Minutes of a Meeting of the
Committee of Adjustment/Planning Advisory Committee
dated January 23, 2023

Present:	Barbara Sproule, Chair (Electronic Participation); Carl Tooley, Member; and Garry Wood, Member (Electronic Participation)
Also Present:	Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager (Secretary); Sonia McLuckie, Administrative Assistant to the Clerk/Planning Manager; Sonya Bolton, Manager of Community Planning, County of Frontenac (Electronic Participation); and Dmitry Kurylovich, Community Planner, County of Frontenac (Electronic Participation).

1. Call to Order

The Chair called the meeting to order at 1:04 p.m.

2. Approval of Agenda

a) January 23, 2023

Resolution #: 1-23 Moved By: Carl Tooley
Seconded By: Garry Wood

Be It Resolved That the Committee approves the Agenda for the January 23, 2023 Meeting, as circulated.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Delegations

None.

5. Adoption of Minutes

a) Minutes of Meeting held December 19, 2022

Resolution #: 2-23 Moved By: Garry Wood
Seconded By: Carl Tooley

Be It Resolved That the Committee adopts the Minutes of a Meeting held on December 19, 2022 as circulated.
Carried

6. Business Arising from the Minutes

None.

7. Zoning By-law Amendment Application (Recommendation to Council)

None.

8. Consent Applications

None.

9. Minor Variance Applications

a) File #A01/23 - Request for Permission to Expand Legal Non-Conforming/Non-Complying Structure - 1769 South Kash Lake Lane (Murphy/Carson)

Michael Murphy, applicant, attended the meeting electronically.

Dmitry Kurylovich, County Planner, provided an overview of the application. He advised the applicant would like to construct a one storey addition with an area of 62.4 square metres on the east side of the existing dwelling; and a sunroom with an area of 17.8 square metres on the west side of the dwelling. He noted the application is a request for permission to expand a legal non-conforming structure.

Kurylovich advised the property is developed with a one storey dwelling with an area of 71 square metres and a 34.2 metre deck, setback 25 metres from the high water mark of Kashwakamak Lake. He advised there is a two storey garage on the roadside of the property and a Class 4 septic system east of the garage. He noted the garage and septic system are located outside the setback from the high water mark.

Kurylovich noted the proposed development would result in minor removal of vegetation. He advised Mississippi Valley Conservation Authority (MVCA) had no objection to the proposed development, as it complies with informal expansion guidelines. He advised South Frontenac, as Septic Approval Authority, was not formally circulated for comments. He noted the septic system appears adequately sized; however this will be determined by the Chief Building Official at the building permit stage. Kurylovich recommends approval of the application subject to the conditions included in the Planning Report.

Woods advised he attended the site on December 13, 2022 and recommends approval of the application.

McLuckie advised there were no comments from the applicant or members of the public.

Resolution #: 3-23	Moved By:	Garry Wood
	Seconded By:	Carl Tooley

Be It Resolved That Planning Application File #A01/23 – Request for Permission – Michael Murphy and Leslie Caron, 1769 South Kash Lake Lane, shall be approved as per the conditions included in the Planning Report;

And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified and any other person or public body prescribed by February 2, 2023.
Carried

10. Other Business

None.

11. Adjournment

a) Adjournment of Meeting

Resolution #: 4-23 Moved By: Garry Wood
Seconded By: Carl Tooley

Be It Resolved That the meeting adjourns at 1:19 p.m. until February 27, 2023 at 1:00 p.m. or at the call of the Chair.
Carried

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Chair

_____
Secretary-Treasurer