



# Committee of Adjustment Minutes

2:00 PM - Monday, March 25, 2024

Council Chambers

---

**Present:** Carl Tooley, Chair; Garry Wood, Member; Jim Ogilvie, Member (Electronic Participation); and Brent Smith, Alternate Member

**Also Present:** Tara Mieske, Secretary/Treasurer; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; Sonya Bolton, Manager of Community Planning, County of Frontenac; Jennie Kapusta, Community Planner, County of Frontenac; Mike Kelly, Community Planner, County of Frontenac, Tony Fleming, Solicitor, Cunningham Swan (Electronic Participation); Councillor Fred Fowler, Councillor Vernon Hermer (Electronic Participation); Councillor Roy Huetl, Council Liaison; Councillor Stephanie Regent (Electronic Participation); Don Reed, Chief Building Official; and Sonia McLuckie, Administrative Assistant to the Clerk/Planning Manager

## 1. Call to Order

The Chair called the meeting to order a 2:00 p.m.

## 2. Approval of Agenda

### a) *March 25, 2024*

**5-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Brent Smith**

**Be It Resolved That** the Committee approves the Agenda dated March 25, 2024, as circulated.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

Note: Jim Ogilvie, Member, joined the meeting electronically at this time.

## 4. Closed Session

### a) *Closed Session*

**6-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Brent Smith**

**Be It Resolved That** the Committee retires to Closed Session at 2:00 p.m. to receive education and training, as per Section 239 (3.1) of the Municipal Act.

**Carried**

## 5. Adjournment

a) *Adjournment of Meeting*

**7-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Member Jim Ogilvie**

**Be It Resolved That** the meeting adjourns at 4:55 p.m. until April 22, 2024 at 1:00 p.m. or at the call of the Chair.

**Carried**

---

Chair

---

Secretary/Treasurer