



Personnel and Audit Committee Minutes

9:30 AM - Wednesday, July 3, 2024

Council Chambers

Present: Deputy Mayor John Inglis, Councillor Fred Fowler, and Councillor Vernon Hermer

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; and Sandra Lessard, Deputy Treasurer

1. Call to Order

The Chair called the meeting to order at 9:30 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *July 3, 2024*

13-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee approves the Agenda dated July 3, 2024, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

a) *KPMG: Audit Findings report for the year ended December 31, 2023*

14-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee receives for information 2023 Auditor's Report and Draft Consolidated Financial Statements as presented by Katie Mahon, KPMG LLP;

And That the Committee approves the 2023 Financial Statements;
And That, once the Committee Minutes are adopted by Council, the Treasurer is instructed to place an advertisement in the Frontenac News stating the 2023 Financial Statements are available by contacting the Municipal Office and on the Township's website.

Carried

Note: The Deputy Treasurer left the meeting at this time.

6. Delegations

None.

7. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

15-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Committee approves the Minutes of a Meeting of the Personnel and Audit Committee held May 28, 2024, as circulated and adopted by Council on June 27, 2024.

Carried

8. Business Arising Out of Minutes

None.

9. Communications

None.

10. Administrative Reports

a) *Investment Report*

16-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Personnel and Audit Committee receives the Treasurer's Administrative Report entitled "Investment Report", for Information Purposes;

And That the Personnel and Audit Committee instruct the Treasurer to provide a verbal update on the Market at the July 25th Council Meeting, with proposed investment breakdown.

Carried

11. Notice of Resolution

None.

12. Resolution, Written Notice of Which has Been Given

None.

13. Public Forum

None.

Note: The Treasurer left the meeting at this time.

14. Closed Session

a) Closed Session of Committee

17-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee retires to Closed Session at 10:15 a.m. to:

- a. Consider a personal matter about an identifiable individual, more specifically with regards to the Chief Administrative Officer's performance review

Carried

Note: The Deputy Clerk left the meeting after the adoption of the Closed Minutes.

15. Rise and Report (Overview of the Closed Session by the Chair)

16. Adjournment

a) Adjournment of the Meeting

18-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee adjourns the meeting at 11:50 a.m until September 17, 2024 or at the call of the Chair.

Carried

Mayor

Clerk