



Economic Development Task Force Agenda - Meeting
May 15, 2023 – 9:00 a.m.
Municipal Office – Council Chambers
6648 Road 506, Plevna
[Zoom Meeting Registration](#)

1. Call to Order

2. Disclosures of Pecuniary Interest & General Nature Thereof

3. Presentations

None

4. Economic Development Task Force Notes

- a. Notes of the April 17, 2023 EDTF Meeting as approved via email and were received for information at the April 28, 2023 Meeting of Council.

5. Business Arising

- a) Research feasibility of a Municipal Campground (Vaillancourt, B.Hunter, Bonello, Kecso)
- b) 2023 Mural Project (MCD)
 - a. Mural Submissions (4)
 - b. Mural Submissions – Late (1)
 - c. Mural Movement Request
- c) North Frontenac Information booth/kiosk (Councillor Regent, Thiel)
- d) Business Profiles (Councillor Huetl, Thiel)
- e) Research feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals (Councillor Huetl, Councillor Regent, EDO)
- f) Summer Event (EDO, B.Hunter, Bonello, J.Hunter)

6. Communications

7. New Business

8. Adjournment

Notes of the Economic Development Task Force (EDTF) Meeting Held on Monday, April 17, 2023 at 9:00 AM at the Municipal Council Chambers.

Present: Deputy Mayor John Inglis (Chair), Councillor Roy Huetl, Councillor Stephanie Regent, Betty Hunter, Cyndy Bonello, Danielle Kecso, Jennifer Hunter, Paul Thiel, Dan Vaillancourt, Brooke Hawley – Manager of Community Development (MCD), Matt Walker - Economic Development Officer (EDO) and Lori Newman (Secretary).

1. Call to Order:

The meeting was called to order by the Chair at 9:00 a.m.

2. Disclosures of Pecuniary Interest & General Nature Thereof:

None.

3. Delegations:

None.

4. Economic Development Task Force Notes:

Notes of the March 20, 2023 EDTF Meeting as approved via email and received for information at the April 16, 2023 Regular Meeting of Council.

5. Business Arising:

a) Update: Research feasibility of a Municipal Campground (Vaillancourt, B.Hunter, Bonello, Kecso)

The Municipal Campground working group are continuing their research regarding the feasibility of this project. The group will bring their first report back to the next EDTF meeting for discussion.

b) Update: 2023 Mural Project (MCD)

The MCD confirmed that the Art Mural Project advertisement for Round 8 has been posted on the Township Website and Social Media accounts. The MCD will have the Ad posted in the Frontenac News. The EDO advised that the artist's names and a brief statement about the Murals content are currently in the process of being affixed to the back of each mural on waterproof paper as discussed at the last EDTF meeting.

c) Update: North Frontenac Information booth/kiosk (Councillor Regent, Thiel)

The working group have been researching locations, structures and costs for booths/kiosks in the Township to bring back for discussion at the next EDTF meeting for future Council consideration.

Danielle Kecso volunteered to join the Working Group for this project as well.

d) Update: Business Profiles (Councillor Huetl, Thiel)

Paul Thiel and Councillor Huetl will alternate completing the monthly Business Profiles beginning in May.

e) Update: Bus Tour (EDO)

The EDO advised that he will continue to work on establishing a draft plan for the next Bus Tour during the summer months and will bring back information to the August EDTF meeting for further discussion.

f) Update: Research feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals (Councillor Huetl, Councillor Regent, EDO)

The working group discussed ideas regarding the feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals.

Councillor Roy Huetl will invite his neighbour who works in the Medical Profession to be a delegation at the next EDTF meeting to discuss his ideas & thoughts on this project.

g) Update: Summer Event (EDO, B.Hunter, Bonello, J.Hunter)

The working group have been working on planning a Summer Event at the Clar-Mill Community Hall in Plevna to take place on July 22, 2023. The group will continue to organize the details and bring a report to the EDTF at the next EDTF meeting.

6. Communications:

7. New Business:

a) Star Gazing Pad – DRAFT Update to Process

The EDTF reviewed the Administrative Report regarding Transitioning Ownership of Events at the Star Gazing Pad that will be presented to Council on April 28, 2023. No further comments were received.

