



**Frontenac County Council Meeting**  
**Wednesday, April 17, 2024 – 8:30 a.m.**  
**County of Frontenac Administration Building,**  
**2069 Battersea Road, Glenburnie, ON**  
**Council will resolve into Closed Meeting**  
**and will reconvene as regular Council at 9:30 a.m.**  
<https://youtube.com/live/hN9eiG8vVQE?feature=share>

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## **Agenda**

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### **Call to Order**

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

### **Roll Call**

### **Closed Session**

- a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:
1. Adoption of Closed Minutes of Meetings held March 20, 2024
  2. Personal matters about an identifiable individual, including municipal or local board employees - as it relates conducting the CAO candidate Interviews.
  3. Labour relations or employee negotiations - as it relates positions within CUPE 2290
  4. Labour relations or employee negotiations - as it relates to Attendance Management
  5. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; - as it relates to the Howe Island Ferry Operations.

**Resolved That** Council rise from Committee of the Whole closed session with/without reporting

**Approval of Addendum**

**Disclosure of Pecuniary Interest and General Nature Thereof**

**Adoption of Minutes**

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- a) Minutes of Meeting held March 20, 2024

**Resolved That** the minutes of the regular Council meeting held March 20, 2024 be adopted.

**Delegations and/or Presentations**

- a) **Ms. Katherine Ganz**, President, and **Ms. Sheila MacDonald**, Treasurer, Wolfe Island Community Medical Clinic will address Council regarding its funding request towards the one-year pilot project of a Nurse Practitioner for the Wolfe Island Community Medical Centre
- b) **Presentation of Lean Certificates**

To be presented by Kevin Farrell, Manager of Continuous Improvement.

**Proclamations**

- a) **Volunteer Week**  
**April 14 - 20, 2024**

**Whereas** the value of one sharing their time, the power of many contributing to healthy aging, improving quality of life and providing a sense of wellbeing;

**And Whereas** this past year has been challenging for our volunteers who have both stepped up and stepped back to keep our community safe.

**Now Therefore Be It Resolved That** the Council of the County of Frontenac hereby proclaims April 14-20, 2024 to be National Volunteer Week in the County of Frontenac, with the theme #NVW2024 #EveryMomentMatters;

**And Further That** the County of Frontenac celebrate and thank each of our volunteers for their commitment to others and urge citizens to recognize the crucial role played by volunteers in our community.

- b) **National Day of Mourning**  
**April 28, 2024**

**Whereas** April 28th is a day set aside to honour those workers across the country whose lives have been lost, those who have been injured or disabled on the job, or who suffer from occupational diseases; and,

**Whereas** the County of Frontenac is committed to establishing and maintaining safe workplace conditions for our workers; and,

**Whereas** the National Day of Mourning was officially recognized by the federal government in 1991, and originally launched by the Canadian Labour Congress in 1984. Together on this day we strive, along with employers and unions across Canada, to prevent workplace deaths, illnesses and injuries; and,

**Whereas** by recognizing the Day of Mourning, we acknowledge the continuing need to work collectively with our Unions and Associations to eliminate workplace injury, illness and death in the workplace.

**Now Therefore Be It Resolved That** the Council of the County of Frontenac hereby proclaims April 28, 2024 as the National Day of Mourning in the County of Frontenac.

c) **Emergency Preparedness Week  
May 5 -11, 2024**

**Whereas** the Council of the County of Frontenac recognizes the importance of everybody being prepared for emergencies;

**And Whereas** the goal of Emergency Preparedness Week is to raise community awareness and the need to prepare for the possibility of an emergency;

**And Whereas** the safety of our community is the responsibility of each and every one of us, we must prepare now and learn how to secure a strong and healthy tomorrow;

**Now Therefore Be It Resolved That** the Council of the County of Frontenac hereby proclaims the week of May 5-11, 2024, to be **Emergency Preparedness Week** throughout the County of Frontenac with the theme of "**Be Ready for Anything**"

d) **Nursing Week  
May 6-12, 2024**

**Whereas** May 12 commemorates the birthday of nursing pioneer Florence Nightingale;

**And Whereas** nurses are leaders and part of a strong interdisciplinary health care team at Fairmount Home; and,

**And Whereas** nurses are part of our local community and shape and deliver effective interventions to meet the needs of our residents,

families and communities;

**Now Therefore Be It Resolved That** the week of May 6-12 ,2024 be proclaimed **Nursing Week** in the County of Frontenac with the theme of "Changing Lives. Shaping Tomorrow" to showcase the many roles that nurses play in a patient's health-care journey.

e) **Economic Development Week  
May 6-10, 2024**

**Whereas** economic development is a process that is strengthened by the critical partnerships between economic development professionals and local government leadership to promote a shared vision for developing resilient communities; and

**Whereas** Frontenac County believes a strong economy is essential for vibrant, enduring communities, for the happiness, health, and satisfaction of our residents, and for the security of our citizens as well as our businesses, organizations and local governments; and

**Whereas** Frontenac County has a vision of an economy that is rooted in the character of Frontenac and its people: welcoming, natural, healthy, clean, tranquil, entrepreneurial, and rural by choice and conviction; and

**Whereas** the County of Frontenac is committed to Refine and invest in efforts to accelerate economic development — to grow businesses, attract more visitors and expand the tax base;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby declares May 6 through May 10, 2024 as Economic Development Week in Frontenac County, and reminds individuals of the importance of this week-long celebration which supports local businesses, new investments in our communities and career opportunities to make the lives of our residents better.

f) **Personal Support Worker (PSW) Day  
May 19, 2024**

**Whereas** the Canadian PSW Network promotes support and advocacy for PSWs across Ontario that offers support for mental health, education, resources and strength to our community's most invaluable PSWs;

**And Whereas** the Canadian PSW Network advocates that PSWs are the ones who take care of our community's seniors and most vulnerable every day while they live, work and raise their own families;

**And Whereas** the Canadian PSW Network takes action to improve the

PSWs access to affordable education, resources and increased awareness to the public of the importance of the role that the PSW plays in our communities in the care of our community's loved ones;

**And Whereas** the Canadian PSW Network actively encourages everyone to join in recognizing the monumental importance of the Personal Support Workers who provide the utmost of care, respect and dignity to our community's most vulnerable and acknowledge that the work and services they provide selflessly every day are truly invaluable, especially during the current crisis they are faced with in this Global Pandemic;

**Now Therefore Be It Resolved That** the Council of the County of Frontenac hereby proclaims May 19, 2024 to be "Personal Support Worker (PSW) Day" in the County of Frontenac.

g) **Paramedic Services Week  
Diversity in Paramedicine  
May 19-25, 2024**

**Whereas** each year the paramedics of Frontenac Paramedic Services will respond to approximately 22,000 calls for assistance from the public;

**And Whereas** the paramedics are ready to provide lifesaving care to those in need 24 hours a day, 7 days a week, 365 days a year;

**And Whereas** access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury;

**And Whereas** the members of paramedic services teams, engage in thousands of hours of specialized training and continuing education to enhance their life saving skills;

**And Whereas** the members of paramedic services teams often find themselves in dangerous and traumatic situations requiring spontaneous decision-making;

**And Whereas** the members of paramedic services teams provide a vital pre-hospital service to the residents of the geographic area of the County of Frontenac and the City of Kingston;

**Now Therefore Be It Resolved That** the week of May 19 - 25 ,2024 be proclaimed **Paramedic Services Week** in the County of Frontenac and recognizing the 50th Anniversary of the National EMS Week with the theme of "**Honouring our Past; Forging our Future**" .

**Move into Committee of the Whole**

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

**Briefings**

- 26 - 45 a) **Mr. Kelly Pender**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.

**Unfinished Business**

**Consent Reports from the Chief Administrative Officer**

**Committee of Management of Fairmount Home**

- 46 - 51 a) **That** Committee of the Whole Council adjourn and meet as Committee of Management of Fairmount Home, with the Deputy Warden in the Chair.
- b) **2024-039**  
**Fairmount Home**  
**Resident and Family Annual Satisfaction Survey 2023**

This report is for information purposes only.

- 52 - 55 c) **2024-040**  
**Fairmount Home**  
**Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration**

**Resolved That** Council of the County of Frontenac receive the Fairmount Home - Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration Report;

**And Further That** the Council of the County of Frontenac direct the Clerk to sign the Long-Term Care Home Service Accountability Agreement Schedule E – Form of Compliance Declaration for return to Ontario Health.

- d) **That** the Committee of Management of Fairmount Home adjourn and revert back to Committee of the Whole Council.

**Recommend Reports from the Chief Administrative Officer**

**Information Reports from the Chief Administrative Officer**

**Reports from Advisory Committees of County Council**

- 56 - 66 a) **Staff Briefing:** Ms. Debbi Miller, Community Development Officer, will brief the Committee of the Whole with respect to the Healthcare Sustainability in Frontenac County report from the Planning and Economic Development Advisory Committee.
- 67 - 74 b) **Report of the Planning and Economic Development Advisory Committee**

All items listed on the Planning and Economic Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Planning and Economic Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Planning and Economic Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

**Report of the Planning and Economic Development Advisory Committee**

**That** the Report received from the Planning and Economic Development Advisory Committee be received and adopted.

**Report of the Planning and Economic Development Advisory Committee**

The Planning and Economic Development Advisory Committee reports and recommends as follows:

- 1. **2024-034  
Planning and Economic Development Advisory Committee  
Primary Healthcare Recruitment**

**Be It Resolved That** a review of the Frontenac County medical clinics be completed for the purpose of discovering opportunities for operational improvements and community collaboration,

**And Further That** Economic Development staff take part in the proposed healthcare working group to support primary healthcare professional recruitment.

