Expropriations Act.
4. **That** this By-Law shall come into force and take effect on the day it is passed.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**Schedule A – Draft Plan of Expropriation**

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**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOTS 13 & 14, CONCESSION 10**  
 Geographic Township of Palmerston  
**TOWNSHIP of NORTH FRONTENAC**  
 COUNTY of FRONTENAC

SCALE = 1:1000  
 25metres 0 25 50 75 100metres

HOPKINS CHITTY LAND SURVEYORS INC.  
 -2023-

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT 0 O'CLOCK ON THE DAY OF 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0081 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR

SCHEDULE 'A'					
THE PART ENUMERATED HEREUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN THE WHOLE IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC					
PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 13 & 14	10	Part of 36211-0081 (LT)	GILCHRIST, JACK GILCHRIST, RONALD GILCHRIST, JOHN FREDERICK GILCHRIST, DAVID GILCHRIST, LLOYD ALEXANDER GILCHRIST, JACKSON ALEN	2.69 Ha

POINT ID	NORTHING	EASTING
ORP 'A'	4980370.49	366811.42
ORP 'B'	4980398.67	366710.00

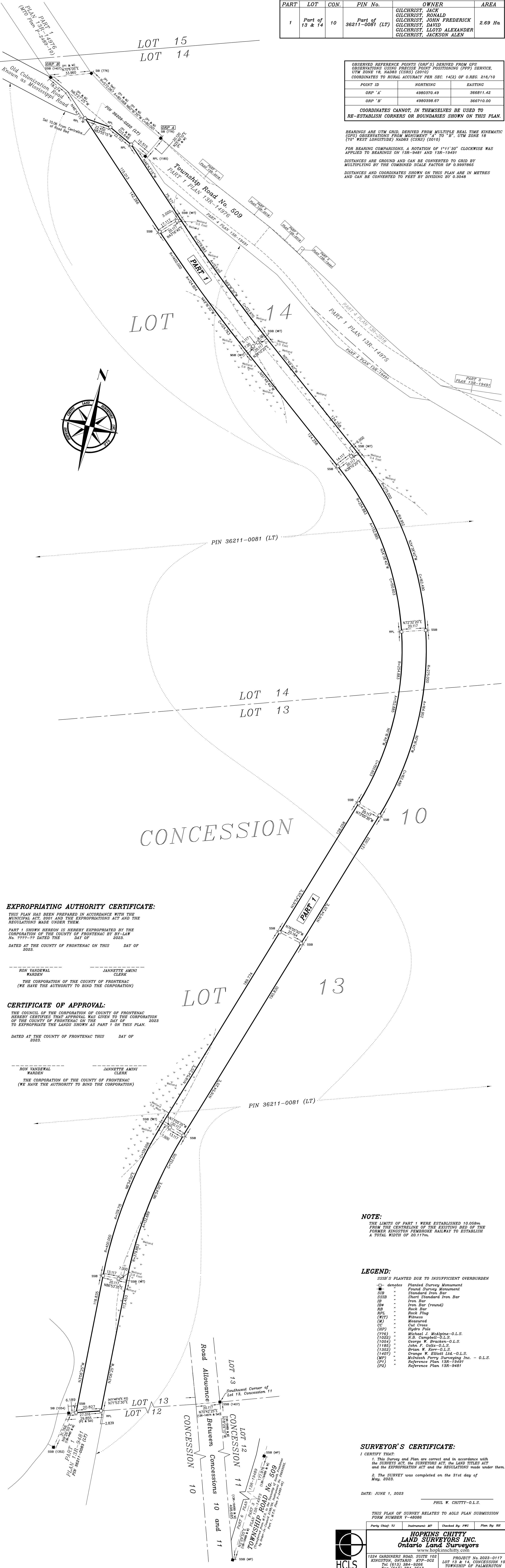
COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENTARY POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2011) COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O. REG. 216/10 (75° WEST LONGITUDE) NAD83 (CSRS) (2011)

FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON 13R-9481 AND 13R-19491

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999985

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. 9999-23 DATED THE DAY OF 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THIS CORPORATION)

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE DAY OF 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THIS CORPORATION)

**NOTE:**  
 THE LIMITS OF PART 1 WERE ESTABLISHED 10.058m FROM THE CENTRELINE OF THE EXISTING BED OF THE FORMER KINGSTON REMOKE RAILWAY TO ESTABLISH A TOTAL WIDTH OF 20.117m.

- LEGEND:**
- SSB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
  - denotes Planted Survey Monument
  - SMB Found Survey Monument
  - SIB Standard Iron Bar
  - SSB Short Steel Iron Bar
  - IB Iron Bar
  - IRB Iron Bar (Round)
  - RB Rock Bar
  - RFB Rock Plug
  - (WT) Witness
  - (M) Measured
  - (C) Cut Cross
  - (HP) Hydro Pole
  - (786) Michael J. McAlpine-O.L.S.
  - (1022) N.B. Campbell-O.L.S.
  - (1054) George W. Brackley-O.L.S.
  - (1185) John F. Galt-O.L.S.
  - (1333) Brian W. Kerr-O.L.S.
  - (1407) Orange W. Elliott Ltd.-O.L.S.
  - (MP) McIntosh Perry Surveying Inc. - O.L.S.
  - (P1) Reference Plan 13R-19491
  - (P2) Reference Plan 13R-9481

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT and the EXPROPRIATION ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 31st day of May, 2023.

DATE: JUNE 1, 2023  
 PHIL W. CHITTY-O.L.S.