Notes of a Meeting of the Economic Development Task Force

April 17, 2023

2 of 3

b) Star Gazing Pad – Naming

The EDTF discussed the Re-Naming of the North Frontenac Dark Sky Preserve. Two options were voted on: “North Frontenac Observatory” (3 votes) and “North Frontenac Astronomy Park” (6 votes). Also, the EDTF decided on a tagline “A dark sky experience”. The MCD will update the Administrative Report to reflect this change for Council’s consideration on April 28, 2023.

c) 2023 North Frontenac Economic Survey Report

The EDTF received the 2023 North Frontenac Economic Survey Report that was presented to Council at the April 6, 2023 Council Meeting for information and thanked the EDO for completing this.

d) Scenic Route Signage

The EDO updated the EDTF regarding an Ontario’s Highlands Tourism Organization Grant Application that is in process for additional Scenic Route Signage. An update will be provided at an upcoming EDTF meeting.

8. Adjournment:

Meeting adjourned at 11:10 a.m.

NOTE : The next meeting of the EDTF will take place on Monday, May 15, 2023 at 9:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.

Recommendations to Council

Be It Resolved That Council receives for information the April 17, 2023 Notes of the Economic Development Task Force (EDTF).

Received by Council on April 28, 2023.

**Deputy Mayor John Inglis, Chair
Township of North Frontenac
Economic Development Task Force**



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

ART MURAL PROJECT – ARTIST APPLICATION

Artist Information	
Project Year: 2023	Application Date: April 25, 2023
Artist Name: Roxane Bay	
Address: [REDACTED]	
Phone: [REDACTED]	Email: [REDACTED]
Social Media (optional): https://www.instagram.com/roxane.n.bay	
Have you submitted an application in a previous year?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If so, were you selected as a mural artist?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your artistic experience: (skip if you have previously commissioned a mural for the program)	
Architectural Drafting (Centennial College), Photography (Certificate from Humber College) in Photographic Techniques, Illustrations and Digital Art (Studied at NSCC), Watercolour (self taught)	

Proposed Mural Information	
Mural Art Form:	<input type="checkbox"/> Painting <input type="checkbox"/> Mosaic <input type="checkbox"/> Woodworking <input type="checkbox"/> Photography <input checked="" type="checkbox"/> Other: Painting or digital illustration
Proposed Mural Name: End of Day on the Lake	
Describe your proposed theme and/or inspiration:	
I propose a Canoe with a sunset background in line art illustration style	

Mural Mockup/Concept

Created using Generative AI





6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Terms

This Application does not guarantee an opportunity to participate in North Frontenac's Art Mural Project. Upon receipt, your application will be reviewed and a Township representative will contact you should you be selected to participate. If you are selected to participate:

- The Township will provide you a cheque for \$100.00 CAD and a sheet of 96" x 48" plywood on which you will create a mural based on the mock-up/concept contained in this application.
- You will ensure that your mural will be created to reasonably withstand the elements of the outdoors and that you will be responsible for all on-going maintenance of the mural.
- All on-going maintenance of the mural while in the possession of the Township will be your responsibility.
- You will not hold the Township liable for any loss, destruction, or defacement of the mural while in the possession of the Township and/or on display by the Township.
- You authorize the Township to display the created mural on Township-owned property for a period of up to ten (10) years. At any point during this term, the Township may provide notice that your mural will no longer be included in the Art Mural Program. Upon receipt of notice, you must take repossession of your mural within 14 days or the mural will become the property of the Township.

Applicant Signature: **Roxane Bay**

Date: April 25, 2023

Office Use Only

Application Approved Application Not Approved Application Incomplete

Location Assignment:

Notes:

Signature: _____

Date: _____

Personal information collected on this form is collected pursuant to the Municipal Act, 2001, s. 11(1), and will only be used for the purpose for which it is collected, and will not be distributed or used by the Township of North Frontenac for any other purpose. Questions about this collection may be directed to the Clerk/Planning Manager at 613-479-2231 or clerkplanning@northfrontenac.ca.