**And Further That** the establishment of a dedicated annual budget of \$20,000 be included in the 2025 budget, for the purpose of

improving primary health care in Frontenac County and supporting the recruitment of primary health care professionals to clinics located within Frontenac County.

**2. 2024-035  
K&P Trail  
Mississippi Valley Conservation Authority Land Purchase  
Update and Lease to Own Agreement**

**Be It Resolved That** Council endorses the joint lease-to-own agreement between Frontenac County, together with Lanark and Renfrew Counties, and the Mississippi Valley Conservation Authority (MVCA),

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to enter into a lease agreement with the MVCA for any K&P Trail lands with outstanding title discrepancies, notwithstanding the provisions of the staged purchase agreement.

**3. 2024-037  
Planning and Economic Development Department  
Application for Extension of Draft Plan of Condominium  
Approval, Shield Shores Condominium, Township of South  
Frontenac (File Number 10CD-2016-001)**

**Be It Resolved That** the Council of the County of Frontenac receive the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Shield Shores Condominium, Township of South Frontenac (File Number 10CD-2016-001);

**And Further That** the Council of the County of Frontenac extend the draft approval for the plan of condominium for Shield Shores for a period of one year, to April 17, 2025.

**Return to Council**

- a) **That** Council revert from Committee of the Whole Council, to Council.

**Adoption of the Report of the Committee of the Whole Council**

- a)

**That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

**Motions, Notice of Which has Been Given**

a) **Removal of Load Restrictions  
County Operated Howe Island Ferry**

Moved by: Councillor Saunders

Seconded by: Councillor Greenwood-Speers

**Whereas** the Howe Island County Ferry is operated by the County of Frontenac;

**And Whereas** all costs associated with the operation of the ferry are the responsibility of the vessel owner, the Ontario Ministry of Transportation (MTO) and the Township of Frontenac Islands (the “Township”);

**And Whereas** legal fees, with the sole exception of fees related to labour relations are the sole responsibility of the Township;

**And Whereas** the Township of Frontenac Islands has requested that the County of Frontenac consider amending boarding policies to remove all restrictions during peak commuter hours, thereby deleting the reference to a 3,000 kg weight limit in the following policies:

- MS-12-019 Heavy Truck Restriction
- MS-17-001 Heavy Truck Restriction Period Agricultural Related Exemptions
- MS-12-018 Weekend & Holiday Truck Restrictions

**And Whereas** it is important to take into account the opinion of residents regarding the change as prior changes to boarding policies have been extremely contentious;

**Now Therefore Be It Resolved That** the Council of the County of Frontenac remove the load restrictions as requested by the Township of Frontenac Islands subject to the provision of the indemnification agreement, to the satisfaction of the County Clerk, and confirmation of related cost being paid by the Township;

**And Further That** the Township of Frontenac Islands provide a motion with respect to the implementation date for the change.

**Giving Notice of Motion**

**Communications**

**That Council consent to the following communications of interest to Council listed below be received and filed:**

- a) From the Counties of SDG regarding a Resolution of Support for AMO Social and Economic Prosperity Review  
[Distributed to Members of County Council March 22, 2024]
- b) From the Municipality of Powassan regarding a Resolution for the Province to support Operational budget funding  
[Distributed to Members of County Council March 22, 2024]
- c) From the Municipality of Wawa regarding a resolution concerning a Guaranteed Livable Income  
[Distributed to Members of County Council March 22, 2024]
- d) From the Municipality of Wawa regarding a resolution on the Urgent Need to Increase Funding to Libraries and Museums  
[Distributed to Members of County Council March 22, 2024]
- e) From the Municipality of Wawa regarding a resolution concerning Pausing Advancement on Proposed Highway 413  
[Distributed to Members of County Council March 22, 2024]
- f) From the Town of Fort Erie regarding a Resolution requesting the Province to increase funding Libraries and Museum  
[Distributed to Members of County Council March 22, 2024]
- g) From the Town of Fort Erie Regarding the Ford-Amend Ontario Heritage Act-Subsection 27  
[Distributed to Members of County Council March 22, 2024]
- h) From the Town of Moosonee regarding a Resolution to increase Volunteer Firefighter Tax Credits  
[Distributed to Members of County Council March 22, 2024]
- i) From the Township of North Frontenac requesting County support regarding a Resolution proclaiming June as Pride Month  
[Distributed to Members of County Council March 22, 2024]
- j) From the Township of Whitewater Region regarding a resolution on a Highway Infrastructure Request  
[Distributed to Members of County Council March 22, 2024]
- k) From the Wolfe Island Community Medical Clinic requesting County funding for a Registered Nurse Practitioner  
[Distributed to Members of County Council March 22, 2024]
- l) From the City of Owen Sound regarding a resolution of support for Expanding the Life Span of Fire Apparatus  
[Distributed to Members of County Council March 28, 2024]
- m) From the County of Northumberland regarding a Resolution to Support Review of OW and ODSP Financial Assistance Rates

- [Distributed to Members of County Council March 28, 2024]
- n) From the County of Prince Edward regarding a Resolution for the creation of a Municipal Accessibility Fund  
[Distributed to Members of County Council March 28, 2024]
- o) From the Town of Shelburne regarding a Resolution to Eradicate Islamophobia and Antisemitism  
[Distributed to Members of County Council March 28, 2024]
- p) From the Town of Whitby regarding a Resolution concerning Ontario Energy Board's Decision to end the Gas Pipeline Subsidy  
[Distributed to Members of County Council March 28, 2024]
- q) From the Township of Adelaide Metcalfe regarding a request to Increase the Tile Drain Loan Amount  
[Distributed to Members of County Council March 28, 2024]
- r) From the Township of Alnwick Haldiman regarding a Resolution to Support Municipalities Retaining Surplus from Tax Sales  
[Distributed to Members of County Council March 28, 2024]
- s) From the Township of Alnwick-Haldimand regarding a Resolution supporting Highway Traffic Act Amendments  
[Distributed to Members of County Council March 28, 2024]
- t) From the Township of Asphodel Norwood regarding a Resolution concerning Public Health Ontario Labs  
[Distributed to Members of County Council March 28, 2024]
- u) From the Township of Clearview regarding a Resolution Endorsing Bill C-63 in the House of Commons  
[Distributed to Members of County Council March 28, 2024]
- v) From the Township of Frontenac Islands regarding a letter of support for WICMC funding  
[Distributed to Members of County Council March 28, 2024]
- w) From the Township of Greater Madawaska regarding a Resolution Cemetery Management and Administration  
[Distributed to Members of County Council March 28, 2024]
- x) From the Township of Greater Madawaska regarding a resolution for funding for Municipal Equipment Operator Course  
[Distribution to Members of County Council March 28, 2024]
- y) From the Township of Greater Madawaska regarding a Resolution the OSHA definition of employer  
[Distributed to Members of County Council March 28, 2024]
- z) From the Township of McMurrich Monteith regarding a Resolution concerning a Potential Municipal Equipment Operator Course  
[Distributed to Members of County Council March 28, 2024]

- aa) From the Township of McMurrich Monteith regarding a Resolution concerning Cemetery Transfer-Abandonment Administration  
[Distributed to Members of County Council March 28, 2024]
- ab) From the Township of Terrace Bay regarding a Resolution of Support for Province to Amend OSHA  
[Distributed to Members of County Council March 28, 2024]
- ac) From the Township of Terrace Bay regarding a Resolution regarding AMO's Social and Economic Prosperity Review  
[Distributed to Members of County Council March 28, 2024]
- ad) From the Township of Terrace Bay regarding a Resolution regarding Fire Department needs  
[Distributed to Members of County Council March 28, 2024]
- ae) From the Township of Terrace Bay regarding a Resolution requesting that OGRA & ROMA conferences be combined  
[Distributed to Members of County Council March 28, 2024]
- af) From the Township of Terrace Bay regarding a Resolution to support a measured approach to Ontario's Energy Transition  
[Distributed to Members of County Council March 28, 2024]
- ag) From the Township of Warwick regarding a Resolution to secure access to Natural Gas  
[Distribution to Members of County Council March 28, 2024]
- ah) From the Town of Lincoln regarding a Resolution for Extension of Bill 23 Timelines re Heritage Registry Lists  
[Distributed to Members of County Council April 5, 2024]
- ai) From the Township of Terrace Bay regarding a resolution on Fair Operational Budget Funding  
[Distributed to Members of County Council April 5, 2024]
- aj) From the Township of Terrace Bay regarding a Resolution on the Development of a Municipal Equipment Operator  
[Distributed to Members of County Council April 5, 2024]
- ak) From Councillor Ray Leonard providing his letter of resignation to the Kingston Frontenac Public Library Board  
[Distributed to Members of County Council April 12, 2024]
- al) From the City of Kitchener regarding a Resolution concerning the Ontario Heritage Act  
[Distributed to Members of County Council April 12, 2024]
- am) From the City of Sault Ste. Marie regarding a Resolution on Intimate Partner Violence  
[Distributed to Members of County Council April 12, 2024]
- an) From the City of St. Catherines regarding a Resolution on the Urgent Need for Increased Funding for Libraries and Museums