THIS PLAN OF SURVEY RELATES TO AGLS PLAN SUBMISSION FORM NUMBER V-48066

Party Chief	Instrument	Checked By	Plan By
TJ	MP	PWC	PH

**HOPKINS CHITTY LAND SURVEYORS INC.**  
 Ontario Land Surveyors  
 www.hopkinschitty.com

1224 CARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO, K7P-0G2  
 Tel: (613) 384-3266  
 Fax: (613) 384-3513

PROJECT No. 2023-0117  
 LOT 13 & 14, CONCESSION 10  
 TOWNSHIP OF PALMERSTON

**By-Law Number 2023-031**

**of**

**The Corporation of the County of Frontenac**

Being a by-law to Authorize an Application to Approve the expropriation of land

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**Whereas** the Governments of Canada and Province of Ontario support and promote the establishment and maintenance of public trails for the purpose of providing important recreational, cultural, health, economic and transportation opportunities and linkages within and between communities;

**And Whereas** The Corporation of the County of Frontenac (the "County") acquired a substantial portion of the former Kingston & Pembroke Railway bed lying within the County of Frontenac for the purpose of operating it as a public trail system (the "Frontenac K&P Trail");

**And Whereas** the Frontenac K&P Trail is part of a larger network of public trails throughout Ontario and across Canada;

**And Whereas** the County and its constituent municipalities adopted the County of Frontenac Master Trails Plan in 2009 for the purpose of articulating a shared vision among the various stakeholders and making recommendations for the management and design of trails within the County of Frontenac;

**And Whereas** the County has undertaken a program of upgrading and improving the Frontenac K&P Trail for the purpose of promoting sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County;

**And Whereas** the railbed of the former Kingston & Pembroke Railway travels across a parcel of privately owned land;

**And Whereas** the County's efforts to purchase the portion of these privately owned lands that includes the railbed for the purpose of extending the Frontenac K&P Trail have been unsuccessful;

**And Whereas** the County has determined that it is now necessary and in the public interest to apply for approval to expropriate a portion of these private lands for the purpose of extending the Frontenac K&P Trail along the course of the existing railbed and thereby ensuring its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** The Corporation of the County of Frontenac be and is hereby authorized to apply for approval to expropriate the following lands:
  - a. a. Part of Lot 15, Concession 10, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being Parts 1 and 2 on the Draft Plan of Expropriation appended hereto as Schedule "A", being part of PIN 36209-0219 (LT) - (Registered Owner: Sargeant, Delmar);
2. **That** the purpose of the application to expropriate the lands described in Section 1 shall be to extend the Frontenac K&P Trail along the former railbed of the Kingston & Pembroke railway and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan
3. **That** the Chief Administrative Officer be and is hereby authorized to submit the application for approval to expropriate to the approving authority and to take all other actions necessary to complete the expropriation of the foregoing lands in accordance with the requirements of the Expropriations Act.
4. **That** this By-Law shall come into force and take effect on the day it is passed.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**Schedule A – Draft Plan of Expropriation**

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**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOT 15, CONCESSION 10**  
**Geographic Township of Palmerston**  
**TOWNSHIP of NORTH FRONTENAC**  
**COUNTY of FRONTENAC**

SCALE = 1:1000  
 0 25 50 75 100metres

HOPKINS CHITTY LAND SURVEYORS INC.  
 -2023-

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE DAY OF 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. DATED THE DAY OF 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS DAY OF 2023.

RON VANDEWAL WARDEN  
 JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**SCHEDULE 'A'**

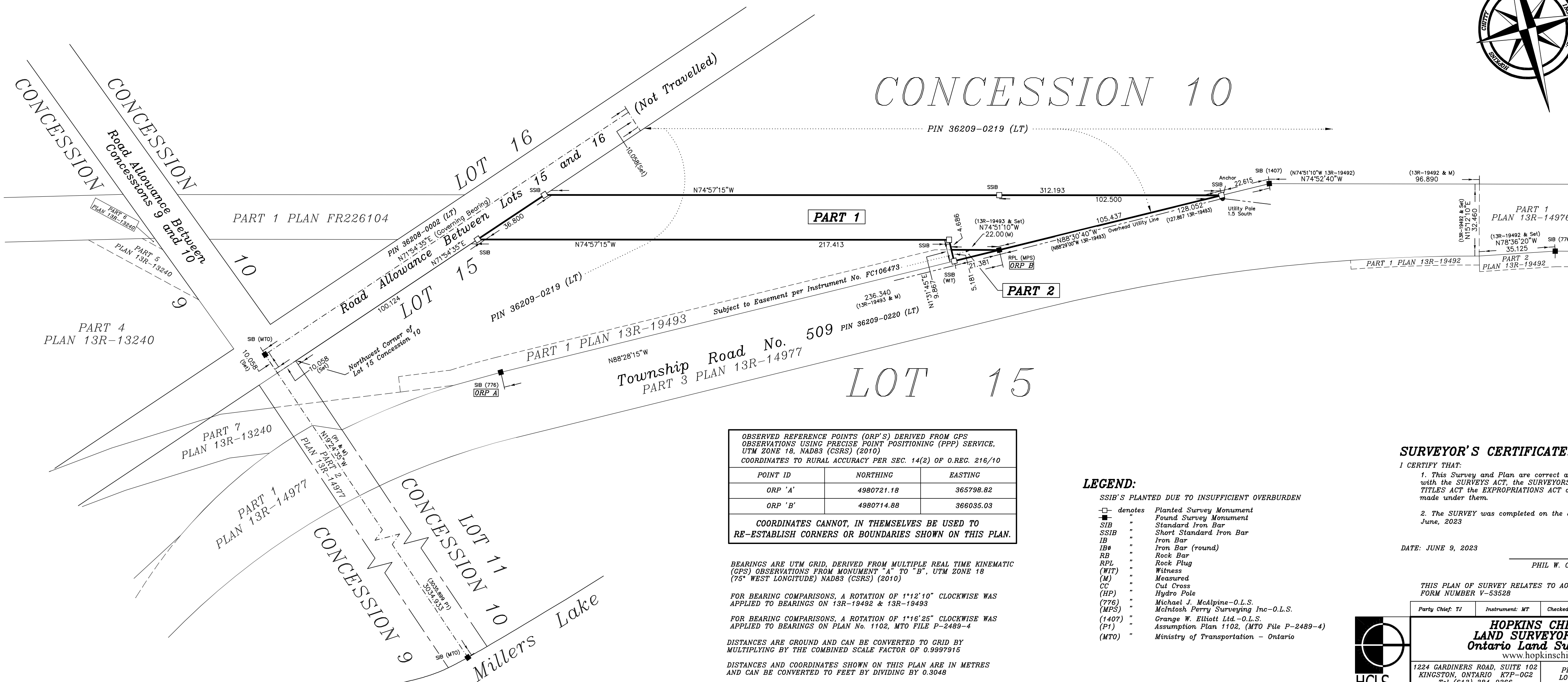
PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 15	10	36209-0219 (LT)	SARGEANT, DELMAR	0.589 Ha
2					55.38 m <sup>2</sup>

