



Frontenac County Council Meeting
Wednesday, September 17, 2025 – 9:00 a.m.
County of Frontenac Administration Building,
2069 Battersea Road, Glenburnie, ON

Council will resolve into Closed Meeting
and will reconvene as regular Council at 9:30 a.m.

<https://youtube.com/live/B5yLBZDitDY?feature=share>

Agenda

Page

Call to Order

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

Roll Call

Closed Session

- a) Move into closed session

Resolved That Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held July 16, 2025
2. A proposed or pending acquisition or disposition of land by the municipality or local board; - as it relates to ongoing negotiations with a property owner for acquisition of lands for the K&P Trail

- b) Return to Council

Resolved That Council rise from Committee of the Whole closed session with/without reporting

Public Meeting

The following is a public meeting to permit members of the public to make presentations and/or funding requests to County Council for consideration in the 2026 budget.

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- a) Submission from Dr. Terri-Lynn Brennan on behalf of LodgePole Arts Alliance for a funding request to support its 2026 National Indigenous Presenters Gathering.

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- b) Submission from Ellen Mortfield on behalf of the Food Policy Council regarding its annual funding request.

[Submission by the Food Policy Council](#)

- c) Submission by Rhonda Kimberley-Young on behalf of the Central Frontenac Heritage Society regarding its Railway Park improvement project (caboose/mural)

[CFRHS Caboose Project](#)

[Caboose Fundraising](#)

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- d) Submission by Duncan McGregor, Chair, Central Frontenac Washroom Committee, requesting that funds be allocated in the 2026 budget to support the construction of a year-round washroom at the Central Frontenac Trailhead.

[Submission by the Central Frontenac Washroom Committee](#)

- e) Submission by Mr. Andrew Gagnon, on behalf of OPSEU Local 462 regarding the support of public services in the 2026 budget process.

Approval of Addendum

- a) **Resolved That** the agenda for the September 17, 2025 meeting of the Council of the County of Frontenac be approved.

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

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- a) Minutes of Meeting held July 16, 2025

Resolved That the minutes of the regular Council meeting held July 16, 2025 be adopted.

[Minutes of Meeting held July 16, 2025](#)

Delegations and/or Presentations

Proclamations

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- a) **Canada Library Month, October 2025**

 **Ontario Public Library Week, October 19-25, 2025**

Whereas the public library invites people to learn and connect; and,

Whereas the public library builds and supports community by creating inclusive spaces, services and collections; and,

Whereas we recognize that the Kingston Frontenac Public Library provides a vital service to our communities:

Therefore Be It Resolved That the Council of the County of Frontenac hereby proclaims the month of October, 2025 to be Canadian Library Month and October 19-25, 2025 be proclaimed Ontario Public Library Week in Frontenac County, and encourages every person to use the public library this week and throughout the year.

[Proclamation Request - County of Frontenac 2025](#)

Move into Committee of the Whole

- a) **That** Council adjourn and meet as Committee of the Whole Council, with the Deputy Warden in the Chair.

Briefings

- a) **Mr. Kevin Farrell**, Chief Administrative Officer, will provide Council with his monthly CAO briefing.
[CAO Monthly Report](#)

Unfinished Business

Consent Reports from the Chief Administrative Officer

Committee of Management of Fairmount Home

- a) **Move into Committee of Management of Fairmount Home**
That Committee of the Whole Council adjourn and meet as Committee of Management of Fairmount Home, with the Deputy Warden in the Chair.
- b) **Consultant Briefing:** Mr. Martin Burger, President, Groundwork Engineering will provide a brief summary to the Committee of the Whole with respect to the Report 2025-071 regarding the replacement of the wastewater treatment system.

- c) **2025-071**
Fairmount Home
Authorization for the Use of Capital Replacement Reserve funds to replace the wastewater treatment system

Please Note: The information being presented in Appendices A, B, and C, which the County does not have control over, is not in an accessible format but can be provided upon request.

Recommendation:

Be It Resolved That the Council of the County of Frontenac provide authorization to use the Capital Replacement Reserve funds to replace the wastewater treatment system

[Authorization for the Use of Capital Replacement Reserve funds to replace the wastewater treatment system](#)

[Appendix D Wastewater Treatment Plant Timeline and Costing](#)

d) **Return to Committee of the Whole Council**

That the Committee of Management of Fairmount Home adjourn and revert back to Committee of the Whole Council.

Recommend Reports from the Chief Administrative Officer

a) **2025-068**

Office of the Chief Administrative Officer

Designation of County of Frontenac Representative for the Frontenac Howe Island Ferry and repealing of By-law 2023-010

Recommendation:

Resolved That Council pass a by-law later in the meeting to designate the Manager of Marine Services and the Chief Administrative Officer as Representatives for the Frontenac Howe Island Ferry;

And Further That By-law 2023-010 be hereby rescinded.

[Designation of County of Frontenac Representative for the Frontenac Howe Island Ferry and repealing of By-law 2023-010](#)

b) **2025-069**

Corporate Services

Application to the Municipal Ice Storm Assistance (M.I.S.A) Program

Recommendation:

Whereas the municipality of the County of Frontenac has eligible costs directly linked to the March 2025 ice storm;

Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby requests assistance under the Municipal Ice Storm Assistance program;

And Further That the Acting Treasurer, is given delegated authority to verify and attest to the accuracy of the application package.

[Application to the Municipal Ice Storm Assistance \(M.I.S.A\) Program](#)

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- c) **2025-072**
Planning and Economic Development
K&P Trail – Replacement of Antoine Creek Bridge

Recommendation:

Be It Resolved That the C.A.O and Clerk be authorized to enter into an agreement with the Snow Road Snowmobile Club for the replacement of the Antoine Creek Bridge on the K&P Trail in Snow Road Station

And That Council authorize the use of up to \$67,030 from the County's Ontario Community Infrastructure Fund (O.C.I.F) allocation to fund the installation of this new bridge over Antoine Creek

And Further That Crain's Construction be contracted directly to supply and install the existing 20-tonne capacity bridge stored in Crain's yard, as recommended by Keystone Bridge Management Inc., to ensure the project is completed prior to the 2025–2026 snowmobile season.

[K&P Trail – Replacement of Antoine Creek Bridge](#)

[Appendix - Antoine Creek Bridge K&P Trail - Engineering Assessment](#)

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- d) **2025-073**
Planning and Economic Development
K&P Trail – Phase 6 Development: Snow Road Station to Wilbur and Rural Ontario Development Program Application

Recommendation:

Be It Resolved That the Council of the County of Frontenac authorize staff to apply to the Rural Ontario Development Program, Strategic Economic Infrastructure stream, for the rehabilitation of the K&P Trail in the Township of North Frontenac between Snow Road Station and Wilbur.

And That Council authorize staff to draw from the Canada Community Building Fund reserve in 2026 to cover the County's portion of the project.

And Further That if the application is successful, that the Warden and Clerk be authorized to enter into an agreement with the province of Ontario for the purpose of this funding program, should the application be successful.

[K&P Trail – Phase 6 Development: Snow Road Station to Wilbur and Rural Ontario Development Program Application](#)

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- e) **2025-075**
Planning and Economic Development

K&P Trail – Declaration of Surplus Lands for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38

Recommendation:

Be It Resolved That staff be directed to negotiate the terms of a land sale with the adjacent landowner at 11628 Road 38 for part of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke; subject to the following conditions:

1. That all costs associated with surveying, legal fees, and the preparation and registration of all necessary documents be borne entirely by the purchaser;
2. That the surveyed boundary of the lot addition be established no closer than 10 metres (33 feet) from the centreline of the traveled portion of the trail, with the exact location to be confirmed through the survey process.
3. That the purchaser ensures that the subject lands are rezoned to meet the proposed use with the Township of Central Frontenac prior to completion of the Agreement for Purchase and Sale;
4. The purchaser agrees to provide space for public art on the subject property, the details of which—including location, size, and form—shall be determined through a separate agreement with the County once site plan is confirmed.

And Further That in accordance with By-law 2025-013 the Council of the County of Frontenac pass a by-law later in the meeting to declare the subject lands surplus for the purpose of transferring portions of the former K&P to 11628 Road 28 for the purpose of a lot addition to a commercial property.

And Further That the Clerk be directed to give public notice of Council's intention in accordance with By-law No. 2025-013.

[K&P Trail – Declaration of Surplus Lands for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38](#)

Information Reports from the Chief Administrative Officer

a) **2025-070**

Emergency and Transportation Services

Information Report on Mental Health Resources and Ministry of the Solicitor General Application

[Information Report on Mental Health Resources and Ministry of the Solicitor General Application](#)

- b) **2025-074**
Corporate Services
2025 Second Quarter Financial Summary and Outlook
[2025 Second Quarter Financial Summary and Outlook](#)

Reports from Advisory Committees of County Council

Return to Council

- a) **That** Council revert from Committee of the Whole Council, to Council.

Adoption of the Report of the Committee of the Whole Council

- a) **That** the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Town of Aylmer regarding a Resolution on the Advocacy for Increased Income Support Thresholds for Canadian Veterans
[Distributed to Members of County Council July 18, 2025]
- b) From the Town of Kingsville regarding a Resolution in Opposition to Bill 17, Protect Ontario by Building Faster Act, 2025
[Distributed to Members of County Council July 18, 2025]
- c) From the Township of Frontenac Islands regarding a Resolution and letter to MPP Ted Hsu on the Status of the Howe Island Ferry
[Distributed to Members of County Council July 18, 2025]
- d) From the Town of Aurora regarding a Resolution in Opposition to Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025
[Distributed to Members of County Council July 25, 2025]
- e) From the Town of Aurora regarding a Resolution in Opposition to Bill 5, Protect Ontario by Unleashing our Economy Act, 2025
[Distributed to Members of County Council July 25, 2025]
- f) From Norfolk County regarding a Resolution of Support for Bill C-2 that amends the Proceeds of Crime and Terrorist Financing Act
[Distributed to Members of County Council August 1, 2025]

- g) From the City of St. Catharines regarding a Resolution regarding its support for the Elect Respect Pledge
[Distributed to Members of County Council August 1, 2025]
- h) From the Township of Nairn and Hyman regarding a Resolution in Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings
[Distributed to Members of County Council August 1, 2025]
- i) From the Town of Grimsby regarding a Resolution of Endorsement for Elect Respect Pledge
[Distributed to Members of County Council August 22, 2025]
- j) From the Town of Grimsby regarding a Resolution of Endorsement of Opposition to Bill 5
[Distributed to Members of County Council August 22, 2025]
- k) From the Township of North Glengarry regarding a Resolution requesting amendments the blue box program
[Distributed to Members of County Council August 22, 2025]
- l) From the Township of Terrace Bay regarding a Resolution of Support for Firefighter Certification Requirements
[Distributed to Members of County Council August 22, 2025]
- m) From the EOWC providing its August 2025 Newsletter
[Distributed to Members of County Council August 29, 2025]
- n) From the Town of Fort Erie regarding a Resolution expressing concerns over Bill 5 Protect Ontario by Unleashing Our Economy Act
[Distributed to Members of County Council August 29, 2025]
- o) From the Town of Fort Erie regarding a Resolution expressing its concerns over Bill 17 Protect Ontario by Building Faster and Smarter Act
[Distributed to Members of County Council August 29, 2025]
- p) From the City of Brantford regarding a Resolution for the Advocacy for Provincial Scrap Metal Legislation and Bail System Reform
[Distributed to Members of County Council September 5, 2025]
- q) From the EOWC providing its AMO 2025 Briefing Package
[Distributed to Members of County Council September 5, 2025]
- r) From the Town of Cobalt regarding a Resolution on the Mandatory Certification Requirements for Firefighters
[Distributed to Members of County Council September 5, 2025]
- s) Invitation from Rural Frontenac Community Services to its Annual General Meeting
[Distributed to Members of County Council September 5, 2025]
- t) From the Township of Larder Lake regarding a Resolution Requesting a Moratorium on Aerial Spraying of Glyphosate in the Timiskaming Forest
[Distributed to Members of County Council September 12, 2025]

- u) From the Township of Larder Lake regarding a Resolution to extend the deadline for fire certification
[Distributed to Members of County Council September 12, 2025]

Other Business

By-Laws – General By-laws and Confirmatory By-law

- a) First and Second Reading
Resolved That leave be given the mover to introduce by-laws a) through f) that have been circulated to all Members of County Council and that by-laws a) through f) be read a first and second time.
- b) Third Reading
Resolved That by-laws a) through c) and e) through f) be read a third time, signed, sealed and finally passed.

By-Laws

- 96 a) To designate the Manager of Marine Services and the Chief Administrative Officer as County of Frontenac's (the Operator) Representatives for the Frontenac Howe Island Ferry.
[Proposed By-law No. 2025-030]
[To designate the Manager of Marine Services and the Chief Administrative Officer as County of Frontenac's \(the Operator\) Representatives for the Frontenac Howe Island Ferry.](#)
- 97 b) To Authorize the Warden and Clerk to Execute an Agreement with the Snow Road Snowmobile Club for the provision of a new bridge to be used on the K&P Trail over Antoine Creek.
[Proposed By-law No. 2025-031]
[To Authorize the Warden and Clerk to Execute an Agreement with the Snow Road Snowmobile Club for the provision of a new bridge to be used on the K&P Trail over Antoine Creek](#)
- 98 c) to authorize the Execution of an Agreement with the Province of Ontario should the Application to the Rural Ontario Development Program, Strategic Economic Infrastructure stream be successful.
[Proposed By-law No. 2025-032]
[to authorize the Execution of an Agreement with the Province of Ontario should the Application to the Rural Ontario Development Program, Strategic Economic Infrastructure stream be successful.](#)
- 99 d) To declare lands of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke, surplus for the purpose of

- transferring excess portions of the K&P Trail to 11628 Road 38.
[Proposed By-law No 2025-033]
[To declare lands of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke, surplus for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38](#)
- 100** e) To authorize the Warden and Clerk to execute the agreement with the landowner of 1077A Station Road, as prepared by legal counsel, in order to finalize compensation and related provisions under the Expropriations Act.
[Proposed By-law No. 2025-034]
[To authorize the Warden and Clerk to execute the agreement with the landowner of 1077A Station Road, as prepared by legal counsel, in order to finalize compensation and related provisions under the Expropriations Act.](#)
- 101 - 102** f) To confirm all actions and proceedings of County Council on September 17, 2025
[Proposed By-law No. 2025-035]
[To confirm all actions and proceedings of County Council on September 17, 2025](#)

Adjournment



Food Policy Council for
Kingston Frontenac Lennox & Addington

September 9, 2025

Jannette Amini
Manager of Legislative Services/Clerk
2069 Battersea Road Glenburnie, Ontario K0H 1S0

To Frontenac County Council;

On behalf of the Food Policy Council for Frontenac, Lennox and Addington, we wish to thank you for your service to our communities.