- [Distributed to Members of County Council April 12, 2024]
- ao) From the County of Prince Edward regarding a Resolution supporting amendments to Blue Box program and producer responsibility  
[Distributed to Members of County Council April 12, 2024]
  - ap) From the RFCS regarding an invitation to the Rural Community Connection event  
[Distributed to Members of County Council April 12, 2024]
  - aq) From the Town of Cobourg regarding a Resolution to Amend the Blue Box Regulations  
[Distributed to Members of County Council April 12, 2024]
  - ar) From the Town of Goderich regarding a Resolution on Legislative Amendments to Improve Municipal Code of Conduct  
[Distributed to Members of County Council April 12, 2024]
  - as) From the Town of Goderich regarding a Resolution on OW and ODSP Rates  
[Distributed to Members of County Council April 12, 2024]
  - at) From the Town of Goderich regarding a Resolution on the Phase-Out of Water Well Testing  
[Distributed to Members of County Council April 12, 2024]
  - au) From the Town of Plympton-Wyoming regarding a Resolution concerning Tile Drain Loan Limit  
[Distributed to Members of County Council April 12, 2024]
  - av) From the Town of Plympton-Wyoming regarding a Resolution supporting Energy Transition  
[Distributed to Members of County Council April 12, 2024]
  - aw) From the Town of Plympton-Wyoming regarding a Resolution supporting Municipalities Retaining Surplus from Tax Sales  
[Distributed to Members of County Council April 12, 2024]
  - ax) From the Town of Richmond Hill regarding a Resolution on extension of deadline for listed non-designated heritage properties  
[Distributed to Members of County Council April 12, 2024]
  - ay) From the Township of Frontenac Islands regarding confirmation of Public Consultation on lifting of HI Ferry restrictions  
[Distributed to Members of County Council April 12, 2024]
  - az) From the Township of Loyalist regarding a resolution on Affordability of Water and Wastewater Rates  
[Distributed to Members of County Council April 12, 2024]

**Other Business**

- a) **Consideration of Councillor appointment to the Kingston Frontenac Library Board:**

One (1) Member of County Council  
[See Communications clause ak)]

**That** Councillor xx be appointed to the Kingston Frontenac Public Library Board.

**Closed Session**

a) **Resolved That** Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

- 1. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - as it applies to growth management

**Resolved That** Council rise from Committee of the Whole closed session without reporting

**By-Laws – General By-laws and Confirmatory By-law**

a) First and Second Reading

**Resolved That** leave be given the mover to introduce by-laws a) through c) that have been circulated to all Members of County Council and that by-laws a) through c) be read a first and second time.

b) Third Reading

**Resolved That** by-laws a) through c) be read a third time, signed, sealed and finally passed.

**By-Laws**

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- a) To authorize the Warden and Clerk to execute a Lease Agreement with the Mississippi Valley Conservation Authority for the Frontenac County portion of the K&P Trail section for an annual rental fee of ten dollars (\$10).  
[Proposed By-law No. 2024-011]

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- b) To confirm all actions and proceedings of County Council on April 17, 2024  
[Proposed By-law No. 2024-013]
- c) To Appoint a Chief Administrative Officer  
[Proposed By-law No. 2024-012]

**Adjournment**



# FRONTENAC



## Minutes of the Regular Meeting of Council March 20, 2024

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A regular meeting of the Council of the County of Frontenac was held in the Township of South Frontenac Council Chamber, 4432 George Street, Sydenham on Wednesday, March 20, 2024, at 9:00 am.

There was a "Closed Meeting" of the Committee of the Whole from 9:00 am to 9:25 am, with regular business commencing at 9:30 am.

### Roll Call

Present: Warden Fran Smith, Deputy Warden Ron Vandewal, Councillors Fred Fowler, Nicki Gowdy, Judy Greenwood-Speers, Ray Leonard, Gerry Lichty, and Bill Saunders

Also Present: **County:**  
Richard Allen, Manager of Economic Development  
Jannette Amini, Manager of Legislative Services/Clerk  
Sonya Bolton, Manager of Community Planning  
Susan Brant, Administrator, Fairmount Home  
Gale Chevalier, Chief/Director of Emergency & Transportation Services  
Rob Dillabough, Manager of Marine Services  
Kevin Farrell, Manager of Continuous Improvement  
Joe Gallivan, Director of Planning and Economic Development  
Marc Goudie, Deputy Chief Performance Standards  
Jason Kervin, ACP, Community Paramedicine and Education Coordinator  
Tyler LaLonde, Municipal Climate Intern  
Alex Lemieux, Director of Corporate Services/Treasurer  
Brianna McEathron, Deputy Clerk  
Matt Mills, Communications Officer  
Kelly Pender, Chief Administrative Officer/Deputy Clerk

### Call to Order

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.













**Whereas** a cohesive system of permits and/or passes for summer motorized use, led by the province, would support enforcement efforts, fund necessary infrastructure improvements, and position Ontario as a destination for recreational trails;

**Therefore, Be It Resolved That** Frontenac County formally requests the Province of Ontario to take leadership in developing a cohesive, province-wide system of permits and/or passes for summer motorized trail use, ensuring a unified approach that supports all forms of motorized recreational activities, enhances tourism, and promotes economic development through our trail networks.

**And Further That** a copy of this resolution be forwarded to the relevant provincial authorities, including the Ministry of Tourism, Culture and Sport, and local and regional trail management organizations, to encourage the establishment of a unified trail pass system that addresses the current challenges and leverages the potential of our trails for the benefit of all stakeholders.

**Carried**

Warden Smith took back the Chair.

### **Giving Notice of Motion**

### **Communications**

**That** Council consent to the following communications of interest to Council listed below be received and filed:

- a) From Northumberland County regarding a resolution on the Occupational Health and Safety Act and the Definition of Employer  
[Distributed to Members of County Council February 23, 2024]
- b) From Prince Edward County regarding a resolution on increasing ODSP rates including Cost of living increases  
[Distributed to Members of County Council February 23, 2024]
- c) From the town of Northeastern Manitoulin regarding a resolution regarding water and wastewater  
[Distributed to Members of County Council February 23, 2024]
- d) From the Village of Merrickville Wolford regarding a resolution on expanding life of Fire Apparatus  
[Distributed to Members of County Council February 23, 2024]
- e) From the City of Clarence-Rockland regarding a resolution concerning a National suicide and crisis hotline  
[Distributed to Members of County Council March 1, 2024]
- f) From the City of Stratford regarding a Resolution Declaring Road Safety Emergency  
[Distributed to Members of County Council March 1, 2024]
- g) From the County of Lambton regarding a Resolution for the Province to upload costs of municipally owned highways  
[Distributed to Members of County Council March 1, 2024]

- h) From the Municipality of St. Charles regarding a resolution concerning Rising Municipal Insurance Costs  
[Distributed to Members of County Council March 1, 2024]
- i) From the Municipality of St. Charles regarding a resolution for a Potential Municipal Equipment Operator Course  
[Distributed to Members of County Council March 1, 2024]
- j) From the Municipality of St. Charles regarding a Resolution for Amendments to the Residential Tenancies Act  
[Distributed to Members of County Council March 1, 2024]
- k) From the Municipality of St. Charles regarding a resolution in Support of Bill 21, Fixing Long Term Care Amendment Act  
[Distributed to Members of County Council March 1, 2024]
- l) From the Municipality of St. Charles regarding a resolution in support of Guaranteed Livable Income  
[Distributed to Members of County Council March 1, 2024]
- m) From the Municipality of St. Charles regarding a resolution in support of MECP Proposal to Expand the Use of Permit-by-Rule  
[Distributed to Members of County Council March 1, 2024]
- n) From the Municipality of St. Charles regarding a resolution requesting Provincial Cemetery Management Support  
[Distributed to Members of County Council March 1, 2024]
- o) From the Municipality of St. Charles regarding a Resolution to Support Unnecessary Noise from Engine Brakes  
[Distributed to Members of County Council March 1, 2024]
- p) From the Municipality of Tweed regarding a resolution concerning Enbridge Gas Inc and a measured approach to energy transition  
[Distributed to Members of County Council March 1, 2024]
- q) From the Town of Lincoln regarding a Resolution on the Need for Increased Funding for Libraries and Museums  
[Distributed to Members of County Council March 1, 2024]
- r) From the Township of Archipelago regarding a resolution to Increase the Amount of Tax Credits for Volunteer Firefighters  
[Distributed to Members of County Council March 1, 2024]
- s) From the Township of Perry regarding a resolution to Amend Blue Box Regulation  
[Distributed to Members of County Council March 1, 2024]
- t) From the Town of Aurora regarding a Resolution concerning Improved Municipal Codes of Conduct-Enforcement  
[Distributed to Members of County Council March 8, 2024]
- u) From the Town of Aurora regarding a Resolution on Council-Committee Meeting Structure Under Strong Mayor Powers  
[Distributed to Members of County Council March 8, 2024]
- v) From the Town of Aurora regarding a Resolution to Request Amenity Sharing MOU with School Boards-Evening Weekend Gym Use  
[Distributed to Members of County Council March 8, 2024]
- w) From the Town of Cobourg regarding a Resolution concerning Proposed Amendment to Subsection 27(16) of the OHA  
[Distributed to Members of County Council March 8, 2024]

