

Environmental Task Force Agenda

9:30 AM - Wednesday, August 28, 2024

Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order of the Inaugural Meeting

- a) Introduction of Members and staff.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Environmental Task Force Notes

- a) None.

5. Business Arising

- a) None.

6. New Business

- a) Chair - Procedural Policy and Process 2 - 5
[Procedural By-law #26-23 - Section 13](#)
- b) Draft Terms of Reference 6 - 28
[Draft Terms of Reference for Discussion Resolution](#)
[Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028](#)
[Strategic Plan Summary](#)
[North Frontenac Strategic Plan Final Report ACC](#)
- c) Meeting Date Schedule

7. Adjournment

- a) Meeting adjourned at _____ a.m.

creed, sex, sexual orientation, age, marital status, family status or disability;

- iii. Interrupt a member while speaking, except to raise a point of order;
- iv. Speak on any subject other than the subject in the debate.

e) **Quorum**

In order to meet quorum, 50% of the Members must be in attendance and at least one of which shall be a Member of Council. Members participating electronically shall be counted towards Quorum.

Should it become known in advance of a regularly scheduled Meeting that a Quorum of Members will not be present, or due to inclement weather, the Chair shall cancel the meeting and all business will be carried forward to the next meeting. The Clerk will provide Notice of Cancellation of the Meeting to all Members and post it on the Township's Website.

f) **Advisory Persons**

The Committee may require members or representatives of Non-Government Agencies, Government Agencies, Voluntary Sector Representatives or other experts to attend meetings as presenters or advisors because of their knowledge of the subject. Such invitations will be agreed upon by the Committee and the Chair shall make the request.

13.0 Task Forces

13.1 General

Within three (3) months of the beginning of the term of Council, Council shall review each Task Force including the Terms of Reference which were in place during the previous term. Council shall by Resolution either appoint Members to the Task Force or disband the Task Force.

A Task Force is established for a special purpose or to address a specific task. A Task Force shall not be governed by this section of the Procedural Policy and the Terms of Reference approved by Council.

The draft Terms of Reference shall be established at the Inaugural Meeting of the Task Forces and shall include, but is not limited to, a Mission Statement; Membership; Tasks and Milestones; Time Frame and Meetings.

13.2 Composition

The Task Force shall be made of:

- a) At least one (1) but not more than three (3) Members of Council;
- b) The CAO and/or at least one (1) Manager;
- c) Voluntary sector members whose knowledge of the Task Force's mandate would be an asset;
- d) A Secretary.

13.3 Appointment

Council by Resolution shall appoint the Council Member(s) and CAO and/or Manager(s) who will be members of the Task Force. Council shall appoint the Chair of the Task Force from the Council Member(s) appointed.

Prior to the Inaugural Meeting of a new Task Force, the CAO/Manager appointed to the Task Force shall advertise for volunteer members in the local newspaper; on the Township's Website; and on the Township's Social Media accounts. In the case of a Task Force continuing from the previous term of Council, the volunteer members from the previous term shall be invited to continue as volunteer members and Council shall determine if an advertisement for new volunteer members is required.

The Chair will recommend individuals who responded to the advertisement, for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting. Knowledge of the Task Force's mandate would be an asset.

The Clerk will prepare a letter to each of the voluntary sector participants following Council approval to be signed by the Chair thanking the voluntary sector participants and advising them of their appointment.

The CAO shall appoint a Secretary for the Task Force from staff.

13.4 Procedural Matters

The CAO and/or Manager sitting on the Task Force shall prepare an electronic Agenda (with the assistance of the Clerk's Department) and circulate to all Task Force Members and post notice of the meetings on the Township's Website forty eight (48) hours in advance of the meeting. The date and time of the Task Force meeting shall be displayed on the Municipal Office's Electronic Sign at least forty eight (48) hours in advance of the meeting.

Members may participate in Meetings electronically.