As you may recall, the FPC is tasked with advancing and implementing the Food Charter, which was endorsed by the County in 2012. Last year, I told you about the grant we received in partnership with Queen's University. That grant has enabled us to hire a Community Researcher on a very part-time basis to begin developing a regional food strategy. These funds, as well as the contribution from the County, have supported a wide range of activities to date this year:

- Built a database with over 300 outreach contacts, including government representatives, community organizations, community gardens, farms, markets and concerned individuals.
- Hosted a series of informal potluck consultations each month since May, attracting over 120 participants and building connections around food issues
- Made connections with more regional community representatives in Lennox & Addington,
- Connected with the FoodCore Leeds Grenville & Lanark organization
- Researched funding models for food policy councils across Ontario
- Started a monthly email news bulletin and revived the FPC Facebook page.

This fall, we are planning a series of more formal consultations with identified stakeholders for each of the food strategy pillars. We hope to have a draft outline of the food strategy by the end of the year, and in 2026, the plan is to take this draft on the road to share and request feedback from the public as well as municipal representatives. In addition, we would like to further develop the FPC website to provide easy access to some of the resources we have discovered or created.

All of these activities are geared to building a vibrant regional food system, to ensure that we are resilient in the face of trade issues, global supply chain challenges, and so many other uncertainties. This is vital work in the face of drought and so many other challenges. We want our local farmers to thrive and our local citizens to have good food, regardless of what's happening around the world.

We are requesting \$2500 this year to assist with expenses for this work, including promotion, graphic and web design, room rental, hospitality and printing costs. The FPC is grateful for your continued support, and we look forward to future opportunities to report on the progress in developing our regional food strategy.

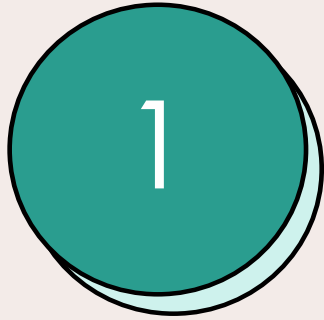
Ellen Mortfield, FPC Co-Chair
613-770-3710

CFRHS Caboose Project

Rhonda Kimberley-Young, Secretary



Project Objective



Fundraising
for 3 goals



Transport
Caboose



Anniversary
Mural



Refurbish
Caboose



150th
Celebration

Who is the CFRHS?

- NFP dedicated to promoting railway history of our area
- We maintain and improve the railway park in Sharbot Lake
- We have the only non-natural tourist attraction in the area
- We support the beautification and development of our area
- We support the trails network (K&P, trans Canada trail)



We wish to make a significant improvement to our park by adding a **vintage 1922 caboose**. Once onsite, the interior of the caboose would be refurbished as museum space for artifacts

To celebrate the 150th anniversary (our village and the railway causeway), we wish to install a **large mural** depicting the initial train crossing 150 years ago



Impact on community, county and trail network:

- Park is already 2nd most popular attraction (#1 is the beach)
- Park is enjoyed by hikers, cyclists, snowmobilers and ATVs
- Unique location of park – two trails intersect, lake view
- Park serves 2 purposes – railway displays, artifacts etc. and excellent rest/stopping point enjoyed by trail users
- Enhanced railway park will support downtown revitalization, growth of trail network, attract visitors, beautify village
- Park is appreciated by locals and visitors alike

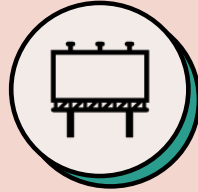


Our Fundraising plans



Awareness

Frontenac News article, flyer distribution (2200), presence at events to get the word out



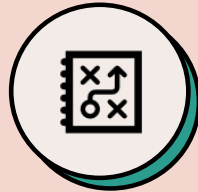
Direct appeal for donations/sponsors

Emails, mail to Railway Society members, local businesses, service clubs, trail associations etc. Will continue this outreach



Planned activities

Planning local fundraising activities including a fall dinner, dance, 50/50 etc. along with other events through the next year



ROD grant application – due Sept 24

35% on a reimbursed basis; we are seeking an exemption to 50% due to extenuating circumstances



Partners

Although we have received donations, having the county as “**partner**” will enhance our chances of receiving much-needed ROD grant funding

Timeline

Fall 2025
Get Caboose Moved
from Barry's Bay to
Sharbot Lake

Fall – Winter 2025
Continue our
Fundraising Efforts
for the project

Winter – Spring 2026
Mural Prepared for
spring unveiling;
Plans for May 8
Anniversary Event

Spring 2026
Special Community
Anniversary Event to
recognize completion
of the causeway
May 8

Spring – Summer
2026
Continue any
necessary
refurbishing of
caboose interior

How we get there

Direct Appeal Fundraising

To date, we have raised about 6K from Individuals and Families

We have raised about 2K from local businesses and service clubs

We will continue our direct appeal

We have other fundraising plans to bridge some of the budget gap

ROD application/ budget

Transport Caboose	30 k
Refurbish Caboose	8 k
Mural	8 k
Contingency	<u>3 K</u>
Total	49 K

At 35% reimbursement, we need to raise about 32 k locally; At 50% reimbursement, we need to raise about 25 k

Our Ask of County Council

Our ROD grant application will be much stronger with a county Partner; we are seeking 10 k in funding and a letter of support

This project will directly support the county trail network and local businesses; good for business and the aesthetics of our village

Timing - the 150th Anniversary!



Thank you!

- The Central Frontenac Railway Society appreciates your consideration of our request!
- Our Board and Volunteers work hard to maintain and protect our railway history and to create a welcoming park
- Our park gets rave reviews from visitors from around the country and around the world; we want to make it even better – this is a rare opportunity to grow our museum!
- Our community can use a “boost”; to achieve this project to celebrate our 150th Anniversary will show local businesses, visitors and residents, that we are proud of our history, our village, our trails and keen to support our area’s economic growth, beautification and revitalization



The Central Frontenac Railway Heritage Society needs your help!

We are very excited that we have acquired a new display for Railway Heritage Park in Sharbot Lake. This is our newest project, and our most ambitious one in recent years. We are thrilled that the timing of this venture will coincide with the 150th anniversary of the village of Sharbot Lake and the completion of the K&P Railway causeway across the Narrows in 1876.

The society has managed to find and procure a vintage 1922, wooden-sided Canadian Pacific caboose. This caboose was originally built by the Canadian Car & Foundry Company and has been partially restored by a group of dedicated volunteers in Barry's Bay, Ontario. As well as being a showpiece on exhibit at Railway Heritage Park, it will create additional space to house historical displays and artifacts.

Each year, the park and our displays are visited by local people and tourists from around the world alike. Since our park is on the trail network, it is a popular stopping point for cyclists, hikers, ATVers and snowmobilers. A recent assessment of the most popular attractions in our community put our Railway Heritage Park in second place, only surpassed by the beautiful Sharbot Lake Beach. The Railway Heritage Society is not only committed to respecting and preserving our community's railway history; we want to keep improving the park, attracting new visitors and ensuring that our village puts its best foot forward for the people who live and work here and the people who visit us and support our community economically. That's why we need your help!

Getting the caboose here from Barry's Bay will be the biggest expense of the project. We do not have adequate funds to cover the transportation costs. While we will pursue grants to defray the moving costs and any refurbishing needed on the interior, we still need to raise local funds. If you are a regular contributor to our Society, please consider making a special contribution to this project. If you haven't contributed before, please consider a financial contribution to help make this goal a reality!

If you are a local business, please consider supporting this project which will enhance tourism potential in our community. If you are a part of a local service club, you know the value of community building and we hope your organization might be able to make a financial contribution.

We will acknowledge those who make significant contributions. Once the inside of the caboose is finished and ready to open (Summer or Fall, 2026), we will publicly display a list of those whose generosity helped us hit our goal. Our society is a government authorized, non-for-profit organization; we are able to provide a tax-deductible receipt to individuals or businesses that are willing to donate to this project

Sponsorship Levels:

Individuals / Families:

\$100-199

\$100 - \$249

\$200-399

\$250 - \$499

\$400+

\$500 - \$999

1000+

Businesses / Service Clubs:

Friends of CFRHS

Bronze Sponsor

Supporters of CFRHS

Silver Sponsor

Patrons of CFRHS

Gold Sponsor

Platinum Sponsor

Cheques may be made out to Central Frontenac Railway Heritage Society and mailed to Box 142, Sharbot Lake, ON K0H 2P0

E-transfers may be sent to kickandpush.sharbotlake@gmail.com

In either case, please specify "caboose project" so that you may be recognized. If you have any questions, contact Rhonda Kimberley-Young by phone (416-435-5193) or by email to rkimberleyyoung@gmail.com

Proposal for Funding Support: Year-Round Washroom Facility at the Sharbot Lake K&P Trailhead

Presented by: Central Frontenac Washroom Committee

Date: September 2025

Requested Contribution: \$100,000 in the 2026 County Budget

Introduction

The Central Frontenac Washroom Committee respectfully requests that Frontenac County allocate **\$100,000 in its 2026 budget** to support the construction of a **year-round, universal public washroom facility** located along the K&P Trail in Sharbot Lake.

This project directly supports trail users, residents, and visitors by improving accessibility, enhancing user safety and comfort, and strengthening Sharbot Lake's position as a recreational and tourism hub along the Trans Canada Trail.



Project Overview

The proposed facility will be built at the trailhead where the **K&P Trail and the Trans Canada Trail converge** in the village of Sharbot Lake, at the southwest corner of **Mathew Street and Medical Center Road**. This strategic location is directly connected to the trail network and adjacent to existing community infrastructure.

Key Features:

- 400 square-foot universal washroom facility (20x20 feet)
- Three washrooms, including one fully accessible unit.
- Sinks, toilets, and changing facilities in each washroom

- Energy-efficient heating, insulation, and sustainable construction materials
- Mechanical room for utilities (water heater, furnace, electrical)
- Covered porch for weather protection, ramp access for accessibility

Alignment with County Trailhead Criteria

Primary Criteria:

- **Settlement Area Location:** The facility is situated in the village of Sharbot Lake, directly adjacent to the K&P Trail.
- **Parking Access:** The site is adjacent to existing parking areas and roadway infrastructure, ensuring ease of access for trail users.
- **Accessibility:** Fully compliant with AODA standards, including an accessible washroom, ramped entry, and transfer space.
- **Trail Access:** Located at the K&P Trailhead with direct pedestrian connectivity.
- **Signage:** Plans include trail maps, wayfinding, and facility identification signage.

Secondary Criteria Supported:

- Year-round, safe, and sanitary toilet facilities
- Opportunities for benches, picnic use, and waste management nearby
- Lighting and other site enhancements considered in future planning

Benefits to Trail Users and the Community

- **Enhanced User Experience:** Provides essential amenities for hikers, cyclists, snowmobilers, skiers, and families using the K&P Trail year-round.
- **Safety and Accessibility:** Offers a safe, clean, and universally accessible facility, ensuring inclusivity for all users, including those with mobility challenges.
- **Tourism and Economic Growth:** The K&P Trail and Trans Canada Trail attract regional, national, and international visitors. Improved amenities encourage longer stays, increase visitor spending, and support local businesses in Sharbot Lake and surrounding communities.
- **Community Use:** Serves trail users as well as community sports programs and local events.
- **Regional Connectivity:** Strengthens the trail network as Sharbot Lake sits at the crossroads of the K&P Trail, Tay-Havelock Trail, and Cataraqui Trail, reinforcing Central Frontenac as a key destination on the Trans Canada Trail route through Frontenac County.

Funding Request

The total project will be financed through a combination of municipal investment, grant opportunities, and community fundraising. The Central Frontenac Washroom Committee respectfully requests **\$100,000 in County partnership funding** to enable this vital piece of infrastructure to be completed.

Conclusion

By investing in this washroom facility, County Council will significantly improve the experience of trail users, meet established trailhead criteria, and strengthen Sharbot Lake's role as a recreational hub. This project will deliver long-lasting community, tourism, and economic benefits that align with the County's vision for the K&P Trail.

We look forward to working with County Council in partnership to bring this important project to life.

ATTACHMENTS

Attachment 1: Funding Criteria (detailed)

Attachment 2: Letter of Support-Frontenac ATV Club

Attachment 3: Site Layout

Trailhead Funding Criteria

Criteria for Trailhead Partnership Funding

Proposals should meet the primary criteria for infrastructure and amenities, while any proposals centered around additional amenities or secondary criteria should be accompanied by a clear plan for addressing the primary requirements and a memorandum of understanding (MOU) shall be entered into outlining the roles and responsibilities of each party which must be approved by County Council.

Primary Criteria

Located in or near a settlement area

This project is located in the village of Sharbot Lake, located within walking distance of three restaurants, a grocery store, bank and pharmacy as well as within a 5 minute drive of three gas stations.

Parking capacity for approximately 30 vehicles and trailers on a hard-packed, well-defined surface. Adjustments to the parking capacity may be made to accommodate site-specific constraints or to reflect anticipated usage patterns, ensuring that the design aligns with the unique needs and conditions of each location

There are approximately 138 parking spaces within walking distance of the proposed washroom location. Including many 75+ parking spaces that are “trailer friendly”.

Accessible parking spaces and appropriate access to the K&P Trail in accordance with the Design of Public Spaces Regulation.

Accessible parking spaces are included in the site layout. The washroom will be built to meet or exceed any accessibility requirements and accessible access to and from the K & P Trail

Direct access to the K&P Trail (or a dedicated path connecting the trailhead to the K&P Trail)

The washroom is being built directly on the portion of the trail shared by the K & P and Tay-Havelock Trails.

Trail map and informational signage

Included in the project is an entire wall display dedicated to trail and tourism information and will house trail maps and brochures. There is funding included for wayfinding signs once the project is complete.

Identifying signage and directional signage from nearest high-volume roadway and around trailhead site to assist visitors in finding parking and other amenities.

The Central Frontenac Economic Development Committee has allocated funds for directional signage from Highway 7 as well as from Road 38 5km South of the proposed washroom.

Secondary Criteria

Lighting

The building will be illuminated at night as well as most of the parking space in the area. The lighting fixtures selected for the outside of the washroom are designed to match the historical look of a train station.

Paved Surface

All parking spaces within the direct vicinity of the washroom as well as the access to the trail will be paved.

Toilets

Three fully accessible year-round bathrooms are to be installed within the building.

Trash and Recycling

Trash and Recycling containers are located along this portion of the trail in several locations, the washroom itself will also have containers located directly at the facility.

Picnic Areas or Benches

There is approximately 20 picnic tables and benches located near the proposed washroom facility.

Drinking Water

A drinking fountain/water bottle refill station is included in the plans.

Bike Racks

Bike racks are planned at the site as well as the relocation of the bike repair station that is located approx. 100m away.

Charging Infrastructure

Included in the plans is an upgraded electrical system as well as the underground infrastructure to install EV Chargers in the future.