PART 2 IS SUBJECT TO EASEMENT PER INSTRUMENT No. FC106473

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT O'CLOCK ON THE DAY OF 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36209-0219 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR



OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2010)  
 COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.R.C. 216/10

POINT ID	NORTHING	EASTING
ORP 'A'	4980721.18	365798.82
ORP 'B'	4980714.88	366035.03

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENT 'A' TO 'B', UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (CSRS) (2010)

FOR BEARING COMPARISONS, A ROTATION OF 1°12'10" CLOCKWISE WAS APPLIED TO BEARINGS ON 13R-19492 & 13R-19493

FOR BEARING COMPARISONS, A ROTATION OF 1°16'25" CLOCKWISE WAS APPLIED TO BEARINGS ON PLAN No. 1102, MTO FILE P-2489-4

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997915

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

**LEGEND:**

- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
- denotes Planted Survey Monument
  - denotes Found Survey Monument
  - SIB - Standard Iron Bar
  - SSIB - Short Standard Iron Bar
  - IB - Iron Bar
  - IBR - Iron Bar (round)
  - RB - Rock Bar
  - RPL - Rock Plug
  - (WIT) - Witness
  - (M) - Measured
  - CC - Cut Cross
  - (HP) - Hydro Pole
  - (776) - Michael J. McAlpine-O.L.S.
  - (MPS) - McIntosh Perry Surveying Inc-O.L.S.
  - (1407) - Grange W. Elliott Ltd.-O.L.S.
  - (P1) - Assumption Plan 1102, (MTO) File P-2489-4
  - (MTO) - Ministry of Transportation - Ontario

**SURVEYOR'S CERTIFICATE:**

I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023

DATE: JUNE 9, 2023

PHIL W. CHITTY-O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-53528

Party Chief: TJ	Instrument: MT	Checked By: PWC	Plan By: RH
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**HOPKINS CHITTY**  
**LAND SURVEYORS INC.**  
 Ontario Land Surveyors  
 www.hopkinschitty.com

1224 GARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO K7P-0G2  
 Tel: (613) 384-9266  
 Fax: (613) 384-3513

PROJECT No. 2023-0118  
 LOT 15, CONCESSION 10  
 TOWNSHIP OF PALMERSTON

**By-Law Number 2023-032**

**of**

**The Corporation of the County of Frontenac**

Being a by-law to Authorize an Application to Approve the expropriation of land

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**Whereas** the Governments of Canada and Province of Ontario support and promote the establishment and maintenance of public trails for the purpose of providing important recreational, cultural, health, economic and transportation opportunities and linkages within and between communities;

**And Whereas** The Corporation of the County of Frontenac (the "County") acquired a substantial portion of the former Kingston & Pembroke Railway bed lying within the County of Frontenac for the purpose of operating it as a public trail system (the "Frontenac K&P Trail");

**And Whereas** the Frontenac K&P Trail is part of a larger network of public trails throughout Ontario and across Canada;

**And Whereas** the County and its constituent municipalities adopted the County of Frontenac Master Trails Plan in 2009 for the purpose of articulating a shared vision among the various stakeholders and making recommendations for the management and design of trails within the County of Frontenac;

**And Whereas** the County has undertaken a program of upgrading and improving the Frontenac K&P Trail for the purpose of promoting sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County;

**And Whereas** the railbed of the former Kingston & Pembroke Railway travels across a parcel of privately owned land;

**And Whereas** the County's efforts to purchase the portion of these privately owned lands that includes the railbed for the purpose of extending the Frontenac K&P Trail have been unsuccessful;

**And Whereas** the County has determined that it is now necessary and in the public interest to apply for approval to expropriate a portion of these private lands for the purpose of extending the Frontenac K&P Trail along the course of the existing railbed and thereby ensuring its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** The Corporation of the County of Frontenac be and is hereby authorized to apply for approval to expropriate the following lands:
  - a. Part of Lot 11, Concession 10, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being Part 1 on the Draft Plan of Expropriation appended hereto as Schedule "A", being part of PIN 36211-0087 (LT) - (Registered Owner: Rollo, Lindsey Anne);
2. **That** the purpose of the application to expropriate the lands described in Section 1 shall be to extend the Frontenac K&P Trail along the former railbed of the Kingston & Pembroke railway and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan
3. **That** the Chief Administrative Officer be and is hereby authorized to submit the application for approval to expropriate to the approving authority and to take all other actions necessary to complete the expropriation of the foregoing lands in accordance with the requirements of the Expropriations Act.
4. **That** this By-Law shall come into force and take effect on the day it is passed.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**Schedule A – Draft Plan of Expropriation**