The Task Force shall:

- a) Comply with all applicable legislation and Municipal By-laws and Resolutions.
- b) All Task Force Meetings shall be open to the public. The Task Force is not permitted to have a Closed Session.
- c) While there is a Declared Emergency and/or any Provincial restrictions on public gatherings (regardless of the number) Task Force Meetings shall not be held in-person and shall be held using electronic participation, unless approved by the Chair and Chief Administrative Officer/Manager appointed to the Task Force ensuring compliance with all Provincial and/or Public Health Regulations.
- d) Not make any decisions or expend any monies without Council approval by Resolution over \$500 annually.
- e) Task Force Notes shall, once approved in principle by the Task Force, be provided to the Clerk for inclusion in the next Council Agenda for information purposes. Task Force Notes shall provide written clear recommendations (i.e.

identifying options) in the conclusion of the Notes of the meeting, with supporting documentation. These recommendations, once approved in principle by the Task Force, shall be presented as Motions to Council for consideration.

- f) Once the Notes of a Task Force meeting have been received by Council, they shall be posted by the Clerk on the Township's Website.
- g) Disband in accordance with their Terms of Reference, unless otherwise approved by Council. (For housekeeping purposes only, the Clerk will have Council pass a Resolution to disband all Task Forces).

13.5 Operating Principles

a) Quorum

Although Task Force membership is non-substituted, Council agrees that it is not necessary to establish the number of Members necessary for a Quorum; however, at least one (1) Member of Council and the CAO or Manager shall be present and careful consideration will be taken to ensure good representation from the voluntary sector when discussions on key issues take place or recommendations are formulated.

b) Reaching Agreement

Task Force Members will seek to reach consensus wherever possible. If for whatever reason, consensus cannot be achieved, the Task Force Members may agree to a recommendation, through another process, such as voting or permitting dissenting reports.

c) Expert Members and Invited Guests

The Task Force may require experts, academics or other government/voluntary sector Representatives to attend meetings as presenters, advisers or observers because of their knowledge of the subject, of the sector or as part of another existing Committee or Task Force of Council. Such invitations shall be agreed to in advance by the Task Force and the Chair or CAO shall make the requests.

d) Expenses Incurred by Task Force Members

Task Force Members' travel expenses to attend Task Force meetings and related business will be reimbursed by the Township. The Task Force Members shall be paid mileage expenses at the per kilometer rate as determined by Council.

e) Resignation of Task Force Member

If a Voluntary Sector Member resigns the Task Force, Council may appoint a member from the previous recruitment at the beginning of the term. The appropriate Manager will contact the selected former applicant(s) regarding their interest in serving on the Task Force and report back to Council in a Closed Meeting.

Council may direct the appropriate Manager to advertise the vacancy of the positions and report back with the applications.

f) Indemnification of Voluntary Sector Members

Voluntary sector Representatives serving as Members of the Task Force are extended the same risk management principles as Members of Council/Committees and staff when it comes to matters of liability and insurance; and would therefore be considered "volunteers" under this policy.

13.6 Voluntary Sector Members

The Voluntary Sector Members shall:

- a) Be accountable for their accessibility and responsiveness, and to each other, as Members of a team, for participating, collaborating and doing their best to advance the joint process in good faith.
- b) act with honesty, integrity and openness in advancing the joint process.
- c) not use their position on the Task Force to benefit materially from the process or the outcomes.
- d) not be eligible on an individual basis for contracts or other paid work commissioned by the Task Force or Council, unless the Procurement By-law requirements are met.

13.7 Sub-Committees

Sub Committee may be established to deal with a specific task/matter that is specific to a Task Force and shall:

- a) Be appointed by Council at the recommendation of the Task Force;
- b) Make recommendations to the Task Force.

13.8 Disbandment

Council may disband a Sub-Committee at any time when determined the Committee's mandate has been met; or the Sub-Committee is no longer required.