4934 Wallace Rd., Harrowsmith, Ontario. K0H 1V0

Date: September 7, 2025

Duncan McGregor

Township of Central Frontenac

Re: Support for proposed Heated Washroom Facilities in Sharbot Lake

Dear Mr. McGregor,

On behalf of the Frontenac ATV Club, we are pleased to express our strong support for the proposed construction of a heated Washroom Facility in Sharbot Lake.

The Frontenac ATV Club is an active partner in maintaining the K&P trail. Along with a dedicated team of trail maintenance workers, our volunteers regularly patrol the K&P to help ensure the safety and security of all trail users. In addition, we host several group rides each year, often involving 50–100 participants, that travel this route north to the town of Calabogie and other municipalities. These events not only showcase the trail experience but also support local businesses, as participants visit food and beverage establishments along the way. Our members and non-members have long valued the K&P Trail as a safe and accessible route for ATV riders and other users, connecting communities and offering outstanding recreational opportunities. As a halfway point in our territory of Verona to Wilbur, the proposed heated washroom facilities will be a very welcome improvement to the K&P Trail experience.

To demonstrate our commitment, the Frontenac ATV Club sends this letter of support along with a promise that we will contribute \$5,000 on completion of this project.

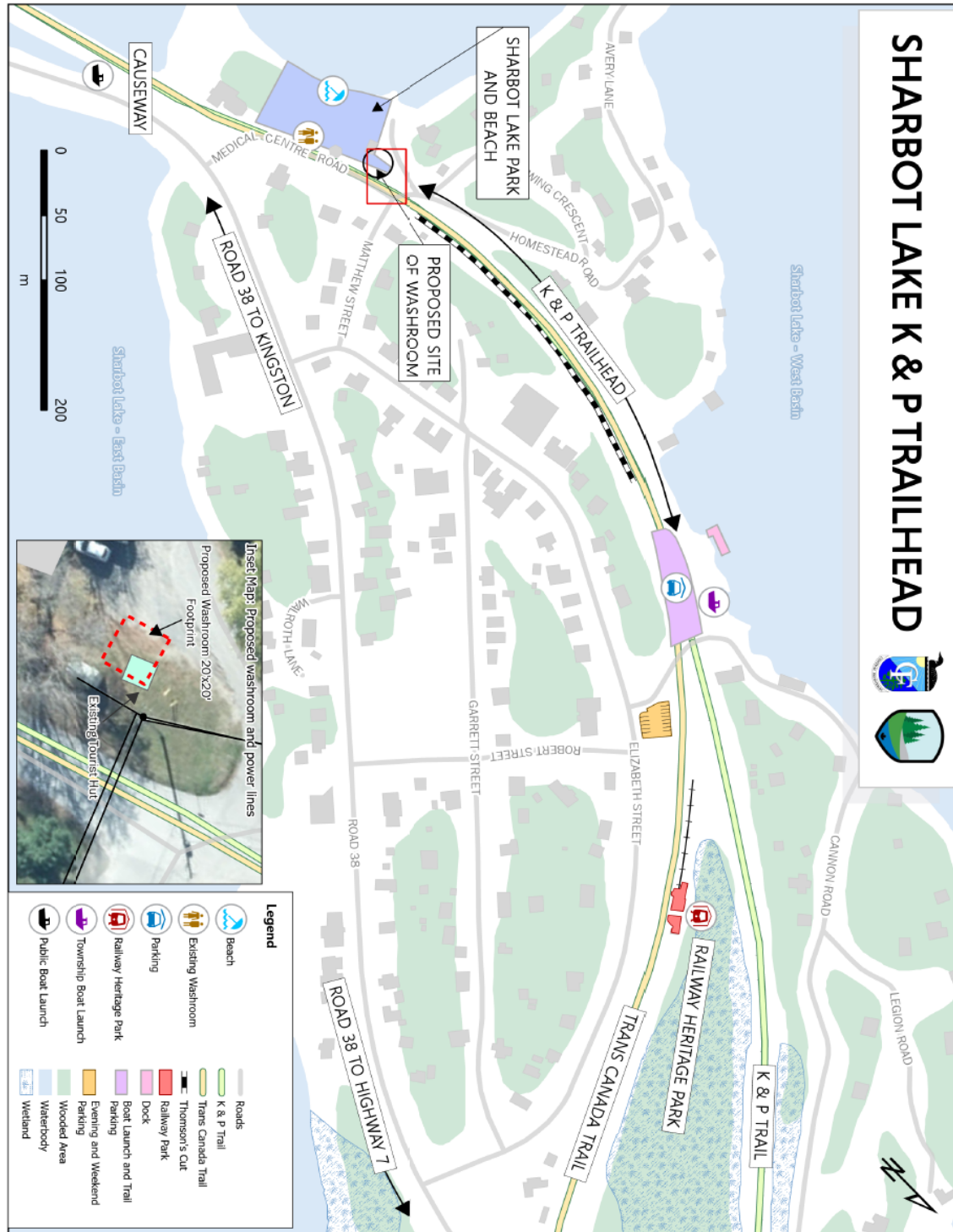
We are proud to work in partnership with Central Frontenac, neighbouring municipalities, and other organizations to strengthen the trail network and ensure its continued benefit to residents, visitors, and the local economy.

Sincerely,

Jim Knapp- Director District 1W

Ontario Federation of All Terrain Vehicles

President Frontenac ATV Club





FRONTENAC



Minutes of the Regular Meeting of Council July 16, 2025

A regular meeting of the Council of the County of Frontenac was held in the Council Chamber of the County Administrative Office, 2069 Battersea Road, Glenburnie on July 16, 2025 at 9:00 AM.

There was a "Closed Meeting" of the Committee of the Whole from 9:00 am to 9:22 a.m. with regular business commencing at 9:30 am.

Present: Warden Gerry Lichty, Deputy Warden Bill Saunders,
Councillors Fred Fowler, Nicki Gowdy, Judy Greenwood-
Speers, Ray Leonard, and Fran Smith

Regrets: Councillor Ron Vandewal

Also Present: **County:**
Richard Allen, Manager of Economic Development
Jannette Amini, Manager of Legislative Services/Clerk
Sonya Bolton, Manager of Community Planning
Susan Brant, Administrator-Fairmount Home
Kevin Farrell, Chief Administrative Officer
Amy Freeburn, Executive Assistant to the CAO
Joe Gallivan, Director of Planning and Economic Development
Barb McCulloch, Director of Human Resource
Phil Piasetzki, Acting Treasurer
Dean Popov, Deputy Chief of Operations, Frontenac
Paramedics

Call to Order

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the County is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation.

Closed Session

a) Move into closed session

Motion #: 140-25 Moved By: Councillor Smith
Seconded By: Councillor Fowler

Resolved That Council resolve itself into Committee of the Whole closed session as authorized under Section 239 of The Municipal Act, to consider:

1. Adoption of Closed Minutes of Meetings held May 21, 2025
2. Personal matters about an identifiable individual, including municipal or local board employees - as it relates to the Performance Appraisal of the Chief Administrative Officer
3. Labour relations or employee negotiations - As it relates to negotiations with CUPE109
4. A proposed or pending acquisition or disposition of land by the municipality or local board - as it relates to the acquisition of land for the K&P Trail

Carried

b) Return to Council

Motion #: 141-25 Moved By: Councillor Leonard
Seconded By: Deputy Warden Saunders

RESOLVED THAT Council rise from Closed Session, that the rules of Procedural By-law No. 2022-0026 be waived and the Warden report.

Carried

Motion #: 142-25 Moved By: Councillor Gowdy
Seconded By: Councillor Greenwood-Speers

Be It Resolved That the Warden and Clerk be authorized to execute a three-year collective agreement, effective January 1, 2025 through December 31, 2027, with Local 109 of The Canadian Union of Public Employees, which represents the County's Marine Services crew.

Carried

Motion #: 143-25 Moved By: Councillor Smith
Seconded By: Councillor Fowler

That the Warden and Clerk be authorized to execute an agreement of purchase and sale with the landowner of 14176 Road 509 should a negotiated price be within the parameters set by Council.

Carried

Disclosure of Pecuniary Interest and General Nature Thereof

Adoption of Minutes

Carried

Proclamations

Page 3 of 9

d) 2025-058
Corporate Services

Authorization to enter into an Agreement with StoneShare Inc

Motion #: 151-25 Moved By: Councillor Fowler
Seconded By: Councillor Leonard

Be it Resolved That Council authorize staff to draw up to a maximum of \$12,000 from the Stabilization Reserve to implement City Connections Agenda and Meeting Management Solution;

And Further That the Warden and Clerk be authorized to enter into an agreement with StoneShare Inc. for its City Connections Agenda and Meeting Management Solution.

Carried

Information Reports from the Chief Administrative Officer

- a) 2025-059
K&P Trail
Acquisition Update regarding the MVCA K&P Trail
- b) 2025-060
Corporate Services
Rural and Southern Frontenac Community Services First Quarter
Transportation Report
- c) 2025-065
Corporate Services
2024 Reserve and Reserve Funds

Reports from Advisory Committees of County Council

Return to Council

Motion #: 152-25 Moved By: Councillor Gowdy
Seconded By: Councillor Greenwood-Speers

That Council revert from Committee of the Whole Council, to Council.

Carried

Adoption of the Report of the Committee of the Whole Council

Motion #: 153-25 Moved By: Councillor Smith
Seconded By: Deputy Warden Saunders

That the report of the Committee of the Whole Council be adopted and that the necessary actions or by-laws be enacted.

Carried

Motions, Notice of Which has Been Given

Giving Notice of Motion

Communications

That Council consent to the following communications of interest to Council listed below be received and filed:

- a) From the Municipality of Port Hope regarding a Resolution on Bill 5 Protecting Ontario by Unleashing Our Economy Act 2025
[Distributed to Members of County Council June 20, 2025]
- b) From the Town of Bracebridge regarding a Resolution on Road Salt Usage
[Distributed to Members of County Council June 20, 2025]
- c) From the Town of Bradford West Gwillimbury regarding a Resolution on Advocacy for Increased Income Support Thresholds for Canadian Veterans
[Distributed to Members of County Council June 20, 2025]
- d) From the Township of McNab regarding a Resolution on Bill 5 Protecting Ontario by Unleashing Our Economy Act, 2025
[Distributed to Members of County Council June 20, 2025]
- e) From Senator Robert Black regarding the Senates Report on Soil Health and pointing out soil at risk
[Distributed to Members of County Council June 27, 2025]
- f) From the County of Northumberland regarding a Resolution of Support for the Procurement and Advocacy for Trade Agreement Exemptions
[Distributed to Members of County Council June 27, 2025]
- g) From the County of Prince Edward regarding a Resolution on Bill 5 Protecting Ontario by Unleashing Our Economy Act
[Distributed to Members of County Council June 27, 2025]
- h) From the Town of Prescott regarding a Resolution regarding its position on the Strong Mayors Powers
[Distributed to Members of County Council June 27, 2025]
- i) From the Town of Renfrew regarding a Resolution of Opposition to Strong Mayor Powers
[Distributed to Members of County Council June 27, 2025]
- j) From the Town of Rideau Lakes regarding a Resolution concerning the Strong Mayor Powers
[Distributed to Members of County Council June 27, 2025]
- k) From the Township of McNab Braeside regarding a Resolution on Strong Mayor Powers
[Distributed to Members of County Council June 27, 2025]
- l) From the Town of Cobourg regarding a Resolution concerning Bill 5 and its Impact on the Local Food System and Environment
[Distributed to Members of County Council July 4, 2025]

Other Business

a) First and Second Reading

Resolved That leave be given the mover to introduce by-laws a) through d) that have been circulated to all Members of County Council and that by-laws a) through d) be read a first and second time.

Carried

Resolved That by-laws a) through d) be read a third time, signed, sealed and finally passed.

Carried

[Proposed By-law No. 2025-029]

Adjournment

Motion #: 156-25 Moved By: Councillor Greenwood-Speers
Seconded By: Councillor Gowdy

That the meeting hereby adjourn at 10:24 a.m.

Carried

Gerry Lichty, Warden

Jannette Amini, Clerk



September 15, 2025

County of Frontenac
2069 Battersea Road
Glenburnie, ON K0H 1S0

The Kingston Frontenac Public Library is asking the County of Frontenac to proclaim the month of October as **Canadian Library Month 2025** and October 19-25, 2025 as **Ontario Public Library Week 2025**. During this week, libraries and library partners across Ontario raise awareness of the valuable role libraries play in Ontarians' lives.

The draft wording of the proclamation is as follows:

PROCLAMATION

Canadian Library Month - October 2025, and
Ontario Public Library Week – October 19-25, 2025
Libraries for Life

WHEREAS the public library invites people to learn and connect; and
WHEREAS the public library builds and supports community by creating inclusive spaces, services and collections; and
WHEREAS we recognize that the Kingston Frontenac Public Library provides a vital service to our communities
THEREFORE I HEREBY PROCLAIM the month of October to be Canadian Library Month 2025 and October 19-25, 2025 to be Ontario Public Library Week, and I encourage every person to use the public library this week and throughout the year.

