



**Committee of the Whole Meeting
County of Frontenac Administration Building
2069 Battersea Road, Glenburn**

Tuesday, October 28, 2025 – 9:00 am

[https://youtube.com/live/s33ArBe7Yts?feature=](https://youtube.com/live/s33ArBe7Yts?feature=shared)

Wednesday, October 29, 2025 – 9:00 am

[https://youtube.com/live/xJwg4YgmCfs?feature=](https://youtube.com/live/xJwg4YgmCfs?feature=shared)

AGENDA

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1. Call to Order

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

2. Adoption of the Agenda

- a) **Resolved That** the agenda for the October 28 and 29, 2025 meeting of the Committee of the Whole be approved.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Deputations and/or Presentations

5. Reports

- a) **2025-084
2026 Draft Budget – Business Plans and Project Proposals**

Departmental Business Plans and Project Proposals can be found at <https://www.frontenaccountry.ca/2026BusinessPlans>. The 2026 Draft Budget, Budget Challenges, and the 2026 Budget Context containing the draft tax rate increases can be found under the Financial Services tab.

Tuesday, October 28

9:00 am Introduction by the CAO and Director of Corporate Services/Treasurer

9:40 am Frontenac Paramedics

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10:30 am Break
 10:45 am Planning and Economic Development
 11:25 am K&P Trail
 11:45 am Information Services
 12:00 pm Lunch
 12:30 pm GIS

Wednesday, October 29

9:00 am Finance (10 mins)
 9:15 pm Fairmount Home (45 mins)
 10:00 am Break (15 mins)
 10:15 am Legislative Services (15 mins)
 10:30 am Human Resources (20 mins)
 11:00 am Deliberations
 12:00 pm Lunch

Recommendation:

That Council approve the 2026-2030 Business Plans as presented;

And Further That Council include the following Project Proposals for inclusion in the 2026 Draft Budget deliberations:

Fairmount Home

- Responsive Behaviours Recreationist Full Time
- Registered Nurse Full Time (Increased RN Coverage on the Night Shift)

Frontenac Paramedic Services

- Additional 12- Hour/7-day per week Crew
- Increase ambulance fleet by 3 new vehicles
- Superintendent of Performance Standards – Training Full Time

[2026 Draft Budget – Business Plans and Project Proposals](#)

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b) **2025-085**

Corporate Services

Grants to Others – Public Meeting Budget Comments

Recommendation:

That the Council of the County of Frontenac receive the Corporate Services – Grants to Others – Funding Requests from Outside Agencies/Member Municipalities report for information;

And Further That Council forward the funding requests from outside

agencies/member municipalities for final budget consideration as follows:

| | |
|-----------------------------------------------------------------------------------------------------------------|--|
| Food Policy Council of KFL&A | |
| LodgePole Arts Alliance 2026 National Indigenous Presenters Gathering (annual request) | |
| Central Frontenac Heritage Society Railway Park caboose/mural project | |
| Central Frontenac Washroom Committee, construction of a year-round washroom at the Central Frontenac Trailhead. | |

[Grants to Others – Public Meeting Budget Comments](#)

- 6. Communications**
- 7. Motions, Notice of Which has Been Given**
- 8. Other Business**
- 9. Adjournment**



Report 2025-084

Recommend Report to Committee of the Whole

To: Warden and Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Phil Piasetzki, Acting Treasurer
Date of meeting: October 28-29, 2025
Re: **2026 Draft Budget – Business Plans and Project Proposals**

Recommendation

That Council approve the 2026-2030 Business Plans as presented;

And Further That Council include the following Project Proposals for inclusion in the 2026 Draft Budget deliberations:

Fairmount Home

- Responsive Behaviours Recreationist Full Time
- Registered Nurse Full Time (Increased RN Coverage on the Night Shift)

Frontenac Paramedic Services

- Additional 12- hour/7-day per week Crew
- Increase Ambulance fleet by 3 new vehicles
- Superintendent of Performance Standards – Training Full Time

Background

The County has a number of high-level planning documents including the Integrated Community Sustainability Plan, the Official Plan, Councils new Strategic Priorities approved in 2023 and the Long-Range Financial Plan. The Budget Policy, adopted in October 2022, identifies that business plans will be developed and approved by Council. The planning horizon will generally be five years. At a minimum, business plans will identify anticipated changes in service level funding considerations, key performance indicators, risk and customer service objectives.

Comment

Business Plans: These will continue to be reviewed and revised on an annual basis but set a general direction for the next five years. Business plans include staff's anticipation of future requirements based on analysis of industry trends, demographics, anticipated legislative changes, and other pressures.

