Personnel and Audit Committee Minutes

9:00 AM - Tuesday, September 15, 2026
Council Chambers

Present:	Councillor John Inglis (Chair); Councillor Fred Fowler; and Councillor Vernon Hermer
Also Present:	Corey Klatt, Chief Administrative Officer (CAO), Dipl.M.A.; Tara Mieske, Clerk/Planning Manager (CPM), Dipl. M.A., M.M.; and Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Adam Robinson, Director of Emergency Services/Fire Chief.

1. Call to Order

The Chair called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

The Chair read the Traditional Land Acknowledgement.

3. Approval of Agenda

a) ***September 15, 2026***

13-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Committee approves the Agenda for the Personnel and Audit Committee dated September 15, 2026, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

None.

6. Delegations

None.

7. Adoption of Minutes

a) ***Minutes of the Meeting(s) to be adopted by Council***

14-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee receives for information the Minutes of a Meeting of the Personnel and Audit Committee held June 29, 2026, as circulated and adopted by Council on July 9, 2026.
Carried

8. Business Arising Out of Minutes

None.

9. Communications

None.

10. Administrative Reports

a) ***North Frontenac Fire Department (NFFD) Roster Update***

15-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "North Frontenac Fire Department (NFFD) Roster" and the current Roster dated September 15, 2026.
Carried

Note: The DESFC left the meeting at this time.

b) ***Statement of Revenue & Expenditures - 2026 Variance Report as of August 31, 2026***

16-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Personnel and Audit Committee receives for information the Treasurer's Administrative Report entitled "Statement of Revenue & Expenditures –2026 Variance Report as of August 31, 2026".
Carried

11. Notice of Motion

None.

12. Resolution, Written Notice of Which has Been Given

None.

13. Public Forum

The Chair invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Committee Minutes.

14. Closed Session

None.

15. Rise and Report (Overview of the Closed Session by the Chair)

None.

16. Adjournment

a) ***Adjournment of the Meeting***

17-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee adjourns the meeting at 9:32 a.m.
Carried

Mayor

Clerk