Yours sincerely,

Laura Carter
Chief Librarian / CEO

Administrative Report

September 17, 2025
Report 2025-09



C.A.O Schedule Highlights – September 2025

- Governance Review Committee – Sep 1st
- Senior Leadership Team – Sep 3rd
- Asset Management Plan Review – Sep 5th
- Open Farms Kick Off Event – Sep 5th
- Union Bargaining – Sep 8th and 12th
- Emergency Training and Exercise – Sep 9th
- Business Plans/Project Proposals – Sep 10th
- Paramedics Budget Review – Sep 11th
- New Hire Orientation – Sep 15th
- Fairmount Budget Review – Sep 15th
- E.O.L.C Infrastructure Meeting – Sep 16th
- Frontenac County Council – Sep 17th
- Old House Staff Meeting – Sep 18th
- Kingston C.A.O Meeting – Sep 18th
- M.E.C.P Engagement Meeting – Sep 24th
- C.A.R.F Orientation Session – Sep 25th
- P.E.D.A.C Meeting – Sep 25th
- E.O.W.C C.A.O's Meeting + L.T.C Tour – Sep 26th
- Joint C.A.O/Treasurer's Meeting – Sep 29th

Human Resources Update – Key Activity

Recruitment

- 317 postings as of September 5th
- Recruitment ongoing at F.M.T
- Interviews for P.T paramedics ongoing (currently counted as one posting)

Labour Relations

- C.U.P.E 2290 – Interest arbitration – Nov 19th (Evening), Working through grievance resolutions
- O.P.S.E.U 462 – Bargaining – July 22, 23, 24; Sep 8, 12; next date Oct 6
- O.P.S.E.U – 3 grievances – working through resolution on two
- C.U.P.E 109 – agreement ratified
- Ongoing Investigations

Miscellaneous

- Business plan updated
- 3 policies reviewed by E.D.I committee and released
- Sourcing Unconscious Bias training

Fairmount Home Car Show

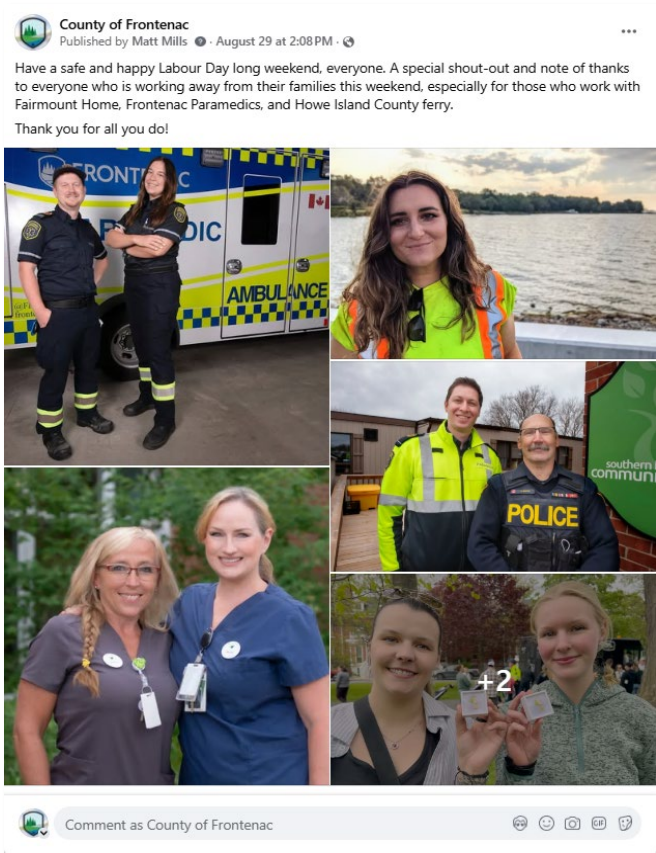


Frontenac Paramedics

- Warden Lichty, Paramedic Chief Goudie, and C.A.O Farrell toured Frontenac Paramedic bases on August 22nd – viewing the facilities and speaking with paramedics
- Frontenac Paramedics hosted exchange student Jana from Switzerland
- Congratulations to Paramedic Jessica for receiving 3 save pins!



Communications update



Website Pageviews

FrontenacCounty.ca	46,530
VisitFrontenac.ca	61,629
FrontenacMaps.ca	12,526
EngageFrontenac.ca	10,974
CivicWebPortal	4,328

Social Media Engagement

County Facebook & Instagram	35,890
County X Twitter	280
County Youtube	888
County LinkedIn	1,488
FPS X Twitter	774
Visit Frontenac Facebook & Instagram	2,761
Fairmount Facebook	3,673
K&P Trail Facebook Group	1,618
H.I. Ferry X Twitter	47

Total engagements in July/August	183,406
Change from 2024	10%



Planning Services Update

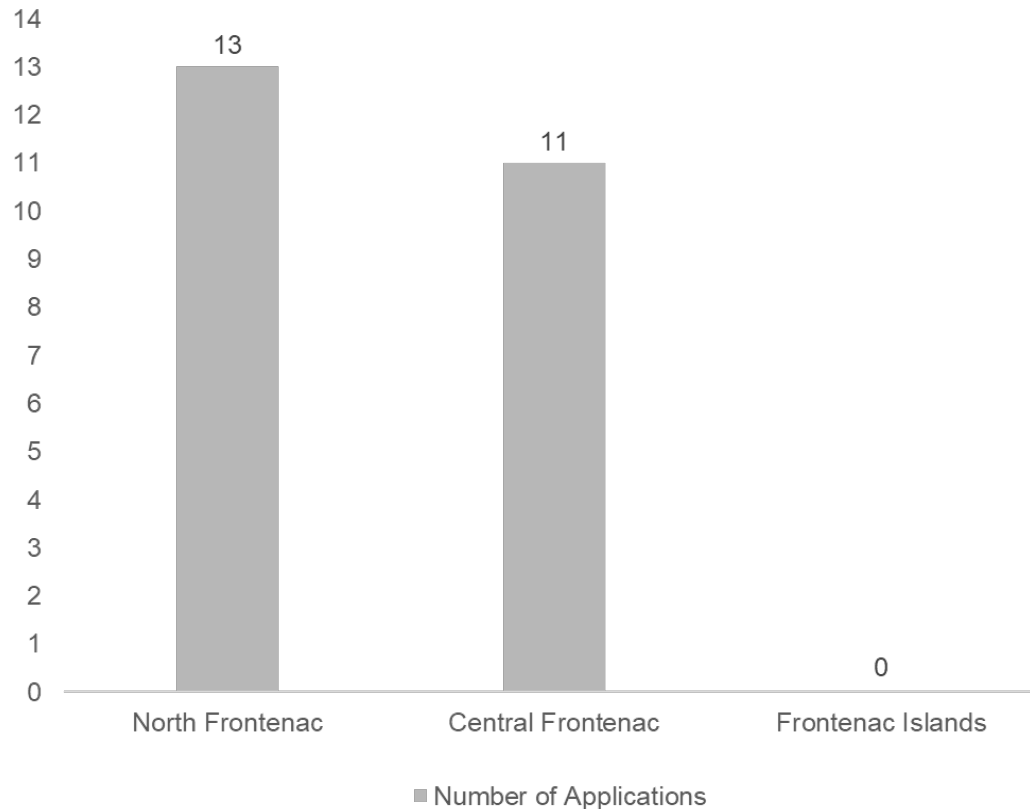
Community Planning Permit System – Waterfront Development

- “State of the Waterfront” survey still available on Engage Frontenac: engagefrontenac.ca/community-planning-permit-system
- 4 public information sessions held from mid-August to mid-September

Natural Heritage Study (N.H.S)

- Request for Proposals (R.F.P) issued on September 9, closing on October 9.

Planning Applications – Townships (July & August)



- Applications were at a normal level for July and August (Frontenac Islands had no August meeting).
- Approximately 40% of the applications received and processed continue to be consents that are approved through delegated authority to staff.

Economic Development

Municipal Accommodation Tax Feasibility

- Research and background work underway
- Community Survey launches September 22
- Open Houses
 - October 29, Frontenac Islands
 - October 29, South Frontenac
 - October 30, North Frontenac
 - October 30, Central Frontenac
- November 13 - Virtual Open House - Short Term Rental Hosts

Details available on Engage Frontenac:

<https://engagefrontenac.ca/municipal-accommodation-tax-feasibility>



Open Farms





Report 2025-071

Council Recommend Report

To: Warden and Members of County Council

From: Kevin Farrell, Chief Administrative Officer

Prepared by: Sara Saunders, Manager of Environmental Services
Susan Brant, Administrator

Date of meeting: September 17, 2025

Re: **Fairmount Home – Authorization to Use the Capital Replacement Reserve Funds to Replace the Wastewater Treatment System**

Recommendation

Be It Resolved That the Council of the County of Frontenac provide authorization to use the Capital Replacement Reserve funds to replace the wastewater treatment system.

Background

The current wastewater treatment system was installed in 2003, making it 23 years old. The Rotating Bio-disk underwent major component repairs in 2011. During the construction phase of the County Administration building and Paramedic Station on Battersea Road, an amended Environmental Condition Assessment (E.C.A) had to be submitted to the Ministry of the Environment, Conservation and Parks (M.E.C.P). The M.E.C.P issued the amended E.C.A with nine (9) conditions as seen on page 4 in the amended E.C.A attached as appendix A.

Comments

Due to the nine conditions imposed by the amended E.C.A, the age and condition of the existing wastewater system, along with the recommendations and regulatory direction from the M.E.C.P, it is clear the County must proceed with the replacement of the wastewater treatment system.

A Request for Proposal (R.F.P) for the replacement of the wastewater treatment system was issued on October 7, 2024. Following evaluation of submissions, Groundworks Engineering was awarded the contract as the successful vender. Groundworks

conducted a feasibility study to evaluate replacement options for the wastewater treatment system. The Groundworks Engineering report is attached as appendix B. The full feasibility study attached as appendix C provided five (5) potential options for consideration. After a thorough review of the feasibility study, the Newterra wastewater system was identified as the preferred solution. A number of factors were considered including the experience/reputation within the wastewater industry, size of design team/field support staff, close proximity of Newterra's Canadian headquarters building and the ability for field staff to respond quickly should any issues arise. Most importantly, the Newterra system offers the highest degree of flexibility to easily expand in the future if required.

Financial Implications

The replacement of the wastewater treatment system will be implemented in a phased approach with a predicted completion in fall 2027. The detailed project timeline and estimated costs are attached as appendix D with an estimated cost of \$104,830 in 2025, \$1,013,100 in 2026 and \$563,310 in 2027 for a total projected cost of \$1,681,240 with the County portion being \$537,996.

This capital expense would be subject to the cost sharing agreement with the City of Kingston, whereby the City of Kingston would assume 68% of the cost and the County of Frontenac would assume 32%.

Strategic Priorities Implications

3. Strengthen Quality of Life through Enhanced Service Delivery

- Focus on Fairmount Home
 - Improve the quality of care and services provided to residents.
 - Expand the capacity to accommodate more residents.

Organizations, Departments and Individuals Consulted and/or Affected

Phil Piasetzki, Director of Corporate Services/Treasurer

Option A - 60 m3/day Wastewater Treatment Plant with Repaired Bed

Task Description	Oct-25		Nov-25		Dec-25		Jan-26
Design, Engineering	\$	9,000.00	\$	8,000.00	\$	4,300.00	
WWTP Deposit	\$	-	\$	64,000.00			
ECA Application Submission					\$	10,000.00	
Design Bed Repair						\$	5,000.00
Tender Bed Repair							
Construction Bed Repair							
Confirm Treatment Plant Order							
Tender Plant Installation							
ECA Approved							
Contract Administration							
Tank Install							
Pump station install, electrical							
Plant Install							
Commissioning							
Reinstatement							
Spares							
Project Closeout							
	\$	9,000.00	\$	72,000.00	\$	14,300.00	\$ 5,000.00

**This timeline based on early October 2025 approval to proceed

					Estimated Monthly Expenditure				
Feb-26	Mar-26	Apr-26	May-26	Jun-26	Task Description	Jul-26	Aug-26	Sep-26	
					Design, Engineering				
					WWTP Deposit				
					ECA Application Submission				
					Design Bed Repair				
	\$	5,000.00			Tender Bed Repair				
					Construction Bed Repair	\$	100,000.00		
					Confirm Treatment Plant Order		\$	320,000.00	
					Tender Plant Installation		\$	8,000.00	
					ECA Approved			\$	7,000.00
					Contract Administration				
					Tank Install				
					Pump station install, electrical				
					Plant Install				
					Commissioning				
					Reinstatement				
					Spares				
					Project Closeout				
\$	-	\$	-	\$	5,000.00	\$	-	\$	-
						\$	100,000.00	\$	328,000.00
							\$	7,000.00	

Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Task Description	Mar-27
					Design, Engineering	
					WWTP Deposit	
					ECA Application Submission	
					Design Bed Repair	
					Tender Bed Repair	
					Construction Bed Repair	
					Confirm Treatment Plant Order	
					Tender Plant Installation	
	\$ 400,000.00				ECA Approved	
\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	Contract Administration	\$ 2,000.00
		\$ 70,000.00			Tank Install	
			\$ 120,000.00	\$ 5,000.00	Pump station install, electrical	
			\$ 81,000.00	\$ 55,000.00	Plant Install	\$ 35,000.00
					Commissioning	\$ 150,000.00
					Reinstatement	
					Spares	
					Project Closeout	
\$ 2,000.00	\$ 402,000.00	\$ 72,000.00	\$ 203,000.00	\$ 62,000.00		\$ 187,000.00

				Sub-total	10% Contingency	Total
	Apr-27	May-27	Jun-27			
				\$ 21,300.00	\$ 2,130.00	\$ 23,430.00
				\$ 64,000.00	\$ 6,400.00	\$ 70,400.00
				\$ 10,000.00	\$ 1,000.00	\$ 11,000.00
				\$ 5,000.00	\$ 500.00	\$ 5,500.00
				\$ 5,000.00	\$ 500.00	\$ 5,500.00
				\$ 100,000.00	\$ 10,000.00	\$ 110,000.00
				\$ 320,000.00	\$ 32,000.00	\$ 352,000.00
				\$ 15,000.00	\$ 1,500.00	\$ 16,500.00
				\$ 400,000.00	\$ 40,000.00	\$ 440,000.00
\$ 2,000.00	\$ 1,200.00			\$ 15,200.00	\$ 1,520.00	\$ 16,720.00
				\$ 70,000.00	\$ 7,000.00	\$ 77,000.00
				\$ 125,000.00	\$ 12,500.00	\$ 137,500.00
				\$ 171,000.00	\$ 17,100.00	\$ 188,100.00
				\$ 150,000.00	\$ 15,000.00	\$ 165,000.00
\$ 10,000.00	\$ 15,000.00			\$ 25,000.00	\$ 2,500.00	\$ 27,500.00
		\$ 19,000.00		\$ 19,000.00	\$ 1,900.00	\$ 20,900.00
	\$ 2,900.00	\$ 10,000.00		\$ 12,900.00	\$ 1,290.00	\$ 14,190.00
\$ 12,000.00	\$ 19,100.00	\$ 29,000.00		\$ 1,528,400.00	\$ 152,840.00	\$ 1,681,240.00



Report 2025-068

Recommend Report to Council

To: Warden and Members of County Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: September 17, 2025

Re: Office of the C.A.O – Designation of County of Frontenac Representative for the Frontenac Howe Island Ferry and repealing of By-law 2023-010

Recommendation

Resolved That Council pass a by-law later in the meeting to designate the Manager of Marine Services and the Chief Administrative Officer as Representatives for the Frontenac Howe Island Ferry;

And Further That By-law 2023-010 be hereby rescinded.

Background

The County of Frontenac operates the Frontenac Howe Island Ferry (the “Vessel”) which is owned by the Ministry of Transportation (Ontario) and regulated by the Federal government under the authority of Transport Canada.

Both the Ministry of Transportation (Ontario) and Transport Canada require a contact person to be on record as the Operator’s Representative for the Vessel.

Although the County of Frontenac is the Operator of the Frontenac Howe Island Ferry, the County entered into a Memorandum of Understanding with the Township of Frontenac Islands for the Day-to-Day Management of the Frontenac Howe Island County Ferry. The mutually agreed upon Memorandum of Understanding satisfied the conditions laid out by M.T.O, with the day-to-day management of the Ferry operations.

In early January 2023, the County’s ferry manager left the position. After an internal and external competition, Mr. Dillabough filled the position on a full-time basis effective February 6, 2023.

