Minutes of Personnel and Audit Committee for
The Corporation of the Township of North Frontenac
Held September 27, 2022 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	Deputy Mayor Gerry Martin (Chair) and Councillor Vernon Hermer
Absent with Regrets:	Councillor John Inglis
Also Present:	Corey Klatt, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM) and Kelly Watkins, Treasurer

1. Call to Order

The Chair called the meeting to order at 11:00 a.m.

2. Approval of Agenda

a) September 27, 2022

Resolution #: 15-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved That the Committee approves the Agenda of the Personnel and Audit Committee dated September 27, 2022, as circulated.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Presentations

None.

5. Delegations

None.

6. Adoption of Minutes

a) Minutes of the Personnel and Audit Committee May 26, 2022 (adopted by Council on June 30, 2022)

Resolution #: 16-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved That the Committee approves the Minutes of a Meeting of the Personnel and Audit Committee held May 26, 2022, as circulated and adopted by Council on June 30, 2022.
Carried

7. Business Arising from the Minutes

None.

8. Communications

None.

9. Administrative Reports

a) Treasurer - Ontario Municipal Employees Retirement System (OMERS) Changes for Non-Full Time (NFT) employees

Resolution #: 17-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved Thatthe Personnel and Audit Committee receives for information the Treasurer's Administrative Report entitled "Ontario Municipal Employees Retirement System (OMERS) Changes for Non-Full Time (NFT) employees";
And Thatthe Personnel & Audit Committee instructs the Treasurer to bring back a By-Law for Councils consideration prior to January 1, 2023 that reflects the mandatory changes to the OMERS plan and repeal the two(2) existing By-Laws regarding OMERS (By-law 18-98 and By-law 12-06).
Carried

b) Treasurer - Cost of Living Adjustment (COLA) Methodology

Resolution #: 18-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved That the Personnel & Audit Committee receives for information the Treasurer's Administrative Report entitled "Cost of Living Adjustment (COLA) methodology";
And That the Personnel & Audit Committee recommend that the Treasurer continue to monitor what our Comparator municipalities are considering for COLA in 2023 and bring a report back to Council for the last meeting of 2022.
Carried

c) Treasurer - Statement of Revenue & Expenditures – 2022 Variance Report as of August 31, 2022

Resolution #: 19-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved Thatthe Personnel and Audit Committee receives the Treasurer's Administrative Report entitled "Statement of Revenue & Expenditures –2022 Variance Report as of August 10, 2022", for information purposes;

And That the Committee recommends to Council that the Treasurer transfer the over budget amount of $696 for the Boat, Motor and Trailer as approved in the 10 Year Capital plan from the MNR Parks Reserve Fund.
Carried

10. Giving Notice of Motion

None.

11. Resolutions, Written Notice of Which has Been Given

None.

12. Public Forum

None.

13. Closed Session

None.

14. Rise and Report (Overview of the Closed Session by the Committee Chair)

None.

15. Adjournment

a) Adjournment of Meeting

Resolution #: 20-22	Moved By:	Councillor Hermer
	Seconded By:	Deputy Mayor Martin

Be It Resolved That the Personnel and Audit Committee adjourns the meeting at 11:23 a.m. until November 1, 2022 or at the call of the Chair.
Carried

_____
Mayor

_____
Clerk

Per the Procedural By-law, "these motions have been approved in principle by the Personnel and Audit Committee and shall become Resolutions of Council only on Council's adoption of the Minutes of the Personnel and Audit Committee Meeting."