- x) From the Town of Goderich regarding a Resolution calling for a Return to combined ROMA & OGRA Conferences  
[Distributed to Members of County Council March 8, 2024]
- y) From the Town of Grimsby regarding a Resolution supporting a review of Ontario Works and ODSP Financial Assistance Rates  
[Distributed to Members of County Council March 8, 2024]
- z) From the Town of Hanover regarding a Resolution concerning Volunteer Firefighter Tax Credit  
[Distributed to Members of County Council March 8, 2024]
- aa) From the Town of Plympton-Wyoming regarding a resolution concerning the affordability of rural water and wastewater systems  
[Distributed to Members of County Council March 8, 2024]
- ab) From the Township of Amaranth regarding a Resolution to pause advancement on proposed Hwy 413  
[Distributed to Members of County Council March 8, 2024]
- ac) From the Township of Georgian Bay regarding a resolution concerning Volunteer Firefighter Tax Credit  
[Distributed to Members of County Council March 8, 2024]
- ad) From the Township of Georgian Bluffs regarding a Resolution concerning Rising Municipal Insurance Costs  
[Distributed to Members of County Council March 8, 2024]
- ae) From the Township of Sioux Narrows - Nestor Falls regarding a Resolution concerning Volunteer Firefighter Tax Credit  
[Distributed to Members of County Council March 8, 2024]
- af) From the Town of Cobourg regarding a Resolution on the Affordability of Water and Wastewater Systems  
[Distributed to Members of County Council March 15, 2024]
- ag) From the Township of McMurrich regarding a Resolution on a Potential Municipal Equipment Operator Course  
[Distributed to Members of County Council March 15, 2024]
- ah) From the Township of Amaranth regarding a Resolution concerning Operational Budget Funding  
[Distributed to Members of County Council March 13, 2024]
- ai) From the Township of Drummond North Elmsley regarding a Resolution to increase Tax Credits for Volunteer Firefighters  
[Distributed to Members of County Council March 15, 2024]
- aj) From Lanark Highlands regarding a resolution on Expanding the Life of Fire Apparatus  
[Distributed to Members of County Council March 15, 2024]
- ak) From the Township of Puslinch Council regarding a Resolution for Association of Ontario Roads Supervisors Training  
[Distributed to Members of County Council March 15, 2024]
- al) From the Township of Puslinch regarding a Resolution on Bill 165 Keeping Energy Costs Down  
[Distributed to Members of County Council March 15, 2024]
- am) From the Town of Bracebridge regarding a Resolution on the New Provincial-Municipal Fiscal Framework  
[Distributed to Members of County Council March 15, 2024]



# Administrative Report

April 17, 2024  
Report 2024-04



**FRONTENAC**



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## CAO Schedule – April

- Rural Economic Roundtable – April 2<sup>nd</sup>
- Communal Services Marketing Discussion – April 4<sup>th</sup>
- County of Frontenac - New Hire Orientation – April 15<sup>th</sup>
- FLA OHT Finance and Resources Support – April 16<sup>th</sup>
- Frontenac County Council – April 17<sup>th</sup>
- Old House Staff Meeting – April 18<sup>th</sup>
- Leadership Team – April 18<sup>th</sup>
- EOWC CAOs Planning Meeting – April 19<sup>th</sup>
- FMSC Monthly Technical Support Committee Meeting – April 25<sup>th</sup>
- Good Roads Conference – April 29<sup>th</sup> - May 1<sup>st</sup>



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## **Update – EOWC**

- EOWC

### **EOWC CAOs' Planning Meeting (County of Frontenac)**

– April 19<sup>th</sup>



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## AMO Communications

### AMO Matters

Elections for positions to the AMO Board of Directors will occur at the AMO Annual Conference, hosted by the City of Ottawa in August 2024. [Click here](#) for answers to some frequently asked questions if you are considering running.

### Provincial Matters

As Ontario flood season arrives, MNRF has circulated a [fact sheet](#) with [roles and responsibilities](#) to assist municipalities in flood preparedness (French versions [1](#) & [2](#)). Information is also available [online](#).

Nominations are open for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. [Nominate someone](#) from your municipality by April 30.

Applications to the Ministry of Infrastructure's Housing-Enabling Water Systems Fund [are open](#) until April 19, 2024. Review the program and application guidelines online.

On behalf of the Ministry of Infrastructure, Optimus SBR sent a survey to municipalities on March 26. It closes April 23, 2024. Complete it to provide the province feedback on its asset management requirements and supports.



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## AMO Communications (2)

### Education Opportunities

AMO's is offering two education opportunities focused on planning issues and strategies: [April 17 Foundations in Planning workshop](#) builds foundational knowledge and insight into planning legislation and municipal roles and responsibilities. Our [April 18 Advanced Land Use Planning workshop](#) includes analysis of case studies and lessons learned to build your strategic management and decision making on local planning matters.

The Councillor Training interactive workshop delves into the key areas of your responsibility as an elected official in a forum where you can ask questions that you can't always raise locally. Register for the [May 14 Councillor Training workshop](#) today.

Join your small urban colleagues May 1 - 3 for discussion, examination and advocacy on matters unique to your communities and to hear provincial leaders. [View the full program](#) and [register today](#).



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## AMO Communications (3)

### **Municipal Wire\***

The OEB's decision has a direct impact on our ability to provide affordable and reliable energy to Ontario homes and businesses. Learn more here. [Natural Gas Matters | Enbridge Gas](#).

Efficiency Canada's [Municipal Guides](#) contain everything you need to leverage the 2020 model codes to enhance building performance, drive decarbonization, and amplify local benefits in climate action initiatives.

Explore economic trends impacting Canada and the world at the [Summer Institute on Economic Security and Local Resilience](#) (SIESLR) conference on July 18-19, 2024 in Orillia. Register by June 1.



# Frontenac Howe Island Ferry –

## First Quarter – 3 Year Comparison

Small Vehicle	Large Vehicle	Bikes	Passengers	Vehicles Left	Voyages
<b>2022</b>					
35,256	1,307	0	49,087	441	11,575
<b>2023</b>					
33,198	629	22	45,769	545	11,318
<b>2024</b>					
32,961	774	39	45,462	289	11,060



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## Howe Island Ferry – 2 Year Comparison for 2023 to 2024

1. Small Vehicles are down – 3.726%
2. Large Vehicles up by – 18.735%
3. Bikes are up by – 43.5%
4. Passengers are down by - .6705%
5. Vehicles left are down by – 47.678%
6. Voyages are down by – 2.2579%



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# Human Resources Update – Key Activity

- **Recruitment**
  - 111 postings as of April 9<sup>th</sup>
  - Interviews ongoing in all areas at Fairmount; planning to hire 4 dietary students
  - 21 offers out and accepted to PT paramedics; onboarding requirements now in progress
  - Logistics assistance in CAO recruitment
  
- **Labour Relations**
  - CUPE 2290 – continue to wait on interest arbitration award (Dec. 4<sup>th</sup>)
  - OPSEU – two mediations/arbitrations
  - Three ongoing investigations
  - Day to day communication and resolution of employee and labour relations issues
  
- **Miscellaneous**
  - Lisa Moreland continues to work with Kevin Farrell on scheduling software selection
  - Additional Myers Briggs Type Indicator (MBTI) 1:1 feedback session provided
  - MBTI group workshop scheduled for May 1<sup>st</sup> for leaders
  - LEADS leadership development scheduled to kick off in April, hosted by DC Goudie
  - Council and Non-union remunerations studies in progress
  - Working on engagement and wellness survey as initial step in an updated wellness strategy

## Fairmount Home Update

- Fairmount Home supported 4<sup>th</sup> year nursing students from Queens University in completing their consolidation and the students creating two training modules on Communication Strategies, and Neurocognitive Disorders, that will be used in training staff and volunteers
- The home continues to recruit across all units in the home with management participating in a significant number of interviews with the HR team
- Centres for Learning, Research & Innovation in LTC has now hosted multiple education sessions on A Palliative Approach to Care, which has trained 6 staff champions, that are able to train additional staff.
- The home completed a code blue tabletop drill focused on a medical emergency which gave interdisciplinary staff an opportunity to participate and ask questions



# Frontenac Paramedics Update

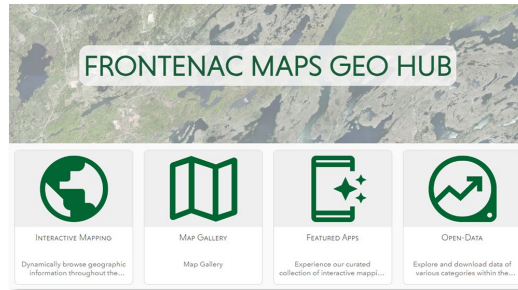
- Eclipse
  - » Paramedics placed at several large viewing sites
  - » No significant emergencies related to eclipse
- New Public Safety Radio Network installed in Frontenac Ambulances
  - » State-of-the-art digital communication system being implemented across Ontario
  - » Improved safety, reliability and interoperability with other emergency services
  - » Encrypted to protect privacy
- 21 new part-time recruits have begun orientation
- Neighbours Saving Neighbours
  - » Three volunteers responded to a call on WI
  - » Played critical role in obtaining return of pulse prior to transport to hospital





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# Engagement and Communications update, March 2024