14.0 General

14.1 Appointment of County Council Members

The County Council Second Member shall be appointed to serve on County Council along with the Mayor for the term of Council. At the Inaugural meeting of Council any member, excluding the Mayor may present their case to be selected as the County Council Second Member and once all presentations are complete Council will vote to select the County Council Second Member. The County Council Second Member shall be appointed by By-law.

The County Council Alternate Member appointed under Section 268 of the Municipal Act to act in place of a County Council Member when the County Council Member is unable to attend a meeting of County Council for any reason (excluding a temporary vacancy) shall be appointed at the Inaugural meeting of Council. Any member, excluding the Mayor or the Member appointed as the County Council Second Member may present their case to be selected as the County Council Alternate Member and once all presentations are complete Council will vote to select the Alternate Member. The County Council Alternate Member shall be appointed by By-law. When acting as

Environmental Task Force

Terms of Reference August 2024

Mission:

Vision:

Mandate: To provide recommendations to Council on policies and programs to protect the environment and to provide recommendations on an action plan to manage/mitigate climate change impacts.

Membership:

As appointed by Council on April 5, 2024, the composition of the Task Force shall include:

- Councillor Roy Huetl, Chair
- Deputy Mayor John Inglis
- Councillor Fred Folwer.

and the following Staff:

- Darwyn Sproule, Public Works Manager;
- Tara Mieske, Clerk/Planning Manager (Secretary)

Also, as appointed by Council on July 25, 2024, the composition of the Task Force shall include members of the public as follows:

- Paul Asselin
- Ange Defosse
- Bruce Moore
- Marlene Spruyt
- Katie Surra
- Mike Ward

Tasks and Milestones:

1. Inaugural Task Force meeting to a draft Terms of Reference for Council's consideration. (Meeting was at the call of the Chair and held on August 28, 2024 at 9:30 a.m. in the Council Chambers).

Accountability:

Council Members and Township employees are accountable for their participation on the Environmental Task Force through the normal reporting structure to Council.

Conflict of Interest Guidelines:

Council Members and Township employees are responsible for complying with the Township’s policies and guidelines on conflict of interest, outside activities, gifts and hospitality.

The Voluntary Sector Members shall:

- a. Be accountable for their accessibility and responsiveness, and to each other, as Members of a team, for participating, collaborating and doing their best to advance the joint process in good faith.
- b. act with honesty, integrity and openness in advancing the joint process.
- c. not use their position on the Task Force to benefit materially from the process or the outcomes.
- d. not be eligible on an individual basis for contracts or other paid work commissioned by the Task Force or Council, unless the Procurement By-law requirements are met.

Time Frame and Meetings:

The Environmental Task Force is constituted for approximately two years, commencing on August 28, 2024 and ending November 15, 2026 with the option of continuing meetings at the discretion of Council. Ongoing reports and recommendations will be provided to Council throughout the term of the Task Force/Council. The Task Force will meet _____ (monthly, quarterly, etc.) or at a frequency to be determined by the Chair, using in-person or electronic meetings.

Operating Principles for Task Force Meetings:

- a. Quorum
Although Task Force membership is non-substituted, Council agrees that it is not necessary to establish the number of Members necessary for a Quorum; however, at least one (1) Member of Council and the CAO or Manager shall be present and careful consideration will be taken to ensure good representation from the voluntary sector when discussions on key issues take place or recommendations are formulated.
- b. Reaching Agreement
Task Force Members will seek to reach consensus wherever possible. If for whatever reason, consensus cannot be achieved, the Task Force Members may agree to a recommendation, through another process, such as voting or permitting dissenting reports.
- c. Expert Members and Invited Guests
The Task Force may require experts, academics or other government/voluntary sector representatives to attend meetings as presenters, advisers or observers because of their knowledge of the subject, of the sector or as part of another existing Committee or Task Force of Council. Such invitations shall be agreed to in advance by the Task Force and the Chair or CAO shall make the requests.

d. Expenses Incurred by Task Force Members

Task Force Members' travel expenses to attend Task Force meetings and related business will be reimbursed by the Township. The Task Force Members shall be paid mileage expenses at the per kilometer rate as determined by Council.

e. Indemnification of Voluntary Sector Members

Voluntary Sector Members are extended the same risk management principles as Members of Council/Committees and employees when it comes to matters of liability and insurance; and would therefore be considered "volunteers" under this policy.