Any increase in service levels anticipated in future years is presented for Council information, as each service level change would be brought to Council for approval prior to implementation. However, in approving these business plans, Council is endorsing the work plan and general staff direction for the next five years.

Key performance indicators are also a critical component which staff report to Council annually in a separate report. These indicators are regularly reviewed and refined.

Project Proposals: Staff are providing Council with project proposals for 2026 that align with Council strategic directions and priorities.

In its review of project proposals, it is suggested that Council either:

1. accept the project proposal and move it to the next stage of budget deliberations.
2. request additional information from staff.
3. amend a project proposal and move the amended proposal to the next stage of the budget deliberations.
4. reject a project proposal.

Departmental Business Plans, including presentations and project proposals can be found online here: [2026 Business Plans](#)

Strategic Priorities Implications

Priority 4: Maximize Administrative Leadership within the County Administration

- 4.1 Ensure efficient and responsible financial management of County resources.
- 4.2 Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).
- 4.3 Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

Financial Implications

The Budget Policy identifies the target operational levy increase as the Ontario CPI as calculated in August 2025. As identified in the policy, while the target levy is Ontario CPI, it is important to recognize that many parts of a municipal budget are composed of items that may fluctuate above or below the basket of consumer goods captured in the

CPI. Increases in service delivery should not be mitigated by stabilization reserve transfers unless it is used to phase increases on to the levy over time.

The cost of project proposals and proposed revenue sources are outlined within the 2026 Draft Budget document.

Organizations, Departments and Individuals Consulted and/or Affected

Senior Leadership Team

County of Frontenac Managers and Supervisors



Report 2025-085

Committee of the Whole Recommend Report

To: Warden and Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: October 28 and 29, 2025
Re: **Corporate Services – Grants to Others – Public Meeting Budget Comments**

Recommendation

That the Council of the County of Frontenac receive the Corporate Services – Grants to Others – Funding Requests from Outside Agencies/Member Municipalities report for information;

And Further That Council move forward the funding requests from outside agencies/member municipalities for final budget consideration as follows:

| | |
|---------------------------------------------------------------------------------------------|-------|
| Food Policy Council of KFL&A | _____ |
| LodgePole Arts Alliance 2026 National Indigenous Presenters Gathering (annual request) | _____ |
| Central Frontenac Heritage Society Railway Park caboose/mural project | _____ |
| Central Frontenac Washroom Committee, construction of a year-round washroom in Sharbot Lake | _____ |

Background

At the September 17, 2025 Council meeting, four submissions were provided to Council regarding a request for funding from the 2026 budget, and one request that Council keep in mind emergency service personnel in terms of funding support. The submissions included:

1. Submission from the Food Policy Council regarding its annual funding request.
2. LodgePole Arts Alliance 2026 National Indigenous Presenters Gathering (this request is asking that this be built in as an annual request).
3. Central Frontenac Heritage Society Railway Park caboose/mural project.
4. Central Frontenac Washroom Committee, construction of a year-round washroom at the Central Frontenac Trailhead.

This report is a summary of those submissions along with other feedback that was provided into the 2026 budget.

Comment

The Municipal Act, S. 224 (c) established that one of the roles of Council is “to determine which services the municipality provides”. The submissions noted above speak to additional or enhanced service and that service level is determined by Council.

Below is an overview by staff of the service level which addresses and speaks to the requests made in these submissions. A copy of the submissions can be found on the [Public Meeting portion of the September 17, 2025 Council agenda](#)

Summary of Requests

Food Policy Council regarding its annual funding request

The submission from the Food Policy Council for Kingston, Frontenac and Lennox-Addington has been approved by County Council since 2020, following a motion brought forward by the Councillor representative at the time asking that Council provide funding in the amount of \$500 to the Food Policy Council for KFL&A to help cover costs of general expenses such as website hosting, printing, literature, letter writing, mailing and advertising, to be expensed from the Stabilization Reserve, which Council supported. This amount has been funded from the levy since 2021.

In 2025 and again this year, the Food Policy Council has increased their request to \$2,500. This funding will assist with expenses for these events including promotion, room rental, hospitality and printing costs. Staff reached out to the Food Policy Council in 2024 for confirmation that funding was also being requested from both the City of Kingston and the County of Lennox & Addington and were advised that the Food Policy Council was seeking representation from the City of Kingston and the County of Lennox & Addington, and once on board, the Food Policy Council would sort out additional requests for financial assistance. Staff again reached out in 2025 regarding confirmation of funding from the other partners and have been advised that the Food Policy Council has not yet secured support from Lennox & Addington, but have secured some in-kind support from the City of Kingston, and are planning to submit a request under the City’s new Food Security funding as soon as the application guidelines are released.