### Website Pageviews

FrontenacCounty.ca	18,277
VisitFrontenac.ca	9,388
FrontenacMaps.ca	9,089
EngageFrontenac.ca	6,453
CivicWebPortal	1,145



### Social Media Engagement

County Facebook & Instagram	5,341
County X Twitter	269
County Youtube	430
County LinkedIn	1,231
FPS X Twitter	539
Visit Frontenac Facebook & Instagram	3
Fairmount Facebook	2,566
K&P Trail Facebook Group	193
H.I. Ferry X Twitter	3,050



<b>Total engagements in March</b>	<b>57,974</b>
Change from February 2024	55%
Change from March 2023	14%



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## Engagement and Communications update, March 2024

### Communications Officer activity highlights in March

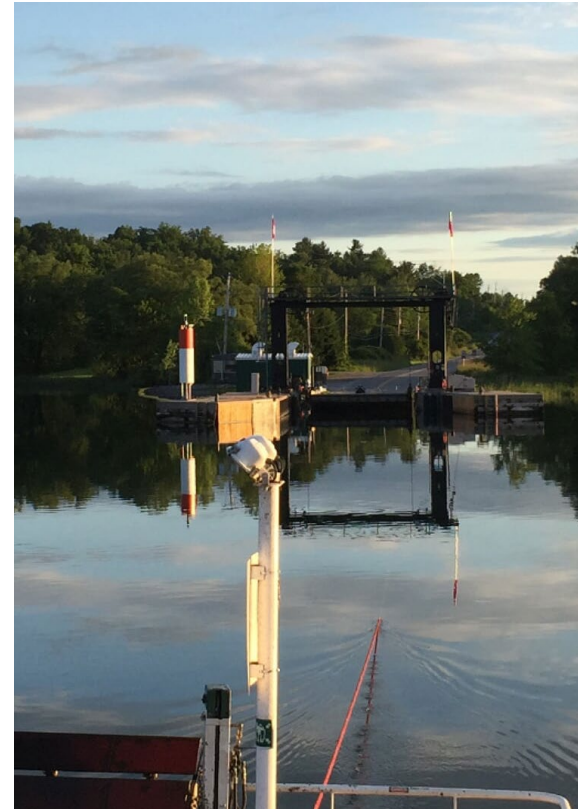
- Attended nine Breakfast with the Chief meetings in February and March for the purposes of consultation with Paramedics on future recruitment campaign.
- Attended several St. Patrick's Day crowd event comms committee meetings: City of Kingston and Queen's.
- Attended various solar eclipse comms preparations committee meetings through March. Produced and deployed County campaign on it.
- Concluded Fairmount nursing recruitment campaign.
- FMSC marketing consultation work.
- Ongoing Neighbours Saving Neighbours volunteer responder marcomm support.
- Frontenac Paramedics training video and Fairmount Home food service recruitment advertising production.



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## Howe Island Ferry

The Howe Island County Ferry will temporarily shut down during the eclipse. Timing and duration of the shut down to be determined in coordination with MTO.





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## Planning Services Update



### **Community Planning Permit System**

The County, in partnership with the 4 Townships, has hired the consulting firm Planscape to lead the development of a Community Planning Permit By-Law Template for shoreline development. Work on the template will take place throughout 2024.



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## Planning Services Update (2)

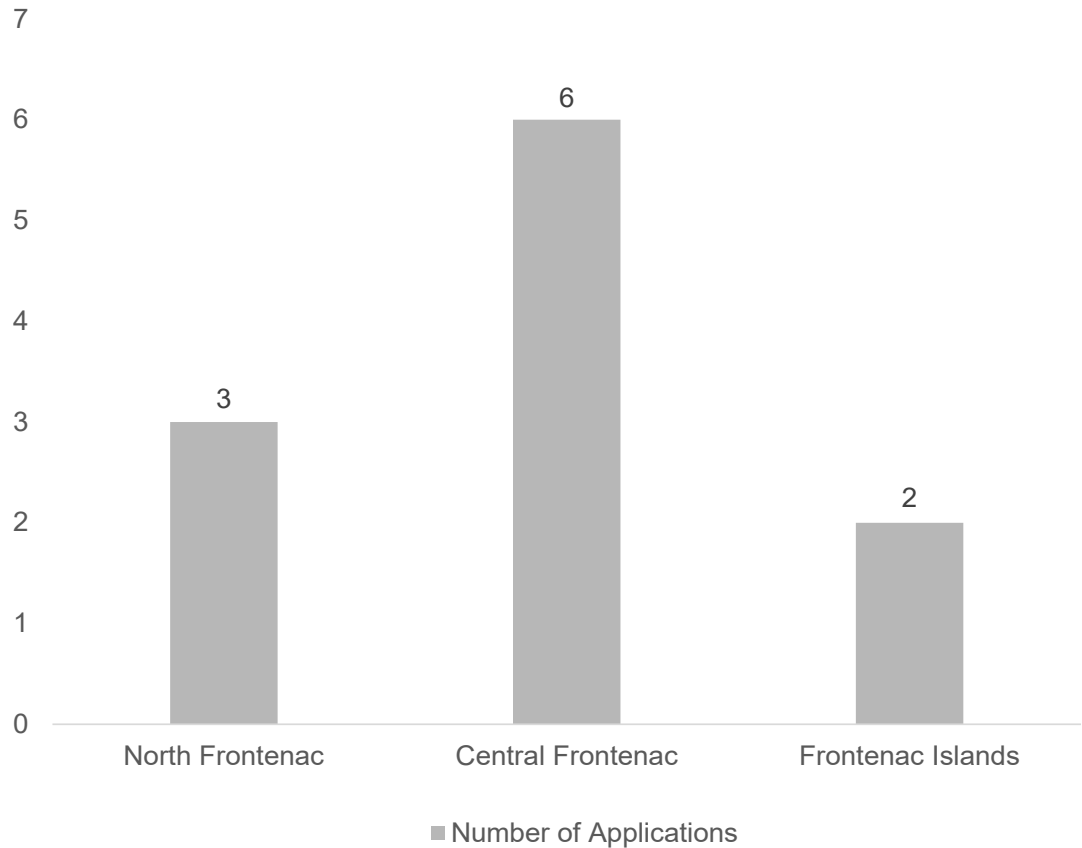


### **Environmental Impact Study (EIS) Guidelines**

Staff from the County and the Township of South Frontenac will be working with the natural heritage consultant (Envision) to develop EIS guidelines. The purpose is to prepare a document to help applicants that are required to complete this type of study as part of a planning application.

## Planning Application Update (March & April) North Frontenac, Central Frontenac, & Frontenac Islands

- Development inquiries and applications are increasing with the nicer weather.
- Staff are starting to process the first consent applications under the recent delegated authority by-laws approved by the three townships.





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## Economic Development – Business Survey

### **Total Business Responses: 73**

Respondents who are self-employed: 37 (50.7%)

Respondents who employ staff: 35 (47.9%)

Home-based businesses: 44 (60.3%)

Operate in owned commercial space: 14 (19.2%)

Operate in leased/rented commercial space: 11 (15.1%)

Planning to exit business in next 10 years: 10 (13.7%)

### **Top benefits to business growth**

1. Lifestyle
2. Supportive residents
3. Supportive business community

### **Top Challenges to growth**

1. Securing and retaining staff
2. Insufficient internet access
3. Cost of utilities

Report 2024-036 is included in Planning and Economic Development Committee Agenda with details. Complete results are available upon request.



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## K&P Trail – Mobile Data

Through our partnership with Trans Canada Trail we are able to access anonymous mobile data about Trail users on the K&P Trail. The chart below demonstrates a few key metrics reported annually.

	2021	2022	2023
Total Trail Visits	231,794	218,199	197,110
Unique Visitors	52,025	86,498	82,711
Visitors from Over 100 km	11,705	11,729	15,632
Average Time on Trail (minutes)	25	25	23





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## Bob Hartley Foulds



**Former Frontenac  
County CAO**

Bob Foulds, the first CAO of the new County was instrumental in bringing land ambulance to the County passed away peacefully on March 21, 2024.



**Report 2024-039**

### **Council Information Report**

**To:** Warden and Council

**From:** Kelly Pender, Chief Administrative Officer

**Prepared by:** Susan Brant, Administrator

**Date of meeting:** April 17, 2024

**Re:** **Fairmount Home – Resident and Family Annual Satisfaction Survey 2023**

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#### **Recommendation**

This report is for information purposes only.

#### **Background**

The *Fixing Long-Term Care Act (FLTCA)*, 2021, s. 43(1) states every license of a long-term care homes shall ensure that, unless otherwise directed by the Ministry, at least once in every year a survey is taken of the residents, their families and caregiver to measure their experience with the home and the care, services, programs, and goods provided at the home.

#### **Comment**

##### **Resident Family Satisfaction Survey**

Fairmount was one of eight (8) LTC homes that developed common satisfaction surveys for residents and families that met the homes' requirements under the FLTCA as well as CARF Accreditation standards. There was an individual survey for residents and a separate survey for family members, Powers of Attorney (POA) or caregivers of residents. Survey respondents were able to complete the survey by hardcopy or online.

There were 615 survey responses (375 resident responses and 240 family responses) among the eight (8) LTC homes with an overall average score for residents of 93% and families/POA of 94%.

At Fairmount, there were 70 total survey responses which is a 19% increase in the number of Fairmount's residents who responded when compared to 2022. In addition, the family members' response rate decreased by 58% when compared to the previous year. Overall, Fairmount's satisfaction survey results at 94% was marginally lower than the previous year (95%) and consistent with the other homes' overall results (93%).

