



## Personnel and Audit Committee Minutes

9:00 AM - Tuesday, May 27, 2025

Council Chambers

**Present:** Deputy Mayor John Inglis, Chair; Councillor Vernon Hermer (Electronic Participation); and Councillor Fred Fowler

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, Treasurer, Dipl. M.A., Dipl. M.M. and Tara Mieske, Clerk/Planning Manager, Dipl. M.A., Dipl. M.M.

### 1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

### 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

### 3. Approval of Agenda

#### a) *May 27, 2025*

**8-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee approves the Agenda dated May 27, 2025, as circulated.

**Carried**

### 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

### 5. Presentations

#### a) *Katie Mahon, CPA, CA, LPA, Partner, KPMG - 2024 Audited Financial Statements*

**9-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information 2024 Auditor's Report and Draft Consolidated Financial Statements as presented by Katie Mahon, KPMG LLP;

**And That** the Committee approves the 2024 Financial Statements;

**And That**, once the Committee Minutes are adopted by Council, the Treasurer is instructed to place an advertisement in the Frontenac News stating the 2024 Financial Statements are available to view on the Township's website; or by contacting the Municipal Office.

**Carried**

## 6. Delegations

None.

## 7. Adoption of Minutes

### a) *Minutes of the Meeting(s) to be adopted by Council*

**10-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information the Minutes of a Meeting held March 18, 2025, as circulated; and adopted by Council on April 4, 2025.

**Carried**

## 8. Business Arising Out of Minutes

None.

## 9. Communications

### a) *Ministry of Municipal Affairs and Housing: 2025 Annual Repayment Limit (ARL)*

**11-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information the 2025 Annual Repayment Limit regarding long-term debt and financial obligations.

**Carried**

## 10. Administrative Reports

### a) *Statement of Revenue & Expenditures - 2025 Variance Report as of May 21, 2025*

**12-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Personnel and Audit Committee receives for information the Treasurer's Administrative Report entitled "Statement of Revenue & Expenditures –2025 Variance Report as of May 21, 2025";

**And That** the Committee recommends to Council that the cost of election training in 2025 be transferred from the Election Reserve Fund;

**And That** the Committee recommends to Council that the cost of \$6,131.75 for the Ompah Community Hall UV System be transferred from the Community Hall - sustainability TCA Reserve Fund.

**Carried**

11. Notice of Motion

None.

12. Resolution, Written Notice of Which has Been Given

None.

13. Public Forum

None.

14. Closed Session

None.

15. Rise and Report (Overview of the Closed Session by the Chair)

None.

16. Adjournment and Set Date for Next Meeting

a) *Adjournment of the Meeting*

13-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

**Be It Resolved That** the Personnel and Audit Committee adjourns the meeting at 1:30 p.m. until August 19, 2025 at 9:00 a.m. or at the call of the Chair.

**Carried**



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Mayor



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Clerk