

**Notes of the Economic Development Task Force (EDTF) Meeting Held on Monday, August 21, 2023 at 9:00 AM at the Municipal Council Chambers.**

Present: Deputy Mayor John Inglis (Chair), Councillor Roy Huetl, Councillor Stephanie Regent, Betty Hunter, Cyndy Bonello, Danielle Kecso, Paul Thiel, Dan Vaillancourt, Brooke Ross – Manager of Community Development (MCD), Matt Walker - Economic Development Officer (EDO) and Lori Newman (Secretary).

Absent with Regrets: Jennifer Hunter.

**1. Call to Order:**

The meeting was called to order by the Chair at 9:00 a.m.

**2. Disclosures of Pecuniary Interest & General Nature Thereof:**

None.

**3. Delegations:**

None.

**4. Economic Development Task Force Notes:**

Notes of the July 17, 2023 EDTF Meeting as approved via email and were received for information at the August 17, 2023 Regular Meeting of Council.

**5. Business Arising:**

**a) Research feasibility of a Municipal Campground (Vaillancourt, B.Hunter, Bonello, Kecso)**

The Municipal Campground working group are continuing their research regarding the feasibility of this project. The group will continue to bring reports back to the EDTF meetings for discussion.

**b) North Frontenac Information booth/kiosk (Councillor Regent, Thiel and Kecso)**

The working group will present a proposal and costing for two Information Sign Boards for discussion at the next EDTF meeting for future Council consideration.

**c) Business Profiles (Councillor Huetl, Thiel)**

Paul Thiel will complete the next Business Profile.

**d) Research feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals (Councillor Huetl, Councillor Regent, EDO)**

The working group advised that they have invited Dr. Ward to their next working group meeting for potential advice on next steps, direction and ideas to attract and entice professionals to a commercial office space. The group will bring the information back to the EDTF at a future EDTF meeting for discussion.

**e) Summer Event (EDO, B.Hunter, Bonello, J.Hunter)**

**a. Lessons Learned**

**b. Moving Forward – discussion regarding group make-up for future summer fests and also discussion around who should be doing winter fest (i.e. staff resources, EDTF resources, etc.)**

Discussion deferred to the next meeting as Betty Hunter had to leave today's meeting early.

**6. Communications:**

**Mural Project Invitation for Unveiling**

The unveiling of the Round 8 Art Murals will take place at the North Frontenac Regular Meeting of Council on September 22, 2023.

**7. New Business:**

**a) 2023 Business Bus Tour – EDO**

The EDO advised the EDTF of ideas for the Bus Tour for Businesses to attend other businesses throughout the Township in 2023 and will provide an update at the next EDTF meeting.

**b) Winterfest**

The EDTF approved that staff would continue with planning and Implementation for the 2024 Winterfest.

**8. Adjournment:**

Meeting adjourned at 10:18 a.m.

**NOTE : The next meeting of the EDTF will take place on Monday, September 18, 2023 at 9:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.**

## **Recommendations to Council**

**Be It Resolved That** Council receives for information the August 21, 2023 Notes of the Economic Development Task Force (EDTF).

Received by Council on September 7, 2023.

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**Deputy Mayor John Inglis, Chair  
Township of North Frontenac  
Economic Development Task Force**