Management has reviewed the survey responses including the comments and will ensure that action is taken, as appropriate. The satisfaction survey results were shared with the Residents' Council and Family Council. The Resident and Family Annual Satisfaction Survey Response Summary for 2023 is attached as appendix A.

### **Strategic Priorities Implications**

#### **3. Strengthen Quality of Life through Enhanced Service Delivery**

- Focus on Fairmount Home
  - Improve the quality of care and services provided to residents.

### **Organizations, Departments and Individuals Consulted and/or Affected**

Residents, Families & Caregivers  
Fairmount Management Team  
Fairmount Staff

### Resident and Family Satisfaction Survey Results

	2022	2023
<b>Response rate</b>		
Family	56	32
Residents	32	38
<b>Total</b>	<b>88</b>	<b>70</b>

All LTC Homes (8)	
2023	Variance
240	-15%
375	37%
<b>615</b>	<b>22%</b>

	2022	2023
<b>Average score</b>		
Family/Substitute Decision Makers	95%	95%
Residents	94%	93%
<b>Total</b>	<b>95%</b>	<b>94%</b>

2023	Variance
94%	1%
93%	0%
<b>93%</b>	<b>1%</b>

Family/Substitute Decision Maker Responses	2022	2023
Q3 I feel that good personal care is provided to my loved one.	98%	97%
Q4 I am satisfied with the respect and emotional support given to my loved one.	98%	97%
Q5 I am involved as much as I want to be in decisions about care.	96%	94%
Q6 The Home respects my loved one's spiritual and cultural values.	100%	96%
Q7 I am satisfied with the medical attention provided by my loved ones physician (and/or Nurse Practitioner).	94%	100%
Q8 I feel there is enough recreation programs that meet the individual needs and interests of each resident.	90%	94%
Q9 I am happy with the overall cleanliness of the Home	100%	90%
Q10 I am satisfied with the laundry services provided over the past year to my loved one. (quality, care and delivery services)	100%	88%
Q11 Nursing team members (PSW, RPN, RN) actively listen to me. (listen and acknowledge what I am saying)	100%	97%
Q12 The Home responds to my questions and concerns in a timely manner.	98%	97%
Q13 I feel informed about policies, routines and services at the Home so that I understand the context of my loved one's care.	94%	97%
Q14 Staff identify themselves when I am speaking with them (either verbally or via the wearing of their name tag).	92%	91%
Q15 I am comfortable approaching staff with my concerns.	100%	97%
Q16 The Home resolves my concern(s) to my satisfaction.	92%	97%
Q17 As POA/SDM, I am provided with enough information regarding changes in medication, physical condition and plan of care in order to provide my informed consent.	94%	97%

2023	Variance
95%	2%
97%	0%
96%	-2%
99%	-3%
94%	6%
85%	9%
94%	-4%
93%	-6%
96%	1%
94%	3%
96%	0%
91%	0%
99%	-2%
91%	6%
96%	0%

### Resident and Family Satisfaction Survey Results

Response rate	2022	2023
Q18 During this past year, I am satisfied with how the Home responded to the COVID-19 Pandemic. I felt that the appropriate precautions were taken to protect my loved one.	96%	97%
Q19 Has resident visiting options including virtual, outdoor, and indoor been organized, accessible and accommodating during this COVID-19 Pandemic?	90%	91%
Q20 I am satisfied with the Hairdressing services provided to my loved one.	96%	97%
Q21 I am satisfied with the Physiotherapy Services provided to my loved one. (heat therapy, range of motion, one to one exercises, walking)	85%	88%
Q22 I am aware of how I could access external healthcare services. (ie. dental, advanced foot care, vision and hearing services)	90%	100%
Q23 I would recommend this Home to others.	100%	100%

All LTC Homes (8)	
2023	Variance
95%	2%
96%	-5%
90%	6%
82%	5%
89%	11%
95%	5%

Resident Responses	2022	2023
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2023	Variance
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#### My Personal Care

Q3. I am treated with kindness, courtesy, compassion, fairness, respect and dignity.	97%	97%
Q4. I feel that team members (nursing staff - PSW, RPN, RN) appreciate/respect my privacy.	91%	97%
Q5. Nursing staff take into consideration my religious, ethnic and cultural values.	100%	96%
Q6. I am encouraged and/or involved in decisions about my care.	94%	97%
Q7. Team members answer when I call (when they do so, they are respectful - knock on the door, introduce themselves, etc.)	94%	92%
Q8. Good personal care is provided (tooth brushing, bathing and dressing).	100%	100%
Q9. Nursing staff actively listen to me (listen and acknowledge what I am saying).	94%	95%
Q10. My preferences are respected regarding bathing (day/time/bath or shower).	94%	89%
Q11. My preferences are respected regarding time I prefer to go to bed.	97%	92%
Q12. My preferences are respected regarding time I prefer to get up.	94%	100%
Q13. I am given enough information about changes in my medication, physical condition and plan of care to feel capable of giving my consent.	90%	89%
Q14. I am given timely information on how I could access external healthcare services when I require them (i.e. dental, advanced foot care, hearing services).	95%	97%
Q15. The incontinence products (briefs, pads, liners) provided in the Home meet my needs.	96%	96%
Q16. I am satisfied with the medical attention provided by my Physician (and Nurse Practitioner, if applicable).	93%	92%

96%	1%
92%	5%
97%	0%
89%	8%
85%	7%
95%	5%
88%	7%
91%	-1%
95%	-3%
92%	8%
89%	0%
90%	6%
93%	3%
86%	6%

### Resident and Family Satisfaction Survey Results

Response rate			All LTC Homes (8)	
	2022	2023	2023	Variance
<b>My Home Environment</b>				
Q18. The overall cleanliness of the Home.	100%	100%		0%
Q19. Feeling safe and secure with all team members (all staff).	100%	95%	96%	4%
Q20. Feeling safe and secure with other residents.	91%	87%	94%	1%
Q21. Feeling safe and secure in my home environment.	97%	89%	84%	2%
Q22. Feeling the gardens and grounds outside are inviting and well maintained.	100%	100%	94%	-5%
Q23. Feeling the décor in public and shared areas is homelike.	100%	95%	93%	7%
Q24. The cleanliness and layout of my room.	97%	97%	92%	3%
Q25. Feeling an overall homelike environment.	94%	95%	94%	4%
			93%	2%
<b>Laundry Services</b>				
Q27. The Laundry Services provided over the past year (i.e. were they delivered timely and to the appropriate owner; quality of care of my clothing; missing items being found).	90%	92%		0%
Q28. Overall, I am treated with kindness, courtesy, compassion, fairness, respect and dignity by the environmental team (staff members - including housekeeping, laundry, maintenance).	97%	92%	91%	1%
			99%	-7%
<b>Mealtime Experiences</b>				
Q30. Menu choices - I am offered meal options for breakfast/lunch/dinner.	97%	89%	93%	-3%
Q31. The availability and choice of nourishments and between meal snacks.	87%	97%	95%	3%
Q32. Temperature of meals were ok.	81%	76%	87%	-11%
Q33. The food tastes good and are good portions.	88%	89%	90%	-1%
Q34. Overall dining experience (service and atmosphere).	87%	83%	92%	-9%
Q35. Overall, I am treated with kindness, courtesy, compassion, fairness, respect and dignity by the Dietary (staff) team members.	97%	95%	96%	-1%
<b>Recreation and Therapy Services</b>				
Q37. I enjoy the recreational activities (manicures, bingo, art therapy and games)	96%	97%	98%	-2%
Q38. I enjoy community outings (shopping trips, lunches and day trips)	92%	93%	91%	3%
Q39. I enjoy intellectual programs (trivia, reminiscing, current news events)	100%	90%	95%	-5%
Q40. I enjoy social programs (special events, socials and parties)	100%	94%	97%	-3%
Q41. I enjoy spiritual services (church, bible study and hymn sing).	100%	95%	95%	0%
Q42. I am satisfied with the assistance/encouragement I receive from team members (Activation/Recreation staff) to enjoy a program.	100%	94%	98%	-4%
Q43. I am always asked if I want to participate in activities happening in the Home	89%	89%	91%	-2%
Q44. I enjoy the physiotherapy services (heat therapy, range of motion, exercises).	95%	90%	90%	0%

### Resident and Family Satisfaction Survey Results

Response rate			All LTC Homes (8)	
	2022	2023	2023	Variance
Q45. I enjoy the restorative care program (i.e. meal support, bladder training, range of motion, and/or walking program).	93%	81%	93%	-12%
Q46. I enjoy the exercise programs.	94%	96%	94%	2%
Q47. I am satisfied with my involvement and/or the work of the Residents' Council in the Home.	85%	73%	88%	-15%
Q48. I enjoy the hairdressing services (assistance, availability, friendliness).	94%	100%	95%	5%
Q49. Overall, I am treated with kindness, courtesy, compassion, fairness, respect and dignity by the Recreation team members.	93%	100%	99%	1%
<b>Communication</b>				
Q51. I can share my opinion without fear of consequences.	90%	89%	93%	-4%
Q52. Team members (staff) care about any issues I may convey, I feel listened to.	87%	89%	94%	-5%
Q53. Team members (staff) take the time to understand my concerns.	93%	84%	90%	-6%
Q54. The Home responds to my questions/concerns in a timely manner.	80%	92%	91%	1%
Q55. The Home resolves my concern(s) to my satisfaction.	90%	88%	93%	-5%
<b>Overall</b>				
Q57. During the past year, the Home has kept me informed of the COVID-19 policies, procedures and changes?	93%	94%	93%	1%
Q58. With the COVID-19 precautions considered, I was given appropriate opportunities to connect with loved ones including virtual, outdoor and indoor visits, phone calls and window visits.	87%	97%	95%	2%
Q59. During this year, I felt that the Home was taking appropriate precautions for the COVID -19 pandemic that helped me to feel safe.	93%	97%	96%	1%
Q61. I would recommend this Home to others	100%	95%	94%	1%
Q62. Overall, I am happy with the home and the team members (staff).	100%	95%	96%	-1%