Given that the day-to-day management of the Ferry operations falls to the Manager of Marine Services staff recommended to have that position as the contact person to be on

Specifically, the objectives that support this strategy states that the County will continue to pursue collaborative opportunities to achieve service efficiencies and other economies through shared services.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Rob Dillabough



Report 2025-069

Recommend Report to Council

To: Warden and Members of County Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Jannette Amini, Manager of Legislative Services/Clerk
Date of meeting: September 17, 2025
Re: Corporate Services – Application to the Municipal Ice Storm Assistance (M.I.S.A) Program

Recommendation

Whereas the municipality of the County of Frontenac has eligible costs directly linked to the March 2025 ice storm;

Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby requests assistance under the Municipal Ice Storm Assistance program;

And Further That the Acting Treasurer, is given delegated authority to verify and attest to the accuracy of the application package.

Background

The County of Frontenac endured a significant weather event that began on March 28, 2025 and continued through March 31st, as Environment Canada issued a freezing rain warning for the area with prolonged periods of freezing rain. The freezing rain resulted in thick layers of ice, downing branches and power lines, and left thousands of residents, including the County Administration Building and Fairmount Home without electricity.

The Municipal Ice Storm Assistance (M.I.S.A) program is an application-based program that provides one-time support to eligible municipalities for incremental costs arising from the ice storm that started on March 28, 2025.

To be considered for the program, a municipality must:

- have incremental costs directly linked to the 2025 ice storm (over and above regular budgets)
- pass a council resolution requesting assistance
- submit the Expression of Interest survey by July 28, 2025
- submit a completed application package by October 31, 2025

Only municipal expenses that are directly linked to the 2025 ice storm and are incremental to the municipality's regular budget will be considered under the program. These may include:

- operating costs that go above regular budgets and are needed to protect public health, safety or access to essential services
- capital costs to repair public infrastructure or property.

Costs are not eligible if:

- insurance covers them, or,
- they would have been incurred anyway

Municipalities are required to submit evidence that the costs claimed are directly related to the 2025 ice storm. This could include a report to council detailing the municipality's response to the ice storm, municipal news releases, website content, staff reports, media coverage, or similar supporting documentation.

Comments

The County of Frontenac faced several issues during the March ice storm which resulted in an extended power outage. During the power outage and once the generator fuel went down to 30% the generator lost prime and stopped working.

The elevator help button stopped working due to a lack of power, with one employee trapped inside. Staff were unable to hear calls for help. K Elevator (Canada) Limited were called on site to respond to the elevator entrapment.

The parking lots and lane ways were blocked due to tree damage and required Timber Tree Service to respond.

Trees were also downed on portions of the K&P Trail. Kennebec Tree and Lawn were retained to restore safe use of the trail.

Incremental costs directly linked to the 2025 ice storm incurred by the County were for the clean up and removal of heavy tree damage and to resolve the elevator entrapment. Total costs being submitted for assistance are \$15,909.

As a required step in the process, the County's Community Emergency Management Coordinator (C.E.M.C) completed and submitted the Expression of Interest survey on July 21, 2025. As part of the required supporting documentation, a link to the C.A.O Briefing for the April 16th, 2025 County Council meeting, where Council was updated on the impacts to the County of the March ice storm, was included. Additional documentation and evidence for the County of Frontenac in regard to its Expression of Interest and intent to apply for M.I.S.A was provided to M.I.S.A via email.

Strategic Priorities Implications

Priority 4 Maximize Administrative Leadership within the County Administration

- 4.1 Ensure efficient and responsible financial management of County resources.
- 4.2 Ensure transparency and accountability of the governance of the County of Frontenac.

Financial Implications

The total estimated cost of \$15,909 was included in the expression of interest survey submitted to the Municipal Ice Storm Assistance (M.I.S.A) program. This is an estimated cost that will be refined for the final claim submission on October 31st, 2025.

Applications will be reviewed by the Ministry of Municipal Affairs and Housing and are subject to final funding approval by the Minister.

If approved, the province and municipality will enter into a transfer payment agreement. All payments under the agreement will be based on the eligible costs incurred by the municipality because of the 2025 ice storm.

The program uses a sliding scale cost-sharing model:

- for eligible costs up to 3% of your municipality's own-purpose taxation (as reported in S.L.C 10 0299 01 of the municipality's latest Financial Information Return), the province will reimburse 75% and the municipality will cover 25%.
- for eligible costs above 3% of your municipality's own-purpose taxation, the province will reimburse 95% and the municipality will cover 5%.

The County received a total of 4 invoices related to the tree removal at Fairmount & the K&P Trail due to the ice storm, totaling \$14,882 in cleanup costs.

The County also received 1 invoice related to the elevator failure and employee entrapment totaling \$1,027.

These incremental costs were not included as part of the 2025 budget based on actual costs.

Organizations, Departments and Individuals Consulted and/or Affected

Phil Piasetzki, Acting Treasurer
Susan Brant, Administrator, Fairmount Home



FRONTENAC



Report 2025-072

Council Recommend Report

To: Warden and Members of County Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Richard Allen, Manager of Economic Development
Date of meeting: September 17, 2025
Re: **Planning and Economic Development – K&P Trail –
Replacement of Antoine Creek Bridge**

Recommendation

Be It Resolved That the C.A.O and Clerk be authorized to enter into an agreement with the Snow Road Snowmobile Club for the replacement of the Antoine Creek Bridge on the K&P Trail in Snow Road Station

And That Council authorize the use of up to \$67,030 from the County's Ontario Community Infrastructure Fund (O.C.I.F) allocation to fund the installation of this new bridge over Antoine Creek

And Further That Crain's Construction be contracted directly to supply and install the existing 20-tonne capacity bridge stored in Crain's yard, as recommended by Keystone Bridge Management Inc., to ensure the project is completed prior to the 2025–2026 snowmobile season.

Background

This report is to provide Council with background information regarding the replacement of the Antoine Creek Bridge on the Frontenac K&P Trail and the County's partnership with the Snow Road Snowmobile Club in support of funding through the Ontario Federation of Snowmobile Clubs.

Over the past 15 years, the County has invested in acquiring and improving the K&P Trail corridor to create a year-round, multi-use recreational experience.

In 2022, the Snow Road Snowmobile Club lost access to a two-kilometre section of the corridor in Snow Road Station, which had previously formed part of the O.F.S.C “E” Trunk Trail. The current detour along Road 509 includes several road crossings and presents challenging grooming conditions.

On June 1, 2025, the County completed the acquisition of the former railway lands in Snow Road Station. The County is prepared to return access to the Snow Road Snowmobile Club through a Land Use Agreement beginning with the 2025–2026 snowmobile season, coinciding with the Club’s 50th anniversary year. A new bridge crossing over Antoine Creek is required to reopen this section of trail.

Comment

Engineering Review and Bridge Selection

On August 25, 2025, Keystone Bridge Management Inc. completed an engineering assessment of the Antoine Creek site, confirming that the existing concrete abutments are in fair condition and suitable for reuse with appropriate repairs. Keystone reviewed multiple contractor proposals and recommended the existing 20-tonne capacity bridge stored in Crain’s yard as the preferred solution. This bridge offers higher load capacity and durability compared to other options, immediate availability for installation, and long-term value in supporting future trail rehabilitation projects.

Crain’s Construction has the bridge already in its yard and ready for installation. Their quote of \$68,890 for supply and installation represents exceptional value, with costs lower than or comparable to other proposals that included only bridge manufacture and delivery.

The review and opinion from Keystone Bridge Management is attached as an appendix to this report.

Partnership Approach

As part of this project, the Snow Road Snowmobile Club has applied for funding from the Ontario Federation of Snowmobile Clubs for the purchase of a bridge structure. The funding proposal contemplates the purchase of a bridge structure for use in this location, amounting to a project contribution of \$34,380.

In addition to the above contribution, the Snowmobile Club has offered to complete the brushing of this section, valued at \$4,800. The Frontenac A.T.V Club has also offered an additional \$5,000 towards the project. The Eastern Ontario Trails Alliance has been contacted with a request for support, however a contribution has not yet been confirmed.

The County will then coordinate and fund the balance of costs for installation of the bridge using a portion of it’s Ontario Community Infrastructure Fund (O.C.I.F) allocation. O.C.I.F is a provincial program that provides stable, predictable, formula-based funding to help municipalities invest in core infrastructure. Eligible projects include roads, bridges, water, and wastewater. As the County does not own any roads, water or

wastewater infrastructure, the County's O.C.I.F allocation is an ideal resource to fund bridge projects on the K&P Trail, such as the Antoine Creek Bridge installation.

In 2025, the County has \$100,000 of O.C.I.F funds available for use. Assuming the Snowmobile Club is successful in their application to the Ontario Federation of Snowmobile Clubs, the balance of project costs, including project management, permitting and engineering is estimated to be \$37,650.

This collaborative model ensures the project is fully funded, leverages contributions from partners, and reflects the shared value of the K&P Trail to the region.

In the event that the Snow Road Snowmobile Club is not successful in their funding request, the club would still be able to provide a contribution of \$5,000 towards the project. In this case, along with the contribution from the Frontenac A.T.V Club, the County's contribution would be \$67,030.

Procurement Considerations

The replacement of the Antoine Creek Bridge is proposed as a single source procurement with Crain's Construction. Keystone Bridge Management Inc. has recommended the existing 20-tonne capacity bridge stored in Crain's yard as the preferred option, citing its immediate availability, suitability for the site, and long-term durability.

Crain's Construction is on the County's Vendor of Record list and has extensive experience purchasing used bridge structures at auction for reuse in projects involving service roads, private lanes, trails, and other applications where existing structures can be safely repurposed with positive results.

For this project, Crain's will provide the County with engineer-sealed drawings of the bridge, certifying its suitability for use at the Antoine Creek site and ensuring compliance with professional standards.

In accordance with Section 5.13 of the County's Procurement Policy, single source procurement may be justified where specialized experience and knowledge are required, or where market conditions make competitive procurement impractical. Several factors apply here:

- Bridge manufacturers provided multiple quotes, but uncertainty in the steel market limits their pricing guarantees to 1–2 weeks, creating uncertainty in cost and delivery.
- Crain's option provides an existing, readily available structure already in their yard, enabling timely installation before the 2025–2026 snowmobile season.
- Crain's will combine supply and installation of a 20-tonne rated bridge into one contract at a total cost of \$68,890, which mirrors the cost of just purchasing 10 to 12-tonne rated new structure from other manufacturers.

- Specialized expertise is required to source and adapt a used structure, and Crain's experience provides confidence in both procurement and installation.

On this basis, the engagement of Crain's Construction under a single source arrangement is consistent with the County's Procurement Policy and represents the most efficient, cost-effective, and technically sound approach to delivering the Antoine Creek Bridge replacement.

Regional Significance

With the Antoine Creek Bridge in place, the K&P Trail will again serve as a safe, direct route for snowmobilers and other recreational users, eliminating the current detour along Road 509. This section forms part of several significant regional trail products, including:

- Snow Country's Rails & Trails Ontario East Snowmobile Loop;
- The 360 km Eastern Ontario Rail Trail Cycling Loop; and
- The proposed Quad Counties Loop, identified by the Ontario Federation of A.T.V Clubs.

These loops are promoted by local clubs, communities, and destination marketing organizations, attracting visitors and contributing to regional tourism and economic development.

In addition, with this route in place, multiple snowmobile crossings of Road 509 in the Township of North Frontenac will be eliminated. In previous discussions at County Council regarding the K&P Trail in North Frontenac, concerns about damage to roads from trail crossings has been highlighted as an issue of concern.

Financial Implications

The total project budget, including permitting, engineering, bridge purchase and installation is \$77,030. Contributions to the project are as follows:

- Ontario Federation of Snowmobile Clubs: \$29,380
- Snow Road Snowmobile Club: \$5,000
- Frontenac A.T.V Club: \$5,000
- County of Frontenac: \$37,650 (O.C.I.F allocation)

If the Snow Road Snowmobile Club is not successful in their funding request, the County's contribution would be increased to \$67,030, funded through the O.C.I.F program.

Organizations, Departments and Individuals Consulted and/or Affected

Phil Piasetzki, Acting Treasurer, County of Frontenac
Michael Matthews, Keystone Bridge Management
Gerald Courneya, Trail Projects Manager
Greg Crain, Snow Road Snowmobile Club
Terry Vaudry, Snow Country Snowmobile District
Jim Knapp, Frontenac A.T.V Club



August 29, 2025

Mr. Richard Allen
Manager of Economic Development
Frontenac County
2069 Battersea Road
Glenburnie, ON, K0H 1S0

Mr. Greg Crain
Snow Road Snowmobile Club
1106 Gemmills Rd,
Snow Road Station, ON K0H 2R0

Subject: Antoine Creek Bridge on the Frontenac K&P Trail – Engineering Assessment

Dear Mr. Allen & Mr. Crain,

Frontenac County (County) and the Snow Road Snowmobile Club are currently planning to install a new bridge structure on the Frontenac K&P Trail over Antoine Creek to restore safe and sustainable access to a section of the K&P Trail near Snow Road Station, Ontario. The County has solicited quotations from various contractors for the construction of a new bridge to be installed on the existing concrete abutments at the site with the goal of completing construction this year in time for the Snowmobile Club's 50th anniversary year.

Frontenac County has engaged Keystone Bridge Management Inc. (Keystone) to review the condition of the existing bridge abutments, review the Contractor quotations and provide an opinion on the preferred path forward for the project. This letter documents the details of our review and provides our recommendations for the project.

Location

Antoine Creek Bridge is located on the K&P Trail approximately 820 m north of Station Road (44.955585, -76.686118). A map showing the location of the structure is shown in **Appendix A**.

Site Visit and Assessment of Existing Abutments

Keystone visited the site on August 25, 2025, with County and Club representatives to review the condition of the existing concrete abutments for reuse with a new bridge structure. During the site visit, Keystone took detailed measurements of the existing abutments, hammer sounded exposed concrete surfaces and noted observed deterioration on the ballast walls, wingwalls, abutment seat and abutment face. Photos from our site visit can be found in **Appendix B** and a sketch of the dimensions of the existing abutments can be found in **Appendix C**.

The existing abutments are unreinforced concrete and are generally in fair condition. The abutments have areas of concrete disintegration, delaminations and efflorescence staining concentrated at the corners of the abutments. The abutments shown no sign of settlement or movement and there is no



scour/erosion under the front face of the footings. With concrete repairs to the abutments, Keystone believes that the existing abutments are suitable for reuse for a new trail bridge structure with a capacity of 20 tonnes.

Review of New Bridge Superstructure Options

The County solicited quotations from bridge suppliers and contractors to develop budgetary estimates for the work. The following table provides a review of the quotes provided.