6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

ART MURAL PROJECT – ARTIST APPLICATION

Artist Information	
Project Year: 2023	Application Date: April 18 2023
Artist Name: Anne Garrett	
Address: [REDACTED]	
Phone: [REDACTED]	Email: [REDACTED]
Social Media (optional):	
Have you submitted an application in a previous year?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If so, were you selected as a mural artist?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your artistic experience: (skip if you have previously commissioned a mural for the program) Emerging artist, 4 commissioned works	

Proposed Mural Information	
Mural Art Form:	<input checked="" type="checkbox"/> Painting <input type="checkbox"/> Mosaic <input type="checkbox"/> Woodworking <input type="checkbox"/> Photography <input type="checkbox"/> Other: _____
Proposed Mural Name:	Relax and Spend some time
Describe your proposed theme and/or inspiration: The calm beauty of North Frontenac's colour of summer in rock, trees and water land and sky.	



Township of
North Frontenac



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Mural Mockup/Concept



A. Gant
2023

Crotch Lake
Photograph

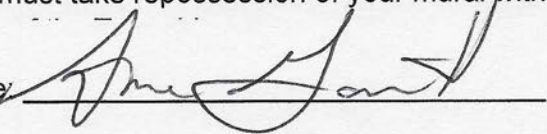


6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Terms

This Application does not guarantee an opportunity to participate in North Frontenac's Art Mural Project. Upon receipt, your application will be reviewed and a Township representative will contact you should you be selected to participate. If you are selected to participate:

- The Township will provide you a cheque for \$100.00 CAD and a sheet of 96" x 48" plywood on which you will create a mural based on the mock-up/concept contained in this application.
- You will ensure that your mural will be created to reasonably withstand the elements of the outdoors and that you will be responsible for all on-going maintenance of the mural.
- All on-going maintenance of the mural while in the possession of the Township will be your responsibility.
- You will not hold the Township liable for any loss, destruction, or defacement of the mural while in the possession of the Township and/or on display by the Township.
- You authorize the Township to display the created mural on Township-owned property for a period of up to ten (10) years. At any point during this term, the Township may provide notice that your mural will no longer be included in the Art Mural Program. Upon receipt of notice, you must take repossession of your mural within 14 days or the mural will become

Applicant Signature: 

Date: April 18 2023

Office Use Only

- Application Approved Application Not Approved Application Incomplete

Location Assignment: _____

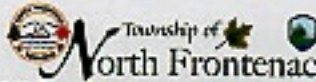
Notes: _____

Signature: _____

Date: _____

Personal information collected on this form is collected pursuant to the Municipal Act, 2001, s. 11(1), and will only be used for the purpose for which it is collected, and will not be distributed or used by



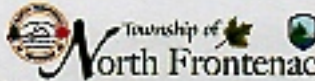


6648 Road 506, Plava, Ontario K0H 2M0
Tel: (813) 479-2231 or 1-800-234-3953, Fax: (813) 479-2362
www.northfrontenac.com

ART MURAL PROJECT – ARTIST APPLICATION

Artist Information	
Project Year: <u>2023</u>	Application Date:
Artist Name: <u>Sonja Alcock</u>	
Address: [REDACTED]	
Phone: [REDACTED]	Email: [REDACTED]
Social Media (optional): <u>Facebook</u>	
Have you submitted an application in a previous year?:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If so, were you selected as a mural artist?:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Briefly describe your artistic experience: (skip if you have previously commissioned a mural for the program) <u>Have been painting since 4 yrs old. Do large murals for Lady Conferences and church events for over 20 yrs. Painted mural @ Clayre Rec Hall in 2021.</u>	

Proposed Mural Information	
Mural Art Form:	<input checked="" type="checkbox"/> Painting <input type="checkbox"/> Mosaic <input type="checkbox"/> Woodworking <input type="checkbox"/> Photography <input type="checkbox"/> Other: _____
Proposed Mural Name: <u>The joys of winter.</u>	
Describe your proposed theme and/or inspiration: <u>Winter fun - snowmobiling - ice fishing - cross country skiing ~ frozen water fall on a lake.</u>	



6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (813) 479-2231 or 1-800-234-3953, Fax: (813) 479-2352
www.northfrontenac.com

Terms

This Application does not guarantee an opportunity to participate in North Frontenac's Art Mural Project. Upon receipt, your application will be reviewed and a Township representative will contact you should you be selected to participate. If you are selected to participate:

- The Township will provide you a cheque for \$100.00 CAD and a sheet of 96" x 48" plywood on which you will create a mural based on the mock-up/concept contained in this application.
- You will ensure that your mural will be created to reasonably withstand the elements of the outdoors and that you will be responsible for all on-going maintenance of the mural.
- All on-going maintenance of the mural while in the possession of the Township will be your responsibility.
- You will not hold the Township liable for any loss, destruction, or defacement of the mural while in the possession of the Township and/or on display by the Township.
- You authorize the Township to display the created mural on Township-owned property for a period of up to ten (10) years. At any point during this term, the Township may provide notice that your mural will no longer be included in the Art Mural Program. Upon receipt of notice, you must take repossession of your mural within 14 days or the mural will become the property of the Township.

Applicant Signature:

Steve Lyall Alcock

Date:

April 13 2023

Office Use Only

- Application Approved Application Not Approved Application Incomplete

Location Assignment:

Notes:

Signature: _____

Date: _____

Personal information collected on this form is collected pursuant to the Municipal Act, 2001, s. 11(1), and will only be used for the purpose for which it is collected, and will not be distributed or used by the Township of North Frontenac for any other purpose. Questions about this collection may be directed to the Clerk/Planning Manager at 613-479-2231 or clerkplanning@northfrontenac.ca.



From: Brooke Hawley <Recreation@northfrontenac.ca>
Sent: Monday, April 3, 2023 10:58:05 AM
To: Leane Bailey
Subject: RE: Mural

Hi Leane – it has been approved for you to replace your current mural. We will get you the plywood, supplies fees once we get all the others as well.

Thank you, have a great day!

Brooke Hawley, Dipl.M.A.
Manager of Community Development
Township of North Frontenac
6648 Road 506, Plevna, ON, K0H 2M0
1-800-234-3953 or 613-479-2231 Ext. 233
recreation@northfrontenac.ca

From: Leane Bailey
Sent: March 27, 2023 10:46 AM
To: Brooke Hawley <Recreation@northfrontenac.ca>
Subject: Mural

Hi Brooke

Can we apply to paint another Red Canoe mural to replace the one at the Public Works Depot that is showing signs of damage. The plywood is splitting and water is getting through from the back of the mural and causing the mural to show black marks on the front.

Cheers,

Leane and Brian Bailey
Art By The Baileys

Sent from my Bell Samsung device over Canada's largest network.



6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

ART MURAL PROJECT – ARTIST APPLICATION

Artist Information	
Project Year: 2023	Application Date: May 9, 2023
Artist Name: Michelle Ross Original Photography	
Address: [REDACTED]	
Phone: [REDACTED]	Email: [REDACTED]
Social Media (optional): https://www.facebook.com/originalphotographybymichelle	
Have you submitted an application in a previous year?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If so, were you selected as a mural artist?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Briefly describe your artistic experience: (skip if you have previously commissioned a mural for the program)	

Proposed Mural Information	
Mural Art Form:	<input type="checkbox"/> Painting <input type="checkbox"/> Mosaic <input type="checkbox"/> Woodworking <input checked="" type="checkbox"/> Photography <input type="checkbox"/> Other: _____
Proposed Mural Name: Hay Day	
Describe your proposed theme and/or inspiration:	
<p>There aren't too many farms and hay fields left in North Frontenac. I would like to feature one of these hay fields in this year's mural. The attached photo was taken last year and I might used for the mural but if I happen to capture a similar one that is I think is better I will use it.</p> <p>Thank you for this opportunity. I am very happy to share my images of our beautiful township with everyone.</p>	



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Mural Mockup/Concept





6648 Road 506, Plevna, Ontario K0H 2M0
 Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Terms

This Application does not guarantee an opportunity to participate in North Frontenac's Art Mural Project. Upon receipt, your application will be reviewed and a Township representative will contact you should you be selected to participate. If you are selected to participate:

- The Township will provide you a cheque for \$100.00 CAD and a sheet of 96" x 48" plywood on which you will create a mural based on the mock-up/concept contained in this application.
- You will ensure that your mural will be created to reasonably withstand the elements of the outdoors and that you will be responsible for all on-going maintenance of the mural.
- All on-going maintenance of the mural while in the possession of the Township will be your responsibility.
- You will not hold the Township liable for any loss, destruction, or defacement of the mural while in the possession of the Township and/or on display by the Township.
- You authorize the Township to display the created mural on Township-owned property for a period of up to ten (10) years. At any point during this term, the Township may provide notice that your mural will no longer be included in the Art Mural Program. Upon receipt of notice, you must take repossession of your mural within 14 days or the mural will become the property of the Township.