**Report 2024-040**

### **Council Recommend Report**

**To:** Warden and Council of the County of Frontenac  
**From:** Kelly Pender, Chief Administrative Officer  
**Prepared by:** Susan Brant, Administrator, Fairmount Home  
**Date of meeting:** April 17, 2024

**Re: Fairmount Home - Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration**

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#### **Recommendation**

**Resolved That** Council of the County of Frontenac receive the Fairmount Home - Long-Term Care Home Service Accountability Agreement (LSAA) - Schedule E - Form of Compliance Declaration Report;

**And Further That** the Council of the County of Frontenac direct the Clerk to sign the Long-Term Care Home Service Accountability Agreement Schedule E – Form of Compliance Declaration for return to Ontario Health.

#### **Background**

The LSAA is the service accountability agreement between a long-term care home licensee and Ontario Health and is a requirement under the [Connecting Care Act, 2019](#). The agreement assists Ontario Health in fulfilling its obligations to the Ministry of Long-Term Care, the Province of Ontario, and its plan to integrate the local health system. The Council of the County of Frontenac previously approved the signing of the LSAA for a one-year period ending March 31, 2024, which was extended for one year by Ontario Health.

#### **Comment**

The LSAA reporting requirements include an annual completion of the Schedule E – Form of Compliance Declaration that is attached as Appendix A. After consultation with the appropriate officers and management, the Administrator believes that Fairmount Home has fulfilled its obligations during the reporting period from January 1, 2023, to December 31, 2023.

### **Sustainability Implications**

Not applicable.

### **Financial Implications**

If the LSAA – Schedule E – Form of Compliance Declaration is not signed, Ontario Health will discontinue the flow of funds to Fairmount Home.

### **Organizations, Departments and Individuals Consulted and/or Affected**

#### Consulted

- Fairmount Home, Management
- Chief Administrative Officer
- Director of Corporate Services/Treasurer
- Ontario Health

## Schedule E – Form of Compliance Declaration

### DECLARATION OF COMPLIANCE

Issued pursuant to the Long-Term Care Home Service Accountability Agreement

**To:** The Board of Directors of Ontario Health Attn: Board Chair.

**From:** The Board of Directors (the “Board”) of the Corporation of the County of Frontenac (the “HSP”)

**For:** Fairmount Home (the “Home”)

**Date:** April 17, 2024

**Re:** January 1, 2023 – December 31, 2023 (the “Applicable Period”)

---

The Board has authorized me, by resolution dated **April 17, 2024**, to declare to you as follows:

After making inquiries of **Susan Brant, Administrator**, and other appropriate officers of the Health Service Provider (the “HSP”) and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board’s knowledge and belief, the HSP has fulfilled, its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the *Connecting Care Act, 2019* and with any compensation restraint legislation which applies to the HSP; and
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.

Unless otherwise defined in this declaration, capitalized terms have the same meaning as set out in the Agreement between the Ontario Health and the HSP effective April 1, 2023.

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Jannette Amini, Manager of Legislative Services/Clerk

**Schedule E – Form of Compliance Declaration Cont'd.**

**Appendix 1 - Exceptions**

[Please identify each obligation under the LSAA that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]

**Not applicable**

# Primary Healthcare in Frontenac County

April 2024 – Update



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## Background

### 2024

- \$20,000 was committed to recruitment of primary healthcare professionals in Frontenac County
- January/February, Economic Development staff began a process of information gathering, both internally and externally.





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## Insights – Clinic Models

- Many clinics are a business
  - Physicians responsible for all aspects.
  - Human resources, procurement, and property maintenance.
  - Business is not part of medical school
- Clinic models
  - Physicians an employee.
  - Property maintenance, human resources and procurement not the physician's responsibility.



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## Information Gathering

- Medical students learn in a team-based environment
  - Want to practice in a similar environment.
- New physicians 1,000 rostered patients.
  - Retiring rosters 2,000 - 3,000.
  - Require 2-3 new physicians
- Marketing campaigns
  - Issues management
  - Do not widely promote incentives.



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## Sharbot Lake Family Health Team

- 2 FT Physicians, recruiting a Nurse Practitioner
- Additional healthcare professionals
- Part of Tay River Family Health Organization in Perth.

## Verona Medical Clinic

- 1 FT Physician, 1 PT locum, 1 Nurse Practitioner
- Additional healthcare professionals
- Part of the Rural Kingston Family Health Organization.



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## Sydenham Medical Clinic

- 3 FT Physicians and 1 Nurse Practitioner,
- Additional healthcare professionals
- Part of the Rural Kingston Family Health Organization.

## Wolfe Island Community Medical Clinic

- August 2023, the clinic called Frontenac Doctors discontinued walk-in and patient care services on Wolfe Island.
- Some services offered through the clinic including Lifelabs, assistive devices loan program and the VON Foot Care program.
- Looking to attract a Nurse Practitioner to the clinic as a pilot project.
- The clinic wishes to be designated isolated, rural through the Ministry of Health.



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## Administrative Burden

- Paperwork
- Human Resources
  - Hiring, vacation, payroll, recruitment, retention
- Property maintenance
  - snow, lawn, cleaning
- Purchasing/Ordering/Inventory
- Doctors have indicated they are burning out.
- More attractive for recruitment and retention



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## Operational Review

- Consultant
- Meet with each of the clinics
- Identify issues, efficiencies and opportunities
- Short, medium and long-term goals
- Report back to Physicians
- Present next steps to Planning and Economic Development Committee



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## **Working Group**

- Rural Kingston Family Health Organization - lead
- Support Primary Healthcare in our community
- Frontenac County, staff participate

## **Future Considerations**

- Targeted marketing, sales kit
- Spousal support program

## **Communications Support**

- Career link on website
- Update webpage content
- Add video





# FRONTENAC

**Minutes of the Planning and Economic Development Advisory Committee  
Meeting  
April 10, 2024**

**[Note: Minutes are not Verbatim, please refer to full video at  
<https://youtube.com/live/2NIsdhSELjY?feature=share>]**

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A meeting of the Planning and Economic Development Advisory Committee was held in the Township of South Frontenac Council Chamber, 4432 George Street, Sydenham, ON, on Wednesday, April 10, 2024 at 10:00 AM

**Present:**

Deputy Warden Ron Vandewal, Chair  
Councillor Fred Fowler, Vice Chair  
Warden Fran Smith  
Councillor Judy Greenwood-Speers  
Leona Fleischmann  
Mike Hage  
Phil Leonard  
Jim McIntosh

**Staff Present:**

Richard Allen, Manager of Economic Development  
Jannette Amini, Manager of Legislative Services/Clerk  
Sonya Bolton, Manager of Community Planning  
Joe Gallivan, Director of Planning and Economic Development  
Debbi Miller, Community Development Officer

**1. Call to Order**

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

## 2. Adoption of the Agenda

Moved By: Councillor Greenwood-Speers

Seconded By: Councillor Fowler

**That** the agenda for the April 10, 2024 meeting of the Planning and Economic Development Advisory Committee be adopted.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

There were none.

## 4. Adoption of Minutes

### a) Minutes of Meeting held February 13, 2024

Moved By: Warden Smith

Seconded By: Mr. Leonard

**That** the minutes of the Planning and Economic Development Advisory Committee meeting held February 13, 2024 be adopted.

**Carried**

## 5. Deputations and/or Presentations

## 6. Briefings

- a) **Mr. Joe Gullivan**, Director of Planning and Economic Development provided the Planning Advisory Committee with his monthly planning briefing and responded to questions on same.

In terms of Communal Services, the Municipal Service Corporation [Utility] is now up and running as of last November and is structured to have an operating company, which has not yet been formally created but is being worked on. Amendments have been made to the County Official to support communal services with the next step of reaching out to the Townships to amend their respective Official Plans. Mr. McIntosh, who Chairs the Communal Services Technical Advisory Committee, advised that we are ready if a developer were to come forward with a development as the full process would take about 3 years.

## 7. Reports to the Planning Advisory Committee

- a) **Staff Briefing:** Debbi Miller, Community Development Officer, briefed the Planning and Economic Development Advisory Committee with respect to Report 2024-034, Primary Healthcare Recruitment and answered questions on same.

It was questioned if it might be a worthwhile exercise to showcase how attractive our area is and all its features. Ms. Miller noted that through discussions that have taken place, many are looking for a clinic structure where they come in as an employee, and many students are looking to locate close to home. We do need to reach out to students much earlier.