LodgePole Arts Alliance 2026 National Indigenous Presenters Gathering (this request is asking that this be built in as an annual request)

This submission by Dr. Terri-Lynn Brennan on behalf of LodgePole Arts Alliance was for a funding request to support its 2026 National Indigenous Presenters Gathering. The funding is specifically to support the annual events opening night Kaswentha dinner, which honors the original intentions of the 1613 Two Row Wampum Treaty, the first treaty made between Indigenous (Mohawk) and non-Indigenous (Dutch) treaty partners in North America. It is an opportunity to share in the bounty around us through friendship, respect and peace, while acknowledging the sovereignty of each community for time immemorial.

The request by LodgePole Arts Alliance is for an annual \$5,000 County Partnership to co-present the Kaswentha Dinner—the signature opening event of LPAA's *Art of Visiting 2025* Gathering on the opening night of the gathering—to advance goals for cultural tourism, Indigenous-settler reconciliation, and regional economic development.

Central Frontenac Heritage Society Railway Park caboose/mural project

This project will make a significant improvement to the Central Frontenac Railway Park by adding a vintage 1922 caboose, with the interior of the caboose to be refurbished as museum space for artifacts. In addition, to celebrate the 150th anniversary of the village and the railway causeway, the Committee is also wishing to install a large mural depicting the initial train crossing 150 years ago.

As part of fundraising, the Committee submitted a Rural Ontario Development program grant application, which was felt would be much stronger with a County partner.

The Central Frontenac Heritage Society is seeking \$10,000 in funding, which it feels will directly support the County Trail network and local businesses, as well as a letter of support which County Council provided. A similar request for \$5,000 was brought forward to the Township of Central Frontenac.

Central Frontenac Washroom Committee, construction of a year-round washroom in Sharbot Lake

The Central Frontenac Washroom Committee is requesting that Frontenac County allocate \$100,000 in its 2026 budget to support the construction of a year-round, universal public washroom facility located along the K&P Trail in Sharbot Lake. They indicate that this project directly supports trail users, residents, and visitors by improving accessibility, enhancing user safety and comfort, and strengthening Sharbot Lake's position as a recreational and tourism hub along the Trans Canada Trail.

The proposed facility will be built where the K&P Trail and the Trans Canada Trail converge in the village of Sharbot Lake, at the southwest corner of Mathew Street and Medical Center Road, which is directly connected to the trail network and adjacent to existing community infrastructure.

This request is the same as that submitted by the Township of Central Frontenac May 3, 2024, for \$100,000 to support the installation of an accessible washroom at Sharbot

Lake Beach. This request specified the County's established vision to invest \$100,000 in each township to create trailheads associated with the K&P Trail, and the Township requested that the County direct the trailhead investment in Central Frontenac towards this project. At the time of the request, there was not criteria around trailhead funding. As a result, at its meeting held September 4, 2024, the Planning and Economic Development Advisory Committee (P.E.D.A.C.) received [Report 2024-085 Establishing Criteria for Trailheads on the K&P Trail](#). The P.E.D.A.C., and subsequently County Council at its September 18, 2024 meeting, approved the Establishing Criteria for Trailheads on the K&P Trail, including primary and secondary criteria.

Staff are recommending that this request be denied and that the request made by the Township of Central Frontenac be re-visited by P.E.D.A.C., and subsequently County Council to determine if it meets the newly established criteria for trailhead funding.

Summary of Comments from Public Consultation

1. Request by Mr. Andrew Gagnon, on behalf of OPSEU Local 462 regarding the support of emergency services in the 2026 budget process.
2. As directed by Council, staff solicited public comments on the 2026 Budget via the County's EngageFrontenac public engagement portal, which included the option for the public to complete a survey. Comments and responses to the survey centered around support for increasing paramedic resources.

Strategic Priorities Implications

Priority 4: Maximize Administrative Leadership within the County Administration

4.1 Ensure efficient and responsible financial management of County resources.

4.2 Ensure transparency and accountability of the governance of the County of Frontenac (Council and its Committees).

4.3 Ensure community engagement remains a continued priority and to develop dynamic solutions to improve citizen awareness/involvement in County of Frontenac activities and to promote collaboration with member municipalities.

Financial Implications

Organizations, Departments and Individuals Consulted and/or Affected

Phil Piassetzki, Acting Treasurer