Applicant Signature: Michelle Ross

Date: May 9, 2023

Office Use Only

- Application Approved
 Application Not Approved
 Application Incomplete

Location Assignment:

Notes:

Signature: _____

Date: _____

Personal information collected on this form is collected pursuant to the Municipal Act, 2001, s. 11(1), and will only be used for the purpose for which it is collected, and will not be distributed or used by the Township of North Frontenac for any other purpose. Questions about this collection may be directed to the Clerk/Planning Manager at 613-479-2231 or clerkplanning@northfrontenac.ca.

-----Original Message-----

From: Diane Hering

Sent: April 20, 2023 12:47 PM

To: Matt Walker (Economic Development Officer) <edo@northfrontenac.ca>

Subject: Mural

Hi Matt.

I've tried to go to my mural at Crotch Lake Road access twice but wasn't able to drive to it. The road was closed. It takes me over an hour to get there. Quite a long way to go to maintain it.

Can you please consider moving it to a newer location closer to Cloyne. Please let me know.

Thank you.

Regards

Diane Hering

Sent from my iPhone

Information Kiosk

Ideas

Paul Thiel

Stephanie Regent

Danielle Thornton Kecso

April 29, 2023

Introduction

Through our talks together we believe there are a few areas within our township that would benefit from information kiosks. Information within this community seems to be very scattered, unreliable, under utilized and in many cases “ugly”. Through this task force our goal is to organize, manage, utilize and beautify, along with offer inexpensive to free options for locals to advertise and post their businesses and events. Focussing on the fact that when many travellers enter our community they lose contact with the outside world (no cell signal). These information kiosks/sign bulletin boards should be placed in key locations throughout the community, they should be standardized to promote beauty and uniformity. The same way road direct signs direct travellers to services these information kiosks will help both locals and visitors find all that North Frontenac has to offer.

Option 1 - Repair Existing

Utilize, Repair and Maintain Current Kiosks

The three current information kiosks located in North Frontenac are at the Star Gazing Pad, Ompah and Clair-mill Hall. They are all in need of some major TLC, nothing that a paint brush, some trim and plexiglass can't bring back to life for about \$100 to \$200 each and a bit of time. However in their current state they are not used, they leak and what little brochures that are in

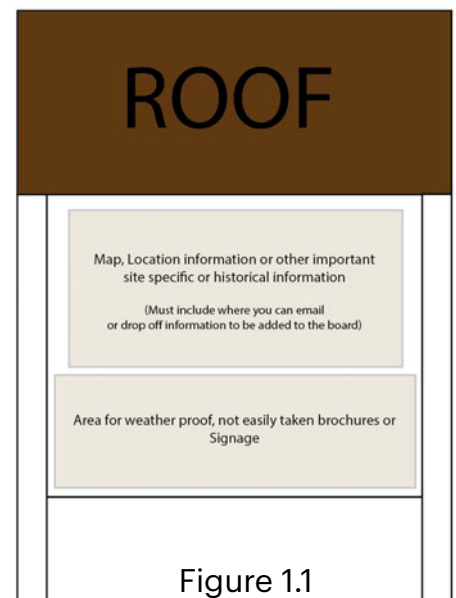


Figure 1.1

there are faded and destroyed. We propose that each of these at minimum be reconfigured to no longer hold paper brochures that can not even handle one rain fall but transition to weather proof printing, with QR codes and website addresses. See Figure #1.1. One person would have to be responsible for maintaining the kiosk and checking that the information is up to date, accurate and well maintained. Because of the distance between sites this can be a different person per location or one person that maintains all of them.

Option 2 - Information Sign Boards

Remove, Redesign and UPGRADE

We propose a second option: we remove the current information kiosks, redesign and replace with sign board that can be created and installed in many different road side location, including the current locations.

All though some may argue that these areas are two different projects, we believe that brining a note of similarity and uniformity to the community will help to remove some of the current “ugliness” and create a community that shows it can work together to offer visually appealing yet easily access information for both locals and visitors alike.