It was asked if the \$40,000 could be used to secure a head-hunter. Mr. Allen advised that we did reach out to a head-hunter last year but they refused to work with us simply because of the nature of our communities.

It was suggested that a quick and easy win could be to show how a Nurse Practitioner can fill the void of doctors.

- b) **2024-034  
Planning and Economic Development Advisory Committee  
Primary Healthcare Recruitment**

Moved By: Warden Smith  
Seconded By: Councillor Fowler

**Be It Resolved That** the Planning and Economic Development Committee recommend to County Council that a review of the Frontenac County medical clinics be completed for the purpose of discovering opportunities for operational improvements and community collaboration,

**And Further That** the committee recommends to County Council that Economic Development staff take part in the proposed healthcare working group to support primary healthcare professional recruitment.

**And Further That** the committee recommends to County Council that it establish a dedicated annual budget of \$20,000 to be included in the 2025 budget, for the purpose of improving primary health care in Frontenac County and supporting the recruitment of primary health care professionals to clinics located within Frontenac County.

**Carried**

Councillor Greenwood-Speers presented a motion to amend the main motion by inserting the words "and operationalization" after recruitment; however, a seconder for the motion was not received.

- c) **Staff Briefing:** Richard Allen, Manager of Economic Development , briefed the Planning and Economic Development Advisory Committee with respect to Report 2024-035, 2023 Mississippi Valley Conservation Authority Land Purchase Update and Lease to Own Agreement and answered questions on same.

Questions were asked regarding the purchase of the lands; however, it was noted that County Council has already approved the purchase of the lands and discussion should only be on the lease agreement.

- d) **2024-035  
K&P Trail  
Mississippi Valley Conservation Authority Land Purchase Update and  
Lease to Own Agreement**

Moved By: Warden Smith  
Seconded By: Mr. Jim McIntosh

**Be It Resolved That** the Planning and Economic Development Committee endorses the joint lease-to-own agreement between Frontenac County, together with Lanark and Renfrew Counties, and the Mississippi Valley Conservation Authority (MVCA),

**And Further That** the Committee recommends that the Council of the County of Frontenac authorize the Warden and Clerk to enter into a lease agreement with the MVCA for any K&P Trail lands with outstanding title discrepancies, notwithstanding the provisions of the staged purchase agreement.

**Carried**

- e) **Staff Briefing:** Debbi Miller, Community Development Officer, will brief the Planning and Economic Development Advisory Committee with respect to Report 2024-036, 2023 Frontenac Business Survey Results.

To questions asked about how the survey was made available, Ms. Miller noted that Engage Frontenac was used but registration was not required, and it was sent out through our various social media channels with a link to the Engage Frontenac site.

It was observed that the numbers have not recovered since 2019 and it was questioned if stretching this survey out every 4 years is too long and maybe consider every 2 years. It needs to be more than just Engage Frontenac or social media, but face to face, or posting at sites such as the ferry. Staff agreed that face to face is beneficial however we do not have the staff capacity to do this every 2 years. We could dedicate this as a significant project every 4 years.

f) **2024-036**  
**Planning and Economic Development Advisory Committee**  
**2023 Frontenac Business Survey Results**

This report is for information purposes only.

g) **2024-037**  
**Planning and Economic Development Department**  
**Application for Extension of Draft Plan of Condominium Approval,**  
**Shield Shores Condominium, Township of South Frontenac (File**  
**Number 10CD-2016-001)**

Moved By: Warden Smith

Seconded By: Mr. Leonard

**Be It Resolved That** the Council of the County of Frontenac receive the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Shield Shores Condominium, Township of South Frontenac (File Number 10CD-2016-001); and,

**Further That** the Council of the County of Frontenac extend the draft approval for the plan of condominium for Shield Shores for a period of one year, to April 17, 2025.

**Carried**

It was noted that this has also gone to Township Council and the delays are not the fault of the applicant.

h) **Staff Briefing:** Richard Allen, Manager of Economic Development, will brief the Planning and Economic Development Advisory Committee with respect to Report 2024-038, Draft Update to the Charter for Economic Development.

It was suggested to send this to the Township Economic Development Committees as well.

i) **2024-038**  
**Planning and Economic Development Advisory Committee**  
**Draft Update to the Charter for Economic Development**

Moved By: Mr. Hage

Seconded By: Ms. Fleischmann

**Be it Resolved That** the Planning and Economic Development Committee receives the draft update to the Charter for Economic Development

**And Further That** the draft update to the Charter for Economic Development be posted online for community feedback for a minimum of 30 days

**Carried**

**8. Communications**

**9. Other Business**

**10. Next Meeting**

- a) The next meeting of the Planning and Economic Development Advisory Committee is scheduled for Wednesday, June 5, 2024 at 10:00 a.m.

**11. Adjournment**

Moved By: Councillor Fowler

Seconded By: Mr. Leonard

**That** the meeting hereby adjourn at 11:35 a.m.

**Carried**



### Committee Report

**To:** Warden and Council Members of the County of Frontenac  
**From:** Jannette Amini, Manager of Legislative Services/Clerk  
**Date of meeting:** April 17, 2024

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**Re: Planning and Economic Development Advisory Committee – Report to Council**

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All items listed on the Planning and Economic Development Advisory Committee Report shall be the subject of one motion. Any member of County Council may ask for any item(s) included in the Planning and Economic Development Advisory Committee Report to be separated from that motion and considered separately, whereupon the Planning and Economic Development Advisory Committee Report without the separated item(s) shall be put to the vote and the separated item(s) shall be considered immediately thereafter.

The Planning and Economic Development Advisory Committee reports and recommends as follows:

1. **2024-034  
Planning and Economic Development Advisory Committee  
Primary Healthcare Recruitment**

**Be It Resolved That** a review of the Frontenac County medical clinics be completed for the purpose of discovering opportunities for operational improvements and community collaboration,

**And Further That** Economic Development staff take part in the proposed healthcare working group to support primary healthcare professional recruitment.

**And Further That** the establishment of a dedicated annual budget of \$20,000 be included in the 2025 budget, for the purpose of improving primary health care in Frontenac County and supporting the recruitment of primary health care professionals to clinics located within Frontenac County.

2. **2024-035**  
**K&P Trail**  
**Mississippi Valley Conservation Authority Land Purchase Update and Lease to Own Agreement**

**Be It Resolved That** Council endorses the joint lease-to-own agreement between Frontenac County, together with Lanark and Renfrew Counties, and the Mississippi Valley Conservation Authority (MVCA),

**And Further That** the Council of the County of Frontenac authorize the Warden and Clerk to enter into a lease agreement with the MVCA for any K&P Trail lands with outstanding title discrepancies, notwithstanding the provisions of the staged purchase agreement.

3. **2024-037**  
**Planning and Economic Development Department**  
**Application for Extension of Draft Plan of Condominium Approval, Shield Shores Condominium, Township of South Frontenac (File Number 10CD-2016-001)**

**Be It Resolved That** the Council of the County of Frontenac receive the report titled Planning and Economic Development – Application for Extension of Draft Plan of Condominium Approval, Shield Shores Condominium, Township of South Frontenac (File Number 10CD-2016-001);

**And Further That** the Council of the County of Frontenac extend the draft approval for the plan of condominium for Shield Shores for a period of one year, to April 17, 2025.

**By-Law Number 2024-011**

**of**

**The Corporation of the County of Frontenac**

being a by-law to authorize the Warden and Clerk to execute a Lease Agreement with the Mississippi Valley Conservation Authority for the Frontenac County portion of the K&P Trail section for an annual rental fee of ten dollars (\$10),.

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**Whereas** in 2021 the Mississippi Valley Conservation Authority (MVCA) expressed its interest in selling their section of the K&P to the three Counties, including Frontenac County; and

**Whereas** acquiring the K&P Trail from the MVCA supports County Council's direction in 2018 to establish a "spine route" through Frontenac County extending to the Lanark County boundary and keeps this corridor in the public domain; and,

**Whereas** at its meeting held May 17, 2023, the Council of the County of Frontenac authorized the purchase lands to develop the K&P Trail from the MVCA; and,

Whereas a Lease Agreement between the Mississippi Valley Conservation Authority (MVCA) as the Landlord and the Corporation of the County of Frontenac as the Tenant, will allow the County to take possession, manage and use the K&P Trail prior to the completion of the final purchase;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk be authorized to enter into a Lease Agreement with the Mississippi Valley Conservation Authority for the Frontenac County portion of the K&P Trail section at an annual rental rate of ten dollars (\$10), with a free and clear title and,
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17<sup>th</sup> day of April 2024.

Read a Third Time, Signed, Sealed and Finally Passed this 17<sup>th</sup> day of April 2024.

**The Corporation of the County of Frontenac**

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Frances Smith, Warden

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Jannette Amini, Clerk

**By-Law No. 2024-013**

**of**

**The Corporation of the County OF Frontenac**

being a by-law to confirm all actions and proceedings of County Council on  
April 17, 2024

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**Whereas** Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other *Act*; and;

**Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

**Whereas** Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

**Whereas** the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

**Now Therefore Be It Resolved That** the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 17, 2024, be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on April 17, 2024, be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on April 17, 2024, except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 17<sup>th</sup> day of April 2024

Read a Third Time and Finally Passed, Signed and Sealed this 17<sup>th</sup> day of April 2024.

**The Corporation of the County of Frontenac**

\_\_\_\_\_  
Frances Smith, Warden

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Jannette Amini, Clerk