Note: This Terms of Reference is worded in accordance with the Township's current Procedural By-law #26-23. The Chair will advise the Task Force of any amendments made by Council to the Township's Procedural By-law in regards to Task Forces.



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: April 5, 2024

Resolution # 140-24

Moved By:
Councillor Vernon Hermer

Seconded By:
Councillor Roy Huetl

Be it Resolved That Council receives for information the Chief Administrative Officer's (CAO) Administrative Report entitled "Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028";

And That Council appoints Councillor Roy Huetl as the Chair of the Task Force;

And That Council appoints Deputy Mayor Inglis and Councillor Fred Fowler as Members of the Task Force;

And That as recommended by the CAO Council appoints Darwyn Sproule, Public Works Manager as the Manager (Staff member) for the Task Force and that Tara Mieske, Clerk/Planning Manager be appointed as the Secretary (Staff member) for the Task Force;

And That the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

Carried

Mayor

To: Mayor and Members of Council
From: Corey Klatt, Chief Administrative Officer, Dipl. M.A.
Approved by:
Date of Meeting: 05 Apr 2024
Re: Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028.

Recommendation:

Be it Resolved That Council receives for information the Chief Administrative Officer's (CAO) Administrative Report entitled "Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028";
And That Council appoints _____ as the Chair of the Task Force;
And That Council appoints Councillor(s) _____ as Members of the Task Force;
And That as recommended by the CAO Council appoints Darwyn Sproule, P. Eng., Public Works Manager as the Manager (Staff member) for the Task Force and that Tara Mieske, Dipl.M.A., M.M., Clerk/Planning Manager (CPM) be appointed as the Secretary (Staff member) for the Task Force;
And That the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

Background:

On February 23, 2024 Council Resolution #77-24 provided:
"Whereas at the meeting held on January 8, 2024 Council passed Resolution #02-24 receiving for information the presentation by Steve Lichty, Capital Park Consulting Inc. regarding the Draft Strategic Plan; and Council requested Capital Park Consulting Inc. make changes to the Strategic Plan and provide another draft at the February 23, 2024 meeting;
Therefore Be It Resolved That Council receives for information the updated Strategic Plan from Capital Park Consulting;
And That Council approves the Strategic Plan; and instructs the CAO to provide a report to Council, including a workplan, for consideration at a future Council meeting.
Carried".

Researched By:

Corey Klatt, Chief Administrative Officer

Comments:

Within the Township of North Frontenac's Strategic Plan, 2024-2028 under the Environmental Stewardship Category it was recommended to establish an Environmental Task Force comprised of Councillors, Staff and Community Stakeholders to develop and promote programs to protect the environment and to develop an action plan to manage/mitigate climate change impacts.

By-Law #26-23 Section 13 of the Procedural Policy for Members of Council, Committees and Task Forces sets out the procedure for creating a Task Force (see attached). In summary a Task Force is established for a special purpose or to address a specific task. The draft Terms of Reference shall be established at the Inaugural Meeting of the Task Force and shall include, but is not limited to, a Mission Statement; Membership; Tasks and Milestones; Time Frame and Meetings.

Moreover, per the Procedural Policy the Task Force shall be made of at least one (1) but not more than three (3) Members of Council; the CAO and/or at least one (1) Manager; Voluntary Sector Members whose knowledge of the Task Force's mandate would be an asset; and a Secretary.

Council by Resolution shall appoint the Council Member(s) and CAO and/or Manager(s) who will be members of the Task Force from the Council Member(s) appointed. Council shall appoint the Chair of the Task Force from the Council Member(s) appointed.