These information sign boards would offer, site specific information including township name, maps, tourist information, historical points of interest, on the upper or central locations. As well as an area for weatherproof signage that can be offered either free or low cost to local businesses. Removing the need for square signs nailed to trees all over the township. These Information Sign boards would cost somewhere between \$5,000 and \$10,000 each depending on final size and foundation requirements per location, These would be able to accommodate approximalty 17 - 17x17 plastic signs that can be printed at vista print or other similar printing place for under \$30 each. Maintenance would be limited to checking to make sure any new signs added are put up nicely and on a yearly basis make sure the business are still in operation, so any unnecessary signs can be removed to allow of others to utilize the space. I would recommend bolt holes so the boards do not get damaged over time with screws. A refinishing schedule should also be put in place to make sure the Information Sign Board stays looking their best. Most exterior stains need to be refinished a year after install then every 3 to 5 years depending of location, sun and weather. I would recommend this is planned for every second year and deferred to the next year and so on, if they still look good.

Potential Problems and Solution

1. Posting of events - With each of these sign boards being printed on weather proof materials, it will make it hard to post community events. We recommend using one of the space or on the main "Welcome" Portion that is dedicated to where to look for a listing of events. Either a site that is already up and running and maintained by someone else or a new North Frontenac Community Calendar.

Potential Locations

We have created a detailed list of potential location with priority ratings and reasons. It is our recommendation that all High and Medium location receive an Information Sign board within the next 5 years. Low priority locations should be monitored to increase in priority as needed.

- Clair-Mill Hall - Current Location - **Priority:** High
- Star Gazing Pad - Current Location - **Priority:** High
- Ompah - Current Location - **Priority:** High
- Cloyne Pioneer Museum - Suggested location, **Reason:** High Traffic Easy for visitors to pullover and look at information, Easy Maintenance.
- Hwy 41 and Harlow Rd - **Priority:** High, **Reason:** This is the very first entrance to our community. Depending on position this could also be a large welcome to North Frontenac Sign Board.
- Hwy 41 and Wintergreen RD - **Priority:** ???, **Reason:** ???
- Hwy 41 and 506 - **Priority:** High, **Reason:** This is the most travelled entrance to our community.
- Hwy 41 and Skootamatta Lake Road - **Priority:** ???, **Reason:** ???
- Hwy 41 and Head Rd., - **Priority:** High, **Reason:** There are currently lots of signs nailed to trees on all the roads that lead off the main intersection. This entrance to our community would benefit greatly from getting cleaned up.
- Hwy 41 and Top of Bon Echo Park - - **Priority:** High, **Reason:** This should be a large welcome to North Frontenac Sign Board.
- Buckshot Lake Rd North End - **Priority:** ???, **Reason:** ???
- Matawatchan Rd. East End - **Priority:** ???, **Reason:** ???
- Matawatchan Rd. West End - **Priority:** ???, **Reason:** ???
- Grant Rd, North End- **Priority:** ???, **Reason:** ???
- Grant Rd, South End- **Priority:** ???, **Reason:** ???

2023 Summer Event

- Mandate: To provide a day of fun for the community and surrounding area - bringing families/friends together and provide some economic impact.
- Project Manager: EDTF Summer Event Sub-Committee – Betty Hunter, Jen, Cyndy Bonello and Matt Walker
- Authority: Creation and facilitation of event, purchases within budgetary framework.
- Budget: \$5000.00
- Proposed Date: Saturday July 22, 2023 12pm-10:30pm
Staff present:
- Location: ClarMill Hall, Plevna Library/MNR Parking Lot
Hall booked with Brooke on Mar. 23/23

Packing List

- Number clocker
- First Aid Kit

Event Infrastructure:

Parking

- General parking at MNR Building
- Accessible Parking at ClarMill
- Signage Required for Parking
- Ask North of 7 if we could use part of that property and run a shuttle bus

Alcohol:

K+P Brewery

- Confirmed with Jen for Beer Tent
- Caterer's Licence on-file
- Insurance Certificate for event required.