Table 1 – New Superstructure Option Review				
No.	Bridge Supply	Bridge Installation	Total Cost	Comments
1	Crains' Construction \$34,380	Crains' Construction \$34,510	\$68,890	Existing 20 tonne capacity bridge stored in Crains' yard. Bridge was inspected Aug. 25, 2025, and has some minor damage on the I-girder flanges but is considered suitable for the project. Available immediately.
2	Iron Bridge \$61,780	Crains' Construction \$45,010	\$106,790	New 12 tonne capacity bridge. Fabrication time required. Quote does not include railings.
3	Ebert Welding \$21,517	Crains' Construction \$45,010	\$66,527	New 12 tonne capacity bridge. Fabrication time required. Potential tariff impacts from fabrication in US.
4	Northern Mat & Bridge \$43,809	Crains' Construction \$45,010	\$88,819	New 10 tonne capacity bridge. Fabrication time required.
5	Algonquin Bridge \$71,600	Crains' Construction \$45,010	\$116,610	New 8 tonne snowmobile bridge. Fabrication time required.

*Note: all costs are before HST

The Crains' Construction and Ebert Welding quotes are very close in price, however, the products that are being received are different. The Ebert Welding bridge is a two-girder system with a 12 tonne capacity. The Crains' Construction bridge is an 8 girder system with a 20 tonne capacity. The Crains' Construction bridge is also stored nearby the site and is available for installation immediately, whereas all other products will require a fabrication lead time.

Recommendations

Based on our site investigation, Keystone believes that the existing concrete abutments are suitable for reuse with a new superstructure provided that appropriate concrete repairs are carried out. Concrete repairs should be determined onsite during construction by the Contract Administrator once the details of the work are further developed.

After a review of the quotations provided by Suppliers and Contractors, Keystone recommends that the County and the Snowmobile Club proceed with Option 1 – the bridge supplied and installed by Crains' Construction. This option provides a durable superstructure with higher capacity than other options for a very small premium. This additional durability and capacity will serve the Snowmobile Club and other



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Your Bridge Asset Management Specialist

trail users well into the future by providing a long-lasting solution for the Antoine Creek crossing on the K&P trail.

Limitations

The opinions expressed in the letter are based on the information received from Frontenac County and a limited site review. Rigorous foundation investigations have not been commissioned by the owner and the suitability of the abutments for reuse assumes that the founding soils remain competent for the proposed 20 tonne loading.

Closure

We trust that the contents of this letter meet with your approval. Thank you for this opportunity to be of service. If you have any questions regarding this letter, please contact the undersigned.

Regards,
Keystone Bridge Management Inc.



Michael Matthews, P.Eng.
Managing Director - Keystone Bridge Management Inc.
M: 613.915.5220
E: Michael.matthews@keystonebridge.ca



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Appendix A – Location



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Figure 1 – Antoine Creek Bridge on the K&P Trail



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Appendix B – Site Photos



Figure 2 – North Abutment



Figure 3 – South Abutment



Figure 4 – Typical Wingwall with 1911 construction date (southeast shown)



Figure 5 – Typical Deterioration of concrete on abutment and ballast walls (north shown)

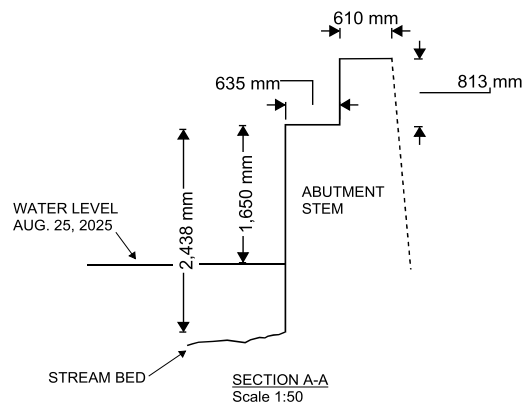
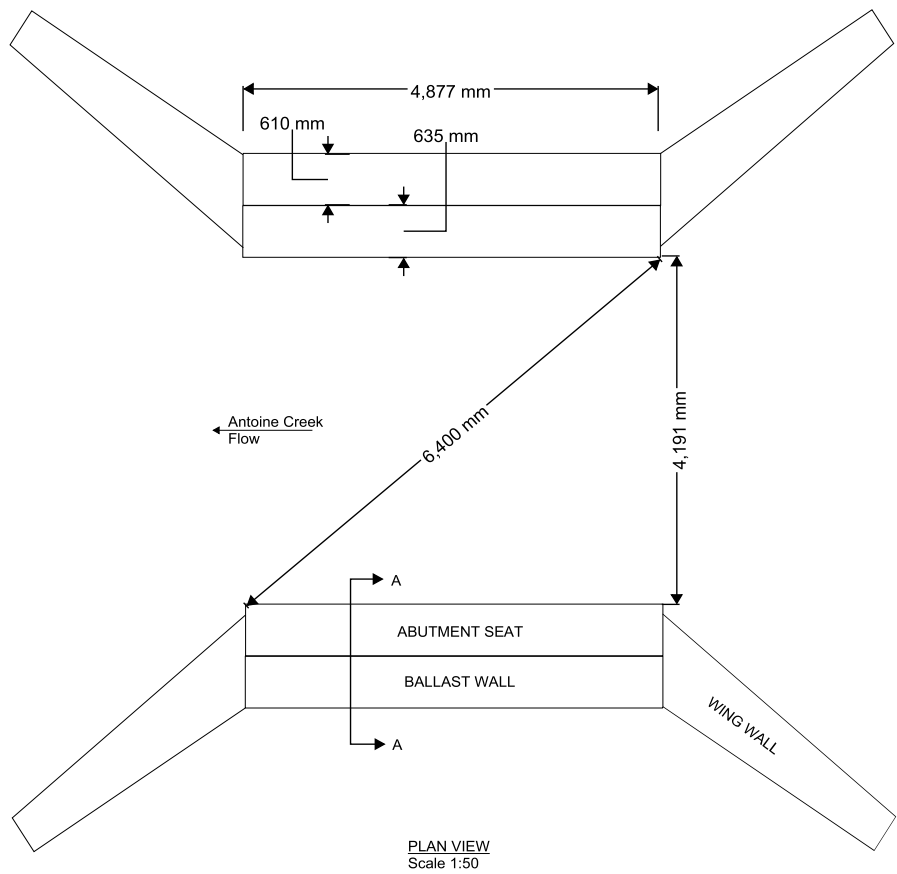


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Appendix C – Abutment Dimensions

ANTOINE CREEK BRIDGE - EXISTING DIMENSIONS

Prepared by: Michael Matthews, P.Eng.
Date: August 25, 2025





Report 2025-073

Council Recommend Report

To: Warden and Members of County Council

From: Kevin Farrell, Chief Administrative Officer

Prepared by: Richard Allen, Manager of Economic Development

Date of meeting: September 17, 2025

Re: **Planning and Economic Development – K&P Trail – Phase 6 Development: Snow Road Station to Wilbur and Rural Ontario Development Program Application**

Recommendation

Be It Resolved That the Council of the County of Frontenac authorize staff to apply to the Rural Ontario Development Program, Strategic Economic Infrastructure stream, for the rehabilitation of the K&P Trail in the Township of North Frontenac between Snow Road Station and Wilbur.

And That Council authorize staff to draw from the Canada Community Building Fund reserve in 2026 to cover the County's portion of the project.

And Further That if the application is successful, that the Warden and Clerk be authorized to enter into an agreement with the province of Ontario for the purpose of this funding program, should the application be successful.

Background

The K&P Trail has been a strategic economic development project in Frontenac County for more than 15 years. To date, 78 kilometres of the former rail corridor have been rehabilitated into a high-quality, multi-use recreational trail.

The County has been successful in past funding applications to the Rural Economic Development (R.E.D) Program in 2020 and 2024, both supporting trail rehabilitation projects from Sharbot Lake to the Mississippi River. These projects rehabilitated a total 22 kilometers of the trail, with strong local and regional support. The most recent funding program was featured as part of an official announcement and ribbon cutting in the

village of Mississippi Station, North Frontenac on December 16, 2024. The program has since been renewed and strengthened under the new Rural Ontario Development Program (R.O.D.P).

The Rural Ontario Development Program supports projects that address barriers to economic development, enhance workforce capacity, and attract, retain, and expand businesses. It encourages the transformation of local and regional assets—such as trails, community facilities, and infrastructure—into drivers of economic growth, tourism, and investment. A key emphasis of the program is fostering collaboration through regional partnerships, with the goal of creating sustainable, long-term benefits including job creation, business development, and increased community resiliency.

Comment

County staff are seeking to apply to the Strategic Economic Infrastructure stream of the Rural Ontario Development Program for the rehabilitation of 6.8 kilometres of trail between Snow Road Station and Wilbur in the Township of North Frontenac. This project, if completed, would represent the substantial completion of the Frontenac K&P Trail across South, Central and North Frontenac.

This section of the K&P Trail was identified as a critical improvement in the Market Readiness Assessment for the Eastern Ontario Rail Trail Loop and represents one of the primary infrastructure barriers to promoting the loop to cyclists in international markets. The Planning & Economic Development Committee was briefed on the Loop and its assessment in [Report 2025-037](#) and the appendix containing the [Frontenac County Market Readiness Assessment Report](#) prepared by Terminus Consulting.

Scope of Project

The project will revitalize and improve trail conditions from Snow Road Station toward Wilbur. While the last 2–3 kilometres through Wilbur will not be upgraded at this time, this project will substantially complete trail improvements to the former K&P Trail corridor within Frontenac County.

Work will include:

- Brushing and mowing the trail corridor
- Clearing and preparation of lands
- Drainage improvements
- Placement of aggregates
- Grading, compaction, and finishing
- Installation of edge protection

- Installation of wayfinding signs and kilometre markers

The outcome will be a safe, accessible, and durable trail surface suitable for hiking, cycling, horseback riding, A.T.V's, and snowmobiles.

Funding and Partnerships

The budget for this project is \$500,000. The Township of North Frontenac will support the County as a partner on this project by making a \$10,000 contribution. The Frontenac A.T.V Club has committed \$5,000 towards the project and the Snow Road Snowmobile Club will support construction by brushing the project area, an in-kind value of \$10,000. Staff will continue to seek additional support and partnerships on this project, including from the Eastern Ontario Trails Alliance, prior to the submission deadline.

Funding Source	Contribution	% of Total
Rural Ontario Development Program	\$150,000	35%
County of Frontenac	\$335,000	63%
Township of North Frontenac	\$10,000	2%
Frontenac A.T.V Club	\$ 5,000	1%

Tourism and Economic Benefits

The K&P Trail is a central component of regional tourism initiatives that increase visitation, support businesses, and strengthen the County's profile as a trail destination.

The rehabilitated section forms part of:

- Eastern Ontario Rail Trail Loop – 360 km cycling route, targeted for international marketing by 2030.
- Rails & Trails Ontario East Loop – 267 km snowmobile loop already promoted across the Province of Ontario.
- Quad Counties A.T.V Loop – 323 km regional A.T.V circuit currently in development.

By completing the Snow Road to Wilbur section of the K&P, the County will enhance trail connectivity, improve user safety, and support business growth in food, lodging, fuel, and services.

This project also represents the substantial completion of the project to rehabilitate the entire Kingston & Pembroke Railway Corridor in Frontenac County, comprised of 90

kilometers of multi-use trail crossing the Townships of South, Central and North Frontenac.

Antoine Creek Bridge Replacement

A critical barrier to trail rehabilitation in the project area is the need to replace a bridge at Antoine Creek. The County is also working with the Snow Road Snowmobile Club to secure funding for the emergency replacement of the Antoine Creek bridge, described in Report 2025-072. Completion of the bridge project would restore the "E" Trail Snowmobile route through Snow Road Station and ensure this section is prepared for rehabilitation.

Alignment with Priorities

Priority 2: Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County

Financial Implications

This project is budgeted at \$500,000 with contributions anticipated from

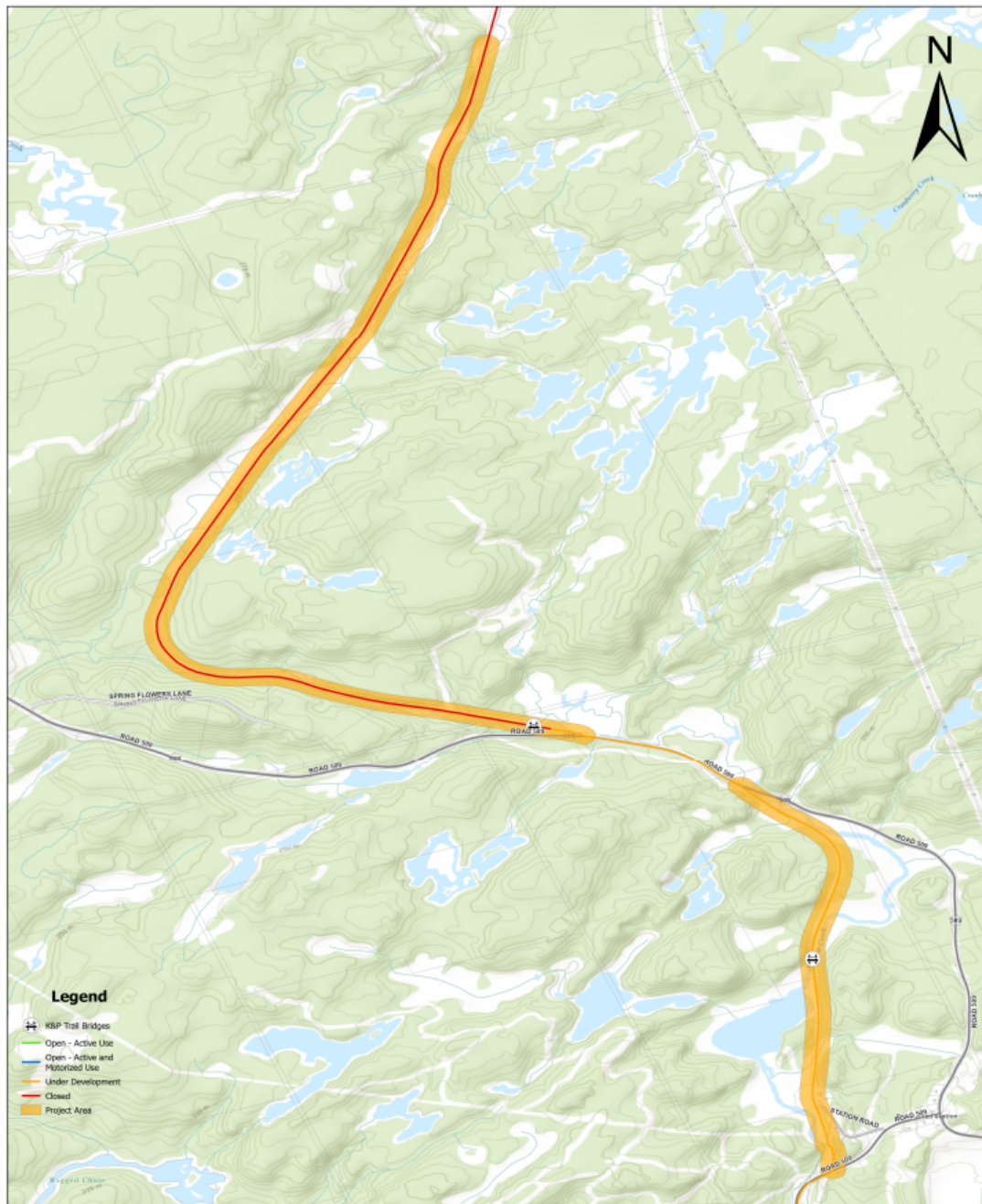
- \$150,000 Rural Ontario Development Program
- \$10,000 Township of North Frontenac
- \$5,000 Frontenac A.T.V Club

Currently there is \$359,034 remaining in the Canada Community Building Fund (C.C.B.F) that is allocated to K&P Trail development. This project, with estimated County portion of \$335,000, will deplete most of the balance of this funding.