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The Clerk will prepare a letter to each of the voluntary sector participants following Council approval to be signed by the Chair thanking the voluntary participants and advising them of their appointment.

The CAO shall appoint a secretary for the Task Force from staff.

It is recommended that Darwyn Sproule, P. Eng., Public Works Manager be appointed as the Manager (staff member) for the Task Force and that Tara Mieske, Dipl.M.A., M.M., Clerk/Planning Manager (CPM) be appointed as the Secretary (staff member) for the Task Force as it is anticipated that their knowledge and expertise within the Departments they manage will be very beneficial throughout Task Force discussions.

Financial Impact:

Unknown at this time. Task Force Members' expenses to attend Task Force meetings and related business will be reimbursed by the Township. The Task Force Members shall be paid mileage expenses at the per kilometer rate as determined by Council.

Moreover; funding will be required for initiatives recommended by the Task Force and approved by Council. This information will follow for Council consideration depending on future recommendations by the Task Force.

Attachments:

[Procedural By-law #26-23 - Section 13](#)

creed, sex, sexual orientation, age, marital status, family status or disability;

- iii. Interrupt a member while speaking, except to raise a point of order;
- iv. Speak on any subject other than the subject in the debate.

e) **Quorum**

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TOWNSHIP OF NORTH FRONTENAC 2024-2028 STRATEGIC PLAN

VISION

Empowering our community,
protecting our environment.

MISSION

Committed to our community's well-being by delivering
efficient, sustainable, and inclusive services that enrich
lives while protecting the environment.

VALUES

~ Progressive ~ Accountable
~ Inclusive ~ Sustainable
~ Transparent

Vibrant and Inclusive Community

Promote a healthy lifestyle:

- Increased community engagement
- increased 4 season tourism/recreational opportunities
- Continued provision of safe, efficient and enhanced recreational facilities, trails and parks

Provide support to community partners for healthcare, senior and youth services:

- Increased numbers of doctors, nurse practitioners and other health care professionals
- Affordable accommodations (including opportunities for seniors)
- Increased collaboration with community service agencies

Support inclusivity:

- Raised awareness of income and lifestyle disparities throughout the Township
- Enhanced support for community organizations and agencies that provide assistance to the least advantaged members of our community
- Continued support for local schools

Economic Prosperity

Enhance and support the local economy:

- Increased number of business start-ups and expansions
- Stable funding provided for Economic Development
- Enhancement of the Community Improvement plan (CIP)
- Continued support for the Economic Development Task Force (EDTF)
- Sufficient staff and Resources to support economic development

Prepare for potential development opportunities:

- Implementation of development policies that encourage the provision of a wide range of housing options, amenities and services within a convenient distance
- Increased Tourism
- Promotion of a range of housing options to provide affordable housing including Public-Private Partnerships (PPPs)

Identify opportunities for efficiencies:

- Additional cost-saving partnership and/or shared services for efficiencies

Environmental Stewardship

Establish an Environmental Task Force comprised of Councillors, Staff and Community Stakeholders to develop and promote programs to protect the environment:

- Development of policies and programs to protect the environment
- Development of an action plan to manage/mitigate climate change impacts

Communicate directly with the Province whenever available and keep lines of communication open at all times

- Follow-up with contacts throughout the year
- Collaboration with municipal organizations and other municipalities to advocate for desired change
- Regular communication with provincial authorities
- Collaboration with County Staff to modernize the process for calculation of lake capacity

Sustainable Core Services

Continue to invest in municipal infrastructure:

- Enhances standards for roads and other core and non-core infrastructure
- Long-term plans for municipal buildings relative to safety, functionality and affordability
- Integration of the Asset Management Plan into Township capital and operational planning

Enhance Township Services:

- Enhancement of Township roads, parking areas and boat launches
- Improved governance and use of community halls
- Streamlined access to Township services through new technologies
- Asset Management Plan embedded in Township operations

Be prepared for “shovel-ready” projects when funding becomes available:

- Establishment of protocols for regular contact with provincial and federal authorities for early notice of potential programs
- Pre-planning in all departments for shovel-ready opportunities

Optimize waste management practices through diversion, recycling and repurposing:

- Reduced use of landfill
- Increased volume of recyclables
- Enhancement of repurposing programs

Establish the Township as an employer of choice:

- Organizational review and compensation review completed every five years
- Enhanced training opportunities for all staff and members of the Fire Department

Township of North Frontenac

STRATEGIC PLAN

2024-2028



Township of
North Frontenac
Four Seasons, More Reasons

A message from the Mayor:



T

HIS STRATEGIC PLAN STANDS AS THE fundamental roadmap for the Township of North Frontenac, outlining our strategic priorities and collective direction for the years 2024 through to 2028. It is structured to ensure that we continue to emphasize our commitment to sustainability, underscoring the importance of balancing environmental conservation with strategic growth initiatives that enhance our community's well-being and foster a high quality of life for residents.

We appreciate the invaluable contributions of over 200 residents, business proprietors, and invested stakeholders. Their thoughtful insights, conveyed through surveys, active participation in focus groups, attendance

at public meetings, and submitted documentation, were instrumental in creating this Plan. This collaborative effort has not only resulted in the identification of Strategic Priorities and Action Items but also new Vision and Mission Statements.

It is important to acknowledge that while we have delineated our Strategic Priorities for the upcoming five years, the realization of all objectives may extend beyond this defined planning period. Our commitment to these goals demonstrates their significance and recognizes our ongoing efforts to achieve them.

A handwritten signature in blue ink, appearing to read "Gerry Lichty". The signature is stylized and fluid.

GERRY LICHTY
MAYOR, TOWNSHIP OF NORTH FRONTENAC

A message from the Chief Administrative Officer (CAO):

WE ARE PLEASED TO PROVIDE the 2024–2028 Strategic Plan, a collaborative effort representing our dedication to serving the Township of North Frontenac.

This plan is our commitment as an inclusive, forward-thinking, and financially prudent local government. It symbolizes our dedication to service excellence and emphasizes our desire to build a community that resonates with pride for all.

We are devoted to exceptional governance and a commitment to our core values, serving as the guiding framework as we endeavor to enhance the lives of all residents. We are genuinely committed to ensuring that North Frontenac continues to thrive.

We firmly believe that through collaboration and unity, we can achieve our shared goals to sustain North Frontenac as an extraordinary place to live, work and play.



A handwritten signature in blue ink that reads "Corey Klatt". The signature is fluid and cursive, written in a professional style.

COREY KLATT
CHIEF ADMINISTRATIVE OFFICER (CAO)
TOWNSHIP OF NORTH FRONTENAC

VISION, MISSION AND CORE VALUES

VISION

*Empowering our community,
protecting our environment.*

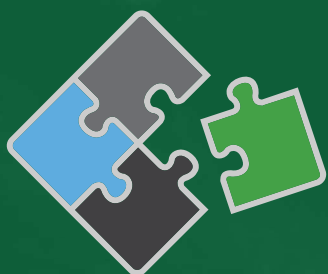
MISSION

*Committed to our community's well-being by delivering
efficient, sustainable, and inclusive services that enrich
lives while protecting the environment.*

VALUES

- ⇒ *Progressive*
- ⇒ *Inclusive*
- ⇒ *Transparent*
- ⇒ *Accountable*
- ⇒ *Sustainable*

OUR STRATEGIC PRIORITIES



To achieve our Vision and our Mission, we have identified these four strategic priorities for the Township of North Frontenac:

VIBRANT AND INCLUSIVE COMMUNITY

ECONOMIC PROSPERITY

SUSTAINABLE CORE SERVICES

ENVIRONMENTAL STEWARDSHIP

VIBRANT AND INCLUSIVE COMMUNITY

STRATEGIC ACTION

DESIRED OUTCOMES

Promote a healthy lifestyle

- ⇒ Increased community engagement
- ⇒ Increased 4-season tourism/recreational opportunities
- ⇒ Continued provision of safe, efficient and enhanced recreational facilities, trails and parks

