

January	February	March	April	May
Restorative Care Skin & Wound Care	Falls Prevention	Accommodation Services Info & Referral Assistance	Volunteer Program Education Program	Medication Management System
	MMS (WE)  Complaints (RV)	Medication Incidents (WE) Adverse Drug Reactions (WE) Drug Destruction & Disposal (A)		Complaints (RV)
Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)
Loss of Essential Services test	Mental Health Issues including caring for person with dementia Responsive Behaviours	Skin & Wound Care Pandemic (medical emergency) Patient Safety	Falls Prevention Violent Outburst WP Pulse	H&S - worker responsibilities; policies & procedures; safe use of equipment Fire Plan Governance
June	July	August	September	October
Dietary Services & Hydration IP&C Program	Restraint Use Effectiveness of Restraint Policy	QA Program	NP&C Program Staffing Plan Effectiveness of Abuse Policy	Continence Care & Bowel Pain Management
		MMS (Quarterly)  Complaints (RV)	Medication Incidents (WE) Adverse Drug Reactions (WE) Drug Destruction & Disposal (A)	
Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)	Use of Restraints (WE) Daily Count Sheets (controlled substances) (A) Symptoms (RV)

Mission Statement	Missing Resident Plan	Resident Bill of Rights	Policy on Abuse & Neglect	WHMIS
Palliative Care		Complaints	Mandatory Reporting	IP&C - hand hygiene; modes of infection; cleaning & disinfection
Community Disaster Plan			Whistle Blowing Protection	use of PPE
Bomb Threat Plan			Abuse Recognition & Prevention	
Chemical Spills				
Loss of heat in cold weather				
Evacuation				

**November**

**December**

Rec & Social	Medical Services
Religious & Spiritual	Utilization of Drugs kept in emergency drug supply

MMS (Quarterly)	Medication Incidents (WE) Adverse Drug Reactions (WE) Drug Destruction & Disposal (A)
Complaints (RV)	

Use of Restraints (WE)	Use of Restraints (WE)
Daily Count Sheets (controlled substances) (A)	Daily Count Sheets (controlled substances) (A)
Symptoms (RV)	Symptoms (RV)

Minimizing of Restraints	Contenance care & bowel management
Application, use & potential dangers of physical devices used to restrain & PDSA's	Pain Management
Safe & correct use of therapeutic equipment & adaptive aides	

Annual Written Evaluations

Quarterly Written Evaluations (WE), Audits (A) or Reviews (RV)

Monthly Written Evaluations (WE), Audits (A) or Reviews (RV)

- Annual Mandatory Training
- Annual Mandatory Training - NPC
- Annual Plan Testing
- q3 Years Testing
- Accreditation - q3 years