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**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOT 11, CONCESSION 10**  
**Geographic Township of Palmerston**  
**TOWNSHIP OF NORTH FRONTENAC**  
**COUNTY of FRONTENAC**

SCALE=1:500

10metres 0 10 20 30 40 50metres

HOPKINS CHITTY LAND SURVEYORS INC.  
 -2023-

**PLAN**

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT \_\_\_\_\_ O'CLOCK ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0087 (LT)

REPRESENTATIVE FOR THE LAND REGISTRAR

**SCHEDULE A**

THE PART ENUMERATED HEREUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC

PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 11	10	Part of 36211-0087 (LT)	ROLLO, LINDSEY ANNE	0.08 Ha

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83 (CSRS) (2010) COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
ORP A	4978571.63	367020.01
ORP B	4978417.70	367054.09

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (GPS) OBSERVATIONS FROM MONUMENT "A" TO "B", UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (CSRS) (2010)

FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON PLANS 13R-10926 & 13R-10946

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99978517

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PART 1 SHOWN HEREON IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. \_\_\_\_\_ DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**CERTIFICATE OF APPROVAL:**

THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023 TO EXPROPRIATE THE LANDS SHOWN AS PART 1 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL WARDEN JANNETTE AMINI CLERK  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**LEGEND:**

- SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
- denotes Planted Survey Monument
  - Found Survey Monument
  - SIB Standard Iron Bar
  - SSIB Short Standard Iron Bar
  - IB Iron Bar
  - IB<sup>o</sup> Iron Bar (round)
  - RB Rock Bar
  - RPL Rock Plug
  - (WIT) Witness
  - (M) Measured
  - CC Cut Cross
  - (OU) Origin Unknown
  - (HP) Hydro Pole
  - (1352) Brian W. Kerr-O.L.S.
  - (P1) Reference Plan 13R-10946
  - (1886) Hopkins Chitty Land Surveyors Inc - O.L.S.

**SURVEYOR'S CERTIFICATE:**

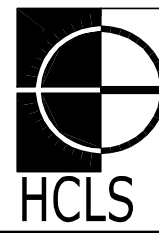
I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023

DATE: JUNE 9, 2023

PHIL W. CHITTY - O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-53529

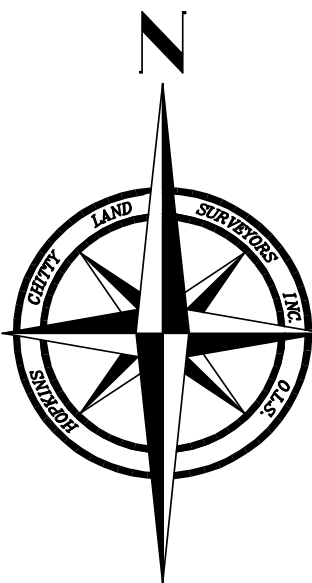
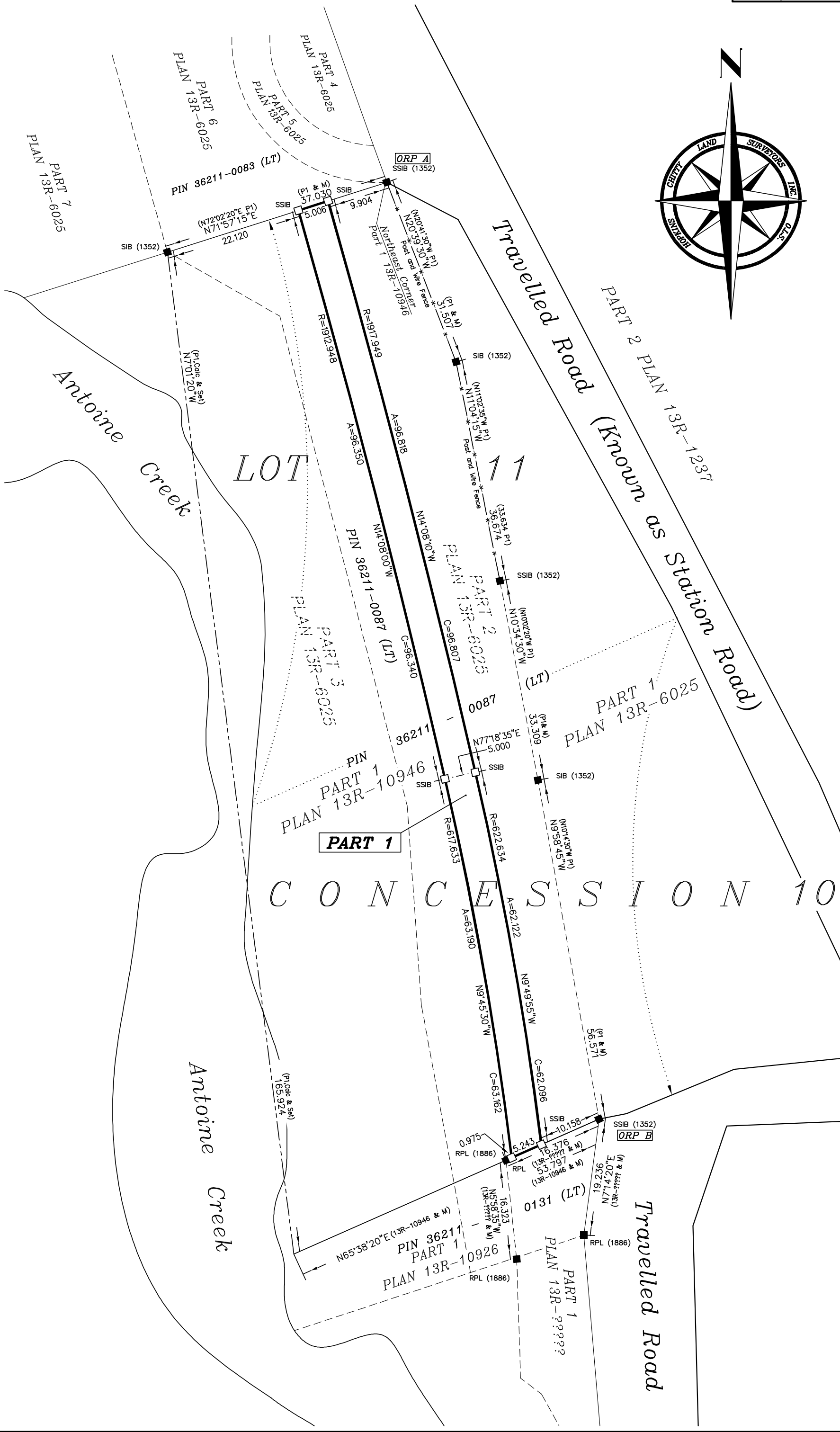
Party Chief: TJ	Instrument: MT	Checked By: JI	Plan By: RH
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**HOPKINS CHITTY LAND SURVEYORS INC.**  
**Ontario Land Surveyors**  
 www.hopkinschitty.com