Provide support to community partners for healthcare, senior and youth services

- ⇒ Increased numbers of doctors, nurse practitioners and other health care professionals
- ⇒ Affordable accommodations (including opportunities for seniors)
- ⇒ Increased collaboration with community service agencies

Support Inclusivity

- ⇒ Raised awareness of income and lifestyle disparities throughout the Township
- ⇒ Enhanced support for community organizations and agencies that provide assistance to the least advantaged members of our community
- ⇒ Continued support for local schools



ECONOMIC PROSPERITY

STRATEGIC ACTION

DESIRED OUTCOMES

Enhance and support the local economy

- ⇒ Increased number of business startups and expansions
- ⇒ Stable funding provided for Economic Development
- ⇒ Enhancement of the Community Improvement Plan (CIP)
- ⇒ Continued support for the Economic Development Task Force (EDTF)
- ⇒ Sufficient staff and resources to support economic development

Prepare for potential development opportunities

- ⇒ Implementation of development policies that encourage the provision of a wide range of housing options, amenities and services within a convenient distance
- ⇒ Increased Tourism
- ⇒ Promotion of a range of housing options to provide affordable housing including Public-Private Partnerships (PPPs)

Identify opportunities for efficiencies

- ⇒ Additional cost-saving partnerships and/or shared services for efficiencies

SUSTAINABLE CORE SERVICES

STRATEGIC ACTION

DESIRED OUTCOMES

Continue to invest in municipal infrastructure

- => Enhanced standards for roads and other core and non-core infrastructure
- => Long-term plans for municipal buildings relative to safety, functionality and affordability
- => Integration of the Asset Management Plan into Township capital and operational planning

Enhance Township Services

- => Enhancement of Township roads, parking areas and boat launches
- => Improved governance and use of community halls
- => Streamlined access to Township services through new technologies
- => Asset Management Plan embedded in Township operations

SUSTAINABLE CORE SERVICES

(CONTINUED)

STRATEGIC ACTION

DESIRED OUTCOMES

Be prepared for “shovel-ready” projects when funding becomes available

- ⇒ Establishment of protocols for regular contact with provincial and federal authorities for early notice of potential programs
- ⇒ Pre-planning in all departments for shovel-ready opportunities

Optimize waste management practices through diversion, recycling and repurposing

- ⇒ Reduced use of landfill
- ⇒ Increased volume of recyclables
- ⇒ Enhancement of repurposing programs

Establish the Township as an employer of choice

- ⇒ Organizational review and compensation review completed every five years
- ⇒ Enhanced training opportunities for all staff and members of the Fire Department



ENVIRONMENTAL STEWARDSHIP

STRATEGIC ACTION

DESIRED OUTCOMES

Establish an environmental task force comprised of councillors, staff and community stakeholders to develop and promote programs to protect the environment

- ⇒ Development of policies and programs to protect the environment
- ⇒ Development of an action plan to manage/mitigate climate change impacts

Communicate directly with the province whenever available and keep lines of communication open at all times

- ⇒ Follow-up with contacts throughout the year
- ⇒ Collaboration with municipal organizations and other municipalities to advocate for desired change
- ⇒ Regular communication with provincial authorities
- ⇒ Collaboration with County staff to modernize the process for calculation of lake capacity

HOW WE WILL IMPLEMENT THIS PLAN

This Strategic Plan is a living document and will provide a framework for decision-making.

It will be integrated into all Township activities and revisited regularly through the development of annual operational plans that will identify projects and initiatives align with and support the Strategic Plan.

North Frontenac's senior management team will be responsible for developing the operational plan each year. The operational plan will be brought to Council for approval at budget time and will form the basis for regular reports to Council, and the public, on the progress that is being achieved.

CONTACT US

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