

Notes of the Economic Development Task Force (EDTF) Meeting Held on Monday February 28, 2022 at 7:00 PM at the Municipal Council Chambers.

Present: Councillor John Inglis (Chair), Councillor Fred Fowler, Betty Hunter, Cyndy Bonello, Paul Thiel, Dan Vaillancourt, Corey Klatt – CAO Back-Up, Brooke Hawley – Manager of Community Development (MCD), Matt Walker - Economic Development Officer (EDO) and Lori Newman (Secretary).

1. Call to Order:

The meeting was called to order by the Chair at 7:00 p.m.
Brooke Hawley was welcomed as the new MCD.

2. Disclosures of Pecuniary Interest & General Nature Thereof:

None.

3. Delegations:

None.

4. Economic Development Task Force Notes:

Notes of the January 17, 2022 EDTF Meeting as approved via email by members of the Task Force and received for information at the February 4, 2022 Regular Meeting of Council.

5. Business Arising

a) Complete a monthly Business Profile for existing Businesses for the Township's Website, Social Media and Council Meeting Agendas - Councillor Inglis and Paul Thiel.

Councillor Inglis completed the February Business Profile featuring Fernleigh Lodge which was presented to Council at the February 25, 2022 Council Meeting. It was also added to the Township's Website and Social Media accounts. Paul Thiel will complete the March Business Profile.

b) Continue with Star Gazing Activities and Potential Star Gazing Group – Betty Hunter.

Betty Hunter advised the EDTF that she and Gary Colwell will be meeting electronically this month with the Royal Astronomical Society of Canada (RASC) to possibly prepare a media article featuring the North Frontenac Dark Sky Preserve.

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Betty Hunter also advised that the North Frontenac Amateur Astronomy Club (NFAAC) will return to their meetings at the Clarendon Miller Community Hall in Plevna on the 4th Monday of each month beginning February 28th @ 7:00 p.m.

c) Update re: Welcome Package for new Residents.

The EDO circulated a sample completed Welcome Package to the EDTF for their perusal. Lori Newman reported that 24 Welcome Letters have been sent out to new residents so far in 2022. The EDO advised that 2 people have requested the Welcome Package and stopped at the office to pick it up and meet with the EDO.

d) Update re: 2022 EDTF Budget.

The CAO Back-Up advised the EDTF that Council will consider approving the 2022 Budget at the March 25, 2022 Council Meeting.

6. Communications:

None.

7. New Business:

a) Review of The Township of North Frontenac 2022 Strategic Plan.

Members of the EDTF reviewed the Township of North Frontenac 2022 Strategic Plan.

b) Discussion re: Review and Update the North Frontenac Economic Development Task Force Strategic Plan.

Members of the EDTF reviewed the 2020 North Frontenac Economic Development Strategic Plan. The Task Force prioritized objectives and initiatives to work on throughout the next year and focused on one year due to the upcoming election in the fall of 2022.

The EDO will draft the new Strategic Plan as discussed at tonight's meeting and will bring it back to the next EDTF Meeting for review, prior to the EDTF making recommendations to Council.

8. Adjournment:

Meeting adjourned at 8:30 p.m.

The next meeting of the EDTF will take place on Monday March 21, 2022 at 7:00 p.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.

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Recommendations to Council

Be It Resolved That Council receives for information the February 28, 2022 Notes of the Economic Development Task Force (EDTF).

Received by Council on March 25, 2022

**Councillor John Inglis, Chair
Township of North Frontenac
Economic Development Task Force**