1224 GARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO K7P-0C2  
 Tel (613) 384-9266  
 Fax (613) 384-3513

PROJECT No. 2023-0115  
 LOT 11, CONCESSION 10  
 TOWNSHIP OF PALMERSTON



**By-Law Number 2023-033**

**of**

**The Corporation of the County of Frontenac**

Being a by-law to Authorize an Application to Approve the expropriation of land

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**Whereas** the Governments of Canada and Province of Ontario support and promote the establishment and maintenance of public trails for the purpose of providing important recreational, cultural, health, economic and transportation opportunities and linkages within and between communities;

**And Whereas** The Corporation of the County of Frontenac (the "County") acquired a substantial portion of the former Kingston & Pembroke Railway bed lying within the County of Frontenac for the purpose of operating it as a public trail system (the "Frontenac K&P Trail");

**And Whereas** the Frontenac K&P Trail is part of a larger network of public trails throughout Ontario and across Canada;

**And Whereas** the County and its constituent municipalities adopted the County of Frontenac Master Trails Plan in 2009 for the purpose of articulating a shared vision among the various stakeholders and making recommendations for the management and design of trails within the County of Frontenac;

**And Whereas** the County has undertaken a program of upgrading and improving the Frontenac K&P Trail for the purpose of promoting sustainable and healthy communities by encouraging residents and visitors to get active while appreciating the natural beauty and rich heritage of Frontenac County;

**And Whereas** the railbed of the former Kingston & Pembroke Railway travels across a parcel of privately owned land;

**And Whereas** the County's efforts to purchase the portion of these privately owned lands that includes the railbed for the purpose of extending the Frontenac K&P Trail have been unsuccessful;

**And Whereas** the County has determined that it is now necessary and in the public interest to apply for approval to expropriate a portion of these private lands for the purpose of extending the Frontenac K&P Trail along the course of the existing railbed and thereby ensuring its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan.

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** The Corporation of the County of Frontenac be and is hereby authorized to apply for approval to expropriate the following lands:
  - a. a. Part of Lots 11 & 12, Concession 10, in the geographic Township of Palmerston, now the Township of North Frontenac, County of Frontenac, being Parts 1, 2, 3, and 4 on the Draft Plan of Expropriation appended hereto as Schedule "A", being part of PIN 36211-0083 (LT) - (Registered Owner: Geddes, Ralph Dean Box);
2. **That** the purpose of the application to expropriate the lands described in Section 1 shall be to extend the Frontenac K&P Trail along the former railbed of the Kingston & Pembroke railway and thereby ensure its continued long-term viability as a public trail within the Frontenac County Trail System in accordance with the County of Frontenac Trails Master Plan
3. **That** the Chief Administrative Officer be and is hereby authorized to submit the application for approval to expropriate to the approving authority and to take all other actions necessary to complete the expropriation of the foregoing lands in accordance with the requirements of the Expropriations Act.
4. **That** this By-Law shall come into force and take effect on the day it is passed.

Read a First and Second Time this 21<sup>st</sup> day of June, 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June, 2023.

**The Corporation of the County of Frontenac**

<hr/> Ron Vandewal, Warden	<hr/> Jannette Amini, Clerk
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**Schedule A – Draft Plan of Expropriation**

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**EXPROPRIATIONS ACT**  
**PLAN of SURVEY of**  
**PART of LOTS 11 & 12, CONCESSION 10**  
 Geographic Township of Palmerston  
**TOWNSHIP of NORTH FRONTENAC**  
 COUNTY of FRONTENAC

SCALE = 1:1000  
 25metres 0 25 50 75 100metres

**HOPKINS CHITTY LAND SURVEYORS INC.**  
 -2023-

**PLAN**  
 I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF FRONTENAC (13) AT \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023, AND ENTERED IN THE PARCEL REGISTER FOR THE PROPERTY IDENTIFIER 36211-0083 (LT)  
 REPRESENTATIVE FOR THE LAND REGISTRAR