Organizations, Departments, and Individuals Consulted and/or Affected

Township of North Frontenac
Snow Road Snowmobile Club
Frontenac A.T.V Club
Mississippi Valley Conservation Authority
County of Lanark
County of Renfrew
Ontario's Highland's Tourism Organization

Appendix A: Project Location





Council Recommend Report

To: Warden and Members of County Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Richard Allen, Manager of Economic Development
Date of meeting: September 17, 2025
Re: Planning and Economic Development – K&P Trail – Declaration of Surplus Lands for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38

Recommendation

Be It Resolved That staff be directed to negotiate the terms of a land sale with the adjacent landowner at 11628 Road 38 for part of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke; subject to the following conditions:

1. That all costs associated with surveying, legal fees, and the preparation and registration of all necessary documents be borne entirely by the purchaser;
2. That the surveyed boundary of the lot addition be established no closer than 10 metres (33 feet) from the centreline of the traveled portion of the trail, with the exact location to be confirmed through the survey process.
3. That the purchaser ensures that the subject lands are rezoned to meet the proposed use with the Township of Central Frontenac prior to completion of the Agreement for Purchase and Sale;
4. The purchaser agrees to provide space for public art on the subject property, the details of which—including location, size, and form—shall be determined through a separate agreement with the County once site plan is confirmed.
5. That the purchase price for the 0.19 acre parcel is \$5,600 plus any applicable taxes.

And Further That in accordance with By-law 2025-013 the Council of the County of Frontenac pass a by-law later in the meeting to declare the subject lands surplus for the purpose of transferring portions of the former K&P to 11628 Road 28 for the purpose of a lot addition to a commercial property.

And Further That the Clerk be directed to give public notice of Council's intention in accordance with By-law No. 2025-013.

Background

Since 2009, The County of Frontenac has developed approximately 78 km of the former Kingston and Pembroke rail corridor to a multi-use trail stretching from the City of Kingston to the community of Snow Road Station in the Township of North Frontenac.

The subject property was acquired by the County as part of a larger 18.01 km purchase at a cost of \$59,047.59, which has since been developed into a multi-use recreational trail known as the Frontenac K&P Trail. The vision for the K&P Trail is that it will form a connecting spine that supports regional connections for Frontenac communities and encourages tourism and economic activity across the region.

Comment

Earlier this year, the County was approached by the new owners of 11628 Road 38, a former gas bar and general store in the hamlet of Tichborne, located in the Township of Central Frontenac. The new owners are proposing to redevelop the property into a small self-storage facility and inquired about the potential acquisition of adjacent lands on the Frontenac K&P Trail.

The subject parcel of land is underutilized, situated between the former general store structure and the trail corridor. In this location, the lands occupied by the K&P Trail exceed the standard trail corridor width of 20 meters (66 feet) established by the Frontenac K&P Trail Management Plan. This was the configuration when the parcel was acquired from Bell Canada in 2008, and the additional width is likely due to the location's former use as a rail yard.

Staff are proposing the disposition of the excess lands located between what would be the standard K&P Trail corridor width and the abutting property at 11628 Road 38, constituting approximately 0.19 acres. A site map of the lands is attached to this report as Appendix A. The subject lands are currently zoned "Open Space" and prior to the condition of the sale, the purchaser will seek to have the lands rezoned to an appropriate commercial zone with the Township of Central Frontenac.

Based on information provided/available, the existing structure/building encroaches over the lot lines into the Township owned road allowances for both Road 38 and Fream Street. The redevelopment proposed will remove this structure and rectify the existing encroachment issue by constructing new buildings entirely within the lot lines of the property. The existing lot area is approximately 0.26 acres in size, the proposed 0.19-acre lot addition parcel would significantly enlarge the size of this lot, increasing the ability of the property to be redeveloped in conformity with the Township zoning by-law provisions. This larger lot would be better able to accommodate the proposed development.

Pursuant to Section 3.1 of By-law 2025-013, being a Sale, Disposition and Land Use By-Law:

Prior to the sale or other disposition of land by the Corporation other than land described in Section 5.1 of this Policy, land must be declared surplus to the needs of the Corporation by Council. Such declaration of surplus shall be made by Council by by-law or by resolution passed at a meeting open to the public.

Section 3.3 (c), of By-law 2025-013 removes the requirement of obtaining an appraisal of the fair market value of the land prior to its sale if it is “land that does not have direct access to a highway if sold to the owner of land abutting the land”.

Parcel Value

The subject parcel is approximately 0.19 acres. Based on the full property’s municipal assessment of \$162,000 for the entire 132.69 acres, the proportional assessed value is about \$171.00. A more reliable benchmark of market value is a recent County appraisal of similar lands conducted in 2021, which valued 0.12 acres at \$4,800. Using this rationale, staff propose a sale price to be set at \$5,600. Staff recommend using this rationale as a transparent and reasonable basis for establishing the sale price of the parcel. Should Council wish to confirm the value through a formal appraisal, staff can engage a certified appraiser at an estimated cost of \$2,500–\$5,000.

The purchaser also has agreed to provide space for public art on the subject property, the details of which—including location, size, and form—shall be determined through a separate agreement with the County once site plan is confirmed.

Staff recommend that the Agreement of Purchase and Sale include a condition making the transaction subject to the lands being successfully rezoned to a classification that permits the purchaser’s intended use. The purchaser would be responsible for all applications, meeting attendance and costs associated with the rezoning process and would be required to diligently pursue the necessary approvals.

Staff are also recommending that third reading of the By-law be given at a future meeting pending the passing of the Zoning By-law Amendment for the lands passed by Township Council. This condition protects both parties by ensuring the lands are suitable for the proposed development before the sale is finalized, as well as the lands not being declared surplus and remaining in the County’s possession.

Strategic Priorities Implications

Priority 2: Contribute to the Progress of Sustainable Economic Growth and Prosperity Throughout the County

Financial Implications

All costs associated with the property transaction, including surveying and legal fees, will be borne by the abutting landowner at 11628 Road 38.

Organizations, Departments and Individuals Consulted and/or Affected

Jannette Amini, Manager of Legislative Services/Clerk
Jennie Kapusta, Community Planner
David Munday, Cunningham Swan

Council Recommend Report
K&P Trail – Declaration of Surplus Lands for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38
September 17, 2025

Page 3 of 4

Appendix A: Proposed Parcel Map



Produced by the County of Frontenac under license with the Ontario Ministry of Natural Resources. © King's Printer for Ontario, 2025. While the County makes every effort to insure that the information presented is accurate for the intended uses of this map, there is an inherent error in all mapping products, and accuracy of the mapping cannot be guaranteed for all possible uses. This map displays basic topographic features only.

Council Recommend Report
K&P Trail – Declaration of Surplus Lands for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38
September 17, 2025

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FRONTENAC



Report 2025-070

Information Report to Council

To: Warden and Members of County Council

From: Kevin Farrell, Chief Administrative Officer

Prepared by: Marc Goudie, Paramedic Chief/Director Emergency and Transportation Services

Date of meeting: September 17, 2025

Re: **Emergency and Transportation Services – Information Report on Mental Health Resources and Ministry of the Solicitor General Application**

Recommendation

This report is for information purposes only.

Background

The Ministry of the Solicitor General has received an application from Frontenac Paramedics to receive one time funding for up to \$25,000 from the Mental Health Supports for Public Safety Personnel grant. The aim of this grant is to help Public Safety Personnel (P.S.P) and Public Safety Organizations (P.S.O) access programs and courses that focus on mental health promotion, resilience-building, and early intervention supports specifically tailored to P.S.P/P.S.O through the newly established Warrior Health Consortium.

The Warrior Health Consortium brings together experts to deliver mental health services to P.S.P and their families. Warrior Health consists of the following partners: Wounded Warriors Canada; Homewood Health; Centre for Addiction and Mental Health (C.A.M.H); Trillium Health Partners; and Boots on the Ground. All of these organizations have extensive experience and expertise in the delivery of mental health programming and supports that provide unique and culturally specific needs to P.S.P.

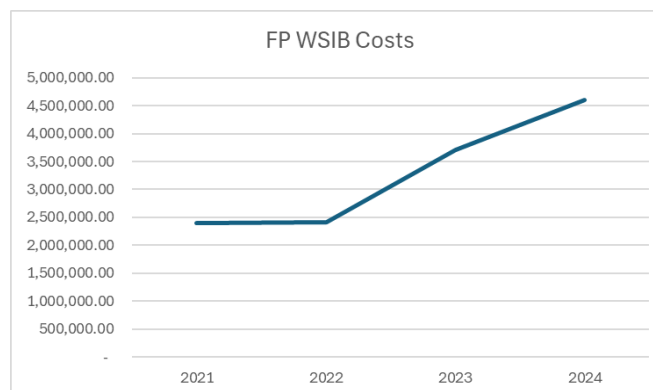
The range of evidence-based programs offered by Warrior Health include: General Wellness Programs; Peer Support Training; Leadership Training; Mindfulness Programs; Supports to reduce mental health stigma; and pre-employment mental health screening and recruitment tools.

Comment

The average person may experience 1 to 3 potentially psychologically traumatic experiences in their lifetime that may contribute to the development of Post Traumatic Stress Disorder (P.T.S.D). Comparatively, a Paramedic is exposed to approximately 100 potentially psychologically traumatic experiences per year that may lead to the development of P.T.S.D.

Workplace Safety and Insurance Board (W.S.I.B) costs for Frontenac Paramedics continue to rise, and mental health claims make up the majority of those claims.

As you can see in the chart below, our W.S.I.B. costs have climbed steadily since 2021. In 2024, the total actual cost of W.S.I.B claims accounted for over 4.5 million dollars. This is approximately 10% of Frontenac Paramedics operating budget. Without meaningful investments in preventative measures, it is likely that these costs will continue to rise.



What is harder to quantify are the other human factors that are negatively affected by mental health disorders and P.T.S.D. What we do know, is that Paramedics are more likely to experience all mental health disorders, except Alcohol Use Disorder, when compared to their municipal police and firefighter counterparts (Carleton et al, 2018). Beyond what can be tracked and recorded on a spreadsheet are the personal tolls that P.T.S.D can take on an individual and their friends and family. P.T.S.D has a significant financial cost to the County; however, it also has devastating effects in lost human potential and productivity for individuals experiencing P.T.S.D.

Mental Health Disorder	Paramedics	Municipal or Provincial Police	Firefighters
PTSD	24.5%	19.5%	13.5%
Major Depressive Disorder	29.6%	19.6%	20.2%
Generalized Anxiety Disorder	20.5%	14.6%	11.7%
Panic Disorder	10.0%	5.9%	5.1%
Alcohol Use Disorder	6.1%	5.8%	8.0%
Any Positive Screen for any Mental Disorder	49.1%	36.7%	34.1%

Below is a graphic from the E.O.W.C Advocacy Briefing Package for A.M.O Conference 2025, showing the W.S.I.B costs for E.O.W.C municipalities.



Prevention programs for Mental Health Disorders and P.T.S.D are one way of helping Paramedics remain healthy and productive members within the workplace and community.

Recommendations

Continue to support prevention and mitigation strategies to increase mental wellbeing and support for Paramedics.

Financial Implications

There are no financial implications associated with this report.

Grant decisions have not yet been made by the Ministry of the Solicitor General and a date for such decisions has not been communicated.

We are hopeful to find out shortly as services and programs need to be purchased by December 31, 2025, and completed or delivered by March 31, 2026.

Organizations, Departments and Individuals Consulted and/or Affected

Phil Piasetzki, Acting Treasurer, Corporate Services

Carleton RN, Afifi TO, Turner S, et al. Mental Disorder Symptoms among Public Safety Personnel in Canada. *The Canadian Journal of Psychiatry*. 2017; 63(1):54-64.
doi:[10.1177/0706743717723825](https://doi.org/10.1177/0706743717723825)



Report 2025-074

Council Information Report

To: Warden and Members of County Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Alida Moffatt, Deputy Treasurer
Date of meeting: September 17, 2025

Re: Corporate Services – 2025 Second Quarter Financial Summary and Outlook

Recommendation

This report is for information purposes only.

Background

The County of Frontenac financial summary for the second quarter of 2025 is attached.

Comment

Variances to budget are generally related to timing differences through the first six months. The commentary below highlights the status of specific, more significant revenue or expense categories, or when a trend has been identified that may impact the remainder of the year's financial performance relative to budget.

Revenue

The Year-to-Date operating revenue for the second quarter is \$21,372 above budgeted totals.

- **User Charges:** Revenue from Fairmount residents is \$100,861 below what was budgeted through the first two quarters of the year. Through programs that were initiated in response to COVID-19, some residents have private accommodations while paying basic rates, which will be topped-up by the Ministry later. However, based on projections, it is likely that resident revenue will be less than what was budgeted for in 2025 based on the mix of rooms allocated and higher rate reductions. Additionally, revenue for Howe Island ticket and pass revenue is \$52,414 less than budget. This is primarily due to residents purchasing through the

township office, which allows more flexible payment options, than the County office.

- In 2024, Fairmount was successful with a grant application from the Local Priorities Fund for which final payment of \$44,155 was received in 2025. Additionally, Fairmount Home received \$35,511 for Comprehensive Minor Capital Program from the Ministry, which was unbudgeted. There has also been increased four hours of care funding, which has exceeded budgeted expectations by \$392,084 through June.
- Frontenac Paramedics revenue for the Land Ambulance Service Grant for the province is \$357,966 underbudget through June. Ministry funding runs from January to December, and the funding announcements typically occur midway through the year. Ministry revenue should be in line with what was budgeted.
- Frontenac Paramedics have also received \$89,112 in 2025 due to cost recoveries for the Street Health Clinic. Frontenac Paramedics have contracts to provide staffing for this facility and the revenue received covers the expenses incurred to run this program.
- Investment Income recorded is \$25,408 below what was budgeted year-to-date through June. Most of the revenue from the bond portfolio will be received later in the year since the budgeted investment income for 2025 was based on conservative estimates using the best available information at the time the budget was prepared, we believe that we will exceed the amount budgeted.
- Through the first six months, operating costs for the Community Paramedicine program are \$1,109,386. The County receives sufficient funding to offset these expenses and there is no impact on the levy.