Food:

Astronomy Club Pancake Breakfast

Clar-Mill Hall

- 7:30am-10:00am
- At least one member will require Food Safety Handling Certificate

Lions Club Lunch BBQ

- Hot Dogs, Hamburgers etc.
- At least one member will require Food Safety Handling Certificate

Red Barn Zone Food Truck

- Confirmed attendance with Jen
- Making Mini-pizzas for sale
- Food Truck licence on file
- Proof of Insurance listing NF as additional insured required

Cardinal Cafe

- Confirmed attendance with Jen
- Making mini-donuts and fresh lemonade
- KFL&A Food Handling Certificate
- Proof of Insurance listing NF as additional insured required

BBQ

- Lions Club confirmed
- Making mini-donuts and fresh lemonade

Seed To Sausage

- Jen contacted Mike, they Declined participation

General Entertainment:

Magician

- Randy The Magician is confirmed for a 1hr stage show (time TBD) and will be paid at the next round of cheques.

Balloon Twisting

- County Balloons confirmed for 2hrs (time TBD) with invoice paid.

Outdoor Concert

- Jen reached out to Matthew Runaway Band, pricing is \$500/set. Jen will follow-up and book them.
 - Jen reached out to Alexa Goldie, pricing is \$1750/ two sets

- Matt has contacted Jonas Bonetta. Jonas could not immediately think of a musician or group who fits our criteria within our existing budget but will give the matter some more thought.
- Jen has reached out to Verle Mobbs, Country Music Association of Ontario, and with Leslie Merrigan, who is a music organizer for Frontenacs.
- Matt to contact flatbed owners re: usage as a stage
- Matt to contact North Frontenac songwriter
 - Reached out to Tom Bishop on May 10th, will update with response
- Cyndy to look into skirting for the stage

Euchre Tournament

- Rhonda Watkins has agreed to run it – email confirmed May 10, 2023
- In Clar-Mill Hall
- Time tbd

Event Ideas – Matt to reach out to local businesses to ask if/how they would like to participate.

- Lumberjack Competition
- Dunk Tank
- Falconry
- Forager/Naturalist
- Pickleball
- Horseshoes
- Ball Hockey
- Power Wheels Derby
- Strongest Man/Woman

Petting Farm

- Cyndy checked and the cost for 4 hours is \$1495.00 + \$3.00/km
- Matt to inquire about alternatives

Dunk Tank

- Fundraiser for a NFP?

North Frontenac Fire Department

On-Site

- Inflatable safety village
- Demonstrations (backboarding)

Emergency Services Demonstrations

- Police

- Military?

Kids Entertainment:

RFCS and EarlyON Kids Programming

On Site

- Confirmed participation with Sarah McCulloch (sarahm@rfcs.ca) on March 23/23

General Ideas

- Relay race, sack race, egg on spoon, tye dye shirts

Booths and Other Services:

Vendor Booth

- Inaugural year, no charge
- handcrafted and food only
- need to limit number of vendors of similar merchandise
- start with local vendors and expand to Frontenac County
- Establish space and numbers

Contacts Made:

Groups to contact:

- OPP
- Businesses
- Community Hall Groups
- Military
- Salvation Army
- Red Cross
- Library

Shelved Ideas

Demolition Derby

- No location at Clar-Mill, could Library/MNR Building property be a candidate? Matt will inquire.

- Hung Camp Lane, West End- **Priority: ???, Reason: ???**
- Mountain Chute Rd.- **Priority: ???, Reason: ???**
- Barry Lake Trail, East End- **Priority: ???, Reason: ???**
- Folger Rd, North End- **Priority: Low, Reason: Dead Ends**, however we should look to see if the entrance to the road could use a sign board.
- South Lavant & Wilbur Rd- **Priority: ???, Reason: ???**
- Gentiles Rd, Easy End- **Priority: ???, Reason: ???**
- Elphin-Maberly Rd, North/East End- **Priority: ???, Reason: ???**
- Gully Rd, East End- **Priority: ???, Reason: ???**
- Robertsville Rd, East End- **Priority: ???, Reason: ???**
- 509 Entrance - **Priority: ???, Reason: ???**
- Ardoch Rd, South Entrance- **Priority: ???, Reason: ???**
- Veley Rd, South End- **Priority: ???, Reason: ???**
- Henderson Rd, South End- **Priority: ???, Reason: ???**

All "Priority" and "Reasons" are subject to review and can be changed at anytime.