**SCHEDULE A**  
 THE PARTS ENUMERATED HEREBUNDER REFERS TO LAND IN WHICH ALL RIGHT, TITLE AND INTEREST IN THE SAME IS HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC

PART	LOT	CON.	PIN No.	OWNER	AREA
1	Part of 11 & 12				1.84 Ha
2	Part of 11	10	Part of 36211-0083 (LT)	GEDDES, RALPH DEAN BOX	212.5 m <sup>2</sup>
3	Part of 11				207.1 m <sup>2</sup>
4	Part of 12				71.7 m <sup>2</sup>

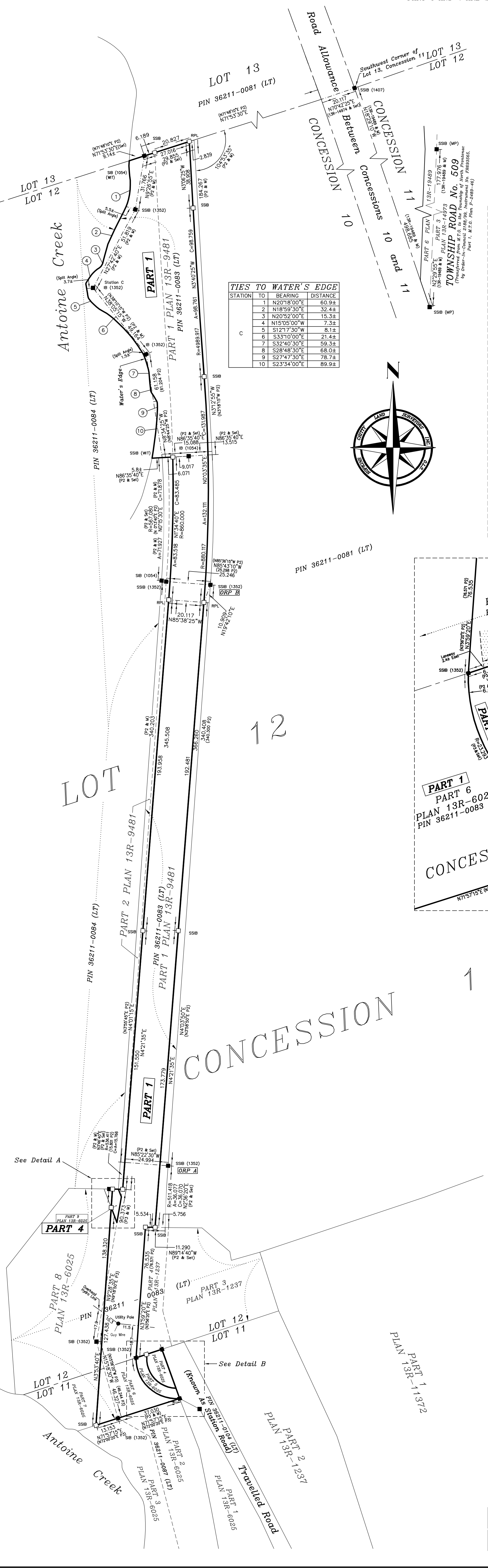
PART 3 AND 4 ARE SUBJECT TO RIGHT OF WAY PER INSTRUMENT No. FR684301

**OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE. UTM ZONE 18, NAD83 (CSRS) (2010). COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.R.C. 216/10**