Expenses

County expenses for 2025 are \$108,040 over budget through the first six months of the year. We have seen increased costs for Salaries & Benefits, Materials & Contracted Services. Decreased external transfers (primarily Canada Community Building Fund distributed to area municipalities), which are recorded at year end partially offset these over expenditures. Further context is provided below:

Salaries and Benefits

- Regular Earnings, which measures the wages worked & paid at regular time, are under budget by \$1,363,253. However, several other expense lines, that are primarily absence driven, are overbudget such as Overtime (+\$564,425), Modified work (+\$233,387) and sick leave (+\$246,625).
- Fairmount wage costs are under budget by \$381,291, as staffing shortages are pushing budgeted hours from Salaries and Benefits to Contracted Services. Agency staffing costs of \$369,940 through June are included within the Contracted Services category.
- Frontenac Paramedics have seen W.S.I.B-related salary costs of \$581,505 through the first two quarters of the year. These costs will be offset through a reserve transfer at year end.

Materials

- Materials are largely tracking on budget from a unit and cost perspective. Differences in relation to the budget can mostly be attributed to timing differences.
- Fuel costs are under budget by \$30,311 through the first six months of the year due to the reduction in gas prices. Given that fuel prices remain low, we are hopeful that we'll stay within budgeted totals by year end; however, significant variance is always possible given the volatile nature of fuel prices.
- Frontenac Paramedics are over budget by \$63,024 for Medical supplies and \$32,867 for Minor Equipment Replacement. These overages are driven by a new supplier of our cardiac monitors/defibrillators and the need to restock inventory levels with compatible supplies. We anticipate that these items will remain over budget this year as a result.

Contracted Services

- As noted above, Fairmount Home incurred \$369,940 in agency labour costs through the first six months of the year. The ongoing agency costs are needed to cover staffing shortages and to provide increased care as the County maintains staffing levels at its targeted four hours of care.
- Frontenac Paramedics are monitoring the vehicle maintenance expenses, as they are over budget by \$79,630 through June.
- The remainder of the variance is attributable to timing differences. Pricing and usage of contracted services are largely tracking towards budget.

Net Capital Expense

County capital expense remains in line with projected costs and fluctuations are mainly due to the timing of the transactions.

Strategic Plan Implications

The mission of Frontenac County is to ensure "the effective, efficient and sustainable delivery of services to citizens". By publishing the quarterly financial report, the County ensures that Council and the public are aware of the costs incurred by the County in relation to the budget throughout the year. This ensures that the County is accountable to the ratepayer for its revenues and expenditures for the services it provides.

Organizations, Departments and Individuals Consulted and/or Affected

Senior Leadership Team
Phil Piasetzki, Acting Treasurer
Kathie Shaw, Senior Financial Analyst

 County of Frontenac County of Frontenac For period ending June 30, 2025					
	2025	2025	June	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
Operating Revenue					
Taxation from Other Governments	66,000	33,000		(33,000)	
User Charges	3,969,286	1,984,643	1,945,048	(39,595)	49.00%
Payments in Lieu of Taxes	44,500	22,250	14,081	(8,169)	31.64%
Federal and Provincial	25,659,806	12,829,903	13,169,362	339,459	51.32%
Provincial Offences Net Revenue	69,292	34,646	21,799	(12,847)	31.46%
Investment Income	600,000	300,000	274,592	(25,408)	45.77%
Other	1,485,929	742,965	543,896	(199,069)	36.60%
Transfers from Obligatory Reserve	969,415			0	
Transfers from Reserve	827,234			0	
Total Operating Revenue	33,691,462	15,947,407	15,968,778	21,372	(47.40%)
Operating Expense					
Salaries & Benefits	46,374,366	23,232,311	23,392,141	159,830	50.44%
Materials	3,655,940	1,827,970	1,925,160	97,190	52.66%
Contracted Services	9,640,462	4,820,231	5,248,496	428,265	54.44%
Rents & Financing	237,198	118,599	100,428	-18,171	42.34%
External Transfers	1,113,276	556,638		-556,638	
Depreciation	2,458,436	1,229,218	1,199,948	-29,270	48.81%
Reserve Transfers	3,731,318		26,834	26,834	0.72%
Unapproved Projects					#DIV/0!
Total Operating Expense	67,210,996	31,784,967	31,893,007	108,040	47.45%
Net Municipal Contribution	33,519,534	15,837,561	15,924,229	86,669	47.51%
Less: Depreciation	(2,458,436)	(1,229,218)	(1,199,948)	29,270	(48.81%)
Net Municipal Contribution LESS Depreciation	31,061,098	14,608,343	14,724,281	115,939	47.40%
City of Kingston	-17,756,644	-8,878,322	-8,894,602	-16,280	50.09%
County Contribution - Operating	13,304,454	5,730,021	5,829,679	99,659	43.82%
Capital Revenue	2,110,994	1,055,497	27,995	(1,027,502)	(1.33%)
Capital Expense	2,306,359	1,153,180	1,677,781	524,602	72.75%
Net Capital Expense	195,365	97,683	1,649,786	1,552,104	844.46%
City of Kingston - Capital	-195,365	-97,683	-81,402	16,281	41.67%
County Contribution - Debenture	226,395	162,695	26,920	-135,775	11.89%
Total Requisition	13,530,849	5,892,716	7,424,983	1,532,268	54.87%



County of Frontenac

Fairmount - Summary
For period ending June 30, 2025

	2025	2025	June	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
Operating Revenue					
User Charges	3,464,100	1,732,050	1,715,129	(16,921)	49.51%
Federal and Provincial	10,031,451	5,015,726	5,785,266	769,541	57.67%
Other	126,747	63,374	57,033	(6,341)	45.00%
Transfers from Reserve	25,000	25,000		(25,000)	
Total Operating Revenue	13,647,298	6,836,149	7,557,428	721,279	(55.38%)
Operating Expense					
Salaries & Benefits	16,428,908	8,214,454	7,833,163	-381,291	47.68%
Materials	1,575,374	787,687	787,979	292	50.02%
Contracted Services	1,653,918	826,959	1,276,719	449,760	77.19%
Rents & Financing	3,000	1,500	1,115	-385	37.17%
Depreciation	745,391	372,696	358,402	-14,294	48.08%
Reserve Transfers	991,851			0	
Unapproved Projects					#DIV/0!
Total Operating Expense	21,398,442	10,203,296	10,257,378	54,083	47.94%
Net Municipal Contribution	7,751,144	3,367,147	2,699,950	-667,197	34.83%
LESS: Depreciation	(745,391)	(372,696)	(358,402)	14,294	(48.08%)
Net Municipal Contribution LESS Depreciation	7,005,753	2,994,451	2,341,548	-652,903	33.42%
City of Kingston	-4,763,912	-2,381,956	-2,381,956	0	50.00%
County Contribution - Operating	2,241,841	612,495	-40,408	-652,903	1.80%
Capital Revenue	1,062,036	531,018	27,995	(503,023)	(2.64%)
Capital Expense	1,062,036	531,018	906,374	375,356	85.34%
Net Capital Expense			878,379	878,379	#DIV/0!
City of Kingston - Capital			878,379	878,379	#DIV/0!
County Contribution - Debenture					#DIV/0!
Total Requisition	2,241,841	612,495	837,971	225,476	37.38%

 County of Frontenac FPS Summary For period ending June 30, 2025					
	2025	2025	June	YTD	Total Annual
	Budget	YTD Budget	YTD Actual	Variance	Spent
	\$	\$	\$	\$	%
Operating Revenue					
User Charges			30,127	30,127	#DIV/0!
Federal and Provincial	12,862,423	6,616,795	6,068,046	(548,749)	47.18%
Other			2,300	2,300	#DIV/0!
Transfers from Reserve	152,453	152,453		(152,453)	
Total Operating Revenue	13,014,876	6,769,248	6,100,473	(668,775)	(46.87%)
Operating Expense					
Salaries & Benefits	23,884,143	11,942,072	12,357,344	415,273	51.74%
Materials	1,506,599	753,300	841,604	88,305	55.86%
Contracted Services	2,456,724	1,228,362	1,277,405	49,043	52.00%
Rents & Financing	217,477	108,739	98,920	-9,819	45.49%
Depreciation	944,909	472,455	435,014	-37,441	46.04%
Reserve Transfers	1,250,345			0	
Unapproved Projects					#DIV/0!
Total Operating Expense	30,260,197	14,504,926	15,010,287	505,361	49.60%
Net Municipal Contribution	17,245,321	7,735,678	8,909,814	1,174,136	51.67%
LESS: Depreciation	(944,909)	(472,455)	(435,014)	37,441	(46.04%)
Net Municipal Contribution LESS Depreciation	16,300,412	7,263,224	8,474,800	1,211,577	51.99%
City of Kingston	-12,992,732	-6,496,366	-6,512,646	-16,280	50.13%
County Contribution - Operating	3,307,680	766,858	1,962,154	1,195,297	59.32%
Capital Revenue	933,883	466,942		(466,942)	
Capital Expense	1,179,323	589,662	738,093	148,432	62.59%
Net Capital Expense	245,440	122,720	738,093	615,373	300.72%
City of Kingston - Capital	-195,365	-97,683	-81,402	16,281	41.67%
County Contribution - Capital	50,075	25,038	656,691	631,654	1,311.41%
County Contribution - Debenture					#DIV/0!
Total Requisition	3,357,755	791,895	2,618,845	1,826,950	77.99%

By-Law No. 2025-030

of

The Corporation of the County of Frontenac

being a By-law to designate the Manager of Marine Services and the Chief Administrative Officer as County of Frontenac's (the Operator) Representatives for the Frontenac Howe Island Ferry

Whereas the County operates the Frontenac Howe Island Ferry (the "Vessel") which is owned by the Ministry of Transportation (Ontario);

And Whereas the Vessel is regulated by the Federal government under the authority of Transport Canada;

And Whereas both the MTO and Transport Canada require a contact person to be on record as the Operator's Representative for the Vessel;

Now Therefore Be It Resolved That the Council of the County of Frontenac hereby enacts as follows:

1. **That** the Manager of Marine Services and the Chief Administrative Officer be designated as the County of Frontenac's (the Operator) Representatives for the Frontenac Howe Island Ferry.
2. **That** By-law 2023-010, being a By-law to designate Mr. Robert W. Dillabough and Kelly J. Pender as County of Frontenac's (the Operator) Representatives for the Frontenac Howe Island Ferry is hereby rescinded.
3. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17th day of September 2025.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of September 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden	Jannette Amini, Clerk
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By-Law Number 2025-031

of

The Corporation of the County of Frontenac

being a by-law to Authorize the Warden and Clerk to Execute an Agreement with the Snow Road Snowmobile Club for the provision of a new bridge to be used on the K&P Trail over Antoine Creek

Whereas Sections 5 of the Municipal Act, 2001, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

Whereas the County of Frontenac wishes to enter into an agreement with the Snow Road Snowmobile Club;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** the Warden and the Clerk be authorized to enter into an agreement with the Snow Road Snowmobile Club for the provision of a new bridge to be used on the K&P Trail over Antoine Creek.
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17th day of September, 2025.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of September, 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk

By-Law Number 2025-032

of

The Corporation of the County of Frontenac

being a by-law to authorize the Execution of an Agreement with the Province of Ontario should the Application to the Rural Ontario Development Program, Strategic Economic Infrastructure stream be successful

Whereas Sections 5 of the *Municipal Act, 2001*, as amended (hereinafter the Act) provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by its council by by-law, unless the municipality is specifically authorized to do otherwise; and,

Whereas the County of Frontenac wishes to enter into an Agreement with the Province of Ontario for the Rural Ontario Development Program, Strategic Economic Infrastructure stream;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk are hereby authorized to enter into an Agreement with the Province of Ontario should the application to the Rural Ontario Development Program, Strategic Economic Infrastructure stream be successful.
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17th day of September, 2025.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of September, 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk

By-Law No. 2025-0033

Of

The Corporation of the County of Frontenac

Being a by-law to declare lands of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke, surplus for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38.

Whereas the County of Frontenac By-law No. 2025-013 establishes procedures governing the sale of real property;

And Whereas Section 3.1 requires that prior to the sale of any real property Council shall pass a by-law or resolution at a meeting open to the public to declare the real property to be surplus;

And Whereas the Council for the Corporation of the County of Frontenac considers it desirable and expedient to declare lands of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke, surplus for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac does hereby enacts the following:

1. **That** lands of the County owned property located in Tichborne near Fream Street; legally described as CON 1 PT LOTS 18 TO 20 CON 2 PT LOTS 16 20 AND 21 in the former township of Hinchinbrooke, surplus for the purpose of transferring excess portions of the K&P Trail to 11628 Road 38;
2. **That** pursuant to By-law No. 2025-013, third reading of this by-law be given at a future meeting pending the successful passing of the purchasers application for Zoning By-law Amendment for the lands by the Council of the Township of Central Frontenac, to meet the public notice requirements;
3. **That** this by-law shall come into force and take effect upon the date of final passing.

Read a first and second time this 17th day of September, 2025.

Read a third time, signed, sealed and finally passed this xx day of xx 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk

By-Law Number 2025-034

of

The Corporation of the County of Frontenac

being a by-law to authorize the Warden and Clerk to execute the agreement with the landowner of 1077A Station Road, as prepared by legal counsel, in order to finalize compensation and related provisions under the Expropriations Act.

Whereas County Council has approved the Frontenac Trail K&P Trail expansion in the Township of North Frontenac, north of Clarendon, and

Whereas The County previously expropriated an easement over the lands at 1077A Station Road to secure a corridor for the Frontenac K&P Trail through the community of Snow Road Station; and,

Whereas the on June 16, 2025, County staff and the landowner met on-site to finalize the proposed adjustments to the easement and associated works:

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the Warden and Clerk be authorized to execute the agreement with the landowner of 1077A Station Road, as prepared by legal counsel, in order to finalize compensation and related provisions under the Expropriations Act; and,
2. **That** this By-law shall come into force and take effect upon the date of final passing.

Read a First and Second Time this 17th day of September 2025.

Read a Third Time, Signed, Sealed and Finally Passed this 17th day of September 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk

By-Law No. 2025-035

of

The Corporation of the County OF Frontenac

being a by-law to confirm all actions and proceedings of County Council on
September 17, 2025

Whereas Section 8 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act, S.O. 2001, c. 25* and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and;

Whereas the Council of the County of Frontenac deems it expedient to confirm its actions and proceedings;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac hereby enacts as follows:

1. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on September 17, 2025, be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. **That** all actions and proceedings of the Council of the County of Frontenac taken at its regular meeting held on September 17, 2025, be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto.
3. **That** all actions and proceedings of the Council of the Corporation of the County of Frontenac taken at its regular meeting held on September 17, 2025, except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.

4. **That** this by-law shall come into force and take effect as of the final passing thereof.

Read a First and Second Time this 17th day of September 2025

Read a Third Time and Finally Passed, Signed and Sealed this 17th day of September 2025.

The Corporation of the County of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk