



Economic Development Task Force Minutes

9:00 AM - Monday, December 18, 2023
Council Chambers

Notes of the Economic Development Task Force held on Monday, December 18, 2023 at 9:00 AM at the Council Chambers.

Present: Deputy Mayor John Inglis (Chair), Councillor Roy Huetl, Councillor Stephanie Regent, Betty Hunter, Cyndy Bonello, Danielle Kesco, Paul Thiel and Dan Vaillancourt

Absent with Regret:

Also Present: Brooke Ross, Manager of Community Development, Dipl.M.A. and Lori Newman, Office Support - All Departments

1. Call to Order

a) *The meeting was called to order by the Chair at 9:00 a.m.*

2. Disclosure of Pecuniary Interest and General Nature Thereof

a) *None.*

3. Presentations

a) *None.*

4. Economic Development Task Force Notes

a) *Notes of the November 20, 2023 EDTF Meeting as approved via email and were received for information at the December 15, 2023 Regular Meeting of Council.*

5. Business Arising

a) *Business Profiles (Councillor Huetl, Thiel)*

Councillor Roy Huetl and Paul Thiel reported that they will continue to complete Business Profiles in the New Year.

b) *Summer Event – updates (Inglis, Hunter, Bonello)*

Betty Hunter reported that the Summer Event sub-committee will be meeting in early January and will have the pricing in place and more details to share for the

second annual North Frontenac Summer Event during 2024. The sub-committee will continue to report back to the EDTF.

c) *Municipal Campground*

The MCD and EDO presented a draft Administrative Report for the EDTF to consider before submitting for Council consideration. The EDTF members discussed and the Administrative report will be presented to Council on January 12, 2024.

d) *2024 Meeting Dates*

Members of the EDTF agreed that the meetings will continue to be held every third Monday beginning in February 2024 (however have changed from 9:00 a.m. to 9:30 a.m.) in the North Frontenac Council Chambers; with the exception of February as it falls on Family Day (February's meeting will be held on Tuesday, February 20th, 2024); and May as if falls on Victoria Day (May's meeting will be held on Tuesday, May 21st, 2024). October's meeting will be held on Monday, October 21st, 2024 **at 6:00 p.m.** (instead of 9:30 a.m.) to attract business owners to attend the public meeting during Small Business/Local Government Week .

e) *Terms of Reference*

The EDTF reviewed the Draft Terms of Reference which were included with the Agenda package. The MCD will add Derrick Lancaster to the Membership listing. There were no further changes.

f) *EDTF Strategic Plan/Work Plan*

The MCD advised that Council is continuing to work on the Township Strategic Plan and an update will be provided once this has been completed so that the EDTF can determine opportunities/priorities to work on in order to complete the 2024 Economic Development Strategic Plan/Work Plan based on the Township Strategic Plan and the priorities that may derive.

6. Communications

- a) ***None.***

7. New Business

- a) ***None.***

8. Adjournment

- a) ***Meeting adjourned at 9:52 a.m.***

NOTE : The next meeting of the EDTF will take place on Monday, February 20, 2024 at 9:30 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.

9. Recommendation

- a) ***Be It Resolved That Council receives for information the December 18 2023 Notes of the Economic Development Task Force (EDTF).***

Deputy Mayor John Inglis, Chair
Township of North Frontenac
Economic Development