POINT ID	NORTHING	EASTING
ORP 'A'	4978707.68	367013.40
ORP 'B'	4979047.16	367037.51

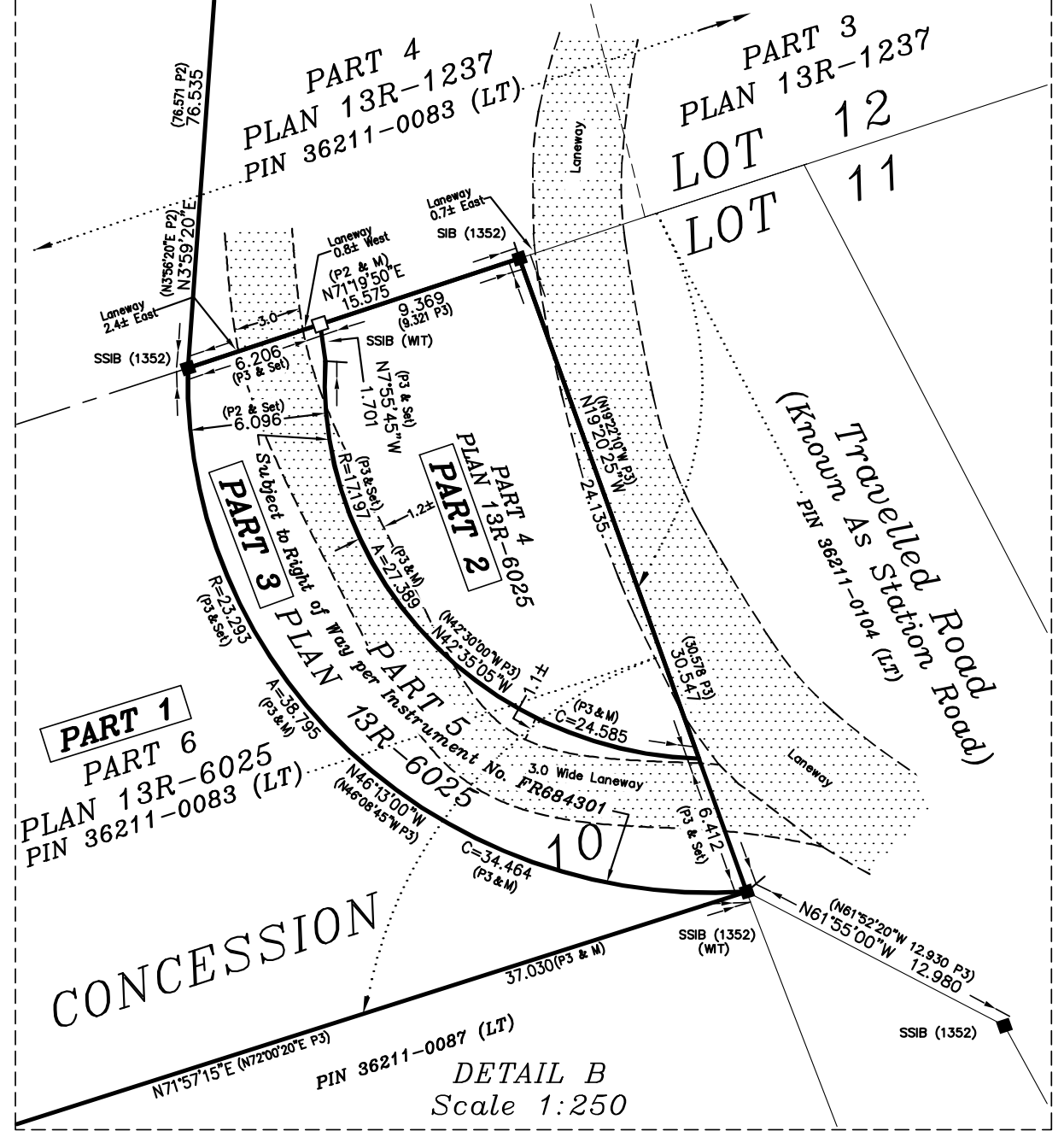
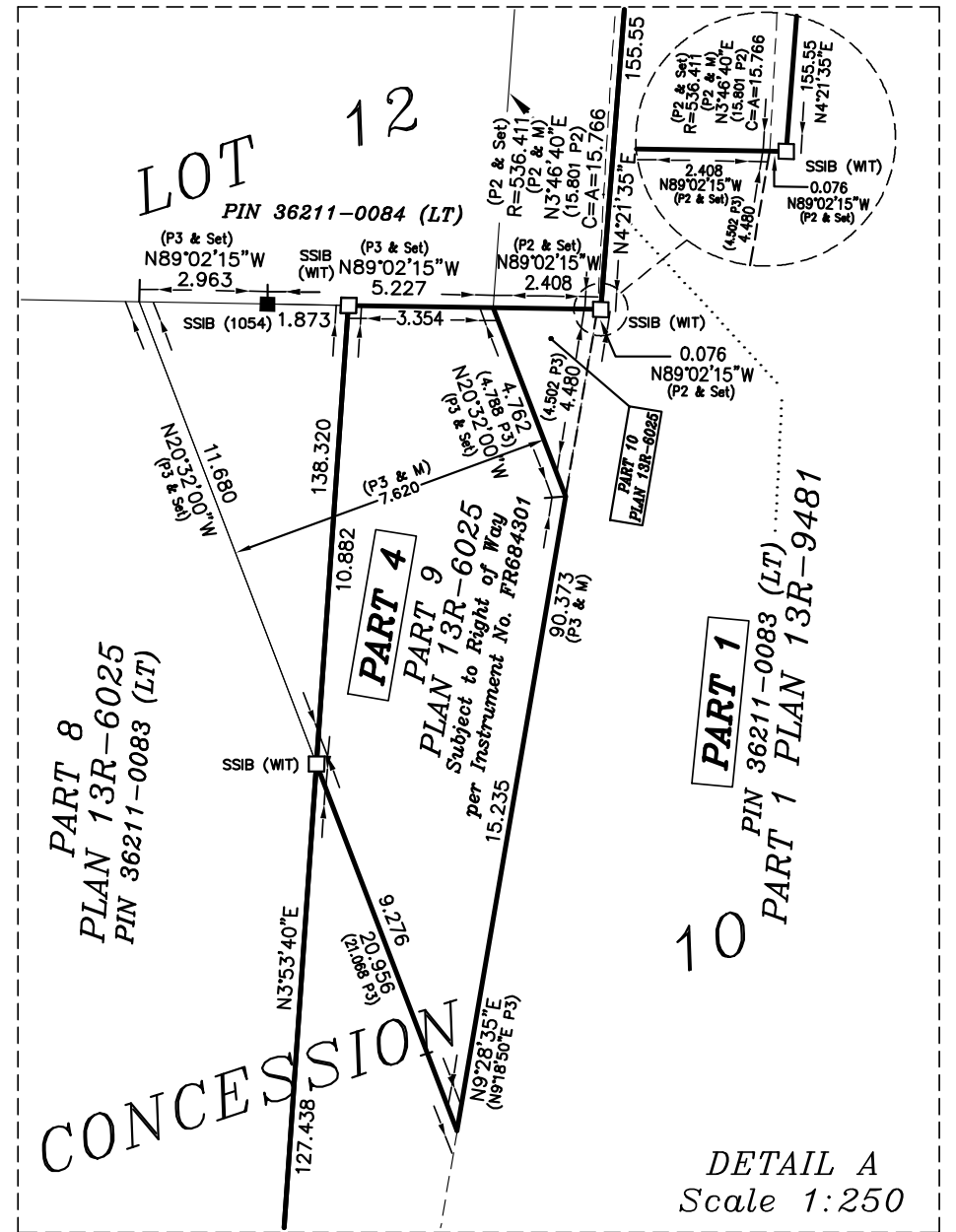
COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC (RTK) OBSERVATIONS FROM MONUMENT "TO B", UTM ZONE 18 (73° WEST LONGITUDE) NAD83 (CSRS) (2010)  
 FOR BEARING COMPARISONS, A ROTATION OF 1°11'30" CLOCKWISE WAS APPLIED TO BEARINGS ON 13R-9481 & 13R-6025  
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997865  
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



**TIES TO WATER'S EDGE**

STATION	TO	BEARING	DISTANCE
1	N20°18'00"E	60.9±	
2	N18°59'30"E	32.4±	
3	N20°52'00"E	15.3±	
4	N15°05'00"W	7.3±	
5	S12°17'30"W	8.1±	
6	S33°10'00"E	21.4±	
7	S32°40'30"E	59.3±	
8	S28°48'30"E	68.0±	
9	S27°47'30"E	78.7±	
10	S23°34'00"E	89.9±	



**EXPROPRIATING AUTHORITY CERTIFICATE:**

THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001 AND THE EXPROPRIATIONS ACT AND THE REGULATIONS MADE UNDER THEM.

PARTS 1, 2, 3, AND 4 SHOWN HEREON ARE HEREBY EXPROPRIATED BY THE CORPORATION OF THE COUNTY OF FRONTENAC BY BY-LAW No. 2223-23 DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

DATED AT THE COUNTY OF FRONTENAC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL  
 WARDEN  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**CERTIFICATE OF APPROVAL:**  
 THE COUNCIL OF THE CORPORATION OF COUNTY OF FRONTENAC HEREBY CERTIFIES THAT APPROVAL WAS GIVEN TO THE CORPORATION OF THE COUNTY OF FRONTENAC ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023 TO EXPROPRIATE THE LANDS SHOWN AS PARTS 1, 2, 3 AND 4 ON THIS PLAN.

DATED AT THE COUNTY OF FRONTENAC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

RON VANDEWAL  
 WARDEN  
 THE CORPORATION OF THE COUNTY OF FRONTENAC  
 (WE HAVE THE AUTHORITY TO BIND THE CORPORATION)

**LEGEND:**  
 SSB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN

- denotes Planted Survey Monument
- Found Survey Monument
- SIB Standard Iron Bar
- SBIB Short Standard Iron Bar
- IB Iron Bar
- IBR Iron Bar (round)
- RB Rock Bar
- RPL Rock Plug
- (WT) Witness
- (M) Measured
- CC Cut Cross
- (HP) Hydro Pole
- (104) George W. Bracken-O.L.S.
- (MP) McIntosh Perry Surveying Inc-O.L.S.
- (1352) Brian W. Kerr-O.L.S.
- (1407) Orange W. Elliot Ltd-O.L.S.
- (P1) Reference Plan 13R-19491
- (P2) Reference Plan 13R-9481
- (P3) Reference Plan 13R-6025

**SURVEYOR'S CERTIFICATE:**  
 I CERTIFY THAT:  
 1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the LAND TITLES ACT and the EXPROPRIATIONS ACT and the REGULATIONS made under them.  
 2. The SURVEY was completed on the 8th day of June, 2023.

DATE: JUNE 9, 2023  
 PHIL W. CHITTY-O.L.S.  
 THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER Y-48086

**HOPKINS CHITTY LAND SURVEYORS INC.**  
 Ontario Land Surveyors  
 www.hopkinschitty.com

1224 GARDINERS ROAD, SUITE 102  
 KINGSTON, ONTARIO K7P-0G2  
 Tel (613) 384-9266  
 Fax (613) 384-3513

PROJECT No. 2023-0116  
 LOT 11 & 12, CONCESSION 10  
 TOWNSHIP OF PALMERSTON

**By-Law Number 2023-034**  
**of**  
**The Corporation of the County of Frontenac**

being a by-law to authorize the Warden and Clerk to execute an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00).

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**Whereas** The County of Frontenac has identified 3000 m of former rail corridor properties that are under the control of the Township of North Frontenac and 2335 m of roadways that are necessary for use as part of the K&P Trail; and

**Whereas** the Township of North Frontenac, at its meeting held June 9, 2023, affirmed it's support for the development of the Frontenac K&P Trail and provided direction to Township staff to prepare agreements to sell three (3) relevant properties for a nominal sum to Frontenac County and to develop a partnership agreement with respect to road crossings and use of roads as part of the K&P Trail; and

**Whereas** the Council of the County of Frontenac deems it appropriate to purchase lands to develop the K&P Trail from the Township of North Frontenac:

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk be authorized to enter into an Agreement of Purchase and Sale with the Township of North Frontenac for lands in PIN 36209-0012, PIN 36209-0030, and PIN 36209-0231 for One Dollar (\$1.00); and,
2. **That** the County Clerk is hereby further authorized to execute all closing documents as may be required in order to complete the subject transaction, and to do all other things as may be reasonably be required to close and complete the foregoing transaction; and,
3. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 21<sup>st</sup> day of June 2023.

Read a Third Time, Signed, Sealed and Finally Passed this 21<sup>st</sup> day of June 2023.

**The Corporation of the County of Frontenac**

\_\_\_\_\_  
Ron Vandewal, Warden

\_\_\_\_\_  
Jannette Amini, Clerk

**By-Law No. 2023-035**

**of**

**The Corporation of the County OF Frontenac**

being a by-law to confirm all actions and proceedings of County Council on  
June 21, 2023

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**Whereas** Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act; and;

**Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

**Whereas** Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

**Whereas** the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on June 21, 2023 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on June 21, 2023, be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on June 21, 2023 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

